

JOB TITLE: ***CAFETERIA ASSISTANT***

DESCRIPTION OF BASIC RESPONSIBILITIES:

Under supervision of the Food Services Manager, to prepare and serve foods in a school cafeteria or other assigned area, clean kitchen equipment and utensils, and do other work as required. All members of our staff are part of our learning community and, as such, share responsibility for the education and well-being of our students.

SUPERVISOR: Food Services Manager or Principal, as appropriate

TYPICAL DUTIES:

1. Prepares vegetables, fruits, and other foods for cooking.
2. Prepares salads, desserts, sandwiches, coffee, and other beverages.
3. Sets up foods for serving and serves.
4. Stores unused food.
5. Washes dishes and utensils.
6. Cleans work and cafeteria areas and disposes of refuse.
7. Performs more highly skilled cooking under supervision.
8. Cashiers as needed.
9. Stores supplies and assists in supply inventory.
10. Performs other related duties, as required.

EMPLOYMENT STANDARDS:

Knowledge of:

- Methods of preparing food, including salads, sandwiches, and simple desserts.
- Basic kitchen machines and utensils.
- Basic mathematics.

Ability to:

- Work effectively during rush conditions.
- Follow oral and written directions.
- Practice health and sanitation procedures.
- Establish and maintain positive interpersonal relationships.

Aromas-San Juan Unified School District

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- Maintain positive relationships with staff, students, and community.

EXPERIENCE:

One year of successful experience, paid or unpaid, in large group food preparation and cafeteria/kitchen maintenance, which enables the employee to have the knowledge and abilities listed above, is preferred.

EDUCATION:

Completion of the eighth grade (or equivalent). High school diploma (or equivalent) preferred.

MEDICAL CATEGORY II

Moderate Physical Effort

1. Requires moderate physical effort and exertion associated with the ability to lift, carry, push, pull, or climb.
2. Requires lifting 50 lbs. maximum or carrying any object weighing up to 25 lbs.