

New Student Orientation



SOUTHERN STATE
COMMUNITY COLLEGE

Welcome to Southern State Community College!



Welcome to Southern State! Thank you for making Southern State your choice. You may already know that our vision is to be **Your First-Choice College** and we are eager to offer you the kind of experience that confirms the choice you have made to be here. As you navigate the registration process, keep in mind that we offer a number of **great resources** to make the process **smooth and efficient**.

As a new student you will want to visit the helpful folks in the Student Success Center where you will receive an Individual Plan for Academic Completion (IPAC). **Your success is very important** to everyone here at Southern State. We strive to be a **student-centered** college and look forward to joining you in this educational journey. Please accept my personal **best wishes** for your success at Southern State Community College.



Dr. Kevin S. Boys
SSCC President

ACADEMIC CALENDAR

Spring Semester Calendar

Registration & Payment Dates
SPRING SEMESTER 2018-19

Registration Begins for Veterans/ Service Members	October 29
Registration begins for Sophomores	November 5
Registration begins for Freshmen	November 6
Graduation Deadline	December 14
Holiday Break, College Closed	December 23 - January 1
Financial Aid Priority Filing Deadline	January 4
Payment Arrangement Deadline	January 4
Last date to register for classes	January 10
Classes begin	January 14
Residency application deadline	January 14
Dr. Martin Luther King Jr.'s Birthday, College Closed	January 21
Last date for semester class drop with 100% refund	January 26
Deadline to purchase graduation regalia with financial aid	January 31
Spring Financial Aid Disbursement	February 15
President's Day, College Closed	February 18
First Time Loan Borrower Disbursement	February 22
Spring Break, College Closed	March 11-16
60% date for Return of Title IV	March 26
Last date to pick up ordered caps and gowns from bookstores	May 2
Last date for official withdrawal from courses	May 4
Classes End	May 4
Final Exams	May 6-11
Graduation	May 10
Semester Ends	May 11

Summer Semester Calendar

Registration & Payment Dates
SUMMER SEMESTER 2018-19

Registration Begins for Veterans/ Service Members	March 18
Registration begins for Sophomores	March 25
Registration begins for Freshmen	March 26
Graduation Deadline	April 28
Financial Aid Priority Filing Deadline	May 17
Payment Arrangement Deadline	May 17
Last date to register for online classes	May 23
Memorial Day, College Closed	May 27
Classes begin	May 28
Residency application deadline	May 28
Independance Day, College Closed	July 4
Last date for semester class drop with 100% refund	TBD
60% date for Return of Title IV	TBD
Last date for official withdrawal from courses	Dates Vary
Classes End	Dates Vary
Final Exams	Dates Vary
Semester Ends	August 5

Future Dates

FALL SEMESTER 2019

Registration Begins for Veterans/ Service Members	April 1
Registration Begins for Sophomores	April 8
Registration begins for Freshmen	April 10
Classes begin	August 9
Semester Ends	December 7



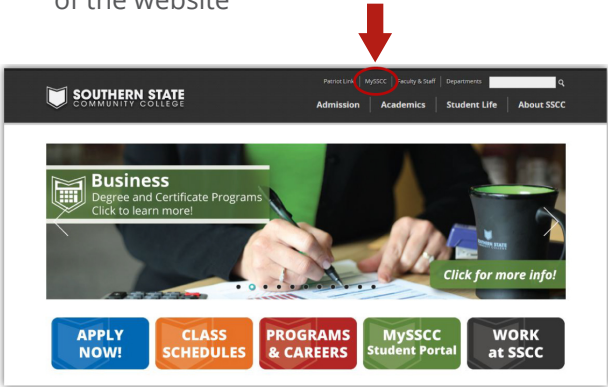
MYSSCC STUDENT FEATURES

What is MySSCC?

As a student at Southern State, you can access your records and accounts (MyRecords), online courses (MyElearn), and student email (MyMail) using MySSCC. After your first semester of attendance, you'll be able to register for classes online through MyRecords.

CONNECTING to these services is easy. Here's how:

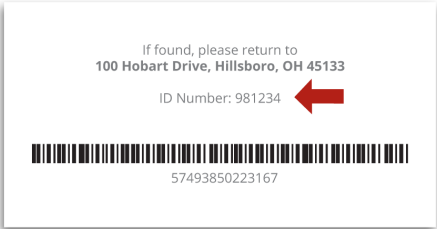
- Visit www.sccc.edu
- Locate and click on **MySSCC** in the header of the website



Username + Password

Your username and password is the same for all MySSCC services.

- **Username:** Full email address - first initial of first name + last name (example: `jdoe`) + `@live.sccc.edu`. Duplicate names will automatically be assigned sequential numbers (example: `jdoe2@live.sccc.edu`)
- **Password:** `SScc` + last four digits of ID # - found on back of student ID card (example: `SScc1234`)

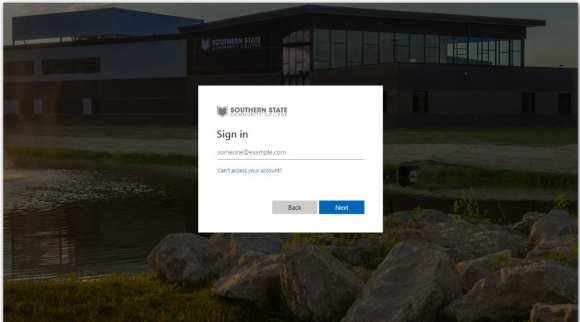
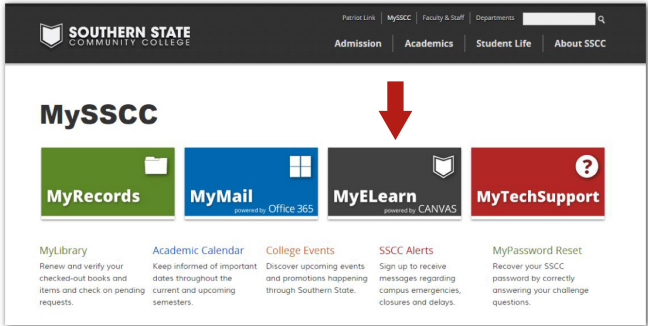


- Don't forget to login to MyRecords to answer your Challenge Questions, and to set a unique password.

How to access MyElearn (online courses)

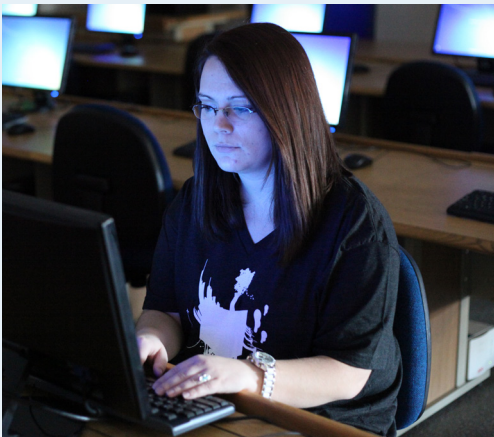
Click on **MyElearn** on the MySSCC page.

Use your username and password to log in.



How to access MyMail

**Need Help?
Ask Tech Support!**



800.628.7722 x2800
mytechsupport@sscc.edu



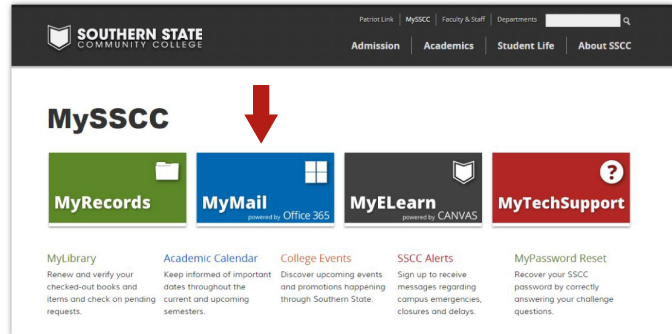
Please Note: If you did not register for online classes before the Thursday prior to classes starting, you will need to contact Tech Support for login assistance.



WiFi Access

Please visit
www.sccc.edu/patriot-link/students.shtml
for WiFi connection instructions.

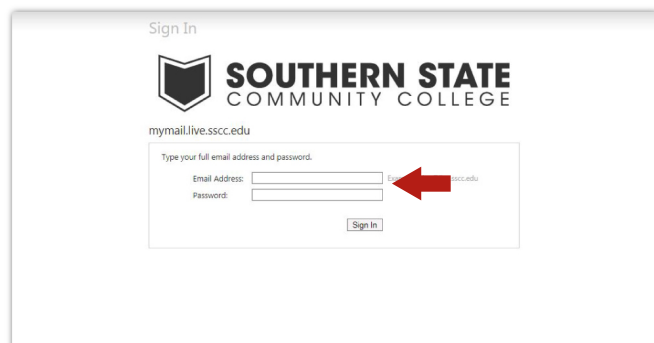
Click on **MyMail** on the MySSCC page.



The next screen describes all of the features included in your MyMail service, including your Office 365 Student account and Microsoft personal account. Continue to your student email by selecting **MyMail Office 365 | Login**



Use your username and password to login.



REGISTRATION

ALL STUDENTS should meet with an academic advisor before registering for classes. You can call to make an appointment with an advisor at **800.628.7722 x2825** or visit **www.sccc.edu/services/advising-retention.shtml**. Returning students can register online after their first semester of attendance.

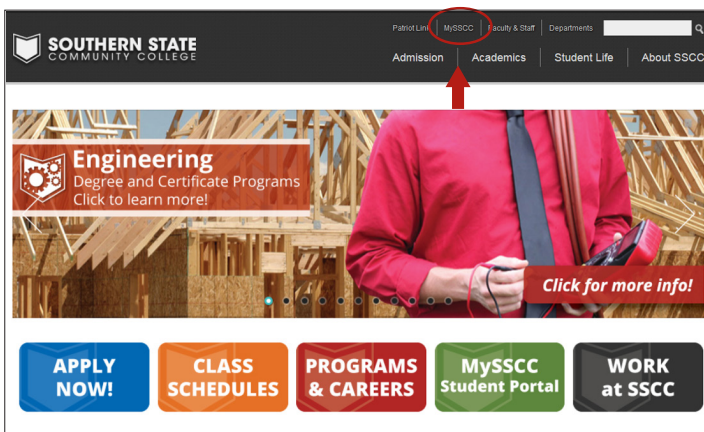
To register in person

Students may register at the Student Services Office on any campus location. You will be given a copy of your personal schedule once your registration is complete.

To register online

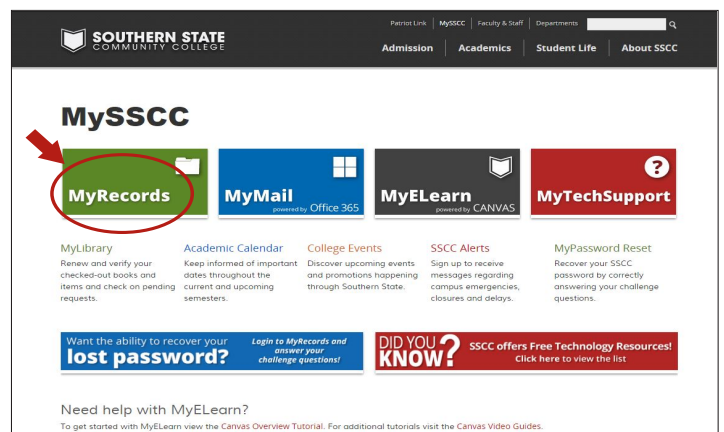
Visit www.sccc.edu and follow the steps below.

Step 1



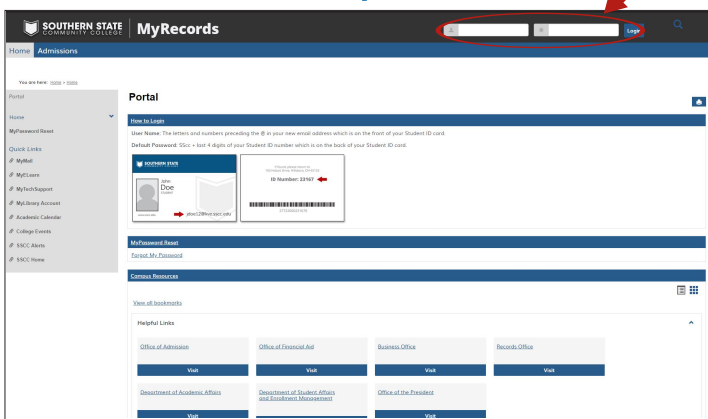
Click on "MySSCC"

Step 2



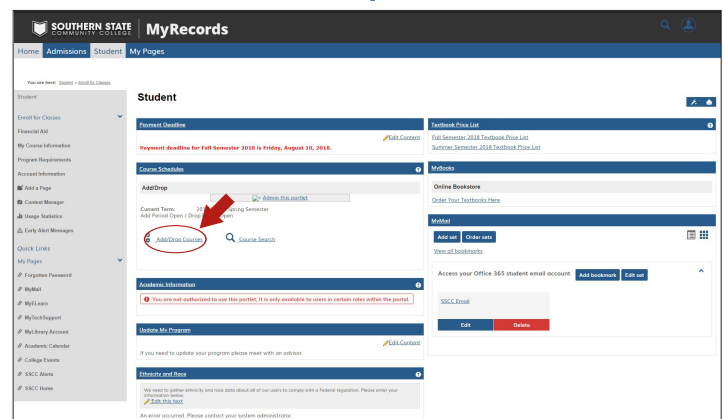
Click on "MyRecords"

Step 3



Login to MyRecords

Step 4



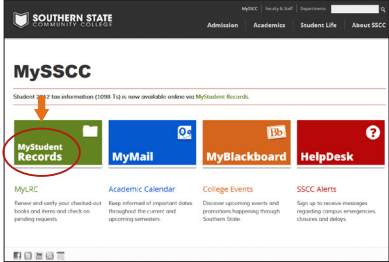
Select the Student tab then click "Add/Drop Courses" under the Course Schedules section.

FINANCIAL AID

Southern State's **Office of Financial Aid** awards financial assistance to qualifying students through scholarships, grants, and loans. The staff also offers guidance while navigating the financial aid process.

Our goal is to **CONNECT** you to the best options for you and your family. We know that completing the financial aid forms can become overwhelming! No worries. We know these documents well, and are here to help you through the process. Our department can assist you in-person or over the telephone. Give us a call at **800.628.7722, x2610** to learn more.

Where can I make my payment?

<p>By Mail</p> <ul style="list-style-type: none">Send payment to: Southern State Attention: Business Office 100 Hobart Dr. Hillsboro, OH 45133	<p>In Person</p> <p>Visit the college's Business Office at Central Campus in Hillsboro to make your payment during regular business hours.</p>	<p>Online</p> <p>Visa & Mastercard payments may be made by accessing your MyRecords account at www.sccc.edu.</p> 
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Refund Policy

When written withdrawal procedures are followed, the college will refund fees within a reasonable period of time according to the following schedule:

- | | |
|--|---------------------|
| Action Completed: | All Students |
| • Before start of semester (<i>course drop</i>) | 100% |
| • By last day of the second week* (<i>course drop</i>) | 100% |
| • After second week (<i>course withdrawal</i>) | No Refund** |

*Week is defined as seven (7) consecutive days, beginning with the first day of the semester.

**Students who receive Title IV financial aid (Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, and Federal Direct Loans) who do not complete their classes for a semester will be responsible for returning unearned aid back to the Department of Education. Failure to return unearned aid will result in loss of future eligibility for any Title IV financial aid.

Note: Refund of fees for accelerated terms (Summer, etc.) will be pro-rated accordingly.



SSCC SERVICES

Student Success Center

The Southern State Community College **Student Success Center** is committed to providing assistance and resources necessary to ensure your academic success. Whatever your needs may be, the center offers academic support through **Tutoring, Retention, Advising, and Career and Counseling services** to assist you through degree completion. To schedule an appointment, call the Student Success Center at **800.628.7722, x2825**.

Records & Registration

If you have a question about your **registration, transcript, courses, course descriptions, veterans' educational benefits, grades, graduation, or diplomas** – the Records Office can help you! The Records Office provides several primary services, including maintenance of class schedules; diploma processing and posting of degrees; graduation processing; student information maintenance; and transcripts. The office is located on Central Campus in Hillsboro and operates from **8:00 a.m. to 5:00 p.m. Monday-Friday**.

Library Services

The **Library** at Southern State provides a collection of more than 100,000 volumes and 88,000 electronic resources! As an SSCC student, you also have easy access to library materials from across the state through **OhioLINK**, a consortium of 120 academic libraries that offer more than 46 million items for quick delivery. Each campus houses its very own library. Stop by for a visit to learn more about the resources available, or visit us at www.library.sccc.edu.

College Credit Plus

The **College Credit Plus** program at Southern State Community College provides qualified students in grades 7 through 12 the opportunity to earn college and high school credit at the same time through successful completion of college courses. Wondering if this program is right for you and your family? Call our Director of Admissions at **800.628.7722, x2720** to learn more.



Childcare | YMCA Patri-Tots

If you have small children, the YMCA's **Patri-Tots Learning Centers** might be for you! Children, ranging in age from 18 months through 5 years old, fill their days with fun, adventure, and quality child education at the YMCA **Patri-Tots Learning Centers**. The college hosts two centers, one located at **Central Campus** in Hillsboro and the other at **North Campus** in Wilmington. Both locations are licensed by Job and Family Services. Each center offers a full-day child care program that is open **five days a week**. The YMCA Patri-Tots Learning Centers are open to students, faculty, staff, and community members. For more information, please visit www.sccc.edu/services/patri-tots.shtml.

Extracurricular Activities

At Southern State, you will find many opportunities to connect with classmates through campus involvement. Outside the classroom, participate in **athletics, the arts, theatre, and student clubs** -- and enjoy access to notable speakers and engaging campus activities. Your success rests on a **sense of belonging** and that is something Southern State understands. It is what makes us unique. Visit www.sccc.edu/students/index.shtml to explore ways to CONNECT!

College Athletics

Become an athlete as well as a student! Southern State sponsors several athletic teams that compete in the **United States Collegiate Athletic Association (USCAA)** and the **Ohio Collegiate Athletic Conference (OCAC)** at both the state and national conference level. Participate in men's or women's basketball, men's or women's soccer, and women's softball. At Southern State you are more than just a number, whether on the court or in the classroom. We care about your success and want you to reach your full potential. Achieving your educational and athletic goals is our #1 priority. **Go Patriots!**

SSCC Bookstores

All textbooks, supplies, clothing and other fun gear can be purchased at the college's bookstores located at **Central Campus** in Hillsboro and **Brown County Campus** in Mt. Orab. Fayette Campus (Washington C.H.) and North Campus (Wilmington) offer virtual bookstores online. For more information, please visit www.sccc.edu/services/bookstore.shtml.



FACULTY CONTACTS

Technical Programs	Central Campus (Hillsboro)	Fayette Campus (Washington C.H.)	Brown Campus (Mt. Orab)	North Campus (Wilmington)
Agriculture				
Agriculture Production				Thomas Smith x2693 tsmith@sscc.edu
Horticulture				Thomas Smith x2693 tsmith@sscc.edu
Biotechnology				David Garippa x5635 dgarippa@sscc.edu
Business				
Accounting	Gayle Mackay x2798 gmackay@sscc.edu			Travis Martin x4670 tmartin@sscc.edu
Business Management	Gayle Mackay x2798 gmackay@sscc.edu		Jeff Tumbleson x3678 jtumbleson@sscc.edu	Travis Martin x4670 tmartin@sscc.edu
Entrepreneurship	Gayle Mackay x2798 gmackay@sscc.edu		Jeff Tumbleson x3678 jtumbleson@sscc.edu	
Logistics Management				Gayle Mackay x2798 gmackay@sscc.edu
Real Estate	Gayle Mackay x2798 gmackay@sscc.edu	Gayle Mackay x2798 gmackay@sscc.edu	Gayle Mackay x2798 gmackay@sscc.edu	Gayle Mackay x2798 gmackay@sscc.edu
Computer Sciences				
Computer Information Technology	Josh Montgomery x2736 jmontgomery@sscc.edu			
Cyber Security and Forensics	Josh Montgomery x2736 jmontgomery@sscc.edu		Julia Basham x 4636 jbasham@sscc.edu	
Interactive Media and Simulation			Kristi Hall x3636 khal@sscc.edu	
Office Information Technology			Julia Basham x 4636 jbasham@sscc.edu	
Office Services			Julia Basham x 4636 jbasham@sscc.edu	
Gainful Employment Stackable Certificates (Online)			Julia Basham x 4636 jbasham@sscc.edu	
Education				
Early Childhood Education	Becky Storer x2628 bstorer@sscc.edu			
Paraprofessional Education	Becky Storer x2628 bstorer@sscc.edu			
Engineering				
*Engineering: Aviation Maintenance				Amy McClellan x4765 amcclellan@sscc.edu
Electrical/ Electronics Technology	Joe Gruber x2646 jgruber@sscc.edu			

General Education

English & Communications

Rainee Angles x2794
rangles@sscc.edu

Sarah Crump x2637
scrump@sscc.edu

Kenneth Holliday x4679
kholliday@sscc.edu

Toni Penwell
tpenwell@sscc.edu

Annie Rankin x3647
arankin@sscc.edu

Jason Reynolds x4694
jreynolds@sscc.edu

Jeffrey Wallace x3675
jwallace@sscc.edu

Mathematics

Linda Chamblin x2679
lchamblin@sscc.edu

Jon Davidson x2648
j davidson@sscc.edu

Amer Shaw x4648
ashaw@sscc.edu

Bill Worpenberg x3679
bworpenberg@sscc.edu

Arts & Humanities

Brian Siemers x2634
bsiemers@sscc.edu

Technical Programs	Central Campus (Hillsboro)	Fayette Campus (Washington C.H.)	Brown Campus (Mt. Orab)	North Campus (Wilmington)
Engineering (cont.)				
Computer Assisted Design	James Barnett x2746 jbarnett@sscc.edu			
Electromechanical Engineering	James Barnett x2746 jbarnett@sscc.edu			
Health Sciences				
Practical Nursing Nursing	Julie Krebs x2641 jkrebs@sscc.edu Sue Leach x2640 sleach@sscc.edu			
Medical Assisting Phlebotomy Pharmacy Tech. Med. Transcription Billing & Coding	Jamie Compton x2735 jcompton@sscc.edu Rhonda Davis x2639 rdavis@sscc.edu Lucinda Gibson x2635 lgibson4@sscc.edu			
Respiratory Care		Chyane Collins x5620 ccollins@sscc.edu Nikki Dato x5625 ndato@sscc.edu		
Human and Social Services; HSSR: Chemical Dependency			Cathy McClain x3626 cmclain1@sscc.edu	Charlie Gorman x4625 cgorman@sscc.edu
Law Enforcement				
Criminal Justice		Robin Roche x5657 rroche@sscc.edu		
Law Enforcement		Robin Roche x5657 rroche@sscc.edu		

General Education
Social Sciences
Jody Bishop x3628 jabishop@sscc.edu
Doug McKay x4675 dmckay@sscc.edu
Natural & Physical Sciences
Russel Clark x2732 rclark10@sscc.edu
Terry Flum x2692 tflum@sscc.edu
Jeff Foster x3627 jfoster@sscc.edu
David Garippa x5635 dgarippa@sscc.edu
William Henry x4637 bhenry@sscc.edu
Kelly Schradin x2633 kschradin@sscc.edu
Donald Storer x2645 dstorer@sscc.edu

***Additional location:**

Engineering: Aviation Maintenance at [Laurel Oaks](#) -- Amy McClellan x2785; amcclellan@sscc.edu



ABOUT SSCC



NORTH CAMPUS
 1850 Davids Drive
 Wilmington, OH 45177
 937.382.6645
 Student Services: x4520
 Administrative Assistant: x4520
 Director Jessica Wise: x4510



FAYETTE CAMPUS
 1270 U.S. Route 62 SW
 Washington C.H., OH 43160
 740.333.5115
 Student Services: x5500
 Administrative Assistant: x5610
 Director Jessica Wise: x5510



CENTRAL CAMPUS
 100 Hobart Drive
 Hillsboro, OH 45133
 937.393.3431
 Student Services: x2613
 Administrative Assistant: x2630
 Director Jeff Montgomery: x2530



BROWN COUNTY CAMPUS
 351 Brooks Malott Road
 Mt. Orab, OH 45154
 937.444.7722
 Student Services: x3600
 Administrative Assistant: x3520

DIRECTORY

Call **1-800-628-7722**
 followed by extension

Offices

Office of Admission	x2607
Office of Financial Aid	x2610
Records Office	x2616

College Departments

Adult Opportunity Center	x2687
Advising Center	x2825
Athletics	x2697
Bookstore	x2698
Career & Counseling Services	x2713
Disability Services	x2604
Library	x2680
Patri-Tots Learning Center Central	x2629
Patri-Tots Learning Center North	x4629
Testing Center Central	x2792
Testing Center North	x4792
Truck Driving Academy	x4560
Tutoring Center	x2881

FUN FACTS

- **Nickname:** The Patriots • **Mascot:** Patrick
- **15:1** Student/Teacher ratio
- **Two-year community college** with campus locations serving Ohio's Adams, Brown, Clinton, Fayette & Highland counties *and beyond!*
- **Fully accredited** with numerous **transfer programs** to move you forward to a four-year college or university
- Nearly **30 degree** programs & **7 certificate** programs
- Never leave campus & continue in one of our many **on-site bachelor's/master's degree programs**
- Day, evening, online, & accelerated classes available

TUITION AMONG THE LOWEST IN OHIO



\$4,232

Average University Tuition in Ohio*

\$9,754

* undergraduate annual tuition for university main campuses
 Source: Fall 2014 Survey of Student Charges Ohio Board of Regents

Follow Us!



Southern State Community College does not discriminate based on race, color, national origin, sex, disability, or age in its programs and activities. The following people have been designated to handle inquiries regarding the non-discrimination policies: James Bland, Vice President of Student Affairs & Enrollment Management | Title IX Lead Coordinator 100 Hobart Drive, Hillsboro, OH 45133 | jbland@sscc.edu | 800.628.7722, Ext. 2510 or Mindy Markey-Grabill, Executive Director of Human Resources | Title IX Coordinator 100 Hobart Drive, Hillsboro, OH 45133 | mmarkey@sscc.edu | 800.628.7722, Ext. 2550.