

FORT FRYE BOARD OF EDUCATION

July 24, 2007

Beverly-Center Elementary School

5:00 P.M.

A. PRAYER

B. CALL TO ORDER

Place _____, Time _____

C. ROLL CALL

Mrs. Clark _____, Mr. Vandenberg _____, Mr. Waite _____,
Mr. White _____, Mr. Worthington _____

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION

Public discussion is limited to 30 minutes per meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

F. INTRODUCTION OF GUESTS

G. COMMITTEE REPORTS

Susan Rauch, HS Principal
Pat Taylor, Lowell, Salem-Liberty & Food Service
Laura Warren, Beverly-Center & Title I
Brooke Buckley, Technology

H. ACCEPT CHANGES/ADDITIONS

Recommend accepting changes and/or additions to the agenda.

CONSENT AGENDA

1. DISPOSAL OF PROPERTY

Recommend approval to dispose of school property as listed on the attached Disposal of Property forms from the high school and Beverly-Center, Lowell, & St. John Elementaries, the high school, Treasurer's office, and Superintendent's office.

Attachment A

2. MINUTES

Recommend approval and waiving public reading of the minutes of the June 18, 2007 regular meeting and the June 11, 19, 21 and July 5 special meetings as presented.

Attachment B

3. TREASURER'S REPORT

Recommend the Treasurer's report for the month ending June 30, 2007 {includes Fund Report, Revenue Report, Appropriation Report, and Warrants Issued} be approved as presented.

Attachment C

4. 2007-2008 CALENDAR

Recommend approval of the revised 2007-2008 school calendar.

Attachment D

5. RESIGNATION—JUDY WAGNER

Recommend accepting the resignation of bus driver Judy Wagner effective at the completion of her 2006-2007 contract.

Attachment E

6. PREGNANCY LEAVE—ELIZABETH CURRY

Recommend approval of 6 weeks Pregnancy Leave for Elizabeth Curry to begin approximately August 15, 2007.

Attachment F

7. MEMBERSHIP: OHIO COALITION FOR EQUITY & ADEQUACY

Recommend approval of membership in the Ohio Coalition for Equity & Adequacy of School Funding for the 2007-2008 school year at a cost of \$.50 per pupil (\$.50 x 1,147 = \$573.50).

Attachment G

8. OUTREACH PREVENTION SERVICES

Recommend approval of a contract with the Washington County Children Services to provide Outreach Prevention Services for the 2007-2008 school year at a cost of \$5,000.

Attachment H

9. MEMBERSHIP: NORTH CENTRAL ASSOCIATION

Recommend approval of membership in the North Central Association Commission on Accreditation and School Improvement for the 2007-2008 school year at a cost of \$875.
Attachment I

10. COACHING RESIGNATIONS

Recommend accepting the following coaching resignations, effective immediately:
Attachment J

Matt Neader, Varsity Football Assistant
Alan Ellis, Jr. High Football

11. HANDBOOKS

Recommend approval of the following handbooks for the 2007-2008 school year:
Attachment K

- a. Lowell Volunteer Handbook
- b. Salem-Liberty Volunteer Handbook
- c. Beverly-Center Volunteer Handbook
- d. Lowell Teacher Handbook
- e. Salem-Liberty Teacher Handbook
- f. Fort Frye Elementary Parent/Student Handbook

12. OPEN ENROLLMENT STUDENTS

Recommend approval of the attached list of students to attend Fort Frye schools under the Open Enrollment Policy. Also approve the following high school students to be included with the open enrollment list approved on June 18:
Attachment L

<u>Name</u>	<u>Grade</u>	<u>FF Bldg</u>	<u>Resident Dist.</u>
Evans, Britny	10	HS	Switz/OH
Handschumacher, Jennifer	10	HS	Marietta
Handschumacher, Jessica	10	HS	Marietta
Denton, Keirsta	7	HS	Caldwell

13. LEASE WITH PUBLIC LIBRARY

Recommend authorizing the Board President and Treasurer to enter into a supplement to our lease with the Washington County Public Library which will allow for additional parking spaces.
Attachment M

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”

MOTION BY _____, SECOND BY _____

ADMINISTRATIVE & FINANCIAL AGENDA

Employment by the Fort Frye Board of Education is contingent upon a successful background check through BCII and FBI, if applicable, training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities.

14. CERTIFICATED SUBSTITUTES

Recommend approving certified substitutes for the 2007-2008 school year as per attachment, as recommended by the Washington County office of the Ohio Valley Educational Service Center:

Attachment N

15. SUPPORT STAFF SUBSTITUTES

Recommend approving the following support staff substitutes for the 2007-2008 school year:

Attachment O

16. STAFF REASSIGNMENTS

Recommend approval of the following staff reassignments:

Susanna D. Baker

From: Elementary Secretary/Educational Assistant at Center Elementary

To: High School Secretary (guidance) – Step 21, 8 hrs. per day, \$11.86 per hr., 201 days

Total Contract = \$19,070.88

Andrea K. Walsh

From: High School Secretary (guidance)

To: High School Secretary (in-school suspension) – Step 3, 7 hrs. per day, \$10.38 per hr., 186 days

Total Contract = \$13,514.76

Donna G. Motz

From: Custodian-Cashier/Cook's Helper at Center Elementary

To: Elementary Afternoon Custodian at Beverly Elementary – Step 22, 6 hrs. per day, \$10.89 per hr, 220 days

Total Contract = \$14,374.80

17. SALARY ADJUSTMENT – BETH HANES

Recommend approval of the following salary adjustment for the 2007-2008 school year:

Attachment P

Beth Hanes From: BA, Step 4 salary of \$30,856
 To: BA/150 hrs., Step 4 salary of \$32,406 *(increase of \$1,550)*

18. PROGRESSBOOK TRAINING

Recommend approval for the following staff members to attend ProgressBook training at Lowell Elementary, not to exceed 14 hours. Participants will be paid \$17/hr. plus retirement/benefits to be *paid from the E.E.T.T. Professional Development grant:*

Julie Coffman
Janet Huck

19. PROGRESSBOOK TRAINING

Recommend approval for the following staff members to attend ProgressBook training at Lowell Elementary, not to exceed 14 hours. Participants will be paid \$17/hr. plus retirement/benefits to be *paid from the Title IIA Professional Development grant:*

Sandra Bright
Kathy Coppock
Terri Foland
Cathy Sprague

20. SMARTBOARD TRAINING

Recommend approval for Brenda Pierce to attend SMARTBoard training at Salem-Liberty Elementary, not to exceed 1 day. Participant will be paid either \$50 per day or receive \$50 in classroom supplies to be paid from the *Title IIA Professional Development Grant.*

21. PROGRESSBOOK TRAINING

Recommend approval for Susie Baker to attend ProgressBook training at Lowell Elementary, not to exceed 7 hours. Participant will be paid \$8.00 per hour plus retirement/benefits to be paid from the *Title IIA Professional Development Grant.*

22. E.E.T.T. TRAINING

Recommend approval for Marcia Shackle and Jack Hennes to attend Odyssey software training at Salem-Liberty Elementary, not to exceed 16 hours. Participants will be paid \$17 per hour plus retirement/benefits to be paid from the 2007-2008 E.E.T.T. Grant.

23. COMPUTER TECHNICIAN—JASON FEATHERS

Recommend renewal of the purchased service contract of Jason Feathers as Computer Technician for the 2007-2008 school year; not to exceed an average of 15 hours per week at \$17.00 per hour without benefits.

24. SUPPLEMENTAL CONTRACTS

Whereas the following supplemental positions have been posted for the required length of time and;

Whereas no certificated individuals have expressed interest in these positions and;

Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;

Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2007-2008 school year: *Attachment Q*

Patrick Lang	Jr. High (7 th grade) boys basketball	Step 4	\$1,608
Ryan Layton	Jr. High football	Step 0	962
Adam Luthy	Percussion Instructor (part-time?)	Step 1	\$530 or \$1,060

25. HEALTH SERVICES—CARMA SCHILLING

Recommend approval of a 1-year purchased service contract with Carma Schilling to serve as Health Services Director for the 2007-2008 school year for an average of 12 hours per week at a rate of \$19.00 per hour without benefits, on an as-needed basis.

26. NURSING SERVICES

Recommend approval to issue 1-year purchased service agreements to the following people to provide nursing services, as needed, under the direction of Carma Schilling for the 2007-2008 school year at a rate of \$12.00 per hour, without benefits. *Attachment R*

- Melissa J. Hesson
- Jolanda L. Metheney
- Jill Treadway
- Robyn R. Tullius
- Gloria Thieman

27. CSI CAMP – ADDITIONAL HOURS

Recommend approval of additional hours for the following people to work at CSI Summer Camp. Hours are increased due to a larger number of students signing up than anticipated.: Attachment S

Jessica Waite	From \$425 to \$450
Tracey Huck	From 150 hours to 175 hours @ \$17.00/hr + benefits
Calvin Huck	From 100 hrs to 125 hrs @ \$17.00/hr + benefits

28. LIABILITY, PROPERTY, BUS & FLEET INSURANCE

Recommend the purchase of Liability, Property, Bus & Fleet Insurance from Indiana Insurance through the Barengo Insurance Agency at a cost of \$36,359.00 effective July 1, 2007:

	<u>Last Year</u>	<u>Barengo Insurance</u>	<u>Ohio School Plan</u>
Property	\$17,269.00	\$15,096.00	\$16,086.00
Bus/Fleet	\$14,384.00	\$13,019.00	\$12,802.00
Liability	<u>\$9,481.00</u>	<u>\$8,243.00</u>	<u>\$8,113.00</u>
Totals	\$41,134.00	\$36,359.00	\$37,001.00

29. ADVERTISE FOR PRICE QUOTES

Recommend authorizing the Treasurer to advertise for price quotes for the 2007-2008 school year for the following:

Bread & Bakery Goods
Milk & Dairy Products
Gasoline & Diesel Fuel
Bus Parts & Supplies

30. BUS PURCHASE

Recommend approval to purchase two (2) school buses from _____ in the total amount of \$_____. State school bus allowance monies will fund \$32,565.95 of the cost and the remainder from the Permanent Improvement Levy Fund.

Attachment T

31. OHIO SCHOOL FACILITIES COMMISSION

Whereas, the Ohio School Facilities Commission offered the opportunity to the Fort Frye School District to participate in the Classroom Facilities Assistance Program in a July 2, 2007 letter and the District elects to defer on participation; and

Therefore, be it resolved by the Fort Frye Board of Education, Washington County, Ohio, is requesting NOT to be considered for approval by the Commission on November, 2007 or July 2008 in the Classroom Facilities Assistance Program. *Attachment U*

32. LEASE COPIERS

Recommend approval to lease 2 Canon IR3035 copiers for the Treasurer’s and Superintendent’s offices from Canon Financial Services through CWS at a cost of \$125.00 each per month for 60 months.

33. RETAIN LAW FIRM

Recommend approval to retain the law firm of Porter Wright, Morris, & Arthur to represent the Board of Education in possible litigation concerning the Salem-Liberty HVAC project.

34. INTERIM SUPERINTENDENT

Recommend renewing the contract with Dr. Dora Jean Bumgarner as interim superintendent for the 2007-2008 school year. *Attachment V*

35. SUMMER CAMP AIDES

Recommend approval of the following to serve as aides for Summer Reading/Math Camp at a rate of \$8.00 per hour + retirement/benefits x 5 hrs. per day x 5 days paid from IDEA-B funds:

Kathy Dobbins	Beverly-Center Elementary
Diana Booth	Salem-Liberty Elementary

36. SUPPLEMENTAL CONTRACTS

Recommend approval of the following supplemental contracts for the 2007-2008 school year:

Patrick Taylor	Food Service Supervisor	\$3,000
Laura Warren	Title I Supervisor	\$1,500
Larry James	Title I Fiscal Services	\$400
Emily Hindy	Title I Fiscal Services	\$300
Linda Prieto	Title I Fiscal Services	\$300

37. OHIO CORE PLANNING

Recommend approval of department planning time to prepare for "Ohio Core" for the following (\$17/hr + retirement/benefits x 12 hrs. each x 5 teachers = \$1,200 paid from CORE funds): *Attachment W*

Andy Sleek, Barbara Sleek, Tim Mullen, Doug Pfeffer, Dawn Spurr

38. NEW HIGH SCHOOL CLASS

Recommend approval to initiate the following new class at Fort Frye High School: *Attachment X*

- a. CP Introduction to Physics

39. JOB DESCRIPTIONS & FORM

Recommend approval of the following effective for the 2007-2008 school year: *Attachment Y*

- a. Job Description: In-School Suspension Monitor
- b. In-School Suspension form
- c. Job Description: Educational Aide/Interpreter
- d. Job Description: Maintenance Specialist

BOARD OF EDUCATION CONCERNS

- 1. Establish salaries for administrators and treasurer

David White:

- 2. Discussion of re-naming Beverly Elementary
- 3. Consider estimates for re-lettering the Beverly-Center building *Attachment Z*
- 4. Establish a committee to study bus routes

President, Fort Frye Teachers Association

President, OAPSE Local #447

MOTION TO ADJOURN _____, SECOND _____,

TIME _____

Mr. Worthington _____ Mrs. Clark _____, Mr. Vandenberg _____,
Mr. Waite _____, Mr. White _____