

The Fort Frye Board of Education met on Tuesday, April 19, 2011, in the Beverly-Center Elementary School building at 6:00 PM, for a Regular Meeting. President Bates asked those present to observe a moment of silence. President Bates called the meeting to order with the following members answering to roll call: Tammy Bates, Lisa Perry, Kevin Worthington, David White, and Johnna Zalmanek.

Board Members recited the Pledge of Allegiance to the flag.

COMMITTEE REPORTS

Dora Jean Bumgarner - Interim Superintendent
Susan T. Rauch - High School Principal (written report)
Lee Petty - Lowell & Salem-Liberty Principal (written report)
Brent M. Taylor - Beverly-Center Principal (written report)
Ryan D. Henry - Technology Coordinator (written report)
Jessica M. Lauric - Transportation Coordinator (written report)
President, Fort Frye Teachers Association
President, OAPSE Local #447
Board Committee Reports

2011-55 CONSENT AGENDA

David White moved to approve the following items on the consent agenda:

1. MINUTES
To waive public reading and approve the minutes of the March 17, 2011 regular meeting and April 13, 2011 special meeting as presented.
2. TREASURER'S REPORT
To approve the Treasurer's report for the month ending March 31, 2011 (includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison) be approved as presented.
3. TEACHER APPRECIATION WEEK
To establish May 2-6, 2011 as Teacher Appreciation Week in recognition of the service the certified staff provides to our students.
4. VOLUNTEERS
To approve the following parents to serve as volunteers and field trip chaperones for the 2010-2011 school year:

Mike Brooker	Brenda Hendershot	Melissa Brooker
Susan Baker	Ellen Baker	
5. FAMILY HARDSHIP LEAVE – JESSICA M. LAURIC
To approve, in accordance with section 8.2 of the OAPSE agreement, Family Hardship Leave for Jessica M. Lauric to attend the funeral of her great uncle on March 24, 2011.
6. FAMILY HARDSHIP LEAVE – SHERI L. SHRIVER
To approve, in accordance with section 8.2 of the OAPSE agreement, Family Hardship Leave for Sheri L. Shriver to attend the funeral of her great uncle on March 25, 2011.

2011-55 CONSENT AGENDA (continued)

7. **2011-2012 SCHOOL CALENDAR**

To approve the following 2011-2012 school calendar:

2011	AUG	16	In-Service <u>ALL STAFF</u>
		17	Teacher In-Service
		18	First Student Day
	SEPT	5	Labor Day (no school)
		23	Parent-Teacher Conference 12:00-7:00 PM
	OCT	14	1st Grade Period Ends (40 days)
	NOV	11	Veterans Day (no school)
		24-28	Thanksgiving Break (no school)
	DEC	21	2 nd Grade period ends (44 days)
		22-30	Christmas Break
2012	JAN	* 2	No School – Records Day
		16	Martin Luther King Day (no school)
	FEB	10	Parent-Teacher Conference 12:00-7:00 PM
		20	President’s Day (no school) or Alternate Make Up Day
	MAR	9	3rd Grade Period Ends (46 days)
	APRIL	2-6	Spring Break
		2-5	Alternate Make Up Days
	MAY	23	4 th Grade Period Ends (48 days)
		24	Teachers Last Day OR after completion of make up days
		28	Memorial Day (no school)
	MAY	24, 25, 29, 30 & 31	Alternate Make Up Days

2-hr. DELAYED START for Professional Development:
Sept. 21, Oct. 19, March 28

** If the semester is extended because of inclement weather, this date will
move to the end of the first semester*

178 Days in session
4 Teacher in-service and records days
2 Parent-Teacher conference
184 TOTAL DAYS

Possible senior make up Saturdays - March 3, 10

Alternate make up days - if needed - Feb. 20
- April 2-5
- May 24, 25, 29, 30, 31

Waiver Days for staff may occur during snow days

8. **DONATION**

To accept a donation of \$500.00 from Battle at the Fort for the High School Science Olympiad.

9. **RESIGNATION OF VARSITY BOYS BASKETBALL HEAD COACH**

To approve the resignation of Daniel A. Liedtke as Varsity Boys’ Basketball Head Coach at Fort Frye High School, effective immediately.

2011-55 CONSENT AGENDA (continued)

10. **BEVERLY-CENTER WHEELCHAIR LIFT / H.S. VENTILATION**

To authorize Kevin Worthington to proceed with a plan for a Beverly-Center Elementary wheelchair lift with David Haught, Architect, and to meet with David Haas of Morrison, Inc. concerning high school ventilation system.

Kevin Worthington seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; Lisa Perry-yes; and David White-yes. The president declared the motion carried.

ADMINISTRATIVE & FINANCIAL AGENDA

PERSONNEL

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) or the FBI, or both, at the employee's expense, training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

2011-56 SUPPORT STAFF SUBSTITUTES

Kevin Worthington moved to approve the following support staff substitutes for the 2010-2011 school year to be used as needed and paid board adopted rates:

Samantha E. Cary

Kitty S. Guinn

David White seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; Lisa Perry-yes; and David White-yes. The president declared the motion carried.

2011-57 SALARY ADJUSTMENT FOR 2011-2012 SCHOOL YEAR

Johnna Zalmanek moved to approve the following salary adjustment as recommended by the Ohio Valley E.S.C. and in accordance with the FFTA negotiated agreement:

Amy J. Rinard

FROM: Bachelor's + 150 hrs. Step 1 \$31,647.00

TO: Master's Step 1 \$33,600.00

(increase of \$1,953.00)

Lisa Perry seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; Lisa Perry-yes; and David White-yes. The president declared the motion carried.

2011-58 OUTDOOR EDUCATION

Kevin Worthington moved to conduct Outdoor Education May 18, 19, 20, 2011, at Camp Hervida. The estimated cost to the Board is \$9.40 per night for 2 nights for 107 campers (\$2,011.60) + \$303.60 for use of the kitchen for 3 days for a total of \$2,315.20. In addition, each student will pay \$20.00. Johnna Zalmanek seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; Lisa Perry-yes; and David White-yes. The president declared the motion carried.

2011-59 SUPPLEMENTAL CONTRACTS

David White moved to issue the following supplemental contracts for the 2011-2012 school year:

<i>Position</i>	<i>Name</i>	<i>Step</i>	<i>Amount</i>
<i>Athletic Director</i>	Beth Brown	0	\$3,092.00
<i>Volleyball</i>			
Head	*Douglas Pfeffer	5	\$3,333.00
<i>Jr. High Student Council</i>			
<i>Advisor</i>	Michelle McIntyre	5	\$ 751.00
<i>Student Council Advisor</i>	Barbara Sleek	5	\$1,506.00
<i>Flag Corps Advisor</i>	Tina Bohl	2	\$1,225.00
<i>National Honor Society</i>			
<i>Co-Advisor</i>	Margaret Webster	4	\$ 396.00
<i>National Honor Society</i>			
<i>Co-Advisor</i>	Beth Brown	4	\$ 396.00
<i>Class Play Advisor</i>	Alana Cunningham	1	\$ 758.00
<i>Newspaper Advisor</i>	Bobbi Webb	1	\$1,317.00
<i>Sr. in the Job Market</i>	Alana Cunningham	1	\$1,241.00
<i>Yearbook Advisor</i>	Kathy Allen-Bidwell	3	\$1,699.00
<i>Basketball - Girls</i>			
Head	Daniel Liedtke	5	\$4,109.00
<i>Football</i>			
Head	Eric Huck	3	\$3,747.00
Varsity Assistant	Winfred Bidwell	5	\$2,635.00
Junior Varsity	Andrew Sleek	5	\$2,635.00
<i>Cross Country</i>			
Head	Alana Cunningham	4	\$2,513.00
<i>Activity Coordinator</i>			
Winter	Barbara Sleek	5	\$1,043.00
<i>Baseball</i>			
Head	Winfred Bidwell	5	\$2,829.00
Varsity Assistant	Robert Nelson	5	\$1,809.00
<i>Softball</i>			
Head	Barbara Sleek	5	\$2,829.00
<i>Track</i>			
Head	Bobbi Webb	5	\$2,829.00
<i>*Pending confirmation of arrangements with H. S. Principal</i>			
<u>Volunteers:</u>	Brian Kittle	- Varsity Assistant Baseball	
	Bobbi Webb	- Indoor Track Coach	

Kevin Worthington seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; Lisa Perry-yes; and David White-yes. The president declared the motion carried.

2011-60 NON-CERTIFIED PUPIL ACTIVITY CONTRACTS

David White moved to approve the following:

Whereas the following supplemental positions have been posted for the required length of time and;
Whereas no certificated individuals have expressed interest in these positions and;
Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;
Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2011-2012 school year:

<u>Position</u>	<u>Name</u>	<u>Step</u>	<u>Amount</u>
<i>Football</i>			
Varsity Assistant	Charles Schilling II	5	\$2,635.00
Varsity Assistant	Terence Huck	5	\$2,635.00
<i>Cheerleading</i>			
Head	Susan Dyar	3	\$1,930.00
<i>Baseball</i>			
Junior Varsity	Ryan Layton	5	\$1,775.00
<i>Band Head</i>			
	Dennis Ullman	4	\$3,147.00
<u>Volunteer:</u> Christi Hill	- Varsity Cheerleading		
Joel Hindy	- Varsity Assistant Baseball		

Johnna Zalmanek seconded the motion.
Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; Lisa Perry-yes; and David White-yes. The president declared the motion carried.

2011-61 CERTIFIED CONTRACTS

Johnna Zalmanek moved to issue the following contracts to our certificated staff for the 2011-2012 school year:

<u>NAME</u>	<u>POSITION</u>	<u>DEGREE</u>	<u>CONTRACT</u>	<u>STEP</u>	<u>SALARY</u>
Bostic, John	High School	BA + 150	Continuing	23	\$47,908.00
Cunningham, Alana	High School	Bachelor's	2 year	5	\$34,826.00
Fryman, Heidi	Elementary	BA + 150	5 year	21	\$47,908.00
Huck, Terri	High School	Bachelor's	2 year	4	\$33,716.00
*Kittle, Brian	Elementary	BA + 150	1 year	2	\$32,900.00
Lanning, Bruce	High School	Master's	2 year	14	\$51,784.00
Lawrence, Elissa	High School	Master's	1 year	1	\$33,600.00
*Marshall, Stephanie	High School	Bachelor's	1 year	1	\$30,394.00
Rinard, Amy	Elementary	Master's	1 year	1	\$33,600.00
Ross, Krista	Elementary	BA + 150	1 year	11	\$44,178.00
Samper-Planelles, Luisa	High School	Master's	1 year	4	\$37,796.00
Sawyer, Julie	St. John	BA + 150	Continuing (3.5 hrs. per day/ 180 days)	11	\$20,167.20
Shackle, Marcia	Elementary	BA + 150	5 year	20	\$47,908.00
Tornes, Sara Jean	St. John	Non-degree	1 year (99 days)	1	\$14,717.93
VanSchoyck, Katie	Elementary	Bachelor's	2 year	2	\$31,501.00
Webb, Bobbi	High School	BA + 150	5 year	9	\$41,672.00

**pending certification*

Kevin Worthington seconded the motion.
Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; Lisa Perry-yes; and David White-yes. The president declared the motion carried.

2011-62 CERTIFIED CONTRACT

Kevin Worthington moved to issue the following certificated contract for the 2011-2012 school year:

<u>NAME</u>	<u>POSITION</u>	<u>DEGREE</u>	<u>CONTRACT</u>	<u>STEP</u>	<u>SALARY</u>
Oliver, Pamela	Elementary	Master's + 30	1 year	9	\$46,626.00

Tammy Bates seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; Lisa Perry-yes; and David White-no. The president declared the motion carried.

2011-63 CERTIFIED STAFF EXTENDED DAYS – 2011-2012 SCHOOL YEAR

Kevin Worthington moved to issue the following extended service contracts to certificated staff for the 2011-2012 school year.

<u>Name</u>	<u>Position</u>	<u># Days</u>	<u>Amount</u>
Brown, Beth	Athletic Director	20*	\$5,856.74
Collins, Teresa	H. S. Guidance Counselor	30	\$9,013.05
Lennox, Jane	Family/Consumer Science	6	\$1,542.26
Miller, Lisa	Vocational Ag.	30	\$5,497.17
Lawrence, Elissa	Library Media Specialist	10	\$1,826.09

**10 extra days for 2011-2012 due to transition*

Johnna Zalmanek seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; Lisa Perry-yes; and David White-yes. The president declared the motion carried.

2011-64 HSTW / MMGW BEST PRACTICES MINI GRANT

David White moved to accept a \$4,000.00 mini grant to send Susan T. Rauch, Marla F. Hoerst, and Douglas R. Pfeffer to the Best Practices Showcase on May 10, 2011 in Westerville, OH and to possibly attend the High Schools That Works national conference in Nashville, TN from July 20-23, 2011. Johnna Zalmanek seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; Lisa Perry-yes; and David White-yes. The president declared the motion carried.

EMPLOY TITLE I COORDINATOR – LAURA E. WARREN

Lisa Perry moved to approve for Laura E. Warren to serve as Title I/CCIP Coordinator for the 2011-2012 school year at a salary of \$5,000.00. David White seconded the motion.

2011-65 MOTION TO TABLE AGENDA ITEM

Johnna Zalmanek moved to table the following agenda item until June 30:

EMPLOY TITLE I COORDINATOR – LAURA E. WARREN

Recommend approval of Laura E. Warren to serve as Title I/CCIP Coordinator for the 2011-2012 school year at a salary of \$5,000.00.

David White seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; Lisa Perry-yes; and David White-yes. The president declared the motion carried.

2011-66 DISTRICT CURRICULUM DIRECTOR SEARCH

David White moved to authorize the superintendent to search for a District Curriculum Director and to create a job description. Kevin Worthington seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; Lisa Perry-yes; and David White-yes. The president declared the motion carried.

2011-67 SUMMER YOUTH EMPLOYMENT PROGRAM

David White moved to participate in the subsidized summer youth employment program. The District will be reimbursed by Washington County Department of Job and Family Services for all costs incurred by employment of students on an as-needed basis. Kevin Worthington seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; Lisa Perry-yes; and David White-yes. The president declared the motion carried.

2011-68 OAA TUTORING

Kevin Worthington moved to approve the following to serve as teachers for Ohio Achievement Assessment tutoring for 1 hour for 2 days a week at a rate of \$17.00 per hour + \$2.97 retirement/benefits, to be paid through IDEA-B funds.

- Eric B. Huck
- Michelle L. McIntyre
- Terri L. Huck

Lisa Perry seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; Lisa Perry-yes; and David White-yes. The president declared the motion carried.

BOARD OF EDUCATION CONCERNS

2011-69 OSBA POLICY MANUAL

Johnna Zalmanek moved to approve the following:

- WHEREAS the Board of Education of the Fort Frye Local Schools engaged the Ohio School Boards Association to conduct a thorough search of documents for existing policy, regulations and management information and to provide the Board a manual containing a new codification of current policies and regulations, and
- WHEREAS the search, codification and manual preparation tasks have been completed and
- WHEREAS the manual has been reviewed by the Board, the Superintendent and school administrators and found to be current and accurate, therefore
- BE IT RESOLVED that the Fort Frye Schools Board of Education accept and adopt the manual prepared as the Policy Manual of the Fort Frye Schools. As of this date, this manual contains all of the policies of the Fort Frye Schools with the understanding that all of the policies and regulations contained therein are subject to continuing review and revision by the Board. All policies in effect prior to this date and hereby rescinded or superseded.

Kevin Worthington seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; Lisa Perry-yes; and David White-yes. The president declared the motion carried.

2011-70 POLICY REVISIONS

Johnna Zalmanek moved to approve the following Board Policy updates:

AC	Non-discrimination
EEACD-R	Drug Testing for District Personnel
GBA	Equal Opportunity Employment
GBE	Staff Health and Safety
GBL	Personnel Records
GBR	Family and Medical Leave Act
GCBB	Professional Staff Supplemental Contracts
GCBD	Professional Staff Leaves and Absences
GDBB	Support Staff Pupil Activity Contracts
GDBD	Support Staff Leaves and Absences
IGDJ	Interscholastic Athletics
IKF	Graduation Requirements
JECBD	Intra-district Open Enrollment
JECBD-R	Intra-district Open Enrollment
JFG	Interrogations and Searches
JN	Student Fees, Fines, and Charges

Lisa Perry seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; Lisa Perry-yes; and David White-yes. The president declared the motion carried.

2011-71 EXECUTIVE SESSION

David White moved to adjourn to executive session at 6:38 PM, for the purpose of personnel reasons relating to employment; reasons relating to student discipline; and to meet with Chris Keylor, ESC Superintendent, to discuss Fort Frye Superintendent applicants. Johnna Zalmanek seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; Lisa Perry-yes; and David White-yes. The president declared the motion carried.

Returned to meeting at 9:10 PM.

2011-72 MOTION TO ADJOURN

Johnna Zalmanek moved that the Fort Frye Board of Education regular meeting be adjourned. David White seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; Lisa Perry-yes; and David White-yes. The president declared the motion carried.

Meeting adjourned at 9:11 PM.

Larry D. James, Treasurer

Tammy L. Bates, President