

Conrad Weiser Area School District
Robesonia, PA 19551

Agenda – July 13, 2016

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

APPROVAL OF MINUTES – Margaret G. Rumbaugh

- A. Motion by _____, Seconded by _____,
RESOLVED, that the reading of the Minutes of the regular
meeting of the Board of School Directors for the month of June
held on June 15, 2016, be dispensed with and that the same be
approved by voice vote.

Minutes

APPROVAL OF FINANCIAL REPORTS – Margaret G. Rumbaugh

Financial Reports

- A. Motion by _____, Seconded by _____,
RESOLVED, that the financial reports be approved, as
presented.

(Attachment Fa-1)

APPROVAL OF PAYMENT OF BILLS – David A. Christensen

- A. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the General Account bills
(June 2016) be approved in the amount of \$702,242.53 and
ratified in the amount of \$3,424,636.13 as presented, and the
Treasurer be authorized to issue checks in the amounts
indicated for the total amount of \$4,126,878.66;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills (June 2016) be
approved in the amount of \$4,644.26 and ratified in the amount
of \$62,858.82 as presented, and the Treasurer be authorized
to issue checks in the amounts indicated for the total amount of
\$67,503.08.

Cafeteria Bills

and further,

RESOLVED, that the General Account bills (July 2016) be
approved in the amount of \$393,671.29 and ratified in the
amount of \$8,300.00 as presented, and the Treasurer be
authorized to issue checks in the amounts indicated for the total
amount of \$401,971.29;

PRESENTATIONS

- A. Requests to speak to the Board of School Directors

Requests to Speak

COMMUNICATIONS

Communications

- A. Reports
 - 1. Solicitor – Jon S. Malsnee, Esquire
 - 2. Student Council
 - 3. Berks County Intermediate Unit – Tammy Starnier Wert
 - 4. Berks Career & Technology Center– William T. Carl, Jr.
 - 5. Tax Collection Committee – Robin L. Robertson

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

BUDGET & FINANCE COMMITTEE – David A. Christensen, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

- 1. CAK approves a four-year lease agreement with F.N.B. Commercial Leasing, 1853 Highway 315, Pittston, PA 18640, for the lease of 140 iPads and 70 computers for the elementary school at an annual cost of \$25,632.18.
- 2. EJS ratifies and approves an agreement with Invo HealthCare Associates, Inc., 1780 Kendarbren Drive, Jamison, PA 18929, for contracted psychology services for the 2016-17 school year at a cost of \$69.00 an hour for up to thirty hours a week, effective July 1, 2016.
- 3. EJS ratifies and approves an agreement with Invo HealthCare Associates, Inc., 1780 Kendarbren Drive, Jamison, PA 18929, for contracted social work/behavioral specialist services for the 2016-17 school year at a cost of \$67.00 an hour for 30 to 35 hours per week, effective July 1, 2016.

Elem iPads and Computers

Invo – Psych Services

Invo – Social Work Services

4. EJS approves an agreement with Green Valley Academy, 601 First Avenue, Berwyn, PA 19312, for the placement of a high school special education student for the 2016-17 school year with a tuition (including related services) rate of up to, but no more than, \$2800.00 per month of the student's attendance, effective August 29, 2016. Sp Ed Green Valley Academy
5. RAG ratifies and approves mileage reimbursement at the current IRS mileage rate to the guardian of two district students for transportation costs during the month of June 2016 in the amount of \$570.24 in accordance with the McKinney-Vento Act, effective June 1, 2016. Mileage Reimbursement – McKinney-Vento Act
6. EJB authorizes the following payments to staff who served as mentors during the 2015-16 school year: Payment to Mentors
- | <u>Mentor/Protégé</u> | <u>Amount</u> |
|-----------------------------------|---------------|
| Krista Schoener for Lisa Reggiani | \$500.00 |
7. RLR approves Plan A – “All Interscholastic Sports Programs” (sports, band, cheerleading) in the amount of \$9,437.00 to Bollinger Insurance, PO Box 1515, Morristown, NJ 07962, and makes available to all students K-12 voluntary student accident insurance at \$30.00 for “school-time rate” and \$113.00 for “24-hour rate” for the 2016-17 school year. Student Accident Insurance
8. RLR approves the following physicians and dentists for the 2016-17 school year and establishes the rates of \$3.00 per student dental exam and \$14.00 per student medical exam: Physicians/Dentists
- | | |
|--|---|
| <i>School Dentists</i>
Dr. Andrew Giesa and
Dr. Lisa Ciabattoni
Green Valley Dental
4906 Penn Avenue
Sinking Spring, PA 19608 | <i>School Physicians</i>
St. Joseph Family Practice Center
145 North Sixth Street, 2 nd Floor
Reading, PA 19601 |
|--|---|
9. RLR approves an agreement with Inroads at Family Guidance, 1235 Penn Avenue, Suites 205-206, Wyomissing, PA 19610, for Employee Assistance Program services at a retainer fee of \$1,485.25 from July 1, 2016 through June 30, 2017. Inroads – EAP

CURRICULUM COMMITTEE – Tammy Starner Wert, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

1. RAG approves a Linkage Letter with Service Access & Management, Inc. (SAM) for supports/services from July 1, 2016 through June 30, 2017. SAM
(Attachment A-1)

2. RGG approves an Agriculture Program Agreement with Hamburg Area School District for Hannah Krause, Grade 12, 1539 North Boundary Road, Bernville, PA 19506, as a non-resident vocational agriculture student with tuition paid quarterly by the Hamburg Area School District to the Conrad Weiser Area School District for the 2016-17 school year. Ag Tuition Student

3. JCH approves the discard of east elementary school textbooks and various items from the book room. Discard – East Textbooks
(Attachment A-2)

4. RGG approves the discard of high school textbooks. Discard – East Textbooks
(Attachment A-3)

5. RAG approves an agreement between Berks County Intermediate Unit 14, Conrad Weiser Area School District and Delicker Strategies for Hybrid Learning Institute services. Delicker Hybrid Learning

Note: There is no cost to the district.

6. RGG approves approximately 100 students, under the direction of John Rohm and Kenny Bright to visit Washington DC on October 14, 2016. Washington DC

Note: Students will pay all costs associated with the trip including transportation and the cost of four substitute teachers.

Discussion Agenda:

1. RAG Elementary Gifted Program

EXTRA-CURRICULAR COMMITTEE – Mark D. Leidich, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

1. SRM approves the following extra-curricular positions, personnel and salaries for the 2016-17 school year: Fall Coaches

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

<u>Name</u>	<u>Position</u>	<u>Yrs</u>	<u>Salary</u>
Lewis Davis	HS Head Golf	1	\$2,699.00
Ryan Knarr	HS Head Girls Tennis	11	\$2,762.52
Ashley Gartner	HS Head Cheerleader	3	\$1,865.00
Mary Yeager	HS Asst. Cheerleader	1	\$1,469.49
Jen Byrne	JH Head Cheerleader	1	\$1,572.22
Ann Schmidt	HS Head Field Hockey	19	\$4,484.02
Alyssa Bond	HS Asst Field Hockey	4	\$2,774.73
Brittney Hickernell	HS Asst Field Hockey	1	\$2,463.15
Stephanie O'Brien	JH Head Field Hockey	2	\$2,138.23
Emily Frantz	JH Asst Field Hockey	2	\$1,817.50
Lauren Ressler	HS Head Cross Country	6	\$2,149.58
Steve Young	HS Asst Cross Country	5	\$1,490.51
Zach Meredith	JH Head Cross Country	1	\$1,400.87
Kristen Stolfus	JH Asst Cross Country	1	\$800.87
Alan Moyer	HS Head Football	29	\$6,724.70
Robert Tranquillo	HS Asst Football	11	\$4,215.99
Daniel Browne	HS Asst Football	16	\$4,492.00
Mike Robinson	HS Asst Football	26	\$4,906.03
Darrell Wenrich	HS Asst Football	3	\$1,896.46
Brett Skovera	HS Asst Football	3	\$1,896.46
Brian Kimmerle	JH Head Football	10	\$3,637.36
Don Luckenbill	JH Asst Football	10	\$3,058.75
Bill Thompson	JH Asst Football	3	\$2,780.79
Mark Moyer	JH Asst Football	13	\$3,169.15
Derek Long	HS Head Boys' Soccer	5	\$3,832.35
Josh Keck	HS Asst Boys' Soccer	7	\$2,773.10
Nate Moyer	HS Asst Boys' Soccer	3	\$2,666.98
Chad Sterner	JH Head Boys' Soccer	2	\$2,138.23
Matt Esser	JH Asst Boys' Soccer	4	\$1,943.99
Joe O'Brien	HS Head Volleyball	19	\$4,484.02
Lori Carman	HS Asst Volleyball	5	\$2,720.32
TBD	JH Head Volleyball		
TBD	JH Asst Volleyball		
Doug Miller	HS Head Girls' Soccer	27	\$4,647.11
Russ Kline	HS Asst Girls' Soccer	3	\$2,491.41
Jim Hess	HS Asst Girls' Soccer	17	\$3,137.14
Keith Malone	JH Head Girls' Soccer	2	\$2,075.94
TBD	JH Asst Girls' Soccer		
Kristen Simons	Game Manager	5	\$3,788.51

2. SRM approves the following volunteer coaches for the 2016-17 school year:

Volunteer Coaches

Cross Country

Jenna Ruoss
Rod Lebo
Lanette Lebo
Jennifer Dee
John Rohm
Jasmine Lockhart
Tony Wirebach
Adam Ressler
Tim Mengel

Football

Nate Luckenbill
Dan Dierolf
Ryan Knarr
Gabe Trainor
Chris Eberhardt

Field Hockey

Mel Sanders
Kelly Knapper
Aly Larsen
Brooke Strausser
Christine Twiford
Adelle Schade

Boys' Soccer

Ryan Manbeck
Matt Knoblauch
Kevin Snyder
Andy Whitehead

Girls' Tennis

Craig Whiteley
Alyssa Gleason
Keith Rodgers

Girls' Soccer

John Ludwig
Chris Redcay

3. SRM approves an hourly rate of \$10.00 for contracted services for athletic events (ticket takers, timers/scorers, announcers, videotaping, field crew, track officials and security) for the 2016-17 school year.

Contracted
Services for Athletic
Events

4. SRM approves the following personnel for contracted services for athletic events for the 2016-17 school year:

Contracted
Personnel for
Athletic Events

Geneva Aulenbach
Kirk Aulenbach
Wendy Bright
Alyssa Brown
Michelle Cooper
Mike Davis
Toni DiAnna
Dan Dierolf
Rebecca Donahue
Betsy Eshbach
Scott Esterline
Matt Esser
Brian Finley
Justin Foster
Dennis Harman
Linda Hoffman
Colleen Irwin
Russ Kline
Tom Klitch
Bill Knapper

Alan Moyer
Laura Moyer
Nicole Noll
John Oxenreider
Denise Rathman
Todd Rathman
Dennis Redcay
Harry Reinhold
Adam Sandoe
Brenda Schrack
Liz Schrack
John Siefert
Morgan Siefert
Jessica Stahler
Deb Staudt
Jeanna Strausser
Phil Stricker
Robert Tranquillo
Gloria Troup
Tom Vida

Lisa Litzenberger
Don Luckenbill
Deb McDermott
Doug Miller

Brenda Wagner
Adrienne Weller
Jodi Wirebach
Tony Wirebach

5. RGG approves the following high school extra-curricular paid positions, personnel and salaries for marching band for the 2016-17 school year:

Marching Band

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

<i>Advisor</i>	<i>Yrs</i>	<i>Activity</i>	<i>Salary</i>
Liz Werner	4	MB Asst. Color Guard	\$574.53
Janelle Ferrara	5	Marching Band Color Guard Instructor	\$1899.17
Neal Lutz	14	Marching Band Head	\$3839.10
Max Zeuner	2	Marching Band Battery Percussion	\$1244.40
RC Youse	7	Marching Band Percussion Head	\$1674.87
Alexis Kopicz	4	MB Asst. Head	\$1809.00

6. RGG approves the following honorarium for a position with the high school marching band:

Marching Band

Max Zeuner MB Percussion Asst. \$200.00

Note: Funds to pay these stipends will come from the High School Marching Band Student Activity Account.

7. RGG approves Luka de la Barrera from Spain as a foreign exchange student for the 2016-17 school year while she resides with Kevin and Stephanie Kurtz, 38 Homestead Lane, Robeson, PA 19551.

Foreign Exchange Student

FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Information Items

1. RAG The following equipment items will be discarded:
05490- Panasonic TV
500763- 3M Overhead
05677- 3M Overhead

MS Library Equip Discard

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

1. EJS ratifies and approves Krista Smith, 331 Columbus Street, Wernersville, PA 19565, as a part-time (4½ hours/day and approximately 20 hours/week for six weeks during the summer) special education secretary at an hourly rate of \$10.15, effective June 27, 2016. Sp Ed PT Secr

2. EJS approves five additional summer employment days for Jessica Head, special education itinerant consultant, to work on the Skyward special education module to include system updates and reconfigurations and the creation of all IDEA and gifted forms. Summer Hours –Sp Ed

Note: This will be paid through ACCESS funds.

3. RAG approves the employment of Rebecca Miller, 29 East Meadow Road, Robesonia, PA 19551, as a special education learning support teacher in the high school at a yearly salary \$49,480 (B+24 – Step5) in accordance with the 2016-17 salary schedule, effective August 22, 2016. Hire – HS Sp Ed Support

Note: Education Level: Bachelors
Undergraduate School: Penn State University
Certification: Instr II – Grades PK-4, Sp Ed PK-12, Mid-level Math 6-9
Experience: 8 yrs - Agora Cyber Charter
4 yrs – Antietam SD
½ yr – State College SD
Employment: August 22, 2016
Initial Assignment: Learning Support at HS

This is a replacement for Cassandra Powles (resigned).

4. EAL ratifies and approves Ioana Pancu, 7 N. Sandy Lane, Sinking Spring, PA 19608, as additional summer custodial personnel, effective July 11, 2016. Summer Custodial Personnel

5. RLR accepts, with regret, the resignation of Brenna Reinke, Food Service Worker at the Middle School, effective June 13, 2016. Resign – MS Food Service Worker

6. RLR approves the employment of Laura Gaskins, 118 South 2nd Street, Womelsdorf, PA 19567, as a part-time (2 hrs/day) noon-time aide at West Elementary School at an hourly rate of \$10.00, effective August 24, 2016. Hire – NTA Aide at West

Note: This is a replacement for Robin Henning (resigned).

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| 7. | RAG | approves tuition reimbursement for faculty.
(Attachment A-4) | <u>Tuition Reimbursement – Faculty</u> |
| 8. | RAG | approves tuition reimbursement for administration and support staff.
(Attachment A-5) | <u>Tuition Reimbursement – Staff</u> |
| 9. | RAG | approves the employment of Erica Dickson, 3212 Masters Hill Road, Fogelsville, PA 18051, as a long-term substitute for Sarah McGrory, music teacher at West Elementary School, at a daily rate of \$238.05 in accordance with the 2016-17 salary schedule, effective approximately August 24, 2016:

Note: Education Level: Bachelors
Undergraduate School: West Chester University
Certification: Instructional I Music PK-12 | <u>Hire – LTS ES Music</u> |
| 10. | RAG | approves the employment of Gregory Mazurek, as a hybrid coach teacher at the middle school, effective August 24, 2016. | <u>Hire – MS Hybrid Coach</u> |
| 11. | RAG | accepts, with regret, the resignation of Jamie Celia, Art Teacher at East Elementary School, effective June 30, 2016. | <u>Resign – Art Teacher</u> |
| | | <i><u>Information Items:</u></i> | |
| 1. | RLR | The first day of employment for Christian Chimenko, summer technology personnel, is June 13, 2016. | <u>Summer IT Help</u> |
| 2. | RAG | Nate Ottaviani will transfer from grade 4 classroom teacher to Instructional Coach at the East Elementary School to replace Casey Yenser (resigned), effective July 1, 2016. | <u>Transfer – East Instr Coach</u> |
| | | <u>POLICY</u> | <u>Policy</u> |
| 1. | RLR | receives the following policies of the Conrad Weiser Area School District Board Policy Manual: | |
| | | a. Policy No. 624 – Taxable Fringe Benefits – 2 nd reading
(Attachment A-6) | <u>No. 624 – Taxable Fringe Benefits</u> |
| | | b. Policy No. 626 – Federal Fiscal Compliance– 2 nd reading
(Attachment A-7) | <u>No. 626 – Federal Fiscal Compliance</u> |
| | | c. Policy 626.1 – Travel Reimbursement – Federal Programs – 2 nd reading
(Attachment A-8) | <u>No. 626.1 – Travel Reimbursement – Federal Programs</u> |

- d. Policy 717 – Cellular Telephone Provided by District -
2nd reading
(Attachment A-9)
- e. Policy 827 – Conflict of Interest - 2nd reading
(Attachment A-10)

No. 717 – Cellular Telephone Provided by District

No. 827 – Conflict of Interest

SUPERINTENDENT’S REPORT

Supt Report

ADMINISTRATION REPORTS

Adm Reports

No administrative reports were required to be submitted this month.

Calendar of Events

Wednesday	08/03/16	Board Committee meetings –	
		Curriculum Committee, Facilities/Property Committee and Extra-Curricular Committee	7:00 p.m.
		Budget & Finance Committee and Human Relations Committee	7:45 p.m.
Wednesday	08/17/16	Regular Board Meeting	7:30 p.m.