

Conrad Weiser Area School District  
Robesonia, PA 19551

Agenda – August 21, 2019

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ANNOUNCEMENTS**

**APPROVAL OF MINUTES** – Mark D. Leidich

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that the reading of the Minutes of the regular  
meeting of the Board of School Directors for the month of July  
held on July 17, 2019 be dispensed and approved by voice vote.

Minutes

**APPROVAL OF FINANCIAL REPORTS** – Mark D. Leidich

Financial Reports

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that the financial reports be approved, as  
presented.

(Attachment Fa-1)

**APPROVAL OF PAYMENT OF BILLS** – Francis J. Kaczmarczyk

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that by roll call vote the General Account bills  
(2018-19) be approved in the amount of \$44,670.51 and ratified  
in the amount of \$58,921.74 as presented, and the Treasurer  
be authorized to issue checks in the amounts indicated for the  
total amount of \$103,592.25;

General Bills  
2018-19

And be it further,

RESOLVED, that the General Account bills (2019-20) be  
approved in the amount of \$422,890.71 and ratified in the  
amount of \$1,701,192.09 as presented, and the Treasurer be  
authorized to issue checks in the amounts indicated for the total  
amount of \$2,124,082.80;

General Bills  
2019-20

And be it further,

RESOLVED, that the Cafeteria Account bills (2019-20) be  
approved in the amount of \$5,751.02 and ratified in the amount  
of \$15,724.42 as presented, and the Treasurer be authorized to  
issue checks in the amounts indicated for the total amount of  
\$21,475.44.

Cafeteria Bills  
2019-20

- B. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_, RESOLVED, that by roll call vote the Construction Account bills for the Master Plan be approved in the amount of \$115,359.71 as presented and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$115,359.71.

Construction Bills –  
Master Plan

### **PRESENTATIONS**

- A. Presentations
- B. Requests to speak to the Board of School Directors

Presentations

Requests to Speak

### **COMMUNICATIONS**

- A. Reports
1. Solicitor – Leah Rotenberg, Esquire
  2. Student Council
  3. Berks County Intermediate Unit – William T. Carl, Jr.
  4. Berks Career & Technology Center– William T. Carl, Jr.
  5. Tax Collection Committee – Robin L. Robertson

Communications

### **OLD BUSINESS**

Old Business

### **NEW BUSINESS**

New Business

### **BUDGET & FINANCE COMMITTEE** – Francis J. Kaczmarczyk, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

#### Consent Agenda

1. RLR receives reports from the seven tax collectors in our school district and presents them to Herbein & Company, Inc., for audit and also exonerates them from the collection of all 2018 unpaid per capita taxes as set forth in their reports. Tax collectors are as follows:

2018 Tax Collector  
Reports

Heidelberg Township	-	Carol Keppley
Marion Township	-	Eileen Heydt
North Heidelberg Township	-	Kloma Kalbach
Robesonia Borough	-	Marshall Reynolds
South Heidelberg Township	-	Valerie Stricker
Wernersville Borough	-	Debra Pierce

Womelsdorf Borough - Sandra Barnhart

2. RLR approves an agreement with River Rock Academy, 268 West Beaver Street, Suite 109B, Hellam, PA 17406, to reserve 5 student slots at the Sinking Spring Campus for the 2019-20 school year at an annual cost of \$124,930.50.  
[Agreement – River Rock Academy](#)  
  
Note: This is a savings of \$39.23/day.
3. RLR approves an agreement between Conrad Weiser Area School District and General Healthcare Resources, Inc., for substitute nursing services, at an hourly rate of \$52.00 for the services of a RN and \$42.00 for the services of a LPN, effective August 26, 2019.  
[Substitute Nursing Services- GHR](#)
4. RLR approves an agreement with Ephrata Mennonite School, 598 Stevens Road, Ephrata, PA 17522, to provide transportation for ten Conrad Weiser students attending Ephrata Mennonite School at a cost of \$8,205.80 for the 2019-20 school year beginning August 20, 2019.  
[Ephrata Mennonite School Transportation](#)
5. JLH approves an agreement with The Pathways School, 162 Egypt Road, Jeffersonville, PA 19403, for tuition in the amount of \$49,500, for a middle school special education student, for the 2019-20 school year, the District also covering transportation, effective September 3, 2019.  
[Agreement – Pathways School](#)
6. JLH ratifies and approves an agreement with Invo HealthCare Associates, Inc., 1780 Kendarbren Drive, Jamison, PA 18929, for contracted psychology services at a cost of \$69.00 per hour, effective July 1, 2019, for the 2019-20 school year.  
[Agreement – Invo HealthCare](#)
7. JLH ratifies and approves an agreement with Invo HealthCare Associates, Inc., 1780 Kendarbren Drive, Jamison, PA 18929, for contracted social work services at a cost of \$57.00 per hour, for up to 35 hours per week, effective July 1, 2019, for the 2019-20 school year.  
[Agreement – Invo HealthCare](#)
8. JLH agrees to reimburse the Fredericksburg Community Health Center, P.C., at a rate of \$35.00 per IEP, for the review and authorization of students IEPs that require a PCA, for the purpose of CWASD being able to bill Medical Assistance for the School Based Access Program (SBAP), for the 2019-20 school year.  
[PCA Services](#)
9. JLH ratifies and approves the placement of an elementary school special education student at Elwyn Opportunities School for the remainder of the 2018-2019 school year, at a cost of one-tenth of the tuition charges of \$4,226.25, effective June 24, 2019 through August 01, 2019.  
[Placement – Elwyn Opportunities](#)
10. RGG approves the transfer of the balance of the Newspaper activity account in the amount of \$2.52 and the balance of the Wellness activity account in the amount of \$3.75 to the Student Council Activity fund.  
[Transfer Activity Acct Funds](#)

11. RGG approves the transfer of the balance of the Algos activity account fund balance in the amount of \$110.13 to the activity account of Operation Smile. Transfer Activity Acct Funds

12. RLR approves the following physicians and dentists for the 2019-20 school year and establishes the rates of \$3.00 per student dental exam and \$14.00 per student medical exam: Physicians/Dentists

<i>School Dentists</i>	<i>School Physicians</i>
Dr. Andrew Giesa and	Penn State St. Joseph Family
Dr. Lisa Ciabattoni	Medicine Residency
Green Valley Dental	144 North Sixth Street,
4906 Penn Avenue	P.O. Box 316
Sinking Spring, PA 19608	Reading, PA 19603

13. RLR ratifies and approves a 1-year agreement, Plan A – “All Interscholastic Sports Programs” (sports, band, cheerleading), in the amount of \$9,626.00 to Bollinger Insurance, PO Box 1515, Morristown, NJ 07962, and makes available to all students K-12 voluntary student accident insurance at \$30.00 for “school-time rate” and \$113.00 for “24-hour rate” for the 2019-20 school year. Vol Student Accident Ins

Discussion Agenda

1. MAN approves the cafeteria budget for the 2019-20 school year in the amount of \$1,430,900. Cafeteria Budget  
(Attachment A-1)

2. JLH approves a special education agreement with the Berks County Intermediate Unit, for programs and services for the 2019-20 school year, in the amount of \$103,368. BCIU SP ED Agreement

**CURRICULUM COMMITTEE** – Bret A. B. Sabold, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RGG requests permission to conduct the bi-annual survey of school students in 9th through 12th grades to learn about their behavior, attitudes and knowledge concerning alcohol, tobacco, other drugs and violence. The ‘Pennsylvania Youth Survey,’ or PAYS, is sponsored and conducted every two years by the Pennsylvania Commission on Crime and Delinquency. PAYS Survey

2. RRG approves the following student intern for the 2019-20 school year: Student Intern  
a. Taylor E. Smith, Weidner University, Social Work with Barbara Boland at the high school (180 hours).

- |    |     |  |  |
|----|-----|--|--|
| 3. | NCM | approves Science Explorers, an afterschool program offered to elementary students in grades 1-4, at East and West Elementary Schools throughout the 2019-20 school year, at no cost to the district.   | <u>Science Explorers<br/>Afterschool<br/>Program</u> |
| 4. | NCM | approves Ready, Set, Read (United Way sponsored), a Reading - Mentoring program offered to elementary students, at East and West Elementary Schools throughout the 2019-20 school year, at no cost to the district.  | <u>Reading Mentoring<br/>Program</u>                 |
| 5. | NCM | approves the Mind, Body and Spirit Club, an after-school program co-organized by St. Paul's United Church of Christ and St. Daniel's Lutheran Church, at West Elementary School on Tuesdays from 3:30 to 5:00 p.m. for students in Grades 3 and 4, throughout the 2019-20 school year, at no cost to the district. | <u>After-School<br/>Program at West</u>              |

Discussion Agenda

- |    |     |  |                                   |
|----|-----|--|-----------------------------------|
| 1. | RKB | Information:<br>The middle school will be implementing Word Generation program this school year. | <u>Program<br/>Implementation</u> |
|----|-----|--|-----------------------------------|

**EXTRA-CURRICULAR COMMITTEE** – Keegan K. Worley, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- |    |     |   |   |
|----|-----|---|---|
| 1. | RKB | approves the following middle school extra-curricular paid positions, personnel and salaries for the 2019-20 school year: | <u>Paid Extra-<br/>curricular<br/>Advisors – MS</u> |
|----|-----|---|---|

<u>Advisor</u>	<u>Yrs.</u>	<u>Activity</u>	<u>Salary</u>
Natalie Fisher	30	Student Council Advisor	\$1,455.38
Tabitha Meredith	21	FFA Advisor	\$3,335.37
Nicole Natale	20	Musical Director	\$1,126.38
Pamela Light	6	Renaissance Advisor	\$2,045.94
Nicole Natale	3	Yearbook Advisor	\$ 318.36
Alexis Perrone	1	Jazz Band	\$1,000.00
Nicole Natale	1	Select Chorus	\$1,000.00

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

2. RKB approves the following middle school extra-curricular non-paid positions and personnel for the 2019-20 school year:

Unpaid Extra-curricular Advisors – MS

<u>Advisor</u>	<u>Yrs</u>	<u>Activity</u>
Phleane Kissling	27	Science Olympiad
Cynthia Murdough	20	Science Olympiad
Matthew Esser	6	Science Olympiad
Craig Matthew	17	Stage Crew
Natalie Fisher	23	Math Counts
Jill Fidazzo	13	Spelling Bee
Allison Swoyer	7	Reading Olympics
Kelly Snyder	10	Musical (Tickets)
Peter Chamberlain	20	Harvest Run
Cynthia Murdough	19	Harvest Run
R. Kenneth Buck, Jr.	2	Archery Club
Jessica Stahler	2	Student Stars
Nicole Natale	20	Chorus Club
Alexis Perrone	5	Band Club
Tabitha Meredith	11	Jr. Envirothon
Ryan Moraski	2	Jr. Envirothon
Karen Matthew	1	Builder's Club

3. RGG approves the following high school extra-curricular paid positions, personnel and salaries for the 2019-20 school year:

Paid Extra-curricular Advisors – HS

Note: The salaries below include a 2% increase.

<u>Advisor</u>	<u>Yrs</u>	<u>Activity</u>	<u>Salary</u>
Krysta Reber	5	AP Coordinator	\$1,298.92
Neal Lutz	11	AV/Stage Crew Advisor	\$2,589.47
Eric Rothenberger	2	AV/Stage Crew Asst. Advisor	\$1,200.00
Adam Serfass	10	FFA Advisor	\$4,566.46
John Siefert	9	FFA Assistant Advisor	\$4,036.33
Misty Witman	8	Junior Class Advisor	\$891.84
Hope O'Pake	10	Musical Director	\$2,507.22
Laura Moyer	6	Renaissance Advisor	\$2,133.10
John Rohm	12	Senior Class Advisor	\$1,349.49
Julie Mason	6	Sr. Project Coordinator	\$4,130.02
Paula Prohaska	14	Student Council Advisor	\$1,636.66
Sandra Grajewski	22	Yearbook Co-Advisor	\$1,885.18
Scott Wert	22	Yearbook Co-Advisor	\$1,885.18
Scott Wert	22	Yearbook Financial Mgr.	\$1,407.71
Sarah McGrory	1	Choraleers	\$1,300.00
Neal Lutz	15	Jazz Band	\$1,048.88
Stefanie Schneck	10	CWTV	\$772.86
Beverly Wolfe	1	National Honor Society	\$375.00
Nicole Krick	1	National Honor Society	\$375.00
Michael Noss	8	FBLA Co-Advisor	\$349.62
Frances Williams	8	FBLA Co-Advisor	\$349.62
Elizabeth Wissinger	10	FBLA Co-Advisor	\$404.82
Landon Heimbach	5	Drama Club Advisor	\$2,056.62

4. RGG approves the following extra-curricular paid positions, personnel and salaries for the 15-day Scientific Research Summer Program during July and August of 2019:

Paid Extra-curricular Advisors – SRI

Jess Alexander	Instructor	8 days	-	\$2,000.00
Lynne Angstadt	Instructor	4 days	-	\$1,000.00
Julie Bennick	Lead Instructor		-	\$2,500.00
Phleane Kissling	Lead Instructor		-	\$2,500.00
Megan Mohn	Instructor	8 days	-	\$2,000.00
Ryan Moraski	Instructor	8 days	-	\$2,000.00
Cindy Murdough	Instructor	8 days	-	\$2,000.00
Paula Prohaska	Instructor	8 days	-	\$2,000.00
Ashley Proietto	Instructor	8 days	-	\$2,000.00
Chris Ruoss	Instructor	8 days	-	\$2,000.00
Adelle Schade	Director		-	\$6,000.00
Ann Schmidt	Instructor	8 days	-	\$2,000.00
Stef Schneck	Instructor	8 days	-	\$2,000.00
Jed Schweigert	Instructor	6 days	-	\$1,500.00
Adam Serfass	Lead Instructor		-	\$2,500.00
John Siefert	Director		-	\$6,000.00
Morgan Siefert	Instructor	8 days	-	\$2,000.00
Kelly Snyder	Instructor	8 days	-	\$2,000.00
Misty Witman	Instructor	8 days	-	\$2,000.00

Note: Student registration funds and a grant from The Ceramic and Glass Industry Foundation and Berks County Community Foundation will pay for the teacher stipends.

5. RGG approves the following high school extra-curricular non-paid positions and personnel for the 2019-20 school year:

Unpaid Extra-curricular Advisors – HS

<u>Advisor</u>	<u>Yrs</u>	<u>Activity</u>
Stacey Osman	11	Academic Challenge Advisor
Jed Schweigert	3	ACSL Advisor
Barbara Boland	8	Aavidum Program Co-Advisor
Ashley Proietto	6	Aavidum Program Co-Advisor
Jessica Alexander	12	Art Club Advisor
Steve Heffner	4	Chess Club
Ashley Proietto	5	CW Dance Team
Eric Rothenberger	2	eSports Club
John Clauss	4	Fantasy Genre Club
Ashley Snyder	9	German Club Advisor
Diane Rurode	32	JCL Co-Advisor
Ryan Zeitzer	1	JCL Co-Advisor
Deb Boor	4	Key Club Co-Advisor
Stacey Osman	4	Key Club Co-Advisor
Katie Ciemiewicz	4	Make It Happen Club Advisor
Christina Ruoss	2	March for our Lives
Denise Rathman	5	Meditation Club Advisor
Ashley Moore	3	Mini-Thon Co-Advisor
Krysta Reber	3	Mini-Thon Co-Advisor
Lindsay Gerhart	3	Mini-Thon Co-Advisor
Adam Serfass	3	Mini-Thon Co-Advisor
Carina Garcia	2	Operation Smile
David Zdancewic	4	Outdoor Club Advisor
Lindsay Gerhart	2	PA Math League

Chris Koper	13	Physics Club Advisor
Ann Schmidt	4	Reading Olympics
Ashley Proietto	2	Relay for Life
Kathy Mohn	13	SaGA Co-Advisor
Kristen Simons	13	SaGA Co-Advisor
Christy Hoffman	2	SaGA Co-Advisor
Sandra Grajewski	5	Science Olympiad
Chris Koper	5	Science Olympiad
Adelle Schade	5	Science Research Institute Club
John Siefert	3	Science Research Institute Club
Steve Heffner	2	Shakespeare Club
Zach Musser	5	Ski Club Co-Advisor
John Rohm	12	Ski Club Co-Advisor
Christie Kirkhoff	3	Spanish Club
Mel Byma	4	TABS
Michelle Strunk	3	Textile Club
Courtney Zickler	3	Weiser Ambassadors

Discussion Agenda

1. WSH approves the following volunteer coaches for the 2019-20 school year: Volunteer Coaches

<i>Football</i>	<i>Volleyball</i>
Tom Organtini	Joe O'Brien
Shawn Hoffa	
Brandon Naviero	

2. WSH approves the following extra-curricular positions, personnel and salaries for the 2019-20 school year: Fall Coaches

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

<u>Name</u>	<u>Position</u>	<u>Yrs</u>	<u>Salary</u>
Jeff Werner*	JH Head Cross Country	1	\$1,450.87
Jasmine Butterworth	JH Asst Cross Country	2	\$918.89
Nicole Kopicik*	JH Asst Girls' Soccer	1	\$1,729.96

\*Pending receipt of all required documentation.

**FACILITIES/PROPERTY COMMITTEE** - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

1. EAL approves the installation of a Raku Kiln in the high school art department's outside classroom. Art Dept Installation

Note: This is being paid by the SRI Club.



**HUMAN RELATIONS COMMITTEE** - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:  
Consent Agenda

1. RAG approves tuition reimbursement for faculty. (Attachment A-2) Tuition Reimbursement
  
2. RAG approves the employment of substitute teachers for the 2019-20 school year at the rate of \$115.00 per day. (Attachment A-3) Substitute Teachers
  
3. RLR approves the employment of substitute support staff personnel for the 2019-20 school year at the rate of \$10.00/hour. (Attachment A-4) Substitute Support Staff
  
4. RAG approves Colleen Irwin as the ESL Coordinator at an additional salary of \$750.00 for the 2019-20 school year. ESL Coordinator
  
5. RAG approves the request of Samantha Zerbe, Grade 2 teacher at East Elementary School, for a parental leave of absence from approximately October 16, 2019 and continuing through the end of the 2019-20 school year. Parental Leave
  
6. JCH approves the transfer of Heather Sweigart, certificated instructional aide to a long-term substitute for Samantha Zerbe, Grade 2 Teacher at East Elementary School, at a daily rate of \$253.28 in accordance with the 2019-20 salary schedule, effective approximately October 16, 2019. Trans Cert Instr Aide/ LTS Gr 2  

Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated.
  
7. JCH approves the transfer of Elizabeth Hickey, certificated instructional aide to a long-term substitute for Mary Jo Freeborn, Intervention Specialist at East Elementary School, at a daily rate of \$253.28 in accordance with the 2019-20 salary schedule, effective approximately October 20, 2019. Trans Cert Instr Aide/ LTS Intervention Specialist  

Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated.
  
8. RAG approves the following changes in the salary status of Professional Employees, effective August 21, 2019: Salary Adjustments

	<i>From</i>	<i>To</i>
Carina Garcia	B – Step 5	B <sup>+24</sup> – Step 5

	\$51,528	\$52,620
Alexis Perrone	B – Step 4 \$50,481	B <sup>+24</sup> – Step 4 \$51,575
Abigail Kurzweg	B <sup>+24</sup> – Step 6 \$53,665	M – Step 6 \$56,640
Jantzen Linn	B <sup>+24</sup> – Step 6 \$53,665	M – Step 6 \$56,640
Douglas Rogers	M – Step 18 \$74,738	M <sup>+15</sup> – Step 18 \$77,691
Greg Mazurek	B <sup>+24</sup> – Step 15 \$67,040	M – Step 15 \$70,015
Carrie Mastruzzo	B <sup>+24</sup> – Step 3 \$50,531	M – Step 3 \$53,506
Derek Long	M – Step 6 \$56,640	M <sup>+15</sup> – Step 6 \$59,593
Kerry Gable	M – Step 5 \$55,595	M <sup>+15</sup> – Step 5 \$58,548
Kathy Pachuiilo	M <sup>+15</sup> – Step 20 \$84,516	M <sup>+30</sup> – Step 20 \$87,300
Krysta Reber	B – Step 6 \$52,570	B <sup>+24</sup> – Step 6 \$53,665
Christina Ruoss	M <sup>+15</sup> – Step 7 \$60,894	M <sup>+30</sup> – Step 7 \$63,519
Allison Swoyer	M <sup>+15</sup> – Step 10 \$64,799	2M – Step 10 \$69,041

Discussion Agenda

1. RRG approves the following mentors for the 2019-20 school year at an additional salary of \$500.00 (or \$250.00 per semester):

Mentors

<i>Protégé</i>	<i>Mentor</i>
Ryan Zeitzer	Ashley Snyder
Stephanie Sattazhan	Denise Reinhold
Anna Schmeck	Danell Shoemaker
Brittani Dague	Tammy Kase

2. JLH accepts, with regret, the letter of retirement from Kathy Stevenson, full-time special education instructional aide at the middle school, effective September 21, 2019.

Intent to Retire

*Information Items:*

1. RAG The following changes in assignments and/or building/grade level changes will occur at the beginning of the 2019-20 school year:
- Angela Goudy will be transferring from Weiser Decisions to the high school.
  - Amanda Pacheco will be transferring from Weiser Decisions to the high school.

Chgs in  
Assign/Bldg

**POLICY**

Policy

**SUPERINTENDENT'S REPORT**

Supt Report

**ADMINISTRATION REPORTS**

Adm Reports

- |    |                                      |                   |
|----|--------------------------------------|-------------------|
| A. | Enrollment                           | (Attachment S-1)  |
| B. | Assistant Superintendent             | (Attachment AS-1) |
| C. | Director of Business                 | (Attachment Ca-1) |
|    | 1. Director of Food Services         | (Attachment Cb-1) |
|    | 2. Director of Facilities            | (Attachment Cc-1) |
| D. | West Elementary Principal            | (Attachment EI-1) |
| E. | East Elementary Principal            | (Attachment EI-2) |
| F. | Middle School Principal              | (Attachment MS-1) |
|    | 1. Assistant Middle School Principal | (Attachment MS-2) |
| G. | High School Principal                | (Attachment HS-1) |
|    | 1. Assistant High School Principal   | (Attachment HS-2) |
|    | 2. Assistant High School Principal   | (Attachment HS-3) |
| H. | Director of Special Education        | (Attachment Sp-1) |
| I. | Director of Athletics                | (Attachment DA-1) |
| J. | Director of Technology               | (Attachment T-1)  |

### Calendar of Events

Wednesday	09/11/19	Board Committee meetings –	
		Curriculum Committee, Facilities/Property Committee and Extra-Curricular Committee	7:00 p.m.
		Budget & Finance Committee and Human Relations Committee	7:30 p.m.
Wednesday	09/18/19	Regular Board Meeting	7:30 p.m.