

Conrad Weiser Area School District
Robesonia, PA 19551

Agenda – February 17, 2021

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

APPROVAL OF MINUTES – Francis J. Kaczmarczyk

- A. Motion by _____, Seconded by _____,
RESOLVED, that the reading of the Minutes of the regular
meeting of the Board of School Directors for the month of
January held on January 20, 2021 and the agenda of the
committee meetings held on February 10, 2021 be dispensed
with and that the same be approved by voice vote.

Minutes

APPROVAL OF FINANCIAL REPORTS – Francis J. Kaczmarczyk

Financial Reports

- A. Motion by _____, Seconded by _____,
RESOLVED, that the financial reports be approved, as
presented.

(Attachment Fa-1)

APPROVAL OF PAYMENT OF BILLS – Bret A. B. Sabold

- A. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the General Account bills be
approved in the amount of \$416,180.36 and ratified in the
amount of \$2,340,609.24 as presented, and the Treasurer be
authorized to issue checks in the amounts indicated for the total
amount of \$2,756,789.60;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the
amount of \$25,241.95 and ratified in the amount of \$53,844.02
as presented, and the Treasurer be authorized to issue checks
in the amounts indicated for the total amount of \$79,085.97.

Cafeteria Bills

- B. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the Construction Account bills
be approved in the amount of \$157,059.13 as presented, and
the Treasurer be authorized to issue checks in the amounts
indicated for the total amount of \$157,059.13.

Construction Bills

PRESENTATIONS

- A. Employee of the Month [EOM](#)
- B. Requests to speak to the Board of School Directors [Requests to Speak](#)

COMMUNICATIONS

[Communications](#)

- A. Reports
 - 1. Solicitor – Leah Rotenberg, Esquire
 - 2. Student Council
 - 3. Berks County Intermediate Unit – James H. Dotzenroth
 - 4. Berks Career & Technology Center– Neal McNutt
 - 5. Tax Collection Committee – Mark P. Moyer

OLD BUSINESS

[Old Business](#)

NEW BUSINESS

[New Business](#)

BUDGET & FINANCE COMMITTEE – Joshua Speirs, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- 1. MPM ratifies and approves the four-year lease with Lenovo Financial Services (LFS), LLC, 10201 Centurion Parkway N #100, Jacksonville, FL 32256, for 430 Lenovo Thinkpad Yoga 11e student laptop computers for the district at an annual cost of \$51,664.57, effective July 1, 2021. [Lenovo Fin Svs Lease](#)
- 2. JLH approves an agreement with Learn Well Education for 10 hours of instruction per week at a rate of \$45.00/hour effective for the remainder of the 2020-2021 school year. [Learn Well Ed Agreement](#)
- 3. RAG approves the 2021-22 mandated services budget of the Berks County Intermediate Unit #14 in the amount of \$1,763,140 with Conrad Weiser’s share of the budget being \$34,978.54, as attached to the Official Minutes. [2021-22 BCIU Budget](#)

Note: There is no increase from last year.

4. RAG ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a high school special education student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective February 3, 2021. [Philhaven Homebound](#)

5. MPM approves an agreement with the Berks County Intermediate Unit (BCIU) to renew our participation in the Berks County Regional Wide Area Network Consortium, beginning July 1, 2021 through October 31, 2026, with the opportunity to extend the agreement as agreed to by the consortium, estimated costs for year one (July 1st – June 30th), not to exceed \$3,000 per month for 10 Gbps Fiber Transport and 1,000 Mbps of Commodity Internet Services. [BCIU Internet Agreement](#)

Note: A portion of the monthly costs are eligible for E-rate reimbursement with submissions, filing and distribution to be managed by the BCIU.

Discussion Agenda

1. RAG approves an agreement with Diligent Corporation, 1111 19th Street NW, Washington DC, 20036, for Pennsylvania School Boards Association BoardDocs, at an annual cost of \$10,500. [BoardDocs Agreement](#)

Note: The annual rate will not increase.

CURRICULUM COMMITTEE – Bret A. B. Sabold, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RRG ratifies and approves the following student teachers/interns for the second semester of the 2020-21 school year: [Student Teacher](#)
- a. Tiffany Mowrer, Grand Canyon University, General Education with Amber Luta at East Elementary School from February 8 through April 4, 2021.
 - b. Tiffany Mowrer, Grand Canyon University, Special Education with Julia Snyder at East Elementary School from April 5 through May 30, 2021.

Jeff Werner	Track	Varsity Asst. Coach	2	\$2,490.00
Avory Cole	Track	Varsity Asst. Coach	2	\$2,439.00
Matt Esser	Track	JH Coach	9	\$2,083.00
Dane Yuengel	Track	JH Coach	7	\$2,083.00
Ryan Knarr	Boys Tennis	Varsity Coach	14	\$2,914.00
Darrell Wenrich	Softball	Varsity Coach	9	\$3,874.00
Brenda Morgan	Softball	Varsity Asst. Coach	10	\$2,805.00
Don Luckenbill	Softball	Varsity Asst. Coach	6	\$1,618.00
Nate Luckenbill	Softball	Varsity Asst. Coach	6	\$1,618.00
Jennifer Potthoff	Softball	JH Coach	5	\$2,222.00
Dave MacPherson	Softball	Pony Coach	1	\$1,765.00
Tom Brown*	Boys Lacrosse	Varsity Co.	22	\$4,209.00
Darryl Geist*	Boys Lacrosse	Varsity Asst.	15	\$2,991.00
Holden Geist*	Boys Lacrosse	JV Coach	2	\$2,491.00
Brooke Strausser*	Girls Lacrosse	Varsity co.	7	\$3,609.00
Erin Cieniewicz*	Girls Lacrosse	Varsity Asst.	6	\$2,541.00
TBD	Girls Lacrosse	JV Coach		
Kristen Simons	Spring Sports	Manager	8	\$3,515.00

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay. * Pending receipt of all required documentation.

2. WSH approves the following volunteer coaches for the 2020-21 school year:

Volunteer Coaches

Baseball

David Ocepek
Jacob Lavigna
Jared Leopold
Mark Golowski

Softball

Dan Browne
John Gilmer
Damon Frantz
Cora Luckenbill
Emma Price

Boys Lacrosse

Collin Brown
Tyler Lovenstein*

Track

Dennis Harman
Ian Butterworth
Lauren Ressler
Steve Young

Tennis

Dr. Keith Rodgers
Kaushik Das

* Pending receipt of all required documentation.

FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. EAL accepts with regret the resignation of Kim Koch, evening custodian at the West Elementary School, effective February 5, 2021. Resign- West Custodian

2. MPM approves the employment of substitute support staff personnel for the 2020-21 school year at the rate of \$10.50/hour. (Attachment A-1) Substitute Support Staff

3. RAG approves tuition reimbursement for faculty. (Attachment A-2) Tuition Reimbursement – Faculty

4. RAG approves an uncompensated leave of absence for Katie Ciemiewicz, social studies teacher at the high school, effective March 6, 2021 through the end of the 2020-21 school year. Uncompensated Leave

5. RAG ratifies and approves the following changes in the salary status of Professional Employees, effective on the first day of the second semester of the 2020-21 school year, effective February 1, 2021: Salary Adjustments

	<i>From</i>	<i>To</i>
Wendy Kushner	M+15 – Step 19 \$85,451	M+30 – Step 19 \$88,235

6. RAG approves the request of Molly Getz, Grade 2 Teacher at West Elementary School, for a parental leave of absence from approximately April 21, 2021 the end of the 2020-21 school year. Parental Leave

Discussion Agenda

1. RAG ratifies and approves an MOU for the extension of the FFCRA leave program, this benefit will also be extended to the support staff and administration, for the remainder of the 2020-2021 school year as outlined in the MOU. (Attachment A-3) FFCRA MOU

2. MPM accepts, with regret, the intent to retire of Vickie Nye, Part-time Secretary in the High School Library, at the end of the 2020-21 school year. Intent to Retire- HS PT Secretary

3. CJH ratifies and approves Lauren Miller, 2382 Raleigh Road, Hummelstown PA 17036, as a long-term substitute for Gwen Weiser, long-term substitute Grade 1 teacher at West Elementary School, at a daily rate of \$262.37 (B – Step 1) in accordance with the 2020-21 salary schedule, effective February 11, 2021.

Hire- LTS West Gr 1
Teacher

Note: Education Level: Bachelors
 Undergraduate School: Kutztown University
 Certification: Instr. I PK-4, Special Ed
 PK-8
 Experience: Student Teaching
 Employment: TBD
 Initial Assignment: LTS Teacher, West
 Elementary

Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated.

4. JLH approves the employment of Heather Schittler, 126 E. Gaul Street, Wernersville, PA 19565, as a full-time (7 hr/day) academic year special education instructional aide at Conrad Weiser East Elementary, at an hourly rate of \$11.50, effective February 18, 2021.

Hire- FT SP ED Instr
Aide at East

Note: This is a replacement for Leslie Hafer, resigned.

5. MPM approves tuition reimbursement for administration/staff.
 (Attachment A-4)

Tuition
Reimbursement-
Admin/Staff

Information Items:

Info Items

1. JLH The first day of employment for Nathan Fehr, Special Education Teacher, was February 1, 2021.
2. RAG The first day of parental leave for Melissa Griffith was January 16, 2021.
3. RAG The first day of employment for Kristy Vassallo, long-term substitute for Joyce Miller, was January 27, 2021.
4. EAL The first day of employment for Michael Peters, Custodian at East Elementary, was February 4, 2021.
5. JLH Elaine Royko, full-time education instructional aide, transferred from East Autistic Support to Middle School Learning Support, on February 8, 2021.
6. EAL Stephanie Koch, evening custodian, transferred from the Middle School to West Elementary as of February 2, 2021.

SUPERINTENDENT'S REPORT

Supt Report

ADMINISTRATION REPORTS

Adm Reports

- | | | |
|----|--------------------------------------|-------------------|
| A. | Enrollment | (Attachment S-1) |
| B. | Assistant Superintendent | (Attachment AS-1) |
| C. | Director of Business | (Attachment Ca-1) |
| | 1. Director of Food Services | (Attachment Cb-1) |
| | 2. Director of Facilities | (Attachment Cc-1) |
| D. | West Elementary Principal | (Attachment EI-1) |
| E. | East Elementary Principal | (Attachment EI-2) |
| F. | Middle School Principal | (Attachment MS-1) |
| | 1. Assistant Middle School Principal | (Attachment MS-2) |
| G. | High School Principal | (Attachment HS-1) |
| | 1. Assistant High School Principal | (Attachment HS-2) |
| | 2. Assistant High School Principal | (Attachment HS-3) |
| H. | Assistant Principal Weiser Decisions | (Attachment WD-1) |
| I. | Director of Special Education | (Attachment Sp-1) |
| J. | Director of Athletics | (Attachment DA-1) |
| K. | Director of Technology | (Attachment T-1) |

Calendar of Events

Wednesday	03/10/21	Board Committee meetings –	
		Curriculum Committee, Facilities/Property Committee and Extra-Curricular Committee	7:00 p.m.
		Budget & Finance Committee and Human Relations Committee	7:30 p.m.
Wednesday	03/17/21	Regular Board Meeting	7:30 p.m.