

Conrad Weiser Area School District
Robesonia, PA 19551

Agenda – February 17, 2016

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

APPROVAL OF MINUTES – Margaret G. Rumbaugh

- A. Motion by _____, Seconded by _____,
RESOLVED, that the reading of the Minutes of the regular
meeting of the Board of School Directors for the month of
January held on January 20, 2016; a special meeting held on
February 3, 2016; and the agenda of the committee meetings
held on February 3, 2016, be dispensed with and that the
same be approved by voice vote.

Minutes

APPROVAL OF FINANCIAL REPORTS – Margaret G. Rumbaugh

- A. Motion by _____, Seconded by _____,
RESOLVED, that the financial reports be approved, as
presented.

Financial Reports

(Attachment Fa-1)

APPROVAL OF PAYMENT OF BILLS – David A. Christensen

- A. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the General Account bills be
approved in the amount of \$729,505.59 and ratified in the
amount of \$1,709,031.98 as presented, and the Treasurer be
authorized to issue checks in the amounts indicated for the
total amount of \$2,438,537.57;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in
the amount of \$47,040.43 and ratified in the amount of
\$54,452.04 as presented, and the Treasurer be authorized to
issue checks in the amounts indicated for the total amount of
\$101,492.47.

Cafeteria Bills

PRESENTATIONS

- A. Requests to speak to the Board of School Directors

Requests to Speak

- B. Weighted Courses at Berks Career & Technology Center – Mr. Galtere BCTC Weighted Courses
- C. Possible changes to Class Size Policy – Dr. Bentzel Class Size

COMMUNICATIONS

Communications

- A. Reports
 - 1. Solicitor – Jon S. Malsnee, Esquire
 - 2. Student Council
 - 3. Berks County Intermediate Unit – Tammy Starner Wert
 - 4. Berks Career & Technology Center– William T. Carl, Jr.
 - 5. Tax Collection Committee – Robin L. Robertson

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

BUDGET & FINANCE COMMITTEE – David A. Christensen, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- 1. RLR approves a Memorandum of Agreement with The Mid-Atlantic Dairy Association, Inc., as attached to the Official Minutes, for a monetary grant in an amount not to exceed \$5,228.00 to support the District’s promotion of 8-ounce bottled milk on the main meal line and ala carte for a period of five years from March 1, 2016 through March 1, 2021. Mid-Atlantic Dairy Assn

Discussion Agenda

Information Item

- 1. RLR This year census information will be sent to residents of South Heidelberg Township, Marion Township, Womelsdorf Borough and Robesonia Borough. Census

CURRICULUM COMMITTEE – Tammy Starner Wert, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RGG approves the Latin/JCL Club field trip, under the direction of Diane Rurode, to the PA JCL State Convention at Penn State University from May 20 to 22, 2016. [PA JCL State Convention](#)

Note: The cost to the District will be approximately \$2,812.00 for transportation and one substitute teacher for one day.

2. RGG approves the Key Club field trip, under the direction of Elizabeth Schrack, to the Key Club Convention at Hershey Lodge from March 11 to 13, 2016. [Key Club Convention](#)

Note: The cost to the District will be approximately \$50.00 for transportation and for one substitute teacher for one day.

3. EJB/JMH ratifies and approves continuation during the 2015-16 school year of an after-school program, sponsored by St. Paul's United Church of Christ, at West Elementary School on Tuesdays from 3:30 to 5:00 p.m. for students in Grades 3 and 4. [St Paul's UCC After-School Program at West](#)

Discussion Agenda

1. RAG approves a partnership with the Berks County Intermediate Unit to implement a Pre-K Counts classroom through grant funding for the remainder of the 2015-16 school year. [BCIU - Pre-K Counts](#)

2. EJB approves the academic school calendar for the 2016-17 school year. [2016-17 School Calendar](#)

(Attachment A- 1)

EXTRA-CURRICULAR COMMITTEE – Mark D. Leidich, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. SRM approves the following Spring extra-curricular athletic positions, personnel and salaries for the 2015-16 school year: [Spring Coaches](#)

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

| <i>Coach</i> | <i>Sport</i> | <i>Position</i> | <i>Yrs.</i> | <i>Salary</i> |
|-------------------|---------------|-----------------|-------------|---------------|
| Robert Tranquillo | Baseball | Varsity | 11 | \$3,694.88 |
| Jonathan Holota | Baseball | Varsity Asst | 6 | \$2,643.90 |
| Gabe Horning | Baseball | JV | 5 | \$2,441.41 |
| TBD | Baseball | JH | | |
| Ken Bright | Baseball | Pony | 11 | \$2,089.05 |
| Lauren Ressler | Track | Varsity | 4 | \$3,509.04 |
| John Rohm | Track | Varsity Asst | 10 | \$1,370.66 |
| Abbey Showalter | Track | Varsity Asst | 10 | \$1,370.66 |
| Zach Meredith | Track | Varsity Asst | 1 | \$2,391.41 |
| TBD | Track | Varsity Asst | | |
| Matt Esser | Track | JH | 3 | \$1,508.69 |
| Dane Yuengel | Track | JH | 3 | \$1,508.69 |
| Nicole Noll | Track | JH Asst | 2 | \$882.28 |
| Ryan Knarr | Boys' Tennis | Varsity | 9 | \$2,639.66 |
| Darrell Wenrich | Softball | Varsity | 4 | \$3,509.04 |
| Tara Clemens | Softball | Varsity Asst | 1 | \$1,465.71 |
| TBD | Softball | Varsity Asst | | |
| TBD | Softball | JH | | |
| Nathan Reifsnyder | Softball | Pony | 1 | \$1,729.96 |
| Kristen Simons | Spring Sports | Manager | 4 | \$3,183.62 |

2. SRM approves the following lacrosse coaches for the 2015-16 school year:

Lacrosse Coaches

| | | |
|--------------------|---|-----------------|
| Richard Yelk | - | Boys' Lacrosse |
| David Suchoza, Jr. | - | Boys' Lacrosse |
| Josh Pokrywa | - | Boys' Lacrosse |
| Brooke Strausser | - | Girls' Lacrosse |
| Erin Cieniewicz | - | Girls' Lacrosse |
| Tracey Keeney | - | Girls' Lacrosse |

Note: Salaries are paid by the CW Lacrosse Club.

3. SRM approves the following volunteer coaches for the 2015-16 school year:

Volunteer Coaches

| | |
|------------------------|-----------------------|
| <i>Tennis</i> | <i>Track</i> |
| Keith Rodgers | Rod Lebo |
| Alyssa Gleason | Lanette Lebo |
| Craig Whiteley | Steve Young |
| Alex Balaci | Gloria Troup |
| <i>Softball</i> | <i>Boys' Lacrosse</i> |
| Dan Browne | Daryl Geist |
| Don Luckenbill | Zachary Weismen |
| <i>Girls' Lacrosse</i> | |
| Sean Keeney | |

Discussion Agenda

1. SRM approves the following volunteer coaches for the 2015-16 school year:

Volunteer Coaches

Baseball
James Gossert
David Dreibelbis
Tony Dianna

Track
Kristen Stoltzfus

FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

None

Discussion Agenda

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- | | | | | | | | | | | | | | |
|------------------|--|--|--|--|----------------|-----------------|-----------------|-----------------|------------------|--------------------|----------------|--------------------|-----------------------------------|
| 1. | RLR | approves tuition reimbursement for support staff. (Attachment A-2) | <u>Tuition Reimbursement – Support Staff</u> | | | | | | | | | | |
| 2. | RAG | approves tuition reimbursement for faculty. (Attachment A-3) | <u>Tuition Reimbursement – Faculty</u> | | | | | | | | | | |
| 3. | RLR | ratifies and approves the employment of substitute support staff personnel for the 2015-16 school year at the rate of \$8.50/hour, effective February 1, 2016. (Attachment A-4) | <u>Substitute Support Staff</u> | | | | | | | | | | |
| 4. | RAG | authorizes the following temporary professional employees, having completed three years of satisfactory service, to be granted the status of professional employees: <table border="0" style="margin-left: 40px;"><tr><td style="text-align: center;"><i>Name</i></td><td style="text-align: center;"><i>Date Hired as 10-Month Employee</i></td></tr><tr><td>Casey Troutman</td><td>August 24, 2012</td></tr><tr><td>Corrin Saxinger</td><td>August 24, 2012</td></tr><tr><td>Cassandra Eccles</td><td>September 20, 2012</td></tr><tr><td>Melissa Reider</td><td>September 20, 2012</td></tr></table> | <i>Name</i> | <i>Date Hired as 10-Month Employee</i> | Casey Troutman | August 24, 2012 | Corrin Saxinger | August 24, 2012 | Cassandra Eccles | September 20, 2012 | Melissa Reider | September 20, 2012 | <u>Professional Employees</u> |
| <i>Name</i> | <i>Date Hired as 10-Month Employee</i> | | | | | | | | | | | | |
| Casey Troutman | August 24, 2012 | | | | | | | | | | | | |
| Corrin Saxinger | August 24, 2012 | | | | | | | | | | | | |
| Cassandra Eccles | September 20, 2012 | | | | | | | | | | | | |
| Melissa Reider | September 20, 2012 | | | | | | | | | | | | |
| 5. | RAG | ratifies and approves the following changes in the salary status of Professional Employees, effective January 27, 2016: | <u>Salary Adjustments</u> | | | | | | | | | | |

| | <i>From</i> | <i>To</i> |
|--------------|--|----------------------------|
| David Morris | M ⁺¹⁵ – Step 5 \$54,809.00 | 2M – Step 5 \$58,871.00 |
| Adam Sandoe | B ⁺²⁴ – Step 6 \$49,925.00 | M – Step 6 \$52,900.00 |

6. RLR ratifies and approves payment at the rate of \$10.15/hour to Robin Henning for serving one crossover day (4½ hours) with Mary Hulina as a special education instructional aide on December 18, 2015.

Crossover Day –
Sp Ed Instr Aide

7. RLR ratifies and approves the employment of Patricia Straub, 36 Patterson Drive, Robesonia, PA 19551, as a part-time (4½ hours/day) academic year special education personal care aide at West Elementary School at an hourly rate of \$10.15, effective January 28, 2016.

Hire – Sp Ed PCA

Note: This is a replacement for Mary Hulina (transferred).

8. RLR ratifies and approves the employment of Sean Keeney, 19 Main Street, Stouchsburg, PA 19567, as a part-time (3 hours/day) academic year special education transportation aide and as a part-time (4½ hours/day) academic year special education instructional aide at the middle school at an hourly rate of \$10.15, effective January 28, 2016.

Hire – Sp Ed Instr
and Transportation
Aide

Note: The instructional aide position is a replacement for Carolyn Murphy (transferred); the transportation aide position is the result of a change in placement for a special education student.

9. RAG approves the request of Melissa Bowser, Grade 1 teacher at West Elementary School, for a parental leave of absence beginning approximately April 14, 2016, and continuing through the end of the 2015-16 school year.

Parental Leave –
Grade 1 at West

Discussion Agenda

1. RAG ratifies and approves the following changes in the salary status of Professional Employees, effective January 27, 2016:

Salary Adjustments

| | <i>From</i> | <i>To</i> |
|----------------|----------------------------|---|
| Brian Kimmerle | B – Step 11 \$55,082.00 | B ⁺²⁴ – Step 11 \$56,175.00 |
| Sarah McGrory | B – Step 5 \$47,786.00 | B ⁺²⁴ – Step 5 \$48,880.00 |

2. RLR ratifies and approves the employment of Kristen Dagnone, 404 State Street, Shillington, PA 19607, as an academic year (7 hours/day) certificated instructional aide at West Elementary School at an hourly rate of \$12.15, effective February 3, 2016.

Hire – Cert Instr
Aide at West

Note: This is a replacement for Heather Perrine (resigned).

- | | | | |
|----|-----|--|---------------------------------------|
| 3. | RLR | approves the employment of Mary Hartranft, 15 Potteiger Road, Bernville, PA 19506, as an academic year (7 hours/day) certificated instructional aide at East Elementary School at an hourly rate of \$12.15, effective February 18, 2016. | <u>Hire – Cert Instr Aide at East</u> |
| | | Note: This is a replacement for Julie Schultz (resigned). | |
| 4. | RLR | approves the employment of Sarah Gordon, 166 Victoria Lane, Wyomissing, PA 19610, as a long-term substitute for Julie Yasin, certificated instructional aide at East Elementary School, at an hourly rate of \$10.15, effective February 18, 2016. | <u>LTS Cert Aide at East</u> |
| 5. | RAG | approves the employment of substitute teachers for the 2015-16 school year at the rate of \$95.00 per day. (Attachment A-5) | <u>Substitute Teachers</u> |
| 6. | RLR | accepts, with regret, the resignation of Robin Behrle, noon-time aide at West Elementary School, effective February 12, 2016. | <u>Resign – NTA at West</u> |
| 7. | RAG | ratifies and approves Debra Brubaker, 396 Hill Road, Womelsdorf, PA 19567, to provide homebound instruction for an elementary student for a period of approximately four weeks at the rate of \$25.00 per hour for a maximum of five hours per week, plus mileage, beginning February 3, 2016. | <u>Homebound – Elem</u> |
| 8. | RAG | ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a high school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective February 1, 2016. | <u>Homebound – Philhaven HS</u> |

Information Items

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|----|-----|--|----------------------|
| 1. | RLR | Sharon Weidner, group leader/cook at the middle school, returned to work on February 1, 2016. Denise Pirrotta, who assumed additional responsibilities in Mrs. Weidner's absence, returned to her regular baker/server position and hourly rate, effective February 1, 2016. | <u>RTW – MS Café</u> |
| 2. | RAG | Elizabeth Phillips, special education learning support teacher at the middle school, returned to work on February 8, 2016. | <u>RTW – MS LS</u> |
| 3. | RAG | Joshua Keck, special education learning support teacher at the high school, returned to work on February 12, 2016. | <u>RTW – HS LS</u> |

POLICY

Policy

SUPERINTENDENT'S REPORT

Supt Report

ADMINISTRATION REPORTS

Adm Reports

- A. Enrollment (Attachment S-1)
- B. Assistant Superintendent (Attachment AS-1)
- C. Director of Business (Attachment Ca-1)
 - 1. Director of Food Services (Attachment Cb-1)
 - 2. Director of Facilities (Attachment Cc-1)
- D. West Elementary Principal (Attachment EI-1)
- E. East Elementary Principal (Attachment EI-2)
- F. Middle School Principal (Attachment MS-1)
 - 1. Assistant Middle School Principal (Attachment MS-2)
- G. High School Principal (Attachment HS-1)
 - 1. Assistant High School Principal (Attachment HS-2)
 - 2. Assistant High School Principal (Attachment HS-3)
- H. Director of Special Education (Attachment Sp-1)
- I. Director of Athletics (Attachment DA-1)
- J. Director of Technology (Attachment T-1)

Calendar of Events

| | | | |
|-----------|----------|--|-----------|
| Monday | 02/15/16 | Snow Make-Up Day No. 1 | |
| Wednesday | 02/17/16 | Regular School Board meeting | 7:30 p.m. |
| Wednesday | 03/02/16 | Board Committee meetings – | |
| | | Curriculum Committee, Facilities/Property Committee and Extra-Curricular Committee | 7:00 p.m. |
| | | Budget & Finance Committee and Human Relations Committee | 7:30 p.m. |

Budget Workshops at 6:30 p.m.
February 24, 2016
March 9, 2016
April 13, 2016