

Student's Name: \_\_\_\_\_

## Conrad Weiser Area School District RESIDENCY VERIFICATION

The Conrad Weiser Area School District requires verification of residence of students enrolling in the local school district. This includes students providing a change of address at any time during the current school year.

Provide one verification from each of the two groups shown below. These verifications must show the address at which the parents/guardian and child will reside on a continuous, permanent basis. If the necessary documents are not received at the time of registration your child will not be considered enrolled and may not be able to attend school until all forms are secured by the Conrad Weiser Area School District.

**Group 1** (*one from group listed below*)

- Rental Agreement (Current)- Copy of entire lease, including signatures
- HUD Settlement Form/Closing Disclosure Form
- Occupancy Permit- showing ability to occupy completed home
- Deed- Copy of entire deed
- Notarized statement of residency from current landlord
- Real Estate Tax Bill

**Group 2** (*one from group listed below*)

- Utility bills such as gas, electric, water, sewer. The due date of the bill must fall within 45 days of the student's registration. ***Cell phone bills are not acceptable***
- Current check stubs/statement from wages, public assistance, or Social Security showing residence property address
- Voter Registration Card

**If you are moving in with a resident of Conrad Weiser Area School District the following documents must be submitted:**

1. Certificate of Multiple Occupancy (notarized and completed by owner/lessee)
2. Application of Multiple Occupancy Registration- Residence Affidavit

**I/We assume responsibility for notifying the building principal(s) of the school(s) my/our child(ren) attend(s) should the above circumstances change. Failure to inform the Conrad Weiser Area School District could result in your responsibility for cost including, but not limited to, tuition, legal costs, court costs and administrative costs.**

The school district may conduct neighborhood observations on a random basis throughout the year to verify compliance to the conditions of residency. Should it be determined that my child/children is/are not residents of the Conrad Weiser Area School District, I/we may be liable to reimburse the Conrad Weiser Area School District for costs including, but not limited to, tuition, legal costs, court costs and administrative costs.

The information provided is true and correct to the best of my knowledge. I hereby give Conrad Weiser Area School District authorization to verify the information provided.

\_\_\_\_\_  
**Father/ Guardian Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Mother/Guardian Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Print Name**