

Conrad Weiser Area School District  
Robesonia, PA 19551

Agenda – August 19, 2020

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPROVAL OF POLICY GUIDELINES** – Francis J. Kaczmarczyk

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, to suspend the guidelines in Policy 006.1,  
“Attendance at Meetings Via Electronic Communications”  
regarding physical attendance and prior notice by board  
members for the August 19, 2020 school board meeting.

Policy 006.1

**ANNOUNCEMENTS**

**APPROVAL OF MINUTES** – Francis J. Kaczmarczyk

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that the reading of the Minutes of the regular  
meeting of the Board of School Directors for the month of July  
held on July 15, 2020 be dispensed with and be approved by  
voice vote.

Minutes

**APPROVAL OF FINANCIAL REPORTS** – Francis J. Kaczmarczyk

Financial Reports

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that the financial reports be approved, as  
presented.  
  
(Attachment Fa-1)

**APPROVAL OF PAYMENT OF BILLS** – Bret A. B. Sabold

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that by roll call vote the General Account bills  
(June 2020) be approved in the amount of \$132,062.51 and  
ratified in the amount of \$83,349.77 as presented, and the  
Treasurer be authorized to issue checks in the amounts  
indicated for the total amount of \$215,412.28;

General Bills

and further,

RESOLVED, that the General Account bills (July 2020) be approved in the amount of \$573,206.65 and ratified in the amount of \$2,364,832.28 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$2,938,038.93;

and further,

RESOLVED, that the Cafeteria Account bills (July 2020) be approved in the amount of \$4,962.60 ratified in the amount of \$12,252.32 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$17,214.92;

Cafeteria Bills

- B. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_, RESOLVED, that by roll call vote the Construction Account bills (June 2020) be approved in the amount of \$271,898.00 and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$271,898.00.

Construction Bills

and further,

RESOLVED, that by roll call vote the Construction Account bills (July 2020) be approved in the amount of \$1,539,018.79 and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$1,539,018.79.

**PRESENTATIONS**

- A. Requests to speak to the Board of School Directors

Requests to Speak

**COMMUNICATIONS**

- A. Reports
1. Solicitor – Leah Rotenberg, Esquire
  2. Tax Collection Committee

Communications

**OLD BUSINESS**

Old Business

**NEW BUSINESS**

New Business

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_, RESOLVED, that the Board of School Directors of the Conrad Weiser Area School District appoints Mark Moyer as the representative to the Berks County Tax Collection Committee for the 2020 calendar year;

Berks TCC Rep

B. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_, BCTC Rep  
RESOLVED, that the Board of School Directors of the Conrad Weiser Area School District appoints Neal McNutt as the representative to the Berks Career & Technology Center Joint Operating Committee to fill the term of Mr. William Carl through December 31, 2021.

C. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_, BCIU Rep  
RESOLVED, that the Board of School Directors of the Conrad Weiser Area School District appoints James Dotzenroth as the representative to the Berks County Intermediate Unit to fill the term of Mr. William Carl ending June 30, 2022.

**BUDGET & FINANCE COMMITTEE** – Bret A. B. Sabold, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

1. JLH approves an agreement with New Story Schools, PO Box 7121, Lancaster, PA 17604 for the placement of 2 high school special education students, 2 middle school special education students, 1 elementary school special education student, at a rate of \$380/day per student for the 2020-21 school year, effective August 25, 2020. New Story Agreement
  
2. RAG approves an agreement with Ephrata Mennonite School, 598 Stevens Road, Ephrata, PA 17522, to provide transportation for ten Conrad Weiser students attending Ephrata Mennonite School at a cost of \$8,590.40 for the 2020-21 school year beginning August 19, 2020. Ephrata Mennonite School
  
3. JLH approves an agreement with John Paul II School, 1092 Welsh Road, Shillington, PA 19607, for the placement of a high school special education student for an annual rate up to, but no more than \$28,500.00 for tuition for the 2020-2021 school year, related services and the Extended School Year 2021 effective the beginning of the 2020-2021 school year. John Paul II Agreement
  
4. RAG authorizes Mark Moyer representing the central office, to sign for the payment of any expenditure from the activity funds of Conrad Weiser East and West Elementary Schools and Conrad Weiser Middle and High Schools for the 2020-21 school year. Elementary Activity Funds

5. RAG authorizes Mark Moyer representing the central office, to sign for the payment of any expenditures from the athletic account for the 2020-21 school year.

Athletic Fund

**CURRICULUM COMMITTEE** – Bret A. B. Sabold, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

1. RRG approves the following student interns/teachers for the 2020-21 school year:
- a. Lauren Miller, Kutztown University, Grade 4 with Danell Schoemaker at West Elementary School, from August 25 through October 16, 2020.
  - b. Lauren Miller, Kutztown University, special education with Christy Crammer at West Elementary School, from October 19 through December 10, 2020.

Student  
Teachers/Interns

2. JTH/  
NCM approves the changes to the middle school student planner for the 2020-21 school year.

MS Student  
Planner

(Attachment A-1)

**EXTRA-CURRICULAR COMMITTEE** – Joshua Speirs, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

1. WSH approves the following volunteer coaches for the 2020-21 school year:

Volunteer Coaches

*Girls' Soccer*  
Caitlyn Long\*

*Boys' Soccer*  
Tom Byrne\*

*Volleyball*  
Joe O'Brien

\*- Pending receipt of all required documentation.

**FACILITIES/PROPERTY COMMITTEE** - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

- |    |        |   |  |
|----|--------|---|--|
| 1. | EAL    | approves the following change orders for the High School and Middle School Facilities Upgrades Project: | <u>Change Orders – HS &amp; MS Project</u> |
|    | PC-01  | VisionMechanical Inc.<br>Remove and replace floor drain in HS mechanical room                           | add \$2,710.74                             |
|    | PC-02  | Vision Mechanical Inc.<br>Remove and replace existing DHW circulating pump                              | add \$1,363.26                             |
|    | RC-03  | GSM Roofing<br>Repairs to metal dormers at the HS   | add \$5,969.00                             |
| 2. | EAL    | approves the following change order for the Stadium turf and lighting upgrades project:                 | <u>Change Orders – Stadium Project</u>     |
|    | GC-001 | Schlouch Inc.<br>Sawcut and remove excess concrete around perimeter track drain foundation              | add \$15,294.00                            |

**HUMAN RELATIONS COMMITTEE** - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

- |    |     |  |                                 |
|----|-----|--|---------------------------------|
| 1. | RAG | approves tuition reimbursement for faculty.<br>(Attachment A-2)  | <u>Tuition Reimbursement</u>    |
| 2. | RRG | approves tuition reimbursement for staff.<br>(Attachment A-3)  | <u>Tuition Reimbursement</u>    |
| 3. | RAG | approves Colleen Irwin as the ESL Coordinator at an additional salary of \$750.00 for the 2020-21 school year.                             | <u>ESL Coordinator</u>          |
| 4. | RAG | approves the employment of substitute teachers for the 2020-21 school year at the rate of \$115.00 per day.<br>(Attachment A-4)            | <u>Substitute Teachers</u>      |
| 5. | RLR | approves the employment of substitute support staff personnel for the 2020-21 school year at the rate of \$10.00/hour.<br>(Attachment A-5) | <u>Substitute Support Staff</u> |

6. RAG approves the following changes in the salary status of Professional Employees, effective August 24, 2020:

Salary Adjustments

	<i>From</i>	<i>To</i>
Erin Aregood	M <sup>+15</sup> – Step 13 \$70,149	M <sup>+30</sup> – Step 13 \$75,118
Jenna DiCarlo	M <sup>+15</sup> – Step 12 \$68,740	2M – Step 12 \$75,461
Lindsay Gerhart	M – Step 10 \$61,846	M <sup>+15</sup> – Step 10 \$68,267
Derek Long	M <sup>+15</sup> – Step 6 \$59,593	M <sup>+30</sup> – Step 6 \$64,454
Ashley Moore	M <sup>+15</sup> – Step 10 \$64,799	M <sup>+30</sup> – Step 10 \$70,892
Vincent Natale	B <sup>+24</sup> – Step 19 \$72,298	M – Step 19 \$82,320
Kelly Pearsall	M – Step 15 \$70,015	M <sup>+15</sup> – Step 15 \$75,311
Alexis Perrone	B <sup>+24</sup> – Step 4 \$51,575	M – Step 4 \$56,530
William Price	M <sup>+15</sup> – Step 19 \$78,761	2M – Step 19 \$90,350
Paula Prohaska	M – Step 17 \$73,668	M <sup>+15</sup> – Step 17 \$78,626
Ann Schmidt	M <sup>+15</sup> – Step 20 \$84,516	M <sup>+30</sup> – Step 19 \$88,235
Julia Snyder	B – Step 5 \$51,528	B <sup>+24</sup> – Step 5 \$54,600
Heather Wamsher	M <sup>+15</sup> – Step 12 \$68,740	M <sup>+30</sup> – Step 12 \$73,709

7. RRG approves the following mentors for the 2020-21 school year at an additional salary of \$500.00 (or \$250.00 per semester):

Mentors

<i>Protégé</i>	<i>Mentor</i>
Jaqueline Heath	Tara Chelius
Rebecca Neiheiser	Jennifer Hoelscher

8. JLH accepts with regret the resignation of Kristina Ferrero, part-time special education instructional aide at the East Elementary School, effective August 19, 2020.

Resign PT SP ED Aide

9. EAL approves the employment of Stephene Koch, 4338 Route 419, Womelsdorf, Pa. 19567, as an evening custodian at the middle school, at an hourly rate of \$12.50, effective August 20, 2020, pending receipt of all required documentation.
- Hire MS Evening Custodian
- Note: This is a replacement for Tammy Schmeer (transferred).
10. RAG rescinds the approval on June 24, 2020 for the employment of Shannon Zewe as the 7<sup>th</sup> Grade ELA Teacher at the middle school.
- Rescinds Hire-MS ELA Teacher
11. RAG rescinds the approval on June 24, 2020 for the employment of Kaitlynn Eisenhart as the 1<sup>st</sup> Grade Teacher at East Elementary.
- Rescinds Hire 1<sup>st</sup> Grade Teacher
12. JLH approves the employment of Scott Bennick, 16 Hurst Rd., Womelsdorf, PA 19567, as a Temporary Professional Employee in the Conrad Weiser Area School District at a yearly salary of \$53,657 (M - Step 1) in accordance with the 2020-21 salary schedule, effective August 24, 2020, pending receipt of all required documentation.
- Hire MS SP ED Teacher
- Note: Education Level: Masters  
Graduate School: West Chester University  
Certification: School Counseling /  
Emergency Cert. Special  
Education  
Experience: 3 yrs. Behavior Specialist,  
Holcomb Behavioral  
Health Systems, 2 yrs.  
Guest Teacher STS  
Employment: August 24, 2020  
Initial Assignment: Middle School Emotional  
Support
- Note: This is a replacement for Andrea Floyd (transferred).
13. RGG approves the employment of Cindy Rumpf, 513 Huntzinger Rd., Wernersville, PA 19565, as a Temporary Professional Employee in the Conrad Weiser Area School District at a yearly salary of \$49,588 (BS - Step 1) in accordance with the 2020-21 salary schedule, effective August 24, 2020, pending receipt of all required documentation.
- Hire HS Nurse
- Note: Education Level: Bachelors  
Undergraduate School: University of Delaware  
Certification: BSN/Emergency Cert. PA  
School Nurse

Experience: 30+ years in the medical profession, 2 yrs. as a substitute school nurse at CWASD

Employment: August 24, 2020  
Initial Assignment: High School Nurse

Note: This is a replacement for MaryAnn Ligenza (resigned).

14. JLH approves the employment of Kallie Lutz, 200 Roxberry Dr., Sinking Spring, PA 19608, as a part-time (4.5 hours/day) academic year special education instructional aide at Conrad Weiser East Elementary School, at an hourly rate of \$11.50, effective August 24, 2020. [Hire PT SP ED Aide](#)

Note: This is a replacement for Mary Balloch (resigned).

15. JLH approves the employment of Katie Weidner, 109 Woodside Ave., West Lawn, PA 19609, as a full-time (7 hours/day) academic year special education instructional aide at Conrad Weiser East Elementary School, at an hourly rate of \$11.50, effective August 24, 2020, pending receipt of all required documentation. [Hire FT SP ED Aide](#)

Note: This is a new position.

16. JLH approves the employment of Melanie Aiman, 8 Chesterwood Circle, Shillington, PA 19607, as a full-time (7 hours/day) academic year special education instructional aide at Conrad Weiser Middle School, at an hourly rate of \$11.50, effective August 24, 2020, pending receipt of all required documentation. [Hire FT SP ED Aide](#)

Note: This is a replacement for Carol Wenrich (transferred).

17. JLH approves the transfer of Leslie Hafer from a part-time (4.5 hours/day) special education instructional aide to a full-time (7 hours/day) special education instructional aide at Conrad Weiser East Elementary, effective the beginning of the 2020-2021 school year, at her current hourly rate. [Trans SP ED Aide](#)

Note: This is a new position.

18. JLH approves the employment of Brianna Schell, 411 Hill Road, Robeson, PA 19551, as a part-time (4.5 hours/day) academic year special education instructional aide at Conrad Weiser East Elementary School, at an hourly rate of \$11.50, effective August 24, 2020, pending receipt of all required documentation. [Hire SP ED Aide](#)

Note: This is a replacement for Rebecca Richard (transferred).



*Information Items:*

- |    |     |   |  |
|----|-----|---|--|
| 1. | RRG | Eileen Bayer will return from her uncompensated leave of absence on September 8, 2020.  | <u>Uncompensated<br/>Leave</u>           |
| 2. | RAG | Due to the amendment of the district calendar board approved on August 12, 2020 the effective date for transfers and new hires that were effective August 19, 2020 will now be August 24, 2020. | <u>District Calendar<br/>Date Change</u> |
| 3. | RAG | Wendy Bright's first day as part-time secretary will be August 24, 2020.  | <u>Secretary</u>                         |

**POLICY**

- |    |     |   |               |
|----|-----|---|---------------|
| 1. | RAG | RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District receives the following policies (1 <sup>st</sup> reading):<br><br>a. 800.1 Electronic Records/Signatures– 1 <sup>st</sup> Reading<br><br>Note: See District PSBA Board Policy website for review. | <u>Policy</u> |
|----|-----|---|---------------|

**SUPERINTENDENT'S REPORT**

Supt Report

**ADMINISTRATION REPORTS**

Adm Reports

- |    |                                      |                   |
|----|--------------------------------------|-------------------|
| A. | Enrollment                           | (Attachment S-1)  |
| B. | Assistant Superintendent             | (Attachment AS-1) |
| C. | Director of Business                 | (Attachment Ca-1) |
|    | 1. Director of Food Services         | (Attachment Cb-1) |
|    | 2. Director of Facilities            | (Attachment Cc-1) |
| D. | West Elementary Principal            | (Attachment EI-1) |
| E. | East Elementary Principal            | (Attachment EI-2) |
| F. | Middle School Principal              | (Attachment MS-1) |
|    | 1. Assistant Middle School Principal | (Attachment MS-2) |
| G. | High School Principal                | (Attachment HS-1) |
|    | 1. Assistant High School Principal   | (Attachment HS-2) |
|    | 2. Assistant High School Principal   | (Attachment HS-3) |

- H. Assistant Principal Weiser Decisions (Attachment WD-1)
- I. Director of Special Education (Attachment Sp-1)
- J. Director of Athletics (Attachment DA-1)
- K. Director of Technology (Attachment T-1)

**Calendar of Events**

Wednesday	09/09/20	Curriculum Committee, Facilities/Property Committee and Extra-Curricular Committee	7:00 p.m.
		Budget & Finance Committee and Human Relations Committee	7:30 p.m.
Wednesday	09/16/20	Regular Board Meeting	7:30 p.m.