

The Fort Frye Board of Education met on Tuesday, December 22, 2009, in the Lowell Elementary School building at 6:30 PM, for a Regular Meeting. A prayer was led by David Vandenberg. Vice-President Vandenberg called the meeting to order and led in the Pledge of Allegiance to the flag with the following members answering to roll call: Tammy Bates, David Vandenberg, David White, and Kevin Worthington. Absent: Zack Waite.

INTRODUCTION OF GUESTS

Recognition of retirees: Esther M. Nesselroad
Linda L. Prieto
Bradley R. Russell
Richard L. Burchett (not present)

Recognition of OSBA volunteer award recipient: Ken Brown

COMMITTEE REPORTS

Susan T. Rauch - Fort Frye High School
Karen L. Kubota - Lowell Elementary/Salem-Liberty Elementary
Pamela J. Oliver - Beverly-Center Elementary
Brooke F. Buckley - Technology
President, Fort Frye Teachers Association
President, OAPSE Local #447

2009-150 ACCEPT CHANGES/ADDITIONS

Kevin Worthington moved to accept the following changes and/or additions to the agenda:

ADDENDUM

Administrative & Financial Agenda

Support Staff Substitutes – Add names: Marsha C. Jeffers
Diane H. Pagan
Correction – Resolution – *Resolution Number 2009-146*
Add: Chartwells Food Service

Administrative & Financial Agenda

Executive Session – Move to the end of meeting

Tammy Bates seconded the motion.
Roll call: Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and David White-yes. Absent: Zack Waite. The vice-president declared the motion carried.

2009-151 CONSENT AGENDA

Tammy Bates moved to approve the following items listed on the consent agenda:

1. **DISPOSAL OF PROPERTY**
To dispose of school property, as listed on the Disposal of Property forms, from Fort Frye High School, Lowell Elementary School, and Salem-Liberty Elementary School:

<u>FORT FRYE HIGH SCHOOL</u>					
<u>Item</u>	<u>Model #</u>	<u>Serial #</u>	<u>Inventory #</u>	<u>Condition</u>	<u>Est. Value</u>
36 Gym lights				Fair	
5 – 38’ black belting strips				Fair	
Risograph	CR1610	4396	25266	Poor	\$0.00

2009-151 CONSENT AGENDA (continued)

LOWELL ELEMENTARY SCHOOL

<u>Item</u>	<u>Model #</u>	<u>Serial #</u>	<u>Inventory #</u>	<u>Condition</u>	<u>Est. Value</u>
Chair			22322		\$0.00

SALEM-LIBERTY ELEMENTARY SCHOOL

<u>Item</u>	<u>Model #</u>	<u>Serial#</u>	<u>Inventory #</u>	<u>Condition</u>	<u>Condition</u>
Brown table			21992	Poor	\$0.00

2. **MINUTES**

To waive public reading and approve the minutes of the November 17, 2009 regular meeting as presented.

3. **TREASURER'S REPORT**

To approve the Treasurer's report for the month ending November 30, 2009 (includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison) as presented.

4. **PROFESSIONAL GROWTH**

To approve reimbursement for the following professional growth applications for reimbursement as per the FFTA Negotiated Agreement:

Michelle Morgan	<u>Andrews University</u>	
Dec., 2009	Returning Creativity to the Classroom	3 sem. hrs.

Melanie Russell	<u>Mary Grove College</u>	
Jan., 2010	Foundations of Reading & Literacy	3 qtr. hrs.
March, 2010	Assessment & Intervention of Struggling Readers	3 qtr. hrs.

5. **OPEN ENROLLMENT**

To approve the following students to attend Fort Frye Local School District under the Open Enrollment Policy for the remainder of the 2009-2010 school year:

<u>Name</u>	<u>Grade</u>	<u>FF Building</u>	<u>Resident District</u>
Jefferson, Jordan	9	FFHS	Frontier
Shilling, Tyser	9	FFHS	Wolf Creek

6. **RESIGNATION – LINDA J. PARTLOW**

To approve the resignation of Linda J. Partlow as Assistant to the Transportation Coordinator at Fort Frye Local School District, effective January 1, 2010.

7. **RETIREMENT – ARLENE S. BIEHL**

To approve the retirement notice from Arlene S. Biehl, Bus Driver, effective February 1, 2010.

8. **RETIREMENT – JUDY D. SMITH**

To approve the retirement notice from Judy D. Smith, Elementary Teacher, effective July 1, 2010.

9. **RETIREMENT – KATHY S. DOBBINS**

To approve the retirement notice from Kathy S. Dobbins, Elementary Secretary, effective May 1, 2010.

10. **SPANISH CLUB – JAIME N. JACKSON**

To approve starting a Spanish Club for Fort Frye High School and permitting Ms. Jaime N. Jackson to serve as a volunteer advisor for this club.

2009-151 CONSENT AGENDA (continued)

Kevin Worthington seconded the motion.

Roll call: Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and David White-yes. Absent: Zack Waite. The vice-president declared the motion carried.

ADMINISTRATIVE & FINANCIAL AGENDA

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) or the FBI or both, at the employee's expense, training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

2009-152 SUPPORT STAFF SUBSTITUTES

David White moved to approve the following support staff substitutes for the 2009-2010 school year to be used as needed and paid board adopted rates:

Donna J. Schaad
Marsha C. Jeffers
Diane H. Pagan

Kevin Worthington seconded the motion.

Roll call: Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and David White-yes. Absent: Zack Waite. The vice-president declared the motion carried.

2009-153 CORRECTION – RESOLUTION 2009-146

Kevin Worthington moved to correct Resolution Number 2009-146 Support Staff Substitutes, approved at the November 17, 2009 meeting, from support staff substitute to purchased service substitute. Tammy Bates seconded the motion.

Roll call: Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and David White-yes. Absent: Zack Waite. The vice-president declared the motion carried.

2009-154 HOME TUTOR – DAWN M. SPURR

David White moved to approve Dawn M. Spurr to serve as a Home Tutor for the 2009-2010 school year at a rate of \$17.00 per hour plus \$2.97 retirement/benefits. Kevin Worthington seconded the motion.

Roll call: Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and David White-yes. Absent: Zack Waite. The vice-president declared the motion carried.

2009-155 MEMBERSHIP DUES - OSBA

Kevin Worthington moved to approve annual membership in the Ohio School Boards Association for 2010 at a cost of :

Annual Membership Dues	\$3,508.00
OSBA <i>Briefcase</i> subscription	\$ 110.00
<i>School Management News</i> subscription	<u>\$ 185.00</u>
	\$3,803.00

Tammy Bates seconded the motion.

Roll call: Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and David White-yes. Absent: Zack Waite. The vice-president declared the motion carried.

2009-156 EXCESS COST CONTRACT

David White moved to approve an agreement with Morgan Local School District for payment of excess cost to educate a Fort Frye student attending their special education program for the 2009-2010 school year. Tammy Bates seconded the motion.

Roll call: Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and David White-yes. Absent: Zack Waite. The vice-president declared the motion carried.

2009-157 FIRE ALARM SYSTEM – SALEM-LIBERTY ELEMENTARY

Tammy Bates moved to approve a bid received from Southeastern Electronic Security Alarm Systems, LLC to install new fire alarm systems at Salem-Liberty Elementary School and gymnasium at a total cost of \$11,995.00 to be paid from the Permanent Improvement Fund. Kevin Worthington seconded the motion.

Roll call: Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and David White-yes. Absent: Zack Waite. The vice-president declared the motion carried.

2009-158 SCIENCE LAB EQUIPMENT

Kevin Worthington moved to purchase science lab equipment at a cost of \$6,323.00 to be paid from the Permanent Improvement Fund. This purchase will be delayed until the District has the status of a grant that was applied for by Tracy R. Huck.

Tammy Bates seconded the motion.

Roll call: Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and David White-yes. Absent: Zack Waite. The vice-president declared the motion carried.

2009-159 EPA GRANT

David White moved to approve the Ohio Clean Diesel School Bus Grant to be awarded by the Ohio EPA in the amount of \$74,709.00 for retro-fitting nine school buses. Kevin Worthington seconded the motion.

Roll call: Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and David White-yes. Absent: Zack Waite. The vice-president declared the motion carried.

2009-160 WHEELCHAIR LIFT CONSTRUCTION

Kevin Worthington moved to approve the following change orders for the high school wheelchair lift:

Change Order #CH-LIFT-1 correction from \$6,900.00 (10/27/09 meeting) to \$6,100.00

Change Order #E-1 in the amount of \$720.00

Change Order #G-1 in the amount of \$2,459.64

Tammy Bates seconded the motion.

Roll call: Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and David White-yes. Absent: Zack Waite. The vice-president declared the motion carried.

2009-161 HIRE BUS DRIVER – JULIE A. BRADLEY

David White moved to issue a 99-day contract to Julie A. Bradley as a full-time Bus Driver (Bradley R. Russell's route) for the remainder of the 2009-2010 school year at a step 4 salary of \$13.84 per hour, effective January 4, 2010. The total contract amount is \$7,125.03 (\$13.84 per hour x 5.2 hours per day x 99 days). Kevin Worthington seconded the motion.

Roll call: Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and David White-yes. Absent: Zack Waite. The vice-president declared the motion carried.

2009-162 AFTER-SCHOOL TUTORS

Kevin Worthington moved to approve the following teachers and students for the after-school tutoring program at the high school for the 2009-2010 school year – 1 night per week, 2 hours each night. Teachers are paid at a rate of \$17.00 per hour + \$2.97 retirement and benefits. Students are paid at a rate of \$6.00 per hour.

Teachers: Barbara S. Sleek
Terri L. Huck
Debbie M. Maze

Students: Miranda Brown
Brittany Lowe
Tanner Ogle
Maredeth Bidwell
Danielle Smith

Tammy Bates seconded the motion.

Roll call: Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and David White-yes. Absent: Zack Waite. The vice-president declared the motion carried.

2009-163 HIRE PAYROLL CLERK – HEIDI R. NEADER

David White moved to issue a contract for 136 days to Heidi R. Neader as a full-time Payroll Clerk (replacing Linda L. Prieto) for the remainder of the 2009-2010 school year at a step 7 salary of \$12.44 per hour, effective December 23, 2009. The total contract amount is \$13,534.72 (\$12.44 per hour x 8 hours per day x 136 days). Kevin Worthington seconded the motion.

Roll call: Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and David White-yes. Absent: Zack Waite. The vice-president declared the motion carried.

2009-164 i-HEALTH

Kevin Worthington moved to contract with iHealth to provide a comprehensive wellness education program for employees and dependents through the district's health benefits plan at a cost of \$6.00 per employee per month. The total annual cost would be \$7,776.00 based on the current insurance enrollment. David White seconded the motion.

Roll call: Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and David White-yes. Absent: Zack Waite. The vice-president declared the motion carried.

2009-165 CHARTWELLS FOOD SERVICE TERMINATION

Tammy Bates moved to approve the following:

The Superintendent recommends, consistent with the Board's prior written notice dated November 3, 2009, that the Board authorize him, the District Treasurer, and/or the Board President to take such action as is appropriate and necessary to terminate the Board's Food Service Agreement with Compass Group USA, Inc. by and through its Chartwells Division effective January 4, 2010.

Kevin Worthington seconded the motion.

Roll call: Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and David White-yes. Absent: Zack Waite. The vice-president declared the motion carried.

BOARD OF EDUCATION CONCERNS

2009-166 POLICY REVISIONS

Kevin Worthington moved to adopt the following board policy revisions:

IKC	Class Rankings
IKF	Graduation Requirements
JN	Student Fees, Fines & Charges

David White seconded the motion.

Roll call: Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and David White-yes. Absent: Zack Waite. The vice-president declared the motion carried.

2009-167 ORGANIZATIONAL MEETING

David White moved to establish January 4th as the date of the 2010 Organizational Meeting to be held at Beverly-Center Elementary School at 6:30 PM. Tammy Bates seconded the motion.

Roll call: Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and David White-yes. Absent: Zack Waite. The vice-president declared the motion carried.

2009-168 TEMPORARY CHAIRMAN

Kevin Worthington moved to appoint David White to serve as temporary chairman of the organizational meeting. Tammy Bates seconded the motion.

Roll call: Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and David White-yes. Absent: Zack Waite. The vice-president declared the motion carried.

At 7:23 PM, Tammy Bates left the meeting.

2009-169 EXECUTIVE SESSION

Kevin Worthington moved to adjourn to executive session at 7:23 PM, to discuss personnel relating to employment. Tammy Bates seconded the motion.

Roll call: Kevin Worthington-yes; Tammy Bates-yes; David Vandenberg-yes; and David White-yes. Absent: Zack Waite. The vice-president declared the motion carried.

Returned to regular meeting at 9:15 PM.

2009-170 MOTION TO ADJOURN

David White moved that the Fort Frye Board of Education regular meeting be adjourned. Kevin Worthington seconded the motion.

Roll call: Kevin Worthington-yes; David Vandenberg-yes; and David White-yes. Absent: Zack Waite and Tammy Bates. The vice-president declared the motion carried.

Meeting adjourned at 9:17 PM.

Larry D. James, Treasurer

Zack Waite, President