

# *Fort Frye Local Schools* **Board of Education**



## **December Agenda**

**December 19, 2022**

**Lowell Elementary**

**6:00 P.M.**

FORT FRYE BOARD OF EDUCATION

December 19, 2022

Lowell Elementary

6:00 P.M.

A. CALL TO ORDER: ..... 3

B. PRAYER..... 3

C. ROLL CALL:..... 3

D. PLEDGE OF ALLEGIANCE ..... 3

E. PUBLIC PARTICIPATION ..... 3

F. COMMITTEE REPORTS ..... 3

**CONSENT AGENDA.....4**

1. AGENDA ..... 4

2. MINUTES ..... 4

3. TREASURER’S REPORT ..... 4

4. DONATION – MARIETTA COMMUNITY FOUNDATION ..... 4

5. OUT-OF-STATE TRIP ..... 4

6. DONATION – WASHINGTON D.C. .... 4

**ADMINISTRATIVE & FINANCIAL AGENDA.....5**

1. SUPPORT STAFF SUBSTITUTE 2022-2023 ..... 5

2. THEN AND NOW INVOICES ..... 5

3. OSBA ANNUAL MEMBERSHIP DUES ..... 5

4. FORT FRYE BRANDING LOGOS AND DISTRICT SEAL ..... 5

5. NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2022-2023 ..... 6

6. DRIVING INSTRUCTORS ..... 6

7. PROFESSIONAL GROWTH – TIFFANY DUSKEY ..... 6

8. REJECT FIELD HOUSE BIDS – FORT FRYE HIGH SCHOOL ..... 6

9. UNPAID LEAVE OF ABSENCE –MADISON FLESHER ..... 7

10. OSBA LEGAL ASSISTANCE FUND ..... 7

11. BIDS FOR VESTIBULE PROJECTS ..... 7

12. ENERGY OPTIMIZER CONTRACT ..... 7

13. VOLUNTEER ..... 8

14. EMPLOY PARAPROFESSIONAL @ FFMS – MELISSA BROOKER ..... 8

**BOARD CONCERNS.....9**

1. POLICY UPDATE ..... 9

2. THREAT ASSESSMENT GUIDELINES ..... 9

3. SELF-EVALUATION FOR SCHOOL BOARD ..... 9

4. ORGANIZATIONAL MEETING ..... 9

5. TEMPORARY CHAIRMAN ..... 9

NEXT MEETING: \_\_\_\_, 2023 @ \_\_\_\_\_ 6:00 P.M. .... 9

A. CALL TO ORDER:

Place \_\_\_\_\_, Time \_\_\_\_\_

B. PRAYER

C. ROLL CALL:

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION

F. COMMITTEE REPORTS

Stephanie Starcher, Superintendent  
2023-2024 School Calendar Review

\* *Public discussion is limited to 30 minutes per meeting.*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. No persons will be allowed to defer their public participation time to another individual. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.*

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”

*MOTION BY* \_\_\_\_\_,      *SECOND BY* \_\_\_\_\_

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

## C O N S E N T   A G E N D A

### 1. AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

### 2. MINUTES

Recommend approval and waiving public reading of the minutes of the November 17, 2022 regular meeting as presented.

*Attachment A*

### 3. TREASURER’S REPORT

Recommend the Treasurer’s report for the month ending November 30, 2022 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

*Attachment B*

### 4. DONATION – MARIETTA COMMUNITY FOUNDATION

Recommend accepting a donation of \$11,890.00 in honor of a deceased couple from Lowell, Ohio who have always supported Fort Frye. The funds were distributed through the Marietta Community Foundation to purchase STEM equipment for Fort Frye High School.

### 5. OUT-OF-STATE TRIP

Recommend approval to allow Mark VonKennell and Brody Garvin to travel to Atlanta, GA for the SAVE (Students Against Violence Everywhere) Convention planning meeting January 13-16, 2023 at no cost to the district, funded by SAVE Promise Club.

### 6. DONATION – WASHINGTON D.C.

Recommend accepting the following donation to sponsor 8<sup>th</sup>-grade students to attend the Washington D.C. trip in the spring: \$350.00 from Dynamix Energy Services CO.

## ADMINISTRATIVE & FINANCIAL AGENDA

### PERSONNEL

**Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee's expense), training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.**

#### 1. SUPPORT STAFF SUBSTITUTE 2022-2023

Recommend approving the following for support staff substitute for the 2022-2023 school year:

Alex Greuey  
Ron Rainer

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

#### 2. THEN AND NOW INVOICES

Recommend approval of payment of an invoice in accordance with ORC 5705.41(d) A, Then and Now Invoice from Prodigy Student Travel in the amount \$6,900.00, Presence Learning, Inc. in the amount of \$4,499.47 and from Strategic Solutions in the amount of \$8,968.21.

*Attachment C*

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

#### 3. OSBA ANNUAL MEMBERSHIP DUES

Recommend the approval to pay the annual membership dues to the Ohio School Board Association in the amount of \$4,602.00.00 for the calendar year 2023.

*Attachment D*

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

#### 4. FORT FRYE BRANDING LOGOS AND DISTRICT SEAL

Recommend the approval of the proposed official branding of updated logos and district seal for Fort Frye Local School District.

*Attachment E*

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

5. NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2022-2023

Whereas the following supplemental positions have been posted for the required length of time;  
 Whereas no certificated individuals have expressed interest in these positions and;  
 Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;  
 Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the **2022-2023** school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Shana Griffin	Cheerleading	-	volunteer

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
 Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

6. DRIVING INSTRUCTORS

Recommend the approval of the following driver’s education instructors through the Muskingum Valley and the Ohio Valley Educational Service Centers.

*Attachment F*

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
 Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

7. PROFESSIONAL GROWTH – TIFFANY DUSKEY

Recommend approval for the following professional growth application:

<u>Tiffany Duskey</u>	<u>Ohio University</u>	<u>Total 3 sem. hrs.</u>
SPRING 2023	EDTE 5600 Advance Studies of Child & Adolescent	3
	EDTE 6230 Coaching Classroom Teachers in Literature	4
	EDTE 6940 Masters Research Project	3

*Attachment G*

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
 Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

8. REJECT FIELD HOUSE BIDS – FORT FRYE HIGH SCHOOL

Recommend the rejection of all November 29, 2022, public bids for the Fort Frye High School Field House project.

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
 Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

9. UNPAID LEAVE OF ABSENCE –MADISON FLESHER

Recommend an unpaid leave of absence for Madison Flesher per article 4.04 of the FFTA agreement effective from December 5, 2022- January 2, 2023.

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

10. OSBA LEGAL ASSISTANCE FUND

Whereas, the Fort Frye Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,

Whereas, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

Therefore, the Board hereby resolves to participate in the OSBA LAF for calendar year 2023 and authorizes the treasurer to pay the LAF \$250.

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

11. BIDS FOR VESTIBULE PROJECTS

Recommendation to allow the Superintendent and Treasurer to solicit bids for the construction of the secure vestibules at FFMS, FFHS, Salem-Liberty Elementary, and Lowell Elementary.

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

12. ENERGY OPTIMIZER CONTRACT

Recommendation that the Board declare an urgent necessity and public exigency, waive competitive bidding, and approve a contract with Energy Optimizers USA, LLC. (“Energy Optimizers”) for the Replacement of the Electrical Service at Fort Frye High School (the “Project”).

Rationale:

1. The District has identified a need for the Replacement of the Electrical Service at Fort Frye High School, located at 420 5th Street, Beverly, Ohio 45715.

2. The work for the project needs to be completed prior to \_\_\_\_\_ and within the District’s budget so as not to negatively impact the District’s educational programs. Bidding the work will delay the Project completion, resulting in higher costs, and will not guarantee that lower bids will be received for the work, especially in light of increases in material costs and material lead times. This situation presents an urgent necessity and public exigency to complete the project and for waiving competitive bidding to contract for the work.

3. Energy Optimizers is an experienced contractor who has provided a proposal for the Project in the amount of \$334,070 (the “Contract Sum”), which is based on qualified unit pricing as set forth in Energy Optimizer’s agreement with OCEPC.

4. Based on this urgent need, the Superintendent recommends waiving competitive bidding based upon the urgent necessity exception in ORC Section 3313.46, approving the proposal from Energy Optimizers, and authorizing an agreement with Energy Optimizers to perform the work.

5. These improvements may be funded by ESSER II or ESSER III funding. Accordingly, this procurement also complies with federal procurement requirements, as authorized by 2 C.F.R. § 200.318(e), which encourages non-federal entities to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services.

The Board of Education resolves as follows:

1. Based upon the information provided and exercising the authority given in ORC 3313.46, the Board declares an urgent necessity and waives competitive bidding in order to move forward with the Electrical Service Replacement at Fort Frye High School.

2. Additionally, the Board recognizes that the facts giving rise to the urgent necessity constitute a public exigency under 2 CFR § 200.320(c)(3), and authorizes the use of noncompetitive procurement.

3. The Board authorizes the Superintendent, Treasurer, and Board President to work with legal counsel to negotiate and execute a contract with Energy Optimizers for the Project and to sign any related documents for the work in an amount not to exceed \$334,070.

*Attachment H*

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

13. VOLUNTEER

Recommend approval for Tiffany Bailey to serve as school volunteer.

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

14. EMPLOY PARAPROFESSIONAL @ FFMS – MELISSA BROOKER

Recommend the approval to employ Melissa Brooker as a paraprofessional aide @ Fort Frye Middle School for 6.5 hours per day as-needed at a Step 0 salary of \$15.61/hr. for the remainder of the 2022-2023 school year.

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_



## BOARD CONCERNS

### 1. POLICY UPDATE

Recommend approval of the following board policy update:

GBCB	Staff Conduct
KGB	Public Conduct on District Property
JFE	Student Pregnancy and Related Conditions
KKA	Recruiters in the Schools

*Attachment I*

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

### 2. THREAT ASSESSMENT GUIDELINES

Approve administrative guidelines for Threat Assessment Team.

*Attachment J*

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

### 3. SELF-EVALUATION FOR SCHOOL BOARD

Review self-evaluation for the school board.

*Attachment K*

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

### 4. ORGANIZATIONAL MEETING

Establish a date for an organizational meeting January \_\_\_\_, 2023, at 6:00 p.m., at Beverly-Center Elementary.

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

### 5. TEMPORARY CHAIRMAN

Appoint \_\_\_\_\_ to serve as temporary chairman of the organizational meeting.

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

Next Meeting: \_\_\_\_, 2023 @ \_\_\_\_\_ 6:00 p.m.

MOTION TO ADJOURN \_\_\_\_\_, SECOND \_\_\_\_\_,  
TIME \_\_\_\_\_

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_