

Conrad Weiser Area School District
Robesonia, PA 19551

Agenda – March 16, 2016

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

APPROVAL OF MINUTES – Margaret G. Rumbaugh

- A. Motion by _____, Seconded by _____,
RESOLVED, that the reading of the Minutes of the regular
meeting of the Board of School Directors for the month of
February held on February 17, 2016; a special meeting
(budget workshop) held on February 24, 2016; the agenda of
the committee meetings held on March 2, 2016; and a special
meeting (budget workshop) held on March 9, 2016, be
dispensed with and that the same be approved by voice vote.

Minutes

APPROVAL OF FINANCIAL REPORTS – Margaret G. Rumbaugh

Financial Reports

- A. Motion by _____, Seconded by _____,
RESOLVED, that the financial reports be approved, as
presented.

(Attachment Fa-1)

APPROVAL OF PAYMENT OF BILLS – David A. Christensen

- A. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the General Account bills be
approved in the amount of \$212,456.84 and ratified in the
amount of \$1,716,717.20 as presented, and the Treasurer be
authorized to issue checks in the amounts indicated for the
total amount of \$1,929,174.04;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in
the amount of \$61,968.88 and ratified in the amount of
\$56,349.66 as presented, and the Treasurer be authorized to
issue checks in the amounts indicated for the total amount of
\$118,318.54.

Cafeteria Bills

PRESENTATIONS

- A. Employee of the Month – Mr. Galtere
B. Requests to speak to the Board of School Directors

EOM

Requests to Speak

- C. Teacher Induction/Mentor Programs – Dr. Bentzel

Teacher Induction/
Mentor Programs

COMMUNICATIONS

Communications

A. Reports

1. Solicitor – Jon S. Malsnee, Esquire
2. Student Council
3. Berks County Intermediate Unit – Tammy Starner Wert
4. Berks Career & Technology Center– William T. Carl, Jr.
5. Tax Collection Committee – Robin L. Robertson

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

EXTRA-CURRICULAR COMMITTEE – Mark D. Leidich, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. SRM ratifies and approves the following Spring extra-curricular athletic positions, personnel and salaries for the 2015-16 school year, effective March 7, 2016 for varsity and March 14, 2016, for junior high:

Spring Coaches

<i>Coach</i>	<i>Sport</i>	<i>Position</i>	<i>Yrs.</i>	<i>Salary</i>
Alyssa Brown	Track	Varsity Asst	1	\$2,391.41
Ed Moffet	Softball	JH	1	\$2,035.24

2. RGG approves the following unpaid high school extra-curricular position and personnel for the 2015-16 school year:

Unpaid HS Extra-
curricular Advisor

<i>Advisor</i>	<i>Yrs</i>	<i>Activity</i>
Adelle Schade	1	Bioscience and Technology Research Club

Discussion Agenda

1. SRM rescinds the following Spring extra-curricular athletic positions, personnel and salary for the 2015-16 school year, approved by the School Board on February 17, 2016:

Rescind – Track
Coaches

<i>Coach</i>	<i>Sport</i>	<i>Position</i>	<i>Yrs.</i>	<i>Salary</i>
Abbey Showalter	Track	Varsity Asst	10	\$1,370.66
TBD	Track	Varsity Asst		

Note: Two part-time coaching positions are being combined into one

full-time position.

2. SRM ratifies and approves the following Spring extra-curricular athletic positions, personnel and salaries for the 2015-16 school year, effective March 7, 2016 for varsity and March 14, 2016 for junior high:

Spring Coaches

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

<i>Coach</i>	<i>Sport</i>	<i>Position</i>	<i>Yrs.</i>	<i>Salary</i>
Abbey Showalter	Track	Varsity Asst	10	\$2,741.41
Robert Lozenski	Baseball	JH	14	\$2,585.24
Jasmine Brown	Track	Varsity Asst	1	\$1,195.66

3. SRM approves the following volunteer coaches for the 2015-16 school year:

Volunteer Coaches

<i>Boys' Tennis</i>	<i>Track</i>
Gordon Speicher	Taylor Cipolla

Girls' Lacrosse
Ann Schmidt

4. RGG approves the following extra-curricular advisor appointments and salaries for the high school musical for the 2015-16 school year:

HS Musical

<i>Advisor</i>	<i>Yrs</i>	<i>Activity</i>	<i>Salary</i>
Melissa Byma	15	Costumes	\$1,000.00
Georgeann Devine	5	Asst. Director	\$1,058.98
Melissa Gartner	23	Choreographer	\$1,561.93
Ashley Gartner	1	Assistant Choreographer	\$250.00
Greg Mazurek	13	Vocal Director	\$1,526.38
Diana Cook	6	Rehearsal Pianist	\$800.00
Neal Lutz	13	Orchestra Conductor	\$1,048.84
Rod Snyder	1	Set Designer/Master Carpenter	\$1,250.00

5. RGG approves the following staff and extra-curricular personnel for supplementary positions with the high school musical:

HS Musical –
Supplementary
Positions

<i>Advisor</i>	<i>Position</i>	<i>Salary</i>
Erin Aregood	Box Office Manager	\$500.00
Jessica Alexander	Scenic Design	\$1,250.00
CJ Hart	Stage Manager	\$1,000.00
Bob Aregood	Technical Manager	\$250.00
Jeff Cusano	Technical Designer	\$1,200.00

Note: Funds to pay these stipends will come from the High School Musical Student Activity Account.

BUDGET & FINANCE COMMITTEE – David A. Christensen, Chairperson

RESOLVED, that on the recommendation of the Administration

and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

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|----|-------------|---|---|
| 1. | RAG/
RLR | accepts the Performance Audit of the District by the Department of the Auditor General dated February of 2016 as attached to the Official Minutes. | <u>State Audit</u> |
| 2. | RAG | approves the 2016-17 mandated services budget of the Berks County Intermediate Unit #14 in the amount of \$1,824,658.00, with Conrad Weiser's share of the budget being \$35,126.47, as attached to the Official Minutes. | <u>2016-17 BCIU Budget</u> |
| 3. | RKB | approves the letter of agreement with Hawk Mountain Council Boy Scouts of America to use Hawk Mountain Scout Reservation for the 2015-16 National Environmental Education Development Program (N.E.E.D. Camp) in the amount of \$30.00 per participant per week and a flat fee of \$250.00 per week for the use of the kitchen. | <u>NEED Camp Agrmt with Hawk Mountain</u> |
| 4. | RLR | authorizes the advertising of bids for general and art supplies for 2016-17. | <u>General and Art Supplies</u> |
| 5. | RGG | approves the establishment of a student activity account for the high school Bioscience and Technology Research Club. | <u>Activity Account – Bioscience and Tech Research Club</u> |
| 6. | EJS | approves mileage reimbursement at the current IRS mileage rate in the amount of \$520.99 to the parent of a high school special education student for costs incurred while temporarily transporting the student to and from the Vista School. | <u>Mileage Reimbursement – HS Sp Ed Student</u> |

Note: This will be paid from ACCESS funds.

Discussion Agenda

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|----|-----|---|---|
| 1. | RAG | ratifies and approves mileage reimbursement in the amount of \$1,045.44, at the current IRS mileage rate, to the guardian of two district students for transportation costs during the month of February 2016 in accordance with the McKinney-Vento Act, effective February 12, 2016. | <u>Mileage Reimbursement – McKinney-Vento Act</u> |
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CURRICULUM COMMITTEE – Tammy Starner Wert, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

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|----|-----|--|--|
| 1. | RKB | approves the 2016-17 Program of Studies booklet for Grades 5 to 8 as attached to the Official Minutes. | <u>2016-17 Program of Studies Gr 5-8</u> |
|----|-----|--|--|

2. RGG approves the following changes to the 2016-17 Program of Studies booklet for Grades 9 to 12:
 - a. change Astronomy #4205 from .50 credit to 1.00 credit
 - b. add Microbiology #4134, Grades 11-12, 1.00 credit
Microbiology is designed for a detailed look at the invisible empire of microbes. Students will be required to read college materials and take on-line tests, conduct investigations, demonstrate mastery of technical writing and make professional contacts. This is an excellent option for a senior who is considering a career in medicine or Ag. Science. FFA membership is open to any student in this class
3. RGG approves a field trip to Washington, DC for approximately 100 high school students on May 23, 2016 under the direction of Ken Bright and John Rohm.

Changes to 2016-17 Program of Studies Gr 9-12

HS Field Trip to Washington DC

Note: The cost to the District will be for four substitute teachers. Students will pay their own costs.

Discussion Agenda

1. RKB approves Cynthia Murdough as Director of the Conrad Weiser National Environmental Education Development Program (N.E.E.D. Camp) for sixth grade students for the 2015-16 school year.
2. RKB approves the following District personnel (teachers) at their per diem rates as N.E.E.D. Camp staff for the 2015-16 camp program:

NEED Camp Director

NEED Camp Staff - Teachers

Week of April 25 to April 29
Jennifer Potthoff
Karen Tobias
Holly Baim
Karen Mihalik (days only)
Beth Phillips
Derek Long
Pete Chamberlain

Week of May 2 to May 6
Jill Fidazzo
Karen Matthew
Vince Natale (3 days only)
Greg Webber (days only)
Mike Noss
Matt Esser
Russ Lowe
Beth Phillips

Cindy Murdough, Director

Cindy Murdough, Director
Cathy Penta, Asst Director

and further,

that the District personnel listed above will be reimbursed for their services above and beyond the school day at an additional rate of \$37.50 per night.

NEED Camp Overnight Rate

and further,

- RKB approves the following District personnel as N.E.E.D. Camp staff for the 2015-16 camp program at a per diem rate of \$83.60, and an additional \$37.50 per night for services beyond the school day:

NEED Camp Staff - Support Staff

Week of May 2 to May 6
Karen Trout

and further,

approves the cost of \$45.00 as the parents' payment for each student who participates in the N.E.E.D. Camp Program for 2015-16, with the middle school covering the cost for any student whose family needs assistance;

NEED Camp –
Parents' Payment

and further,

approves the extended time schedule of the two-week periods of time for elementary N.E.E.D. Camp;

NEED Camp -
Extended Time
Schedule

and further,

approves the following high school student volunteers:

NEED Camp –
Student Volunteers

Week of April 25 to April 29

Natasha Wood
Kelsey O'Brien
Crystal Kaczmarczyk
Emily Sadowski
Geneva Bateman
Abagale Ebling
Jilliam Barskey
Sarah Patterson
Abigail Cox
Rosalie Brunner
Nidhia Kovoov
Jaylyn Rivera
Joseph Hudson
Nicolas Tomanelli
Seth Ravert

Week of May 2 to May 6

Elizabeth Ramsay
Kylie Redcay
Madison Youst
Skylar Wise
Hannah Krause
Ivy Bingaman
Quinn Ford
Rebecca Pelachick
Sarah Reed
Stephanie Harding
Nicholas Lagerman
Samir Chedid
Andres Areiza
Dylan Laraba

FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

None

Discussion Agenda

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RLR approves the employment of substitute support staff personnel for the 2015-16 school year at the rate of \$8.50/hour.
(Attachment A-1) Substitute Support Staff

2. RAG approves the employment of substitute teachers for the 2015-16 school year at the rate of \$95.00 per day.
(Attachment A-2) Substitute Teachers

3. RLR ratifies and approves a change in hours for the following transportation aides who were reassigned, effective February 4, 2016: Change in Hours – Transportation Aides

	<i>From</i>	<i>To</i>
Martene Firestine	7¼ hours/day	7 hours/day
Sandra Schaeffer	7 hours/day	7¼ hours/day

4. EJS ratifies and approves payment to Sheila Gallagher, retired Transition Coordinator, for one day of consulting services to assist Christine Twiford, current Transition Coordinator, at a per diem rate of \$441. 75, effective May 7, 2015. Consulting Services- Transition Coordinator

Note: This will be paid from ACCESS funds.

5. RAG ratifies and approves the employment of Nicole Maney, 443 Westfield Court, Lititz, PA 17543, as a part-time (not to exceed 16 hours/week) academic year certificated instructional aide in the high school library to the end of the 2015-16 school year at an hourly rate of \$12.15, effective March 3, 2016. Hire – PT Cert Aide in HS Library to EOY

6. RAG approves the request of Calli Maguire, special education learning support teacher at the high school, for a parental leave of absence beginning approximately April 21, 2016 and continuing through the end of the 2015-16 school year. Parental Leave – HS LS

7. RLR accepts, with regret, the resignation of Denali Shook, certificated instructional aide at East Elementary School for the 2015-16 school year, effective February 29, 2016. Resign – Cert Instr Aide at East

8. RAG ratifies and approves Ashley Snyder, 87 Butternut Court, Sinking Spring, PA 19608, to provide homebound instruction for a high school student for a period of three to six weeks at the rate of \$25.00 per hour, plus mileage, beginning approximately February 19, 2016. Homebound Instr – HS

Discussion Agenda

1. RLR ratifies and approves the employment of Georgette Brignol, 2844C Wilson School Court, Sinking Spring, PA 19608, as a part-time (2¼ hrs/day) special education transportation aide at Hire – Sp Ed Transportation Aide

an hourly rate of \$10.15, effective March 4, 2016.

Note: This is a replacement for Sean Keeney's afternoon run.

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|----|-----|---|---|
| 2. | RLR | ratifies and approves a change in hours for Sean Keeney, special education transportation aide, from 3 hrs/day to 2.5 hrs/day, effective March 7, 2016. | <u>Change in Hours –
Transportation Aide</u> |
| | | Note: This is a replacement for the morning run of Noreen Heller (resigned). | |
| 3. | RLR | ratifies and approves the employment of Rachel Herber, 120 North Walnut Street, Wernersville, PA 19565, as a part-time (2 hrs/day) noon-time aide at West Elementary School at an hourly rate of \$9.00, effective March 14, 2016. | <u>Hire – NTA at West</u> |
| | | Note: This is a replacement for Robin Behrle (resigned). | |
| 4. | RLR | ratifies and approves the employment of Kimberly Doyle, 2850 Wilson School Lane, Sinking Spring, PA 19608, as a part-time (4½ hours/day) academic year special education instructional aide at East Elementary School at an hourly rate of \$10.15, effective March 10, 2016. | <u>Hire – PT Sp Ed
Instr Aide at East</u> |
| | | Note: This is a replacement for Deb Fischer (transferred). | |
| 5. | RLR | approves the employment of Rodney Stout, 100 South Second Avenue, West Reading, PA 19611, as a twelve-month evening custodian at the middle school at an hourly rate of \$11.15, effective March 17, 2016. | <u>Hire – Evening
Custodian at MS</u> |
| | | Note: This is a replacement for Donna Kasprovicz (transferred). | |
| 6. | RLR | ratifies and approves the employment of Craig Tomlinson, 332 West Penn Avenue, Robeson, PA 19551, as an academic year instructional aide at the Shelter Program for a minimum of 26 hrs/week at an hourly rate of \$10.15, effective March 14, 2016. | <u>Hire – Instr Aide at
Shelter Program</u> |
| | | Note: This is a new position. Mr. Tomlinson will also be paid for time spent training on March 8, 2016. | |
| 7. | RAG | approves Janet C. Heilman, East Elementary School Principal, as the Coordinator of the K-6 Summer Remediation Program for the summer of 2016 at a stipend of \$3,750.00. | <u>Coordinator – K-6
Summer
Remediation
Program</u> |
| 8. | RAG | approves the request of Casey Troutman, special education learning support teacher at East Elementary School, for a parental leave of absence beginning approximately April 27, 2016 and continuing through the end of the 2015-16 school year. | <u>Parental Leave –
LS at East</u> |
| 9. | RAG | approves the request of Alyssa Bond, Health and Physical Education teacher at the middle school, for a parental leave of absence beginning approximately May 1, 2016, and continuing | <u>Parental Leave –
Health and PE at
MS</u> |

through the end of the 2015-16 school year.

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| 10. | RAG | approves the request of Laurie Ostimchuk, Grade 5 teacher at the middle school, for a parental leave of absence beginning approximately May 7, 2016, and continuing through the end of the first semester of the 2016-17 school year | <u>Parental Leave – Gr 5</u> |
| 11. | RLR | accepts, with regret, the resignation of Beverlee Titus, noon-time aide at East Elementary School, effective February 26, 2016. | <u>Resign- NTA at East</u> |
| 12. | RLR | approves an agreement with School Operation Services Group, Inc. (SOS), P. O. Box 713, Malvern, PA 19355, to provide substitute support staff for the District.
(Attachment A-3) | <u>SOS</u> |
| 13. | RAG | approves the position guide for Confidential Secretary to the Superintendent and Board Recording Secretary.
(Attachment A-4) | <u>Position Guide – Confidential Secretary to Supt and Board</u> |
| 14. | RAG | Discussion, re: proposed Assistant Director of Special Education position | <u>Asst Dir of Sp Ed</u> |

Information Items

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|----|-----|---|-----------------------------------|
| 1. | RAG | The last day of employment for Ruth Wolfe, Grade 5 teacher at the middle school, is February 25, 2016. | <u>Resign - Gr 5</u> |
| 2. | RAG | Wendy Kushner, middle school art teacher, returned to work on February 29, 2016. | <u>RTW – MS Art</u> |
| 3. | RAG | The last day of parental leave for Pamela Light, Grade 7 math teacher, is March 9, 2016.

Andrew Christman's last day as a long-term substitute for Pamela Light is March 11, 2016. | <u>Parental Leave - Gr 7 Math</u> |

POLICY

Policy

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|----|-----|---|--|
| 1. | RAG | RESOLVED, that on the recommendation of the Administration the Board of School Directors of the Conrad Weiser Area School District receives Policy 126, Class Size – 1 st reading.
(Attachment A-5) | <u>Policy No. 126- Class Size – 1st Reading</u> |
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SUPERINTENDENT'S REPORT

Supt Report

ADMINISTRATION REPORTS

Adm Reports

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| A. | Enrollment | (Attachment S-1) |
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B.	Assistant Superintendent	(Attachment AS-1)
C.	Director of Business	(Attachment Ca-1)
	1. Director of Food Services	(Attachment Cb-1)
	2. Director of Facilities	(Attachment Cc-1)
D.	West Elementary Principal	(Attachment EI-1)
E.	East Elementary Principal	(Attachment EI-2)
F.	Middle School Principal	(Attachment MS-1)
	1. Assistant Middle School Principal	(Attachment MS-2)
G.	High School Principal	(Attachment HS-1)
	1. Assistant High School Principal	(Attachment HS-2)
	2. Assistant High School Principal	(Attachment HS-3)
H.	Director of Special Education	(Attachment Sp-1)
I.	Director of Athletics	(Attachment DA-1)
J.	Director of Technology	(Attachment T-1)

Calendar of Events

Wednesday	03/16/16	Regular Board Meeting	7:30 p.m.
Wednesday	04/06/16	Board Committee meetings –	
		Curriculum Committee, Facilities/Property Committee and Extra-Curricular Committee	7:00 p.m.
		Budget & Finance Committee and Human Relations Committee	7:30 p.m.
Wednesday	04/13/16	Budget Workshop	6:30 p.m.
Wednesday	04/20/16	Regular Board Meeting	7:30 p.m.
Wednesday	05/04/16	Board Committee Meetings	7:00 p.m.

Snow Make-up Days

March 23, 2016 – Snow Make-up Day #2
March 24, 2016 – Snow Make-up Day #3

Spring Holiday
Friday, March 25, 2016
No School (K-12); Offices Closed

Monday, March 28, 2016
No School (K-12)