

Conrad Weiser Area School District  
Robesonia, PA 19551

Agenda – April 15, 2015

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ANNOUNCEMENTS**

**APPROVAL OF MINUTES** – Margaret G. Rumbaugh

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that the reading of the Minutes of the regular  
meeting of the Board of School Directors for the month of  
March held on March 18, 2015, and the agenda of the  
committee meetings held on April 1, 2015, be dispensed with  
and that the same be approved by voice vote.

Minutes

**APPROVAL OF FINANCIAL REPORTS** – Margaret G. Rumbaugh

Financial Reports

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that the financial reports be approved, as  
presented.

(Attachment Fa-1)

**APPROVAL OF PAYMENT OF BILLS** – David A. Christensen

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that by roll call vote the General Account bills be  
approved in the amount of \$490,095.79 and ratified in the  
amount of \$2,785,941.80 as presented, and the Treasurer be  
authorized to issue checks in the amounts indicated for the  
total amount of \$3,276,037.59;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in  
the amount of \$53,079.63 and ratified in the amount of  
\$56,530.79 as presented, and the Treasurer be authorized to  
issue checks in the amounts indicated for the total amount of  
\$109,610.42.

Cafeteria Bills

- B. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that by roll call vote the Construction Account  
bills for the East/West Project be approved in the amount of  
\$33,730.89 and the Treasurer be authorized to issue checks in  
the amounts indicated.

Construction Bills –  
East/West Project

**PRESENTATIONS**

- A. Requests to speak to the Board of School Directors Requests to Speak
- B. Employee of the Month – Mr. Galtere EOM
- C. Teacher Recognition – Christine Wullert, World Affairs Council World Quest
- D. Title I Presentation – Mrs. Hassler Title I

**COMMUNICATIONS**

Communications

- A. Reports
  - 1. Solicitor – Jon S. Malsnee, Esquire
  - 2. Student Council
  - 3. Berks County Intermediate Unit – David A. Christensen
  - 4. Berks Career & Technology Center– William T. Carl, Jr.
  - 5. Tax Collection Committee – Robin L. Robertson
  - 6. Education Foundation – Tammy Starner Wert

**OLD BUSINESS**

Old Business

**NEW BUSINESS**

New Business

**BUDGET & FINANCE COMMITTEE** – David A. Christensen, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- 1. RLR approves the Berks Career & Technology Center budget for 2015-16 as attached to the Official Minutes in the amount of \$16,469,414.00, with Conrad Weiser’s net share being \$890,560.00 for the Berks Career & Technology Center budget and \$76,387.00 for the Special Needs Student budget. 2015-16  
BCTC Budget
- 2. RAG authorizes the filing of an Application for Exemption for Real Estate with the Berks County Board of Assessment for the following property: Real Estate  
Exemption
  - Tax Parcel 74-4347-16-82-0817, located at 404 South Church Street, Robesonia Borough, Berks County, and consisting of approximately three acres.

And further,

RESOLVED, that the Board directs its solicitor, Jon S. Malsnee, Esquire, and its administration and officers to take all action necessary to pursue the District's exemption request.

3. RLR approves Sun Life Financial, One Sun Life Executive Park, 112 Worcester Street, Wellesley Hill, MA 02481, as the provider for life insurance and long-term disability insurance at an approximate cost of \$3,730.00 per month.

Life and Long-Term  
Disability Insurance

Note: This reflects a reduction over current rates.

Discussion Agenda

**CURRICULUM COMMITTEE** – Tammy Starner Wert, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RGG approves a field trip for approximately 85 students, under the supervision of Chris Ruoss and Ashley Gartner, to visit the Holocaust Museum in Washington, DC on May 5, 2015.

Field Trip –  
Washington DC

Note: The cost to the District will be for one substitute teacher; students will pay their own costs.

2. RGG approves an AP Lit and Comprehension field trip for approximately 30 students, under the supervision of Chris Ruoss, Ashley Moore, and Jess Alexander, to visit the Metropolitan Museum of Art in New York City on April 22, 2015.

Field Trip - NYC

Note: The cost to the District will be for three substitute teachers; students will pay their own costs.

3. RGG approves Josefien Van Kaan from the Netherlands as a foreign exchange student for the 2015-16 school year while she resides with Randy and Kelly Cox, 541 Richland Road, Richland, PA 17087.

Foreign Exchange  
Student - 2015-16

Discussion Agenda

1. EJB/  
JMH approves the District's School-wide Title I Planning for West Elementary School for submission to the Division of Federal Programs of the Pennsylvania Department of Education.

Title I Plan

2. RKB approves the 2015-16 Program of Studies booklet for Grades 5 to 8 as attached to the Official Minutes.

2015-16 MS  
Program of Studies

3. RKB approves the following additional District personnel as N.E.E.D. Camp staff for the 2014-15 camp program:

NEED Camp

*Week 1 - April 27 to May 1*

James Gossert - days only

Scott Shultz - days only

Morgan Chelius - changed from all day to nights only

Jill Fidazzo (Asst Director) – changed from all day to days only

and further

that the relevant District personnel listed above will be reimbursed for their services above and beyond the school day at the additional cost of \$37.50 per night.

and further

approves the following additional N.E.E.D. Camp staff for the 2014-15 school year:

- a. Elizabeth Wert, Week 1 at a daytime rate of \$95.00 a day plus an additional \$37.50 per night.
- b. Jean Erdman, nights only at \$37.50 per night.
- c. Alex Matthew, cook during Week 1 at a stipend of \$450.00 per week plus an additional \$37.50 per night.

and further,

approves the following additional high school student volunteer:

*Week 1 - April 27 to May 1*

Ben Sumner

4. EJB approves distribution of a Dellicker Strategies on-line survey regarding hybrid learning to middle school students.
5. EJB approves a contract with SunGard, 3 West Broad Street, Bethlehem, PA 18018, for the purchase of a question bank add-on to the Performance Plus Suite at a cost of \$10,556.00.

Hybrid Learning Survey

SunGard – Question Bank

**EXTRA-CURRICULAR COMMITTEE** – Mark D. Leidich, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. SRM approves extended season pay for the following winter sports coaches for the 2014-15 school year:

Extended Season Pay

<i>Cheering</i>			
Kathleen Moffett	6 days	-	\$102.41
Heidi Williams	6 days	-	\$76.81
<i>Girls' Basketball</i>			
Mark Owens	24 days	-	\$1,105.03
Ashley Gesuale	24 days	-	\$771.23
<i>Wrestling</i>			
John Ludwig	5 days	-	\$230.22
Pete Chamberlain	5 days	-	\$160.67
<i>Boys' Basketball</i>			
Mike Brown	8 days	-	\$368.34
Adam Sandoe	8 days	-	\$257.08
<i>Bowling</i>			
Kerry Woodworth	5 days	-	\$175.00

2. SRM approves the following volunteer coaches for the 2014-15 school year: [Volunteer Coaches](#)

<i>Boys' Lacrosse</i>	<i>Baseball</i>
Joshua Bushkie	James Gossert

3. RGG approves a Social Studies Club field trip for approximately 45 students, under the supervision of Eric Rothenberger and Heidi Luckenbill, to visit New York City on May 8, 2015. [Field Trip – Social Studies Club](#)

Note: The cost to the District will be for three substitute teachers for one day; students will pay their own costs.

4. RGG approves the attendance of Conrad Weiser ICE, under the direction of Janelle Ferrara, Liz Werner and RC Youse, at the Indoor Color Guard Competition in Wildwood, NJ, from May 1 to May 3, 2015, at no cost to the district. [Field Trip – ICE](#)

Discussion Agenda

**FACILITIES/PROPERTY COMMITTEE** - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

None

Discussion Agenda

1. EJB Presentation, re: Weiser Decisions Property – John Hill, MGA [Weiser Decisions](#)

**HUMAN RELATIONS COMMITTEE** - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RLR approves the employment of substitute support staff personnel for the 2014-15 school year at the rate of \$8.25/hour for cafeteria/noon-time aide substitutes and \$8.50/hour for clerical, custodial and instructional/transportation aide substitutes. Substitute Support Staff  

(Attachment A-1)
2. RAG approves the employment of substitute teachers for the 2014-15 school year at the rate of \$95.00 per day. Substitute Teachers  

(Attachment A-2)
3. RAG approves the position guide for Speech/Language Pathologist. Position Guide – Speech/Language Pathologist  

(Attachment A-3)
4. RKB approves payments to the following staff and extra-curricular personnel for supplementary positions with the middle school musical: Supplemental Positions – MS Musical

Nicole Natale	Director	\$2,000.00
Kelly Snyder	Asst Director	\$2,000.00
Rod Snyder	Set Design and Construction	\$600.00

Note: Funds to pay these stipends will come from the middle school musical student activity account.
5. RLR ratifies and approves an uncompensated leave of absence for Noreen Heller, part-time special education personal care aide at the high school/BCTC and transportation aide, effective February 24, 2015. Uncomp Leave – PT Sp Ed PCA and Trans Aide
6. RLR ratifies and approves an uncompensated leave of absence for Mary Hulina, special education instructional aide at West Elementary School and transportation aide, effective March 26, 2015. Uncomp Leave – Sp Ed Instr and Trans Aide
7. RLR accepts, with regret, the resignation of Elizabeth Harnly, food service worker at the high school, effective April 3, 2015. Resign – HS Food Service Worker
8. RAG approves summer employment for the following personnel: Summer Employment

Elementary Nurses		
Mrs. Kristin Herbein	-	1 day
Mrs. Beverly Yoder	-	1 day

Secondary Nurses		
Mrs. Louise Snyder-Ocepek	-	1 day
Mrs. Maryann Ligenza	-	1 day
Elementary Librarians		
Mrs. Sandra Pearsall	-	5 days
Mrs. Rita Wingle	-	5 days
Elementary Counselors		
Mr. Justin Foster	-	10 days
Mrs. Heather Kreider	-	10 days
Middle School Librarian		
Mrs. Allison Swoyer	-	5 days
Middle School Counselors		
Mrs. Nicole Noll	-	15 days
Mr. Thomas Hoover	-	10 days
High School Librarian		
Ms. Ann Schmidt	-	5 days
High School Counselors		
Ms. Kristen Simons	-	15 days
Mrs. Courtney Zickler	-	10 days
Mrs. Denise Rathman	-	10 days
Bethany Coordinator		
Mr. Russell Kline	-	20 days
SAP Coordinator		
Mrs. Barbara Boland	-	10 days
School Psychologists		
Mrs. Kara Small	-	15 days
Mrs. Amanda Weidner	-	15 days
Itinerant Consultants		
Ms. Jessica Head	-	8 days
Mr. Robert Dunmoyer	-	8 days
Transition Teachers		
Mr. Russell Kline and Ms. Rebecca Donahue	-	up to a total of 10 days combined
Transition Coordinator		
Mrs. Christine Twiford	-	up to 8 days
Agriculture Teacher		
Mr. Adam Serfass	-	15 days
Public Relations Coordinator		
Mrs. Kathleen Mohn	-	10 days

9. RAG ratifies and approves Jamie Leshner, 705 Sportsman Road,

Homebound—

Denver, PA 17517, to provide homebound instruction for an elementary student beginning March 30, 2015 at the rate of \$25.00 per hour for a maximum of five hours per week, plus mileage.

Elementary

Discussion Agenda

1. RAG approves increasing the Hybrid Learning Coach position from a part-time to a full-time position for the 2015-16 school year to be paid out of Ready-to-Learn dollars, effective August 24, 2015.
2. RLR approves an uncompensated leave of absence for Mary Fisher, special education instructional aide at East Elementary School, effective April 22, 2015.
3. RAG approves the transfer of James Gossert, certificated instructional aide at the middle school, to an academic year Temporary Professional Employee in the Conrad Weiser Area School District at a yearly salary of \$44,391.00 (B – Step 1) in accordance with the 2015-16 salary schedule, effective August 24, 2015.

Hybrid Learning  
Coach 2015-16

Uncomp Leave –  
Sp Ed Instr Aide at  
East

Transfer – LS at  
West

Note: Education Level: Bachelor's  
Undergraduate School: Slippery Rock University  
Certification: Instr I – Elementary K-6 and  
Special Education N-12  
Experience: 1 yr - cert aide at CWMS  
½ yr – LTS at Governor Mifflin  
Employment: August 24, 2015  
Initial Assignment: Learning Support at West

This is a replacement for Mary Lou Michael (retired).

4. RAG ratifies and approves the employment of Julie Yasin, 23 Crestview Drive, Sinking Spring, PA 19608, as a long-term substitute for Tamara Kase, Kindergarten at East Elementary School, at a daily rate of \$226.12 in accordance with the 2014-15 salary schedule, effective March 9, 2015:

Hire – LTS K at  
East

Note: Education Level: Bachelors  
Undergraduate School: York College  
Certification: Instr. I – Elementary K-6  
Experience: LTS at CWASD  
Employment: March 9, 2015  
Initial Assignment: K at East Elementary School

Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated.

5. RLR ratifies and approves the employment of Lori Stichler, 29 North Robeson Street, Robeson, PA 19551, as a part-time (4 hours/day) food service worker at the high school cafeteria at an hourly rate of \$8.84, effective April 13, 2015.

Hire – Food Service  
Worker at HS



Note: This is a replacement for Elizabeth Harnley (resigned).

6. RGG approves payments to the following staff and extra-curricular personnel for supplementary positions with the high school musical:

Supplemental  
Positions - HS  
Musical

Alexis Kopicz	Pit Orchestra	\$230.00
Diana Cook	Pit Orchestra	\$230.00
Natalie Fisher	Pit Orchestra	\$230.00
Sarah McGrory	Pit Orchestra	\$230.00
Travis Hicks	Pit Orchestra	\$230.00

Note: Funds to pay these stipends will come from the high school musical student activity account.

Information Item

1. RAG Holly Baim will transfer from a middle school academic support teacher to a high school itinerant teaching position beginning in the 2015-16 school year to replace Scott Shultz (retired).

Transfer – HS Sp  
Ed

**POLICY**

1. RAG RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District adopts Policy 122.2 – Concussion and Sudden Cardiac Arrest Management (2<sup>nd</sup> Reading).

(Attachment A-4)

Policy 122.2 –  
Concussion and  
Sudden Cardiac  
Arrest Management  
– 2<sup>nd</sup> reading

**SUPERINTENDENT’S REPORT**

Supt Report

**ADMINISTRATION REPORTS**

Adm Reports

- |    |                              |                   |
|----|------------------------------|-------------------|
| A. | Enrollment                   | (Attachment S-1)  |
| B. | Assistant Superintendent     | (Attachment AS-1) |
| C. | Director of Business         | (Attachment Ca-1) |
|    | 1. Director of Food Services | (Attachment Cb-1) |
|    | 2. Director of Facilities    | (Attachment Cc-1) |
| D. | West Elementary Principal    | (Attachment EI-1) |
| E. | East Elementary Principal    | (Attachment EI-2) |

- F. High School Principal (Attachment HS-1)
  - 1. Assistant High School Principal (Attachment HS-2)
  - 2. Assistant High School Principal (Attachment HS-3)
- G. Middle School Principal (Attachment MS-1)
  - 1. Assistant Middle School Principal (Attachment MS-2)
- H. Director of Special Education (Attachment Sp-1)
- I. Director of Athletics (Attachment DA-1)
- J. Director of Technology (Attachment T-1)

Calendar of Events

Wednesday	04/15/15	Regular School Board meeting	7:30 p.m.
Wednesday	05/06/15	Board Committee meetings –	
		Curriculum Committee	6:30 p.m.
		Facilities/Property Committee and Extra-Curricular Committee	7:00 p.m.
		Committee-of-the-Whole (if needed)	7:30 p.m.
		Budget & Finance Committee and Human Relations Committee	7:45 p.m.

**High School Musical**  
*Titanic*  
**April 17 at 7:30 p.m.**  
**April 18 at 2:00 p.m. and 7:30 p.m.**

**Mark your calendars for**  
**Tuesday, May 19, 2015**  
**CW Night at the Reading Fightin Phils**