

The Fort Frye Board of Education met on Monday, December 15, 2008, in the Beverly-Center Elementary School building at 6:00 PM, for a Regular Meeting. A prayer was led by David Vandenberg. Vice-President Vandenberg called the meeting to order and led in the Pledge of Allegiance to the flag with the following members answering to roll call: Tammy Bates, David Vandenberg, David White, and Kevin Worthington. Absent: Zack Waite.

COMMITTEE REPORTS

Susan T. Rauch	- Fort Frye High School
Patrick P. Taylor	- Lowell Elementary/Food Service
Karen L. Kubota	- Salem-Liberty Elementary
Brooke F. Buckley	- Technology

2008-142 ACCEPT CHANGES/ADDITIONS

David White moved to accept the following changes and/or additions to the agenda:

Consent Agenda

Professional Growth – Clarification regarding dates for Julie Coffman’s classes
Open Enrollment – Additional student, Sharown Sammons

Administrative & Financial Agenda

Add items: Cashier/Cook’s Helper Position
Vocational Agriculture Instructor – Lisa M. Miller
Lisa M. Miller – Extended Days

Board Concerns

Organizational Meeting

Kevin Worthington seconded the motion.
Roll call: David Vandenberg-yes; and David White-yes; Kevin Worthington-yes; and Tammy Bates-yes. Absent: Zack Waite. The president declared the motion carried.

2007-143 CONSENT AGENDA

Kevin Worthington moved to approve the following items listed on the consent agenda:

1. **DISPOSAL OF PROPERTY**

To dispose of school property, as listed on the Disposal of Property forms, from Fort Frye High School, Beverly-Center Elementary School, and St. John Central Elementary School:

FORT FRYE HIGH SCHOOL

Item	Model #	Serial #	Inventory #	Condition	Est. Value
Smart-Ups APC	750XL		23885	Broken	\$0.00
Spectrum Monitor	5GLRA		24249	2000	\$0.00
Compaq Computer	Deskpro		23043	2001	\$0.00
Compaq	462		12606	1991	\$0.00
Canon AP 300			12505	Broken	\$0.00

BEVERLY-CENTER ELEMENTARY SCHOOL

Item	Model #	Serial #	Inventory #	Condition	Est. Value
Spectrum Monitor	5EA		23120	200	\$0.00
Chair			20639	Broken/poor	\$0.00

ST. JOHN CENTRAL ELEMENTARY SCHOOL

Item	Model #	ISBN #	Inventory #	Quantity	Condition
Social Studies – The World		0-15-312102-5		8	Good

2007-143 CONSENT AGENDA (continued)

2. **MINUTES**

To waive public reading and approve the minutes of the November 20, 2008 special meeting and November 20, 2008 regular meeting as presented.

3. **TREASURER'S REPORT**

To approve the Treasurer's report for the month ending November 30, 2008 (includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison) as presented.

4. **PROFESSIONAL GROWTH**

To approve reimbursement for the following professional growth applications for reimbursement as per the FFTA Negotiated Agreement:

Calvin Huck	<u>Washington State Community College</u>	
Jan., 2009	Intro to Physics III	4 qtr. hrs.
Julie Coffman	<u>Marygrove College</u>	
Jan., 2009	Teacher as Leader	3 qtr. hrs.
March, 2009	Understanding Teaching & Learning	3 qtr. hrs.
March, 2009	Capstone A	3 qtr. hrs.
May, 2009	Instructional Design	3 qtr. hrs.
July, 2009	Effective Assessment	3 qtr. hrs.
Sept., 2009	Teacher as Researcher	3 qtr. hrs.
Nov., 2009	Meeting the Needs of All Students	3 qtr. hrs.
Nov., 2009	Capstone B	3 qtr. hrs.
Jan., 2010	Foundations of Reading and Literacy	3 qtr. hrs.
March, 2010	Assessment Intervention for Struggling Readers	3 qtr. hrs.
May, 2010	Reading in the Content Areas	3 qtr. hrs.
July, 2010	The Reading/Writing Connection	3 qtr. hrs.
July, 2010	Capstone C	3 qtr. hrs.

5. **RESIGNATION – CHARLES J. BENNETT**

To accept the resignation of Charles J. Bennett as Vocational Agriculture Instructor effective December 19, 2008.

6. **OPEN ENROLLMENT**

To approve the following students to attend Fort Frye Local School District under the Open Enrollment Policy for the remainder of the 2008-2009 school year:

<u>Name</u>	<u>Grade</u>	<u>FF Building</u>	<u>Resident District</u>
Jadwin, Kristopher	11	FFHS	Frontier
Lochary, Garrett	4	Salem-Liberty	Marietta
Pritchard, Myranda	6	Beverly-Center	FF/Lowell
Sammons, Sharown	9	FFHS	Marietta

7. **FAMILY HARDSHIP LEAVE**

To approve, in accordance with section 8.2 of the OAPSE agreement, Family Hardship Leave for the following:

Theresa I. Warren - November 19, 2008, to attend the funeral of her aunt
Linda J. Partlow - November 19, 2008 (1/2 day) and November 20,
2008 (1 day) to attend the funeral of her uncle

2007-143 CONSENT AGENDA (continued)

Tammy Bates seconded the motion.

Roll call: David Vandenberg-yes; and David White-yes; Kevin Worthington-yes; and Tammy Bates-yes. Absent: Zack Waite. The president declared the motion carried.

2008-144 ADMINISTRATIVE & FINANCIAL AGENDA

David White moved to approve the following items on the administrative and financial agenda:

1. **APPROVAL OF 403(B) WRITTEN PLAN**

To adopt a written plan for Fort Frye Local School District 403(b) Tax Deferred Annuity Programs:

WHEREAS, Fort Frye Local School District has established a retirement plan (the “plan”) under Section 403(b) of the Internal Revenue Code of 1986, as amended (the “Code”);

WHEREAS, the Internal Revenue Service has issued final regulations under Section 403(b) of the Code that would, in relevant part, require the Fort Frye Local School District to adopt a written plan to ensure compliance with Section 403(b) of the Code and the regulations thereunder;

BE IT RESOLVED THAT: Effective January 1, 2009, the Board of Education of the Fort Frye Local School District (the “Board”) authorizes Fort Frye Local School District to adopt the ING 403(b) Plan for a Public School attached hereto.

BE IT FURTHER RESOLVED THAT: the Board authorizes the treasurer of Fort Frye Local School District to execute the ING 403(b) Plan for a Public School attached hereto.

(SEE ATTACHMENT 2008-L)

2. **APPROVAL OF ING LIFE AND INSURANCE ANNUITY COMPANY TO PROVIDE ADMINISTRATIVE SERVICES 403(B) PROGRAMS**

Recommend approval of the following resolution:

WHEREAS, Fort Frye Local School District has established a retirement plan (the “Plan”) under Section 403(b) of the Internal Revenue Code of 1986, as amended (the “Code”);

WHEREAS, the Internal Revenue Service has issued final regulations under Section 403(b) of the Code that would, in relevant part, require the Fort Frye Local School District to assume oversight functions in connection with the Plan, including administrative functions, to ensure compliance with Section 403(b) of the Code and the regulations thereunder;

WHEREAS, ING Life Insurance and Annuity Company (“ILIAC”) offers administrative services through planwithease.com for 403(b) programs sponsored by public educational institutions and organizations exempted from federal taxation under Section 501(c)(3) of the IRC (the “Services”); and

WHEREAS, the Fort Frye Local School District wishes to engage ILIAC to provide administrative services in connection with the Plan;

2008-144 ADMINISTRATIVE & FINANCIAL AGENDA (continued)

2. APPROVAL OF ING LIFE AND INSURANCE ANNUITY COMPANY TO PROVIDE ADMINISTRATIVE SERVICES 403(B) PROGRAMS
(continued)

BE IT RESOLVED THAT: Effective January 1, 2009, the Board of Education of the Fort Frye Local School District (the "Board") authorizes the Treasurer of the Fort Frye Local School District to enter into an agreement with ILIAC under which ILIAC will provide administrative services through planwithease.com in connection with the Plan.

3. APPROVAL TO ENTER INTO A COMMON REMITTER ARRANGEMENT WITH ING

Recommend approval of the following resolution:

403(b) TAX DEFERRED ANNUITY PROGRAM COMMON REMITTER

WHEREAS Fort Frye Local School District (the "Board") has established a tax deferred annuity program known as the Fort Frye Local School District Tax-Deferred Annuity Plan, (the "Program"), which is intended to meet the requirements of Section 403(b) of the Internal Revenue Code of 1986, as amended, and the requirements of applicable state and/or local law; and

WHEREAS the Board wishes to enter into a common remitter arrangement with ING National Trust and ING Financial Advisers, LLC under which Program remittances and related investment instructions will be sent to ING National Trust and ING Financial Advisers, LLC will to be divided and forwarded to the appropriate investment providers under the Program.

BE IT RESOLVED THAT: Effective January 1, 2009, the Board authorizes the execution of the common remitter agreement on behalf of the Plan as described above.

4. COALITION FOR EQUITY & ADEQUACY

To approve membership in The Ohio Coalition for Equity & Adequacy Of School Funding for 2008-2009 school year at a cost of \$0.50 per student (1,135 x \$0.50 = \$567.50).

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee's expense), training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities.

5. CERTIFIED SUBSTITUTES

To approve the following certified substitutes for 2008-2009 school year, as recommended by the Washington County Educational Service Center, to be used as needed and paid board adopted rate of \$70 per day:

Elementary & High School Substitutes

Name	Teaching Fields
Mary Butcher	Elem. K-8
Terry Cavanaugh	Can only sub. up to 5 days in 1 classroom
Susan Keitch	Elem. 1-8, Bio. Science 7-12

2008-144 ADMINISTRATIVE & FINANCIAL AGENDA (continued)

6. **SUPPORT STAFF SUBSTITUTES**

To approve the following support staff substitutes for the 2008-2009 school year to be used as needed and paid board adopted rates:

Dennis J. Ullman
Opal L. Streight

7. **DISTRICT TECHNOLOGY TEAM**

To approve the following teachers to serve on the District Technology Team and be paid from the SchoolNet Professional Development Grant at a rate of \$17.00 per hour plus \$2.97 retirement/benefits, not to exceed 8 hours each. Teachers will be working with Brooke F. Buckley and Laura E. Warren to update the district's 3-year technology plan in accordance with the certification process specified by eTech Ohio.

Lois C. Archer	Beth R. Hanes
Julie A. Coffman	Tracey R. Huck
Sandra L. Cunion	Amanda L. VonKennell

8. **CASHIER/COOK'S HELPER POSITION**

To eliminate the vacant Cashier/Cook's Helper position at the high school, effective January 1, 2009, due to the financial situation of the lunch program.

9. **VOCATIONAL AGRICULTURE INSTRUCTOR – LISA M. MILLER**

To issue a contract for the remainder of the 2008-2009 school year to Lisa M. Miller at a Bachelor's, step 2 salary of \$15,976.62 (99 days), effective January 5, 2009.

10. **LISA M. MILLER – EXTENDED DAYS**

To issue a contract to Lisa M. Miller for 19 extended service days for the remainder of the 2008-2009 school year in the amount of \$3,066.22.

Tammy Bates seconded the motion.

Roll call: David Vandenberg-yes; and David White-yes; Kevin Worthington-yes; and Tammy Bates-yes. Absent: Zack Waite. The president declared the motion carried.

2008-145 ORGANIZATIONAL MEETING

David White moved to establish January 5th as the date of the 2009 Organizational Meeting to be held at Beverly-Center Elementary School at 6:00 PM. Kevin Worthington seconded the motion.

Roll call: David Vandenberg-yes; and David White-yes; Kevin Worthington-yes; and Tammy Bates-yes. Absent: Zack Waite. The president declared the motion carried.

2008-146 MOTION TO ADJOURN

David White moved that the Fort Frye Board of Education regular meeting be adjourned. Kevin Worthington seconded the motion.

Roll call: David Vandenberg-yes; and David White-yes; Kevin Worthington-yes; and Tammy Bates-yes. Absent: Zack Waite. The president declared the motion carried.

Meeting adjourned at 6:34 PM.

