

# *Fort Frye Local Schools* **Board of Education**



## **May Agenda**

**May 23, 2022**

**Beverly-Center Elementary**

**6:00 P.M.**

FORT FRYE BOARD OF EDUCATION

May 23, 2022

Beverly-Center Elementary

6:00 P.M.

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A. CALL TO ORDER:  
Place \_\_\_\_\_, Time \_\_\_\_\_

B. PRAYER

C. ROLL CALL:

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION

F. COMMITTEE REPORTS

Stephanie Starcher, Superintendent  
8<sup>th</sup> Grade D.C. Trip  
Trent DeBruin, VSWC Architect – Remodeling of Beverly-Center Elementary

*\* Public discussion is limited to 30 minutes per meeting.  
Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.*

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”

*MOTION BY* \_\_\_\_\_, *SECOND BY* \_\_\_\_\_

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

## CONSENT AGENDA

### 1. AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

### 2. MINUTES

Recommend approval and waiving public reading of the minutes of the April 21, 2022 regular meeting as presented.

*Attachment A*

### 3. TREASURER’S REPORT

Recommend the Treasurer’s report for the month ending April 30, 2022 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

*Attachment B*

### 4. HANDBOOKS

Recommend approval of the following handbooks for the 2022-2023 school year.

-Elementary (K-5) Student Handbook  
-Middle School (6-8) Student Handbook  
-FFHS (9-12) Student Handbook

-Fort Frye Staff Handbook  
-Fort Frye High School/Middle School  
Athletic Handbook

*Attachment C*

### 5. RESIGNATION – LAUREN HILL (BAND SUPPLEMENTAL)

Recommend the approval to accept the resignation from Lauren Hill as the 2022-2023 Marching Band Head effective immediately.

*Attachment D*

### 6. DONATION – LOUISE HOLMES

Recommend accepting the donation of a \$100 Amazon gift card from Louise Holmes to the Salem-Liberty Elementary library.

7. DONATION – FFA

Recommend accepting the following donations for the FFA program at Fort Frye High School:

\$500 check from the Ohio FFA Foundation

\$175 total checks from the Marietta Rotary for FFA Camp

\$100 check from the Beverly Legion Post #189 for FFA Camp expenditures

\$250 check from Greenleaf Landscapes for the FFA Camp

\$60 check from Elizabeth Dunn for a FFA jacket

\$300 check through Marietta Community Foundation for Lowell Moose Lodge #2382

\$20,000 check from anonymous donor for the FFA program

8. DONATION – WASHINGTON D.C. TRIP

Recommend approval of the following donation to help sponsor 8<sup>th</sup> grade students to attend the Washington D.C. trip: \$65 Davis, Pickering & Company.

9. DONATION – CITIZENS NATIONAL BANK

Recommend accepting a \$250 donation from the Citizens National Bank for the Fort Frye High School Student Council.

10. RESIGNATION – SARA METZ

Recommend the approval to accept the resignation from Sarah Metz as the school nurse at St. John Central, effective May 27, 2022.

*Attachment E*

11. DONATION – WASHINGTON COUNTY CAREER CENTER-ADULT TECH WELDING

Recommend accepting a welded frame for the backstop at Fort Frye Middle School from the Washington County Career Center – Adult Technical Welding Program.

12. FORT FRYE HIGH SCHOOL / MIDDLE SCHOOL REGISTRATION BOOKLETS

Recommend approval of the revised high school course registration booklet for the 2022-2023 school year.

*Attachment F*

13. RESIGNATION – SCOTT WILKINSON

Recommend the approval to accept the resignation from Scott Wilkinson as a district school bus driver, effective May 31, 2022.

*Attachment F1*

ADMINISTRATIVE & FINANCIAL AGENDA

PERSONNEL

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee’s expense), training on the district’s Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

1. SUPPLEMENTAL CONTRACTS 2021-2022

Recommend approval to issue the following supplemental contracts for the 2021-2022 school year:

Name	Position	Step	Salary
Chad Ross	Weight Room Co-Supervisor Summer	4	\$ 684.00

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

2. NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2021-2022

Whereas the following supplemental positions have been posted for the required length of time and;  
Whereas no certificated individuals have expressed interest in these positions and;  
Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;  
Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2021-2022 school year:

Name	Position	Step	Salary
Josh Seagraves	Weight Room Co-Supervisor Spring	1	\$ 534.50

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

3. ATHLETIC DIRECTOR CONTRACT – MATT TULLIUS

Recommend issuing a 1-yr. limited contract renewal to Matt Tullius as the Fort Frye Athletic Director at Fort Frye High School and Middle School.

Attachment G

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

4. SUPPLEMENTAL CONTRACTS 2022-2023

Recommend approval to issue the following supplemental contracts for the 2022-2023 school year:

Name	Position	Step	Salary
Dan Liedtke	Varsity Girls Basketball Head	4	\$6,387.00
Kalleigh Mason	Athletic Coordinator Spring	1	\$1,101.00
Mark VonKennell	Co-Advisor SAVE Club	2	\$ 516.00
Stephanie Marshall	HSTW Coordinator	-	\$1,500.00
Pam Bennett	FFHS Social Studies TBT	-	\$ 400.00
Sara Marshall	District-wide grade 2 TBT	-	\$ 200.00
Peyton Johnson	District-wide Special Ed. TBT	-	\$ 200.00
Jennifer Tatalovich	FFMS grade 8 TBT	-	\$ 400.00
Jennifer Tatalovich	Making Middle Grades Work PBIS TBT	-	\$ 400.00
Amy Kilburn	SL grade K-2 TBT	-	\$ 400.00
Tiffany Duskey	Lowell grade 3-5 TBT	-	\$ 400.00
Alaina Jones	Lowell grade K-2 TBT	-	\$ 400.00
Donna Hibbs	District-wide grade 1 TBT	-	\$ 200.00
Angie Henniger	FFHS Math TBT	-	\$ 400.00
Stephanie Marshall	HSTW Cadet Period/Intervention	-	\$ 400.00
Lynette Stengel	District-wide ELA Grade 3 TBT	-	\$ 200.00
Lynette Stengel	District-wide Math Grade 3 TBT	-	\$ 200.00
Tiffany Duskey	District-wide Math Grade 4 TBT	-	\$ 200.00
Chad Ross	MS grade 6 TBT	-	\$ 400.00
Laura Warren	District-wide K-5 Title I	-	\$ 200.00
Andrea Kittle	BC grade 1 TBT	-	\$ 400.00
Heidi Fryman	BC grade K TBT	-	\$ 400.00
Heidi Fryman	District-wide K TBT	-	\$ 200.00

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

5. NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2022-2023

Whereas the following supplemental positions have been posted for the required length of time and;

Whereas no certificated individuals have expressed interest in these positions and;

Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;

Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2022-2023 school year:

Name	Position	Step	Salary
Josh Meek	Junior High Football	0	\$1,375.00
Troy Fogle	Varsity Girls Basketball Assistant	4	\$4,279.00



Trey Engle	Varsity Baseball Head Coach	3	\$3,670.00
Mickey Lockhart	Varsity Assistant Baseball	3	\$2,491.00
Garrett Lochary	JV Baseball	1	\$1,747.00
Cassie Skinner	8 <sup>th</sup> Grade Girls Basketball	1	\$1,747.00
Kelli Walsh	Co-Advisor SAVE Club	2	\$ 516.00

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

6. EMPLOY CAREER TECH TEACHER @ FFHS – KRISTEN WINSTANLEY

Recommend issuing a 1-yr. limited contract to Kristen Winstanley as Career Technical Education (CTE) Vocational Agriculture teacher at Fort Frye High School for the 2022-2023 school year per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

7. CONDENSING BOILER ENERGY SAVINGS PROJECT – VEREGY

Recommend approval to contract with Veregy dba Dynamix Energy Services to perform energy savings project not to exceed \$119,936.00.

*Attachment H*

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

8. FITNESS CLASS – ZACK CANTRELL

Recommend the approval to pay Zack Cantrell for the staff wellness fitness class at \$30 per class.

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

9. 5-YEAR FORECAST

Recommend approval of the Five Year Financial Forecast for fiscal years ending June 30, 2022 through 2026.

*Attachment I*

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

10. EXTENDED DAYS – STUDY HALL MONITOR – SUZI WHITE

Recommend approval to issue Suzi White up to 8 extended days during the summer of 2022 to assist with the CCP textbook processing.

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

11. PROFESSIONAL GROWTH – MORGAN BAKER

Recommend approval for the following professional growth application:

<u>Morgan Baker</u>	<u>Washington State Community College</u>	<u>Total 3 sem. hrs.</u>
SUMMER 2022	PSYC2700: Developmental Psychology	3

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

12. PROFESSIONAL GROWTH – CHRISTINE HOLLIDAY

Recommend approval for the following professional growth application:

<u>Christine Holliday</u>	<u>Greenville University</u>	<u>Total 3 sem. hrs.</u>
SUMMER 2022	EDUCA5646: Supporting Students with Distruptive Behavior Disorders	3

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

13. PROFESSIONAL SERVICE AGREEMENT – HOPEWELL

Recommend the approval of the attached professional service agreement between Fort Frye Local School District and Hopewell Health Centers for providing behavioral health services for Fort Frye students.

*Attachment J*

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

14. SUPPORT STAFF CONTRACTS

Recommend issuing the following support staff contracts for the 2022-2023 school year per OAPSE agreement:

NAME	POSITION	CONTRACT	STEP	SALARY
Matthew Blair	Head Custodian	Limited 2 yr. (1)	1	\$19.17/per hr.
Charlene Canterbury	Parapro	Limited 2 yr. (2)	2	\$16.08/per hr.
Daren Clark	Bus Driver	Limited 2 yr. (2)	3	\$21.24/per hr.
Lori Davis	Parapro	Limited 1 yr.	0	\$15.61/per hr.
Kimberly Dowler	Cook	Limited 2 yr. (1)	1	\$15.44/per hr.
Brenda Engle	Cook	Limited 2 yr. (2)	3	\$15.93/per hr.
Hillary Enochs	Parapro	Limited 1 yr.	0	\$15.61/per hr.
Emily Hall	Cook	Limited 2 yr. (1)	1	\$15.44/per hr.
Cappi Kehl	Auxiliary Clerk	Limited 1 yr.	0	\$16.84/per hr.
John Llewellyn	Van Driver	Limited 2 yr. (3)	5	\$17.77/per hr.
Randy North	Bus Driver	Limited 2 yr. (2)	2	\$20.93/per hr.
Jessica Powell	Parapro	Limited 2 yr. (1)	1	\$15.85/per hr.
Nancy Schultheis	Cook	Limited 2 yr. (1)	1	\$15.44/per hr.
Deborah Scott	Custodian	Limited 2 yr. (2)	3	\$16.89/per hr.
Josh Seagraves	Parapro	Limited 1 yr.	0	\$15.61/per hr.
Abigail Taylor	Parapro	Limited 2 yr. (1)	1	\$15.85/per hr.
Stacy Urbaniak	Parapro	Limited 2 yr. (1)	0	\$15.61/per hr.
Suzan White	Study Hall Monitor	Limited 2 yr. (3)	2	\$17.35/per hr.
Melvin Wolfe	Custodian	Limited 2 yr. (1)	1	\$16.39/per hr.
Penny Wolfe	Custodian	Limited 2 yr. (1)	1	\$16.39/per hr.
Mollie Zimmer	Secretary	Limited 2 yr. (3)	1	\$17.09/per hr.

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

15. EMPLOY NURSES

Recommend employing the following individuals to provide nursing services for the 2022-2023 school year:

Heather Hannah- Hours not to exceed 38 hrs. per week @ \$20.00 per hour district-wide

Crystal Lang- Hours not to exceed 20 hrs. per week @ \$20.00 per hour @ St. Johns

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

16. VSWC ARCHITECTS CONTRACT

Recommendation to enter into a contract with VSWC for architectural services for the Beverly-Center Elementary parking.

*Attachment K*

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

17. PARKING LOT BIDS

Recommendation to allow the Superintendent and Treasurer to go to bid with specifications for additional parking lot bids at Beverly-Center Elementary.

*Attachment K1*

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

18. MEMORANDUM OF AGREEMENT (MOA) – FFTA

Recommend approval of the attached Memorandum of Agreement (MOA) executed by and between the Fort Frye Local School District Board of Education (“Board”) and the Fort Frye Teacher Association (FFTA), regarding the district Athletic Trainer, Abass Ceesay, to teach College Credit Plus courses.

*Attachment L*

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

19. CERTIFIED STAFF EXTENDED DAYS

Recommend approval to issue the following extended service days to certificated staff for the 2022-2023 school year:

NAME	POSITION	# DAYS
Abby Campbell	Vocational Agriculture	30
Lisa Lang	Vocational Agriculture	30
Kristen Winstanley	Vocational Agriculture	10

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

20. DRIVER’S EDUCATION PROGRAM @ FORT FRYE HIGH SCHOOL

Recommend approval to offer driver’s education at Fort Frye High School through the Ohio Valley Educational Service Center.

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

21. MEMORANDUM OF UNDERSTANDING (MOU) – VILLAGE OF BEVERLY

Recommend approval of the attached Memorandum of Understanding (MOU) executed by and

between the Fort Frye Local School District Board of Education (“Board”) and the Village of Beverly regarding the bike/walking trail project.

*Attachment M*

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

22. INVOLUNTARY TRANSFER – LAUREN HILL

Recommend the involuntary transfer of Lauren Hill from a 6-12 music/band instructor at FFHS to the K-5 music teacher at Fort Frye Local School District elementary schools and 6-8 FFMS beginning with the 2022-2023 school year.

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

23. THEN AND NOW INVOICES

Recommend approval of payment of an invoice in accordance with ORC 5705.41(d) A, Then and Now Invoice from Prodigy Student Travel to Washington D.C. in the amount of \$23,850.00.

*Attachment N*

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

24. SALARY INCREASE – STEPHANIE MARSHALL

To approve the salary increase as recommended by the Ohio Valley E.S.C. and in accordance with the FFTA negotiated agreement for Stephanie Marshall from a M.A. to a M.A +30.

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

25. MEMORANDUM OF AGREEMENT (MOA) – BOYS & GIRLS CLUB AFTER SCHOOL CARE

Recommend approval of the attached Memorandum of Agreement (MOA) executed by and between the Fort Frye Local School District Board of Education (“Board”) and the Boys and Girls Club After School Care Program.

*Attachment O*

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

26. TECH INTERNSHIPS

Recommend approval of three high school tech internships for up to 160 hours total per student at \$12.00/per hour funded through the Ohio Department of Development.

*Attachment P*

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

27. ANNUAL APPROPRIATION

Recommend approval to amend estimated resources and appropriations as presented.

*Attachment Q*

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

## BOARD CONCERNS


### 1. POLICY UPDATE

Recommend approval of the following board policy update:

*Attachment R*

JECAA        Admissions of Homeless Students  
IGBL        Parent and Family Involvement in Education

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

 **EXECUTIVE SESSION** – To discuss the evaluation of the Superintendent and Treasurer.

Go into Executive Session:

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

Exit Executive Session:

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_

Next Meeting: June 23, 2022 @ Beverly-Center Elementary

MOTION TO ADJOURN \_\_\_\_\_, SECOND \_\_\_\_\_,  
TIME \_\_\_\_\_

Mrs. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_