

JOB TITLE: ***LEAD TEACHER (K-8)***

DESCRIPTION OF BASIC RESPONSIBILITIES:

Duties will vary from school to school because of size of school, differences in philosophy, nature of the school, etc. The duties will also be commensurate with the degree of preparation and experience of the Lead Teacher.

SUPERVISOR: Site Principal

GENERAL RESPONSIBILITIES:

1. Acting in the place of the Principal when the Principal is absent from the building.
2. Implementation and supervision of the plan for noon supervision of pupils.
3. Supervision of the standardized testing program within the school.
4. Providing other assistance to the Principal within reasonable limitations.

All of the above are in addition to the regular teaching assignment.

Those Lead Teachers who have the necessary background and professional preparation and who aspire to administrative assignment may be assigned duties, by mutual consent, that are normally outside the limitations outlined herein. The sole basis for such assignments shall be to provide administrative experience for the Lead Teacher.

The working day and working year for the Lead Teacher shall be the same as the teachers'; up to an additional five days beyond the regular school year may be assigned by the Principal, as needed.