

Conrad Weiser Area School District
Robesonia, PA 19551

Agenda – December 16, 2020

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

APPROVAL OF POLICY GUIDELINES –

- A. Motion by _____, Seconded by _____,
RESOLVED, to suspend the guidelines in Policy 006.1,
“Attendance at Meetings Via Electronic Communications”
regarding physical attendance and prior notice by board
members for the December 16, 2020 school board meeting.

Policy 006.1

APPROVAL OF MINUTES – Francis J. Kaczmarczyk

- A. Motion by _____, Seconded by _____,
RESOLVED, that the reading of the Minutes of the regular
meeting of the Board of School Directors for the month of
November held on November 18, 2020, a special meeting held
on November 11, 2020; and the agenda of the committee
meetings held on December 2, 2020 and a special
reorganization meeting held on December 2, 2020, be
dispensed with and that the same be approved by voice vote.

Minutes

APPROVAL OF FINANCIAL REPORTS – Francis J. Kaczmarczyk

Financial Reports

- A. Motion by _____, Seconded by _____,
RESOLVED, that the financial reports be approved, as
presented.

(Attachment Fa-1)

APPROVAL OF PAYMENT OF BILLS – Bret A. B. Sabold

- A. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the General Account bills be
approved in the amount of \$317,475.24 and ratified in the
amount of \$2,003,631.49 as presented, and the Treasurer be
authorized to issue checks in the amounts indicated for the total
amount of \$2,321,106.73;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the amount of \$27,798.92. and ratified in the amount of \$60,410.48 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$88,209.40;

Cafeteria Bills

B. Motion by _____, Seconded by _____, RESOLVED, that by roll call vote the Construction Account bills be approved in the amount of \$312,024.96 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$312,024.96.

Construction Bills

PRESENTATIONS

A. Requests to speak to the Board of School Directors

Requests to Speak

COMMUNICATIONS

Communications

A. Reports

1. Solicitor – Leah Rotenberg, Esquire
2. Student Council
3. Berks County Intermediate Unit – James Dotzenroth
4. Berks Career & Technology Center – Neal McNutt
5. Tax Collection Committee – Mark P. Moyer

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

EXTRA-CURRICULAR COMMITTEE – Joshua Speirs, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. WSH approves extended season pay for the following fall sports coaches for the 2020-21 school year:

Extended Season Pay

<i>Golf</i>				
Mark Owens	5 days	-		\$134.95

Girls' Soccer

Doug Miller	5 days	-	\$170.45
Keith Malone	5 days	-	\$119.57
Kennedy Lutz	5 days	-	\$119.57

Cross Country

Jeff Werner	12 days	-	\$227.63
Lauren Ressler	12 days	-	\$156.00

Football

Alan Moyer	6 days	-	\$314.45
Robert Tranquillo	6 days	-	\$220.11
Dan Browne	6 days	-	\$220.11
Mike Robinson	6 days	-	\$220.11
Brett Skovera	6 days	-	\$220.11
Nate Luckenbill	6 days	-	\$78.61
Tony Dianna	6 days	-	\$78.61

Girls' Tennis

Ryan Knarr	28 days	-	\$660.34
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2. WSH approves the following personnel for contracted services for athletic events for the 2020-21 school year: Contracted Svcs

Zach Meredith Dave McPherson

3. RGG approves the establishment of the Weiser Abilities Club. Est Club

4. RGG approves the following high school extra-curricular non-paid positions and personnel for the 2020-21 school year: Non-Paid Advisors

<u>Advisor</u>	<u>Yrs</u>	<u>Activity</u>
Ernest Woolf	1	Weiser Abilities Club Advisor
Jeremy Loudon	1	Weiser Abilities Club Advisor

Discussion Agenda

1. WSH rescinds the approval on October 21, 2020 for the following winter extra-curricular athletic positions, personnel and salaries for the 2020-21 school year: Winter Coaches

<i>Name</i>	<i>Position</i>	<i>Yrs</i>	<i>Salary</i>
Vincent Natale	Boys' Basketball – Asst. JH	14	\$2,872.98

2. WSH approves the following winter extra-curricular athletic positions, personnel and salaries for the 2020-21 school year: Winter Coaches

<i>Name</i>	<i>Position</i>	<i>Yrs</i>	<i>Salary</i>
Steve Dallas	Boys' Basketball – Asst. JH	13	\$2,802.15

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

BUDGET & FINANCE COMMITTEE – Joshua Speirs, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. MPM approves an agreement with the Lincoln Intermediate Unit for E-rate processing and consulting services for Categories 1 and 2, at a cost of \$1,275 for the first Funding Request and \$1,025 for each additional Funding request plus an additional 2% of approved Category 2 reimbursements, for the 2021 E-rate funding year from July 1, 2021 through June 30, 2022. E-Rate
2. RGG approves the establishment of a student activity account for the high school Weiser Abilities Club, under the direction of Ernie Woolf and Jeremy Loudon. Est Activity Acct

Discussion Agenda

1. MPM approves the following physicians and dentists for the 2020-21 school year and establishes the rates of \$3.00 per student dental exam and \$14.00 per student medical exam: Physicians/Dentists
- | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><i>School Dentists</i>
 Dr. Andrew Giesa and
 Dr. Lisa Ciabattoni
 Green Valley Dental
 4906 Penn Avenue
 Sinking Spring, PA 19608</p> | <p><i>School Physicians</i>
 Penn State St. Joseph Family
 Medicine Residency
 144 North Sixth Street,
 P.O. Box 316
 Reading, PA 19603</p> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
2. MPM approves salary adjustments for qualified support staff based on Continuing Education Units (CEU's), effective January 1, 2021. CEU Hours

<u>Last Name</u>	<u>First Name</u>	<u>Annual Adjustment to Salary</u>
Arnold	Kelly	\$ 270.20
Brightbill	Carrie	\$ 129.50
Cox	Kelly	\$ 135.10
Davis	Helen	\$ 209.60
Foley-Troup	Gloria	\$ 135.10
Gosch	Laurie	\$ 337.75
Hoffmaster	Janell	\$ 135.10
Kunder	Kathleen	\$ 259.00
Kupper	Amber	\$ 270.20
Loudon	Jeremy	\$ 337.75
Ramsey	Barbara	\$ 129.50
Schaeffer	Virginia	\$ 270.20
Sclesky	Linda	\$ 202.65
Sheidy	Stephanie	\$ 74.00

Smith	Debra	\$ 270.20
Smith	Krista	\$ 85.05
Snyder	Beth	\$ 78.63
Stricker	Heather	\$ 208.80
Swoyer	Patricia	\$ 208.80
Titus	Beverley	\$ 85.05
Vandegriff	Amber	\$ 405.30
Wenrich	Carol	\$ 135.10
Wright	Angela	\$ 202.65

CURRICULUM COMMITTEE – Bret A. B. Sabold, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RRG approves the following student teachers/interns for the second semester of the 2020-21 school year:
- a. Kylie Whitmoyer, Kutztown University, Art with Jessica Alexander at the high school from January 20 through March 12, 2021.
 - b. Elizabeth Hagmayer, Kutztown University, 7th Grade Math with Pamela Light at the middle school from January 20 through March 12, 2021.
 - c. Jayson Rago, Kutztown University, 8th Grade Social Studies with Dane Yuengel at the middle school from January 20 through March 12, 2021.
 - d. Gwen Weiser, Eastern University, 1st Grade with Kathy Pachuillo at West Elementary School, January 21 through May 7, 2021.
 - e. Scarlett McMullan, New York University, speech pathology intern with Kerry Gable, effective January through May 2021.
 - f. Madeline Teitsma, Lebanon Valley College, music with Alexis Perrone at the middle school from March 22 through May 14, 2021.
 - g. Grace George, Siena College with Melaine Gallagher at the middle school, November 30, 2020 through February 12, 2021.
 - h. Elena Spadaccino, Lebanon Valley College, music with Nicole Natale at the middle school from March 22 through May 14, 2021.
 - i. Rachel Hackman, Kutztown University, German with Ashley Snyder at the high school from January 20 through May 6, 2021.

Student Teacher/
Intern

Discussion Agenda

1. RRG approves the updated District All Hazards Plan for submission to the Berks County Department of Emergency Management Services, as attached to the Official Minutes.

All Hazards Plan

Note: The update is to the snow day schedule.

FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

1. EAL approves the following change orders for the district phone system upgrade project:
- | | |
|------------------------------|-----------------|
| PH3A Frontier Communications | add \$38,086.46 |
| Additional devices needed. | |
| PH4A Frontier Communications | add \$9,026.92 |
| Additional devices needed. | |

District Phone System Upgrades Project

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

1. CJH approves the transfer of Gwen Weiser, certificated instructional aide to a long-term substitute for Melissa Griffith, Grade 1 at West Elementary School at a daily rate of \$262.37 (B – Step 1) in accordance with the 2020-21 salary schedule, approximately January 8, 2021.

Transfer Cert Aide to LTS West Gr 1 Teacher

Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated.

2. CJH approves the employment of Kathryn Schweigert, 6 Austin Drive, Robesonia PA 19551, as a long-term substitute certificated instructional aide at West Elementary School, at an hourly rate of \$13.50, pending receipt of all required documentation.

Hire LTS Cert Aide

Note: This is a replacement for Gwen Weiser (transferred). Should the regular employee return prior to the end of the leave, the long-term employment is terminated.

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|----|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| 3. | RAG | approves the employment of substitute teachers for the 2020-21 school year at the rate of \$115.00 per day.
(Attachment A-1) | <u>Substitute Teachers</u> |
| 4. | MPM | approves the employment of substitute support staff personnel for the 2020-21 school year at the rate of \$10.50/hour.
(Attachment A-2) | <u>Substitute Support Staff</u> |
| 5. | RAG | approves a supplemental Memorandum of Understanding agreement for the School Resource Officer with South Heidelberg Township.
(Attachment A-3) | <u>MOU SRO</u> |
| 6. | MPM | accepts with regret the resignation of Sandra Drobeck, full-time special education instructional aide at East Elementary School, effective December 11, 2020. | <u>Resign- FT SP ED Instr Aide</u> |
| 7. | MPM | rescinds the approval on December 2, 2020 for the employment of Melissa Masciotti, as the Secretary to the Director of Special Education. | <u>Rescind -Hire Sec to Dir of SP ED</u> |
| 8. | MAH | ratifies and approves the transfer of Kimberly Lewis from part-time food service worker (3.5 hours/day) to a full-time food service worker (7 hours/day) at the middle school, at her current hourly rate, effective December 10, 2020.

Note: Ms. Lewis was currently providing coverage (7 hours/day) for Terri Groff. This is a replacement for Tiffany Lipsky (resigned). | <u>Trans-PT to FT SP ED Instr Aide</u> |
| 9. | RAG | accepts, with regret, the irrevocable letter of retirement from Randall A. Grove, Superintendent, at the end of the 2020-21 school year. | <u>Intent to Retire – Superintendent</u> |

Information Items:

- | | | | |
|----|-----|--------------------------------------------------------------------|------------------------|
| 1. | RGG | The first day of employment for Mary Ocepek was December 14, 2020. | <u>Employment Date</u> |
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SUPERINTENDENT’S REPORT

Supt Report

ADMINISTRATION REPORTS

Adm Reports

- A. Enrollment (Attachment S-1)
- B. Assistant Superintendent (Attachment AS-1)
- C. Director of Business (Attachment Ca-1)
 - 1. Director of Food Services (Attachment Cb-1)
 - 2. Director of Facilities (Attachment Cc-1)
- D. West Elementary Principal (Attachment EI-1)
- E. East Elementary Principal (Attachment EI-2)
- F. Middle School Principal (Attachment MS-1)
 - 1. Assistant Middle School Principal (Attachment MS-2)
- G. High School Principal (Attachment HS-1)
 - 1. Assistant High School Principal (Attachment HS-2)
 - 2. Assistant High School Principal (Attachment HS-3)
- H. Assistant Principal Weiser Decisions (Attachment WD-1)
- I. Director of Special Education (Attachment Sp-1)
- J. Director of Athletics (Attachment DA-1)
- K. Director of Technology (Attachment T-1)

Calendar of Events

Wednesday	1/13/21	Board Reorganization Meeting	7:00 p.m.
		Curriculum Committee, Facilities/Property Committee and Extra-Curricular Committee	
		Budget & Finance Committee and Human Relations Committee	7:30 p.m.
Wednesday	1/20/21	Regular Board Meeting	7:30 p.m.