

The Fort Frye Board of Education met on Tuesday, October 28, 2008, in the Lowell Elementary School building at 6:00 PM, for a Regular Meeting. A prayer was led by David Vandenberg. Vice-President Vandenberg called the meeting to order and led in the Pledge of Allegiance to the flag with the following members answering to roll call: Tammy Bates, David Vandenberg, David White, and Kevin Worthington. Absent: Zack Waite.

INTRODUCTION OF GUESTS – Greg Adams gave a presentation of his experience in raising funds for the football lights for Belpre City Schools.

Zack Waite arrived at the meeting at 6:30 PM.

**COMMITTEE REPORTS**

|                   |  |
|-------------------|--|
| Susan T. Rauch    | - Fort Frye High School                                    |
| Patrick P. Taylor | - Lowell Elementary/Salem-Liberty Elementary/Food Service  |
| Laura E. Warren   | - Beverly-Center Elementary//Title I/Curriculum Supervisor |
| Brooke F. Buckley | - Technology   |

**2008-115 ACCEPT CHANGES/ADDITIONS**

David Vandenberg moved to accept the following changes and/or additions to the agenda:

**Addendum Items:**

**Consent Agenda**

Disposal of Property – Add 1 disposal sheet from Lowell Elementary  
Correction to Minutes

Open Enrollment – Add names: Hart, Katie  
Hart, Natalie  
Hurst, Tanner  
Kincaid, Caitlin

Remove names: Koehnle, Patrick  
Koehnle, Jennifer  
Smith, Stephanie

**Administrative & Financial Agenda**

Correction: Jr. High Cheerleading – Susan M. Dyar  
Jr. High Cheerleading – Jessica Hanson  
Flag Corps  
Media Honor Roll

Board Concerns – Add: OAPSE Agreement

David White seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and Zack Waite-yes. The president declared the motion carried.

**2008-116 CONSENT AGENDA**

David Vandenberg moved to approve the following items on the consent agenda:

1. **DISPOSAL OF PROPERTY**

To dispose of school property, as listed on the Disposal of Property forms, from Salem-Liberty Elementary School and Lowell Elementary School:

**SALEM-LIBERTY ELEMENTARY SCHOOL**

| Item              | Model # | Serial # | Inventory # | Condition | Est. Value |
|-------------------|---------|----------|-------------|-----------|------------|
| 150 Library books |         |          |             | Poor      | \$0.00     |

**LOWELL ELEMENTARY SCHOOL**

| Item     | Model # | Serial # | Inventory # | Condition | Est. Value |
|----------|---------|----------|-------------|-----------|------------|
| Shredder | C-220-C |          | 24571       | Broken    | \$0.00     |

2. **MINUTES**

To waive public reading and approve the minutes of the September 23, 2008 regular meeting and October 13, 2008 special meeting as presented with the following corrections:

**Corrections to the September 23, 2008 & October 13, 2008 Minutes**

Re-number Resolutions beginning with 2008-101 Administrative & Financial Agenda to 2008-102 through remaining resolutions.

**Corrections to the September 23, 2008 Minutes**

**2008-102 Administrative & Financial Agenda:**

**Authorize Freeze on Spending**

*To authorize a freeze on spending and appoint the purchasing agents, the Superintendent and Treasurer, to purchase only essential items as recommended by the Treasurer in a letter to the board, dated April 7, 2008.*

**2008-101 Consent Agenda**

**Fundraiser – Octoberfest**

*To approve Booster organizations (Athletic, Band, etc.) to use the school's name for fundraisers at the Octoberfest which is being held October 4-5, 2008 and instruct High School Principal, Susan Rauch, to complete the proper paperwork.*

3. **TREASURER'S REPORT**

To approve the Treasurer's report for the month ending September 30, 2008 (includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison) as presented.

4. **PROFESSIONAL GROWTH**

To approve reimbursement of the following professional growth application as per FFTA Negotiated Agreement:

**Mark Stillings**

Nov., 2008

Capital University

New Concert Band Music Reading Clinic 1 sem. hr.

**2008-116 CONSENT AGENDA (continued)**

5. **OPEN ENROLLMENT**

To approve the following students to attend Fort Frye Local Schools for the 2008-2009 school year under the Open Enrollment Policy:

| <u>Name</u>       | <u>Grade</u> | <u>FF Building</u> | <u>Resident District</u> |
|-------------------|--------------|--------------------|--------------------------|
| Drawdy, Sebastian | 4            | Lowell             | FF/Salem-Liberty         |
| Hart, Katie       | 4            | Beverly-Center     | Caldwell                 |
| Hart, Natalie     | 6            | Beverly-Center     | Caldwell                 |
| Hurst, Tanner     | 1            | Salem-Liberty      | Marietta City            |
| Kincaid, Caitlin  | 3            | Beverly-Center     | Marietta City            |
| Parks, Tara       | 12           | FFHS               | Warren                   |
| Powell, Milayna   | 6            | Beverly-Center     | FF/Lowell                |
| Walters, Jessi    | 11           | FF/WCCC            | Marietta                 |

6. **RESIGNATION – ANGELA J. BULLOCK**

To accept the resignation of Angela J. Bullock, Cashier/Cook's Helper at Beverly-Center Elementary School, effective October 24, 2008.

7. **DONATION – SALEM-LIBERTY ELEMENTARY SCHOOL**

To accept the donation of a new Pxioma MP600 Photo All-In-One Printer with two color cartridges from Mr. and Mrs. Tatro, Salem-Liberty 4<sup>th</sup> grade parents.

8. **OUT-OF-STATE TRIP – MARCHING BAND**

To approve for the marching band to travel to Buchanan, WV to participate in Regional Competition on November 1, 2008 at no cost to the Board.

9. **OUT-OF-STATE TRIP – SPANISH CLASS**

To approve for Mrs. Morgan to conduct a tour of The Yucatan and Mayan Riviera (Mexico) with high school students June 22-29, 2009, at no cost to the Board.

10. **EXEMPTION OF GRADUATION REQUIREMENT**

To allow an exemption of the Life Planning graduation requirement for the following students:

|                  |          |
|------------------|----------|
| Charus Bennett   | Grade 12 |
| Danielle Osborne | Grade 11 |
| Sandy Reinhart   | Grade 11 |

11. **PARENT VOLUNTEER**

To approve for Ken Brown to serve as a parent volunteer for the 2008-2009 school year at Fort Frye High School.

12. **RESIGNATION – MARTHA SUE MARTIN**

To accept the resignation of Martha Sue Martin, Educational Assistant at the high school library, effective January 1, 2009.

Kevin Worthington seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and Zack Waite-yes. The president declared the motion carried.

**2008-117 ADMINISTRATIVE & FINANCIAL AGENDA**

David White moved to approve the following items on the administrative and financial agenda:

- 1.     **LIFE INSURANCE PROGRAM**  
To approve the proposal from the MEC Life Insurance Program for employee life insurance, effective November 1, 2008.
  
- 2.     **FIVE-YEAR FORECAST**  
To approve the Five-Year Forecast as presented for the years ending June 30, 2009 through June 30, 2013.  
*(SEE ATTACHMENT 2008-J)*

**Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee’s expense), training on the district’s Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities.**

- 3.     **CERTIFIED SUBSTITUTES**  
To approve the following certified substitutes for 2008-2009 school year, as recommended by the Washington County Educational Service Center, to be used as needed and paid board adopted rate of \$70.00 per day:

| <b><u>Name</u></b>  | <b><u>Teaching Fields</u></b>             |
|---------------------|---|
| Larry Brown         | Life Sciences 7-12                        |
| Mary Davidson-Smith | Can only sub. up to 5 days in 1 classroom |
| Bruce Goosman       | Can only sub. up to 5 days in 1 classroom |
| ShirleyHartness     | Can only sub. up to 5 days in 1 classroom |
| Tracee Hein         | Can only sub. up to 5 days in 1 classroom |
| Janet Kidd          | Elem. 1-8, SBH, SLD K-12                  |
| Mark Kuhn           | Integrated Social Studies 7-12            |
| Ashley Powers       | Mathematics and Social Studies 4-9        |
| Erma Rutter         | Language Arts 4-9                         |
| Donald Strahler     | Driver Education, Mathematics 7-12        |
| Jeffrey Treadway    | Music P-12                                |
| Katrina Zell        | Can only sub. up to 5 days in 1 classroom |

- 4.     **SUPPORT STAFF SUBSTITUTES**  
To approve the following support staff substitutes for the 2008-2009 school year to be used as needed and paid board adopted rates:

Ashley J. Chipps  
Ricky L. McKown

- 5.     **MENTOR**  
To approve for Heidi C. Fryman to serve as mentor to Paula M. Church for the 2008-2009 school year contingent on completion of mentor training by the Ohio Valley Educational Service Center/Marietta. Compensation will be at the rate of \$400.00 to be paid from Title IIA.
  
- 6.     **HOME TUTORS**  
To approve for the following to serve as Home Tutors for the 2008-2009 school year at an hourly rate of \$17.00 + retirement/benefits of \$2.97:

John E. Bostic  
Bonnie M. Hutchins

**2008-117 ADMINISTRATIVE & FINANCIAL AGENDA (continued)**

7. SALARY ADJUSTMENT – JAIME N. JACKSON  
To adjust the salary of Jaime N. Jackson to substitute pay due to inappropriate certification, effective October 20, 2008.
8. TRANSFER – JUDY A. BEST  
To transfer Judy A. Best from Beverly-Center Elementary School to the newly-created, as-needed, Paraprofessional Aide position at the high school. She will move from 3 ½ hours to 3 hours per day at a step 6 salary of \$10.06 per hour, effective October 8, 2008.
9. RECALL – KARRI J. LEWIS  
To recall Karri J. Lewis from the RIF list to a Paraprofessional Aide position at Beverly-Center Elementary School at a step 1 salary of \$9.48 per hour for 3 ½ hours for the 2008-2009 school year, effective October 8, 2008 (\$9.48 per hour x 3.5 hours per day x 150 days = \$4,977.00).
10. EXEMPT EMPLOYEES  
To approve the following changes for our exempt employees effective January 1, 2009:
  - Change in health insurance
  - Health insurance incentive
  - Salary increase:
    - Esther M. Nesselroad - From \$35,860.00 to \$37,653.00
    - Emily M. Hindy - From \$35,000.00 to \$36,750.00
11. CORRECTION: JR. HIGH CHEERLEADING – SUSAN M. DYAR  
To correct the September motion to approve Susan M. Dyar as Jr. High Cheerleading Advisor to reflect that it is a half-time position for the 2008-2009 school year at a step 0 salary of \$296.50.
12. JR. HIGH CHEERLEADING – JESSICA HANSON  
To issue a Pupil Activity Contract to Jessica Hanson as half-time Jr. High Cheerleading Advisor for the 2008-2009 school year at a step 0 salary of \$296.50.
13. FLAG CORPS  
To amend the Pupil Activity Contract issued to Casey A. Mercer for Flag Corps Advisor and issue contracts splitting the position equally between Casey Mercer and Dennis Ullman for the 2008-2009 school year.
14. MEDIA HONOR ROLL  
Be It Resolved that the Fort Frye Local School District names Kate York to the 2008 OSBA Media Honor Roll, calling attention to her ongoing responsible and exemplary nature of reporting on the community's public schools.

David Vandenberg seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and Zack Waite-yes. The president declared the motion carried.

### **2008-118 BOARD OF EDUCATION CONCERNS**

Kevin Worthington moved to approve the following Board concerns:

1. Board Policies – note the 2<sup>nd</sup> reading and approve the following Board Policies:

|      |                            |
|------|----------------------------|
| JFCK | Technological Devices      |
| GBCA | Staff Conflict of Interest |
2. Federal Surplus Property Program – To apply for the Federal Surplus Property Program at no cost to the Board.

Tammy Bates seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and Zack Waite-yes. The president declared the motion carried.

### **2008-119 EXECUTIVE SESSION**

David Vandenberg moved to adjourn to executive session at 7:54 PM, to discuss personnel relating to employment, a bargaining issue, and items to be kept confidential by law. David White seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and Zack Waite-yes. The president declared the motion carried.

Returned to regular meeting at 8:59 PM.

### **2008-120 OAPSE AGREEMENT**

David Vandenberg moved to amend Article 16.1 of the OAPSE agreement to read:

- 16.1 *The Board shall provide single or family hospitalization/major medical coverage at a level which is comparable to the coverage currently in effect as referenced in Attachment 1, as of January 1, 2009.*

### **2008-121 MONITOR BUS ROUTES**

David White moved to authorize David White to ride school buses to monitor routes.

David Vandenberg seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and Zack Waite-no. The president declared the motion carried.

### **2008-122 MOTION TO ADJOURN**

Kevin Worthington moved that the Fort Frye Board of Education regular meeting be adjourned. Tammy Bates seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and Zack Waite-yes. The president declared the motion carried.

Meeting adjourned at 9:02 PM.

---

Larry D. James, Treasurer

---

Zack Waite, President