

# *Fort Frye Local Schools* **Board of Education**



## **July Agenda**

**July 25, 2022**

**Beverly-Center Elementary**

**6:00 P.M.**

FORT FRYE BOARD OF EDUCATION

July 25, 2022

Beverly-Center Elementary

6:00 P.M.

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A. CALL TO ORDER:  
Place \_\_\_\_\_, Time \_\_\_\_\_

B. PRAYER

C. ROLL CALL:

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION

F. COMMITTEE REPORTS

Stephanie Starcher, Superintendent  
Rachael Tullius & Drew Arnold - Social Emotional Learning (SEL) Curriculum

*\* Public discussion is limited to 30 minutes per meeting.  
Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. No persons will be allowed to defer their public participation time to another individual. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.*

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”

*MOTION BY* \_\_\_\_\_, *SECOND BY* \_\_\_\_\_

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

## CONSENT AGENDA

### 1. AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

### 2. MINUTES

Recommend approval and waiving public reading of the minutes of the June 23, 2022 regular meeting as presented.

*Attachment A*

### 3. TREASURER’S REPORT

Recommend the Treasurer’s report for the month ending June 30, 2022 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

*Attachment B*

### 4. HANDBOOK

Recommend approval of the following handbook for the 2022-2023 school year.

-Fort Frye Transportation (Bus Driver) Handbook

*Attachment C*

### 5. RESIGNATION – ROBIN KNOTTS

Recommend accepting the resignation from Robin Knotts, paraprofessional aide at Fort Frye High School effective June 29, 2022.

*Attachment D*

### 6. BAND CAMP

Recommend approval for Fort Frye Marching Band to attend overnight band camp @ Mineral Wells, WV from July 24-29, 2022.

ADMINISTRATIVE & FINANCIAL AGENDA

PERSONNEL

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee’s expense), training on the district’s Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

1. SUPPLEMENTAL CONTRACTS 2022-2023

Recommend approval to issue the following supplemental contracts for the 2022-2023 school year:

Name	Position	Step	Salary
Abby Campbell	Varsity Track Head	1	\$2,810.00
Heidi Fryman	Varsity Track Assistant	1	\$1,747.00
Michael Border	Band Head	0	\$4,208.00

Mrs. Zalmanek\_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

2. NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2022-2023

Whereas the following supplemental positions have been posted for the required length of time and;  
Whereas no certificated individuals have expressed interest in these positions and;  
Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;  
Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2022-2023 school year:

Name	Position	Step	Salary
Marc Waller	JH Track Coach	2	\$1,537.00
Tony O’Linn	Boys Golf Head	0	\$2,145.00
Eric Keffer	Girls Golf Head	1	\$2,536.00
Jeremy Hesson	JH Boys Basketball	1	\$1,747.00
Chad Augenstein	JH Boys Basketball	0	\$1,375.00
Jillian McCutcheon	JH Volleyball	0	\$1,375.00
Brendan Huck	Football Volunteer	-	-

Mrs. Zalmanek\_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

3. EMPLOY ELA TEACHER @ FFMS – DONNA MORRIS

Recommend issuing a 1-yr. limited contract to Donna Morris as the English Language Arts (ELA) teacher at Fort Frye Middle School for the 2022-2023 school year per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Mrs. Zalmanek\_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

4. EMPLOY INTERVENTION SPECIALIST @ FFMS – LAURIE MULLEN

Recommend issuing a 1-yr. limited contract to Laurie Mullen as the intervention specialist teacher at Fort Frye Middle School for the 2022-2023 school year per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Mrs. Zalmanek\_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

5. EMPLOY PARAPROFESSIONAL – ELLEN O’BRIEN

Recommend employing Ellen O’Brien as an as-needed paraprofessional aide at FFHS/FFMS multi-categorical special needs classroom Step 27 salary of \$20.63/per hr., effective August 22, 2022.

Mrs. Zalmanek\_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

6. TRANSFER PARAPROFESSIONAL – HILLARY ENOCHS

Recommend transferring Hillary Enochs from a 5.5 hrs./day as-needed paraprofessional aide to an 6.5 hrs./day as-needed paraprofessional aide at Beverly-Center multi-categorical special needs classroom Step 0 salary of \$15.61/per hr., effective August 22, 2022.

Mrs. Zalmanek\_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

7. TRANSFER PARAPROFESSIONAL– STACEY URBANIAK

Recommend transferring Stacey Urbaniak from a 3.5 hour as-needed paraprofessional aide at Lowell Elementary to a 6.5 hour day as-needed paraprofessional aide at FFHS/FFMS multi-categorical special needs classroom Step 0 salary of \$15.61/per hr., effective August 22, 2022.

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

8. CERTIFIED CONTRACT 2022-2023

Recommend approval to issue the following certificated staff contract for the 2022-2023 school year:

Name	Contract	Expire	Position	Degree	Step
Derek Sidwell	5 yr.	2027	FFHS	M.A.	16

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

9. SUPPORT STAFF SUBSTITUTE 2021-2022

Recommend approving the following for support staff substitute for the 2021-2022 school year:

Morgan Borich

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

10. MENTORING STIPEND

Recommend the approval of the following to serve as mentors for 2022-2023 school year:

Mentor

Lenora Lockhart -\$400  
Drew Arnold- \$400  
Stephanie Marshall- \$400

New Teacher

Caleigh Fryman (New)  
Donna Morris (New)  
Laurie Mullen (New)

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

11. THE OHIO COALITION FOR EQUITY & ADEQUACY OF SCHOOL

Recommend approval to pay dues to the Ohio Coalition for Equity and Adequacy of School Funding in the amount of \$500 for the 2022-2023 school year.

*Attachment E*

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

12. VSWC ARCHITECTS CONTRACT

Recommendation to enter into a contract with VSWC for architectural services for the Fort Frye High School Fieldhouse.

*Attachment F*

Mrs. Zalmanek\_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

13. ELEMENTARY MUSIC CURRICULUM ADOPTION

Recommend the approval to adopt and purchase of the Elementary Music Curriculum from Quaver Music program in the amount \$1680.00 for a one year program.

*Attachment G*

Mrs. Zalmanek\_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

14. SEL CURRICULUM ADOPTION

Recommend the approval to adopt and purchase of the Social & Emotional Learning (SEL) Curriculum from Collaborative Classroom in the amount \$9,504.00 for the Caring School Community program for grades K-5.

*Attachment H*

Mrs. Zalmanek\_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

15. TRANSFER BUS DRIVER- PHIL KEHL

Recommend the transfer of Phil Kehl from the brown route bus driver Step 6 salary of \$22.21/per hr. to the purple route; approximately 7.25 hrs. @ Step 6 salary of \$22.21/ per hr. contract, effective August 22, 2022.

Mrs. Zalmanek\_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

16. TRANSFER BUS DRIVER- DAREN CLARK

Recommend the transfer of Daren Clark from the pink route bus driver Step 3 salary of \$21.24/per hr. to the brown route; approximately 6.74 hrs. @ Step 3 salary of \$21.24/ per hr. contract, effective August 22, 2022.

Mrs. Zalmanek\_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_



17. SUPPORT STAFF SUBSTITUTES 2022-2023

Recommend approving the attached list of support staff substitutes for the 2022-2023 school year:

*Attachment I*

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

18. CERTIFIED SUBSTITUTES 2022-2023

Recommend approving certified substitutes for the 2022-2023 school year as recommended by the Ohio Valley Educational Service Center.

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

19. PROFESSIONAL GROWTH – TIFFANY DUSKEY

Recommend approval for the following professional growth application:

<u>Tiffany Duskey</u>	<u>Ohio University</u>	<u>Total 3 credit hrs.</u>
FALL 2022	EDTE6670: Teacher as Action Research	3

*Attachment J*

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

20. REPAIR ROOFS AT HIGH SCHOOL / MIDDLE SCHOOL, BEVERLY-CENTER ELEMENTARY, AND SALEM-LIBERTY ELEMENTARY SCHOOLS

Recommend approval to accept a contract with Hash’s Construction Company, Inc. in the amount of \$27,000 to repair the roofs at Fort Frye High School/Middle School, Beverly-Center Elementary, and Salem-Liberty Elementary Schools.

*Attachment K*

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

21. DEMOLITION OF RENTAL HOUSES

Recommend approval to demolish the rental houses located at 414 and 416 Fifth Street Beverly, OH 45715.

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

22. EMPLOY PARAPROFESSIONAL – HANNAH HALL

Recommend employing Hannah Hall as an as-needed paraprofessional aide at Lowell Elementary kindergarten classroom Step 1 salary of \$15.85/per hr., effective August 22, 2022.

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

23. EMPLOY BUS DRIVER – JARROD MERROW

Recommend employing Jarrod Merrow as the high school/elementary pink route bus driver, approximately 6.33 hr/per day Step 1 salary of \$20.62/per hr., effective August 22, 2022.

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

24. META SOLUTIONS ADVERTISING/RECEIVING BIDS FOR SCHOOL BUSES

WHEREAS, the Fort Frye Board of Education wishes to advertise and receive bids for the purchase of two (2) 71 passenger conventional school bus(es) and or one (1) 9 passenger van

THEREFORE, BE IT RESOLVED, the Fort Frye Board of Education wishes to participate and authorize META Solutions (META) to advertise and receive bids on said Board's behalf as per the specifications submitted for the cooperative purchase of two (2) – 71 passenger conventional school bus(es) and one (1) 9 passenger van.

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

25. PRINCIPAL STIPEND CONTRACT CORRECTION – KRISTA ROSS

Recommend approving the stipend contract correction for Krista Ross as the principal for both Lowell Elementary and Salem-Liberty Elementary from \$5523 to \$5623.

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

## BOARD CONCERNS

### 1. POLICY UPDATES

Recommend approval of the following board policy updates:

*Attachment L*

GDBE            Support Staff Vacations and Holidays  
GCBE-2        Professional Staff Vacations and Holidays (Administrators)

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

### 2. OSBA DELEGATE & ALTERNATE

Appoint \_\_\_\_\_ as delegate to the OSBA Capital Conference on November 13-15, 2022.

Appoint \_\_\_\_\_ as the alternate.

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

Next Meeting: August 18, 2022 @ Beverly-Center Elementary

MOTION TO ADJOURN \_\_\_\_\_, SECOND \_\_\_\_\_,  
TIME \_\_\_\_\_

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_