## Conrad Weiser Area School District Robesonia, PA 19551

Agenda - July 8, 2015

# **PLEDGE OF ALLEGIANCE**

# **ROLL CALL**

<u>Minutes</u>
Financial Reports
General Bills
<u>Cafeteria Bills</u>
Requests to Speak

COMMUNICATIONS Communications

- A. Reports
  - 1. Solicitor Jon S. Malsnee, Esquire
  - 2. Student Council
  - 3. Berks County Intermediate Unit David A. Christensen
  - 4. Berks Career & Technology Center- William T. Carl, Jr.
  - 5. Tax Collection Committee Robin L. Robertson
  - 6. Education Foundation Tammy Starner Wert

OLD BUSINESS Old Business

NEW BUSINESS New Business

#### **BUDGET & FINANCE COMMITTEE** – David A. Christensen, Chairperson

RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District:

- 1. CAK approves a four-year lease agreement with F.N.B. Commercial Leasing, 1853 Highway 315, Pittston, PA 18640, for the lease of 448 computers for the middle school and high school at an annual cost of \$78,414.97.
- MS/HS Computers
- CAK approves the District's participation in a consortium with the Berks County Intermediate Unit for legal services provided by Sweet, Stevens, Katz & Williams, LLP, regarding technologyrelated issues in education at a cost of \$700.00 for the 2015-16 school year.

BCIU - Technology Counsel

3. RLR approves the following physicians and dentists for the 2015-16 school year and establishes the rates of \$3.00 per student dental exam and \$14.00 per student medical exam:

Physicians/Dentists

School Dentists

Dr. Andrew Giesa and
Dr. Lisa Ciabattoni

Green Valley Dental
105 West Penn Avenue
Robesonia, PA 19551

School Physicians
St. Joseph Family Practice
Center
145 North Sixth Street, 2<sup>nd</sup> Floor
Reading, PA 19601

4. EJS ratifies and approves an agreement with Invo HealthCare Associates, Inc., 1780 Kendarbren Drive, Jamison, PA 18929, for contracted psychology services for the 2015-16 school year at a cost of \$69.00 an hour for up to thirty hours a week, effective July 1, 2015. <u>Invo –</u> <u>Psych Services</u> 5. EJS ratifies and approves an agreement with Invo HealthCare Associates, Inc., 1780 Kendarbren Drive, Jamison, PA 18929, for contracted social work/behavioral specialist services for the 2015-16 school year at a cost of \$67.00 an hour for 30 to 35 hours per week, effective July 1, 2015.

Invo – Social Work Services

6. EJS ratifies and approves an agreement with Invo Healthcare Associates, Inc., 1780 Kendarbren Drive, Jamison, PA 18929, for contracted speech and language services for the 2015-16 school year at a cost of \$69.00 an hour for up to twenty hours a week, effective July 1, 2015.

Invo – Speech/Language Services

7. RLR approves Plan A – "All Interscholastic Sports Programs" (sports, band, cheerleading) in the amount of \$9,252.00 to Bollinger Insurance, 101 JFK Parkway, Short Hills, NJ 07078, and makes available to all students K-12 voluntary student accident insurance at \$30.00 for "school-time rate" and \$113.00 for "24-hour rate" for the 2015-16 school year.

Student Accident Insurance

8. SRM approves the Strength and Conditioning Coach Contract with LJ's Fitness, 102 North Third Street, Womelsdorf, PA 19567, for strength and conditioning services for the 2015-16 school year in the amount of \$19,000.00, as attached to the Official Minutes.

Strength and Conditioning Coach - LJ's Fitness

9. EJB ratifies and approves a Licensing Agreement with EduLink, Inc., Cranberry Professional Park, 201 Smith Drive, Suite D1, Cranberry Township, PA 16066, in the amount of \$7,058.00 from July 1, 2015 to June 30, 2016, for teacher and administrative evaluations.

EduLink Licensing Agreement

Note: This is a replacement for the Teachscape evaluation tool previously used.

10. RAG ratifies and approves the Central Administration Management Compensation Plan from July 1, 2015 through June 30, 2016, as attached to the Official Minutes,

Central Admin Management Plan and Salary Increases

#### and further,

approves the salary increases for central administration management personnel for the 2015-16 school year as outlined on Appendix "A" of the Plan, effective July 1, 2015.

11. RAG ratifies and approves salary increases for administrative/middle management personnel for the 2015-16 school year as attached to the official minutes, effective July 1, 2015.

Admin/Middle Management Salary Increases

### **CURRICULUM COMMITTEE** – Tammy Starner Wert, Chairperson

RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District:

1. **RGG** approves an Agriculture Program Agreement with Hamburg Area School District for Hannah Krause, Grade 11, 1539 North Boundary Road, Bernville, PA 19506, as a non-resident vocational agriculture student with tuition paid quarterly by the Hamburg Area School District to the Conrad Weiser Area School District for the 2015-16 school year.

Ag Tuition Student

2. **EJB** approves the cost of \$45.00 as the parents' payment for the annual accidental damage plan for any district-owned computer technology used by students in the 2015-16 school year, with a reduced rate of \$25.00 for students who qualify for free or reduced lunch.

Damage Plan for District-Owned Technology

3. **RKB** approves the discard of middle school textbooks. (Attachment A-1) Discard - MS Textbooks

4. **RKB** ratifies and approves Andy Harakel as additional N.E.E.D. Camp staff for the 2014-15 camp program during the week of April 27 to May 1 at the rate of \$95.00 per day and \$37.50 per night.

**NEED Camp** 

#### **EXTRA-CURRICULAR COMMITTEE** – Mark D. Leidich, Chairperson

RESOLVED. the that on the recommendation of Administration, the Board of School Directors of the Conrad Weiser Area School District:

1 SRM approves extended season pay for the following spring sports coaches for the 2014-15 school year:

Extended Season Pay - Spring Sports

Track

Doug Rogers	5 days	-	\$170.45
Bo Robison	5 days	-	\$119.57
Chris Arthur	5 days	-	\$119.57
Jessica Stahler	5 days	-	\$119.57

Softball

Tammy Schucker 11 days \$374.99 Steve Ferko 11 days \$263.06

2. SRM approves the following fall extra-curricular athletic positions, personnel and salaries for the 2015-16 school year:

Fall Coaches

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

Name	Position	Yrs	Salary
Adam Serfass	HS Head Golf	3	\$2,752.98
Ryan Knarr	HS Head Girls' Tennis	10	\$2,708.35
Kathleen Moffett	HS Head Cheerleader	7	\$1,965.33
Heidi Williams	HS Asst Cheerleader	7	\$1,698.87
Natalie Sims	JH Head Cheerleader	4	\$1,668.80
Ann Schmidt	HS Head Field Hockey	18	\$4,396.10
Alyssa Bond	HS Asst Field Hockey	3	\$2,720.32
Tammy Schucker	HS Asst Field Hockey	23	\$3,450.97

Jamie Rahn	JH Head Field Hockey	2	\$2,138.23
Stephanie O'Brien	JH Asst Field Hockey	2	\$1,831.86
Lauren Ressler	HS Head Cross Country	5	\$2,107.43
Steve Young	HS Asst Cross Country	4	\$1,461.28
Rod Lebo	JH Head Cross Country	7	\$1,642.59
Lynette Lebo	JH Asst Cross Country	5	\$921.02
Alan Moyer	HS Head Football	28	\$6,592.84
Robert Tranquillo	HS Asst Football	10	\$4,133.32
Daniel Browne	HS Asst Football	15	\$4,403.92
Mike Robinson	HS Asst Football	25	\$4,809.83
Darrell Wenrich	HS Asst Football	2	\$1,859.27
Brett Skovera	HS Asst Football	2	\$1,859.27
Brian Kimmerle	JH Head Football	9	\$3,566.04
Don Luckenbill	JH Asst Football	9	\$2,998.77
Bill Thompson	JH Asst Football	2	\$2,726.26
Mark Moyer	JH Asst Football	12	\$3,107.01
Derek Long	HS Head Boys' Soccer	4	\$3,757.21
Josh Keck	HS Asst Boys' Soccer	6	\$2,718.73
Nate Moyer	HS Asst Boys' Soccer	2	\$2,614.69
Mike McGee	JH Head Boys' Soccer	2	\$2,233.00
Matt Esser	JH Asst Boys' Soccer	3	\$1,905.87
Joe O'Brien	HS Head Volleyball	18	\$4,396.10
Lori Carman	HS Asst Volleyball	5	\$2,720.32
Jessica Stahler	JH Head Volleyball	8	\$2,392.00
TBD	JH Asst Volleyball		
Doug Miller	HS Head Girls' Soccer	26	\$4,555.99
Tyler Witmer	HS Asst Girls' Soccer	3	\$2,642.66
Jim Hess	HS Asst Girls' Soccer	16	\$3,075.63
Keith Malone	JH Head Girls' Soccer	1	\$2,035.24
Emily Rumpf	JH Asst Girls' Soccer	1	\$1,729.96
Kristen Simons	Game Manager	4	\$3,714.23

3. SRM approves the following volunteer coaches for the 2015-16 school year:

Volunteer Coaches

Football Cross Country
Nate Luckenbill Jenna Ruoss
Dan Dierolf
Ryan Knarr

Girls' Soccer Girls' Tennis
Russ Kline Craig Whitely
John Ludwig Alyssa Gleason

Chris Redcay

Field Hockey Cheerleading
Mel Sanders Destiny Sims

Kelly Knapper

Shelley Fayewicz Boys' Soccer
Christine Twiford Ryan Manbeck
Adelle Schade Carson Perry

4. SRM approves an hourly rate of \$10.00 for contracted services for athletic events (ticket takers, timers/scorers, announcers, videotaping, field crew, track officials and security) for the 2015-16 school year.

Contracted Services for Athletic Events

5. SRM approves the following personnel for contracted services for athletic events for the 2015-16 school year:

Contracted Personnel for Athletic Events

Geneva Aulenbach Doug Miller Kirk Aulenbach Dave Molnar Alan Mover Wendy Bright **Chris Carneal** Laura Moyer Morgan Chelius Kenny Neiheiser Michelle Cooper Nicole Noll Mike Davis John Oxenreider Dan Dierolf Dennis Redcay Rebecca Donahue Harry Reinhold Alex Epler **Doug Rogers** Adam Sandoe Betsy Eshbach Scott Esterline Brenda Schrack **Dennis Schrack Brian Finley** Justin Foster Liz Schrack Fred Hahn Jullien Searfoss Dennis Harman John Siefert Janice Harman Deb Staudt Chrys Heck Ken Stevenson Gary Heck Ken Stevenson, Jr. Linda Hoffman Phil Stricker Russ Kline Tammy Tenley Robert Tranquillo Bill Knapper Kelly Knapper Gloria Troup Lisa Litzenberger Thomas Troup Don Luckenbill Brenda Wagner Deb McDermott Tim Wagner Denise Rathman Jamie Rahn

Todd Rathman

6. RGG approves the following high school extra-curricular paid positions, personnel and salaries for marching band for the 2015-16 school year:

Marching Band

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

Advisor	Yrs	Activity	Salary
Neal Lutz	13	Head	\$3,763.82
Alexis Kopicz	4	Asst Head	\$1,773.53
Janelle Ferrara	4	Color Guard Instructor	\$1,861.93
Liz Werner	3	Color Guard Asst	\$568.84
RC Youse	6	Percussion Head	\$1,232.03
Brian Selman	4	Battery Percussion	\$1,640.02
Travis Hicks	5	Technology Assistant	\$100.00
Rebecca Klisiewicz	1	Color Guard Asst	\$557.69
Max Zeuner	1	Percussion Asst	\$400.00
Lauren Spelling	1	Pit Percussion	\$1,107.05

#### FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District:

1. RKB approves the discard of middle school equipment as follows:

Discard – MS Equipment

3 DVD Players - #08732, #08744, #08728 - obsolete

1 BoomBox #08040 - obsolete

1 Penco Guitar Serial No. 96 - bridge lifting off guitar

1 Gremlin Guitar – neck is broken

 RAG/ approves an agreement with Bethany Children's Home for RLR rental of two classrooms in the Adams/Brumbaugh Center beginning August 26, 2015, and ending on June 30, 2016, at a cost of \$26,600.00, plus utilities and custodian service. <u>Lease –</u>
<u>Bethany/ABC</u>
Classrooms

3. RAG/ accepts the sum of \$6,700.00 for the right of way required on District property for transportation improvements per the Offer to Purchase and Summary of Just Compensation from the Pennsylvania Department of Transportation dated June 9, 2015, and attached to the Official Minutes.

PennDOT Right of Way

4. EAL awards the following contracts for the construction of the Weiser Decisions Facility Renovations and Upgrades Project at 404 South Church Street, Robesonia, PA:

Construction
Contracts – 404 S
Church St

 Contract for General Trades Construction to be awarded to Purcell Constructions Co. of Denver, PA, in the amount of \$634,900.00. General Trades

 Contract for Plumbing Construction to be awarded to A. H. Moyer, Inc., of Myerstown, PA, in the amount of \$119,969.00. Plumbing Construction

c. Contract for HVAC Construction to be awarded to JBM Mechanical, Inc., of Nazareth, PA, in the amount of \$335,000.00. **HVAC** 

d. Contract for Electrical Construction to be awarded to H. B. Frazer Company - Pennsylvania of Reading, PA, in the amount of \$359,310.00.

Electrical Construction

Note: The Electrical Construction Contract includes Alternate No. EC-2 to delete the communications cabling from the contract.

Total value of recommended Construction Contracts is \$1,449,179.00.

#### **HUMAN RELATIONS COMMITTEE** - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District:

1. RAG approves tuition reimbursement for faculty.

Tuition

			(Attachment A-2)	Reimbursement – Faculty
2.	RAG	11		
		staff.	(Attachment A-3)	<u>Staff</u>
3.	RLR	rescinds the June 17, 2015, acceptance William Knapper, System Administrator.		Rescind Resignation – System Admin
4.	JCH	ratifies and approves the following lead Summer Remediation Program at an ho		Summer Remediation – MS Lead Teachers
		(will share rem	and Jen Potthoff naining responsibilities/hours nation of Lori Morris)	
5.	JCH	approves the following additional tutor Remediation Program at an hourly rate of		Summer Remediation – Tutor
		Stefanie Schneck (substitute)		
6.	EJS	approves an additional week (4 days) of for Josh Keck and Elizabeth Schrack education teachers, at the rate of \$25.00	k, high school special	Summer Job Coaches
		Note: The extra days are due to addition student summer employment program salary will be paid from ESY budget.		
7.	RAG	approves summer hours for Calli Magueducation teacher, to write IEP's, cond coordinate IEP meetings, for up to terweeks at the rate of \$25.00 per hour begans.	uct student testing and not hours a week for six	Summer Hours – HS Sp Ed
		Note: This will be paid through ACCES	S funds.	
8.	RAG	accepts, with regret, the resignation of high school English teacher, effective Ju	•	Resign – PT HS English
9.	RAG	accepts, with regret, the resignation of Language Arts teacher at the middle sc 2015.		Resign – Remedial Language Arts at MS
10.	RAG	accepts, with regret, the resignation of Grade 2 teacher at West Elementary S 24, 2015.		Resign – Grade 2 at West
11.	RLR	approves the employment of Nicole Olir Road, Wernersville, PA 19565, as a noon-time aide at West Elementary Sch \$9.00, effective August 24, 2015.	part-time (2 hrs/day)	Hire – NTA Aide at West
		Note: This is a replacement for Edward	Van Horn (terminated).	

12. RLR ratifies and approves the employment of Michael Picard, 86 Host Road, Womelsdorf, PA 19567, as a twelve-month evening custodian at the middle school at an hourly rate of \$11.15, effective July 1, 2015.

Hire- Custodian at MS

Note: This is a replacement for Winston Kendall (transferred).

13. RLR ratifies and approves the employment of Ryan Schwartz, 130 Mountain Top Road, Wernersville, PA 19565, as a twelvementh evening custodian at West Elementary School at an hourly rate of \$11.15, effective July 1, 2015.

Hire – Custodian at West

Note: This is a replacement for Diane Rittel (retired).

14. RLR approves the transfer of Sherri Long, part-time (4½ hrs/day) special education instructional aide at the middle school, to a full-time (7 hrs/day) academic year special education instructional aide position in the Life Skills/Learning Support classroom at the middle school, effective August 24, 2015.

Transfer – Sp Ed Instr Aide at MS

Note: This is a new position.

15. RAG approves the transfer of Morgan Chelius, certificated instructional aide at East Elementary School, to an academic year Temporary Professional Employee in the Conrad Weiser Area School District at a yearly salary of \$44,391.00 (B – Step 1) in accordance with the 2015-16 salary schedule, effective August 24, 2015.

Hire - Gr 2 at West

Note: Education Level: Bachelors

Undergraduate School: Pennsylvania State University
Certification: Instr I – Elementary K-6
Experience: Long-term and daily sub at

CW

Employment: August 24, 2015

Initial Assignment: Grade 2 at West Elementary

This is a replacement for Geneva Aulenbach (resigned).

16. RAG approves an increase in the part-time teaching schedule of Valerie Macaronis, high school Social Studies teacher, from ¼ time to 3/8 time in the 2015-16 school year at a yearly rate of \$19,548.15 (M – Step 5) in accordance with the 2015-16 salary schedule effective August 24, 2015.

PT HS Social Studies

Note: Mrs. Macaronis will teach 2 blocks during the first semester at a salary of \$13,169.28 and 1 block during the second semester at a salary of \$6,378.87.

17. RAG approves the employment of Alexis Kopicz, 530 Kensington Road, Apt. 5, Lancaster, PA 17603, as a long-term substitute for Gregory Mazurek, middle school music teacher, at a daily rate of \$234.87 in accordance with the 2015-16 salary schedule, effective August 24, 2015:

Hire - LTS MS Music Note: **Education Level: Bachelors** Undergraduate School: Millersville University Certification: Instr. I – Music PK-12 Long-term and daily sub at CW Experience: August 24, 2015 Employment: LTS Middle School Music **Initial Assignment:** Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated. approves a \$.50 increase in the hourly rate for Denise Pirrotta, Increase in Hourly Rate - MS baker/server at the middle school, while she assumes certain Baker/Server additional responsibilities during the extended absence of the middle school group leader/cook. Parental Leave - LS approves the request of Jenny Miller, Special Education at MS Learning Support teacher at the middle school, for a parental leave of absence from August 24, 2015, to January 4, 2016. Parental Leave - LS approves the request of Tiffany Smith, Special Education at HS Learning Support teacher at the high school, for a parental leave of absence from August 24, 2015 to November 2, 2015. Parental Leave - Gr approves the request of Molly Fick, Grade 1 at West 1 at West Elementary School, for a parental leave of absence from approximately November 20, 2015 through the end of the 2015-16 school year. New Position approves the posting for and hiring of a full-time special 30/90 Program education teacher for the 30/90 Shelter Care Program beginning in the 2015-16 school year. approves the following positions guides: **Transition Coordinator** a. (Attachment A-4) b. **Itinerant Teacher Consultant** (Attachment A-5) C. High School Gifted Education Support Teacher (Attachment A-6)

d. Elementary Instructional Coach

18.

19.

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23.

**RLR** 

**RAG** 

**RAG** 

**RAG** 

**RAG** 

EJS/

RKB/ JCH

(Attachment A-7)

- e. Middle School Principal's Secretary
  (Attachment A-8)
- f. Middle School Assistant Principal's Secretary (Attachment A-9)
- g. Middle School Counseling Secretary

(Attachment A-10)

h. Middle School Library Secretary
(Attachment A-11)

#### Information Items

1. JHM/ JCH/ RKB

1.

The following grade level/building transfers will take place at the beginning of the 2015-16 school year:

Grade Level/Building Transfers

West Elementary School

Molly Luckenbill from Grade 1 to Grade 2

East Elementary School

- David Morris from Grade 2 to Grade 3
- Samantha Zerbe from Grade 3 to Grade 4
- Susan Stull from Grade 2 to Kindergarten
- Deborah Smith from Kindergarten to Grade 2

#### Middle School

 Melani Sanders from Grade 5 to Remedial Language Arts at the middle school to replace Lori Morris (resigned).

<u>POLICY</u>

RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District adopts the following policies (2<sup>nd</sup> readings):

 No. 302 – Employment of Superintendent/ Assistant Superintendent

(Attachment A-12)

No. 302 – Employment of Supt/Asst Supt

b. No. 317 – Conduct/Disciplinary Procedures - Administrative Employees

(Attachment A-13)

No. 317 – Conduct/Disciplinary Procedures – Admin

 No. 417 – Conduct/Disciplinary Procedures – Professional Employees

(Attachment A-14)

No. 417 – Conduct/Disciplinary Procedures – Prof

 d. No. 517 – Conduct/Disciplinary Procedures – Support Staff

(Attachment A-15)

No. 517 – Conduct/Disciplinary Procedures – Support

e. No. 249 – Bullying/Cyberbullying –

(Attachment A-16)

No. 249 – Bullying/ Cyberbullying

f. No. 916 - Volunteers

No. 916 - Volunteers

(Attachment A-17)

### SUPERINTENDENT'S REPORT

Supt Report

Adm Reports

<u>ADMINISTRATION REPORTS</u>
No administrative reports were required to be submitted this month.