## Conrad Weiser Area School District Robesonia, PA

Minutes - August 19, 2015

At 7:30 p.m., President Margaret G. Rumbaugh called to order the regular meeting for the month of August of the Board of School Directors of the Conrad Weiser Area School District, followed by the pledge to the flag of the United States of America.

#### **Present for the Meeting**

**Board Members** 

William T. Carl Jr., David A. Christensen, Francis J. Kaczmarczyk, Mark D. Leidich, Dennis J. Manbeck, Gary G. Neider, Bret A. B. Sabold, Tammy Starner Wert, and Margaret G. Rumbaugh

Solicitor

Jon S. Malsnee, Esquire

School Personnel

Randall A. Grove, Erik J. Bentzel, Robin L. Robertson, Edward J. Skoczen Jr., Robert G. Galtere, Alissa B. Sweigart, R. Kenneth Buck Jr., Jennifer M. Hassler, Janet C. Heilman, Scott R. Michael, Jennifer L. Wilinsky, Clark A. Knarr, Eric A. Lutz, Kathleen A. Mohn and Nancy L. Flory

Student Council Members
None Present

ANNOUNCEMENTS Announcements

Mrs. Rumbaugh announced that the Board of School Directors will hold an executive session at the end of the evening's meeting to discuss legal matters.

#### **APPROVAL OF MINUTES** – Margaret G. Rumbaugh

A. Motion by Rumbaugh, Seconded by Starner Wert, RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of July held on July 8, 2015; a special meeting held on August 5, 2015; and the agenda of the committee meetings held on August 5, 2015, be dispensed with and that the same be approved by voice vote.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh .........

## APPROVAL OF FINANCIAL REPORTS – Margaret G. Rumbaugh

Financial Reports

**Minutes** 

A. Motion by Manbeck, Seconded by Neider, RESOLVED, that the financial reports be approved, as presented.

(Attachment Fa-1)

4

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,

Neider, Sabold, Starner Wert, and Rumbaugh ......

## **APPROVAL OF PAYMENT OF BILLS** – David A. Christensen

A. Motion by Christensen, Seconded by Kaczmarczyk, RESOLVED, that by roll call vote the General Account bills (2014-15) be approved in the amount of \$630,240.91 and ratified in the amount of \$91,650.93 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$721.891.84:

General Bills 2014-15

And be it further.

RESOLVED, that the General Account bills (2015-16) be approved in the amount of \$693,550.64 and ratified in the amount of \$1,993,691.53 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$2,687,242.17;

General Bills 2015-16

And be it further.

RESOLVED, that the Cafeteria Account bills (2014-15) be approved in the amount of \$1,205.21 as presented, and the Treasurer be authorized to issue checks in the amounts indicated:

Cafeteria Bills 2014-15

And be it further,

RESOLVED, that the Cafeteria Account bills (2015-16) be approved in the amount of \$6,170.19 and ratified in the amount of \$9,243.32 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$15,413.51.

Cafeteria Bills 2015-16

These resolutions were duly adopted by the following roll call vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ........

ί,

#### **PRESENTATIONS**

A Requests to speak to the Board of School Directors

Requests to Speak

B. Employee of the Month – Mrs. Hassler recognized West Elementary teacher Cherie Benfer for volunteering her services in developing, organizing, and executing the West Summer School breakfast and lunch program. In working with many local vendors and the Conrad Weiser Food Pantry, Mrs. Benfer provided a child-centered atmosphere that was seamlessly organized. The vision for this program was simply

**EOM** 

to feed hungry children, but because of her dedication and leadership, it ended up becoming a vital part of the summer school program.

C. Class Sizes at West Elementary School – Mrs. Hassler provided an update on the Grade 4 class sizes at West Elementary School.

West Class Sizes

## **COMMUNICATIONS**

Communications

- A. Reports
  - 1. Solicitor Mr. Malsnee had no report.
  - 2. Student Council None
  - 3. Berks County Intermediate Unit Mr. Christensen had no further report.
  - 4. Berks Career & Technology Center— Mr. Carl had no further report.
  - Tax Collection Committee Mrs. Robertson had no report.
  - 6. Education Foundation Mrs. Starner Wert had no report.

OLD BUSINESS Old Business

NEW BUSINESS New Business

## **BUDGET & FINANCE COMMITTEE** – David A. Christensen, Chairperson

#### Consent Agenda

Mr. Christensen asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

Motion by Christensen, Seconded by Kaczmarczyk,

1. RLR RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District authorizes Scott R. Michael and Robert G. Galtere representing the secondary administration, and Randall A. Grove and Robin L. Robertson representing central office, to sign for the payment of any expenditures from the athletic account for the 2015-16 school year, effective July 1, 2015.

Athletic Account

2. RLR receives reports from the seven tax collectors in our school district and presents them to Herbein & Company, Inc., for audit and also exonerates them from the collection of all 2014 unpaid per capita taxes as set forth in their reports. Tax collectors are as follows:

2014 Tax Collector Reports

|    |     | Heidelberg Township - Carol Keppley Marion Township - Susan Stum North Heidelberg Township - Jack Kuhn Robesonia Borough - Marshall Reynolds South Heidelberg Township - Ann Marie Girard Wernersville Borough - Debra Pierce Womelsdorf Borough - Sandra Barnhart   |   |   |
|----|-----|--|---|---|
| 3. | JLW | authorizes the purchase of bread, rolls, dairy and non-dairy drinks for the 2015-16 school year.  (Attachment A-1)   |   | <u>Cafeteria</u><br><u>Purchases</u>          |
| 4. | RLR | ratifies and approves an agreement with Inroads at Family Guidance, 1235 Penn Avenue, Suites 205-206, Wyomissing, PA 19610, for Employee Assistance Program services at a retainer fee of \$1,350.00 from July 1, 2015 through June 30, 2016.  |   | Inroads – EAP                                 |
| 5. | RLR | approves an agreement with Ephrata Mennonite School, 598 Stevens Road, Ephrata, PA 17522, to provide transportation for four Conrad Weiser students attending Ephrata Mennonite School at a cost of \$3,168.00 for the 2015-16 school year beginning August 24, 2015.  |   | Ephrata Mennonite<br>School<br>Transportation |
| 6. | EJS | approves an agreement with the Janus School, 205 Lefever Road, Mount Joy, PA 17522, for tuition in the amount of \$27,820.00 for a middle school special education student for the 2015-16 school year, with the District also paying the daily transportation costs totaling \$2,460.00, effective August 26, 2015. |   | Placement – Janus                             |
|    |     | These resolutions were duly adopted by the following vote:   |   |   |
|    |     | Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh  | 9 |   |
|    |     | <u>Discussion Agenda</u>   |   |   |
| 1. | JLW | Motion by Christensen, Seconded by Kaczmarczyk, approves the cafeteria budget for the 2015-16 school year in the amount of \$1,319,820.00.  (Attachment A-2)   |   | Cafeteria Budget                              |
|    |     | This resolution was duly adopted by the following vote:  |   |   |
|    |     | Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh  | 9 |   |

# <u>CURRICULUM COMMITTEE</u> – Tammy Starner Wert, Chairperson

# Consent Agenda

Mrs. Starner Wert asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

| 1.   | EJB    | Motion by Starner Wert, Seconded by Leidich, RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District renews an Agreement with the Berks County Intermediate Unit for school students taking on-the-road driver's education instruction, effective September 1, 2015. |   | BCIU – OTR Drive<br>Ed                     |
|------|--------|---|---|--|
| 2.   | EJB    | approves a License Agreement for in-school services with The Progressions Company, Inc., 144 North Sixth Street, Reading, PA 19601, to provide mental health services for eligible District students, families or groups from August 31, 2015 through August 31, 2016, at no cost to the District.  |   | Progressions                               |
|      |        | These resolutions were duly adopted by the following vote:  |   |  |
|      |        | Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh   | 9 |  |
|      |        | <u>Discussion Agenda</u>  |   |  |
| 1.   | JMK    | Motion by Starner Wert, Seconded by Neider, approves the disposal of old textbooks at West Elementary School.  (Attachment A-3)   |   | Disposal of Books<br>at West               |
|      |        | This resolution was duly adopted by the following vote:   |   |  |
|      |        |   |   |  |
|      |        | Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh   | 9 |  |
| EXTR | A-CURF | RICULAR COMMITTEE – Mark D. Leidich, Chairperson  |   |  |
|      |        | <u>Consent Agenda</u> Mr. Leidich asked for requests to move items from the Consent Agenda, and Mrs. Starner Wert asked that Item No. 5 be moved to the Discussion Agenda.  |   |  |
| 1.   | SRM    | Motion by Leidich, Seconded by Kaczmarczyk, RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District rescinds the July 8, 2015 approval of the following fall extra-curricular athletic position, personnel and salary for the 2015-16 school year:             |   | Rescind – JH Head<br>Boys' Soccer<br>Coach |
|      |        | Name Position Yrs Salary Mike McGee JH Head Boys' Soccer Coach 2 \$2,233.00 (relocated)   |   |  |

JH Asst Volleyball Coach

approves the following fall extra-curricular athletic position, personnel and salary for the 2015-16 school year:

2.

SRM

Name Position Yrs Salary Jon Holota JH Asst Volleyball Coach \$1,781.86 1 Volunteer Coaches 3. SRM approves the following volunteer coaches for the 2015-16 school year: Boys' Soccer Cross Country Andrew Whitehead Jen Potthoff Golf John Siefert 4. SRM approves the following additional personnel for contracted Contracted Services for Athletic services for athletic events for the 2015-16 school year: **Events** Jeff Charnoff RGG 5. Moved to Discussion Agenda. Unpaid Extra-6. RGG approves the following unpaid high school extra-curricular curricular Advisors positions and personnel for the 2015-16 school year: Advisor Yrs Activity Jessica Alexander 8 Art Club Advisor Barbara Boland 4 SADD Program Co-advisor Social Studies Club Co-advisor Kenneth Bright 10 Arlan Dietrich 28 Algorithmics Advisor Arlan Dietrich **AČSL** Advisor 27 Community Service (Volunteer) Dawn Fry Ashley Gartner 2 SADD Program Advisor Sandra Grajewski Science Olympiad 1 Chris Koper 1 Science Olympiad Chris Koper 9 Physics Club Advisor Heidi Luckenbill 5 Social Studies Club Co-advisor Kathy Mohn 9 GSA Co-advisor Zach Musser 9 Social Studies Club Co-advisor Zach Musser 1 Ski Club Co-advisor 7 Stacey Osman Academic Challenge Advisor Stacey Osman Renaissance Assistant Advisor 4 Diane Payne 7 Spanish Club Advisor John Rohm 8 Ski Club Co-advisor Social Studies Cub Co-advisor Eric Rothenberger 6 Diane Rurode 28 JCL Advisor Andrea Schaeffer 8 PA Math League Kristen Simons 9 **GSA Co-advisor** Tiffany Smith 7 Key Club Co-advisor Liz Schrack Key Club Co-advisor 1 Ashley Snyder 5 German Club Advisor Volunteer Marching 7. **RGG** approves the following volunteers for the 2015-16 school year: Marching Band

approves the following paid middle school extra-curricular

positions, personnel and salaries for the 2015-16 school year:

Paid Extra-

curricular Advisors

Kenneth Ayers Nick Merson

8.

**RKB** 

| Advisor          | Yrs | Activity        | Salary    |
|------------------|-----|-----------------|-----------|
| Natalie Fisher   | 27  | Student Council | \$1344.54 |
| Tabitha Meredith | 17  | FFA             | \$3081.37 |
| Nicole Natale    | 16  | Musical         | \$1040.60 |
| Pamela Light     | 2   | Renaissance     | \$1890.13 |
| Jennifer Gossert | 9   | Yearbook        | \$465.12  |

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

9. RKB approves the following unpaid middle school extra-curricular positions and personnel for the 2015-2016 school year:

Unpaid Extracurricular Advisors

| Advisor          | Yrs | Activity              |
|------------------|-----|-----------------------|
| Phleane Kissling | 23  | Science Olympiad      |
| Cynthia Murdough |     | 16 Science Olympiad   |
| Matthew Esser    | 2   | Science Olympiad      |
| Craig Matthew    | 13  | Stage Crew            |
| Natalie Fisher   | 19  | Math Counts           |
| Jill Fidazzo     | 9   | Spelling Bee          |
| Natalie Fisher   | 10  | Morning Announcements |
| Allison Swoyer   | 3   | Reading Olympics      |
| Kelly Snyder     | 6   | Musical (tickets)     |
| Pete Chamberlain | 15  | Harvest Run           |
| Cynthia Murdough | 15  | Harvest Run           |

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,

Neider, Sabold, Starner Wert, and Rumbaugh ......

#### Discussion Agenda

1.

Motion by Leidich, Seconded by Christensen,
SRM rescinds the July 8, 2015 approval of the following fall extracurricular athletic positions, personnel and salaries for the
2015-16 school year:

Rescind – Fall Coaches

| Name           | Position             | Yrs | Salary     |
|----------------|----------------------|-----|------------|
| Tammy Schucker | HS Asst Field Hockey | 23  | \$3,450.97 |
| Jamie Rahn     | JH Head Field Hockey | 2   | \$2,138,23 |

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh .........

Motion by Leidich, Seconded by Christensen,
2. SRM approves the following fall extra-curricular athletic position, personnel and salary for the 2015-16 school year:

JH Head Boys' Soccer

Name Position Yrs Salary
Chad Sterner JH Head Boys' Soccer 1 \$2,096.30

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh .........

No. 5 from the Consent Agenda,
Motion by Leidich, Seconded by Christensen,
approves the following paid high school extra

3. RGG approves the following paid high school extra-curricular positions, personnel and salaries for the 2015-16 school year:

Paid Extracurricular Advisors – HS

| Advisor             | Yrs | Activity                   | Salary     |
|---------------------|-----|----------------------------|------------|
| Ray Edwards         | 10  | AP Coordinator             | \$1,371.29 |
| Neal Lutz           | 9   | AV/Stage Crew Advisor      | \$2,392.29 |
| Sean Hackett        | 9   | AV/Stage Crew Asst Advisor | \$1,243.93 |
| Adam Serfass        | 8   | FFA Advisor                | \$4,218.71 |
| John Siefert        | 7   | FFA Assistant Advisor      | \$3,728.85 |
| Michelle Strunk     | 6   | Junior Class Co-advisor    | \$420.21   |
| Misty Witman        | 6   | Junior Class Co-advisor    | \$420.21   |
| Hope O'Pake         | 8   | Musical Director           | \$2,277.48 |
| Laura Moyer         | 4   | Renaissance Advisor        | \$1,970.66 |
| John Rohm           | 10  | Senior Class Advisor       | \$1,246.73 |
| Julie Mason         | 2   | Sr. Project Coordinator    | \$3,815.50 |
| Beverly Wolfe       | 7   | Student Council Co-advisor | \$679.51   |
| Paula Prohaska      | 12  | Student Council Co-advisor | \$832.51   |
| Sandra Grajewski    | 20  | Yearbook Co-advisor        | \$1,741.62 |
| Scott Wert          | 20  | Yearbook Co-advisor        | \$1,741.62 |
| Scott Wert          | 20  | Yearbook Financial Manager | \$1,300.51 |
| Sean Hackett        | 21  | Choraleers                 | \$1351.50  |
| Neal Lutz           | 12  | Jazz Band                  | \$969.00   |
| Stefanie Schneck    | 8   | CWTV                       | \$714.00   |
| Dennis Harman       | 8   | National Honor Society     | \$714.00   |
| Michael Noss        | 6   | FBLA Co-Advisor            | \$322.99   |
| Frances Williams    | 6   | FBLA Co-Advisor            | \$322.99   |
| Elizabeth Wissinger | 7   | FBLA Co-Advisor            | \$373.99   |

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

This resolution was duly adopted by the following vote:

## FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

## Consent Agenda

Motion by Manbeck, Seconded by Leidich,

1. RGG RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District approves a reduction in the student fee for a reserved space in the high

Student Parking

|    |     | for a general parking tag for a space in the middle school parking lot.   |   |  |
|----|-----|---|---|--|
|    |     | Note: Student parking is available to all students who attend the high school. If all available reserved spaces (168) in the high school lot are assigned, then a general parking tag will be issued for the middle school parking lot.   |   |  |
|    |     | This resolution was duly adopted by the following vote:   |   |  |
|    |     | Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh   | 9 |  |
|    |     | <u>Discussion Agenda</u>  |   |  |
| 1. | RAG | Motion by Manbeck, Seconded by Kaczmarczyk, approves an agreement with Bethany Children's Home for rental of two classrooms in the Adams/Brumbaugh Center beginning August 26, 2015, and ending on June 30, 2016, at a cost of \$12,600.00, plus utilities and custodian service. |   | <u>Lease with BCH –</u><br><u>Shelter Care</u><br><u>Program</u> |
|    |     | This resolution was duly adopted by the following vote:   |   |  |
|    |     | Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh   | 9 |  |
| 2. | RLR | Motion by Manbeck, Seconded by Kaczmarczyk, authorizes the administration to sell used cell phones through Gazelle.com.   |   | Sale of Cell Phones  |
|    |     | This resolution was duly adopted by the following vote:   |   |  |
|    |     | Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh   | 9 |  |
| 3. | EAL | Motion by Manbeck, Seconded by Kaczmarczyk, approves the following change order to Purcell Construction for the General Trades Contract for the Weiser Decisions Facility Alterations, Renovations and Upgrades Project (Church Street Property):                                 |   | Church Street<br>Property - Windows                              |
|    |     | GT-002 – "Replacement of Existing Windows" in the amount of \$46,000.00, increasing the contract total to \$680,900.00.   |   |  |
|    |     | This resolution was duly adopted by the following vote:   |   |  |
|    |     | Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh   | 9 |  |
|    |     |   |   |  |

school parking lot from \$25.00 to \$15.00, and a fee of \$5.00

# <u>HUMAN RELATIONS COMMITTEE</u> – Gary G. Neider, Chairperson

# Consent Agenda

Mr. Neider asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

| 1. | RGG         | Motion by Neider, Secon<br>RESOLVED, that on the<br>and the Human Relation<br>Directors of the Conrad<br>payment of \$375.00 (1<br>high school Ag/science<br>Biology Remediation con<br>four-day period during the | e recommendation of the cons Committee, the Ell Weiser Area School I 5 hours at \$25/hour) e teacher, for teach ourse to high school | Board of School District approves to John Siefert, ing a Keystone | Keystone Biology<br>Remediation  |
|----|-------------|--|--|---|----------------------------------|
| 2. | RGG         | approves payment of \$1<br>Rathman, high school c<br>administering the Key<br>students over a two-day  | ounselor and SVA Lea<br>stone Biology exam   | ad Counselor, for to high school                                  | Keystone Biology<br>Remediation  |
| 3. | RAG         | approves Colleen Irw additional salary of \$750  |  |   | ESL Coordinator                  |
| 4. | EJS         | approves the appointment at Weiser Decisions at 2015-16 school year.   |  |   | Weiser Decisions<br>Head Teacher |
| 5. | JMH/<br>JCH | approves the appointm<br>Coordinators for the 201  |  |   | Science Lab<br>Coordinators      |
|    |             | ,  | Lisa Matthew<br>Diane Hettinger  | \$500.00<br>\$500.00  |                                  |
|    |             |  |  |   |                                  |
| 6. | RGG         | approves secondary dep   | partment chairpersons  | for the 2015-16   | Department Chairs                |
| 6. | RGG         | school year:   | partment chairpersons  No. of Dept  Members  |   | Department Chairs                |
| 6. | RGG         |  | No. of Dept  | •   | Department Chairs                |
| 6. | RGG         | school year:  Teacher/Department  Sean Hackett   | No. of Dept<br>Members   | Salary  | <u>Department Chairs</u>         |
| 6. | RGG         | school year:  Teacher/Department  Sean Hackett Tech Ed/TV/Music/Art  Steven D. Heffner   | No. of Dept<br>Members<br>(7)  | <i>Salary</i><br>\$745.00   | Department Chairs                |
| 6. | RGG         | school year:  Teacher/Department  Sean Hackett Tech Ed/TV/Music/Art  Steven D. Heffner Communications  Diane Payne   | No. of Dept<br>Members (7) (9) (4)   | <i>Salary</i><br>\$745.00<br>\$795.00                             | Department Chairs                |
| 6. | RGG         | school year:  Teacher/Department  Sean Hackett Tech Ed/TV/Music/Art  Steven D. Heffner Communications  Diane Payne Foreign Language  Abbey Showalter and Adam Sandoe   | No. of Dept<br>Members (7) (9) (4)   | \$745.00<br>\$795.00<br>\$720.00<br>\$360.00                      | Department Chairs                |
| 6. | RGG         | school year:  Teacher/Department  Sean Hackett Tech Ed/TV/Music/Art  Steven D. Heffner Communications  Diane Payne Foreign Language  Abbey Showalter and Adam Sandoe Health/Phys. Ed./Safety  Arlan Dietrich       | No. of Dept<br>Members  (7)  (9)  (4)  | \$745.00<br>\$795.00<br>\$720.00<br>\$360.00<br>\$360.00          | Department Chairs                |

|     |     | Kenneth Bright<br>Social Studies   | (8)  | \$770.00                          |  |
|-----|-----|--|--|-----------------------------------|--|
|     |     | Robert Dunmoyer<br>Special Education   | (15)   | \$945.00                          |  |
|     |     | Lynne Angstadt<br>Family Consumer/Busine   | ess (7)  | \$745.00                          |  |
| 7.  | RAG | accepts, with regret, the time social studies teach 2015.  |  |                                   | Resign – PT HS<br>Social Studies       |
| 8.  | RAG | accepts, with regret, the education learning sup School, effective July 29   | oport teacher at We  |                                   | Resign – LS at<br>West                 |
|     |     | Note: The district reservesixty days.  | ves the right to hold N  | 1rs. Pavelko for                  |  |
| 9.  | RAG | accepts, with regret, the education autistic suppo effective August 21, 2015   | rt teacher at West Eler  |                                   | Resign – Autistic<br>Support at West   |
|     |     | Note: The district reserve sixty days from July 23, 2  |  | Mrs. Lesher for                   |  |
| 10. | RLR | accepts, with regret, the custodian at East Elem 2015.   |  |                                   | Retire – East<br>Custodian             |
| 11. | RLR | approves the request<br>instructional aide at Ea<br>leave of absence begi<br>2015, through January 4                 | st Elementary School,<br>nning approximately                             | for a parental                    | Parental Leave –<br>Cert Aide at East  |
| 12. | EJB | approves an agreement services for Grades 5 Springhouse Drive, Myer per hour for a maximum of                        | and 6 with Kathryr<br>stown, PA 17067, at a                              | Polcrack, 34                      | Contracted<br>Language Arts at<br>MS   |
|     |     | Note: This contracted professional developmen Grant for 2015-16.   |  |                                   |  |
| 13. | RLR | approves the transfer of part-time (4½ hours/da at East Elementary S beginning August 24, 20 the 2015-16 school year | y) special education ir<br>chool at an hourly<br>015, and continuing thr | nstructional aide rate of \$10.15 | Transfer – Sp Ed<br>Instr Aide at East |
|     |     | These resolutions were d   | uly adopted by the follo   | owing vote:                       |  |
|     |     |  | n, Kaczmarczyk, Leidic<br>Starner Wert, and Rum                          |                                   | 9                                      |

# Discussion Agenda

|    |     | <u>Diocassien rigeriaa</u>   |   |   |   |   |
|----|-----|--|---|---|---|---|
| 1. | EJS | Motion by Neider, Secon ratifies and approves the aides for the 2015 Exter Conrad Weiser special (\$8.50): | the following substitunded School Year pr   | ogram for eligible                        |   | ESY – Substitute<br>Transportation<br>Aides |
|    |     | Romaine Zimmerman (et<br>Melany Keys (effective July   |   |   |   |   |
|    |     | This resolution was duly   | adopted by the follo  | wing vote:                                |   |   |
|    |     | •  | en, Kaczmarczyk, Lei<br>Starner Wert, and Ru  |   | 9 |   |
| 2. | EJB | Motion by Neider, Secon approves the following ran additional salary of \$5                                | mentors for the 2015-   | 16 school year at                         |   | <u>Mentors</u>                              |
|    |     | Mentor Deb Boor Shannon Gray Jessica Alexander Sally Cusimano Kathy Muldoon                                | Protégé<br>Lauren Guido Meno<br>Molly Luckenbill<br>Ryan Knarr<br>Kerry Gable<br>Morgan Chelius | gel                                       |   |   |
|    |     | This resolution was duly   | adopted by the follo  | wing vote:                                |   |   |
|    |     |  | aczmarczyk, Leidich, l<br>and Starner Wert  |   | 7 |   |
|    |     | Nay: Carl and Rumba  | augh  |   | 2 |   |
| 3. | RAG | Motion by Neider, Secon<br>approves the following<br>Professional Employees,                               | changes in the  |   |   | Salary Adjustments                          |
|    |     |  | From  | То  |   |   |
|    |     | Cassandra Eccles   | B <sup>+24</sup> – Step 4<br>\$47,836.00  | M – Step 4<br>\$50,811.00                 |   |   |
|    |     | Carey Hirneisen  | M <sup>+15</sup> – Step 17<br>\$71,681.00   | M <sup>+30</sup> – Step 17<br>\$74,307.00 |   |   |
|    |     | Colleen Holt   | M – Step 15<br>\$65,912.00  | M <sup>+15</sup> – Step 15<br>\$68,864.00 |   |   |
|    |     | Kelly Knapper  | B – Step 6<br>\$48,833.00   | M – Step 6<br>\$52,900.00                 |   |   |
|    |     | Elizabeth Schrack  | B – Step 5<br>\$47,786.00   | M – Step 5<br>\$51,856.00                 |   |   |

|    |     | Christopher Tadley  | B – Step 3<br>\$45,958.00                     | B <sup>+24</sup> – Step 3<br>\$47,052.00  |   |  |
|----|-----|---|---|---|---|--|
|    |     | John Young  | M – Step 15<br>\$65,912.00                    | M <sup>+15</sup> – Step 15<br>\$68,864.00 |   |  |
|    |     | This resolution was dul   | y adopted by the follo                        | wing vote:                                |   |  |
|    |     |   | en, Kaczmarczyk, Lei<br>, Starner Wert, and R |   | 9 |  |
| 4. | RGG | Motion by Neider, Seco<br>approves the following<br>the 2015-16 school yea                          | high school paid posi                         | tion and salary for                       |   | <u>Sr. Project</u><br><u>Coordinator</u> |
|    |     | Advisor Yrs<br>Julie Mason 2  | Activity Sr. Project Coordinate               | <i>Salary</i><br>ator \$3,815.50          |   |  |
|    |     | This resolution was dul   | y adopted by the follo                        | wing vote:                                |   |  |
|    |     |   | en, Kaczmarczyk, Lei<br>, Starner Wert, and R |   | 9 |  |
| 5. | RAG | Motion by Neider, Seco<br>accepts, with regret, the<br>education emotional seffective August 20, 20 | ne resignation of Jas<br>support teacher at V | son Kraft, special                        |   | Resign – ES at<br>Weiser Decisions       |
|    |     | Note: The district reser days from August 6, 20   |   | Mr. Kraft for sixty                       |   |  |
|    |     | This resolution was dul   | y adopted by the follo                        | wing vote:                                |   |  |
|    |     | •   | en, Kaczmarczyk, Lei<br>, Starner Wert, and R |   | 9 |  |
| 6. | RLR | Motion by Neider, Seco accepts, with regret, the education instructional August 21, 2015.           | ne resignation of Jan                         |   |   | Resign – Sp Ed<br>Instr Aide at MS       |
|    |     | This resolution was dul   | y adopted by the follo                        | wing vote:                                |   |  |
|    |     |   | en, Kaczmarczyk, Lei<br>, Starner Wert, and R |   | 9 |  |
| 7. | RAG | Motion by Neider, Seco approves an uncompe Smith, learning support August 24, 2015.                 | ensated leave of ab                           | sence for Tiffany                         |   | <u>Uncomp Leave – MS LS</u>              |
|    |     | This resolution was dul   | y adopted by the follo                        | wing vote:                                |   |  |
|    |     |   | en, Kaczmarczyk, Lei<br>, Starner Wert, and R |   | 9 |  |

| 8.  | RLR | Motion by Neider, Seconded by Starner Wert, approves the transfer of Shannon Shearer, part-time (4½ hours/day) special education instructional aide at the high school, to a long-term substitute for Paula Christensen, special education instructional aide at the middle school (7 hours/day), at an hourly rate of \$10.15, effective August 24, 2015. |   | Transfer – LTS Sp<br>Ed Instr Aide at MS     |
|-----|-----|--|---|--|
|     |     | This resolution was duly adopted by the following vote:  |   |  |
|     |     | Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh  | 9 |  |
| 9.  | RLR | Motion by Neider, Seconded by Manbeck, approves an increase in hours for Carol Wenrich, part-time food service worker at the middle school, from 3 hours/day to 4½ hours/day, effective August 24, 2015.   |   | FSW at MS                                    |
|     |     | Note: This is a replacement for Malissa Jacobs (deceased).   |   |  |
|     |     | This resolution was duly adopted by the following vote:  |   |  |
|     |     | Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh  | 9 |  |
| 10. | RLR | Motion by Neider, Seconded by Starner Wert, approves the employment of substitute support staff personnel for the 2015-16 school year at the rate of \$8.50/hour.  |   | Substitute<br>Support Staff                  |
|     |     | (Attachment A-4)   |   |  |
|     |     | This resolution was duly adopted by the following vote:  |   |  |
|     |     | Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh  | 9 |  |
| 11. | RAG | Motion by Neider, Seconded by Kaczmarczyk, approves the employment of substitute teachers for the 2015-16 school year at the rate of \$95.00 per day.  (Attachment A-5)  |   | Certificated<br>Aides/Substitute<br>Teachers |
|     |     | This resolution was duly adopted by the following vote:  |   |  |
|     |     | Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh  | 9 |  |
| 12. | RLR | Motion by Neider, Seconded by Manbeck, approves the employment of Robin Henning, 241 Smokering Drive, Robesonia, PA 19551, as a part-time (2 hours/day) noon-time aide at West Elementary School at an hourly rate of \$9.00, effective August 24, 2015.   |   | Hire – NTA at West                           |
|     |     | Note: This is a replacement for Nancy Fralick (retired).   |   |  |

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh .........

9

#### Information Items

 RAG/ The following changes in assignments and/or building/grade RLR level changes will occur at the beginning of the 2015-16 school year:

Changes in Assignments

- Morgan Chelius from Grade 2 at West Elementary to Grade 4 at East Elementary.
- Catherine Leonhard from certificated instructional aide at West Elementary to East Elementary.
- Geneva Aulenbach from certificated instructional aide at East Elementary to West Elementary.
- Kelly Snyder from Grade 6 to Elementary Gifted Support (new position).
- Tim Feeg from Grade 1 at East Elementary to Grade 5 at the middle school to replace Melani Sanders (transferred).
- Jennifer Potthoff from Grade 4 at East Elementary to Grade 6 at the middle school to replace Kelly Snyder (transferred).
- Susanne Kostaras from Learning Support to Life Skills/Learning Support at the middle school (new position).
- Tiffany Smith from Learning Support at the high school to Learning Support at the middle school to replace Susanne Kostaras (transferred).
- Amanda Pacheco, part-time (4 ½ hour/day) special education instructional aide, from East Elementary to the middle school to replace Sherri Long (transferred).
- 2. RLR Noreen Heller, special education personal care/transportation aide and support staff substitute, will return to work from a leave of absence on August 24, 2015.

RTW - Sp Ed Aide

 RLR Wendy Bright transferred from Secretary in the high school office/library to Secretary to the Athletic Director and Director of Facilities. Sec to AD and Dir of Facilities

POLICY Policy

#### **ADDENDUM**

#### **EXTRA-CURRICULAR COMMITTEE** – Mark D. Leidich, Chairperson

Motion by Leidich, Seconded by Christensen, RESOLVED, that on the recommendation Rescind - JH Asst 2a. SRM of the Field Hockey Administration, the Board of School Directors of the Conrad Weiser Area School District rescinds the July 8, 2015 approval of the following fall extra-curricular athletic position, personnel and salary for the 2015-16 school year: Name Position Yrs Salary Stephanie O'Brien \$1,831.86 JH Asst Field Hockey 2 Hire - JH Asst FH And Further, approves the following fall extra-curricular athletic position, personnel and salary for the 2015-16 school year to replace Jamie Rahn (resigned): Name Position Yrs Salary Stephanie O'Brien JH Head Field Hockey \$2,096.30 This resolution was duly adopted by the following vote: Christensen, Kaczmarczyk, Leidich, Manbeck, Aye: Neider, Sabold, Starner Wert, and Rumbaugh 8 Nay: Carl ..... Motion by Leidich, Seconded by Christensen, Volunteer Coaches 2b. SRM approves the following volunteer coaches for the 2015-16 school year: Field Hockey Karen Ginter **Emily Frantz** Alysen Larsen Sean Keeney This resolution was duly adopted by the following vote: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Aye: Neider, Sabold, Starner Wert, and Rumbaugh ........ 9 Motion by Leidich, Seconded by Christensen, Marching Band RGG approves the following high school extra-curricular paid 2c. positions, personnel and salaries for marching band for the 2015-16 school year: Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

|        | Max Zeuner<br>Lauren Spelling  |  |   | \$1,220.00<br>\$1,107.05   |   |  |
|--------|--|--|---|--|---|--|
|        | This resolution was duly adopted by the following vote:  |  |   |  |   |  |
|        | Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh  |  |   |  |   |  |
| RGG    | Motion by Leidich, Seconded by Christensen, approves salary adjustments for the following high school extra-curricular paid positions, personnel and salaries for marching band for the 2015-16 school year: |  |   |  |   |  |
|        | Advisor Yrs  | Position   | Salary<br>Approved 7/8/15   | New Salary   |   |  |
|        | RC Youse 6 F   | Percussion Head  | \$568.84<br>\$1,232.03<br>\$1,640.02  | \$1,126.53<br>\$1,642.03<br>\$410.00<br>(resigned 8/21/15)   |   |  |
|        | This resolution was du   | lly adopted by the   | following vote  | :  |   |  |
|        |  |  |   |  |   |  |
| RKB    | approves the followi   | ng new middle  | school extra-   |  | <u>UpTempo</u><br>Club/Unpaid<br>Advisors   |  |
|        | Activity UpTempo Running Cl (Grades 5 and 6)   | Yrs<br>ub 1<br>1<br>1  | Lauren Re<br>Jennifer P   | essler<br>Potthoff   |   |  |
|        | This resolution was du   | lly adopted by the   | following vote  | :  |   |  |
|        |  |  |   |  |   |  |
| N RELA | ATIONS COMMITTEE -   | - Gary G. Neider, (  | Chairperson   |  |   |  |
| RAG    | RESOLVED, that on the Board of School D District approves the instructional aide at Eyear Temporary Profedera School District at   | the recommendation in the Content of the Content of Lister of List | on of the Adr<br>nrad Weiser A<br>a Reggiani,<br>School, to ar<br>e in the Con<br>\$44,391.00 (   | certificated cardemic rad Weiser B – Step 1)   | <u>Hire – Gr 2 at</u><br><u>East</u>  |  |
|        | N RELÆ   | This resolution was due.  Aye: Carl, Christens Neider, Sabolo Motion by Leidich, Se approves salary adjuextra-curricular paid marching band for the Brian Selman 4 E  This resolution was due.  Aye: Carl, Christens Neider, Sabolo Motion by Leidich, Se approves the following activity and unpaid ad Activity  UpTempo Running Cl (Grades 5 and 6)  This resolution was due.  Aye: Carl, Christens Neider, Sabolo Motion by Leidich, Se approves the following activity and unpaid ad Activity  UpTempo Running Cl (Grades 5 and 6)  This resolution was due.  Aye: Carl, Christens Neider, Sabolo Motion by Neider, Sabolo Motion by Neider, Sabolo Motion by Neider, Secons Resolved, that on the Board of School Destrict approves the instructional aide at It year Temporary Profession accordance with the sabolo Motion Destrict at in accordance with the sabolo Motion Destrict at its province of the sabolo Motion Destrict Action D | This resolution was duly adopted by the  Aye: Carl, Christensen, Kaczmarczyk Neider, Sabold, Starner Wert, ar  Motion by Leidich, Seconded by Christe approves salary adjustments for the extra-curricular paid positions, person marching band for the 2015-16 school y  Advisor Yrs Position  Liz Werner 3 Color Guard Asst RC Youse 6 Percussion Head Brian Selman 4 Battery Percussion  This resolution was duly adopted by the Aye: Carl, Christensen, Kaczmarczyk Neider, Sabold, Starner Wert, ar  Motion by Leidich, Seconded by Christe approves the following new middle activity and unpaid advisors for the 2015  Activity Yrs  UpTempo Running Club 1 (Grades 5 and 6) 1  This resolution was duly adopted by the Aye: Carl, Christensen, Kaczmarczyk Neider, Sabold, Starner Wert, ar  Neider, Sabold, Starner Wert, ar | This resolution was duly adopted by the following vote  Aye: Carl, Christensen, Kaczmarczyk, Leidich, Man Neider, Sabold, Starner Wert, and Rumbaugh  Motion by Leidich, Seconded by Christensen, approves salary adjustments for the following hig extra-curricular paid positions, personnel and sal marching band for the 2015-16 school year:  **Regional Profession**  **Advisor** Yrs** Position**  **Advisor** Yrs** Position**  **Advisor** Approved 7/8/15**  **Liz Werner** 3 Color Guard Asst** \$568.84** RC Youse** 6 Percussion Head \$1,232.03** Brian Selman 4 Battery Percussion \$1,640.02**  This resolution was duly adopted by the following vote Aye: Carl, Christensen, Kaczmarczyk, Leidich, Man Neider, Sabold, Starner Wert, and Rumbaugh  Motion by Leidich, Seconded by Christensen, approves the following new middle school extraactivity and unpaid advisors for the 2015-16 school ye  **Activity** Yrs** Advisor** Advisor** UpTempo Running Club** 1 Lauren Reference (Grades 5 and 6) 1 Jennifer Reference (Grades 5 and 6) | Lauren Spelling 1 Pit Percussion \$1,107.05  This resolution was duly adopted by the following vote:  Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh |  |

Advisor

Yrs

Position

Salary

Bachelors

Kutztown University

Education Level: Undergraduate School:

Note:

|      |   |                                 | Certification:  Experience: Employment: Initial Assignment: This is a replacement for                                    | Instr I – Early Childhood N-3<br>and Elementary K-6<br>Certificated aide at East<br>August 24, 2015<br>Grade 2 at East Elementary<br>Jennifer Potthoff (transferred). |   |                                    |  |
|------|---|---------------------------------|--|---|---|------------------------------------|--|
|      |   | This re                         |  |   |   |                                    |  |
|      |   | Aye:                            |  | arczyk, Leidich, Manbeck,<br>/ert, and Rumbaugh   | 9 |                                    |  |
| 12b. | RAG   | appro<br>Deanr<br>Temp<br>Schoo | ne Circle, Ephrata, PA 17<br>orary Professional Employe<br>of District at a yearly salary<br>dance with the 2015-16 sala | eidich, Percinsky-Schermerhorn, 30 7522, as an academic year e in the Conrad Weiser Area of \$50,027.00 (M – Step 3) in ary schedule, effective August                |   | Hire – Autistic<br>Support at East |  |
|      |   | Note:                           | Education Level:<br>Undergraduate School:<br>Certification:  | Masters Juniata College Instr I – Sp Ed PK-12; Elem K-6; English 6-9; Citizenship 6-9; Ed Spec I – Home/School Visitor  |   |                                    |  |
|      |   |                                 | Experience: Employment:  Initial Assignment:   | 2 yrs – Pottsgrove SD On or before 10/20/15 (will be held up to 60 days by Pottsgrove SD) Autistic Support at East  |   |                                    |  |
|      |   |                                 | _  | • •   |   |                                    |  |
|      |   | This re                         | This is a replacement for Jamie Lesher (resigned).  This resolution was duly adopted by the following vote:              |   |   |                                    |  |
|      |   | Aye:                            | Carl, Christensen, Kaczm   |   | 9 |                                    |  |
| 12c. | EJB   | appro                           | n by Neider, Seconded by S<br>ves the following mentor fo<br>ditional salary of \$500.00 (o                              | r the 2015-16 school year at  |   | <u>Mentor</u>                      |  |
|      |   | Kr                              | <i>Mentor</i><br>ista Schoener   | <i>Protégé</i><br>Lisa Reggiani   |   |                                    |  |
|      | This resolution was duly adopted by the following vote: |                                 |  |   |   |                                    |  |
|      |   | Aye:                            | Christensen, Kaczmarczy<br>Neider, Sabold, and Starn   | k, Leidich, Manbeck,<br>er Wert   | 7 |                                    |  |
|      |   | Nay:                            | Carl and Rumbaugh  |   | 2 |                                    |  |
|      |   |                                 |  |   |   |                                    |  |

|       | A.                  | Enrollment Reports  |   | Enrollment                            |
|-------|---------------------|---|---|---------------------------------------|
| ADMIN | IISTRA <sup>-</sup> | TION REPORTS  |   |                                       |
| SUPER | RINTEN              | DENT'S REPORT   |   | Supt Report                           |
|       |                     | Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh   | 9 |                                       |
|       |                     | This resolution was duly adopted by the following vote:   |   |                                       |
|       |                     | Note: The district reserves the right to hold Mr. Witmer for sixty days.  |   |                                       |
| 12f.  | RAG                 | Motion by Neider, Seconded by Manbeck, accepts, with regret, the resignation of Tyler Witmer, part-time Health and Physical Education teacher at the high school, effective August 18, 2015.  |   | Resign – PT H&PE<br>at HS             |
|       |                     | Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh   | 9 |                                       |
|       |                     | This resolution was duly adopted by the following vote:   |   |                                       |
|       |                     | Note: This is a replacement for Carol Wenrich (transferred). Ms. Faust-Martzall completed two hours of training on August 19, 2015.   |   |                                       |
| 12e.  | RLR                 | Motion by Neider, Seconded by Kaczmarczyk, ratifies and approves the employment of Cynthia Tobias, 111 West High Street, Womelsdorf, PA 19567, as a part-time (3½ hours/day) food service worker at the middle school at an hourly rate of \$9.00, effective August 24, 2015. |   | Hire – Food Service<br>Worker at MS   |
|       |                     | Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh   | 9 |                                       |
|       |                     | This resolution was duly adopted by the following vote:   |   |                                       |
|       |                     | Note: This is a part-time replacement for Patricia Holt (transferred). Ms. Faust-Martzall completed two hours of training on August 19, 2015.   |   |                                       |
| 12d.  | RLR                 | Motion by Neider, Seconded by Manbeck, ratifies and approves the employment of Kaci Faust-Martzall, 15 Graeff Road, Robesonia, PA 19551, as a part-time (3½ hours/day) food service worker at West Elementary School at an hourly rate of \$9.00, effective August 24, 2015.  |   | Hire – Food Service<br>Worker at West |

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Asst. Superintendent

Dr. Bentzel prepared a written report that was distributed

B.

Assistant Superintendent

prior to the meeting.

C. Director of Business

**Director of Business** 

Mrs. Robertson prepared a written report that was distributed prior to the meeting.

1. Director of Food Services

Dir. Food Service

Mrs. Wilinsky prepared a written report that was distributed prior to the meeting.

2. Director of Facilities

Dir of Facilities

Mr. Lutz prepared a written report that was distributed prior to the meeting.

D. West Elementary Principal

West Principal

Mrs. Hassler prepared a written report that was distributed prior to the meeting.

E. East Elementary Principal

East Principal

Mrs. Heilman prepared a written report that was was distributed prior to the meeting.

F. High School Principal

HS Principal

Mr. Galtere prepared a written report that was distributed prior to the meeting.

1. Assistant High School Principal

Asst. HS Principal

No report was submitted for Mrs. Sweigart,.

2. Assistant High School Principal

Asst HS Principal

No report was submitted for Mr. Neider.

G. Middle School Principal

MS Principal

Mr. Buck prepared a written report that was distributed prior to the meeting.

1. Assistant Middle School Principal

Asst MS Principal

No report was submitted for Ms. Minch.

H. Director of Special Education

Director of Special Ed.

Mr. Skoczen prepared a written report that was distributed prior to the meeting.

I. Director of Athletics

**Director of Athletics** 

Mr. Michael prepared a written report that was distributed prior to the meeting.

J. Director of Technology

Director of Technology

No report was submitted for Mr. Knarr.

# **ADJOURNMENT**

Motion by Manbeck, Seconded by Neider, Adjourned 8:00 p.m.