

CONRAD WEISER AREA SCHOOL DISTRICT
Robesonia, Pennsylvania

AGENDA B FOR JUNE 1, 2016
7:30 p.m. – Conrad Weiser High School Library

BOARD COMMITTEE-OF-THE-WHOLE AGENDA

Board Members

William T. Carl Jr., David A. Christensen, Francis J. Kaczmarczyk, Mark D. Leidich, Dennis J. Manbeck, Gary G. Neider, Bret A. B. Sabold, Tammy Starner Wert, and Margaret G. Rumbaugh

School Personnel

Randall A. Grove, Erik J. Bentzel, Robin L. Robertson, Edward J. Skoczen Jr., Robert G. Galtere, Alissa B. Sweigart, Randy V. Neider, R. Kenneth Buck Jr., Kristin D. Minch, Jennifer M. Hassler, Janet C. Heilman, Marci Nagle, Clark A. Knarr, Scott R. Michael, Eric A. Lutz, Stacy L. Miller, Kathleen Mohn, Heather M. Stricker and Nancy L. Flory

CALL TO ORDER

ANNOUNCEMENTS

REQUESTS TO SPEAK

BUDGET & FINANCE COMMITTEE – David A. Christensen, Chairperson

1. RLR RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District approves the following for the secretarial, cafeteria, aide, custodial/maintenance and technology support divisions for the 2016-17 school year:

- a. 3.00% salary increase;
- b. 1% increase in health care contribution rates.

And further,

approves the following changes in the personal day structure beginning in the 2016-17 school year:

- a. One additional personal day per year to employees after five years of part-time and/or full-time service to the District, decreasing the current requirement of fifteen years of service for an additional personal day;

- b. the ability to carry over a maximum of four unused personal days from one school year to the next, increasing the current maximum of two days;
- c. the ability to use up to five consecutive personal days at a time.

And further,

approves the following changes in the vacation day structure for 12-month support staff employees beginning in the 2016-17 school year:

- a. reimbursement for a maximum of ten unused days per year;
- b. capping at thirty the accumulated balance of unused days, and balances greater than thirty unused days as of June 30, 2016. Current employees will be grandfathered.

- 2. RLR approves an increase in starting rates for the following support staff, effective August 24, 2016:

Cafeteria and noon-time aides	-	\$10.00/hour
Summer custodial employees and all support staff substitutes	-	\$9.00/hour

- 3. RLR approves an Early Retirement Incentive for Full-time Support Staff.

(Attachment A-1)

- 4. RLR approves reimbursement to active employees for renewal of their FBI Fingerprinting, PA Criminal History Record Check, and PA Child Abuse History clearances beginning July 1, 2016.

- 5. RLR Discussion, re: 2016-17 Budget

SUPERINTENDENT'S REPORT

Conrad Weiser Area School District
Robesonia, PA 19551

CURRICULUM COMMITTEE AGENDA
Conrad Weiser High School Library
June 1, 2016
7:00 p.m.

Curriculum Committee

Tammy Starner Wert, Chairperson
William T. Carl Jr.
Bret A. B. Sabold
Margaret G. Rumbaugh
Erik J. Bentzel, Administrative Liaison

1. RAG Dual Enrollment with RACC – Anatomy and Physiology
2. EJB Hybrid Learning
3. RAG/ EJB adopts the following policies of the Conrad Weiser Area School District Board Policy Manual:
 - a. Policy No. 113.2 – Behavior Support – 2nd reading
(Attachment A-2)
 - b. Policy No. 216 – Education Records – 2nd reading
(Attachment A-3)
4. EJB Curriculum Update
5. EJB Other
6. *Public Comment*

EXTRA-CURRICULAR COMMITTEE AGENDA

Conrad Weiser High School Library

June 1, 2016

7:00 p.m.

Extra-Curricular Committee

Mark D. Leidich, Chairperson

David A. Christensen

Francis J. Kaczmarczyk

Scott R. Michael, Administrative Liaison

1. SRM approves the employment of Lewis Davis as the high school golf coach.
2. SRM approves extended season pay for the following spring sports coaches for the 2015-16 school year:

<u>Boys Tennis</u>	
Ryan Knarr	4 days - \$91.59
<u>Track & Field</u>	
Lauren Ressler	6 days - \$204.54
Abbey Showalter	5 days - \$119.57
3. SRM ratifies and approves Colleen Irwin for contracted services for athletic events for the 2015-16 school year, effective April 19, 2016.
4. SRM/ RLR Strength and Conditioning Coach Contract with LJ's Fitness
5. SRM Coaching Education
6. SRM Other
7. *Public Comment*

Conrad Weiser Area School District
Robesonia, PA 19551

FACILITIES/PROPERTY COMMITTEE AGENDA

Conrad Weiser High School Library
June 1, 2016
7:00 p.m.

Facilities/Property Committee

Dennis J. Manbeck, Chairperson

Gary G. Neider

Eric A. Lutz, Administrative Liaison

1. EAL Master Plan Study
2. EAL Athletic Field Project Update
3. EAL Other
4. *Public Comment*

Conrad Weiser Area School District
Robesonia, PA 19551

BUDGET & FINANCE COMMITTEE AGENDA

Conrad Weiser High School Library

June 1, 2016

7:45 p.m.

Budget & Finance Committee

David A. Christensen, Chairperson

Francis J. Kaczmarczyk

Bret A. B. Sabold

Dennis J. Manbeck

Margaret G. Rumbaugh

Robin L. Robertson, Administrative Liaison

1. EJS approves an agreement with the Janus School, 205 Lefever Road, Mount Joy, PA 17552, for tuition in the amount of \$34,785.00, plus \$2,025.00 for a Summer Program, for a high school special education student for the 2016-17 school year, with the District also paying the daily transportation costs totaling \$2,530.00, effective August 29, 2016.
2. EJS approves an agreement with the Janus School, 205 Lefever Road, Mount Joy, PA 17552, for tuition in the amount of \$34,785.00 for a high school special education student for the 2016-17 school year, with the District also paying the daily transportation costs totaling \$1,265.00, effective August 29, 2016.
3. EJS approves an agreement with the Janus School, 205 Lefever Road, Mount Joy, PA 17552, for tuition in the amount of \$35,285.00 for a high school special education student for the 2016-17 school year, with the District also paying the daily transportation costs totaling \$2,530.00, effective August 29, 2016.
4. EJS approves an agreement with the Janus School, 205 Lefever Road, Mount Joy, PA 17552, for tuition in the amount of \$32,771.00 for a high school special education student for the 2016-17 school year, with the District also paying the daily transportation costs totaling \$2,530.00, effective August 29, 2016.
5. EJS approves an agreement with the Janus School, 205 Lefever Road, Mount Joy, PA 17552, for tuition in the amount of \$34,785.00 for a middle school special education student for the 2016-17 school year, with the District also paying the daily transportation costs totaling \$2,530.00, effective August 29, 2016.
6. EJS approves the following providers for the IEP mandated 2016 Extended School Year program for eligible Conrad Weiser students:

- a. Opportunities School (1 student) \$ 3,659.30
- b. New Story (4 students) \$43,500.00
- c. Northwestern Human Services (1 student) \$ 2,244.80
- d. Vista (5 students) \$34,150.00

7. EJS approves a three-year agreement with Pediatric Therapeutic Services (PTS), 525 Fayette Street, Conshohocken, PA 19428, for contracted physical therapy, occupational therapy, occupational assistant therapy, and speech therapy services, effective July 1, 2016 through the end of the 2018-19 school year at the following rates:

Occupational and Physical Therapy Services	\$69.50/hour
Occupational Therapy Assistant Services	\$50.00/hour
Speech and Language Therapy Services	\$68.50/hour

8. RLR authorizes Janet C. Heilman and Jennifer M. Hassler, representing the elementary administration, and Randall A. Grove and Robin L. Robertson representing central office, to sign for the payment of any expenditure from the activity funds of Conrad Weiser East and West Elementary Schools for the 2016-17 school year.

9. RLR authorizes Robert G. Galtere and Alissa B. Sweigart, representing high school administration, and Randall A. Grove and Robin L. Robertson representing central office, to sign for the payment of any expenditures from the activity funds of Conrad Weiser High School for the 2016-17 school year.

10. RLR authorizes R. Kenneth Buck, Jr. and Kristin D. Minch, representing middle school administration, and Randall A. Grove and Robin L. Robertson representing central office, to sign for the payment of any expenditures from the activity funds of Conrad Weiser Middle School for the 2016-17 school year.

11. RLR authorizes Scott R. Michael and Robert G. Galtere, representing the secondary administration, and Randall A. Grove and Robin L. Robertson representing central office, to sign for the payment of any expenditures from the athletic account for the 2016-17 school year.

12. RLR approves the following financial institutions/consultants for investments and depositories of District funds for 2016-17 as per state regulations under Act 72:

BB&T Bank 402 E. Penn Avenue Robesonia, PA	First National Bank 4140 East State Street Hermitage, PA
M & T Bank 4830 Penn Avenue Sinking Spring, PA	Fulton Bank Conrad Weiser Parkway Womelsdorf, PA
Wells Fargo One West Penn Avenue Robesonia, PA	PLGIT P. O. Box 1300 Valley Forge, PA

Ferris, Baker, Watts, Inc. 140 South Village Avenue Suite 10 Exton, PA	PNC 4242 Carlisle Pike Camp Hill, PA
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13. MAN approves the application for the National School Lunch Program and School Breakfast Program for the 2016-17 school year, effective July 1, 2016.

14. MAN establishes cafeteria meal prices beginning August 26, 2016, as follows:

	2015-16	2016-17
<i>Breakfast</i>		
Elementary Schools	\$1.35	\$1.40
Middle School	\$1.45	\$1.50
High School	\$1.45	\$1.50
Adult	\$2.00	\$2.05
 <i>Lunch</i>		
Elementary Schools	\$2.60	\$2.70
Middle School	\$2.70	\$2.80
High School	\$2.70	\$2.80
Adult	\$4.00	\$4.10

15. RLR awards bids for art and general supplies for 2016-17.

16. RLR/SRM approves the Strength and Conditioning Coach Contract with LJ's Fitness, 102 North Third Street, Womelsdorf, PA 19567, for strength and conditioning services for the 2016-17 school year in the amount of \$19,000.00, as attached to the Official Minutes.

17. EJB Payments to mentors for the 2015-16 school year:

18. RLR Continuing Education Units (CEU's) effective July 1, 2016.

19. RLR receives the following policies of the Conrad Weiser Area School District Board Policy Manual:

- a. Policy No. 624 – Taxable Fringe Benefits – 1st reading
(Attachment A-4)
- b. Policy No. 626 – Federal Fiscal Compliance – 1st reading
(Attachment A-5)
- c. Policy 626.1 – Travel Reimbursement – Federal Programs – 1st reading
(Attachment A-6)
- d. Policy 717 – Cellular Telephone Provided by District - 1st reading
(Attachment A-7)
- e. Policy 827 – Conflict of Interest - 1st reading
(Attachment A-8)

20. RLR Other

21. *Public Comment*

Conrad Weiser Area School District
Robesonia, PA 19551

HUMAN RELATIONS COMMITTEE AGENDA

Conrad Weiser High School Library
June 1, 2016
7:45 p.m.

Human Relations Committee

Gary G. Neider, Chairperson
William T. Carl Jr.
Mark D. Leidich
Tammy Starner Wert
Randall A. Grove, Administrative Liaison

1. RLR ratifies and approves an increase in hours for Florence Strange, special education transportation aide, from 3 hours/day to 5.75 hours/day, effective April 27, 2016.

Note: This is to replace an aide supplied by BCIU who resigned.

2. RLR authorizes holidays for the 2016-17 school year:

Secretarial (260 days)

07/04/16	Independence Day
09/05/16	Labor Day
11/24/16 through 11/28/16	Thanksgiving Recess
12/26/16 through 12/30/16	Winter Recess
01/02/17	New Year's Day
04/14/17	Good Friday
05/29/17	Memorial Day

Custodial (260 Days)

07/04/16	Independence Day
09/05/16	Labor Day
11/24/16 and 11/25/16	Thanksgiving Recess
12/26/16 through 12/28/16	Winter Recess
01/02/17	New Year's Day
04/14/17	Good Friday
05/29/17	Memorial Day

Full-time (5 hours/day or more) Support Staff

Who work less than 260 days a year

11/24/16	Thanksgiving Day
12/26/16	Christmas Day
01/02/17	New Year's Day

3. RAG approves Alissa B. Sweigart as the Lead Administrator of the Scout Virtual Academy at a yearly stipend of \$9,000.00.
4. RAG approves Denise Rathman as the Lead Counselor of the Scout Virtual Academy at a yearly stipend of \$7,200.00.

5. RLR authorizes Mary Stricker, academic year Substitute Coordinator for the District, to make arrangements as needed for substitute transportation aides for the special education Extended School Year program during the summer of 2016 at her current hourly rate for the 2015-16 school year.

6. EJS approves Greta Zerman, library aide at West Elementary School, to provide summer clerical support in the special education office for up to 15 hours a week for six weeks, at her hourly rate during the 2015-16 school year, beginning June 16, 2016.

Note: This will be paid through ACCESS funds.

7. EJS approves Kelly Cox, special education instructional aide at the middle school, to provide substitute summer clerical support in the special education office, at her hourly rate during the 2015-16 school year, beginning June 20, 2016.

Note: This will be paid through ACCESS funds.

8. EAL approves the following additional summer custodial personnel:

Alex Christensen 603 Woodrow Court Wernersville, PA 19565	Richard Johnson 110 South Fifth Street Womelsdorf, PA 19567
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9. EJS approves Stephanie Gattens, learning support teacher at the middle school, to write IEPs, conduct student testing, and coordinate IEP meetings during the summer of 2016 for up to ten hours a week for six weeks at the rate of \$25.00/hour beginning June 16, 2016.

10. EJS approves Calli Maguire, learning support teacher at the high school, to write IEPs, conduct student testing, and coordinate IEP meetings during the summer of 2016 for up to ten hours a week for six weeks at the rate of \$25.00/hour beginning July 1, 2016.

11. RLR ratifies and approves an uncompensated leave of absence for Sarah Efrig, noon-time aide at West Elementary School, effective May 10, 2016.

12. RLR accepts, with regret, the resignation of Angela Blaker, part-time special education instructional aide at Berks Career and Technology Center, effective June 3, 2016.

13. RAG approves the request of Krysta Reber, gifted support teacher at the high school, for a parental leave of absence from August 22, 2016 through November 11, 2016.

14. RAG approves the request of Heidi Luckenbill, social studies teacher at the high school, for a parental leave of absence

from August 24, 2016 to September 23, 2016.

15. RAG approves the request of Courtney Zickler, high school counselor, for a parental leave of absence for approximately eight weeks beginning approximately August 24, 2016.
16. RAG approves the request of Shannon Gray, Reading Specialist at West Elementary School, for a parental leave of absence from November 13, 2016 through the end of the 2016-17 school year.
17. RAG approves the request of Desiree Frantz, Grade 1 at West Elementary School, to extend the end date of her parental leave from the end of 2015-16 school year to October 7, 2016.
18. RAG accepts, with regret, the resignation of Cassandra Powles, special education learning support teacher at the high school, effective July 11, 2016.
19. RAG ratifies and approves an extension for Ashley Snyder to continue to provide homebound instruction for a high school student till the end of the 2015-16 school year at the rate of \$25.00 per hour, plus mileage, effective May 19, 2016.
20. RAG approves elimination of the following contracted positions due to reduction in student demand:
 - Part-time health and physical education teacher at the high school
 - Part-time social studies teacher at the high school;
 - Part-time English teacher at the high school.
21. EJS approves continued employment beyond the 2015-16 school year for Carol Wenrich, Tabitha Britton, and Sandra Drobeck in their current special education aide positions and at their current hourly rates.
22. RLR approves the position guide for Head Cook/Cafeteria Coordinator at Weiser Decisions.

(Attachment A-9)
23. RAG Technology staff salary structure
24. RAG Possible additional approvals on June 15, 2016:
 - Technology department summer support position
 - LTS in middle school library
 - LTS in Grade 5
 - Grade 7 Science
 - Elementary Instructional Coach at East
 - Part-time special education secretary
 - Possible elimination of additional positions
 - Additional tutor for summer remediation program
25. RAG Other

26. Public Comment

Information Items:

1. RAG Casey Yenser will transfer from Reading Specialist to Grade 1 at East Elementary School beginning in the 2016-17 school year to replace Bridget Yourkawitch (transferred).
2. RAG The first day of parental leave for Laurie Ostimchuk, Grade 5, is May 10, 2016.