Conrad Weiser Area School District Robesonia, PA 19551

Agenda – June 16, 2021

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

ADDDOVAL	OF MINISTER - Francis I. Macroparando	
A.	Motion by, Seconded by, RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of May held on May 19, 2021; and the agenda of the committee meetings held on June 9, 2021 be dispensed with and that the same be approved by voice vote.	<u>Minutes</u>
APPROVAL (OF FINANCIAL REPORTS – Francis J. Kaczmarczyk	Financial Reports
A.	Motion by, Seconded by, RESOLVED, that the financial reports be approved, as presented. (Attachment Fa-1)	
APPROVAL (OF PAYMENT OF BILLS – Bret A. B. Sabold	
A.	Motion by, Seconded by, RESOLVED, that by roll call vote the General Account bills be approved in the amount of \$365,111.18 and ratified in the amount of \$2,625,121.03 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$2,990,232.21;	<u>General Bills</u>
	and further,	
	RESOLVED, that the Cafeteria Account bills be approved in the amount of \$55,111.79 and ratified in the amount of \$74,125.82 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$129,237.61.	<u>Cafeteria Bills</u>
B.	Motion by, Seconded by, RESOLVED, that by roll call vote the Construction Account bills be approved in the amount of \$294,306.07 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$294,306.07.	Construction Bills

PRESENTATIONS

A. Requests to speak to the Board of School Directors

Requests to Speak

COMMUNICATIONS

Communications

- A. Reports
 - 1. Solicitor Leah Rotenberg, Esquire
 - 2. Student Council
 - 3. Berks County Intermediate Unit James H. Dotzenroth Jr.
 - 4. Berks Career & Technology Center- Neal McNutt
 - 5. Tax Collection Committee Mark P. Moyer

OLD BUSINESS Old Business

NEW BUSINESS New Business

BUDGET & FINANCE COMMITTEE – Joshua Speirs, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

 JLH approves the general agreement with John Paul II Center for Special Learning, Inc., 1092 Welsh Road, Shillington, PA 19607, to provide Extended School Year Educational Services to two Conrad Weiser Area School District, students at a charge of \$2,850 per student. John Paul II Ctr Agreement

Note: Extended School Year program begins June 21, 2021 through August 12, 2021.

2. JLH approves a contract agreement with Opportunities School, a Private Academic School, to provide IEP mandated Extended School Year Educational Services to three Conrad Weiser Area School District students, at a charge of \$215 per day for 24 days for a total of \$5,160.00.

Opportunities ESY

Note: Extended School Year program begins June 28, 2021 through August 6, 2021.

3. MPM authorizes Melissa Rhoads and Christy Hoffman, representing the elementary administration, and Ryan R. Giffing and Mark P. Moyer representing central office, to sign for the payment of any expenditure from the activity funds of Conrad Weiser East and West Elementary Schools for the 2021-22 school year.

Elementary Activity Funds

4. MPM authorizes Robert G. Galtere and Alissa B. Sweigart, representing high school administration, and Ryan R. Giffing and Mark P. Moyer representing central office, to sign for the payment of any expenditures from the activity funds of Conrad Weiser High School for the 2021-22 school year.

HS Activity Fund

5. MPM authorizes Nicole C. Moore and Jonathan Holota, representing middle school administration, and Ryan R. Giffing and Mark P. Moyer representing central office, to sign for the payment of any expenditures from the activity funds of Conrad Weiser Middle School for the 2021-22 school year.

MS Activity Fund

6. MPM authorizes William S. Harrison and Robert G. Galtere, representing the secondary administration, and Ryan R. Giffing and Mark P. Moyer representing central office, to sign for the payment of any expenditures from the athletic account for the 2021-22 school year.

Athletic Fund

7. MPM approves the following financial institutions/consultants for investments and depositories of District funds for 2021-22 as per state regulations under Act 72:

Financial Institutions and Consultants

BB&T Bank 402 E. Penn Avenue Robesonia, PA

First National Bank 4140 East State Street Hermitage, PA

M & T Bank 4830 Penn Avenue Sinking Spring, PA

Fulton Bank Conrad Weiser Parkway Womelsdorf, PA

Wells Fargo 123 S. Broad Street

P. O. Box 1300 Valley Forge, PA

PLGIT

Suite 1500 Philadelphia, PA

Ferris, Baker, Watts, Inc. **PNC** 140 South Village Avenue

Suite 10 Exton, PA

4242 Carlisle Pike Camp Hill, PA

Discussion Agenda

1. **RAG** approves the salary increases for administrative/middle management personnel for the 2021-22 school year as outlined on Appendix "A" of the Administrative/Middle Management Plan, effective July 1, 2021, as attached to the Official Minutes.

Act 93 Comp Plan

2.	RAG	approves the salary increases for central administration
		management personnel for the 2021-22 school year as outlined
		on Appendix "A" of the Central Administration Compensation
		Plan, effective July 1, 2021, as attached to the Official Minutes.

Central Admin Comp Plan

3. WSH approves a three-year contract with Sinking Spring YMCA (Parisi Speed School), 4290 Penn Avenue, Sinking Spring, PA 19608, for strength and conditioning services beginning June 14, 2021, as attached to the Official Minutes.

Strength and Conditioning Svcs

4. RAG approves the Contract for the Transportation of School Pupils between the District and Brandywine CW Transportation for transportation services beginning July 1, 2021 and continuing through June 30, 2026, as attached to the Official Minutes.

Transportation Contract

5. MPM adopts the tentative school budget approved on May 12, 2021, and hereby authorizes the expenditures as set forth therein during the school year 2021-22 as follows:

2021-22 Budget

FINAL PROPOSED BUDGET SUMMARY 2021-22

This budget is based on tax structure as follows – Real Estate Tax of 31.3822 mills for Berks County properties and 21.1457 mills for Lancaster County properties. A Per Capita Tax of \$10, Real Estate Transfer Tax of one-half of 1%, and Earned Income Tax of 1%. Earned Income Tax – The School District will receive one-half of 1% and the Boroughs and Townships one-half of 1%.

Auditors Beginning Unassigned and Assigned Fund Balance	
July 1, 2020	

\$4,785,435

Estimated	Revenues 2020-21
Estimated	Expenditures 2020-21

52,076,340 52,216,340

Estimated Beginning Unassigned and Assigned Fund Balance July 1, 2021

4,645,435

Budgeted Revenues 2021-22 Budgeted Expenditures 2021-22

53,774,725 53,774,725

Estimated Beginning Unassigned and Assigned Fund Balance July 1, 2022

\$ 4,645,435

FINAL PROPOSED BUDGET June 30, 2021

<u>REVENUES</u>

6000	Local Sources	\$ 35,307,246
7000	State Sources	16,164,479
8000	Federal Sources	2,303,000
9000	Other Financing Sources	

TOTAL PROPOSED REVENUES

\$ 53,774,725

EXPENDITURES

1000	Instruction	\$ 33,216,907
2000	Support Services	14,624,753
3000	Operation of Non-instructional Services	903,575
4000	Facilities Acquisition, Construction and	
	Improvement Services	
5000	Other Financing Uses	5,029,490

TOTAL PROPOSED APPROPRIATIONS

\$ 53,774,725

RESOLVED, Whereas, it is the statutory duty of this Board to assess taxes for school purposes for the school fiscal year 2021-22.

NOW, THEREFORE, BE IT RESOLVED, That, for the school year July 1, 2021 to June 30, 2022, there be and there is hereby imposed and levied for school purposes upon all assessed real estate within the Conrad Weiser Area School District a tax at the rate of 31.3822 (.0313822) mills for Berks County properties, or 3.13822 on each One Hundred Dollars of assessed valuation of taxable property, and 21.1457 (.0211457) mills for Lancaster County properties, or 2.11457 on each One Hundred Dollars of assessed valuation of taxable property.

RESOLVED, WHEREAS, the School Board of Conrad Weiser Area School District deems it advisable to enact a per capita tax for school purposes by virtue and authority of the Public School Code Act of 1949, March 10, P.S. 30, Art. VI, Section 679, as amended.

NOW, THEREFORE, the Board of School Directors of Conrad Weiser Area School District, Berks County, Pennsylvania, hereby resolves that:

SECTION 1. By authority of the Act of General Assembly of the Commonwealth of Pennsylvania, approved March 10, 1949, P.S. 30, Art. VI, Section 679, as amended cited as the "Public School Code of 1949", a per capita tax of Five Dollars (\$5.00) is hereby levied and assessed on each and every resident and inhabitant of the Conrad Weiser Area School District eighteen (18) years of age or over, which tax shall be in addition to any other taxes levied and assessed by Conrad Weiser Area School District.

SECTION 2. The list of residents of the political subdivisions of Conrad Weiser Area School District prepared by direction of the school district or political subdivisions embraced therein and the manner provided by law, and any names of residents added to said list in the manner provided by law, are hereby adopted for purposes of levying and assessing the per capita tax imposed by this resolution.

SECTION 3. Said tax shall be collected by the duly elected or appointed tax collectors of the political subdivisions located within Conrad Weiser Area School District and shall be paid over to Conrad Weiser Area School District in the same manner and at the same time as other local taxes are collected and paid over.

SECTION 4. The amount and periods of discount and penalty for payment of said tax shall be the same as provided for in the Local Tax Collection Law of May 25, 1945, P.L. 1050, its amendments and supplements and as provided by the Conrad Weiser Area School Board.

SECTION 5. The Tax Collectors in the various municipal subdivisions of the district shall have all of the powers and be subject to all of the duties to the same extent and as fully provided for in said Local Tax Collection Law of 1945, its amendments and supplements.

SECTION 6. This resolution and the tax herein levied shall be effective the first day of July 2021, and shall remain in full force and effect for a period of one (1) year; i.e., until June 30, 2022.

SECTION 7. The compensation of the Tax Collectors for collection of said tax shall be the same as fixed from time to time for the collection of other local taxes.

SECTION 8. If any sentence, clause or section or part of this resolution is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses or sections or parts of this resolution.

It is hereby declared as the intent of the School Board of Conrad Weiser Area School District that this resolution would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section, or part thereof not been included herein.

Adopted: SCHOOL BOARD OF THE CONRAD WEISER AREA SCHOOL DISTRICT

Fran	ncis J. Kaczmarczyk, President	-	Date
Attest:		-	
	Gary G. Neider, Secretary		Date

6. MPM

authorizes homestead and farmstead exclusion real estate tax assessment reductions for the school year beginning July 1, 2021, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006).

(Attachment A-1)

Homestead/ Farmstead 7. RAG ratifies and approves Philhaven, 283 South Butler Road, Lebanon, PA 17042, to provide homebound instruction for a middle school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective March 15, 2021.

Philhaven Agreement

8. MPM approves salary adjustments for qualified support staff based on Continuing Education Units (CEU's), effective July 1, 2021.

CEU Hours

		,, , ,	_
<u>Last Name</u>	First Name	Adjustment to Hourly	
Antonucci	Paulette	\$	0.25
Arnold	Kelly	\$	0.15
Britton	Tabitha	\$	0.15
Brownmiller	Debra	\$	0.30
Buchta	Cassey	\$	0.10
Carneal	Julie	\$	0.15
Coleman	Carrie	\$	0.30
Cox	Kelly	\$	0.20
Cullen	Lisa	\$	0.30
Devine	Georgeann	\$	0.20
Fischer	Deborah	\$	0.15
Foley-Troup	Gloria	¢	0.15
Gattens	Jill	\$	0.20
Grabey	Kelly	Ψ ¢	0.10
-	Christine	Ψ ¢	0.10
Hawley Hoffman	Linda	Φ	
		Ф	0.10 0.20
Hoffmaster	Janell	Ф	
Kohl	Tara	5	0.20
Kramer	Shannon	\$	0.30
Kupper	Amber	\$	0.15
Long	Sherri	\$	0.30
Lutz	Kallie	\$	0.15
McNeill	Paulene	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	0.20
Moyer	Lori	\$	0.30
Murphy	Carolyn	\$	0.30
Noecker	Kelley	\$	0.10
Olivero	Nicole	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	0.10
Pacheco	Amanda	\$	0.40
Reimenschneider	Terese	\$	0.25
Rick	Brenda	\$	0.10
Roeder	Sandra	\$	0.30
Royko	Elaine	\$	0.15
Sattazahn	Sherri	\$	0.30
Schaeffer	Virginia	\$	0.20
Sclesky	Linda	\$	0.15
Shartle	Bethann	\$	0.30
Shearer	Shannon	\$	0.20
Skovera	Marlo	\$	0.15
Stoltzfus	Kristin	Š	0.20
Straub	Patricia	¢	0.25
Stricker	Heather	\$	0.25
Sweeney	Dana	\$ \$	0.30
Toal	Colleen	Ψ \$	0.30
Trout	Karen	Ψ ¢	0.30
		ψ ¢	
Tucker	Friendoll	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$	0.15
Vandegriff	Amber	φ	0.15

Wenrich	Carol	\$ 0.10
Whalen	Steve	\$ 0.10
Wolfskill	Cathy	\$ 0.15
Wright	Angela	\$ 0.10
Zechman	Lee	\$ 0.10
Zerbe	Tracey	\$ 0.25
Zerman	Greta	\$ 0.10

CURRICULUM COMMITTEE – Bret A. B. Sabold, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

 RRG requests permission to conduct the PA Broadband Survey for school students from The Pennsylvania Association of Intermediate Units (PAIU), in partnership with the Penn State Extension, as part of a nation-wide effort to close the Digital Divide gap. PA Broadband Survey

2. RRG approves the Memorandum of Understanding (MOU) with Big Smiles Pennsylvania P.C. (dba Smile Pennsylvania) for use of Mobile Dentists in each elementary school for the 2021-22 school year at no cost to the District.

MOU Smile PA

Discussion Agenda

EXTRA-CURRICULAR COMMITTEE – Joshua Speirs, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. WSH ratifies and approves the following personnel for contracted services for athletic events for the 2020-21 school year:

Contracted Services

Kathy Mohn

2. WSH approves additional per/diem pay for football coaches, based on their base salaries, for completion of the mandatory five-day Heat Acclimatization Program in August of 2021:

Heat Acclimatization Program

Alan Moyer, Head Coach - \$436.73

Dan Browne, Assistant Coach - \$305.71

Robert Tranquillo, Assistant Coach - \$305.71

Mike Robinson, Assistant Coach - \$305.71

Brett Skovera, Assistant Coach - \$152.85 Tony Dianna, Assistant Coach - \$109.18 Nate Luckenbill. Assistant Coach - \$109.18

3. WSH approves extended season pay for the following spring sports coaches for the 2020-21 school year:

Extended Season Pay Spring

<u>Boys Tennis</u> Ryan Knarr	19 days -	\$435.00
<u>Track & Field</u> Avory Cole	12 days -	\$287.00
Jeff Werner	10 days -	\$240.00
Friendoll Tucker	6 days -	\$144.00
Daya' Lagraga	•	·

Boys' Lacrosse

 Tom Brown
 3 days - \$103.00

 Darryl Geist
 3 days - \$72.00

 Holden Geist
 3 days - \$72.00

4. WSH approves a one-time/year fee of \$10.00 for school-sponsored athletic physicals for the 2021-22 school year.

Athletic Physicals

Discussion Agenda

FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

1. EAL authorizes the team of Eric Lutz, Dennis Manbeck, Gary Neider and Ryan Giffing to consent to change orders for the Master Plan Upgrade Projects in amounts up to \$20,000;

<u>Change Orders –</u> <u>Master Plan Project</u>

and further,

directs that change orders over \$20,000 be approved by consensus of the Board of School Directors.

Note: All change orders must ultimately be approved by the Board of School Directors.

2. EAL approves the following change orders for the High School Renovations and Additions Project:

<u>Change Orders –</u> <u>HS Project</u>

GC-02 Perrotto Builders Ltd. deduct \$3,613.00 Change of scope to Guidance office casework

	GC-03	Perrotto Builders Ltd. Health classroom storage room	add addition	\$15,652.55	
	GC-04	Perrotto Builders Ltd. Joist replacement specification of		\$108,731.56	
	GC-05	Perrotto Builders Ltd. Window replacement District Adr	add ninistratio	\$7,632.91 on	
	GC-07	Perrotto Builders Ltd. Butterfly garden tree and brush re	add moval	\$7,511.57	
	EC-01	Hirneisen Electric Inc. Electric requirements for Health classroom storage room	add	\$2,850.00	
3. EAL		es the following change orders for t Upgrades and Alterations Project:	he Middle	e School	<u>Change Orders –</u> <u>MS Project</u>
	RC-05	GSM Roofing Inc. Coping extensions where needed	add	\$2,588.25	

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1.	RAG	approves tuition reimbursement for	or faculty. (Attachment A-2)	Tuition Reimbursement – Faculty
2.	MPM	approves tuition reimbursement f	or staff. (Attachment A-3)	Tuition Reimbursement – Staff
3.	JLH	approves the following staff as instructional aides for the 2021 COVID Compensatory Services Program (CCS) for eligible Conrad Weiser Special Education students at a rate equal to the employee's current hourly rate during the 2021-2022 school year.		CCS Instr Aides
		Sherri Long Cassey Buchta	Colleen Toal	
		Note: Program session dates: Jul	y 19, 2021 – August 6, 2021.	

4. JLH approves the employment of Brittany Derr, Robesonia, PA 19551, as a fulltime (7 hours/day) academic year special education instructional aide at Conrad Weiser East Elementary School, at an hourly rate of \$11.50, pending receipt of all required documentation.

Note: This is a new position due to a new student.

Hire FT SP ED Instr

Aide at East

ESY Instr Aides 5. JLH approves the following staff as instructional aides for the 2021 Extended School Year Program for eligible Conrad Weiser special education students at the employee's current hourly rate during the 2020-21 school year: Deb Fischer **Emily Malarkey Brittany Derr** Virginia Schaeffer Jeremy Louden Melanie Aiman Note: ESY date June 21, 2021 – July 16, 2021. Retire- PT Trans 6. JLH accepts, a letter of retirement from Martene Firestine, part-time Aide transportation aide, effective at the end of the 2020-21 school year. Resign East NTA 7. MAR accepts, with regret, the resignation of Linda Miller, noon-time aide at East Elementary School, effective June 4, 2021. **RAG** SVA Lead 8. approves Alissa B. Sweigart as the Lead Administrator of the Administrator Scout Virtual Academy at a yearly stipend of \$9,500. Federal Grants RAG approves Melissa Rhoads as the Federal Grants Coordinator at 9. Coordinator a yearly stipend of \$5,000. **Holidays** 10. MPM authorizes holidays for the 2021-22 school year: Secretarial/IT(260 days) 07/05/21 Independence Day 09/06/21 Labor Day 11/25/21 through 11/29/21 Thanksgiving Recess 12/24/21 through 12/31/21 Winter Recess/New Year's Day (Observed) 04/15/22 Good Friday 05/30/22 Memorial Day Custodial (260 Days) 07/05/21 Independence Day 09/06/21 Labor Day 11/25/21 and 11/26/21 Thanksgiving Recess 12/24/21 through 12/28/21 Winter Recess 12/30/21 through 12/31/21 New Year's Eve/Dav (Observed) 04/15/22 Good Friday 05/30/22 Memorial Day Full-time (5 hours/day or more) Support Staff Who work less than 260 days a year 11/25/21 Thanksgiving Day 12/24/21 Christmas Day (Observed) 12/31/21 New Year's Day (Observed) 04/15/22 Good Friday Resign East Autistic 11. JLH accepts, with regret, the resignation of Joanne Flemming,

Autistic Support Teacher at East Elementary School, effective

June 14, 2021.

Support Teacher

12. JLH approves the transfer of Shauna Farmer from Autistic Support Teacher at West Elementary School to Behavioral Specialist, effective the beginning of the 2021-22 school year.

Trans Autistic
Support Teacher to
Behavioral Spec

Note: This position was re-allocated - High School Learning Support Teacher who transferred to Emotional Support Teacher and open position was never posted/filled.

Discussion Agenda

1. RAG approves the employment of Jill Freeman, Pottsville, PA 17901, as an academic year Professional Employee in the Conrad Weiser Area School District at a yearly salary of \$57,270 (Masters, Step 4) in accordance with the 2021-22 salary schedule, pending receipt of all required documentation.

Hire- Autistic Support Teacher

Note: Education Level: Masters

Graduate School: Arizona State University
Certification: Special Education PreK-8,

Grades (PK-4)

Experience: Learning Support,

Minersville Area SD – 5

yrs.

Employment: August 19, 2021 Initial Assignment: Autistic Support, East

Elementary School

Note: This is a replacement Joanne Flemming (resigned).

2. JLH approves the following teachers for the 2021 Extended School Year Program for eligible Conrad Weiser special education students at a rate of \$25.00/hour:

ESY Teacher

Stephanie Gattens

Casey Yenser

Jill Freeman*

Note: ESY date June 21, 2021 – July 16, 2021. *Pending

receipt of all required documentation.

3. MPM approves the employment of substitute support staff personnel for the 2020-21 school year at the rate of \$10.50/hour.

(Attachment A-4)

Substitute Support Staff

4. RAG approves the elimination of the athletic trainer position in the Administrative/Middle Management Plan.

Elimination of Athletic Trainer in Act 93

Note: This service will be provided by a third party.

Information Items:

1. RAG The first day of employment for Jocelyn Van Ness at Weiser Decisions was May 26, 2021.

<u>POLICY</u>

- RAG RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District receives the following policies (1st reading):
 - a. 249 Bullying/Cyberbullying- 1st Reading

Note: See District PSBA Board Policy website for review.

SUPERINTENDENT'S REPORT

Supt Report

ADMINISTRATION REPORTS

Adm Reports

A.	Enrollment	(Attachment S-1)
B.	Assistant Superintendent	(Attachment AS-1)
C.	Director of Business	(Attachment Ca-1)
	1. Director of Food Services	(Attachment Cb-1)
	2. Director of Facilities	(Attachment Cc-1)
D.	West Elementary Principal	(Attachment EI-1)
E.	East Elementary Principal	(Attachment EI-2)
F.	Middle School Co-Principals	(Attachment MS-1 & 2)
G.	High School Principal	(Attachment HS-1)
	1. Assistant High School Principal	(Attachment HS-2)
	2. Assistant High School Principal	(Attachment HS-3)
H.	Assistant Principal Weiser Decisions	(Attachment WD-1)
I.	Director of Special Education	(Attachment Sp-1)

- J. Director of Athletics (Attachment DA-1)
- K. Director of Technology (Attachment T-1)

Calendar of Events

Wednesday 07/21/21 Regular Board Meeting 7:30 p.m.