

# MODESTO CITY SCHOOLS

## Board Policy

BP 6152

### INSTRUCTION

#### Changing Official Schedule of Classes, Grades 9-12

The Governing Board believes students should be assigned to classes and/or grouped in a manner that provides the most effective learning environment for all students.

When assigning students to specific courses and classes, the principal or designee may consider the following criteria as appropriate for the grade level and course:

1. Staff recommendation, including, but not limited to, the recommendations of teachers and counselors
2. Skills and classroom management style of individual teachers
3. Student skill level as indicated by multiple objective academic measures, such as student assessment results, grade point average, and grades in prerequisite courses
4. Balance of high, medium, and low academic achievers
5. Student interests, readiness, behavior, and motivation
6. Student/teacher ratios and, if relevant, class size reduction considerations

Students are responsible for completing all courses assigned to them on their official schedule of classes. Students can be removed from assigned classes only by the principal/designee.

The principal or designee may accept from parents/guardians any information which would be helpful in making placement decisions. However, a parent/guardian who provides such information shall be informed that a request for a specific teacher shall be one of many factors which may be taken into account when determining their child's placement.

**INSTRUCTION**

**Changing Official Schedule of Classes, Grades 9-12**

During the school year, the principal or designee may make any adjustments in class placement which they consider beneficial to the student or the educational program.

**Additional Requirements for Grades 9-12**

Except for a student enrolled in an alternative school, community day school, continuation high school, or opportunity school, or as otherwise specified below, no student enrolled in grades 9-12 shall be assigned:

1. To any course without educational content for more than one week in any semester, including any of the following situations: (Education Code 51228.1)
  - a. The student is sent home or released from campus before the conclusion of the designated school day.
  - b. The student is assigned to a service, instructional work experience, or other course in which they are assigned to assist a certificated employee, but is not expected to complete curricular assignments, in a course the certificated employee is teaching during that period and where the ratio of certificated employees to students assigned to the course for curricular purposes is less than one to one.
  - c. The student is not assigned to any course for the relevant course period.
2. To a course that they have previously completed and received a grade determined by the District to be sufficient to satisfy minimum high school graduation requirements and the requirements and prerequisites for admission to California public postsecondary institutions, unless the course has been designed to be taken more than once because students are exposed to a new curriculum year to year and are, therefore, expected to derive educational value from taking the course again (Education Code 51228.2)

**INSTRUCTION**

**Changing Official Schedule of Classes, Grades 9-12**

An exception to item #1 or #2 above may be made only if all of the following conditions are satisfied: (Education Code 51228.1, 51228.2)

1. The student, or the student's parent/guardian if they are younger than age 18 years, has consented in writing to the assignment.
2. A school official has determined that the student will benefit from being assigned to the course period.
3. The principal or assistant principal has stated in a written document maintained at the school that, for the relevant school year, no students are assigned to those classes unless the school has obtained the student's or parent/guardian's consent and determined that the student will benefit from the assignment.

In addition, under no circumstances shall a student be assigned to a course period without educational content or a course they have already satisfactorily completed because there are insufficient curricular course offerings for the student to take during the relevant period of the school day. (Education Code 51228.1, 51228.2)

The above limitations on class assignments shall not affect the authority of the Superintendent or designee to permit the enrollment of a student in a dual enrollment, independent study, evening high school program, or other class or course authorized by law. (Education Code 51228.1, 51228.2)

Any complaint that the District has not complied with the requirements in this section regarding assignments in grades 9-12 may be filed in accordance with the District's procedures in AR 1312.3 - Uniform Complaint Procedures. A complainant not satisfied with the District's decision may appeal the decision to the California Department of Education (CDE). If the District or the CDE finds merit in an appeal, the District shall provide a remedy to the affected student. (Education Code 51228.3; 5 CCR 4600-4687)

## **INSTRUCTION**

### **Changing Official Schedule of Classes, Grades 9-12**

#### *Legal References:*

##### *EDUCATION CODE*

*35020 Duties of employees fixed by governing board*

*35160 Authority of governing boards*

*51224.7 California Mathematics Placement Act of 2015*

*51228.1 Assignment to courses without educational content, grades 9-12*

*51228.2 Assignment to courses previously completed, grades 9-12*

*51228.3 Uniform complaint procedures; noncompliance with assignment limitations for grades 9-12*

*51705-51879.9 Authorized classes and courses of instruction*

##### *HEALTH AND SAFETY CODE*

*1374.58 Coverage for registered domestic partners, health service plans and health insurers*

##### *CODE OF REGULATIONS, TITLE 5*

*4600-4687 Uniform complaint procedures*

#### *Management Resources:*

##### *WEBSITES*

*National Association for the Education of Young Children: <https://www.naeyc.org/>*

*California Department of Education, Curriculum and Instruction: <https://www.cde.ca.gov/ci/cr/cf/>*

#### *Cross References (cf.):*

*1312.3 – Uniform Complaint Procedures*

*5121 – Grades/Evaluation of Student Achievement (N/A)*

*6151 – Class Size*

*6152.1 – Placement in Mathematics Course*

*6158 – Independent Study Program*

*6162.5 – Student Assessment*

*6162.51 – State Academic Achievement Tests*

*6164.5 – Student Success Teams*

*6172.1 – Concurrent Enrollment in College Classes*

*6181 – Alternative Schools/Programs of Choice (N/A)*

*6184 – Continuation Education*

*6185 – Community Day School (N/A)*

---

ADOPTED: July 11, 1988

REVISED: May 15, 2023