## Conrad Weiser Area School District Robesonia, PA

Minutes - June 18, 2014

At 7:35 p.m., President Margaret G. Rumbaugh called to order the regular meeting for the month of June of the Board of School Directors of the Conrad Weiser Area School District, followed by the pledge to the flag of the United States of America.

#### **Present for the Meeting**

**Board Members** 

William T. Carl Jr., David A. Christensen, Francis J. Kaczmarczyk, Mark D. Leidich, Dennis J. Manbeck, Gary G. Neider, Tammy Starner Wert, and Margaret G. Rumbaugh

Solicitor

Jon S. Malsnee, Esquire

School Personnel

Randall A. Grove, Erik J. Bentzel, Robin L. Robertson, Edward J. Skoczen Jr., Betsy A. Adams, Robert G. Galtere, Alissa B. Sweigart, Kristin D. Minch, Janet C. Heilman, Russell J. Kline, Jennifer L. Wilinsky, Clark A. Knarr, Eric A. Lutz, Stacy L. Miller, Kathleen A. Mohn and Nancy L. Flory

Student Council Member None Present

ANNOUNCEMENTS Announcements

# APPROVAL OF MINUTES - Margaret G. Rumbaugh

A. Motion by Manbeck, Seconded by Kaczmarczyk, RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of May held on May 21, 2014; a special meeting held on June 4, 2014; and the agenda of the committee meetings held on June 4, 2014, be dispensed with and that the same be approved by voice vote.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh .....

## **APPROVAL OF FINANCIAL REPORTS** – Margaret G. Rumbaugh

Financial Reports

Minutes

 Motion by Manbeck, Seconded by Kaczmarczyk, RESOLVED, that the financial reports be approved, as presented.

(Attachment Fa-1)

-1-

06/18/14

	This re	solution was duly adopted by the following vote:		
	Aye:	Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh	8	
APPROVAL C	OF PAYI	MENT OF BILLS – David A. Christensen		
A.	RESO approv amour author	n by Christensen, Seconded by Starner Wert, bLVED, that by roll call vote the General Account bills be wed in the amount of \$666,472.54 and ratified in the nt of \$2,413,527.18 as presented, and the Treasurer be rized to issue checks in the amounts indicated for the mount of \$3,079,999.72;		General Bills
		and further,		
	the a \$96,60 issue	LVED, that the Cafeteria Account bills be approved in mount of \$57,322.88 and ratified in the amount of 33.18 as presented, and the Treasurer be authorized to checks in the amounts indicated for the total amount of 956.06.		Cafeteria Bills
	This re	solution was duly adopted by the following vote:		
	Aye:	Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh	8	
<u>PRESENTATI</u>	<u>ONS</u>			
A.	Emplo	yees of the Month		EOM
	for alv better Elaine activiti Club	dams recognized Laura Moyer, high school library aide, ways going out of her way to make the high school a place. She coordinates events to raise money for the Putt Scholarship Fund; coordinates special student les throughout the year; and organizes Renaissance activities, including the recent collection of school es for donation.		
	high e impler classr	linch recognized Ruthie Wolfe, Grade 5 teacher, for her energy and voraciousness in helping students. She has mented innovative teaching and learning strategies in her boom and has been a leader in promoting the new hybriding initiative.		
B.	Reque	ests to speak to the Board of School Directors		Requests to Speak
COMMUNICA	TIONS			Communications

A.

Reports

- 1. Solicitor Mr. Malsnee had no report.
- 2. Student Council none present
- 3. Berks County Intermediate Unit Mr. Christensen had no further report.
- 4. Berks Career & Technology Center– Mr. Carl had no further report.
- 5. Berks Earned Income Tax Bureau Mr. Carl had no report.
- Education Foundation Checks were issued for various senior awards, and approximately 75 to 100 people attended the recent fundraiser.

OLD BUSINESS Old Business

NEW BUSINESS New Business

## **BUDGET & FINANCE COMMITTEE** – David A. Christensen, Chairperson

#### Consent Agenda

Mr. Christensen asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

Motion by Christensen, Seconded by Starner Wert,

1. RLR RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District authorizes Janet C. Heilman and Jennifer M. Hassler representing the elementary administration, and Randall A. Grove and Robin L. Robertson representing central office, to sign for the payment of any expenditure from the activity funds of Conrad Weiser East and West Elementary Schools for the 2014-15 school year.

Elementary Activity Accounts

 RLR authorizes Betsy A. Adams and Robert G. Galtere representing high school administration, and Randall A. Grove and Robin L. Robertson representing central office, to sign for the payment of any expenditures from the activity funds of Conrad Weiser High School for the 2014-15 school year. High School Activity Accounts

3. RLR approves the following financial institutions/consultants for investments and depositories of District funds for 2014-15 as per state regulations under Act 72:

Financial Institutions/ Consultants

National Penn Bank 1503 Sunset Drive Pottstown, PA

Metro Three Crossgate Drive Mechanicsburg, PA

4830 Penn Avenue Conrad Weiser Parkway Sinking Spring, PA Womelsdorf, PA **PLGIT** Wells Fargo One West Penn Ave. P. O. Box 1300 Robesonia, PA Valley Forge, PA Ferris, Baker, Watts, Inc. **PNC** 4242 Carlisle Pike 140 South Village Avenue Suite 10 Camp Hill, PA Exton, PA **ESY Providers** 4. **EJS** approves the following providers for the 2014 IEP mandated Extended School Year program for eligible Conrad Weiser students: a. Northwestern Human Services (1 student) \$2,179.02 Opportunities School (2 students) \$7,488.00 Vista (4 students) \$22,680.00 d. Devereux (1 student) \$14,025.00 5. Montessori Country **EJS** approves an agreement with Montessori Country Day School, Day School 53 Vermont Road, Sinking Spring, PA 19608, for the **Placements** placement of two middle school special education students for the 2014-15 school year at an annual tuition rate of \$9,500.00 per student, effective August 26, 2014. Janus School 6. **EJS** approves an agreement with the Janus School, 205 Lefever Placement Road, Mount Joy, PA 17552, for the 2014-15 school year for a middle school special education student with tuition in the amount of \$33,176.00, in addition to \$1,850.00 for a summer program and \$2,424.00 for daily transportation costs, effective August 26, 2014. Janus School 7. **EJS** approves an agreement with the Janus School, 205 Lefever Placement Road, Mount Joy, PA 17552, for the 2014-15 school year for a high school special education student with tuition in the amount of \$33,176,00, in addition to \$1,850,00 for a summer program and \$2,424.00 for daily transportation costs, effective August 26, 2014. Termination of 8. RAG approves the request of Central Garage to terminate the five-Agreement with year Transportation Service Agreement between the District Central Garage and Central Garage at the end of the 2013-14 school year. National School 9. JLW approves the application for the National School Lunch Lunch/Breakfast Program and School Breakfast Program for the 2014-15 Program school year, effective July 1, 2014. These resolutions were duly adopted by the following vote: Ave: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh .....

Fulton Bank

M & T Bank

## Discussion Agenda

Motion by Christensen, Seconded by Kaczmarczyk,

1. RLR adopts the tentative school budget approved on May 7, 2014, and hereby authorizes the expenditures as set forth therein during the school year 2014-15 as follows:

2014-15 Budget

# FINAL PROPOSED BUDGET SUMMARY 2014-15

This budget is based on tax structure as follows – Real Estate Tax of 25.71 mills for Berks County properties and 22.14 mills for Lancaster County properties. A Per Capita Tax of \$5.00, Real Estate Transfer Tax of one-half of 1%, and Earned Income Tax of 1%. Earned Income Tax – The School District will receive one-half of 1% and the Boroughs and Townships one-half of 1%.

Auditors Beginning Unassigned and Assigned Fund Balance July 1, 2013	\$ 3,350,713
Estimated Revenues 2013-14 Estimated Expenditures 2013-14	42,564,880 42,564,880
Estimated Beginning Unassigned and Assigned Fund Balance July 1, 2014	3,350,713
Budgeted Revenues 2014-15 Budgeted Expenditures 2014-15	43,452,770 43,568.270
Estimated Beginning Unassigned Fund Balance July 1, 2015	3,235,213

## FINAL PROPOSED BUDGET June 30, 2014

	Julie 30, 2014						
REVE	NUES						
6000	Local Sources	\$	28,368,500				
7000	State Sources		13,198,270				
8000	Federal Sources		1,536,000				
9000	Other Financing Sources		<u>350,000</u>				
	TOTAL PROPOSED REVENUES		\$43,452,770				
EXPE	NDITURES						
1000	Instruction	\$	25,920,740				
2000	Support Services		11,508,075				
3000	Operation of Non-instructional Services		811,665				
4000	Facilities Acquisition, Construction and						
	Improvement Services		0				
5000	Other Financing Uses	_	5,327,790				
	TOTAL PROPOSED APPROPRIATIONS	\$	43,568,270				

RESOLVED, Whereas, it is the statutory duty of this Board to assess taxes for school purposes for the school fiscal year 2014-15.

NOW, THEREFORE, BE IT RESOLVED, That, for the school year July 1, 2014 to June 30, 2015, there be and there is hereby imposed and levied for school purposes upon all assessed real estate within the Conrad Weiser Area School District a tax at the rate of 25.71 (.02571) mills for Berks County properties, or twenty-five dollars and 71/xx on each One Thousand Dollars of assessed valuation of taxable property, and 22.14 (.02214) mills for Lancaster County properties, or twenty-two dollars and 50/xx on each One Thousand Dollars of assessed valuation of taxable property.

RESOLVED, WHEREAS, the School Board of Conrad Weiser Area School District deems it advisable to enact a per capita tax for school purposes by virtue and authority of the Public School Code Act of 1949, March 10, P.S. 30, Art. VI, Section 679, as amended.

NOW, THEREFORE, the Board of School Directors of Conrad Weiser Area School District, Berks County, Pennsylvania, hereby resolves that:

SECTION 1. By authority of the Act of General Assembly of the Commonwealth of Pennsylvania, approved March 10, 1949, P.S. 30, Art. VI, Section 679, as amended cited as the "Public School Code of 1949", a per capita tax of Five Dollars (\$5.00) is hereby levied and assessed on each and every resident and inhabitant of the Conrad Weiser Area School District eighteen (18) years of age or over, which tax shall be in addition to any other taxes levied and assessed by Conrad Weiser Area School District.

SECTION 2. The list of residents of the political subdivisions of Conrad Weiser Area School District prepared by direction of the school district or political subdivisions embraced therein and the manner provided by law, and any names of residents added to said list in the manner provided by law, are hereby adopted for purposes of levying and assessing the per capita tax imposed by this resolution.

SECTION 3. Said tax shall be collected by the duly elected or appointed tax collectors of the political subdivisions located within Conrad Weiser Area School District and shall be paid over to Conrad Weiser Area School District in the same manner and at the same time as other local taxes are collected and paid over.

SECTION 4. The amount and periods of discount and penalty for payment of said tax shall be the same as provided for in the Local Tax Collection Law of May 25, 1945, P.L. 1050, its amendments and supplements and as provided by the Conrad Weiser Area School Board.

SECTION 5. The Tax Collectors in the various municipal subdivisions of the district shall have all of the powers and be subject to all of the duties to the same extent and as fully provided for in said Local Tax Collection Law of 1945, its amendments and supplements.

SECTION 6. This resolution and the tax herein levied shall be effective the first day of July 2013, and shall remain in full force and effect for a period of one (1) year; i.e., until June 30, 2015.

SECTION 7. The compensation of the Tax Collectors for collection of said tax shall be the same as fixed from time to time for the collection of other local taxes.

SECTION 8. If any sentence, clause or section or part of this resolution is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses or sections or parts of this resolution.

It is hereby declared as the intent of the School Board of Conrad Weiser Area School District that this resolution would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section, or part thereof not been included herein.

Adopte	ed:			D OF THE CONRAD V CHOOL DISTRICT	WEISER		
Mar	rgare	t G. Rumb	augh, President	_	Date		
Attest:			eider, Secretary	_		_	
	(	Gary G. Ne	eider, Secretary		Date		
		This re	esolution was duly ad	dopted by the following	roll call vote:		
		Aye:		Kaczmarczyk, Leidich ert, and Rumbaugh		8	
2.	RLR	author asses 2014, Exclus	rizes homestead and sment reductions fo under the provisi sion Program Act ( ayer Relief Act (Act 1	econded by Kaczmarcz d farmstead exclusion or the school year beg sions of the Homes (part of Act 50 of 1 I of 2006), as attached	real estate tax ginning July 1, tead Property 1998) and the		Homestead/ Farmstead
				(Attach	ment A-1)		
		This re	esolution was duly ad	dopted by the following	y vote:		
		Aye:	Carl, Christensen,	Kaczmarczyk, Leidich	, Manbeck,		

Neider, Starner Wert, and Rumbaugh ...... 8

3.	RAG	Motion by Christensen, Seconded by Kaczmarczyk, approves the Administrative/Middle Management Compensation Plan from July 1, 2014 through June 30, 2016, as attached to the Official Minutes,		Act 93 Comp Plan
		and further,		
		approves the salary increases for administrative/middle management personnel for the 2014-15 school year as outlined on Appendix "A" of the Plan, effective July 1, 2014.		
		This resolution was duly adopted by the following vote:		
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh	8	
4.	RAG	Motion by Christensen, Seconded by Kaczmarczyk, approves the Central Administration Management Compensation Plan from July 1, 2014 through June 30, 2015, as attached to the Official Minutes,		Central Admin Comp Plan
		and further,		
		approves the salary increases for central administration management personnel for the 2014-15 school year as outlined on Appendix "A" of the Plan, effective July 1, 2014.		
		This resolution was duly adopted by the following vote:		
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh	8	
5.	RLR	Motion by Manbeck, Seconded by Starner Wert, approves the following for the secretarial, cafeteria, aide, custodial/maintenance and technology support divisions for the 2014-15 school year:		Support Staff
		a. 3.00% salary increase		
		<ul> <li>One additional personal day after fifteen years of service for all full- and part-time support staff beginning in the 2014-15 school year.</li> </ul>		
		This resolution was duly adopted by the following vote:		
		Aye: Carl, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh	7	
		Abstain: Christensen	1	
6.	RLR	Motion by Manbeck, Seconded by Starner Wert, approves a one-hour late start on the mornings of a two-hour delay, without having to make up the one hour of time, for secretarial, cafeteria, aide and technology support divisions beginning in the 2014-15 school year.		Support Staff - Two- Hour Delays

		This resolution	was duly adopted by the following vo	ote:		
			Kaczmarczyk, Leidich, Manbeck, Nener Wert, and Rumbaugh		7	
		Abstain: Chris	stensen		1	
7.	RLR	approves one custodians, g	stensen, Seconded by Starner Wert, floating personal day per year for grounds crew, maintenance personal ler beginning in the 2014-15 school	all 260-day sonnel and		Support Staff – Floating Personal Day
		This resolution	was duly adopted by the following vo	ote:		
			hristensen, Kaczmarczyk, Leidich, M Starner Wert, and Rumbaugh		8	
8.	RLR		stensen, Seconded by Starner Wert, Early Retirement Incentive for Full-ti			Support Staff – Early Retirement
		Otali.	(Attachme	nt A-2)		<u>Incentive</u>
		This resolution	was duly adopted by the following vo	ote:		
		•	hristensen, Kaczmarczyk, Leidich, M Starner Wert, and Rumbaugh		8	
9.	RAG	approves an ir hour to \$25.0	stensen, Seconded by Manbeck, ncrease in the curriculum rate from 0 per hour for services rendered or after July 1, 2014.			Curriculum Rate
		This resolution	was duly adopted by the following vo	ote:		
			hristensen, Kaczmarczyk, Leidich, M Starner Wert, and Rumbaugh		8	
10.	EJB	authorizes the	stensen, Seconded by Starner Wert, following payments to staff who the 2013-14 school year:			Payments to Mentors
		Nancy Schafer Geneva Aulent Jeffrey Lillis for Phleane Kisslir Heather Kreide Melissa Keck for Cathy Mason for Lynne Angstac Rob Galtere for	or Jonathan Holota (2 <sup>nd</sup> semester) for Tamara Kase pach for Kelly Sabold Christopher Tadley ng for Matthew Esser er for Justin Foster	Amount \$250.00 \$500.00 \$500.00 \$500.00 \$500.00 \$500.00 \$500.00 \$500.00 \$500.00		

		This resolution was duly adopted by the following vote:						
		Aye:	Christensen, Kaczma Neider, and Starner \				6	
		Nay:	Carl and Rumbaugh				2	
11.	JLW	establ	n by Christensen, Seco ishes cafeteria meal p					Cafeteria Meal Prices 2014-15
		as foll		Past	Current	Proposed		
			A Lunch rgarten to Grade 12	\$2.50 \$3.45	\$2.50 \$3.45			
			rgarten to Grade 4 es 5 to 12			\$2.55 \$2.60 \$3.55		
			A Breakfast rgarten to Grade 12	\$1.25 \$1.75	\$1.25 \$1.75			
			rgarten to Grade 4 es 5 to 12			\$1.30 \$1.35 \$1.85		
		This re	solution was duly adop	oted by the	following v	ote:		
		Aye:	Carl, Christensen, Ka Neider, Starner Wert				8	
12.	RLR/ RJK	approv YMCA service	n by Christensen, Seco res a Strength and C of Reading & Berks Co es for the 2014-15 0.00, as attached to th	Conditioning ounty for st school ye	g Coach C rength and ar in the	conditioning		Strength and Conditioning Coach - YMCA
		This re	solution was duly adop	oted by the	following v	ote:		
		Aye:	Carl, Christensen, Ka Neider, Starner Wert				8	
13.	RLR	approv	by Christensen, Seco res yearly salary ir tion Units (CEU's), effe	ncreases l	based on			CEU's
		Kelly C Lisa C George Gloria	ullen eann DeVine Foley Troup a Gartner	Annual	Adjustmen \$201.60 \$134.40 \$67.20 \$134.40 \$67.20 \$520.00	) ) ) )		

Janell Hoffmaster	\$127.58
Mary Hulina	\$187.20
Melany Keys	\$134.40
Lois Korzi	\$212.63
Sally Lamm	\$134.40
Sherri Long	\$127.58
Vickey Maney	\$127.58
Lori Moyer	\$104.00
Carolyn Murphy	\$212.63
Kelley Noecker	\$104.40
Lisa Oxenreider	\$313.20
Leslie Quinn	\$201.60
Janice Reber	\$134.40
Linda Schmitz	\$336.00
Margaret Schearer	\$520.00
Pamela Schoonover	\$115.63
Linda Sclesky	\$268.80
Bethann Shartle	\$208.80
Shannon Shearer	\$268.80
Kathleen Stevenson	\$201.60
Mary Stricker	\$134.40
Gloria Strunk	\$134.40
Colleen Toal	\$201.60
Brenda Wagner	\$67.20
Teresa Wolfe	\$268.80
Tracey Zerbe	\$134.40

This resolution was duly adopted by the following vote:

## **CURRICULUM COMMITTEE** – Tammy Starner Wert, Chairperson

#### Consent Agenda

Mrs. Starner Wert asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

1. BAA

Motion by Starner Wert, Seconded by Kaczmarczyk, RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District approves the following new textbooks for the high school for the 2014-15 school year:

Note: All the funds for the following textbooks have been included in the 2014-15 high school budget.

Social Studies Department for AP Government American Government: Institutions and Policies, AP Edition, 14e by James Q. Wilson and John J. Dilulio Jr. Copyright 2015; Cengage Learning; ISBN-13:978-1-285-19510-0 New HS Textbooks

		Science Department for AP Biology <i>Campbell Biology, 10<sup>th</sup> AP edition</i> , by Campbell, Reece, et al. Copyright 2014; Pearson, ISBN-13:978-0-321-77565-8		
2.	RAG	approves participation in the Berks County Intermediate Unit's Education Leading to Employment and Career Training (ELECT) Program for Pregnant and Parenting Teens during the 2014-15 school year.		BCIU-ELECT Program
3.	EJB	approves providing transportation for students to AP testing sites beginning in the 2014-15 school year.		AP Testing - Transportation
		These resolutions were duly adopted by the following vote:		
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh	8	
		Discussion Agenda		
1.	ВАА	Motion by Starner Wert, Seconded by Kaczmarczyk, ratifies and approves the request of the Robotics Team, under the direction of Margaret and James Rumbaugh, to visit the Smithsonian Air and Space Museum and other Washington area museums from April 25 to 27, 2014, at no cost to the district.		Robotics Trip
		Note: All expenses will be paid from the Robotics account funds.		
		This resolution was duly adopted by the following vote:		
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, and Starner Wert	7	
		Abstain: Rumbaugh	1	
EXT	RA-CURE	RICULAR COMMITTEE – Mark D. Leidich, Chairperson		
		<u>Consent Agenda</u> Mr. Leidich asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.		
1.	RJK	Motion by Leidich, Seconded by Christensen, RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District approves extended season pay for the following spring sports coaches for the 2013-14 school year:		Extended Season Pay – Spring Sports
		Track         Doug Rogers       3 days       -       \$102.27         Bo Robison       3 days       -       \$71.74         Chris Arthur       3 days       -       \$71.74         Lauren Ressler       3 days       -       \$71.74		

		Softball Tammy Schucker Steve Ferko	5 days 5 days		\$170.45 \$119.57		
		Boys' Tennis Craig Whiteley	7 days	-	\$160.28		
2.	RJK	approves a 120-hour in the Masters of Educat Millersville University, 2014-15 Fall athletic se	ion in Sports with the Ath	Mana	gement program at		Intern with Athletic Director
3.	RJK	approves the employm Stouchsburg, PA 19567					Head Wrestling Coach
		These resolutions were	duly adopted	by the	following vote:		
		Aye: Christensen, Ka Neider, Starner			Manbeck, gh	7	
		Nay: Carl				1	
		Discussion Agenda					
		None					
FACIL	.ITIES/P	ROPERTY COMMITTEE	- Dennis J. N	/lanbe	ck, Chairperson		
		<u>Consent Agenda</u> None					
		<u>Discussion Agenda</u>					
1.	RLR	Motion by Manbeck, Se RESOLVED, that on the and the Facilities/Prop Directors of the Conrac an agreement with Bet for rental of the Knerr August 26, 2014, and 6 \$8,594.00, plus utilities	e recommend erty Committ d Weiser Area hany Children (Weiser Deci ending Decem	ation of ee, the Schoon's Hor sions)	of the Administration e Board of School ool District approves me of Berks County Building beginning 1, 2014, at a cost of		Bethany Lease - Weiser Decisions
		This resolution was duly	adopted by the	ne follo	owing vote:		
					eidich, Manbeck, gh	8	

## **HUMAN RELATIONS COMMITTEE** - Gary G. Neider, Chairperson

## Consent Agenda

Mr. Neider asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

Motion by Neider, Seconded by Leidich,

1. RLR RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District authorizes holidays for 2014-15 as follows:

2014-15 Holidays

Secretarial (260 Days)

07/04/14 Independence Day

09/01/14 Labor Day

11/27/14 through 12/1/14 Thanksgiving Recess

12/24/14 through 12/31/14 Winter Recess 01/01/15 and 01/02/15 New Year 04/03/15 Good Friday Memorial Day

Custodial (260 Days)

07/04/14 Independence Day

09/01/14 Labor Day

11/27/14 and 11/28/14 Thanksgiving Recess

12/24/14 through 12/26/14 Winter Recess 01/01/15 New Year's Day 04/03/15 Good Friday Memorial Day

Full-time (5 hours/day or more) Support Staff

who work less than 260 days a year

11/27/14 Thanksgiving Day 12/25/14 Christmas Day 01/01/15 New Year's Day

2. RAG approves Robert G. Galtere and Alissa B. Sweigart as Co-Lead Administrators of the Scout Virtual Academy at a yearly stipend of \$4,500.00 each for the 2014-15 school year. Co-Lead Administrators for SVA 2014-15

3. RLR authorizes Mary Stricker, academic year Substitute Coordinator for the District, to make arrangements as needed for substitute transportation aides for the special education Extended School Year program during the summer of 2014 at her current hourly rate for the 2013-14 school year.

Sub Coordinator –

4. EJS approves Josh Keck, high school special education teacher, as a summer job coach for up to six special education students for approximately 22 hours a week for seven weeks at a rate of \$22.88 an hour beginning June 23, 2014.

Summer Job Coach

Note: This is an Extended School Year (ESY) budgeted item.

5. EJS approves Elizabeth Schrack, high school special education teacher, as a summer job coach for up to six special education students for approximately 22 hours a week for seven weeks at a rate of \$22.88 an hour beginning June 23, 2014. Summer Job Coach

Note: This is an Extended School Year (ESY) budgeted item.

6. RLR approves the employment of Amanda Pacheco, 12 Birdsfoot Drive, Robesonia, PA 19551, as a part-time (4½ hours/day)

Hire – PT Sp Ed Instr Aide at East

		Note: This is a replacement for Donna Balthaser (transferred).
7.	RAG	approves payment of 80% tuition reimbursement in the amount of \$1,060.80 to Millersville University for Nancy Schafer, Conrad Weiser staff member enrolled in the University's Master of Education in Language and Literacy – Reading Certification Program held at Conrad Weiser High School:
		Methods for Teaching English Language Learners - 3 credits – Tuition \$1,326.00
8.	RAG/ EJB	approves the position guide for part-time (½-time) Hybrid Learning Coach.  (Attachment A-3)  Position Guide – Hybrid Learning Coach
9.	JLW/	approves position guides for the following cafeteria positions:  Position Guides – Food Service
	RLR	a. Food Service Manager (Attachment A-4)
		b. Co-Food Service Manager (Attachment A-5)
		c. Food Service Worker (Attachment A-6)
		d. Food Service Delivery Worker (Attachment A-7)
		e. Assistant Cook (Attachment A-8)
		f. Ala Carte Food Service Worker (Attachment A-9)
		g. Cashier (Attachment A-10)
		h. Cook (Attachment A-11)
		These resolutions were duly adopted by the following vote:
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh

academic year special education instructional aide at East Elementary School at an hourly rate of \$10.00, effective August 25, 2014.

## Discussion Agenda

Motion by Neider, Seconded by Christensen,

1. RAG ratifies and approves the following changes in the salary status of Professional Employees, effective August 26, 2013:

Salary Adjustments

	From	То
Jessica Alexander	B <sup>+24</sup> – Step 5 \$46,360.00	M – Step 6 \$50,819.00
Molly Balthaser	M – Step 4 \$48,466.00	M <sup>+15</sup> – Step 5 \$52,686.00
Melissa Bowser	B <sup>+24</sup> – Step 7 \$48,449.00	M – Step 8 \$52,908.00
Michelle Diamond	M <sup>+15</sup> – Step 11 \$59,180.00	2M – Step 12 \$65,204.00
Jenna DiCarlo	M – Step 6 \$50,295.00	M <sup>+15</sup> – Step 7 \$54,775.00
Elizabeth Eshbach	B <sup>+24</sup> – Step 4 \$45,576.00	M – Step 5 49,774.00
Shelley Fayewicz	B <sup>+24</sup> – Step 2 \$44,010.00	M – Step 3 \$48,207.00
Timothy Feeg	M – Step 9 \$53,686.00	2M - Step 10 \$62,537.00
Shannon Gray	M <sup>+15</sup> – Step 6 \$53,186.00	M <sup>+30</sup> – Step 7 \$57,363.00
Carey Hirneisen	M-Step 14 \$61,532.00	M <sup>+15</sup> – Step 15 \$66,376.00
Susanne Kostaras	B <sup>+24</sup> – Step 5 \$46,360.00	M – Step 6 \$50,819.00
Beverly Kreiser	M – Step 11 \$56,290.00	M <sup>+15</sup> – Step 12 61,026.00
Stacey Long	B <sup>+24</sup> – Step 5 \$46,360.00	M – Step 6 \$50,819.00
Russell Lowe, Jr.	B – Step 11 \$52,328.00	B <sup>+24</sup> – Step 12 \$55,195.00
Karen Matthew	B – Step 4 \$44,505.00	B <sup>+24</sup> – Step 5 \$46,856.00
David Morris	B – Step 2 \$42,938.00	M-Step 3 \$48,207.00

	Alan Moyer	M – Step 18 \$67,168.00	M <sup>+15</sup> – Step 19 \$72,847.00		
	Brenda Moyer (resigned)	M – Step 9 \$53,868.00	M <sup>+15</sup> – Step 10 \$58,423.00 (prorated)		
	Zachary Musser	B <sup>+24</sup> – Step 5 \$46,360.00	M – Step 6 \$50,819.00		
	Nicole Noll	M <sup>+30</sup> – Step 14 \$66,993.00	2M – Step 15 \$70,689.00		
	Mark Pearsall	M <sup>+15</sup> – Step 7 \$54,230.00	2M – Step 8 \$59,867.00		
	Sandra Pearsall	M <sup>+30</sup> – Step 15 \$68, 401.00	2M – Step 16 \$72,133.00		
	Adelle Schade	M <sup>+15</sup> – Step 15 \$65,831.00	M <sup>+30</sup> – Step 16 \$70,374.00		
	Danell Schoemaker	B <sup>+24</sup> – Step 5 \$46,360.00	M – Step 6 \$50,819.00		
	Abbey Showalter	B <sup>+24</sup> – Step 5 \$46,360.00	M – Step 6 \$50,819.00		
	This resolution was du	ly adopted by the follo	owing vote:		
		sen, Kaczmarczyk, Le er Wert, and Rumbaug		8	
2. RAC	Motion by Neider, Secondary ratifies and approves to of Professional Employ	the following changes			Salary Adjustment
	Maryann Ligenza	From B – Step 1 \$41,784.00	<i>To</i> B <sup>+24</sup> – Step 2 \$44,506.00		
	This resolution was du	ly adopted by the follo	owing vote:		
		sen, Kaczmarczyk, Le er Wert, and Rumbaug		8	
3. RAG	Motion by Neider, Sec approves the position				Position Guide – Pre-K Teacher
		(At	ttachment A-12)		
	This resolution was du	This resolution was duly adopted by the following vote:			
		sen, Kaczmarczyk, Le er Wert, and Rumbaug		8	

4.	RAG	Motion by Neider, Seconded by Starner Wert, approves the position guide for Elementary K-6 teacher.  (Attachment A-13)		Position Guide – Elementary K-6 Teacher
		This resolution was duly adopted by the following vote:		
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh	8	
5.	RAG	Motion by Neider, Seconded by Christensen, ratifies and approves an increase in the yearly stipend for Denise Rathman, Lead Counselor of the Scout Virtual Academy, from \$4,000.00 to \$7,200.00 for the 2013-14 school year.		Stipend - SVA Lead Counselor 2013-14
		This resolution was duly adopted by the following vote:		
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh	8	
6.	RAG	Motion by Neider, Seconded by Christensen, approves Denise Rathman as the Lead Counselor of the Scout Virtual Academy for the 2014-15 school year at a yearly stipend of \$7,200.00.		Stipend – SVA Lead Counselor 2014-15
		This resolution was duly adopted by the following vote:		
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh	8	
7.	RLR	Motion by Neider, Seconded by Manbeck, approves Kelly Cox, 541 Richland Road, Richland, PA 17087, to provide summer clerical support in the special education office for 20 hours a week for six weeks at her current hourly rate for the 2013-14 school year beginning June 23, 2014.		Summer Clerical Support – Special Ed
		Note: This will be paid through ACCESS funds.		
		This resolution was duly adopted by the following vote:		
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh	8	
8.	RLR	Motion by Neider, Seconded by Manbeck, approves Greta Zerman, 304 Harry Avenue, Robesonia, PA, 19551, to provide summer clerical support in the special education office for 20 hours a week for six weeks at her current hourly rate for the 2013-14 school year beginning June 23, 2014.		Summer Clerical Support – Special Ed
		Note: This will be paid through ACCESS funds.		

		This re	solution was duly adopted by the	following vote:		
		Aye:	Carl, Christensen, Kaczmarczyk Neider, Starner Wert, and Rumk		8	
9.	RLR	approv at Eas year, f Retire	by Neider, Seconded by Starner ves Charlotte Yost, special educt Elementary retiring at the end for eligibility in accordance with ment Incentive for Full-time Suphool Board on June 18, 2014.	cation instructional aide of the 2013-14 school the terms of the Early		Early Retirement Incentive – East Sp Ed Instr Aide
		This re	solution was duly adopted by the	following vote:		
		Aye:	Carl, Christensen, Kaczmarczyk Neider, Starner Wert, and Rumk		8	
10.	EAL		by Neider, Seconded by Manberes the following additional summ			Summer Custodians
		309 N	orth Reber Street 138 W	Matthew Vest Norman Street Persville, PA 19565		
		This re	solution was duly adopted by the	following vote:		
		Aye:	Carl, Christensen, Kaczmarczyk Neider, Starner Wert, and Rumk		8	
11.	RLR	ratifies specia part-tir	by Neider, Seconded by Starner and approves Lois Korzi, pa I education instructional aide at ne (2 hours/day) special educa ing June 3, 2014, and ending Jun	art-time (4½ hours/day) West Elementary, as a ation transportation aide		Sp Ed Transportation Aide
		This re	solution was duly adopted by the	following vote:		
		Aye:	Carl, Christensen, Kaczmarczyk Neider, Starner Wert, and Rumk		8	
12.	RAG	ratifies Leshe	by Neider, Seconded by Starner and approves an uncompens r, special education autistic suntary, from May 27, 2014 to June	sated leave for Jamie ipport teacher at West		Uncompensated Leave – Sp Ed Autistic Support
			The last day for her day-to-ger, will be June 6, 2014.	day substitute, Kristen		
		This re	solution was duly adopted by the	following vote:		
		Aye:	Carl, Christensen, Kaczmarczyk Neider, Starner Wert, and Rumk		8	

13.	RAG	Motion by Neider, Seconded by Starner Wert, ratifies and approves an uncompensated leave for Deborah Care, Emotional Support teacher at Weiser Decisions, from June 3, 2014 to June 11, 2014.
		This resolution was duly adopted by the following vote:
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh
14.	RLR	Motion by Neider, Seconded by Manbeck, ratifies and approves an uncompensated leave for Debra Shartle, part-time special education instructional aide at West Elementary, beginning June 11, 2014.
		This resolution was duly adopted by the following vote:
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh
15.	RLR	Motion by Neider, Seconded by Kaczmarczyk, ratifies and approves an uncompensated leave for Mary Fisher, special education instructional aide at East Elementary, from April 8, 2014 to May 20, 2014.
		This resolution was duly adopted by the following vote:
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh
16.	RAG	Motion by Neider, Seconded by Starner Wert, approves the request of Christine Weik, Grade 1 teacher at West Elementary, for a parental leave of absence during the first semester of the 2014-15 school year.
		This resolution was duly adopted by the following vote:
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh
17.	RAG	Motion by Neider, Seconded by Manbeck, approves the elimination of the special education instructional/personal care aide position held by Leslie Fessler at the end of the 2013-14 school year due to the student's graduation.
		This resolution was duly adopted by the following vote:
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh
18.	RAG	Motion by Neider, Seconded by Starner Wert, accepts, with regret, the resignation of Dawn Harris, special education itinerant teacher consultant, effective June 24, 2014;

And further,

		rescinds eight days of summer employment approved for her by the School Board on April 16 , 2014.		
		This resolution was duly adopted by the following vote:		
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh	8	
19.	RLR	Motion by Neider, Seconded by Kaczmarczyk, accepts, with regret, the resignation of Amber Leigh Miller, certificated instructional aide at West Elementary, at the end of the 2013-14 school year.		Resign – Cert Instr Aide at West
		This resolution was duly adopted by the following vote:		
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh	8	
20.	RLR	Motion by Neider, Seconded by Starner Wert, accepts, with regret, the resignation of Jean Arms, noon-time aide at West Elementary, at the end of the 2013-14 school year.		Resign – NTA at West
		This resolution was duly adopted by the following vote:		
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh	8	
		Information Items		
1.	RAG	The following transfers will be made beginning in the 2014-15 school year:		<u>Transfers for 2014-</u> 15 School Year
		a. Jaime Gruver will transfer from Grade 6 to Grade 5.		
		b. Karen Mihalik will transfer from Grade 5 to Grade 6.		
		c. Dean Zampelli, special education emotional support teacher at Weiser Decisions, will transfer to a learning/emotional support position at the middle school to replace Scott Shultz (transferred).		
2.	RAG	The first day of parental leave for Amanda Weidner, School Psychologist, is May 18, 2014; her first day of uncompensated leave is June 2, 2014.		<u>Parental Leave –</u> <u>School Psych</u>
3.	RAG	The first day of uncompensated leave for Stacey Osman, high school English teacher, is June 2, 2014.		<u>Uncomp Leave –</u> <u>HS English</u>
POLIC	<u>CY</u>	Motion by Starner Wert, Seconded by Manbeck, RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad		<u>Policy</u>

1.	RAG	Weiser Area School District adopts the following policy of the Conrad Weiser Area School District Board Policy Manual:		No. 810.2 – Video/Audio Monitors on Buses
		Policy 810.2 – Video/Audio Monitors on Buses - 2 <sup>nd</sup> reading		
		(Attachment A-14)		
		This resolution was duly adopted by the following vote:		
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh	8	
		ADDENDUM		
<u>HUMA</u>	N RELA	TIONS COMMITTEE – Gary G. Neider, Chairperson		
20a.	RAG	Motion by Neider, Seconded by Kaczmarczyk, RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District approves the transfer of Scott Michael, teacher in the 30/90 Shelter Care Program at Bethany Children's Home, to Athletic Director at a yearly prorated salary of \$63,614.00 in accordance with the Administrative/Middle Management Compensation Plan for July 1, 2014 to June 30, 2016, beginning August 4, 2014.		<u>Hire – AD</u>
		Note: This is a replacement for Russell Kline (transferred). Mr. Michael will work five shadow days with Mr. Kline between June 19 and July 31, 2014.		
		This resolution was duly adopted by the following vote:		
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh	8	
20b.	RAG	Motion by Neider, Seconded by Christensen, approves summer employment for the following personnel for the 2014-15 school year, beginning August 4, 2014:		<u>Summer</u> <u>Employment</u>
		Bethany Coordinator - 20 days Russell Kline		
		<u>Transition Teacher</u> - up to a total of 10 days combined with Rebecca Donahue		
		This resolution was duly adopted by the following vote:		
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh	8	
20c.	RAG	Motion by Neider, Seconded by Leidich, approves the employment of R. Kenneth Buck, Jr., 5659 Mt. Pleasant Road, Bernville, PA 19506, as a 12-month middle school principal in accordance with the Administrative/Middle		Hire – MS Principal

Management Compensation Plan from July 1, 2014 to June 30, 2016, at a prorated yearly salary of \$98,559.00 beginning July 1, 2014.

Note: Education Level: Masters

Undergraduate School: Delaware Valley College

Certification: Principal K-12

Experience: 12 yrs – Admin Experience

Employment: July 1, 2014

Initial Assignment: Middle School Principal

Note: This is a replacement for Peter Aiken (resigned).

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,

Neider, Starner Wert, and Rumbaugh ...... 8

Motion by Neider, Seconded by Carl,

20d. RAG approves the employment of Casey Yenser, 12 Colergo Drive, Douglassville, PA 19518, as an academic year Professional

Employee in the Conrad Weiser Area School District at a yearly salary of \$50,271.00 (M - Step 5) in accordance with the 2014-15 salary schedule, pending receipt of certification

paperwork.

**RAG** 

20e.

Note: Education Level: Masters

Undergraduate School: East Stroudsburg University
Certification: Instr II – Elementary K-6

and Early Childhood

Experience: 11 yrs – East Penn SD Employment: August 25, 2014

Initial Assignment: Elementary Reading Specialist

This is a replacement for Christine Weik (transferred).

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,

Neider, Starner Wert, and Rumbaugh ...... 8

Motion by Neider, Seconded by Starner Wert,

approves the employment of Marybeth Scoboria, 4 Stacey Court, Birdsboro, PA 19508, as an academic year Professional Employee in the Conrad Weiser Area School District at a yearly salary of \$50,271.00 (M – Step 5) in accordance with

the 2014-15 salary schedule.

Note: Education Level: Masters

Undergraduate School: Kutztown University
Certification: Instr II – Elem K-6; Early

Childhood; Rdg Spec

Experience: 1 yr – Exeter SD

9 yrs – Reading SD

Employment: August 25, 2014

<u>Hire – Elem</u> <u>Intervention Spec</u>

Hire – Elem Rdg Spec

		Initial Assignment: Elementary Intervention Specialist				
		This is a replacement for Michelle Diamond (transferred).				
		This resolution was duly adopted by the following vote:				
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh				
20f.	RLR		∋ – PC hnician			
		Note: This is a new, budgeted position.				
		This resolution was duly adopted by the following vote:				
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh				
20g.	RAG	Motion by Neider, Seconded by Kaczmarczyk, approves Gregory Mazurek, middle school music teacher, as the part-time Hybrid Learning Coach for the 2014-15 school year pending receipt of grant dollars, effective August 25, 2014.	Hybrid Learning ach			
		This resolution was duly adopted by the following vote:				
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh 8				
		Information Item				
1.	RAG	Russell Kline's last day as Athletic Director will be August 1, 2014.				
BUDGET & FINANCE COMMITTEE – David A. Christensen, Chairperson						
13a.	RLR	Motion by Christensen, Seconded by Kaczmarczyk, RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District authorizes Scott R. Michael and Betsy A. Adams representing the secondary administration, and Randall A. Grove and Robin L. Robertson representing central office, to sign for the payment of any expenditures from the athletic account for the 2014-15 school year.	letic Accounts			
		This resolution was duly adopted by the following vote:				
		Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Starner Wert, and Rumbaugh				

Motion by Christensen, Seconded by Kaczmarczyk, MS Activity Accts 13b. **RLR** authorizes R. Kenneth Buck, Jr. and Kristin Minch, representing middle school administration, and Randall A. Grove and Robin L. Robertson representing central office, to sign for the payment of any expenditures from the activity funds of Conrad Weiser Middle School for the 2014-15 school year. This resolution was duly adopted by the following vote: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Ave: Neider, Starner Wert, and Rumbaugh ...... 8 Supt Report SUPERINTENDENT'S REPORT Dr. Grove announced that the committee meetings for the month of July are canceled, and the regular meeting will be held on July 9, 2014. There will be no meetings on July 2 or July 16. He then called for an executive session to discuss personnel. **ADMINISTRATION REPORTS** Α. **Enrollment Reports** Enrollment B. Assistant Superintendent Asst. Superintendent Dr. Bentzel prepared a written report that was distributed prior to the meeting. C. **Director of Business Director of Business** Mrs. Robertson prepared a written report that was distributed prior to the meeting. 1. Director of Food Services Dir. Food Service Mrs. Wilinsky prepared a written report that was distributed prior to the meeting. Director of Facilities **Dir of Facilities** Mr. Lutz prepared a written report that was distributed prior to the meeting. D. West Elementary Principal West Principal Mrs. Hassler prepared a written report that was distributed prior to the meeting.

East Principal

E.

East Elementary Principal

Mrs. Heilman prepared a written report that was

was distributed prior to the meeting.

F. High School Principal

**HS Principal** 

Dr. Adams prepared a written report that was distributed prior to the meeting.

1. Assistant High School Principal

Asst. HS Principal

Mr. Galtere submitted no written report.

2. Assistant High School Principal

Asst HS Principal

Mrs. Sweigart submitted no written report.

G. Acting Middle School Principal

Acting MS Principal

Ms. Minch prepared a written report that was distributed prior to the meeting.

H. Director of Special Education

Director of Special Ed.

Mr. Skoczen prepared a written report that was distributed prior to the meeting.

I. Director of Athletics

Director of Athletics

Mr. Kline prepared a written report that was distributed prior to the meeting.

J. Director of Technology

Director of Technology

Mr. Knarr prepared a written report that was distributed prior to the meeting.

## **ADJOURNMENT**

Motion by Leidich, Seconded by Carl, Adjourned 8:07 p.m.