

Conrad Weiser Area School District
Robesonia, PA 19551

Agenda – May 19, 2021

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

APPROVAL OF MINUTES – Francis J. Kaczmarczyk

- A. Motion by _____, Seconded by _____,
RESOLVED, that the reading of the Minutes of the regular
meeting of the Board of School Directors for the month of April
held on April 21, 2021; a special meeting held on May 12, 2021
and the agenda of the committee meetings held on May 12,
2021 be dispensed with and that the same be approved by voice
vote.

Minutes

APPROVAL OF FINANCIAL REPORTS – Francis J. Kaczmarczyk

Financial Reports

- A. Motion by _____, Seconded by _____,
RESOLVED, that the financial reports be approved, as
presented.

(Attachment Fa-1)

APPROVAL OF PAYMENT OF BILLS – Bret A. B. Sabold

- A. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the General Account bills be
approved in the amount of \$360,060.63 and ratified in the
amount of \$2,635,774.61 as presented, and the Treasurer be
authorized to issue checks in the amounts indicated for the total
amount of \$2,995,835.24;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the
amount of \$55,144.59 and ratified in the amount of \$59,890.61
as presented, and the Treasurer be authorized to issue checks
in the amounts indicated for the total amount of \$115,035.20.

Cafeteria Bills

- B. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the Construction Account bills
be approved in the amount of \$747,528.04 as presented, and
the Treasurer be authorized to issue checks in the amounts
indicated for the total amount of \$747,528.04 .

Construction Bills

PRESENTATIONS

- A. Requests to speak to the Board of School Directors [Requests to Speak](#)
- B. Budget 2021-22 [Budget 2021-22](#)

COMMUNICATIONS

[Communications](#)

- A. Reports
 - 1. Solicitor – Leah Rotenberg, Esquire
 - 2. Student Council
 - 3. Berks County Intermediate Unit – James H. Dotzenroth Jr.
 - 4. Berks Career & Technology Center– Neal McNutt
 - 5. Tax Collection Committee – Mark P. Moyer

OLD BUSINESS

[Old Business](#)

NEW BUSINESS

[New Business](#)

BUDGET & FINANCE COMMITTEE – Joshua Speirs, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- 1. JLH approves a general agreement with New Story, LLC, Private Academic Program, 345 North Wyomissing Blvd., Wyomissing, PA 19610, to provide IEP mandated Extended School Year Educational Services, to two Conrad Weiser Area School District students at a charge of \$380/per day, per student. [New Story Agreement](#)

Note: Extended School Year program begins June 21, 2021 through July 29, 2021.
- 2. JLH approves a general agreement with New Story, LLC, Private Academic Program, 345 North Wyomissing Blvd., Wyomissing, PA 19610, to provide IEP mandated Extended School Year Educational Services, to a Conrad Weiser Area School District student at a charge of \$280/per day. [New Story Agreement](#)

Note: Extended School Year program begins June 21, 2021 through July 29, 2021.

3. RAG ratifies and approves Philhaven, 283 South Butler Road, Lebanon, PA 17042, to provide homebound instruction for a high school special education student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective February 3, 2021. [Philhaven Agreement](#)

4. RAG approves the general agreement with Hogan Learning Academy LLC, Private Academic Program, 73 Lyons Road, Fleetwood, PA 19522 to provide IEP mandated Extended School Year educational services, to one Conrad Weiser Area School District student at a charge of \$420/per day.
Note: Extended School year program begins June 28, 2021 through August 6, 2021. [Hogan Learning Academy Agreement](#)

5. NCM/JTH ratifies and approves the letter of agreement with Hawk Mountain Council Boy Scouts of America to use Hawk Mountain Scout Reservation for the 2021 National Environmental Education Development program (N.E.E.D. Camp) in the amount of \$15.00 per participant with a total of 450 participants (390 6th and 7th grade students and 60 staff) over four days. [Hawk Mtn. Agreement](#)

Discussion Agenda

1. MPM awards bids for art and general supplies for 2021-22.
(Attachment A-1)
Note: Money is already in the 2021-22 budget. [Art and General Supplies](#)

2. MPM approves an Early Retirement Incentive for Full-time Support Staff for the 2021-22 school year.
(Attachment A-2) [Support Staff Early Retirement Incentive](#)

3. MPM approves a 3% increase for the secretarial, noon-time aide, food service worker, instructional aide, custodial/maintenance, Transportation aide and technology support divisions for the 2021-22 school year for those employees that have been employed for 90 days prior to July 1, 2021. [2021-22 Changes to Support Staff Structure](#)

4. MPM approves that on a 3-hour delay for aides, para-educators, secretaries, and technology support can arrive 2 hours after their starting time without having to make up that time, beginning in the 2021-22 school year. [3/hr. Delay](#)

5. MPM effective July 1, 2021, full-time support staff employees, as defined in the group life policy is an employee who works at least 17 hours per week, receives Group Term Life Insurance in the amount of \$25,000. [Group Life Policy](#)

CURRICULUM COMMITTEE – Bret A. B. Sabold, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RRG requests permission to conduct the bi-annual survey of school students in the 6th, 8th, 10th and 12th grades to learn about their behavior, attitudes and knowledge concerning alcohol, tobacco, other drugs and violence. The ‘Pennsylvania Youth Survey,’ or PAYS, is sponsored and conducted every two years by the Pennsylvania Commission on Crime and Delinquency. PAYS Survey

2. RRG approves the following student teachers/interns for the first semester of the 2021-22 school year: Student Teachers
 - a. Sarah Kramer, Albright College, English with Stacey Osman at the high school from August 30 through October 19, 2021.

3. RGG approves to dispose of the following items from the high school Health and PE department: Disposals

<i>Copyright</i>	<i>ISBN</i>	<i>Publisher</i>	<i>Title</i>	<i>Qty</i>
2003	0-07-823864-1	Glencoe Macgraw-Hill	Glencoe Health: A Guide to Wellness	30
6 Manikins	CW # 01562, 01558, 01561, 01560, (2 have no numbers)			

4. NCM /JTH ratifies and approves the following high school student volunteers: NEED Camp – HS Volunteers

Austin Shearer	Jordan Nester
Leah Eisenhauer	Max Pacheco
Natalie Richards	Jillian Gilman
Cassandra Englehart	Journee Haynes
Maeve Keeney	Sara Riegel
Chloe Petsch	Seth Noecker
Madi Weachter	Kolby Bates
Erik Moyer	Evan Smith
Paul Shimp	Teigan Goudy
Erin Horak	Madison Harvey
Layla Malik	Kylie Meredith
Olivia Malone	Ariel Ulrich
Karly Sabold	Therese Coleman
Olivia Woll	

5. NCM /JTH ratifies and approves the following N.E.E.D. Camp presenters for the 2020-2021 school year: NEED Camp – Presenters
 - a. Red Creek Wildlife - 4 Presentations - \$1,000

6. NCM authorizes the following nursing staff to be approved as NEED Camp –
/JTH N.E.E.D. Camp staff for the 2020-2021 camp program at a rate Nurse
of \$115 per day for a total of four days:
Bonnie Fisher

Discussion Agenda

1. RRG rescinds the School Health and Safety Plan, effective May 31, Health & Safety
2021. Plan

Information Items:

1. RGG The High School grade scale will be adjusted to reflect a letter HS Grade Scale
grade of 'D1' rather than 'F1' for seniors in courses required for
graduation, this adjustment is for the second semester only.

EXTRA-CURRICULAR COMMITTEE – Joshua Speirs, Chairperson

RESOLVED, that on the recommendation of the Administration
and the Extra-Curricular Committee, the Board of School
Directors of the Conrad Weiser Area School District:

Consent Agenda

1. WSH ratifies and approves the following personnel for contracted Contracted
services for athletic events for the 2020-21 school year: Services
Erin Aregood Carolyn Murphy

Discussion Agenda

FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration
and the Facilities/Property Committee, the Board of School
Directors of the Conrad Weiser Area School District:

Discussion Agenda

1. EAL approves to dispose of the following item: Disposal
1989 GMC 3500 Dump Truck VIN-1GDJV34J3KF704893

7. JLH approves the following teachers to instruct eligible Conrad Weiser special education students for the 2021 COVID Compensatory Services (CCS) program at a rate of \$25.00/hour. CCS Teachers

Mary Ellen Ebling	Derek Long
Kathryn Fegley	Christy Crammer
Cassey Buchta	Melissa Reber
Cindy Sanderson	

Note: Program session dates: July 19, 2021 – August 6, 2021.

8. RAG approves summer employment for the following personnel: Summer Days

Elementary Nurses		
Mrs. Kristin Herbein	-	1 day
Mrs. Beverly Yoder	-	1 day
Secondary Nurses		
Mrs. Louise Snyder-Ocepek	-	1 day
Mrs. Cindy Rumpf	-	1 day
Elementary Librarians		
Mrs. Sandra Pearsall	-	5 days
Mrs. Bridget Yourkawitch	-	5 days
Elementary Counselors		
Mrs. Heather Kreider	-	10 days
Mrs. Lisa Oxenreider	-	10 days
Middle School Librarian		
Mrs. Allison Swoyer	-	5 days
Middle School Counselors		
Mrs. Kelly Pearsall	-	15 days
Mr. Thomas Hoover	-	10 days
High School Librarian		
Ms. Ann Schmidt	-	5 days
High School Counselors		
Mrs. Courtney Zickler	-	10 days
Ms. Kristen Simons	-	10 days
Mrs. Denise Rathman	-	15 days
Bethany Coordinator		
Mr. Scott Michael	-	10 days
SAP Coordinator		
Mrs. Barbara Boland	-	10 days
School Psychologists		
Mrs. Kara Small	-	15 days
Mrs. Amanda Weidner	-	15 days
Ms. Kristen Bender	-	15 days

Itinerant Consultants		
Ms. Heather Wamsher	-	8 days
Mr. Robert Dunmoyer	-	8 days
Transition Coordinator		
Mr. Dean Zampelli	-	up to 8 days
Agriculture Teacher		
Mr. Adam Serfass	-	15 days
Public Relations Coordinator		
Mrs. Kathleen Mohn	-	10 days

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| 9. | RAG | ratifies and approves the following SVA Teachers for the 2020-21 school year:
Stephanie Gattens Derek Long | <u>SVA Teachers</u> |
| 10. | MAH | accepts, with regret, a letter of retirement from Donna Zeigler, full-time food service worker at the middle school, effective August 31, 2021. | <u>Retire- FT FSW MS</u> |
| 11. | RAG | approves an uncompensated leave of absence for Sandra Roeder, part-time special education instructional aide at the middle school, effective August 23, 2021 through January 2, 2022. | <u>Uncompensated Leave</u> |
| 12. | MAH | accepts, with regret, the resignation of Gwen Weiser from long-term substitute teacher at West Elementary School, effective April 27, 2021. | <u>Resign-LTS</u> |

Discussion Agenda

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| 1. | RAG | approves the position guide for Behavior Specialist.
(Attachment A-5) | <u>Position Guide</u> |
| 2. | EAL | approves the following summer custodial personnel with a total cost not to exceed the budgeted amount of \$60,000.00: | <u>Summer Custodians</u> |

Debra J. Staudt	Terri L. Groff
Julie Hobschaidt	Greta Zerman
Patsy A. Witman	Karen Roth
Denise Pirrotta	Ann Sayers
Barbara Ramsay	*Nicole Davis
Heather Petch	Connie Petersen
Kennedy Lutz	Karen Trout
Nou Koch	Steve Long
Marie Scheel	Monica Roth
Aaron Miller	Julie Werner
Kallie Lutz	Sherrie Long
Brandon Kunder	Paulette Antonucci

Note: * = Pending receipt of all required documentation.

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| 3. | RAG | accepts, with regret, a letter of retirement from Michelle Diamond, Grade 4 Teacher at West Elementary School, effective at the end of the 2020-21 school year. | <u>Retire- West Gr. 4 Teacher</u> |
| 4. | RAG | approves the employment of substitute teachers for the 2020-21 school year at the rate of \$115.00 per day.
(Attachment A-6) | <u>Substitute Teachers</u> |
| 5. | RAG | elects Gary Neider as Board Secretary of the Conrad Weiser Board of School Directors for a four-year term from July 1, 2021 to June 30, 2025. | <u>Board Secretary</u> |
| 6. | RAG | elects Joshua Speirs as Treasurer of the Conrad Weiser Board of School Directors for a one-year term from July 1, 2021 to June 30, 2022. | <u>Board Treasurer</u> |
| | | Information Items: | <u>Info Items</u> |
| 1. | RAG | Joyce Miller returned from her leave of absence on May 14, 2021. | <u>Return to Work</u> |
| 2. | RAG | Gwen Weiser, certificated instructional aide at West Elementary School, returned from her uncompensated leave of absence on May 3, 2021. | <u>Uncompensated Leave Return</u> |

SUPERINTENDENT’S REPORT

[Supt Report](#)

ADMINISTRATION REPORTS

[Adm Reports](#)

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|----|--------------------------------------|-------------------|
| A. | Enrollment | (Attachment S-1) |
| B. | Assistant Superintendent | (Attachment AS-1) |
| C. | Director of Business | (Attachment Ca-1) |
| | 1. Director of Food Services | (Attachment Cb-1) |
| | 2. Director of Facilities | (Attachment Cc-1) |
| D. | West Elementary Principal | (Attachment EI-1) |
| E. | East Elementary Principal | (Attachment EI-2) |
| F. | Middle School Principal | (Attachment MS-1) |
| | 1. Assistant Middle School Principal | (Attachment MS-2) |

- G. High School Principal (Attachment HS-1)
- 1. Assistant High School Principal (Attachment HS-2)
- 2. Assistant High School Principal (Attachment HS-3)
- H. Assistant Principal Weiser Decisions (Attachment WD-1)
- I. Director of Special Education (Attachment Sp-1)
- J. Director of Athletics (Attachment DA-1)
- K. Director of Technology (Attachment T-1)

Calendar of Events

Wednesday	06/09/21	Board Committee meetings –	
		Curriculum Committee, Facilities/Property Committee and Extra-Curricular Committee	7:00 p.m.
		Budget & Finance Committee and Human Relations Committee	7:30 p.m.
Wednesday	06/16/21	Regular Board Meeting	7:30 p.m.