

The Modesto City Schools Board of Education supports the county-wide "Choose Civility" initiative and pledges to encourage and model civil behavior.

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**MODESTO CITY SCHOOLS**  
**BOARD OF EDUCATION AGENDA**  
**BOARD ROOM IN THE STAFF DEVELOPMENT CENTER**  
**1339<sup>th</sup> REGULAR MEETING**

**April 29, 2013**

Period for Public Presentations

6:15 p.m.\*

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's office, 576-4141. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 426 Locust Street during normal business hours.

**\* Times are approximate. Individuals wishing to address an agenda item should plan accordingly.**

**A. INITIAL MATTERS:**

4:00 to 4:01    1. **Call to Order.**

4:01 to 6:00    2. **Closed Session.**

Public comment regarding closed session items will be received before the Board goes into closed session.

- .1 Conference with Legal Counsel: Anticipated Litigation  
Number of cases: Two
- .2 Conference with District Labor Negotiator: Craig Rydquist regarding employee organizations: Modesto Teachers' Association and California School Employees Association, Chapter No. 007; and Unrepresented Employees (Managers and Administrators).
- .3 Public Employee Appointments
  - Principals, 9-12
  - Principal, Alternative Education Programs
- .4 Public Employee Evaluation - Process  
Title: Superintendent

**A. INITIAL MATTERS (continued):**

6:00 to 6:01 3. **Moment of Silence.**

6:01 to 6:05 4. **Pledge of Allegiance.**

*Jeffrey Peepgrass* Sixth Grade Enslen Elementary

*Jack Vallo* Sixth Grade Enslen Elementary

6:05 to 6:13 5. **Announcements.**

**Character Education Recognition:**

*Jaiel-Skyy Hart*, 2<sup>nd</sup> Grade, Rose Ave. Elementary: **Perseverance**

*Maleah Scheel*, 8<sup>th</sup> Grade, La Loma Jr. High: **Perseverance**

*Israel Saavedra*, 10<sup>th</sup> Grade, Modesto High: **Perseverance**

**Special Recognition:****MCS Heroes:**

*Jim Gain*, Supervisor, Instructional Technology

*Anne Rentziperis-Davis*, Teacher, Gregori High

*Arcie Sanchez*, Buyer, Purchasing Dept.

6:13 to 6:14 6. **Approval of Consent Agenda.**

Information concerning the consent items listed below has been forwarded to each Board member prior to this meeting for study and is on file at the Modesto-Stanislaus Library Reference Room, 1500 I Street; Modesto City Schools Superintendent's Office and Receptionist's Desk, 426 Locust Street, Modesto. Copies of the complete agenda are available at the Board meeting, 425 Locust Street. Unless some member of the audience or Board member has a question concerning an item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board. The action taken by the Board in approving consent items is set forth in the explanation of the individual items.

6:14 to 6:15 7. **Approval of Order of Discussion/Action Items.**

6:15 to 6:45 8. **Period for Public Presentations.**

Board Bylaw 9322 (b):

**Subject Matter:**

Members of the public may address the Board of Education on matters not on the agenda.

**A. INITIAL MATTERS (continued):**

Complaints against specific District employees should be resolved through the District's Personnel Complaint Procedure. The right to address the Board does not exempt the speaker from any potential liability for defamation. The proceedings of the Board are recorded and are a part of the public record.

The Period for Public Presentation is limited to 30 minutes. Time will be allotted equally to individuals based on the number of request cards submitted. The maximum for any one speaker is five minutes.

The law limits the response of Board members and prohibits the Board from taking any formal action.

**B. DISCUSSION AND ACTION ITEMS:**

- |      |    |      |  |
|------|----|------|--|
| 6:45 | to | 6:50 | 1. Board of Education Student Representative Report.   |
| 6:50 | to | 6:55 | 2. Modesto Teachers Association Report.  |
| 6:55 | to | 7:00 | 3. California School Employees Association Report.   |
| 7:00 | to | 7:05 | 4. Modesto City Schools Managers Report.   |
| 7:05 | to | 7:10 | 5. Request to Address the Board by Sandra M. Adan-Lundgren Regarding Drama Courses at Beyer High School.   |
| 7:10 | to | 7:25 | 6. Request to Address the Board by Jacq Wilson – NAACP and Advocates for Justice.  |
| 7:25 | to | 7:45 | 7. Report on California Endowment Grant.   |
| 7:45 | to | 8:05 | 8. Approval of Professional Services Agreement with Chevron Energy Solutions for a Comprehensive Energy Assessment of District Facilities.                       |
| 8:05 | to | 8:10 | 9. Approval of Modesto City Schools' and Modesto Teachers Association's Collective Bargaining Agreement for 2013-14.   |
| 8:10 | to | 8:15 | 10. Approval of Resolution 12/13-29 Proclaiming May 8, 2013 as Day of the Teacher in Modesto City Schools.   |
| 8:15 | to | 8:20 | 11. Approval of Resolution 12/13-28 Proclaiming May 19-25, 2013 as Classified School Employees Week in Modesto City Schools.                                     |
| 8:20 | to | 8:25 | 12. Approval of Letter of Agreement between Modesto City Schools District and Modesto City Schools' Managers for 2013-14 Accelerated Furlough Day Reinstatement. |

**B. DISCUSSION AND ACTION ITEMS (continued):**

- 8:25 to 8:30 13. Approval of Resolution No. 12/13-31 Authorizing Elimination of Classified Management Position for the 2013-14 School Year.
- 8:30 to 8:35 14. Approval of Resolution #12/13-32 Ordering the Reduction of Certificated Employees.
- 8:35 to 8:55 15. Approval of Plans to Assign Reserves.
- 8:55 to 9:05 16. Approval of Authorization to Award Bid No. 13-4527, Beyer High School's Gymnasium Bleacher Replacement, to Harris Builders, Inc., in the Amount of \$842,350.
- 9:05 to 9:10 17. Approval of Schedule for Board of Education Meetings for the Period Starting July 8, 2013 through June 16, 2014.
- 9:10 to 9:15 18. Report of Meetings Attended by Board of Education Members.
- 9:15 to 9:20 19. Items to be Placed on Future Board of Education Agendas.
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**PROPOSED CONSENT AGENDA****C. BUSINESS ITEMS:**

- CONSENT 1. Approval of March Revisions to the Adopted 2012/2013 Budget.
- CONSENT 2. Approval of Student Accident Insurance Program for 2013/14.
- CONSENT 3. Approval of Insurance Quotes from Schools Excess Liability Fund (SELF) to Provide Excess Liability Insurance for 2013/14.
- CONSENT 4. Approval of School Crossing Guard Insurance Contract with Myers-Stevens & Toohey & Co., Inc. for 2013/14.
- CONSENT 5. Approval to Submit Waiver Request to the State Board of Education to Exempt the District from Serving Meals During Summer School 2013 for Grades 7 through 12.
- CONSENT 6. Approval of Vended Meal Contracts for the 2013-2014 Fiscal Year.
- CONSENT 7. Approval of Rejection of Claim of Juan Daniel Sanchez, a Minor.
- CONSENT 8. Approval of Rejection of Claim of Riley Christina McGrath, a Minor.
- CONSENT 9. Approval of the Filing of Form J-13A – Request for Allowance of Attendance Due to Emergency Conditions on February 27, 2013 at Enochs High School.
- CONSENT 10. Approval of Second Reading of Revisions to Board Policy 3260 Fees, Deposits and Other Charges to Pupils.

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**PROPOSED CONSENT AGENDA (continued)****C. BUSINESS ITEMS (continued):**

- CONSENT 11. Approval of Acceptance of Gifts.
- CONSENT 12. Approval of Authorization to Award Bid No. 13-4523, Blacktop Repaving at Everett and Garrison Elementary Schools (Play Areas) and Davis High School, to Sinclair General Engineering Construction, Inc., in the Amount of \$504,335.
- CONSENT 13. Approval of Authorization to Award Bid No. 13-4525, Fairview Elementary School Parking Lot Upgrade, to MCI Engineering, Inc. in the Amount of \$268,387.80.
- CONSENT 14. Approval of Authorization to Award Bid No. 13-4530, Swimming Pool Equipment Replacement at Various High Schools (Beyer, Davis, Johansen and Modesto), to Pool Scene, Inc. in the Amount of \$160,000.
- CONSENT 15. Approval of Authorization to Award Informal Bid No. 13-4531, Modesto High School Gymnasium Heating Equipment Replacement, to Champion Industrial Contractors, Inc. in the Amount of \$87,558.
- CONSENT 16. Ratification of Warrants Drawn for the Month of March 2013.
- CONSENT 17. Ratification of Purchase Orders and VISA Payments for the Month of March 2013.
- CONSENT 18. Ratification of Purchase Orders for Wille Electric Supply Company Only for the Month of March 2013.

**D. CURRICULUM AND INSTRUCTION ITEMS:**

- CONSENT 1. Approval of High School Course Outlines: Industrial Technology and ROP.
- CONSENT 2. Approval of High School Course Outline: Math.
- CONSENT 3. Approval of Junior High School Course Outlines: Math
- CONSENT 4. Approval of Out-of-State National Speech Competition Trip to Birmingham, Alabama.
- CONSENT 5. Approval of the Report on the 2012/2013 Program Self-Assessment for Head Start.
- CONSENT 6. Approval of CAHSEE Waivers for Special Education Students at Beyer, Davis, Downey, Enochs, Modesto High School and Elliott Alternative Education Center.

**PROPOSED CONSENT AGENDA (continued)**

**D. CURRICULUM AND INSTRUCTION ITEMS (continued):**

- CONSENT        7. Approval of Third Amendment of Service Agreement with A Show of Hands for the 2012-2013 School Year.
  
- CONSENT        8. Ratification of Services Agreement with Soliant Health for 2012-2013.
  
- CONSENT        9. Ratification of Services Agreement with CA TheraCare Services for 2012-2013.

**E. HUMAN RESOURCES ITEMS:**

- CONSENT        1. Approval of Designated Personnel Action Items:
  - .1 Approval of Certificated Personnel Terminations.
  - .2 Approval of Certificated Personnel Leaves of Absence.
  - .3 Approval of Certificated Personnel Employment.
  - .4 Approval of Certificated Personnel Other Appointments.
  - .5 Approval of Certificated Personnel Stipend Appointments.
  - .6 Approval of Certificated Personnel Stipend Deletions.
  - .7 Approval of Certificated Personnel Substitute Appointments.
  - .8 Approval of Classified Personnel Terminations.
  - .9 Approval of Classified Personnel Leaves of Absence.
  - .10 Approval of Classified Personnel Employment.
  - .11 Approval of Classified Personnel Other Appointments.
  - .12 Approval of Classified Personnel Substitute Appointments.
  
- CONSENT        2. Approval of Proposed Job Descriptions: JC# 0037 Administrator of Curriculum and Instruction Support and Pupil Services, K-6; JC# 0038 Administrator of Curriculum and Instruction Support and Pupil Services, 7-8.

**F. MISCELLANEOUS ITEMS:**

- CONSENT        1. Approval of Designated Student Expulsions:
  - .1 EL-29-2012-13    .2 HS-81-2012-13    .3 HS-85-2012-13
  - .4 HS-90-2012-13
  
- CONSENT        2. Approval of Minutes for the April 8, 2013 Regular Meeting of the Board of Education.

**END OF CONSENT AGENDA**

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**G. REPORTS AND COMMUNICATIONS:**

- 1. Report on the 2012/2013 Program Self-Assessment for State Preschool (CSPP).

**G. REPORTS AND COMMUNICATIONS (continued):**

2. Report on the 2012-2013 Program Self-Assessment for General Child Care and Development (CCTR).
3. Report on Revisions to Administrative Regulation 5133 Athletic Code of Conduct, 7-12.
4. Report: Quarterly Report on *Williams* Complaints, Subject Area of Complaint and Resolution.
5. Schedule of 2012-13 School Advisory Committee Meetings.

**H. ADJOURNMENT**

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting  
SUBJECT: Request to Address the Board by April 29, 2013  
Sandra M. Adan-Lundgren Regarding  
Drama Courses at Beyer High School

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BACKGROUND

Modesto City Schools Board Bylaw 9322 states that members of the public may place matters directly related to school business on the agenda of the Board meeting. Written request to do this shall be received in the Superintendent's office eight (8) working days prior to the Board meeting. The written request shall include a description of the matter and whatever information concerning the matter the person making the request may have.

ISSUE

Sandra M. Adan-Lundgren has requested to address the Board regarding the elimination of Drama courses at Beyer High School.

PROCEDURE

Sandra M. Adan-Lundgren will address the Board and staff regarding the issue stated above.

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Prepared and Submitted to the  
Governing Board at the  
Request of a Community  
Member by:



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Pamela Able  
Superintendent



MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting

SUBJECT: Request to Address the Board by April 29, 2013  
Jacq Wilson – NAACP and Advocates  
for Justice

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BACKGROUND

Modesto City Schools Board Bylaw 9322 states that members of the public may place matters directly related to school business on the agenda of the Board meeting. Written request to do this shall be received in the Superintendent's office eight (8) working days prior to the Board meeting. The written request shall include a description of the matter and whatever information concerning the matter the person making the request may have.

ISSUE

Jacq Wilson, on behalf of the NAACP and Advocates for Justice, requested to address the Board regarding suspension and expulsion rates among minority students.

PROCEDURE

Jacq Wilson will address the Board and staff regarding the issue stated above.

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Prepared and Submitted to the  
Governing Board at the  
Request of a Community  
Member by:



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Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Report on California Endowment Grant

April 29, 2013

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BACKGROUND

The California Endowment is a private statewide health foundation established in 1996 to address the health needs of Californians. The California Endowment has recently begun looking at health barriers in the public school system. They found that health and success were often times being limited by school discipline policies that relied heavily on suspension and expulsion. The California Endowment makes grants to organizations and institutions that directly benefit the health and well-being of the people of California.

ISSUE

Although Modesto City Schools has made significant progress in the reduction of student suspensions/expulsions, the District continues to seek proactive measures for positive school discipline. The District has been awarded a \$200,000 grant by The California Endowment to implement research-based effective practices.

REPORT

A presentation will be given to the Board to inform them of the District's plan submitted and accepted by The California Endowment for funding. The plan includes the following essential elements:

- Hiring an Intervention Coordinator
- Implementing a behavioral health consultation model at three targeted school sites
- Implementing Restorative Justice at one targeted school site
- Quarterly parent training based on parent feedback and site needs assessment at three targeted school sites
- Train staff and implement Positive Behavior Intervention Practices (PBIS) at all sites that have not yet received training


The effectiveness of the plan will be monitored by suspensions/expulsion data that will be analyzed in an ongoing basis.

SUMMARY

Ginger Johnson, Associate Superintendent, Educational Services, will provide an overview of the California Endowment Grant.

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Prepared by:

  
Virginia M. Johnson

Associate Superintendent  
Educational Services

Approved for Submission  
to the Governing Board by:



Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Professional Services Agreement April 29, 2013  
with Chevron Energy Solutions for a  
Comprehensive Energy Assessment of District Facilities

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### BACKGROUND

The District has been collaborating with Chevron Energy Solutions (Chevron ES), a division of Chevron USA Inc., since early 2012 on potential energy savings and student educational opportunities. Chevron ES develops, designs and constructs facility projects that increase energy efficiency and reduce energy costs for public institutions and businesses through comprehensive energy programs.

The District maintains and operates over 3 million square feet of facilities on approximately 635 acres. The District currently spends approximately \$5.5 million on electricity, natural gas, water, sewer, trash and drainage in a calendar year.

Several energy efficient improvements have been installed at District facilities recently, including the Modesto High School boiler replacement project and the Johansen High School lighting retrofit project. These projects are expected to generate substantial utility savings going forward. Other District initiated energy efficiency projects are approved and underway such as the installation of swimming pool covers and replacement of hot water heaters. However, a comprehensive audit that will identify all potential energy savings measures and planned implementation is the best practice to generate optimal savings.

In addition to the opportunity to develop energy-efficient capital projects that have the potential to generate general fund savings, the District and Chevron ES have worked to identify student learning opportunities in STEM (Science, Technology, Engineering and Math).

Specifically, Chevron ES has worked to connect with students by creating a hands-on learning program known as Project HEAT. This past fall, students at Gregori High School trained with the Chevron Hands-on Environmental Assessment Team (HEAT) in order to assess campus power usage and engage in solutions. Chevron ES has also supported the development and submittal of a grant for Modesto City Schools to the National Science Foundation.

### ISSUE

In order to identify short and long term financially beneficial energy conservation measures (ECMs), for District facilities and further STEM educational opportunities for students, a Professional Services Agreement (PSA) with Chevron ES, has been developed for the purpose of conducting an investment grade audit and assessment of all District facilities.

Approval of Professional Services Agreement with Chevron Energy Solutions for a Comprehensive Energy Assessment of District Facilities

PROPOSAL

Phase 1:

Chevron ES proposes to conduct an investment grade energy audit (assessment) of District buildings and facilities and identify improvements that will save energy, water and reduce overall utility expenses. The comprehensive energy audit will involve the review of building records, current energy use, site inspections, and interviews with District staff. Potential energy conservation measures and renewable energy opportunities will be evaluated and energy savings calculated. The not to exceed cost of the energy assessment is \$65,000.

Phase 2:

After completion of the assessment, Chevron ES proposes to present a package of energy conservation scopes of work for the District to consider based on short term and long term savings strategies. Energy conservation measures (ECMs) presented for District consideration must be "feasible". Feasible is defined as, if over the expected lifetime of the ECMs, the combined savings from the ECMs is projected to exceed the combined cost of implementing the ECMs. A financing plan would also be developed that would fund the cost of the ECMs through energy savings over a specified period of time.

Should the assessment identify feasible energy conservation measures from both an energy savings and financing stand point, and the District elects to proceed with these improvements, no fee (\$65,000) for the energy assessment would be due. At this point the District and Chevron ES would negotiate an Energy Services Contract which would incorporate the energy assessment fee into the total scope of work for the specific energy efficient capital improvements to be installed on District facilities. It is intended that the assessment fee would be paid for out of the energy savings.

The Energy Services Contract would contain a complete scope of work of capital projects, financing plan and schedule. District staff would collaborate with Chevron ES on the specific capital projects to include in the Energy Services Contract. The District would then be obligated to have Chevron ES design, construct and install the projects as proposed in the Energy Services Contract.

In order to quickly realize energy savings, Chevron ES proposes to identify projects that will deliver benefit or savings with short to mid-term payback ranges between 2-10 years or which meet critical District infrastructure needs. Short term project savings may be achieved by reducing operating costs such as lighting upgrades and taking advantage of rebate energy programs. Long term energy conservation measures will include larger scale capital improvement projects such as HVAC and other mechanical system improvements.

Approval of Professional Services Agreement with Chevron Energy Solutions for a Comprehensive Energy Assessment of District Facilities

If the District does not proceed with an Energy Services Contract with Chevron ES, the assessment fee would be due and payable for the work completed in the comprehensive energy audit/assessment.

Education and Communication:

Concurrently, Chevron ES proposes to support student achievement with a focus on STEM education that is intended to prepare more students for future jobs in a STEM workforce.

Examples of learning opportunities provided in collaboration with Chevron ES will include more Project HEAT type activities and the following:

- Chevron ES to participate in career fairs and career readiness opportunities including the May 8, 2013 career fair at Gregori High School.
- Energy Education through Chevron's Envision© education program. Living Laboratories - Chevron ES will work in partnership with the District to create a customized program to translate the capital improvement projects into relevant learning experiences in the classroom for students, teachers, and the greater school community.
- Student and Staff Engagement- Behavior-based energy savings program.
- Professional Development – Deliver professional development via field trips, in person demonstrations, online learning platforms, kits and/or living labs.

Chevron ES proposes to work with the District to develop a communications plan to deliver positive information to the community and region regarding its energy conservation and savings projects. Activities will include strategy development sessions with key District staff to deliver a feasible communications plan.

Energy Conservation Contracts and Government Code Section 4217.10:

Government Code Section 4217.10 specifically authorizes public agencies such as school districts and cities to contract with qualified energy service companies, like Chevron ES, if the company can guarantee the agency will receive economic benefits associated with the recommended conservation measures.

Approving the Professional Services Agreement with Chevron ES is the first step that will identify whether or not the proposed energy conservation projects will in fact generate significant savings in order to justify the project costs and entering into an Energy Services Contract.

Approval of Professional Services Agreement with Chevron Energy Solutions for a Comprehensive Energy Assessment of District Facilities

After the assessment is complete, the second phase Energy Services Contract will require a public hearing, prior to its approval pursuant to the Government Code.

Proposition 39:

Proposition 39, which passed on the November 2012 Statewide ballot, is intended to generate approximately \$500 million annually for energy conservation projects for public education over a five year period. The legislature has not yet determined how these funds will be allocated; however, a comprehensive energy audit is a proactive effort that will ready the District to take advantage of future funding and grant opportunities.

FISCAL IMPACT

The Professional Services Agreement with Chevron ES calls for the District to pay a fee to conduct the comprehensive energy audit/assessment in an amount not to exceed \$65,000. It is proposed that this cost will be paid from savings generated by the energy conservation projects to be implemented in the subsequent Energy Services Contract with Chevron ES.

Until such time as the District and Chevron ES enter into an Energy Services Contract, it is proposed that \$65,000 be set aside from the General Fund to pay the fee for the cost of the assessment.

RECOMMENDATION

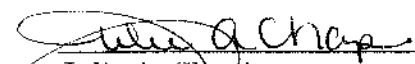
It is recommended that the Board of Education approve a Professional Services Agreement with Chevron Energy Solutions for a comprehensive energy assessment of District facilities.

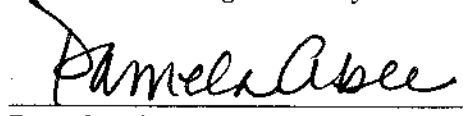
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Originating Departments: Planning and Facilities Support and  
Maintenance and Construction

Reviewed and Recommended by:

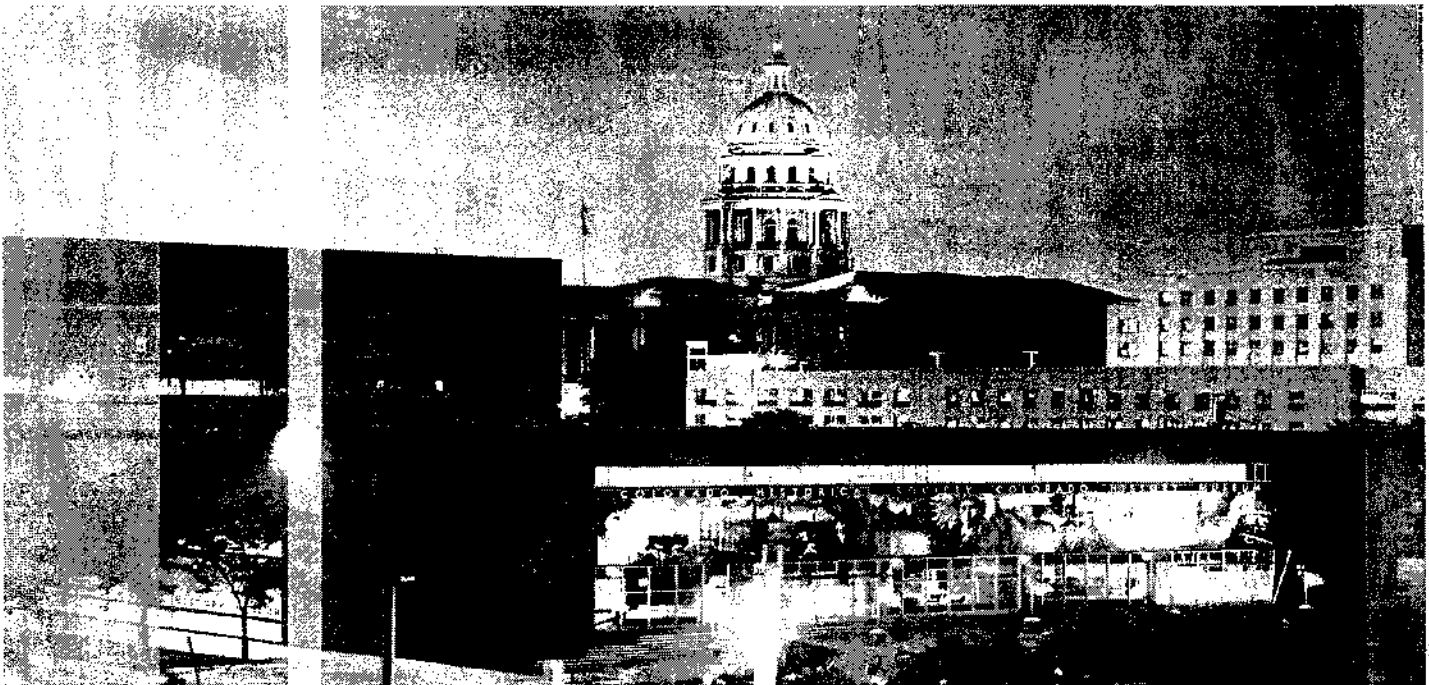
Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official

  
\_\_\_\_\_  
Pamela Able  
Superintendent



Human Energy



TEXAS STATE CAPITOL

Energy efficiency and conservation are the most effective and least costly means of ensuring a secure energy future.

As a unit of one of the world's leading energy companies, Chevron Energy Solutions develops, designs and constructs facility projects that increase energy efficiency, reduce energy costs and ensure reliable, high-quality power for public institutions and businesses.

Our projects reduce greenhouse gas (GHG) emissions, support sustainability and apply proven technologies, including renewable power, energy management and building infrastructure systems.



**Chambersburg Area School District, Pennsylvania**

An energy-efficient school is easier and less expensive to maintain, and offers improved lighting and indoor air quality – providing students and faculty a more productive learning and teaching environment. HVAC system improvements, lighting upgrades and water conservation measures at eight K-12 schools in Pennsylvania are reducing yearly electricity consumption by more than 3.5 million kilowatt-hours and annual water use by nearly 18 million gallons. The project is saving the Chambersburg Area School District about \$2 million per year.



# Efficient, cost-saving solutions

Our professionals design and build high-efficiency projects that provide customers with annual energy savings, operational savings and energy cost predictability.

We also help public institutions leverage private sector financing and tap government and utility incentives, saving additional taxpayer dollars. As a result, most projects can be funded without up-front capital, so institutions can redirect their resources to other important priorities.

## United States Postal Service

At U.S. Postal Service facilities throughout Northern California, energy-efficient lighting and HVAC system upgrades have improved the work environment for thousands of employees. The multi-phase projects, which incorporated solar and fuel cell installations at select facilities, are helping the Postal Service save more than \$4.2 million in energy costs each year.



Projects are  
saving more than

billion  
dollars

# Renewable, sustainable solutions

The projects we develop use the latest proven technologies. Our engineers are experts in alternative energy solutions, including solar, biomass, wind and fuel cell systems.

Many of our professionals are accredited by the U.S. Green Building Council in the processes and requirements for achieving Leadership in Energy and Environmental Design (LEED®) green building certification.



## City of Rialto, California

The heat exchanger and 900-kilowatt fuel cell shown here are part of an innovative system that will transform wastewater sludge and kitchen grease from local restaurants into clean, renewable power for the City of Rialto's wastewater treatment plant. When completed, the project will increase municipal revenues, reduce landfill wastes and lower greenhouse gas emissions by nearly 5,500 tons annually, while decreasing the city's energy costs by about \$800,000 a year. The fuel cell will generate electricity without combustion using methane, a biogas produced naturally on site by the organic materials contained in wastewater.

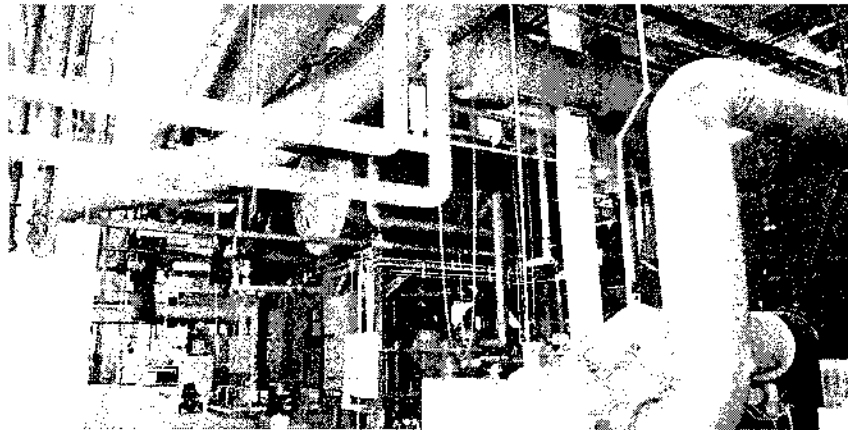
Projects are reducing  
GHG emissions by  
more than



million  
metric tons

# Reliable, secure solutions

As a project developer for Chevron and the U.S. government, we are experienced in designing and building central utility plants, energy distribution systems and other facilities that ensure highly reliable, secure energy around the clock. Our projects offer flexible financing options and often include performance guarantees backed by monitoring and verification services.



## U.S. Military Bases

Chevron Energy Solutions is helping federal agencies meet government mandates to reduce energy usage through projects that optimize steam and compressed air systems.

## Above and Right: Fort Detrick, Maryland

When it comes to powering the world's highest-level biosafety containment laboratories, energy security and reliability are crucial. A \$100 million central utility plant - designed, built and operated by Chevron Energy Solutions - is providing secure energy to the National Interagency Biodefense Campus at the U.S. Army's Fort Detrick.

Projects range  
in size from

under \$100,000

to more than

\$100 million

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Modesto City Schools' and Modesto Teachers Association's Collective Bargaining Agreement for 2013-14 April 29, 2013

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BACKGROUND

Negotiations between Modesto City Schools and the Modesto Teachers Association have concluded and revisions to the Collective Bargaining Agreement for 2013-14 are attached to this report.

ISSUE

The Board of Education must approve the revisions to the Collective Bargaining Agreement for 2013-14. The tentative agreement is attached.

PROPOSAL

The Modesto Teachers Association will ratify the tentative agreement with revisions to the Modesto City Schools' and Modesto Teachers Association's Collective Bargaining Agreement for 2013-14 by May 3, 2013. It is necessary for the Board of Education to take formal action to approve the tentative agreement.

FISCAL IMPACT

Revisions to the 2013-14 Collective Bargaining Agreement with the Modesto Teachers Association will result in an expense of approximately \$5,643,772 to the general fund.

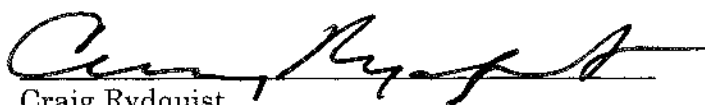
RECOMMENDATION

In accordance with Government Code Section 3547.5, and following consideration of certification that the costs incurred by the school district can be met during the agreement's term, it is recommended that the Board of Education approve the revisions to the Modesto City Schools' and Modesto Teachers Association's Collective Bargaining Agreement for 2013-14.

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Recommended by:

Approved for Recommendation  
to the Governing Board by:



Craig Rydquist  
Associate Superintendent, Human Resources



Pamela Able  
Superintendent

ARTICLE VII  
STAFFING RATIOS

Status quo

ARTICLE IX

SALARY

1 Beginning July 1, 2010 and ending June 30, 2014, the Certificated Salary Schedules will be  
2 reduced by 1.145% on all 2009-10 Certificated Salary Schedules, except Child Development,  
3 Head Start and Child Development Specialist Salary Schedules.

4  
5 Continue 1% reduction from the 2008-09 Certificated Salary Schedules, except Child  
6 Development, Head Start and Child Development Specialist Salary Schedules through June  
7 30, 2014.

8  
9 Beginning July 1, 2010 and ending June 30, 2014, stipends will be reduced 20% from the  
10 2009-10 Salary Schedule, except for Academic Decathlon and Mock Trial.

11  
12 Continue 20% stipend reductions from the 2008-09 Salary Schedule, through June 30, 2014.

13  
14 ~~Starting with the 2010-11 school year, the total number of assigned annual days of work for~~  
15 ~~traditional schedule full time employees is 176, consisting of 175 teaching days and one (1)~~  
16 ~~workday, with corresponding salary reduction until June 30, 2014.~~

17  
18 ~~If prior to June 30, 2012, the District receives any new supplemental federal funds that~~  
19 ~~increases the District's unrestricted general fund, the District and MTA shall commence~~  
20 ~~negotiations over Article VII—Staffing Ratio, and/or Article IX—Salary.~~

21  
22 ~~If after the State Budget is adopted, and it includes a net base revenue limit lower or greater~~  
23 ~~than the January Governor's proposal, the District and MTA shall commence negotiations~~  
24 ~~within two weeks of District's or Association's request to commence negotiations over Article~~  
25 ~~VII—Staffing Ratio, and/or Article IX—Salary.~~

26  
27 ~~Modesto Virtual Academy Program Teachers and Credit Recovery Online Learning Program~~  
28 ~~Teachers (class.com) will be paid from the Hourly Direct Instructional Programs Salary~~  
29 ~~Schedule.~~

30  
31 Effective July 1, 2009, and each year thereafter until negotiated otherwise, the following  
32 2008-09 school year salary schedules shall be reduced by 1%:

- 33  
34 Schedule A  
35 School Psychologists' Schedule  
36 Language, Speech, and Hearing Specialists' Schedule  
37 Small Group Instructors' Schedule  
38 Independent Study Full-Time Contracted Schedule  
39 Child Development Programs (excluding Head Start)  
40 Intern Salary Schedules  
41 Substitute Salary Schedules  
42 Advance Path

43  
44 Effective July 1, 2009, and each year thereafter until negotiated otherwise, three day salary  
45 reduction for all certificated employees from the following 2008-09 school year salary

1 schedules in return for the elimination of two staff development days, and three two-hour staff  
2 development meetings (excluding Child Development Programs and Head Start):

3  
4 Schedule A  
5 School Psychologists' Schedule  
6 Language, Speech, and Hearing Specialists' Schedule  
7 Small Group Instructors' Schedule  
8 Independent Study Full-Time Contracted Schedule  
9 Intern Salary Schedules  
10 Advance Path

11  
12 Effective July 1, 2009, and each year thereafter until negotiated otherwise, all 2008-09 school  
13 year hourly salary schedules and all 2008-09 school year stipend positions, including optional  
14 periods, shall be reduced by 20%.

15  
16 For the 2013-14 school year only, certificated full-time employees, under the following salary  
17 schedules, will receive two (2) full day staff development days prior to the school year and one  
18 (1) full day staff development day during the school year (excluding Child Development  
19 Programs and Head Start):

20  
21 Schedule A  
22 School Psychologists' Schedule  
23 Language, Speech, and Hearing Specialists' Schedule  
24 Small Group Instructors' Schedule  
25 Independent Study Full-Time Contracted Schedule  
26 Intern Salary Schedules  
27 Advance Path

28  
29 For the 2013-14 school year only, certificated full-time employees (except Child Development  
30 Programs and Head Start) will receive five (5) accelerated instructional furlough days  
31 reinstatement thus making the assigned work days 184, consisting of 180 teaching days, one  
32 (1) workday, and three (3) staff development days.

33  
34 If 2013-14 or subsequent two (2) years of unassigned Unrestricted Ending Fund Balance is not  
35 positive the Association will negotiate to attempt to achieve fiscal solvency.

36  
37 *(Corresponding language in Article IV Hours of Employment will also need to occur.)*

38  
39 *All other sections of Article IX – status quo.*

ARTICLE X

HEALTH AND WELFARE BENEFITS

Remain status quo until details of the Patient Protection and Affordable Care Act unfold in 2013.  
Article X will be reopened when written guidelines are received by the District.

*Handwritten signature*



## MODESTO CITY SCHOOLS 2013-14 TRADITIONAL CALENDAR

### JULY 2013

M	T	W	TH	F	
1	2	3	4	5	Independence Day
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30#	31			30th=10-mo site clerical return

### JANUARY 2014

M	T	W	TH	F	
		1	2	3	Winter Break
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	MLK Day
27	28	29	30	31	19 Days

### AUGUST 2013

M	T	W	TH	F	
			1	2	Staff Dev: 8/5 and 8/6
5	6	7	*8	9	Teacher Workday: 8/7
12	13	14	15	16	Classes Begin: 8/8
19	20	21	22	23	
26	27	28	29	30	17 Days

### FEBRUARY 2014

M	T	W	TH	F	
3	4	5	6	7	2nd Tri-56 Days (2/14)
10	11	12	13	14	Lincoln's Day
17	18	19	20	21	President's Day
24	25	26	27	28	18 Days

### SEPTEMBER 2013

M	T	W	TH	F	
2	3	4	5	6	Labor Day
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30					20 Days

### MARCH 2014

M	T	W	TH	F	
3	4	5	6	7	
10	11	12	13	14	3rd Qtr = 47 Days
17	18	19	20	21	
24	25	26	27	28	
31					21 Days

### OCTOBER 2013

M	T	W	TH	F	
	1	2	3	4	
7	8	9	10	11	1st Qtr = 46 Days
14	15	16	17	18	
21	22	23	24	25	23 Days
28	29	30	31		1st Tri-60 Days (10/31)

### APRIL 2014

M	T	W	TH	F	
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	Spring Break
28	29	30			16 Days

### NOVEMBER 2013

M	T	W	TH	F	
				1	Staff Dev.: 11/1
4	5	6	7	8	
11	12	13	14	15	Veteran's Day
18	19	20	21	22	17 Days
25	26	27	28	29	Thanksgiving Holiday

### MAY 2014

M	T	W	TH	F	
			1	2	4th Qtr = 43 Days
5	6	7	8	9	2nd Sem = 90 days
12	13	14	15	16	3rd Tri-62 Days (5/22)
19	20	21	22	23	Classes End: 5/22
26	27	28	29	30	Memorial Day
					16 Days

### DECEMBER 2013

M	T	W	TH	F	
2	3	4	5	6	13 Days
9	10	11	12	13	2nd Qtr = 44 Days
16	17	18	19	20	1st Sem = 90 Days
23	24	25	26	27	Winter Break
30	31				

### JUNE 2014

M	T	W	TH	F	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30					

Winter Break: 12/19/13 - 1/3/14

Classes Begin: 8/8/13

Classes End: 5/22/14

Instructional Days: 180

# Return Date for 10-month clerical school-level employees: 7/30/13

✓ End of Quarter

○ HOLIDAY

□ Non-Attendance Day

\* First Day of School



MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting  
SUBJECT: Approval of Resolution 12/13-29 Proclaiming April 29, 2013  
May 8, 2013 as Day of the Teacher in  
Modesto City Schools

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BACKGROUND

California school districts have designated the second Wednesday in May as Day of the Teacher.

“El Dia del Maestro” originated in Mexico and in other Latin American countries over a century ago to recognize teachers for their contributions to children. In 1982, the Association of Mexican-American Educators initiated a statewide campaign to establish the California Day of the Teacher. Also that year, the State Legislature formally designated the second Wednesday in May as the Day of the Teacher.

ISSUE

It is important to recognize teachers for the demanding and complex role they play in the lives of the children they serve.

RECOMMENDATION

It is recommended that the Board of Education approve Resolution 12/13-29 proclaiming May 8, 2013 as Day of the Teacher in Modesto City Schools.

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Prepared and Recommended to the  
Governing Board by:



Pamela Able  
Superintendent

MODESTO CITY SCHOOLS  
GOVERNING BOARD RESOLUTION NO. 12/13-29  
PROCLAIMING MAY 8, 2013 AS  
DAY OF THE TEACHER IN MODESTO CITY SCHOOLS

WHEREAS, the California State Legislature officially designated the second Wednesday in May of every year as the DAY OF THE TEACHER; and

WHEREAS, this action was taken to recognize the essential role California teachers play in the lives of children; and

WHEREAS, it is important the parents, students, and community members recognize the unique and specialized skills teachers must possess to meet the diverse and complex needs of today's students; and

WHEREAS, the Modesto City Schools is proud of the many successes its students have gained as the result of the dedication and talent of District teachers over the year; and

WHEREAS, it is recognized that the quality and success of the instructional programs are directly attributed to the performance of District teachers who have committed their talents and energies to meeting the educational needs of young people; and

WHEREAS, education represents society's greatest and most lasting gift to new generations; and

WHEREAS, education is the driving force for improving the quality of life for all people; and

WHEREAS, it is widely acknowledged that teachers tackle one of society's most valuable and complex enterprises and that, after good parents, there are no more important people in a child's life than teachers;

NOW, THEREFORE, BE IT RESOLVED, that the members of the Board of Education, Superintendent, and staff of Modesto City Schools do hereby proclaim May 8, 2013 as the DAY OF THE TEACHER in Modesto City Schools.

THE FOREGOING RESOLUTION was introduced at a regular meeting of the Board of Education, held on the 29<sup>th</sup> day of April, 2013, by Governing Board Member, \_\_\_\_\_ who made the motion, which motion being duly seconded by, \_\_\_\_\_, was, upon a roll call vote, carried into Resolution and passed by the following vote:

AYES

NOES

ABSTAINED

ABSENT

ATTEST

\_\_\_\_\_  
Date

\_\_\_\_\_  
Pamela Able, Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting  
SUBJECT: Approval of Resolution 12/13-28 Proclaiming April 29, 2013  
May 19-25, 2013 as Classified School Employees  
Week in Modesto City Schools

---

BACKGROUND

In 1985, to recognize the many services provided by classified public school employees to the school districts they serve, the California State Senate approved a resolution to honor this dedicated group. The following year, the State Legislature designated the third full week of May as Classified School Employees Week.

ISSUE

Modesto City Schools' classified staff deserve the recognition of students, staff, parents, and community members for the support they provide District schools and work sites. Because of their dedication and hard work, the week of May 19-25, 2013 should be proclaimed Classified School Employees Week in Modesto City Schools.

RECOMMENDATION

It is recommended that the Board of Education approve Resolution 12/13-28 proclaiming May 19-25, 2013 as Classified School Employees Week in Modesto City Schools.

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Prepared and Recommended to the  
Governing Board by:



---

Pamela Able  
Superintendent

MODESTO CITY SCHOOLS  
GOVERNING BOARD RESOLUTION NO. 12/13-28  
PROCLAIMING MAY 19-25, 2013 AS  
CLASSIFIED SCHOOL EMPLOYEES WEEK IN MODESTO CITY SCHOOLS

WHEREAS, the California State Legislature officially designated the third full week of May as CLASSIFIED SCHOOL EMPLOYEES WEEK; and

WHEREAS, this action was taken to recognize the many services classified staff provide every day to students, teachers, and administrators; and

WHEREAS, it is important to recognize the District's classified staff for the unique services they provide which contribute to a safe and secure learning environment for all children; and

WHEREAS, in their varied capacities, classified staff play an essential role in helping to ensure the smooth running of the many activities that take place in District schools and work sites every day; and

WHEREAS, it is recognized that the District's classified staff strive for excellence in all of their endeavors; and

WHEREAS, honoring classified staff during CLASSIFIED SCHOOL EMPLOYEES WEEK gives students, certificated staff, parents, and community members the opportunity to recognize classified staff for the important services they provide to Modesto City Schools;

NOW, THEREFORE, BE IT RESOLVED, that the members of the Board of Education, Superintendent, and staff of Modesto City Schools do hereby proclaim May 19-25, 2013 as CLASSIFIED SCHOOL EMPLOYEES WEEK at Modesto City Schools.

THE FOREGOING RESOLUTION was introduced at a regular meeting of the Board of Education, held on the 29<sup>th</sup> day of April, 2013 by Governing Board Member, \_\_\_\_\_ who made the motion, which motion being duly seconded by, \_\_\_\_\_, was, upon a roll call vote, carried into Resolution and passed by the following vote:

AYES

NOES

ABSTAINED

ABSENT

ATTEST

\_\_\_\_\_  
Date

\_\_\_\_\_  
Pamela Able, Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Letter of Agreement between April 29, 2013  
Modesto City Schools District and Modesto City  
Schools' Managers for 2013-14 Accelerated  
Furlough Day Reinstatement

---

BACKGROUND

Discussions were held with the Modesto City Schools' Managers Board Representative regarding the reinstatement of eight (8) accelerated furlough days for the 2013-14 school year only. A Letter of Agreement was developed and signed by the MCS Managers on April 18, 2013.

ISSUE

The Board of Education must approve the Letter of Agreement for Modesto City Schools' Managers for the 2013-14 Accelerated Furlough Day Reinstatement. A copy of the Letter of Agreement is attached.

PROPOSAL

The Modesto City Schools Managers approved the Letter of Agreement on April 18, 2013. It is necessary for the Board of Education to take formal action to approve the Letter of Agreement.

FISCAL IMPACT

The reinstatement of eight (8) accelerated furlough days for the 2013-14 school year only for the Modesto City Schools' Managers will result in a cost of approximately \$617,613.


RECOMMENDATION


In accordance with Government Code Section 3547.5, and following consideration of certification that the costs incurred by the school district can be met during the agreement's term, it is recommended that the Board of Education approve the Letter of Agreement between Modesto City Schools District and Modesto City Schools' Managers for the 2013-14 accelerated furlough day reinstatement.

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Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Craig Rydquist  
Associate Superintendent, Human Resources

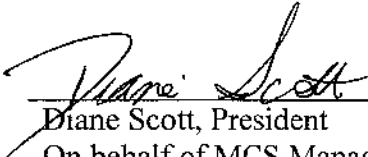
  
Pamela Able  
Superintendent

LETTER OF AGREEMENT  
between  
MODESTO CITY SCHOOLS  
and  
MCS MANAGERS

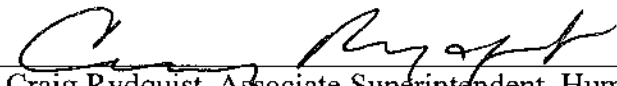
**RE: 2013-14 Accelerated Furlough Day Reinstatement**

This Agreement is entered into by and between Modesto City Schools District and the MCS Managers. The District and MCS Managers agree to the following:

1. This Agreement is for the 2013-14 school year only.
2. All MCS certificated managers, classified managers, and confidential personnel shall receive eight (8) accelerated furlough day reinstatement with corresponding adjustment to annual salary.

  
\_\_\_\_\_  
Diane Scott, President  
On behalf of MCS Managers

Dated: 4/17/13

  
\_\_\_\_\_  
Craig Rydquist, Associate Superintendent, Human Resources  
On behalf of Modesto City Schools

Dated: 4/17/13



MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Resolution No. 12/13-31 Authorizing April 29, 2013  
Elimination of Classified Management Position  
for the 2013-14 School Year

---

BACKGROUND

The District determined that there is a lack of work within the meaning of Education Code Section 45308 which justifies a reduction in force.

ISSUE

The District needs to eliminate classified management position due to the work needs within the department.

PROPOSAL

In order to provide the necessary level of support, the District needs to eliminate the following classified management positions:

Administrative Secretary 1.0 FTE

FISCAL IMPACT

If approved, the elimination of the above position will result in a savings of approximately \$8,000 in general fund expenditures.

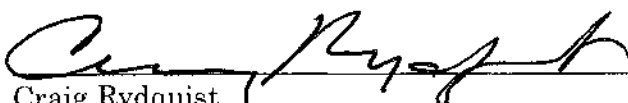
RECOMMENDATION


It is recommended that the Board of Education approve Resolution No. 12/13-31 authorizing the elimination of classified management position for the 2013-14 school year.

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Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Craig Rydquist  
Associate Superintendent, Human Resources

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS DISTRICT  
STANISLAUS COUNTY, STATE OF CALIFORNIA

APPROVAL OF RESOLUTION AUTHORIZING ) April 29, 2013  
REDUCTION OF CLASSIFIED MANAGEMENT ) RESOLUTION #12/13-31  
POSITIONS FOR THE 2013-14 SCHOOL YEAR )  
\_\_\_\_\_ )

WHEREAS, due to a lack of work and/or lack of funds, the Board of Education hereby finds that it is in the District's best interest that, as of June 30, 2013, certain services now being provided by classified management employees be eliminated as follows:

Administrative Secretary 1.0 FTE

NOW, THEREFORE, BE IT HEREBY RESOLVED, DETERMINED AND ORDERED, as follows:

1. All of the recitals are true and correct.
2. That as of the close of the business day on June 30, 2013, the above-referenced classified management positions shall be eliminated.
3. The Superintendent or her designee is authorized to take all appropriate action, including notifying the appropriate employees pursuant to District rules and regulations and applicable provisions of Education Code.

THE FOREGOING RESOLUTION was introduced at a special meeting of the Board of Education held on the twenty-ninth of April, 2013, by Governing Board Member \_\_\_\_\_, who made the motion, which being duly seconded by \_\_\_\_\_, was, upon roll call, carried into Resolution and passed by the following vote:

AYES: Governing Board Members:

NOES: Governing Board Members:

ABSTAINED: Governing Board Members:

ABSENT: Governing Board Members:

ATTEST:

---

Pamela Able  
Superintendent  
Modesto City Schools

Resolution No. 12/13-31  
April 29, 2013

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Resolution No. 12/13-32 April 29, 2013  
Ordering the Reduction of Certificated Employees

---

BACKGROUND

On March 11, 2013, the Board of Education adopted a resolution to reduce certificated services in various areas. The District was able to reduce the number of certificated layoffs. However, to meet certification requirements and meet program needs within the Regional Occupation Program (ROP), a number of employees remain impacted by layoffs.

ISSUE

The Board of Education must approve the attached resolution as part of the layoff procedures that commence in March 2013.

PROPOSAL

The District proposes to layoff individuals to meet program needs and certification requirements within the ROP program.

FISCAL IMPACT

There will be no fiscal impact as there will be no net reduction of FTE as a result of this action.

RECOMMENDATION

It is recommended that the Board of Education approve Resolution No. 12/13-32 ordering the reduction of certificated employees.

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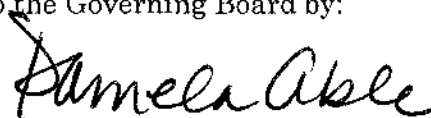
Recommended by:



Craig Rydquist  
Associate Superintendent, Human Resources

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Approved for Recommendation  
to the Governing Board by:



Pamela Able  
Superintendent

**MODESTO CITY SCHOOLS**  
**GOVERNING BOARD RESOLUTION NO. 12/13-32**  
**RESOLUTION ORDERING THE REDUCTION OF CERTIFICATED**  
**EMPLOYEES**

WHEREAS, prior to March 15, 2013, this Board of Trustees authorized the reduction or elimination of particular kinds of certificated services no later than the beginning of the 2013-2014 school year; and

WHEREAS, prior to March 15, 2013, the Superintendent's designated representatives served notices to the appropriate certificated employees that it has been recommended that each of their services will not be required for the 2013-2014 school year, pursuant to Education Code sections 44949 and 44955; and

WHEREAS, the notices served upon those certificated employees advised them that they could request a hearing before the Board of Trustees to determine if there was cause for not reemploying them for the 2013-2014 school year and that if they failed to timely request a hearing, that failure shall constitute a waiver of the right to a hearing and his/her services will accordingly be terminated pursuant to the recommendation; and

WHEREAS, various employees did not request a hearing regarding the recommendation, failed to file a timely notice of defense, and/or withdrew their requests for a hearing and thereby each waived their right to a hearing; and

WHEREAS, the particular kinds of services will be discontinued and reduced within the meaning of Education Code section 44955 no later than the beginning of the 2013-2014 school year; and

WHEREAS, the services of no permanent or other certificated employee are being terminated, in whole or in part, while any probationary or other certificated employee with less seniority is retained to render a service which said permanent or other employee is certificated and competent to render within the meaning of Education Code section 44955(b); the individuals whose employment is being terminated, in whole or in part, are not certificated and competent (within the meaning of Education Code section 44955) to render the service being performed by any employee with less seniority who is being retained; and

WHEREAS, sufficient cause exists for the termination of certificated positions and, pursuant to and within the meaning of Education Code section 44949, said cause relates to the welfare of the schools and the pupils thereof; and

WHEREAS, rights to reemployment are at times provided to certificated employees whose services were terminated as a result of layoff, however, this current Resolution does not supersede any prior resolution by this Board nor reinstates any right to further employment or reemployment, so that any employee previously notified of non-re-election or non-renewal for the following school year possesses no right to reemployment as a result of adoption of this current Resolution.

NOW, THEREFORE, BE IT HEREBY RESOLVED that sufficient cause exists for the termination of the services of the certificated employees whose names are set forth in Attachment A and attached hereto, to the extent indicated therein; and

BE IT FURTHER RESOLVED that the employment of each of the certificated employees listed in Attachment A is hereby terminated effective the close of business on June 30, 2013; and

BE IT FURTHER RESOLVED that this decision is effective immediately and that the Superintendent or his designee(s) take such actions as are necessary and appropriate to implement this Board's decision, including at least giving appropriate notice to those certificated employees listed above of the termination of their services because of discontinuances and reductions of particular kinds of services to take effect upon the close of this school year, with these notices being given on or before May 15, 2013, in the manner prescribed in Education Code section 44949.

BE IT FURTHER RESOLVED that reappointment rights be afforded in accordance with the Education Code, if and when reappointment is offered and to the extent any reappointment rights are applicable to any of the above-referenced employees, unless this Board has previously determined to not reelect that employee.

THE FOREGOING RESOLUTION was introduced at a meeting of the Board of Education held on the twenty-ninth day of April, 2013, by Governing Board Member \_\_\_\_\_ who made the motion, which motion duly seconded by \_\_\_\_\_ was, upon roll call, carried into Resolution and passed by the following vote:

AYES:                   Governing Board Members:

NOES:                   Governing Board Members:

ABSTAINED:           Governing Board Members:

ABSENT:                Governing Board Members:

ATTEST

\_\_\_\_\_  
Pamela Able  
Superintendent  
Modesto City Schools

Resolution No. 12/13-32  
April 29, 2013

**MODESTO CITY SCHOOLS  
GOVERNING BOARD RESOLUTION NO. 12/13-32  
RESOLUTION ORDERING THE REDUCTION OF CERTIFICATED  
EMPLOYEES**

**ATTACHMENT A**

<b>Employee ID #</b>	<b>FTE</b>
<b>001657</b>	<b>1.0</b>
<b>011829</b>	<b>1.0</b>
<b>001285</b>	<b>0.6</b>
<b>004581</b>	<b>0.5</b>

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Plans to Assign Reserves April 29, 2013

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BACKGROUND

The Governing Board has assigned unrestricted general fund balance reserves towards particular items. These items are not budgeted, but are included in the ending fund balance. When an item is to be expended, the assigned line is decreased and the budget is increased. Over time, items have been included and excluded from the assigned reserve list as projects or issues are resolved.

The current list of approved assigned reserves as of Second Interim includes:

Appropriation for Economic Uncertainty

The District reserves 3% of total general fund expenditures for Economic Uncertainties.

Debt Service

One-time funds were set aside to pay a portion of the debt service payments when the District issued the 2001 Certificates of Participation (COPs). The amount will decline in value until the 2001 COPs are paid off on September 1, 2016.

AB123 STRS

Twenty-two (22) teachers remain who retired from 1997-98 through 2000-01 that STRS has not requested the final year compensation contribution from the District. Staff has communicated with STRS and was presented with the liability amount for each of these individuals. STRS recognizes the liability, but requests the District not pay until billed.

Carryover Obligation

This amount fluctuates each year based on approvals. Carryover requests can include staff development, parking citations, restitution, delayed supply orders and periodic expenditures.

Carryover – Lost Textbooks

A separate resource was established to track the revenue and expenditures of lost textbooks within the 7-12 grade levels. Reimbursement for lost textbooks is deposited and replacement books are purchased from these dollars.



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## Approval of Plans to Assign Reserves

### Carryover – Instructional Materials

A separate resource was created when Tier III categorical flexibility was established. Instructional materials, formerly in a restricted resource, was carried over and assigned against the reserve until such time that a new adoption of either English Language Arts or Mathematics is purchased.

### Carryover – Deferred Maintenance

A separate resource was created when Tier III categorical flexibility was established. Deferred Maintenance, formerly in a separate fund, was used for major repair or replacement of existing school facility systems and carried over and assigned against the reserve. These funds are budgeted annually as projects are determined and assigned.

### Computer Workstation Replacement

Replenished to \$200,000 at the beginning of each fiscal year, funds are used to replace computers and printers throughout the District that are not directly in a classroom or computer lab.

### Equalization Textbooks

On February 10, 1998, the Governing Board approved the remaining 1996-97 revenue limit equalization aid and deficit funding be set aside for textbooks/instructional materials in the amount of \$229,354. These dollars were designed to backfill the State's textbook funding shortfall during adoption cycles.

### Grievance

Replenished to \$100,000 at the beginning of each fiscal year, funds are used when personnel legal fees and settlements exceed initial budgeted amounts.

### One-Time Expenditures

Replenished to \$100,000 at the beginning of each fiscal year, funds are used to offset unexpected, non-budgeted purchases in the year.

### County Cash Fair Market Value Adjustment

The District's cash on deposit with the County Treasury is pooled with other governmental agencies in the County. The County Treasurer invests the money in short-term investments. On June 30, the County Treasurer determines the fair market value of the short-term investments. On June 30, 2012, the fair market value of the District's cash on deposit was about 100.9%. For accounting purpose, the District must record the cash on deposit with the County at fair market value. However, if the District were to withdraw all

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## Approval of Plans to Assign Reserves

of its cash from the County, the District would only receive the amount the District had deposited and would not receive the excess fair market value. The excess fair market value amount is not available for expending. Therefore, the fair market value amount needs be set aside in the fund balance accounts.

### ISSUE

As future issues in the District arise, the need to secure financing becomes imperative.

### PROPOSAL

The Board needs to evaluate each of the following additional items to determine if any or all will be assigned against the unrestricted General Fund balance in future financial reports.

#### Common Core Professional Development (Phase I) -\$2,200,000

As the District transitions to the Common Core State Standards (CCSS), intensive and ongoing professional development is an essential part of successful implementation for the 2014-15 school year. The 2013-14 school year is the transition year for CCSS implementation. Three professional development days have been established (pending Board approval); in order to facilitate a more robust transition, Educational Services would like three more days to bolster the professional development delivered in August and November. The additional three days of professional development in 2013-14 will better prepare teachers and administrators for the full implementation of CCSS in 2014-15.

#### Common Core Technology (Phase I) - \$2,000,000

The implementation of CCSS will impose a fundamental shift in how teachers use technology to deliver instruction and assess student performance. Three essential areas to CCSS (Phase I) implementation are: upgrades to or replacement of teacher workstations that exceed five years, ensuring that K-12 sites have adequate technology to deliver the Computer Based Testing (CBT), and professional development for technology mastery.

#### Affordable Care Act - \$5,140,000

On March 23, 2010, President Obama signed the Affordable Care Act. The law puts in place comprehensive health insurance reforms that will roll out over four years and beyond. Scheduled to begin implementation January 1, 2014, details of the Affordable Care Act have yet to be determined by the Federal Government. The District is unable to calculate the actual cost to implement until the details are released.

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 Approval of Plans to Assign Reserves

Facility Maintenance - \$5,000,000 Annually

Annually, K-12 sites are evaluated to determine short and long-term master facilities priorities. Modernization and rehabilitation of sites, as well as support facilities, have been high priorities with limited facilities funding for several years. The average age of the District facilities include elementary schools at fifty-seven (57) years old; junior high schools at fifty-one (51) years; comprehensive high schools at forty (40) years; alternative sites, Pearson and Elliott, at fifty-six (56) years; and the District Office building at ninety (90) years old. In general, relocatable/portable buildings have an average lifespan of twenty (20) years. Many relocatables were placed on District campuses from the 1990's through the late 2000's. Cost estimates are in excess of \$17 million annually to maintain, modernize, restore and repair the over 3 million square feet of buildings on over 635 acres, not including support facilities of Nutrition Services, Maintenance and Operations, Transportation, Warehouse, Reprographics and Reno Avenue facilities.

Artificial Turf Replacement – \$525,000 (2013-14); \$600,000 (2014-15); \$675,000 (2015-16)

The District installed an artificial turf field at the Downey High School Stadium during the 2006-07 school year. At the time of installation, the artificial turf was estimated to have a ten (10) year life and cost approximately \$750,000 to replace. It is calculated that the District should have reserved \$450,000 through the 2012-13 school year with an additional contribution of \$75,000 annually. However, as a result of the State economic downturn and subsequent cuts to funding in recent years, the District has not contributed towards this replacement fund.

FISCAL IMPACT

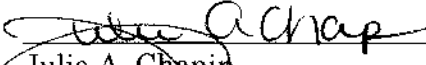
The fiscal impact is unknown at this time.

RECOMMENDATION


It is recommended that the Governing Board approve plans to assign reserves.

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 Submitted by:

  
 Julie A. Chapin  
 Associate Superintendent, Business Services  
 Chief Business Official

 Approved for Submission to  
 the Governing Board by:

  
 Pamela Able  
 Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Authorization to Award Bid April 29, 2013  
No. 13-4527, Beyer High School's Gymnasium  
Bleacher Replacement, to Harris Builders, Inc.,  
in the Amount of \$842,350

---

BACKGROUND

On March 11, 2013, the Board of Education approved authorization to seek bids for Beyer High School's Gymnasium Bleacher Replacement. Due to extensive concrete replacement needs at Beyer to accommodate a single lunch schedule starting with the 2013-14 school year, a larger concrete area was included in the base bid package. In addition, to address uneven areas around the gymnasium and paths of travel to both the boys' and girls' locker rooms, two additive alternates were also included in the bid package.

A mandatory job walk was held on April 2, 2013, for bid package 13-4527; six individuals signed in. Plans and Specifications were requested by five bidders with three bids returned.

ISSUE

The Board needs to award the bid and authorize staff to enter into an agreement before construction may begin.

PROPOSAL

Bid No. 13-4527, Beyer High School's Gymnasium Bleacher Replacement, was opened on April 11, 2013, at 2:00 p.m., with the following results:

Contractor	Base Bid	Alternate 1	Alternate 2	Total
Harris Builders, Inc.	\$ 772,450	\$ 44,450	\$ 25,450	\$ 842,350
JL Bray & Son, Inc.	\$ 815,000	\$ 65,600	\$ 32,000	\$ 912,600
BC Construction	\$ 854,534	\$ 48,104	\$ 28,780	\$ 931,418

FISCAL IMPACT

The original estimated cost for this project, without additive alternates, was \$945,000. With both additive alternates, and an unanticipated increase in concrete pricing and structural reinforcement, the revised total estimated cost is \$1,261,600.

Funding for this project is budgeted from the Deferred Maintenance Fund.

Approval of Authorization to Award Bid No. 13-4527, Beyer High School's Gymnasium Bleacher Replacement, to Harris Builders, Inc., in the Amount of \$842,350

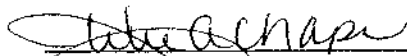
RECOMMENDATION

It is recommended that the Board of Education approve authorization to award Bid No. 13-4527, Beyer High School's Gymnasium Bleacher Replacement, to Harris Builders, Inc., in the amount of \$842,350.

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Originating Department: Maintenance and Construction

Reviewed and Recommended by:



Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:



Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting

SUBJECT: Approval of Schedule for Board of Education April 29, 2013  
Meetings for the Period Starting July 8, 2013  
through June 16, 2014

---

BACKGROUND

The Board of Education approves the Schedule for Board of Education Meetings. On March 19, 2012, the Board approved meeting dates through June 17, 2013. Listed below are the dates being recommended for the period beginning July 8, 2013 through June 16, 2014.

July 8, 2013  
July 29, 2013  
August 19, 2013  
September 9, 2013  
September 30, 2013  
October 21, 2013  
\*November 12, 2013  
\*December 9, 2013  
\*January 13, 2014  
February 3, 2014  
February 24, 2014  
\*March 10, 2014  
March 31, 2014  
\*April 28, 2014  
May 19, 2014  
\*June 16, 2014

Regular meetings will start at 6:00 p.m.

\*Changed from usual routine due to holidays or circumstance.

RECOMMENDATION

It is recommended that the Board of Education approve the schedule for Board of Education meetings for the period starting July 8, 2013 through June 16, 2014.

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Prepared and Recommended  
to the Governing Board by:



Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of March Revisions to the Adopted 2012/2013 Budget April 29, 2013

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BACKGROUND

The Board adopted the 2012/13 budget on June 18, 2012. Adjustments to the budget are made regularly based on known changes to revenue or the level/category of expenditures.

ISSUE

The Education Code requires that the Board approve major changes to the adopted budget.

PROPOSAL

Budget adjustments which have been processed for the period between March 1, 2013 and March 31, 2013 are presented and explained on the following reports. Explanations are provided for revenue and expenditure groups within funds. This report reflects adjustments to the budget only, not a complete financial statement. Copies of the full report are available for review in the Budget Department.

FISCAL IMPACT

The adjusted budget retains all State and Board designated reserves.

RECOMMENDATION

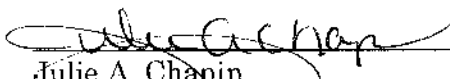
It is recommended that the Board of Education approve the March revisions to the adopted 2012/13 budget.

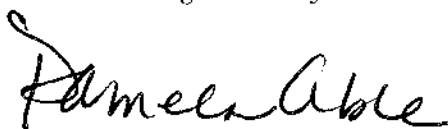
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Originating Department: Budget

Recommended by:

Approved for Recommendation  
To the Governing Board by:

  
Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

2012-2013 BUDGET REVISIONS FOR MARCH 2013

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**FISCAL IMPACT:**

The 2012-2013 adopted Modesto City Schools distributed budget has been revised to reflect budget adjustments processed since July 1, 2012. Significant line item revisions or items over \$25,000, for March 2013 are explained in this report and presented to the Board of Education for approval.

**General Fund UNRESTRICTED Revenues:**

1. State Revenue –  
    Increase Class Size Reduction K-3 - \$137,088

**General Fund UNRESTRICTED Expenditures:**

1. Books, Supplies and Equipment –  
    Reallocation of Deferred Maintenance - \$88,009  
    Misc. Reallocation
2. Services and Other Operating Expenses –  
    Reallocation of Deferred Maintenance - \$316,161  
    Misc. Reallocation
3. Capital Outlay –  
    Reallocation of Deferred Maintenance - <\$223,170>  
    Misc. Reallocation
4. Other Outgo –  
    Establish California Endowment Grant Indirect – <\$848>  
    Increase Child Development Fund Indirect - <\$34,214>

**General Fund UNRESTRICTED Interfund Transfers, Other Sources and Contributions:**

1. Interfund Transfers –  
    Increase Transfer to Regional Occupational Program (ROP) from County School Facilities Fund - \$51,270

**General Fund RESTRICTED Revenues:**

1. Federal Revenue –  
    Increase LEA Medical - \$21,922
2. Local Revenue –  
    Establish California Endowment Grant - \$20,000  
    Increase Misc. Local Grants - \$17,359

**General Fund RESTRICTED Expenditures:**

1. Certificated/Classified Salaries and Fringes –  
    Increase LEA Medical - \$5,309  
    Establish California Endowment Grant - \$5,135  
    Increase After School Education and Safety (ASES) - \$3,678  
    Increase Misc. Local Grants - \$912
2. Books, Supplies and Equipment –  
    Increase LEA Medical - \$4,053  
    Establish California Endowment Grant - \$5,817  
    Increase After School Education and Safety (ASES) - \$49,171  
    Increase Misc. Local Grants - \$8,676  
    Misc. Reallocation



2012-2013 BUDGET REVISIONS FOR MARCH 2013

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3. Services and Other Operating Expenses –
  - Increase LEA Medical - \$12,560
  - Establish California Endowment Grant - \$8,200
  - Decrease After School Education and Safety (ASES) - <\$52,849>
  - Increase Misc. Local Grants - \$7,771
  - Misc. Reallocation
4. Capital Outlay –
  - Increase City/District Joint Maintenance - \$71,601
5. Other Outgo –
  - Establish California Endowment Grant - \$848

**General Fund RESTRICTED Interfund Transfers, Other Sources and Contributions:**

1. Interfund Transfers –
  - Decrease Home to School Transportation from Self Insurance Fund - <\$337,865>

**OTHER FUNDS Revenues:**

1. Local Revenue –
  - Increase Special Reserve Fund - \$135,268

**OTHER FUNDS Expenditures:**

1. Certificated/Classified Salaries and Fringes –
  - Decrease Child Development Fund - <\$27,363>
2. Books, Supplies and Equipment –
  - Increase Child Development Fund - \$2,366
  - Increase Deferred Maintenance Fund - \$2,674
  - Increase Building Fund - \$10,000
  - Decrease County School Facilities Fund - <\$12,433>
3. Services and Other Operating Expenses –
  - Increase Child Development Fund - \$27,467
  - Increase Deferred Maintenance Fund - \$71,358
  - Increase County School Facilities Fund - \$1,000
  - Increase Special Reserve Fund - \$824,300
4. Capital Outlay –
  - Decrease Building Fund - <\$10,000>
  - Increase County School Facilities Fund - \$40,163
  - Increase Special Reserve Fund - \$135,268
5. Other Outgo –
  - Increase Child Development Fund - \$34,214

**OTHER FUNDS Interfund Transfers, Other Sources and Contributions:**

1. Interfund Transfers –
  - Decrease Home to School Transportation from Self Insurance Fund - \$337,865
  - Increase Transfer to Regional Occupational Program (ROP) from County School Facilities Fund - <\$51,270>

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Student Accident Insurance Program for 2013-14

April 29, 2013

BACKGROUND

Each year a voluntary student accident insurance program is made available for purchase by parents and legal guardians for their children. The insurance provides the medical coverage required by the Education Code for students participating in team activities. A tackle football option is included for those who need this specialized coverage.

ISSUE

The District must offer a voluntary student accident insurance plan each school year.

PROPOSAL

The student accident insurance plan offered by Myers-Stevens contains three levels of benefits and premiums for school time, 24-hour, and tackle football. The coverage is the same for all three plans. The differences are in benefit payment levels – the more expensive the plan, the higher the payment level.

Accident plan types and total premiums follow:

<u>Accident Plan:</u>	<u>Grade</u>	<u>Low-Option</u>	<u>Mid-Option</u>	<u>High-Option</u>
School Time	K-12	\$ 39.00	\$ 63.00	\$ 77.00
24-Hour	K-12	\$165.00	\$219.00	\$317.00
Tackle Football	9-12	\$180.00	\$235.00	\$338.00

A copy of the Myers-Stevens Student Accident Insurance Program for 2013-14 is available in the Risk Management Department.

FISCAL IMPACT

There is no cost to the District.

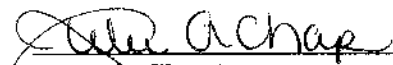
RECOMMENDATION

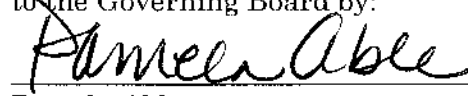
It is recommended that the Board of Education approve the Student Accident Insurance Program for 2013-14.

Originating Department: Risk Management

Reviewed and Recommended by:

Approved for Recommendation to the Governing Board by:

  
 Julie A. Chapin  
 Associate Superintendent, Business Services  
 Chief Business Official

  
 Pamela Able  
 Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Insurance Quotes from Schools Excess Liability Fund (SELF) to Provide Excess Liability Insurance for 2013/14 April 29, 2013

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### BACKGROUND

As part of the District's liability insurance program, the District purchases two excess liability policies from the School Excess Liability Fund (SELF) for a total of \$40,000,000 of excess liability coverage.

### ISSUE

Excess liability insurance needs to be purchased for the 2013/14 policy year.

### PROPOSAL

SELF has quoted the District the cost of \$3.14 per ADA (a \$.10 increase from the current year) for the first \$20,000,000 of excess liability insurance after the District's primary general liability limits of \$5,000,000 have been exhausted. For the next \$20,000,000 of coverage (after \$25,000,000). SELF has quoted the District \$1.28/per ADA, which remains the same as the current year.

It is estimated that the District will pay \$130,376.74 for excess liability insurance for the 2013/14 policy year. This is \$1,947.48 more than what the District paid for this coverage in the current year.

A copy of SELF's quote is available in the Risk Management Department.

### FISCAL IMPACT

Risk Management has liability and property funds to pay the estimated cost of \$130,376.74 for excess liability insurance for the 2013/14 policy year.

Approval of Insurance Quotes from Schools Excess Liability Fund (SELF) to Provide Excess Liability Insurance for 2013/14

RECOMMENDATION

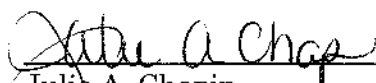
It is recommended that the Board of Education approve the insurance quotes from Schools Excess Liability Fund (SELF) to provide excess liability insurance for 2013/14.

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Originating Department: Risk Management

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:



---

Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official



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Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of School Crossing Guard Insurance Contract with Myers-Stevens & Toohey & Co., Inc. for 2013/14 April 29, 2013

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BACKGROUND

The District's Student School Crossing Guard Program is a well-established program where traffic safety and personal responsibility are emphasized to elementary school students. Approximately 900 students participate in this program.

The District first purchased an excess medical insurance policy for students in the program in June 2003.

ISSUE

The District needs to purchase a new excess medical insurance policy for the 2013/14 school year.

PROPOSAL

Myers-Stevens & Toohey & Co., Inc. has quoted the District the cost of \$2.46 per student for an excess policy that would provide the following benefits: \$25,000 maximum medical expense per accident; \$10,000 in the event of accidental death; and \$-0- deductible subject to 80% of usual, customary and reasonable charges.

Since this is an excess policy, it will not duplicate primary benefits if an injured student is already covered by medical insurance. If an injured student has no medical insurance, then this policy will pay subject to its policy limits and terms.

A copy of the proposal is available for review in the Risk Management Department.

FISCAL IMPACT

The District will pay \$2,214.00 for the 2013/14 policy year. This amount is an increase of \$0.12 per participating student, or \$108.00 more than the District's present policy. The District's Self-Insurance Fund pays this premium.

Approval of School Crossing Guard Insurance Contract with Myers-Stevens & Toohy & Co., Inc. for 2013/14

RECOMMENDATION

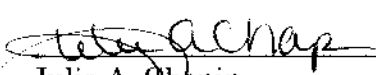
It is recommended that the Board of Education approve the School Crossing Guard Insurance Contract with Myers-Stevens & Toohy & Co., Inc. for 2013/14.

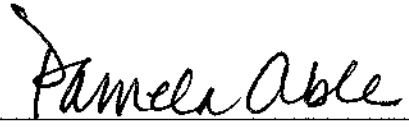
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Originating Department: Risk Management

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval to Submit Waiver Request to the State Board of Education to Exempt the District from Serving Meals during Summer School 2013 for Grades 7 through 12 April 29, 2013

---

BACKGROUND

Education Code Section 49550 requires that school districts and county superintendent of schools maintaining any kindergarten or any of grades one to twelve shall provide for each needy pupil enrolled therein one nutritionally adequate free or reduced price meal during each school day.

ISSUE

The students will be able to eat at no charge through the USDA Summer Food Service Program (SFSP) at sites located within the USDA SFSP guidelines.

PROPOSAL

Education Code Section 49548 provides authority to waive Section 49550 for Summer School. The State Board of Education routinely grants these waivers. The Nutrition Services Department is seeking a waiver for the following reason:

There is a Summer Food Service Program for Children (SFSP) within one half mile (elementary site) or one mile (middle, junior high or high school) and the SFSP site either: a) begins serving meals one-half hour after the summer session ends, or b) finishes serving meals one hour after the summer session ends.

FISCAL IMPACT

Funding will be paid through the Summer Food Service Program at Nutrition Services.

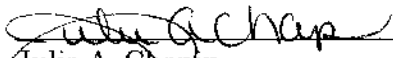
RECOMMENDATION

It is recommended that the Board of Education approve to submit the waiver request to the State Board of Education to exempt the District from serving meals during summer school 2013 for grades 7 through 12.

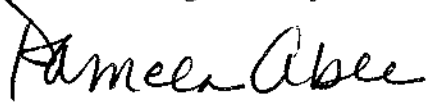
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Originating Department: Nutrition Services Center

Reviewed and Recommended by:

  
Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Vended Meal Contracts for the 2013-2014 Fiscal Year

April 29, 2013

BACKGROUND

The Nutrition Services Department provides meals to various outside agencies, schools (both public and private) and district programs through annual contracts. The Nutrition Services Center has the capacity to provide such meals through existing labor. Each contract contains provisions that are unique to the needs of the school/program and covers all costs, including department overhead.

ISSUE

All contracts must be renewed for the 2013-2014 fiscal year.

PROPOSAL

Four on-going contracts are proposed for renewal. The contract documents are available in the Nutrition Services office for review and are summarized below. All are vended meal contracts. Prices vary based on the types of meals provided and different delivery and serving requirements.

<u>SITE</u>	<u>PER MEAL CHARGE</u>
Our Lady of Fatima School (lunch)	\$2.50
Child Development Program (breakfast)	\$1.35
Child Development Program (lunch)	\$2.00
Cal-Safe Program	\$1.75 to \$2.35 according to menu

FISCAL IMPACT

District costs are covered by the meal charges and State and Federal reimbursement rates.

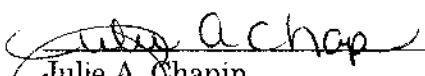
RECOMMENDATION


It is recommended that the Board of Education approve the vended meal contracts for the 2013-2014 fiscal year.

Originating Department: Nutrition Services Center

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
 Julie A. Chapin  
 Associate Superintendent, Business Services  
 Chief Business Official

  
 Pamela Able  
 Superintendent



MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent  
SUBJECT: Approval of Rejection of Claim of  
Juan Daniel Sanchez, a Minor

Regular Meeting  
April 29, 2013

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BACKGROUND

Ms. Lucila Sanchez, an adult, has presented a claim for damages to Modesto City Schools on behalf of her son, Juan Daniel Sanchez. Ms. Sanchez alleges that her son sustained injuries to his head, face, and neck at Downey High School on December 12, 2012, when another student placed a chokehold around her son's neck in class, caused him to lose consciousness and fall to the floor.

RECOMMENDATION


It is recommended that the Board of Education approve the rejection of claim of Juan Daniel Sanchez, a minor.

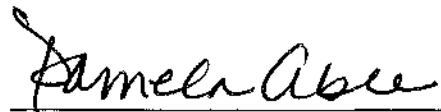
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Originating Department: Risk Management

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Rejection of Claim of Riley Christina McGrath, a Minor April 29, 2013

---

BACKGROUND

A claim has been presented against Modesto City Schools by Patrick M. McGrath, parent, on behalf of his daughter, Riley Christina McGrath, a minor, for personal injuries allegedly caused by another student at Enochs High School on September 20, 2012, and "for discriminatory and negligent actions by District employees from that date and thereafter..." Also, in addition to the injuries sustained by Ms. McGrath on September 20, 2012, it is alleged she sustained other injuries as "the victim of bullying by school employees and para's" which occurred "...from on or about August 21, 2012 through at least November 8, 2012, [with] such violations becoming aware to Claimant on or about September 26, 2012."

RECOMMENDATION

It is recommended that the Board of Education approve the rejection of claim of Riley Christina McGrath, a minor.

---

Originating Department: Risk Management

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:



Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official



Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of the Filing of Form J-13A - Request April 29, 2013  
for Allowance of Attendance Due to Emergency  
Conditions on February 27, 2013 at Enochs High School

---

BACKGROUND

Education Code Section 46392 provides for the crediting of average daily attendance, "Whenever the average daily attendance of any school district, county office of education, or regional occupational center or program during any fiscal year has been materially decreased during any fiscal year because of any of the following... (1) Fire. (2) Flood... (6) The imminence of a major safety hazard as determined by the local law enforcement agency..."

ISSUE

On February 27, 2013, just after 7:00 a.m., police activity ensued in close proximity to Enochs High School, resulting in the Modesto Police Department diverting arriving students, parents, and staff, and locking down those that had already arrived at Enochs High School. Many parents opted to take their children home when they were diverted and they did not return to school that day. Attendance at Enochs High School was 35% below normal.

PROPOSAL

Approval from the Board will allow the District to file Form J-13A with the California Department of Education. The Board of Education must execute an affidavit as to the truthfulness of the report on the impact of the emergency situation affecting attendance and approve the filing of the form.

FISCAL IMPACT

The District will retain approximately \$32,000 in revenue limit funding upon approval by the State of the District's request.

RECOMMENDATION

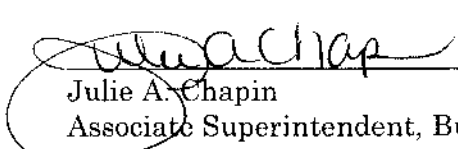
It is recommended that the Board of Education approve the filing of Form J-13A – Request for Allowance of Attendance Due to Emergency Conditions on February 27, 2013 at Enochs High School.

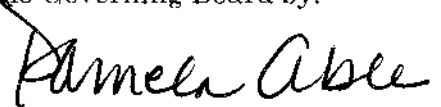
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Originating Department: Attendance Accounting

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Second Reading of Revisions to  
Board Policy 3260 Fees, Deposits and Other  
Charges to Pupils

April 29, 2013

---

BACKGROUND

The Governing Board recognizes its responsibility to ensure that books, materials, equipment, supplies, and other resources necessary for students' participation in the educational program are made available to them. No student shall be required to pay any fees, deposits, or other charges for his/her participation in an educational activity which constitutes an integral fundamental part of the district's educational program, including curricular, co-curricular and extra-curricular activities.

ISSUE

Board Policy 3260 Fees, Deposits and Other Charges to Pupils, was last revised on February 27, 1989. The Board Policy is outdated and legislative changes to permissible fees necessitates it be revised to update legal language.


RECOMMENDATION


It is recommended that the Board of Education approve the second reading of revisions to Board Policy 3260 Fees, Deposits and Other Charges to Pupils.

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Prepared and Recommended by:

Approved for Recommendation  
To the Governing Board by:

  
Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

# MODESTO CITY SCHOOLS

## Board Policy

BP 3260

### BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

#### Fees, Deposits and Other Charges to Pupils

- ~~Pupils shall not be required to pay any fees, deposits, and other charges not specifically authorized by law and administrative regulation.~~
- The Governing Board recognizes its responsibility to ensure that books, materials, equipment, supplies, and other resources necessary for students' participation in the educational program are made available to them. No student shall be required to pay any fees, deposits, or other charges for his/her participation in an educational activity which constitutes an integral fundamental part of the district's educational program, including curricular, co-curricular and extra-curricular activities.

*(cf. 1321 - Solicitation of Funds from and by Students)*

*(cf. 3100 - Budget)*

*(cf. 3290 - Gifts, Grants and Bequests)*

*(cf. 6145 - Extra-curricular and Co-curricular Activities)*

As necessary, the Board may approve fees, deposits, and other charges which are specifically authorized by law. For such authorized fees, deposits, and charges, the district shall consider students' and parents/guardians' ability to pay when establishing fee schedules and granting waivers or exceptions.

*(cf. 3250 - Transportation Fees)*

*(cf. 3515.4 - Recovery for Property Loss or Damage)*

*(cf. 3553 - Free and Reduced Price Meals)*

*(cf. 5143 - Insurance)*

*(cf. 9323.2 - Actions by the Board)*

Whenever a student or parent/guardian believes that an impermissible fee, deposit, or other charge is being required of the student for his/her participation in an educational activity, the student or his/her parent/guardian may file a complaint with the principal or designee using the District's procedures in BP/AR 1312.3 - Uniform Complaint Procedures. (Education Code 49013)

BP 3260(a)

**BUSINESS AND NON-INSTRUCTIONAL OPERATIONS****Fees, Deposits and Other Charges to Pupils***(cf. 1312.3 - Uniform Complaint Procedures)*

The Superintendent or designee shall include information in the annual notification required by 5 CCR 4622 to be provided to all district students, parents/guardians, employees, and other interested parties about the requirements relating to the prohibition against districts requiring students to pay fees, deposits or other charges in order to participate in an educational activity, unless authorized by law, and the filing of complaints for alleged violations using the uniform complaint procedures. (Education Code 49013)

*(cf. 4112.9/4212.9/4312.9 - Employee Notifications)**(cf. 5145.6 - Parental Notifications)*

The Superintendent or designee shall provide professional development opportunities to administrators, teachers, and other personnel to learn about permissible fees.

*(cf. 4131 - Staff Development)**(cf. 4231 - Staff Development)**(cf. 4331 - Staff Development)***Legal References:****EDUCATION CODE***8239 Preschool and wraparound child care services**8263 Child care eligibility**8760-8773 Outdoor science and conservation programs**17551 Property fabricated by students**19910-19911 Offenses against libraries**32033 Eye protective devices**32221 Insurance for athletic team member**32390 Fingerprinting program**35330-35332 Excursions and field trips**35335 School camp programs**38080-38085 Cafeteria establishment and use**38120 Use of school band equipment on excursions to foreign countries**39807.5 Payment of transportation costs**39837 Transportation of students to places of summer employment*

**BUSINESS AND NON-INSTRUCTIONAL OPERATIONS**

**Fees, Deposits and Other Charges to Pupils**

*48050 Residents of adjoining states*  
*48052 Tuition for foreign residents*  
*48904 Liability of parent or guardian*  
*49010-49013 Student fees*  
*49065 Charge for copies*  
*49066 Grades, effect of physical education class apparel*  
*49091.14 Prospectus of school curriculum*  
*51810-51815 Community service classes*  
*52612 Tuition for adult classes*  
*52613 Nonimmigrant aliens*  
*60410 Students in classes for adults*  
**GOVERNMENT CODE**  
*6253 Request for copy; fee*  
**CALIFORNIA CONSTITUTION**  
*Article 9, Section 5 Common school system*  
**CODE OF REGULATIONS, TITLE 5**  
*350 Fees not permitted*  
*4622 Notice*  
**UNITED STATES CODE, TITLE 8**  
*1184 Foreign students*

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REVISED: February 27, 1989

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Acceptance of Gifts April 29, 2013

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The District received the following gifts:

1. Chella Gonsalves, \$1,000 for the start-up of the Daniel J. Gonsalves Memorial Scholarship at all MCS high schools.
2. Ceres Pipe & Metal, \$700 in gift certificates to School-to-Career for Agriculture department purchases.
3. Modesto Steel, \$1,050 in gift certificates to School-to-Career for Agriculture department purchases.
4. Ken Arnold, \$100 to the Dr. Arnold Scholarship fund at Beard Elementary School.
5. Sherry and Frank Leguria, \$25 to the Dr. Arnold Scholarship fund at Beard Elementary School, in memory of Maria Soares Nunes.
6. Peter and Elaine Pelletier, \$500 to the Phil Hennessey Memorial Fund at Enslin Elementary School.
7. Robert and Jackie Weaver, \$250 to the Jasen Tredway Memorial Fund at Sonoma Elementary School (*revised from April 8, 2013 Board meeting*).
8. Karlha Davies, baby items to the Healthy Start Program at Orville Wright Elementary School. Estimated value: \$250.
9. Cindi Karras, Barnes & Noble and Target gift cards for student incentive drawings at Hanshaw Middle School. Estimated value: \$15.
10. Jacquie Wilson, 200 bags of potato chips for the ABS Open House BBQ at Hanshaw Middle School. Estimated value: \$47.96.
11. Debra Brady, \$100 for the purchase of library books at La Loma Junior High School, in memory of Ryan Dickerson.
12. Beyer Athletic Booster Club, Inc., 2007 Kawasaki Mule UTV – Utility Vehicle, for the Baseball Program at Beyer High School. Estimated value: \$6,000.
13. George and Donna Blanas, \$100 to the girls' Golf Team at Davis High School, in memory of Sharon Mazoros.



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Approval of Acceptance of Gifts

14. Tande Gaida, \$50 to the Football Program at Davis High School, in memory of Dan Gonsalves.
15. Modesto Shakespeare Club, \$200 for students in Drama Camp at Davis High School.
16. Modesto Nuts Baseball, 10-pack of tickets and other promotional items for the College Fair at Downey High School. Estimated value: \$80.
17. Uno Chicago Grill/Papa John's Pizza, luncheon for 15 people for the College Fair at Downey High School. Estimated value: \$150.
18. Mary Ann Vlach, large bookshelf for the Choir at Downey High School. Estimated value: \$50.
19. Mary Ann Vlach, Latin Percussion "Vibra-Slap" for the Choir at Downey High School. Estimated value: \$48.42.
20. Donations to the Choir at Downey High School from:
  - David Bueno Escarcega, \$250
  - Mark and Lauren Krieger, \$150
  - Joanne Maynard, \$325
  - Lori and Bruce Norris, \$250
21. Donations to the Daniel Hyde Scholarship fund at Downey High School from:
  - Pamela Darr, \$200
  - Gerald and Janice Schneider, \$100
22. Debbie Hamblin, Avon Products for JHS Class of 2016 at Johansen High School. Estimated value: \$134.55.
23. Debra Amarante, Marie Callenders' pies for the Art Club party at Modesto High School. Estimated value: \$62.
24. Marie Callender's, pies for the Art Club party at Modesto High School. Estimated value: \$62.
25. Cheesecake Kitchen, cheesecake tarts for the Art Club party at Modesto High School. Estimated value: \$30.
26. Carol A. Brooks, \$60 to the Chris McCoy II Memorial Scholarship fund at Modesto High School.

Approval of Acceptance of Gifts

27. Donations to the FFA Club at Modesto High School from:

- City of Modesto, \$80
- Katie Otto, \$197.42

28. Donations to the GSA Club at Modesto High School from:

- Amy Nicholson and Bryon Estabrook, \$48
- Linda Konner, \$5

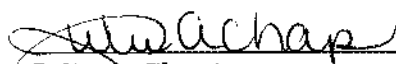
29. Donations to the Mock Trial Club at Modesto High School from:

- Lara and Daniel Brotslaw, \$100
- R. Dean and Mary Dewing, \$100
- David and Lisa Gein, \$60
- Pacific Southwest Container, LLC, \$250
- Michael and Rachelle Richards, \$40
- D. Blake Steward, \$250
- Terence and Erin Sweeney, \$200
- John and Danelle Wesley, \$100


RECOMMENDATION:

It is recommended that the Board of Education approve the acceptance of gifts with appreciation as listed above.

Recommended by:

  
\_\_\_\_\_  
Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation to  
the Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Authorization to Award Bid April 29, 2013  
No. 13-4523, Blacktop Repaving at Everett and  
Garrison Elementary Schools (Play Areas) and Davis  
High School, to Sinclair General Engineering  
Construction, Inc., in the Amount of \$504,335

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BACKGROUND

On February 25, 2013, the Board of Education approved authorization to seek bids for Blacktop Repaving at Everett and Garrison Elementary Schools (Play Areas).

On March 11, 2013, the Governing Board was provided additional information that this bid package would be expanded with a cost effective add-option for paving at Davis High School. If the Davis add-option cost exceeded the original fiscal request for Everett and Garrison, the add-option would not be awarded and a separate informal bid would be developed to complete the paving at Davis.

A mandatory job walk was held on March 27, 2013, for bid package 13-4523; seven individuals signed in. Plans and Specifications were requested by seven bidders with four bids returned.

ISSUE

The Board needs to award the bid and authorize staff to enter into an agreement for all three sites before repaving may begin.

PROPOSAL

Bid No. 13-4523, Blacktop Repaving at Everett and Garrison Elementary Schools (Play Areas) and Davis High School, was opened on April 9, 2013, at 2:00 p.m., with the following results:

Contractor	Bid Amount
Sinclair General Engineering Construction, Inc.	\$504,335
MCI Engineering, Inc.	\$601,605
Rodgers Construction and Engineering, Inc.	\$643,000
Barham Inc. dba: BC Construction	\$660,441

Approval of Authorization to Award Bid No. 13-4523, Blacktop Repaving at Everett and Garrison Elementary Schools (Play Areas) and Davis High School, to Sinclair General Engineering Construction, Inc. in the amount of \$504,335

FISCAL IMPACT

The original estimated construction cost for the Everett and Garrison Elementary Schools play area projects was \$645,000. The bid amounts above include the add-option for Davis; apparent low bidder, Sinclair General Engineering Construction, Inc., listed the cost for Davis at \$64,450 in its \$504,335 bid amount. Funding for this project will come from the Elementary Redevelopment and Deferred Maintenance Funds.

RECOMMENDATION

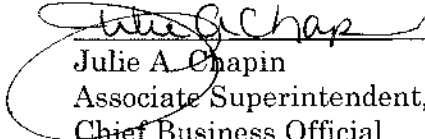
It is recommended that the Board of Education approve authorization to award Bid No. 13-4523, Blacktop Repaving at Everett and Garrison Elementary Schools (Play Areas) and Davis High School, to Sinclair General Engineering Construction, Inc., in the amount of \$504,335.

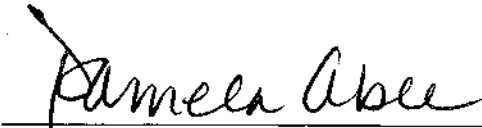
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Originating Department: Maintenance and Construction

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Authorization to Award Bid April 29, 2013  
No. 13-4525, Fairview Elementary School  
Parking Lot Upgrade, to MCI Engineering,  
Inc., in the Amount of \$268,387.80

BACKGROUND

On May 29, 2012, the Board of Education approved authorization to seek bids for Fairview Elementary School Parking Lot Upgrade.

A mandatory job walk was held on March 21, 2013, for bid package 13-4525; ten individuals signed in. Plans and Specifications were requested by nine bidders with seven bids returned.

ISSUE

The Board needs to award the bid and authorize staff to enter into an agreement before construction may begin.

PROPOSAL

Bid No. 13-4525, Fairview Elementary School Parking Lot Upgrade, was opened on April 4, 2013, at 2:00 p.m., with the following results:

Contractor	Bid Amount
MCI Engineering, Inc.	\$268,387.80
Ross F. Carroll, Inc.	\$292,202.40
Barham, Inc. dba: BC Construction	\$314,845.09
Hensley's Paving and General Engineering, Inc.	\$317,728.05
George Reed, Inc.	\$322,263.45
A.M. Stephens Construction Co., Inc.	\$361,002.70
American Asphalt	\$367,163.17

FISCAL IMPACT

The estimated construction cost for this project was \$395,000. Funding for this project will come from the Elementary Redevelopment Fund.

Approval of Authorization to Award Bid No. 13-4525, Fairview Elementary School Parking Lot Upgrade, to MCI Engineering, Inc., in the Amount of \$268,387.80

RECOMMENDATION

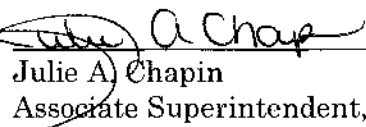
It is recommended that the Board of Education approve authorization to award Bid No. 13-4525, Fairview Elementary School Parking Lot Upgrade to MCI Engineering, Inc. in the amount of \$268,387.80.

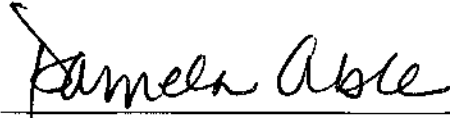
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Originating Department: Maintenance and Construction

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Authorization to Award Bid April 29, 2013  
No. 13-4530, Swimming Pool Equipment  
Replacement at Various High Schools  
(Beyer, Davis, Johansen and Modesto) to  
Pool Scene, Inc. in the Amount of \$160,000

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BACKGROUND

The District has initiated and constructed various energy efficient projects over the past several years. On March 11, 2013, the Board of Education approved authorization to seek bids for the Swimming Pool Equipment Replacement at Various High Schools (Beyer, Davis, Johansen and Modesto). This project is expected to generate substantial utility savings going forward.

A mandatory job walk was held on April 12, 2013, for bid package 13-4530; three individuals signed in. Plans and Specifications were requested by three bidders with one bid returned.

ISSUE

The Board needs to award the bid and authorize staff to enter into an agreement before replacement may begin.

PROPOSAL

Bid No. 13-4530, Swimming Pool Equipment Replacement at Various High Schools (Beyer, Davis, Johansen and Modesto), was opened on April 19, 2013, at 2:30 p.m., with the following results:

Contractor	Bid Amount
Pool Scene, Inc.	\$160,000

Pool covers and powered removal devices for Beyer, Davis and Johansen, were competitively bid by the District Purchasing department as equipment purchase only; least cost provider is T-Star Enterprises in the amount of \$48,488.

FISCAL IMPACT

The preliminary cost to replace equipment and purchase pool covers was estimated not to exceed \$285,000. Funding for this project is budgeted from the Deferred Maintenance Fund.

Approval of Authorization to Award Bid No. 13-4530, Swimming Pool Equipment Replacement at Various High Schools (Beyer, Davis, Johansen and Modesto), to Pool Scene, Inc. in the Amount of \$160,000

RECOMMENDATION


It is recommended that the Board of Education approve authorization to award Bid No. 13-4530, Swimming Pool Equipment Replacement at Various High Schools (Beyer, Davis, Johansen and Modesto), to Pool Scene, Inc., in the amount of \$160,000.

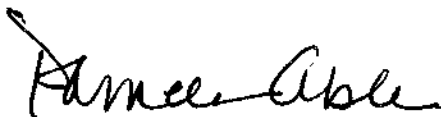
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Originating Department: Maintenance and Construction

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official

  
\_\_\_\_\_  
Pamela Able  
Superintendent



## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Authorization to Award Informal April 29, 2013  
Bid No. 13-4531, Modesto High School  
Gymnasium Heating Equipment Replacement,  
to Champion Industrial Contractors, Inc.,  
in the Amount of \$87,558

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### BACKGROUND

As of August 9, 2004, Modesto City Schools elected to become subject to Public Contract Code section 22000, cited as the Uniform Public Construction Cost Accounting Act (UPCCAA). This enables the District to hold an informal bid on public works projects between the amounts of \$45,000 and \$175,000.

Modesto High School was modernized in two phases during 2005 to 2008. At that time, the steam heating system for the girls' gymnasium was neither improved nor replaced, as it was not included in the original architect's plans. This outdated and energy intensive system is now beyond its usual life. The project scope and bid specifications for this mechanical heating equipment replacement were developed in-house through a cooperative approach between the Purchasing and Maintenance departments. This project is expected to generate substantial utility savings going forward.

A mandatory job walk was held on April 10, 2013, for bid package 13-4531; ten individuals signed in. Plans and Specifications were requested by eight bidders with six bids returned.

### ISSUE

The Board needs to award the bid and authorize staff to enter into an agreement before the replacement can begin.

### PROPOSAL

Bid No. 13-4531, Modesto High School Gymnasium Heating Equipment Replacement, was opened on April 19, 2013, at 3:00 p.m., with the following results:

Contractor	Bid Amount
Champion Industrial Contractors, Inc.	\$ 87,558
Nicro, Inc.	\$101,390
Comfort Air, Inc.	\$104,552
J.H. Simpson Company	\$149,870
Copperhead Road Inc., dba: Wallace Contracting	\$163,591
Robic Refrigeration, Inc.	non-responsive

Approval of Authorization to Award Informal Bid No. 13-4531, Modesto High School Gymnasium Heating Equipment Replacement, to Champion Industrial Contractors, Inc., in the Amount of \$87,558

FISCAL IMPACT

The estimated cost for mechanical replacement was \$170,200. Funding for this project is budgeted in the Deferred Maintenance Fund.

RECOMMENDATION

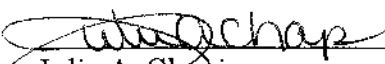
It is recommended that the Board of Education approve authorization to award informal Bid No. 13-4531, Modesto High School Gymnasium Heating Equipment Replacement, to Champion Industrial Contractors, Inc., in the amount of \$87,558.


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Originating Department: Maintenance and Construction

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Ratification of Warrants Drawn for the April 29, 2013  
Month of March 2013

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BACKGROUND

The Business Services Division draws warrants on a weekly basis to pay the bills of the District. Payroll warrants are drawn on the 15<sup>th</sup> of the month for claims, and on the last working day of the month for monthly employees.

ISSUE

The California Education Code section 42631 requires the Board of Education to approve all expenditures of the District.

PROPOSAL

Board of Education approval will allow the District to meet Education Code and Annual Audit requirements.

FISCAL IMPACT

The expenditures are included in the District's budget for fiscal year 2012/13.

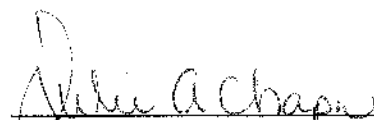
RECOMMENDATION

It is recommended that the Board of Education ratify warrants drawn for the month of March 2013.


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Originating Department: Accounting

Reviewed and Recommended by:

  
Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

Warrant Report  
March 2013

DATE	CHECK RANGE	GENERAL FUNDS	MCO VIRTUAL ACADEMY	ADULT ED	CHILD DEVELOPE	FOOD SERVICE	DERFFERE D MAINT.	PUPIL TRANS.	BONDS FUND	CAPITOL FACILITES	LEASE PURCHASE	COUNTY FAC	SPECIAL RESERVE REDEV.	INSURANCE RESERVE	TOTAL	
FUND NUMBER (S)		01	09	11	12	13	14	15	21	25	30	35	40	67		
<b>PAYROLL</b>																
Reissue/Correction	320111035-320111039															
3/5/2013	20366116-20366154	39,980													39,980	
3/15/2013	20366155-20366823	862,316		4,418	18,266	35,854								4,578	925,431	
3/22/2013	20366824-20366838												353,940		353,940	
3/28/2013	20366839-20367173			10,534	384,944	397,191							13,719,661	17,047	14,529,378	
	<b>TOTAL PAYROLL</b>	902,296	0	14,952	403,210	433,045	0	0	0	0	0	0	14,073,602	21,625	15,848,730	
<b>ACCOUNTS PAYABLE</b>																
		01	09	11	12	13	14	15	21	25	30	35	40	67	<b>TOTAL</b>	
3/7/2013	157917-158058	485,540		209	5,141				2,273	16,841			91,174	22949	624,126	
3/7/2013	158059-158081	300				179,146									179,446	
3/14/2013	158082-158291	802,666			76,475	2,079	10,345		2,000	3,150			1,370	289,100	1,187,185	
3/14/2013	158292-158314	507				135,599									136,106	
3/21/2013	158315-158485	1,074,567		397	2,246	8,380	1,894		7,523				32,486	17,516	1,145,009	
3/21/2013	158486-158501					110,039									110,039	
3/28/2013	158502-159001	719,168		2,008	1,309				500,701			12,503		11,262	1,246,951	
3/28/2013	159002-159030	4,619				263,405									268,024	
	<b>TOTAL ACCOUNTS PAYABLE</b>	3,087,367	0	2,614	85,172	698,649	12,239	0	512,496	19,991	0	12,503	125,030	340,827	4,896,887	
<b>TOTAL WARRANTS PAID</b>		3,989,663	0	17,566	488,382	1,131,694	12,239	0	512,496	19,991	0	12,503	14,198,631	362,452	20,745,617	

C.16(1)

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Ratification of Purchase Orders and VISA Payments for the Month of March 2013 April 29, 2013

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BACKGROUND

Purchase orders and VISA payments are tracked each month.

ISSUE

Board Policy 3300 requires Board review of all individual purchase orders issued in excess of \$1,000 and all purchase orders less than \$1,000 by fund total. All purchases are done in accordance with Board Policy, Education Code, Public Contract Code, and/or other applicable regulatory requirements.

PROPOSAL

Board of Education approval will allow the District to meet Board Policy 3300 requirements. A copy of the report is available for review in the Purchasing Department.

FISCAL IMPACT

Funds have been budgeted to cover all expenses for the month of March 2013.

RECOMMENDATION

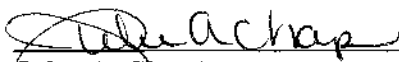
It is recommended that the Board of Education ratify the purchase orders and VISA payments for the month of March 2013.

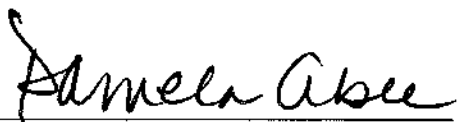
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Originating Department: Purchasing

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Ratification of Purchase Orders for Wille Electric Supply Company Only for the Month of March 2013 April 29, 2013

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BACKGROUND

Purchase orders and VISA payments are tracked each month.

ISSUE

Board Policy 3300 requires Board review of all individual purchase orders issued in excess of \$1,000 and all purchase orders less than \$1,000 by fund total. All purchases are done in accordance with Board Policy, Education Code, Public Contract Code, and/or other applicable regulatory requirements.

PROPOSAL

Board of Education approval will allow the District to meet Board Policy 3300 requirements. A copy of the report is available for review in the Purchasing Department.

FISCAL IMPACT

Funds have been budgeted to cover all expenses for the month of March 2013.

RECOMMENDATION


It is recommended that the Board of Education ratify the purchase orders for Wille Electric Supply Company only for the month of March 2013.

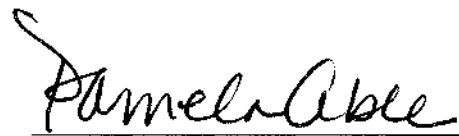
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Originating Department: Purchasing

Reviewed and Recommended by:

Approved for Recommendation to the Governing Board by:

  
Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of High School Course Outlines: April 29, 2013  
Industrial Technology and ROP

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BACKGROUND

Course outlines are developed for each junior high and high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Associate Principals, Principals, and the Director, Educational Services, for review and recommendation.

ISSUE

The following course outlines, including texts, have been approved by representative teachers, the High School Associate Principals, Principals, and the Director, Educational Services.

Revised Courses

Machine Design and Drafting 1-2  
Machine Design and Drafting 3-4  
Machine Design and Drafting 5-6  
Principles of Drafting  
Sheet Metal and Industrial Fabrication

Copies of course outlines are available for review in the office of Educational Services.

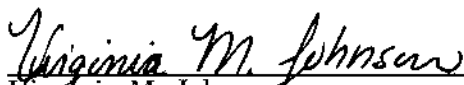
RECOMMENDATION

It is recommended that the Board of Education approve the high school course outlines: Industrial Technology and ROP.

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Originating Department: Educational Services

Reviewed and Recommended by:

  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of High School Course Outline:  
Math

April 29, 2013

---

BACKGROUND

Course outlines are developed for each junior high and high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Associate Principals, Principals, and the Director, Educational Services, for review and recommendation.

ISSUE

The following course outlines, including texts, have been approved by representative teachers, the High School Associate Principals, Principals, and the Director, Educational Services.

Revised Courses

Mathematics Integrated 1

Copies of course outlines are available for review in the office of Educational Services.

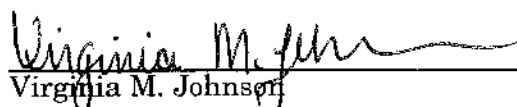
RECOMMENDATION

It is recommended that the Board of Education approve the high school course outline: Math.

---

Originating Department: Educational Services

Reviewed and Recommended by:

  
\_\_\_\_\_  
Virginia M. Johnson

Associate Superintendent,  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Pamela Able

Superintendent



MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Junior High School Course Outlines:  
Math

April 29, 2013

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BACKGROUND

Course outlines are developed for each junior high and high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Principals, and the Director, Educational Services, for review and recommendation.

ISSUE

The following course outlines, including texts, have been approved by representative teachers, the Junior High School Principals, and the Director, Educational Services.

New Course

Math 7 Common Core

Math 8 Common Core

Math 7 Honors

Copy of the course outlines are available for review in the office of Educational Services.

RECOMMENDATION

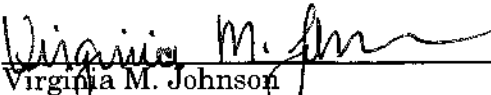
It is recommended that the Board of Education approve the junior high school course outlines: Math.


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Originating Department: Educational Services

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Out-of-State National Speech Competition Trip to Birmingham, Alabama April 29, 2013

---

BACKGROUND

The out-of-state national speech competition trip to the National Speech Tournament in Birmingham, Alabama, has been reviewed by the Associate Superintendent, Educational Services. District high school students will participate.

The trip is scheduled for Saturday, June 15 through Saturday, June 22, 2013.

ISSUE

Out-of-state trips must be approved by the Board of Education.

FISCAL IMPACT

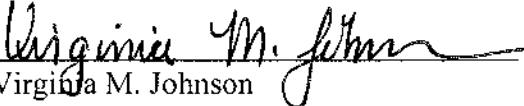
Funds will be provided by the District's fund for student competitions.

RECOMMENDATION


It is recommended that the Board of Education approve the out-of-state National Speech Competition trip to Birmingham, Alabama.

---

Recommended by:

  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of the Report on the 2012/2013 Program Self-Assessment for Head Start April 29, 2013

---

### BACKGROUND

As required by federal mandates, a program self-assessment is conducted annually on the Head Start program. The goal is to analyze systems and program components to determine exemplary practices, findings of non-compliance, and recommended improvements. In order to best prepare for a federal compliance review, the same protocol tool used by Head Start officials is used by the MCS Head Start program staff when conducting the self-assessment.

### ISSUE

In order to ensure effective communication, support shared governance, and meet program compliance requirements, a report to the Board on this year's Head Start self-assessment is necessary and requires approval.

### REPORT

During the week of March 18, 2013, the Child Development staff conducted the program self-assessment. Activities included site/classroom visits, examining lesson plans, reviewing curriculum implementation, student file reviews, family file reviews ensuring that comprehensive services are being provided, analysis of fiscal documentation, evaluating the effectiveness of shared governance (between the Board of Education and the Parent Policy Committee), and ensuring that all program components are being effectively implemented.

Results of self-assessment:

- Three Exemplary Practices – Program Design & Management, Family/Community Engagement, Health, Nutrition and Safe Environments
- Five Findings – Program & Design Management, Family/Community Engagement, Health, Nutrition and Safe Environments, Education, Disabilities and Mental Health
- Six Recommendations for Improvement – Program Design & Management, Family/Community Engagement, Health, Nutrition and Safe Environments, Disabilities and Mental Health, Education and Fiscal

Corrective Plans of Action will be implemented within required timelines. The Recommendations for Improvements will be reviewed and implemented in this program year, if feasible. Overall, the Child Development Programs continue to provide high quality services to children and families.

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Approval of the Report on the 2012/2013  
Program Self-Assessment for Head Start

FISCAL IMPACT

Approving this report will have no impact on the General Fund.

RECOMMENDATION

It is recommended that the Board of Education approve the Report on the 2012/2013 Program Self-Assessment for Head Start.


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Originating Department: Child Development Programs

Reviewed and Recommended by:

  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of CAHSEE Waivers for Special Education April 29, 2013  
Students at Beyer, Davis, Downey, Enochs, Modesto  
High School and Elliott Alternative Education Center

---

BACKGROUND

Students receiving Special Education services or with 504 plans may have modifications on the CAHSEE if they are listed in their IEP's (Individual Education Program) or 504 plans.

ISSUE

Modifications fundamentally alter what a test measures, which invalidates the test score.

PROPOSAL

State regulations allow for the parent/guardian of a student who earns the equivalent of a passing score (350) with the use of a modification to request a waiver from the District's Governing Board. Waivers have been submitted for five special education students at Beyer, two special education students at Davis, four special education students at Downey, nine special education students at Enochs, two special education students at Modesto High School, and two special education students at Elliott Alternative Education Center. Copies of the waivers are available for review in the Special Education Office.

FISCAL IMPACT

There is no fiscal impact on the general fund.

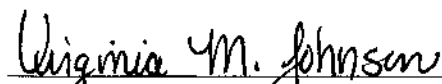
RECOMMENDATION

It is recommended that the Board of Education approve the CAHSEE waivers for Special Education students at Beyer, Davis, Downey, Enochs, Modesto High School, and Elliott Alternative Education Center.

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Originating Department: Special Education

Reviewed and Recommended by

  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Third Amendment of Services Agreement April 29, 2013  
with A Show of Hands for the 2012-2013 School Year

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### BACKGROUND

Service agreements with non-district employees (*non public agency*) who provide services to the District are submitted throughout the year. The Special Education Department contracts with outside providers to serve our Special Education students when we are unable to provide services. Students who are Deaf or Hard of Hearing and placed in a general education instructional setting require a certified interpreter. There is a statewide shortage of certified interpreters.

### ISSUE

A consultant contract was initially developed with A Show of Hands with hopes that Modesto City Schools would be able to hire a certified interpreter. Modesto City Schools has been unable to hire a certified interpreter and, therefore, the need to expand the contract with an outside provider is necessary and ongoing.

On December 10, 2012, the Board approved a second amendment to a services agreement with A Show of Hands not to exceed the amount of \$155,000.00. Due to increased staffing needs, the second amendment of the services agreement will need to be increased \$40,000.00. These costs will be incurred for the 2012-2013 school year.

### PROPOSAL

A Show of Hands will provide individual and group interpreting services for our Deaf and Hard of Hearing students as required in their Individualized Education Plans beginning July 1, 2012 and end no later than June 30, 2013. The contract allows flexibility in the event the District is able to hire a certified interpreter. A third amendment is necessary due to the increase of services due to staffing needs.

### FISCAL IMPACT

The fiscal impact for services with A Show of Hands will not exceed \$195,000.00. A copy of the amended Services Agreement between Modesto City Schools and A Show of Hands is available in the Special Education Office.

Approval of Third Amendment of Services Agreement  
with A Show of Hands for the 2012-2013 School Year

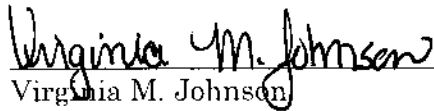
RECOMMENDATION

It is recommended that the Board of Education approve the third amendment of Services Agreement with A Show of Hands for the 2012-2013 school year.

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Originating Department: Special Education

Prepared and Recommended by:



Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

Approved for Recommendation  
to the Governing Board by:



Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official



Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent

Regular Meeting

SUBJECT: Ratification of Services Agreement with  
Soliant Health for 2012-2013

April 29, 2013

---

BACKGROUND

The Special Education Department contracts with outside providers to serve our Special Education population. Service Agreements for these providers are submitted throughout the year.

ISSUE

Due to special education students in need of speech therapy and sign language interpreting services, Modesto City Schools SELPA will need to contract with Soliant Health for 2012-2013.

A copy of the service agreement between Modesto City Schools SELPA and Soliant Health is available in the Modesto City Schools District Special Education Department for review.

FISCAL IMPACT

The fiscal impact for services with Soliant Health will not exceed \$24,100.00. Special Education has budgeted \$3,301,000.00 for NPA/NPS services for the 2012-2013 school year.

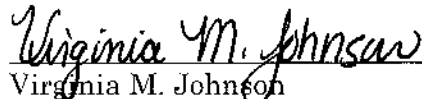
RECOMMENDATION

It is recommended that the Board of Education ratify the Services Agreement with Soliant Health for 2012-2013.

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Originating Department: Special Education

Reviewed and Recommended by:



Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:



Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:



Pamela Able  
Superintendent



MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent

Regular Meeting

SUBJECT: Ratification of Services Agreement with  
CA TheraCare Services for 2012-2013

April 29, 2013

---

BACKGROUND

The Special Education Department contracts with outside providers to serve our Special Education population. Service Agreements for these providers are submitted throughout the year.

ISSUE

Due to special education students in need of speech therapy, Modesto City Schools SELPA will need to contract with CA TheraCare Services for 2012-2013.

A copy of the service agreement between Modesto City Schools SELPA and CA TheraCare Services is available in the Modesto City Schools District Special Education Department for review.

FISCAL IMPACT

The fiscal impact for services with CA TheraCare Services will not exceed \$12,500.00. Special Education has budgeted \$3,301,000.00 for NPA/NPS services for the 2012-2013 school year.

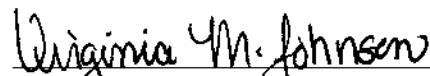
RECOMMENDATION

It is recommended that the Board of Education ratify the Services Agreement with CA TheraCare Services for 2012-2013.

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Originating Department: Special Education

Reviewed and Recommended by:



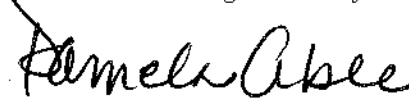
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:



Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:



Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Designated Personnel Action Items April 29, 2013

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The following designated personnel action items are attached for approval by the Board of Education:

CERTIFICATED

- |    |  |          |
|----|--|----------|
| .1 | Approval of certificated personnel terminations            | 12 items |
| .2 | Approval of certificated personnel leaves of absence       | 15 items |
| .3 | Approval of certificated personnel employment              | 17 items |
| .4 | Approval of certificated personnel other appointments      | 6 items  |
| .5 | Approval of certificated personnel stipend appointments    | 19 items |
| .6 | Approval of certificated personnel stipend deletions       | 3 items  |
| .7 | Approval of certificated personnel substitute appointments | 1 items  |

CLASSIFIED

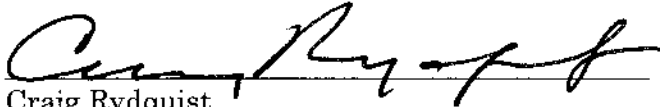
- |     |  |          |
|-----|--|----------|
| .8  | Approval of classified personnel terminations            | 4 items  |
| .9  | Approval of classified personnel leaves of absence       | 27 items |
| .10 | Approval of classified personnel employment              | 8 items  |
| .11 | Approval of classified personnel other appointments      | 10 items |
| .12 | Approval of classified personnel substitute appointments | 18 items |


It is recommended that the Board of Education approve the attached designated personnel action items.

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Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Craig Rydquist  
Associate Superintendent, Human Resources

  
Pamela Able  
Superintendent

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

**April 29, 2013****Action: Approval of certificated personnel terminations:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
1. Beebe, Julie	Principal, 9-12	H.S. Dist.	Reassigned to Certificated Position	06/30/13
2. Brady, Michael	Principal, K-6	Elem. Dist.	Reassigned to Certificated Position	06/30/13
3. Fonseca, Richard	Assistant Principal Alternative Education	H.S. Dist.	Resignation	06/30/13
4. Goss, Joyce	Classroom Teacher, K-6	Elem. Dist.	Retirement	05/23/13
5. Grochau, Deborah	Principal, K-6	Elem. Dist.	Resignation (From Management Position Only)	06/30/13
6. Harrison, Dorilyn	Assistant Principal Pupil Services	H.S. Dist.	Layoff - Exhaustion of all Leave Benefits	02/07/13
7. Jones, Stefani	School Nurse	Elem. Dist.	Resignation	03/22/13
8. Keith, Ralph	Adaptive PE Instructor	H.S. Dist.	Retirement	02/28/13
9. Lysko, V. Lynn	Principal, 9-12	H.S. Dist.	Reassigned to Certificated Position	06/30/13
10. Moore, Julie	Principal, 9-12	H.S. Dist.	Resignation	03/08/13
11. Morgan, Lorraine	Classroom Teacher, K-6	Elem. Dist.	Retirement	05/23/13
12. Rhoads, Sara	High School Counselor / English Learner Counselor	H.S. Dist.	Retirement	05/23/13

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting:**

**April 29, 2013**

**Action: Approval of certificated personnel leaves of absence:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Bell, Raquelle	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence	04/08/13	05/23/13
2. Godfrey, Robert	Special Day Class Teacher, P-12	Elem. Dist.	Unpaid Leave of Absence	03/18/13	03/18/13
3. Haynes, Dana	Special Day Class Teacher, P-12	Elem. Dist.	Paid Leave of Absence - Revised	01/09/13	04/11/13
4. Hibbard, Cynthia	CDP State Preschool Teacher, Part Day	Elem. Dist.	Paid Leave of Absence	04/20/13	05/24/13
5. Huber, Valerie	ROP Classroom Teacher, 9-12	Admin.	Unpaid Leave of Absence	03/01/13	05/23/13
6. Kanoun, Doris	School Psychologist	Admin.	40% Unpaid Leave of Absence	03/04/13	06/30/13
7. Lankford, Scott	Classroom Teacher, 9-12	H.S. Dist.	Paid Leave of Absence	03/11/13	05/23/13
8. Loche, Charity	Classroom Teacher, 9-12	H.S. Dist.	Unpaid Leave of Absence	03/18/13	03/28/13
9. Lundquist, Virginia	Classroom Teacher, 9-12	H.S. Dist.	Paid Leave of Absence - Revised	10/19/12	04/30/13
10. Morales, Guadalupe	CDP Head Start Teacher, Part Day	Elem. Dist.	Paid Leave of Absence - Revised	03/04/13	03/28/13
11. Prasad, Anita	ROP Classroom Teacher, 9-12	Admin.	Unpaid Leave of Absence	03/01/13	05/23/13
12. Salinas, Ana	Classroom Teacher, 9-12	H.S. Dist.	Paid Administrative Leave - Revised	09/13/12	05/16/13
13. Sanachay, Ouray	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence - Revised	03/04/13	03/14/13

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting:**

**April 29, 2013**

**Action: Approval of certificated personnel leaves of absence:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
14. Sanachay, Ouray	Classroom Teacher, K-6	Elem. Dist.	Unpaid Leave of Absence - Revised	03/14/13	03/25/13
15. Sandoval, Veronica	School Psychologist	Admin.	Unpaid Leave of Absence	03/20/13	05/01/13

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting:**

**April 29, 2013**

**Action: Approval of certificated personnel employment:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Berberian, Carol	Resource Specialist, P-12	Admin.	Rehire - Temporary	09/19/12	12/14/12
2. Brooks, Carol	Principal, K-6 - Franklin	Elem. Dist.	From: Principal, K-6 - Martone	08/05/13	
3. Castellanos, Amy	Classroom Teacher, K-6 - Wilson	Elem. Dist.	From: Classroom Teacher, K-6 - Robertson Road	08/05/13	
4. Christensen, Mary	Resource Specialist, P-12	Elem. Dist.	From: Special Day Class Teacher, P-12	08/05/13	
5. Coleman, Christopher	Assistant Principal, 9-12 - Johansen	H.S. Dist.	From: Assistant Principal, 7-8 - Hanshaw	01/14/13	06/30/13
6. Contreras, Alejandra	Counselor, 7-12	H.S. Dist.	New Hire - Temporary	12/07/12	05/23/13
7. Delfatti, Jon	Classroom Teacher, 9-12 - Modesto	H.S. Dist.	From: Classroom Teacher, 9-12 - Beyer	08/05/13	
8. Girardi, Denise	Classroom Teacher, K-6	Elem. Dist.	From: Instructional Coach, K-6 Site	08/05/13	
9. Goursky, Andrea	Classroom Teacher, K-6 - Rose	Elem. Dist.	From: Classroom Teacher, K-6 - Everett	08/05/13	
10. Hallsteinsson, Andy	Classroom Teacher, 7-8 - Mark Twain	Elem. Dist.	From: Classroom Teacher, 9-12 - Davis	08/05/13	
11. Hansen, Summer	80% Classroom Teacher, 9-12 - Modesto	H.S. Dist.	From: 40% Classroom Teacher, 9-12 - Modesto / 40% Classroom Teacher, 9-12 - Beyer	08/05/13	

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

**April 29, 2013****Action: Approval of certificated personnel employment:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
12. Hinkle, Danielle	Director, Assessment and Evaluation	Admin.	From: Associate Principal, Curriculum and Instruction - Enochs	03/01/13
13. Magnussen, Grace	60% Classroom Teacher, 9-12 - Beyer / 40% Classroom Teacher, 9-12 - Modesto	H.S. Dist.	From: 100% Classroom Teacher, 9-12 - Beyer	08/05/13
14. Manriquez, Erika	Classroom Teacher, K-6 - Franklin	Elem. Dist.	From: 100% Classroom Teacher, 7-8 - Roosevelt	08/05/13
15. Sather, Steven	60% Classroom Teacher, 9-12 - Modesto / 40% Classroom Teacher, 9-12 - Davis	H.S. Dist.	From: Classroom Teacher, 9-12 - Davis	08/05/13
16. Schar, Nathan	Principal, 9-12 - Johansen	H.S. Dist.	From: Principal, 7-8 - Roosevelt	07/01/13
17. Trask, Douglas	Resource Specialist, P-12	Elem. Dist.	From: 60% Resource Specialist, P-12 - Burbank / 40% Resource Specialist, P-12 - Shackelford	03/18/13

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

April 29, 2013

**Action: Approval of certificated personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Best, Peggy	Hourly	Admin.	Home & Hospital Teacher	03/08/13	05/11/13
2. Eckles, Leigh Ann	Hourly	Admin.	Special Education Home & Hospital Teacher	04/08/13	06/30/13
3. Flesuras Jr., Chris	Daily	H.S. Dist.	Principal High School, 9-12	03/11/13	06/30/13
4. James, Darrel	Hourly	Admin.	PAR Committee	01/07/13	05/23/13
5. Leventini, Paul	Hourly	H.S. Dist.	Home & Hospital Teacher	03/21/13	05/23/13
6. Lish, Sean	Hourly	Admin.	Special Education Home & Hospital Teacher	03/20/13	06/30/13



**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting:**

**April 29, 2013**

**Action: Approval of certificated personnel stipend appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Bird, Lindsey	Stipend	H.S. Dist.	Eighth Period Assignment	01/07/13	05/23/13
2. Blanas, Frank	Stipend	H.S. Dist.	Eighth Period Assignment	01/07/13	05/23/13
3. Brady, Troy	Stipend	H.S. Dist.	Eighth Period Assignment	01/07/13	05/23/13
4. Burris, Tammy	Stipend	H.S. Dist.	Eighth Period Assignment	01/07/13	05/23/13
5. Contreras, Maria	Stipend	H.S. Dist.	Counselor 9-12	12/07/12	05/23/13
6. Godinez, Eduardo	Stipend	H.S. Dist.	Eighth Period Assignment	01/07/13	05/23/13
7. Gonzales, Mark	Stipend	H.S. Dist.	Boys' Freshman Baseball Head Coach	03/07/13	05/23/13
8. Harless, Danee	Stipend	H.S. Dist.	TUPE	08/20/12	05/23/13
9. Jacobs, Nels	Stipend	Elem. Dist.	Eighth Period Assignment	01/07/13	03/08/13
10. Johnson, David	Stipend	H.S. Dist.	Boys' Freshman Baseball Head Coach - Revised	02/04/13	05/11/13
11. Johnson, David	Stipend	H.S. Dist.	Sixth Period Sports Assignment - Revised	02/04/13	05/11/13
12. Larson, Julie	Stipend	H.S. Dist.	Eighth Period Assignment	01/07/13	05/23/13
13. McCormick, Ruth	Stipend	Elem. Dist.	Department/Instructional Team Chairperson, 7-8	08/07/12	05/23/13
14. Sanchez, Connie	Stipend	H.S. Dist.	Eighth Period Assignment	01/07/13	05/23/13

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

**April 29, 2013****Action: Approval of certificated personnel stipend appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
15. Sliger, Cameron	Stipend	H.S. Dist.	Eighth Period Assignment	01/07/13	05/23/13
16. Stacy, James	Stipend	H.S. Dist.	Eighth Period Assignment	03/11/13	05/23/13
17. Underwood, Scott	Stipend	H.S. Dist.	TUPE - Revised	08/07/12	05/23/13
18. Wallace Jr., Donald	Stipend	Admin.	District Athletic Director	03/28/13	06/30/13
19. Watson, Erika	Stipend	H.S. Dist.	Girls' Varsity Soccer Head Coach	03/14/13	05/11/13

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting:**

**April 29, 2013**

**Action: Approval of certificated personnel stipend deletions:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Alania, Jhony	Stipend	H.S. Dist.	Girls' Varsity Soccer Head Coach	02/04/13	05/11/13
2. Gonzales, Mark	Stipend	H.S. Dist.	Boys' Freshman Baseball Head Coach	03/07/13	05/23/13
3. Royal, Jerry	Stipend	Elem. Dist.	ASR Co-Ed Track, 7th	03/27/13	05/17/13

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: April 29, 2013**

**Action: Approval of certificated personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
1. McQueen, Tamara	Teacher		Substitute	04/09/13 06/30/13

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS****Date of Board Meeting:****April 29, 2013****Action: Approval of classified personnel terminations:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
1. Ales, Cathy	Head Custodian III	Elem. Dist.	Retirement	03/21/13
2. Divaris Gianopoulos, Matina	Typist Clerk II	H.S. Dist.	Retirement	05/28/13
3. Stumpf, Cheryl	Instr. Para., Sp. Ed., LH/SDL/RS	H.S. Dist.	Retirement	05/23/13
4. Walker, Christopher	Bus Operator	Admin.	Resignation	03/28/13

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

**April 29, 2013****Action: Approval of classified personnel leaves of absence:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Ales, James	Nutrition Services Truck Driver	Admin.	Revised Paid Leave of Absence	10/04/12	03/21/13
2. Bains, Rashpal	Instr. Para., Sp. Ed., LH/SDL/RS	H.S. Dist.	Paid Leave of Absence	03/14/13	03/18/13
3. Barraza, Deborah	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Unpaid Leave of Absence	02/25/13	02/25/13
4. Brambila, Betty	Nutrition Services Asst. I	Elem. Dist.	Revised Paid Leave of Absence	10/23/12	03/27/13
5. Brewer, Nancy	Nutrition Services Asst. I	H.S. Dist.	Paid Leave of Absence	03/20/13	03/22/13
6. Brown, Valerie	Medical Procedures Specialist	Admin.	Revised Paid Leave of Absence	02/04/13	03/20/13
7. Damir, Janet	Instr. Para., Sp. Ed., LH/SDL/RS	Elem. Dist.	Paid Leave of Absence	03/02/13	03/28/13
8. Esposito, Janet	Health Clerk	H.S. Dist.	Revised Paid Leave of Absence	03/07/13	04/12/13
9. Grider, Patricia	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Paid Leave of Absence	03/04/13	05/23/13
10. Guzman, Darlene	Instr. Para., Sp. Ed., LH/SDL/RS	Elem. Dist.	Paid Leave of Absence	04/08/13	05/20/13
11. McDaniel, Jodi	Snack Bar Operator: High School	H.S. Dist.	Paid Leave of Absence	03/25/13	03/28/13

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

April 29, 2013

**Action: Approval of classified personnel leaves of absence:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
12. McGowen, Loree	Junior High Registrar/Data Entry Clerk	Elem. Dist.	Paid Leave of Absence	02/22/13	03/01/13
13. Murillo-Beaver, Joanna	Health Clerk	H.S. Dist.	Revised Paid Leave of Absence	03/26/13	05/13/13
14. Noll, Gyda	Medical Procedures Specialist	Admin.	Revised Paid Leave of Absence	01/31/13	03/28/13
15. Powell, Kathryn	Dispatcher Supervisor	Admin.	Paid Leave of Absence	03/27/13	04/05/13
16. Presley, Sarah	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Paid Leave of Absence	03/15/13	04/26/13
17. Quinonez, Alma	Application Specialist I	Admin.	Paid Leave of Absence	03/18/13	06/03/13
18. Rangel, Norma	Nutrition Services Asst. I	H.S. Dist.	Unpaid Leave of Absence	04/15/13	04/19/13
19. Reeves, Donna	Student Records Clerk, K-6	Elem. Dist.	Revised Unpaid Leave of Absence	02/21/13	05/24/13
20. Rivas, Victor	Bil. Cross-Cultural Instr. Para.	Elem. Dist.	Unpaid Leave of Absence	03/19/13	03/19/13
21. Robinson, David	Groundskeeper/Swimming Pool Operator	H.S. Dist.	Paid Leave of Absence	01/24/13	02/15/13
22. Schillaci, April	Reprographics Technician	Admin.	Paid Leave of Absence	03/15/13	05/10/13
23. Stein, Dee Ann	Nutrition Services Asst. I	Elem. Dist.	Revised Paid Leave of Absence	01/31/13	03/28/13

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

April 29, 2013

Action: Approval of classified personnel leaves of absence:

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
24. Straughn, Susan	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Unpaid Leave of Absence	01/09/13	01/09/13
25. Straughn, Susan	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Unpaid Leave of Absence	01/25/13	01/25/13
26. Straughn, Susan	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Unpaid Leave of Absence	01/28/13	01/31/13
27. Straughn, Susan	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Unpaid Leave of Absence	02/13/13	02/13/13



**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting: **April 29, 2013****Action: Approval of classified personnel employment:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
1. Almazan, Ashlee	Instr. Para., Sp. Ed., SH/Autism - Garrison	Elem. Dist.	New Hire	04/08/13
2. Bertolotti, Amy	Instr. Para., Sp. Ed., SH/Autism - Garrison	Elem. Dist.	New Hire	04/08/13
3. Brionez, Priscilla	Instr. Para., Sp. Ed., SH/Autism - Garrison	Elem. Dist.	New Hire	04/08/13
4. Collins, Catherine	Instr. Para., Sp. Ed., SH/Autism - Garrison	Elem. Dist.	New Hire	04/08/13
5. Fisher, James	In-School Suspension Monitor - Enochs	H.S. Dist.	From: In-School Suspension Monitor - Elliott	03/27/13
6. Ford, Leslie	Instr. Para., Sp. Ed., SH/Autism - Garrison	Elem. Dist.	New Hire	04/08/13
7. Sadlowski, Ashley	Computer Technician I - Computer Systems	Admin.	New Hire	04/04/13
8. Sek, Sattiya	After School Program Instr. Para. - Intervention Programs	Admin.	39 Month Rehire - Replacement	03/22/13

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

**April 29, 2013****Action: Approval of classified personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Chastain, Joyce	Yard Duty Supervisor	Elem. Dist.	Part-Time	03/25/13	06/30/13
2. Flores, Isaac	Adult Crossing Guard	Elem. Dist.	Part-Time	03/25/13	06/30/13
3. Flores, Isaac	Child Supervisor	Elem. Dist.	Part-Time	03/25/13	06/30/13
4. Flores, Isaac	Yard Duty Supervisor	Elem. Dist.	Part-Time	03/25/13	06/30/13
5. Huffman, Arissa	Yard Duty Supervisor	Elem. Dist.	Part-Time	03/20/13	06/30/13
6. Lake, Andrea	Yard Duty Supervisor	Elem. Dist.	Part-Time	03/18/13	06/30/13
7. Padilla, Sabina	Adult Crossing Guard	Elem. Dist.	Part-Time	03/20/13	06/30/13
8. Padilla, Sabina	Child Supervisor	Elem. Dist.	Part-Time	03/20/13	06/30/13
9. Padilla, Sabina	Translator - Spanish	Elem. Dist.	Part-Time	03/20/13	06/30/13
10. Padilla, Sabina	Yard Duty Supervisor	Elem. Dist.	Part-Time	03/20/13	06/30/13

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

**April 29, 2013****Action: Approval of classified personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Felix, Maria	Classified		Substitute	03/27/13	06/30/13
2. Hernandez, Amanda	Classified		Substitute	03/20/13	06/30/13
3. Howard, Sarah	Classified		Substitute	03/01/13	06/30/13
4. Jackson, Alonzo	Classified		Substitute	03/27/13	06/30/13
5. Jacobs, Jennifer	Classified		Substitute	03/26/13	06/30/13
6. Jaramillo, Paula	Classified		Substitute	03/20/13	06/30/13
7. Knott, Edna	Classified		Substitute	03/27/13	06/30/13
8. Longinotti, Dana	Classified		Substitute	02/07/13	06/30/13
9. Martinez, Priscilla	Classified		Substitute	02/07/13	06/30/13
10. Miller, Anthony	Classified		Substitute	04/01/13	06/30/13
11. Mitchell, Kirk	Classified		Substitute	03/21/13	06/30/13
12. Ortiz, Javier	Classified		Substitute	03/14/13	06/30/13
13. Royse, Tom	Classified		Substitute	03/27/13	06/30/13
14. Vasquez, Abraham	Classified		Substitute	04/01/13	06/30/13
15. Velarde, Maria	Classified		Substitute	04/08/13	06/30/13
16. Wade, Amy	Classified		Substitute	03/20/13	06/30/13
17. West, Cheyenne	Classified		Substitute	04/01/13	06/30/13

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: April 29, 2013**

**Action: Approval of classified personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
18. Wing, Annette	Classified		Substitute	03/18/13	06/30/13

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Proposed Job Descriptions: April 29, 2013
JC# 0037 Administrator of Curriculum and Instruction
Support and Pupil Services, K-6; JC# 0038 Administrator
of Curriculum and Instruction Support and Pupil Services,
7-8

BACKGROUND

The Human Resources Department is responsible for proposing new job descriptions and maintaining up-to-date job descriptions through revisions, and placing employees appropriately on the respective salary schedules. The proposed job descriptions were approved by the Superintendent's Cabinet.

ISSUE

The Administrator of Curriculum and Instruction Support and Pupil Services, K-6 and Administrator of Curriculum and Instruction Support and Pupil Services, 7-8 job descriptions represent new titles with new responsibilities. These job descriptions replace the Administrator of Pupil and Staff Services, K-6 and Administrator of Pupil and Staff Services, 7-8 job descriptions.

PROPOSAL

The attached job descriptions are proposed for the Board's consideration.

FISCAL IMPACT

The Administrator of Curriculum and Instruction Support and Pupil Services, K-6 and the Administrator of Curriculum and Instruction Support and Pupil Services, 7-8 will be paid on the Management Salary Schedule.

RECOMMENDATION

It is recommended that the Board of Education approve the proposed job descriptions: JC# 0037 Administrator of Curriculum and Instruction Support and Pupil Services, K-6; JC# 0038 Administrator of Curriculum and Instruction Support and Pupil Services, 7-8.

Recommended by:

Approved for Recommendation to the Governing Board by:

Craig Rydquist
Associate Superintendent, Human Resources

Pamela Able
Superintendent

## MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC # 0037

### ADMINISTRATOR OF CURRICULUM AND INSTRUCTION SUPPORT AND PUPIL SERVICES, K-6

#### OVERALL RESPONSIBILITY

Under general direction, provide leadership and assume administrative responsibility for administering the State standards and providing curriculum and instruction support for the educational staff.

#### SPECIFIC RESPONSIBILITIES

1. Provide training to staff regarding adopted Modesto City Schools' curriculum, courses of study, standards, and the instructional program of the school.
2. Assist in the development, revision, and evaluation of curricula and instruction at the school and District levels.
3. Provide training to staff regarding the analysis of data and development of plans for the improvement of curriculum and instruction.
4. Assist in the organization and implementation of assessment programs.
5. Assist in the coordination of categorical programs.
6. Act as administrative head of the school in the absence of the principal.
7. Assist in the selection, orientation, supervision, and evaluation of selected certificated and classified personnel.
8. Conduct student/parent meetings to implement District guidelines for the promotion and retention of students.
9. Implement District guidelines for the promotion and retention of students.
10. Participate in the site pupil services program; i.e., SST, IEP.
11. Coordinate the preparation of expulsions, SARB referrals, school crime reports, and involuntary transfers to alternative programs.
12. Manage and supervise the student attendance and implement attendance improvement programs, including individual student/parent conferences to improve attendance.
13. Provide direct services to pupils, parents and staff for managing classroom behavior.
14. Coordinate student body projects and activities.
15. Work with Parent Advisory Committees, Site Advisory Councils, P.T.A., ELAC, etc.
16. Promote parent involvement by organizing and leading activities and programs.
17. Promote positive home, school, and community relations.
18. Assist in maintaining a safe, calm, and secure campus.
19. Provide classroom instruction on the Modesto City Schools' Conduct Code.
20. Provide training to staff regarding instructional strategies to improve pupil outcomes on District and state tests.

**ADMINISTRATOR OF CURRICULUM AND INSTRUCTION SUPPORT AND PUPIL SERVICES, K-6  
(continued)**

SPECIFIC RESPONSIBILITIES (continued)

21. Coordinate the ordering, distribution, and inventory of instructional materials.
22. Maintain consistent and regular attendance.
23. Assist in formulating and administering school policies programs and budgets.
24. Effectively communicate and maintain cooperative relationships with those contacted during the course of work.
25. Perform other related duties as assigned.

WORK YEAR

Approved days as authorized by the Management Salary Schedule.

SALARY

Management Salary Schedule (Range 131)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of and ability to apply curriculum development, implementation, and evaluation procedures and strategies.
- Knowledge of and ability to apply laws, codes, policies and regulations pertaining to the area of assigned responsibility.
- Knowledge of and ability to apply effective supervision and evaluation techniques.
- Knowledge of and ability to apply management, budgeting, and contract administration principles and practices.
- Ability to understand and implement complex oral and written directions given in English.
- Ability to communicate orally and in writing using correct English grammar, syntax, punctuation, and spelling.
- Ability to compose clear, complete, and concise correspondence and reports independently using correct English, grammar, syntax, punctuation and spelling.

Experience

Minimum Requirement:

- Three (3) years of successful, full-time experience in the public schools or private schools of equivalent status.

Education/Credentials

Minimum Requirements:

- Bachelor's Degree;
- Valid California Teaching Credential; and
- Valid California Administrative Credential

Desirable Qualification:

- Master's Degree

**ADMINISTRATOR OF CURRICULUM AND INSTRUCTION SUPPORT AND PUPIL SERVICES, K-6  
(continued)**

QUALIFICATIONS (continued)

Physical Characteristics

With or without the use of aids:

Sufficient vision to read small print.

Sufficient depth perception to file documents and relate the spatial distances between objects.

Sufficient color perception to identify the color of clothing worn by students.

Sufficient hearing to hear normal and telephone conversations.

Ability to speak in a voice that can be clearly heard and understood on the telephone and in face-to-face conversations and by students within a 25 foot radius.

Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.

Sufficient physical ability to reach horizontally and vertically with arms.

Sufficient physical ability, strength, balance, mobility, and stamina to climb stairs, sit for extended periods of time, and stand for extended periods of time.

Sufficient lower body strength, stamina and mobility to walk, stoop, and bend.

REPORTS TO

Principal, K-6

Cabinet Approved: 2/5/13

Board Approved:



**MODESTO CITY SCHOOLS**

*PROPOSED*

Job Description

JC # 0038

**ADMINISTRATOR OF CURRICULUM AND INSTRUCTION SUPPORT AND PUPIL SERVICES, 7-8**

OVERALL RESPONSIBILITY

Under general direction, provide leadership and assume administrative responsibility for administering the State standards and providing curriculum and instruction support for the educational staff.

SPECIFIC RESPONSIBILITIES

1. Provide training to staff regarding adopted Modesto City Schools' curriculum, courses of study, standards, and the instructional program of the school.
2. Assist in the development, revision, and evaluation of curricula and instruction at the school and District levels.
3. Provide training to staff regarding the analysis of data and development of plans for the improvement of curriculum and instruction.
4. Assist in the organization and implementation of assessment programs.
5. Assist in the coordination of categorical programs.
6. Act as administrative head of the school in the absence of the principal.
7. Assist in the selection, orientation, supervision, and evaluation of selected certificated and classified personnel.
8. Conduct student/parent meetings to implement District guidelines for the promotion and retention of students.
9. Implement District guidelines for the promotion and retention of students.
10. Participate in the site pupil services program; i.e., SST, IEP.
11. Coordinate the preparation of expulsions, SARB referrals, school crime reports, and involuntary transfers to alternative programs.
12. Manage and supervise the student attendance and implement attendance improvement programs, including individual student/parent conferences to improve attendance.
13. Provide direct services to pupils, parents and staff for managing classroom behavior.
14. Coordinate student body projects and activities.
15. Work with Parent Advisory Committees, Site Advisory Councils, P.T.A., ELAC, etc.
16. Promote parent involvement by organizing and leading activities and programs.
17. Promote positive home, school, and community relations.
18. Assist in maintaining a safe, calm, and secure campus.
19. Provide classroom instruction on the Modesto City Schools' Conduct Code.
20. Provide training to staff regarding instructional strategies to improve pupil outcomes on District and state tests.
21. Coordinate the ordering, distribution, and inventory of instructional materials.
22. Maintain consistent and regular attendance.

**ADMINISTRATOR OF CURRICULUM AND INSTRUCTION SUPPORT AND PUPIL SERVICES, 7-8  
(continued)**

SPECIFIC RESPONSIBILITIES (continued)

23. Assist in formulating and administering school policies, programs and budgets.
24. Effectively communicate and maintain cooperative relationships with those contacted during the course of work.
25. Perform other related duties as assigned.

WORK YEAR

Approved days as authorized by the Management Salary Schedule.

SALARY

Management Salary Schedule (Range 132)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of and ability to apply curriculum development, implementation, and evaluation procedures and strategies.
- Knowledge of and ability to apply laws, codes, policies and regulations pertaining to the area of assigned responsibility.
- Knowledge of and ability to apply effective supervision and evaluation techniques.
- Knowledge of and ability to apply management, budgeting, and contract administration principles and practices.
- Ability to understand and implement complex oral and written directions given in English.
- Ability to communicate orally and in writing using correct English grammar, syntax, punctuation, and spelling.
- Ability to compose clear, complete, and concise correspondence and reports independently using correct English, grammar, syntax, punctuation and spelling.

Experience

Minimum Requirements:

- Three (3) years of successful, full-time experience in the public schools or private schools of equivalent status.

Education/Credentials

Minimum Requirements:

- Bachelor's Degree;
- Valid California Teaching Credential; and
- Valid California Administrative Credential

Desirable Qualification:

- Master's Degree

Physical Characteristics

With or without the use of aids:

- Sufficient vision to read small print.
- Sufficient depth perception to file documents and relate the spatial distances between objects.
- Sufficient color perception to identify the color of clothing worn by students.
- Sufficient hearing to hear normal and telephone conversations.
- Ability to speak in a voice that can be clearly heard and understood on the telephone and in face-to-face conversations and by students within a 25 foot radius.
- Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.
- Sufficient physical ability to reach horizontally and vertically with arms.

**ADMINISTRATOR OF CURRICULUM AND INSTRUCTION SUPPORT AND PUPIL SERVICES, 7-8  
(continued)**

QUALIFICATIONS (continued)

Physical Characteristics

With or without the use of aids:

Sufficient physical ability, strength, balance, mobility, and stamina to climb stairs, sit for extended periods of time, and stand for extended periods of time.

Sufficient lower body strength, stamina and mobility to walk, stoop, and bend.

REPORTS TO

Principal, 7-8

Cabinet Approved: 2/5/13

Board Approved:

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Student Expulsion, April 29, 2013  
EL-29-2012-2013

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BACKGROUND:

The principal recommended that the above designated student, EL-29-2012-2013, be expelled for violation of Education Code 48900:

- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance listed in Chapter 2 of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

ISSUE:

The Administrative Panel held a hearing on April 9, 2013. Notification of the hearing was given to the parent/guardian. Parent/student were in attendance.

The Administrative Panel concurred with the principal's specific recommendation to expel this student.

RECOMMENDATION:

Student be expelled from all schools in the District according to Board Policy 5132. Student should apply for readmission in January, 2014, for enrollment in the Spring Semester of the 2013/2014 school year. Consideration for readmission will be based upon certification of completion of the student's rehabilitation plan.

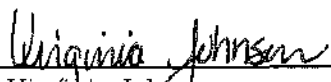
If the student completes the rehabilitation plan, the student will apply to the Director, Child Welfare and Attendance, to determine the appropriate educational placement based on the needs of the student and the District.

Approval of Student Expulsion, EL-29-2012-2013

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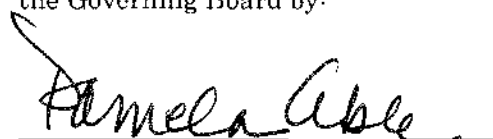
Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:

  
\_\_\_\_\_

Virginia Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation to  
the Governing Board by:

  
\_\_\_\_\_

Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Student Expulsion, April 29, 2013  
HS-81-2012-2013

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BACKGROUND:

The principal recommended that the above designated student, HS-81-2012-2013, be expelled for violation of Education Code 48900:

- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance listed in Chapter 2 of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

and Education Code 48915:

Subdivision (c)

- (3) Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053 of Division 10) of the Health and Safety Code.

ISSUE:

A stipulated expulsion agreement was reached between Modesto City Schools and the parent/guardian and student. A signed copy of the agreement is attached.

RECOMMENDATION:

Student be expelled from all schools in the District according to Board Policy 5132. Student should apply for readmission in January, 2014, for enrollment in the Spring Semester of the 2013/2014 school year. It is further recommended that the expulsion be suspended and the student enroll at Grace Davis High School for the remainder of the current Semester and at Grace Davis High School for the Fall Semester of the 2013/2014 school year and complete the student's rehabilitation plan.

Any violations of the Student Conduct Code will activate the expulsion without an additional hearing, and a new rehabilitation plan will be developed for the student.

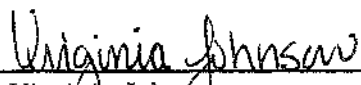
If the student completes the rehabilitation plan, the student will apply to the Director, Child Welfare and Attendance, to determine the appropriate educational placement based on the needs of the student and the District.

Approval of Student Expulsion, HS-81-2012-2013

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Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:

  
\_\_\_\_\_

Virginia Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation to  
the Governing Board by:

  
\_\_\_\_\_

Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Student Expulsion, HS-85-2012-2013 April 29, 2013

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BACKGROUND:

The principal recommended that the above designated student, HS-85-2012-2013, be expelled for violation of Education Code 48900:

- (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance listed in Chapter 2 of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

and Education Code 48915:

Subdivision (a)

- (2) Possession of any firearm, knife, explosive, or other dangerous object of no reasonable use to the pupil at school or at a school activity off school grounds.

ISSUE:

A stipulated expulsion agreement was reached between Modesto City Schools and the parent/guardian and student. A signed copy of the agreement is attached.

RECOMMENDATION:

Student be expelled from all schools in the District according to Board Policy 5132. Student should apply for readmission in January, 2014, for enrollment in the Spring Semester of the 2013/2014 school year. Consideration for readmission will be based upon certification of completion of the student's rehabilitation plan.

If the student completes the rehabilitation plan, the student will apply to the Director, Child Welfare and Attendance, to determine the appropriate educational placement based on the needs of the student and the District.



Approval of Student Expulsion, HS-85-2012-2013

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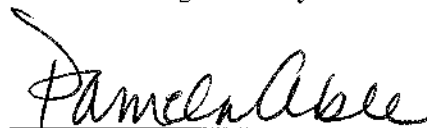
Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:



Virginia Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation to  
the Governing Board by:



Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Student Expulsion, April 29, 2013  
HS-90-2012-2013

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BACKGROUND:

The principal recommended that the above designated student, HS-90-2012-2013, be expelled for violation of Education Code 48900:

- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

ISSUE:

A stipulated expulsion agreement was reached between Modesto City Schools and the parent/guardian and student. A signed copy of the agreement is attached.

RECOMMENDATION:

Student be expelled from all schools in the District according to Board Policy 5132. Student should apply for readmission in January, 2014, for enrollment in the Spring Semester of the 2013/2014 school year. Consideration for readmission will be based upon certification of completion of the student's rehabilitation plan.

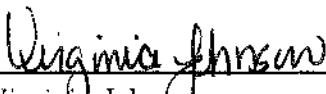
If the student completes the rehabilitation plan, the student will apply to the Director, Child Welfare and Attendance, to determine the appropriate educational placement based on the needs of the student and the District.


---

Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:

Approved for Recommendation to  
the Governing Board by:

  
\_\_\_\_\_  
Virginia Johnson  
Associate Superintendent  
Educational Services

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Report on the 2012/2013 Program April 29, 2013  
Self-Assessment for State Preschool (CSPP)

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BACKGROUND

As required by state mandates, a program self-assessment is conducted annually on the state-funded Part Day Preschool Program. The goal is to analyze systems and program components to determine exemplary practices, findings of non-compliance, and recommended improvements.

ISSUE

A report to the Board on the 2012/2013 State Preschool self-assessment ensures effective communication and meets program compliance requirements.

REPORT

During the week of December 3, 2012, the Child Development staff conducted the program self-assessment. The CPM monitoring instrument and program area plans were implemented. Activities included site/classroom visits, examining lesson plans, reviewing curriculum implementation, student and family file reviews ensuring that comprehensive services are being provided, fiscal documentation is being analyzed, and all program components are being effectively implemented.

Recommendations for Improvement:

- Individualization on activity plans, especially for children with special needs
- A system for portfolios and data collection to increase documentation of student progress
- A system for completion and follow-up for the Family Needs Assessment to document social services provided to families


SUMMARY

The Recommendations for Improvements will be reviewed and implemented in this program year, if feasible. Overall, CDP State Preschool programs continue to provide high quality services to children and families

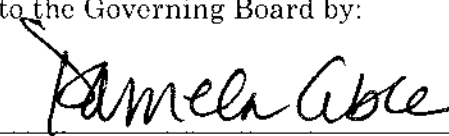
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Originating Department: Child Development Programs

Reviewed by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Approved for Submission  
to the Governing Board by:

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Report on the 2012/2013 Program Self-Assessment April 29, 2013  
for General Child Care and Development (CCTR)

---

BACKGROUND

As required by state mandates, a program self-assessment is conducted annually on Family Child Care Home Providers which are state-funded by the General Child Care and Development contract. The goal is to analyze systems and program components to determine exemplary practices, findings of non-compliance and recommended improvements.

ISSUE

A report to the Board on the 2012/2013 General Child Care and Development self-assessment ensures effective communication and meets program compliance requirements.

REPORT

During the week of January 7, 2013, Child Development staff conducted the program self-assessment. Activities included Family Child Care Home visits, examining lesson plans, reviewing curriculum implementation, student and family file reviews ensuring that comprehensive services are being provided.

Exemplary Practice:

- Classroom Assessment Scoring System (CLASS) implemented by Family Child Care Providers

Recommendations for Improvement:

- Increase individualization on lesson plans
- Implement Parent Advisory Committee (PAC) and two parent education meetings a year to support parent involvement

SUMMARY

The Recommendations for Improvements will be reviewed and implemented in this program year, if feasible. Overall, Child Development Programs Family Child Care Homes continue to provide high quality services to children and families

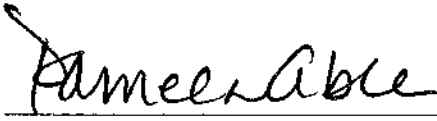
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Originating Department: Child Development Programs

Reviewed by:

Approved for Submission  
to the Governing Board by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Report on Revisions to Administrative Regulation 5133 Athletic Code of Conduct, 7-12 April 29, 2013

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BACKGROUND

The Board approved changes to Board Policy 5132, Student Conduct Code, 7-12, regarding classroom citizenship expectations and the loss of privileges for activities. The MCS Athletic Directors and Principals recognize that participation in athletics can make a huge difference in changing the behavior of student athletes in the classroom. Coaches are positive mentors for the students; they expect discipline and hard work as they prepare their athletes for completion. Coaches understand the importance of education and the educational process and can be a powerful ally to teachers and staff.

The MCS Athletic Directors and Principals recommend that athletes who receive two (2) or more unsatisfactory citizenship marks in any grading period will be placed on athletic probation. Athletes on athletic probation will be required to do weekly grade checks with their classroom teachers until the behavior is satisfactory. Athletes who do not improve their classroom citizenship will be subject to reduced opportunities to participate in athletic competition and may be temporarily or permanently suspended from athletic contests and/or from the team.

ISSUE

Administrative Regulation 5133, Athletic Code of Conduct, 7-12, was last revised on May 12, 2008. The attached draft reflects the revisions needed due to the recent changes made to Board Policy 5132.


SUMMARY

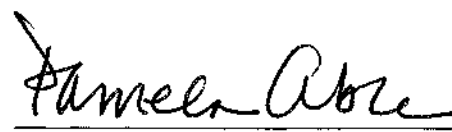
Cabinet approved the revisions to Administrative Regulation 5133 Athletic Code of Conduct, 7-12 on April 23, 2013 and the revised draft is attached for the Board's review.

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Prepared and Submitted by:

Approved for Submission  
to the Governing Board by:

  
Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

# MODESTO CITY SCHOOLS

## Administrative Regulation

AR 5133

### STUDENTS

#### Athletic Code of Conduct, 7-12

Participation in athletics is a privilege carrying with it special responsibilities. The public nature of competitive athletics requires standards which exceed the norm and extend beyond the school community.

- A. **ON THE FIELD** good athletes are respectful towards their teammates, opponents, and officials. They abide by all the rules of the game. They are modest in victory and gracious in defeat.
- B. **ON CAMPUS** good athletes should set an example of good citizenship for their classmates. They should help promote school spirit, and they should be positive leaders in school activities.
- C. **IN THE CLASSROOM** good athletes show respect for teachers and their fellow students. They should maintain good attendance, satisfactory academic grades, and satisfactory citizenship standards.
- D. **ON TRIPS** athletes' conduct is such that they are good representatives of their community, school, and team. Athletes are conscious of their appearance and manners at all times.

Athletics mean more than competition between individuals representing different schools. It is, rather, a means of learning a way of life with the philosophy that hard work, teamwork, and good character will bring eventual success. Good habits help to this end. To break training rules and to have poor citizenship interrupts the necessary concentration, destroys morale, and places any team in jeopardy.

The following guidelines have been established to ensure that our athletes and parents understand their responsibilities.

1. Before athletes can practice, they must pass a medical screening examination and meet the school insurance requirement. The medical examination shall be completed after July 1 of the current school year. (9-12 only)

**STUDENTS****Athletic Code of Conduct, 7-12**

- 2. Athletes must abide by the same expectations and be subject to the same consequences and eligibility requirements set forth in the following sections of the Student Conduct Code: Behavior expectations and consequences; attendance expectations and consequences; ~~classroom citizenship expectations~~; expectations and consequences for debts owed for loss or damage to school district property; extra-curricular/athletic activities eligibility; and loss of privileges/~~extra-curricular~~/co-curricular activities.
- 3. Definitions regarding the period of ineligibility defined in this Athletic Code of Conduct supersede those in the Student Conduct Code, 7-12. If the weeks of ineligibility are longer than the weeks remaining in the current year, ineligibility will extend into the following school year.
4. In addition to the consequences described in the Student Conduct Code, the use of tobacco (including chewing), will result in the following consequences for athletes:
- 1st Offense: Two (2) school weeks suspension from all athletic games and practices.
  - 2nd Offense: Ineligible for nine (9) school weeks.
  - 3rd Offense: Suspension from all athletics for the remainder of the school year. (Suspension shall be for a minimum of nine school weeks.)
5. When athletes become ineligible because of violations of the Student Conduct Code, they will be placed in regular P.E. classes. They will receive a regular P.E. grade and credit during the ineligibility period. At the end of the ineligibility period, they may return to the team. All these penalties shall be cumulative from one season to the next during a specified school year, and from one school to the next in case of transfers during a specific school year. (9-12 only)

**STUDENTS****Athletic Code of Conduct, 7-12**

6. Any athlete engaging in, or having any part in hazing or committing any act that injures, degrades, or disgraces any other person attending school will be dismissed from the team and be ineligible for a period of nine (9) school weeks.
7. Behavior problems not covered in the Student Conduct Code that have a detrimental effect on the team or school may be presented to the Athletic Board for disciplinary measures. (9-12 only)
8. Anyone who is **not** currently enrolled in the equivalent of 25 semester units of class work will not be eligible to participate. In addition, athletes must achieve a grade point average of 2.0 with no more than one "F" in each grading period preceding the quarter of participation in the athletic activities.

The 9-12 eligibility grading periods shall be the first quarter, first semester, third quarter and second semester.

The 7-8 eligibility grading periods shall be the first quarter, second quarter, third quarter, and fourth quarter.

The grading periods shall be considered consecutive and uninterrupted. Therefore, the second semester grade of the previous year shall be the basis for determining first quarter eligibility for the following year for 9-12 students. **(EXCEPTION: Applying C.I.F. regulation 205, this requirement shall be waived for all incoming ninth graders not meeting the District academic eligibility requirements. This shall be a one-time waiver for the first quarter of the fall semester only. Ineligibility due to Modesto City Schools textbook or library book debts shall carry over from junior high to high school, but be suspended for incoming ninth grade students for the first quarter of the fall semester only.)**

The fourth quarter grade of the previous year shall be the basis for determining first quarter eligibility for the following year for 7-8 students.



## STUDENTS

### Athletic Code of Conduct, 7-12

9. Summer school grades shall be included to determine eligibility. In calculating eligibility, a summer school grade will **replace** the grade of a “like” course taken previously.

Grades/units earned in summer school classes which do not replace grades earned previously in “like” courses will be averaged with grades from the previous grading period (quarter in grades 7-8; semester in grades 9-12).

Summer school grades shall **not** impair a student’s academic eligibility achieved in the previous grading period (quarter in grades 7-8; semester in grades 9-12).

- 10. ~~Students may not have more than one unsatisfactory citizenship mark in any grade period. Two (2) or more unsatisfactory marks in any grading period will make a student ineligible.~~
- Athletes who receive two (2) or more unsatisfactory citizenship marks in any grading period will be placed on athletic probation. Athletes on athletic probation will be required to do weekly grade checks with their classroom teachers until the behavior is satisfactory. Athletes who do not improve their classroom citizenship will be subject to reduced opportunities to participate in athletic competition and may be temporarily or permanently suspended from athletic contests and/or from the team.
11. The eligibility date for each grading period will be the third Monday after the grading period ends. This shall apply to the student who is waiting to become eligible and to the student who is being declared ineligible. (If grades are not received within the period noted, eligibility shall be determined upon receipt of the grades.)
- 12. Athletes who are ineligible due to grades, citizenship, transfer regulations or for any other reason, will not be allowed to stay with the team in any capacity.

**STUDENTS****Athletic Code of Conduct, 7-12**

At the end of the quarter, those athletes who show that they have regained their eligibility may practice with their team the equivalent of one class period (8th period) until the official district eligibility date. They may only practice during this time. They may not participate in any team capacity, such as managers or statisticians. They may not dress for contests. (9-12 only)

Teams competing with athletes ineligible for any reason shall forfeit all contests in which the ineligible athlete(s) participated.

13. Athletes who have been ejected from a game per C.I.F. Rule 302 will be allowed to practice during their suspension.
14. Athletes who quit a sport after the first three weeks of formal practice (excluding preschool sessions) or who are dropped from a sport for disciplinary reasons will not be eligible for any sport the remainder of that particular season. They will forfeit all awards. Athletes must complete the season to be eligible to receive an award.

Athletes cut from a team for other than disciplinary reasons may participate in any other sport that is available that season.

15. Athletes may, as allowed under California Interscholastic Federation Guidelines, participate in two (2) sports during the same season. (9-12 only)
16. Athletes will be required to pay for equipment that they have lost or destroyed.
17. A participant must attend school all periods on the day of the activity or will be prohibited from participating in the activity. Medical appointments verified by the doctor and/or approval of the principal are the exceptions to this rule.
18. Attendance at practice, scrimmages, team meetings, and games is compulsory. Absences not approved by the coach may result in disciplinary action and possible removal from the team.
19. Any athlete who is suspended from school **may not** participate in any athletic event or practice during the duration of the suspension.

**STUDENTS****Athletic Code of Conduct, 7-12**

20. Any athlete who physically attacks a game official, coach, or anyone connected with the administration of an athletic contest will be immediately suspended from any participation in any athletic contest for the remainder of the student's eligibility (per C.I.F. Rule 522). An appeal is possible after 18 months. (9-12 only)
21. All athletes are expected to treat their teammates and opponents with respect before, during and after games. Athletes acting in an unsportsmanlike manner toward their own teammates or opponents will be disciplined by the coach. Depending on the circumstances, the athlete may be declared ineligible for a period of nine (9) school weeks.
22. Athletes competing on a school team cannot compete in the same sport on a non-school team during the season of that sport unless approved by the State C.I.F. The penalty assessed will be as per California Interscholastic Federation (CIF) Rule 601A. (9-12-only)
23. **ATHLETIC BOARD (9-12 ONLY)**
  - a. An Athletic Board will be established at each school to hear appeals regarding penalties resulting from violations which are not covered by the Student Conduct Code, but which are unique to the Athletic Code.
  - b. The Athletic Board shall be made up of the athletic director, who will be the chairperson, an administrator, a neutral coach selected by the athletic director, a teacher selected by the principal, and the student body president. The coach/coaches of the athlete involved should be in attendance as non-voting observers. All members of the Athletic Board must be present to hear and act on any appeal or case brought before them.
  - c. At the hearing, the athlete shall be informed of the reason for the disciplinary/action and the evidence against him/her and shall be given an opportunity to present his/her version and evidence in his/her behalf.

## **STUDENTS**

### **Athletic Code of Conduct, 7-12**

- d. At the conclusion of the hearing, the Athletic Board will meet in closed session for the purpose of deliberating and determining the Board's recommendation to the principal.
- e. The chairperson of the Board shall provide in a written report to the principal to the Athletic Board's recommendation. The report must include the athlete's written statement and facts presented at the hearing.

After evaluating the Athletic Board's report, the principal will have the final decision regarding the appeal and will notify the athlete/parents and the athlete's coach of the decision.

### **Transportation of Students to Activities**

- A. The preference shall be to transport students to all activities by District-owned vehicles or common carrier.
- B. Students who ride to a school event using District transportation are required to return from the event by the same means. An exception may be made by the principal/administrative designee only if the student is released to his parent or legal guardian.
- C. If District transportation or common carrier is not available, or not practical, these alternative means may be used with written school administration approval.
  - 1. Private vehicles:
    - a. Drivers must be at least 25 years of age, or a Modesto City Schools certificated employee.
    - b. Drivers must have a valid California driver's license.
    - c. Students shall depart and return in the assigned vehicle.
    - d. The certificated person in charge must have a list of drivers and passengers assigned to the vehicle.

**STUDENTS****Athletic Code of Conduct, 7-12**

- e. Students shall not be transported in motor homes, trailers, camper shells and cargo spaces of vans or trucks.
  - f. A form must be signed by the drivers showing that they have insurance coverage currently in effect. The school shall also inform the drivers that in case of accident or suit their insurance is the coverage. District insurance only covers the District and its vehicles.
2. Meet at site of event:
- a. Students taking part in activities can be informed that the meeting place will be at the event and dismissal will be from that site.
  - b. Transportation to and from the event will be the individual's responsibility.
  - c. This option is allowed only within the boundaries of the Modesto High School District.

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REVIEWED: June 2, 1986  
REVISED: August 31, 1998  
August 23, 1999  
December 4, 2000  
January 14, 2002  
August 7, 2007  
May 12, 2008

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Report: Quarterly Report on April 29, 2013  
*Williams* Complaints, Subject Area  
of Complaint and Resolution

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BACKGROUND

Effective January 1, 2005, pursuant to the *Williams vs. State of California* litigation settlement and as defined in Education Code 35186, Modesto City Schools posted in every classroom a statement that students have the right to a qualified teacher, adequate and current instructional materials, and a facility that is free from conditions that pose a threat to the health and safety of students or staff. On February 7, 2005, the Board of Education approved Administrative Regulation 1312.4, which addresses procedures for the complaint process.

ISSUE

Summaries of complaints must be publicly reported to the Board on a quarterly basis at a regularly scheduled meeting and forwarded to the county Superintendent of Schools.

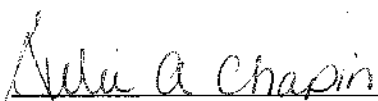
REPORT

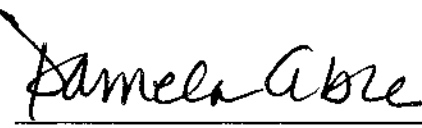
There were no complaints received for the first quarter of 2013.

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Submitted by:

Approved for Submission to  
the Governing Board by:

  
\_\_\_\_\_  
Julie A. Chapin  
Associate Superintendent, Business Services  
Chief Business Official

  
\_\_\_\_\_  
Pamela Able  
Superintendent

**REPORT: WILLIAMS ACT QUARTERLY REPORT  
ON COMPLAINTS, SUBJECT AREA OF COMPLAINT AND RESOLUTION**

Date of Complaint	School	Complaint	Resolution

**Instructional**

**Materials:** No complaints for the first quarter

**Staffing:** No complaints for the first quarter

**Facilities:** No complaints for the first quarter

**Total**

**Complaints:** No complaints to date for 2013.

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting  
SUBJECT: Schedule of 2012-13 School Advisory Committee Meetings April 29, 2013

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The following schedule is provided for information:

Beard Elementary School Site Council/ELAC – 3:00 p.m. – Beard School Library  
April 25, 2013

Burbank Elementary School Site Council – 3:00 p.m. – Burbank Conference Room 11A  
May 20, 2013 (*Family Learning Center*)

Burbank Elementary School ELAC – 9:00 a.m. – Burbank Conference Room 11A  
May 20, 2013 (*Family Learning Center*)

Burbank Elementary School Safety Committee – 3:00 p.m. – Burbank Conference Room 11A  
May 20, 2013 (*Family Learning Center*)

Davis High School Safety Committee – 2:15 p.m. – Davis High School Discipline Office  
May 13, 2013

Davis High School Injury Illness Committee – 1:15 p.m. – Davis High Supervision Office  
April 25, 2013

Downey High School Site Council – 5:00 p.m. – Downey High School Library  
May 8, 2013

Enochs High School Site Council – 2:30 p.m. – Enoch's Library/Reference Room  
May 2, 2013

Enochs High School ELAC – 2:30 p.m. – Enoch's Library/Reference Room  
May 8, 2013

Enslin Elementary School Site Council – 3:00 p.m. – Enslin School Library  
May 2, 2013

Everett Elementary School ELAC – 3:00 p.m. – Everett School Library  
April 25, 2013

Fremont Elementary School PTA – 6:00 p.m. – Fremont School Library  
April 25, 2013

Garrison Elementary School Site Council – 3:00 p.m. – Garrison Library  
April 25, 2013

Gregori High School ELAC – 7:00 p.m. – Gregori Library  
May 1, 2013

Gregori High School Safety Advisory Committee – 2:15 p.m. – Gregori Library  
May 6, 2013



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**Hanshaw Middle School Site Council - 3:15 p.m. - Hanshaw Library**

May 7, 2013

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**Hanshaw Middle School ELAC - 3:15 p.m. - Hanshaw Library**

May 2, 2013

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**Johansen High School Site Council - 2:15 p.m. - Career Center**

April 30, 2013

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**Johansen High School ELAC - 6:00 p.m. - Career Center**

April 25, 2013

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**Kirschen Elementary School Site Council - 3:00 p.m. - Kirschen Library**

April 25, 2013

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**Lakewood Elementary School Site Council - 3:15 p.m. - Lakewood Library**

May 2, 2013

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**Lakewood Elementary ELAC - 3:15 p.m. - Lakewood Library**

May 7, 2013

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**La Loma Jr. High School Site Council - 8:00 a.m. - La Loma Rm. 15**

May 7, 2013

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**La Loma Jr. High School ELAC - La Loma Rm. 41 - *Times posted next to each meeting***

April 30, 2013 - 3:30 p.m.

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**Mark Twain Junior High School Site Council - 4:00 p.m. - Mark Twain Library**

May 14, 2013

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**Mark Twain Junior High School ELAC - 5:00 p.m. - Mark Twain Library**

May 14, 2013

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**Marshall Elementary School Site Council - 3:00 p.m. - Marshall School Library**

June 14, 2013

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**Marshall Elementary ELAC - 3:00 p.m. - Marshall Staff Room**

June 18, 2013

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**Marshall Elementary Site Safety Committee - 8:00 a.m. - Marshall VP's Office**

April 10, 2013

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**Marshall Elementary Second Cup of Coffee - 9:00 a.m. - Marshall Staff Room**

April 26, 2013

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**MCS State & Federal DELAC - 6:00 p.m. - Staff Development Rms. 1 & 2**

June 11, 2013

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**MCS State & Federal DAC - 6:00 p.m. - Staff Development Rms. 1 & 2**

June 13, 2013

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**Modesto High School ELAC - 6:30 p.m. - Modesto High School Library**

April 30, 2013

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**Muir Elementary School Site Council and ELAC - 3:00 p.m. - Muir Library**

May 14, 2013

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**Special Education Community Advisory Committee - 6:00 p.m. - MCS Staff Dev. Ctr. 1**

June 5, 2013

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**Tuolumne Elementary School Site Council - 2:50 p.m. - Tuolumne School Rm. 23**

May 16, 2013

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**Wilson Elementary School Site Council - 3:00 p.m. - Wilson School Library**

May 9, 2013

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**Wilson Elementary ELAC - 4:00 p.m. - Wilson School Library**

May 9, 2013

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**Wright Elementary School Site Council - 2:45 p.m. - Wright School Rm. 9**

April 25, 2013

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**Wright Elementary School Site Council - 2:45 p.m. - Wright School Rm. 9**

May 2, 2013

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Prepared by:

Beckie Hurst  
Secretary

Approved for Submission to the Governing Board by:



Pamela Able  
Superintendent