

Fort Frye Local School District Board of Education

The Fort Frye Board of Education met on Tuesday, May 18, 2021, in Beverly-Center Elementary at 6:00 PM, for a Regular Meeting. Kevin Worthington called the meeting to order with the following members answering to roll call: Lloyd Booth, Stephanie Lang, Karri Schilling, Kevin Worthington and Johnna Zalmanek. Members recited the Pledge of Allegiance to the Flag.

PUBLIC PARTICIPATION

None

COMMITTEE REPORTS

Stephanie Starcher, Superintendent

Presentation on Retirees: Becky Arnold, Jeff Arnold, Marla Hoerst, Linda Lawrence

Grade 8 Virtual Health Curriculum Presentation: Rachael Tullius, Middle School Principal

2021-75 CONSENT AGENDA

Lloyd Booth moved to approve the following items on the consent agenda:

AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

MINUTES

Recommend approval and waiving public reading of the minutes of the April 27, 2021 regular meeting as presented.

Attachment 21-0518A

TREASURER'S REPORT

Recommend the Treasurer's report for the month ending April 30, 2021 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

Attachment 21-0518B

HANDBOOKS

Recommend approval of the following handbooks for the 2021-2022 school year.

-Elementary (K-5) Student Handbook

-Middle School (6-8) Student Handbook

-FFHS (9-12) Student Handbook

-Fort Frye Staff Handbook

-Fort Frye High School/Middle School
Athletic Handbook

Attachment 21-0518C

Fort Frye Local School District Board of Education

OHSAA GOVERNING BOARD RESOLUTION

Recommend the approval of the governing board resolution authorizing 2021-2022 membership in the Ohio High School Athletic Association (OHSAA).

Attachment 21-0518D

DONATION – WASHINGTON COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Recommend accepting the following items from Washington County Board of Developmental Disabilities: 60 cloth reusable masks; 80 disposable KN95 masks, 300 disposable masks; 4-boxes of gloves (100 gloves per box); 4 32 oz. bottles of hand sanitizer; and 5 canisters of antibacterial wipes (180 wipes in each canister)

Karri Schilling seconded the motion.

Roll Call: Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Kevin Worthington declared the motion carried.

ADMINISTRATIVE & FINANCIAL AGENDA

PERSONNEL

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee's expense), training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

2021-76 MEMORANDUM OF AGREEMENT (MOA) – FFTA

Johnna Zalmanek moved to recommend approval of the attached MOA between the Fort Frye Board of Education and the Fort Frye Teachers' Association (FFTA) regarding co-curriculars.

Kevin Worthington seconded the motion.

Roll Call: Karri Schilling-yes, Kevin Worthington, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Kevin Worthington declared the motion carried.

2021-77 EMPLOY SUMMER READING/MATH CAMP STAFF

Stephanie Lang moved to recommend approval to employ the following out of district teachers to staff the Reading and Math Camp to be held this summer from June 7 – July 2, 2021 at the summer curriculum rate of \$23/hr.

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Caleigh Fryman
Kaitlynn Davis
Amanda Chalfant

Lloyd Booth seconded the motion.

Roll Call: Kevin Worthington, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes. Kevin Worthington declared the motion carried.

2021-78 EMPLOY SUMMER INTERVENTION SPECIALISTS

Johnna Zalmanek moved to recommend APPROVAL TO EMPLOY Brittany Myers and Breanna Grahme as the as-needed intervention specialists to provide summer services to special needs students at Ewing beginning June 1, 2021 through August 13, 2021, up to 15 hours per week at the summer curriculum rate of \$23/hr.

Kevin Worthington seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes. Kevin Worthington declared the motion carried.

2021-79 EMPLOY 2021-22 PARAPROFESSIONAL AIDE – JESSICA POWELL

Lloyd Booth moved to recommend approval to employ Jessica Powell as an as-needed paraprofessional aide at Ewing School for the 2021-2022 school year for up to 33.75 hours per week each at a Step 0 salary of \$15.16/hr.

Karri Schilling seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Kevin Worthington declared the motion carried.

2021-80 AEP EASEMENT AGREEMENT

Kevin Worthington moved to recommend the approval to accept an easement agreement between Fort Frye Local School District (FFLSD) and American Electric Power (AEP) for electrical poles and lines that they are replacing along State Route 60.

Attachment 21-0518F

Lloyd Booth seconded the motion.

Roll Call: Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Kevin Worthington declared the motion carried.

2021-81 SUPPLEMENTAL CONTRACTS 2021-2022

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Lloyd Booth moved to recommend approval to issue the following supplemental contracts for the 2021-2022 school year:

| Name | Position | Step | Salary |
|---------------------|--|------|---------|
| Heidi Fryman | District-wide grade K TBT | - | \$200 |
| Heidi Fryman | BC grade K TBT | - | \$400 |
| Cathy Borich | BC grade 2 TBT | - | \$400 |
| Pam Bennett | FFHS Social Studies TBT | - | \$400 |
| Andrea Kittle | BC grade 1 TBT | - | \$400 |
| Sara Marshall | District-wide grade 2 TBT | - | \$200 |
| Peyton Johnson | District-wide Special Ed. TBT | - | \$200 |
| Jennifer Tatalovich | FFMS Science TBT | - | \$400 |
| Jennifer Tatalovich | Making Middle Grades Work PBIS TBT | - | \$400 |
| Amy Kilburn | SL grade K-2 TBT | - | \$400 |
| Drew Arnold | Making Middle Grade Work Advisory TBT | | \$400 |
| Lynette Stengel | District-wide grade 3 Math TBT | | \$200 |
| Tiffany Duskey | Lowell grade 3-5 TBT | | \$400 |
| Ingrid Gandor | Lowell grade K-2 TBT | | \$400 |
| Donna Hibbs | District-wide grade 1 TBT | | \$200 |
| Stephanie Marshall | HSTW Coordinator | | \$1,000 |
| Doug Pfeffer | MMGW Advisory | | \$600 |
| Barbara Sleek | MMGW Effective Instructional Practices TBT | | \$400 |
| Ali Baker | FFHS ELA TBT | | \$200 |
| Drew Arnold | MS ELA TBT | | \$400 |
| Doug Pfeffer | MS Social Studies | | \$400 |
| Mark Nutter | HSTW PBIS/Mental Health | | \$400 |
| Abby Campbell | HSTW Literacy/Careers | | \$400 |
| Kalleigh Mason | HSTW Academic Intervention Advisory | | \$400 |
| Kalleigh Mason | FFHS Math TBT | | \$400 |
| Tracey Huck | HS Science TBT | | \$400 |
| Kelly Hendrix | SL grade 3-5 TBT | | \$400 |

Stephanie Lang seconded the motion.

Roll Call: Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Kevin Worthington declared the motion carried.

2021-82 SALARY INCREASE – JESSICA LIPSCOMB KENNEDY

Johnna Zalmanek moved to approve the salary increase as recommended by the Ohio Valley E.S.C. and in accordance with the FFTA negotiated agreement for Jessica Lipscomb Kennedy from a B.A. +150 to a M.A. effective the 2021-2022 school year.

Kevin Worthington seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes. Kevin Worthington declared the motion carried.

2021-83 HOST TEACHERS –STEPHANIE MARSHALL AND KALLEIGH MASON

Johnna Zalmanek moved to approve the following resolution:

WHEREAS, Ohio law prohibits Colleges from directly compensating teachers for field experience mentoring, it is the District's intent to direct any such donations to the teacher.

NOW THEREFORE, the College and the district agree that the teacher is permitted by the District to assume the duties related to field experience for students during the 2020-2021 school year; host teachers Stephanie Marshall and Kalleigh Mason at Fort Frye High School from Ohio University (\$21).

Stephanie Lang seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes. Kevin Worthington declared the motion carried.

2021-84 EXTENDED DAYS – KELLI WALSH

Lloyd Booth moved to recommend approval to issue Kelli Walsh up to 10 extended days in June, July and August 2021 to assist with the transition of EMIS/Infinite Campus/Enrollment of students to new IRN for the middle school.

Stephanie Lang seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Kevin Worthington declared the motion carried.

2021-85 EMPLOY BEVERLY-CENTER HEAD COOK – BECKY KLINTWORTH

Stephanie Lang moved to recommend the employment of Becky Klintworth as a 6 hr./per day (190 day) head cook at Beverly-Center Elementary at a Step 12 salary of \$18.63/per hr. for the 2021-2022 school year.

Kevin Worthington seconded the motion.

Roll Call: Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Kevin Worthington declared the motion carried.

2021-86 5-YEAR FORECAST

Lloyd Booth moved to recommend approval of the Five Year Financial Forecast for fiscal years ending June 30, 2021 through 2025.

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Johnna Zalmanek seconded the motion.

Roll Call: Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Kevin Worthington declared the motion carried.

2021-87 EXTENDED DAYS – STUDY HALL MONITOR – SUZI WHITE

Karri Schilling moved to recommend approval to issue Suzi White up to 3 extended days prior to August 2021 to assist with the CCP textbook processing.

Kevin Worthington seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes. Kevin Worthington declared the motion carried.

2021-88 EXTENDED DAYS – EDUCATIONAL ASSISTANTS

Stephanie Lang moved to recommend approval to issue the Educational Assistants; Diane Booth, Sherry Stengel, and Cindy Worthington up to 4 extended days each prior to August 2021 to assist with the transitioning of the Fort Frye Middle School library.

Karri Schilling seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-abstain, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes. Kevin Worthington declared the motion carried.

2021-89 PROFESSIONAL GROWTH – ABBY CAMPBELL

Lloyd Booth moved to recommend approval for the following professional growth application:

| <u>Abby Campbell</u> | <u>University of Kentucky</u> | <u>Total 15 sem. hrs.</u> |
|----------------------|---------------------------------------|---------------------------|
| Summer 2021 | LIS603: Management in Organization | 3 sem. hrs. |
| Summer 2021 | AAD542: Grant-writing for non-profits | 3 sem. hrs. |
| Fall 2021 | EDC547: Technology in Instruction | 3 sem. hrs. |
| Fall 2021 | EDC605: Instructional Design I | 3 sem. hrs. |
| Fall 2021 | EDC607: Distance Learning Research | 3 sem. hrs. |

Stephanie Lang seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Kevin Worthington declared the motion carried.

2021-90 CURRICULUM ADOPTION

Stephanie Lang moved to recommend the approval to adopt and purchase of the Middle School (grade 6-8) Advisory Curriculum from Character Strong program in the amount \$4998.00 for the initial program and \$699.00 for a one year annual renewal thereafter.

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Attachment 21-0518H

Karri Schilling seconded the motion.

Roll Call: Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Kevin Worthington declared the motion carried.

2021-91 TRANSFER – PENNY WOLFE

Lloyd Booth moved to recommend the transfer of Penny Wolfe from the 6 hr. afternoon custodian at Lowell Elementary to the 8 hr. dayshift custodian (260 days) at Fort Frye High School for the remainder of the 2021-2022 school year; Step 0 salary of \$15.07/hr., effective June 1, 2021.

Kevin Worthington seconded the motion.

Roll Call: Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Kevin Worthington declared the motion carried.

2021-92 EMPLOY CUSTODIAN @ LOWELL ELEMENTARY – MELVIN WOLFE

Karri Schilling moved to recommend the employment of Melvin Wolfe as a 6 hr. afternoon custodian (220 days) at Lowell Elementary at a Step 0 salary of \$15.07/per hr. for the remainder of the 2020-2021 school year, effective June 1, 2021.

Stephanie Lang seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes. Kevin Worthington declared the motion carried.

2021-93 SUPPORT STAFF CONTRACTS

Kevin Worthington moved to recommend issuing the following support staff contracts for the 2021-2022 school year per OAPSE agreement:

| NAME | POSITION | CONTRACT | STEP | SALARY |
|--------------------|------------------|--------------------|------|-------------|
| Cappi Kehl | Auxiliary Clerk | Limited 1 year | 0 | \$16.35/hr. |
| Lisa Treadway | Cook | Limited 1 year | 1 | \$14.99/hr. |
| Sophia Schultheis | Paraprofessional | Limited 2 year (1) | 1 | \$15.38/hr. |
| Debbie Zimmer | Van Driver | Limited 2 year (1) | 1 | \$16.34/hr. |
| Jeannie Hendershot | Custodian | Limited 2 year (1) | 1 | \$15.91/hr. |
| Mike Weiner | Head Custodian | Limited 1 year | 1 | \$18.61/hr. |
| Christine Theis | Bus Driver | Limited 2 year (1) | 1 | \$20.02/hr. |
| Melissa Bee | Cook | Limited 1 year | 1 | \$14.99/hr. |
| Amanda Duskey | Cook | Limited 2 year (2) | 3 | \$15.46/hr. |
| Leanne Medley | Paraprofessional | Limited 2 year (2) | 3 | \$15.85/hr. |
| Sean Misel | Custodian | Limited 2 year (2) | 3 | \$16.39/hr. |

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| | | | | |
|--------------|------------|--------------------|---|-------------|
| John Zimmer | Mechanic | Limited 2 year (2) | 2 | \$22.05/hr. |
| Jeff Anthony | Bus Driver | Limited 2 year (3) | 5 | \$21.25/hr. |
| Phillip Kehl | Bus Driver | Limited 2 year (3) | 5 | \$21.25/hr. |
| Penny Wolfe | Custodian | Limited 1 year | 0 | \$15.67/hr. |
| Melvin Wolfe | Custodian | Limited 1 year | 0 | \$15.67/hr. |

Lloyd Booth seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes. Kevin Worthington declared the motion carried.

2021-94 EMPLOY NURSES

Stephanie Lang moved to recommend employing the following individuals to provide nursing services for the 2021-2022 school year:

| | | |
|-----------------|---|---|
| Carol Llewellyn | { | Hours not to exceed 20 hrs. per week @ \$18.00 per hour @ St. Johns |
| Heather Hannah | { | Hours not to exceed 38 hrs. per week @ \$18.00 per hour throughout the district |

Karri Schilling seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Kevin Worthington declared the motion carried.

2021-95 CERTIFIED CONTRACT 2021-2022 - CORRECTION

Karri Schilling moved to recommend approval to issue the following certificated staff contracts for the 2021-2022 school year:

| Name | Contract | Expire | Position | Degree | Step |
|----------------|-----------|--------|----------|-----------|------|
| Matthew Barton | 1 yr. (2) | 2022 | Lowell | B.A. +150 | 2 |

Johnna Zalmanek seconded the motion.

Roll Call: Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Kevin Worthington declared the motion carried.

2021-96 EMPLOYEE MARY TATRO – PARAPROFESSIONAL AIDE

Lloyd Booth moved to recommend employing Mary Tatro as a 6.75 hr.

Paraprofessional Aide May 10th & May 11th, 2021 at Ewing School at a Step 0 of \$14.57 per hour.

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Johnna Zalmanek seconded the motion.

Roll Call: Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Kevin Worthington declared the motion carried.

2021-97 APPROVE NEW FUND

Johnna Zalmanek moved to recommend approval for the treasurer to establish a new fund 300 9797 for the middle school yearbook.

Kevin Worthington seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes. Kevin Worthington declared the motion carried.

2021-98 WORKER'S COMP CONTRACT – COMP MANAGEMENT

Lloyd Booth moved to recommendation to participate in the Group Experience Rating Program with Comp Management for the 2022 rate year; estimated cost of \$14,610 for worker's comp and \$1,045 for the administrative service fee.

Attachment 21-0518I

Stephanie Lang seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes. Kevin Worthington declared the motion carried.

2021-99 ANNUAL APPROPRIATION

Lloyd Booth moved to recommend approval to amend estimated resources and appropriations as presented.

Attachment 21-0518J

Kevin Worthington seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Kevin Worthington declared the motion carried.

BOARD CONCERNS

2021-100 POLICY UPDATE

Stephanie Lang moved to recommend approval of the following board policy update:

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Attachment 21-0518K

Kevin Worthington seconded the motion.

Roll Call: Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Kevin Worthington declared the motion carried.

2021-101 MOTION TO ADJOURN

Stephanie Lang moved that the Fort Frye Board of Education regular meeting be adjourned.

Karri Schilling seconded the motion.

All in favor: Ayes: Karri Schilling, Kevin Worthington, Johnna Zalmanek, Lloyd Booth, Stephanie Lang

Meeting adjourned at 7:02 PM

Next Meeting Date: Thursday, June 24, 2021 @ at Fort Frye High School @ 6 PM

Stacy Bolden, Treasurer

Kevin Worthington, President