

Conrad Weiser Area School District
Robesonia, PA

Minutes – October 19, 2016

At 7:30 p.m., President Margaret G. Rumbaugh called to order the regular meeting for the month of October of the Board of School Directors of the Conrad Weiser Area School District, followed by the pledge to the flag of the United States of America.

Present for the Meeting

Board Members

William T. Carl Jr., Francis J. Kaczmarczyk, Mark D. Leidich,
Gary G. Neider, Bret A. B. Sabold, Keegan K. Worley, and
Margaret G. Rumbaugh

Solicitor

Jon S. Malsnee, Esquire

School Personnel

Randall A. Grove, Erik J. Bentzel, Robin L. Robertson,
Robert G. Galtere, R. Kenneth Buck Jr., Jennifer M. Hassler,
Janet C. Heilman, Scott R. Michael, Clark A. Knarr, Eric A.
Lutz, Stacy L. Miller, Kathleen A. Mohn and Heather M.
Stricker

Student Council Members

Allison Kostaras

ANNOUNCEMENTS

Announcements

Mrs. Rumbaugh announced that the Board of School Directors will hold an executive session at the end of the evening's meeting to discuss legal matters.

APPROVAL OF MINUTES – Margaret G. Rumbaugh

Minutes

- A. Motion by Rumbaugh, Seconded by Kaczmarczyk,
RESOLVED, that the reading of the Minutes of the regular
meeting of the Board of School Directors for the month of
September held on September 21, 2016; a special meeting
held on October 5, 2016; and the agenda of the committee
meetings held on October 5, 2016 be dispensed with and that
the same be approved by voice vote.

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Neider, Sabold, Worley,
and Rumbaugh 7

APPROVAL OF FINANCIAL REPORTS – Margaret G. Rumbaugh

Financial Reports

- A. Motion by Kaczmarczyk, Seconded by Carl,
RESOLVED, that the financial reports be approved, as
presented.

(Attachment Fa-1)

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Neider, Sabold, Worley,
and Rumbaugh 7

APPROVAL OF PAYMENT OF BILLS – Francis J. Kaczmarczyk

- A. Motion by Kaczmarczyk, Seconded by Carl,
RESOLVED, that by roll call vote the General Account bills be
approved in the amount of \$428,332.59 and ratified in the
amount of \$4,327,435.75 as presented, and the Treasurer be
authorized to issue checks in the amounts indicated for the
total amount of \$4,755,768.34;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in
the amount of \$58,706.74 and ratified in the amount of
\$77,924.78 as presented, and the Treasurer be authorized to
issue checks in the amounts indicated for the total amount of
\$136,631.52.

Cafeteria Bills

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Neider, Sabold, Worley,
and Rumbaugh 7

PRESENTATIONS

- A. Requests to speak to the Board of School Directors

Requests to Speak

Michele Kelly, President of the Lacrosse Club, presented
information regarding Lacrosse for boys and girls. She
requested that the school district consider absorbing Lacrosse
as an official school sport including the costs rather than it
being a club sport.

COMMUNICATIONS

Communications

- A. Reports

1. Solicitor – Mr. Malsnee had no report.
2. Student Council – Ms. Kostaras, VP of Student Council,
extended an invite to the Board of Directors for the
November 2, 2016 Board Dinner.
3. Berks County Intermediate Unit – Mrs. Starner Wert
asked everyone to watch for an upcoming email of the
minutes.
4. Berks Career & Technology Center– Mr. Carl reported
they will be meeting next week on Wednesday.

5. Tax Collection Committee – Mrs. Robertson had no report but welcomed Marci Nagle, Food Service Director, to the meeting.

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

BUDGET & FINANCE COMMITTEE – Francis J. Kaczmarczyk, Chairperson

Consent Agenda

Mr. Kaczmarczyk asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

- | | | | |
|----|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| 1. | EJB | Motion by Kaczmarczyk, Seconded by Sabold, RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District authorizes the administration to enter into an agreement with Dellicker Strategies, LLC, 1647 Ashley Court, Kutztown, PA 19530, to assist in expanding the hybrid learning program for students and teachers at a cost of \$25,000.00 for the 2016-17 school year. | <u>Dellicker Agreement</u> |
| 2. | EJS | ratifies and approves a general agreement with NHS Human Services, Berks Offices, 3020 Penn Avenue, West Lawn, PA 19609, to provide school based educational services for Conrad Weiser Area School District students placed in the NHS Day Program at a daily rate of \$156.36 for the 2016-17 school year. | <u>NHS Human Svcs Agreement</u> |
| 3. | EJS | ratifies and approves a special education agreement with the Berks County Intermediate Unit for programs and services for the 2016-17 school year in the amount of \$ 21,786.00, effective August 29, 2016. | <u>BCIU Sp Ed Agreement</u> |

These resolutions were duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Neider, Sabold, Worley, and Rumbaugh 7

Discussion Agenda

- | | | | |
|----|-----|---------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 1. | RLR | Motion by Kaczmarczyk, Seconded by Sabold, approves the transfer of the deficit for the 2015-16 school year from the following: | <u>2015-16 Deficit</u> |
| | | Committed Fund Balance for Retirement | \$33,500 |
| | | Committed Fund Balance for Health Care | \$50,000 |
| | | Committed Fund Balance for Special Education | \$500,000 |
| | | Assigned Fund Balance | \$164,500 |
| | | Unassigned Fund Balance | Balance |

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Neider, Sabold, Worley,
and Rumbaugh 7

2. RLR Motion by Kaczmarczyk, Seconded by Sabold,
approves a six year agreement with Finalsity, 655 Winding
Brook Dr., Glastonbury CT, for Web services per the attached
contract.

Web Services

(Attachment A-1)

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Neider, Sabold, Worley,
and Rumbaugh 7

CURRICULUM COMMITTEE – Tammy Starner Wert, Chairperson

Consent Agenda

Mr. Sabold asked for requests to move items from the Consent
Agenda to the Discussion Agenda, and there were none.

1. RGG Motion by Sabold, Seconded by Carl,
RESOLVED, that on the recommendation of the
Administration and the Curriculum Committee, the Board of
School Directors of the Conrad Weiser Area School District
approves making changes to the AP Chemistry course, giving
students currently enrolled in the course the option of giving it
an Honors Chemistry designation for their transcript.

Honors Chemistry
Course

2. RGG approves approximately 30 students of the Social Studies
Club, under the direction of Eric Rothenberger and a female
teacher (TBD) to visit Williamsburg, VA from Friday, April 28,
2017 through Sunday, April 30, 2017. This trip is meant to
enrich the study of the colonial and revolutionary period.

Field Trip-SS Club

Note: There will be no cost to the District. Students will be
covering all costs including two substitute teachers for one
school day and transportation.

3. EJB ratifies and approves the following to observe teachers for the
first semester of the 2016-17 school year:

Lebanon Valley
College Observers

- a. Erin Martin, Lebanon Valley College, music with Nicole
Natale at the middle school for eleven weeks between
September 26 and December 9, 2016.
- b. Abby Moiser, Lebanon Valley College, music with
Nicole Natale at the middle school for eleven weeks
September 26 and December 9, 2016.

4. EJB/
JLH ratifies and approves continuation during the 2016-17 school
year of an after-school program sponsored by St. Paul's United
Church of Christ at West Elementary School on Tuesdays from

After-School
Program at West

3:30 to 5:00 p.m. for students in Grades 3 and 4.

These resolutions were duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Neider, Sabold, Worley,
and Rumbaugh 7

EXTRA-CURRICULAR COMMITTEE – Mark D. Leidich, Chairperson

Consent Agenda

Mr. Leidich asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

Motion by Leidich, Seconded by Kaczmarczyk,
RESOLVED, that on the recommendation of the Administration
and the Extra-Curricular Committee, the Board of School
Directors of the Conrad Weiser Area School District:

1. RLR ratifies and approves the following District clubs and organizations, effective August 29, 2016:

2016-17
Clubs/Organizations

East Elementary
Student Council

West Elementary
Student Council

Middle School
Band
UpTempo Club
Future Farmers of America
Library Club
Musical
Renaissance

Stage Crew
Chorus/Show Choir
Student Council
Student Stars
Yearbook

High School
Algorithmics Club
Band Club
Chorus/Choraleers
Art/Craft Club
Drama Club
Fellowship of Christian Students
Future Farmers of America
German Club
Graduation Party
Gay-Straight Alliance
Jazz Band
Junior Classical League
Junior Class Prom
Key Club
Musical
Future Business Leaders of America
Students Against Destructive Decisions

Newspaper
Dance Team
Picture Club
Robotics Club
Senior Class Christmas Dance
Ski Club
Social Studies Club
Spanish Club
Student Council
TV Club
Wellness Club
Yearbook
National Honor Society
Tolkien Club
Renaissance
3D Club

Others
Music Association
Athletic Boosters

Parent-Teacher Organizations

Note: This is for insurance purposes only and will not change insurance rates or the status of the clubs.

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Neider, Sabold, Worley,
and Rumbaugh 7

Discussion Agenda

1. SRM Motion by Leidich, Seconded by Kaczmarczyk,
approves the following winter extra-curricular athletic positions,
personnel and salaries for the 2016-17 school year: Winter Coaches

<i>Name</i>	<i>Position</i>	<i>Yrs</i>	<i>Salary</i>
Kristen Simons	Winter Manager – Head	5	\$3,788.50
Brian Zechman	Bowling – Head SH	7	\$2,597.63
Billy Harrison	Boys’ Basketball – Head SH	7	\$4,804.31
TBD	Boys’ Basketball – Asst SH		
TBD	Boys’ Basketball – JV		
Tony Casamassa	Boys’ Basketball – Head JH	37	\$4,037.27
Vincent Natale	Boys’ Basketball – Asst JH	10	\$2,654.19
Ashley Gartner	Varsity Cheering – Head SH	3	\$1,806.83
Mary Yeager	Varsity Cheering – Asst SH	1	\$1,280.13
Jen Byrne	JH Cheering – Head	1	\$1,438.58
Mark Owens	Girls’ Basketball – Head SH	8	\$5,092.11
Jeremy Hall	Girls’ Basketball – JV	3	\$3,343.29
Kate Yoh	Girls’ Basketball – Asst SH	2	\$1,638.87
Keith Malone	Girls’ Basketball – Asst SH	2	\$1,638.87
Steve Dallas	Girls’ Basketball – Head JH	10	\$3,154.16
Russell Lowe	Girls’ Basketball – Asst JH	12	\$2,746.69
Gary Garrison	Wrestling – Head SH	8	\$4,900.40
Mike McDermott	Wrestling – Asst SH	25	\$4,144.74
Tony Wirebach	Wrestling – Head JH	3	\$2,894.06
Andy Dautrich	Wrestling – Asst JH	2	\$2,348.19

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

This resolution was duly adopted by the following vote:

Aye: Kaczmarczyk, Leidich, Neider, Sabold, Worley, and
Rumbaugh 6

Nay: Carl 1

2. SRM Motion by Leidich, Seconded by Kaczmarczyk,
approves the Conrad Weiser Athletic Boosters to hold a 50/50
fundraising project during the 2016-2017 athletic season. Athletic Boosters
Fundraiser

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Neider, Sabold, Worley,
and Rumbaugh 7

3. SRM Motion by Leidich, Seconded by Kaczmarczyk,
approves the following volunteer coaches for the 2016-17 school year: Volunteer Coaches

Bowling
Gary DeWalt

Wrestling
Jarod Fisher
Dwayne Bieber
Darren Gartner

Boys' Basketball
Denny Redcay
Jeff Sowers

Cheerleading
Gretchen Klopp
Katelyn Mensch

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Neider, Sabold, Worley,
and Rumbaugh 7

FACILITIES/PROPERTY COMMITTEE – Dennis J. Manbeck, Chairperson

Information Item

1. The discard of the following two pianos which are no longer of value, in the Music Department: Discard of Pianos
- Piano 1: Blonde: Baldwin Hamilton Model 188616
 - Piano 2: Stroud former player piano – painted pink, then black

HUMAN RELATIONS COMMITTEE – Gary G. Neider, Chairperson

Consent Agenda

Mr. Neider asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

Motion by Neider, Seconded by Leidich,
RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

1. RGG ratifies and approves Diana Duffy, to provide homebound instruction for a high school student, beginning approximately October 3, 2016, for a period of approximately six weeks, at \$25.00 per hour, plus mileage, for five to ten hours per week. Homebound Instruction
2. RAG approves tuition reimbursement for faculty. (Attachment A-2) Tuition Reimbursement-Faculty
3. RAG approves tuition reimbursement for support staff. (Attachment A-3) Tuition Reimbursement-Support Staff

4. RAG approves the temporary transfer of Melissa Keck, Special Education Learning Support teacher at East Elementary School, to Reading Specialist at West Elementary School for Shannon Gray, effective approximately November 13, 2016. Transfer to Rdg Spec

Note: Mrs. Keck has been granted two crossover days with Mrs. Gray.

These resolutions were duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Neider, Sabold, Worley, and Rumbaugh 7

Discussion Agenda

1. RLR Motion by Neider, Seconded by Carl, approves the employment of substitute support staff personnel for the 2016-17 school year at the rate of \$9.00/hour. Substitute Support Staff
(Attachment A-4)

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Neider, Sabold, Worley, and Rumbaugh 7

2. RLR Motion by Neider, Seconded by Leidich, approves the transfer of Amanda Pacheco, part-time (4 ½ hour/day) special education instructional aide to a full-time (7 hour/day) special education instructional aide at the Weiser Decisions and Shelter program at her current hourly rate, effective October 20, 2016. Transfer- PT to FT Sp Ed Instr Aide

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Neider, Sabold, Worley, and Rumbaugh 7

3. RLR Motion by Neider, Seconded by Leidich, approves the employment of Mary Balloch, 3 Metera Drive, Bernville, PA 19506, as a part-time (4 ½ hour/day) special education instructional aide at East Elementary, at an hourly rate of \$10.15, effective October 20, 2016. Hire- Sp Ed Instr Aide

Note: This is to replace Julie Carneal (transferred).

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Neider, Sabold, Worley, and Rumbaugh 7

4. RLR Motion by Neider, Seconded by Leidich, ratifies and approves the employment of Richard Johnson, 110 S. 5th Street, Womelsdorf, PA 19567, as a long-term substitute LTS-MS Custodian

for Rodney Stout, middle school evening custodian, at an hourly rate of \$10.15, effective August 29, 2016.

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Neider, Sabold, Worley,
and Rumbaugh 7

5. RLR Motion by Neider, Seconded by Leidich,
approves the employment of Leon C. Miller II, 1104 William
Penn Blvd., Womelsdorf, PA 19567, as a twelve-month
evening custodian at the middle school at an hourly rate of
\$11.15, effective October 20, 2016.

Hire – Evening
Custodian at MS

Note: This is a replacement for Rodney Stout (resigned).

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Neider, Sabold, Worley,
and Rumbaugh 7

6. RLR Motion by Neider, Seconded by Leidich,
ratifies and approves the transfer of Nicole Oliviero, part-time
(2 hour/day) noontime aide to a part-time (4 ½ hour/day)
special education instructional aide at West Elementary,
effective October 11, 2016.

Transfer-NTA to Sp
Ed Instr Aide

Note: This is a new position.

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Neider, Sabold, Worley,
and Rumbaugh 7

7. RAG Motion by Neider, Seconded by Leidich,
ratifies and approves the employment of Yorman E. De La
Rosa, 1216 W. Turner St., Allentown, PA 18102, as a long-
term substitute for Christie Kirkhoff, Spanish teacher at the
high school, at a daily rate of \$238.05 in accordance with the
2016-17 salary schedule, effective October 4, 2016.

LTS Spanish HS

Note: Education Level: Bachelors
Undergraduate School: Kutztown University
Certification: Emergency Certification
Employment: October 4, 2016
Initial Assignment: LTS Spanish at the HS

Note: Should the regular employee return prior to the
end of the leave, the long-term employment is
terminated. Mr. De La Rosa was granted one
crossover day.

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Neider, Sabold, Worley,

and Rumbaugh 7

8. RLR Motion by Neider, Seconded by Leidich, approves the employment of Christian Chimenko, 288 Diplomat Drive, Robeson, PA 19551, as a 12-month (8 hour/day) PC Technician/Software Support employee, at an hourly rate of \$16.76, effective October 20, 2016. [Hire- PC Tech/Software Support](#)

Note: This is to replace Gabe Horning (resigned).

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Neider, Sabold, Worley, and Rumbaugh 7

9. RAG Motion by Neider, Seconded by Leidich, ratifies and approves the employment of Mary Jo Freeborn, as an academic year Professional Employee in the Conrad Weiser Area School District at a yearly salary of \$55,409.00 (M+15–Step 5) in accordance with the 2016-17 salary schedule. [Hire Intervention Specialist](#)

Note: Education Level: Masters
Undergraduate School: Shippensburg University

Certification: Instr II – Elementary K-6,
Early Childhood N-3, Reading
Specialist PK-12 and
Administrative I Principal PK-12

Experience: 9 yrs Cumberland Valley SD
Employment: October 18, 2016
Initial Assignment: Elementary Intervention
Specialist

This is a replacement for Mary Scoboria (resigned).

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Neider, Sabold, Worley, and Rumbaugh 7

10. RAG Motion by Neider, Seconded by Leidich, approves the request of Krysta Reber, gifted support teacher at the high school, to extend the end date of her parental leave of absence from November 14, 2016 to January 23, 2017. [Extension of Parental Leave](#)

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Neider, Sabold, Worley, and Rumbaugh 7

Information Items

1. RAG Courtney Zickler, counselor at the high school, returned to work from a parental leave on October 13, 2016. [Return to Work](#)

2. RAG Heidi Luckenbill, social studies teacher at the high school, returned to work from a parental leave on September 19, 2016.

Return to
Work

POLICY- None

Policy

SUPERINTENDENT'S REPORT

Supt Report

Dr. Grove mentioned the Girls' Soccer team will continue on to Districts and gave a reminder that there will be an executive session following the meeting.

ADMINISTRATION REPORTS

- A. Enrollment Reports

Enrollment

- B. Assistant Superintendent

Asst. Superintendent

Dr. Bentzel prepared a written report that was distributed prior to the meeting.

- C. Director of Business

Director of Business

Mrs. Robertson prepared a written report that was distributed prior to the meeting.

1. Director of Food Services

Dir. Food Service

Mrs. Nagle prepared a written report that was distributed prior to the meeting.

2. Director of Facilities

Dir of Facilities

Mr. Lutz prepared a written report that was distributed prior to the meeting.

- D. West Elementary Principal

West Principal

Mrs. Hassler prepared a written report that was distributed prior to the meeting.

- E. East Elementary Principal

East Principal

Mrs. Heilman prepared a written report that was distributed prior to the meeting.

- F. Middle School Principal

MS Principal

Mr. Buck prepared a written report that was distributed prior to the meeting.

1. Assistant Middle School Principal

Asst MS Principal

Ms. Minch prepared a written report that was distributed prior to the meeting.

G. High School Principal

HS Principal

Mr. Galtere prepared a written report that was distributed prior to the meeting.

1. Assistant High School Principal

Asst. HS Principal

Mrs. Sweigart prepared a written report that was distributed prior to the meeting.

2. Assistant High School Principal

Asst HS Principal

Mr. Neider prepared a written report that was distributed prior to the meeting.

H. Director of Special Education

Director of Special Ed.

Mr. Skoczen prepared a written report that was distributed prior to the meeting.

I. Director of Athletics

Director of Athletics

Mr. Michael prepared a written report that was distributed prior to the meeting.

J. Director of Technology

Director of Technology

Mr. Knarr prepared a written report that was distributed prior to the meeting.

ADJOURNMENT

Motion by Carl, Seconded by Leidich,
Adjourned 7:50 p.m.