

## PTO MEETING MINUTES

12/5/2022

- 1) Meeting called to order
  - a. The December meeting was called to order by President Anne Earsley.
    - i. No new members present to introduce to the group.
  - b. Members present: Natasha Sawicki, Jan Hansen, Heidi Quinn, Erika Engstrom, Autumn Bowers, Jen Garlie, Amanda Anstrom, Amy Krush, Sherry Wald, Janet Bergquist, Ann Liefson.
  - c. Teachers present: No teachers present
- 2) Agenda
  - a. The December agenda was reviewed by the group.
    - i. No changes or additions to the agenda.
- 3) Approval of prior meeting minutes
  - a. The November 2022 minutes were reviewed by the group. Ann L. motioned to approve the minutes as written. Jan H. seconded. Motion passed unanimously; minutes approved as written.
- 4) Teacher's report
  - a. No teachers present.
- 5) Officer's report
  - a. President's report- Anne E. has finalized all plans for Author Melissa Ahonen to visit the school in January.
    - i. Ms. Ahonen will lead a writing workshop with the junior high and school students for half the day. The other half she will spend with the elementary students sharing her book, "It's Great to be Me."
    - ii. PTO has also purchased a copy of the book for each elementary class.
  - b. Vice-president's report-nothing new to report
  - c. Treasurer's report-Erika E. reported a balance of \$4,430.
- 6) Old Business
  - a. Family fun night was a huge success. We served tacos in a bag, had concessions, and hosted a carnival with games and prizes. We also sold 'Poppin Popcorn' and door hangers.
    - i. Total raised was \$900 NOT including expenses. Goal of this event was not to make money but to get families together at the school for an evening of fun.
    - ii. Would like to do an event like this again but possibly charge an admission fee to help with expenses next time.
    - iii. Huge thanks to the Lions club for use of their inflatables.
  - b. Miner Gear Fundraiser is closed. Total earned, \$255.
  - c. Teacher Christmas gifts-Amy K. will pick up the \$25 Visa Gift Cards from Dakota Community Bank. All teachers and paras will receive a gift card.
  - d. K cups for the teacher lounge have been purchased by Jen G. Each lounge will receive 2 boxes of assorted flavors.

- e. 'Teacher Wish Tree' has been set up by Jen G. Tree is full of teacher requests for their classroom for Christmas.
- f. Poppin Popcorn fundraiser at Family fun night raised \$225. Popcorn should be delivered the week December 5<sup>th</sup>.

7) New Business

- a. Holiday music concert PTO bake sales set for both the elementary and high school music concerts.
  - i. December 8<sup>th</sup> is elementary concert; December 15 is high school concert.
  - ii. Please bring plated treats to the lunchroom before each concert.
  - iii. Volunteers needed to help with sales and set up.
- b. Festival of lights is December 10. We will again have a table with reindeer food for the kids.
  - i. Autumn B will put the bags together with all the reindeer food. Amy K. will make a sign for the table. Amanda A. will hand out the reindeer food at the festival.
- c. Grandma's Kuchen fundraiser. Made in Ashley ND.
  - i. Amy K. has proposed Grandma's kuchen for a spring fundraiser
  - ii. Price is \$8 a kuchen.
  - iii. PTO takes orders for kuchen, we order from company, and then they deliver all the kuchen to us.
  - iv. Amy motions to do the kuchen fundraiser February 1-February 15<sup>th</sup>. Pickup will be early March.
- d. Treasurer Erica E. brought up PTO possibly becoming a 501 (C) (3) organization. Further, she thought it would be nice to modernize our record keeping by using Quicken.
  - i. The group decided to do further research on becoming a 501 C 3 organization. For now, we feel there is no need as we are a small organization and our bank account never has more than \$5,000 in it.
  - ii. Quicken was also tabled for now as we feel we don't have enough financial transactions in a month to justify the cost.
- e. Natasha S. brought up the need for more community events in the school. We would like to see more parent involvement and more child/parent activities in the school.
  - i. Possible events include breakfast and lunch dates with parents, students, and staff; evening events; and parent interactions in the classroom.
  - ii. Further discussion is needed.

8) Special thanks to President Anne E for hosting the December meeting and for providing food and drinks.

9) Next meeting:

- a. January 3<sup>rd</sup>, 6:00 pm, school FACS room

10) Meeting adjourned by President Anne Earsley.