

# *Fort Frye Local Schools* **Board of Education**



## **June Agenda**

**June 23, 2022**

**Beverly-Center Elementary**

**6:00 P.M.**

FORT FRYE BOARD OF EDUCATION

June 23, 2022

Beverly-Center Elementary

6:00 P.M.

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A. CALL TO ORDER:  
Place \_\_\_\_\_, Time \_\_\_\_\_

B. PRAYER

C. ROLL CALL:

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION

F. COMMITTEE REPORTS

Doug Pfeffer, Mary Kesselring and Blake Wheeler, 8<sup>th</sup> Grade D.C. Trip  
Rebecca Johnson, Boys & Girls Club After School Care  
Stephanie Starcher, Superintendent  
Social & Emotional Learning (SEL) Curriculum  
Review of Elementary Music Curriculum Resource

*\* Public discussion is limited to 30 minutes per meeting.  
Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. No persons will be allowed to defer their public participation time to another individual. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.*

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”

*MOTION BY* \_\_\_\_\_, *SECOND BY* \_\_\_\_\_

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

## C O N S E N T   A G E N D A

### 1. AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

### 2. MINUTES

Recommend approval and waiving public reading of the minutes of the May 23, 2022 regular meeting as presented.

*Attachment A*

### 3. TREASURER’S REPORT

Recommend the Treasurer’s report for the month ending May 31, 2022 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

*Attachment B*

### 4. NOTICE OF RETIREMENT – RON RAINER

Recommend approval of the notice of retirement from Ron Rainer after 30 years of service at Fort Frye Local School District, effective July 31, 2022.

*Attachment C*

### 5. RESIGNATION – DOUGLAS PFEFFER

Recommend accepting the resignation from Douglas Pfeffer, FFMS social studies teacher, effective August 1, 2022.

*Attachment D*

### 6. OUT OF STATE TRIP

Recommend approval to allow Mark VonKennell and Brody Garvin to travel to Denver, Colorado for the SAVE (Students Against Violence Everywhere) Summer Institute. There is no cost to the district, funded by Sandy Hook Promise.

7. DONATION – VSWC ARCHITECTS

Recommend accepting a donation of \$70 from VSWC Architects for the Washington D.C. trip for 8<sup>th</sup> grade students.

8. RESIGNATION – BRADY TREHERNE

Recommend accepting the resignation from Brady Treherne, FFMS intervention specialist, effective June 15, 2022.

*Attachment E*

9. DONATION – LIFE SKILLS CLASS

Recommend accepting an anonymous donation of \$500 for Derek Sidwell’s life skills class at Fort Frye High School.

10. EMPLOYMENT OF SUMMER YOUTH PARTICIPANTS

Recommend approving the attached list of participants in the subsidized summer youth employment program from the Washington County Department of Job and Family Services; district will be reimbursed by WCDJFS for all costs incurred by employment of students on an as-needed basis.

*Attachment F*

## ADMINISTRATIVE & FINANCIAL AGENDA

### PERSONNEL

**Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee's expense), training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.**

#### 1. LPDC COMMITTEE

Recommend approval to pay Lenora Lockhart \$700 in accordance with Article 5.06 C Local Professional Development Committee (LPDC) for the 2021-2022 & 2022-2023 school years and approve Nicole Honaker as a committee member of the LPDC for the 2020-2021 & 2022-2023 school years.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

#### 2. ACCELERATED APPALACHIAN SCHOOL BUILDING ASSISTANCE PROGRAM

Recommend approval to support the Accelerated Appalachian School Building spearheaded by CORAS and the Sunday Creek Horizons to provide facilities funding for the rural school areas of southeastern Ohio.

*Attachment G*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

#### 3. WELLNESS COORDINATOR CONTRACT - MEGAN LANG

Recommend contracting Megan Lang as the Wellness Coordinator for Fort Frye Local Schools on a 1 year contract for the 2022-2023 school year.

*Attachment H*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

#### 4. GRANT WRITING – MEGAN LANG

Recommend contracting with Megan Lang for grant writing at \$20/per hr. for the 2022-2023 school year.

*Attachment I*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

5. EMPLOY BAND/MUSIC TEACHER @ FFHS – MICHAEL BORDER

Recommend issuing a 1-yr. limited contract to Michael Border as the music/band teacher at Fort Frye High School and Middle School for the 2022-2023 school year per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

6. FINAL APPROPRIATIONS FY2022

Recommend approval of the Fiscal Year 2022 Final Appropriations Resolution as presented.

*Attachment J*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

7. PERMANENT APPROPRIATIONS FOR FY2023

Recommend approval of the Fiscal Year 2023 Initial Appropriations Resolution as presented.

*Attachment K*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

8. JOB DESCRIPTION – STUDENT SERVICE SECRETARY

*Attachment L*

Recommend the approval of the job description for the Student Service Secretary to assist the Curriculum Director / Special Education Director.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

9. TRANSFER – LEANNE MEDLEY

Recommend the transfer of Leanne Medley from an aide position at Beverly-Center Elementary to the student service secretary position; an 8 hr. per day/ 200 day contract Step 0 salary of \$16.84/ per hr., effective August 1, 2022.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

10. LIABILITY, PROPERTY, FLEET, AND VIOLENCE INSURANCE

Recommend approval to purchase liability, property, fleet insurance, and violence insurance from Argonaut through Dietz, Futrell & Walters Insurance, Inc. Agency for the year beginning July 1, 2022 at a total cost of \$61,469.00.

*Attachment M*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

11. MENTORING STIPEND

Recommend the approval of the following to serve as mentors for 2022-2023 school year:

<u>Mentor</u>	<u>New Teacher</u>
Donna Hibbs - \$800	Zack Cantrell (RE Year 2)
Tracey Huck - \$800	Kristen Winstanley (RE Year 1)
Ericka Schneider - \$800	Lexie Weisend (RE Year 1)
Sara Marshall - \$800	Jordan Taylor (RE Year 1)
Tracey Huck - \$800	Michael Border (RE Year 1)

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

12. SUPPLEMENTAL CONTRACTS 2022-2023

Recommend approval to issue the following supplemental contracts for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Dawn Spurr	District-wide ELA grade 4	-	\$ 200.00
Jessa Ott	District-wide math grade 5	-	\$ 200.00
Cathy Borich	BC grade 2 TBT	-	\$ 400.00
Lois Neville	BC grade 3 TBT	-	\$ 400.00
Dawn Spurr	BC grade 4 TBT	-	\$ 400.00
Kelly Hendrix	SL grades 3-5 TBT	-	\$ 400.00
Drew Arnold	MMGW Advisory	-	\$ 400.00
Barbara Sleek	MMGW Effective Instructional Practices	-	\$ 400.00
Drew Arnold	MS Yearbook Advisor	1	\$1,772.00

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

13. NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2022-2023



Whereas the following supplemental positions have been posted for the required length of time and;

Whereas no certificated individuals have expressed interest in these positions and;

Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;

Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Jayden Wallace	JH Volleyball	1	\$1,747.00
Megan Stottsberry	JH Cheer	0	\$1,649.00
Tom Neill	Wrestling	-	volunteer
Kelley Garrett	Wrestling	-	volunteer

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

14. ROBOTICS CLASS

Recommend adopting the robotics science course for flex credit (as prescribed in ORC3313.13.603 and 3313.614 for dual credit) to accompany the newly created course of Robotics in the Engineering Pathway in the co-taught Robotics course which will now have a CTE Engineering Teacher and Science Teacher.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

15. PROFESSIONAL GROWTH – ABBY CAMPBELL

Recommend approval for the following professional growth application:

<u>Abby Campbell</u>	<u>University of Kentucky</u>	<u>Total 9 credit hrs.</u>
FALL 2022	SOC622 Methods of Evaluation	3
FALL 2022	EPE557 Gathering Education Data	3
FALL 2022	EDP610 Theories of Learning	3

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

16. DRIVER’S EDUCATION CAR PURCHASE

Recommend the approval to purchase a 2018 Hyundai Elantra for driver’s education class through the Muskingum Valley ESC for \$15,714.29.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

17. OBI INSTRUCTORS – JOYCE HOWARD AND DAREN CLARK

Recommend Joyce Howard and Daren Clark for the positions of OBI instructors for the 2022-2023 school year.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

18. GLOBAL TELETHERAPY SERVICES

Recommend the approval to utilize Global Teletherapy for school psychologist services as needed.

*Attachment N*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

19. PARKING LOT CONTRACT

Recommend the approval to accept the bid from Shelly and Sands in the amount of \$330,769.00 for the new parking lot area at Beverly-Center Elementary.

*Attachment O*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

20. TRANSFER OF FUNDS

Recommend the approval for the treasurer to transfer the following funds:

Transfer \$2 million from the general fund (001) to the permanent improvement fund (003)

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

21. TRANSFER – ANDREW ARNOLD

Recommend the transfer of Andrew Arnold from a middle school ELA teacher to the middle school social studies teacher at Fort Frye Middle School beginning with the 2022-2023 school year.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

22. OASBO MEMBERSHIP

Recommend approval of membership in the Ohio Association of School Business Officials for the 2022-2023 school year at a cost of \$845.00.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

23. BEVERLY-CENTER ELEMENTARY ADDITION – VSWC ARCHITECTS

Recommend the approval to accept the bid from VSWC Architects in the amount of \$104,000 for the new secure vestibule and offices at Beverly-Center Elementary.

*Attachment P*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

ADDENDUM

24. EMPLOY HEAD MAINTENANCE SPECIALIST – JASON HANES

Recommend issuing a 1-yr. limited contract to Jason Hanes as the head maintenance specialist ; an 8 hr. per day/260 day contract step 0 salary of \$22.44 per hr., effective July 11, 2022.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

## BOARD CONCERNS

### 1. NEW POLICY

Recommend the approval of the 1<sup>st</sup> reading of the following new board policies:

*Attachment Q*

GDBE Support Staff Vacations and Holidays  
GCBE-2 Professional Staff Vacations and Holidays (Administrators)

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

### 2. POLICY UPDATES

Recommend approval of the following board policy updates:

*Attachment R*

DN School Properties Disposal  
IJA Career Advising  
JFCA Student Dress Code  
GBCB Staff Conduct  
KGB Public Conduct on District Property  
BJA Liaison with School Boards Associations  
GCB-2 Certified Staff Contracts and Compensation Plans (Administrators)


Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

### 3. SUBSTITUTE TEACHER RESOLUTION

Recommend approval of the attached resolution to expand employment of substitute teachers pursuant to Ohio Senate Bill 1 for the 2022-2023 school year.

*Attachment S*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

 **EXECUTIVE SESSION** – To discuss the evaluation of the Superintendent and Treasurer.

Go into Executive Session:

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

Exit Executive Session:

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

4. TREASURER EVALUATION

Approve the evaluation of Stacy Bolden, Treasurer as presented by the Board.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

5. SUPERINTENDENT EVALUATION

Approve the evaluation of Stephanie Starcher, Superintendent as presented by the Board.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_

Next Meeting: July 25, 2022 @ Beverly-Center Elementary

MOTION TO ADJOURN \_\_\_\_\_, SECOND \_\_\_\_\_,  
TIME \_\_\_\_\_

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_