

**MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
DECEMBER 10, 2018**

President Jeffery Scherer called the regular meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 7:00p.m.

Board Members Present: J. Scherer, J. Andreoni, R. Deschner, S. Gonzalez, D. Grams, G. Moses

Board Members Absent: M. Los

Administrators Present: Superintendent J. Sorbie, Business Administrator A. Klein, Director of Pupil Service M. Burke, Director of Bilingual and School Coordinator R. Sandoval, Coordinator Careers and Occupations K. Pickel, Principals B. Schneider, C. Fountain, H. Schmelz, J. Karedes

The press was represented by Mike Hoey, *Delavan Enterprise*.

Minutes Approved: The minutes of the November 12, 2018 regular/closed session meeting were unanimously approved on an Andreoni/Deschner motion.

Student Council Report: President Elizabeth Sirkman reported that the council was focusing on their committee work and after winter break they will be working on Winter Week and Sadie Hawkins dance.

Conservation Warden, Michael Katzenberg – Hunt Off Hunger Competition: Warden Mike Katzenberg reported that he has worked in 42 counties in the state and was really excited to come back to Walworth County. He stated that with all the school referendums this year he wanted to get involved with the schools and came up with a “Hunt Off Hunger Battle of the Schools” competition. Three area high schools, Lake Geneva Badger, Elkhorn and Delavan-Darien competed in this competition. He announced that students at Delavan-Darien High School collected over 2,100 lbs. of food and won the competition. The campaign raised over 5,000 lbs. of food and was donated to food pantries in the area. Warden Katzenberg presented the first ever DNR trophy to DDHS and thanked them for their contribution to the Delavan Food Pantry.

District Kudos: Coordinator K. Pickel gave kudos to teacher Mike Rick and Rachel Pfarr for preparing silent auction items for the Delavan-Darien School District Foundation Blue and Gold Bash and to all the music staff K-12 and classroom teachers supporting them for the winter concerts. Wileman Principal B. Schneider gave kudos to reading specialists J. DuVal and J. Grossen for getting balanced literacy and in house professional development for staff and also kudos to D. Klisch and S. Krueger for doing early childhood to 4K integration as they are seeing a lot of positive points and growth.

Citizen Comments: Resident Andy Terpstra spoke about referendum wording very specific with no reference to rebuilding general fund reserve, where the dollars from the referendum will be put so they can be tracked, and thinks the district needs a complete evaluation from top to bottom on downsizing to accommodate certain amount of funds available. Resident Peggy Fleck spoke about annual meeting presentation not yet on website, temporary borrowing of funds process, birth to three program, and wondering if the interim superintendent will continue or where the district is in having a full-time superintendent or doing a superintendent search.

Consent Agenda: The board unanimously approved a motion by G. Moses and seconded by S. Gonzalez to approve the Manifest of Bills dated December 10, 2018; gifts/grants – \$70 for overdue lunch accounts from Toni Davis & Family, Elkhorn, WI, \$250 to DDHS FFA Chapter from Compeer Financial,

Burlington, WI, \$85.65 for monthly Turtle Creek Elementary Snacks from LeRoy & Christine Himebauch, Delavan, WI, and 1997 Chevrolet Sport Utility Truck for the auto shop from Richard DeLazzer, Delavan, WI.

Financial Statement for Month Ending November 30, 2018: Business Administrator A. Klein reviewed the financial statement for month ending November 30, 2018. Operating cash on hand \$1,865,757.10 – funds accessed on business line of credit -\$5,000,000.00 and net operating fund of -\$3,134,245.90. The purchasing card usage for the month ending November 30, 2018 was \$22,219.45. A motion was made by D. Grams and seconded by S. Gonzalez to approve the financial statement for November 30, 2018 as presented. The motion carried unanimously.

Update Phoenix Middle School Washington, D.C. Trip for 2018-2019: Teacher Terri Timmerman reported that 13 students are currently signed up for the trip and educational support person Mae Mohr will be the second staff member attending. The exact dates will not be known until the end of January, but they are hoping it is around spring break.

Approval Phoenix Middle School Washington, D.C. Trip for 2019-2020: Teacher Terri Timmerman stated that the Washington D.C. trip for 2019-2020 will be offered to 7th and 8th grade students. She stated that they chose to offer it to both 7th and 8th grade students every other year, in hopes of boosting their numbers which would allow them to get close to having a full tour. Their first parent meeting will be December 6, 2018. The trip will be 4 days and 3 nights – flying to Washington, D.C. to learn about the history and culture of the country and to view the amazing monuments that are a tribute to those who founded and changed our country. The tour company, EF Tours, offers the students the ability to earn high school credits that can be added to their high school transcripts by doing a presentation project. In the past they have tried to travel during spring break but Ms. Timmerman asked if the date could be moved back to early May for hopefully better weather. There is a lot of walking and when it is snowing and cold it is difficult to keep the students focused on the history and significance of what they are seeing. Teacher Naser Tahiri will be the second staff member and the current cost of the tour is \$1,674 for students. The students will do fundraising during activity nights and possibly a few other activities. A motion was made by S. Gonzalez and seconded by J. Andreoni to approve the Washington, D.C. trip for 2019-2020. The motion carried unanimously.

DDHS Student Exchange Trip to Germany May 2019: Teacher Adam Alter has started an exchange program with Wilhelms-Gymnasium School in Stuttgart, Germany. In early April, 19 of their students will be travelling to Wisconsin and staying with families here. They will be attending DDHS and shadowing our students. During the first two weeks of May, Mr. Alter would like to take eight students to Stuttgart to do the same. They will be staying with families over there and experiencing life in a typical German family. The cost estimate for the trip is \$1500-\$2000 each, of which he has a quote of \$910 for the flight. The extra would be spending money as accommodations are taken care of. They will be paying for this out of pocket as there will be no fundraising this year. A motion was made by S. Gonzalez and seconded by J. Andreoni to approve the DDHS student exchange trip to Germany. The motion carried unanimously.

DDHS Course Changes for the 2019-2020 School Year: Principal J. Karedes and teacher Mike Rick reviewed the course changes for 2019-2020 school year. New courses will be ASL1, Comet Creations, Small Engines 1 (transcripted), and Math for the Trades (transcripted). Names changes for 2019-2010 are Metals II to Welding 1 (transcripted), adding transcripted credit to Construction I and Construction II, and changing Auto Service Fundamentals to a semester long course from a year-long course. A motion

was made by D. Grams and seconded by G. Moses to approve the DDHS course changes for the 2019-2020 school year. The motion carried unanimously.

Approve UW-Whitewater Adventure Program Contract for 2019 Spring Semester: A motion was made by S. Gonzalez and seconded by D. Grams to approve the Intergovernmental agreement for usage of school district owned equipment between the Delavan-Darien School District and the University of Wisconsin-Whitewater. The motion carried unanimously.

Approve 2019 FSA Flexible Benefit Plan Renewal: A motion was made by J. Andreoni and seconded by G. Moses to approve the Section 125-FSA Flexible Benefit Plan Renewal with Diversified Benefit Services which represents a 0% increase in costs to the District. The motion carried unanimously.

2019-2020 School Fees Comparability Study: Superintendent Sorbie provided more information on costs of workbooks, software, and consumables/supplies by grade. She stated there are still a few pieces missing and she will continue to work on getting the information together and come back in January with a recommendation for school fees.

Third Reading NEOLA Board Policy 1213: A motion was made by D. Grams and seconded by S. Gonzalez to approve the third reading of the NEOLA Board Policy 1213. The motion carried unanimously.

School Safety: Director of Pupil Services M. Burke reviewed the new school safety provisions under the 2017 Wisconsin Act 143. A motion was made by S. Gonzalez and seconded by J. Andreoni to approve the Delavan-Darien School District Safety Plan and lock down drill reports. The motion carried unanimously.

Summer School Coordinator: Superintendent J. Sorbie stated that the district would be bringing back summer school as it is a very important piece for the district. She reviewed the summer school coordinator job description and explained that she would like the coordinator to create a camp like educational summer program. Dr. Sorbie would like the summer program to run for 7 weeks and teachers could sign up for morning or afternoon sessions for one week at a time – like a cafeteria plan for summer camps. She stated it would be a K-8 summer program with 9-12 only offering credit recovery. A motion was made by G. Moses and seconded by J. Andreoni to approve the hiring of a summer school coordinator. The motion carried unanimously.

Birth to Three Program: Director of Pupil Services M. Burke and Business Administrator A. Klein presented a presentation on Delavan-Darien Early Learning Center viability. The presentation covered why the district should provide this opportunity, the research completed, the current recommendations of the proposed program and the next steps. The administration would like authorization to spend \$25.00 for a child care licensing inquiry packet and authorization to put an ad in the newspaper to survey parents. A motion was made by J. Andreoni and seconded by R. Deschner to approve a feasibility study, spend \$25 on licensing inquiry packet and to put ad in newspaper. The motion carried unanimously.

Revitalizing Strategic Plan Rollout: Superintendent J. Sorbie reported on goals and potential strategies that the board worked on during their board retreat. She reviewed a working document and stated that she is working on creating dates, possibly once a month starting in January and each group would have a chairperson, an administrator and a board member. The board members are to review the groups and let Dr. Sorbie know which group they would like to be a part of. She hopes to put out in December an

email, message on Facebook and website and an advertisement that we are interested in members of the community to take part in revitalizing the Strategic Plan.

Request for Appraisal for Darien Elementary School: Superintendent J. Sorbie reported to the board that the Village of Darien President Kurt Zipp had contacted her and had requested that the school district do two appraisals on Darien Elementary School for the Village of Darien. Dr. Sorbie shared with the Village of Darien that each appraisal would cost approximately \$10,000 each at their special meeting. Dr. Sorbie told the board that the district had no obligation to provide this at a district cost. She told the Village of Darien that the district's intention at this point is to open the building if we use Wileman for the Early Learning Center and that we have no intention of selling the building. Dr. Sorbie and Mr. Klein will meet with the Village of Darien again in February.

Notice of Educational Options for the 2018-2019 School Year: Director of Instruction J. Sorbie reviewed the Notice of Educational Options that has to be published as a legal notice and sent to all parents. The board reviewed the Notice and approved the publication for the legal notice, sending to parents and posting on the district website.

Board Member Resignation/Board Vacancy: Board President J. Scherer reported that board member Monica Los has resigned her position as she has moved out of the district. The board reviewed a vacancy advertisement for the vacant board position. A motion was made by S. Gonzalez and seconded by G. Moses to approve the vacancy advertisement. The motion carried unanimously.

Board Appointment of Board Clerk Position: A motion was made by R. Deschner and seconded by S. Gonzalez to nominate Doreen Grams as Board Clerk. The motion carried unanimously.

Superintendent Report: Superintendent J. Sorbie reported that she was contacted by Walworth County regarding a video the district has on their website and they would like to work with the district to make a new one for free. She will start the process with them and what a great free marketing tool. Dr. Sorbie reviewed the new points of pride placard she will be replacing the referendum placards with. Please let her know where you placed your placards so they can be updated. Dr. Sorbie reviewed a legal update that would be given by Strang, Patteson, Renning, Lewis & Lacy, s.c. on January 23, 2019 and asked that if anyone was interested in attending with her to let her know. Superintendent J. Sorbie gave an update that the district had two alternative open enrollment applications in and three out for the month.

Future Agenda Items: President Scherer stated that on January 4 he and D. Grams would be meeting with the Dr. Sorbie on the Superintendent evaluation tool

Next Meeting Date: December 24, 2018 – Board Meeting Cancelled
January 14, 2019 – Regular Board Meeting

A motion was made by R. Deschner and seconded by J. Andreoni to adjourn into executive session, pursuant to Wis. Stat. §19.85 (1)(c) to discuss and take action, on the employment, staffing, compensation/benefits of employees. The motion carried unanimously on a roll call vote of all ayes and the regular meeting adjourned at 9:30p.m.

The board went into closed session for discussions. The board reconvened in open session at 10:12 p.m.

A motion was made by S. Gonzalez and seconded by R. Deschner to change the salary via mutual agreement or non-renew an administrator from discussion in closed session. The motion carried 5-0 with J. Andreoni abstaining.

There being no further business, a motion was made by J. Andreoni and seconded by S. Gonzalez to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 10:17 p.m.

Karen Logterman, Secretary

Jeffery Scherer, President