

Fort Frye High School and Middle School

(Grades 7-12)



Athletic Handbook

(Revised 5/8/2023)

2023-2024
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PARENT, PLAYER, & PUBLIC INFORMATION

Philosophy of Athletics

We believe that an exemplary athletic program in the Fort Frye School District is an extension of the classroom. Athletics offer students an opportunity to develop and grow physically, intellectually emotionally, and socially. The positive benefits that participation in athletics offers include self-esteem, self-discipline, and self-confidence, and the development of team spirit. Participants learn the values associated with competition and benefit from the experience of both winning and losing.

Statement of Purpose

The purpose of this manual is to serve as a guide for the members of the Fort Frye Athletic Department. In this manual, you will find a clear division of responsibilities and duties for each member as each attempts to fulfill administrative duties within the department. Another purpose of this manual is to compile information, expectations, and procedures so that we may share a common goal of making the athletic programs of Fort Frye Junior and Senior High Schools outstanding. It shall serve as a guide to standardize and make routine any normal functions within the program.

The Fort Frye High School and Middle School (Grades 7-12) Athletic Department believes:

- In the values that interscholastic athletics provide.
- There are substantial educational outcomes from a soundly conceived and executed program for the players, the student body and the school as a whole.
- The potential values to the participants are genuine by providing adolescents the opportunity to develop ideas and habits of fair play, initiative, achievement, and emotional control under prescribed regulations and policies.
- Students find a purpose in their schoolwork and in their lives through a program of interscholastic activities.
- Students can be taught to win gracefully and to lose with dignity.
- Athletics can provide for substantial physical and emotional growth and stability for the student athlete.
- The activity program, though differing in nature from the academic program, justifies itself by providing a wide variety of educational experiences which are not normally found in the classroom.
- Among other values, those of determination, self-sacrifice, and commitment to personal achievement are stressed in any activity program.
- The welfare of the individual always supersedes that of the sport, the team, the coach and/or the community. The sport exists for the student; never the student for the sport. Any interscholastic athletic program should operate within a framework of sportsmanship, discipline and competitiveness.
- Activities, approached properly, can serve to greatly enhance the overall school spirit and morale.
- Activities provide well-rounded physical and mental school experience.
- Activities develop leadership skills and group involvement.
- Students will gain the values of physical and social disciplines that will enhance their adult life experiences.

Affiliations

Ohio High School Athletics Association

The O.H.S.A.A. is a non-profit organization whose primary purpose is to supervise and administer interscholastic athletic competition among its member schools to the end that the interscholastic program should become an integral part of the total educational program of a school. To that end, that O.H.S.A.A. through its commissioners and State Athletic Board of Control, develops rules and guidelines within which to operate and serve the many youths of the state of Ohio.

As a member school of the O.H.S.A.A., the Fort Frye School District agrees to abide by and cooperate with all rules and regulations of the O.H.S.A.A. This shall take precedence over any and all other stipulations which may guide the athletic standards of Fort Frye.

For further information, please visit www.ohsaa.org

Ohio Valley Athletic Conference

The O.V.A.C. is an affiliated conference composed of 52 schools in eastern Ohio and the panhandle of West Virginia. The O.V.A.C. is the largest of its type in the United States. The 52 member schools are placed into 5 divisions, A, 2A, 3A, 4A, and 5A, depending on the size of the school.

For further information, please visit www.ovac.org

Twin State League

The T.S.L is an affiliated conference composed of 4 founding members in Ohio (Fort Frye, Marietta, Warren) and West Virginia (Point Pleasant). League play will began in the Winter Season of the 2022-2023 school year.

Responsibilities of Parents

- Make sure your children know that win or lose, scared or heroic, you love them, appreciate their efforts and are not disappointed in them. This will allow them to do their best without fear or failure. Be the person in life they can look to for constant positive reinforcement.
- Try your best to be completely honest about your child's athletic ability, competitive attitude, sportsmanship and actual skill level.
- Be careful not to coach them. It's tough not to, but it is a lot tougher for the child to be flooded with advice and critical instruction.
- Teach them to enjoy the thrill of competition, to be "out there trying," to be working to improve their skills and attitudes. Help them develop the feeling for competing, for trying hard, for having fun.
- Try not to relive your athletic life through your life through your child in a way that creates pressure. You were frightened, backed off at times and were not always heroic. Athletic children need their parents, so do not withdraw. There is thinking, feeling, sensitivity, and free spirit in that uniform that needs a lot of understanding, especially when their world turns bad. If they are comfortable with you winning or losing, then they are on their way to maximum enjoyment.
- Don't compete with the coach. If your child is receiving mixed messages from two different authority figures, he or she will likely become disenchanted.
- Don't compare the skill, courage, or attitude of your child with other members of the team.

- Get to know the coach(es). Then you can be assured that his or her philosophy, attitudes, ethics and knowledge are such that you are happy to have your child under his or her leadership.
- Always remember that children may tend to exaggerate, both when praised and when criticized. Temper your reaction and investigate before overreacting.
- Make a point to understand courage and the fact that it is relative. Some of us climb mountains and are afraid to fly. Some of us will fly but turn to jelly if a bee approaches. Everyone is frightened in certain areas. Explain that courage is not the absence of fear, but a means of doing something in spite of fear and discomfort.
- Create a Final Forms account before the start of a season and complete all forms in a timely fashion to ensure being compliant for all contests. (www.fortfrye-oh.finalforms.com)

Communication You Should Expect from Your Child's Coach

- Philosophy of the coach.
- Expectations the coach has for your child
- Locations and times of all practices and contests
- Team requirements (fees, special equipment, off-season conditioning)
- Procedures should your child be injured.
- Discipline that results in the denial of your child's participation.

Communication Coaches Expect From Parents

- Concerns expressed directly to the coach in confidence with no repercussions.
- Notification of any schedule conflicts well in advance.
- Specific concerns in regard to a coach's philosophy and/or expectations.

Appropriate Concerns To Discuss With Coaches

- The treatment of your child, mentally and physically.
- Ways to help your child improve.
- Concerns about your child's behavior

Issues Not Appropriate To Discuss With Coaches

- Playing time
- Team strategy
- Play calling
- Other student-athletes

Appropriate Procedures For Discussing Concern With Coaches

- Call to set up an appointment with the coach (contact the athletic director to set up the meeting if unable to reach the head coach)
- Do not confront a coach before or after a contest or practice (these can be emotional times for all parties involved and do not promote resolution.)
- If the meeting with the coach did not provide a satisfactory resolution: (1) call to set up an appointment with the athletic director; and (2) determine the appropriate next step at this meeting.

Fan Behavior

- The Board of Education recognizes the value of extracurricular activities in the educational process and the values that young people develop when they have the opportunity to participate in an organized activity outside the traditional classroom.
- Student participants and all adults involved in Board-approved extracurricular activities are expected to demonstrate responsible behavior and conduct. The Board encourages the development and promotion of sportsmanship, ethics and integrity in all phases of the educational process, including athletics and all other extracurricular activities. The Board encourages sportsmanship, ethics, and integrity to be demonstrated by all segments of the community including administrators, participants, adults, supervisors, parents, fans, Spirit groups, and other support/booster groups.
- The Board authorizes contest/events supervisors and security personnel to ensure that the contest/event can be enjoyed by participants and spectators alike. Any person who uses profanity, disrupts a contest/event in any manner including prior to and following the contest/event will be subject to removal from the contest/event. The Beverly City Police or other appropriate law enforcement officers may be called upon to deal with any person who refuses to leave upon request. Offenders may also be subject to criminal prosecution for disorderly conduct, trespassing, or other applicable violations. The supervisor or security personnel may order the removal of any individual(s) who interferes with or causes a disruption of the contest/event or violates the principles of decency and sportsmanship to ensure that the contest and events can be enjoyed by participants and spectators alike.
- In the event that a spectator is removed from a contest/event by a game official, security personnel or a school employee, that spectator shall be denied attendance to any contest/extracurricular event involving the Fort Frye Local School District, whether at home or away, for a minimum time equal to the athlete penalty and up to a period of one calendar year, unless a lesser period is determined by the Superintendent or his/her designee. Probationary status may be granted if the following conditions are met:
 1. A meeting is requested by the ejected fan with the building principal and Superintendent.
 2. The ejected fan accepts in writing all guidelines as set forth by school personnel, and the individual agrees to behave in a manner expected of all who follow the principles of good sportsmanship.
 3. Any further infraction will result in the fan being denied admittance for one calendar year.

Participation

It is the goal of this athletic program to offer the opportunity of participation to every student who has the ability and desire to do so. However, no student is obligated to take part in athletics, nor is participation in athletics required. **It is also to be stressed that participation in Fort Frye High School and Middle School (Grades 7-12) athletics is a privilege, not a right.** Since it is a privilege, the coaching staff, in accordance with the Fort Frye Local School District policy and due process procedures, has the authority to suspend or revoke the privilege when the rules and standards of this athletic program are not followed.

All athletes must attend **each** mandatory pre-season informational meeting for the sport they are participating in and complete the following:

- Watch the “Respect the Game” video provided by O.H.S.A.A. or listen to alternative school provided presentations.
- O.H.S.A.A. Authorization Form
- Student Participation Contract
- Drug Policy Agreement
- Pay-to-Participate Agreement
- Lindsay’s Law Authorization

All athletes must have the following on file with the athletic director before he/she can participate:

- Emergency Medical Form
- Up-to-date Physical (good for 1 calendar year, but recommended each school year)
- Insurance Form or Insurance Waiver Form

Use of Overdose Reversal Drugs in Emergency Situations:

A nurse employed by or contracted by the Board of Education, or an otherwise properly trained employee, volunteer, or contractor may possess and administer an overdose reversal drug to any person on Board of Education property or at a Board of Education-sponsored event who is apparently experiencing an opioid-related overdose. The district will follow the procurement and use guidelines set forth in Board Policy EDBE.

Eligibility

Attendance Requirements

To participate, practice, or play in an extracurricular activity, a student/student athlete must be in school the entire school day or the student must have a doctor's excuse or absence pre-approved by the principal. If a student/student athlete is absent a full day or does not meet the full day requirement (and he/she comes to school and intends to participate, practice, or play in an after school activity), then a medical, dental, legal, or counseling slip must be presented to the principal or designee upon returning to school. When at all possible, advance notification is requested to help with planning and communication. If this policy is not followed, then the coach or advisor is contacted, and the student/student athlete is not permitted to participate, practice or play.

Academic Requirements

The following eligibility policy will determine participation, practice, or play at Fort Frye High School and Middle School (Grades 7-12) in student activities and athletics (**Board Policy: IGD, IGDJ, IGDK**):

- For students in grades 9-12 to be eligible, you must be currently enrolled in a member school and have earned a 2.0 (current) GPA and passed a minimum of five - one credit courses, or the equivalent (grades 7-8 is passing five classes), in the preceding grading period.
- Eligibility for each grading period is determined by grades received the preceding grading period. Semester and yearly grades have no effect on eligibility except for College Credit Plus ("CCP") courses at the end of the 2nd and 4th 9 weeks.
- A student who is deemed ineligible according to the above policy shall not be permitted to participate in any individual or team school activities or events. The only exception is for students on academic probation as described below.
- The eligibility or ineligibility of a student continues until the start of the fifth school day of the next grading period, at which time the grades from the immediately preceding grading period become effective (OHSAA Bylaws 4-4-2). A student's fourth nine-weeks grades determine participation, practice, or play for the next school year's fall activities or athletics. Note: This also includes all summer activities.
- Students at the Washington County Career Center, who are going to play a spring sport, must be enrolled in at least three courses during their second semester of school in order to be eligible. (At least the OHSAA required 5 credits)
- Students taking semester CCP classes at the High School or College campus will use the semester and end of the year college grade to determine their 2nd and 4th nine weeks eligibility. A Pass/Fail is used for the 1st and 3rd nine weeks to determine eligibility as there are no official college grades at those times. High School students will have a P/F included on their school report card. Students taking classes off campus need to have a Pass/Fail Progress report signed by each teacher/professor and turned into the athletic director at the same time as High School report cards to determine eligibility. The OHSAA eligibility requirement of 5 credits will be used for students with all college classes during 1st and 3rd nine week checks. Students with any combination of CCP and High School courses must meet the passing 5 credits and the 2.0 GPA requirements during the 1st and 3rd nine weeks when using the CCP Pass/Fail system.

Athletic-Academic Probation

- If a student athlete meets OHSAA requirements (passing 5 credits in High School or 5 classes for Middle School) but does not meet the required **2.0 GPA** on their most current 9 weeks report, they will automatically be entered into our Athletic-Academic probation program. Each student-athlete has one allowed probationary period during his/her grades 7-8 enrollment and one during his/her grades 9-12 enrollment.
- When an athlete becomes eligible for probation, they must automatically apply for and take a probation period. The application includes an intervention plan, student reasoning of poor performance, a plan of improvement, support system, and signed by the student, parent/guardian, coach, athletic director, and principal. Athletes do not have the choice as to what sport or when they will take their probation.
- Any athlete who quits his/her sport during a probation period will be deemed to have used their probation period and will be ineligible to apply for probation for the remainder of the Middle School or High School career.
- Probationary athletes may practice, workout, and participate in team activities to keep them with the team and support system after the paperwork and meeting is completed. They may not participate in games/contests/scrimmages until after interim reports and necessary criteria is met. Practice or workout privileges may be pulled or denied at any time as determined by the coach, athletic director, or principal.
- Probationary athletes will have weekly progress checks addressing current grades, and assignment completion in order to remain eligible to compete with the team. The weekly checks will occur on each Friday and will determine eligibility for the following week starting with Monday. Any weekly progress checks indicating an F in any one course, less than a 2.0 GPA for the current 9 weeks, or more than 2 missing assignments combined in all classes, will result in being ineligible to participate until improvement is demonstrated on the following week's progress report.
- Students on Athletic-Academic Probation may become eligible to participate in games, contests, and/or scrimmages after interim reports of the current 9 weeks if all criteria above is met. Note: If the 4th nine weeks is the grade period of ineligibility and results in the Athletic-Academic Probation, forms must be submitted, a meeting held, and a plan put in place before any summer team events may be attended. Summer activities may be attended if approved by the coach, athletic director, and principal for students on academic probation prior to attending. The school games/contests/scrimmages in-eligibility will take place during the 1st 9 weeks of the next school year.
- A class for which a grade is earned for performing (such as concert band, choir) is not bound by the above policy.

Pay to Participate Fee

The Board of Education has approved the following Pay to Participate fee structure to help defray the costs of transportation and coaches' salaries for extra-curricular activities:

\$75.00 per student per activity to participate

\$300.00 maximum per family

\$150.00 maximum per student

Checks can be made to Fort Frye Athletics. No refunds will be made if a student quits a sport, becomes ineligible or is removed from the team by a school official or coach. Assistance and payment plans may be available for students unable to pay to participate on a case by case basis. Interested parties should personally contact the principal or athletic director to make arrangements and fill out all necessary paperwork. All fees must be paid by the OHSAA parent meeting or practice and participation can be suspended. Paid participation fees DO NOT guarantee "playing time" for student athletes; these decisions will remain at the sole discretion of the coaching staff.

Available Sports

The following sports or activities are available for grades 7 through 12:

Sport	Grades 9-12	Grades 7-8
Band (Boys and Girls)	Marching	Marching
Basketball (Boys and Girls)	V, JV	7th & 8th
Baseball (Boys)	V, JV	Not available
Cheerleading (Boys and Girls)	Football & Basketball	7 th & 8 th Football and Basketball
Cross Country (Boys and Girls)	V	7th & 8th
Football (Boys and Girls)	V, JV	7th & 8th
Golf (Boys and Girls)	V	Not available
Softball (Girls)	V, JV	7th & 8th
Track (Boys and Girls)	V	7th & 8th
Wrestling (Boys and Girls)	V, JV	7th & 8th
Volleyball (Girls)	V, JV	7th & 8th

V=Varsity

JV=Junior Varsity

F=Freshmen

Varsity Letter Requirements

- Football: Participate in 50% of all regular season Varsity quarters
 - Volleyball: Participate in 50% of all regular season Varsity matches.
 - Golf: Score in the top 4 in 50% of all regular season Varsity matches.
 - Cross Country: Score in 50% of all regular season Varsity meets.
 - Cheerleading: Participate in 50% of a regular season Varsity quarters
 - Boys and Girls Basketball: Participate in 50% of all regular season Varsity quarters.
 - Baseball: Participate in 50% of all regular season Varsity games (or $\frac{1}{3}$ of the total innings).
 - Softball: Participate in 50% of all regular season Varsity games (or $\frac{1}{3}$ of the total innings).
 - Track: Score in 50% of all regular season meets (excluding Invitational meets).
 - Wrestling: Participate in 50% of all regular season Varsity matches.
- Additionally, all head coaches reserve the discretion to award varsity letters:
- Due to a number of factors, which would include, but not limited to, injury, illness and other special circumstances.
 - To a 4 year sport participant (Senior) who has not already earned a varsity letter.

Athletic Statement of Policies

- Injury and insurance:
 - Every athlete must have a physical before participation in athletics
 - It is mandatory that all athletes be covered by insurance
 - There shall be an athletic trainer and a physician or ambulance in attendance at all home football games.
 - It is the coach's and/or athletic trainer's responsibility to accompany or to see that another school official accompanies an injured player to first aid, or to the hospital for a physician's treatment unless the parent is present.
- All scrimmages with other schools should be cleared with the athletic director, who will clear with the principal.
- There will be no mandatory or regularly scheduled practices conducted on Sunday without approval of the athletic director. Only High School teams (no Middle School) may conduct practices or workouts on a Sunday and should not be the primary option unless the team has a Monday game and gets approval from the Athletic Director.
- All coaches are required to attend a Sports Medicine Clinic and be approved to perform CPR and otherwise meet all requirements of the O.H.S.A.A. and Ohio Department of Education.
- Coaches are responsible for carrying emergency medical cards to all practices and games.
- All athletes must meet O.H.S.A.A. requirement for eligibility.
- No player may transfer from one sport to another after the first regular season game.
- If a player quits a sport, they are not permitted to begin the next season sport (open gyms, workouts, practice, scrimmages, or games) until the sport the player quit completes their season. (Example: Player quits Football, the player may not start basketball until the football season is complete)
- Some teams must limit the number of participants who may be included on a team's roster. The possibility does exist that an athlete, who tries out for a team, may not "make" that team. Each coach has their criteria for evaluating prospective team members.

Same Season Multi-Sport Participation

Purpose

- To enhance the varsity sports program at Fort Frye High School.
- Encourage cooperation between sports programs.
- Permit athletes to enlarge their scope of future opportunities

Guidelines

- A contract must be signed by coaching staff, athletes and parents.
- The coaches of both sports must consent to the athlete's multi-sport participation. An athlete who quits either sport forfeits the right to participate in either sport, except by mutual consent of both coaches.
- The athlete must follow the rules of both coaches.

Responsibilities of Athletes

Participation in athletics and extracurricular activities is a privilege afforded to students who meet the applicable eligibility and participation requirements. Participation in athletics and extracurricular activities is a privilege and not a right.

The Board of Education authorizes administrators and coaches to take all action consistent with this Handbook and the Board's policies to prohibit students from participating in athletics and/or extracurricular activities for offenses or violations of the Student Code of Conduct, this Handbook, and any applicable laws and/or regulations.

Students prohibited from participating in all or part of any athletic or extracurricular activity are not entitled to further notice, hearing, or appeal rights other than as set forth in this Handbook.

General Expectations

- Each player is responsible for all equipment issued to him/her. All equipment issued to a player is to be worn only at practice sessions or scheduled games involving that particular sport. Jerseys can be worn at school at the discretion of the head coach.
- A player may not participate in assemblies, receive awards, attend banquets or try out for another sport until all equipment has been turned in or the player has paid for lost or stolen equipment.
- Each player should exhibit proper conduct that will create a positive reflection upon himself or herself, teammates and the student body of Fort Frye High School and Middle School. Students will not deface or damage property at away contests.
- Players must ride the bus to and from away games. The exception is a written permission slip signed by the parent/guardian to ride home with them or another designated parent.
- All athletes are expected to attend school ALL DAY on the date of a game, contest, meet, match, performance or practice session.
- All athletes should uphold the traditions of sportsmanship and fair play.
- Grade term eligibility for athletic competition is determined in accordance with this handbook and the rules and bylaws of the O.H.S.A.A.
- Only team members are permitted on the bench and in the locker room. Team members include student athletes, coaches, managers, athletic trainers, the team doctor, and a school administrator or designee, if needed by the coach.
- Any athlete who is under penalty of in-school suspension, out of school suspension, or expulsion will not be permitted to practice or play during the suspension and/or expulsion.
- Any athlete, while a member of an athletic team representing Fort Frye High School and Middle School, at home or away, who destroys, damages, defaces, breaks, or steals property of the school or facilities used for practices, including school buses, may be subject to disciplinary action. Restitution for all damages shall be required.
- An athlete may not quit a sport and participate in another sport until the season for the first sport has ended.
- An athlete may not participate in an intramural program during the season he or she is participating in a High School and Middle School sport.
- An athlete, who has just completed a previous season during the school year, may be given a five-day grace period when coming out for the next season. Any athlete not out for that sport after five days will not be permitted to compete. Exceptions to the five day grace period would include injury or any special circumstances. The athletic director and/or High School and Middle School principal will make the decision on any special circumstances.

Athletic Code of Conduct

Citizenship

All students participating in athletics or extracurricular activities shall be held to a high standard of personal conduct and shall conduct themselves with self-discipline, self-control, and respect for authority. Any behavior that results in dishonor to the participant, participant's team or organization, or participant's school will not be tolerated, and may result in disciplinary action, up to and including suspension and permanent prohibition from participation. Such behavior includes, but is not limited to, cheating, dishonesty, harassment, intimidation or bullying, hazing, theft, vandalism, disrespect, or violations of the law. Participation in athletics and extracurricular activities is a privilege and not a right and this Athletic Code of Conduct shall apply at all times. The Athletic Code of Conduct for students participating in athletics or extracurricular activities includes all school rules, policies, and procedures, including this Handbook, the Student Code of Conduct, and any rules or regulations adopted by the coach or advisor of an individual activity. Students participating in athletics or extracurricular activities shall comply with the Athletic Code of Conduct at all times and places.

Sportsmanship

- Treat opponents and officials with the respect that is due them as guests and fellow human beings.
- Shake hands with opponents before and after the contest.
- Take victory or defeat without undue emotionalism, gloating, or show of disappointment.
- Control your temper and refrain from using profanity at all times.
- Don't argue with the coach and fellow players in trying to promote good sportsmanship.
- Don't swear or make insulting remarks to your opponents, before, during or after the contest.
- Tell the student audience that booing and insulting remarks to officials is embarrassing to the team.

Ejection for Unsportsmanlike Conduct

- Any student ejected for unsportsmanlike conduct or flagrant foul, shall be ineligible for that contest for the remainder of the day. The athlete will also be ineligible for upcoming games according to specific sport OHSAA rules at the same level of ejection.
- If the ejection occurs in the last contest of the season, the student shall be ineligible for the same period of time as stated above in the next sport in which the student participates. A student under suspension may not sit on the team bench, enter the locker room, or be affiliated with the team in any way traveling to, during or traveling after the contests.
- A student, who is ejected a second time, shall be suspended for the remainder of the season. A student who has been ejected for unsportsmanlike conduct for the second time in the season during the last contest shall be ineligible for a period of time/number of contests subject to the discretion of the Commissioner. The period of ineligibility shall commence during the next sport in which the student participates.
- It is the responsibility of the local school authorities to ensure the regulation is enforced. When an ineligible student is allowed to participate, forfeiture of the contest is mandatory. This regulation shall apply to all regular season and tournament contests and shall in no way limit the discretionary authority of the Commissioner as specified in the OHSAA Tournament Regulations. In accordance with OHSAA Bylaws, the decisions of contest officials are final.

Alcohol, Tobacco and Drugs

Students participating in athletics or extracurricular activities shall be prohibited at all times from:

- Using, consuming, ingesting, possessing, selling, and/or distributing drugs, counterfeit or lookalike drugs, drug paraphernalia, alcohol, and/or tobacco, as those terms are defined by the Board of Education's policies and procedures and/or applicable law.
- Attending or remaining at any event, activity, or location where illegal use, ingestion, possession, sale, and/or distribution of drugs, drug paraphernalia, alcohol, and/or tobacco is occurring.

Penalties and Discipline Procedures

In the event of a violation of this Handbook, other than a violation of the Drug Testing Policy, which is subject to the procedures and penalties outlined in the Drug Testing Policy, the following procedure applies:

- If the violation involves only team rules, the coach and student will meet. The student will be informed of the infraction. The student will be allowed an opportunity to explain his/her actions. The coach will investigate the alleged violation as necessary. If the coach determines a violation occurred, the coach will notify the student and implement appropriate discipline consistent with team rules, this Handbook, the Student Code of Conduct, and/or Board of Education policy. The coach will inform the administration of the discipline to be implemented.
- If the violation involves infractions covered by this Handbook, including violations of the Student Code of Conduct and/or other District rules or policies, the meeting with the coach and student-athlete will include the Athletic Director, or designee. The student will be allowed to explain his/her actions. The Athletic Director, or designee, will investigate the alleged violation as necessary. If the Athletic Director or designee determines a violation occurred, the Athletic Director, or designee, will notify the student and implement appropriate discipline consistent with this Handbook, the Student Code of Conduct and/or Board of Education policy.
- Where it is determined discipline will be implemented, it may include, but is not limited to, verbal warnings; written warnings; call(s) to parent(s); demotion of playing status or leadership position; suspension; removal from team; and/or permanent prohibition from participation. Accumulations of infractions/discipline carry over from one sport to another and from one year to another.
- In cases where the Athletic Director, or designee, determines the student will be denied the privilege of participating as a result of the misconduct, the Athletic Director, or designee shall inform the student-athlete and his/her parents in writing and will include the following:
 - Time and duration of denial of participation
 - Reasons for denial of participation
 - Conditions of the denial of participation
 - Right of appeal
- The student-athlete and/or parents then have the right to appeal the denial of participation decision of the Athletic Director, or designee, to the Building Principal. The Building Principal has the final authority in all matters relating to any denial of participation.
- During the investigation of the violation and any subsequent appeal to the Building Principal, the student-athlete may be denied participation. The denial of participation may be enforced until this process has been completed by the administration. However, any athlete under suspension for the first offense must attend all practices and contest during the suspension. Failure to comply can result in expulsion from the sport for the remainder of the season.

A student who violates the Student Code of Conduct may incur consequences under the Student Code of Conduct and this Handbook for the same violation (For example, a student who is suspended or expelled from school shall not participate in or attend any extracurricular activities for the duration of the suspension or expulsion). A student participating in interscholastic athletics may be subject to discipline, as described in this herein, for violations of this Handbook, even if the misconduct does not also violate the Student Code of Conduct.

Fort Frye Local Schools Substance Testing Policy



This Policy applies to all student drivers with a parking permit, OHSA recognized-athletes, and participants in the extracurricular activities of Glee Club, Marching Band, Flag Corp/Winter Guard, and Cheerleading from grades 9-12. In addition, students and/or parents/guardians/custodians of students may voluntarily opt into the school's testing program by completing and signing an opt-in consent form.

The policy does not affect the current policies, practices, or rights of the District regarding student substance and/or alcohol possession or use, where “reasonable suspicion” of an offense is established by a means other than substance testing through this policy.

Any student who tests positive for any substances prohibited by this Policy shall be subject to sanctions and discipline in accordance with this Handbook, the Student Code of Conduct, and the Board of Education’s policies and procedures. However, although the student risks the loss of parking privileges and continued participation in athletics and extracurricular activities should he/she be found using, no student will be suspended or expelled from school as a result of any verified “positive” test conducted by his/her school under this program. Students will not have an academic grade consequence as a result of this policy.

Except as otherwise specified in the “Appeal” process appearing set forth in this policy, the Principal will make all final decisions regarding any substance testing issues within his/her building.

Prohibited Substances

For purposes of this Policy, and as the term is used herein, “prohibited substances” shall include alcohol, tobacco/nicotine (as defined in Policy JFCG), and any and all illicit, banned, and/or illegal substances (as defined by Board policy and any applicable law or regulation), including any and all narcotic drugs, depressants, anabolic steroids, and/or any other controlled substances, for which a student does not have a valid prescription from a licensed health care provider. By way of example, but not limitation, testing for prohibited substances may include testing for the following prohibited substances: Amphetamines, Barbiturates, Benzodiazepines, Cocaine, MDMA (Ecstasy), Methadone, Oxycodone, Phencyclidine, Propoxyphene, Methaqualone, THC, Opiates, Nicotine, Alcohol, Creatinine, Nitrites.

Procedures For Substance Testing Of Student Participants

Informed Consent and Release of Liability

All students in grades 9-12 will annually complete and sign an **Informed Consent Agreement** prior to August 1st of the current school. **No student may participate and/or receive a parking permit until this form is properly executed and on file with the School Nurse.** This form certifies that the student and his/her parents/guardians/custodians understand and agree to comply with the terms and conditions contained in this policy and shall constitute a binding contractual obligation of the student until the student graduates or files a **Withdrawal from Substance Testing** form.

Substance Testing Frequency

Once the Informed Consent Agreement is on file with the School Nurse and prior to participation in athletics, tested extracurricular activities, and/or obtaining parking privileges, student participants may be subject to sample testing for prohibited substances as set forth in this Policy.

Eligible students may be randomly tested up to a bi-weekly basis anytime throughout the school year. A student whose season/activity has concluded for the year will remain eligible for random substance screening throughout the remainder of that school year at Fort Frye Local Schools.

Sample Collection

Samples will be collected as outlined in the section titled Procedures for Collection Process.

Refusal to Test

Refusal to submit to a random or reasonable suspicion test or failing to appear for a test will constitute a violation of this substance testing policy. The Penalties for Violations included later in this policy document will be used to determine the extent of the suspension of privileges.

Testing Registration and Pool

All students planning on participating in any sport, extracurricular activity, or drive and/or park on school grounds **at any time during the current school year**, must ensure that the students and their parent/guardian/custodian properly sign the **Informed Consent Agreement** prior to August 1st and be entered into the Random Testing pool. Any new student to the district shall complete the Informed Consent Agreement prior to participating.

Random Testing

Students participating in any extracurricular event identified in this policy as subject to this Policy, as well as students applying to drive to school will be placed in the overall testing pool. Any eligible student could be tested per random selection. A student may be tested more than once per school year. The Vendor and the School Nurse will use a system to ensure that students are selected in a random fashion. Up to 30% of students in the pool could be pulled at each random testing date. All Random test dates will be unannounced.

Reasonable Suspicion

This policy does not restrict the District from requiring any student to whom this policy applies to submit to a substance test when the school has a “reasonable suspicion” the student has violated the law or school rules regarding substances or alcohol.

“Opt-In” Testing

Parents/Guardians/Custodians that have a student not involved in extracurricular activities, athletics or have a parking pass, may voluntarily elect to have their students participate in the substance testing. Interested Parents/Guardians/Custodians should contact the Principal/Designee for additional information and for the **“Opt-In” Informed Consent Agreement**.

Procedures for Collection

The student will be notified to report to the collection site by school officials. A specimen from the student will be collected as follows, and all students must follow this process:

Arrival and Check-In

- Only collectors, students being tested and other school designated official(s) may be present during the collection process. The substance testing area must be secured during the testing.
- All students must have a picture ID or be identified by the Principal, School Nurse, or designated school official. No exceptions will be allowed.

- The student will sign in on the roster and fill out the substance abuse consent.
- The student may not bring any accessories (phones, bags, backpacks, purses, etc.), cups, containers, or drinks in the collection area. All outerwear, including, but not limited to coats, vests, jackets, sweaters, hats, scarves, or baggy clothing must be removed before entering the collection area.
- The student will be asked by the collector to empty all of his/her pockets.
- The collector will add a bluing agent to the water in the urinal or toilet.
- The student will verify his/her ID number.
- The student will be asked to wash his/her hands with soap and water and to dry them.
- The student will be asked to select a sealed specimen cup and hand it to the collector. The collector will open the cup.

Specimen Collection

- The collector will instruct the student to urinate directly into the specimen cup giving at least 45 ml of urine into the specimen container. The student will be instructed not to flush the toilet. He/she can finish urinating into the toilet after the student has provided at least 45 ml of urine into the specimen cup. The student will be instructed to bring the specimen cup back out to the collector after they have finished urinating. The collector will stand outside the stall and/or restroom to ensure validity of the specimen collection. In the event that the toilet is flushed by the student, the student may be required to provide a new sample.
- The student will bring the specimen container out of the restroom and give it to the collector. The collector will tell the student he/she can wash his/her hands with soap and water and dry them.
- The collector will check the temperature of the urine specimen with the temperature strip on the specimen container. If the temperature is out of range, then a second urine specimen will be requested. If the student refuses to provide a second specimen, this will be considered a policy violation. If the temperature is still out of range on the second sample, this will be considered a positive policy violation.
- The collector will pour the urine into the split specimen bottles. The collector will check the specific gravity of the urine with a refractometer. If the specific gravity is 1.004 or greater, the urine specimen can be sealed. If the specific gravity is 1.003 or less, this is too diluted. The student will need to stay in the secured area until he/she can provide a concentrated sample. This could take up to one hour or longer.
- Once the technician has verified and secured a valid sample, he or she will notify the student the collection process is complete and the student may leave. A student leaving a testing site without permission from the collector or a designated school official will be considered as refusing to test resulting in a violation of the policy.
- The collected samples shall be transported to the testing facility for testing.

Alternative Collection and Testing Procedures

If the student is not able to provide a valid and sufficient urine sample, alternative methods of collection and testing may be implemented in the technician/vendor's discretion, including but not limited to the following:

- The student will be kept in the secured area until the student is able to provide a sufficient sample. Water will be provided for the student.
- If adulteration is suspected, a second urine specimen will be requested. If the student refuses to provide a second urine specimen, this will be treated as a violation of the policy.

- If the student cannot provide an acceptable urine specimen by the end of the school day, the student will be asked to go to a local medical site the next morning to provide an acceptable urine specimen.

This collection procedure is subject to change because of procedural requirements by the testing agency/vendor. The Board reserves the right to change the collection procedure to coincide with the testing guidelines set forth by the testing agency/vendor. This includes, but is not limited to the need to use buccal cheek/mouth swabs instead of urine samples.

Confidentiality of Results

All substance test results are considered confidential information unless otherwise required by law and will be handled accordingly. Information will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid subpoena or other legal process. The results of substance tests conducted pursuant to this policy will not be documented in any student participant's academic records and will be destroyed on June 30 of the year in which he/she graduates. No student participant who tests positive for illicit or banned substances under this policy will be punished academically. Those persons having results reported to them as set forth by this policy must sign a **Confidentiality Statement**.

Procedure for Reporting Positive Results

The Medical Review Officer (MRO) will receive results from the testing laboratory.

- If the substance test result is NEGATIVE, the vendor will forward the result to the designated person at the District.
- If the substance test result is POSITIVE, the MRO, or designee, will confirm any prescription medication by contacting the parent/guardian/custodian to obtain more information.
- The MRO will determine if the student has a valid prescription. If the student has a valid prescription for the substance for which he or she tested positive, which was valid at the time the sample was collected, the MRO will deem the test as negative. If it is determined the student had/has no such prescription, the MRO, or designee, will contact the student/parent/guardian to verify if it is necessary to check with another pharmacy or health care provider.
- If the student tests positive for a substance for which he or she does not have a valid prescription this will be deemed a positive test result.
- If the result indicates the sample was adulterated, the test will be considered positive.

The District will not have knowledge of any of the student's prescribed medication(s) or other health information.

- The District will only receive a copy of the Medical Review Officer's copy of the custody and control form.
- No substance screens will be mailed to the students.
- No verbal results will be given over the phone to the student/parent of the guardian.

Procedure for Policy Violation

In the event of a certified positive result that indicates the presence of prohibited substances, the following will occur:

1. The Principal or School Nurse will contact and notify the parent/guardian of the student within 24 hours of the school receiving notification, followed by notifying the student and Athletic Director, if applicable, as well as the coach/advisor. In addition, a written notification from the School Nurse or designee will be sent to the parent/guardian by certified mail.
2. The student participant and his/her parent/guardian/custodian will attend a conference with the School Nurse, Principal, Athletic Director (if applicable), and Coach/Advisor to discuss the infraction. All District representatives must sign a confidentiality statement prior to the conference.
3. The parent/guardian and the student will be notified that the student will be required to submit a sample for testing at each testing interval that takes place within the next calendar year at the expense of the District.
4. Consequences for violation of this policy are set forth on the following pages.

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Penalties for Positive Nicotine/Tobacco/Vaping Test/Violation of Policy

	Games & Other Activities	Practices/Activities	Professional Counseling/Other	Community Service
First Violation	ATHLETES Denied privilege of participation in 10% of the scheduled contests or performances. The student must enroll, within 2 business days, in a substance/tobacco/alcohol abuse assessment and aftercare program at the family's expense and approved by the Principal. Any unmet penalty will carry over to the next sports season of participation.	ATHLETES Practice and travel with a team (sit on bench) is permitted but may not dress in uniform.	REQUIRED (at no cost to District) with documentation that the student completed all recommendations of the counselor and has completed the vaping education program. Mandatory inclusion for testing on all random testing dates for one calendar year at the District's expense (this requirement may be waived by the District case-by-case)	Up to 20 hours at the discretion of building Principal. Students must arrange their own community service but have to be approved by the Principal and due within 45 calendar days of the positive test.
	OTHER EXTRACURRICULARS Denied participation in 10% or 15 school days of the extra-curricular activities identified in this policy, with any remaining unmet penalty applied to the next season of participation if needed. The student must enroll, within 2 business days, in a substance/tobacco/alcohol abuse assessment and aftercare program at the family's expense and approved by the Principal.	OTHER EXTRACURRICULARS No attendance at meetings or off campus trips or special events.		
	STUDENTS w/PARKING PERMITS Denied 10% or 15 school days of parking privileges. The student must enroll, within 2 business days, in a substance/tobacco/alcohol abuse assessment and aftercare program at the family's expense and approved by the Principal.			

	Games & Other Activities	Practices/Activities	Professional Counseling/Other	Community Service
Second Violation	ATHLETES Denied privilege of participation in 25% of the scheduled contests or performances. The student must enroll, within 2 business days, in a substance/tobacco/alcohol abuse assessment and aftercare program at the family’s expense and approved by the Principal. Any unmet penalty will carry over to the next sports season of participation.	ATHLETES Practice and travel with a team (sit on bench) is permitted but may not dress in uniform.	REQUIRED (at no cost to District) with documentation that the student completed all recommendations of the counselor and has completed the vaping education program. Mandatory inclusion for testing on all random testing dates for one calendar year at the District’s expense (this requirement may be waived by the District case-by-case)	Up to 20 hours at the discretion of building Principal. Students must arrange their own community service but have to be approved by the Principal and due within 45 calendar days of the positive test.
	OTHER EXTRACURRICULARS Denied participation in 25% or 45 school days of the extra-curricular activities identified in this policy, with any remaining unmet penalty applied to the next season of participation if needed. The student must enroll, within 2 business days, in a substance/tobacco/alcohol abuse assessment and aftercare program at the family’s expense and approved by the Principal.	OTHER EXTRACURRICULARS No attendance at meetings or off campus trips or special events.		
	STUDENTS w/PARKING PERMITS Denied 25% or 45 school days of parking privileges. The student must enroll, within 2 business days, in a substance/tobacco/alcohol abuse assessment and aftercare program at the family’s expense and approved by the Principal.			

	Games & Other Activities	Practices/Activities	Professional Counseling/Other	Community Service
Third Violation	ATHLETES Denied privilege of participation in 50% of scheduled contests or performances. Any unmet penalty will carry over to the next sports season of participation.	ATHLETES Practice but no travel. Can sit with the team ONLY at home contests but not in uniform.	REQUIRED: (at no cost to District) with documentation that the student completed all recommendations of the counselor Mandatory inclusion for testing on all random testing dates for one calendar year at family expense.	REQUIRED: 30 Hours Students must arrange their own community service but have to be approved by the Principal and due within 45 calendar days of the positive test.
	OTHER EXTRACURRICULARS Denied participation in 50% or 90 school days of the extra-curricular activities identified in this policy, with any remaining unmet penalty applied to the next season of participation if needed.	OTHER EXTRACURRICULARS No attendance at meetings or off campus trips or special events.		
	STUDENTS w/PARKING PERMITS Denied 50% or 90 school days of parking privileges.			
Fourth Violation	ATHLETES Denied privilege of athletics participation for one full year from date of positive test.	All privileges and participation denied for one full year from date of positive test.	REQUIRED: (at no cost to District) with documentation that the student completed all recommendations of the counselor. Mandatory inclusion for testing on all random testing dates for one calendar year at family expense	REQUIRED: 40 Hours Students must arrange their own community service but have to be approved by the Principal and due within 60 calendar days of the positive test.
	OTHER EXTRACURRICULARS Denied participation in all extracurricular activities for one full year from date of positive test.			
	STUDENTS w/PARKING PERMITS Loss of parking privileges for one full year from date of positive test.			
Fifth Violation	ATHLETES Permanent denial of athletics participation.	Permanent denial of all privileges and participation.	REQUIRED: (at no cost to District) with documentation that the student completed all recommendations of the counselor.	REQUIRED: 50 Hours Students must arrange their own community service but have to be approved by the Principal and due within 60 calendar days of the positive test.
	OTHER EXTRACURRICULARS Permanent denial of all participation in all extracurricular activities.			
	STUDENTS w/PARKING PERMITS Permanent loss of parking privileges.			

Penalties for Positive Non-Nicotine Substance Test/Violation of Policy

	Games & Other Activities	Practices/Activities	Professional Counseling/Other	Community Service
First Violation	ATHLETES Denied privilege of participation in 25% of the scheduled contests or performances. The student must enroll, within 2 business days, in a substance/tobacco/alcohol abuse assessment and aftercare program at the family's expense and approved by the Principal. Any unmet penalty will carry over to the next sports season of participation.	ATHLETES Practice and travel with a team (sit on bench) is permitted but may not dress in uniform.	REQUIRED (at no cost to District) with documentation that the student completed all recommendations of the counselor Mandatory inclusion for testing on all random testing dates for one calendar year at the District's expense (this requirement may be waived by the District case-by-case)	Up to 20 hours at the discretion of building Principal. Students must arrange their own community service but have to be approved by the Principal and due within 45 calendar days of the positive test.
	OTHER EXTRACURRICULARS Denied participation in 25% or 45 school days of the extra-curricular activities identified in this policy, with any remaining unmet penalty applied to the next season of participation if needed. The student must enroll, within 2 business days, in a substance/tobacco/alcohol abuse assessment and aftercare program at the family's expense and approved by the Principal.	OTHER EXTRACURRICULARS No attendance at meetings or off campus trips or special events.		
	STUDENTS w/PARKING PERMITS Denied 25% or 45 school days of parking privileges. The student must enroll, within 2 business days, in a substance/tobacco/alcohol abuse assessment and aftercare program at the family's expense and approved by the Principal.			

	Games & Other Activities	Practices/Activities	Professional Counseling/Other	Community Service
Second Violation	ATHLETES Denied privilege of participation in 50% of scheduled contests or performances. Any unmet penalty will carry over to the next sports season of participation.	ATHLETES Practice but no travel. Can sit with the team ONLY at home contests but not in uniform.	REQUIRED: (at no cost to District) with documentation that the student completed all recommendations of the counselor Mandatory inclusion for testing on all random testing dates for one calendar year at family expense.	REQUIRED: 30 Hours Students must arrange their own community service but have to be approved by the Principal and due within 45 calendar days of the positive test.
	OTHER EXTRACURRICULARS Denied participation in 50% or 90 school days of the extra-curricular activities identified in this policy, with any remaining unmet penalty applied to the next season of participation if needed.	OTHER EXTRACURRICULARS No attendance at meetings or off campus trips or special events.		
	STUDENTS w/PARKING PERMITS Denied 50% or 90 school days of parking privileges.			
Third Violation	ATHLETES Denied privilege of athletics participation for one full year from date of positive test.	All privileges and participation denied for one full year from date of positive test.	REQUIRED: (at no cost to District) with documentation that the student completed all recommendations of the counselor. Mandatory inclusion for testing on all random testing dates for one calendar year at family expense	REQUIRED: 40 Hours Students must arrange their own community service but have to be approved by the Principal and due within 60 calendar days of the positive test.
	OTHER EXTRACURRICULARS Denied participation in all extracurricular activities for one full year from date of positive test.			
	STUDENTS w/PARKING PERMITS Loss of parking privileges for one full year from date of positive test.			
Fourth Violation	ATHLETES Permanent denial of athletics participation.	Permanent denial of all privileges and participation.	REQUIRED: (at no cost to District) with documentation that the student completed all recommendations of the counselor.	REQUIRED: 50 Hours Students must arrange their own community service but have to be approved by the Principal and due within 60 calendar days of the positive test.
	OTHER EXTRACURRICULARS Permanent denial of all participation in all extracurricular activities.			
	STUDENTS w/PARKING PERMITS Permanent loss of parking privileges.			

Cumulative Discipline

Discipline under this policy is cumulative. However, a student may request to reduce the number of violations by one after one calendar year of the first violation as follows:

- This may only be done one time during a student's academic career at Fort Frye Local Schools.
- The request must be in writing to the Principal and signed by the student and guardian. The request must identify/explain any prevention supports utilized and changes made by the student since the violation(s) of the policy. It must also include a statement by a Fort Frye Local Schools coach, advisor or teacher or a mental health provider/doctor stating the student has made positive changes in regard to the previous violation.

Out-of-Season Discipline/Carryover

- If denial of participation occurs outside the student participant's athletic season or outside the regular school year, denial of participation would take place at the beginning of the athlete's season, at the beginning of the next extracurricular activity, or at the beginning of the next school year.
- If the suspension of participation occurs toward the end of an athlete's season or the extracurricular activity and the number of games or time left is less than the percent of the denial of participation, then the denial of participation will carry over into the next sport season, activity, or school year.

All penalties are based on regular season scheduled games for athletics. Once the amount of games suspended is determined, playoff and/or tournament games could be included in the number of games depending on how many games the student was sanctioned from the regular season calculation. (Example: If the penalty is determined to be 10% of the season and there are 10 regular games scheduled, the suspension would be determined to be 1 game. The penalty would begin in the next scheduled game, even if it is a playoff/tournament game.) Failure to complete the season in good standing (not quit or dismissed from team), will result in the entire suspension be served in the next sport participated in at Fort Frye.

Appeal Process

The student/parent and/or guardian has the right to appeal in writing to the building principal. If the first split urine sample (or buccal cheek swab) comes back positive, the student/parent and/or guardian may choose to have the other split specimen container (or buccal cheek swab), which remains sealed, to be sent off to another SAMHSA certified lab of their choice to be tested.

The expense of having the second specimen tested at another lab, will be at the expense of the parent/guardian/custodian. **The family must have payment available for the second test. To initiate the appeal process and request this second specimen test the parent/guardian must notify in writing the building principal at Fort Frye High School or Middle School by 2:00 p.m. on the calendar day following the parent/guardian receipt of a positive test result notice.** Failure to comply with this time limit shall bar further appeals under this policy.

Penalties are held until the second test results are reported back to the district as part of the appeal process. The building principal will notify the family within 24 hours of receiving notice of the second specimen results and will send a certified letter of the results and violation if applicable. The appeal process is final at this time.

Safe Harbor Program

Students are encouraged to seek help for issues related to alcohol and substance use or abuse to enroll in the District's Safe Harbor Program. The program is designed to assist a student-athlete who either suspects or self-identifies with alcohol or substance related issues. The act of enrollment in the Safe Harbor Program will not be treated as a violation of this policy and will not be cause for District sanctions or actions.

To be eligible for the Safe Harbor Program, a student-athlete must complete and submit a **Declaration of Safe Harbor Form** to the School Nurse or Principal. A student-athlete is permitted to enter the Safe Harbor Program one time during his/her attendance in the Fort Frye Local School District. A student-athlete will be permitted to remain in the program for a reasonable period of time (not to exceed 30 calendar days) as informed by a treatment or educational plan.

Students are not eligible for the program:

- If they have been informed of an impending substance test by a school or athletics staff member;
- Thirty (30) calendar days prior to their first official practice date of their season as designated by OHSA;
- If they have had a previous violation of this policy;
- If they have previously tested positive during a District substance test

Resources, Services Provided by Safe Harbor Program

Once enrolled in the program, the District will work with students to prepare a Safe Harbor treatment plan, to include confidential substance testing. Students will be tested for prescribed substances upon entry into the Safe Harbor Program, and such a positive initial test will not result in any administrative sanction except those listed in this section.

Testing During Safe Harbor Program Enrollment

While in compliance with the Safe Harbor Program treatment plan, students will not be included in the list of students eligible for random substance testing. This list will be maintained by the School Nurse.

Removal from Program

Students will be removed from the Safe Harbor Program and be subject to appropriate sanctions as indicated by this policy when:

- A substance test result indicates new usage (subsequent to initial upon entering the program)
- They tested positive for a new banned substance after the initial Safe Harbor Program test
- They fail to comply with the Safe Harbor Program treatment plan.

Enrollment Notifications

The Principal, Assistant Principal, School Nurse, Director of Athletics, the Athletic Trainer, and the Team Physician may be informed of the student's participation in the Safe Harbor Program.

APPENDIX

- INFORMED CONSENT AGREEMENT
- OPT IN INFORMED CONSENT AGREEMENT
- CONFIDENTIALITY STATEMENT FOR THE RANDOM SUBSTANCE TESTING PROGRAM
- WITHDRAWAL FROM RANDOM SUBSTANCE TESTING OF STUDENT PARTICIPANTS
- DECLARATION OF SAFE HARBOR FORM

**Fort Frye Local School District
Drug Testing Policy**

INFORMED CONSENT AGREEMENT

We hereby consent to allow the student named herein to undergo testing for the presence of prohibited substances in accordance with the Fort Frye Local School District Drug Testing Policy set forth in the Athletic Handbook. We understand that any sample taken for substance testing will be tested only by a Board approved company. We hereby give our consent to the company selected by the Fort Frye Board of Education, its employees, or agents, together with any company, hospital, or laboratory designated to perform testing for the detection of prohibited substances. We further give our consent to the company selected by the Fort Frye Board of Education, its employees, or agents, to release all results of these tests to designated School District employees or agents. We understand that these results will also be available to us upon request. We hereby release the Fort Frye Local School District, its Board Members, and employees or agents from any legal responsibility or liability for the release of such information and records. This will be deemed consent pursuant to the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232g as amended, and the Ohio Revised Code 3319.321, for the release of the test results as authorized by the Informed Consent Agreement or as required by law.

STUDENT NAME: _____

GRADE: _____

AS A STUDENT:

- I understand and agree that participation in athletic or extracurricular activities and parking on school property during school hours is a privilege that may be withdrawn for violations of the Fort Frye Local School District Drug Testing Policy.
- I have read the Policy and understand the consequences that I will face if I do not honor my commitment to this Policy.
- I understand that I am subjected to random substance testing, and that if I refuse, I will not be allowed to practice, participate, or park on school property during school hours. I have read this form and agree to its terms. I hereby authorize the release of the results of such testing to my parent/guardian/custodian

● I understand this agreement is binding while I am a student in the Fort Frye Local School District.

Student Signature _____ Date _____

AS A PARENT/GUARDIAN/CUSTODIAN:

- I have read the Policy and understand the responsibilities of my child as a participant in athletic, extracurricular activities and/or parking privileges in the Fort Frye Local School District.
- I understand that my child, when participating in athletics, extracurricular activities, and/or receiving a parking permit, may be subjected to random substance testing, and if he/she refuses, will not be allowed to practice, participate, or park on school property during school hours. I have read the consent on the reverse of this form and agree to its terms.
- I understand that after my child has completed his/her season and does not intend on participating in other activities and/or parking for the remainder of the year, he/she will still be subjected to random substance screening for the remainder of the calendar year as defined in this policy.
- I understand this agreement is binding while my child is enrolled in the Fort Frye Local School District.

Parent/Guardian/Custodian Signature _____ Date _____

Parent/Guardian/Custodian Printed Name _____ Phone _____

Fort Frye Local School District

VOLUNTARY RANDOM SUBSTANCE TESTING "OPT-IN" CONSENT AGREEMENT

Student Name - PRINTED: _____

Grade: _____

AS A STUDENT:

- I understand and agree that I will be included in the list of student participants eligible for random substance testing according to the Fort Frye Local School District's Policy for Substance Testing of Students.
- I understand this is binding while I am a student enrolled in the Fort Frye Local School District.

Student Signature

Date

AS A PARENT/GUARDIAN/CUSTODIAN:

- I understand that by voluntarily signing this consent, I will allow the Vendor to perform substance and/or alcohol testing on my son/daughter/ward in which positive results will be reported to me.
- I understand this is binding while my son/daughter/ward is enrolled in the Fort Frye Local School District.

Parent/Guardian/Custodian Signature

Date

Parent/Guardian/Custodian - Printed Name

Phone

Fort Frye Local School District
Confidentiality Statement for the Random Substance Testing Program

I, _____(printed name), acknowledge that I will be privileged to hear and see sensitive information related to results of random substance testing performed on student participants in school sponsored athletic programs or other extracurricular activities and/or students with parking privileges in the Fort Frye Local School District. I pledge to keep any information given to me in strict confidence and will only release this information to others as dictated by Board policy or with properly obtained permission of the student and his/her parent/guardian/custodian.

Signature

Date

Fort Frye Local School District

WITHDRAWAL FROM RANDOM SUBSTANCE TESTING OF STUDENT PARTICIPANTS

AS A STUDENT:

- I have read the **Policy for Random Substance Testing of Student Participants** and have decided to remove myself from the Substance Testing Program.
- I understand that by removing myself from the Substance Testing Program, I am not permitted to participate in School-Sponsored Interscholastic Athletics and Extracurricular Activities and am not permitted to park on school property during school hours for a minimum of one (1) calendar year from the date this form is submitted to the Principal.

Student Name - Printed: _____

Current Grade Level:

Student Signature: _____

Date:

AS A PARENT/GUARDIAN:

- I have read the **Policy for Random Substance Testing of Student Participants** and have decided to rescind my original consent for my son/daughter/ward to participate in the Substance Testing Program.
- I understand that by rescinding my consent for the Substance Testing Program, my son/daughter/ward is not permitted to participate in School-Sponsored Interscholastic Athletics and Extracurricular Activities and is not permitted to park on school property during school hours for a minimum of one calendar year from the date this form is submitted to the Principal.

Parent/Guardian Name - Printed: _____

Parent/Guardian Signature: _____

Date:

Fort Frye Local School District

DECLARATION OF SAFE HARBOR FORM

I hereby declare "safe harbor" from the Fort Frye Local School District Substance Testing Program. I understand that this is the one and only time I am permitted to declare "safe harbor" and I will:

- Be tested for substances immediately
- Be evaluated by an approved Counselor and/or Team Physician regardless of the test results
- Follow and complete the prescribed counseling/treatment plan
- Be substance tested at a frequency prescribed by the counselor or team physician
- Remain in Safe Harbor Program until released by the counselor and/or team physician for a period of time not to exceed thirty (30) calendar days
- Not be eligible for randomized substance testing under the Fort Frye Local School District Substance Testing Program while in the Safe Harbor Program
- Follow other steps described in this program under the Safe Harbor section.

Name (Print): _____

Signature: _____

Date:

For School Nurse:

Eligible for Safe Harbor: Yes _____ No _____

Reviewed Safe Harbor program: Yes _____ No _____

Signature: _____

Date:

Title: _____

Fort Frye Local School District

WITHDRAWAL FROM RANDOM SUBSTANCE TESTING OF STUDENT PARTICIPANTS

AS A STUDENT:

- I have read the **Policy for Random Substance Testing of Student Participants** and have decided to remove myself from the Substance Testing Program.
- I understand that by removing myself from the Substance Testing Program, I am not permitted to participate in School-Sponsored Interscholastic Athletics and Extracurricular Activities and am not permitted to park on school property during school hours for a minimum of one (1) calendar year from the date this form is submitted to the Principal.

Student Name - Printed: _____

Current Grade Level:

Student Signature: _____

Date:

AS A PARENT/GUARDIAN:

- I have read the **Policy for Random Substance Testing of Student Participants** and have decided to rescind my original consent for my son/daughter/ward to participate in the Substance Testing Program.
- I understand that by rescinding my consent for the Substance Testing Program, my son/daughter/ward is not permitted to participate in School-Sponsored Interscholastic Athletics and Extracurricular Activities and is not permitted to park on school property during school hours for a minimum of one calendar year from the date this form is submitted to the Principal.

Parent/Guardian Name - Printed: _____

Parent/Guardian Signature: _____

Date:

Fort Frye Local School District

DECLARATION OF SAFE HARBOR FORM

I hereby declare "safe harbor" from the Fort Frye Local School District Substance Testing Program. I understand that this is the one and only time I am permitted to declare "safe harbor" and I will:

- Be tested for substances immediately
- Be evaluated by an approved Counselor and/or Team Physician regardless of the test results
- Follow and complete the prescribed counseling/treatment plan
- Be substance tested at a frequency prescribed by the counselor or team physician
- Remain in Safe Harbor Program until released by the counselor and/or team physician for a period of time not to exceed thirty (30) calendar days
- Not be eligible for randomized substance testing under the Fort Frye Local School District Substance Testing Program while in the Safe Harbor Program
- Follow other steps described in this program under the Safe Harbor section.

Name (Print): _____

Signature: _____

Date:

For School Nurse:

Eligible for Safe Harbor: Yes _____ No _____

Reviewed Safe Harbor program: Yes _____ No _____

Signature: _____

Date:

Title: _____

