

The Modesto City Schools Board of Education supports the city-wide "Choose Civility" initiative and pledges to encourage and model civil behavior.

MODESTO CITY SCHOOLS
BOARD OF EDUCATION AGENDA
BOARD ROOM IN THE STAFF DEVELOPMENT CENTER
1329th REGULAR MEETING

September 10, 2012

Period for Public Presentations

6:15 p.m.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's office, 576-4141. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 426 Locust Street during normal business hours.

*** Times are approximate. Individuals wishing to address an agenda item should plan accordingly.**

A. INITIAL MATTERS:

5:15 to 5:16 1. **Call to Order.**

5:16 to 6:00 2. **Closed Session.**

Public comment regarding closed session items will be received before the Board goes into closed session.

- .1 Conference with District Labor Negotiator: Craig Rydquist regarding employee organizations: Modesto Teachers' Association and California School Employees Association, Chapter No. 007; and Unrepresented Employees (Managers and Administrators).

6:00 to 6:01 3. **Moment of Silence.**

6:01 to 6:05 4. **Pledge of Allegiance.**

<i>James Miller</i>	Second Grade	Fairview Elementary
<i>Robbee Zablosky</i>	Fourth Grade	Fairview Elementary

A. INITIAL MATTERS (continued):6:05 to 6:13 5. **Announcements.****Character Education Recognition:**

Omar Calderon Flores, 7th Grade, Hanshaw Middle School:
Perseverance

Justine Limon, 11th Grade, Gregori High School: **Respect**

Reina Posadas, 6th Grade, Robertson Rd. Elementary: **Respect**

Special Recognition:

Christopher Coleman, Assistant Principal, Hanshaw Middle School, will be given the **California State University, Stanislaus Crystal Apple Award** for being selected the **2012 Outstanding Student in the Preliminary Administrative Services Credential Program** by *Dr. John Borba*, Professor of School Administration, Department of Advanced Studies, CSUS College of Education.

MCS Heroes:

Scott Genzmer, Principal & *Daniel Torres*, Head Custodian,
Marshall Elementary

Traci Hanson, Secretary, Davis High School

Fred Johnston, Resource Specialist, Elliott Alternative
Education Center

6:13 to 6:14 6. **Approval of Consent Agenda.**

Information concerning the consent items listed below has been forwarded to each Board member prior to this meeting for study and is on file at the Modesto-Stanislaus Library Reference Room, 1500 I Street; Modesto City Schools Superintendent's Office and Receptionist's Desk, 426 Locust Street, Modesto. Copies of the complete agenda are available at the Board meeting, 425 Locust Street. Unless some member of the audience or Board member has a question concerning an item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board. The action taken by the Board in approving consent items is set forth in the explanation of the individual items.

6:14 to 6:15 7. **Approval of Order of Discussion/Action Items.**6:15 to 6:45 8. **Period for Public Presentations.**

Board Bylaw 9322 (b):

Subject Matter:

Members of the public may address the Board of Education on matters not on the agenda.

A. INITIAL MATTERS (continued):

Complaints against specific District employees should be resolved through the District's Personnel Complaint Procedure. The right to address the Board does not exempt the speaker from any potential liability for defamation. The proceedings of the Board are recorded and are a part of the public record.

The Period for Public Presentation is limited to 30 minutes. Time will be allotted equally to individuals based on the number of request cards submitted. The maximum for any one speaker is five minutes.

The law limits the response of Board members and prohibits the Board from taking any formal action.

B. DISCUSSION AND ACTION ITEMS:

- | | | | |
|------|----|------|---|
| 6:45 | to | 6:50 | 1. Board of Education Student Representative Report. |
| 6:50 | to | 6:55 | 2. Modesto Teachers Association Report. |
| 6:55 | to | 7:00 | 3. California School Employees Association Report. |
| 7:00 | to | 7:05 | 4. Modesto City Schools Managers Report. |
| 7:05 | to | 7:25 | 5. Approval of Unaudited Financial Statements for 2011/12. |
| 7:25 | to | 7:30 | 6. Approval of Resolution No. 12/13-10 Authorizing a Cash Flow Loan from the County Superintendent of Schools Pursuant to Education Code Sections 42621 and 52622. |
| 7:30 | to | 7:35 | 7. Approval of First Reading of Revisions to Board Policy/Administrative Regulation/Exhibit 5145.3 Nondiscrimination in Education Programs and Activities and Board Policy 5145.4 Principles of Rights, Responsibilities and Respect to Ensure a Safe School Environment. |
| 7:35 | to | 7:40 | 8. Approval of First Reading of Revisions to Board Policy 6146, High School Graduation Requirements/California High School Exit Examination (CAHSEE). |
| 7:40 | to | 7:45 | 9. Report of Meetings Attended by Board of Education Members. |
| 7:45 | to | 7:50 | 10. Items to be Placed on Future Board of Education Agendas. |
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PROPOSED CONSENT AGENDA**C. BUSINESS ITEMS:**

- CONSENT 1. Approval of Resolution No. 12/13-9 Declaring the Week of October 15-19, 2012 as National School Lunch Week.
- CONSENT 2. Approval of Resolution No. 12/13-11, Ratifying Declaration of an Emergency Situation Regarding Modesto High School's Gas Leak.
- CONSENT 3. Approval of Resolution No. 12/13-12 Adopting a Recalculated 2011/12 Appropriations Limit and Calculating the 2012/13 Appropriations Limit for the Modesto City Elementary and High School Districts (Gann Limit).
- CONSENT 4. Approval of Authorization for Staff to Negotiate a Guaranteed Maximum Price Lease-Leaseback Agreement with JL Bray & Son, Inc. for Central Kitchen Reroofing and HVAC Replacement.
- CONSENT 5. Approval of June Revisions to the Adopted 2011/2012 Budget.
- CONSENT 6. Approval of Authorization to Award Bid #12-4518 for Bakery Products to Robb Ross Foods.

D. CURRICULUM AND INSTRUCTION ITEMS:

- CONSENT 1. Approval of Out-of-State Modesto High School AVID Trip to Reno, Nevada, and Oregon.
- CONSENT 2. Approval of Out-of-State Enochs High School Yearbook Trip to San Antonio, TX.
- CONSENT 3. Approval of Out-of-State Enochs High School Yearbook Trip to New York City, New York.
- CONSENT 4. Approval of High School Band and Color Guard Competition Trips, 2012-13.
- CONSENT 5. Approval of Schedule of Modesto City Schools Forensic Tournaments, 2012-13.
- CONSENT 6. Approval of High School Course Outlines: AdvancePath.
- CONSENT 7. Approval of Agreement between Modesto City Schools and Licensed Family Child Care Provider Yolande Nicol-Jones for the Fiscal Year 2012/2013.
- CONSENT 8. Approval of Amendment of Agreement with the Center for Human Services to Provide the Student Assistance Specialist Program at Targeted K-12 Schools for the 2012-13 School Year.
- CONSENT 9. Approval of Services Agreement with Parent Institute for Quality Education.

PROPOSED CONSENT AGENDA (continued)**D. CURRICULUM AND INSTRUCTION ITEMS (continued):**

- CONSENT 10. Approval of Uncompensated Services Agreement with the Del Rio CC Foundation for the Modesto City Schools After School Education and Safety Program.
- CONSENT 11. Approval of Memorandum of Understanding between Second Harvest Food Bank and Modesto City Schools for the Food 4 Thought Program.
- CONSENT 12. Approval of Services Agreement with Girl Scouts Heart of Central California for the After School Education and Safety Programs.
- CONSENT 13. Approval of Additional Qualifying CTE Courses to Meet High School Graduation Requirements (Assembly Bill 1330).
- CONSENT 14. Ratification of Agreements with Youth for Christ – Central Valley’s Family Counseling for Point Break Workshops at Johansen and Davis High Schools.
- CONSENT 15. Ratification of the Services Agreement with US HealthWorks.
- CONSENT 16. Ratification of Agreement with Sierra Vista to Provide Mental Health Services to Head Start Students, Families and Staff.
- CONSENT 17. Ratification of Amendment 01 to the General Child Care Contract with the California Department of Education for 2012/2013.
- CONSENT 18. Ratification of Agreement for Delegation of Activities Under Head Start Grant #09-CH-9047/40 for 2012/2013.

E. HUMAN RESOURCES ITEMS:

- CONSENT 1. Approval of Designated Personnel Action Items:
- .1 Approval of Certificated Personnel Terminations.
 - .2 Approval of Certificated Personnel Leaves of Absence.
 - .3 Approval of Certificated Personnel Employment.
 - .4 Approval of Certificated Personnel Other Appointments.
 - .5 Approval of Certificated Personnel Stipend Appointments.
 - .6 Approval of Certificated Personnel Substitute Appointments.
 - .7 Approval of Classified Personnel Terminations.
 - .8 Approval of Classified Personnel Leaves of Absence.
 - .9 Approval of Classified Personnel Employment.
 - .10 Approval of Classified Personnel Other Appointments.
 - .11 Approval of Classified Personnel Substitute Appointments.
- CONSENT 2. Public Notice to Approve Waiver Request of California Education Code 44253.11 to Submit Waiver Request to the California Commission on Teacher Credentialing.

PROPOSED CONSENT AGENDA (continued)

E. HUMAN RESOURCES ITEMS (continued):

- | | |
|---------|---|
| CONSENT | 3. Public Notice to Approve Waiver Request of California Education Code 44265.3 to Submit Waiver Request to the California Commission on Teacher Credentialing. |
| CONSENT | 4. Approval of October Calendar for Instructional Paraprofessionals, Preformal. |
| CONSENT | 5. Approval of Revised Job Descriptions: JC# 1630 Warehouse Parcel Courier; JC#1847 Warehouse Person; JC# 1848 Library Services Warehouse Person. |
| CONSENT | 6. Approval of Proposed Job Description: JC# 1372 Arabic Bilingual Cross-Cultural Instructional Paraprofessional, K-12. |
| CONSENT | 7. Approval of Revised Job Description: JC# 1130 Instructional Coach (District). |

F. MISCELLANEOUS ITEMS:

- | | |
|---------|---|
| CONSENT | 1. Approval of Designated Student Expulsions:
.1 EL-1-2012-13 .2 HS-01-2012-13 .3 HS-02-2012-13 |
| CONSENT | 2. Approval of Minutes for the August 20, 2012 Regular Meeting and the August 29, 2012 Special Meeting of the Board of Education. |

END OF CONSENT AGENDA

G. REPORTS AND COMMUNICATIONS:

1. Report on Construction Projects Progress Payments.
2. Report on Revisions to Administrative Regulation 3312, Contracts.
3. Report on Revisions to Administrative Regulation 3314.3, District Credit Cards.
4. Report on Summary of Investment Portfolio as of June 30, 2012.
5. Schedule of 2012-13 School Advisory Committee Meetings.

H. ADJOURNMENT

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Unaudited Financial Statements for 2011/12 September 10, 2012

BACKGROUND

Education Code Section 42100 requires that the governing board of the school district shall approve an annual statement of all receipts and expenditures of the District for the preceding fiscal year. The reports are to be prepared on forms prescribed by the Superintendent of Public Instruction and filed with the County Superintendent of Schools.

ISSUE

The Board of Education must approve the unaudited financial reports.

PROPOSAL

All required financial reports are complete for the 2011/12 unaudited financial statements.

The unrestricted estimated actuals for 2011/12 included a net decrease of \$6.9 million and a fund balance of \$47.5 million. The unaudited actuals for 2011/12 reflect a net increase of \$5.5 million and fund balance of \$60.5 million. The unrestricted ending balance improved over projections made in May, for the budget adoption process, by \$12.4 million primarily due to the following factors:

Approval of Unaudited Financial Statements for 2011/12

REVENUE FACTORS (in millions):

Revenue limit – prior year re-certification	\$1.0
Other State Revenue	
Class Size Reduction	\$.5
Lottery	\$.2
Tier III Categorical Programs	\$.7
Other Local Revenue –	
Estimated E Rate Receivable	\$.4
Total increase in revenue	\$2.8

EXPENDITURE FACTORS (in millions):

Additional savings salaries and benefits (Permanent and Temporary)	\$5.5
** Coaching stipend projection had occurred during budget development That was not reflected in the document of \$2.5 million	
Additional savings supplies, services and operating	\$1.5
New equipment – postponement of approved generator project	\$.5
Total savings in decreased expenditures	\$7.5

CONTRIBUTION FACTORS:

Reduction to Special Education contribution	\$1.5
Reduction to Transportation	\$.3
Reduction to Routine Restricted Maintenance due to the State budget allowing a 0% minimum requirement	\$.3
Total savings in decreased need of contributions	\$2.1
Total improvement over Estimated Actuals	<u>\$12.4</u>

Approval of Unaudited Financial Statements for 2011/12

The improvements to the 2012/13 beginning balance will contribute to the fiscal solvency of the District as it continues to offer quality programs despite the uncertainty of funding from the State.

The restricted ending balance increased by \$3.4 million over the previous year due to increased revenue in Lottery of \$.2 million, planned savings and carryover of funds to offset on-going programs and one-time expenditures in 2012/13.

Copies of the complete financial reports are available in the Business Office.

FISCAL IMPACT


All funds of the District have positive ending balances as of June 30, 2012.

RECOMMENDATION


It is recommended that the Board of Education approve the unaudited financial statements for 2011/12.

Recommended by:

Approved for Recommendation to
the Governing Board by:



Julie A. Chapin
Associate Superintendent, Business
Chief Business Official



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Resolution No. 12/13-10 September 10, 2012
Authorizing a Cash Flow Loan from the
County Superintendent of Schools Pursuant to
Education Code Sections 42621 and 42622

BACKGROUND

Education Code (EC) 42621 allows the county superintendent of schools of each county, with the approval of the county board of education, to make temporary transfers to any school district which does not have sufficient money to its credit to meet current operating expenses in such amounts and at such times as is deemed necessary.

ISSUE

Due to cash flow problems experienced by the State of California and the resultant deferrals of cash payments to school districts, Modesto City Schools may experience the need for cash flow loans pending receipt of state funds

PROPOSAL

Temporary transfers shall not exceed 85 percent of the amount of money accruing to the school district at the time of transfer. The amounts so transferred shall be repaid to the county fund prior to June 30 of the current year from any funds subsequently received by the school district; and, repayment of any temporary loan, including interest as determined by the Stanislaus County Auditor/Controller, authorized by this resolution shall be required in conformance with EC 42621 and EC 42622.

EC 42622 allows the county superintendent of schools, with approval of the county board of education, to make an apportionment to a school district conditional upon the repayment to the fund during the next succeeding fiscal year of the amount apportioned to the district and shall, during the next succeeding fiscal year, transfer the amount of such apportionment from the general fund of the district back to the county.

FISCAL IMPACT

Repayment of any temporary loan will include interest as determined by the Stanislaus County Auditor/Controller.

Approval of Resolution No. 12/13-10 Authorizing a Cash Flow Loan
from the County Superintendent of Schools Pursuant to
Education Code Sections 42621 and 42622

RECOMMENDATION

It is recommended the Board of Education approve Resolution No 12/13-10 authorizing a cash flow loan from the County Superintendent of Schools pursuant to Education Code Sections 42621 and 42622.

Recommended by:

Approved for Recommendation
to the Governing Board by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Pamela Able
Superintendent

Resolution No 12/13-10

**AUTHORIZING A CASH FLOW LOAN
FROM THE COUNTY SUPERINTENDENT OF SCHOOLS PURSUANT TO
EDUCATION CODE SECTIONS 42621 AND 42622**

WHEREAS, due to cash flow problems experienced by the State of California and the resultant deferrals of cash payments to school districts, Modesto City Schools will experience the need for cash flow loans pending receipt of state funds; and,

WHEREAS, Education Code (EC) 42621 allows the county superintendent of schools of each county, with the approval of the county board of education, to make temporary transfers to any school district which does not have sufficient money to its credit to meet current operating expenses in such amounts and at such times as is deemed necessary. Such transfers shall not exceed 85 percent of the amount of money accruing to the school district at the time of transfer. The amounts so transferred shall be repaid to the county fund prior to June 30 of the current year from any funds subsequently received by the school district; and,

WHEREAS, repayment of any temporary loan, including interest as determined by the Stanislaus County Auditor/Controller, authorized by this resolution shall be required in conformance with EC 42621 and EC 42622; and,

WHEREAS, EC 42622 allows the county superintendent of schools, with approval of the county board of education, to make an apportionment to a school district conditional upon the repayment to the fund during the next succeeding fiscal year of the amount apportioned to the district and shall, during the next succeeding fiscal year, transfer the amount of such apportionment from the general fund of the district back to the county; and,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Modesto City Schools hereby authorizes a cash loan, subject to the criteria established above, from the Stanislaus County Superintendent of Schools in order to meet current operating expenses. The total amount of said loan is estimated to be \$15,000,000, and shall be repaid with interest pursuant to this Resolution or EC 42621 or EC 42622 as determined and agreed upon.

THE FOREGOING RESOLUTION was introduced at the regular meeting of the Board of Education held on the 10th day of September 2012, by Governing Board Member _____, who made the motion, which motion was duly seconded by _____, was upon roll call carried into Resolution passed by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

Pamela Able, Secretary
Board of Education, Modesto City Schools

Date _____

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of First Reading of Revisions to Board September 10, 2012
Policy/Administrative Regulation/Exhibit 5145.3
Nondiscrimination in Education Programs and
Activities and Board Policy 5145.4 Principles of
Rights, Responsibilities and Respect to Ensure
a Safe School Environment

BACKGROUND

As provided in the Safe Place to Learn Act, it is state policy that all local educational agencies adopt a policy that prohibits discrimination and/or harassment based on race, religion, ethnic background or national origin, gender, sexual orientation, economic status, physical or developmental disabilities, or other special needs.

ISSUE

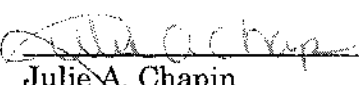
Governor Brown recently signed into law Assembly Bill (AB) 9 which amends the Safe Place to Learn Act. In addition to discrimination and harassment, board policies must now prohibit intimidation and bullying based on the actual or perceived characteristics including gender expression and gender identity, or association with a person or group with one or more of these actual or perceived characteristics. Policy must also provide a mechanism for filing and investigation of complaints.

In order to meet the requirements of the amended Safe Place to Learn Act Board Policy, Administrative Regulation and Exhibit 5145.3 Non Discrimination in Education Programs and Activities and Board Policy 5145.4 Principles of Rights, Responsibilities and Respect to Ensure a Safe School Environment must be updated.


RECOMMENDATION

It is recommended that the Board of Education approve the first reading of revisions to Board Policy/Administrative Regulation/Exhibit 5145.3, Nondiscrimination in Education Programs and Activities, and Board Policy 5145.4, Principles of Rights, Responsibilities and Respect to Ensure a Safe School Environment.

Prepared and Recommended by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
To the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

Board Policy

BP 5145.3

STUDENTS

Nondiscrimination in Education Programs and Activities

(Federal and State Law)

→ District education programs and activities shall be free from discrimination, intimidation, bullying, and/or harassment,* based on race, religion, ethnic background or national origin, language, gender, sexual orientation, gender identity, gender expression, economic status, physical or developmental disabilities, or other special needs, or association with a person or group with one or more of these actual or perceived characteristics.

The Governing Board seeks to ensure equal opportunities for all students in admission and access to programs and courses, counseling services, athletic programs, testing procedures, vocational education, and other activities.

All school staff and volunteers should be careful to guard against discrimination and stereotyping in instruction, programming, and supervision.

→ Students have a right to exercise complaint procedures which provide a prompt and equitable means for processing discrimination and harassment complaints (see BP 1312.3, Uniform Complaint Procedures and AR 5145.3).

Federal and state law and District policy prohibit retaliatory behavior against any complainant or any participant in the complaint process.

→ The District will act to investigate all complaints, either formal or informal, verbal or written, of harassment, bullying, intimidation, and/or discrimination and take appropriate action against any pupil, teacher, administrator or other school personnel who is found to have violated this policy. The District will also act to take appropriate action against parents, community members, and visitors at school sites or school-sponsored events.

**For the purposes of this policy, harassment is considered written, verbal, or physical acts of a severe, persistent, or pervasive nature that affect a student's ability to participate in or benefit from an educational program or activity, or create an intimidating, threatening or abusive environment.*

BP 5145.3 (a)

STUDENTS

Nondiscrimination in Education Programs and Activities
(Federal and State Law)

- (cf. 1312.1, Complaints Concerning School Personnel)
- (cf. 1312.3, Uniform Complaint Procedures--Title 5 CAC)
- (cf. 4119.11, Sexual Harassment)
- (cf. 4219.13/4319.13, Prohibition of Sexual Harassment)
- (cf. 5131, Student Conduct Code, K-6)
- (cf. 5132, Student Conduct Code, 7-12)
- (cf. 5145.4, Principles of Rights, Responsibilities, and Respect to Ensure a Safe School Environment)
- (cf. 5145.7, Student Sexual Harassment)

Legal Reference:

Education Code

- 40 Prohibited sex discrimination
- 41 School-sponsored athletic programs; prohibited sex discrimination
- 200-262 Prohibition of discrimination on the basis of sex
- 49020-49023 Athletic programs
- 51006-51007 Equitable access to technological education programs
- 51500 Prohibited instruction or activity
- 51501 Prohibited means of instruction
- 60044 Prohibited instructional materials

Title IX, Education Amendments of 1972

Brended v. Independent School District (Minnesota),
U.S. Circuit Court of Appeals, Eighth Circuit,
742.41 Law Week 1170

Ritacco v. Norwin School District et al.

U.S. District Court, W.D. Pennsylvania, 361 F. Supp. 930 (1973)

Gilpen v. Kansas State High School Activities Association, Inc.,
377 F. Supp. 1233 (1974)

ADOPTED: April 25, 1994
REVISED: January 13, 2003
XX, 2012

MODESTO CITY SCHOOLS Administrative Regulation

AR 5145.3

STUDENTS

Nondiscrimination in Education Programs and Activities

(Federal and State Law)

- The Board of Education is committed to equal opportunity for all individuals in education. District programs and activities shall be free from discrimination, intimidation, bullying, and/or harassment,* based on race, religion, ethnic background or national origin, language, gender, sexual orientation, gender identity, gender expression, economic status, physical or developmental disabilities, or other special needs, or association with a person or group with one or more of these actual or perceived characteristics. The Board is committed to the “Principles of Rights, Responsibilities, and Respect to Ensure a Safe School Environment.”

PURPOSE OF COMPLAINT PROCEDURE

- The purpose of the complaint procedures is to ensure that no student shall be subjected to discrimination, intimidation, bullying, and/or harassment under any program, activity or service offered by the District.

DEFINITION OF TERMS

- **Title IX Coordinators**--The Director, Child Welfare and Attendance Associate Superintendent, Administrative and Pupil Services is the Title IX Coordinator for student-to-student harassment, intimidation, bullying, and/or discrimination and is designated by the District to receive and process complaints under this procedure. The Associate Superintendent, Personnel Services Human Resources is the Title IX Coordinator for any student harassment and/or discrimination complaints involving employees of the district.
- **Complainant**--A student and/or the student’s parent/guardian who believes the student has been discriminated, intimidated, bullied, and/or harassed.
- **Respondent**--The individual who allegedly discriminated, intimidated, bullied, and/or harassed the complainant.

STUDENTS

Nondiscrimination in Education Programs and Activities

(Federal and State Law)

**For the purposes of this administrative regulation, harassment is considered written, verbal, or physical acts of a severe, persistent, or pervasive nature that affect a student's ability to participate in or benefit from an educational program or activity, or create an intimidating, threatening or abusive environment.*

REPORTING PROCEDURES

→ Any student, or the student's parent/guardian, who believes that he/she has been the victim of racial, sexual, or other forms of harassment, intimidation, bullying, and/or discrimination should immediately contact a school site administrator or other District administrator. Any District employee with
→ knowledge or belief of conduct that may constitute harassment, intimidation, bullying, and/or discrimination toward any person shall report the alleged acts
→ immediately to an appropriate District official designated by this policy. In addition, the employee shall immediately intervene when safe to do so.

1. At Each School Site: The principal/designee is the person responsible for receiving oral or written reports of harassment, intimidation, bullying, and/or discrimination at the school level.

→ A written statement will be forwarded by the principal/designee to the appropriate Director, Child Welfare and Attendance or the
→ Associate Superintendent, Human Resources. If the complaint involves the principal/designee, the complaint shall be filed directly
→ with the Associate Superintendent, ~~Personnel Services~~, Human
→ Resources.

2. In the District: The Associate Superintendent, ~~Personnel~~ Human Resources and the ~~Associate Superintendent, Administrative and Pupil Services~~ Director, Child Welfare and Attendance are designated as the District Administrators who shall receive reports or complaints of harassment, intimidation, bullying, and/or discrimination.

STUDENTS

**Nondiscrimination in Education Programs and Activities
(Federal and State Law)**

- The Board of Education hereby designates the Superintendent to hear any complaint against the Director, Child Welfare and Attendance and the Associate Superintendent, Personnel Services Human Resources. ~~Associate Superintendent, Administrative and Pupil Services~~. If the complaint involves the Superintendent, the complaint shall be filed directly with the Board of Education.
- 3. Submission of a complaint or report of harassment, intimidation, bullying, and/or discrimination will not affect the complainant or reporter's future employment, grades, or work assignments.
4. Use of formal reporting forms is mandatory.
5. The District will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible. Nevertheless, the District is legally obligated to investigate and take appropriate actions.
- 6. The appropriate Title IX Officer shall maintain a record keeping system to oversee the processing of harassment, intimidation, bullying, and/or discrimination complaints in order to monitor and track the receipt, investigation, and remedial action taken in response to complaints.

INVESTIGATION

- 1. The Director, Child Welfare and Attendance and the Associate Superintendent, Personnel Human Resources and the Associate Superintendent, ~~Administrative and Pupil Services~~ will designate an administrator to conduct the investigation of harassment and/or discrimination complaints.
2. The District Administrator, upon receipt of a report or complaint alleging harassment and/or discrimination, shall validate the school site investigation or authorize further investigations.

STUDENTS

Nondiscrimination in Education Programs and Activities

(Federal and State Law)

3. An investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. An investigation may also consist of any other methods and documents deemed pertinent by the investigator.
- 4. An investigation will determine whether the alleged harassment, intimidation, bullying, and/or discrimination occurred or did not occur. If there is sufficient evidence to make a determination, the scope and severity of the behavior, identity of the perpetrator(s) if possible and, the harm to the victim(s) if any shall be documented.
5. In determining whether alleged conduct constitutes a violation of this policy, the District will consider the circumstances, the nature of the behavior, past incidents, patterns of behavior, the relationships between the parties, and the context in which the alleged incidents occurred.
- 6. The District may take immediate steps, at its discretion, to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged harassment, intimidation, bullying and/or discrimination. The investigation will be completed as soon as practical.
7. Upon completion of the investigation, a **written** determination shall be made whether the allegations have been substantiated as factual and whether they are violations of this policy.

DISTRICT ACTION

1. Upon completion of the investigation, if the District determines that action is necessary to resolve the complaint, the District will take appropriate action.

STUDENTS

Nondiscrimination in Education Programs and Activities
(Federal and State Law)

2. The result of the District's investigation of any complaint filed under these procedures will be reported in writing by the District to the complainant.
3. Complainants who disagree with the findings or action taken as a result of their complaint may appeal in writing to the Superintendent/designee.

REPRISAL

- The District will take appropriate action against any student/employee who retaliates against any person who reports alleged harassment, intimidation, bullying, and/or discrimination or any student/employee who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such harassment. (Retaliation includes, but is not limited to, any form of intimidation, bullying, reprisal, or harassment.)

RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES

These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with other agencies, initiating civil action or seeking redress under state criminal statutes and/or federal law. Individuals may also pursue complaints under the District's Uniform Complaint Procedures (Board Policy 1312.3) if they chose not to file under this complaint procedure. A copy of this policy is available at any school or at the District.

FALSE REPORTS

- It is a violation of this policy to knowingly report false allegations of harassment, intimidation, bullying, and/or discrimination. Employees/students found to knowingly report or corroborate false allegations would be subject to appropriate discipline and or legal action.

STUDENTS

Nondiscrimination in Education Programs and Activities
(Federal and State Law)

DISSEMINATION OF POLICY AND TRAINING

1. This policy or a summary shall be conspicuously posted throughout the District's facilities in areas accessible to pupils, staff, parents, and community members.
2. This policy shall appear in the Student Conduct Code. The policy will also be distributed to all staff and faculty.

REVIEWED: January 13, 2003

REVISED: XX, 2012

**MODESTO CITY SCHOOLS
STUDENT UNLAWFUL DISCRIMINATION/HARASSMENT COMPLAINT FORM**
(AR 5145.3, Nondiscrimination in Education Programs and Activities)

Directions: Please provide the information requested. Your responses will assist an investigation.

Complainant's Name _____ I am a _____ student _____ parent
Last Name First M.I. (Please check one)

Student's Name _____
(If parent is complainant) Last Name First M.I. School Grade

Address _____
Street City Zip Code

Home Telephone _____ Work Telephone _____

INFORMAL COMPLAINT PROCEDURE

I wish to complain against (Specify person, program and/or activity) _____

→ Date of alleged discrimination, intimidation, bullying, and/or harassment _____

DISCRIMINATION WAS BASED ON: (Please check only those which apply)

- _____ Race _____ National Origin _____ Language _____ Economic Status
- _____ Religion _____ Ethnicity _____ Physical Disability _____ Gender Expression
- _____ Gender _____ Sexual Orientation _____ Developmental Disability _____ Other Gender Identity

[Form must be submitted to the Title IX Officer no later than six months from the date when the alleged discrimination occurred or when the complainant first obtained knowledge of the facts of the alleged discrimination--BP/AR 5145.3 and BP/AR 1312.3.]

DISCRIMINATION WAS BASED ON SEXUAL HARASSMENT: (Please check box)

[Form must be submitted to the supervisor of the administrator to whom the informal complaint was first presented within sixty (60) days of the date of the last incident which is the subject matter of the complaint--BP/AR 5145.7.]

DETAILS OF COMPLAINT:

On an attached sheet, please write in detail how you believe you were discriminated against. Be specific. Please give dates, times, places, and the full name(s) of individual(s) involved. If there are any witnesses to the alleged discrimination or if there is anyone who can provide additional information, please list below.

WITNESSES OR OTHERS WITH INFORMATION:

Name	Address	Telephone
_____	_____	_____
_____	_____	_____

REMEDY: What do you think would be an appropriate remedy or resolution for the complaint?

I certify under penalty of perjury that the foregoing and any attachments are true and correct.

Date _____ Signature _____

Student Unlawful Discrimination/Harassment Complaint Form (continued)

ADMINISTRATOR'S ACTION AS A RESULT OF COMPLAINT:

Administrative Action: _____

Date _____ Administrator's Signature _____

Complainant stated satisfaction with informal resolution.

Complainant's Signature (Optional)

Date

Send a copy of this form to the appropriate Title IX Officer.

MODESTO CITY SCHOOLS

Board Policy

BP 5145.4

STUDENTS

Principles of Rights, Responsibilities, and Respect to Ensure a Safe School Environment

In order to achieve their educational potential, all students have a right to attend school and participate in educational programs and activities:

1. Where respect for the rights of others is a standard set by the Board of Education, and where the Superintendent and each principal, classroom teacher, District staff member, and student take responsibility for safeguarding those rights.
- 2. Free from discrimination, bullying, intimidation, and/or harassment based on race, religion, ethnic background or national origin,
→ language, gender, sexual orientation, gender identity, gender expression, economic status, physical or developmental disabilities,
→ or other special needs, or association with a person or group with one or more of these actual or perceived characteristics.
3. In which the total school environment is free from verbal or physical intimidation or harassment, including sexual harassment; vulgar or abusive language; derogatory ethnic, racial, or sexual slurs or conduct; or acts of violence.
4. In which the dignity and worth of all individuals are respected.

Legal Reference:

Proposition 8, "Right to Safe Schools. All students and staff of primary, elementary, junior high and senior high schools have the inalienable right to attend campuses which are safe, secure and peaceful."

[Policy statement was approved by the Board of Education on January 20, 1998 and given a Board policy number on May 8, 2000.]

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of First Reading of Revisions to
Board Policy 6146, High School Graduation
Requirements/California High School Exit
Examination (CAHSEE)

September 10, 2012

BACKGROUND

Passage of AB 1330 in the Fall of 2011 added the completion of a course in career technical education (CTE) as an alternative to the California high school graduation requirement that a pupil completes a course in visual or performing arts or foreign language.

ISSUE

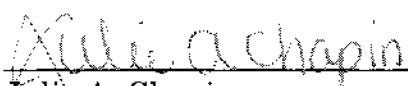
On June 18, 2012 the Board of Education approved the option of offering a CTE course effective with the 2012/13 school year necessitating a revision to Board Policy 6146, High School Graduation Requirements/California High School Exit Examination (CAHSEE).

RECOMMENDATION


It is recommended that the Board of Education approve the first reading of revisions to Board Policy 6146, High School Graduation Requirements/California High School Exit Examination (CAHSEE).

Prepared and Recommended by:

Approved for Recommendation
To the Governing Board by



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official



Pamela Able
Superintendent

MODESTO CITY SCHOOLS Board Policy

BP 6146

INSTRUCTION

High School Graduation Requirements/California High School Exit Examination (CAHSEE)

Comprehensive High School

I. Graduation Course Requirements

Students shall receive diplomas of graduation from high school only after completing the prescribed course of study and meeting the California High School Exit Examination requirement.

1. **Pass a minimum of 230 units**
2. **Pass required core courses**

English	Eight (8) semesters	40 units
Mathematics	Six (6) semesters including the successful completion of Algebra	30 units
Science		
a biological science	Two (2) semesters	10 units
a physical science	Two (2) semesters	10 units
	OR	
an integrated science	Four (4) semesters	20 units

BP 6146 (a)

INSTRUCTION

High School Graduation Requirements/California High School Exit Examination (CAHSEE)

Comprehensive High School

Social Science

World Geography/ World Religions	One (1) semester	5 units
U. S. History	Two (2) semesters	10 units
World History	Two (2) semesters	10 units
U. S. Government	One (1) semester	5 units
Economics	One (1) semester	5 units

Visual/Performing Arts Two (2) semesters 10 units

OR

Career-Technical Education

OR

Foreign Language

(one course in visual/performing arts or foreign language
or American Sign Language or career technical education)

Practical Arts One (1) semester 5 units

Physical Education Four (4) semesters 20 units
*(All 9th graders must take Physical Education unless
exempted by Board Policy 6142.111.)*

Health One (1) semester 5 units

Computer Literacy

Students are required to demonstrate proficiency in computer literacy. This requirement may be met by: Completion of a junior high school computer literacy course with a grade of "C" or better, completion of a semester length high school computer literacy course with a passing grade, or receiving a passing score on a District computer literacy examination.

NOTE: A course is defined as one year in length unless specifically defined as one semester.

No course can be used to satisfy more than one graduation requirement.

BP 6146 (b)

INSTRUCTION

High School Graduation Requirements/California High School Exit Examination (CAHSEE)

Comprehensive High School

II. California High School Exit Examination (CAHSEE)

The California High School Exit Examination (CAHSEE) is a graduation requirement for the Class of 2006 and beyond. The examination assesses skills on the California Standards for English-Language Arts (ELA) and Mathematics. Students are required to pass both the English-Language Arts and Mathematics examinations in order to receive a California high school diploma.

A student who does not meet the California High School Exit Examination requirement may receive a Certificate of Completion provided the student meets all other graduation requirements.

REVISED: December 5, 1988
May 8, 2000
January 14, 2002
February 25, 2002
October 6, 2003
May 22, 2006
XX, 2012

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Resolution No. 12/13-9 September 10, 2012
Declaring the Week of October 15-19, 2012
as National School Lunch Week

BACKGROUND

Modesto City Schools Nutrition Services plays a vital role in the education process by providing approximately 23,900 nutritious meals each school day to District students. For many students this is their only meal of the day. In this way the Nutrition Services staff contributes to the students' learning capacity and overall health.

ISSUE

National School Lunch Week has been recognized by the President of the United States each year as a way to inform the public of the contribution of food service workers to public schools throughout the country.

PROPOSAL

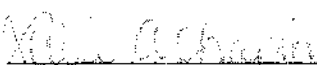
Proclaiming the week of October 15-19, 2012 as National School Lunch Week, Modesto City Schools expresses the appreciation of the Board members and District staff in recognizing the contribution made by Nutrition Services staff and food service workers to Modesto City Schools.

RECOMMENDATION

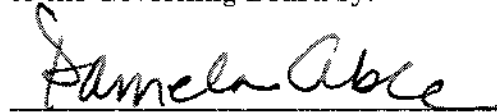
It is recommended that the Board of Education approve Resolution No. 12/13-9 declaring the week of October 15-19, 2012 as National School Lunch Week

Originating Department: Nutrition Services Center

Reviewed and Recommended by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS
GOVERNING BOARD RESOLUTION No. 12/13-9

APPROVAL OF RESOLUTION DECLARING THE WEEK OF
OCTOBER 15-19, 2012 AS NATIONAL SCHOOL LUNCH WEEK

WHEREAS, school nutrition plays a vital role in helping to ensure that children reach their full potential physically, emotionally and intellectually;

WHEREAS, for many students their only nutritious meal of the day is received at school. These meals can increase a student's attention span, learning capacity and overall health;

WHEREAS, 1 in 3 students enrolled in Modesto City Schools live with families who receive AFDC (Aid to Families with Dependent Children);

WHEREAS,

- 85% of all elementary school students qualify to receive free/reduced-price lunches;
- 83% of all junior high/middle school students qualify to receive free/reduced-price lunches; and,
- 55% of all high school students qualify to receive free/reduced-price lunches;

WHEREAS, Modesto City Schools' Nutrition Services staff are strongly committed to upholding high standards for school meals that reflect the most recent scientific consensus calling for low fat, high fiber foods to help reduce the likelihood of life threatening illnesses such as cancer and heart disease;

WHEREAS, Modesto City Schools Nutrition Services staff work constantly to instill nutritious eating habits in children that promote lifelong health and well being, and dedicate themselves to preparing school meals that meet the highest possible standards for nutritional quality and appeal;

WHEREAS, Modesto City Schools' Nutrition Services staff provides District students with approximately 23,900 meals each school day, equaling over 4 million meals every school year;

WHEREAS, recognizing the District's food service professionals and their dedication to make wholesome meals for our students a reality, provides the opportunity for students, staff, parents and the community to honor these individuals for the work they do;

NOW, THEREFORE, BE IT RESOLVED, that the members of the Modesto City Schools' Board of Education do hereby commend the District's food service professionals for their dedication and daily contribution to the nutritional health and well-being of District students and proclaim October 15-19, 2012 NATIONAL SCHOOL LUNCH WEEK within Modesto City Schools.

THE FOREGOING RESOLUTION was passed and adopted at the regular meeting of the Board of Education held on the 10th day of September, 2012 by Governing Board Member

_____, who made the motion, which motion being duly seconded by

_____, was upon roll call, carried into Resolution passed by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

ATTEST:

DATE _____

Pamela Able, Secretary
Board of Education, Modesto City Schools

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Resolution No. 12/13-11, Ratifying September 10, 2012
Declaration of an Emergency Situation
Regarding Modesto High School's Gas Leak

BACKGROUND

Three PG&E meters provide natural gas service to the Modesto High School campus. On August 15, 2012, Maintenance verified an underground leak near the pool and cafeteria areas; to err on the side of caution, gas was turned off at the meter on north campus. PG&E will not restore service until the repair is complete.

Until this repair is made, various areas of the campus are without hot water for showers and hand washing, or gas for room heat. Having this line turned off also affects kitchen cooking equipment, the pool heater and various classroom science stations.

ISSUE

An emergency declaration is necessary to quickly restore gas service; the existing condition presents a safety hazard and interferes with continuance of existing school classes and site operations. Without an emergency declaration the project would require a competitive bid process which would substantially delay the project.

PROPOSAL

An emergency repair needs to be declared in order to perform the work in a timely manner.

FISCAL IMPACT

The rough estimated cost for this project is \$75,000. Funding will be paid from the Deferred Maintenance Fund.

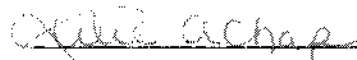
Approval of Resolution No. 12/13-11, Ratifying Declaration of an Emergency Situation
Regarding Modesto High School's Gas Leak

RECOMMENDATION

It is recommended that the Board of Education approve Resolution No. 12/13-11, ratifying declaration of an emergency situation regarding Modesto High School's gas leak.

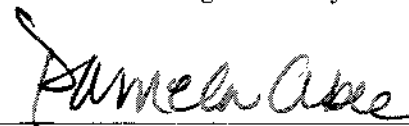
Originating Department: Maintenance and Construction

Reviewed and Recommended by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

RESOLUTION NO. 12/13-11,
RATIFYING DECLARATION OF AN EMERGENCY SITUATION
REGARDING MODESTO HIGH SCHOOL'S GAS LEAK

WHEREAS, the natural gas line at Modesto High School is in need of repair; and

WHEREAS, until repair is made, there are various areas of the campus without hot water for showers, hand washing or room heat; and

WHEREAS having no gas also effects the kitchen equipment, pool heat and various classroom science stations; and

WHEREAS, in order to quickly correct this hazard, it is necessary that the Board of Education approve repairs and the emergency request sent to the Stanislaus County Board of Education; and

NOW THEREFORE, BE IT RESOLVED that the Board of Education declares that an emergency situation exists regarding the repair of Modesto High School's gas line.

THE FOREGOING RESOLUTION was introduced at a regular meeting of the Board of Education, held on the 10th day of September, 2012, by Governing Board Member _____, who made the motion, which motion being duly seconded by _____ was, upon a roll call vote, carried into Resolution and passed by the following vote:

AYES:

NOES:

ABSENT:

ATTEST:

Date: _____

Pamela Able, Superintendent
Modesto City Schools

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Resolution No. 12/13 – 12 Adopting a Recalculated 2011/12 Appropriations Limit and Calculating the 2012/13 Appropriations Limit for the Modesto City Elementary and High School Districts (Gann Limit) September 10, 2012

BACKGROUND

Proposition 4, enacted in 1979, limited the future growth in state spending to no more than the state's growth in population and inflation. This limit on government spending, now commonly known as the Gann Limit, applies not only to the State of California, but also to all cities, counties and special districts, school districts and county offices of education.

ISSUE

The California Constitution, Article XIII B, requires each public agency to annually recalculate its appropriations limit and adopt the appropriations limit for the current year.

PROPOSAL

The base year for Gann Limit calculations was 1978-79. Each year since, a school district's Gann Limit is increased for both inflation and population growth. Inflation is defined as the annual percentage change in California per capita personal income. Population growth for school districts is defined as the district's change in ADA (Actual Daily Attendance).

The basis for the 2012/13 Gann Limit calculation is the "recalculated" 2011/12 limit. The "recalculation" reflects the actual revenues and ADA figures for 2011/12, which is then used to develop the new base for the 2012/13 calculation.

A second calculation must be made to determine if the district's revenues, subject to the Gann Limit, are not over its limit. Not all revenue sources count against the District's limit. Only state and local tax sources and their proportionate share of interest income are subject to this limit. Other revenues, such as federal grants, cafeteria sales or adult education fees are not included in the calculation. If the calculation results in a district's revenue exceeding its Gann Limit, that excess is counted toward the state's Gann Limit. Therefore, every school district in California is exactly at its Gann Limit.

As a constitutional requirement, Gann Limit calculations must be prepared by each school district. District staff provides the County Office of Education with the necessary information to produce the required reports to support the Resolution. Copies of the reports are available in the Associate Superintendent, Business Services office.

Approval of Resolution No. 12/13 – 12 Adopting a Recalculated 2011/12 Appropriations Limit and Calculating the 2012/13 Appropriations Limit for the Modesto City Elementary and High School Districts (Gann Limit)

FISCAL IMPACT


There is no direct fiscal impact on either the Modesto City Elementary or High School District.

RECOMMENDATION

It is recommended that the Board of Education approve Resolution No. 11/12 - 12 Adopting a Recalculated 2011/12 Appropriations Limit and Calculating the 2012/13 Appropriations Limit for the Modesto City Elementary and High School Districts (Gann Limit).

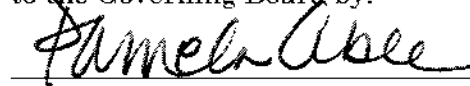
Originating Department: Finance

Reviewed and Recommended by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS
GOVERNING BOARD RESOLUTION NO. 11/12-12
ADOPTING RECALCULATED 2011/12 APPROPRIATION LIMITS
AND CALCULATING 2012/13 APPROPRIATIONS LIMITS FOR
THE MODESTO CITY ELEMENTARY AND HIGH SCHOOL DISTRICTS

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits" for public agencies, including school districts; and,

WHEREAS, the Districts must establish Gann Limits for each fiscal year in accordance with the provision of Article XIII B and applicable statutory law; and,

WHEREAS, the Districts must report their Gann Limits "at a time and in a manner prescribed by the Superintendent of Public Instruction and approved by the Director of Finance";

NOW, THEREFORE, BE IT RESOLVED that, this Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2011/12 and 2012/13 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the budget for the 2012/13 fiscal year do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent will provide copies of this resolution along with attachments to interested citizens of this district.

THE FOREGOING RESOLUTION was introduced at a regular meeting of the Board of Education, held on the 10th day of September, by Board Member, _____, who made the motion, which motion being duly seconded by _____, was, upon a roll call vote, carried into Resolution and passed by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

ATTEST:

Date

Pamela Able, Superintendent
Modesto City Schools

	2011-12 Calculations			2012-13 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
A. PRIOR YEAR DATA (2010-11 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2010-11 Actual			2011-12 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	152,545,813.91		152,545,813.91			157,436,061.89
2. PRIOR YEAR GANN ADA (Preload/Line B9, PY column)	28,428.35		28,428.35			28,621.51
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2010-11			Adjustments to 2011-12		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2011-12 data should tie to Principal Apportionment Attendance Software reports)	2011-12 P2 Report			2012-13 P2 Estimate		
1. Total K-12 ADA (Form A, Line 10)	28,621.51		28,621.51	28,623.39		28,623.39
2. ROC/P ADA**						
3. Total Charter Schools ADA (Form A, Line 26)	0.00		0.00	0.00		0.00
4. Total Supplemental Instructional Hours**						
5. Divide Line B4 by 700 (Round to 2 decimal places)						
6. TOTAL P2 ADA (Lines B1 through B3 plus B5)			28,621.51			28,623.39
OTHER ADA (From Principal Apportionment Attendance Software)						
7. Apprentice Hours - High School						
8. Divide Line B7 by 525 (Round to 2 decimal places)			0.00			0.00
9. TOTAL CURRENT YEAR GANN ADA (Sum Lines B6 plus B8)			28,621.51			28,623.39
C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	2011-12 Actual			2012-13 Budget		
1. Homeowners' Exemption (Object 8021)	756,175.22		756,175.22	0.00		0.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/in-Lieu Taxes (Object 8029)	231,382.57		231,382.57	0.00		0.00
4. Secured Roll Taxes (Object 8041)	43,428,121.20		43,428,121.20	37,532,348.00		37,532,348.00
5. Unsecured Roll Taxes (Object 8042)	2,303,966.08		2,303,966.08	0.00		0.00
6. Prior Years' Taxes (Object 8043)	91,359.61		91,359.61	0.00		0.00
7. Supplemental Taxes (Object 8044)	2,084.88		2,084.88	0.00		0.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	(9,280,742.23)		(9,280,742.23)	0.00		0.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	1,438.87		1,438.87	0.00		0.00
11. Comm. Redevelopment Funds (Obj. 8047 & 8625)	887,292.13		887,292.13	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-Revenue Limit Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	(922,860.00)		(922,860.00)	(893,256.00)		(893,256.00)
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	37,498,218.33	0.00	37,498,218.33	36,639,092.00	0.00	36,639,092.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	37,498,218.33	0.00	37,498,218.33	36,639,092.00	0.00	36,639,092.00

	2011-12 Calculations			2012-13 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			2,532,001.40			2,515,401.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			2,532,001.40			2,515,401.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. Revenue Limit State Aid - Current Year (Object 8011)	118,286,838.00		118,286,838.00	120,334,375.00		120,334,375.00
25. Revenue Limit State Aid - Prior Years (Object 8019)	1,184,967.09		1,184,967.09	0.00		0.00
26. Supplemental Instruction - CY (Res. 0000, Object 8590)**		1,760,006.00	1,760,006.00		1,760,006.00	1,760,006.00
27. Supplemental Instruction - PY (Res. 0000, Object 8590)**		48,117.00	48,117.00		48,117.00	48,117.00
28. Comm Day Sch Addl Funding - CY (Res. 2430, Obj. 8311 and Res. 0000, Obj. 8590)**		0.00	0.00		0.00	0.00
29. Comm Day Sch Addl Funding - PY (Res. 2430, Obj. 8319 and Res. 0000, Obj. 8590)**		0.00	0.00		0.00	0.00
30. ROC/P Apportionment - CY (Res. 0000, Object 8590)**		0.00	0.00		0.00	0.00
31. ROC/P Apportionment - PY (Res. 0000, Object 8590)**		0.00	0.00		0.00	0.00
32. Charter Schs. Gen. Purpose Entitlement (Object 8015)	0.00	0.00	0.00	0.00	0.00	0.00
33. Charter Schs. Categorical Block Grant (Object 8590)**		0.00	0.00		0.00	0.00
34. Class Size Reduction, Grades K-3 (Object 8434)	5,602,012.00	0.00	5,602,012.00	5,123,664.00	0.00	5,123,664.00
35. Class Size Reduction, Grade 9 (Object 8590)**		461,018.00	461,018.00		461,018.00	461,018.00
36. SUBTOTAL STATE AID RECEIVED (Lines C24 through C35)	125,073,817.09	2,269,141.00	127,342,958.09	125,458,039.00	2,269,141.00	127,727,180.00
ADD BACK TRANSFERS TO COUNTY						
37. County Office Funds Transfer (Form RL, Line 32)	1,425,123.00		1,425,123.00	2,362,626.00		2,362,626.00
38. TOTAL STATE AID (Lines C36 plus C37)	126,498,940.09	2,269,141.00	128,768,081.09	127,820,665.00	2,269,141.00	130,089,806.00
DATA FOR INTEREST CALCULATION						
39. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	243,436,658.22		243,436,658.22	231,270,788.00		231,270,788.00
40. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	420,661.26		420,661.26	380,000.00		380,000.00
APPROPRIATIONS LIMIT CALCULATIONS						
D. PRELIMINARY APPROPRIATIONS LIMIT			2011-12 Actual			
1. Revised Prior Year Program Limit (Lines A1 plus A6)			152,545,813.91			157,438,061.89
2. Inflation Adjustment			1,0251			1,0377
3. Program Population Adjustment (Lines B9 divided by [A2 plus A7]) (Round to four decimal places)			1,0068			1,0001
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			157,438,061.89			163,389,814.17
APPROPRIATIONS SUBJECT TO THE LIMIT			2012-13 Budget			
5. Local Revenues Excluding Interest (Line C18)			37,498,218.33			36,639,092.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B9 or \$2,400; but not greater than Line C38 or less than zero)			3,434,581.20			3,434,806.80
b. Maximum State Aid in Local Limit (Lesser of Line C38 or Lines D4 minus D5 plus C23, but not less than zero)			122,471,844.96			129,266,123.17
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			122,471,844.96			129,266,123.17
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C40 divided by [Lines C39 minus C40] times [Lines D5 plus D6c])			276,908.55			273,046.76
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			37,775,126.88			36,912,138.76
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C38 or less than zero)			122,194,936.41			128,993,076.41
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			37,775,126.88			
b. State Subventions (Line D8)			122,194,936.41			
c. Less: Excluded Appropriations (Line C23)			2,532,001.40			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			157,438,061.89			

	2011-12 Calculations			2012-13 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
10. Adjustments to the Limit Per Government Code Section 7902.1 (Line D9d minus D4; if negative, then zero) If not zero report amount to: Ana J. Matosantos, Director State Department of Finance Attention: School Gann Limits State Capitol, Room 1145 Sacramento, CA 95814			0.00			
Summary						
11. Adjusted Appropriations Limit (Lines D4 plus D10)			157,438,061.89			163,389,814.17
12. Appropriations Subject to the Limit (Line D9d)			157,438,061.89			

* Please provide below an explanation for each entry in the adjustments column.
 ** Impacted by the flexibility provisions of SBX3 4 (Chapter 12, Statutes of 2009), as amended by SB 70 (Chapter 7, Statutes of 2011). Amounts in Section C, State Aid Received, can no longer be extracted and must be manually input into the Adjustments column.

Grant Schimelpfening
Gann Contact Person

(209) 550-3301
Contact Phone Number

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Authorization for Staff to September 10, 2012
Negotiate a Guaranteed Maximum Price
Lease-Leaseback Agreement with
JL Bray & Son, Inc., for Central Kitchen
Reroofing and HVAC Replacement

BACKGROUND

Design of the Nutrition Service Center (NSC) was completed in 1991; at that time it was known as the central food processing facility. Although the project was submitted to the Division of State Architect (DSA), the Board approved Resolution 90/91-46 exempting the facility from State approval; DSA subsequently canceled their review in July 1991. Construction was completed and the facility opened in 1992.

On February 11, 2008, the Board of Education approved a list of six Qualified Lease-Leaseback Developers; JL Bray & Son, Inc. is on this list.

ISSUE

Original construction included seven air-handling, or rooftop HVAC, units to maintain the quality of indoor-air for food processing areas only. Due to their usage and age, all seven are beyond their useful life. The facility's roofing membrane and structural support for these seven units is also deteriorated and must be replaced. The current situation is unfavorable to the County Health Department who oversees and approves our food processing permit.

PROPOSAL

In October 2010, a preliminary-design agreement was made with JD Grothe + Associates to study various replacement opportunities. Engineer concepts focused on creating an energy efficient system without compromising indoor-air quality. In December 2011, after a team selection of the most cost effective design, JD Grothe + Associates commenced final drawings and specifications. These are now complete.

The magnitude of construction logistics, involving multiple phases of full facility shutdowns with extremely tight timelines, raises concern that the design-bid-build process will expose Modesto City Schools and our NSC to unexpected delays and/or shutdowns, thus hindering, or possibly eliminating, our food production capability. It is therefore staff's determination that we would derive the best benefit by utilizing the lease-leaseback negotiated approach.

Approval of Authorization for Staff to Negotiate a Guaranteed Maximum Price Lease-Leaseback Agreement with JL Bray & Son, Inc., for Central Kitchen Reroofing and HVAC Replacement

Based on the information obtained from our list of qualified lease-leaseback developers, and incorporating JL Bray & Son, Inc.'s previous District and NSC construction experience, JL Bray & Son, Inc. has been recommended to negotiate a Guaranteed Maximum Price (GMP), Lease-Leaseback contract.

FISCAL IMPACT

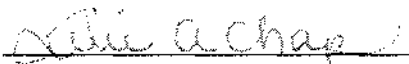
Funding for this project will come from Cafeteria Special Reserve Fund. Final construction costs will be clarified during GMP negotiations; however, current estimated total cost of this re-construction project is \$1,640,100.

RECOMMENDATION

It is recommended that the Board of Education authorize staff to negotiate a Guaranteed Maximum Price Lease-Leaseback agreement with JL Bray & Son, Inc., for central kitchen reroofing and HVAC replacement.

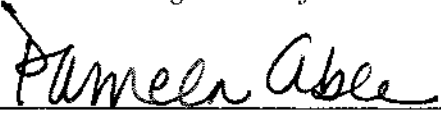
Originating Department: Maintenance and Construction

Reviewed and Recommended by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of June Revisions to the September 10, 2012
Adopted 2011/2012 Budget

BACKGROUND

The Board adopted the 2011/12 budget on June 20, 2011. Adjustments to the budget are made regularly based on known changes to revenue or the level/category of expenditures.

ISSUE

The Education Code requires that the Board approve major changes to the adopted budget.

PROPOSAL

Budget adjustments which have been processed for the period between June 1, 2012 and June 30, 2012 are presented and explained on the following reports. Explanations are provided for revenue and expenditure groups within funds. This report reflects adjustments to the budget only, not a complete financial statement. Copies of the full report are available for review in the Budget Department.

FISCAL IMPACT

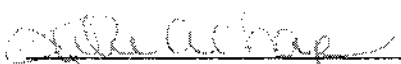
The adjusted budget retains all State and Board designated reserves.

RECOMMENDATION


It is recommended that the Board of Education approve the June revisions to the adopted 2011/12 budget.

Originating Department: Budget

Recommended by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
To the Governing Board by:


Pamela Able
Superintendent

2011-2012 BUDGET REVISIONS FOR JUNE 2012

FISCAL IMPACT:

The 2011-2012 adopted Modesto City Schools distributed budget has been revised to reflect budget adjustments processed since July 1, 2011. Significant line item revisions or items over \$25,000, for June 2012 are explained in this report and presented to the Board of Education for approval.

General Fund UNRESTRICTED Revenues:

1. Revenue Limit –
 Increase Revenue Limit - \$217,554
 Increase Special Ed Revenue Limit Transfer – <\$240,126>

2. State Revenue –
 Increase K-3 CSR - \$478,348
 Decrease Unrestricted Lottery - <\$108,790>

General Fund UNRESTRICTED Expenditures:

1. Books, Supplies and Equipment –
 Decrease New School Site Start-Up - <\$1,200,000>
 Misc. Reallocation

2. Services and Other Operating Expenses –
 Increase Custodial Transfer from Child Development Fund - <\$73,071>
 Misc. Reallocation

3. Direct/Indirect Support Costs –
 Establish Economic Impact Aid - <\$42,583>
 Misc. Reallocation

General Fund UNRESTRICTED Interfund Transfers, Other Sources and Contributions:

1. Contributions –
 Decrease Special Ed Contribution - \$240,126

General Fund RESTRICTED Revenues:

1. Revenue Limit –
 Increase Special Ed Revenue Limit - \$240,126

2. Federal Revenue –
 Increase Title II, Part A - \$26,431

3. State Revenue –
 Decrease Restricted Lottery - <\$132,711>

4. Local Revenue –
 Increase Home to School Transportation - \$139,180
 Increase Misc. Local Grants

General Fund RESTRICTED Expenditures:

1. Certificated/Classified Salaries and Fringes --
 Increase Title II, Part A - \$26,431
 Misc. Reallocation

2. Books, Supplies and Equipment –
 Increase Misc. Local Grants
 Misc. Reallocation

2011-2012 BUDGET REVISIONS FOR JUNE 2012

3. Services and Other Operating Expenses –
Misc. Reallocation
4. Capital Outlay –
Increase Home to School Transportation - \$139,180
5. Direct/Indirect Support Costs –
Establish Economic Impact Aid - \$42,583

General Fund RESTRICTED Interfund Transfers, Other Sources and Contributions:

1. Contributions –
Decrease Special Ed Contribution - <\$240,126>
2. Interfund Transfers –
Decrease Transfer from Cafeteria Fund to Routine Restricted Maintenance - <\$368,296>

OTHER FUNDS Revenues:

1. Federal Revenue –
Decrease Child Development Fund - <\$48,510>
2. State Revenue –
Increase Child Development Fund - \$167,148

OTHER FUNDS Expenditures:

1. Certificated/Classified Salaries and Fringe –
Misc. Reallocation
2. Books, Supplies and Equipment –
Misc. Reallocation
3. Services and Other Operating Expenses –
Increase Child Development Fund - \$118,638
Misc. Reallocation
4. Capital Outlay –
Increase Capital Facilities Fund - \$855,600
Misc. Reallocation

OTHER FUNDS Interfund Transfers, Other Sources and Contributions:

1. Interfund Transfers –
Decrease Transfer from Cafeteria Fund to Routine Restricted Maintenance - \$368,296
2. Other Sources –
Increase Capital Facilities Fund - \$855,600
Increase Special Reserve Fund - \$2,527,942

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Authorization to Award Bid #12-4518 September 10, 2012
for Bakery Products to Robb Ross Foods

BACKGROUND

The Nutrition Services Department provides bread and other bakery products for the Basic Breakfast Program (BBP), Severe Needy Breakfast Program (SNBP) and the National School Lunch Program as part of the USDA Nutritional Guidelines.

ISSUE

The Nutrition Services Department provides bread and other bakery products to Modesto City School's cafeterias to meet the USDA nutritional guidelines. Competitive bids are sought to meet formal bidding requirements.

PROPOSAL

Bakery Bid #12-4518 was sent to three vendors with two responses being received. One vendor did not meet the bid deadline. The lowest cost responsive and responsible bidder was Robb Ross Foods.

The bid award is for a six (6) month period with option to renew five additional six (6) month periods, for a maximum total of thirty-six (36) months or three (3) years.

FISCAL IMPACT

The estimated annual cost for this purchase is \$159,000 to be funded by the Cafeteria Special Reserve Fund.

Approval of Authorization to Award Bid #12-4518
for Bakery Products to Robb Ross Foods

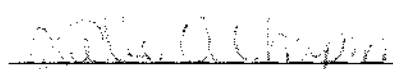
RECOMMENDATION

It is recommended that the Board of Education approve authorization to award
Bid #12-4518 for bakery products to Robb Ross Foods.


Originating Department: Nutrition Services

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Out-of-State Modesto High School AVID Trip to Reno, Nevada, and Oregon September 10, 2012

BACKGROUND

The out-of-state Modesto High School AVID trip to Reno, Nevada and Oregon, for college visitations was reviewed by the Director, Educational Services. This trip will include visits to the University of Nevada, University of Southern Oregon, and Oregon State University.

The trip is scheduled for Tuesday, October 16 through Thursday, October 18, 2012. Students will miss three days of school.

ISSUE

Out-of-state trips must be approved by the Board of Education.

FISCAL IMPACT


Funds will be provided by district AVID budget and AVID ASB funds.

RECOMMENDATION


It is recommended that the Board of Education approve the out-of-state Modesto High School AVID trip to Reno, Nevada, and Oregon.

Originating Department: Director, Educational Services

Recommended by:


Virginia Johnson
Associate Superintendent,
Educational Services

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Out-of-State Enochs High School Yearbook Trip to San Antonio, TX September 10, 2012

BACKGROUND

The out-of-state Enochs High School Yearbook trip to San Antonio, TX for the JEA/NSPA Fall National High School Journalism Convention was reviewed by the Associate Superintendent, Educational Services.

The trip is scheduled for Thursday, November 15 through Sunday, November 18, 2012. Students will miss two days of school.

ISSUE

Out-of-state trips must be approved by the Board of Education.

FISCAL IMPACT

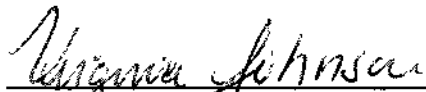
No cost to the District. Funds will be provided by students and Wingspan Yearbook.

RECOMMENDATION

It is recommended that the Board of Education approve the out-of-state Enochs High School Yearbook trip to San Antonio, TX.

Originating Department: Educational Services

Reviewed and Recommended by:



Virginia Johnson
Associate Superintendent
Educational Services

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Out-of-State Enochs High School Yearbook Trip to New York City, New York September 10, 2012

BACKGROUND

The out-of-state Enochs High School Yearbook trip to New York City, New York for the Columbia Scholastic Press High School Journalism Convention was reviewed by the Associate Superintendent, Educational Services.

The trip is scheduled for Wednesday, March 13 through Sunday, March 17, 2013. Students will miss three days of school.

ISSUE

Out-of-state trips must be approved by the Board of Education.

FISCAL IMPACT

No cost to the District. Funds will be provided by students and Wingspan Yearbook.

RECOMMENDATION

It is recommended that the Board of Education approve the out-of-state Enochs High School Yearbook trip to New York City, New York.

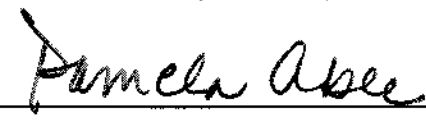
Originating Department: Educational Services

Reviewed and Recommended by:



Virginia Johnson
Associate Superintendent
Educational Services

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of High School Band and Color Guard Competition Trips, 2012-13 September 10, 2012

BACKGROUND

The schedule for competition trips for the high school bands and color guards has been reviewed by the Director(s) of Educational Services. Not all schools will participate in every event. The schedule is as follows:

October 6	NCBA Festival	Fresno
October 20	NCBA Festival	Fresno
October 27	WBA Competition	Modesto
November 3	Competition/Show	Clovis
November 10	Competition/Show	Union City
November 10	Competition/Show	Madera
November 16-18	WBA State Championships	Clovis/Fresno
January 19	CVGPC Evaluation Show	Modesto
January 24-26	SCMEA Honor Groups	Modesto
February 2	CVGPC Show I	Modesto
February 9	NCPA Show I	TBD
February 16	WGI Competition/Show	Fresno
February 16	CVGPC Show II	Modesto
March 2	CVGPC Show III	Modesto
March 9	WGI Competition/Show	Fresno
March 9	NCPA Show II	TBD
Mid-March	Wind Festival	Fresno
Mid-March	CMEA Solo/Ensemble Festival	TBD
March 16	CVGPC Show IV	Modesto
March 16	WGI Competition/Show	Union City
March 30	CVGPC Championships	Modesto
April 6	NCPA Championships	TBD
May 3-4	CMEA Festival	Modesto

** *WBA – Western Bands Association*

NCBA – Northern California Band Association

NCPA – Northern California Percussion Alliance

WGI – World Guard International

CVGPC – Central Valley Guard and Percussion Circuit

CMEA – California Music Educators Association

Approval of High School Band and Color Guard Competition
Trips, 2012-13

ISSUE

Schedules for out-of-district and out-of-state competitions must be approved by the Board of Education.

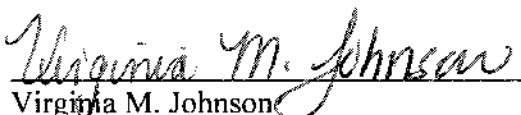
FISCAL IMPACT

Cost for band and color guard competitions are funded by the District and supplemented by school site booster clubs.


RECOMMENDATION

It is recommended that the Board of Education approve the high school band and color guard competition trips, 2012-13.

Recommended by:


Virginia M. Johnson
Associate Superintendent,
Educational Services

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Schedule of Modesto City Schools Forensic Tournaments, 2012-13 September 10, 2012

BACKGROUND

The schedule for Modesto City Schools Forensic Tournaments for the 2012-13 school year has been reviewed by the Director(s) of Educational Services. Not all schools will participate in every event. The schedule is as follows:

September 15	Novice Tournament	Delta Charter H. S., Tracy
September 22	YFL Tournament	Bearcreek H. S., Lodi
September 28-October 1	Invitational	CSU, Long Beach
October 13	YFL Tournament	Gregori H. S.
October 26-28	Invitational	U. O. P., Stockton
November 2-4	Invitational	State Capitol (BYLP*)
November 17	YFL Tournament	Enochs H. S.
December 1	YFL Tournament	Lodi H. S.
January 18-20	Invitational	James Logan H. S., Union City
January 26	YFL Tournament	Kimball H. S., Tracy
February 9	YFL Tournament	Lincoln H. S., Stockton
February 22-23	State Qual.	Turlock H. S.
March 8-9	National Qual.	St. Mary's H. S., Stockton
March 16	National Qual., Congress	Delta Charter H. S., Tracy
April 18-22	State Championship Tournament	Valencia

* BYLP – Black Youth Leadership Project

Approval of Schedule for Modesto City Schools
Forensic Tournaments, 2012-13

ISSUE

Forensic schedules must be approved by the Board of Education.

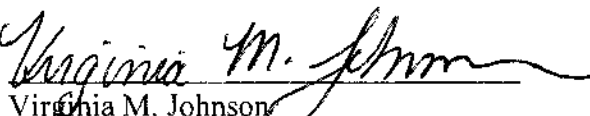
FISCAL IMPACT

Tournaments will be funded by the District general fund in partnership with the school sites.

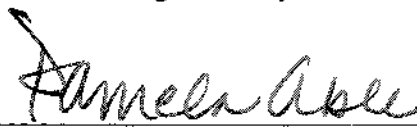
RECOMMENDATION

It is recommended that the Board of Education approve the schedule for Modesto City Schools forensic tournaments, 2012-13

Recommended by:


Virginia M. Johnson
Associate Superintendent,
Educational Services

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of High School Course Outlines:
AdvancePath

September 10, 2012

BACKGROUND

Course outlines are developed for each junior high and high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Associate Principals, Principals, and the Director, Educational Services, for review and recommendation.

ISSUE

The following course outlines, including texts, have been approved by representative teachers, the High School Associate Principals, Principals, and the Director, Educational Services.

New Courses
Media Literacy

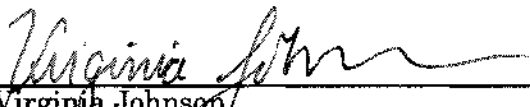
Copies of course outlines are available for review in the office of Educational Services.

RECOMMENDATION

It is recommended that the Board of Education approve the high school course outlines:
AdvancePath.


Originating Department: Educational Services

Reviewed and Recommended by:



Virginia Johnson
Associate Superintendent,
Educational Services

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Agreement between Modesto City Schools and Licensed Family Child Care Provider Yolande Nicol-Jones for the Fiscal Year 2012/2013 September 10, 2012

BACKGROUND

Modesto City Schools Board of Education approved Agreements between Modesto City Schools and Licensed Family Child Care Providers to offer services for children enrolled in the Family Child Care Program funded by the State's General Child Care contract on May 29, 2012.

ISSUE

In order to expand and meet funded enrollment targets for child care and development services for children enrolled in the Family Child Care Program, agreement with an additional provider must be approved.

PROPOSAL

The Modesto City Schools Board of Education will approve the 2012/2013 Agreement with Licensed Family Child Care Provider **Yolande Nicol-Jones**. A copy of the agreement is available upon request in the Business office.

FISCAL IMPACT


There will be no fiscal impact on the District's General Fund.

RECOMMENDATION

It is recommended that the Board of Education approve the Agreement between Modesto City Schools and Licensed Family Child Care Provider Yolande Nicol-Jones for Fiscal Year 2012/2013.


Originating Department: Child Development Programs

Recommended by:



Virginia Johnson
Associate Superintendent, Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Amendment of Agreement with the Center for Human Services to Provide the Student Assistance Specialist Program at Targeted K-12 Schools for the 2012-13 School Year September 10, 2012

BACKGROUND

On June 18, 2012, the Board of Education approved the services agreement with the Center for Human Services to provide the Student Assistance Specialist Program at targeted K-12 schools for the 2012-13 school year. These Student Assistance Specialists are the trained staff of the Center for Human Services who work directly with students who have problems at school that lessen their ability to achieve in the classroom. On August 20, 2012, approval was given for expansion to Enochs High School.

ISSUE

The Turnaround Opportunity Schools (TOPS) at Gregori and Johansen high schools would like to receive the services of a Student Assistance Specialist and have requested they be added to the service contract with the Center for Human Services. The contract will include six hours per day for 31 weeks (remainder of school year) for two days per week at Gregori and Johansen at the hourly rate of \$40.80. The increase of the services agreement will not exceed \$30,355.20. A copy of the services agreement is available for review in the office of the Associate Superintendent, Educational Services.

FISCAL IMPACT

The approved services agreement with the Center for Human Services currently does not include TOPS at Gregori and Johansen high schools, and the agreement may not exceed \$281,520.00. The addition of TOPS at Gregori and Johansen high schools would increase the agreement by \$30,355.20, for a total not to exceed \$ 311,875.20.

Approval of Amendment of Agreement with the Center for Human Services to Provide the Student Assistance Specialist Program at Targeted K-12 Schools for the 2012-13 School Year

RECOMMENDATION

It is recommended that the Board of Education approve the amendment of agreement with the Center for Human Services to provide the Student Assistance Specialist Program at Targeted K-12 Schools for the 2012-13 school year.


Originating Department: CTE/ROP

Reviewed and Recommended by:



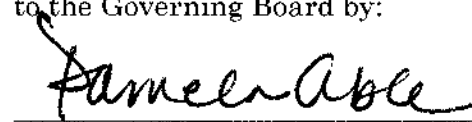
Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent
SUBJECT: Approval of Services Agreement with
Parent Institute for Quality Education

Regular Meeting
September 10, 2012

BACKGROUND

The Parent Institute for Quality Education has provided valuable parent training in Modesto City Schools since 1997. The training is a nine-week course which encourages parents to take an active role in the educational lives of their children.

ISSUE

Districts must plan and implement parent involvement trainings and activities.

PROPOSAL

The Parent Institute for Quality Education will provide parent training courses at various sites during the 2012-2013 school year. A copy of the agreement is available for review in the Office of State and Federal Programs.

FISCAL IMPACT


The cost of the Parent Institute for Quality Education is \$120.00 per parent attending four or more sessions. The total cost may vary, depending on the number of parent graduates from the program. Total compensation shall not exceed \$78,000 and will be paid from Title I or Economic Impact Aid (EIA) monies.

RECOMMENDATION

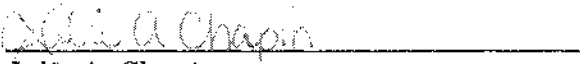
It is recommended that the Board of Education approve the services agreement with Parent Institute for Quality Education.

Originating Department: State & Federal Programs


Reviewed and Recommended by:


Virginia M. Johnson
Associate Superintendent,
Educational Services

Reviewed by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Uncompensated Services Agreement with the Del Rio CC Foundation for the Modesto City Schools After School Education and Safety Program September 10, 2012

BACKGROUND

The First Tee of Modesto is funded by the Del Rio CC Foundation. For the past eight years, The First Tee of Modesto has provided Modesto City Schools After School Education and Safety Program the opportunity to develop life-enhancing values such as confidence, perseverance, and judgment through golf and character education.

ISSUE

As part of the After School Education and Safety grants, the District must partner with community-based organizations to provide recreational and physical fitness enrichment activities.

PROPOSAL

The First Tee of Modesto will present golf activities at multiple After School Education and Safety Program schools for students in grades four through eight. Some students will attend sessions at Modesto Municipal Golf Course.

A copy of the Uncompensated Services Agreement is available at the Intervention Programs office.

FISCAL IMPACT

The cost of presenting the program and providing transportation will be paid by the Del Rio CC Foundation.

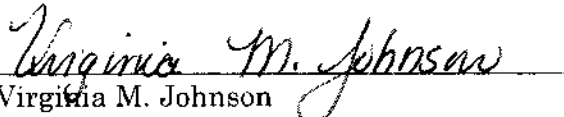
Approval of Uncompensated Services Agreement with the Del Rio CC Foundation for the Modesto City Schools After School Education and Safety Program

RECOMMENDATION

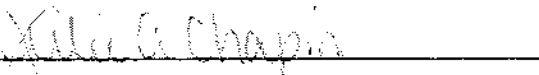
It is recommended that the Board of Education approve the Uncompensated Services Agreement with the Del Rio CC Foundation for the Modesto City Schools After School Education and Safety Program.

Originating Department: Intervention Programs


Reviewed and Recommended by:


Virginia M. Johnson
Associate Superintendent, Educational Services

Reviewed by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Memorandum of Understanding Between Second Harvest Food Bank and Modesto City Schools for the Food 4 Thought Program September 10, 2012

BACKGROUND

There is a need in the Orville Wright and Franklin Elementary School communities to address the nutritional needs of hungry school children and offer them the incentive to improve their academic skills by attending tutorial programs.

ISSUE

The Food 4 Thought Program improves the lives of participating children and their families in four ways:

- Assists a family in maintaining a healthy diet and helps stretch their limited funds.
- The children receive a tangible reward for their hard work, which helps build self-esteem.
- The children involved in this program are spending eight hours each week in supervised activities.
- The children are regularly attending tutoring programs, improving their education.

PROPOSAL

Second Harvest Food Bank, through their Food 4 Thought program, offers Orville Wright and Franklin Elementary Schools the opportunity to raise awareness and provide individuals and school aged children the opportunity to succeed in life by providing nutritious supplemental groceries.

Administered by After School Safety and Education staff members, children will participate in 8 hours of after school tutorial and recreational activities each week. For their participation in the after school studies, Second Harvest Food Bank will provide each child a 15-18 pound bag of supplemental groceries twice a month. Each bag contains staples like cereals, breads, fresh produce, and supplemental dry groceries.

A copy of the Memorandum of Understanding is available in the Intervention Programs office.

Approval of Memorandum of Understanding Between
Second Harvest Food Bank and Modesto City Schools
for the Food 4 Thought Program

FISCAL IMPACT


Supplemental groceries are provided by the Second Harvest Food Bank at no cost.

RECOMMENDATION

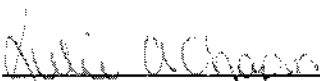
It is recommended that the Board of Education approve the Memorandum of Understanding Between Second Harvest Food Bank and Modesto City Schools for the Food 4 Thought Program.

Originating Department: Intervention Programs


Reviewed and Recommended by:


Virginia M. Johnson
Associate Superintendent, Educational Services

Reviewed by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation to
the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Services Agreement with Girl Scouts Heart of Central California for the After School Education and Safety Programs September 10, 2012

BACKGROUND

The District operates After School Education and Safety programs at nineteen elementary schools and four junior high schools. For the past several years, the District has contracted with the Girl Scouts Heart of Central California for staff to implement educational and enrichment programs.

ISSUE

As part of the After School Education and Safety grant requirement, the District must partner with community-based organizations to provide after school program components.

PROPOSAL

The Girl Scouts will provide recreational and enrichment services to the students participating in the After School Education and Safety Programs.

A copy of the Services Agreement is available at the Intervention Programs office.

FISCAL IMPACT

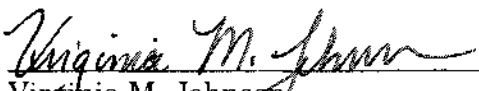
The cost of \$8,500 will be paid from the After School Education and Safety grants.

RECOMMENDATION

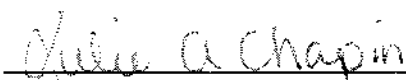
It is recommended that the Board of Education approve the Services Agreement with Girl Scouts Heart of Central California for the After School Education and Safety Programs.

Originating Department: Intervention Programs


Reviewed and Recommended by:


Virginia M. Johnson
Associate Superintendent, Educational Services

Reviewed by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Additional Qualifying CTE Courses to Meet High School Graduation Requirement (Assembly Bill 1330) September 10, 2012

BACKGROUND

On June 18, 2012, the Board of Education approved the option allowed to districts under Assembly Bill 1330 to add qualifying Career Technical Education courses to meet the high school graduation requirement of "One course in Visual & Performing Arts OR Foreign Language OR Career Technical Education." A list of qualifying courses was provided and approved at the June 18th Board meeting.

ISSUE

Additional Career Technical Education courses have been reviewed by the Director, Alternative and Vocational Education, and are recommended for approval as additional qualifying CTE courses to meet this high school graduation requirement. These courses are aligned with the components of the CTE Model Curriculum Foundation and/or Pathway Standards and include curriculum and instruction that incorporate technical and career preparation skills.

Advanced Video Game Design	Electronics 1-8
Agribusiness 1-4	MARCH Exploratory Core M A R and CH
Beginning Bookkeeping and Calculation	Project Supervision
Career Exploration in Public Safety	Technology in Agriculture
Clothing and Textiles 1-4	Video Game Design
3D Computer Graphics and Animation	Water Science and Engineering

FISCAL IMPACT

There will be no fiscal impact to the General Fund.


RECOMMENDATION

It is recommended that the Board of Education approve the additional qualifying CTE courses to meet high school graduation requirement (Assembly Bill 1330).

Originating Department: 7-12/CTE/ROP

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:



Virginia M. Johnson
Associate Superintendent
Educational Services



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Ratification of Agreements with Youth for Christ – September 10, 2012
Central Valley's Family Counseling for Point Break
Workshops at Johansen and Davis High Schools

BACKGROUND

To provide a safe school environment for students is a priority of Modesto City Schools.

ISSUE

In order to provide a safe school environment, activities are needed that are designed to foster unity, tolerance of diversity and camaraderie, help to reduce campus violence, decrease aggression and physical violence, and help students develop empathy and resiliency skills.

PROPOSAL

Youth for Christ has over 60 years in providing young people with basic life skills training, encouragement and motivation. Youth for Christ's Point Break workshops are highly interactive and designed for groups of 35 – 80 students to participate in games, exercises in pairs, large group presentations, video clips and small group experiences to achieve the goal of relational understanding and reconciliation between groups, races and individuals.

FISCAL IMPACT

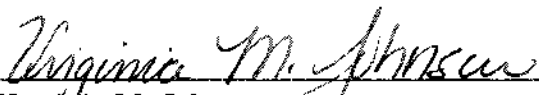
- Four one-day workshops at \$1,600 per workshop are scheduled at Davis High School for a total not to exceed \$6,400. Program will be funded from Davis Title I.
- Six one-day workshops for freshman at \$1,600 per workshop with six follow up counseling support sessions are scheduled at Johansen High School for a total not to exceed \$9,600. The program will be funded by Johansen's Small Learning Community Grant.

Ratification of Agreements with Youth for Christ –
Central Valley's Family Counseling for Point Break
Workshops at Johansen and Davis High Schools

RECOMMENDATION


It is recommended the Board of Education ratify the agreements with Youth for Christ –
Central Valley's Family Counseling for Point Break workshops at Johansen and Davis High
Schools.

Recommended by:




Virginia M. Johnson
Associate Superintendent, Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent
SUBJECT: Ratification of the Services Agreement
with US HealthWorks

Regular Meeting
September 10, 2012

BACKGROUND

Regional Occupational Program (ROP) high school and adult students enrolled in medical courses with Modesto City Schools are placed in local hospitals and medical facilities for clinical training. Before placement can begin, these facilities require that our students be drug tested. US HealthWorks has the specialized skill and knowledge to provide this service.

ISSUE

The District would like to establish an agreement for services with US HealthWorks to perform the specialized service of drug testing.

PROPOSAL

It is proposed that the Board of Education ratify the services agreement with US HealthWorks. Copies of the agreement are available upon request in the School-to-Career Education office.

FISCAL IMPACT

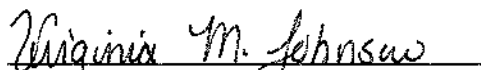
This service agreement will be funded by Regional Occupational Program (ROP) Tier III Categorical Flexibility funds not to exceed \$13,000.

RECOMMENDATION

It is recommended that the Board of Education ratify the services agreement with US HealthWorks.

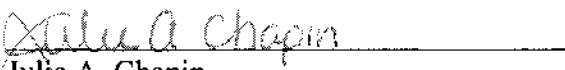
Originating Department: 7-12/CTE/ROP

Reviewed and Recommended by:



Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
To the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Ratification of Agreement with Sierra Vista to Provide Mental Health Services to Head Start Students, Families and Staff September 10, 2012

BACKGROUND

Modesto City Schools (MCS) Child Development Programs provides Head Start services to 480 children at sixteen school site locations in full-day and part-day programs. Each year approximately ten percent of the children and families are referred for mental health services through Sierra Vista Child and Family Services. In 2011/2012, a significant number of children were identified with social/emotional concerns severe enough to interfere with their success in Head Start and transition to kindergarten.

ISSUE

MCS seeks to continue these services by entering into a service agreement with the Sierra Vista Child and Family Services Agency. The services agreement will bring mental health resources and services including in-home services to Head Start children, families and staff.

PROPOSAL

The Board will approve the services agreement with Sierra Vista to ensure that the needed services are provided to the program.

FISCAL IMPACT

There will be no impact on the District General Fund. A copy of the agreement is available in the Business Services office.

RECOMMENDATION

It is recommended that the Board of Education ratify the agreement with Sierra Vista to provide mental health services to Head Start students, families, and staff.

Originating Department: Child Development Programs

Recommended by:



Virginia Johnson
Associate Superintendent, Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Ratification of Amendment 01 to the General September 10, 2012
Child Care Contract with the California
Department of Education for 2012/2013

BACKGROUND

On July 9, 2012, the Board of Education approved Resolution 12/13-02 authorizing the General Child Care Contract with the California Department of Education (CDE) for 2012/2013 in the amount of \$1,117,838.

ISSUE

Amendment 01 to the General Child Care Contract increases the amount of state contract CCTR-2329 to \$1,261,522. Child Development contracts were issued prior to a final state budget vote by the Senate and the Assembly to revoke some reductions to Child Development funds. In June 2012, Child Development contractors were informed that once signed into law, the CDE would issue contract amendments.

FISCAL IMPACT

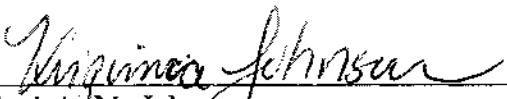
There will be no fiscal impact on the District General Fund.

RECOMMENDATION

It is recommended that the Modesto City Schools Board of Education ratify Amendment 01 to the General Child Care Contract with the California Department of Education for 2012/2013.

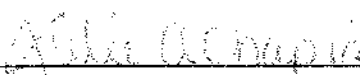
Originating Department: Child Development Programs

Recommended by:




Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Ratification of Agreement for Delegation
Of Activities Under Head Start Grant
#09-CH-9047/40 for 2012/2013.

September 10, 2012

BACKGROUND

Modesto City Schools contracts annually with the Stanislaus County Office of Education (SCOE) for federal Head Start funding, providing services for 480 preschool age children. Based on the refunding application that was Board approved on March 19, 2012, and was submitted to SCOE for the 2012/13 program year with service delivery models described therein, Modesto City Schools has been issued an agreement for Head Start services under the SCOE federal Head Start grant in the amount of \$3,276,315.

ISSUE

Stanislaus County Office of Education requires ratification by the Board of Education.

PROPOSAL

The Board of Education will ratify the agreement with the Stanislaus County Office of Education to ensure continued federal Head Start funding. A copy of the agreement is available in the Business Services office.

FISCAL IMPACT

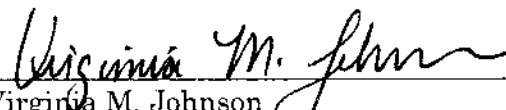
There will be no fiscal impact on the District General Fund.

RECOMMENDATION

It is recommended that the Modesto City Schools Board of Education ratify the Agreement for Delegation of Activities Under Head Start Grant #09-CH-9047/40 for 2012/2013.

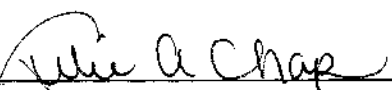
Originating Department: Child Development Programs

Reviewed and Recommended by:



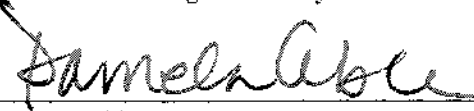
Virginia M. Johnson
Associate Superintendent, Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Designated Personnel Action Items September 10, 2012

The following designated personnel action items are attached for approval by the Board of Education:

CERTIFICATED

.1	Approval of certificated personnel terminations	4 items
.2	Approval of certificated personnel leaves of absence	8 items
.3	Approval of certificated personnel employment	73 items
.4	Approval of certificated personnel other appointments	38 items
.5	Approval of certificated personnel stipend appointments	1 item
.6	Approval of certificated personnel substitute appointments	26 items

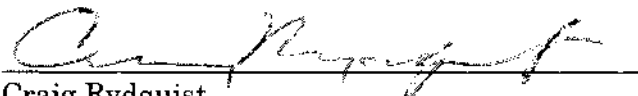
CLASSIFIED

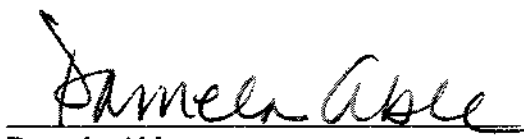
.7	Approval of classified personnel terminations	10 items
.8	Approval of classified personnel leaves of absence	22 items
.9	Approval of classified personnel employment	68 items
.10	Approval of classified personnel other appointments	52 items
.11	Approval of classified personnel substitute appointments	33 items

It is recommended that the Board of Education approve the attached designated personnel action items.

Recommended by:

Approved for Recommendation
to the Governing Board by:


Craig Rydquist
Associate Superintendent, Human Resources


Pamela Able
Superintendent

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of certificated personnel terminations:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Blickenstaff, David	Classroom Teacher, 9-12	H.S. Dist.	Resignation	12/14/12
2. Carranza, Mandy	Special Day Teacher	Elem. Dist.	Resignation - From Bargaining Unit Position Only	05/25/12
3. Crocker, Thomas	School Psychologist	Admin.	Resignation - From Bargaining Unit Position Only	08/09/12
4. Wells, Andrea	Language, Speech & Hearing Specialist	Admin.	Resignation - From Bargaining Unit Position Only	08/07/12

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMSDate of Board Meeting: **September 10, 2012****Action: Approval of certificated personnel leaves of absence:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Blickenstaff, David	Classroom Teacher, 9-12	H.S. Dist.	40% Unpaid Leave of Absence	08/06/12	12/14/12
2. Brown-Jimenez, Lisa	Classroom Teacher, 9-12	H.S. Dist.	Paid Leave of Absence	08/06/12	09/17/12
3. Fimbrez, Juanita	School Psychologist	Admin.	Paid Leave of Absence	08/13/12	09/10/12
4. Isernhagen, Samantha	Instructional Coach, K-6 Site	Elem. Dist.	Paid Leave of Absence - Revised	08/14/12	09/17/12
5. Johnson, Emma	Counselor, 7-8	Elem. Dist.	Rescinded 40% Unpaid Leave of Absence	08/06/12	05/23/13
6. Nelson, Julie	CDP State Cal Safe Tchr	H.S. Dist.	Unpaid Leave of Absence	08/14/12	12/14/12
7. Sanchez-Perez, Josefina	Classroom Teacher, K-6	Elem. Dist.	Unpaid Leave of Absence - Revised	08/06/12	10/10/12
8. Taylor-Cameron, Kristen	Classroom Teacher, 9-12	H.S. Dist.	Unpaid Leave of Absence	08/20/12	05/23/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Bettencourt, Laura	CDP State Preschool Tchr Part Day - Everett	Elem. Dist.	From: CDP State Preschool Teacher, Part Day - Bret Harte	07/01/12
2. Bevier, Amanda	Classroom Teacher, 9-12	H.S. Dist.	New Hire - Probationary	08/06/12
3. Bjork, Lisa	Library Media Teacher, K-6 - 40% Everett / 40% Lakewood / 20% Bret Harte	Elem. Dist.	From: Library Media Teacher, K-6 - 50% Burbank / 40% El Vista / 10% Marshall	08/06/12
4. Blevins, Rhonda	Resource Specialist, P-12 - Davis	H.S. Dist.	From: Resource Specialist, P-12 - Johansen	08/06/12
5. Bravo, Michael	Classroom Teacher, 7-8	Elem. Dist.	New Hire - Probationary	08/06/12
6. Brown, William	60% ROP Classroom Teacher, 9-12 - Modesto / 40% Classroom Teacher, 9-12 - Gregori	H.S. Dist.	From: Classroom Teacher, 9-12 - 60% Beyer / 40% Davis	08/06/12
7. Brumley, Thomas	20% ROP Classroom Teacher, 9-12 / 80% Classroom Teacher, 9-12	H.S. Dist.	From: 100% Classroom Teacher, 9-12	08/06/12
8. Butler, Melissa	Library Media Teacher, K-6 - El Vista/Tuolumne	Elem. Dist.	From: Library Media Teacher, K-6 - Wright/Tuolumne	08/06/12
9. Carranza, Mandy	Program Manager - Special Education	Admin.	New Hire - Probationary	07/01/12

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMSDate of Board Meeting: **September 10, 2012****Action: Approval of certificated personnel employment:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
10. Christensen, Mary	Special Day Class Teacher, P-12	Elem. Dist.	New Hire - Probationary	08/06/12
11. Crocker, Thomas	Program Manager - Mental Health Coordinator	Admin.	New Hire - Probationary	08/10/12
12. Croyle, Alana	Instructional Coach, K-6 Site	Elem. Dist.	Rehire - Probationary	08/17/12
13. Dal Porto, Jennifer	80% Classroom Teacher, 9-12 / 20% ROP Classroom Teacher, 9-12	H.S. Dist.	From: 80% Classroom Teacher, 9-12	08/06/12
14. Durbin, Kristie	100% Classroom Teacher, 9-12	H.S. Dist.	From: 80% Classroom Teacher, 9-12 / 20% ROP Classroom Teacher, 9-12	08/06/12
15. Elliott, Zena	Classroom Teacher, K-6 - Everett	Elem. Dist.	From: Classroom Teacher, K-6 - Marshall	08/06/12
16. Feliciano, Megan	Special Day Class Teacher, P-12	Elem. Dist.	Rehire	08/06/12
17. Filippi, Dana	Special Day Class Teacher, P-12 - Davis	H.S. Dist.	From: Resource Specialist, P-12	08/06/12
18. Flesher, William	Classroom Teacher, 9-12 - Beyer	H.S. Dist.	From: Classroom Teacher, 9-12 - Enochs	08/06/12
19. Flora, Jennifer	100% Classroom Teacher, 9-12 - Davis	H.S. Dist.	From: 60% Classroom Teacher, 7-8 - Hanshaw	08/06/12

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
20. Galas, Vincent	80% Classroom Teacher, 9-12 / 20% ROP Classroom Teacher, 9-12	H.S. Dist.	From: 60% Classroom Teacher, 9-12 / 40% ROP Classroom Teacher, 9-12	08/06/12
21. Garcia Jr., Timothy	Classroom Teacher, 9-12	H.S. Dist.	New Hire - Probationary	08/06/12
22. Garcia, Laura	Classroom Teacher, 9-12	H.S. Dist.	Rehire	08/06/12
23. Godfrey, Robert	Special Day Class Teacher, P-12	Elem. Dist.	Reappointment	08/06/12
24. Gourskey, Andrea	Classroom Teacher, K-6 - Everett	Elem. Dist.	From: Classroom Teacher, K-6 - El Vista	08/06/12
25. Grubaugh, Correy	Resource Specialist, P-12 - Everett	Elem. Dist.	From: Resource Specialist, P-12 - Marshall	08/06/12
26. Guinn, Stephanie	Classroom Teacher, 9-12 - Downey	H.S. Dist.	From: Classroom Teacher, 9-12 - Enochs	08/06/12
27. Gutierrez, Miguel	80% Classroom Teacher, 7-8	Elem. Dist.	New Hire - Probationary	08/06/12
28. Haire, Richard	20% Classroom Teacher, 7-8	Elem. Dist.	Rehire	08/06/12
29. Hallsteinsson, Andy	Classroom Teacher, 9-12	H.S. Dist.	New Hire - Probationary	08/06/12
30. Harden, Wendy	Special Day Class Teacher, P-12	Elem. Dist.	Reappointment	08/06/12
31. Heintz, Lori	Special Day Class Teacher, P-12	H.S. Dist.	Rehire - Probationary	08/13/12

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
32. Hensley, Lauren	Special Day Class Teacher, P-12	Elem. Dist.	Reappointment	08/06/12
33. Hughes, Amy	Resource Specialist, P-12	Admin.	Rehire - Probationary	08/13/12
34. Johnson, Emma	English Learner Counselor - 40% Hanshaw / 40% Enochs / 20% Roosevelt	Elem. Dist.	90% Counselor, 7-8 - Roosevelt / 10% English Learner Counselor - La Loma	08/06/12
35. Johnson, Michael	Classroom Teacher, 9-12 - Downey	H.S. Dist.	From: Classroom Teacher, 9-12 - Davis	08/06/12
36. Koski, Joy	Instructional Coach, 7-12 (Site)	H.S. Dist.	From: Classroom Teacher, 9-12	08/06/12
37. La Cross, Nancy	Special Day Class Teacher, P-12 - Sonoma	Elem. Dist.	From: Special Day Class Teacher, P-12 - Mark Twain	08/06/12
38. Lazo, Liliana	80% Classroom Teacher, 9-12 / 20% ROP Classroom Teacher, 9-12	H.S. Dist.	From: 100% Classroom Teacher, 9-12	08/06/12
39. Lish, Sean	Special Day Class Teacher, P-12	Elem. Dist.	Rehire - Probationary	08/06/12
40. Long, Jared	60% Classroom Teacher, 7-8	Elem. Dist.	New Hire - Probationary	08/06/12
41. Lowe, Tammy	CDP State Preschool Tchr Part Day	Elem. Dist.	Rehire	07/01/12
42. Ludlow, Judith	Resource Specialist, P-12	Admin.	Reappointment	08/06/12 08/17/12

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
43. Ludlow, Judith	Special Day Class Teacher, P-12	Elem. Dist.	From: Resource Specialist, P-12	08/20/12
44. Lytle, Eric	Resource Specialist, P-12	H.S. Dist.	From: Special Day Class Teacher, P-12	08/06/12
45. Marcelino, Rebecca	50% English Learner Counselor - La Loma / 50% Counselor, 7-8 - La Loma	Elem. Dist.	From: 60% Counselor, 7-8 - La Loma / 40% English Learner Counselor - Beyer	08/06/12
46. Martinez, Beate	Classroom Teacher, 9-12	H.S. Dist.	New Hire - Probationary	08/06/12
47. Martinez, Kimberly	Special Day Class Teacher, P-12 -Fremont	Elem. Dist.	From: Special Day Class Teacher, P-12 - Hanshaw	08/06/12
48. May, Christopher	80% Classroom Teacher, 9-12 / 20% ROP Classroom Teacher, 9-12	H.S. Dist.	From: 100% Classroom Teacher, 9-12	08/06/12
49. McClure, Jennifer	80% Classroom Teacher, 7-8	Elem. Dist.	New Hire - Probationary	08/08/12
50. McDowell, Christine	60% English Learner Counselor - Hanshaw	Elem. Dist.	From: Counselor, 7-8 - 50% Mark Twain / 10% Admin	08/06/12
51. McKenzie, Amneriz	Special Day Class Teacher, P-12	Elem. Dist.	Reappointment	08/06/12
52. Mellor, Samora	Resource Specialist, P-12	Elem. Dist.	From: District Intern Teacher Special Day	08/06/12

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: **September 10, 2012**

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
53. Myers, James	20% Classroom Teacher, 9-12 - Beyer / 80% High School Spec for WEX Education - 40% Beyer / 40% Elliott	H.S. Dist.	From: 100% High School Spec for WEX Education - 60% Beyer / 40% Elliott	08/06/12	
54. Neuens, Jane	Modesto Virtual Academy Teacher - Pearson	H.S. Dist.	From: Classroom Teacher, 9-12 - Elliott	08/06/12	
55. Nipper, Thomas	20% Classroom Non-Instructional, 9-12	H.S. Dist.	Reappointment - Temporary	08/06/12	05/23/13
56. Nixon, Ryan	Classroom Teacher, 7-8	Elem. Dist.	Rehire - Probationary	08/06/12	
57. Pitts, Teresa	60% High School College Counselor / 40% High School Counselor	H.S. Dist.	From: 80% High School College Counselor / 20% High School Counselor	08/06/12	
58. Prasad, Anita	ROP Classroom Teacher, 9-12	Admin.	New Hire - Probationary	08/06/12	
59. Rogers, Bryan	Classroom Teacher, 9-12 - Enochs	H.S. Dist.	From: Modesto Virtual Academy Teacher - Pearson	08/06/12	
60. Sacuskie, Scott	Classroom Teacher, 9-12	H.S. Dist.	New Hire - Probationary	08/06/12	
61. Sanchez-Arriola, Donna	CDP State Preschool Tchr Part Day	Elem. Dist.	Rehire	08/03/12	
62. Serrano-Nunez, Sandra	100% Instructional Coach, K-6 Site	Elem. Dist.	From: 80% Instructional Coach, K-6 Site	08/06/12	
63. Smith, Brandon	Special Day Class Teacher, P-12	Elem. Dist.	Rehire	08/06/12	

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
64. Smith, Jean	100% Classroom Teacher, 9-12	H.S. Dist.	From: 40% ROP Classroom Teacher, 9-12 / 60% Classroom Teacher, 9-12	08/06/12
65. Smith, Kimberly	Classroom Teacher, K-6 - Tuolumne	Elem. Dist.	From: Classroom Teacher, K-6 - Marshall	08/06/12
66. Smith, Mark	Resource Specialist, P-12 - Special Education	Admin.	From: Special Day Class Teacher, P-12 - Hanshaw	08/20/12
67. Spenker, Tricia	Classroom Teacher, 9-12 - 60% Davis / 40% Downey	H.S. Dist.	From: Classroom Teacher, 9-12 - 100% Davis	08/06/12
68. Spycher, Deborah	Special Day Class Teacher, P-12	H.S. Dist.	Rehire - Probationary	08/06/12
69. Standley, Erin	Classroom Teacher, 9-12	H.S. Dist.	Rehire - Temporary	08/06/12 05/23/13
70. Thompson, Barbara	Classroom Teacher, K-6	Elem. Dist.	From: Instructional Coach, K-6 Site	08/06/12
71. Tran, Lan	Resource Specialist, P-12	Admin.	New Hire - Probationary	08/23/12
72. Wells, Andrea	Program Manager - Special Education	Admin.	New Hire	08/08/12
73. Wolfe-Bohlender, Julie	CDP State Preschool Tchr Part Day	Elem. Dist.	Rehire	08/03/12

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of certificated personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Abid, Suzanne	Hourly	Elem. Dist.	Independent Study Teacher	08/07/12	05/23/13
2. Andrews, Tonya	Hourly	Elem. Dist.	Academic Intervention	08/27/12	06/30/13
3. Berona, Justin	Monthly	H.S. Dist.	Band/Guard Coach-Paid by Booster	07/01/11	05/25/12
4. Bizzini, Lynette	Hourly	Elem. Dist.	Independent Study Teacher	08/20/12	05/20/13
5. Castillo, Raul	Hourly	Elem. Dist.	Home & Hospital Teacher	07/01/12	06/30/13
6. Castillo, Raul	Hourly	Elem. Dist.	Independent Study Teacher	07/01/12	06/30/13
7. Castle, Jenni	Hourly	H.S. Dist.	ROP Evening School Teacher	07/01/12	06/03/13
8. Concepcion, Dante	Hourly	Elem. Dist.	Academic Intervention	07/30/12	06/06/13
9. Conway, Mary Beth	Hourly	Elem. Dist.	Home & Hospital Teacher	08/07/12	05/23/13
10. Crow, Linda	Hourly	Elem. Dist.	Academic Intervention	07/30/12	06/06/13
11. Dalton, Beverly	Hourly	Elem. Dist.	Academic Intervention	08/27/12	06/30/13
12. Deleray, Tammy	Hourly	Elem. Dist.	Academic Intervention	07/30/12	06/06/13
13. Eilers, Gregory	Hourly	Elem. Dist.	Academic Intervention	08/27/12	06/30/13
14. Etchepare, James	Hourly	H.S. Dist.	ROP Evening School Teacher	07/01/12	06/30/13
15. Fletcher, Franz	Hourly	H.S. Dist.	ROP Evening School Teacher	07/01/12	06/03/13
16. Foote, Theresa	Hourly	Elem. Dist.	Independent Study Teacher	08/07/12	05/23/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMSDate of Board Meeting: **September 10, 2012****Action: Approval of certificated personnel other appointments:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
17. Garrett, Stephen	Hourly	H.S. Dist.	ROP Evening School Teacher	07/01/12	06/30/13
18. Jackson, Donald	Hourly	Elem. Dist.	Independent Study Teacher	08/07/12	05/23/13
19. Lara, Guadalupe	Hourly	Elem. Dist.	Academic Intervention	07/30/12	06/06/13
20. Lazaro-Enos, Ruth	Hourly	Elem. Dist.	Academic Intervention	07/30/12	06/06/13
21. Lu, Susan	Hourly	Elem. Dist.	Academic Intervention	07/30/12	06/06/13
22. Martinez, Angela	Hourly	Elem. Dist.	Home & Hospital Teacher	08/07/12	05/23/13
23. Martinez, Angela	Hourly	Elem. Dist.	Independent Study Teacher	08/07/12	05/23/13
24. Mellor, Samora	Monthly	H.S. Dist.	Band/Guard Coach-Paid by Booster	07/01/11	05/25/12
25. Nunes, Heidi	Hourly	Elem. Dist.	Independent Study Teacher	08/07/12	05/23/13
26. Peters, Valerie	Hourly	Elem. Dist.	Academic Intervention	07/30/12	06/06/13
27. Qualle, Melissa	Hourly	Elem. Dist.	Independent Study Teacher	08/20/12	05/20/13
28. Ratliff, Karen	Hourly	Elem. Dist.	Home & Hospital Teacher	08/20/12	05/20/13
29. Ratliff, Karen	Hourly	Elem. Dist.	Independent Study Teacher	08/20/12	05/20/13
30. Reich, Susan	Hourly	Elem. Dist.	Piano Accompanist	08/07/12	05/23/13
31. Robles, Lucia	Hourly	Elem. Dist.	Academic Intervention	07/30/12	06/06/13
32. Rocha, Richard	Hourly	Elem. Dist.	Academic Intervention	07/30/12	06/06/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of certificated personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
33. Shervington, Kendra	Hourly	Elem. Dist.	Academic Intervention	07/30/12	06/06/13
34. Simao, Lisa	Hourly	Elem. Dist.	Academic Intervention	08/27/12	06/30/13
35. Taliaferro, Lynne	Hourly	Elem. Dist.	Academic Intervention	08/27/12	06/30/13
36. Teerlink, Lisa	Hourly	Elem. Dist.	Academic Intervention	07/30/12	06/06/13
37. Vesey, Timothy	Hourly	H.S. Dist.	ROP Summer School Teacher	07/01/12	06/30/13
38. Yarbrough, Melba	Hourly	Elem. Dist.	Academic Intervention	07/30/12	06/06/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Silva, Joe	Stipend	H.S. Dist.	Eighth Period Assignment	01/09/12 05/25/12

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Antal, Richard	Teacher		Substitute	07/01/12	06/30/13
2. Apland, Kayla	Teacher		Substitute	08/23/12	06/30/13
3. Armes, John	Teacher		Substitute	08/17/12	06/30/13
4. Baisdon, Donna	Teacher		Substitute	08/06/12	06/30/13
5. Berry, John	Teacher		Substitute	07/30/12	06/30/13
6. Bertram, Lindsey	Teacher		Substitute	08/06/12	06/30/13
7. Black, Zachary	Teacher		Substitute	08/21/12	06/30/13
8. Casey, Mayumi	Teacher		Substitute	08/06/12	06/30/13
9. Chaplin, Deborah	Teacher		Substitute	08/27/12	06/30/13
10. Clark, Shayna	Teacher		Substitute	08/16/12	06/30/13
11. Colby, Marci	Teacher		Substitute	07/01/12	06/30/13
12. Constable, Keith	Teacher		Substitute	08/24/12	06/30/13
13. Galloway, Traci	Teacher		Substitute	07/01/12	06/30/13
14. Haire, Richard	Teacher		Substitute	08/06/12	06/30/13
15. Hammari, Susan	Teacher		Substitute	07/01/12	06/30/13
16. Holm, Rex	Teacher		Substitute	08/17/12	06/30/13
17. Lindsey, Whitney	Teacher		Substitute	07/01/12	06/30/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
18. Madrigal, Maria	Teacher		Substitute	08/06/12	06/30/13
19. Nowicki, Glenn	Teacher		Substitute	08/24/12	06/30/13
20. Palmer, Loren	Teacher		Substitute	08/24/12	06/30/13
21. Rai, Rajdeep	Teacher		Substitute	08/10/12	06/30/13
22. Root, Danielle	Teacher		Substitute	08/03/12	06/30/13
23. Showen, Rosemary	Teacher		Substitute	08/10/12	06/30/13
24. Valencia, Evelia	Teacher		Substitute	08/22/12	06/30/13
25. Vargas-Torres, Rosa	Teacher		Substitute	08/17/12	06/30/13
26. Wharton, Christi	Teacher		Substitute	08/17/12	06/30/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of classified personnel terminations:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Bravo, Michael	In-School Suspension Monitor	H.S. Dist.	Resignation (from classified bargaining unit only)	05/25/12
2. Brooks, Dorothy	Instructional Materials Clerk (Warehouse)	Admin.	Resignation	08/10/12
3. Cooper, Susan	Instr. Para., Sp. Ed., LH/SDL/RS	Elem. Dist.	Retirement	05/25/12
4. George, Jessica	Instr. Para., Sp. Ed., LH/SDL/RS	Elem. Dist.	Resignation	05/25/12
5. Gunkel, Larry	Campus Supervisor	Elem. Dist.	Retirement	08/31/12
6. Jones, Roxanne	Instr. Para., Sp. Ed., PH/SH	Elem. Dist.	Retirement	05/25/12
7. Karamchandani, Dipak "David"	Custodian	Elem. Dist.	Resignation	08/20/12
8. Munoz, La Dona	In-School Suspension Monitor	H.S. Dist.	RESCIND - Laid Off (Lack of Work/Funds)	06/30/12
9. Sales, Jessica	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Resignation	05/25/12
10. VanDomelen, Rosemary	Instr. Para., Sp. Ed., LH/SDL/RS	Elem. Dist.	Resignation	05/25/12

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of classified personnel leaves of absence:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Balthrop, Connie	Nutrition Services Asst. II	Admin.	Paid Leave of Absence	07/20/12	10/30/12
2. Barber, Mary	Typist Clerk II	H.S. Dist.	Paid Leave of Absence	07/27/12	08/10/12
3. Bettencourt, Cindy	Bus Operator	Admin.	Paid Leave of Absence	08/06/12	08/24/12
4. Bisuelan, Maria	Instr. Para., Sp. Ed., PH/SH	Elem. Dist.	Paid Leave of Absence	08/07/12	08/24/12
5. Bowcutt, Julie	Typist Clerk III	Elem. Dist.	Paid Leave of Absence	08/13/12	08/13/12
6. Brooks, Portia	Instr. Para., Sp. Ed., LH/SDL/RS	H.S. Dist.	Unpaid Leave of Absence	08/07/12	05/23/13
7. Chesko, Teresa	Bus Operator	Admin.	Paid Leave of Absence	08/03/12	08/22/12
8. De Leon, Josefina	Bus Operator	Admin.	Paid Leave of Absence	08/03/12	11/09/12
9. Flores, Eduardo	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Unpaid Leave of Absence	08/13/12	08/22/12
10. Gibbons, Karen	Nutrition Services Asst. I	H.S. Dist.	Paid Leave of Absence	08/07/12	09/21/12
11. Guzman, Xochilt	Instr. Para., Sp. Ed., LH/SDL/RS	Elem. Dist.	Paid Leave of Absence	08/07/12	08/24/12
12. Hickman, Irwin "Ray"	Campus Supervisor	H.S. Dist.	Paid Leave of Absence	08/01/12	09/28/12
13. Huerta, Mayra	After School Program Instr. Para.	Elem. Dist.	Unpaid Leave of Absence	08/22/12	12/12/12
14. Lile, Jerry	Principal's Secretary II	Elem. Dist.	Paid Leave of Absence	08/09/12	11/14/12

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of classified personnel leaves of absence:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
15. Maxwell, Sequoyah "Scott"	Custodian	Elem. Dist.	Revised Paid Leave of Absence	07/02/12	08/31/12
16. Menendez, Estela	Custodian	Elem. Dist.	Paid Leave of Absence	07/30/12	08/15/12
17. Moody, Lora	Typist Clerk II	H.S. Dist.	Paid Leave of Absence	09/11/12	12/14/12
18. Nielsen, Jacqueline	Nutrition Services Asst. I	H.S. Dist.	Paid Leave of Absence	08/07/12	09/28/12
19. Overweg, Cathie	School Secretary	H.S. Dist.	Unpaid Leave of Absence	12/05/12	12/14/12
20. Plant, Joseph	Groundskeeper	H.S. Dist.	Paid Leave of Absence	08/06/12	08/17/12
21. Tropper, Janice	Bus Operator	Admin.	Paid Leave of Absence	08/13/12	08/30/12
22. Whatley, Ashley	Typist Clerk III	H.S. Dist.	Paid Leave of Absence	07/23/12	08/29/12

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of classified personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Alvarez, Jamie	Principal's Secretary II - Orville Wright	Elem. Dist.	From: Principal's Secretary II - Hanshaw JHS	08/16/12
2. Alvarez, Rosa	Instr. Para., Preformal - Franklin	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
3. Arenas-Torres, Alexandra	Typist Clerk II - Translator - Modesto	H.S. Dist.	From: Reduction in Force List - Replacement	07/27/12
4. Arnold, Ryan	Custodian - Enochs	H.S. Dist.	From: Custodian - Fairview	08/13/12
5. Barragan, Elizabeth	Typist Clerk II - Translator - Burbank	Elem. Dist.	From: Reduction in Force List - Replacement	08/06/12
6. Benally, Carolyne	Instr. Para., Sp. Ed., SH/Autism - Garrison	Elem. Dist.	From: Instr. Para., Preformal - Franklin	08/07/12
7. Betz, Allison	Instr. Para., Preformal - Orville Wright	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
8. Brown, Elizabeth "Betty"	Staff Secretary III - Child Development Programs	Admin.	From: Reduction in Force List - Replacement	08/15/12
9. Carleton, Rachel	Instr. Para., Preformal - Shackelford	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
10. Cliburn, Elizabeth	Typist Clerk III - Child Development Programs	Admin.	From: Typist Clerk III - Gregori HS	08/15/12
11. Coalson-Grandaw, Sandra	Instr. Para., Preformal - John Muir	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of classified personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
12. Contreras, Colleen	Instr. Para., Preformal - Everett	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
13. Coover, Constance	Principal's Secretary III - Johansen	H.S. Dist.	From: Principal's Secretary III - Beyer	09/18/12
14. Corralejo, Michael	Instr. Para., Preformal - El Vista	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
15. Cota, Mary	Instr. Para., Sp. Ed., LH/SDL/RS - Beyer	H.S. Dist.	From: Reduction in Force List - Replacement	08/07/12
16. Creekmore, Genevieve	After School Program Instr. Para. - Intervention Programs	Admin.	From: Reduction in Force List - Replacement	08/02/12
17. Dindral, Avtar	Instr. Para., Preformal - Johansen	H.S. Dist.	From: Reduction in Force List - Replacement	08/03/12
18. Divaris Gianopoulos, Matina	Typist Clerk II - Roosevelt JHS	Elem. Dist.	From: Reduction in Force List - Replacement	08/15/12
19. Flores, Veronica	Typist Clerk III - Gregori	H.S. Dist.	From: Reduction in Force List - Replacement	08/15/12
20. Garcia, Araceli	Typist Clerk II - Translator/Community Aide - Kirschen	Elem. Dist.	From: After School Program Instr. Para. - Intervention Programs/Bil. Community Aide - Wilson	08/07/12

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of classified personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
21 . Garcia, Candy	Bil. Family Srvc. Specialist - Child Development Programs	Admin.	From: Reduction in Force List - Replacement	08/03/12
22 . Gardner, Jane	Instr. Para., Preformal - Everett	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
23 . Gianoli, Elda	Bil. Family Srvc. Specialist - Child Development Programs	Admin.	From: Reduction in Force List - Replacement	08/03/12
24 . Gonzales, Diana	Bil. Family Srvc. Specialist - Child Development Programs	Admin.	From: Reduction in Force List - Replacement	08/03/12
25 . Gonzalez, Marisol	Instr. Para., Preformal - Burbank	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
26 . Gonzalez-Waring, Claudia	Bil. Family Srvc. Specialist - Child Development Programs	Admin.	From: Typist Clerk II - Translator - Burbank	08/03/12
27 . Hernandez, Mayra	Instr. Para., Preformal - Shackelford	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
28 . Irons, Connie	Instr. Para., Preformal - Bret Harte	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
29 . Israel, Cathryn	Principal's Secretary III - Beyer	H.S. Dist.	From: Principal's Secretary III - Modesto Virtual Academy	09/18/12

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of classified personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
30. Jacobo, Mercedes	Bil. Family Srvc. Specialist - Child Development Programs	Admin.	From: Reduction in Force List - Replacement	08/03/12
31. Jones, Catherine	Instr. Para., Preformal - Bret Harte	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
32. Kelly-Caldwell, Julie	Instr. Para., Sp. Ed., LH/SDL/RS - Gregori	H.S. Dist.	From: Instr. Para., Sp. Ed., LH/SDL/RS - Sonoma	08/07/12
33. Lares, Cynthia	Instr. Para., Preformal - Garrison	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
34. Lopez, Patricia	Instr. Para., Preformal - Kirschen	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
35. Lopez, Victoria A.	Instr. Para., Preformal - Robertson Road	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
36. Lovelien, Jason	Child Development Nutrition Services Asst. - Robertson Road	Elem. Dist.	From: Nutrition Services Asst. III - Fairview	08/03/12
37. Martin, Graciela	Bil. Family Srvc. Specialist - Child Development Programs	Admin.	From: Student Records Clerk, K-6 - Franklin	08/03/12
38. Martin, Sabrina	Instr. Para., Sp. Ed., LH/SDL/RS - Garrison	Elem. Dist.	From: Reduction in Force List - Replacement	08/07/12

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of classified personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
39. Martinez, Mercedes	Instr. Para., Preformal - Orville Wright	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
40. Martinez, Sylvia	Instr. Para., Preformal - Burbank	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
41. Mejia, Judith	Bil. Family Srvc. Specialist - Child Development Programs	Admin.	From: Typist Clerk II - Translator/Community Aide - Kirschen	08/03/12
42. Mendez, Celeste	Bil. Family Srvc. Specialist - Child Development Programs	Admin.	From: Reduction in Force List - Replacement	08/03/12
43. Morales, Maria	Instr. Para., Preformal - Fairview	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
44. Moreno, Serafina	Bil. Family Srvc. Specialist - Child Development Programs	Admin.	From: Reduction in Force List - Replacement	08/03/12
45. Morrison, Sue	Instr. Para., Preformal - El Vista	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
46. Nessler, Amy	Instr. Para., Preformal - Wilson	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
47. Ontiveros, Minerva	Instr. Para., Preformal - Tuolumne	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of classified personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
48. Ortega, Emma	Instr. Para., Preformal - Bret Harte	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
49. Ortloff, Joan	Instr. Para., Preformal - Orville Wright	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
50. Paz, Erica	Bil. Family Srvc. Specialist - Child Development Programs	Admin.	From: Reduction in Force List - Replacement	08/03/12
51. Plascencia, Christina	Bil. Family Srvc. Specialist - Child Development Programs	Admin.	From: Reduction in Force List - Replacement	08/03/12
52. Ramirez, Claudia	Instr. Para., Preformal - Robertson Road	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
53. Rath, Pauline	Library Assistant II - Marshall/Wilson	Elem. Dist.	From: Instr. Para., Sp. Ed., LH/SDL/RS - La Loma JHS	08/09/12
54. Reid, Andrea	Instr. Para., Sp. Ed., PH/SH - Elliott	H.S. Dist.	From: Instr. Para., Sp. Ed., PH/SH - Beyer	08/13/12
55. Reynoso, Juanita	Instr. Para., Preformal - Robertson Road	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
56. Risen, Cheryl	Principal's Secretary III - Enochs	H.S. Dist.	From: Principal's Secretary III - Johansen	09/18/12
57. Rosales, Gloria	School Secretary - Johansen	H.S. Dist.	From: Typist Clerk III - Davis	08/20/12

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMSDate of Board Meeting: **September 10, 2012****Action: Approval of classified personnel employment:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
58. Solis, Luz	Instr. Para., Preformal - Fairview	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
59. Tovar, Lisa	Child Development Family Service Asst. - Child Development Programs	Admin.	From: Child Development Family Service Asst. - Elliott	08/15/12
60. Tovar, Rosa	Child Development Family Service Asst. - Elliott	H.S. Dist.	From: Typist Clerk II - Roosevelt JHS	08/15/12
61. Ueda, Takako	Instr. Para., Preformal - Johansen	H.S. Dist.	From: Reduction in Force List - Replacement	08/03/12
62. Villegas, Angela	Instr. Para., Sp. Ed., LH/SDL/RS - Davis	H.S. Dist.	From: Reduction in Force List - Replacement	08/07/12
63. Wagner, Brett	In-School Suspension Monitor - Enochs	H.S. Dist.	From: In-School Suspension Monitor - Beyer	09/04/12
64. Williams, Kira	Instr. Para., Preformal - Pearson Education Center	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12
65. Wilson, Jacqueline	Principal's Secretary II - Hanshaw JHS	Elem. Dist.	From: Principal's Secretary II - Shackelford	08/16/12
66. Wilson, Jacqueline	Principal's Secretary II - Shackelford	Elem. Dist.	From: Principal's Secretary II - Orville Wright	08/13/12
67. Xiong, Keota	High School Bookkeeper - Modesto	H.S. Dist.	New Hire - Replacement	08/13/12

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of classified personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
68. Zavala, Ofilia	Instr. Para., Preformal - Marshall	Elem. Dist.	From: Reduction in Force List - Replacement	08/03/12

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Adams, Megan	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
2. Atkins, Tonya	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
3. Barragan, Elizabeth	Child Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
4. Barragan, Elizabeth	Translator - Spanish	Elem. Dist.	Part-Time	07/01/12	06/30/13
5. Barragan, Elizabeth	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
6. Burkett, Kristin	Child Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
7. Burkett, Kristin	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
8. Chen, Yukie	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
9. Cisneros, Vanessa	AVID Tutor	H.S. Dist.	Part-Time	07/01/12	06/30/13
10. Courtney, Barry	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
11. Dennison, Brittany	AVID Tutor	H.S. Dist.	Part-Time	07/01/12	06/30/13
12. Eckert, Jackie	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
13. Escamilla, Maria	Adult Crossing Guard	Elem. Dist.	Part-Time	07/01/12	06/30/13
14. Escamilla, Maria	Child Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
15. Escamilla, Maria	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
16. Heredia, Eliseo	AVID Tutor	H.S. Dist.	Part-Time	07/01/12	06/30/13
17. Hill, Gloria	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
18. Huang, Nora Ann Sue	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
19. Hughes, Nancy	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
20. Jacobs, Jennifer	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
21. Jarrett, Deborah	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
22. Marcelino, David	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
23. Nelson, Kaitlyn	Adult Crossing Guard	Elem. Dist.	Part-Time	07/01/12	06/30/13
24. Nelson, Kaitlyn	Child Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
25. Nelson, Kaitlyn	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
26. Ollar, Maria	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
27. Patino, Victoria	Attendance Liaison	H.S. Dist.	Short-Term	08/07/12	05/23/13
28. Picciuto, Jacob	AVID Tutor	Elem. Dist.	Part-Time	07/01/12	06/30/13
29. Ramirez, Leticia	Child Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
30. Ramirez, Leticia	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
31. Randall, Andrew	Adult Crossing Guard	Elem. Dist.	Part-Time	07/01/12	06/30/13
32. Randall, Andrew	Child Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
33. Randall, Andrew	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
34. Ray, Caitlyn	Child Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
35. Ray, Caitlyn	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
36. Riddle, Doris	Child Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
37. Riddle, Doris	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
38. Romero, Monica	Adult Crossing Guard	Elem. Dist.	Part-Time	07/01/12	06/30/13
39. Romero, Monica	Child Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
40. Romero, Monica	Translator - Spanish	Elem. Dist.	Part-Time	07/01/12	06/30/13
41. Romero, Monica	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
42. Roseman, Jana	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
43. Sargent, Elizabeth	Adult Crossing Guard	Elem. Dist.	Part-Time	07/01/12	06/30/13
44. Sargent, Elizabeth	Child Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
45. Sargent, Elizabeth	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
46. Sisk, Melissa	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
47. Smith, Pamela	Child Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
48. Smith, Pamela	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
49. Sosa, Vicky	Child Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
50. Thissen, Sara	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13
51. Vinson, Laurie	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12	06/30/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
52. Zaragoza, Mark	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/12 06/30/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: September 10, 2012

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Barrera, Maria	Classified		Substitute	08/08/12	06/30/13
2. Benavidez, Timothy	Classified		Substitute	07/01/12	06/30/13
3. Bergman, Elizabeth	Classified		Substitute	07/01/12	06/30/13
4. Bey, Lisa	Classified		Substitute	08/08/12	06/30/13
5. Breedlove, Charmaine	Classified		Substitute	08/01/12	06/30/13
6. Castillo, Sheila	Classified		Substitute	07/01/12	06/30/13
7. Caviglia, Michael	Classified		Substitute	07/01/12	06/30/13
8. Dindral, Avtar	Classified		Substitute	07/01/12	06/30/13
9. Dionne, Claudia	Classified		Substitute	07/01/12	06/30/13
10. Duburg, Glenda	Classified		Substitute	07/01/12	06/30/13
11. Fisher, Jodi	Classified		Substitute	07/01/12	06/30/13
12. Flores, Veronica	Classified		Substitute	07/31/12	08/14/12
13. Herd, Ashley	Classified		Substitute	07/01/12	06/30/13
14. Huerta, Johanna	Classified		Substitute	07/01/12	06/30/13
15. Iden, Lindsey	Classified		Substitute	08/01/12	06/30/13
16. Jackson, Steven	Classified		Substitute	07/01/12	06/30/13
17. Kerntke, Katie	Classified		Substitute	07/01/12	06/30/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMSDate of Board Meeting: **September 10, 2012****Action: Approval of classified personnel substitute appointments:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
18. Kreifels, Pennie	Classified		Substitute	07/01/12	06/30/13
19. Lindsey, Whitney	Classified		Substitute	07/01/12	06/30/13
20. Morillo, Viviana	Classified		Substitute	07/01/12	06/30/13
21. Pedraza, Julie	Classified		Substitute	07/01/12	06/30/13
22. Perez, Erica	Classified		Substitute	07/01/12	06/30/13
23. Perez, Loretta	Classified		Substitute	07/01/12	06/30/13
24. Phankonkham, Tammy	Classified		Substitute	07/01/12	06/30/13
25. Platt, Albert	Classified		Substitute	07/01/12	06/30/13
26. Streder, Martha	Classified		Substitute	07/01/12	06/30/13
27. Taylor, Janet	Classified		Substitute	07/01/12	06/30/13
28. Veneman, Vance	Classified		Substitute	07/01/12	06/30/13
29. Weber, Antoinette	Classified		Substitute	07/01/12	06/30/13
30. Williams, Doris	Classified		Substitute	08/10/12	06/30/13
31. Wood, Kathleen	Classified		Substitute	07/01/12	06/30/13
32. Wooldridge, Janice	Classified		Substitute	07/01/12	06/30/13
33. Wright, Dottie	Classified		Substitute	07/01/12	06/30/13

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Public Notice to Approve Waiver Request
of California Education Code 44253.11 to
Submit Waiver Request to the California
Commission on Teacher Credentialing

September 10, 2012

BACKGROUND

When an employing agency finds there is an insufficient number of qualified certificated persons who meet the specified employment criteria for a position, a Variable Term Waiver provides employing agencies an option to fill an assignment with an individual who qualifies under one of the available assignment options.

ISSUE

In order for Thomas Nipper to be compliant with the English Learner authorization requirement, a waiver of California Education Code 44253.11 must be procured from the California Commission on Teacher Credentialing.

PROPOSAL

It is proposed that the Board of Education review and approve the request for Variable Term Waiver.

FISCAL IMPACT

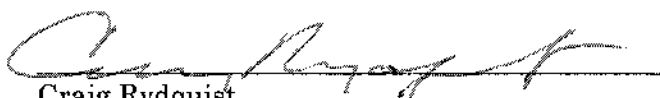
There will be no cost to the District.

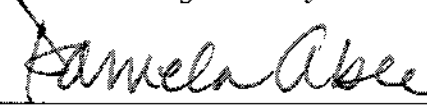
RECOMMENDATION

It is recommended that the Board of Education approve waiver request of California Education Code 44253.11 to submit waiver request to the California Commission on Teacher Credentialing.

Recommended by:

Approved for Recommendation
to the Governing Board by:


Craig Rydquist
Associate Superintendent, Human Resources


Pamela Able
Superintendent

PUBLIC NOTICE

2012/13 Variable Waiver

<u>Name</u>	<u>Waiver</u>	<u>Site</u>
Thomas Nipper	Certificate of Completion of Staff Development	Davis

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Public Notice to Approve Waiver Request of California Education Code 44265.3 to Submit Waiver Request to the California Commission on Teacher Credentialing

September 10, 2012

BACKGROUND

When an employing agency finds there is an insufficient number of qualified certificated persons who meet the specified employment criteria for a position, a Variable Term Waiver provides employing agencies an option to fill an assignment with an individual who qualifies under one of the available assignment options.

ISSUE

In order for Courtney Faria to be compliant with the Speech Language Pathology Services Credential authorization requirement, a waiver of California Education Code 44265.3 must be procured from the California Commission on Teacher Credentialing.

PROPOSAL

It is proposed that the Board of Education review and approve the request for Variable Term Waiver.

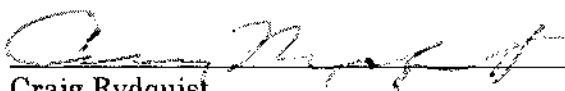
FISCAL IMPACT

There will be no cost to the District.

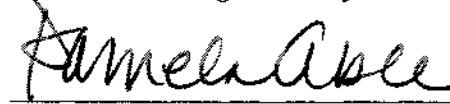
RECOMMENDATION

It is recommended that the Board of Education approve waiver request of California Education Code 44265.3 to submit waiver request to the California Commission on Teacher Credentialing.

Recommended by:


Craig Rydquist,
Associate Superintendent, Human Resources

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

PUBLIC NOTICE

2012/13 Variable Waiver

<u>Name</u>	<u>Waiver</u>	<u>Site</u>
Courtney Faria	Speech, Language Pathology Services Credential	Special Education

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of October Calendar for
Instructional Paraprofessionals, Preformal

September 10, 2012

BACKGROUND

Some Child Development Program classified employees work schedules based upon the first and last student attendance days. Child Development paraprofessionals work student attendance days with additional work days prior to and after the student attendance days. The District and the California School Employees Association (CSEA) have not agreed on a work calendar for the 2012-13 school year for Instructional Paraprofessional, Preformal employees. The Board of Education has already approved calendars for Instructional Paraprofessional, Preformal employees for the months of July, August, and September 2012.

ISSUE

As the District and the California School Employees Association negotiate the beginning and ending dates for Child Development Program instructional paraprofessionals, a tentative calendar for October 2012 needs to be established for the employees.

PROPOSAL

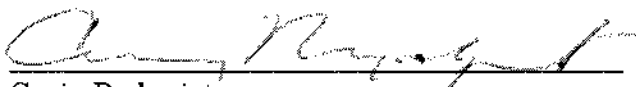
In order to provide essential services to students and the District, it is proposed that the Board adopt the attached temporary monthly calendar for October 2012 for Instructional Paraprofessional, Preformal employees. Instructional Paraprofessional, Preformal employees working in a full-day Head Start, part-day Head Start or part-day State Preschool position will work October 1, 2012 through October 31, 2012 (excluding holidays and weekends). The District will negotiate the work calendars for Instructional Paraprofessionals, Preformal with CSEA.

RECOMMENDATION

It is recommended that the Board of Education approve the October Calendar for Instructional Paraprofessionals, Preformal.

Recommended by:

Approved for Recommendation
to the Governing Board by:



Craig Rydquist

Associate Superintendent, Human Resources



Pamela Able

Superintendent

**MODESTO CITY SCHOOLS
2012-13 CALENDAR
INSTRUCTIONAL PROFESSIONALS, PREFORMAL**

JULY 2012

M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

JANUARY 2013

M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

AUGUST 2012

M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

FEBRUARY 2013

M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	

SEPTEMBER 2012

M	T	W	TH	F
				Labor Day
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

MARCH 2013

M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

OCTOBER 2012

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

APRIL 2013

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

NOVEMBER 2012

M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

MAY 2013

M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

DECEMBER 2012

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

JUNE 2013

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

◇ First Work Day for Instructional, Paraprofessional, Preformal
(PROPOSED - OCTOBER)

○ HOLIDAY

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Revised Job Descriptions:
JC# 1630 Warehouse Parcel Courier; JC# 1847
Warehouse Person; JC# 1848 Library Services
Warehouse Person

September 10, 2012

BACKGROUND

The Human Resources Department is responsible for proposing new job descriptions and maintaining up-to-date job descriptions through revisions, and placing employees appropriately on the respective salary schedules. The revised job descriptions were approved by the Superintendent's Cabinet and the California School Employees Association.

ISSUE

These job descriptions have been revised in order to more accurately reflect the duties required of each position.

PROPOSAL

The attached job descriptions are proposed for the Board's consideration.

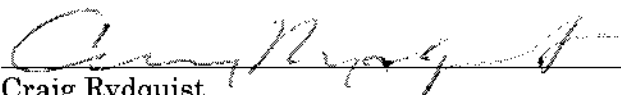
FISCAL IMPACT

The Warehouse Parcel Courier, Warehouse Person, and Library Services Warehouse Person will all remain at their current ranges on the Classified Unit Salary Schedule.

RECOMMENDATION

It is recommended that the Board of Education approve the revised job descriptions: JC# 1630 Warehouse Parcel Courier; JC# 1847 Warehouse Person; JC# 1848 Library Services Warehouse Person.

Recommended by:



Craig Rydquist
Associate Superintendent, Human Resources

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

REVISED

Job Description

JC# 1630

WAREHOUSE PARCEL COURIER

OVERALL RESPONSIBILITY

Under general supervision, operate a vehicle to deliver items as directed and do related clerical and physical work.

SPECIFIC RESPONSIBILITIES

1. Transport supplies, equipment and mail.
2. Receive, transport, and deposit district monies.
3. Prepare and/or maintain and file necessary records (e.g. vehicle service records, bank deposit records, requisitions, route logs, etc.).
4. ~~Assist in completion of Warehouse Person's duties, as directed.~~
5. ~~Clean and service the warehouse.~~
6. Inspect and report operating condition of assigned vehicles. Prepare and maintain route log with necessary paperwork for directed amount of time.
7. Report warehouse, vehicle, delivery and/or personnel problems to supervisor or designee in a timely manner.
8. ~~Operate assigned vehicle.~~
9. Maintain a valid California Driver's License – Class C.
10. Maintain participation in CA DMV Assessment System/Automatic Pull Program.
11. Obtain a Department of Transportation Industrial Truck Operator's Permit and maintain the permit thereafter.
12. Adhere to State, County, and District safety codes and procedures.
13. ~~Wear Modesto City Schools' identification during assigned work hours (e.g., badge or Modesto City Schools' shirt).~~
14. Wear shoes ~~and rubberized boots, jacket and pants~~ as directed.
15. Assist in completion of Warehouse Person's and/or Library Services Warehouse Person's duties as directed on an interim need.
16. Sort and distribute mail as required.
17. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
18. Perform other related duties as assigned.

SALARY

Classified Unit Salary Schedule

WAREHOUSE PARCEL COURIER (continued)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of equipment and vehicle safety practices and procedures.
- Ability to drive vehicles safely and efficiently.
- Ability to understand and implement oral directions and directions written in English.
- Ability to perform basic arithmetic calculations with speed and accuracy.

Experience

Minimum Requirement:

- One (1) year of warehouse or delivery work.

Desirable Qualification:

- One (1) year storekeeping or warehouse or delivery work in a school district environment.

Education

Minimum Requirement:

- Graduation from high school or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE) Certificate.

License(s)/Certificate(s)

- Valid California Driver's License – Class C.
- Must provide a DMV printout within five (5) work days of offer of employment.
- Department of Transportation Power Industrial Truck Operator's Permit to be obtained within the first sixty (60) days of employment.

Physical Characteristics

With or without the use of aids:

- Sufficient vision to read fine print, road maps, labels and route schedules.
- Sufficient vision, acuity, depth and color perception to drive/operate equipment.
- Sufficient hearing to hear normal, telephone and hand held radio conversations.
- Ability to speak in a voice that can be clearly heard and understood on the telephone or hand-held radio and in face-to-face conversations.
- Sufficient dexterity to use hands and fingers to manipulate small objects, operate telephone and print or write legibly to complete basic records and worksheets.
- Sufficient lower body strength, stamina and mobility to sit, stand, kneel, walk, stoop, bend and extend legs for prolonged periods of time.
- Ability to lift 50 pounds in a series of functional tests which closely simulates the work environment.
- Sufficient physical ability, strength, mobility and stamina to move, lift, push/pull or carry objects which may frequently exceed 50 pounds.
- Sufficient physical ability to stand for extended periods of time.
- Sufficient physical ability, strength, balance, mobility, stamina and tolerance of heights to climb stairs and work on ladders, scaffolds or step stools for extended periods of time.
- Sufficient physical ability to reach horizontally and vertically with arms.
- Physical tolerance to extended contact with water, detergents, abrasives, cleaning solvents, cleaning solutions, disinfectants, and other harsh chemical substances.
- Sufficient physical ability and stamina to perform moderate physical labor.
- Physical tolerance to chemical odors.

REPORTS TO

Warehouse Supervisor

Board Approved: 5/28/02

Revised: 10/30/03

Cabinet Approved: 5/29/12

Unit Approved: 8/20/12

Board Approved:

MODESTO CITY SCHOOLS

REVISED

Job Description

JC# 1847

WAREHOUSE PERSON

OVERALL RESPONSIBILITY

Under general supervision, transport, receive, store and issue supplies, equipment and tools.

SPECIFIC RESPONSIBILITIES

1. Receive, verify and clear purchase orders for payment.
2. Receive and inspect supplies and equipment. Enter receipt of material into online receiving module. Tag and mark fixed asset items and enter data into Fixed Asset module.
3. Place stock tools, supplies and materials in proper storage area/staging locations.
4. Issue tools, supplies and materials from stockroom.
5. Drive a truck or fork lift assigned vehicle and use a pallet jack when picking up and delivering supplies. Prepare and maintain route log with necessary paperwork for directed amount of time.
6. Maintain storeroom in a clean and orderly condition.
7. Make physical check and inventory of stock on hand. Verify rack and bulk locations.
8. Service and repair tools and equipment. Use forklift for daily operational needs. Some tasks include unloading, loading, movement of freight (incoming materials) and the placement of materials into bulk and/or rack locations.
9. Receive, verify and clear purchase orders for payment. Maintain storeroom in a clean and orderly condition.
10. Maintain stock inventory records.
11. Lead the work of helper(s).
12. Perform basic arithmetic calculations with speed and accuracy.
13. Check various machines for proper operation (e.g. computers, typewriters). Inspect surplus furniture and equipment for reuse and listing on web page.
14. Assemble items purchased in component packaging (e.g. computers, toys, desks, hutches, stands, cabinets).
15. Relocate Relocation of teacher(s) materials, classroom equipment to new classrooms and/or site(s).
16. Handle needs associated with special functions that occur through the school year (e.g. movement of band equipment, chorus raisers, tables and chairs, stages, and work the yearly auction).
17. Adhere to State, County and District safety codes and procedures.
18. Understand and implement oral and written directions given in English.
19. Perform basic arithmetic calculations with speed and accuracy.
20. Wear shoes as directed.
21. Maintain a valid California Driver's License - Class C.

WAREHOUSE PERSON (continued)

SPECIFIC RESPONSIBILITIES (continued)

22. Maintain participation in CA DMV Assessment System/Automatic Pull Program.
23. Obtain a valid Department of Transportation Power Industrial Truck Operator's Permit and maintain the permit thereafter.
24. Report warehouse, vehicle, delivery and/or personnel problems to supervisor or designee in a timely manner.
25. Assist in completion of the Library Service Warehouse Person's duties as directed on an interim as-needed basis.
26. Assist in completion of the Warehouse Parcel Courier's duties as directed on an interim as-needed basis.
27. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
28. Perform other related duties as assigned.

SALARY

Classified Unit Salary Schedule

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of clerical and stock recordkeeping methods and procedures.
- Knowledge of equipment safety practices and procedures.
- Knowledge of and ability to perform data entry functions.
- Ability to understand and implement oral directions and directions written in English.
- Ability to perform basic arithmetic calculations with speed and accuracy.

Desirable Qualification:

- Knowledge of and ability to use a computer and software programs (e.g., word processing, database and spreadsheet).

Experience

Minimum Requirement:

- One (1) year experience performing warehouse duties and responsibilities.

Desirable Qualification:

- Two (2) years experience as a warehouse worker in a school district environment.

Education

Minimum Requirement:

- Graduation from high school or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE) Certificate.

License(s)/Certificate(s)/Permit(s)

- Valid California Driver's License - Class C.
- Must provide a DMV printout within five (5) work days of offer of employment.
- Department of Transportation Power Industrial Truck Operator's Permit must be obtained within the first sixty (60) days of employment and maintained thereafter.

Physical Characteristics

With or without the use of aids:

- Sufficient vision to drive and operate equipment. Sufficient depth perception.

WAREHOUSE PERSON (continued)

QUALIFICATIONS (continued)

Physical Characteristics (continued)

With or without the use of aids:

Sufficient hearing to hear work area noise and normal conversation in person and on the telephone.

Ability to speak in a voice that can be clearly heard and understood on the telephone and in face-to-face conversations.

Ability to reach horizontally and vertically with arms.

Sufficient dexterity to manipulate small objects, and print or write legibly.

Sufficient physical ability, strength, mobility, and stamina to drive a vehicle, climb ladders, bend, stretch, stand, kneel, walk, stoop, crawl, and extend legs.

Sufficient physical ability, strength, mobility and stamina to lift, carry, push or pull objects which may frequently exceed 100 pounds in a series of functional tests which clearly simulates the work environment.

Physical ability to sit for extended periods of time.

Pre-Employment Physical Examination

A physical and tuberculosis examination is required as a condition of employment. ~~Examinations shall be administered by a District provider and be at the District's expense.~~ Individuals must evidence ability to perform physical requirements of position and test negative for tuberculosis.

REPORTS TO

Warehouse Supervisor

Board Approved: 5/28/02

Revised: 10/30/03

Cabinet Approved: 5/29/12

Unit Approved: 8/20/12

Board Approved:

MODESTO CITY SCHOOLS

REVISED

Job Description

JC# 1848

LIBRARY SERVICES WAREHOUSE PERSON

OVERALL RESPONSIBILITY

Under general supervision, transport, receive, store and issue textbooks, science supplies, instructional materials and equipment.

SPECIFIC RESPONSIBILITIES

1. Receive, verify and clear purchase orders for payment.
2. Pack, unpack, load, receive and store books and supplies; or shelve, arrange and label textbooks, science supplies, instructional materials and equipment.
3. Place stock tools, supplies and materials in proper storage ~~area~~/staging locations.
4. Distribute textbooks, science supplies and instructional materials from Library Services.
5. Drive a ~~truck or~~ assigned vehicle and use a pallet jack when picking up and delivering supplies. Prepare and maintain route log with necessary paperwork for directed amount of time.
6. ~~Maintain storeroom in a clean and orderly condition.~~
6. Make physical check and inventory of stock on hand. Verify rack and bulk locations.
7. ~~Receive and verify purchase orders and return to secretary for payment.~~
7. Maintain inventory records.
8. ~~Maintain inventory records.~~
8. Use forklift for daily operational needs. Some tasks included unloading, loading, movement of freight (incoming materials) and the placement of materials into bulk and/or rack locations.
9. Maintain storeroom in a clean and orderly condition.
10. Lead the work of helper(s).
11. Assemble items purchased in component packaging, e.g., science supplies.
12. Handle needs that occur through the school year (e.g., distributing rotating literature kits, distributing textbooks and science consumable materials).
13. Adhere to State, County and District safety codes and procedures.
14. Wear shoes as directed.
15. Maintain a valid California Driver's License – Class C.
16. Obtain a Department of Transportation Power Industrial Truck Operator's Permit and maintain the permit thereafter.
17. Maintain participation in CA DMV Assessment System/Automatic Pull Program.
18. Report warehouse, vehicle, delivery and/or personnel problems to supervisor or designee in a timely manner.

LIBRARY SERVICES WAREHOUSE PERSON (continued)

SPECIFIC RESPONSIBILITIES (continued)

19. Assist in completion of the Warehouse Person's duties as directed on an interim need.
20. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
21. Perform other related duties as assigned.

SALARY

Classified Unit Salary Schedule (Range 29)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of clerical and stock recordkeeping methods and procedures.
- Knowledge of equipment safety practices and procedures.
- Knowledge of and ability to perform data entry functions.
- Ability to understand and implement oral directions and directions written in English.
- Ability to perform basic arithmetic calculations with speed and accuracy.
- Knowledge of and ability to use a computer and software programs, e.g., word processing, database and spreadsheet.

Experience

Minimum Requirements:

- One (1) year experience performing warehouse duties and responsibilities.

Desirable Qualifications:

- Two (2) years experience as a warehouse worker in a school district environment.

Education

Minimum Requirements:

- Graduation from high school or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE) Certificate.

License(s) Certificate(s) Permit(s)

- Valid California Driver's License - Class C.
- Must provide a DMV printout within five (5) work days of offer of employment.
- Department of Transportation Power Industrial Truck Operator's Permit to be obtained within the first sixty (60) days of employment.

Physical Characteristics

With or Without the Use of Aids:

- Sufficient vision to drive and operate equipment. Sufficient depth perceptions.
- Sufficient hearing to hear work area noise and normal conversation in person and on the telephone.
- Ability to speak in a normal voice to be able to be heard and understood on the telephone and at the work site.
- Ability to reach horizontally and vertically with arms. Sufficient dexterity to manipulate small objects, print or write legibly.
- Sufficient physical ability, strength, mobility, and stamina to drive a vehicle, climb ladders, bend, stretch, stand, kneel, walk, stoop, crawl, and extend legs. Sufficient physical ability, strength, mobility and stamina to lift, carry, push or pull objects which may frequently exceed 75 pounds in a series of functional tests which clearly simulates the work environment. Physical ability to sit or stand for extended periods of time.

LIBRARY SERVICES WAREHOUSE PERSON (continued)

QUALIFICATIONS (continued)

Pre-Employment Physical Examination

A physical and tuberculosis examination is required as a condition of employment. ~~Examinations shall be administered by a District provider and be at the District's expense.~~ Individuals must evidence ability to perform physical requirements of position and test negative for tuberculosis.

REPORTS TO

~~Associate Superintendent, Educational Services~~ Warehouse Supervisor

Board Approved: 6/8/98

Revised: 10/30/03

Cabinet Approved: 5/29/12

Unit Approved: 8/20/12

Board Approved:

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Proposed Job Description:
JC# 1372 Arabic Bilingual Cross-Cultural
Instructional Paraprofessional, K-12

September 10, 2012

BACKGROUND

The Human Resources Department is responsible for proposing new job descriptions and maintaining up-to-date job descriptions through revisions, and placing employees appropriately on the respective salary schedules. The proposed job description was approved by the Superintendent's Cabinet and the California School Employees Association.

ISSUE

This position represents a new title with new responsibilities and addresses the need for a paraprofessional who can assist the Bilingual Cross-Cultural teacher with identified students to accomplish the objectives of a school identified Bilingual Cross-Cultural instructional program.

PROPOSAL

The attached job description is proposed for the Board's consideration.

FISCAL IMPACT

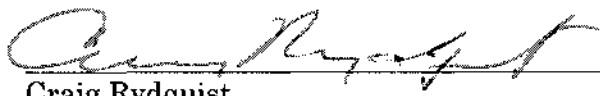
The Arabic Bilingual Cross-Cultural Instructional Paraprofessional, K-12 will be paid at range 19 on the Classified Unit Salary Schedule.

RECOMMENDATION


It is recommended that the Board of Education approve the proposed job description: JC# 1372 Arabic Bilingual Cross-Cultural Instructional Paraprofessional, K-12.

Recommended by:

Approved for Recommendation
to the Governing Board by:



Craig Rydquist
Associate Superintendent, Human Resources



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC# 1372

**ARABIC BILINGUAL CROSS-CULTURAL
INSTRUCTIONAL PARAPROFESSIONAL, K-12**

OVERALL RESPONSIBILITY

Under general supervision, to assist the Bilingual Cross-Cultural teacher with identified students to accomplish the objectives of a school identified Bilingual Cross-Cultural instructional program.

SPECIFIC RESPONSIBILITIES

1. Assist in the planning and implementation of multi-cultural activities at a school.
2. Assist the teacher with the contacting of parents for classroom and school involvement.
3. Assist the Bilingual Cross-Cultural teacher to conduct in-service programs for other classroom teachers and aides.
4. Assist the Bilingual Cross-Cultural teacher with the pre and post tests for evaluation of language development.
5. Assist the classroom teacher in the establishment of seating charts, rules and guideline standards and record keeping systems to be used.
6. Become familiar with appropriate texts and classroom instructional materials.
7. Conduct individual and/or small group instructional activities that will best allow the students to learn and improve their English skills.
8. Assist in making instructional materials and prepare copies of materials needed by the teacher.
9. Disseminate and collect student assignment work sheets and materials as directed.
10. Supervise students in class and at school activities during the student attendance day on the school grounds along with the teacher or in the teacher's absence for brief periods of time.
11. Assist in clerical duties such as roll taking, grade assignments or recording, reports on student achievement, attendance and/or behavior.
12. Support and assist in the enforcement of classroom, school and District rules.
13. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
14. Perform other related duties as assigned.

SALARY

Classified Unit Salary Schedule (Range 19)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

Knowledge of subject areas taught in specific assignment or ability to learn quickly.

Knowledge of specific language problems and multi-cultural background of students with whom they will be working.

Ability to get along well with students and staff.

ARABIC BILINGUAL CROSS-CULTURAL INSTRUCTIONAL PARAPROFESSIONAL, K-12 (continued)

QUALIFICATIONS (continued)

Knowledge/Ability

Minimum Requirements:

- Ability to understand and implement oral and written directions.
- Ability to communicate fluently in child's primary language and in English.

Desirable Qualification:

- Knowledge of holistic grading process and direct instruction techniques.
- Ability to work duplicating equipment.

Experience

Minimum Requirement:

- Two (2) years experience working with school age students.

Education

Minimum Requirement:

- High School diploma or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE) Certificate.

License/Certificate

Minimum Requirements:

- Instructional Paraprofessional Proficiency Certificate.
- Primary Language Proficiency Certificate.

Physical Characteristics

With or without the use of aids:

- Sufficient vision to read small print.
- Sufficient depth perception to file documents.
- Sufficient color perception to identify the color of clothing worn by students.
- Sufficient hearing to hear normal conversational speech on and off the telephone.
- Ability to speak in a voice that can be clearly heard and understood on the telephone, in face-to-face conversations, and throughout a school bus while students are being transported.
- Sufficient dexterity to use hands and fingers to print or write legibly, type, operate telephone, operate hand held radio, manipulate small objects, and use computer keyboard, typewriter and other business machines.
- Sufficient physical ability. strength, balance, mobility, and stamina to sit or stand for extended periods of time.
- Sufficient lower body strength, stamina, and mobility to kneel, walk, stoop, bend, and extend legs for prolonged periods of time.
- Sufficient physical ability to reach horizontally and vertically with arms.

REPORTS TO:

Site administrator or designee.

Cabinet Approved: 6/12/12

Unit Approved: 8/20/12

Board Approved:

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Revised Job Description:
JC# 1130 Instructional Coach (District)

September 10, 2012

BACKGROUND

The Human Resources Department is responsible for proposing new job descriptions and maintaining up-to-date job descriptions through revisions, and placing employees appropriately on the respective salary schedules. The revised job description was approved by the Superintendent's Cabinet and the Modesto Teachers' Association.

ISSUE

This position does not represent a new position to the District. This job description was originally created as a 7-12 Instructional Coach position (Instructional Coach, 7-12 (District)). In order to more accurately reflect the responsibilities of the position, it has become necessary to remove the grade level designation from the title.

PROPOSAL

The attached job description is proposed for the Board's consideration.

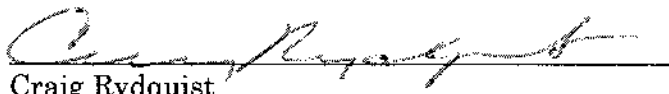
FISCAL IMPACT

The Instructional Coach (District) will continue to be paid from the Certificated Salary Schedule.


RECOMMENDATION

It is recommended that the Board of Education approve the revised job description: JC# 1130 Instructional Coach (District).

Recommended by:


Craig Rydquist
Associate Superintendent, Human Resources

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

REVISED

Job Description

JC# 1130

INSTRUCTIONAL COACH, 7-12 (DISTRICT)

OVERALL RESPONSIBILITY

Under general supervision, assist in the development and implementation of the District's support system for teachers who work with academically-struggling students. Ensure compliance with state and federal mandates pertaining to curriculum implementation; conduct staff development activities; provide instructional assistance to teachers and paraprofessionals; improve instruction and learning opportunities for all students and provide direct services to school staff and students.

SPECIFIC RESPONSIBILITIES

1. Help teachers develop and practice effective instructional strategies.
2. Provide feedback to teachers through classroom visits and professional coachings.
3. Conduct classroom demonstrations and model lessons with differentiated instruction.
4. Assist teachers with classroom curriculum planning and any other aspects of an effective teaching program.
5. Assist classroom teachers in diagnosing student academic needs, including the use of data, planning appropriate standards-based instruction, and indentifying appropriate in-class interventions for students.
6. Participate in ongoing professional growth opportunities to keep current with educational trends and practices.
7. Share current research-based best practices with other teachers.
8. Provide support to classroom teachers for the implementation of the California Content Standards and the district-adopted curricula.
9. Support teachers who wish to use video for self-analysis.
10. Conference and collaborate with other coaches and/or administrators for the purpose of planning professional development activities.
11. Conduct regular meetings with site instructional coaches.

WORK YEAR

Basic Teacher Work Year

SALARY

Certificated Salary Schedule

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of curriculum and staff development.
- Knowledge of district curriculum and school organization.
- Knowledge of educational and legal issues pertaining to accountability for students.
- Knowledge of learning theory/methods.

INSTRUCTIONAL COACH, 7-12 (DISTRICT) (continued)

QUALIFICATIONS (continued)

Knowledge/Ability

Knowledge of and ability to implement curriculum/staff development programs and activities.

Knowledge and ability to use technology/audio visual equipment for instructional purposes.

Ability to effectively communicate and maintain cooperative relationships with those contacted in the course of work.

Experience

Minimum Requirement:

Five (5) years successful experience as a classroom teacher.

Education/Credential

Minimum Requirements:

Bachelor's Degree

Multiple Subject (K-6) Credential, or

General Secondary Credential, or

Standard Secondary Credential, or

Single Subject Credential, and

Bilingual Cross/Cultural Specialist Credential, or

Bilingual Emphasis Credential, or

Bilingual Certificate of Competence, or

Language Development Specialist Certificate, or

Appropriate EL Certification

Physical Characteristics

With or without the use of aids:

Sufficient vision to read small print.

Sufficient hearing to hear normal and telephone conversations.

Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone.

Sufficient dexterity to print or write legibly, operate telephone, type, use computer keyboard, typewriter and other business machines.

Sufficient physical ability, strength, mobility, and stamina to drive a vehicle.

REPORTS TO:

Directors, K-12, Educational Services Division

Board Approved: 8/23/10

Cabinet Approved: 7/31/12

Unit Approved: 8/15/12

Board Approved:

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Student Expulsion,
EL-1-2012-2013

September 10, 2012

BACKGROUND:

The principal recommended that the above designated student, EL-1-2012-2013, be expelled for violation of Education Code 48900:

- (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

and Education Code 48915:

Subdivision (a)

Possession of any firearm, knife, explosive, or other dangerous object of no reasonable use to the pupil at school or at a school activity off school grounds.

ISSUE:

A stipulated expulsion agreement was reached between Modesto City Schools and the parent/guardian and student. A signed copy of the agreement is attached.

Approval of Student Expulsion, EL-1-2012-2013

RECOMMENDATION:

Student be expelled from all schools in the District according to Board Policy 5131. Student should apply for readmission in January, 2013, for enrollment in the Spring Semester of the 2012/2013 school year. It is further recommended that the student be expelled for the current Semester with a recommendation for suspended expulsion at Fairview Elementary School for the Spring Semester of the 2012/2013 school year and complete the student's rehabilitation plan.

Any violations of the Student Conduct Code will activate the expulsion without an additional hearing, and a new rehabilitation plan will be developed for the student.

If the student completes the rehabilitation plan, the student will apply to the Director, Child Welfare and Attendance, to determine the appropriate educational placement based on the needs of the student and the District.

Originating Department: Child Welfare and Attendance

Recommended by:



Virginia Johnson
Associate Superintendent
Educational Services

Approved for Recommendation
to the Governing Board By



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Student Expulsion,
HS-01-2012-2013

September 10, 2012

BACKGROUND:

The principal recommended that the above designated student, HS-01-2012-2013, be expelled for violation of Education Code 48900:

- (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance listed in Chapter 2 of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

and Education Code 48915:

Subdivision (a)

Possession of any firearm, knife, explosive, or other dangerous object of no reasonable use to the pupil at school or at a school activity off school grounds.

ISSUE:

A stipulated expulsion agreement was reached between Modesto City Schools and the parent/guardian and student. A signed copy of the agreement is attached.

Approval of Student Expulsion, HS-01-2012-2013

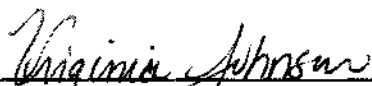
RECOMMENDATION:

Student be expelled from all schools in the District according to Board Policy 5132. Student should apply for readmission in June, 2013, for enrollment in the Fall Semester of the 2013/2014 school year. Consideration for readmission will be based upon certification of completion of the student's rehabilitation plan.

If the student completes the rehabilitation plan, the student will apply to the Director, Child Welfare and Attendance, to determine the appropriate educational placement based on the needs of the student and the District.

Originating Department: Child Welfare and Attendance

Recommended by:



Virginia Johnson
Associate Superintendent
Educational Services

Approved for Recommendation
to the Governing Board By



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Student Expulsion,
HS-02-2012-2013

September 10, 2012

BACKGROUND:

The principal recommended that the above designated student, HS-02-2012-2013, be expelled for violation of Education Code 48900:

- (a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.
- (a) (2) Willfully used force or violence upon another person, except in self-defense.

and Education Code 48915:

Subdivision (a)

Causing serious physical injury to another person, except in self-defense.

ISSUE:

A stipulated expulsion agreement was reached between Modesto City Schools and the parent/guardian and student. A signed copy of the agreement is attached.

RECOMMENDATION:

Student be expelled from all schools in the District according to Board Policy 5132. Student should apply for readmission in June, 2013, for enrollment in the Fall Semester of the 2013/2014 school year. Consideration for readmission will be based upon certification of completion of the student's rehabilitation plan.

If the student completes the rehabilitation plan, the student will apply to the Director, Child Welfare and Attendance, to determine the appropriate educational placement based on the needs of the student and the District.

Approval of Student Expulsion, HS-02-2012-2013

Originating Department: Child Welfare and Attendance

Recommended by:



Virginia Johnson
Associate Superintendent
Educational Services

Approved for Recommendation
to the Governing Board By



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Report on Construction Projects Progress September 10, 2012
Payments

BACKGROUND

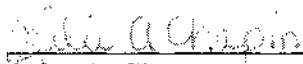
Board Policy requires a report on progress payments be submitted monthly.

REPORT

	Previously Paid	Current Payment	Balance Due
Tru-Tech ReRoof at Various Contract Price: \$126,782.00 Certificate No. 1	\$0.00	\$114,103.80	\$12,678.20
ACME Construction Co Inc Gregori Stadium Improvements Contract Price: \$3,300,000.00 Certificate No. 1	\$0.00	\$172,408.42	\$3,127,591.58


Originating Department: Maintenance and Construction

Reviewed and Submitted by:



Julie A. Chapin
Associate Superintendent, Business
Chief Business Official

Approved for Submission
to the Governing Board by:



Pamela Able
Superintendent

PROGRESS PAYMENT

SITE: Gregori High School
PROJECT: Football Stadium Improvements

CERT NO. 1
BID NO. Lease/Leaseback
PROJECT NO. 9600
PURCHASE ORDER 131867

ACME Construction Company Inc
PO Box 4710
Modesto CA 95352

- | | |
|-------------------------------------|-----------|
| 1. RECEIVED FROM: DLR Group | 8/17/2012 |
| 2. DATE APPROVED BY: John Liukkonen | 8/27/2012 |
| 3. PROCESSED BY BUSINESS OFFICE | 8/28/2012 |
| 4. PROCESSED FOR BOARD AGENDA | 9/10/2012 |

ACCOUNT NUMBER:
 21-9836-0-6210-0000-8500-3447-9600-000

CONTRACT PRICE	CHANGE ORDERS	ADJ. CONTRACT PRICE	LINE NO.	CURRENT PAYMENT	PREVIOUSLY PAID	TOTAL PAID TO DATE	BALANCE DUE
\$ 3,300,000.00	\$ -	\$ 3,300,000.00	1	\$ 172,408.42	\$ -	\$ 172,408.42	\$ 3,127,591.58

PROGRESS PAYMENT

SITE: Bret Harte Elementary, Franklin Elementary, Kirschen Elementary, Martone Elementary
PROJECT: ReRoof at Various Sites

CERT NO. 1
BID NO. 4505
PROJECT NO. 9605
PURCHASE ORDER 122815

Tru Tech
1700 Reliance St
Modesto CA 95358-5752

- | | |
|-------------------------------------|-----------|
| 1. RECEIVED FROM: JD Grothe | 8/2/2012 |
| 2. DATE APPROVED BY: John Liukkonen | 8/13/2012 |
| 3. PROCESSED BY BUSINESS OFFICE | 8/14/2012 |
| 4. PROCESSED FOR BOARD AGENDA | 9/10/2012 |

ACCOUNT NUMBER:

- 40-9880-0-5650-0000-8500-1114-9605-000
- 40-9880-0-5650-0000-8500-1109-9605-000
- 40-9880-0-5650-0000-8500-1116-9605-000
- 40-9880-0-5650-0000-8500-1119-9605-000

CONTRACT PRICE	CHANGE ORDERS	ADJ. CONTRACT PRICE	LINE NO.	CURRENT PAYMENT	PREVIOUSLY PAID	TOTAL PAID TO DATE	BALANCE DUE
\$ 19,711.00	\$ -	\$ 19,711.00	1	\$ 17,739.90	\$ -	\$ 17,739.90	\$ 1,971.10
\$ 50,272.00	\$ -	\$ 50,272.00	2	\$ 45,244.80	\$ -	\$ 45,244.80	\$ 5,027.20
\$ 27,074.00	\$ -	\$ 27,074.00	3	\$ 24,366.60	\$ -	\$ 24,366.60	\$ 2,707.40
\$ 29,725.00	\$ -	\$ 29,725.00	4	\$ 26,752.50	\$ -	\$ 26,752.50	\$ 2,972.50
\$ 126,782.00	\$ -	\$ 126,782.00	Total	\$ 114,103.80	\$ -	\$ 114,103.80	\$ 12,678.20

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Report on Revisions to Administrative
Regulation 3312 Contracts

September 10, 2012

BACKGROUND

Administrative Regulation 3312 designates staff that are authorized by the Board of Education to sign contracts on behalf of the District, including contracts on behalf of the student body.

ISSUE

Due to recent district administrative changes it is necessary to update the list of designated staff authorized to sign contracts on behalf of the District, including contracts on behalf of the student body.

SUMMARY

New positions authorized are:

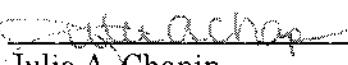
- Associate Superintendent, Business Services, Chief Business Official
- Director, Finance
- Supervisor, Payroll

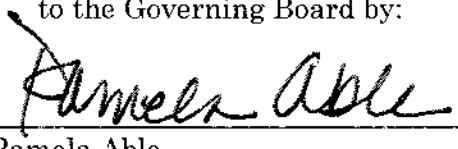
Positions being removed are:

- Director, Business Services
 - Director, Purchasing
 - Deputy Superintendent, Chief Business Official
-

Prepared and Submitted by:

Approved for Submission
to the Governing Board by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official


Pamela Able
Superintendent

MODESTO CITY SCHOOLS Administrative Regulation

AR 3312

BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

Contracts

General

1. Only staff designated by the Board of Education is authorized to sign any contract on behalf of the District, including contracts on behalf of the student body. These designated positions are:

- Superintendent
- ~~Deputy~~ Associate Superintendent, Business Services, Chief Business Official
- Director, Finance
- ~~Director, Business Services~~
- ~~Director, Supervisor, Purchasing~~
- Director, Nutrition Services

2. Contracts signed by unauthorized staff members may become the financial responsibility of that individual.

Services in General

1. No employee of the District may provide services to the District as a consultant or independent contractor.
2. The site or department recommending a personal or professional services contract is responsible for ensuring that any service provider who will work with students without district staff supervision has completed all fingerprint/background check requirements.
3. The Business Office shall determine that the consultant is properly classified as an independent contractor. Consultants/independent contractors may not be used to provide services normally provided by district employees (i.e. "Perform duties of site principal"). A proposal to contract with a former employee to provide services as a consultant/independent contractor should be reviewed in advance with the Business

BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

Contracts

Office to ensure compliance with IRS Publication 15-A definition of “independent contractor.”

4. The Business Office may require certain service providers to submit a written conflict of interest statement disclosing financial interests, depending on the nature of the services to be provided.
5. Any employee of another public entity employed as a consultant/independent contractor shall provide written certification that they will not receive salary or other remuneration other than vacation pay from any other public agency during the time they provide services to MCS.

Personal and Professional Services Contracts Up to \$10,000 that are Not Multi-year

1. A purchase requisition shall be submitted to the Purchasing Department that includes the following:
 - Company or individual to provide service
 - Mailing address
 - Tax ID or Social Security Number
 - Telephone and/or fax number
 - E-mail address (if available)
 - Description of service to be provided and dates
 - Description of any materials or equipment the district/school will provide
 - Rate of pay (per day, hour, lump sum), any allowable expenses, and a “not to exceed” amount
 - If submitted by a school site, approval by the principal’s supervisor
2. Services may begin following the Purchasing Department’s approval and execution of a purchase order.

BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

Contracts

3. The Purchasing Department will submit a report of all such contracts to the Board of Education within 60 days.

Personal and Professional Services Contracts that are Over \$10,000

1. The site/department shall comply with the Request for Proposals procedures established by the Purchasing Department.
2. If the service provider proposes contract language, it must be reviewed and approved in advance by the Business Office.
3. If the service provider does not provide a standard contract document, the district's standard contract language shall be used. Any deviation from the standard language requested by the service provider must be approved in advance by the Business Office.
- 4. The responsible site/department shall prepare an agenda report for Board of Education approval of the contract. The agenda item will require approval by the Deputy Associate Superintendent, Business Services, Chief Business Official.
5. Following Board approval, the responsible site/department shall submit a purchase requisition for the contracted services, with a copy of the contract attached.
6. If the purchase is just for the provision of classroom presentations under the direct supervision of a teacher, insurance requirements may be waived.

REVIEWED: June 23, 1997
November 17, 2003
May 12, 2008

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Report on Revisions to Administrative
Regulation 3314.3 District Credit Cards

September 10, 2012

BACKGROUND

Business and Non-Instruction Operations Board policies and administrative regulations are being reviewed for necessary revisions due to board approved administrative changes.

ISSUE

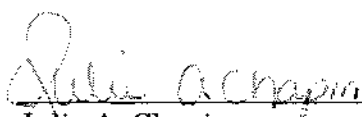
There are various staff involved in the credit card program to ensure its success and incorporate proper checks and balances. Effective July 1, 2010 the position of Director, Purchasing was eliminated and the Purchasing Supervisor assumed responsibility as program coordinator for the district credit card program.

SUMMARY

Administrative Regulation 3314.3 District Credit Cards is being revised to reflect the position of Purchasing Supervisor.

Prepared and Submitted by:

Approved for Submission
To the Governing Board by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

Administrative Regulation

AR 3314.3

BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

District Credit Cards

The District may choose to participate in a credit card program administered through an issuing bank or other corporate legal entity.

There are various people involved in the credit card program to ensure its success and incorporate proper checks and balances. The following are titles referred to and a description of their functions:

Program Coordinator

- The person responsible for the implementation and continued monitoring of the credit card program is the ~~Director of Purchasing~~ Supervisor, and is the key point of contact for Cardholders, Approving Officials, and Billing Officials. The
- ~~Director of Purchasing~~ Supervisor shall serve as the Program Coordinator between the issuing bank and the District. The ~~Director of Purchasing~~
- Supervisor may appoint up to two designees to serve as alternate Program Coordinators in order to provide continuous daily program management responsibilities.

Approving Official

Every cardholder is responsible to a management employee (typically immediate supervisor), known as the Approving Official, who approves the cardholder's purchases, verifies that purchases are made for official district use, and performs the following function:

- Ensures that the credit cards issued under their authority are utilized properly.
- Reviews and certifies Cardholder's Statement of Account, in accordance with the District's policies, procedures and guidelines, including budget and accounting procedures, budget availability and appropriateness of expense.

BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

District Credit Cards

- Ensures each Cardholder's reconciled Statement of Account, slips/receipts, and all appropriate documentation is received and processed in accordance with guidelines.
- Ensures each Cardholder's Statement of Account is forwarded to the designated Billing Official (in Accounting) by established deadlines.
- Reviews monthly/quarterly reports on cardholders submitted by the issuing bank for accuracy and historical usage.
- Submits Request to Amend or Cancel Credit card or other program related forms as necessary and in a timely manner.

Cardholder

A Cardholder is an authorized employee issued a credit card that is responsible for committing small dollar purchases for the District in accordance with program guidelines and District policies and procedures. The Cardholder ensures that he/she submits a reconciled Statement of Account and forwards all slips/receipts, within five (5) business days after receipt, to the Billing Official in Accounting. The cardholder is also responsible for ensuring that his/her Statement of Account (monthly statement) is forwarded to other budget administrators for signature (in addition to their Approving Official) when funds are being expended outside of the Approving Official's authorization.

GENERAL

Transaction Limits

District credit cards are subject to the following limits:

- Single purchase limit of \$450 per each transaction unless a higher limit is authorized by the Superintendent/designee.
- Billing cycle (30 day) purchase limit of \$3,000 unless a higher limit is authorized by the Superintendent/designee.

BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

District Credit Cards

- MAT Codes – Merchant Activity Type codes will be attached to each card, where the card will be denied if used for certain commodities/ services not approved by the District for purchase by the Cardholder

Restricted Uses

Several items are restricted from purchase by the District, which can be found under the section titled Prohibited Purchases found in the guidelines for usage. Misuse of the card or failure to follow policies, procedures or guidelines governing card usage will result in revocation of the credit card and may result in disciplinary action up to termination.

Mandatory restrictions on all cards imposed by the issuing bank(s) include:

- Cash advances
- Rental or lease of land
- Gambling, betting
- Alcohol or tobacco products
- Weapons or firearms
- Securities, insurance
- Political or religious organizations
- Tax payment
- Court costs, fines, bail, or bond payments

District imposed restrictions such as travel, medical expenses, equipment rental contracts, and others may be applicable to specific cardholders and are listed in the guidelines or in other documentation provided at time of card issuance.

The credit card cannot be used for personal purchases at any time.

Lost or Stolen Cards and Personal Information

Cardholders are not held personally responsible for cards that are lost or stolen, or that have outside fraudulent transactions. Issuing banks are not allowed to collect personal information, nor should any employee be required to provide the issuing bank any personal information (i.e. social security number) if the employee is authorized to be issued a card.

BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

District Credit Cards

Authorized Cardholders

The following positions are authorized to be issued district credit cards:

- Superintendent and/or Secretary
- • ~~Deputy~~ Associate Superintendent, Business Services/Chief Business Official and Secretary
- Associate Superintendents and Secretaries
- K-6 Sites: Principal; Vice-Principal; Principal's Secretary
- 7-8 Sites: Principal; Assistant Principal; Principal's Secretary; Librarian
- 9-12 Sites: Principal; Principal's Secretary; Bookkeeper; Librarian
- Departments/Divisions/Programs: Department/Division/Program Heads; Secretary
- Account Clerk (1 per department/program)
- • ~~Director of Purchasing~~ Supervisor and Staff

Additional positions may be authorized to be issued a district credit card based on appropriate justification and approval by the Superintendent/designee. A person in an authorized position may elect not to have a district credit card issued.

Program Guidelines

→ Credit card use guidelines shall be maintained and given to each cardholder by the ~~Director of Purchasing~~ Supervisor. These guidelines are incorporated by reference as an extension of intent of this AR to institute and enforce a credit card program that is clearly defined and allows for appropriate employee and district accountability and enforcement measures to be taken.

→ Records shall be kept by the ~~Director of Purchasing~~ Supervisor that include, at minimum:

- Titles, names, and site locations of individuals authorized to be issued cards.
- Management approving official for each cardholder.
- Maximum single transaction and monthly limitations.
- Restrictions imposed on types of purchases allowed.
- Cardholder request forms signed by the cardholder, approving official and ~~Director of~~ Supervisor, Purchasing.

BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

District Credit Cards

- Acknowledgement form signed by the cardholder indicating receipt of card and understanding of the guidelines, policies and regulations governing card usage.

The following applies in regards to a credit card issued to an employee:

- The credit card is issued in an individual employee's name and may not be used by anyone else.
- Cards should be safely kept and secured. Cardholders are responsible for the security of their card and all transactions made by them or with their knowledge.
- The credit card must not be used for personal purchases. If personal purchases are made, the situation will be handled as a misuse of government funds in accordance with Board Policy on misuse of funds and may lead to disciplinary action up to termination of employment and possible other legal remedies.
- Single, daily and monthly transaction limits must be adhered to.
- The credit card is not intended to avoid or bypass the Purchasing Department or other established purchasing programs/contracts. The intent of the credit card program is to replace or complement existing processes available for the most efficient yet accountable method for typical small dollar volume transactions. Use of the card is not intended to replace effective procurement planning that enables volume discounts or to apply sound and reasonable purchasing practice in achieving best value purchases.
- Credit card holders must immediately return their card to the Program Coordinator upon transfer to another school/department, separation of employment from Modesto City Schools, or upon request by the Program Coordinator.

BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

District Credit Cards

- Prior to receiving a card, each cardholder must sign a Receipt Acknowledgement Form and the Cardholder Agreement Form acknowledging the understanding of all policies, regulations and guidelines governing the use of a district issued credit card.
- To the maximum extent possible the credit card should be used in lieu of emergency purchase orders, limited purchase orders, employee reimbursements, check requests, or purchase requisitions when the dollar amount for a single item or group of items is less than \$450.
- Unless higher limits have been authorized by the Superintendent/designee, transactions are limited to \$450 per transaction and \$3,000 per billing cycle (month).
- Each single purchase may include multiple items, but the total cannot exceed the authorized single transaction purchase dollar limit.
- When purchases exceed the established limits normal purchasing procedures must be followed.
- The least expensive source for an item should be sought.
- The Cardholder must verify that budgeted funds are available and immediate management approval is obtained prior to making any purchase.

REVIEWED: December 15, 2003

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Report on Summary of Investment Portfolio
As of June 30, 2012

September 10, 2012

BACKGROUND

The District periodically invests funds with the State's Local Agency Investment Fund (LAIF), the California Asset Management Program (CAMP) and in specific securities as allowed under the Government Code and Board policy.

ISSUE

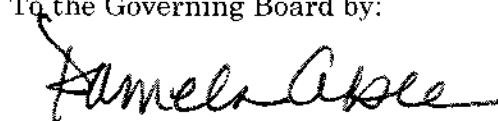
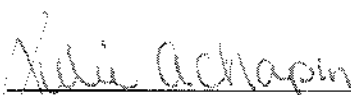
The Board of Education should periodically review the District's investments.

FISCAL IMPACT

The District's investments as of June 30, 2012 are shown on the attached report and are in compliance with the Board's investment policy and all Government Code requirements. The District's investment advisor, Public Financial Management, provides the market value of individual securities. LAIF, CAMP and the County Treasury provide market value information for those funds.

Submitted by:

Approved for Submission
To the Governing Board by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Pamela Able
Superintendent

Modesto City Schools
Portfolio Summary
June 30, 2012

INVESTMENTS	Par	Original Cost	Book Value	Percent of Portfolio	Market Value	Year-to-Date Interest	Yield
District Operating Funds:							
Stanislaus County Treasury *	N/A	N/A	\$ 67,721,008.41	87.33%	\$ 67,721,008.41	\$ 908,922.39	1.00% ***
Bank of the West - Revolving Cash Fund	N/A	N/A	\$ 64,142.80	0.08%	\$ 64,142.80	\$ -	0.00%
Local Agency Investment Fund *	N/A	N/A	\$ 208,802.78	0.27%	\$ 208,802.78	\$ 780.48	0.36% ****
California Asset Management Program Cash Reserve Portfolio *	N/A	N/A	\$ 6,151,409.20	7.93%	\$ 6,151,409.20	\$ 11,744.91	0.24%
Natixis Funding Corp (Lease Revenue Bond Debt Service Sinking Fund)	N/A	N/A	\$ 697,412.83	0.90%	\$ 697,412.83	\$ 2,218.83	3.83%
Key Government Finance (Capital Lease Escrow - Buses) Federated Government Obligations Fund IS	N/A	N/A	\$ 2,527,943.54	3.26%	\$ 2,527,943.54	\$ 1.38	0.02%
City of Ceres - Redevelopment Agreement	N/A	N/A	\$ 171,942.00	0.22%	\$ 171,942.00	\$ -	0.00%
Total Assets of Portfolio:			\$ 77,542,661.56	100.00%	\$ 77,542,661.56	\$ 923,667.99	

Note: All funds are under the management of outside parties, either the State of California, County of Stanislaus, California Asset Management Program, or Public Financial Management, Inc.

* Available daily, upon demand

** California Asset Management Program Investment Portfolio consists of multiple Federal Agency securities with various maturity dates. Market Prices are derived from closing bid prices as of the last business day of the month from IDC, Bloomberg or Telerate. Prices for maturity dates that fall between data points are interpolated.

*** Yield for funds on deposit at Stanislaus County Treasury is shown as net. Gross yield is 25 basis points higher, charged as administrative fee

**** Annual interest earnings exceed current invested value - these funds have been significantly drawn down during the year, in order to manage cash flow Challenges caused by the State's Budget Crisis - previous balances were significantly higher, when the higher interest was earned.

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting
SUBJECT: Schedule of 2012-13 School Advisory Committee Meetings September 10, 2012

The following schedule is provided for information:

Beard Elementary School Site Council/ELAC – 3:00 p.m. – Beard School Library

September 13, 2012 October 11, 2012 November 15, 2012 January 17, 2013
February 21, 2013 March 21, 2013 April 25, 2013

Burbank Elementary School Site Council – 3:00 p.m. – Burbank Conference Room 11A

September 17, 2012 October 29, 2012 November 19, 2012
January 7, 2013 February 4, 2013 March 18, 2013 April 15, 2013
May 20, 2013 (*Family Learning Center*)

Burbank Elementary School ELAC – 9:00 a.m. – Burbank Conference Room 11A

September 13, 2012 October 25, 2012 January 10, 2013 March 14, 2013
May 20, 2013 (*Family Learning Center*)

Burbank Elementary School Safety Committee – 3:00 p.m. – Burbank Conference Room 11A

October 1, 2012 December 3, 2012 March 4, 2013 May 20, 2013 (*Family Learning Center*)

Davis High School Site Council – 3:30 p.m. – Davis High School Library

September 11, 2012 October 2, 2012 December 4, 2012 February 19, 2013
April 16, 2013

Davis High School ELAC – 6:00 p.m. – Davis High School Library

September 18, 2012 November 27, 2012 February 5, 2013 April 9, 2013

Davis High School Safety Committee – 2:15 p.m. – Davis High School Discipline Office

September 24, 2012 May 13, 2013

Davis High School Injury Illness Committee – 1:15 p.m. – Davis High Supervision Office

October 11, 2012 November 15, 2012 January 17, 2013 March 14, 2013
April 25, 2013

Downey High School ELAC Committee – 6:00 p.m. – Hanshaw Middle School Library

September 20, 2012 November 15, 2012 February 21, 2013 April 18, 2013

Downey High School Site Council – 5:00 p.m. – Downey High School Library

October 17, 2012 October 24, 2012 November 14, 2012 January 16, 2013
March 20, 2013 May 8, 2013

El Vista Elementary School Site Council – 5:00 p.m. – El Vista Rm. 24

September 4, 2012 October 2, 2012 November 6, 2012 February 5, 2013
March 5, 2013

El Vista Elementary School Safety Committee – 3:00 p.m. – El Vista Rm. 24

September 18, 2012

Enslen Elementary School Site Council – 3:00 p.m. – Enslen School Library***Training Day: August 21, 2012 3:00 to 4:00 – School Library***

September 6, 2012	October 11, 2012	November 8, 2012	December 6, 2012
January 10, 2013	February 7, 2013	March 7, 2013	April 11, 2013
May 2, 2013			

Everett Elementary School Site Council – 3:00 p.m. – Everett School Library

September 6, 2012	October 11, 2012	November 1, 2012	February 7, 2013
March 14, 2013			

Everett Elementary School ELAC – 3:00 p.m. – Everett School Library

September 20, 2012	November 8, 2012	January 24, 2013	February 21, 2013
April 25, 2013			

Franklin School Site Council – 3:15 p.m. – Franklin Conference Room in Back of Library

August 30, 2012	September 20, 2012	October 25, 2012	January 24, 2013
March 21, 2013			

Franklin School ELAC – 3:15 p.m. – Franklin Conference Room in Back of Library

September 18, 2012	October 23, 2012	January 22, 2013	March 12, 2013
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Fremont Elementary School Site Council – 3:00 p.m. – Fremont School Room 12

September 20, 2012	October 25, 2012	January 24, 2013	March 21, 2013
April 18, 2013			

Fremont Elementary School Safety Committee – 3:00 p.m. – Fremont School Room 12

September 13, 2012	November 8, 2012	January 31, 2013	March 14, 2013
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Fremont Elementary School PTA – 6:00 p.m. – Fremont School Library

September 27, 2012	October 25, 2012	November 29, 2012	January 31, 2013
February 28, 2013	March 28, 2013	April 25, 2013	

Fremont Elementary School PAG (Open Plan) – 6:30 p.m. – Fremont School Cafeteria

September 18, 2012	October 16, 2012	November 20, 2012	January 15, 2013
February 19, 2013	March 19, 2013	April 16, 2013	May 21, 2013

Gregori High School Site Council – 3:00 p.m. – Gregori Building A Conference Room

October 2, 2012	December 4, 2012	January 8, 2013	February 5, 2013
April 9, 2013			

Gregori High School ELAC – 7:00 p.m. – Gregori Library

October 3, 2012	November 7, 2012	December 5, 2012	February 6, 2013
April 10, 2013	May 1, 2013		

Gregori High School Safety Advisory Committee – 2:15 p.m. – Gregori Library

September 10, 2012	November 5, 2012	March 4, 2013	May 6, 2013
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Gregori High School Injury Illness Committee – 1:15 p.m. – Gregori Library

October 11, 2012	November 15, 2012	February 14, 2013	March 7, 2013
April 9, 2013			

Hanshaw Middle School Site Council – 3:15 p.m. – Hanshaw Library

September 27, 2012	November 29, 2012	February 7, 2013	March 28, 2013
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Hanshaw Middle School ELAC – 3:15 p.m. – Hanshaw Library

September 11, 2012	November 13, 2012	January 29, 2013	March 26, 2013
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Johansen High School Site Council – 2:15 p.m. – Career Center

September 26, 2012	October 30, 2012	November 27, 2012	
January 29, 2013	February 26, 2013	March 26, 2013	April 30, 2013

Johansen High School ELAC – 6:00 p.m. – Career Center

September 20, 2012	November 1, 2012	January 21, 2013	February 21, 2013
April 25, 2013			

Lakewood Elementary School Site Council – 3:15 p.m. – Lakewood Library

September 13, 2012	October 11, 2012	November 1, 2012	May 2, 2013
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Lakewood Elementary ELAC – 3:15 p.m. – Lakewood Library

September 11, 2012	November 13, 2012	February 19, 2013	May 7, 2013
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Note: Cancelled if voting rights are assigned to SSC

Lakewood Elementary School Safety Committee – 3:15 p.m. – Lakewood Library

September 20, 2012	November 15, 2012	March 21, 2013	
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La Loma Jr. High School Site Council – 8:00 a.m. – La Loma Rm. 15

September 25, 2012	October 23, 2012	January 15, 2013	March 12, 2013
May 7, 2013			

La Loma Jr. High School Safety Committee – 8:00 a.m. – La Loma Rm. 41

September 27, 2012	March 21, 2013
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La Loma Jr. High School ELAC – La Loma Rm. 41 – Times posted next to each meeting

September 13, 2012 – 6:00 p.m.	November 8, 2012 – 3:30 p.m.
March 14, 2013 – 6:00 p.m.	April 30, 2013 – 3:30 p.m.

Marshall Elementary School Site Council – 3:00 p.m. – Marshall School Library

September 27, 2012	November 27, 2012	February 7, 2013	April 9, 2013
June 14, 2013			

Marshall Elementary ELAC – 3:00 p.m. – Marshall Staff Room

September 13, 2012	November 15, 2012	January 31, 2013	March 26, 2013
June 18, 2013			

Marshall Elementary Site Safety Committee – 8:00 a.m. – Marshall VP's Office

October 3, 2012	December 5, 2012	February 6, 2013	April 10, 2013
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Marshall Elementary Second Cup of Coffee – 9:00 a.m. – Marshall Staff Room

September 28, 2012	October 26, 2012	November 30, 2012	
January 25, 2013	February 25, 2013	March 22, 2013	April 26, 2013

Martone School Site Council – 3:00 p.m. – Martone School Library

Sept. 11 – SSC Training January 29, 2013	September 25 – First Meeting February 19, 2013	October 23, 2012 April 9, 2013	November 6, 2012
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Martone ELAC – 9:30 a.m. – Martone Cafeteria

October 11, 2012	November 15, 2012	February 14, 2013	March 14, 2013
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MCS State & Federal DELAC – 6:00 p.m. – Staff Development Rms. 1 & 2

September 6, 2012 June 11, 2013	November 8, 2012	January 19, 2013	March 19, 2013
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MCS State & Federal DAC – 6:00 p.m. – Staff Development Rms. 1 & 2

September 20, 2012 June 13, 2013	November 15, 2012	January 31, 2013	March 26, 2013
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Modesto High School ELAC – 6:30 p.m. – Modesto High School Library

September 18, 2012 March 5, 2013	<i>October 2, 2012 (SSC Business Meeting Only)</i> April 30, 2013	November 27, 2012
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Modesto High School Safety Advisory Committee – 3:00 p.m. – MHS Conference Rm. 1

April 24, 2013

Modesto High Injury Illness Committee – 9:00 a.m. – MHS Custodian's Office

September 12, 2012 March 13, 2013	October 10, 2012	November 14, 2012	February 6, 2013
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Roosevelt Junior High School Site Council – 3:30 p.m. – Roosevelt School Library

September 18, 2012 April 16, 2013	October 16, 2012	December 4, 2012	February 5, 2013
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Roosevelt Junior High School ELAC – 5:30 p.m. – Roosevelt School Library

September 18, 2012 April 16, 2013	October 16, 2012	December 4, 2012	February 5, 2013
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Roosevelt Junior High School Safety Committee – 3:30 p.m. – Roosevelt School Library

TBA

Rose Avenue School Site Council – 3:00 p.m. – Rose Avenue Office Conference Room

September 18, 2012 March 12, 2013	October 23, 2012	November 27, 2012	January 22, 2013
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Special Education Community Advisory Committee – 6:00 p.m. – MCS Staff Dev. Ctr. 1

September 5, 2012 February 6, 2013	October 3, 2012 March 6, 2013	November 7, 2012 April 10, 2013	December 5, 2012 June 5, 2013
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Sonoma Elementary School Site Council – 3:15 p.m. – Sonoma School Library

September 18, 2012	October 16, 2012	January 22, 2013	March 19, 2013
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Sonoma Elementary School Safety Meeting – 3:15 p.m. – Sonoma School Library

October 23, 2012

Tuolumne Elementary School Site Council – 2:50 p.m. – Tuolumne School Rm. 23

September 6, 2012	September 27, 2012	November 8, 2012	February 7, 2013
March 14, 2013	April 11, 2013	May 16, 2013	

Tuolumne Elementary ELAC – 2:50 p.m. – Tuolumne School Rm. 23

October 2, 2012	November 6, 2012	January 1, 2013	March 26, 2013
April 23, 2013			

Tuolumne Elementary Safety Committee – 2:50 p.m. – Tuolumne School Rm. 23

September 11, 2012	December 4, 2012	March 12, 2013
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Wilson Elementary School Site Council – 3:00 p.m. – Wilson School Library

September 6, 2012	October 4, 2012	November 8, 2012	January 10, 2013
March 7, 2013	May 9, 2013		

Wilson Elementary ELAC – 4:00 p.m. – Wilson School Library

September 6, 2012	October 4, 2012	November 8, 2012	January 10, 2013
March 7, 2013	May 9, 2013		

Wright Elementary School Site Council – 2:45 p.m. – Wright School Rm. 9

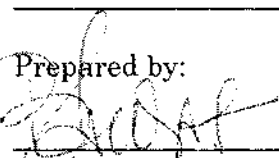
September 20, 2012	October 11, 2012	December 6, 2012	February 21, 2013
April 25, 2013			

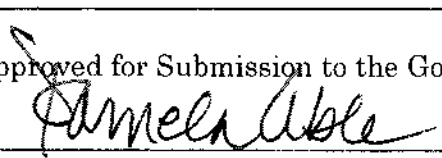
Wright Elementary ELAC – 10:00 a.m. – Wright School Cafeteria

September 7, 2012	October 4, 2012	November 16, 2012	February 15, 2013
April 19, 2013			

Wright Elementary School Site Council – 2:45 p.m. – Wright School Rm. 9

October 3, 2012	December 5, 2012	February 7, 2013	May 2, 2013
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Prepared by:

 Beckie Hurst
 Secretary

Approved for Submission to the Governing Board by:

 Pamela Able
 Superintendent