

CONRAD WEISER AREA SCHOOL DISTRICT
Robesonia, Pennsylvania

AGENDA B FOR AUGUST 5, 2015
7:30 p.m. – Conrad Weiser High School Library

BOARD COMMITTEE-OF-THE-WHOLE AGENDA

Board Members

William T. Carl Jr., David A. Christensen, Francis J. Kaczmarczyk, Mark D. Leidich, Dennis J. Manbeck, Gary G. Neider, Bret A. B. Sabold, Tammy Starner Wert, and Margaret G. Rumbaugh

School Personnel

Randall A. Grove, Erik J. Bentzel, Robin L. Robertson, Edward J. Skoczen Jr., Robert G. Galtere, Alissa B. Sweigart, Randy V. Neider, R. Kenneth Buck Jr., Kristin D. Minch, Jennifer M. Hassler, Janet C. Heilman, Jennifer L. Wilinsky, Clark A. Knarr, Scott R. Michael, Eric A. Lutz, Stacy L. Miller, Kathleen Mohn and Nancy L. Flory

CALL TO ORDER

ANNOUNCEMENTS

HUMAN RELATIONS COMMITTEE – Gary G. Neider, Chairperson

1. RAG RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District ratifies and approves the employment of the following as Coordinators of the Business Cooperative Education program for the 2015-16 school year for a total of 600 hours at an hourly rate of \$25.00, plus mileage, as follows:

Business Co-Op Program

- Terry L. Morgan, 5 Homestead Lane, Robesonia, PA 19551, from July 1 to August 5, 2015, for up to 75 hours.
- Valerie L. Musser, 84 South Mountain Road, Robesonia, PA 19551, from August 6, 2015, to June 30, 2016, for the balance of the 600 hours but no less than 525 hours.

2. RAG approves the employment of Lauren Guido Mengel, 220 McCoy Lane, Leesport, PA 19533, as a part-time (3/8 time) academic year Temporary Professional Employee in the Conrad Weiser Area School District at a prorated yearly salary of \$16,735.20 (B – Step 1) in accordance with the 2015-16 salary schedule.

Hire – PT HS English

Note: Education Level: Bachelors
Undergraduate School: Alvernia University
Certification: Instr I – English 7-12
Experience: DTD Sub at CW
DTD and LTS at Wilson
Employment: August 24, 2015
Initial Assignment: Part-time HS English

This is a replacement for William Kase (resigned).
First semester salary (2 blocks) is \$11,274.24.
Second semester salary (1 block) is \$5,460.96.

3. RLR approves the employment of Sarah Effrig, 441 East High Street, Womelsdorf, PA 19567, as a part-time (2 hours/day) noon-time aide at West Elementary School at an hourly rate of \$9.00, effective August 24, 2015. [Hire – NTA at West](#)

Note: This is a replacement for Rosemary Darkes (retired).

4. RLR approves the employment of Pattie Bashore, 923 West Penn Avenue, Robesonia, PA 19551, as a part-time (3 hours/day) food service worker at East Elementary School at an hourly rate of \$9.00, effective August 24, 2015. [Hire – Food Service Worker at East](#)

Note: This is a replacement for Barbara Ramsay (transferred). Ms. Bashore will complete two hours of training on August 19, 2015.

5. RLR approves the employment of Ann Sayers, 15 Summit Circle, Womelsdorf, PA 19567, as a part-time (4¼ hours/day) food service worker at West Elementary School at an hourly rate of \$9.00, effective August 24, 2015. [Hire – Food Service Worker at West](#)

Note: This is a part-time replacement for Patricia Holt (transferred). Ms. Sayers will complete two hours of training on August 19, 2015.

6. RLR approves the employment of Julia Werner, 645 Route 419, Womelsdorf, PA 19567, as a part-time (3½ hours/day) food service worker at West Elementary School at an hourly rate of \$9.00, effective August 24, 2015. [Hire – Food Service Worker at West](#)

Note: This is a part-time replacement for Harvey Oxenreider (retired). Ms. Werner will complete two hours of training on August 19, 2015.

7. RLR approves the employment of Ada Castillo, 31 West Main Street, Newmanstown, PA 17073, as a part-time (4¼ hours/day) food service worker at East Elementary School at an hourly rate of \$9.00, effective August 24, 2015. [Hire – Food Service Worker at East](#)

Note: This is a part-time replacement for Linda Kline (retired). Ms. Castillo will complete two hours of training on August 19, 2015.

8. RLR approves the employment of Terri Swisher, 562 Erich Street, Wernersville, PA 19565, as a part-time (3 hours/day) food service worker at East Elementary School at an hourly rate of \$9.00, effective August 24, 2015.

Hire – Food Service
Worker at East

Note: This is a part-time replacement for Linda Kline (retired). Ms. Swisher will complete two hours of training on August 19, 2015.

9. RLR approves the employment of Megan Scott, 702 James Street, Sinking Spring, PA 19608, as an academic year certificated instructional aide (7 hours/day) at the middle school at an hourly rate of \$12.15, effective August 24, 2015.

Hire – Cert Aide at
MS

Note: This is a replacement for James Gossert (transferred).

Conrad Weiser Area School District
Robesonia, PA 19551

CURRICULUM COMMITTEE AGENDA

Conrad Weiser High School Library
August 5, 2015
6:30 p.m.

Curriculum Committee

Tammy Starner Wert, Chairperson
William T. Carl Jr.
Bret A. B. Sabold
Margaret G. Rumbaugh
Erik J. Bentzel, Administrative Liaison

1. JMh/
 EJB Discussion, re: Class sizes at West Elementary
2. EJB renews an Agreement with the Berks County Intermediate Unit
 for school students taking on-the-road driver's education
 instruction, effective September 1, 2015.
3. EJB approves a License Agreement for in-school services with The
 Progressions Company, Inc., 144 North Sixth Street, Reading,
 PA 19601, to provide mental health services for eligible District
 students, families or groups from August 31, 2015 through
 August 31, 2016, at no cost to the District.
4. EJB Other
5. *Public Comment*

Conrad Weiser Area School District
Robesonia, PA 19551

EXTRA-CURRICULAR COMMITTEE AGENDA

Conrad Weiser High School Library

August 5, 2015

7:00 p.m.

Extra-Curricular Committee

Mark D. Leidich, Chairperson

David A. Christensen

Francis J. Kaczmarczyk

Scott R. Michael, Administrative Liaison

1. SRM rescinds the July 8, 2015 approval of the following fall extra-curricular athletic position, personnel and salary for the 2015-16 school year:

| <i>Name</i> | <i>Position</i> | <i>Yrs</i> | <i>Salary</i> |
|---------------------------|----------------------------|------------|---------------|
| Mike McGee (relocated) | JH Head Boys' Soccer Coach | 2 | \$2,233.00 |

2. SRM approves the following fall extra-curricular athletic position, personnel and salary for the 2015-16 school year:

| <i>Name</i> | <i>Position</i> | <i>Yrs</i> | <i>Salary</i> |
|-------------|--------------------------|------------|---------------|
| Jon Holota | JH Asst Volleyball Coach | 1 | \$1,781.86 |

3. SRM approves the following volunteer coaches for the 2015-16 school year:

| <i>Boys' Soccer</i> | <i>Cross Country</i> |
|---------------------|----------------------|
| Andrew Whitehead | Jen Potthoff |

4. SRM approves the following personnel for contracted services for athletic events for the 2015-16 school year:

Jeff Charnoff

5. RGG approves the following high school extra-curricular paid positions, personnel and salaries for the 2015-16 school year:

| <i>Advisor</i> | <i>Yrs</i> | <i>Activity</i> | <i>Salary</i> |
|-----------------|------------|----------------------------|---------------|
| Ray Edwards | 10 | AP Coordinator | \$1,371.29 |
| Neal Lutz | 9 | AV/Stage Crew Advisor | \$2,392.29 |
| Sean Hackett | 9 | AV/Stage Crew Asst Advisor | \$1,243.93 |
| Adam Serfass | 8 | FFA Advisor | \$4,218.71 |
| John Siefert | 7 | FFA Assistant Advisor | \$3,728.85 |
| Michelle Strunk | 6 | Junior Class Co-advisor | \$420.21 |
| Misty Witman | 6 | Junior Class Co-advisor | \$420.21 |
| Hope O'Pake | 8 | Musical Director | \$2,277.48 |
| Laura Moyer | 4 | Renaissance Advisor | \$1,970.66 |
| John Rohm | 10 | Senior Class Advisor | \$1,246.73 |
| Julie Mason | 2 | Sr. Project Coordinator | \$3,815.50 |
| Beverly Wolfe | 7 | Student Council Co-advisor | \$679.51 |

| | | | |
|---------------------|----|----------------------------|------------|
| Paula Prohaska | 12 | Student Council Co-advisor | \$832.51 |
| Sandra Grajewski | 20 | Yearbook Co-advisor | \$1,741.62 |
| Scott Wert | 20 | Yearbook Co-advisor | \$1,741.62 |
| Scott Wert | 20 | Yearbook Financial Manager | \$1,300.51 |
| Sean Hackett | 21 | Choraleers | \$1351.50 |
| Neal Lutz | 12 | Jazz Band | \$969.00 |
| Stefanie Schneck | 8 | CWTV | \$714.00 |
| Dennis Harman | 8 | National Honor Society | \$714.00 |
| Michael Noss | 6 | FBLA Co-Advisor | \$322.99 |
| Frances Williams | 6 | FBLA Co-Advisor | \$322.99 |
| Elizabeth Wissinger | 7 | FBLA Co-Advisor | \$373.99 |

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

6. RGG approves the following high school extra-curricular non-paid positions and personnel for the 2015-16 school year:

| <i>Advisor</i> | <i>Yrs</i> | <i>Activity</i> |
|-------------------|------------|--------------------------------|
| Jessica Alexander | 8 | Art Club Advisor |
| Barbara Boland | 4 | SADD Program Co-advisor |
| Kenneth Bright | 10 | Social Studies Club Co-advisor |
| Arlan Dietrich | 28 | Algorithmics Advisor |
| Arlan Dietrich | 27 | ACSL Advisor |
| Dawn Fry | | Community Service (Volunteer) |
| Ashley Gartner | 2 | SADD Program Advisor |
| Sandra Grajewski | 1 | Science Olympiad |
| Chris Koper | 1 | Science Olympiad |
| Chris Koper | 9 | Physics Club Advisor |
| Heidi Luckenbill | 5 | Social Studies Club Co-advisor |
| Kathy Mohn | 9 | GSA Co-advisor |
| Zach Musser | 9 | Social Studies Club Co-advisor |
| Zach Musser | 1 | Ski Club Co-advisor |
| Stacey Osman | 7 | Academic Challenge Advisor |
| Stacey Osman | 4 | Renaissance Assistant Advisor |
| Diane Payne | 7 | Spanish Club Advisor |
| John Rohm | 8 | Ski Club Co-advisor |
| Eric Rothenberger | 6 | Social Studies Club Co-advisor |
| Diane Rurode | 28 | JCL Advisor |
| Andrea Schaeffer | 8 | PA Math League |
| Kristen Simons | 9 | GSA Co-advisor |
| Tiffany Smith | 7 | Key Club Co-advisor |
| Liz Schrack | 1 | Key Club Co-advisor |
| Ashley Snyder | 5 | German Club Advisor |

7. RGG approves the following high school extra-curricular paid positions, personnel and salaries for marching band for the 2015-16 school year:

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

| <i>Advisor</i> | <i>Yrs</i> | <i>Activity</i> | <i>Salary</i> |
|-----------------|------------|-----------------|---------------|
| Max Zeuner | 1 | Percussion Asst | \$400.00 |
| Lauren Spelling | 1 | Pit Percussion | \$1,107.05 |

8. RGG approves the following volunteer for the 2015-16 school year:

Marching Band
 Kenneth Ayer
 Nick Merson

9. RKB approves the following middle school extra-curricular positions, personnel and salaries for the 2015-2016 school year:

| <i>Advisor</i> | <i>Yrs</i> | <i>Activity</i> | <i>Salary</i> |
|------------------|------------|-----------------|---------------|
| Natalie Fisher | 27 | Student Council | \$1344.54 |
| Tabitha Meredith | 17 | FFA | \$3081.37 |
| Nicole Natale | 16 | Musical | \$1040.60 |
| Pamela Light | 2 | Renaissance | \$1890.13 |
| Jennifer Gossert | 9 | Yearbook | \$465.12 |

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

10. RKB approves the following unpaid middle school extra-curricular positions and personnel for the 2015-2016 school year:

| <i>Advisor</i> | <i>Yrs</i> | <i>Activity</i> |
|------------------|------------|-----------------------|
| Phleane Kissling | 23 | Science Olympiad |
| Cynthia Murdough | 16 | Science Olympiad |
| Matthew Esser | 2 | Science Olympiad |
| Craig Matthew | 13 | Stage Crew |
| Natalie Fisher | 19 | Math Counts |
| Jill Fidazzo | 9 | Spelling Bee |
| Natalie Fisher | 10 | Morning Announcements |
| Allison Swoyer | 3 | Reading Olympics |
| Kelly Snyder | 6 | Musical (tickets) |
| Pete Chamberlain | 15 | Harvest Run |
| Cynthia Murdough | 15 | Harvest Run |

11. SRM Other

12. *Public Comment*

BUDGET & FINANCE COMMITTEE AGENDA

Conrad Weiser High School Library
August 5, 2015
7:45 p.m.

Budget & Finance Committee

David A. Christensen, Chairperson
Francis J. Kaczmarczyk
Bret A. B. Sabold
Dennis J. Manbeck
Margaret G. Rumbaugh
Robin L. Robertson, Administrative Liaison

1. RLR authorizes Scott R. Michael and Robert G. Galtere representing the secondary administration, and Randall A. Grove and Robin L. Robertson representing central office, to sign for the payment of any expenditures from the athletic account for the 2015-16 school year, effective July 1, 2015.

2. RLR receives reports from the seven tax collectors in our school district and presents them to Herbein & Company, Inc., for audit and also exonerates them from the collection of all 2014 unpaid per capita taxes as set forth in their reports. Tax collectors are as follows:

| | | |
|---------------------------|---|-------------------|
| Heidelberg Township | - | Carol Keppley |
| Marion Township | - | Susan Stum |
| North Heidelberg Township | - | Jack Kuhn |
| Robesonia Borough | - | Marshall Reynolds |
| South Heidelberg Township | - | Ann Marie Girard |
| Wernersville Borough | - | Debra Pierce |
| Womelsdorf Borough | - | Sandra Barnhart |

3. JLW authorizes the purchase of bread, rolls, dairy and non-dairy drinks for the 2015-16 school year.

(Attachment A-1)

4. JLW approves the cafeteria budget for the 2015-16 school year in the amount of \$1,319,820.00.

(Attachment A-2)

5. RLR ratifies and approves an agreement with Inroads at Family Guidance, 1235 Penn Avenue, Suites 205-206, Wyomissing, PA 19610, for Employee Assistance Program services at a retainer fee of \$1,350.00 from July 1, 2015 through June 30, 2016

6. RLR approves an agreement with Ephrata Mennonite School, 598 Stevens Road, Ephrata, PA 17522, to provide transportation for four Conrad Weiser students attending Ephrata Mennonite School at a cost of \$3,168.00 for the 2015-16 school year beginning August 24, 2015.

7. EJS approves an agreement with the Janus School, 205 Lefever Road, Mount Joy, PA 17522, for tuition in the amount of \$_____ for a middle school special education student for the 2015-16 school year, with the District also paying the daily transportation costs totaling \$2,460.00, effective August 26, 2015.
8. RLR Discussion, re: new cafeteria system
9. RLR Other
10. *Public Comment*

Conrad Weiser Area School District
Robesonia, PA 19551

FACILITIES/PROPERTY COMMITTEE AGENDA

Conrad Weiser High School Library
August 5, 2015
7:00 p.m.

Facilities/Property Committee

Dennis J. Manbeck, Chairperson

Gary G. Neider

Eric A. Lutz, Administrative Liaison

1. RAG approves an agreement with Bethany Children's Home for rental of two classrooms in the Adams/Brumbaugh Center beginning August 26, 2015, and ending on June 30, 2016, at a cost of \$_____, plus utilities and custodian service.
2. RGG approves a reduction in the student fee for a reserved space in the high school parking lot from \$25.00 to \$15.00, and a fee of \$5.00 for a general parking tag for a space in the middle school parking lot.

Note: Student parking is available to all students who attend the high school. If all available reserved spaces (168) in the high school lot are assigned, then a general parking tag will be issued for the middle school parking lot.

3. EAL Project update
4. RLR Discussion, re: disposal of property
5. EAL Other
6. *Public Comment*

HUMAN RELATIONS COMMITTEE AGENDA
Conrad Weiser High School Library
August 5, 2015
7:45 p.m.

Human Relations Committee

Gary G. Neider, Chairperson
William T. Carl Jr.
Mark D. Leidich
Tammy Starner Wert
Randall A. Grove, Administrative Liaison

1. EJS ratifies and approves the following substitute transportation aide for the 2015 Extended School Year program for eligible Conrad Weiser special education students at an hourly rate of \$8.50, effective July 22, 2015:

Romaine Zimmerman

2. RGG approves payment of \$375.00 (15 hours at \$25/hour) to John Siefert, high school Ag/science teacher, for teaching a Keystone Biology Remediation course to high school students over a four-day period during the summer of 2015.

3. RGG approves payment of \$175.00 (7 hours at \$25/hour) to Denise Rathman, high school counselor and SVA Lead Counselor, for administering the Keystone Biology exam to high school students over a two-day period during the summer of 2015.

4. RAG approves Colleen Irwin as the ESL Coordinator at an additional salary of \$750.00 for the 2015-16 school year.

5. EJS approves the appointment of Lindsay Estrada as head teacher at Weiser Decisions at an additional salary of \$500.00 for the 2015-16 school year.

6. JMH/
JCH approves the appointment of the elementary Science Lab Coordinators for the 2015-16 school year as follows:

| | | |
|-----------------|-----------------|----------|
| East Elementary | Lisa Matthew | \$500.00 |
| West Elementary | Diane Hettinger | \$500.00 |

7. RGG approves secondary department chairpersons for the 2015-16 school year:

| <i>Teacher/Department</i> | <i>No. of Dept Members</i> | <i>Salary</i> |
|--------------------------------------|--------------------------------|---------------|
| Sean Hackett Tech Ed/TV/Music/Art | (7) | \$745.00 |
| Steven D. Heffner Communications | (9) | \$795.00 |

| | | |
|---|------|----------------------|
| Diane Payne Foreign Language | (4) | \$720.00 |
| Abbey Showalter and Adam Sandoe Health/Phys. Ed./Safety Education | (6) | \$360.00 \$360.00 |
| Arlan Dietrich Mathematics | (8) | \$770.00 |
| Kristen Simons Pupil Services | (10) | \$820.00 |
| Sandra Grajewski Science/Agriculture | (9) | \$795.00 |
| Kenneth Bright Social Studies | (8) | \$770.00 |
| Robert Dunmoyer Special Education | (15) | \$945.00 |
| Lynne Angstadt Family Consumer/Business | (7) | \$745.00 |

8. RAG accepts, with regret, the resignation of Valerie Macaronis, part-time social studies teacher at the high school, effective July 10, 2015.
9. RAG accepts, with regret, the resignation of Alaina Pavelko, special education learning support teacher at West Elementary School, effective July 29, 2015.
10. RAG accepts, with regret, the resignation of Jamie Leshner, special education autistic support teacher at West Elementary School, effective August 21, 2015.
11. RLR accepts, with regret, the intent to retire of Melvin Edinger, Jr., custodian at East Elementary School, effective August 21, 2015.
12. EJB approves the following mentors for the 2015-16 school year at an additional salary of \$500.00 (or \$250.00 per semester):

| <i>Mentor</i> | <i>Protégé</i> |
|-------------------|---------------------|
| Deb Boor | Lauren Guido Mengel |
| Shannon Gray | Molly Luckenbill |
| Jessica Alexander | Ryan Knarr |

13. RAG ratifies and approves the following changes in the salary status of Professional Employees, effective August 24, 2015:

| | <i>From</i> | <i>To</i> |
|------------------|--|---------------------------|
| Cassandra Eccles | B ⁺²⁴ – Step 4 \$47,836.00 | M – Step 4 \$50,811.00 |

| | | |
|--------------------|---|---|
| Carey Hirneisen | M ⁺¹⁵ – Step 17 \$71,681.00 | M ⁺³⁰ – Step 17 \$74,307.00 |
| Colleen Holt | M – Step 15 \$65,912.00 | M ⁺¹⁵ – Step 15 \$68,864.00 |
| Kelly Knapper | B – Step 6 \$48,833.00 | M – Step 6 \$52,900.00 |
| Elizabeth Schrack | B – Step 5 \$47,786.00 | M – Step 5 \$51,856.00 |
| Christopher Tadley | B – Step 3 \$45,958.00 | B ⁺²⁴ – Step 3 \$47,052.00 |
| John Young | M – Step 15 \$65,912.00 | M ⁺¹⁵ – Step 15 \$68,864.00 |

14. RAG approves the request of Amber Rowdon, certificated instructional aide at East Elementary School, for a parental leave of absence beginning approximately September 12, 2015, through January 1 2016.

15. EJB approves an agreement for contracted language arts coaching services for Grades 5 and 6 with Kathryn Polcrack, 34 Springhouse Drive, Myerstown, PA 17067, at a cost of \$60.00 per hour for a maximum of ten hours per week.

Note: This contracted service is funded through the professional development provision of the Accountability Block Grant for 2015-16.

16. RLR approves an increase in hours for Tabitha Britton, noon-time aide (2 hours/day) at East Elementary School, to include a part-time (4 hours/day) special education instructional aide position at East Elementary School at an hourly rate of \$10.15 beginning August 24, 2015, and continuing through the end of the 2015-16 school year.

17. RAG additional anticipated items for approval on August 19:

- substitute teachers (in-house certificated aides)
- substitute support staff
- Additional salary adjustments/column movement
- Long-term substitute learning support at high school
- Long-term substitute learning support at middle school
- Long-term substitute certificated aide at East
- Custodian at East
- Part-time social studies at HS
- Elementary Instructional Coach
- Elementary teacher at East
- Learning support teacher at West
- Autistic support teacher at West

- Learning support at Middle School
- New teaching position at Shelter Program at Bethany
- Special education instructional aide at MS
- Noon-time aide at East

18. RAG Other

19. *Public Comment*

Information Items

1. RAG The following building/grade level changes will occur at the beginning of the 2015-16 school year:

- Morgan Chelius from Grade 2 at West Elementary to Grade 4 at East Elementary.
- Catherine Leonhard from certificated instructional aide at West Elementary to East Elementary.
- Geneva Aulenbach from certificated instructional aide at East Elementary to West Elementary.

The following changes in assignments/transfers will occur at the beginning of the 2015-16 school year:

- Kelly Snyder will transfer from Grade 6 to Elementary Gifted Support (new position).
- Tim Feeg will transfer from Grade 1 at East Elementary to Grade 5 at the middle school to replace Melani Sanders (transferred).
- Jennifer Potthoff will transfer from Grade 4 at East Elementary to Grade 6 at the middle school to replace Kelly Snyder (transferred).
- Susanne Kostaras will transfer from Learning Support to the new Life Skills/Learning Support position at the middle school.

2. RLR Noreen Heller, personal care/transportation aide and support staff substitute, will return to work from a leave of absence on August 24, 2015.