

TOWN OF HEBRON
HES DRINKING WATER REMEDIATION BUILDING COMMITTEE
REVISED JANUARY 22, 2019 – REGULAR MEETING
HES LIBRARY MEDIA CENTER

Members Present: W. Warwick, R. Steiner, D. Foster, M. Leichter, K. Williams

Liaison: J. Collins

Guest: T. Fenton

The meeting was called to order at 6:35 p.m.

Approval of Minutes – December 17, 2018: W. Warwick moved and D. Foster seconded a motion to approve the minutes of December 17, 2018 as presented. The motion passed with W. Warwick, R. Steiner, D. Foster, M. Leichter voting in favor and K. Williams abstaining.

Discuss Qualification Packages Opened on January 18, 2019: M. Leichter noted that two bids were received from qualified firms. They are Silver/Petrucci and BL Companies. D. Foster stated that he thought they were very well done and was impressed with both of the packages. W. Warwick stated that he liked the staffing on both firms but noted that Silver/Petrucci had more people where BL Companies had certain people who would be dedicated to the project.

T. Fenton questioned if the Committee felt that both firms were qualified maybe an interview would not be necessary. K. Williams noted that the only reason to do an interview is to tighten up the scope of work for the project.

R. Steiner stated that both firms are very qualified.

M. Leichter shared that Senator Cathy Osten notified him that she is putting in a bill to provide \$1million of funding for this water project.

D. Foster suggested providing the RFP before the interviews and then when the firm comes in to interview they can submit their prices at the end of the interview. The Committee then discussed what they would like in the RFP. D. Foster suggested that we use our own data on the water and that the hired firm also do a sampling of the water.

M. Leichter noted that he will contact the State of Connecticut.

R. Steiner moved and K. Williams seconded a motion to create an RFP to replace the complete water system for the entire facility at Hebron Elementary School with the understanding that we need an

affirmation from the State of Connecticut. If funds are not available, we will revisit. The motion passed with R. Steiner, D. Foster, W. Warwick, K. Williams and M. Leichter voting in favor.

Discuss the RFP Package: T. Fenton stated that he would put together an RFP for R. Steiner and D. Foster to review and comment on.

It was decided that the next meeting would be held on 1/29/19 at 6:30 p.m. at HES Library to vote on the RFP package. In addition, it was decided to interview the two firms on 2/4/19 at 6:30 and 7:30 p.m.

****See attachments****

The meeting adjourned at 7:50 p.m.

Tricia Schiavi
Board Clerk

****ATTACHMENTS****

The project was advertised in the Hartford Courant on 12-23, 12/26, and 12/27. It was also posted to the DAS and Hebron web sites on 12-19-2018. See the links below:

https://biznet.ct.gov/SCP_Search/BidDetail.aspx?CID=48515

<https://hebronct.com/contact-us/bids/>

Donna received 2 requests and sent 2 copies out Via-email

On January 3rd we had the walk through. Wayne, Tom, Tim, David and I were there representing the committee. Representatives from Fuss & O'Neill and Silver / Petrucelli attend the walk through. I am not sure that these were both firms that Donna e-mailed the spec too. I also don't know if they is a way to determined how many people looked at it on the DAS site.

The Hebron people sat down after the walk through and discussed the fact only 2 firms showed. A few people thought that since it was just a request for qualifications, firms may simply submit a package even though they did not attend the walk through. We will know on the 18th

I have received one inquiry since the walk through. The question and my response is attached in the emails below this note.

We are accepting questions through the 9th and will publish an addendum on 1/14. The addendum will be available on line, via email, or to any other questions received from firms who did not attend the walk through. We will also send the addendum to all of you via E-mail.

Packages will be receive by 11:00 AM on January 18th. They will be opened at a public session at Town Hall on the 18th.

Tim

Per our discussion earlier today, I spoke to Donna Lanza in terms of our ability to do a walk through for BL Companies because they were unable to attend on January 4th. Hebron's standard practice has been to allow for potential bidders to visit anytime prior to submission of their proposal providing that their visit has been pre-approved by the town.

I had a call earlier today from Dan Casinelli from BL requesting a visit. I explained that Tom Fenton would not be available to do the walk through this week but that I would check with you to see if you could ask Wayne to facilitate it. I also told Dan we would need to do it this week since the addendum would be published on Monday January 14th.

Dan is available Tuesday 1/8/2019 in the afternoon or any time on Thursday 1/10/2019. Please reply ALL to this e-mail so we all receive the same information and instructions on how to access the building.

Thanks for your assistance,

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