

Student Electronic Checkout Device And Internet Use Agreement 2021-2022

The Greene County Tech School District agrees to allow the Student listed above ("Student") to use the District's technology to access the Internet under these terms and conditions. These terms and conditions apply when the access is through a District or student-owned electronic device. For purposes of this Agreement, "electronic device" means anything that can be used to transmit or capture images, sound, or data.

Internet access is coordinated through a content filtering system and a complex association of government agencies, region, and state of Arkansas networks. In addition, the smooth operation of the network relies on the proper conduct of the end-users, who must adhere to strict guidelines. These guidelines are stated below so that you are aware of each Student's responsibilities. In general, this requires efficient, ethical, and legal use of the network resources. If these provisions are violated, then a student's e-mail and student access account will be terminated, and future access can be denied.

Students and parents/guardians understand that the Greene County Tech School District DOES NOT have control over information found on the Internet. While GCT makes every attempt to block access from inappropriate material and monitor computer activities, the Student is ultimately responsible for the usage of any school-owned device. It is the parent/guardian's responsibility to supervise the information that a student is accessing from the Internet while at home.

1. **Conditional Privilege**: The Student's use of the District's access to the Internet is a privilege conditioned on the Student abiding by this Agreement. No student may access the District's Internet through a District or student-owned electronic device unless the Student and his/her parent or guardian have read and signed this Agreement. If a signed agreement is not on file, students will be granted limited internet access for state-required online assessments only. The signed Agreement will be effective until September 1 of the following year and should be reviewed before that deadline. Internet access will be revoked if a current agreement is not on file.
2. **Acceptable Use**: The Student agrees that he/she will use the District's Internet access for educational purposes only. In using the Internet, Student agrees to obey all federal laws and regulations and any State laws, rules, and regulations. Student also agrees to abide by any Internet use rules instituted at Student's school or class, whether those rules are written or oral.
3. **Penalties for Improper Use**: If Student violates this Agreement and misuses the Internet, Student shall be subject to disciplinary action. **Note: A.C.A. § 6-21-107 requires the District to have "...provisions for administration of punishment of students for violations of the policy with stiffer penalties for repeat offenders."**
4. **"Misuse of the District's access to the Internet" includes, but is not limited to, the following:**
 - a. using the Internet for other than educational purposes;
 - b. gaining intentional access or maintaining access to materials that are "harmful to minors" as defined by Arkansas law;
 - c. using the Internet for any illegal activity, including computer hacking and copyright or intellectual property law violations;
 - d. making unauthorized copies of computer software;
 - e. accessing "chat lines" unless authorized by the instructor for a class activity directly supervised by a staff member;

- f. using abusive or profane language in private messages on the system; or using the system to harass, insult, or verbally attack others;
- g. posting anonymous messages on the system;
- h. using encryption software;
- i. wasteful use of limited resources provided by the school, including paper;
- j. causing congestion of the network through lengthy downloads of files;
- k. vandalizing data of another user;
- l. obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives, or fireworks;
- m. gaining or attempting to gain unauthorized access to resources or files;
- n. identifying oneself with another person's name or password or using an account or password of another user without proper authorization;
- o. invading the privacy of individuals;
- p. divulging personally identifying information about himself/herself or anyone else on the Internet or in an e-mail unless it is a necessary and integral part of the Student's academic endeavor. Personally identifying information includes full name, address, and phone number.
- q. using the network for financial or commercial gain without district permission;
- r. theft or vandalism of data, equipment, or intellectual property;
- s. attempting to gain access or gaining access to student records, grades, or files;
- t. introducing a virus to, or otherwise improperly tampering with the system;
- u. degrading or disrupting equipment or system performance;
- v. creating a web page or associating a web page with the school or school district without proper authorization;
- w. providing access to the District's Internet Access to unauthorized individuals;
- x. failing to obey school or classroom Internet use rules; or
- y. taking part in any activity related to Internet use which creates a clear and present danger of the substantial disruption of the orderly operation of the District or any of its schools
- z. Installing or downloading software on district computers without prior approval of the technology director or his/her designee.
- aa. Unauthorized connection of privately owned computers or electronic devices to the District network.

Network Etiquette: Students are expected to abide by the generally accepted rules of network etiquette. These include but are not limited to the following:

- Be polite. Do not get abusive in your messages to others
- Use appropriate language. Do not swear or use vulgarities or any other inappropriate language
- Illegal activities are strictly forbidden.
- Be cautious when sharing your personal address or phone number, or those of students or colleagues in and outside the District network
- Note that e-mail is not guaranteed to be private. The District Technology Staff has access to all mail and messages relating to or in support of illegal activities and may be reported to the proper authorities.
- Do not use the network in such a way that disruption would occur to other users on a network
- All communication and information accessible via the network should be assumed to be private property of the District.
- Use the Internet for only educational purposes.
- Do not intentionally access or maintain access to materials that are "harmful to minors" as defined by Arkansas law.
- Do not use the Internet for any illegal activity, including computer hacking and copyright or intellectual proper law violations.
- Making unauthorized copies of computer software is forbidden.

- Access to off-campus e-mail accounts, "Chat rooms, discussion forums, etc., is NOT allowed unless authorized by the instructor for a class activity and directly supervised by a staff member.
 - Transmitting or producing content or messages with abusive or profane language or content of messages with the intent to harass, insult, or verbally attack others is considered cyberbullying and will NOT be tolerated.
 - Do not print or post anonymous messages. District Technology Staff will be able to track these on the District Network.
 - Unauthorized use of encryption software is forbidden.
 - Unauthorized downloading or streaming of video files, audio files, games, programs, and software is prohibited.
 - Do not vandalize or tamper with data of another user.
 - Gaining or attempting to gain unauthorized access to resources or files is forbidden.
 - Do not identify with another person's name or password, use an account or password of other users, allow another person access through the use of your or other Student's username and password.
 - Do not divulge personally identifying information about yourself or other individuals either on the Internet or in an e-mail.
 - Unauthorized use of the District's computers for financial or commercial gain is forbidden.
 - Do not tamper with the district network or intentionally introduce viruses.
 - Do not create a web page or associate a web page with the school or school district without proper Authorization.
 - Do not degrade or disrupt equipment or network performance.
 - Do not provide access to the District's computers or Internet access to unauthorized individuals.
 - Parents/guardians should supervise Student's use of devices.
 - Students should not use the webcam features to take photos or videos or use the microphone features to record another student or teacher unless for academic purposes, and only with the other person and teacher's consent.
 - Do not place stickers or anything with adhesives, writing or drawing on, engraving, or otherwise defacing the laptop or case are not allowed and will result in loss of privileges and disciplinary action.
5. **Liability for debts:** Students and their cosigners will be liable for any costs (debts) incurred through Student's use of computers or access to the Internet, including penalties for copyright violations.

Estimated Repair Costs: The Greene County Tech School District realizes that some issues related to laptop/iPad devices may not have a monetary value, and some issues could be repaired by District Technology Staff, however, lost or stolen devices or vandalism could result in the following charges:

- Laptop Replacement - \$400.00
- iPad Replacement - \$200.00
- Damaged Laptop or iPad - \$50.00 per incident
- Power Adapter, or chargers 65 watt - \$25.00 (lost or broken)

6. **No Expectation of Privacy:** The Student and parent/guardian signing below agree that if the Student uses the Internet through the District's access, District-owned device, or District account, then the Student waives any right to privacy the Student may have for such use. The Student and the parent/guardian agree that the District may monitor the Student's use of the District's Internet Access and may also examine all system activities the Student participates in, including but not limited to e-mail, voice, and video transmissions, to ensure proper use of the system. The District may share such transmissions with the Student's parents/guardians, school administrators, and or law enforcement.

7. **No Guarantees**: The District will make good-faith efforts to protect children from improper or harmful material on the Internet. At the same time, in signing this Agreement, the parent and Student recognize that the District makes no guarantees about preventing improper access to such materials on the part of the Student. **The Neighborhood Children's Internet Protection Act (PL 106-554, 47 USC 254 (h) (I)) requires districts to hold at least one public hearing on its proposed Internet safety policy.**

Laptop/iPad Policies and Procedures

This Agreement represents an outline of the Laptop Policies and Procedures for checking out to use these devices off-site for instruction. By signing this Agreement, students and parents/guardians agree to follow the policies and procedures prior to signing this Agreement. Access to the Greene County Tech School District computers and systems is a privilege, not a right. Violating the regulations may be cause to deny a student access to the Greene County Tech School District computers and systems or may result in more serious disciplinary action(s) and financial obligations.

General Care of Laptop/iPad

- Treat laptops/iPad with care and respect. The laptop and case are the property of the Greene County Tech School District and should be kept clean and free of marks at all times.
- Treat the laptop/iPad with care by not dropping it, getting it wet, leaving it outdoors, leaving it near pets, or using it with food or drink nearby.
- Turn in damaged laptop/iPad to the Technology Department for repair or replacement. Parents/guardians and students are not authorized to attempt repairs themselves or contract with any other individual or business for the repair of the device.
- Keep the laptop/iPad closed when transporting.
- Do not lift the laptop/iPad by the screen/lid.
- Make sure there is nothing on the keyboard before closing the lid (Ex. Pens, pencils, headphones).
- Do not leave the laptop/iPad in an unsecured area.
- Do not leave the laptop/iPad to anyone.
- Protect the laptop/iPad by unplugging the power supply and other peripherals when transporting device.
- Use laptop/iPad on a flat, stable surface such as a table as they could break if dropped.
- Protect the laptop/iPad from extreme heat or cold.
- Do not put objectives on top of laptop/iPad such as books, musical instruments, sports equipment, etc.
- Use care when plugging in power cords or headphones.
- Turn off laptop before placing in carrying case. Devices should be turned off or in "sleep mode."
- Laptop/iPad should not be stored under soft items such as pillows, chairs, sofa cushions, or blankets. This could cause the device to overheat and could result in damage to the device.
- Do not tamper or remove the inventory device barcode sticker. Students will face disciplinary action for tampering with or removing bar code stickers.

Students who withdraw from school will be required to turn in laptop/iPad devices before withdrawing. Students who check out district devices will be required to turn them in at the end of the school year at the assigned times to be determined for routine maintenance and imaging for the upcoming school year. If there is a unique problem with a device, you agree to fill out a repair request form and include it in the bag with the device with notations on specific problems noted. This will help District Technology Staff to repair devices quickly and more efficiently.

Greene County Tech School District Student Electronic Checkout Device and Internet Use Agreement 2021-2022

The persons who have signed below have read and agree to follow the provisions outlined in the Student Electronic Checkout Device and Internet Use Agreement with GCT and agree to be bound by the terms and conditions of this Agreement.

I understand and will abide by the Student Electronic Checkout Device and Internet Use Agreement. I further understand that any violation of the regulations above is unethical and may constitute a criminal offense. Should I commit any violation, I acknowledge that access privileges may be revoked, and school disciplinary action or appropriate legal action may be taken.

Grade: _____ Student's Homeroom Teacher: _____

Student User's Full Printed Name: _____

Student's User's Signature: _____ Date _____

Parent/Guardian

As the parent or guardian of the above Student, I have read the Student Electronic Checkout Device and Internet Use Agreement. I understand that internet access is designed for educational purposes. The Greene County Tech School District has taken precautions to eliminate controversial material. However, I also recognize it is impossible for GCT to restrict access to all controversial materials. I will not hold the District responsible for material acquired on the network. Further, I accept full responsibility for the supervision if my child's use is not in a school setting. I accept financial responsibility should the device be lost, stolen, or broken. I give my permission to issue an account for my child and certify that the information outlined in this form is correct.

Parent or Guardian's Printed Name: _____

Parent/Legal Guardian Signature: _____ Date _____