



The Modesto City Schools District Administration supports the community-wide "Choose Civility" initiative and promotes the message through various channels.

MODESTO CITY SCHOOLS
BOARD OF EDUCATION AGENDA
BOARD ROOM IN THE STAFF DEVELOPMENT CENTER
1340th REGULAR MEETING

May 20, 2013

Period for Public Presentations

6:15 p.m.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's office, 576-4141. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 426 Locust Street during normal business hours.

*** Times are approximate. Individuals wishing to address an agenda item should plan accordingly.**

A. INITIAL MATTERS:

4:00 to 4:01 1. **Call to Order.**

4:01 to 5:00 2. **Closed Session.**

Public comment regarding closed session items will be received before the Board goes into closed session.

- .1 Conference with Legal Counsel: Potential Litigation
Number of cases: One
- .2 Conference with District Labor Negotiator: Craig Rydquist regarding employee organizations: Modesto Teachers' Association and California School Employees Association, Chapter No. 007; and Unrepresented Employees (Managers and Administrators).
- .3 Public Employee Appointments
➤ Principals, K-6
- .4 Public Employee Discipline/Dismissal/Release
- .5 Public Employee Evaluation
Title: Superintendent

A. INITIAL MATTERS (continued):

5:00 to 6:00

SPECIAL RECEPTION – (to be held in the Staff Development Center, 425 Locust Street):

The District and Board will recognize our Modesto City Schools 2012-13 retirees.

6:00 to 6:01

3. **Moment of Silence.**

6:01 to 6:05

4. **Pledge of Allegiance.**

<i>Esela Maciel</i>	Fourth Grade	Wilson Elementary
<i>Domingo Moreno</i>	Fourth Grade	Wilson Elementary

6:05 to 6:13

5. **Announcements.****Special Recognition:**

Dr. Liliana Lazo, Teacher, Beyer High School was named UC Davis C-STEM Teacher of the Year.

Jana Osgood, Coach, Downey High School was named a 2012-13 CIF Model Coach.

Beyer High School's Small Engines Team earned First Place Finish at State Championships.

Davis High School's Poultry Team earned First Place Finish at State Judging Finals.

The following 8th grade students were awarded the 2013 American Legion School Medal:

Samantha Melgoza and *Pablo Villasenor* – Hanshaw Middle School

Taylor Chavez and *Caleb Wolterstorff* – La Loma Jr. High School

Ashley Servin and *Saul Vazquez* – Mark Twain Jr. High School

Katelyn Leonard and *Ryan Salazar* – Roosevelt Jr. High School

MCS Heroes:

Patti Beauchesne, Administrative Assistant to the Associate Superintendent, Educational Services

Suzanne Guzzi, Preschool Teacher, Shackelford Elementary

Brenda Patton, Attendance Liaison, Franklin Elementary

6:13 to 6:14

6. **Approval of Consent Agenda.**

Information concerning the consent items listed below has been forwarded to each Board member prior to this meeting for study and is on file at the Modesto-Stanislaus Library Reference Room, 1500 I Street; Modesto City Schools Superintendent's Office and Receptionist's Desk, 426 Locust Street, Modesto.

A. INITIAL MATTERS (continued):

Copies of the complete agenda are available at the Board meeting, 425 Locust Street. Unless some member of the audience or Board member has a question concerning an item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board. The action taken by the Board in approving consent items is set forth in the explanation of the individual items.

6:14 to 6:15 7. **Approval of Order of Discussion/Action Items.**

6:15 to 6:45 8. **Period for Public Presentations.**

Board Bylaw 9322 (b):

Subject Matter:

Members of the public may address the Board of Education on matters not on the agenda.

Complaints against specific District employees should be resolved through the District's Personnel Complaint Procedure. The right to address the Board does not exempt the speaker from any potential liability for defamation. The proceedings of the Board are recorded and are a part of the public record.

The Period for Public Presentation is limited to 30 minutes. Time will be allotted equally to individuals based on the number of request cards submitted. The maximum for any one speaker is five minutes.

The law limits the response of Board members and prohibits the Board from taking any formal action.

B. DISCUSSION AND ACTION ITEMS:

6:45 to 6:50 1. Board of Education Student Representative Report.

6:50 to 6:55 2. Approval of Recommended 2013-14 Student Representative to the Board.

6:55 to 7:00 3. Modesto Teachers Association Report.

7:00 to 7:05 4. California School Employees Association Report.

7:05 to 7:10 5. Modesto City Schools Managers Report.

7:10 to 7:25 6. Approval of Contract Amendment #2 between AdvancePath Academics, Inc. and Modesto City Schools.

7:25 to 7:30 7. Public Hearing of the 2012/13, 2013/14 and Multiple Year Projections for all Tier III Flexibility Transfers.

B. DISCUSSION AND ACTION ITEMS (continued):

- 7:30 to 7:40 8. Public Hearing and Approval of 2013-2014 Modesto City Schools SELPA Annual Service Delivery Plan.
 - 7:40 to 7:50 9. Approval of District Reorganization Plan.
 - 7:50 to 8:00 10. Approval of Resolution No. 12/13-30 for Adopting the Education Protection Account.
 - 8:00 to 8:10 11. Cancellation of Existing Associate Superintendent Contracts Effective June 30, 2013 and Approval of New Associate Superintendent Contracts Effective July 1, 2013.
 - 8:10 to 8:15 12. Approval of First Reading of Deletion of Board Bylaw 9122.1 Board of Education, Assistant Secretary.
 - 8:15 to 8:20 13. Approval of Second Reading of Revisions to Board Bylaw 9322 Board of Education – Board Agenda and Meetings.
 - 8:20 to 8:25 14. Approval of Board Protocols.
 - 8:25 to 8:30 15. Report of Meetings Attended by Board of Education Members.
 - 8:30 to 8:35 16. Items to be Placed on Future Board of Education Agendas.
-

PROPOSED CONSENT AGENDA

C. BUSINESS ITEMS:

- CONSENT 1. Approval of April Revisions to the Adopted 2012/13 Budget.
- CONSENT 2. Approval of Authorization to Call for Bids or Utilize Competitively Bid Cooperative Purchase Contracts or Exclusive Educational Contracts for Listed New or Replacement District Items/Services.
- CONSENT 3. Approval of Insurance Contract with Safety National Casualty Corporation to Provide Excess Workers' Compensation Coverage from July 1, 2013 through June 30, 2014.
- CONSENT 4. Approval of Self-Funded Workers' Compensation Rate of \$0.90 per \$100.00 of Gross Payroll for Fiscal Year 2013/14.
- CONSENT 5. Approval of Authorization to Renew Annual Contracts with Specific Suppliers for Specific Supplies, Commodities or Services.
- CONSENT 6. Approval of Authorization for the Sale, Disposal or Donation of Surplus Personal Property.
- CONSENT 7. Approval of Amendment of Services Agreement with Richards, Watson & Gershon for Fiscal Year 2012/13.

PROPOSED CONSENT AGENDA (continued)**C. BUSINESS ITEMS (continued):**

- CONSENT 8. Approval of Acceptance of Gifts.
- CONSENT 9. Ratification of Purchase Orders and VISA Payments for the Month of April 2013.
- CONSENT 10. Ratification of Warrants Drawn for the Month of April 2013.
- CONSENT 11. Ratification of Purchase Orders for Wille Electric Supply Company Only for the Month of April.

D. CURRICULUM AND INSTRUCTION ITEMS:

- CONSENT 1. Approval of High School Course Outline: Math.
- CONSENT 2. Approval of High School Course Outlines: Industrial Technology and ROP.
- CONSENT 3. Approval of Junior High School Course Outlines: Math
- CONSENT 4. Approval of Appointment of Representatives to CIF League.
- CONSENT 5. Approval of CAHSEE Waivers for Special Education Students at Davis, Downey, Enochs, Modesto High School and Elliott Alternative Education Center.
- CONSENT 6. Approval of Second Amendment of Services Agreement with Sparkman Speech Pathologists, Inc. dba The Speech Path for 2012-2013.
- CONSENT 7. Approval of the Agreement to Participate in Yosemite Regional Occupational Program (YROP), 2013-14.
- CONSENT 8. Approval of Services Agreement between Modesto City Schools and Center for Human Services for the 2013-2014 School Year.
- CONSENT 9. Approval of Services Agreement with CareerStaff Unlimited, Inc. for the 2013-2014 School Year.
- CONSENT 10. Approval of Services Agreement between Modesto City Schools SELPA and Maxim Healthcare Services for the 2013-2014 School Year.
- CONSENT 11. Approval of Services Agreement with Dynamic Measurement Group.
- CONSENT 12. Approval of Services Agreement for Autism and Behavior Training Associates for the 2013-2014 School Year.
- CONSENT 13. Approval of Services Agreement with Paradigm HealthCare Services to Provide Local Education Agency (LEA) Medi-Cal Third Party Billing Services for 2013-2014.

PROPOSED CONSENT AGENDA (continued)**D. CURRICULUM AND INSTRUCTION ITEMS (continued):**

- CONSENT 14. Approval of Agreements between Modesto City Schools and Licensed Family Child Care Providers for Fiscal Year 2013-2014.
- CONSENT 15. Approval of Head Start Program Goals and Objectives for 2013/2014.
- CONSENT 16. Ratification of Amendment to Increase the Services Agreement between Stanislaus County Police Activities League (PAL) for the After School Education and Safety Programs at Bret Harte, Burbank, El Vista, Everett, Fremont, Kirschen, Martone, Muir, Rose Avenue, Shackelford, and Tuolumne Schools.
- CONSENT 17. Ratification of Uncompensated Services Agreement with Stanislaus County Sheriff's Department to Provide a School Resource Officer for Tuolumne Elementary School for the 2012-2013 School Year.
- CONSENT 18. Ratification of Services Agreement with San Joaquin County Office of Education for the 2012-2013 School Year.
- CONSENT 19. Ratification of Services Agreement with the Center for Human Services to Provide the Student Assistance Specialist Program at Elliott Alternative Education Center for the 2012-2013 School Year.

E. HUMAN RESOURCES ITEMS:

- CONSENT 1. Approval of Designated Personnel Action Items:
- .1 Approval of Certificated Personnel Terminations.
 - .2 Approval of Certificated Personnel Leaves of Absence.
 - .3 Approval of Certificated Personnel Employment.
 - .4 Approval of Certificated Personnel Other Appointments.
 - .5 Approval of Certificated Personnel Stipend Appointments.
 - .6 Approval of Certificated Personnel Stipend Deletions.
 - .7 Approval of Certificated Personnel Substitute Appointments.
 - .8 Approval of Classified Personnel Terminations.
 - .9 Approval of Classified Personnel Leaves of Absence.
 - .10 Approval of Classified Personnel Employment.
 - .11 Approval of Classified Personnel Other Appointments.
 - .12 Approval of Classified Personnel Substitute Appointments.
- CONSENT 2. Approval of Proposed and Revised Job Descriptions: JC# 1418 Special Education Budget Technician (Proposed); JC# 1702 Security Department Head (Proposed); JC# 1703 Landscape Technician I (Proposed); JC# 1712 Landscape Technician II (Proposed); JC# 1784 Reprographics Technician (Revised).
- CONSENT 3. Approval of Proposed Job Description: JC# 15002 Bilingual Homeless Liaison/Coordinator.

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting
SUBJECT: Approval of Recommended 2013-14 Student Representative to the Board May 20, 2013

BACKGROUND

In recognition of the need to maintain good communication with students and to obtain their reactions and feelings regarding District programs and policies, a non-voting student seat on the Board of Education was established.

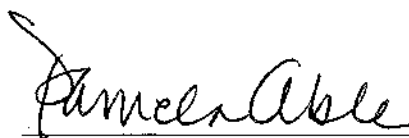
ISSUE

Interviews for the 2013-14 Student Representative to the Board of Education were held on May 7, 2013. There were six student candidates interviewed by a panel consisting of the current Student Representative to the Board/Inter-High Council President, and representatives from Davis, Downey, Elliott, Johansen and Modesto High Schools. The candidate chosen is Gregori junior, Michala Wyrsh. Board Bylaw 9111 states the student member will be recommended by the Modesto City Schools Inter-High Council to the Board of Education for approval.

RECOMMENDATION

It is recommended that the Board of Education approve the recommended 2013-14 Student Representative to the Board.

Prepared and Recommended to the
Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Contract Amendment #2 Between AdvancePath Academics, Inc. and Modesto City Schools May 20, 2013

BACKGROUND

In September, 2007, under the direction of then Superintendent Flores, the Small/Alternative School Steering Committee and Task Force were formed. The goal of this committee/task force was to research, investigate, and make recommendations regarding alternative educational opportunities for students. As a result, on May 18, 2008, the Board of Education approved a five-year contract with AdvancePath Academics (APA) Program. The program was located at Beyer High School with a base of 120 at-risk high school students.

ISSUE

The original five-year contract was "amended" with a Letter of Agreement dated August 2, 2011 and is currently set to expire at the end of the 2012-13 school year. APA has brought forward a contract Amendment #2 which will extend the current operating contract/Letter of Agreement, through the 2013-14 school year.

PROPOSAL

Contract Amendment #2 between AdvancePath Academic, Inc. and Modesto City Schools sets forth a one-year extension to run during the 2013-14 school year. This amendment includes summer school during June, 2013 and June, 2014, as part of the total financial commitment. The term of this Amendment shall be effective upon execution and continue through June 30, 2014.

FISCAL IMPACT

APA will continue to operate at Beyer High School for the 2013-14 school year with the following term modifications:

One hundred twenty (120) student seats will be served for a committed Gross Annual Fee of \$685,000 (\$5,708 per student) and each additional student in excess of the first 120 will be charged at a flat rate of \$2,000 per year. The academy staffing will remain the same (Lead Teacher, two (2) teachers, Registrar, and Aide) at an annual cost of \$400,506. The Net Annual Fee to the District (after District Academy Staff costs) for 120 seats is \$284,494 or \$2,371 per student. Part-time staff costs for the evening session will equal the current Beyer Academy evening staff costs. The following table reflects the savings under the modified terms compared to the current Agreement:

Approval of Contract Amendment #2 Between AdvancePath
Academics, Inc. and Modesto City Schools

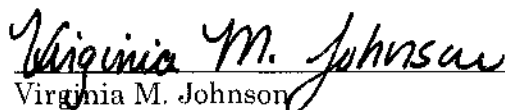
ADA	Total Gross Annual Costs			Gross Annual Costs/FTE		
	Current	Proposal	Savings	Current	Proposal	Savings
120	\$684,671	\$685,000	-\$329	\$5706	\$5708	-\$2
130	\$730,871	\$705,000	\$25,871	\$5,622	\$5,423	\$199
140	\$779,711	\$725,000	\$54,711	\$5,569	\$5,179	\$390

Summer School will be operated at the District's sole option even if the contract is not extended beyond the 2013-14 school year. The Academy would operate morning and afternoon sessions for summer school; the Academy would operate two 20-day Summer Schools. With 60 seats, 240 students could be served during the summer months. The District will pay all Academy summer school part-time staffing costs and APA will make all Academy resources, including curricula, available at no charge to the District. The Academy summer school is open to all students including those not previously enrolled in the Academy.

RECOMMENDATION

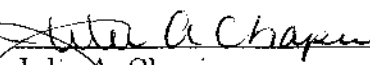
It is recommended that the Board of Education approve the Contract Amendment #2 between AdvancePath Academics, Inc. and Modesto City Schools.

Reviewed and Recommended by:




Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Public Hearing of the 2012/13, 2013/14 and Multiple Year Projections for all Tier III Flexibility Transfers May 20, 2013

BACKGROUND

Education Code 42605(a) cites, with few exceptions, the authority for school districts to use the formerly Restricted state funding sources for “any education purpose.” In turn, these apportionments in 2008/09, and continuing to and including 2014/15, will be provided with an Unrestricted designation and will be deposited in Unrestricted revenue accounts.

Education Code 42605(c) (2) indicated that, as a condition of receiving these funds, the Governing Board shall conduct a public hearing and “shall take testimony from the public, discuss and approve or disapprove the explicit proposed use of funding.”

ISSUE

Assembly Bill (AB) 189 (Chapter 606/2011), became effective January 1, 2012, and changed the public hearing requirement regarding the use of the Tier III funds. AB 189 requires Governing Boards to separately act to close any Tier III categorical programs eligible for flexibility. Specifically, the change relates to when the board meeting is held and what is to be included on the agenda.

The hearing must be held at a regularly scheduled board meeting prior to and independent of the meeting at which the annual budget will be adopted. AB 189 also requires a Governing Board to identify any program (e.g., Adult Education, Deferred Maintenance, Gifted and Talented Education, etc.) that is proposed to be closed in the agenda of the public hearing.

There are no programs that are proposed to be closed at the time of the public hearing for the 2012/13, 2013/14 and multiple year projections.

<u>Program</u>	<u>Former State Resource Code (Restricted)</u>	<u>Tier III Flexibility Program</u>	<u>New Resource Code (Unrestricted)</u>	<u>Estimated Funding</u>
Arts and Music Block Grant	6760			
Art, Music, and Physical Education Supplies & Equipment (Onetime)	6761	<i>Art and Music</i>	<i>0501</i>	<i>\$422,394</i>
CAHSEE Intensive Instruction & Services	7055			
CAHSEE Individualized Intervention Materials	7056	<i>CAHSEE</i>	<i>0502</i>	<i>\$480,814</i>

Public Hearing of the 2012/13, 2013/14 and Multiple Year Projections for all Tier III Flexibility Transfers

<u>Program</u>	<u>Former State Resource Code (Restricted)</u>	<u>Tier III Flexibility Program</u>	<u>New Resource Code (Unrestricted)</u>	<u>Estimated Funding</u>
Cal-SAFE Academic and Supportive Services	6091	<i>Cal Safe</i>	<i>0503</i>	<i>\$651,399</i>
Cal-SAFE Child Care & Development Services	6092			
Supplemental School Counseling Program	7080	<i>Counseling</i>	<i>0504</i>	<i>\$1,235,481</i>
Pupil Retention Block Grant	7390			
Community-Based English Tutoring Program	6285	<i>English Language</i>	<i>0505</i>	<i>\$214,027</i>
Gifted & Talented Education (GATE)	7140	<i>GATE</i>	<i>0506</i>	<i>\$195,710</i>
Internatl Baccalaureate (IB) Program	7286	<i>IB Program</i>	<i>0507</i>	<i>\$20,820</i>
Instructional Materials: Realignment (IMFRP)	7156	<i>Instructional Materials</i>	<i>0508</i>	<i>\$1,760,006</i>
Instructional Materials: English Language Learners	7157			
Instructional Materials: Williams Case	7158			
Instructional Materials: Grades 9-12	7160			
Instructional School Gardens	7026	<i>Instructional School Gardens</i>	<i>0509</i>	<i>\$0</i>
California Peer Assistance & Review Program For Teacher	7271	<i>PAR/BTSA</i>	<i>0510</i>	<i>\$311,059</i>
Teacher Credentialing Block Grant	7392			
ROC/P Apportionment	6350	<i>ROC/P</i>	<i>0511</i>	<i>\$3,558,815</i>
School Safety & Violence Prevention Grant, Grades 8-12	6405	<i>Safe Schools</i>	<i>0512</i>	<i>\$551,839</i>
Tobacco-Use Prevention Ed: Elementary 4-8	6660			
Discretionary Block Grant - School Site (Onetime)	7396	<i>Site Discretionary</i>	<i>0513</i>	<i>\$0</i>
School and Library Improvement Block Grant	7395	<i>SLIP</i>	<i>0514</i>	<i>\$1,500,847</i>
Staff Dev: Mathematics and Reading	7294	<i>Staff Development</i>	<i>0515</i>	<i>\$268,979</i>
Staff Dev: Mathematics and Reading - English Learners	7296			
Staff Dev: Administrator Training (AB75)	7325			
School Community Violence Prevention Grant	7391	<i>Violence Prevention-MOIT</i>	<i>0516</i>	<i>\$362,532</i>
Emergency Repair Program, Williams Case	6225	<i>Williams Case</i>	<i>0517</i>	<i>\$0</i>
School Facilities Needs Assessment Grant Program - Williams Case	6226			

Public Hearing of the 2012/13, 2013/14 and Multiple Year Projections for all Tier III Flexibility Transfers

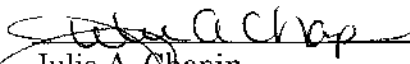
Program	Former State Resource Code (Restricted)	Tier III Flexibility Program	New Resource Code (Unrestricted)	Estimated Funding
Targeted Instructional Improvement Block Grant	7394	<i>THIG</i>	<i>0518</i>	<i>\$1,590,667</i>
9th Grade CSR	1200	<i>9th Grade CSR</i>	<i>0519</i>	<i>\$461,018</i>
Supplementary Programs: Specialized Secondary	7370	<i>Supplementary Programs</i>	<i>0520</i>	<i>\$48,117</i>
Adult Education Apportionment	6390	<i>Adult Ed Apportionment</i>	<i>0521</i>	<i>\$465,109</i>
Deferred Maintenance Apportionment	6205	<i>Deferred Maintenance</i>	<i>0522</i>	<i>\$1,116,860</i>

RECOMMENDATION

It is recommended that the public hearing be held on the 2012/13, 2013/14 and multiple year projections for all Tier III flexibility transfers.

Originating Department: Budget

Recommended by:


 Julie A. Chapin
 Associate Superintendent, Business Services
 Chief Business Official

Approved for Recommendation
 To the Governing Board by:


 Pamela Able
 Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Public Hearing and Approval of 2013-2014 May 20, 2013
Modesto City Schools SELPA Annual
Service Delivery Plan

BACKGROUND

Education Code 56205 requires SELPAs to submit to California Department of Education (CDE) Annual Service Plans adopted at public hearings. This plan includes a description and physical location of prospective services. The plan must demonstrate all individuals with exceptional needs have access to services and instruction appropriate to meet the requirements specified in their Individualized Education Plan (IEP). Historically, Modesto City Schools has submitted an annual budget plan with the service plan. Changes in CDE regulations have eliminated this requirement.

ISSUE

The Annual Service Plan must be approved by the Modesto City Schools Board of Education.

PROPOSAL

The Modesto City Schools SELPA has developed a prospective Annual Service Delivery Plan.

FISCAL IMPACT

There is no fiscal impact as a result of adopting the Annual Service Plan.

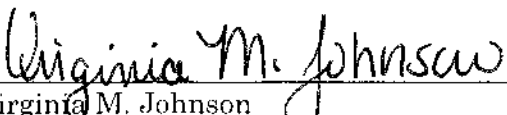
RECOMMENDATION


It is recommended that the Board of Education conduct a Public Hearing and approve the 2013-2014 Modesto City Schools SELPA Annual Service Delivery Plan.

Originating Department: Special Education

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:


Virginia M. Johnson
Associate Superintendent
Educational Services


Pamela Able
Superintendent

**ANNUAL BUDGET PLAN
 FISCAL YEAR 2013-14**

The Annual Budget Plan shall identify expected expenditures for all items required by this part as listed below. The *Standardized Account Code Structure* (SACS) codes provide source information from the local educational agency (LEA) reporting.

	Reference/Label	Instructions	Estimated Totals
A	Funds received in accordance with Chapter 7.2 (commencing with California <i>Education Code</i> [EC] Section 56836) (Special Education Program Funding)	SACS <i>Resource Code</i> 6500 (State), 3300-3499 (Federal) 6512-6535 (General Fund)	40,343,937
B	Administrative costs of the plan	SACS <i>Goal Code</i> 5001 Function 2100	719,203
C	Special Education services to pupils with: (1) severe disabilities , and (2) low-incidence disabilities	SACS <i>Goal Code</i> 5710	289,879
		SACS <i>Goal Code</i> 5730	1,820,865
		SACS <i>Goal Code</i> 5750	11,507,072
D	Special education services to pupils with non-severe disabilities	SACS <i>Goal Code</i> 5770	20,413,922
E	Supplemental aids and services to meet the individual needs of pupils placed in regular education classrooms and environments	Any SACS <i>Goal Code</i> with SACS <i>Function Code</i> 1130 ¹	56,917
F	Regionalized operations and services, and direct instructional support by program specialists in accordance with Article 6 (commencing with Section 56836.23) of Chapter 7.2. (SELPA Program Specialists Funding)	SACS <i>Goal Code</i> 5050	0
		SACS <i>Goal Code</i> 5060	771,151
G	The use of property taxes allocated to the special education local plan area pursuant to EC Section 2572.	Statement is included in Local Plan	

¹ Function Activity Classification can be located at:
<http://www.cde.ca.gov/be/ag/ag/yr08/mar08item24a6.doc>

FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

Received by the State Superintendent of Public Instruction: Date: _____ By: _____

California Department of Education, Special Education Division					
Form ASP-01a (rev March 2013)					
Special Education Local Plan Area: Modesto City Schools					
California Special Education Management Information System Service Descriptions					
Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
210	Family training, counseling, and home visits (ages 0-2 only): This service includes: services provided by social workers, psychologists, or other qualified personnel to assist the family in understanding the special needs of the child and enhancing the child's development. Note: Services provided by specialists (such as medical services, nursing services, occupational therapy, and physical therapy) for a specific function should be coded under the appropriate service category, even if the services were delivered in the home.	X			34 Code of Federal Regulations (CFR) sections 300.34 (c)(3), 300.226
220	Medical services (for evaluation only) (ages 0-2 only): Services provided by a licensed physician to determine a child's developmental status and need for early intervention services.			X	34 CFR sections 300.34 (c)(3), 300.226
230	Nutrition services (ages 0-2 only): These services include conducting assessments in: nutritional history and dietary intake; anthropometric, biochemical, and clinical variables; feeding skills and feeding problems; and food habits and food preferences.			X	34 CFR sections 300.34 (c)(3), 300.226
240	Service coordination (ages 0-2 only)	X			34 CFR sections 300.34 (c)(3), 300.226
250	Special instruction (ages 0-2 only): Special instruction includes: the design of learning environments and activities that promote the child's acquisition of skills in a variety of developmental areas, including cognitive processes and social interaction; curriculum planning, including the planned interaction of personnel, materials, and time and space, that leads to achieving the outcomes in the child's individualized family service plan (IFSP); providing families with information, skills, and support related to enhancing the skill development of the child; and working with the child to enhance the child's development.	X			34 CFR sections 300.34 (c)(3), 300.226
260	Special education aide in regular development class, childcare center, or family childcare home (ages 0-2 only)	X			34 CFR sections 300.34 (c)(3), 300.226

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
270	Respite care services (ages 0–2 only): Through the IFSP process, short-term care given in-home or out-of-home, which temporarily relieves families of the ongoing responsibility for specialized care for child with a disability. (Note: only for infants and toddlers from birth through 2, but under 3.)	X			34 <i>CFR</i> sections 300.34 (c)(3), 300.226
330	Specialized academic instruction: Adapting, as appropriate to the needs of the child with a disability, the content, methodology, or delivery of instruction to ensure access of the child to the general curriculum, so that he or she can meet the educational standards within the jurisdiction of the public agency that apply to all children.	X			34 <i>CFR</i> Section 300.39(b)(3)
340	Intensive individual instruction: IEP Team determination that student requires additional support for all or part of the day to meet his or her IEP goals.	X			30 California <i>Education Code (EC)</i> Section 56364
350	Individual and small group instruction: Instruction delivered one-to-one or in a small group as specified in an IEP enabling the individual(s) to participate effectively in the total school program.	X			5 California <i>Code of Regulations (CCR)</i> Section 3051; 30 <i>EC</i> Section 56441.2
415	Language and speech: Language and speech services provide remedial intervention for eligible individuals with difficulty understanding or using spoken language. The difficulty may result from problems with articulation (excluding abnormal swallowing patterns, if that is the sole assessed disability); abnormal voice quality, pitch, or loudness; fluency; hearing loss; or the acquisition, comprehension, or expression of spoken language. Language deficits or speech patterns resulting from unfamiliarity with the English language and from environmental, economic or cultural factors are not included. Services include specialized instruction and services: monitoring, reviewing, and consultation, and may be direct or indirect, including the use of a speech consultant.	X			5 <i>CCR</i> Section 3051.1; 30 <i>EC</i> Section 56363; 34 <i>CFR</i> sections 300.34 (c)(15), 300.8 (c)(11)

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
425	<p>Adapted physical education: Direct physical education services provided by an adapted physical education specialist to pupils who have needs that cannot be adequately satisfied in other physical education programs as indicated by assessment and evaluation of motor skills performance and other areas of need. It may include individually designed developmental activities, games, sports, and rhythms, for strength development and fitness suited to the capabilities, limitations, and interests of individual students with disabilities who may not safely, successfully, or meaningfully engage in unrestricted participation in the vigorous activities of the general or modified physical education program.</p>	X			<p>5 CCR Section 3051.5; 30 EC Section 56363; 34 CFR sections 300.108, 300.39 (b)(2)</p>
435	<p>Health and nursing–specialized physical health care services: Specialized physical health care services means those health services prescribed by the child's licensed physician and surgeon, requiring medically related training of the individual who performs the services and which are necessary during the school day to enable the child to attend school (5 CCR Section 3051.12[b]). Specialized physical health care services include but are not limited to suctioning, oxygen administration, catheterization, nebulizer treatments, insulin administration, and glucose testing.</p>	X			<p>5 CCR Section 3051.12; 30 EC sections 56363, 49423.5(d) 34 CFR Section 300.107;</p>
436	<p>Health and nursing–other services: This includes services that are provided to individuals with exceptional needs by a qualified individual pursuant to an IEP when a student has health problems which require nursing intervention beyond basic school health services. Services include managing the health problem, consulting with staff, group and individual counseling, making appropriate referrals, and maintaining communication with agencies and health care providers. These services do not include any physician supervised or specialized health care service. IEP required health and nursing services are expected to supplement the regular health services program.</p>	X			<p>5 CCR Section 3051.12; 30 EC Section 56363; 34 CFR Section 300.107</p>

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
445	<p>Assistive technology services: Any specialized training or technical support for the incorporation of assistive devices, adapted computer technology, or specialized media with the educational programs to improve access for students. The term includes a functional analysis of the student's needs for assistive technology; selecting, designing, fitting, customizing, or repairing appropriate devices; coordinating services with assistive technology devices; training or technical assistance for students with a disability, the student's family, individuals providing education or rehabilitation services, and employers.</p>	X			<p>5 CCR Section 3051.16; 30 EC Section 56363; 34 CFR sections 300.6, 300.105</p>
450	<p>Occupational therapy: Occupational Therapy (OT) includes services to improve student's educational performance, postural stability, self-help abilities, sensory processing and organization, environmental adaptation and use of assistive devices, motor planning and coordination, visual perception and integration, social and play abilities, and fine motor abilities. Both direct and indirect services may be provided within the classroom, other educational settings, or the home, in groups or individually, and may include therapeutic techniques to develop abilities, adaptations to the student's environment or curriculum, and consultation and collaboration with other staff and parents. Services are provided, pursuant to an IEP, by a qualified occupational therapist registered with the American Occupational Therapy Certification Board.</p>	X			<p>5 CCR Section 3051.6; 30 EC Section 56363; 34 CFR Section 300.34 (c)(6)</p>

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
460	<p>Physical therapy: These services are provided, pursuant to an IEP, by a registered physical therapist, or physical therapist assistant, when assessment shows a discrepancy between gross motor performance and other educational skills. Physical therapy includes, but is not limited to, motor control and coordination, posture and balance, self-help, functional mobility, accessibility and use of assistive devices. Services may be provided within the classroom, other educational settings or in the home, and may occur in groups or individually. These services may include adaptations to the student's environment and curriculum, selected therapeutic techniques and activities, and consultation and collaborative interventions with staff and parents.</p>	X			<p>5 CCR Section 3051.6; 30 EC Section 56363; 34 CFR Section 300.34 (c)(9); California <i>Business and Professions Code</i> (B&PC) Chapter 5.7 sections 2600–2696; <i>Government Code (GC)</i> Interagency Agreement Chapter 26.5 Section 7575(a)(2)</p>
510	<p>Individual counseling: One-to-one counseling, provided by a qualified individual pursuant to an IEP. Counseling may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. Individual counseling is expected to supplement the regular guidance and counseling program.</p>	X			<p>5 CCR Section 3051.9; 34 CFR Section 300.34(c)(2)</p>
515	<p>Counseling and guidance: Counseling in a group setting, provided by a qualified individual pursuant to an IEP. Group counseling is typically social skills development, but may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. IEP required group counseling is expected to supplement the regular guidance and counseling program. Guidance services include interpersonal, intrapersonal, or family interventions, performed in an individual or group setting by a qualified individual pursuant to an IEP. Specific programs include social skills development, self-esteem building, parent training, and assistance to special education students supervised by staff credentialed to serve special education students. These services are expected to supplement the regular guidance and counseling program.</p>	X			<p>34 CFR sections 300.24.(b)(2), 300.306; 5 CCR Section 3051.9</p>

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
520	Parent counseling: Individual or group counseling provided by a qualified individual pursuant to an IEP to assist the parent(s) of special education students in better understanding and meeting their child's needs and may include parenting skills or other pertinent issues. IEP required parent counseling is expected to supplement the regular guidance and counseling program.	X			5 CCR Section 3051.11; 34 CFR Section 300.34(c)(8)
525	Social work services: Social work services, provided by a qualified individual pursuant to an IEP, include, but are not limited to, preparing a social or developmental history of a child with a disability, group and individual counseling with the child and family, working with those problems in a child's living situation (home, school, and community) that affect the child's adjustment in school, and mobilizing school and community resources to enable the child to learn as effectively as possible in his or her educational program. Social work services are expected to supplement the regular guidance and counseling program.	X			5 CCR Section 3051.13; 34 CFR Section 300.34(c)(14)
530	Psychological services: These services, provided by a credentialed or licensed psychologist pursuant to an IEP, include interpreting assessment results for parents and staff in implementing the IEP, obtaining and interpreting information about child behavior and conditions related to learning, and planning programs of individual and group counseling and guidance services for children and parents. These services may include consulting with other staff in planning school programs to meet the special needs of children as indicated in the IEP. IEP required psychological services are expected to supplement the regular guidance and counseling program.	X			5 CCR Section 3051.10; 34 CFR Section 300.34 (c)(10)
535	Behavior intervention services: A systematic implementation of procedures designed to promote lasting, positive changes in the student's behavior resulting in greater access to a variety of community settings, social contacts, public events, and placement in the least restrictive environment.	X			5 CCR Section 3001(d); 34 CFR Section 300.34 (c)(10)

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
540	Day treatment services: Structured education, training, and support services to address the student's mental health needs.	X			Health & Safety Code, Div.2, Chap.3, Article 1, Section 1502(a)
545	Residential treatment services: A 24-hour, out-of-home placement that provides intensive therapeutic services to support the educational program.	X			Welfare and Institutions Code, Part 2, Chapter 2.5, Art. 1, Section 5671
610	Specialized services for low incidence disabilities: Low incidence services are defined as those provided to the student population who have orthopedic impairment (OI), visual impairment (VI), who are deaf, hard of hearing (HH), or deaf-blind (DB). Typically, services are provided in education settings by an itinerant teacher or an itinerant teacher/specialist. Consultation is provided to the teacher, staff, and parents as needed. These services must be clearly written in the student's IEP, including frequency and duration of the services to the student.	X			5 CCR sections 3051.16, 3051.18; 34 CFR Section 300.34
710	Specialized deaf and hard of hearing services: These services include speech therapy, speech reading, auditory training, and/or instruction in the student's mode of communication. Rehabilitative and educational services; adapting curricula, methods, and the learning environment; and special consultation to students, parents, teachers, and other school personnel.	X			5 CCR sections 3051.16, 3051.18; 34 CFR Section 300.34
715	Interpreter services: Sign language interpretation of spoken language to individuals, whose communication is normally sign language, by a qualified sign language interpreter. This includes conveying information through the sign system of the student or consumer and tutoring students regarding class content through the sign system of the student.	X			5 CCR Section 3051.16; 34 CFR Section 300.34 (c)(4)
720	Audiological services: These services include measurements of acuity, monitoring amplification, and frequency modulation system use. Consultation services with teachers, parents, or speech pathologists must be identified in the IEP as to reason, frequency, and duration of contact; infrequent contact is considered assistance and would not be included.	X			5 CCR Section 3051.2; 34 CFR Section 300.34 (c)(1)

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
725	Specialized vision services: This is a broad category of services provided to students with visual impairments. It includes assessment of functional vision; curriculum modifications necessary to meet the student's educational needs including Braille, large type, and aural media; instruction in areas of need; concept development and academic skills; communication skills including alternative modes of reading and writing; and social, emotional, career, vocational, and independent living skills. It may include coordination of other personnel providing services to the students such as transcribers, readers, counselors, orientation and mobility specialists, career/vocational staff, and others, and collaboration with the student's classroom teacher.	X			5 CCR Section 3030(d); 30 EC Section 56364.1
730	Orientation and mobility: Students with identified visual impairments are trained in body awareness and to understand how to move. Students are trained to develop skills to enable them to travel safely and independently around the school and in the community. It may include consultation services to parents regarding their children requiring such services according to an IEP.	X			5 CCR Section 3051.3; 30 EC Section 56363; 34 CFR Section 300.34 (c)(7)
735	Braille transcription: Any transcription services to convert materials from print to Braille. It may include textbooks, tests, worksheets, or anything necessary for instruction. The transcriber should be qualified in English Braille as well as Nemeth Code (mathematics) and be certified by appropriate agency.	X			5 CCR Section 3051.16; 30 EC Section 56363; 34 CFR Section 300.8 (c)(13)
740	Specialized orthopedic services: Specially designed instruction related to the unique needs of students with orthopedic disabilities, including specialized materials and equipment.	X			5 CCR sections 3030(e), 3051.16; 30 EC Section 56363; 34 CFR Section 300.8 (c)(8)
745	Reading services	X			5 CCR Section 3051.16

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
750	Note taking services: Any specialized assistance given to the student for the purpose of taking notes when the student is unable to do so independently. This may include, but is not limited to, copies of notes taken by another student or transcription of tape-recorded information from a class or aide designated to take notes. This does not include instruction in the process of learning how to take notes.	X			5 CCR Section 3051.16
755	Transcription services: Any transcription service to convert materials from print to a mode of communication suitable for the student. This may also include dictation services as it may pertain to textbooks, tests, worksheets, or anything necessary for instruction.	X			5 CCR Section 3051.16
760	Recreation services, includes therapeutic recreation: Therapeutic recreation and specialized instructional programs designed to assist pupils to become as independent as possible in leisure activities, and when possible and appropriate, facilitate the pupil's integration into general recreation programs.	X			5 CCR Section 3051.15; 34 CFR Section 300.34 (c)(11)
820	College awareness: College awareness is the result of acts that promote and increase student learning about higher education opportunities, information, and options that are available including, but not limited to, career planning, course prerequisites, admission eligibility, and financial aid.	X			34 CFR sections 300.39 (b)(5), 300.43
830	Vocational assessment, counseling, guidance, and career assessment: Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, and may include provision for work experience, job coaching, development and/or placement, and situational assessment. This includes career counseling to assist a student in assessing his/her aptitudes, abilities, and interests in order to make realistic career decisions.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
840	Career awareness: Transition services include a provision for self-advocacy, career planning, and career guidance. This also emphasizes the need for coordination between these provisions and the Perkins Act to ensure that students with disabilities in middle schools will be able to access vocational education funds.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
850	Work experience education: Work experience education means organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, or for additional preparation for a career requiring other than a baccalaureate or advanced degree.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
855	Job Coaching: Job coaching is a service that provides assistance and guidance to an employee who may be experiencing difficulty with one or more aspects of the daily job tasks and functions. The service is provided by a job coach who is highly successful, skilled and trained on the job who can determine how the employee that is experiencing difficulty learns best and formulate a training plan to improve job performance.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
860	Mentoring: Mentoring is a sustained coaching relationship between a student and teacher through ongoing involvement. The mentor offers support, guidance, encouragement and assistance as the learner encounters challenges with respect to a particular area such as acquisition of job skills. Mentoring can be either formal, as in planned, structured instruction, or informal that occurs naturally through friendship, counseling, and collegiality in a casual, unplanned way.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
865	Agency linkages (referral and placement): Service coordination and case management that facilitates the linkage of individualized education programs under this part and individualized family service plans under part C with individualized service plans under multiple Federal and State programs, such as title I of the Rehabilitation Act of 1973 (vocational rehabilitation), title XIX of the Social Security Act (Medicaid), and title XVI of the Social Security Act (supplemental security income).	X			30 EC Section 56341.5 (f); 34 CFR Section 300.344 (3)(b)
870	Travel training (includes mobility training)	X			5 CCR Section 3051.3; 34 CFR sections 300.39 (c)(7)
890	Other transition services: These services may include program coordination, case management and meetings, and crafting linkages between schools and between schools and postsecondary agencies.	X			

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
900	Other special education/related services: Any other specialized service required for a student with a disability to receive educational benefit.	X			
* <i>B&PC–Business and Professional Codes</i> <i>CCR–California Code of Regulations</i> <i>CFR–Code of Federal Regulations</i> <i>EC–Education Code</i> <i>GC–Government Code</i>					

California Department of Education Form ASP-01b (rev May 2012)			Special Education Division			
CASEMIS Code	Special Education Service Category Descriptions Birth-21 Years	Compliance Standard (Legal Requirement)	For CDE USE ONLY			
			Compliance Test	Meets Compliance Test		Findings/ Comments
				Yes	No	
N/A			Has the Special Education Local Plan Area (SELPA) included: - Name of service? - Description of service? - How service provided?			

SELPA:5011 Modesto City Schools SELPA

LEA:5071167 MODESTO CITY ELEMENTARY

Annual Service Report (001)		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
6052625 Beard Elementary	10	330 415 425 436 450 710 900
6052633 Bret Harte Elementary	10	330 340 415 725 730 735
6052641 Burbank Elementary	10	330 340 415 425 450 510 525 535 710 900
6052658 El Vista Elementary	10	330 415 425 450 900
6052666 Enslin Elementary	10	330 340 415 425 450 510 535 710 900
6052674 Everett Elementary	10	330 415 425 450 535 710 900
6052682 Fairview Elementary	10	330 415 425 450
6052690 Franklin Elementary	10	330 415 425 435 450 525 900
6052708 Fremont Elementary	10	330 340 415 425 436 450 725 900
6052716 Garrison Elementary	10	330 340 415 425 435 450 535 710 725
6052724 Muir (John) Elementary	10	330 415 425 450 900
6052740 La Loma Jr. High	10	330 340 415 425 450 510 515 535 715 900
6052765 Twain (Mark) Jr. High	10	330 340 415 425 510 525
6052773 Marshall (James) Elementary	10	330 415 425 450 710 725 900
6052781 Wright (Orville) Elementary	10	330 415 425 450 510 525 710
6052799 Robertson Road Elementary	10	330 415 425 450 900

Please ensure that the following are included on this form: (Ages 6-22)	
10-Public Day School School	20-Continuation School
19-Other Public School/Facility	31- Community School
24-Independent Study	18-Special Education Center/Facility
11-Public Residential School	22- Alternative Work Education
56- Charter School (operated AS an LEA	55- Charter School (operated as by an LEA

SELPA:5011 Modesto City Schools SELPA

LEA:5071167 MODESTO CITY ELEMENTARY

Annual Service Report (001)		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
6052807 Roosevelt Jr. High	10	330 340 415 425 435 436 450 460 525 530 535 710 900
6052815 Rose Avenue Elementary	10	330 415 425 436 450 510 515 525 535 710 900
6052823 Shackelford Elementary	10	330 340 415 425 450 515 900
6052849 Tuolumne Elementary	10	330 415 450 710 725
6052872 Wilson Elementary	10	330 415 425 450 535 710 900
6093512 Sonoma Elementary	10	330 340 415 425 435 436 450 510 535 710 725 730 735 900
6097752 Lakewood Elementary	10	330 340 415 425 450 515 710 715
6105670 Harriette Kirschen Elementary	10	330 415 450 900
6107023 Martone (Alberta) Elementary	10	330 415 425 450 535 710
6110068 Hanshaw (Evelyn) Middle	10	330 415 425 450 525 710
6909774 Kirk Baucher Elementary School (Sierra Vista Child	10	330 525
6052815 Rose Avenue Elementary	11	415
6052716 Garrison Elementary	15	330 415 450
6052872 Wilson Elementary	19	330 415

Please ensure that the following are included on this form: (Ages 6-22)	
10-Public Day School School	20-Continuation School
19-Other Public School/Facility	31- Community School
24-Independent Study	15-Special Education Center/Facility
11-Public Residential School	22- Alternative Work Education
56- Charter School (operated AS an LEA	55- Charter School (operated as by an LEA

SELPA:5011 Modesto City Schools SELPA

LEA:5071167 MODESTO CITY ELEMENTARY

Other Facility (002)		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
6052724 Muir (John) Elementary	70	330
6130876 Sierra Vista Learning Center	70	330 340 415 525
6909774 Kirk Bancher Elementary School (Sierra Vista Child	70	330 340 415 450 510 515 525
7036767 Reyn Franca School-Denair	70	330 340 415 525
7078850 Valley Oaks School	70	330

Please ensure that the following are included on this form: (Ages 6-22)	
30-Juvenile Court	40-Home Instruction
45-Hospital Facility	50-Community College
51-Adult Education Program	70-Nonpublic Day School
71/72- Nonpublic Residential	79- Nonpublic Agency

SELPA:5011 Modesto City Schools SELPA

LEA:5071167 MODESTO CITY ELEMENTARY

Infant Services (003)		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
5071167 *** Sch Code Not Found ***	00	210 220 240 435 436 710 715 725
6052674 Everett Elementary	00	210 436 710
7099450 CCHAT Center-Sacramento	00	415
HOMEINS *** Sch Code Not Found ***	00	240 436 710 715
6093512 Sonoma Elementary	10	210 240 250 330 415 425 436 710 715 725
5071167 *** Sch Code Not Found ***	19	210 436 715

Please ensure that the following are included on this form: (Ages 0-2)	
40-Home	45 Hospital Facility
62-Child Devt. or Child Care	65- Extended Day Care
10 Public Day School	13- Other Public School/Facilities
11- Public Residential School	
00-No School	

SELPA:5011 Modesto City Schools SELPA

LEA:5071167 MODESTO CITY ELEMENTARY

Pre-School Services 004		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
6052641 Burbank Elementary	00	415
6052799 Robertson Road Elementary	00	415
6052849 Tuolumne Elementary	00	415
6052872 Wilson Elementary	00	330 415 425
6093512 Sonoma Elementary	00	415
6107023 Martone (Alberta) Elementary	00	415
6052625 Beard Elementary	10	415
6052633 Bret Harte Elementary	10	330 415
6052641 Burbank Elementary	10	415 450
6052658 El Vista Elementary	10	330 415 425 450
6052666 Enslin Elementary	10	415
6052674 Everett Elementary	10	330 415
6052682 Fairview Elementary	10	330 415
6052690 Franklin Elementary	10	330 415 535 710
6052709 Fremont Elementary	10	330 415
6052716 Garrison Elementary	10	330 415 425 436 450

Please ensure that the following are included on this form: (Ages 3-5)	
40 Home Instruction/00 - No school	45 Hospital Facility
61-Head Start Program	62- Child Devt. or Child Care
State Preschool Program	64- Private Preschool
65-Extended Day Care Program	11- Public Residential School
10-Public Day School	19-Other Public School/Facilities

SRLPA:5011 Modesto City Schools SELPA

LEA:507167 MODESTO CITY ELEMENTARY

Pre-School Services 004		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
6052724 Muir (John) Elementary	10	330 415 425 450
6052773 Marshall (James) Elementary	10	330 415
6052781 Wright (Orville) Elementary	10	415
6052799 Robertson Road Elementary	10	415
6052815 Rose Avenue Elementary	10	330 415 425 450 515
6052823 Shackelford Elementary	10	415
6052849 Tuolumne Elementary	10	415
6052872 Wilson Elementary	10	415
6093512 Sonoma Elementary	10	330 340 415 425 435 436 450 710 725
6097752 Lakewood Elementary	10	330 415 515
6105670 Harriette Kirschen Elementary	10	330 415 450
6107023 Martone (Alberta) Elementary	10	415 900
6130868 Therapeutic Pathways, Inc. - The Kendall School	10	535
6052773 Marshall (James) Elementary	11	415
6052658 El Vista Elementary	61	415
6052674 Everett Elementary	61	415

Please ensure that the following are included on this form: (Ages 3-5)	
40 Home Instruction/00 - No school	45 Hospital Facility
61-Head Start Program	62- Child Devt. or Child Care
State Preschool Program	64- Private Preschool
65-Extended Day Care Program	11- Public Residential School
10-Public Day School	19-Other Public School/Facilities

SELPA:5011 Modesto City Schools SELPA

LEA:5071167 MODESTO CITY ELEMENTARY

Pre-School Services 004		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
6052690 Franklin Elementary	61	330 415
6052773 Marshall (James) Elementary	61	415
6052781 Wright (Orville) Elementary	61	415
6052849 Tuolumne Elementary	61	415 710
PEARSON *** Sch Code Not Found ***	61	330 415
6052724 Muir (John) Elementary	62	415 450
ROBRDCT *** Sch Code Not Found ***	62	330 415
6052641 Burbank Elementary	63	415
6052724 Muir (John) Elementary	63	415
6052781 Wright (Orville) Elementary	63	415

Please ensure that the following are included on this form: (Ages 3-5)

40 Home Instruction/00 - No school	45 Hospital Facility
61-Head Start Program	62- Child Devt. or Child Care
State Preschool Program	64- Private Preschool
65-Extended Day Care Program	11- Public Residential School
10-Public Day School	19-Other Public School/Facilities

SELPA:5011 Modesto City Schools SELPA

LEA:5071175 MODESTO CITY HIGH

Annual Service Report (001)		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
0110593 James C. Enochs High	10	330 340 415 425 445 450 510 515 525 710 715 725 755 820 830 840 860 890 900
0121129 *** Sch Code Not Found ***	10	330 340 415 425 435 445 450 510 515 525 535 710 725 820 830 840 860 870 900
5030010 Beyer (Fred C.) High	10	330 340 415 425 435 436 450 515 525 535 710 725 820 830 840 860 870 890 900
5030135 Johansen (Peter) High	10	330 340 415 425 435 436 450 515 525 535 710 715 725 730 820 830 840 860 870 890
5031380 Grace M. Davis High	10	330 340 415 425 435 436 450 510 525 710 725 730 755 820 830 840 860 870 890
5031802 Thomas Downey High	10	330 340 415 425 450 510 515 525 530 535 710 715 755 820 830 840 860
5034905 Modesto High	10	330 340 415 425 510 515 525 710 725 730 820 830 840 860 890
5034913 Elliot (Robert) Alternative Education Center	10	330 820 840
5030010 Beyer (Fred C.) High	11	425
5031380 Grace M. Davis High	11	330
TRANSIT *** Sch Code Not Found ***	15	330 840 850 890
TRANSIT *** Sch Code Not Found ***	19	330 415 436 450 725 820 830 840 850 860 870 890
5034913 Elliot (Robert) Alternative Education Center	20	330 340 510 515 525 530 820 830 840 860 890
0110593 James C. Enochs High	24	340 820 840
0121129 *** Sch Code Not Found ***	24	340 840
5030010 Beyer (Fred C.) High	24	330 340 840

Please ensure that the following are included on this form: (Ages 6-22)	
10-Public Day School School	20-Continuation School
19-Other Public School/Facility	31- Community School
24-Independent Study	15-Special Education Center/Facility
11-Public Residential School	22- Alternative Work Education
56- Charter School (operated AS an LEA	55- Charter School (operated as by an LEA

SELPA: 5011 Modesto City Schools SELPA

LEA: 5071175 MODESTO CITY HIGH

Annual Service Report (001)		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
5030135 Johansen (Peter) High	24	330 820 840
5031380 Grace M. Davis High	24	340 890
5031802 Thomas Downey High	24	340 820 840
5034905 Modesto High	24	340 510 840
5034913 Elliot (Robert) Alternative Education Center	24	330 340 820 840 860

Please ensure that the following are included on this form: (Ages 6-22)	
10- Public Day School School	20- Continuation School
19- Other Public School/Facility	31- Community School
24- Independent Study	15- Special Education Center/Facility
11- Public Residential School	22- Alternative Work Education
56- Charter School (operated AS an LEA	55- Charter School (operated as by in LEA

SELPA:5011 Modesto City Schools SELPA

LEA:5071175 MODESTO CITY HIGH

Other Facility (002)		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
7024490 Stanislaus Academy	70	330 415 510 515 820 830 840 850 890
7036767 Reyn Franca School-Denair	70	330 340 415 515 820 840 890
7090558 East Valley Education Center	70	330 340 415 510 515 520 525 530 820 830 840 850 890
6953533 North Valley School, Inc.-Redding	71	330 525 540 545 820 830
CVTCNTR *** Sch Code Not Found ***	79	330 450 535 850

Please ensure that the following are included on this form: (Ages 6-22)	
30-Juvenile Court	40-Home Instruction
45-Hospital Facility	50-Community College
51-Adult Education Program	76-Nonpublic Day School
71/72- Nonpublic Residential	79- Nonpublic Agency

MODESTO CITY SCHOOLS

TO: Board of Education

Regular Meeting

SUBJECT: Approval of District Reorganization Plan

May 20, 2013

BACKGROUND

Modesto City Schools has undergone multiple rounds of reorganizations in the past several years. As a result, the organizational chart is left with several positions having the title of Director reporting to other positions having the title of Director.

ISSUE

In order to provide clarity to the organizational chart and address areas of change to responsibility levels, a revamping of the current organizational structure is necessary.

PROPOSAL

Despite the recent passage of Proposition 30, the District office administrative staffing needs will continue to be streamlined for maximizing fiscal and structural strength. This proposal is intended to reflect a structure that, while extremely lean in personnel, is collaborative and built on a foundation of experts addressing the needs and strategies necessary for continuing the movement of schools and departments to the next level of success.

The proposal reflects the following, effective July 1, 2013:

- Renaming current Director title positions as either Director I, Director II, Director III or Senior Director
- Elimination of the Director, Business Services – Operations position
- Shifting division responsibilities to three Directors and range increases for assuming more responsibilities
- Reclassifying an Assistant Principal, Alternative Education to an Associate Principal, Alternative Education


FISCAL IMPACT

Net savings to the General Fund: \$132,213

RECOMMENDATION

It is recommended that the Board of Education approve the district reorganization plan.

Prepared and Recommended
to the Governing Board by:



Pamela Able
Superintendent

**RECOMMENDATIONS FOR
DISTRICT MANAGEMENT REORGANIZATION**

CURRENT JOB TITLE	CURRENT RANGE	PROPOSED JOB TITLE	PROPOSED RANGE
Assistant Principal, Alternative Education	134	Associate Principal, Alternative Education	137
Director, Nutrition Services	130	Director I, Nutrition Services	130
Director, Operations	130	Director I, Maintenance and Operations	130
Director, Risk Management	133	Director I, Risk Management	133
Director, Assessment and Evaluation	139	Director II, Assessment and Evaluation	139
Director, Business Services, Operations	144	Director, Business Services, Operations	144
Director, Child Development Programs	139	Director II, Child Development Programs	139
Director, Child Welfare and Attendance	138	Director II, Child Welfare and Attendance	138
Director, Human Resources	140	Director II, Human Resources	140
Director, Human Resources	140	Director II, Human Resources	140
Director, Information & Technology Services	139	Director II, Information & Technology Services	139
Director, State and Federal Programs	141	Director III, State and Federal Programs	141
Director, Maintenance and Construction	140	Senior Director, Maintenance and Operations	144
Director, Planning and Facility Support	138	Senior Director, Business Services	144
Director, Alternative and Vocational Programs	143	Senior Director, Alternative and Vocational Programs	144
Director, Educational Services, 7-12	144	Senior Director, Educational Services, 7-12	144
Director, Educational Services, 7-12	144	Senior Director, Educational Services, 7-12	144
Director, Educational Services, K-6	144	Senior Director, Educational Services, K-6	144
Director, Educational Services, K-6	144	Senior Director, Educational Services, K-6	144
Director, Finance	144	Senior Director, Business Services	144
Director, SELPA	144	Senior Director, SELPA	144

B.9(1)

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Resolution No. 12/13-30 May 20, 2013
for Adopting the Education Protection
Account

BACKGROUND

Proposition 30, The Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012, temporarily increases the state's sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers.

The new revenues generated from Proposition 30 are deposited into a newly created state account called the Education Protection Account (EPA). Local Education Agencies (LEAs), County Offices of Education, and charter schools will receive funds from the EPA based on their proportionate share of the statewide revenue limit amount, which includes charter school general purpose funding. A corresponding reduction is made to an LEA's revenue limit or charter school general purpose state aid equal to the amount of its EPA entitlement. LEAs will receive EPA payments quarterly beginning with the 2013-14 fiscal year.

ISSUE

Pursuant to Article XIII, Section 36 of the California Constitution, Local Education Agencies are required to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction, provided that the Governing Board makes the spending determinations in an open session of a public meeting. The language in the constitutional amendment requires that funds shall not be used for the salaries and benefits of administrators or any other administrative costs.

PROPOSAL

This resolution makes the District's determination that the funds received from the Education Protection Account will be used for classroom teacher salaries and benefits.

FISCAL IMPACT

There is no fiscal impact.

Approval of Resolution No. 12/13-30 for Adopting the Education Protection Account

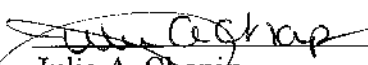
RECOMMENDATION

It is recommended that the Board of Education approve Resolution No. 12/13-30 for adopting the Education Protection Account.


Originating Department: Finance

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official



Pamela Able
Superintendent

MODESTO CITY SCHOOLS
GOVERNING BOARD RESOLUTION NO. 12/13-30
ADOPTING THE EDUCATION PROTECTION ACCOUNT

WHEREAS, the voters approved Proposition 30 on November 6, 2012 which created the Education Protection Account;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

~~WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative costs;~~

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

THEREFORE BE IT RESOLVED that the monies received from the Education Protection Account shall be spent as required by Article XIII Section 36 in the following manner:

Classroom Teacher Salaries and Benefits

THE FOREGOING RESOLUTION was introduced at a regular meeting of the Board of Education, held on the 20th day of May 2013, by Board Member, _____, who made the motion, which motion being duly seconded by _____, was, upon a roll call vote, carried into Resolution and passed by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

ATTEST:

Date

Pamela Able, Superintendent
Modesto City Schools

No. 12/13-30
May 20, 2013

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting

SUBJECT: Cancellation of Existing Associate Superintendent Contracts Effective June 30, 2013, and Approval of New Associate Superintendent Contracts Effective July 1, 2013 May 20, 2013

BACKGROUND

Currently the Associate Superintendent, Chief Business Official, Business Services, the Associate Superintendent, Educational Services, and Associate Superintendent, Human Resources have Contracts effective July 1, 2012 through June 30, 2014. The current Contracts include the reduction of eight (8) work days.

ISSUE

The Associate Superintendent Contracts are valid for a period of two years. The current Contracts are due to expire June 30, 2014. However, reinstatement of the eight (8) work days requires an amendment to the contracts. Therefore, it is necessary to cancel the existing Contracts and approve the noted revision and the following extensions:

- Associate Superintendent, Chief Business Official, Business Services
July 1, 2013 through June 30, 2015
- Associate Superintendent, Educational Services
July 1, 2013 through June 30, 2015
- Associate Superintendent, Human Resources
July 1, 2013 through June 30, 2015

Copies of the contracts are available in the Human Resources Office.

RECOMMENDATION

It is recommended that the Board of Education cancel the existing Associate Superintendent Contracts effective June 30, 2013, and approve the new Associate Superintendent Contracts effective July 1, 2013.

Prepared and Recommended at
Board Direction by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of First Reading of Deletion of Board Bylaw 9122.1 Board of Education, Assistant Secretary May 20, 2013

BACKGROUND

The Superintendent is the Secretary to the Board of Education. Board Bylaw 9122.1 designates the Deputy Superintendent, Business Services as Assistant Secretary to the Board of Education. Among the duties and responsibilities of this position is "to act for and in behalf of the Secretary in the event of absence or inability to act."

ISSUE

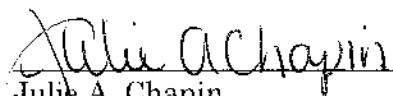
The District no longer has a Deputy Superintendent designated; therefore, Board Bylaw 9122.1 is not needed at this time.

RECOMMENDATION

It is recommended that the Board of Education approve the first reading of deletion to Board Bylaw 9122.1 Board of Education, Assistant Secretary.

Prepared and Recommended by:

Approved for Recommendation
To the Governing Board by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official


Pamela Able
Superintendent

MODESTO CITY SCHOOLS Bylaw

BB 9122.1

BOARD OF EDUCATION

Assistant Secretary

The Deputy Superintendent, Business Services shall serve as the Assistant Secretary of the Board of Education. Duties and responsibilities are as follows:

1. Enter into contractual agreements and sign in behalf of the Board of Education.
2. Sign and submit required reports and budget documents to the State Department of Education and the County Superintendent of Schools.
3. Process and maintain records and documents pertaining to real estate.
4. Supervise the insurance program as authorized by the Board of Education, maintain records pertaining thereto and conduct liaison between the Board of Education and the Modesto Insurance Agents' Association.
5. Authorized to act for and in behalf of the Secretary in the event of absence or inability to act.

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Second Reading of Revisions to Board Bylaw 9322 Board of Education – Board Agenda and Meetings May 20, 2013

BACKGROUND

Board Bylaw 9322 describes the procedures and etiquette of Board meetings. This includes the presentation of agenda items to the Board, procedures for willful interruptions and period for public presentation.

ISSUE

At the February 1, 2013 Special Board Workshop, the Board of Education decided to revise the maximum amount of time for any one speaker during the period for public presentation from five minutes to three minutes. Board Bylaw 9322 must be revised to reflect this change.

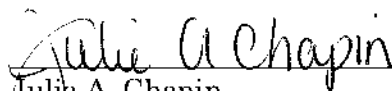
At the April 8, 2013 Board meeting, the Board made additional revisions to the Bylaw (#4.b and #8 under *Presentation of Items* and in #2 under *Period of Public Presentation, Procedure*).

RECOMMENDATION

It is recommended that the Board of Education approve the second reading of revisions to Board Bylaw 9322 Board of Education – Board Agenda and Meetings.

Prepared and Recommended by:

Approved for Recommendation
To the Governing Board by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

Bylaw

BB 9322

BOARD OF EDUCATION

Board Agenda and Meetings

The Board of Education shall conduct regular meetings at least once each month and such other adjourned or special meetings as the Board may determine.

The Superintendent and the Board President shall determine the agenda and the order in which the items are to be taken up by the Board. Board members should contact the appropriate resource person before the Board meeting if additional information is desired.

The procedure for the conduct of discussion on each agenda item is as follows:

Presentation of Items

1. The President asks the Superintendent for the oral staff presentation.
2. The staff member makes the report without public interruption and reads the staff recommendation.
3. The President determines if the members of the Board have an understanding of the report.
4. The President opens the period for public comment on the agenda item.
 - a. All speakers who are recognized by the President are required to come to the rostrum and identify themselves.
 - b. ~~After the first fifteen minutes of public discussion on a specific item, or any time thereafter on the discussion of the specific agenda item, the President shall have the discretion to limit further public statements to a maximum of five minutes per person if he/she determines that the statements are becoming repetitious of information already presented to the Board. Speakers are limited to three minutes, absent compelling circumstances as determined~~

BOARD OF EDUCATION

Board Agenda and Meetings

→ by the Board President. If any member of the Board disagrees with the President's decision to increase or decrease the three-minute limit, the President shall call for a roll call vote ~~on whether or not the members of the public shall be limited to a maximum of five minutes per person.~~

- c. Speakers may address questions to the President. Those questions, which in the opinion of the President or of any member of the Board serve to clarify, will be referred to the Superintendent for answering. Other questions shall be ruled out of order.
- d. The President closes the period for public comment when in his/her judgment adequate information has been received or statements are repetitious of information already known to the Board.

5. Board questions to the Superintendent/staff and/or public presenters.

6. Board discussion.

7. Motion and second.

→ 8. Additional Board discussion, as necessary.

→ 89. Opportunity for members of the Board to state rationale for their impending vote.

→ 910. Action.

Procedures for Willful Interruptions of the Meeting

(Government Code Section 54957.9)

- 1. The President shall call for order. If appropriate, specific persons shall be warned and asked to stop the willful interruption.

BOARD OF EDUCATION

Board Agenda and Meetings

2. If the willful interruptions continue, the President is authorized to have removed from the room those persons involved in such interruptions unless there is an objection from any Board member. In such a case, the person's removal shall occur only by majority vote of the Board.
3. If, after removal of persons causing willful interrupting, the willful interruptions continue which render the orderly conduct of the meeting unfeasible, the President shall ask the Board by Majority vote to require the room to be cleared except for non-disruptive members of the press or other news media so that the session may continue on the agenda.

Members of the public may place matters directly related to school business on the agenda of the Board meeting. Written request to do this shall be received in the Superintendent's office eight (8) working days prior to the Board meeting. The written request shall include a description of the matter and whatever information concerning the matter the person making the request may have.

Board members may request that an item be placed on the agenda by contacting the Board President/Superintendent prior to the formation of the agenda. Items requiring staff research that are requested after eight (8) working days prior to the Board meeting will be placed on the agenda at the discretion of the Board President and the Superintendent.

Period of Public Presentation

Subject Matter:

1. Members of the public may address the Board of Education on matters **not** on the agenda.
2. Complaints against specific District employees should be resolved through the District's Complaints Concerning School Personnel (Board Policy/Administrative Regulation 1312.1). The right to address the Board does not exempt the speaker from any potential liability for defamation. The proceedings of the Board are recorded and are a part of the public record.

BOARD OF EDUCATION

Board Agenda and Meetings

Procedure:

1. Individuals wishing to address the Board must fill out a “Public Presentation Request” card and submit it to the Board President **prior** to the Period for Public Presentation. Only those who have submitted cards will be called upon to speak.
2. The Period for Public Presentation is limited to 30 minutes. Time will be allotted equally to individuals based on the number of Request cards submitted. The maximum for any one speaker is ~~five~~ three minutes, absent compelling circumstances as determined by the Board President.
3. The law limits the response of Board members, and prohibits the Board from taking any formal action.

REVISED: January 21, 1986
 November 13, 2000
 November 16, 2009

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting
SUBJECT: Approval of Board Protocols May 20, 2013

BACKGROUND

The Board of Education met for a Board Governance workshop on March 5, 2012, facilitated by Christopher Maricle of the California School Boards Association (CSBA). As a result of the workshop, a subcommittee was formed to produce protocols for the Board to follow.

ISSUE

Trustees Nancy Cline and Amy Neumann have developed Board protocols. The Board needs to approve and agree to follow these protocols. The Board discussed the protocols at special workshops on November 13, 2012 and January 11, 2013 and revisions were approved at the February 1, 2013 workshop.

Trustee Neumann has also since made revisions based on discussion of Board Bylaw 9322 at the April 29, 2013 meeting. The changes Trustee Neumann made are to Protocol 7(D)(1), Protocol 7(D)(2)(a) and Protocol 7(E)(2).

RECOMMENDATION

It is recommended that the Board of Education approve the Board protocols.

Prepared and Recommended to the
Governing Board by:



Pamela Able
Superintendent

**Modesto City Schools
Board of Education**

Board Protocols and Norms

February 1, 2013

Purpose of These Protocols

The Modesto City School District Board of Trustees (“Board”) agrees that to be an efficient board they must have formal structures to be used by the Board and the Superintendent in their functioning as a team and how they do business. These Protocols specify how a particular governance function or activity will be accomplished. These Protocols do not reiterate policy, but rather provide a level of detail absent in policy, but helpful to the individual members of the governance team in fulfilling policy, or clarifying matters not addressed in policy.

These Protocols serve in addition to and in conjunction with the California School Boards Association “Professional Governance Standards” adopted by Modesto City Schools in February 2008. See Attachment 1.

Governance Team Norms

As we work together as a board we agree to the following:

1. We acknowledge that each of us brings differing personal strengths and focus to issues;
2. We are well prepared for meetings and attempt to clarify questions with staff in advance;
3. To promote student achievement, we will focus our efforts on the present and future needs of the District;
- 4. ~~We make joy and humor a part of all of our interactions;~~
4. We demonstrate concern for the personal well-being of our governance team members;
- 6. ~~We govern with passion;~~
5. We are respectful and non-judgmental of one another;
- 6. Minority views are respected and can be expressed, but we stand by the collective will of the Board;
7. We actively listen to each other and encourage full participation in discussions and decisions;
- 8. We stay on task; and
9. Both in closed and open session, we will not speak over others, and we will follow a method (pressing a button or raising hands) so the President can call on members in order.

Governance Team Beliefs

Together, we believe that:

1. Our primary purpose is to provide quality education for the students of our District;
2. What is best for our students informs all of our decisions;
3. Our focus is the needs of our students, staff and community;
4. We seek and encourage innovation;
5. We need to ask the tough questions in order to be wise stewards of the public's money;
6. Public education is fundamental to democracy;
7. Collaboration and cooperation are at the heart of our leadership;
8. All ideas are deserving of discussion and deliberation, and we value input from all stakeholders;
9. We provide a safe and healthy environment for students;
10. As role models for our students, staff and community, we demonstrate respect for others, even when we disagree;
11. We hold our governance team to high expectations, just as we do students and staff; and
12. We recognize the value of mutual trust, open team dialogue, and being fully informed as a condition of mutual trust.

MODESTO CITY SCHOOLS BOARD OF TRUSTEES PROTOCOLS

Issue	Protocol
<p>#1 Role of the Board</p>	<p>A. The only authority to direct actions rests with the full Board sitting at a Board meeting. A majority vote sets such direction. Individuals can request action by bringing up a new idea, explaining their interest in a particular course of action and working to get a Board majority to support moving in that direction.</p>
→	<p>B. Any Board member has the right to request that an item be placed on <u>the</u> agenda.</p>
→	<p>C. Process for Board member to request placing an item on the Board's agenda:</p>
→	<p>1. <u>Limit of Ten (10) Per Year – Absent special circumstances, Board members are limited to requesting a total of ten (10) items on the agenda each calendar year.</u></p>
→	<p>2. <u>Process Outside of Board Meeting - Any Board member at any time may submit written request for agenda items to the Superintendent. The Superintendent will then send an email to the rest of the Board that the item has been requested and identify the requesting Board member.</u></p>
→	<p>a. Superintendent will then send out an email to the Board asking if there are other members interested in this request and how the board would like the information presented (i.e. board backup, report only or action item). The email shall provide enough details for Board members to respond.</p>
→	<p>b. The Board members shall respond only to the Superintendent and not reply all. No discussion of the item shall take place over email.</p>
→	<p>c. If there are two or more members who want the item placed on the agenda, the Superintendent shall place the item on a future agenda, specifically indicating if the item will be in board backup, report only or an action item.</p>
→	<p>d. If there are not two or more members who want the item placed on agenda, the Board member may not raise the issue in an open meeting until another Board member</p>

<p>#1 Role of the Board (continued)</p> <p>→</p> <p>→</p> <p>→</p> <p>→</p> <p>→</p> <p>→</p>	<p>indicates that they want the item placed on agenda.</p> <p>3. Process During a Board Meeting – Any Board member during the “Future Agenda Items” time at the Board meeting may submit a written request to place an item on the agenda. The Board member shall announce and describe the issue they wish to have placed on the agenda at the meeting.</p> <p>a. The Board President will ask if there are other Board members interested in the item.</p> <p>b. If there are is an additional Board member interested, then the Board President shall ask if the Board members are seeking a Board report, Board backup material or an action item.</p> <p>4. Previously Discussed Item:</p> <p>a. <u>A non-curriculum discussion/action item may be brought back for Board reconsideration as a discussion/action item.</u></p> <p>b. <u>To place a previously discussed item on an agenda, a non-prevailing Board member can make a request for reconsideration of an item or issue, no sooner than two years after a vote on an issue.</u></p> <p>c. <u>A prevailing Board member can ask for reconsideration of an item or issue at any time, if circumstances arise. Such a request must be made within the limits above of no more than ten (10) items per year.</u></p> <p>5. Timing of an Agenda Item:</p> <p>a. The Board President, Vice President and Superintendent shall determine the appropriate meeting and timing for the Board to address an item. This shall be determined in the <u>pre-Board</u> consult with the Board President, Vice President and Superintendent. The consultation regarding meeting and timing of an agenda item shall take place before the Board agenda is printed and publicized.</p>
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<p>#1 Role of the Board (continued)</p> <p>→</p> <p>→</p>	<p>b. <u>Superintendent, Board President and Vice President have authority to place an urgent issue on the agenda as necessary that was not known at the time of the previous monthly consult.</u></p> <p>c. Absent compelling reasons determined by the Board President, Vice President and Superintendent, items shall be placed on the agenda and heard in the order received.</p>
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Issue	Protocol
<p>#2 Role of the Board President</p> <p>→</p> <p>→</p>	<p>The Board President shall perform the following specific tasks:</p> <p>A. Assist with Agenda Preparation</p> <ol style="list-style-type: none"> 1. Meet and <u>consult</u> with the Superintendent and Vice President to review the agenda for all Board meetings to determine the manner information will come before the Board for consideration and action. See Protocol 1, C(4). 2. Facilitate the identification and inclusion of agenda items requested by other Board members and the public. 3. Work with the Superintendent to ensure Board members receive necessary materials and information to assess and make informed decisions. <p>B. Preside at the Meeting</p> <ol style="list-style-type: none"> 1. Call the meeting to order at the appointed time. 2. Announce the business to come before the Board in its proper order. 3. Enforce the Board's policies and protocols relating to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act. 4. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference. 5. Restrict or rRedirect, if necessary, discussion to the question when a motion is before the Board. 6. With input from the Board and the District's legal counsel, rule on issues of parliamentary procedure. 7. Put motions to a vote, and state clearly the results of the vote. 8. Be responsible for the orderly conduct of all Board meetings. <p>C. Stop meeting when necessary and in accordance with the law.</p>

#2 Role of the Board President (continued)

1. The Board President shall not permit any disturbance or willful interruption of Board meetings.
2. The Board President may remove a disruptive individual(s) or order the room cleared if necessary.

D. Represent the District as governance spokesperson in conjunction with the Board and the Superintendent and in accordance with the following:

1. **Guiding Principles:** It is essential that important information be communicated to members of the Board, the staff, and the community in as timely a fashion as possible. Board members and the Superintendent have an obligation to speak with one voice about District issues to the staff and community. We recognize that some situations have legal or other considerations that may place restrictions on what may be told to the media or public. Confidential issues must remain confidential. It is important that we speak with one voice in order to maintain the trust of our community.
2. **Our Agreement:** In most cases, the press may contact any Board member and the Board member may make ~~their~~ his/her own individual comment. However, some issues require there be one chief spokesperson. Who fills this role may vary from year to year and from issue to issue.
3. The designated spokesperson will vary depending on the issue or situation:
 - a. Crisis – The Superintendent and/or his or her appointee will be the primary spokesperson and may involve the Board President at the Superintendent’s discretion.
 - b. Meeting Information (e.g., Board meetings, agenda items, and study sessions) – The Board President and the Superintendent will serve as primary spokesperson.
 - e. ~~Core Values/Vision/District Priorities/General District Information:~~
All governance team members may serve as spokespersons utilizing developed and agreed upon key messages.
4. When speaking on behalf of the District or the Board, Board members have an obligation to adhere to agreed upon key messages.
5. If a Board member is invited to speak to a community group or organization about the District or at an event within the District, s/he will make

<p>#2 Role of the Board President (continued)</p> <p style="text-align: right;">→</p>	<p>sure other team members know about the invitation via email, <u>reasonable time permitting</u>. The Board member will communicate back to the Board and Superintendent after the <u>presentation event</u> at the next regular Board meeting. Communication should be limited to a brief summary by the Board member and no discussion by the Board.</p> <p>E. The President shall have the same rights as other members of the Board, including the right to move, second, discuss and vote on all questions before the Board.</p>
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Issue	Protocol
<p>#3 Removal of the President</p>	<p>A. A President may resign at any time from the position of Board President.</p> <p>B. A President may be removed by the following procedures:</p> <ol style="list-style-type: none"> 1. Following the procedures for placing an item on an agenda set forth in Protocol 1, C(2), an item entitled "Removal of the Board President" shall be placed on the next Board meeting agenda. The meeting shall be noticed in accordance with the law. The Board must vote on the issue in open session. 2. A majority vote of the Board is required to remove the President. The President may vote on his/her own removal. <p>C. When the Board President resigns or is removed, absent or disabled, the Vice President shall perform the President's duties.</p>

Issue	Protocol
<p>#4 Relationship with Legal Counsel</p> <p style="text-align: right;">→</p>	<p>A. California Education Code authorizes the Board to enter into a contract to hire an attorney to provide legal services for purposes deemed appropriate for the Board. When an attorney is hired by the school district, the attorney's client is the Board as a whole and not an individual Board member or employee. However, at certain times, the Board may retain an attorney to defend a Board member or employee pursuant to the Tort Claims Act, Cal. Government Code 814-895.8.</p> <p>B. The District's legal counsel may:</p> <ol style="list-style-type: none"> 1. Render legal advice to the Board, to the President on the Board's behalf, and the Superintendent or designee. 2. Serve the Board and the Superintendent or designee in the preparation and conduct of District litigation,

**#4 Relationship
with Legal Counsel**
(continued)

collective bargaining, and administrative proceedings.

3. Render advice on school bond and tax increase measures and prepare the necessary forms for the voting of these measures.
4. Perform other administrative duties as assigned by the Board and Superintendent or designee.

C. Hiring Legal Counsel

1. When entering into a new contract for legal services, the Board shall use a Request for Proposal (RFP) to advertise and solicit proposals for legal services. In evaluating the proposals, the Board and Superintendent shall consider the firm's or attorney's background, experience and reputation in education law, experience advising or representing school districts in California, and the firm's fees.
2. The Board and Superintendent ~~shall annually~~ may evaluate the performance of the firm and/or its attorneys providing legal services in such areas as efficiency and adequacy of advice; results obtained for the District; reasonableness of fees; and responsiveness to and interactions with the Board, administration and community. Upon successful evaluation, the Board may renew the agreement with legal counsel without initiating an RFP.
3. The Board may also contract for temporary, specialized legal services without initiating an RFP when a majority of the Board determines that the unique demands of a particular issue or emergency situation so requires.

D. Contacting Legal Counsel

1. At his/her discretion, the Board President or Superintendent may confer with District legal counsel subject to any limits or parameters established by the Board.
2. The Board President may directly confer with legal counsel to:
 - a. Ensure compliance with the Brown Act.
 - b. Seek advice on how to avoid conflicts of interest and establishing the record regarding such matters.
 - c. Procedural issues concerning the conduct of meetings.
 - d. Seek advice to avoid potential liability to the District when such an issue cannot wait until the next Board meeting, or when legal counsel

<p>#4 Relationship with Legal Counsel (continued) →</p>	<p style="text-align: center;"><u>needs to be present at the next Board meeting.</u></p> <ol style="list-style-type: none"> 3. <u>The majority of the Board may decide to consult with legal counsel on an issue and may direct the Board President and/or the Superintendent to consult with legal counsel and then advise the Board.</u> 4. Any Board member may make a request of the Superintendent to confer with legal counsel on any issue. The Superintendent has discretion to forward the request to legal counsel without the consent of the majority of the Board. A Board member may also request the Board President confer with legal counsel. 5. Individual Board members, other than the Board President, may not seek advice from District legal counsel on matters of District business, unless so authorized by a majority of the Board.
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Issue	Protocol
<p>#5 Communication Between Meetings →</p>	<p>A. <u>With other Board members and the Superintendent:</u></p> <ol style="list-style-type: none"> 1. <u>Emailing:</u> <ol style="list-style-type: none"> a. The Board shall use email carefully to insure that we do not violate the Brown Act which prohibits Board members from exchanging facts to: <ol style="list-style-type: none"> 1) Develop collective concurrence 2) Advance or clarify an issue 3) Facilitate agreement or compromise 4) Advance ultimate resolution b. If the Superintendent sends an email to all Board members and needs no response, s/he may indicate this by placing the words "Do not reply" in the subject header of the email. c. If the Superintendent sends an email to all Board members and seeks a response, s/he may indicate this by placing the text "Reply Requested" in the subject header of the email. Board members will use the reply function so that only the Superintendent receives the response. Members will not use "reply to all." d. When sending an email to less than a majority of the Board concerning an item of business before the Board, the Board member should make sure to not have "serial communications." To ensure that less than four Board members are linked in to the communication, the Board member should write the following notification on the top of

**#5 Communication
Between Meetings
(continued)**

the email: "Brown Act Notification: Shared with Trustees ___ and ____." The notice should include conversations that were had in person.

- e. In all cases where a Board member is sending an email to the entire Board, the Board member shall ensure that no business is being discussed. Board members will only send an email to all (or a majority) of the Board in the following situations:
 - 1) To ask a calendar-related question, narrowly tailored to only seek consensus on a calendar date or location.
 - 2) To briefly exchange pleasantries not related to Board business, such as saying "Happy Birthday!"

2. Responding: Governance team members will make every reasonable effort to respond to each other's emails (and calls) within 24 hours.

3. ~~Keeping the Board and Staff Informed~~ — ~~The Superintendent and Board members will inform each other~~ the Superintendent as soon as possible regarding serious issues that include, but are not limited to: liability exposure, media exposure, serious injury, and unexpected and dramatic staff issues. The Superintendent has the same obligation to inform Board members.

B. With District staff:

- 1. Communication between Board members and District staff, other than the Superintendent, will naturally occur doing the normal course of business of the District. Board members shall make all requests of District staff in accordance with these protocols.
- 2. Board members may make a request for reasonable services and information arising from and related to their duties as Board members from the Superintendent's staff and Board's secretary.
- 3. If a Board member has a request for information, confidential or otherwise, or work that will be done by a District employee other than the Superintendent, the request must first be made to the Superintendent. Superintendent will review the request and forward to appropriate staff member for response.

<p>#5 Communication Between Meetings (continued)</p> <p>→</p> <p>→</p>	<p>4. If a Board member has a school site issue, concern or problem, the Board member must first contact the Superintendent with the issue, concern or problem. If a Board member receives a parent complaint about an employee, the Board member shall redirect the parent to the employee and the site principal. The Board member shall inform the Superintendent of the complaint via email.</p> <p>5. If a Board member has a request for Cabinet decisions or inquiries surrounding decisions by Cabinet, these requests must be made to the Superintendent. The Superintendent can provide updates as necessary.</p> <p>C. Members of the Bargaining Units:</p> <p>1. Board members will participate in the collective bargaining process by providing direction and guidance to those selected to represent the Board. <u>In extraordinary circumstances, Board member(s), at the direction of the majority of the Board, may observe individual negotiating sessions. Board members will not participate in the individual negotiating sessions, either directly (at the table) or indirectly (observing the District's negotiating team).</u></p> <p>2. Individual Board members who meet with bargaining unit members shall not commit the District to a position, but shall listen and convey the information to the Superintendent and the rest of the Board.</p>
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Issue	Protocol
<p>#6 Visiting School Sites</p> <p>→</p>	<p>A. Visiting school sites is an important part of Board governance. It allows Board members to see the results of their governance decisions. Specifically, site visitations allow the Board to see how the goals it sets for the District, the policies it creates to provide the structure for operations, the allocation of resources it sets through its budget process are implemented throughout the system and their effect on students, employees and the community. <u>Board members shall wear identification lanyards at all school sites.</u></p> <p>B. A Board member wishing to visit a school site should contact the site principal at least one week in advance of the desired visitation. If the Board member wishes to observe a particular program, the program should be identified to the site principal in this initial contact. If one</p>

<p>#6 Visiting School Sites (continued)</p>	<p>week notice is not feasible, the Board member should be respectful of the site principal's request to reschedule.</p> <p>C. If the Board member wishes to observe classroom activities, the site principal should be notified so that the site principal can identify that faculty who would welcome an observation on the day scheduled for the visitation. If a Board member is invited by a specific faculty or staff member, the Board member should give the site principal prior notice of the impending visit in accordance with this Protocol.</p> <p>D. Within a reasonable time before the site visit, the Board member, <u>if possible</u>, should inform via email the Superintendent and the rest of the Board of the time and date that they are visiting the school site. Other Board members may elect to join in the site visit. Board members wishing to join in a visitation should notify the initiating Board member in order that Brown Act limitations can be observed.</p> <p>E. The initiating Board member should inform the site principal of any additional Board members who will be joining the visitation.</p> <p>F. Board members shall:</p> <ol style="list-style-type: none"> 1. Demonstrate professional courtesy and respect to District leadership and staff in conducting site visits. 2. Be cautious in making evaluative statements. 3. Be careful not to disrupt or interfere with the student learning process.
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Issue	Protocol
<p>#7 Conduct of Meetings</p>	<p>A. Materials for the meetings</p> <ol style="list-style-type: none"> 1. The materials provided to the Board for meetings need to provide sufficient information to the Board to do its work, values the contributions of staff and keeps meetings focused and efficient. 2. Staff reports shall: <ol style="list-style-type: none"> a. Be provided to the Board, bargaining groups, media and public in advance of the meeting, <i>if possible</i>. b. Address the impact on students, District priorities, policy, cost, options and alternatives, and rationale for the proposed action. c. Provide executive summaries of information, focusing on the most important aspects of the

#7 Conduct of Meetings (continued)

issue.

d. Avoid jargon and define acronyms.

3. Information regarding Board packet information:

- a. Board members may phone or email the Superintendent anytime with questions regarding Board materials.
- b. To ensure questions can be answered prior to the Board meeting, questions shall be submitted as early as possible.
- c. The staff may not be able to address questions submitted after 12:00 noon on the day of the meeting.
- d. The Superintendent may direct a Board member to the appropriate staff member for answers to questions.
- e. The Superintendent will, if appropriate, share any question and answer with all Board members by email.

4. Questions in Advance – Minimize surprises for staff and Superintendent

- a. Board members will, *if possible*, inform the Superintendent before the meeting if there is additional information on an agenda item that they feel should come forward during the Board meeting.
- b. Board members may not always anticipate questions in advance. If so, Board members will let the Board and community know before asking.
- c. Nothing in this Protocol shall prevent Board members from asking questions at a meeting.

B. Board Member Conduct



1. No sidebars or note-passing unless absolutely necessary. If a Board member needs to communicate immediately with another Board member, a request for a break should be made.



2. ~~Except in limited circumstances,~~ Board members shall limit comments to ~~two (2) minutes~~ a reasonable amount of time on each subject. This Protocol is meant to guide Board members and should not be used as an effort to silence a Board member.

3. Board members shall not talk over each other and shall be courteous when another Board member is talking.

C. Managing Discussion/Action Items – Board members agree to the following process for each discussion/action item on

7 Conduct of Meetings (continued)

the agenda:

1. The Board President will announce each discussion/action item.
2. The Superintendent or designated staff member will explain the item and offer staff recommendations, if appropriate.
3. Board members will be recognized by the Board President for the purpose of asking questions about the item. Questioning of staff will be done in a professional and respectful manner.
4. The Board President will open the public comment period for the specific agenda item. The Board President will manage the public comment period in a fashion that ensures an open and inclusive forum conducted within accepted meeting decorum standards and time limitations.
5. Following the close of the public comment period for the specific agenda item, the Board President will accept a motion and second on action items.
- ~~6. For action items which receive a motion and second, the Board will recognize Board members wishing to comment on the motion or an issue and participate in deliberations. Board member comments during deliberations will address substantive issues related to the action item and will be respectful of the Board's important deliberative responsibility.~~
6. Following Board deliberations, a motion and a second will be made and vote will be taken. The majority position will prevail. All Board members agree to abide by the prevailing vote.

D. Managing Public Comment

1. Time will be provided at all regular Board meetings for public comment on items not on the agenda and within the Board's subject matter jurisdiction. Unless there are special circumstances determined by the Board President, a maximum of 30 minutes shall be allotted for public comment on items not on agenda.
2. The following guidelines apply to all public comments for items on the agenda and not on the agenda:
 - a. ~~A maximum of 30 minutes will be allotted for each agenda item.~~ Each speaker will be allotted a maximum of five three minutes. ~~The majority of the Board or the Board President may decide to exceed the 30-minute allotment~~ three minute limit to accommodate special

7 Conduct of Meetings (continued)

circumstances. A majority of the Board may overrule the Board President's decision.

- b. Unless the Board President decides otherwise, each speaker may speak once at the podium on each agenda item.
- c. Members of the public wishing to address the Board on a non-agenda item shall fill out a speaker's card and turn it in prior to the time for public comment for items not on the agenda. Speakers will be taken in the order their card is received. One speaker per card and every member of the public who wishes to address the Board must fill out a card. In order to facilitate full public debate, the Board reserves the right to require this procedure for agenda items.
- d. All public comments or questions should be addressed to the Board through the Board President.
- e. ~~If comments or concerns are specific to a past board decision, the Board shall not respond. Any Board Member may ask at the end of the meeting that the issue be placed on agenda in accordance with Protocol 1, C(2), above.~~

- e. f. In response to non-agenda item public comments, Board members and staff may only:
 - 1) Briefly respond to statements made or questions posed by persons making public comments;
 - 2) Ask questions for clarification or make a brief announcement. Board members will not "debate" with the public;
 - 3) Provide a reference to a staff member or other resource for factual information in a follow-up letter if appropriate;
 - 4) Request a staff report back to the Board at a later meeting; or
 - 5) Direct staff to place the matter on a future agenda.

E. Changing the Agenda

- 1. In order to move an item from consent to a discussion/action item, a motion must be made by a Board member and a second Board member must second the request.
- 2. If a member of the public asks that an agenda item be moved to another place on the agenda, the Board President may ask the Board if there is a motion to

<p>#7 Conduct of Meetings (continued)</p> <p>→</p> <p>→</p> <p>→</p> <p>→</p> <p>→</p> <p>→</p> <p>→</p>	<p>change the agenda and follow the procedure in Protocol 7, C(6) above.</p> <p>F. Voting</p> <ol style="list-style-type: none"> 1. Explaining a “No” Vote <ol style="list-style-type: none"> a. Each Board member respects the right of other Board members to vote “no” on an issue. b. Everyone agrees it is a courtesy to the <u>team Board, staff, and the public</u> to explain the reasons for the “no” vote either during deliberation or before casting the vote. 2. Abstaining <ol style="list-style-type: none"> a. All Board members have a duty to vote. b. If a Board member is abstaining because of a conflict of interest or other legitimate reason, the Board member shall state the nature of the conflict of interest or other legitimate reason, leave the room and return only after the vote is completed. <u>If a Board member abstains for a separate, legitimate reason, the Board member shall state it for the record and may stay in the room for a vote.</u> 3. Changing a Vote <ol style="list-style-type: none"> a. Before the Board moves on to the next agenda item <u>or motion</u>, a Board member may change his/her vote by indicating as soon as possible a desire to change their vote. b. The Superintendent <u>Board President</u> shall call for the vote again. <p>G. Confidentiality/Closed Session Practices</p> <ol style="list-style-type: none"> 1. The Board will maintain confidentiality around all matters so prescribed by the Brown Act, including matters about employee labor contract negotiations, District litigation, personnel matters, the substance of Superintendent and employee evaluations, and other matters permitted or required to be discussed in closed session by the Brown Act. 2. The Board will maintain the public trust and each other’s trust by not breaching confidentiality. 3. If a member of the Board inadvertently or accidentally violates a confidential issue, the Board, in consultation with legal counsel, will take immediate action to rectify the matter. 4. A Board member may contact the Stanislaus County District Attorney to inquire about or report a suspected Brown Act violation occurring in closed session.
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The Board of Education for Modesto City Schools is entrusted by the community to uphold the Constitutions of California and the United States, to protect the public interest in schools, and to ensure that a high quality education is provided to each student. To effectively meet District challenges, the Board and Superintendent must function together as a governance leadership team. Agreed upon operating procedures or protocols support consistent behaviors and actions among team members.

The purpose of the District’s governance team agreements is to ensure a positive and productive working relationship among Board members, the Superintendent, the District staff, students and the community. The Protocols were developed for and by the members of the governance team, and may be modified over time as needed. Upon election or appointment of new Board members, these Protocols shall be reviewed and adopted by the new Board.

We have reviewed and agree to follow the aforementioned Protocols in order to support a positive and productive working relationship among the Modesto City Schools Board of Education, staff, students and the community.

Affirmed this 20th day of May, 2013

Nancy Cline, Board President

Cindy Marks, Vice President

Steven Grenbeaux, Member

Stacie Morales, Member

Amy Elliott Neumann, Member

Rubén Villalobos, Member

Sue Zwahlen, Member

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of April Revisions to the May 20, 2013
Adopted 2012/13 Budget

BACKGROUND

The Board adopted the 2012/13 budget on June 18, 2012. Adjustments to the budget are made regularly based on known changes to revenue or the level/category of expenditures.

ISSUE

The Education Code requires that the Board approve major changes to the adopted budget.

PROPOSAL

Budget adjustments which have been processed for the period between April 1, 2013 and April 30, 2013 are presented and explained on the following reports. Explanations are provided for revenue and expenditure groups within funds. This report reflects adjustments to the budget only, not a complete financial statement. Copies of the full report are available for review in the Budget Department.

FISCAL IMPACT

The adjusted budget retains all State and Board designated reserves.


RECOMMENDATION


It is recommended that the Board of Education approve the April revisions to the adopted 2012/13 budget.

Originating Department: Budget

Recommended by:

Approved for Recommendation
To the Governing Board by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official


Pamela Able
Superintendent

2012-2013 BUDGET REVISIONS FOR APRIL 2013

FISCAL IMPACT:

The 2012-2013 adopted Modesto City Schools distributed budget has been revised to reflect budget adjustments processed since July 1, 2012. Significant line item revisions or items over \$25,000, for April 2013 are explained in this report and presented to the Board of Education for approval.

General Fund UNRESTRICTED Revenues:

1. State Revenue –
Increase Mandate Block Grant - \$61,648

General Fund UNRESTRICTED Expenditures:

1. Services and Other Operating Expenses –
Misc. Reallocation

General Fund UNRESTRICTED Interfund Transfers, Other Sources and Contributions:

1. Contributions –
Decrease contribution from General Fund to Home to School Transportation - \$22,447

General Fund RESTRICTED Revenues:

1. State Revenue –
Increase Home to School Transportation - \$22,447

General Fund RESTRICTED Expenditures:

1. Books, Supplies and Equipment –
Misc. Reallocation
2. Services and Other Operating Expenses –
Misc. Reallocation

General Fund RESTRICTED Interfund Transfers, Other Sources and Contributions:

1. Interfund Transfers –
Decrease transfer from Cafeteria Fund to Routine Restricted Maintenance - <\$15,000>
2. Contributions –
Decrease contribution from General Fund to Home to School Transportation - <\$22,447>

OTHER FUNDS Revenues: No Activity.

OTHER FUNDS Expenditures:

1. Books, Supplies and Equipment –
Increase Self Insurance Fund - \$5,000
2. Services and Other Operating Expenses –
Decrease Cafeteria Fund - <\$1,828>
Decrease Capital Facilities Fund - <\$1,250>
Decrease Special Reserve Fund - <\$199,501>
Decrease Self Insurance Fund - <\$5,000>
3. Capital Outlay –
Increase Special Reserve Fund - \$43,796

OTHER FUNDS Interfund Transfers, Other Sources and Contributions:

1. Interfund Transfers –
Decrease transfer from Cafeteria Fund to Routine Restricted Maintenance - \$15,000

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Authorization to Call for Bids or May 20, 2013
Utilize Competitively Bid Cooperative Purchase
Contracts or Exclusive Educational Contracts for
Listed New or Replacement District Items/Services

BACKGROUND:

The following listed items are to be purchased during the 2013-14 school year. These items are needed for new or replacement District needs and to replenish stock for the Warehouse, Maintenance, Transportation and Nutrition Services Departments.

Athletic Supplies and Equipment	Industrial Education Equipment
Audio Visual Equipment	Lease/Lease Purchase Financing
Auto Repair Equipment	Lumber and Building Materials
Cafeteria Equipment, Food & Supplies	Maintenance Equipment
Chemicals	Medical Supplies
Classroom Supplies	Musical Instruments
Computer Hardware, Software, Labs and Services	Office Supplies/Paper Supplies
Copiers, Digital Duplicators and Maintenance	Pest Control Services
Custodial/Grounds Supplies and Equipment	Playground/Field Equipment
Document Imaging Services	Postage and Mail Services
Electrical Supplies	Printed Forms
Floor Coverings & Installation	Professional Services
Fuel	Science Supplies and Equipment
Furniture	Security Materials and Services
	Swimming Pool Equipment/Supplies
	Telephones/Radios/Services
	Vehicles, Buses and Parts

ISSUE:

Frequently purchased commodity items or services need to be obtained in a cost efficient and timely manner to meet District needs.

PROPOSAL:

This request is for blanket authorization to request bids for specific commodity group items for the 2013-14 school year. Many of these items are purchased for warehouse inventory and are distributed to sites and departments in small quantities. The purchase of large quantities allows the District to achieve quantity discounts that would not otherwise be possible.

The timing of many of these purchases is such that delivery must be made by the opening of school. Many of these items cannot be bid until mid or late summer.

Approval of Authorization to Call for Bids or Utilize Competitively Bid Cooperative Purchase Contracts or Exclusive Educational Contracts for Listed New or Replacement District Items/Services

By nature, some items (i.e. technology items, food, fuels, and financing) fluctuate in price, performance and/or features due to market conditions that dictate a quick bid and award turn-around time. As such, it becomes necessary to bid or utilize new or existing competitively bid cooperative purchasing contracts or exclusive educational contract sources. Recommendation for award will be sought from the Board of Education when formal bid purchases become necessary and bids and/or contract pricing is known. The current formal bid limit is \$83,400 for:

1. the purchase of equipment, materials, and supplies;
2. services, except construction services;
3. repairs, including maintenance as defined in Public Contract Code Section 20115.

Board of Education approval will allow the District to bid and, later recommend for award, frequently purchased commodity items or services subject to rapidly changing market conditions in a cost efficient, timely manner.

FISCAL IMPACT:

Purchases from bid awards approved by future Board action will be made within authorized budget appropriations.

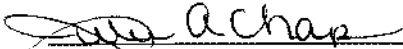
RECOMMENDATION:

It is recommended that the Board of Education approve authorization to call for bids or utilize competitively bid cooperative purchase contracts or exclusive educational contracts for listed new or replacement district items/services.


Originating Department: Purchasing

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Insurance Contract with Safety National Casualty Corporation to Provide Excess Workers' Compensation Coverage from July 1, 2013 through June 30, 2014 May 20, 2013

BACKGROUND

The District pays the first \$350,000 of a workers' compensation claim. When a claim's costs exceed \$350,000 the District's excess workers' compensation insurance carrier begins to pay. The current two year policy term with Safety National Casualty Corporation will end on June 30, 2013. Safety National has elected not to enter into another two year policy term; therefore, the District will return to a one year policy cycle.

ISSUE

Excess workers' compensation insurance must be purchased for the new policy year that begins on July 1, 2013.

PROPOSAL

Safety National has issued its quote of \$702,595 to provide the District with excess workers' compensation insurance for fiscal year 2013/14. This quote represents an increase of \$102,502 above this year's cost of \$600,093.

PLEASE NOTE: Safety National issued an alternative quote of \$595,077, which required the District to increase its self-insured retention on all claims from the current \$350,000 to \$500,000 beginning July 1st. This quote was rejected.

A copy of the insurance quote is available in the Risk Management Department.

FISCAL IMPACT

This cost is budgeted in the Self Insurance Fund.

Approval of Insurance Contract with Safety National Casualty Corporation to Provide Excess Workers' Compensation Coverage from July 1, 2013 through June 30, 2014

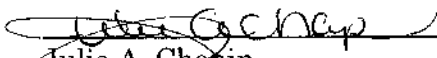
RECOMMENDATION

It is recommended that the Board of Education approve the insurance contract with Safety National Casualty Company to provide excess workers' compensation coverage from July 1, 2013 through June 30, 2014.


Originating Department: Risk Management

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Self-Funded Workers' Compensation May 20, 2013
Rate of \$0.90 per \$100.00 of Gross Payroll for
Fiscal Year 2013/14

BACKGROUND

The District has been self-funded for workers' compensation coverage since July 1977. A yearly actuarial review is done to establish the District's internal rate.

ISSUE

A self-funded workers' compensation program must generate sufficient funds to pay all claims (past and present) and administrative expenses.

PROPOSAL

Cheiron Consultants, our actuary, has performed its review of the District's workers' compensation program. As a result of its review, it has been determined that the District's current rate of \$0.80 per \$100.00 of gross payroll should be increased \$0.10 to \$0.90 per \$100.00 of gross payroll for 2013/14.

FISCAL IMPACT

The District's cost is reflected in each school, department or program budget. The cost for the 2013/14 fiscal year is estimated to be \$2,200,000.

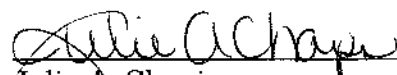
RECOMMENDATION

It is recommended that the Board of Education approve a self-funded workers' compensation rate of \$0.90 per \$100.00 of gross payroll for fiscal year 2013/14.

Originating Department: Risk Management

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Authorization to Renew May 20, 2013
 Annual Contracts with Specific Suppliers
 for Specific Supplies, Commodities or Services

BACKGROUND:

Purchases are required for various supplies, commodities or services during the course of each year.

ISSUE:

Existing contracts are in place for purchases of certain supplies, commodities or services for the next fiscal year. Authorization is needed to extend the purchases from these contractors for the 2013-14 fiscal year.

PROPOSAL:

Cooperative bids and initial contract awards have already been obtained for various commodities with the vendors listed below. These contracts are cooperative, or "piggy-backable," to achieve greater cost savings and allow for multiple public agency usage. When these contracts were originally awarded and approved, terms allowed for contract extension for additional one-year periods. Prices may be renegotiated at the time of contract renewal to obtain the best value. The specific supplies, commodities and services are:

Vendor	Commodity	Bid No./ Contract No.	Initial Award Date	Estimated Expenditure
Allsteel	Office Furniture	State of CA #1-09-71-52	6/13/2011	\$ 50,000
Apple	Apple Computer Equipment	Glendale Unified SD #P-1 3/08/09	11/05/2008	\$ 250,000
Hewlett-Packard	Computers/Peripheral Equipment	State of CA WSCA II*/ NASPO B27164	9/01/2009	\$1,000,000
Hon	Office Furniture	TCPN #R4982	4/30/2010	\$ 50,000
Office Max	Office Supplies/Paper	Oakland County Contract #003209	6/13/2011	\$1,000,000
School Specialty	Furniture	Gilroy Unified SD 1011-02	2/17/2011	\$ 128,000
Southwest School	Classroom Supplies	12/13-001 Val Verde	12/18/2012	\$ 430,000

*Western States Contracting Alliance/National Association of State Procurement Officials

Approval of Authorization to Renew Annual Contracts with Specific Suppliers for Specific Supplies, Commodities or Services

FISCAL IMPACT:

Approximate annual expenditures are as noted above with an estimated total of \$2,908,000 for the 2013-14 school year. Funds are budgeted in the General Fund, Categorical Funds, Grant Funds, New School Site Start-Up Funds, High School Developer Fees, State New Construction Funds, Quality School Construction Bond, and Special Reserves.


RECOMMENDATION:

It is recommended that the Board of Education give approval of authorization to renew annual contracts with specific suppliers for specific supplies, commodities or services.


Originating Department: Purchasing

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Authorization for the Sale, Disposal May 20, 2013
or Donation of Surplus Personal Property

BACKGROUND:

During the course of every year, personal property items (equipment, supplies, etc.) become surplus or obsolete to the District. These items are gathered by warehouse personnel for the purpose of re-directing to other sites when possible or for disposal by other means.

ISSUE:

The sale, disposal or donation of surplus District personal property is authorized pursuant to Education Code Sections 17540-17542 and 17545-17555. At times, surplus or obsolete property needs to be disposed of by way of sealed bid, negotiated sales, recycling, dumping, or by donation to other public agencies or charitable organizations, as allowed by Education Code. Disposal of property not exceeding \$2,500 in value may be disposed of by any employee empowered for that purpose by the Board.

PROPOSAL:

The disposal of this property provides for the means to clear out surplus items that have reached the end of their economically feasible, useful life, or are obsolete to District needs. All schools and departments have the opportunity to view items prior to disposal and, if useful items are found, may be obtained for their site with appropriate approvals. Some items may simply be surplus to current District needs and are not cost effective to store indefinitely. On occasion, donation of some usable surplus to local feeder schools or other public agencies may be offered in lieu of other disposal methods.

Staff may negotiate disposal of items using the Internet through E-Bay or other Internet sales sites, including Interschola, Public Surplus, and Craigslist websites.

Other means of disposal are also used depending on the marketability of the item(s). Other methods used may include sales by sealed bid, direct sale of low value items, trade-ins, or donation to other government agencies or non-profits.

A listing of property is maintained and available for review in the Purchasing Department. Legal ads or public postings occur per Education Code requirements.

Approval of Authorization for the Sale, Disposal or Donation of Surplus Personal Property

It is staff's recommendation that the Board authorize the use of the Interschola, Public Surplus and Craigslist websites, to sell surplus personal property, and to designate the Purchasing Supervisor as having authority to sell or otherwise dispose of surplus personal property on an as-needed basis within legal requirements as follows:

- facilitate the sale, disposal or donation of surplus personal property on an as-needed basis;
- dispose of surplus personal property by the best available method meeting Education Code or other legal requirements;
- enter into contracts for auctioneering services;
- enter into contracts with Interschola, Public Surplus and Craigslist website services.

FISCAL IMPACT:

Past general surplus sales have produced annual net revenue between \$15,000 and \$30,000. Revenue received from sales will be placed either in the fund from which the original expenditure was made or the General Fund.

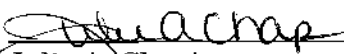
RECOMMENDATION:


It is recommended that the Board of Education approve authorization for the sale, disposal or donation of surplus personal property.

Originating Department: Purchasing

Reviewed and Recommended by:

Approved for Recommendation to the Governing Board by:


 Julie A. Chapin
 Associate Superintendent, Business Services
 Chief Business Official


 Pamela Able
 Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Amendment of Services Agreement with Richards, Watson & Gershon for Fiscal Year 2012/13 May 20, 2013

BACKGROUND

On December 10, 2012, the Board approved an agreement with Richards, Watson & Gershon (RWG) for legal services in an amount not expected to exceed \$25,000 for fiscal year 2012/13.

RWG performs legal services for the District as requested from time to time by the Board or staff. RWG is compensated for the performance of its legal services at the rate of \$240 per hour for any attorney working on the matter except for legal services performed in connection with (i) litigation matters, and (ii) the issuance of bonds or other obligations by the District. For litigation matters, RWG is compensated at the rate of \$275 per hour for any attorney working on the matter.

ISSUE

The original \$25,000 approved by the Board on December 10, 2012 is nearly expended from services provided through the first eight (8) months of fiscal year 2012/13. Additional services are needed.

PROPOSAL

It has been estimated that an additional \$15,000 of legal services may be needed through June 30, 2013.

FISCAL IMPACT

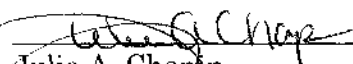
The legal services to be provided are not expected to exceed a total of \$40,000 for fiscal year 2012/13. The General Fund will provide the funding of these services unless another source is identified.

RECOMMENDATION

It is recommended that the Board of Education approve the amendment of services agreement with Richards, Watson & Gershon for fiscal year 2012/13.

Originating Department: Planning and Facilities Support

Reviewed and Recommended by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Acceptance of Gifts May 20, 2013

The District received the following gifts:

1. NASCO, gift basket used as an auction item for the Jumpstart Academy fundraiser at Orville Wright Elementary School. Estimated value: \$150.
2. Jaysmin Salceda, gift basket used as an auction item for the Jumpstart Academy fundraiser at Orville Wright Elementary School. Estimated value: \$150.
3. Opolo Vineyards, \$63.43 to the Jumpstart Academy at Orville Wright Elementary School.
4. John and Marcie Hillar, \$100 to the general sports fund at La Loma Junior High School.
5. Carla Shoob, food items served at the Block Awards Banquet at Mark Twain Junior High School. Estimated value: \$462.31.
6. Sheila Lussier, \$25 to assist with graduation costs for a student at Roosevelt Junior High School.
7. Donations for talent show prizes for the ASES Program at Roosevelt Junior High School from:
 - Amazing Vox, various prizes and gift cards, \$365 value
 - Cold Stone Creamery, gift cards, \$20 value
 - Dance Academy, gift cards, \$150 value
 - Gallo Center for the Arts, admission tickets, \$20 value
 - Juice It Up, gift cards, \$350 value
 - Laser Quest, gift cards, \$48 value
 - McHenry Bowl, gift cards, \$70 value
 - Modesto Junior College, vocal/choral concert tickets, \$88 value
 - Modesto Performing Arts, dress rehearsal invitations
 - Modesto Symphony, admission tickets, \$20 value
 - Oodles Frozen Yogurt, gift cards, \$10 value
 - Pizza Guys, gift cards, \$42 value
 - Round Table Pizza, gift cards, \$25 value
 - Tuttimelon, gift cards, \$25 value

Approval of Acceptance of Gifts

8. Donations to the Choir at Downey High School from:
 - Timothy E. David, Jr., \$100
 - Gerald and Melanie Harris, \$25
 - Paul and Joanne Neuffer, \$50
 - David and Jane Spieker, \$25

9. Donations to the Football Club account/alumni game at Downey High School from:
 - Joseph Byous, \$500
 - Modesto Power, \$1,000
 - William and Monique Shields, \$400

10. Select-Harvest USA, \$250 to the Softball program at Enochs High School.

11. Sons of Italy, \$50 to the Italian American Club at Enochs High School.

12. Steves Construction, an I-Pad (estimated value \$475) and a used golf cart (estimated value \$450) for the Baseball program at Gregori High School.

13. Jobs Available, \$2,000 to the JHS Video Production Club at Johansen High School.

14. D.L. and M. Yarbrough, \$500 to the PALS Scholarship fund at Johansen High School.

15. Dennis J. Flores, \$1,000 to the Mexican-American Math & Science Scholarship fund at Modesto High School.

16. Silver Panthers, \$1,000 to the Silver Panthers Scholarship fund at Modesto High School.

17. Ray Robinson, \$100 to the Jennifer Anne Robinson Memorial Scholarship fund at Modesto High School.

18. Donations to the Swim Club at Modesto High School from:
 - Tenney A. Norquist, \$100
 - Christine and Darrell Souza, concession stand snacks, \$198.23 value

19. Donations to the Charles W. Baker Peace and Justice Scholarship fund at Modesto High School from:
 - Marianne Villalobos, \$500
 - Ruben and Aaron Villalobos, \$500

Approval of Acceptance of Gifts

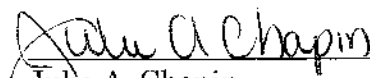
20. Donations to the Evelyn Griswold Burris Memorial Scholarship fund at Modesto High School from:

- Jack and Betty Dickman, \$20
- Kent and Truda Faulkner, \$100
- Garry and Joann Found, \$25

RECOMMENDATION:


It is recommended that the Board of Education approve the acceptance of gifts with appreciation as listed above.

Recommended by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation to
the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Ratification of Purchase Orders and VISA Payments for the Month of April 2013 May 20, 2013

BACKGROUND

Purchase orders and VISA payments are tracked each month.

ISSUE

Board Policy 3300 requires Board review of all individual purchase orders issued in excess of \$1,000 and all purchase orders less than \$1,000 by fund total. All purchases are done in accordance with Board Policy, Education Code, Public Contract Code, and/or other applicable regulatory requirements.

PROPOSAL

Board of Education approval will allow the District to meet Board Policy 3300 requirements. A copy of the report is available for review in the Purchasing Department.

FISCAL IMPACT

Funds have been budgeted to cover all expenses for the month of April 2013.

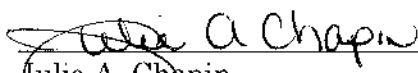
RECOMMENDATION


It is recommended that the Board of Education ratify the purchase orders and VISA payments for the month of April 2013.

Originating Department: Purchasing

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Ratification of Warrants Drawn for the Month of April 2013 May 20, 2013

BACKGROUND

The Business Services Division draws warrants on a weekly basis to pay the bills of the District. Payroll warrants are drawn on the 15th of the month for claims, and on the last working day of the month for monthly employees.

ISSUE

The California Education Code section 42631 requires the Board of Education to approve all expenditures of the District.

PROPOSAL

Board of Education approval will allow the District to meet Education Code and Annual Audit requirements.

FISCAL IMPACT

The expenditures are included in the District's budget for fiscal year 2012/13.

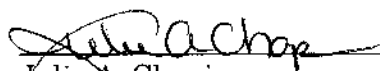
RECOMMENDATION

It is recommended that the Board of Education ratify warrants drawn for the month of April 2013.

Originating Department: Accounting

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Ratification of Purchase Orders for Wille Electric Supply Company Only for the Month of April 2013 May 20, 2013

BACKGROUND

Purchase orders and VISA payments are tracked each month.

ISSUE

Board Policy 3300 requires Board review of all individual purchase orders issued in excess of \$1,000 and all purchase orders less than \$1,000 by fund total. All purchases are done in accordance with Board Policy, Education Code, Public Contract Code, and/or other applicable regulatory requirements.

PROPOSAL

Board of Education approval will allow the District to meet Board Policy 3300 requirements. A copy of the report is available for review in the Purchasing Department.

FISCAL IMPACT

Funds have been budgeted to cover all expenses for the month of April 2013.

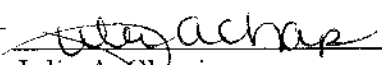
RECOMMENDATION


It is recommended that the Board of Education ratify the purchase orders for Wille Electric Supply Company only for the month of April 2013.

Originating Department: Purchasing

Reviewed and Recommended by:

Approved for Recommendation to the Governing Board by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of High School Course Outline:
Math

May 20, 2013

BACKGROUND

Course outlines are developed for each junior high and high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Associate Principals, Principals, and the Director, Educational Services, for review and recommendation.

ISSUE

The following course outlines, including texts, have been approved by representative teachers, the High School Associate Principals, Principals, and the Director, Educational Services.

New Course

IB Prep Mathematics Integrated 1


Copies of course outlines are available for review in the office of Educational Services.

RECOMMENDATION

It is recommended that the Board of Education approve the high school course outline: Math.


Originating Department: Educational Services

Reviewed and Recommended by:



Virginia M. Johnson
Associate Superintendent,
Educational Services

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of High School Course Outlines: May 20, 2013
Industrial Technology and ROP

BACKGROUND

Course outlines are developed for each junior high and high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Associate Principals, Principals, and the Director, Educational Services, for review and recommendation.

ISSUE

The following course outlines, including texts, have been approved by representative teachers, the High School Associate Principals, Principals, and the Director, Educational Services.

New Course

Sports Medicine 1-2 ROP

Revised Courses

Architectural Design and Drafting 1-2
Architectural Design and Drafting 3-4
Architectural Design and Drafting 5-6
Electronics 1-2 (Fabrication)
Electronics 3-4 (Introduction to AC/DC)
Electronics 5-6 (Digital Devices)
Electronics 7-8 (Intro to Solid State Electronic
Devices & Applications)

Copies of course outlines are available for review in the office of Educational Services.


RECOMMENDATION

It is recommended that the Board of Education approve the high school course outlines: Industrial Technology and ROP.


Originating Department: Educational Services

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:



Virginia M. Johnson
Associate Superintendent,
Educational Services



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Junior High School Course
Outlines: Math

May 20, 2013

BACKGROUND

Course outlines are developed for each junior high and high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Principals, and the Director, Educational Services, for review and recommendation.

ISSUE

The following course outlines, including texts, have been approved by representative teachers, the Junior High School Principals, and the Director, Educational Services.

New Courses

Math 8 Common Core Support
MATH 180 JH

Copies of course outlines are available for review in the office of Educational Services.

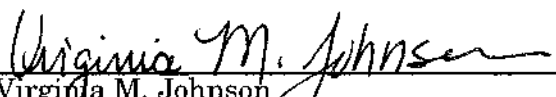
RECOMMENDATION


It is recommended that the Board of Education approve the junior high school course outlines: Math.

Originating Department: Educational Services

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:


Virginia M. Johnson
Associate Superintendent,
Educational Services


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Appointment of Representatives to CIF League May 20, 2013

BACKGROUND

The California Interscholastic Federation (CIF) is the ruling body for high school competitive athletics. All Modesto City Schools' high schools are member schools in the CIF and compete athletically in the Modesto Metropolitan Conference. Each local school district must designate school representatives to the athletic league in which it participates to maintain all voting privileges.

ISSUE

Article 2, Section 25, of the California Interscholastic Federation Constitution requires that each local school district Board of Education ratify to the appropriate CIF section office the appointment of individuals who will be school representatives to the athletic league for the following year.

Modesto City Schools representatives to the CIF will be as follows:

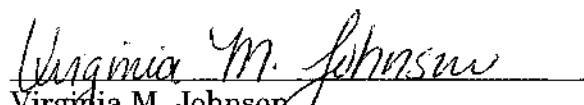
Fred C. Beyer High School	Dan Park, Principal
Grace M. Davis High School	Mike Rich, Principal
Thomas Downey High School	Richard Baum, Principal
James C. Enochs High School	Deborah Rowe, Principal
Joseph A. Gregori High School	Jeff Albritton, Principal
Peter Johansen High School	Nathan Schar, Principal
Modesto High School	Jason Manning, Principal

RECOMMENDATION

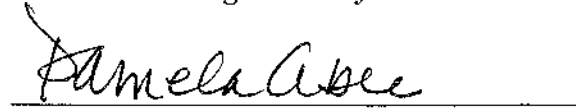
It is recommended that the Board of Education approve the appointment of representatives to CIF League.

Originating Department: Educational Services, 7-12

Prepared by:


Virginia M. Johnson
Assistant Superintendent
Educational Services

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of CAHSEE Waivers for Special Education May 20, 2013
Students at Davis, Downey, Enochs, Modesto
High School and Elliott Alternative Education Center

BACKGROUND

Students receiving Special Education services or with 504 plans may have modifications on the CAHSEE if they are listed in their IEP's (Individual Education Program) or 504 plans.

ISSUE

Modifications fundamentally alter what a test measures, which invalidates the test score.

PROPOSAL

State regulations allow for the parent/guardian of a student who earns the equivalent of a passing score (350) with the use of a modification to request a waiver from the District's Governing Board. Waivers have been submitted for three special education students at Davis, two special education students at Downey, two special education students at Enochs, eleven special education students at Modesto High School, and two special education students at Elliott Alternative Education Center. Copies of the waivers are available for review in the Special Education Office.

FISCAL IMPACT

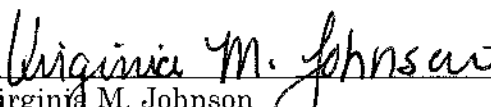
There is no fiscal impact on the general fund.

RECOMMENDATION

It is recommended that the Board of Education approve the CAHSEE waivers for Special Education students at Davis, Downey, Enochs, Modesto High School, and Elliott Alternative Education Center.


Originating Department: Special Education

Reviewed and Recommended by



Virginia M. Johnson
Associate Superintendent
Educational Services

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Second Amendment of Services Agreement with Sparkman Speech Pathologists, Inc. May 20, 2013
dba The Speech Path for 2012-2013

BACKGROUND

The Special Education Department contracts with outside providers to serve our Special Education population. Service Agreements for these providers are submitted throughout the year.

ISSUE

Due to special education students in need of speech therapy, Modesto City Schools SELPA contracted with Sparkman Speech Pathologists, Inc. dba The Speech Path for 2012-2013. On February 4, 2013, the Board approved an amended service agreement with Sparkman Speech Pathologists, Inc. dba The Speech Path not to exceed the amount of \$23,180.00. Due to increased staffing needs, the amended service agreement will need to be increased \$5,100.00. These costs will be incurred for the 2012-2013 school year.

FISCAL IMPACT

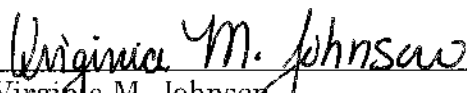
The fiscal impact for services with Sparkman Speech Pathologists, Inc. dba The Speech Path will not exceed \$28,280.00. Special Education has budgeted \$3,301,000.00 for NPA/NPS services for the 2012-2013 school year. A copy of the service agreement between Modesto City Schools SELPA and Sparkman Speech Pathologists, Inc. dba The Speech Path is available in the Modesto City Schools District Special Education Department for review.

RECOMMENDATION

It is recommended that the Board of Education approve the second amendment of Services Agreement with Sparkman Speech Pathologists, Inc. dba The Speech Path for 2012-2013.


Originating Department: Special Education

Reviewed and Recommended by:



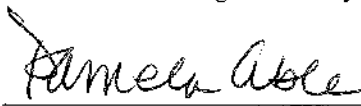
Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of the Agreement to Participate in Yosemite Regional Occupational Program (YROP), 2013-14 May 20, 2013

BACKGROUND

Since 1972, the Modesto High School District has contracted with the Yosemite Regional Occupational Program to operate selected vocational training courses. During the past several years, over forty Regional Occupational Program (ROP) courses have been offered through the District, providing training for over 2000 high school and adult students including special offerings for public assistance recipients.

ISSUE

Each school year an agreement is negotiated with Stanislaus County Office of Education, Yosemite Regional Occupational Program (YROP), to operate ROP courses through the Modesto High School District.

PLAN

The District desires to sign an "Agreement to Participate in YROP" with the Stanislaus County Office of Education for 2013-14. This Agreement is to operate a variety of courses with a budget of over \$2,600,000. A copy of the agreement is available for review in the School-to-Career Education office.

FISCAL IMPACT

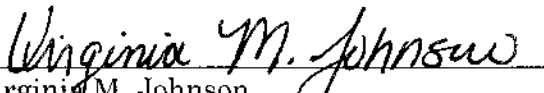
ROP is funded through Tier III Categorical Flexibility funds.

RECOMMENDATION

It is recommended that the Board of Education approve the Agreement to Participate in Yosemite Regional Occupational Program (YROP), 2013-14.

Originating Department: 7-12/CTE/ROP


Reviewed and Recommended by:


Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Services Agreement between Modesto City Schools and Center for Human Services for the 2013-2014 School Year May 20, 2013

BACKGROUND

The Services Agreement between Modesto City Schools and Center for Human Services is designed to provide services to students in need of therapeutic support. This agreement is for the purpose of clarifying the roles and responsibilities for both agencies for providing mental health assessments and services to school-age individuals who qualify and need mental health services in order to benefit from their special education program.

ISSUE

Modesto City Schools will need to contract with the Center for Human Services to provide mental health-related services and assessment to students identified through the IEP (Individual Education Plan) process.

PROPOSAL

Through the Services Agreement, Center for Human Services agrees to perform the following services:

- Outpatient and/or school-based mental health interventions for students according to IEP goals and objectives.
- Assessments of students to determine eligibility for mental health services.
- Clinical case management services.
- Provide parent counseling and training to caregiver(s) of students who meet the need for pre-ED (Emotionally Disturbed) referral services.

The contracts are available for review in the Special Education Office.

FISCAL IMPACT

Funding is provided through the educationally-related mental health funds and will not exceed \$120,000.00.

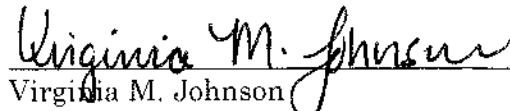
Approval of Services Agreement between Modesto City Schools and
Center for Human Services for the 2013-2014 School Year

RECOMMENDATION

It is recommended that the Board of Education approve the Services Agreement between Modesto City Schools and Center for Human Services for the 2013-2014 school year.

Originating Department: Special Education


Reviewed and Recommended by:



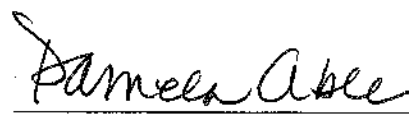
Virginia M. Johnson
Associate Superintendent

Reviewed by:

Approved for Recommendation
to the Governing Board by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Services Agreement with CareerStaff Unlimited, Inc. for the 2013-2014 School Year May 20, 2013

BACKGROUND

The Special Education Department contracts with outside providers to serve our Special Education population. Service Agreements for these providers are submitted throughout the year.

ISSUE

Due to an increase of special education students in need of nursing services, as well as the inconsistent health need, the Modesto City Schools SELPA will need to contract with CareerStaff Unlimited, Inc.

PROPOSAL

CareerStaff Unlimited, Inc. will begin providing nursing support services to special education students on July 1, 2013 through June 30, 2014. The contracts are available for review in the Special Education Office.

FISCAL IMPACT

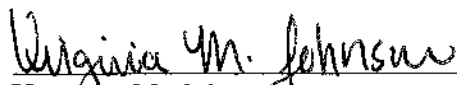
The fiscal impact will be paid from Special Education funds and will not exceed \$10,000.00.

RECOMMENDATION

It is requested that the Board of Education approve the Services Agreement with CareerStaff Unlimited, Inc. for the 2013-2014 school year.

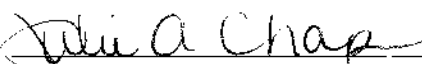
Originating Department: Special Education

Reviewed and Recommended by:



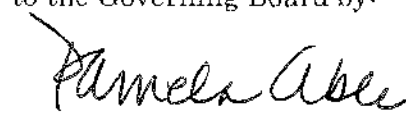
Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Services Agreement between Modesto City Schools SELPA and Maxim Healthcare Services for the 2013-2014 School Year May 20, 2013

BACKGROUND

The Special Education Department contracts with outside providers to serve our Special Education population. Service Agreements for these providers are submitted throughout the year.

ISSUE

Modesto City Schools SELPA will need to utilize services from Maxim Healthcare Services to provide nursing support to special education students. Due to an increase of special education students in need of nursing services, as well as the inconsistent attendance of students with severe medical needs, the Special Education Department will need to contract with Maxim Healthcare Services.

PROPOSAL

Maxim Healthcare will be contracted for the 2013-2014 school year to provide nursing support to special education students. A copy of the agreement is available in the Special Education Office.

FISCAL IMPACT

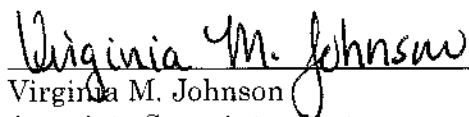
The fiscal impact for services with Maxim Healthcare Services will not exceed \$100,000.00.

RECOMMENDATION

It is recommended that the Board of Education approve the Services Agreement between Modesto City Schools SELPA and Maxim Healthcare Services for the 2013-2014 school year.

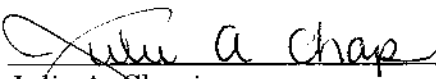
Originating Department: Special Education

Prepared and Recommended by:


Virginia M. Johnson

Associate Superintendent
Educational Services

Reviewed by:


Julie A. Chapin

Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:


Pamela Able

Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Services Agreement with Dynamic Measurement Group May 20, 2013

BACKGROUND

Dynamic Measurement Group (DMG) is an educational company that is dedicated to supporting success for children and schools and is the home of DIBELS – Dynamic Indicators of Basic Early Literacy Skills. The five essential skills measured by DIBELS are: Phonemic Awareness, Alphabetic Principle, Accurate/Fluent Reading, Vocabulary, and Comprehension. By monitoring these five essential skills, we are better able to identify students who may be at risk for reading difficulties, monitoring those at-risk students, and examining the effectiveness of our instructional support/targeted instruction.

Modesto City Schools will provide DIBELS training to kindergarten and first grade general education teachers on August 5-6, 2013.

ISSUE

DIBELS will be used to provide assessment and early intervention protocols, increasing/ensuring the academic success of our students by building a solid foundation at the very start of their educational careers.

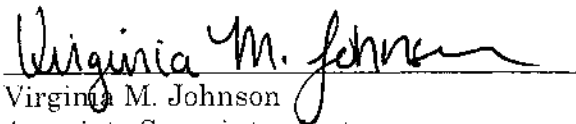
FISCAL IMPACT

The services agreement with Dynamic Measurement Group will not exceed \$13,000, which includes a two-day DIBELS Next training, associated materials, and travel expenses for the trainer. Funding will be provided through the Special Education Funds that must be used to address significant disproportionality.

RECOMMENDATION

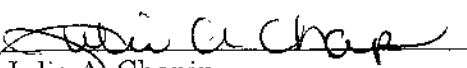
It is recommended that the Board of Education approve the services agreement with Dynamic Measurement Group.


Recommended by:


Virginia M. Johnson
Associate Superintendent
Educational Services

Approved for Recommendation
to the Governing Board by:

Reviewed by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Services Agreement for Autism and Behavior Training Associates for the 2013-2014 School Year May 20, 2013

BACKGROUND

The Special Education Department contracts with outside providers to serve our Special Education population.

ISSUE

Autism Spectrum Disorder is the fastest growing special education eligibility category in both our District and the state. Modesto City Schools Special Education department is using a three-pronged approach to address the needs of both our identified students, as well as provide the professional development our teachers need to ensure appropriate instructional strategies are used.

PROPOSAL

Autism and Behavior Training Associates (ABTA) will observe instructional settings, consult with classroom teachers, and provide professional development to assist school staff in working with children with autism.

FISCAL IMPACT

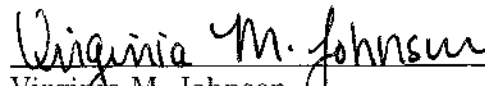
The fiscal impact for services with Autism and Behavior Training Associates will not exceed \$24,000.00.

RECOMMENDATION

It is recommended that the Board of Education approve the Services Agreement for Autism and Behavior Training Associates for the 2013-2014 school year.

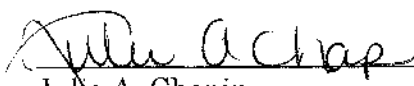
Originating Department: Special Education

Prepared and Recommended by:



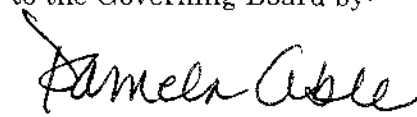
Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Services Agreement with Paradigm HealthCare Services to Provide Local Education Agency (LEA) Medi-Cal Third Party Billing Services for 2013-2014 May 20, 2013

BACKGROUND

Modesto City Schools receives reimbursement from the State of California for specific services provided to Medi-Cal eligible students by speech therapists, school psychologists, and school nurses. In 1995, Modesto City Schools began contracting with Paradigm HealthCare Services, a California corporation, to provide LEA Medi-Cal health care billing services. LEA Medi-Cal funds are used to support Healthy Start Programs and other support services.

ISSUE

It is important that the District continue to contract with Paradigm HealthCare Services to maximize the LEA Medi-Cal draw down.

PROPOSAL

It is proposed that the District enter into an agreement with Paradigm HealthCare Services to provide third party LEA Medi-Cal billing services for the 2013-2014 school year. Services will include determination of Medi-Cal eligibility, submission of Medi-Cal claims, staff training, and provision of management reports. Paradigm will make reasonable efforts to submit Medi-Cal claims within 30 days of receipt from Modesto City Schools and bill retroactive claims to minimize lost revenue due to Medi-Cal's one year billing limit. A copy of the proposal is available for review in the Special Education Department.

FISCAL IMPACT

The contract is funded by reimbursements from Medi-Cal. The 2013-2014 contract fee will equal 11% of the amount paid by Medi-Cal to Modesto City Schools. Additionally, there will be a service fee of \$8,500 or \$100 per employee or contractor (whichever is less) for all services as determined in the mandated Cost and Reimbursement Comparison Schedule (CRCS).

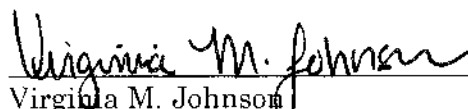
Approval of Services Agreement with Paradigm HealthCare
Services to Provide Local Education Agency (LEA) Medi-Cal
Third Party Billing Services for 2013-2014

RECOMMENDATION

It is recommended that the Board of Education approve the Services Agreement with Paradigm HealthCare Services to provide Local Education Agency (LEA) Medi-Cal third party billing services for 2013-2014.

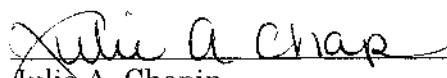
Originating Department: Special Education

Reviewed and Recommended by:




Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Agreements between Modesto City Schools and Licensed Family Child Care Providers for Fiscal Year 2013-2014 May 20, 2013

BACKGROUND

Each year Modesto City Schools Board of Education has approved the Agreements between Modesto City Schools and Licensed Family Child Care Providers to offer services for children enrolled in the Family Child Care Program funded by the General Child Care contract with the State of California (CCTR).

ISSUE

In order to continue child care and development services for the children enrolled in the Family Child Care Program, the 2013-2014 agreements between Modesto City Schools and Licensed Family Child Care Providers must be approved.

PROPOSAL

The Modesto City Schools Board of Education will approve the 2013-2014 Agreements with the following Licensed Family Child Care Providers:

Julie Abston	Yolande Nicole-Jones
Betty Barnes	Julie Reasoner
Megan Busler	Anastacia Reeder
Traci Butcher	Kathina Rocha
Nina Cody	'Maggie' Smith
Karen Elmore	Colleen Stephansen
Donna Fletcher	Carrie Streach
Tami Fyvie	Debra Tavares-Chavira
Veronica Gerhart	Cindy Trujillo
Brenda Harlen	Erin Young

Copies of the agreements are available upon request in the Business Services Office.

FISCAL IMPACT

There will be no fiscal impact on the District's General Fund.

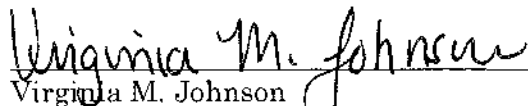
Approval of Agreements between Modesto City Schools
and Licensed Family Child Care Providers for Fiscal
Year 2013-2014

RECOMMENDATION

It is recommended that the Board of Education approve the Agreements between Modesto City Schools and Licensed Family Child Care Providers for Fiscal Year 2013-2014.

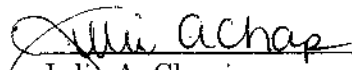
Originating Department: Child Development Programs

Reviewed and Recommended by:



Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pam Able, Superintendent Regular Meeting
SUBJECT: Approval of Head Start Program May 20, 2013
Goals and Objectives for 2013/2014

BACKGROUND

As part of the annual program planning process Head Start agencies must develop and implement Program Goals and Objectives each year. The annual process includes a review of the Community Assessment, monitoring trends, parent and staff surveys, the results of the self-assessment, the Program Information Report data and Policy Council input.

ISSUE

Head Start Performance Standard 1304.51(d)(3) requires the governing body to approve or disapprove program planning, including the Program Goals and Objectives. In order to meet program compliance this approval is needed.

PROPOSAL

The Board of Education will approve the Head Start Program Goals and Objectives for 2013/2014 to ensure that the requirements of the Head Start Performance Standards are met.

FISCAL IMPACT

There will be no fiscal impact on the General Fund.

RECOMMENDATION


It is recommended that the Modesto City Schools Board of Education approve the Head Start Program Goals and Objectives for 2013/2014.

Originating Department: Child Development Programs

Reviewed and Recommended by:


Virginia M. Johnson
Associate Superintendent
Educational Services

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

**Modesto City Schools
Child Development Programs
Program Goals and Objectives
2013-2014**

Goal #1 To increase community awareness and access to Modesto City Schools Child Development Programs by 10% as evidenced by program waitlists.

Objective #1 Throughout the year, provide recruitment materials in languages other than English to include Laos/Vietnamese, Arabic, Punjabi and Russian.

Objective #2 Throughout the year, increase community outreach activities to other ethnic groups to include churches, support agencies and festivals.

Objective #3 Analyze and research Early Head Start and Migrant Head Start expansion opportunities for center-base and Family Child Care Homes models.

Goal #2 To increase the number and strength of community partnerships to support school readiness for children and families as evidenced by MOU's, training plans and participation on community advisory boards.

Objective #1 Twice throughout the year, provide training for the whole family especially males/fathers to support school readiness at home and school.

Objective #2 Throughout the year, provide a series of trainings or information sessions for parents and staff on topics such as, homelessness, foster care, gangs, child abuse, drug abuse, obesity, nutrition and depression.

Objective #3 Increase the number of lead staff and parents participating on community advisory boards by 10%.

**Modesto City Schools
Child Development Programs
Program Goals and Objectives
2013-2014**

- Goal #3** To expand staff skills to support and promote school readiness outcomes for all children including children with special needs.
- Objective #1** All Head Start staff will be trained with follow up coaching on implementing developmentally appropriate strategies for working with young 3 year olds and multi-age groups as measured by the CLASS tool.
- Objective #2** All Head Start staff will be trained with follow up coaching on implementing strategies based on the Center for Social Emotional Foundations for Early Learning (CSEFEL).
- Objective #3** All staff will be trained with follow up coaching on developmental screenings and referrals for special needs including mental health referrals.
- Objective #4** All staff will be trained with follow up coaching on working with children with special needs especially children with speech disabilities and Dual Language Learners.

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Ratification of Amendment to Increase the Services Agreement between Stanislaus County Police Activities League (PAL) for the After School Education and Safety Programs at Bret Harte, Burbank, El Vista, Everett, Fremont, Kirschen, Martone, Muir, Rose Avenue, Shackelford, and Tuolumne Schools May 20, 2013

BACKGROUND

The District operates After School Education and Safety Programs at Bret Harte, Burbank, Fremont, El Vista, Everett, Kirschen, Martone, Muir, Rose Avenue, Shackelford, and Tuolumne Schools. For the past several years, the District has contracted with the Stanislaus County Police Activities League for staff to implement educational and enrichment programs.

ISSUE

As part of the After School Education and Safety grant requirement, the District must partner with community-based organizations to provide After School Education and Safety Programs components. As a result of additional services rendered, an increase to the 2012-2013 services agreement is required.

FISCAL IMPACT

The current Services Agreement with the Stanislaus County Police Activities League is \$484,621.85. The additional services will increase this agreement by \$6,000.00 for a total compensation not to exceed \$490,621.85, to be paid from the After School Education and Safety grant. A copy of the Services Agreement is available in the Intervention Programs office.

Ratification of Amendment to Increase the Services Agreement between Stanislaus County Police Activities League (PAL) for the After School Education and Safety Programs at Bret Harte, Burbank, El Vista, Everett, Fremont, Kirschen, Martone, Muir, Rose Avenue, Shackelford, and Tuolumne Schools.

RECOMMENDATION

It is recommended that the Board of Education ratify the Amendment to increase the Services Agreement between Stanislaus County Police Activities League (PAL) for the After School Education and Safety Programs at Bret Harte, Burbank, El Vista, Everett, Fremont, Kirschen, Martone, Muir, Rose Avenue, Shackelford, and Tuolumne Schools.

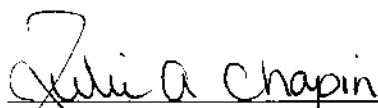
Originating Department: Intervention Programs

Reviewed and Recommended by:



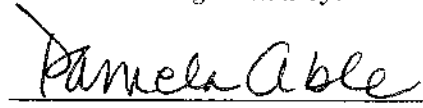
Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation to
the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Ratification of Uncompensated Services Agreement with Stanislaus County Sheriff's Department to Provide a School Resource Officer for Tuolumne Elementary School for the 2012-2013 School Year May 20, 2013

BACKGROUND

Tuolumne Elementary School is located in a community with high crime rates. Students who attend Tuolumne need to feel safe at school and in their community in order to gain maximum benefit from the educational program. A School Resource Officer on campus deters criminal activity at school and improves safety in the school neighborhood.

In 2001, Modesto City Schools formed a partnership with the Stanislaus County Sheriff's Office to provide the services of a Deputy Sheriff to provide direct law enforcement services to Tuolumne Elementary School. Since the 2008-2009 school year, these services have been provided through an Edward Byrne Memorial Justice Assistance Grant (JAG) to the Stanislaus County Sheriff's Department.

ISSUE

Stanislaus County Sheriff's Department has received an Edward Byrne Memorial Justice Assistance Grant (JAG) that will allow them to continue to place a School Resource Officer at Tuolumne Elementary School for the 2012-2013 school year.

PROPOSAL

Using the Sheriff's Department grant, a School Resource Officer (SRO) will be provide direct law enforcement services to Tuolumne Elementary School students and the surrounding community, including but not slimited to, assisting with security issues and general discipline, probation and SARB referrals, Safe Schools site reports, and conducting home visits on students who are truant (at the discretion of the SRO and site administrator).

A copy of the Uncompensated Services Agreement is available in the office of the Associate Superintendent, Business Services.

FISCAL IMPACT

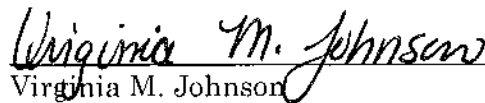
There is no fiscal impact to the general fund; all costs will be funded by the Edward Byrne Memorial Justice Assistance Grant through the Stanislaus County Sheriff's Department.

Ratification of Uncompensated Services Agreement with
Stanislaus County Sheriff's Department to Provide a
School Resource Officer for Tuolumne Elementary School
for the 2012-2013 School Year

RECOMMENDATION

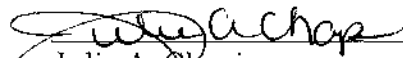
It is recommended that the Board of Education ratify the Uncompensated Services Agreement with Stanislaus County Sheriff's Department to Provide a School Resource Officer for Tuolumne Elementary School for the 2012-2013 School Year.

Reviewed and Recommended by:



Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent Regular Meeting
SUBJECT: Ratification of Services Agreement with May 20, 2013
San Joaquin County Office of Education
for the 2012-2013 School Year

BACKGROUND

The Special Education Department must have teaching personnel qualified to teach students with autism.

ISSUE

Autism Spectrum Disorder is the fastest growing special education eligibility category in both our District and the state. Teacher credentialing requirements have changed and now require teachers working in a self-contained classroom to either hold a moderate/severe credential or autism authorization in order to better serve students with autism. The District has provided a series of teacher workshops that focus on the assessment, etiology, instructional needs, and environmental supports that meet the needs of students with autism. This series also fulfills a state requirement for the Autism Authorization Credential.

PROPOSAL

The San Joaquin County Office of Education Teacher Development Department has accepted our teacher workshops and will authorize our teachers to receive the autism authorization. The Modesto City Schools Special Education Department must contract with San Joaquin County Office of Education in order to process and pay for our teacher's credential authorization.

FISCAL IMPACT

The fiscal impact for services with San Joaquin County Office of Education Teacher Development Department will not exceed \$18,000.00 and will be paid using state special education funds.

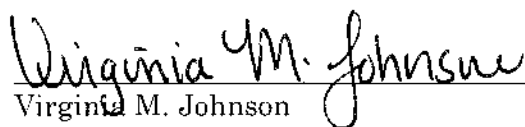
Ratification of Services Agreement with San Joaquin County
Office of Education for the 2012-2013 School Year

RECOMMENDATION

It is recommended that the Board of Education ratify the Services Agreement for San Joaquin County Office of Education for the 2012-2013 school year.

Originating Department: Special Education

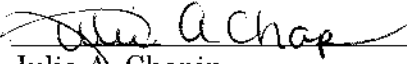
Prepared and Recommended by:




Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:

Approved for Recommendation
to the Governing Board by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Ratification of Services Agreement with the Center for Human Services to Provide the Student Assistance Specialist Program at Elliott Alternative Education Center For the 2012-2013 School Year May 20, 2013

BACKGROUND

In 1999, Modesto City Schools formed a partnership with the Center for Human Services to provide Student Assistance Specialists at the District's elementary, junior high/middle, and high schools. Student Assistance Specialists are trained staff of the Center for Human Services who work directly with students who have problems at school that lessen their ability to achieve in the classroom.

ISSUE

The District must reserve 15% of our Special Education Funds or Coordinated Early Intervention Services to reduce the number of students identified as having an emotional disturbance.

PROPOSAL

Students who have social, emotional, or psychological problems cannot gain maximum benefit from the education program. Student Assistance Specialists will provide individual assessment and intervention for youth identified in need of prevention, intervention, or support services. Group and classroom presentations are also provided as requested.

Center for Human Services will provide Student Assistance Specialists for the 2012-2013 school year according to the following schedule:

Twelve hours per week x 6 weeks per year at the rate of \$40.80 per hour.

A copy of the proposal is available for review in the Special Education office.

FISCAL IMPACT

Funding will be provided through the Special Education Funds that must be used to address significant disproportionality. The cost shall not exceed \$3,000.00.

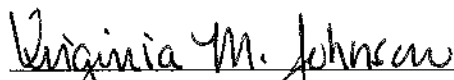
Ratification of Services Agreement with the Center for Human Services to Provide the Student Assistance Specialist Program at Elliott Alternative Education Center for the 2012-2013 School Year

RECOMMENDATION

It is recommended that the Board of Education ratify the services agreement with the Center for Human Services to provide the Student Assistance Specialist Program at Elliott Alternative Education Center for the 2012-2013 School Year.

Originating Department: Special Education

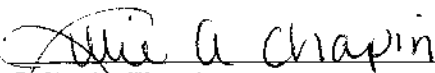
Reviewed and Recommended by:



Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:

Approved for Recommendation
to the Governing Board by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Designated Personnel Action Items May 20, 2013

The following designated personnel action items are attached for approval by the Board of Education:

CERTIFICATED

.1	Approval of certificated personnel terminations	13 items
.2	Approval of certificated personnel leaves of absence	42 items
.3	Approval of certificated personnel employment	19 items
.4	Approval of certificated personnel other appointments	27 items
.5	Approval of certificated personnel stipend appointments	25 items
.6	Approval of certificated personnel stipend deletions	1 items
.7	Approval of certificated personnel substitute appointments	155 items

CLASSIFIED

.8	Approval of classified personnel terminations	3 items
.9	Approval of classified personnel leaves of absence	37 items
.10	Approval of classified personnel employment	7 items
.11	Approval of classified personnel other appointments	53 items
.12	Approval of classified personnel substitute appointments	164 items

It is recommended that the Board of Education approve the attached designated personnel action items.

Recommended by:

Approved for Recommendation
to the Governing Board by:



Craig Rydquist
Associate Superintendent, Human Resources



Pamela Able
Superintendent

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of certificated personnel terminations:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Bernier, Michelle	Classroom Teacher, K-6	Elem. Dist.	Retirement	05/23/13
2. Busch, Edward	School Psychologist	Admin.	Retirement	05/31/13
3. Cordero, Jeannette	Classroom Teacher, 7-8	Elem. Dist.	Dismissal	05/23/13
4. Erwin, Daphne	School Psychologist	Admin.	Retirement	05/31/13
5. Heermann, Debra	Classroom Teacher, K-6	Elem. Dist.	Retirement	05/23/13
6. Kinch, Paula	School Nurse	Admin.	Retirement	05/23/13
7. Lopez-Burton, Barbara	Classroom Teacher, K-6	Elem. Dist.	Retirement	05/23/13
8. Magner, Alice	Special Day Class Teacher, P-12	H.S. Dist.	Retirement	05/23/13
9. Matthews, Joani	Classroom Teacher, K-6	Elem. Dist.	Retirement	05/23/13
10. Moffett, Jane	Principal, K-6	Elem. Dist.	Retirement	06/28/13
11. Raynor, C. Victoria	Classroom Teacher, 9-12	H.S. Dist.	Retirement	03/26/13
12. Steele, Charity	Board Certified Behavior Analyst	Admin.	Resignation	06/28/13
13. Wolfe-Bohlender, Julie	CDP State Preschool Teacher Part Day	Elem. Dist.	Resignation	05/24/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of certificated personnel leaves of absence:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Aldrich, Amanda	School Psychologist	Admin.	Paid Leave of Absence - Revised	02/13/13	04/16/13
2. Aldrich, Amanda	School Psychologist	Admin.	Unpaid Leave of Absence	04/17/13	04/26/13
3. Bray, Michele	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence - Revised	11/07/12	05/13/13
4. Brecht, Michael	Classroom Teacher, 9-12/ROP Teacher, 9-12	H.S. Dist.	Unpaid Leave of Absence	08/15/13	09/20/13
5. Burton, Douglas	Teacher On Special Assignment	Admin.	Association Leave	08/05/13	05/22/14
6. Chung, Eppie	Classroom Teacher, K-6	Elem. Dist.	Unpaid Leave of Absence	08/05/13	05/22/14
7. Cupples, Jane	Classroom Teacher, 9-12	H.S. Dist.	40% Unpaid Leave of Absence	08/05/13	05/22/14
8. Danipour, Leigh Ann	Classroom Teacher, 9-12	H.S. Dist.	Unpaid Leave of Absence	08/05/13	05/22/14
9. Demoura, Amy	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence	04/08/13	05/23/13
10. Demoura, Amy	Classroom Teacher, K-6	Elem. Dist.	50% Unpaid Leave of Absence	08/05/13	05/22/14
11. Flores, Cristina	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence	05/06/13	05/23/13
12. Fredericksen, Jamie	Classroom Teacher, 9-12	H.S. Dist.	Paid Leave of Absence	04/29/13	05/23/13
13. Gardner, Lynn	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence	01/07/13	04/15/13
14. Girardi, Denise	Classroom Teacher, K-6	Elem. Dist.	50% Unpaid Leave of Absence	08/05/13	05/22/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of certificated personnel leaves of absence:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
15. Gowans, Megan	Teacher On Special Assignment	Admin.	Association Leave	08/05/13	05/22/14
16. Griffith, Ann	Classroom Teacher, 7-8	Elem. Dist.	20% Unpaid Leave of Absence	08/05/13	05/22/14
17. Haberman, Sarah	Special Day Class Teacher, P-12	Elem. Dist.	50% Unpaid Leave of Absence	08/05/13	05/22/14
18. Haidlen, Kelly	Special Day Class Teacher, P-12	Elem. Dist.	40% Unpaid Leave of Absence	08/05/13	05/22/14
19. Hair, Terese	Classroom Teacher, K-6	Elem. Dist.	Unpaid Leave of Absence - Rescind	01/09/13	01/09/13
20. Haynes, Dana	Special Day Class Teacher, P-12	Elem. Dist.	Paid Leave of Absence - Revised	01/09/13	04/26/13
21. Jaffuel, Kristina	Classroom Teacher, K-6	Elem. Dist.	Unpaid Leave of Absence	08/05/13	05/22/14
22. Johnson, Amber	Classroom Teacher, 9-12	H.S. Dist.	20% Unpaid Leave of Absence	08/05/13	05/22/14
23. Krueger, Vicki	Classroom Teacher, 9-12	H.S. Dist.	20% Unpaid Leave of Absence	08/05/13	05/22/14
24. Leverett, Louise	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence	04/15/13	05/17/13
25. Magallon, Anna	Classroom Teacher, 7-8	Elem. Dist.	40% Unpaid Leave of Absence	08/05/13	05/22/14
26. Magana-Rios, Bertha	Classroom Teacher, 9-12	H.S. Dist.	20% Unpaid Leave of Absence	08/05/13	05/22/14
27. Mar, Joy	Resource Specialist, P-12	Admin.	30% Unpaid Leave of Absence	08/05/13	05/22/14
28. Martin, Katina	Classroom Teacher, K-6	Elem. Dist.	50% Unpaid Leave of Absence	08/05/13	05/22/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of certificated personnel leaves of absence:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
29. Martinez, Elda	Classroom Teacher, 9-12	H.S. Dist.	Paid Leave of Absence	04/15/13	05/23/13
30. McGrath, John	Classroom Teacher, 9-12	H.S. Dist.	40% Unpaid Leave of Absence	08/05/13	05/22/14
31. Nguyen, Shelly	Special Day Class Teacher, P-12	Admin.	40% Unpaid Leave of Absence	08/05/13	05/22/14
32. Oliveira, Julie	Special Day Class Teacher, P-12	Elem. Dist.	50% Unpaid Leave of Absence	08/05/13	05/22/14
33. Robertson, Wendy	Classroom Teacher, K-6	Elem. Dist.	40% Unpaid Leave of Absence	08/05/13	05/22/14
34. Ruminer, Tonya	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence - Revised	10/23/12	03/22/13
35. Sanchez-Perez, Josefina	Classroom Teacher, K-6	Elem. Dist.	Unpaid Leave of Absence	08/05/13	05/22/14
36. Sandoval, Veronica	School Psychologist	Admin.	Unpaid Leave of Absence - Revised	03/20/13	06/28/13
37. Smit, Rebecca	Classroom Teacher, K-6	Elem. Dist.	40% Unpaid Leave of Absence	08/05/13	05/22/14
38. Stevens, Amy	Classroom Teacher, K-6	Elem. Dist.	60% Unpaid Leave of Absence	08/05/13	05/22/14
39. Taylor, Kristen	Classroom Teacher, 9-12	H.S. Dist.	Unpaid Leave of Absence	08/05/13	05/22/14
40. Vargas, Heather	Classroom Teacher, K-6	Elem. Dist.	60% Unpaid Leave of Absence	08/05/13	05/22/14
41. Waggle, Consuelo	Classroom Teacher, K-6	Elem. Dist.	50% Unpaid Leave of Absence	08/05/13	05/22/14
42. Wirowek, Keri	Classroom Teacher, K-6	Elem. Dist.	50% Unpaid Leave of Absence	08/05/13	05/22/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Beatty, Kathryne	Classroom Teacher, 9-12	H.S. Dist.	From: 60% Classroom Teacher, 9-12 / 40% Activities Director	08/05/13	
2. Berry, Grace	Classroom Teacher, K-6 - Enslin	Elem. Dist.	From: Classroom Teacher, K-6 - Sonoma	08/05/13	
3. Bertram, Lindsey	Special Day Class Teacher, P-12	H.S. Dist.	Reappointment - Temporary	03/25/13	05/23/13
4. Budding, Debra	Library Media Teacher, 7-12 - Enochs	H.S. Dist.	From: Library Media Teacher, 7-12 - Johansen	08/05/13	
5. Cantu Jr., Ignacio	Principal, K-6 - Shackelford	Elem. Dist.	From: Principal, K-6 - Wilson	07/01/13	
6. Chavez-Valdez, Vanessa	Special Day Class Teacher	H.S. Dist.	Reappointment	08/05/13	
7. Coleman, Patrick	Classroom Teacher, K-6 - Franklin	Elem. Dist.	From: Classroom Teacher, K-6 - Kirschen	08/05/13	
8. Dal Porto, Jennifer	60% Classroom Teacher, 9-12 - Davis - 40% Classroom Teacher, 9-12 - Modesto	H.S. Dist.	From: Classroom Teacher, 9-12 - Davis	08/05/13	
9. Harless, Danee	60% Classroom Teacher, 9-12 - Downey / 40% Classroom Teacher, 9-12 - Beyer	H.S. Dist.	From: Classroom Teacher, 9-12 - Beyer	08/05/13	
10. Houck, David	Principal Alternative Education Program	H.S. Dist.	From: Assistant Principal Alternative Education	07/01/13	

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
11. Kantro, David	40% Classroom Teacher, 9-12 - Beyer - 60% Classroom Teacher, 9-12 - Davis	H.S. Dist.	From: Classroom Teacher, 9-12 - Davis	08/05/13
12. Maravilla, Maria	60% Classroom Teacher, 9-12 / 40% Activities Director	H.S. Dist.	From: Classroom Teacher, 9-12	08/05/13
13. Osuna, Lena	50% Classroom Teacher, K-6 / 50% BLD Specialist	Elem. Dist.	From: BLD Specialist	08/05/13
14. Rich, Michael	Principal, 9-12	H.S. Dist.	From: Associate Principal Curr & Inst	07/01/13
15. Rios, Barbara	Classroom Teacher, K-6	Elem. Dist.	From: Instructional Coach, K-6	08/05/13
16. Rodriguez, Balbina	Classroom Teacher, K-6 - Wilson	Elem. Dist.	From: Classroom Teacher, K-6 - Fairview	08/05/13
17. Taro, Wendy	50% Classroom Teacher, K-6 / 50% Instructional Coach, K-6	Elem. Dist.	From: Instructional Coach, K-6	08/05/13
18. Taylor, Rhoda	60% Classroom Teacher, 9-12 / 40% Activities Director	H.S. Dist.	From: Classroom Teacher, 9-12	08/05/13
19. Vasquez, Rosa	Classroom Teacher, K-6 - Franklin	Elem. Dist.	Classroom Teacher, K-6 - Fairview	08/05/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of certificated personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Basey, Paul	Hourly	H.S. Dist.	Home & Hospital Teacher	03/22/13	05/23/13
2. Brooks, Stephen	Hourly	Admin.	Summer School Teacher, Special Education	05/31/13	06/28/13
3. Catlin, Steven	Hourly	H.S. Dist.	Saturday School Teacher	04/10/13	05/23/13
4. Crowell, Vicki	Daily	Admin.	Extended/Extra Service Days - 10 Days	03/01/13	05/23/13
5. Dorward, Judith	Daily	Admin.	Extended/Extra Service Days - 4 Days	03/01/13	05/23/13
6. Dugan, Lorraine	Daily	Admin.	Extended/Extra Service Days - 10 Days	03/01/13	05/23/13
7. Eckles, Lee	Hourly	H.S. Dist.	Summer School Teacher, Special Education	05/31/13	06/28/13
8. Felt, Michael	Hourly	Admin.	Special Education Home & Hospital Teacher	04/09/13	06/30/13
9. Felt, Michael	Hourly	H.S. Dist.	Summer School Teacher, Special Education	05/31/13	06/28/13
10. Fletcher, Melissa	Hourly	Elem. Dist.	Piano Accompanist	03/01/13	03/31/13
11. Foote, Theresa	Hourly	Elem. Dist.	Extended Summer School Teacher	02/19/13	05/23/13
12. Frederick, Lin Marie	Hourly	Elem. Dist.	Summer School Teacher, Special Education	05/31/13	06/27/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of certificated personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
13. Goudeau, Brad	Monthly	H.S. Dist.	Summer School Principal, 9-12	04/10/13	06/28/13
14. Hammari, Mark	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	02/01/13	05/23/13
15. Hay, Sue	Hourly	H.S. Dist.	Summer School Teacher, Special Education	05/31/13	06/28/13
16. Holmberg, Kathleen	Daily	Admin.	Extended/Extra Service Days - 7 Days	03/01/13	05/23/13
17. Kneer, Deborah	Hourly	H.S. Dist.	Summer School Teacher, Special Education	05/31/13	06/28/13
18. Layne, Marlys	Daily	Admin.	Extended/Extra Service Days - 8 Days	03/01/13	05/23/13
19. Medina, Armando	Hourly	H.S. Dist.	Summer School Teacher, Special Education	05/31/13	06/27/13
20. Moreno, Ernesto	Hourly	Admin.	Special Education Home & Hospital Teacher	04/22/13	06/30/13
21. Murphy, Jill	Hourly	Admin.	Special Education Home & Hospital Teacher	04/19/13	06/30/13
22. Pendley, Derek	Monthly	Elem. Dist.	Summer School Principal, 7-8	04/10/13	06/28/13
23. Pryschuk, Nicholas	Hourly	H.S. Dist.	Summer School Teacher, Special Education	05/31/13	06/27/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013**Action: Approval of certificated personnel other appointments:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
24. Sayre, Kristin	Hourly	Admin.	Special Education Home & Hospital Teacher	04/25/13	06/30/13
25. Segoviano, Maria	Hourly	Elem. Dist.	Academic Intervention	02/01/13	05/25/13
26. Steele, Charity	Hourly	Admin.	Optional Period-Paid Hourly	06/03/13	06/28/13
27. Weaver, Ronald	Hourly	Admin.	Special Education Home & Hospital Teacher	04/17/13	06/30/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Alvarez, Karla	Stipend	H.S. Dist.	Girls' Varsity Soccer Head Coach	04/11/13	05/11/13
2. Beatty, Susan	Stipend	H.S. Dist.	Agriculture Summer Service	07/01/13	06/30/14
3. Beeman, Kyle	Stipend	H.S. Dist.	Agriculture Summer Service	07/01/13	06/30/14
4. Bevier, Amanda	Stipend	H.S. Dist.	Agriculture Summer Service	07/01/13	06/30/14
5. Brecht, Michael	Stipend	H.S. Dist.	Agriculture Summer Service	07/01/13	06/30/14
6. Burris, Tammy	Stipend	H.S. Dist.	Agriculture Summer Service	07/01/13	06/30/14
7. Cardoza, Kathryn	Stipend	H.S. Dist.	Agriculture Summer Service	07/01/13	06/30/14
8. Davis, Meghan	Stipend	H.S. Dist.	Agriculture Summer Service	07/01/13	06/30/14
9. Gerhardt, Gary	Stipend	H.S. Dist.	Agriculture Summer Service	07/01/13	06/30/14
10. Guevara, Sergio	Stipend	H.S. Dist.	Eighth Period Assignment	01/07/13	05/23/13
11. Hammari, Susan	Stipend	Elem. Dist.	Chorus, K-6 - Revised	08/07/12	05/23/13
12. Herrera, Diana	Stipend	H.S. Dist.	Eighth Period Assignment - Revised	01/07/13	03/08/13
13. Kerlee, Madelynn	Stipend	H.S. Dist.	Agriculture Summer Service	07/01/13	06/30/14
14. Layne, Scott	Stipend	H.S. Dist.	Agriculture Summer Service	07/01/13	06/30/14
15. Miguel, Nancy	Stipend	H.S. Dist.	Agriculture Summer Service	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013**Action: Approval of certificated personnel stipend appointments:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
16. Nower, Mark	Stipend	H.S. Dist.	Agriculture Summer Service	07/01/13	06/30/14
17. Ray, Jesse	Stipend	H.S. Dist.	Agriculture Summer Service	07/01/13	06/30/14
18. Schilperoort, Michael	Stipend	H.S. Dist.	Agriculture Summer Service	07/01/13	06/30/14
19. Schilperoort, Michele	Stipend	H.S. Dist.	Agriculture Summer Service	07/01/13	06/30/14
20. Stevano, Natalie	Stipend	H.S. Dist.	Agriculture Summer Service	07/01/13	06/30/14
21. Van Lieshout, Victoria	Stipend	H.S. Dist.	Agriculture Summer Service	07/01/13	06/30/14
22. Vazquez, Francisco	Stipend	H.S. Dist.	Eighth Period Assignment	01/07/13	05/23/13
23. Wagner, Eric	Stipend	Elem. Dist.	ASR - CoEd Track, 7th	03/28/13	05/31/13
24. White, Kristy	Stipend	H.S. Dist.	Agriculture Summer Service	07/01/13	06/30/14
25. Wolfe, Richard	Stipend	H.S. Dist.	Agriculture Summer Service	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of certificated personnel stipend deletions:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Kennedy, Jeffrey	Stipend	H.S. Dist.	Girls' Varsity Softball Head Coach	04/11/13 05/11/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 20, 2013

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Aispuro, Luz	Teacher		Substitute	07/01/13	06/30/14
2. Alaniz, Eva	Teacher		Substitute	07/01/13	06/30/14
3. Alesna, Stella	Teacher		Substitute	07/01/13	06/30/14
4. Alfaro, Clarissa	Teacher		Substitute	07/01/13	06/30/14
5. Alvarez, Enid	Teacher		Substitute	07/01/13	06/30/14
6. Andrews, Vern	Teacher		Substitute	07/01/13	06/30/14
7. Ardans, Eugene	Teacher		Substitute	07/01/13	06/30/14
8. Armstrong, Kelly	Teacher		Substitute	07/01/13	06/30/14
9. Avila De Gonzalez, Christina	Teacher		Substitute	07/01/13	06/30/14
10. Ayres, Ryan	Teacher		Substitute	07/01/13	06/30/14
11. Barakatt, Lori	Teacher		Substitute	07/01/13	06/30/14
12. Bento, Nathan	Teacher		Substitute	07/01/13	06/30/14
13. Bergerson, Brian	Teacher		Substitute	07/01/13	06/30/14
14. Berry, Virginia	Teacher		Substitute	07/01/13	06/30/14
15. Bertolero, Maribeth	Teacher		Substitute	07/01/13	06/30/14
16. Bertolero, Myron	Teacher		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
17. Bettencourt, Andrea	Teacher		Substitute	07/01/13	06/30/14
18. Blakemore, Priscilla	Teacher		Substitute	07/01/13	06/30/14
19. Bliven, Elsie	Teacher		Substitute	07/01/13	06/30/14
20. Boudreaux, Danielle	Teacher		Substitute	04/15/13	06/30/13
21. Bratton, Winifred	Teacher		Substitute	07/01/13	06/30/14
22. Brostlaw, Lara	Teacher		Substitute	07/01/13	06/30/14
23. Bryon, Jevan	Teacher		Substitute	07/01/13	06/30/14
24. Burgess, Richard	Teacher		Substitute	07/01/13	06/30/14
25. Burrow, Joshua	Teacher		Substitute	07/01/13	06/30/14
26. Campopiano, John	Teacher		Substitute	07/01/13	06/30/14
27. Cantrell, Matthew	Teacher		Substitute	07/01/13	06/30/14
28. Cayton, Rosemary	Teacher		Substitute	04/17/13	06/30/13
29. Cayton, Rosemary	Teacher		Substitute	07/01/13	06/30/14
30. Chaidez, Veronica	Teacher		Substitute	04/17/13	06/30/13
31. Charles, Ernesto	Teacher		Substitute	07/01/13	06/30/14
32. Christiansen, David	Teacher		Substitute	07/01/13	06/30/14
33. Clark, Indira	Teacher		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 20, 2013

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
34. Cline, Rex	Teacher		Substitute	07/01/13	06/30/14
35. Cohen, Cherie	Teacher		Substitute	04/26/13	06/30/13
36. Cohen, Cherie	Teacher		Substitute	07/01/13	06/30/14
37. Conner, Susan	Teacher		Substitute	07/01/13	06/30/14
38. Constable, Keith	Teacher		Substitute	07/01/13	06/30/14
39. Corgiat, Cyndel	Teacher		Substitute	07/01/13	06/30/14
40. Correa, Cristina	Teacher		Substitute	07/01/13	06/30/14
41. Costley, Steven	Teacher		Substitute	07/01/13	06/30/14
42. Cox, Michelle	Teacher		Substitute	07/01/13	06/30/14
43. Crimmel, Randall	Teacher		Substitute	07/01/13	06/30/14
44. Crowell, Sarah	Teacher		Substitute	07/01/13	06/30/14
45. Dahlin, Robert	Teacher		Substitute	07/01/13	06/30/14
46. Davidson, Betty	Teacher		Substitute	07/01/13	06/30/14
47. Degerman, Arlys	Teacher		Substitute	07/01/13	06/30/14
48. Dhillon, Sandhya	Teacher		Substitute	07/01/13	06/30/14
49. Di Piero, Carolyn	Teacher		Substitute	07/01/13	06/30/14
50. Dobbs, Donna	Teacher		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 20, 2013

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
51. Dodge, Philip	Teacher		Substitute	07/01/13	06/30/14
52. Domitrovich, Michael	Teacher		Substitute	07/01/13	06/30/14
53. Doud, Donald	Teacher		Substitute	07/01/13	06/30/14
54. Drueen, Sharon	Teacher		Substitute	07/01/13	06/30/14
55. Drumm, Adam	Teacher		Substitute	07/01/13	06/30/14
56. Duffy-Medina, Cheryl	Teacher		Substitute	07/01/13	06/30/14
57. Durham, Francis	Teacher		Substitute	07/01/13	06/30/14
58. Elwell, Kristin	Teacher		Substitute	07/01/13	06/30/14
59. Fannell, Jamie	Teacher		Substitute	07/01/13	06/30/14
60. Flanery, Kari	Teacher		Substitute	07/01/13	06/30/14
61. Franscioni, Linnea	Teacher		Substitute	07/01/13	06/30/14
62. Frantz, Lois	Teacher		Substitute	07/01/13	06/30/14
63. Fromm, Tara	Teacher		Substitute	07/01/13	06/30/14
64. Furtado, Velma	Teacher		Substitute	07/01/13	06/30/14
65. Glidewell, Timothy	Teacher		Substitute	07/01/13	06/30/14
66. Hammari, Susan	Teacher		Substitute	07/01/13	06/30/14
67. Hammond, John	Teacher		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
68. Haney, Nancy	Teacher		Substitute	07/01/13	06/30/14
69. Hannon, Glenn	Teacher		Substitute	07/01/13	06/30/14
70. Harris, Lynn	Teacher		Substitute	07/01/13	06/30/14
71. Hawkins, Jacklyn	Teacher		Substitute	04/23/13	06/30/13
72. Helm, Martha	Teacher		Substitute	07/01/13	06/30/14
73. Hill, Dortha	Teacher		Substitute	07/01/13	06/30/14
74. Holland, Sean	Teacher		Substitute	07/01/13	06/30/14
75. Holm, Lois	Teacher		Substitute	07/01/13	06/30/14
76. Holm, Rex	Teacher		Substitute	07/01/13	06/30/14
77. Huesca, Angelica	Teacher		Substitute	07/01/13	06/30/14
78. Irizarry, Paul	Teacher		Substitute	07/01/13	06/30/14
79. Jackson, Jerry	Teacher		Substitute	07/01/13	06/30/14
80. Johnston, Randy	Teacher		Substitute	07/01/13	06/30/14
81. Jolliff, Barbara	Teacher		Substitute	07/01/13	06/30/14
82. Jostad, Sandra	Teacher		Substitute	07/01/13	06/30/14
83. Keehley, Michele	Teacher		Substitute	07/01/13	06/30/14
84. Kennedy, Michael	Teacher		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
85. Kerrigan, Julia	Teacher		Substitute	07/01/13	06/30/14
86. Laffranchini, Elizabeth	Teacher		Substitute	07/01/13	06/30/14
87. Lara, Jose	Teacher		Substitute	07/01/13	06/30/14
88. Lewis, Harriet	Teacher		Substitute	07/01/13	06/30/14
89. Linville, Leslie	Teacher		Substitute	07/01/13	06/30/14
90. Losquadro, Michael	Teacher		Substitute	07/01/13	06/30/14
91. Luther, Beverly	Teacher		Substitute	07/01/13	06/30/14
92. Maggi, Darlene	Teacher		Substitute	07/01/13	06/30/14
93. Maness, Michael	Teacher		Substitute	07/01/13	06/30/14
94. Marble, Lynette	Teacher		Substitute	07/01/13	06/30/14
95. Markkula, Mary	Teacher		Substitute	07/01/13	06/30/14
96. Marsh, Daniel	Teacher		Substitute	07/01/13	06/30/14
97. McDaniel, Scott	Teacher		Substitute	07/01/13	06/30/14
98. McLoud, Patrick	Teacher		Substitute	07/01/13	06/30/14
99. McNelly, Kristi	Teacher		Substitute	07/01/13	06/30/14
100. Miller, David	Teacher		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
101. Morgan, Pamela	Teacher		Substitute	07/01/13	06/30/14
102. Murray, Mary	Teacher		Substitute	07/01/13	06/30/14
103. Nguyen, Siphone	Teacher		Substitute	07/01/13	06/30/14
104. Nowicki, Glenn	Teacher		Substitute	07/01/13	06/30/14
105. O'Brien, Kristen	Teacher		Substitute	07/01/13	06/30/14
106. Oesau, Ginger	Teacher		Substitute	07/01/13	06/30/14
107. Oldfield, Rodney	Teacher		Substitute	07/01/13	06/30/14
108. Orlinsky, Walter	Teacher		Substitute	07/01/13	06/30/14
109. Pappis Swanson, Mary	Teacher		Substitute	07/01/13	06/30/14
110. Parker, Michael	Teacher		Substitute	07/01/13	06/30/14
111. Peterson, Joyce	Teacher		Substitute	07/01/13	06/30/14
112. Pierce, Judith	Teacher		Substitute	07/01/13	06/30/14
113. Rai, Hardeep	Teacher		Substitute	07/01/13	06/30/14
114. Ramos, Mary Ellen	Teacher		Substitute	07/01/13	06/30/14
115. Ramos, Ruben	Teacher		Substitute	07/01/13	06/30/14
116. Rasmussen, Shaine	Teacher		Substitute	07/01/13	06/30/14
117. Ray, Stephen A	Teacher		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
118. Rebelo, Dorian	Teacher		Substitute	07/01/13	06/30/14
119. Reinheimer, Ila	Teacher		Substitute	07/01/13	06/30/14
120. Risetto, Linda	Teacher		Substitute	07/01/13	06/30/14
121. Rodriguez, Efren	Teacher		Substitute	07/01/13	06/30/14
122. Rosenblum, Michael	Teacher		Substitute	07/01/13	06/30/14
123. Ruch, Kathryn	Teacher		Substitute	07/01/13	06/30/14
124. Saing, Davina	Teacher		Substitute	04/26/13	06/30/13
125. Salgado, Luis	Teacher		Substitute	07/01/13	06/30/14
126. Santos, Terri	Teacher		Substitute	07/01/13	06/30/14
127. Sarkis, Theresa	Teacher		Substitute	07/01/13	06/30/14
128. Schaffran, John	Teacher		Substitute	07/01/13	06/30/14
129. Shelly, Milo	Teacher		Substitute	07/01/13	06/30/14
130. Simas, Seth	Teacher		Substitute	07/01/13	06/30/14
131. Smith, Ted	Teacher		Substitute	07/01/13	06/30/14
132. Steel, Leslie	Teacher		Substitute	07/01/13	06/30/14
133. Stewart, Victoria	Teacher		Substitute	07/01/13	06/30/14
134. Strand, Merri	Teacher		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
135. Sturgill, Rosemarie	Teacher		Substitute	07/01/13	06/30/14
136. Switzer, Nancy	Teacher		Substitute	07/01/13	06/30/14
137. Szabo, Anthony	Teacher		Substitute	07/01/13	06/30/14
138. Thomson, Danita	Teacher		Substitute	07/01/13	06/30/14
139. Tidball, Lee	Teacher		Substitute	07/01/13	06/30/14
140. Toschi, Rosemary	Teacher		Substitute	07/01/13	06/30/14
141. Turley, Sharon	Teacher		Substitute	07/01/13	06/30/14
142. Valentine, Rebecca	Teacher		Substitute	07/01/13	06/30/14
143. Van Walterop, Katrina	Teacher		Substitute	07/01/13	06/30/14
144. Vargas-Torres, Rosa	Teacher		Substitute	07/01/13	06/30/14
145. Vera, Alma	Teacher		Substitute	07/01/13	06/30/14
146. Von Gunten, Leonard	Teacher		Substitute	07/01/13	06/30/14
147. Von Gunten, Sharon	Teacher		Substitute	07/01/13	06/30/14
148. Vu, Anh	Teacher		Substitute	07/01/13	06/30/14
149. Ward, Kimberly	Teacher		Substitute	07/01/13	06/30/14
150. Warner, John	Teacher		Substitute	07/01/13	06/30/14
151. Westfall, Ila	Teacher		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
152. Wharton, Christi	Teacher		Substitute	07/01/13	06/30/14
153. Williamson, Deanna Mae	Teacher		Substitute	07/01/13	06/30/14
154. Ybanez, Shiloh	Teacher		Substitute	07/01/13	06/30/14
155. Zierman, Erwin	Teacher		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 20, 2013

Action: Approval of classified personnel terminations:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Dickson, Catherine	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Deceased	03/28/13
2. Nicholson, Cynthia	Risk Management Clerk	Admin.	Resignation (from classified bargaining unit only)	04/12/13
3. Scarpinati, Elizabeth	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Dismissal	01/31/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of classified personnel leaves of absence:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Blackmon, Sandra	Instr. Para., Sp. Ed., PH/SH	Elem. Dist.	Revised Unpaid Leave of Absence	09/24/12	05/23/13
2. Cardenas, Jessica	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Paid Leave of Absence	04/22/13	05/23/13
3. Cody, Linda	Attendance Clerk 7-12	H.S. Dist.	Paid Leave of Absence	04/03/13	06/30/13
4. Cody, Linda	Attendance Clerk 7-12	H.S. Dist.	Paid Leave of Absence	07/01/13	10/03/13
5. Damir, Janet	Instr. Para., Sp. Ed., LH/SDL/RS	Elem. Dist.	Revised Paid Leave of Absence	03/02/13	05/23/13
6. Esposito, Janet	Health Clerk	H.S. Dist.	Revised Paid Leave of Absence	03/07/13	05/10/13
7. Evans, Jerry	Computer Technician II	Admin.	Unpaid Leave of Absence	03/18/13	03/19/13
8. Evans, Jerry	Computer Technician II	Admin.	Unpaid Leave of Absence	04/04/13	04/05/13
9. Green, Leslie	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Revised Paid Leave of Absence	03/06/13	05/17/13
10. Higgs, Lynn	Nutrition Services Asst. I	Elem. Dist.	Paid Leave of Absence	04/25/13	05/23/13
11. Johnson, Sara	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Paid Leave of Absence	05/13/13	05/23/13
12. Lemmo, Kelley	Nutrition Services Asst. I	H.S. Dist.	Paid Leave of Absence	05/02/13	05/23/13
13. Louis, Jennifer	Custodian	Elem. Dist.	Paid Leave of Absence	04/05/13	04/26/13
14. Lovelien, Jason	CDP Nutrition Services Asst.	Elem. Dist.	Paid Leave of Absence	04/08/13	06/13/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of classified personnel leaves of absence:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
15. McGowen, Loree	Junior High Registrar/Data Entry Clerk	Elem. Dist.	Paid Leave of Absence	03/18/13	04/15/13
16. Mitchell, Natasha	Nutrition Services Asst. IV	H.S. Dist.	Paid Leave of Absence	04/10/13	04/19/13
17. Mortimer, Carrie	Nutrition Services Asst. III	Elem. Dist.	Paid Leave of Absence	04/08/13	05/23/13
18. Nevarez, Maria	Nutrition Services Asst. I	Elem. Dist.	Unpaid Leave of Absence	04/15/13	04/19/13
19. Nevarez, Maria	Nutrition Services Asst. I	Elem. Dist.	Unpaid Leave of Absence	04/29/13	05/03/13
20. Nevarez, Maria	Nutrition Services Asst. I	Elem. Dist.	Unpaid Leave of Absence	05/13/13	05/17/13
21. Nunes, Kelly	Library Assistant II	Elem. Dist.	Revised Paid Leave of Absence	01/07/13	06/04/13
22. Pena-Alvarez, Lorena	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Unpaid Leave of Absence	08/08/13	12/18/13
23. Poston, Gertrude	Instr. Para., Sp. Ed., LH/SDL/RS	H.S. Dist.	Paid Leave of Absence	04/19/13	05/23/13
24. Presley, Sarah	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Revised Paid Leave of Absence	03/15/13	05/07/13
25. Reynoso, Juanita	Instr. Para., Preformal	Elem. Dist.	Unpaid Leave of Absence	04/24/13	05/31/13
26. Rodriguez, Daisy	Typist Clerk II - Translator	Elem. Dist.	Paid Leave of Absence	04/12/13	06/28/13
27. Sadlowski, Ashley	Computer Technician I	Admin.	Paid Leave of Absence	04/08/13	04/08/13
28. Sadlowski, Ashley	Computer Technician I	Admin.	Paid Leave of Absence	04/15/13	04/15/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of classified personnel leaves of absence:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
29. Sanchez, Araceli	Buyer	Admin.	Unpaid Leave of Absence	07/29/13	08/09/13
30. Singh, Pardeep	Custodian	H.S. Dist.	Paid Leave of Absence	03/06/13	04/05/13
31. Stein, Leea Dee Ann	Nutrition Services Asst. I	Elem. Dist.	Revised Paid Leave of Absence	01/31/13	05/23/13
32. Torres, Alejandra	Typist Clerk II - Translator	Elem. Dist.	Paid Leave of Absence	03/19/13	06/30/13
33. Torres, Alejandra	Typist Clerk II - Translator	Elem. Dist.	Paid Leave of Absence	07/01/13	09/20/13
34. VanLier, Patricia	Campus Supervisor	H.S. Dist.	Unpaid Leave of Absence	09/09/13	09/27/13
35. Vincent, Debra	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Revised Unpaid Leave of Absence	02/14/13	04/25/13
36. Whatley, Ashley	Typist Clerk III	H.S. Dist.	Unpaid Leave of Absence	05/15/13	06/28/13
37. Whatley, Ashley	Typist Clerk III	H.S. Dist.	Paid Leave of Absence	07/01/13	07/23/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of classified personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Brambila, Dina	Healthy Start Project Coordinator - Franklin	Elem. Dist.	New Hire - Replacement	05/06/13
2. Dominguez, Diamantina	School Secretary - Johansen	H.S. Dist.	From: Typist Clerk II	07/22/13
3. Irizarry, Anthony	Campus Supervisor - Johansen	H.S. Dist.	New Hire - Replacement	04/29/13
4. Jackson, Maria	Speech & Language Pathology Assistant - Special Education	Admin.	New Hire	05/06/13
5. Nicholson, Cynthia	Workers' Compensation Specialist - Risk Management	Admin.	New Hire - Replacement	04/15/13
6. Orozco, Eduardo	Head Custodian I - Hanshaw	Elem. Dist.	From: Custodian - Beyer	04/09/13
7. Vandenburg, Stephanie	Instr. Para., Sp. Ed., SH/Autism - Garrison	Elem. Dist.	New Hire - Replacement	04/15/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Alvarez, Noe	Instr. Para., Sp. Ed. PH/SH	Admin.	Summer School	06/03/13	06/28/13
2. Anderson, Karl	Campus Supervisor	H.S. Dist.	Summer School	05/31/13	06/27/13
3. Anshutz, Sieglinde	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/03/13	06/28/13
4. Bingham, Jennifer	Medical Procedures Specialist	Admin.	Summer School	05/31/13	06/28/13
5. Carreno, Laura	Student Helper	H.S. Dist.	Part-Time	02/25/13	06/30/13
6. Eck-Petrey, Mary	Medical Procedures Specialist	Admin.	Summer School	05/31/13	06/28/13
7. Gardner, Gail	Instr. Para. Sp. Ed., LH/SDL/RS	H.S. Dist.	Summer School	06/03/13	06/28/13
8. Giese, Ginger	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/03/13	06/28/13
9. Gould, Tina	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/03/13	06/28/13
10. Guzman, Eunice	Child Supervisor	Elem. Dist.	Part-Time	04/20/13	06/30/13
11. Guzman, Eunice	Translator - Spanish	Elem. Dist.	Part-Time	04/20/13	06/30/13
12. Guzman, Eunice	Yard Duty Supervisor	Elem. Dist.	Part-Time	04/20/13	06/30/13
13. Ibarra, Amanda	Yard Duty Supervisor	Elem. Dist.	Part-Time	04/05/13	06/30/13
14. Jimenez, Thania	Yard Duty Supervisor	Elem. Dist.	Part-Time	04/05/13	06/30/13
15. Juarez, Christina	Adult Crossing Guard	Elem. Dist.	Part-Time	04/05/13	06/30/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
16. Juarez, Christina	Child Supervisor	Elem. Dist.	Part-Time	04/05/13	06/30/13
17. Juarez, Christina	Yard Duty Supervisor	Elem. Dist.	Part-Time	04/05/13	06/30/13
18. Kaur, Gurinder	Adult Crossing Guard	Elem. Dist.	Part-Time	04/26/13	06/30/13
19. Kaur, Gurinder	Child Supervisor	Elem. Dist.	Part-Time	04/26/13	06/30/13
20. Kaur, Gurinder	Yard Duty Supervisor	Elem. Dist.	Part-Time	04/26/13	06/30/13
21. Lazar, Julia	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/03/13	06/28/13
22. Mancha, Christina	Adult Crossing Guard	Elem. Dist.	Part-Time	04/23/13	06/30/13
23. Mancha, Christina	Child Supervisor	Elem. Dist.	Part-Time	04/23/13	06/30/13
24. Mancha, Christina	Translator - Spanish	Elem. Dist.	Part-Time	04/23/13	06/30/13
25. Mancha, Christina	Yard Duty Supervisor	Elem. Dist.	Part-Time	04/23/13	06/30/13
26. McDaniel, Rebecca	Instr. Para. Sp. Ed., LH/SDL/RS	H.S. Dist.	Summer School	06/03/13	06/27/13
27. Medrano, Sandra	Adult Crossing Guard	Elem. Dist.	Part-Time	04/20/13	06/30/13
28. Medrano, Sandra	Child Supervisor	Elem. Dist.	Part-Time	04/20/13	06/30/13
29. Medrano, Sandra	Translator - Spanish	Elem. Dist.	Part-Time	04/20/13	06/30/13
30. Medrano, Sandra	Yard Duty Supervisor	Elem. Dist.	Part-Time	04/20/13	06/30/13
31. Miller, Andrea	Child Supervisor	Elem. Dist.	Part-Time	04/05/13	06/30/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
32. Miller, Andrea	Translator - Spanish	Elem. Dist.	Part-Time	04/05/13	06/30/13
33. Miller, Andrea	Yard Duty Supervisor	Elem. Dist.	Part-Time	04/05/13	06/30/13
34. Nelson, Amy	Adult Crossing Guard	Elem. Dist.	Part-Time	04/05/13	06/30/13
35. Nelson, Amy	Child Supervisor	Elem. Dist.	Part-Time	04/05/13	06/30/13
36. Nelson, Amy	Yard Duty Supervisor	Elem. Dist.	Part-Time	04/05/13	06/30/13
37. Nelson, Lacey	Adult Crossing Guard	Elem. Dist.	Part-Time	04/05/13	06/30/13
38. Nelson, Lacey	Yard Duty Supervisor	Elem. Dist.	Part-Time	04/05/13	06/30/13
39. Noll, Gyda	Medical Procedures Specialist	Admin.	Summer School	05/31/13	06/28/13
40. Ork, Kahong	Instr. Para. Sp. Ed., LH/SDL/RS	H.S. Dist.	Summer School	06/03/13	06/27/13
41. Peltier, Jennifer	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/03/13	06/28/13
42. Phillips, Rochelle	Sp. Ed. Vocational Para., 9-12	Admin.	Summer School	06/03/13	06/28/13
43. Putt, Angela	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/03/13	06/28/13
44. Sandoval, Maria	Campus Supervisor	H.S. Dist.	Summer School	05/31/13	06/27/13
45. Saxon, Luann	Yard Duty Supervisor	Elem. Dist.	Part-Time	04/01/13	06/30/13
46. Severe, Susan	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/03/13	06/28/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting:****May 20, 2013****Action: Approval of classified personnel other appointments:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
47. Stein, David	Campus Supervisor	H.S. Dist.	Summer School	05/31/13	06/27/13
48. Thompson, Jonnie	Campus Supervisor	H.S. Dist.	Summer School	05/31/13	06/27/13
49. Todd, Marilyn	Campus Supervisor	H.S. Dist.	Summer School	05/31/13	06/27/13
50. Trujillo, Lilia	Translator - Spanish	Elem. Dist.	Part-Time	04/20/13	06/30/13
51. Vanlier, Patricia	Campus Supervisor	H.S. Dist.	Summer School	05/31/13	06/27/13
52. Vidal, Leticia	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/03/13	06/28/13
53. Walter, Gina	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/03/13	06/28/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting:****May 20, 2013****Action: Approval of classified personnel substitute appointments:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Acevedo, Rocio	Classified		Substitute	07/01/13	06/30/14
2. Adams, Casey	Classified		Substitute	07/01/13	06/30/14
3. Arebalo, Rosie	Classified		Substitute	07/01/13	06/30/14
4. Armer, Sharon	Classified		Substitute	07/01/13	06/30/14
5. Ashlock, Mary	Classified		Substitute	07/01/13	06/30/14
6. Ayala De Reyes, Anna	Classified		Substitute	07/01/13	06/30/14
7. Azevedo, Kimberlee	Classified		Substitute	07/01/13	06/30/14
8. Baker, Janie	Classified		Substitute	04/12/13	06/30/13
9. Barmettler, Anthony	Classified		Substitute	04/11/13	06/30/13
10. Barmettler, Anthony	Classified		Substitute	07/01/13	06/30/14
11. Barrera, Serina	Classified		Substitute	07/01/13	06/30/14
12. Becerra, Christina	Classified		Substitute	07/01/13	06/30/14
13. Benavidez, Tim	Classified		Substitute	07/01/13	06/30/14
14. Bey, Lisa	Classified		Substitute	07/01/13	06/30/14
15. Bland, Joquita	Classified		Substitute	04/15/13	06/30/13
16. Bland, Joquita	Classified		Substitute	07/01/13	06/30/14
17. Bogar, Fay	Classified		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
18. Bravo, Jesus	Classified		Substitute	07/01/13	06/30/14
19. Breedlove, Charmaine	Classified		Substitute	07/01/13	06/30/14
20. Brown, Elizabeth	Classified		Substitute	07/01/13	06/30/14
21. Burkett, Allison	Classified		Substitute	07/01/13	06/30/14
22. Cabral, Bryan	Classified		Substitute	04/11/13	06/30/13
23. Cardenas, Salvador	Classified		Substitute	07/01/13	06/30/14
24. Carmack, Joy	Classified		Substitute	07/01/13	06/30/14
25. Carmack, Mary	Classified		Substitute	07/01/13	06/30/14
26. Cavan, Robin	Classified		Substitute	07/01/13	06/30/14
27. Chand, Pradeep	Classified		Substitute	07/01/13	06/30/14
28. Chandra, Dharmen	Classified		Substitute	07/01/13	06/30/14
29. Collins, Frances	Classified		Substitute	07/01/13	06/30/14
30. Coto-Cummins, Tristi	Classified		Substitute	07/01/13	06/30/14
31. Cox, Stephanie	Classified		Substitute	07/01/13	06/30/14
32. Craig, Elisabeth	Classified		Substitute	07/01/13	06/30/14
33. Creel, Jason	Classified		Substitute	07/01/13	06/30/14
34. Crook, Jordan	Classified		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
35. Cuevas, Gloria	Classified		Substitute	07/01/13	06/30/14
36. Cummings, Dennis	Classified		Substitute	07/01/13	06/30/14
37. Davis Jr., Eugene	Classified		Substitute	07/01/13	06/30/14
38. Davis, Marina	Classified		Substitute	07/01/13	06/30/14
39. Denola, Cecilia	Classified		Substitute	07/01/13	06/30/14
40. Dixon, Cynthia	Classified		Substitute	07/01/13	06/30/14
41. Drury, Karen	Classified		Substitute	04/12/13	06/30/13
42. Eastridge, Hugh	Classified		Substitute	07/01/13	06/30/14
43. Fahey, Ryan	Classified		Substitute	04/15/13	06/30/13
44. Felix, Maria	Classified		Substitute	07/01/13	06/30/14
45. Ferman, Mayra	Classified		Substitute	07/01/13	06/30/14
46. Fine, Jessica	Classified		Substitute	07/01/13	06/30/14
47. Finley, Dallas	Classified		Substitute	07/01/13	06/30/14
48. Fischer, David	Classified		Substitute	04/15/13	06/30/13
49. Fischer, David	Classified		Substitute	07/01/13	06/30/14
50. Fletcher, Lauren	Classified		Substitute	07/01/13	06/30/14
51. Fontana, Cheryl	Classified		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
52. Franklin, Sandra	Classified		Substitute	07/01/13	06/30/14
53. Gamble, Dorothy	Classified		Substitute	07/01/13	06/30/14
54. Garcia, Araceli	Classified		Substitute	01/22/13	06/30/13
55. Garza, Cassandra	Classified		Substitute	07/01/13	06/30/14
56. Gerasimchuk, Nikolay	Classified		Substitute	07/01/13	06/30/14
57. Glenn, May	Classified		Substitute	07/01/13	06/30/14
58. Granados, Francis	Classified		Substitute	07/01/13	06/30/14
59. Gray, Chris	Classified		Substitute	07/01/13	06/30/14
60. Guzman, Christina	Classified		Substitute	07/01/13	06/30/14
61. Guzman, Elisea	Classified		Substitute	04/23/13	06/30/13
62. Guzman, Elisea	Classified		Substitute	07/01/13	06/30/14
63. Harris, Betty	Classified		Substitute	07/01/13	06/30/14
64. Harrison, Kathryn	Classified		Substitute	07/01/13	06/30/14
65. Hess, Ronald	Classified		Substitute	07/01/13	06/30/14
66. Hill, Judy	Classified		Substitute	07/01/13	06/30/14
67. Huerta, Consuelo	Classified		Substitute	04/23/13	06/30/13
68. Huerta, Consuelo	Classified		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
69. Hughes, Georgie	Classified		Substitute	07/01/13	06/30/14
70. Hutchison, Barbara	Classified		Substitute	07/01/13	06/30/14
71. Ilog, Alfredo	Classified		Substitute	07/01/13	06/30/14
72. Jackson, Alonzo	Classified		Substitute	07/01/13	06/30/14
73. James, Pamela	Classified		Substitute	07/01/13	06/30/14
74. Kauffman, Jane	Classified		Substitute	07/01/13	06/30/14
75. Kennedy, Daniel	Classified		Substitute	07/01/13	06/30/14
76. Kingston, Patty	Classified		Substitute	04/22/13	06/30/13
77. Kingston, Patty	Classified		Substitute	07/01/13	06/30/14
78. Kozlov, Viktoriya	Classified		Substitute	07/01/13	06/30/14
79. Lal, Shallyine	Classified		Substitute	07/01/13	06/30/14
80. Lang, Carol	Classified		Substitute	07/01/13	06/30/14
81. Lanzas, Diana	Classified		Substitute	07/01/13	06/30/14
82. Lear, Janis	Classified		Substitute	07/01/13	06/30/14
83. Lesu, Leiloa	Classified		Substitute	07/01/13	06/30/14
84. Luna, Esteban	Classified		Substitute	07/01/13	06/30/14
85. Luna, Francisco	Classified		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
86. Magana, Norma	Classified		Substitute	07/01/13	06/30/14
87. Mar, Garland	Classified		Substitute	07/01/13	06/30/14
88. Martinez, Guadalupe	Classified		Substitute	07/01/13	06/30/14
89. Marty, Rudy	Classified		Substitute	07/01/13	06/30/14
90. McGowen, Travis	Classified		Substitute	07/01/13	06/30/14
91. Melendrez, Connie	Classified		Substitute	07/01/13	06/30/14
92. Menshew, Loretta	Classified		Substitute	07/01/13	06/30/14
93. Meza De Ruiz, Briceidy	Classified		Substitute	07/01/13	06/30/14
94. Miller, Andrea	Classified		Substitute	04/15/13	06/30/13
95. Milotte, Dawn	Classified		Substitute	07/01/13	06/30/14
96. Miranda, Erica	Classified		Substitute	07/01/13	06/30/14
97. Mitchell, Kirk	Classified		Substitute	07/01/13	06/30/14
98. Mitchell, Thomas	Classified		Substitute	07/01/13	06/30/14
99. Morgan, Deborah	Classified		Substitute	07/01/13	06/30/14
100. Morgan, Paige	Classified		Substitute	07/01/13	06/30/14
101. Morgart, Norma	Classified		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
102. Mulgrew, Hollie	Classified		Substitute	07/01/13	06/30/14
103. Mullinix, Jilline	Classified		Substitute	07/01/13	06/30/14
104. Murray, Kevin	Classified		Substitute	07/01/13	06/30/14
105. Ochinero, Lorinda	Classified		Substitute	07/01/13	06/30/14
106. Ollar, Maria	Classified		Substitute	07/01/13	06/30/14
107. Orellana, Teresa	Classified		Substitute	07/01/13	06/30/14
108. Ortega, Denis	Classified		Substitute	07/01/13	06/30/14
109. Palleschi, Stacey	Classified		Substitute	07/01/13	06/30/14
110. Pappas, Robin	Classified		Substitute	07/01/13	06/30/14
111. Patino, Victoria	Classified		Substitute	07/01/13	06/30/14
112. Perez, Julissa	Classified		Substitute	07/01/13	06/30/14
113. Perry, Carol	Classified		Substitute	07/01/13	06/30/14
114. Phosy, James	Classified		Substitute	04/25/13	06/30/13
115. Phosy, James	Classified		Substitute	07/01/13	06/30/14
116. Pizzirulli, Paul	Classified		Substitute	07/01/13	06/30/14
117. Polione, Laura	Classified		Substitute	07/01/13	06/30/14
118. Prasad, Amika	Classified		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
119 . Prasad, Sujendra	Classified		Substitute	07/01/13	06/30/14
120 . Reyes Giron, Hernan	Classified		Substitute	07/01/13	06/30/14
121 . Rios Martinez, Refugio	Classified		Substitute	07/01/13	06/30/14
122 . Risetto, Jack	Classified		Substitute	07/01/13	06/30/14
123 . Rivas, Karen	Classified		Substitute	07/01/13	06/30/14
124 . Rodriguez, Michael	Classified		Substitute	07/01/13	06/30/14
125 . Rodriguez, Vanessa	Classified		Substitute	07/01/13	06/30/14
126 . Rodriguez-Egbaiyelo, Cynthia	Classified		Substitute	07/01/13	06/30/14
127 . Rogers, Megan	Classified		Substitute	07/01/13	06/30/14
128 . Rohon, Sanjershni	Classified		Substitute	04/11/13	06/30/13
129 . Rohon, Sanjeshni	Classified		Substitute	07/01/13	06/30/14
130 . Rohrabaugh, Jordyn	Classified		Substitute	07/01/13	06/30/14
131 . Rowe, Audrey	Classified		Substitute	07/01/13	06/30/14
132 . Salazar, Jesus	Classified		Substitute	07/01/13	06/30/14
133 . Salazar, Tammy	Classified		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 20, 2013

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
134. Salinas, Emilio	Classified		Substitute	07/01/13	06/30/14
135. Sanchez, Melissa	Classified		Substitute	07/01/13	06/30/14
136. Santibanez, Mireya	Classified		Substitute	07/01/13	06/30/14
137. Sanville, Scott	Classified		Substitute	07/01/13	06/30/14
138. Sarkis Deanda, Linda	Classified		Substitute	07/01/13	06/30/14
139. Saunders, Anthony	Classified		Substitute	07/01/13	06/30/14
140. Scoles, Linda	Classified		Substitute	07/01/13	06/30/14
141. Singh, Satendra	Classified		Substitute	07/01/13	06/30/14
142. Sisto, Marlene	Classified		Substitute	07/01/13	06/30/14
143. Smith, Jennifer	Classified		Substitute	04/23/13	06/30/13
144. Smith, Jennifer	Classified		Substitute	07/01/13	06/30/14
145. Sovel, Robert	Classified		Substitute	07/01/13	06/30/14
146. Springer, Patricia	Classified		Substitute	07/01/13	06/30/14
147. Swindall, Kelly	Classified		Substitute	07/01/13	06/30/14
148. Taylor, Sally	Classified		Substitute	07/01/13	06/30/14
149. Tennis, David	Classified		Substitute	07/01/13	06/30/14
150. Torres, Elsa	Classified		Substitute	04/11/13	06/30/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting:****May 20, 2013****Action: Approval of classified personnel substitute appointments:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
151 . Torres, Elsa	Classified		Substitute	07/01/13	06/30/14
152 . Tran, Lisa	Classified		Substitute	07/01/13	06/30/14
153 . Turner, Naomi	Classified		Substitute	07/01/13	06/30/14
154 . Turner, Tamra	Classified		Substitute	07/01/13	06/30/14
155 . Vasquez, Leonardo	Classified		Substitute	07/01/13	06/30/14
156 . Vela, Mary	Classified		Substitute	07/01/13	06/30/14
157 . Vercelli, Laura	Classified		Substitute	07/01/13	06/30/14
158 . Victoria, Angelica	Classified		Substitute	07/01/13	06/30/14
159 . Wheeler, Ashley	Classified		Substitute	07/01/13	06/30/14
160 . Wiggs, Chelsie	Classified		Substitute	07/01/13	06/30/14
161 . Williams, Joshua	Classified		Substitute	07/01/13	06/30/14
162 . Wood, Julie	Classified		Substitute	07/01/13	06/30/14
163 . Wood, Kathleen	Classified		Substitute	07/01/13	06/30/14
164 . Wyrick, Jolene	Classified		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Proposed and Revised Job Descriptions: May 20, 2013
JC# 1418 Special Education Budget Technician
(Proposed); JC# 1702 Security Department Head
(Proposed); JC # 1703 Landscape Technician I (Proposed);
JC# 1712 Landscape Technician II (Proposed); JC # 1784
Reprographics Technician (Revised)

BACKGROUND

The Human Resources Department is responsible for proposing new job descriptions and maintaining up-to-date job descriptions through revisions, and placing employees appropriately on the respective salary schedules. The proposed and revised job descriptions were approved by the Superintendent's Cabinet and the California School Employees Association.

ISSUE

The proposed positions all represent new titles with new responsibilities and have been created to address specific needs within the Business Services Division. The Reprographics Technician has been revised in order to more accurately reflect the level of experience required of the position.

PROPOSAL

The attached job descriptions are proposed for the Board's consideration.


FISCAL IMPACT

All of the positions listed will be paid from the Classified Unit Salary Schedule. Specifically, the Special Education Budget Technician will be paid at range 39, the Security Department Head will be paid at range 50, the Landscape Technician I will be paid at range 35, the Landscape Technician II will be paid at range 39, and the Reprographics Technician will continue to be paid at range 23.

RECOMMENDATION

It is recommended that the Board of Education approve the proposed and revised job descriptions: JC# 1418 Special Education Budget Technician (Proposed); JC# 1702 Security Department Head (Proposed); JC # 1703 Landscape Technician I (Proposed); JC# 1712 Landscape Technician II (Proposed); JC # 1784 Reprographics Technician (Revised).

Recommended by:


Craig Rydquist
Associate Superintendent, Human Resources

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC# 1418

SPECIAL EDUCATION BUDGET TECHNICIAN

OVERALL RESPONSIBILITY

Under general supervision of the Special Education Local Plan Area Director, provide technical assistance of considerable complexity in the preparation, reporting, and maintenance of local, state, and federal fiscal requirements.

SPECIFIC RESPONSIBILITIES

1. Assist with the development, preparation, implementation, and monitoring of local, state, and federal Special Education budgets.
2. Assist in preparing revised budget estimates for revenue, expenditures, and beginning fund balances for all local, state and federal Special Education funds.
3. Assist with the maintenance of the Special Education Position Control system, ensuring that position characteristics are correctly assigned according to Special Education guidelines and budget controls.
4. Prepare and monitor all components of required financial reports/claims (i.e., table 8, MOE, Infant, annual preschool data report, etc.) in conformance with state and federal law.
5. Address questions and provide necessary data to the Stanislaus County Office of Education regarding required state and federal reports.
6. Prepare, submit, and monitor budget expenditures for compliance, funding approval, audit trail, and budget control.
7. Prepare, submit, and monitor appropriation transfers for compliance, funding approval, audit trail, and budget control.
8. Audit and prepare fee for service claims, both internal and external.
9. Assist in monitoring of NPA/NPS invoices.
10. Calculate and monitor private school Special Education allocations.
11. Perform a variety of complex calculations.
12. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
13. Perform other related duties as assigned.

SALARY

Classified Unit Salary Schedule (Range 39)

SPECIAL EDUCATION BUDGET TECHNICIAN (continued)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Ability to type/keyboard at a net rate of 45 words per minute.
- Ability to activate a personal computer and load software from a disk and/or CD-ROM.
- Ability to enter requisitions, purchase orders, and receipts into computer, and verify quantities and prices.
- Knowledge of and ability to use e-mail and calendaring programs.
- Knowledge of and ability to use word processing, database and spreadsheet programs to develop and produce correspondence, reports, publications, presentations, and projects.
- Ability to create and initiate a mail merge using a word processing program.
- Ability to access the Internet using a search tool or Web address to locate information, bookmark and print electronic information.
- Knowledge of letter and report writing techniques.
- Knowledge of modern office methods and practices.
- Ability to perform a variety of highly responsible tasks with speed and accuracy.
- Ability to perform basic arithmetic calculations with speed and accuracy.
- Ability to establish and maintain accurate records and files.
- Ability to operate modern office equipment (e.g. ten-key calculator, duplicating machine, fax machine, etc.)
- Ability to express initiative, adaptability and confidentiality.
- Ability to supervise and train clerical personnel.
- Ability to analyze situations and take an effective course of action.
- Knowledge of and ability to apply management and budgeting principles and practices.
- Ability to independently assemble, interpret and organize information and financial and statistical data for reports, manuals and schedules.
- Ability to screen a volume of communication and discriminate between routine and priority matters.
- Ability to use correct English grammar, syntax, spelling and punctuation.
- Ability to compose correspondence, memoranda, bulletins and reports independently using correct English grammar, syntax, spelling and punctuation.
- Ability to understand and carry out oral and written instructions given in English.
- Ability to work cooperatively with a wide variety of personalities and situations requiring diplomacy, friendliness, poise and firmness.
- Knowledge of general first aid procedures, if assigned to a school site.

Desirable Qualifications:

- Knowledge of and ability to use graphics and desktop publishing programs to develop and produce correspondence, reports, publications, presentations and projects.
- Knowledge of school operation, policies, regulations and procedures.

Experience

Minimum Requirement:

- Three (3) years accounting, bookkeeping, clerical, secretarial experience performing complex work tasks.

Education

Minimum Requirement:

- Graduation from high school or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE) Certificate.

Desirable Qualification:

- Two (2) years college course work or training in secretarial, clerical, bookkeeping, accounting, or general office procedures skills, including computer data entry.

SPECIAL EDUCATION BUDGET TECHNICIAN (continued)

QUALIFICATIONS (continued)

Physical Characteristics

With or without the use of aids:

Sufficient vision to read small print.

Sufficient depth perception to file documents.

Sufficient hearing to hear normal and telephone conversations.

Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone.

Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.

Sufficient physical ability to sit or stand for prolonged periods of time.

Sufficient physical ability to reach horizontally and vertically with arms.

REPORTS TO

Director, SELPA

Cabinet Approved: 2/5/13

Unit Approved: 4/25/13

Board Approved:

MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC# 1702

SECURITY DEPARTMENT HEAD

OVERALL RESPONSIBILITY

Under general supervision, serve as department head over the Security Department; check the performance of assigned staff as it relates to maintenance, operations, and construction.

SPECIFIC RESPONSIBILITIES

1. Oversee the installation and maintenance of surveillance systems, alarm systems, locking devices, hardware, and related equipment.
2. Ensure the proper operation and maintenance of tools and equipment in the Security Department.
3. Plan for materials needed for security projects and coordinate as necessary.
4. In-service Security Department staff.
5. Orient new employees to their duties and responsibilities.
6. Follow up on security related incidences and investigations and act as a liaison with outside agencies.
7. Attend bid walks, pre-construction and progress meetings and follow up on projects.
8. Assist in the development of District standards, materials and procedures.
9. Read and understand construction drawings, plans, and specifications.
10. Develop plans and schedules related to security work.
11. Estimate time and material for security projects.
12. Check the work of Security Department staff and document any deficiencies or progress.
13. Adhere to State, County, and District codes and procedures.
14. Attend Modesto City Schools' asbestos training program within the first sixty (60) days of employment.
15. Assist in the selection, orientation, supervision, and evaluation of subordinate personnel.
16. Wear Modesto City Schools' identification during assigned work hours (e.g., badge or Modesto City Schools' shirt).
17. Wear breathing apparatus, shoes, eye goggles, hearing protectors, rubberized jacket, pants and boots, and protective clothing as directed.
18. Maintain a valid California Driver's License – Class C.
19. Maintain participation in CA DMV Assessment System/Automatic Pull Program.

SECURITY DEPARTMENT HEAD (continued)

SPECIFIC RESPONSIBILITIES (continued)

20. Obtain a valid Department of Transportation Powered Industrial Truck Operator's Permit within the first sixty (60) days of employment and maintain the permit thereafter.
21. Be available for District emergencies, on-call as directed.
22. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
23. Perform other related duties as assigned.

SALARY

Classified Unit Salary Schedule

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of security project work.
- Knowledge of and ability to use security related equipment and software.
- Knowledge of the dangers of hazardous materials and ability to take appropriate action to prevent injury to self and others.
- Knowledge of equipment safety codes and procedures.
- Knowledge of the use of materials, tools and methods used in the security trade.
- Knowledge of State and County security-related codes and standards.
- Knowledge of troubleshooting techniques.
- Knowledge of and ability to perform all job responsibilities of positions within the Security Division.
- Knowledge of and ability to perform data entry functions.
- Ability to understand and implement oral and written directions given in English.
- Ability to read blueprints and work according to plans and specifications.
- Ability to make time and material estimates.
- Ability to work from blueprints in installing or remodeling security components.
- Ability to work with agencies, architects, and contractors.
- Ability to work cooperatively with a wide variety personalities and situations with poise and consistency.

Experience

Minimum Requirement:

- Four (4) years' experience as a locksmith or security specialist technician or forty-eight (48) months experience as a locksmith or security specialist technician acquired through an accredited apprenticeship program, skill training program, or general security related experience.

Education

Minimum Requirement:

- Graduation from high school or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE) Certificate.

SECURITY DEPARTMENT HEAD (continued)

License(s)/Certificate(s)/Permit(s)

Valid California Driver's License – Class C.

Department of Transportation Powered Industrial Truck Operator's Permit to be obtained within the first sixty (60) days of employment.

Must provide a DMV printout within five (5) work days of offer of employment.

Physical Characteristics:

With or Without the Use of Aids:

Sufficient vision to read fine print, read diagrams, blueprints, and manuals, and drive and operate equipment. Sufficient depth perception. Sufficient color acuity.

Sufficient hearing to detect and diagnose equipment malfunctions. Sufficient hearing to hear work area noise and normal conversation in person and on the telephone.

Ability to speak in a voice that can be clearly heard and understood on the telephone and in face-to-face conversations and at the work site.

Ability to reach horizontally and vertically with arms. Sufficient dexterity to operate hand and power tools requiring strength and coordination; manipulate small objects, print or write legibly, operate precision tools; and make minute repairs.

Sufficient physical ability, strength, mobility, and stamina to drive a vehicle, climb ladders, crawl under buildings, bend, stretch, stand, kneel, walk, stoop, crawl, and extend legs. Sufficient physical ability, strength, mobility, and stamina to perform heavy physical labor in hot, cold and inclement weather conditions. Sufficient physical ability, strength, balance, and tolerance of heights to climb trees and work on rooftops, scaffolds, and ladders at heights up to 50 feet, sometimes in precarious positions.

Sufficient physical ability, strength, mobility and stamina to lift, carry, push or pull objects which may frequently exceed 75 pounds in a series of functional tests which clearly simulates the work environment. Sufficient physical ability, mobility and stamina to work in small spaces with arms extended. Physical ability to sit for extended periods of time.

Physical tolerance to chemical odors and work with a variety of chemicals.

Pre-Employment Physical Examination

A physical and tuberculosis examination is required as a condition of employment. Pre-employment physical examination shall be administered by a District provider and be at the District's expense.

Individuals must evidence ability to perform physical requirements of position and test negative for tuberculosis.

REPORTS TO

Associate Superintendent, Chief Business Official, Business Services or Designee

Cabinet Approved: 3/5/13

Unit Approved: 4/25/13

Board Approved:

MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC# 1703

LANDSCAPE TECHNICIAN I

OVERALL RESPONSIBILITY

Under general supervision, perform landscape work required to ensure a safe and appealing condition, in an orderly and efficient fashion.

SPECIFIC RESPONSIBILITIES

1. Trim and prune shrubs, hedges, trees and grass.
2. Prepare ground and fertilize, and/or plant lawns, trees, shrubs, hedges and flowers.
3. Perform rodent abatement.
4. Spray landscaped areas with insecticides, herbicides and fertilizers.
5. Mow and rake lawns.
6. Install, operate, maintain and repair irrigation/sprinkler systems and controllers.
7. Assist in moving and arranging bleachers, furniture and equipment for special events.
8. Assist in the preparation, lining, marking and dragging of athletic fields, tracks, or related areas.
9. Keep drainage systems clear and in working order.
10. Inspect, operate, service and repair machinery and equipment.
11. Load/unload trucks with materials or equipment.
12. Install and repair asphalt and concrete.
13. Install and repair chain link and wood fences.
14. Install and repair playground equipment.
15. Maintain necessary records in accordance with position.
16. Attend Modesto City Schools' asbestos training program within the first sixty (60) days of employment.
17. Requisition and monitor materials needed for jobs.
18. Direct the work of Skilled Trades Helper.
19. Wear Modesto City Schools' identification during assigned work hours as directed.
20. Wear protective equipment as directed.
21. Obtain a valid Department of Transportation Powered Industrial Truck Operator's Permit within the first sixty (60) days of employment and maintain the permit thereafter.
22. Maintain participation in District's drug/alcohol testing program.

LANDSCAPE TECHNICIAN I (continued)

SPECIFIC RESPONSIBILITIES (continued)

23. Maintain a valid California Driver's License – Class C.
24. Maintain participation in CA DMV Assessment System/Automatic Pull Program.
25. Adhere to state, county and district standards, procedures, and codes.
26. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
27. Perform other related duties as assigned.

SALARY

Classified Unit Salary Schedule – Range 35

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of methods, materials, tools and equipment used in gardening maintenance work.
- Knowledge of equipment safety practices and procedures.
- Knowledge of and ability to perform data entry functions.
- Ability to perform basic arithmetic calculations with speed and accuracy.
- Ability to drive medium sized trucks and operate light equipment.
- Ability to operate power equipment.
- Ability to understand and implement oral and written directions given in English.
- Ability to implement assigned tasks with a minimum of direct supervision.
- Ability to do minor small engine repair.

Experience

Minimum Requirement:

- Three (3) years of experience performing large scale landscape maintenance. Program skill training or general landscape experience.

Education

Minimum Requirement:

- Graduation from high school or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE) Certificate.

Physical Characteristics:

With or Without the Use of Aids:

- Sufficient vision to read fine print, read diagrams and blueprints, and drive and operate equipment.
- Sufficient depth perception. Sufficient color acuity and good color perception.
- Sufficient hearing to hear verbal directions, detect air/gas leaks and diagnose equipment malfunctions.
- Sufficient hearing to hear work area noise and normal conversation in person and on the telephone.
- Ability to speak in a normal voice to be able to be heard and understood on the telephone and at the work site.
- Ability to reach horizontally and vertically with arms. Sufficient dexterity to operate hand and power tools requiring strength and coordination, manipulate small objects, print or write legibly, operate precision tool, and make minute repairs.

LANDSCAPE TECHNICIAN I (continued)

Physical Characteristics: (continued)

With or Without the Use of Aids:

Sufficient physical ability, strength, mobility, and stamina to drive a vehicle, climb ladders, crawl under buildings, bend, stretch, stand, kneel, walk, stoop, crawl, and extend legs.

Sufficient physical ability, strength, mobility, and stamina to perform heavy physical labor in hot, cold and inclement weather conditions.

Sufficient physical ability, strength, balance, and tolerance of heights to climb trees and work on scaffolds and ladders at heights up to 75 feet, sometimes in precarious positions.

Sufficient physical ability, strength, mobility and stamina to lift, carry, push or pull objects which may frequently exceed 75 pounds in a series of functional tests which clearly simulates the work environment. Physical ability to sit for extended periods of time.

Physical tolerance to chemical odors and to work with a variety of chemicals.

Pre-Employment Examinations

A physical examination is required as a condition of employment. Pre-employment physical examination shall be administered by a District provider and be at the District's expense.

Individuals must provide tuberculosis clearance as a condition of employment.

Individuals must evidence ability to perform physical requirements of position and test negative for drugs, alcohol and tuberculosis.

License(s)/Certificate(s)/Permit(s)

Possession and maintenance of:

Valid California Driver's License -- Class C

Must provide a DMV printout within five (5) work days of offer of employment.

Department of Transportation Powered Industrial Truck Operator's Permit to be obtained within the first sixty (60) days of employment.

Desirable Qualification:

Possession and maintenance of:

California Department of Pesticide Regulation Qualified Applicator License

REPORTS TO:

Associate Superintendent, Chief Business Official, Business Services or Designee

Cabinet Approved: 2/19/13

Unit Approved: 4/25/13

Board Approved:

MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC# 1712

LANDSCAPE TECHNICIAN II

OVERALL RESPONSIBILITY

Under general supervision, perform landscape work required to ensure a safe and appealing condition, in an orderly and efficient fashion.

SPECIFIC RESPONSIBILITIES

1. Design and maintain irrigation systems that integrate irrigation, landscape, maintenance and paving to ensure efficiency. This includes, but is not limited to, cost effective acquisition, installation, and use of necessary irrigation materials.
2. Perform landscape and irrigation surveys and audits.
3. Monitor landscape conditions in order to recommend and make necessary improvements.
4. Trim and prune shrubs, hedges, trees and grass.
5. Prepare ground and fertilize, and/or plant lawns, trees, shrubs, hedges and flowers.
6. Perform rodent abatement.
7. Spray landscaped areas with insecticides, herbicides and fertilizers.
8. Mow and rake lawns.
9. Install, operate, maintain and repair irrigation/sprinkler systems and controllers.
10. Assist in the preparation, lining, marking and dragging of athletic fields, tracks, or related areas.
11. Keep drainage systems clear and in working order.
12. Inspect, operate, service and repair machinery and equipment.
13. Load/unload trucks with materials or equipment.
14. Install and repair asphalt and concrete.
15. Install and repair chain link and wood fences.
16. Install and repair playground equipment.
17. Maintain necessary records in accordance with position.
18. Attend Modesto City Schools' asbestos training program within the first sixty (60) days of employment.
19. Requisition and monitor materials needed for jobs.
20. Direct the work of Skilled Trades Helper and Landscape Technician I.
21. Wear Modesto City Schools' identification during assigned work hours as directed.

LANDSCAPE TECHNICIAN II (continued)

SPECIFIC RESPONSIBILITIES (continued)

22. Wear protective equipment as directed.
23. Obtain a valid Department of Transportation Powered Industrial Truck Operator's Permit within the first sixty (60) days of employment and maintain the permit thereafter.
24. Maintain participation in District's drug/alcohol testing program.
25. Maintain a valid California Driver's License Class A.
26. Maintain participation in CA DMV Assessment System/Automatic Pull Program.
27. Adhere to state, county and district standards, procedures, and codes.
28. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
29. Perform other related duties as assigned.

SALARY

Classified Unit Salary Schedule – Range 39

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of methods, materials, tools and equipment used in gardening maintenance work.
- Knowledge of equipment safety practices and procedures.
- Knowledge of and ability to perform data entry functions.
- Ability to perform basic arithmetic calculations with speed and accuracy.
- Ability to drive medium sized trucks and operate light equipment.
- Ability to operate power equipment.
- Ability to understand and implement oral and written directions given in English.
- Ability to implement assigned tasks with a minimum of direct supervision.
- Ability to do minor small engine repair.

Experience

Minimum Requirement:

- Three (3) years of experience performing large scale landscape maintenance. Program skill training or general landscape experience.

Education

Minimum Requirement:

- Graduation from high school or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE) Certificate.

Physical Characteristics:

With or Without the Use of Aids:

- Sufficient vision to read fine print, read diagrams and blueprints, and drive and operate equipment.
- Sufficient depth perception. Sufficient color acuity and good color perception.
- Sufficient hearing to hear verbal directions, detect air/gas leaks and diagnose equipment malfunctions.
- Sufficient hearing to hear work area noise and normal conversation in person and on the telephone.
- Ability to speak in a normal voice to be able to be heard and understood on the telephone and at the work site.

LANDSCAPE TECHNICIAN II (continued)

QUALIFICATIONS (continued)

Physical Characteristics (continued):

With or Without the Use of Aids:

- Ability to reach horizontally and vertically with arms. Sufficient dexterity to operate hand and power tools requiring strength and coordination, manipulate small objects, print or write legibly, operate precision tool, and make minute repairs.
- Sufficient physical ability, strength, mobility, and stamina to drive a vehicle, climb ladders, crawl under buildings, bend, stretch, stand, kneel, walk, stoop, crawl, and extend legs.
- Sufficient physical ability, strength, mobility, and stamina to perform heavy physical labor in hot, cold and inclement weather conditions.
- Sufficient physical ability, strength, balance, and tolerance of heights to climb trees and work on scaffolds and ladders at heights up to 75 feet, sometimes in precarious positions.
- Sufficient physical ability, strength, mobility and stamina to lift, carry, push or pull objects which may frequently exceed 75 pounds in a series of functional tests which clearly simulates the work environment. Physical ability to sit for extended periods of time.
- Physical tolerance to chemical odors and to work with a variety of chemicals.

Pre-Employment Examinations

- A physical examination is required as a condition of employment. Pre-employment physical examination shall be administered by a District provider and be at the District's expense.
- Individuals must provide tuberculosis clearance as a condition of employment.
- Individuals must evidence ability to perform physical requirements of position and test negative for drugs, alcohol and tuberculosis.

License(s)/Certificate(s)/Permit(s)

Minimum Requirements:

Possession and maintenance of:

- Valid California Driver's License – Class A
- Must provide a DMV printout within five (5) work days of offer of employment.
- Department of Transportation Powered Industrial Truck Operator's Permit to be obtained within the first sixty (60) days of employment.

Desirable Qualification:

Possession and maintenance of:

- California Department of Pesticide Regulation Qualified Applicator License

REPORTS TO

Associate Superintendent, Chief Business Official, Business Services or Designee.

Cabinet Approved: 2/19/13

Unit Approved: 4/25/13

Board Approved:

MODESTO CITY SCHOOLS

REVISED

Job Description

JC# 1784

REPROGRAPHICS TECHNICIAN

OVERALL RESPONSIBILITY

Under general supervision, operate reprographics machines and related equipment.

SPECIFIC RESPONSIBILITIES

1. Operate reprographics equipment.
2. Operate collator, punch, cutter, and binder machines.
3. Collate, bind, and staple printed matter.
4. Count, package, and generally prepare printed matter.
5. Clean, adjust and maintain reprographics and related equipment.
6. Inspect, un-package and store paper and various reprographic supplies and materials.
7. Update and maintain service records on reprographics equipment.
8. Assist in maintaining an accurate inventory of equipment, supplies, and other materials.
9. Perform basic arithmetic calculations with speed and accuracy.
10. Wear breathing apparatus, face protector, shoes, eye goggles, and hearing protectors as directed.
11. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
12. Perform other related duties as assigned.

SALARY

Classified Unit Salary Schedule

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of and ability to operate reprographics machines and related equipment.
- Knowledge of equipment safety practices and procedures.
- Ability to understand and implement oral directions and directions written in English.
- Ability to perform basic arithmetic calculations with speed and accuracy.
- Knowledge of and ability to use computers and appropriate software programs.

Experience

Minimum Requirement:

None

REPROGRAPHICS TECHNICAN (continued)

QUALIFICATIONS (continued)

Experience (continued)

Desirable Qualification:

One (1) year experience as a reprographics worker or one (1) year of training and experience acquired through an accredited apprenticeship program, technical school, or skill training program

Education

Minimum Requirement:

Graduation from high school or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE) Certificate.

Physical Characteristics

With or without the use of aids:

Sufficient vision to read fine print and operate equipment. Sufficient depth perception. Good color perception.

Sufficient hearing to hear verbal directions and audio and equipment malfunctions.

Sufficient hearing to hear work area noise and normal conversation in person and on the telephone.

Ability to speak in a voice that can be clearly heard and understood on the telephone and in face-to-face conversations.

Ability to reach horizontally and vertically with arms.

Sufficient dexterity to manipulate small objects, and print or write legibly.

Sufficient physical ability, strength, mobility and stamina to lift, carry, push or pull objects which may frequently exceed 50 pounds in a series of functional tests which clearly simulates the work environment.

Physical ability to sit or stand for extended periods of time.

Physical tolerance to inks, strong chemical odors, and harsh chemical substances.

Physical tolerance to working with a variety of chemicals.

Pre-Employment Physical Examination

A physical and tuberculosis examination is required as a condition of employment. Examinations shall be administered by a District provider and be at the District's expense. Individuals must evidence ability to perform physical requirements of position and test negative for tuberculosis.

REPORTS TO

Reprographics Supervisor

Board Approved: 5/28/02

Cabinet Approved: 1/8/13

Unit Approved: 4/25/13

Board Approved:

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Proposed Job Description: May 20, 2013
JC# 15002 Bilingual Homeless Liaison/Coordinator

BACKGROUND

The Human Resources Department is responsible for proposing new job descriptions and maintaining up-to-date job descriptions through revisions, and placing employees appropriately on the respective salary schedules. The proposed job description was approved by the Superintendent's Cabinet and the California School Employees Association.

ISSUE

This position represents a new title with new responsibilities and will be responsible for supporting the needs of the homeless student population and ensuring the delivery of mandated services to facilitate students' attendance and access to appropriate education.

PROPOSAL

The attached job description is proposed for the Board's consideration.


FISCAL IMPACT

The Bilingual Homeless Liaison/Coordinator will be paid at range 29 of the Classified Unit Salary Schedule.

RECOMMENDATION

It is recommended that the Board of Education approve the proposed job description: JC# 15002 Bilingual Homeless Liaison/Coordinator.

Recommended by:


Craig Rydquist
Associate Superintendent, Human Resources

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC# 15002

BILINGUAL HOMELESS LIAISON/COORDINATOR

OVERALL RESPONSIBILITY

Under general supervision, responsible for supporting the needs of the homeless student population and ensuring the delivery of mandated services to facilitate students' attendance and access to appropriate education. Position assesses students and families; interprets laws relating to homeless students; works as a team member to develop intervention strategies; provides case managements; monitors student progress; and makes referrals. This position also acts as a resource to school staff and conducts related training and interacts and coordinates with key homeless service providers. The position works to improve coordination between community services organizations, government agencies, housing, shelters, schools and the school district, to best meet the needs of homeless students and families.

SPECIFIC RESPONSIBILITIES

1. Serve as the District's expert on homeless education issues, practices, and federal legislation.
2. Assist site staff with the identification of homeless students and maintenance of ongoing documentation concerning the residency status of identified students.
3. Serve as a communication link among schools, home, and community agencies concerning the identification and needs of homeless students and their families.
4. Assist families as they enroll their child or exit their child from school; ensure that they receive educational and other services for which they are eligible (examples include but are not limited to school meal programs, after-school programs, vocational and technical education, programs for gifted and talented students, English Language Learner, and special education programs).
5. Plan and assist homeless children and families with transportation, school supplies, emergency clothing, referrals to medical, dental, mental health, or other services they may need through coordination with social service and community organizations.
6. Make home contacts with students, parents/guardians, and school staff. Make home visits as necessary.
7. Conduct homeless education training to meet the special needs of the Modesto City Schools staff.
8. Gather and track data on homeless students, maintains records on students served including grade level, school, referral process, and specific services provided.
9. Attend a variety of meetings, conferences, seminars, and workshops to increase awareness of homeless education resources, programs, activities, and materials.
10. Stay current with laws, regulations, and policies which impact homeless students and share that information with District administration.
11. Promote parent and community involvement and positive public relations for school programs and services.
12. Assist in translating and interpreting between community members, families, students, and staff.
13. Maintain a valid California Driver's License – Class C.
14. Maintain participation in CA DMV Assessment System/Automatic Pull Program.
15. Effectively communicate and maintain cooperative relationship with those contacted in the course of work in both English and Spanish.
16. Perform other related duties as assigned.

BILINGUAL HOMELESS LIAISON/COORDINATOR (continued)

SALARY

Classified Unit Salary Schedule (Range 29)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Bilingual and biliterate in English and Spanish.
- Knowledge of diverse cultures and ethnic groups.
- Knowledge of interviewing and counseling techniques.
- Ability to work with students and parents whose primary language is other than English.
- Ability to maintain records without close supervision.
- Ability to understand and implement oral directions and directions written in English.
- Knowledge of and ability to navigate comfortably through the student information systems, including basic use of reports and queries.
- Ability to operate standard office equipment with a high level of competence, especially Microsoft Office, Excel, and other technological tools.
- Ability to work effectively and efficiently without close supervision.
- Ability to understand and carry out complex oral and written directions.

Experience

Minimum Requirements:

- Successful experience working with parents and children.
- Experience working with community based agencies.

Desirable Qualification:

- Experience working with minority children and adults.

Education

Minimum Requirement:

- High school Diploma or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE) Certificate.

Desirable Qualification:

- One (1) year of college or equivalent combination of education and experience in the specific area of assignment.

License

Minimum Requirements:

- Valid California Driver's License – Class C.
- Must provide a DMV printout within five (5) workdays of offer of employment.

Vehicle

- Employee must use personal vehicle during the course of work.

Physical Characteristics

With or without the use of aids:

- Sufficient vision to read small print.
- Sufficient perception to identify colors.
- Sufficient depth perception to relate the distances between objects.
- Sufficient hearing to hear normal and telephone conversations.
- Sufficient hearing to follow directions.
- Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone.
- Sufficient dexterity to use hands and fingers to print or write legibly, complete basic records and worksheets and operate telephone.

BILINGUAL HOMELESS LIAISON/COORDINATOR (continued)

QUALIFICATIONS (continued)

Physical Characteristics (continued)

With or without the use of aids:

- Sufficient lower body strength, stamina and mobility to sit, stand, kneel, walk, stoop, sit, bend and extend legs for prolonged periods of time.
- Sufficient physical ability, strength, mobility and stamina to move, lift, push/pull or carry objects which may frequently exceed 25 pounds.
- Sufficient physical ability, strength, balance, mobility, and stamina to climb stairs.
- Sufficient physical ability to stand on feet for prolonged periods of time.
- Sufficient physical ability, strength, mobility, and stamina to drive a vehicle.
- Sufficient physical ability to reach horizontally and vertically with arms.

REPORTS TO:

Director, State and Federal Programs

Cabinet Approved: 3/5/13

Unit Approved: 4/25/13

Board Approved:

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Student Expulsion, May 20, 2013
EL-31-2012-2013

BACKGROUND:

The principal recommended that the above designated student, EL-31-2012-2013, be expelled for violation of Education Code 48900:

- (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.

and Education Code 48915:

Subdivision (a)

- (2) Possession of any firearm, knife, explosive, or other dangerous object of no reasonable use to the pupil at school or at a school activity off school grounds.

ISSUE:

The Administrative Panel held a hearing on April 30, 2013. Notification of the hearing was given to the parent/guardian. Parent/student were not in attendance.

The Administrative Panel concurred with the principal's specific recommendation to expel this student.

RECOMMENDATION:

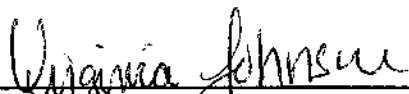
Student be expelled from all schools in the District according to Board Policy 5131. Student should apply for readmission in January, 2014, for enrollment in the Spring Semester of the 2013/2014 school year. Consideration for readmission will be based upon certification of completion of the student's rehabilitation plan.

If the student completes the rehabilitation plan, the student will apply to the Director, Child Welfare and Attendance, to determine the appropriate educational placement based on the needs of the student and the District.

Approval of Student Expulsion, EL-31-2012-2013

Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:



Virginia Johnson
Associate Superintendent
Educational Services

Approved for Recommendation to
the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Student Expulsion, May 20, 2013
HS-91-2012-2013

BACKGROUND:

The principal recommended that the above designated student, HS-91-2012-2013, be expelled for violation of Education Code 48900:

- (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.

and Education Code 48915:

Subdivision (a)

- (2) Possession of any firearm, knife, explosive, or other dangerous object of no reasonable use to the pupil at school or at a school activity off school grounds.

ISSUE:

A stipulated expulsion agreement was reached between Modesto City Schools and the parent/guardian and student. A signed copy of the agreement is attached.

RECOMMENDATION:

Student be expelled from all schools in the District according to Board Policy 5132. Student should apply for readmission in January, 2014, for enrollment in the Spring Semester of the 2013/2014 school year. It is further recommended that the expulsion be suspended and the student enroll at Peter Johansen High School for the remainder of the current Semester and at Peter Johansen High School for the Fall Semester of the 2013/2014 school year and complete the student's rehabilitation plan.

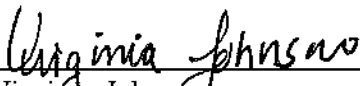
Any violations of the Student Conduct Code will activate the expulsion without an additional hearing, and a new rehabilitation plan will be developed for the student.

If the student completes the rehabilitation plan, the student will apply to the Director, Child Welfare and Attendance, to determine the appropriate educational placement based on the needs of the student and the District.

Approval of Student Expulsion, HS-91-2012-2013

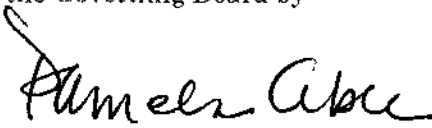
Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:



Virginia Johnson
Associate Superintendent
Educational Services

Approved for Recommendation to
the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Student Expulsion, May 20, 2013
HS-96-2012-2013

BACKGROUND:

The principal recommended that the above designated student, HS-96-2012-2013, be expelled for violation of Education Code 48900:

- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance listed in Chapter 2 of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

and Education Code 48915:

Subdivision (c)

- (3) Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053 of Division 10) of the Health and Safety Code.

ISSUE:

A stipulated expulsion agreement was reached between Modesto City Schools and the parent/guardian and student. A signed copy of the agreement is attached.

RECOMMENDATION:

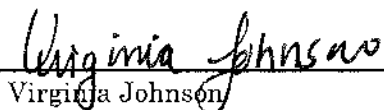
Student be expelled from all schools in the District according to Board Policy 5132. Student should apply for readmission in January, 2014, for enrollment in the Spring Semester of the 2013/2014 school year. Consideration for readmission will be based upon certification of completion of the student's rehabilitation plan.

If the student completes the rehabilitation plan, the student will apply to the Director, Child Welfare and Attendance, to determine the appropriate educational placement based on the needs of the student and the District.

Approval of Student Expulsion, HS-96-2012-2013

Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:



Virginia Johnson
Associate Superintendent
Educational Services

Approved for Recommendation to
the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Student Expulsion, May 20, 2013
HS-98-2012-2013

BACKGROUND:

The principal recommended that the above designated student, HS-98-2012-2013, be expelled for violation of Education Code 48900:

- (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.

and Education Code 48915:

Subdivision (a)

- (2) Possession of any firearm, knife, explosive, or other dangerous object of no reasonable use to the pupil at school or at a school activity off school grounds.

ISSUE:

A stipulated expulsion agreement was reached between Modesto City Schools and the parent/guardian and student. A signed copy of the agreement is attached.

RECOMMENDATION:


Student be expelled from all schools in the District according to Board Policy 5132. Student should apply for readmission in January, 2014, for enrollment in the Spring Semester of the 2013/2014 school year. Consideration for readmission will be based upon certification of completion of the student's rehabilitation plan.

If the student completes the rehabilitation plan, the student will apply to the Director, Child Welfare and Attendance, to determine the appropriate educational placement based on the needs of the student and the District.

Approval of Student Expulsion, HS-98-2012-2013

Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:



Virginia Johnson
Associate Superintendent
Educational Services

Approved for Recommendation to
the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Student Expulsion, May 20, 2013
HS-103-2012-2013

BACKGROUND:

The principal recommended that the above designated student, HS-103-2012-2013, be expelled for violation of Education Code 48900:

- (a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

ISSUE:

A stipulated expulsion agreement was reached between Modesto City Schools and the parent/guardian and student. A signed copy of the agreement is attached.

RECOMMENDATION:

Student be expelled from all schools in the District according to Board Policy 5132. Student should apply for readmission in January, 2014, for enrollment in the Spring Semester of the 2013/2014 school year. Consideration for readmission will be based upon certification of completion of the student's rehabilitation plan.

If the student completes the rehabilitation plan, the student will apply to the Director, Child Welfare and Attendance, to determine the appropriate educational placement based on the needs of the student and the District.

Approval of Student Expulsion, HS-103-2012-2013


Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:



Virginia Johnson
Associate Superintendent
Educational Services

Approved for Recommendation to
the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Report on Summary of Investment Portfolio
as of March 31, 2013

May 20, 2013

BACKGROUND

The District periodically invests funds with the State's Local Agency Investment Fund (LAIF), the California Asset Management Program (CAMP) and in specific securities as allowed under the Government Code and Board policy.

ISSUE

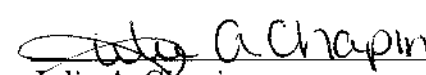
The Board of Education should periodically review the District's investments.

FISCAL IMPACT


The District's investments as of March 31, 2013 are shown on the attached report and are in compliance with the Board's investment policy and all Government Code requirements. The District's investment advisor, Public Financial Management, provides the market value of individual securities. LAIF, CAMP and the County Treasury provide market value information for those funds.

Submitted by:

Approved for Submission
to the Governing Board by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official



Pamela Able
Superintendent

Modesto City Schools
Portfolio Summary
March 31, 2013

INVESTMENTS	Par	Original Cost	Book Value	Percent of Portfolio	Market Value	Year-to-Date Interest	Yield
District Operating Funds:							
Stanislaus County Treasury *	N/A	N/A	\$ 82,610,867.47	95.05%	\$ 82,610,867.47	\$ 678,320.51	0.78% **
Bank of the West - Revolving Cash Fund	N/A	N/A	\$ 64,142.80	0.07%	\$ 64,142.80	\$ -	0.00%
Local Agency Investment Fund *	N/A	N/A	\$ 209,304.39	0.24%	\$ 209,304.39	\$ 501.61	0.28% ***
California Asset Management Program Cash Reserve Portfolio *	N/A	N/A	\$ 3,132,785.36	3.60%	\$ 3,132,785.36	\$ 7,863.82	0.14%
Natixis Funding Corp (Lease Revenue Bond Debt Service Sinking Fund) ****	N/A	N/A	\$ 717,382.28	0.83%	\$ 717,382.28	\$ 19,969.47	3.83%
The Bank of New York Mellon Trust Company, N. A. (2001 COPS Refunding Escrow Account)	N/A	N/A	\$ 5,580.71	0.01%	\$ 5,580.71	\$ -	0.00%
Key Government Finance (Capital Lease Escrow - Buses) Federated Government Obligations Fund IS *	N/A	N/A	\$ -	0.00%	\$ -	\$ 155.19	0.00%
City of Ceres - Redevelopment Agreement	N/A	N/A	\$ 171,942.00	0.20%	\$ 171,942.00	\$ -	0.00%
Total Assets of Portfolio:			\$ 86,912,005.01	100.00%	\$ 86,912,005.01	\$ 706,810.60	

Note: All funds are under the management of outside parties, either the State of California, County of Stanislaus, California Asset Management Program, or Public Financial Management, Inc.

* Available daily, upon demand

** Yield for funds on deposit at Stanislaus County Treasury is shown as net. Gross yield is 25 basis points higher, charged as administrative fee

*** Annual interest earnings exceed current invested value - these funds have been significantly drawn down during the year, in order to manage cash flow Challenges caused by the State's Budget Crisis - previous balances were significantly higher, when the higher interest was earned.

**** Investment under a Master Repurchase Agreement

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Report on Construction Projects Progress May 20, 2013
Payments

BACKGROUND

Board Policy requires a report on progress payments be submitted monthly.

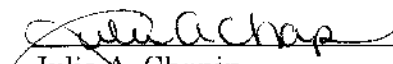
REPORT


	Previously Paid	Current Payment	Balance Due
JL Bray and Son Inc. NSC Reroof and HVAC Replacement Contract Price: \$2,176,000.00 Certificate No. 1	\$0.00	\$223,541.08	\$1,952,458.92
ACME Construction Company Inc. Gregori Stadium Improvements Contract Price: \$3,300,000.00 Certificate No. 9	\$2,630,039.98	\$488,778.29	\$181,181.73

Originating Department: Maintenance and Construction

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official


Pamela Able
Superintendent

PROGRESS PAYMENT

SITE: Nutrition Services Center
PROJECT: Reroof and HVAC Replacement

CERT NO. 1
BID NO. Lease/Leaseback
PROJECT NO. 9593
PURCHASE ORDER 133503

JL Bray and Son Inc.
PO Box L
Salida CA 95368

- | | |
|-------------------------------------|-----------|
| 1. RECEIVED FROM: JD Grothe | 4/5/2013 |
| 2. DATE APPROVED BY: John Liukkonen | 4/19/2013 |
| 3. PROCESSED BY BUSINESS OFFICE | 4/23/2013 |
| 4. PROCESSED FOR BOARD AGENDA | 5/20/2013 |

ACCOUNT NUMBER:
 13-5310-0-6210-0000-8500-4573-9593-000

CONTRACT PRICE	CHANGE ORDERS	ADJ. CONTRACT PRICE	LINE NO.	CURRENT PAYMENT	PREVIOUSLY PAID	TOTAL PAID TO DATE	BALANCE DUE
\$ 2,176,000.00	\$ -	\$ 2,176,000.00	1	\$ 223,541.08	\$ -	\$ 223,541.08	\$ 1,952,458.92

PROGRESS PAYMENT

SITE: Gregori High School
PROJECT: Football Stadium Improvements

CERT NO. 9
BID NO. Lease/Leaseback
PROJECT NO. 9600
PURCHASE ORDER 131867

ACME Construction Company Inc
PO Box 4710
Modesto CA 95352

- | | |
|-------------------------------------|-----------|
| 1. RECEIVED FROM: DLR Group | 4/12/2013 |
| 2. DATE APPROVED BY: John Liukkonen | 4/19/2013 |
| 3. PROCESSED BY BUSINESS OFFICE | 4/23/2013 |
| 4. PROCESSED FOR BOARD AGENDA | 5/20/2013 |

ACCOUNT NUMBER:
 21-9836-0-6210-0000-8500-3447-9600-000

CONTRACT PRICE	CHANGE ORDERS	ADJ. CONTRACT PRICE	LINE NO.	CURRENT PAYMENT	PREVIOUSLY PAID	TOTAL PAID TO DATE	BALANCE DUE
\$ 3,300,000.00	\$ -	\$ 3,300,000.00	1	\$ 488,778.29	\$ 2,630,039.98	\$ 3,118,818.27	\$ 181,181.73

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting
SUBJECT: Schedule of 2012-13 School Advisory Committee Meetings May 20, 2013

The following schedule is provided for information:

Burbank Elementary School Site Council – 3:00 p.m. – Burbank Conference Room 11A

May 20, 2013 (*Family Learning Center*)

Burbank Elementary School ELAC – 9:00 a.m. – Burbank Conference Room 11A

May 20, 2013 (*Family Learning Center*)

Burbank Elementary School Safety Committee – 3:00 p.m. – Burbank Conference Room 11A

May 20, 2013 (*Family Learning Center*)

Marshall Elementary School Site Council – 3:00 p.m. – Marshall School Library

June 14, 2013

Marshall Elementary ELAC – 3:00 p.m. – Marshall Staff Room

June 18, 2013

MCS State & Federal DELAC – 6:00 p.m. – Staff Development Rms. 1 & 2

June 11, 2013

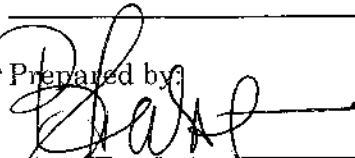
MCS State & Federal DAC – 6:00 p.m. – Staff Development Rms. 1 & 2

June 13, 2013

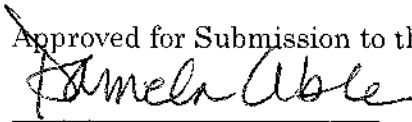
Special Education Community Advisory Committee – 6:00 p.m. – MCS Staff Dev. Ctr. 1

June 5, 2013

Prepared by:


Beekie Hurst
Secretary

Approved for Submission to the Governing Board by:


Pamela Able
Superintendent