

# **MODESTO CITY SCHOOLS**

## **Administrative Regulation**

**AR 0450**

### **GOALS & OBJECTIVES**

#### **Comprehensive Safety Plan**

##### **Development and Review of Comprehensive School Safety Plan**

The school site council shall consult with local law enforcement, the local fire department, and other first responders in the writing and development of the comprehensive school safety plan. When practical, the school site council shall also consult with other school site councils and safety committees. (Education Code 32281, 32282)

The school site council may delegate the responsibility for developing a comprehensive safety plan to a school safety planning committee composed of the following members: (Education Code 32281)

1. The principal or designee
2. One teacher who is a representative of the recognized certificated employee organization
3. One parent/guardian whose child attends the school
4. One classified employee who is a representative of the recognized classified employee organization
5. Other members, if desired

Before adopting the comprehensive safety plan, the school site council or school safety planning committee shall hold a public meeting at the school in order to allow members of the public the opportunity to express an opinion about the plan. (Education Code 32288)

The school site council or safety planning committee shall notify, in writing, the following persons and entities of the public meeting: (Education Code 32288)

1. The local mayor

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2. A representative of the local school employee organization    A representative of each parent/guardian organization at the school, including the parent teacher association and parent teacher clubs
3. A representative of each teacher organization at the school
4. A representative of the school's student body government
5. All persons who have indicated that they want to be notified

In addition, the school site council or safety planning committee may notify, in writing, the following entities of the public meeting: (Education Code 32288)

1. Representatives of local religious organizations
2. Local civic leaders
3. Local business organizations

### **Content of the Safety Plan**

Each comprehensive safety plan shall include an assessment of the current status of any crime committed on campus and at school-related functions. (Education Code 32282)

The assessment may include, but not be limited to, reports of crime, suspension and expulsion rates, and surveys of students, parents/guardians, and staff regarding their perceptions of school safety.

The plan shall identify appropriate strategies and programs that will provide or maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety, including all of the following: (Education Code 32282)

1. Child abuse reporting procedures consistent with Penal Code 11164-11174.3

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2. Routine and emergency disaster procedures including, but not limited to:
  - a. Adaptations for students with disabilities in accordance with the Americans with Disabilities Act
  - b. An earthquake emergency procedure system in accordance with Education Code 32282
  - c. A procedure to allow public agencies, including the American Red Cross, to use school buildings, grounds, and equipment for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare
3. Policies pursuant to Education Code 48915(d) for students who commit an act listed in Education Code 48915(c) and other school-designated serious acts that would lead to suspension, expulsion, or mandatory expulsion recommendations
4. Procedures to notify teachers of dangerous students pursuant to Education Code 49079
5. A policy consistent with the prohibition against discrimination, harassment, intimidation, and bullying pursuant to Education Code 200-262.4
6. If the school has adopted a dress code prohibiting students from wearing "gang-related apparel" pursuant to Education Code 35183, the provisions of that dress code and the definition of "gang-related apparel"
7. Procedures for safe ingress and egress of students, parents/guardians, and employees to and from school
8. A safe and orderly school environment conducive to learning
9. The rules and procedures on school discipline adopted pursuant to Education Code 35291 and 35291.5
10. Procedures for conducting tactical responses to criminal incidents, including procedures related to individuals with guns on campus and at school-related functions

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Among the strategies for providing a safe environment, the comprehensive safety plan may also include:

1. Development of a positive school climate that promotes respect for diversity, personal and social responsibility, effective interpersonal and communication skills, self-esteem, anger management, and conflict resolution
2. Disciplinary policies and procedures that contain prevention strategies, such as strategies to prevent bullying, hazing, and cyberbullying, as well as behavioral expectations and consequences for violations
3. Strategies aimed at preventing potential incidents involving crime and violence on school campuses, including vandalism, drug and alcohol abuse, gang membership and violence, hate crimes, bullying, including bullying committed personally or by means of an electronic act, teen relationship violence, and discrimination and harassment, including sexual harassment
4. Curriculum that emphasizes prevention and alternatives to violence, such as multicultural education, character/values education, social and emotional learning, media analysis skills, conflict resolution, community service learning, and education related to the prevention of dating violence
5. Parent involvement strategies, including strategies to help ensure parent/guardian support and reinforcement of the school's rules and increase the number of adults on campus
6. Provision of safety materials and emergency communications in language(s) understandable to parents/guardians
7. Annual notification to parents/guardians related to the safe storage of firearms
8. Prevention and intervention strategies related to the sale or use of drugs and alcohol which shall reflect expectations for drug-free schools and support for recovering students
9. Collaborative relationships among the city, county, community agencies, local law enforcement, the judicial system, and the schools that lead to the

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development of a set of common goals and community strategies for violence prevention instruction

10. District policy related to possession of firearms and ammunition on school grounds
11. Measures to prevent or minimize the influence of gangs on campus
12. Procedures for receiving verification from law enforcement when a violent crime has occurred on school grounds and for promptly notifying parents/guardians and employees of that crime
13. Procedures for the early identification and threat assessment of, and appropriate response to, suspicious and/or threatening digital media content
14. Assessment of the school's physical environment, including a risk management analysis and development of ground security measures such as procedures for closing campuses to outsiders, installing surveillance systems, securing the campus perimeter, protecting buildings against vandalism, and providing for a law enforcement presence on campus
15. Independent security assessment of the school's network infrastructure and selected web applications to identify vulnerabilities and provide recommendations to improve cybersecurity
16. Guidelines for the roles and responsibilities of mental health professionals, athletic coaches, community intervention professionals, counselors, school resource officers, and police officers on school campuses. Guidelines may include, but are not limited to, the following
  - a. Strategies to create and maintain a positive school climate, promote school safety, and increase student achievement
  - b. Strategies to prioritize mental health and intervention services, restorative and transformative justice programs, and positive behavior interventions and support

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- c. Protocols to address the mental health care of students who have witnessed a violent act at any time, including, but not limited to, while on school grounds, while coming or going from school, during a lunch period whether on or off campus, or during or while going to or coming from a school-sponsored activity
- 17. Strategies for suicide prevention and intervention
- 18. District policy and/or plan related to pandemics
- 19. Procedures to implement when a person interferes with or disrupts a school activity, remains on campus after having been asked to leave, or creates a disruption with the intent to threaten the immediate physical safety of students or staff
- 20. Crisis prevention and intervention strategies, which may include the following:
  - a. Identification of possible crises that may occur, determination of necessary tasks that need to be addressed, and development of procedures relative to each crisis, including the involvement of law enforcement and other public safety agencies as appropriate
  - b. Threat assessment strategies to determine the credibility and seriousness of a threat and provide appropriate interventions for the potential offender(s)
  - c. Assignment of staff members responsible for each identified task and procedure
  - d. Development of an evacuation plan based on an assessment of buildings and grounds and opportunities for students and staff to practice the evacuation plan
  - e. Communication with parents/guardians of reunification plans and the necessity of cooperating with first responders
  - f. Development of a method for the reporting of violent incidents

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- g. Development of follow-up procedures that may be required after a crisis has occurred, such as counseling
- 21. Training on assessment and reporting of potential threats, violence prevention, and intervention techniques. Such training shall include preparation to implement the elements of the safety plan
- 22. Environmental safety strategies, including, but not limited to, procedures for preventing and mitigating exposure to toxic pesticides, lead, asbestos, vehicle emissions, and other hazardous substances and contaminants
- 23. Continuity of operations procedures to ensure that the District's essential functions are not disrupted during an emergency, to the extent possible

#### **Legal References:**

##### **EDUCATIONAL CODES**

*200-262.4 Educational equity; prohibition of discrimination on the basis of sex*

*32260-32262 Interagency School Safety Demonstration Act of 1985*

*32270 School safety cadre*

*32280-32289 School safety plans 32290*

*Safety devices*

*35147 School site councils and advisory committees*

*35183 School dress code; uniforms*

*35266 Reporting of cyber attacks*

*35291 Rules*

*35291.5 School-adopted discipline rules*

*41020 Requirement for annual audit*

*48900-48927 Suspension and expulsion*

*48950 Speech and other communication*

*48980 Parent/Guardian notifications*

*49079 Notification to teacher, student act constituting grounds for suspension or expulsion*

*49390-49395 Homicide threats*

*67381 Violent Crime*

##### **GOVERNMENT CODE**

*11549.3 Independent security assessment*

*54957 Closed session meetings for threats to security*

##### **PENAL CODES**

*11164-11174.3 Child Abuse and Neglect Reporting Act*

*422.55 Definition of hate crime*

*626.8 Disruptions*

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#### Legal References (cont.):

##### CODE OF REGULATIONS, TITLE 5

*11987-11987.7 School Community Violence Prevention Program requirements*

*11992-11993 Definition, persistently dangerous schools*

##### CALIFORNIA CONSTITUTION ARTICLE I, SECTION 28(C)

*Right to Safe Schools*

##### UNITED STATES CODE, TITLE 20

*7111-7122 Student Support and Academic Enrichment Grants*

*7912 Transfers from persistently dangerous schools*

##### UNITED STATES CODE, TITLE 42

*12101-12213 Uniform Crime Reporting Handbook, 2004*

##### UNITED STATES CODE, TITLE 6

*665k Federal Clearinghouse on School Safety Evidence-Based practices*

#### Management References:

##### CSBA PUBLICATION

*Community Schools: Partnerships Supporting Students, Families and Communities, Policy Brief, October 2010*

*Cyberbullying: Policy Considerations for Boards, Policy Brief, rev. July 2010*

*Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011*

*Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014*

*Updated Legal Guidance: Protecting Transgender and Gender nonconforming Students Against Sex Discrimination, March 2017*

##### FEDERAL BUREAU OF INVESTIGATION PUBLICATION

*Uniform Crime Reporting Handbook, 2004*

##### U.S. DEPARTMENT OF EDUCATION PUBLICATION

*Practical Information on Crisis Planning : A Guide for Schools and Communities, January 2007*

##### U.S. SS & DEPARTMENT OF EDUCATION

*Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates, 2004*

#### WEBSITES

*California Military Department: <https://calguard.ca.gov/>*

*California Department of Technology, Independent Security Assessment:*

*<https://cdt.ca.gov/security/independent-security-assessments-services/>*

*U.S. Department of Homeland Security, Fusion Centers: <https://www.dhs.gov/fusion-centers>*

*California State threat Assessment System: <https://calstas.org/>*

*CSBA District and County Office of Education Legal Services: <https://legalservices.csba.org/>*

*U.S. Secret Service, National Threat Assessment Center:*

*<https://www.secretservice.gov/protection/ntac>*

*Center for Disease Control and Prevention: <https://www.cdc.gov/>*

*Federal Bureau of Investigation: <https://www.fbi.gov/>*

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#### *Management References (cont.):*

National Center for Crisis Management: [www.nc-cm.org](http://www.nc-cm.org)

National School Safety Center: <http://www.schoolsafety.us/>

California Department of Education, Safe Schools: <https://www.cde.ca.gov/ls/ss/>

California Governor's Office of Emergency Services: <https://www.caloes.ca.gov/> California

Healthy Kids Survey: <https://calschls.org/>

U.S. Department of Education: <https://www.ed.gov/>

CSBA: <https://www.csba.org/>

#### *Cross References (cf.)*

0400 – Comprehensive Plans

0410 – Nondiscrimination In District Programs And Activities

0420 – School Plans/Site Councils

0420 – District Master Plan for School Improvement

0460 – Local Control And Accountability Plan (N/A)

0470 – COVID-19 Mitigation Plan

0500 – Accountability

0510 – School Accountability Report Card

1100 – Communication With the Public (N/A)

1112 – Media Relations

1220 – Citizen Advisory Committees

1313 – Civility

1330 – Use Of School Facilities

1330.1 – Joint Use Agreements (N/A)

1340 – Access To District Records

1400 – Relations Between Other Governmental Agencies And The Schools (N/A)

2210 – Administrative Discretion Regarding Board Policy (N/A)

3510 – Green School Operations (N/A)

3511 – Energy And Water Management

3513.3 – Tobacco-Free Schools

3514 – Environmental Safety

3514.1 – Hazardous Substances (N/A)

3514.1 – Use of Pesticides

3514.2 – Integrated Pest Management

3514.2 – Use of Combustible Poster and Display Materials

3515 – Campus Security

3515.2 – Disruptions

3515.3 – District Police/Security Department

3515.4 – Recovery For Property Loss Or Damage

3515.5 – Sex Offender Notification (N/A)

3515.7 – Firearms On School Grounds (N/A)

3516 – Emergencies And Disaster Preparedness Plan

3516.1 – Fire Drills and Fires (N/A)

3516.2 – Bomb Threats (N/A)

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#### *Cross References (cf.) (cont.)*

3516.3 – Earthquake Emergency Procedure System

3516.5 – Emergency Schedules (N/A)

3530 – Risk Management/Insurance

3543 – Transportation Safety And Emergencies (N/A)

4112.41/4212.41/4312.41 – Employee Drug Testing (N/A)

4119.11/4219.11/4319.11 – Sexual Harassment

4119.23/4219.23 – Unauthorized Release Of Confidential/Privileged Information

4131/4231/4331 – Staff Development

4140/4240/4340 – Bargaining Units (N/A)

4141.6/4241.6 – Concerted Action/Work Stoppage (N/A)

4157/4257/4357 – Employee Safety

4158/4258/4358 – Employee Security (N/A)

4319.21 – Professional Standards (N/A)

5020 – Parent Rights And Responsibilities

5112.5 – Open/Closed Campus

5113 – Absences And Excuses (N/A)

5113.1 – Chronic Absence And Truancy

5116.1 – Intradistrict Open Enrollment

5131 – Conduct

5131.2 – Bullying

5131.4 – Student Disturbances

5131.41 – Use Of Seclusion And Restraint

5131.5 – Vandalism And Graffiti

5131.6 – Alcohol And Other Drugs

5131.61 – Drug Testing (N/A)

5131.62 – Tobacco

5131.63 – Steroids (N/A)

5131.7 – Weapons And Dangerous Instruments

5131.8 – Mobile Communication Devices (N/A)

5132 – Dress And Grooming

5136 – Gangs

5136 – Class Rings and Pins

5137 – Positive School Climate

5138 – Conflict Resolution/Peer Mediation (N/A)

5138 – Electronic Signaling or Communication Devices

5141.4 – Child Abuse Prevention And Reporting

5141.52 – Suicide Prevention

5142 – Safety (N/A)

5144 – Discipline (N/A)

5144 – Subpoena Power, Expulsion Proceedings

5144.1 – Suspension And Expulsion/Due Process

5144.2 – Suspension And Expulsion/Due Process (Student With Disabilities)

5145.12 – Search And Seizure

5145.3 – Nondiscrimination/Harassment

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#### *Cross References (cf.) (cont.)*

5145.6 – Parent/Guardian Notifications  
5145.7 – Sexual Harassment  
5145.9 – Hate-Motivated Behavior  
5148.2 – Before/After School Programs  
6020 – Parent Involvement  
6141.2 – Recognition Of Religious Beliefs And Customs (N/A)  
6141.2 – Testing English Learners Grades 2 thru 11  
6142.3 – Civic Education (N/A)  
6142.4 – Service Learning/Community Service Classes (N/A)  
6142.8 – Comprehensive Health Education (N/A)  
6153 – School-Sponsored Trips  
6159 – Individualized Education Program  
6164.2 – Guidance/Counseling Services  
6173.1 – Education For Foster Youth  
6184 – Continuation Education  
7214 – General Obligation Bonds (N/A)  
9010 – Public Statements  
9011 – Disclosure Of Confidential/Privileged Information  
9320 – Meetings And Notices  
9321 – Closed Session

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