

Conrad Weiser Area School District
Robesonia, PA 19551

Agenda – March 19, 2014

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

APPROVAL OF MINUTES – Margaret G. Rumbaugh

- A. Motion by _____, Seconded by _____,
RESOLVED, that the reading of the Minutes of the regular
meeting of the Board of School Directors for the month of
February held on February 19, 2014; the agenda of the
committee meetings held on February 19, 2014 (postponed
from February 5, 2014); and the agenda of the committee
meetings held on March 5, 2014, be dispensed with and that
the same be approved by voice vote.

Minutes

APPROVAL OF FINANCIAL REPORTS – Margaret G. Rumbaugh

Financial Reports

- A. Motion by _____, Seconded by _____,
RESOLVED, that the financial reports be approved, as
presented.

(Attachment Fa-1)

APPROVAL OF PAYMENT OF BILLS – David A. Christensen

- A. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the General Account bills be
approved in the amount of \$486,806.33 and ratified in the
amount of \$1,651,745.39 as presented, and the Treasurer be
authorized to issue checks in the amounts indicated for the
total amount of \$2,138,551.72;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in
the amount of \$46,325.52 and ratified in the amount of
\$60,606.94 as presented, and the Treasurer be authorized to
issue checks in the amounts indicated for the total amount of
\$106,932.46.

Cafeteria Bills

- B. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote, the Construction Account
bills for the East/West Project be approved in the amount of

Construction Bills –
East/West Project

\$58,739.28 as presented, and the Treasurer be authorized to issue checks in the amounts indicated.

PRESENTATIONS

- A. Requests to speak to the Board of School Directors Requests to Speak
- B. Dellicker Strategies (Hybrid Learning) – Christine Smith Dellicker/Hybrid Learning

COMMUNICATIONS

Communications

- A. Reports
 - 1. Solicitor – Jon S. Malsnee, Esquire
 - 2. Student Council
 - 3. Berks County Intermediate Unit – David A. Christensen
 - 4. Berks Career & Technology Center– William T. Carl, Jr.
 - 5. Berks Earned Income Tax Bureau – William T. Carl, Jr.
 - 6. Education Foundation – Tammy Starner Wert

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

BUDGET & FINANCE COMMITTEE – David A. Christensen, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- 1. RLR approves the letter of agreement with Hawk Mountain Council Boy Scouts of America to use Hawk Mountain Scout Reservation for the 2013-14 National Environmental Education Development Program (N.E.E.D. Camp) in the amount of \$30.00 per participant per week and a flat fee of \$250.00 per week for the use of the kitchen. NEED Camp – Hawk Mountain
- 2. RLR authorizes the advertising of bids for general art and custodial and maintenance supplies for 2014-15. Adv Bids

Discussion Agenda

1. RLR ratifies and approves the District's participation in a consortium with the Berks County Intermediate Unit for membership in an educational technology pool for legal services provided by Sweet, Stevens, Katz & Williams, LLP, for the remainder of the 2013-14 school year with the District's cost not to exceed \$250.00, effective March 1, 2014. BCIU - Technology Pool Counsel

2. EJS ratifies and approves the placement of a high school special education student at Tulpehocken Junior/Senior High School for the remainder of the 2013-14 school year at a cost of \$_____, effective March 5, 2014. Placement – Tulpehocken

Information Items

1. RLR This year, census information will be sent to residents of South Heidelberg Township, Marion Township, Robesonia Borough and Womelsdorf Borough. Census

2. RLR John Kuhn has been approved by North Heidelberg Township to replace John Ruth as tax collector. Tax Collector

CURRICULUM COMMITTEE – Tammy Starner Wert, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. PJA approves Cynthia A. Murdough as Director of the Conrad Weiser National Environmental Education Development Program (N.E.E.D. Camp) for sixth grade students for the 2013-14 school year. NEED Camp – Director

2. PJA approves the following District personnel as N.E.E.D. Camp staff for the 2013-14 camp program: NEED Camp – Staff

Week of April 28 to May 2

Holly Baim
Karen Tobias
Karen Matthew
Megan Yeich
John Levan (days only)
Pete Chamberlain
Scott Shultz
Derek Long
Barbara Boland (one day)

Week of May 5 to 9

Jill Fidazzo
Beth Phillips
Ruth Wolfe
Russ Lowe
Alan Moyer
Mike Noss
TBD
TBD
Barbara Boland (one day)

Jeff Lillis (Asst Director)
Cindy Murdough (Director)

Cathy Penta (Asst Director)
Cindy Murdough (Director)

Louise Snyder Ocepek
(Nurse)

and further

that the District personnel listed above will be reimbursed for their services above and beyond the school day at the additional cost of \$37.50 per night.

NEED Camp -
Overnight Staff

and further

approves the following additional N.E.E.D. Camp staff for the 2013-14 school year:

NEED Camp -
Additional Staff

- a. Andy Harakel, Week 2, at a day time rate of \$8.50 per hour, plus an additional \$37.50 per night;
- b. Betty Schmoyer, nurse during Week 2, at a stipend of \$450.00 per week, plus an additional \$37.50 per night;
- c. Dan Gring and Leigh Beamesderfer, cooks, at a stipend of \$450.00 per week, plus an additional \$37.50 per night;

and further

approves the following N.E.E.D. Camp presenters for the 2013-14 school year:

NEED Camp -
Presenters

- a. Karen Campbell, program presenter for two nights at \$75.00 per night;
- b. Larry Kirk, program presenter for two nights at \$75.00 per night;
- c. Tom Smith, program presenter for two days at \$100.00 per day.

and further

approves the cost of \$45.00 as the parents' payment for each student who participates in the N.E.E.D. Camp Program for 2013-14, with the middle school covering the cost for any student whose family needs assistance;

NEED Camp -
Student Cost

and further

approves the extended time schedule of the two-week periods of time for elementary N.E.E.D. Camp;

NEED Camp -
Extended Time
Schedule

and further,

approves the following high school student volunteers:

NEED Camp -
Student Volunteers

Week of April 28 to May 2

Week of May 5 to 9

Molly Hudson
 Danielle Blanchette
 Makayla Lagerman
 Lexi Arnold
 Amanda Nicotra
 Miranda Gilmer
 Mallory Mulreaney
 Hannah May
 Tyler Moore
 Sam Hancock
 Alex Cobb
 James Philactos
 Austin Highley
 Justin Cox

Jessica Turco
 Emily Noll
 Megan Ruppert
 Alicia Bohn
 Elizabeth Hawley
 Logan Hatt
 Kayla Aulenbach
 Jordan Grabert
 Alex Kirn
 Austin Frownfelter
 Cutter Harris
 Matt Werner
 Nathan Bond
 Taylor Schreiner

- 3. BAA approves the request of Ag/FFA, under the direction of Adam Serfass and John Siefert, to participate in the State FFA CDE and Activities Week at Penn State University, State College, PA on June 10, 11 and 12, 2014.

FFA Activities Week at PSU

Note: Money has been budgeted for this trip, and the cost to the District will be for two vans, registration fees for the advisors, and two substitute teachers for three days.

Discussion Agenda

- 1. RAG approves a modification to the student calendar for the 2013-14 school year to eliminate February 13 and February 14, 2014, as student instructional days.
- 2. RAG/EJB authorizes the administration to enter into an agreement with Dellicker Strategies, LLC, 1647 Ashley Court, Kutztown, PA 19530, to develop a strategy for implementing hybrid learning within the school district and support the program initiation and operations during the pilot year.
- 3. EJB approves the academic school calendar for the 2014-15 school year.

Elimination of Instr. Days

Dellicker Agreement

2014-15 Academic Calendar

(Attachment A-1)

EXTRA-CURRICULAR COMMITTEE – Mark D. Leidich, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- 1. RJK approves extended season pay for the following winter sports coaches for the 2013-14 school year:

Extended Season Pay – Winter Sports

<i>Cheering</i>			
Kathleen Moffett	2 days	-	\$34.14

Heidi Williams	2 days	-	\$25.60
<i>Girls' Basketball</i>			
Mark Owens	7 days	-	\$322.30
Melissa Moyer	7 days	-	\$224.94
<i>Wrestling</i>			
Andy Keppley	5 days	-	\$230.22
Clint Renninger	5 days	-	\$160.67
<i>Boys' Basketball</i>			
Mike Brown	4 days	-	\$184.17
Adam Sandoe	4 days	-	\$128.54

2. RJK approves the following volunteer coaches for the 2013-14 school year:

Volunteer Coaches

<i>Track</i>	<i>Baseball</i>
Gabrielle Murray	Craig Englehart
	Dan Mohn
<i>Girls' Lacrosse</i>	
Tracey Keeney	

Discussion Agenda

FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. BAA approves disposal of the following overhead projectors located in the high school library:

Dispose –
Overhead
Projectors

No. 06369	No. 06361
No. 06368	No. 04867
No. 06360	No. 06380
No. 06379	No. 06367
No. 06372	No. 06357
No. 0008224	

2. EJS approves disposal of a broken Emerson CD player and an old BrokSonic TV/VCR, No. 08426, purchased many years ago by the special education department for use in the high school.

Dispose –
CD/TV/VCR

Discussion Agenda

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RLR approves the employment of substitute support staff personnel for the 2013-14 school year at the rate of \$8.25/hour for cafeteria/noon-time aide substitutes and \$8.50/hour for clerical, custodial and instructional/transportation aide substitutes.

(Attachment A-2)

Substitute Support Staff
2. RAG approves the employment of substitute teachers for the 2013-14 school year at the rate of \$95.00 per day.

(Attachment A-3)

Substitute Teachers
3. RAG approves the request of Jenny Miller, Special Education Learning Support at the middle school, for a parental leave of absence beginning approximately April 21, 2014, and continuing through the end of the 2013-14 school year.

Parental Leave – MS Learning Support
4. RAG approves the request of Amanda Weidner, School Psychologist, for a parental leave of absence beginning approximately May 19, 2014, and continuing through the end of the 2013-14 school year.

Parental Leave – School Psych
5. BAA ratifies and approves Ashley Snyder, 87 Butternut Court, Sinking Spring, PA 19608, to provide extended homebound instruction for a high school student for an additional six to eight weeks beginning February 18, 2014, for a maximum of five hours a week, at the rate of \$22.88 per hour, plus mileage.

Extension of Homebound Instr – HS
6. PJA ratifies and approves Diane Hubler, 11 Musselman Road, Bethel, PA 19507, to provide homebound instruction for a middle school student beginning February 19, 2014, for a maximum of five hours a week, at the rate of \$22.88 per hour, plus mileage.

Homebound Instruction – MS

Discussion Agenda

1. RLR ratifies and approves a reduction in hours for Pamela Schoonover, special education transportation aide, from 8¼ to 6¼ hours per day, effective February 21, 2014.

Note: Transportation services are no longer required due to a student's withdrawal from the District.

Reduction in Hours – Sp Ed Transp Aide
2. RAG ratifies and approves the employment of Janelle Ferrara, 464 Mountain Boulevard, Wernersville, PA 19565, as a long-term substitute for Barbara Troutman, Kindergarten at West Elementary, at a daily rate of \$221.08 in accordance with the 2011-12 salary schedule, effective February 10, 2014:

LTS – K at West

Note: Education Level: Bachelors
 Undergraduate School: Millersville University
 Certification: Instr. I – Elementary K-6
 Experience: Student Teaching– Wilson SD
 Employment: February 10, 2014
 Initial Assignment: Kindergarten at West Elementary

Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated.

3. RAG ratifies and approves the employment of Erica Keenan, 41 Jonica Drive, Boyertown, PA 19512, as a long-term substitute for Allison Swoyer, middle school librarian, at a daily rate of \$221.08 in accordance with the 2011-12 salary schedule, effective March 19, 2014: LTS - MS Librarian

Note: Education Level: Masters
 Undergraduate School: Georgetown University
 Certification: Instr. I – Library Science K-12 and Spanish K-12
 Experience: Student Teaching–East Penn SD
 Employment: March 19, 2014
 Initial Assignment: Middle School Librarian

Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated.

4. RLR approves the employment of Amanda Pacheco, 12 Birdsfoot Drive, Robesonia, PA 19551, as a long-term substitute for Mary Fisher, special education instructional aide at East Elementary, at an hourly rate of \$10.00, effective March 31, 2014. LTS – Sp Ed Instr Aide at East

5. RAG accepts, with regret, the resignation of Brenda Moyer, high school English teacher, effective March 6, 2014. Resign – HS English

6. RLR accepts, with regret, the resignation of Tiffiney Hinkle, noon-time aide at West Elementary School, effective March 7, 2014. Resign – NTA at West

7. RLR accepts, with regret, the intention to retire of Alice Hauck, special education instructional aide at the middle school, effective at the end of the 2013-14 school year. Retire – Sp Ed Instr Aide at MS

8. RAG accepts, with regret, the intention to retire of Jeffrey Lillis, Grade 4 teacher at West Elementary, effective at the end of the 2013-14 school year; Retire – Gr 4 at West

And be it further,

RESOLVED, that the Board of School Directors of the Conrad Weiser Area School District approves Jeffrey Lillis for buyout

eligibility, being duly qualified, as per the Collective Bargaining Agreement for the Conrad Weiser Area School District, 44 Big Spring Road, Robesonia, PA, and the Conrad Weiser Education Association, 44 Big Spring Road, Robesonia, PA.

9. RAG approves the request of Scott Shultz, Special Education Emotional Support at the middle school, to revoke his intention to retire with buyout eligibility at the end of the 2013-14 school year as per the Collective Bargaining Agreement for the Conrad Weiser Area School District, 44 Big Spring Road, Robesonia, PA, and the Conrad Weiser Education Association, 44 Big Spring Road, Robesonia, PA.

Revoke Intent to Retire – MS Emotional Support

10. RAG accepts, with regret, the intention to retire of John Karahuta, Bethany Coordinator, effective at the end of the 2013-14 school year;

Retire – Bethany Coordinator

And be it further,

RESOLVED, that the Board of School Directors of the Conrad Weiser Area School District approves John Karahuta for eligibility in accordance with the terms of the Memorandum of Agreement between the District and the Conrad Weiser Education Association dated February 24, 2014.

11. RAG accepts, with regret, the intention to retire of Louise Houtz, Grade 1 at West Elementary, effective at the end of the 2013-14 school year;

Retire – Gr 1 at West

And be it further,

RESOLVED, that the Board of School Directors of the Conrad Weiser Area School District approves Louise Houtz for eligibility in accordance with the terms of the Memorandum of Agreement between the District and the Conrad Weiser Education Association dated February 24, 2014.

12. RAG accepts, with regret, the intention to retire of Greg Kirschman, Technology Education at the high school, effective at the end of the 2013-14 school year;

Retire – HS Tech Ed

And be it further,

RESOLVED, that the Board of School Directors of the Conrad Weiser Area School District approves Greg Kirschman for eligibility in accordance with the terms of the Memorandum of Agreement between the District and the Conrad Weiser Education Association dated February 24, 2014.

13. RAG accepts, with regret, the intention to retire of Cynthia Clouser, Special Education Learning Support at the high school, effective at the end of the 2013-14 school year;

Retire – HS Learning Support

And be it further,

RESOLVED, that the Board of School Directors of the Conrad

Weiser Area School District approves Cynthia Clouser for eligibility in accordance with the terms of the Memorandum of Agreement between the District and the Conrad Weiser Education Association dated February 24, 2014.

14. RAG accepts, with regret, the intention to retire of Cynthia Rex, Kindergarten at East Elementary, effective at the end of the 2013-14 school year; Retire – K at East

And be it further,

RESOLVED, that the Board of School Directors of the Conrad Weiser Area School District approves Cynthia Rex for eligibility in accordance with the terms of the Memorandum of Agreement between the District and the Conrad Weiser Education Association dated February 24, 2014.

15. RAG accepts, with regret, the intention to retire of Sheila Gallagher, Special Education Transition Coordinator, effective at the end of the 2013-14 school year; Retire – Transition Coordinator

And be it further,

RESOLVED, that the Board of School Directors of the Conrad Weiser Area School District approves Sheila Gallagher for eligibility in accordance with the terms of the Memorandum of Agreement between the District and the Conrad Weiser Education Association dated February 24, 2014.

16. RAG grants buyout eligibility to Michael Scarborough, middle school social studies teacher, in accordance with the terms of the Memorandum of Agreement between the District and the Conrad Weiser Education Association dated February 24, 2014. Buyout Eligibility – MS Social Studies

Note: Mr. Scarborough's intention to retire, effective February 28, 2014, was accepted by the Board of School Directors at the November 20, 2013 Board meeting.

17. RAG approves Jennifer M. Hassler, West Elementary Principal, as the Coordinator of the K-6 Summer Remediation Program for the summer of 2014 at a stipend of \$3,750.00. Coordinator – K-6 Summer Remediation Program

18. EJS approves Elizabeth Phillips as Coordinator for the 2014 Extended School Year program for approximately 70 eligible Conrad Weiser special education students at an hourly rate of \$22.88 for a total of 120 hours. ESY Coordinator

Information Items

1. RAG/RLR The following confirms actual leave dates:
a. Amber Miller, certificated aide at West Elementary, first

day of uncompensated parental leave is February 27, 2014.

- b. Corrin Saxinger, Kindergarten at West Elementary, first day of uncompensated parental leave is February 27, 2014.
- c. Margaret Brennan, special education transportation aide, returned from an uncompensated leave on February 24, 2014.

POLICY

1. RAG RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District adopts the following policies of the Conrad Weiser Area School District Board Policy Manual:

- a. Policy No. 213 – Assessment of Student Progress – 2nd Reading (Attachment A-4)
- b. Policy No. 718 – Service Animals in Schools – 2nd reading (Attachment A-5)

Policy 213 – Assessment of Student Progress – 2nd reading

Policy 718 – Service Animals in Schools – 2nd reading

SUPERINTENDENT’S REPORT

Supt Report

ADMINISTRATION REPORTS

Adm Reports

- A. Enrollment (Attachment S-1)
- B. Assistant Superintendent (Attachment AS-1)
- C. Director of Business (Attachment Ca-1)
 - 1. Director of Food Services (Attachment Cb-1)
 - 2. Director of Facilities (Attachment Cc-1)
- D. West Elementary Principal (Attachment EI-1)
- E. East Elementary Principal (Attachment EI-2)
- F. High School Principal (Attachment HS-1)
 - 1. Assistant High School Principal (Attachment HS-2)
 - 2. Assistant High School Principal (Attachment HS-3)
- G. Middle School Principal (Attachment MS-1)

- 1. Assistant Middle School Principal (Attachment MS-2)
- H. Director of Special Education (Attachment Sp-1)
- I. Director of Athletics (Attachment DA-1)
- J. Director of Technology (Attachment T-1)

Calendar of Events

Wednesday	03/19/14	Early Dismissal (K-4) for Parent/Teacher Conferences	
	03/19/14	School Board meeting	7:30 p.m.
Thursday	03/20/14	Early Dismissal (K-4) for Parent/Teacher Conferences	
	03/20/14	Spring Blue/White Night	7:00 p.m.
Friday	03/21/14	Early Dismissal (K-12) In-service	
Wednesday	04/02/14	Board committee meetings – Curriculum Committee	6:30 p.m.
		Facilities/Property and Extra-Curricular Committees	7:00 p.m.
		Budget & Finance and Human Relations Committees	7:45 p.m.