

The Modesto City Schools Board of Education supports the community-wide "Choose Civility" initiative and pledges to encourage and model civil behavior.

MODESTO CITY SCHOOLS
BOARD OF EDUCATION AGENDA
BOARD ROOM IN THE STAFF DEVELOPMENT CENTER
1342nd REGULAR MEETING

July 8, 2013

Period for Public Presentations

6:15 p.m.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's office, 576-4141. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 426 Locust Street during normal business hours.

*** Times are approximate. Individuals wishing to address an agenda item should plan accordingly.**

Pursuant to Government Code section 54953, Board member Neumann will participate via telephone from Starfish Point, 140 NW 48th Street, Newport, Oregon.

A. INITIAL MATTERS:

5:30 to 5:31 1. **Call to Order.**

5:31 to 6:00 2. **Closed Session.**

Public comment regarding closed session items will be received before the Board goes into closed session.

.1 Conference with District Labor Negotiator: Craig Rydquist regarding employee organizations: Modesto Teachers' Association and California School Employees Association, Chapter No. 007; and Unrepresented Employees (Managers and Administrators).

.2 Public Employee Appointments
➤ Principals, K-6

6:00 to 6:01 3. **Moment of Silence.**

6:01 to 6:05 4. **Pledge of Allegiance.**

A. INITIAL MATTERS (continued):

6:05 to 6:13 5. **Announcements.**

6:13 to 6:14 6. **Approval of Consent Agenda.**

Information concerning the consent items listed below has been forwarded to each Board member prior to this meeting for study and is on file at the Modesto-Stanislaus Library Reference Room, 1500 I Street; Modesto City Schools Superintendent's Office and Receptionist's Desk, 426 Locust Street, Modesto. Copies of the complete agenda are available at the Board meeting, 425 Locust Street. Unless some member of the audience or Board member has a question concerning an item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board. The action taken by the Board in approving consent items is set forth in the explanation of the individual items.

6:14 to 6:15 7. **Approval of Order of Discussion/Action Items.**

6:15 to 6:45 8. **Period for Public Presentations.**

Board Bylaw 9322 (b):

Subject Matter:

Members of the public may address the Board of Education on matters not on the agenda.

Complaints against specific District employees should be resolved through the District's Personnel Complaint Procedure. The right to address the Board does not exempt the speaker from any potential liability for defamation. The proceedings of the Board are recorded and are a part of the public record.

The Period for Public Presentation is limited to 30 minutes. Time will be allotted equally to individuals based on the number of request cards submitted. The maximum for any one speaker is three minutes.

The law limits the response of Board members and prohibits the Board from taking any formal action.

B. DISCUSSION AND ACTION ITEMS:

6:45 to 6:50 1. Board of Education Student Representative Report.

6:50 to 6:55 2. Modesto Teachers Association Report.

6:55 to 7:00 3. California School Employees Association Report.

7:00 to 7:05 4. Modesto City Schools Managers Report.

B. DISCUSSION AND ACTION ITEMS (continued):

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- | | | |
|--------------|-----|---|
| 7:05 to 7:15 | 5. | Report on Grant Development. |
| 7:15 to 7:25 | 6. | Ratification of 2013-14 Agreement with Modesto Police Department to Provide the Services of Four School Police Officers Who Will Provide Direct Law Enforcement Services to 7-12 Campuses and for Officers to Provide Security at Modesto City Schools Board of Education Meetings. |
| 7:25 to 7:35 | 7. | Cancellation of Existing Superintendent's Contract, Effective June 30, 2013 (Section 35031 E.C.), and Approval of New Superintendent's Contract, Effective July 1, 2013 through June 30, 2017. |
| 7:35 to 7:45 | 8. | Approval of "Declaration of Need for Fully Qualified Educators" for the 2013-14 School Year. |
| 7:45 to 7:50 | 9. | Report of Meetings Attended by Board of Education Members. |
| 7:50 to 7:55 | 10. | Items to be Placed on Future Board of Education Agendas. |
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PROPOSED CONSENT AGENDA**C. BUSINESS ITEMS:**

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|---------|----|---|
| CONSENT | 1. | Approval of Authorization to Award Bid #13-4534 for Milk and Dairy By-Products to Foster Farms Dairy. |
| CONSENT | 2. | Approval of the Service Agreement Contract with Quality Service, Inc., as Certified Distribution Operator for Gregori High School. |
| CONSENT | 3. | Approval of Acceptance of Completion of Contract with Sam Farias Fencing, Informal Bid No. 13-4524, Varsity Softball Backstop Replacement at Johansen, Downey and Modesto High Schools. |
| CONSENT | 4. | Approval of Acceptance of Completion of Contract with Champion Industrial Contractors, Inc., Informal Bid No. 13-4531, Modesto High School Gymnasium Heating Equipment Replacement. |
| CONSENT | 5. | Approval of the Use of Richards, Watson & Gershon for Legal Services for Fiscal Year 2013/14. |
| CONSENT | 6. | Approval of Acceptance of Gifts. |
| CONSENT | 7. | Ratification of Agreement with the City of Modesto for Use of the Johansen High School Swimming Pool, Summer 2013. |
| CONSENT | 8. | Approval of Authorization to Extend Contract 12-4509 Just-in-Time Custodial Supplies. |

PROPOSED CONSENT AGENDA**D. CURRICULUM AND INSTRUCTION ITEMS:**

- | | |
|---------|---|
| CONSENT | 1. Approval of Out-of-State National FFA Convention Trip to Louisville, Kentucky and Nashville, Tennessee. |
| CONSENT | 2. Approval of Child Development Programs Parent Handbook. |
| CONSENT | 3. Approval of Revised O. Wright 2012-2013 Single Plan for Student Achievement. |
| CONSENT | 4. Approval of the Agreement with Aspiranet Behavioral Health to Provide Risk Assessment Procedures for Modesto City Schools' K-12 Students for the 2013-2014 School Year. |
| CONSENT | 5. Ratification of Applications for Funding, Agricultural Vocational Education Incentive Grants, 2013-14. |
| CONSENT | 6. Ratification of Services Agreement between Sierra Vista Child & Family Services and Modesto City Schools for the 2013-2014 School Year. |
| CONSENT | 7. Ratification of Services Agreement between Modesto City Schools and Stanislaus County Behavioral Health and Recovery Services for the 2013-2014 School Year. |
| CONSENT | 8. Ratification of Master Contracts for Non-Public School/Non Public Agency Services for the 2013-2014 School Year: Children's Choice for Hearing and Talking, Central Valley Training Center, Creative Alternatives, Inc., Living Well, BCS Inc., Stanislaus Academy/Aspiranet, Valley Oaks School, East Valley Education Center and Sierra Vista Children's Center. |
| CONSENT | 9. Ratification of Services Agreement with School Translations. |
| CONSENT | 10. Ratification of 2013-14 Contracts between Modesto City High School District, North Adrian's Beauty College, Inc., and California Beauty College. |
| CONSENT | 11. Ratification of the Agreement to Provide Participant Advisor Services to the County of Stanislaus Community Services Agency for 2013-14. |
| CONSENT | 12. Ratification of Resolution 13/14-02 Authorizing the State General Child Care Contract with the California Department of Education for Fiscal Year 2013/2014. |
| CONSENT | 13. Ratification of Resolution 13/14-03 Authorizing the State Preschool Program Contract with the California Department of Education for Fiscal Year 2013/2014. |

PROPOSED CONSENT AGENDA**D. CURRICULUM AND INSTRUCTION ITEMS (continued):**

- CONSENT 14. Ratification of Resolution 13/14-04 Authorizing the Prekindergarten and Family Literacy Support Contract with the California Department of Education for 2013/14.

E. HUMAN RESOURCES ITEMS:

- CONSENT 1. Approval of Designated Personnel Action Items:
 .1 Approval of Certificated Personnel Terminations.
 .2 Approval of Certificated Personnel Leaves of Absence.
 .3 Approval of Certificated Personnel Employment.
 .4 Approval of Certificated Personnel Other Appointments.
 .5 Approval of Certificated Personnel Stipend Appointments.
 .6 Approval of Certificated Personnel Stipend Deletions.
 .7 Approval of Certificated Personnel Substitute Appointments.
 .8 Approval of Classified Personnel Terminations.
 .9 Approval of Classified Personnel Leaves of Absence.
 .10 Approval of Classified Personnel Employment.
 .11 Approval of Classified Personnel Other Appointments.
 .12 Approval of Classified Personnel Substitute Appointments.
- CONSENT 2. Approval of Proposed Job Description: JC# 1137 District Improvement Facilitator, K-12.
- CONSENT 3. Approval of Proposed Job Description: JC# 3319 Certified Nursing Assistant/Home Health Aide Program Coordinator, 9-12+.
- CONSENT 4. Approval of Proposed Job Descriptions: JC# 0049 Director II, Human Resources; JC# 0058 Director II, Assessment and Evaluation; JC# 0059 Director II, Child Development Programs; JC# 0061 Director II, Child Welfare and Attendance; JC# 0062 Director III, State and Federal Programs; JC#0063 Senior Director, Alternative and Vocational Education; JC# 0064 Senior Director, Educational Services; JC# 0066 Senior Director, Special Education Local Plan Area (SELPA).
- CONSENT 5. Ratification of Agreement for Special Contract Services Employment-Loan between the Stanislaus County Office of Education and Modesto City Schools.

F. MISCELLANEOUS ITEMS:

- CONSENT 1. Approval of Designated Student Expulsions:
 None.
- CONSENT 2. Approval of Minutes for the June 17, 2013 Regular Meeting and the June 24, 2013 Special Meeting of the Board of Education.

END OF CONSENT AGENDA

G. REPORTS AND COMMUNICATIONS:

1. Report: Quarterly Report on *Williams* Complaints, Subject Area of Complaint and Resolution.
2. Report on Construction Projects Progress Payments.

H. ADJOURNMENT

MODESTO CITY SCHOOLS

TO: Board of Education

Regular Meeting

SUBJECT: Report on Grant Development

July 8, 2013

BACKGROUND

Modesto City Schools established the position of District Grant Writer in April 2012. Overall responsibility of the position is to research, prepare, and submit grant proposals for public and private funding sources in order to generate new revenue for District educational activities and programs. Duties include acting as the district resource on available grants and awards, and maintaining a master calendar for all submitted proposal and grant requests. The Grant Writer also develops and maintains cooperative relationships with grantors, government leaders, and community-based agencies to carry out grant program requirements.

REPORT

During the 2012/13 school year, the office of Grant Development coordinated the development of over 25 grant proposals for District activities including:

- Proposals where the district was the lead agency
- Proposals where another agency was the lead and subcontract with the District
- Proposals where another agency was the lead and their activities directly benefit the District.

SUMMARY

Karen Servas, District Grant Writer, will present an overview of activities completed during the 2012/13 school year.

Prepared and Submitted to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Ratification of 2013-14 Agreement with Modesto Police Department to Provide the Services of Four School Police Officers Who Will Provide Direct Law Enforcement Services to 7-12 Campuses and for Officers to Provide Security at Modesto City Schools Board of Education Meetings July 8, 2013

BACKGROUND

In 1990, Modesto City Schools formed a partnership with Modesto Police Department to implement the School Police Officer program. School Police Officers provide direct law enforcement services to school administrators and help maintain safe and secure campuses. Likewise, with increased safety concerns at public meetings, the Board of Education has requested the presence of a police officer to provide security for their meetings.

ISSUE

Campuses must be safe and orderly in order for students to achieve at their maximum potential. The School Police Officer program has proved to be successful at Modesto City Schools. School Police Officers make arrests, issue citations, and make student and parent contacts. Officers address gang-related issues, refer students to diversion programs, and participate in school meetings. Each School Police Officer has a black and white unit as well as a private office at his/her assigned school for enforcement activities and confidential counseling.

The presence of a police officer at Modesto City Schools Board meetings will increase security for Board members, staff and the public who attend these public meetings.

PROPOSAL

School Police Officer Program

Modesto Police Department will provide four (4) full-time Police Officers according to the following schedule:

Three 9.5 month officers	@ \$112,000	each
One 12 month officer	@ \$112,000	
Total	\$448,000	

Ratification of 2013-14 Agreement with Modesto Police Department to Provide the Services of Four School Police Officers Who Will Provide Direct Law Enforcement Services to 7-12 Campuses and for Officers to Provide Security at Modesto City Schools Board of Education Meetings

One Police Officer provided for all Board of Education meetings @ \$54 per hour not to exceed \$4,500.

A copy of the proposal is available for review in the Child Welfare and Attendance Office.

FISCAL IMPACT


Funding will be provided from the general fund. The School Police Officer program will not exceed \$448,000; security at Board of Education meetings not to exceed \$4,500.

RECOMMENDATION


It is recommended that the Board of Education ratify the 2013-14 Agreement with Modesto Police Department to provide the services of four School Police Officers who will provide direct law enforcement services to 7-12 campuses and for officers to provide security at Modesto City Schools Board meetings.

Originating Department: Child Welfare and Attendance


Reviewed and Recommended by:


Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting

SUBJECT: Cancellation of Existing Superintendent's Contract, Effective June 30, 2013 (Section 35031 E.C.), and Approval of New Superintendent's Contract, Effective July 1, 2013 through June 30, 2017 July 8, 2013

BACKGROUND

The Governing Board should devote a portion of at least one Board meeting in closed session annually to discuss and evaluate the performance of the Superintendent.

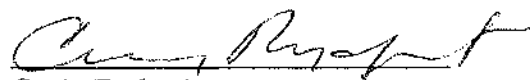
The Board reviewed the Superintendent's performance and contract in closed session on June 24, 2013. The evaluation was the basis for determining whether to extend the expiration date of the Superintendent's contract.

Attached is a copy of the new Superintendent's contract.

RECOMMENDATION

It is recommended that the Board of Education cancel the existing Superintendent's contract, effective June 30, 2013 (Section 35031 E. C.), and approve a new Superintendent's contract effective July 1, 2013 through June 30, 2017.

Prepared and Recommended
at Board Direction by:


Craig Rydquist
Associate Superintendent,
Human Resources

EMPLOYMENT AGREEMENT BETWEEN
MODESTO CITY SCHOOLS
AND
PAM ABLE

This Employment Agreement ("Agreement") is entered into by and between the Governing Board of Modesto City Schools (hereinafter referred to as "the Governing Board" or "the District") and Pam Able (hereinafter referred to as "Superintendent"). The Governing Board and Superintendent mutually agree as follows:

1. **TERM OF EMPLOYMENT**

Pursuant to Section 35031 of the Education Code, the existing employment agreement between the parties hereto is hereby cancelled and terminated effective June 30, 2013, and the Governing Board hereby employs Pam Able as Superintendent of the Modesto City School District and the Modesto High School District for the period commencing July 1, 2013, through June 30, 2017, subject to the terms and conditions stated below.

2. **WORK YEAR**

Superintendent shall render twelve (12) months of full and regular service to the District during each annual period covered by this Agreement, except as hereinafter provided.

The Superintendent shall be required to render Two Hundred Twenty-Two (222) days (which shall not include vacation days, Saturdays, Sundays, and holidays) of full and regular service to the District annually during the period covered by this Agreement. The salary rate shall be calculated as the annual salary divided by Two Hundred Forty-Seven (247) days.

Notwithstanding the foregoing, Superintendent shall be on call to perform her duties 24 hours a day, 7 days a week as the only 24/7 employee of the District. Superintendent acknowledges that as a 24/7 employee, District affairs may call upon her to devote other than non-duty days as the Chief Executive Officer of the District. Accordingly, the Superintendent's compensation takes into account her status as a 24/7 employee.

3. **SALARY**

The Superintendent's initial annual base salary for the 2013-2014 school year shall be Two Hundred Twenty-Five Thousand and no/100 dollars (\$225,000). The salary shall be payable in twelve (12) equal monthly payments. When only a

portion of any year or month is served, the Superintendent's salary shall be prorated to reflect such service.

This salary may be adjusted by the mutual agreement of the parties on an annual basis. Should any increase exceed the current year's California Consumer Price Index for Urban Wage Earners and Clerical Workers as calculated by the Department of Industrial Relations, the increase in excess of this amount may not take effect without a vote by the Board of Trustees in public session at a regularly scheduled meeting. (The intent of this language is to meet the requirements of AB 1344.)

4. VACATION

The Superintendent shall be entitled to twenty-five (25) days of annual vacation with pay, exclusive of holidays defined in the Education Code.

As recognized under California law, vacation is a form of compensation and cannot be lost if vacation is not taken. The total number of available/accrued vacation days may not exceed thirty (30) days during the term of this Agreement.

In the event of termination of this Agreement, Superintendent shall be entitled to compensation for all unused vacation days at the current salary rate. The salary rate shall be calculated as the annual salary divided by Two Hundred Forty-Seven (247).

5. PHYSICAL EXAMINATIONS

A. Examination.

The Superintendent shall undergo a physical examination by a District-appointed physician prior to each school year during the term of this Agreement. Prior to the examination, Superintendent agrees to execute a medical release authorizing the District-appointed physician to review all relevant medical records. The District-appointed physician shall review this Agreement, the District's job description for the position, and be provided background information related to the duties of the position.

B. Costs.

The Superintendent shall submit all costs to the District's insurance carrier. All non-insured costs shall be borne by the District.

C. Report.

The District-appointed physician shall submit a confidential written report to the Governing Board and the Superintendent addressing only the Superintendent's fitness to perform the job. The District-appointed physician's report shall specifically indicate whether or not the Superintendent has any physical impairment that substantially limits the Superintendent's ability to perform the

essential functions of the position with or without reasonable accommodation. No confidential medical information shall be submitted to the Governing Board, the District, any third party, or any of the District's officers, agents or employees unless it is determined that the Superintendent is unable to perform the essential functions of the position and such medical information is directly related to such determination or the development of reasonable accommodations.

D. Reasonable Accommodation.

If the Superintendent is determined by the District to be a disabled employee under state or federal law, the District shall request that the District-appointed physician's report indicate what reasonable accommodations, if any, may be available to allow the Superintendent to perform the essential functions of the position. Following input from the Superintendent and the District-appointed physician, the Governing Board shall make the final determination of what constitutes a reasonable accommodation.

E. Inability to Perform Essential Functions.

If the District determines the Superintendent is disabled and, following the interactive process with the Superintendent, that the Superintendent is unable to perform the essential functions of the position with or without reasonable accommodation, this Agreement may be terminated by the Governing Board upon written notice to the Superintendent in accordance with Paragraph 14, Section C of this Agreement.

6. DUTIES AND RESPONSIBILITIES

Superintendent shall serve as Chief Executive Officer and Secretary of the Governing Board and the school districts pursuant to Sections 35035 and 35040 of the Education Code. The Superintendent shall have the primary responsibility for the execution of Board policy, whereas the Board shall retain the primary responsibility for formulating and adopting policy. The Board, individually and collectively, will refer promptly all criticisms, complaints, and suggestions called to its attention to the Superintendent for study and recommendation. In addition to directing all criticisms, complaints and suggestions concerning the District or any of its personnel directly to the Superintendent as set forth above, the Board agrees that it shall work with the Superintendent in a spirit of cooperation and teamwork, and shall provide the Superintendent with periodic opportunities to discuss the Board/Superintendent relationship.

The Superintendent shall be expected to attend all regular, special and closed session meetings as directed by the Board. The Superintendent may serve as an ex officio member on any and all District committees and subcommittees. In addition, all duties and duties which may lawfully be delegated to Superintendent are to be performed and executed by her in accordance with applicable policies and regulations adopted by the Governing Board. District policies shall include a complete position description as prescribed by the Governing Board after discussion with Superintendent.

7. EVALUATION

Prior to June 30 of each school year of this Agreement, the Governing Board shall devote a portion of at least one Board meeting, in closed session, annually to discuss and evaluate the performance of the Superintendent. This evaluation shall be based on the position description and the mutually agreed-upon and specified District goals and objectives in accordance with the procedures outlined in District policies.

An evaluation shall be deemed "satisfactory" if a majority of the Governing Board members have rated the Superintendent's performance as satisfactory and/or superior in their individual evaluations prepared by such Governing Board members. The Governing Board's failure to provide the Superintendent an annual evaluation prior to June 30 of each school year shall not be deemed the performance of the Superintendent satisfactory.

8. OUTSIDE PROFESSIONAL ACTIVITIES

With prior approval of the Governing Board, Superintendent may undertake consultative work, speaking engagements, writing, lecturing, or other professional duties and obligations. Said outside professional activities may be performed for consideration, provided they do not interfere with or conflict with Superintendent's performance of her duties under this Agreement.

9. HEALTH, WELFARE AND LEAVE BENEFITS

The Superintendent shall receive all health and welfare benefits, including twelve (12) days of sick leave, provided to certificated administrators/management employees of the District.

10. PROFESSIONAL DUES

The District shall pay the professional dues of the Superintendent for membership to the Association of California School Administrators and two additional professional organizations, provided such memberships are pre-approved by the Governing Board.

11. EXPENSE STIPEND

Superintendent shall be paid a monthly stipend in the amount of Three Hundred Fifty Dollars (\$350) for necessary expenses incurred incidental to District business which may include, but not be limited to, costs incurred in participating in community events including donations to community events which are reasonably related to the District's mission and goals as a public school district, appropriate recognition of significant events in the lives of District employees and community representatives, and other costs, including meals and registration costs and other miscellaneous costs incurred in connection with community events.

12. BUSINESS EXPENSES

~~Superintendent shall not receive reimbursement for any expense that she incurs for attendance within the District (i.e., meetings, luncheons, dinners, ceremonies, and other events) as required in the official performance of the duties and responsibilities of her office.~~

13. CONFERENCE EXPENSES

During the term of this Agreement, at the direction of the Governing Board or otherwise subject to its approval, the Superintendent shall attend educational or other conferences that the Governing Board deems appropriate. The actual and necessary travel, food, lodging, incidental expense, and registration costs of such attendance outside of the District shall be reimbursable, subject to any verification and claim procedures, and reimbursable expenditure limitations as are from time-to-time established by Board policy.

14. TERMINATION OF TERM OF EMPLOYMENT AND CONTRACT OF EMPLOYMENT

This Agreement may be terminated prior to its expiration date on any of the following grounds:

A. Mutual Consent.

By mutual agreement, this Agreement may be terminated at any time.

B. Credential.

This Agreement may be terminated for Superintendent's failure to maintain a valid California Administrative Credential.

C. Disability of the Superintendent.

In the event that the Superintendent becomes disabled due to illness, injury or other incapacity, the Superintendent shall be entitled to paid sick leave in accordance with the District policy and state law. Should the Superintendent exhaust her entitlement to sick leave and differential pay leave, and provided that no reasonable accommodation for the disability may be required under the law, the District may terminate the Superintendent by giving her written notice.

D. Death of Superintendent.

This Agreement is automatically terminated upon the death of the Superintendent.

E. Termination for Cause.

If the Governing Board determines that the Superintendent has materially breached the terms of this Agreement or has neglected to perform her duties under it, the Governing Board may terminate for cause. For purposes of this Agreement, "cause" shall exist if Superintendent: (1) refuses to act in accordance with a specific provision of this Agreement or directive or order of a majority of the Governing Board; (2) exhibits misconduct or dishonesty in regard to her employment; (3) is convicted of a crime involving dishonesty, breach of trust, or physical or emotional harm to any person; or, (4) is unable to perform the essential functions of her position. The existence of such cause shall constitute a material breach of this Agreement and shall extinguish all rights and duties hereunder. If cause exists, the Governing Board shall submit all charges in writing for the Superintendent's review. The Superintendent may request a conference with the Governing Board, whose decision shall be final.

In accordance with Government Code section 53243.2, any severance payment to Superintendent shall be fully reimbursed to the District if Superintendent is convicted of any crime involving an abuse of her office or position with the District as defined by applicable law.

F. Unilateral Termination.

The Governing Board may unilaterally terminate this Agreement if for any reason, without cause or a hearing, at any time the Governing Board determines in its sole discretion that such action is in the best interest of the District. If the Governing Board exercises this right, the Superintendent agrees to relinquish any further claims against the District and the Governing Board, including any claims under this Agreement. In the event of such termination, the Governing Board will pay the Superintendent an amount equal to the monthly salary of the Superintendent multiplied by the number of months left on the unexpired term of the contract. However, if the unexpired term of the contract is greater than twelve (12) months, the maximum amount paid by the Governing Board shall be an amount equal to the monthly salary of the Superintendent multiplied by twelve (12). District-paid health care benefits will also be provided during this same period of time. Payment, in the discretion of the Governing Board, may be made in a lump sum or

in monthly increments. The parties agree that damages to the Superintendent which may result from the Governing Board's early termination of this Agreement cannot be readily ascertained. Accordingly, the parties agree that the damage payment made pursuant to this early termination clause constitutes reasonable liquidated damages for the Superintendent, fully compensates the Superintendent for all tort, contract and other damages, and does not result in a penalty. The parties agree that the District's completion of its obligations under this provision constitutes the Superintendent's sole remedy to the fullest extent provided by law. The parties agree that this provision is intended to meet the requirements governing cash settlements as set forth in Government Code sections 53260, et. seq.

Superintendent may, at her option, unilaterally terminate this Agreement by giving sixty (60) days' written notice that she will not fulfill the obligations of this Agreement and that she wishes to be relieved of this Agreement for the remainder of the period of the Agreement.

G. Nonrenewal.

The Governing Board may elect not to renew this Agreement for any reason and shall provide Superintendent with written notice of this fact no later than forty-five (45) days prior to the expiration of this Agreement. Superintendent shall inform the Governing Board of this notice requirement, in writing, no later than March 1st of the final year of this Agreement. Superintendent agrees that failure to provide the Governing Board with such written notice shall conclusively constitute a material breach of this Agreement. Notwithstanding any contrary term contained in this Agreement, the Governing Board may, upon majority vote, immediately terminate this Agreement based on Superintendent's failure to provide the written notification and Superintendent shall not be entitled to any further payment or benefits under this Agreement.

H. District Employment Rights.

Upon termination of this Agreement for any reason other than Paragraph 14, Section E (Termination for Cause), the Superintendent shall be entitled to exercise all rights related to her seniority and permanent status in the District.

15. PROFESSIONAL LIABILITY

As to acts arising out of or in the course of the Superintendent's employment, and to the extent required by law, the Governing Board agrees to defend, hold harmless, and indemnify the Superintendent from any and all demands, claims, suits, actions and legal proceedings brought against Superintendent in her official capacity as agent and employee of the Governing Board or in her individual capacity, except that in no case will individual Board members be considered personally liable for indemnifying the Superintendent against such demands, claims, suits, actions and legal proceedings.

16. GENERAL PROVISIONS

A. Governing Law.

This Agreement, and the rights and obligations of the parties, shall be governed by and construed in accordance with the laws of the State of California.

B. Entire Agreement.

This Agreement contains the entire agreement and understanding between the parties. It supersedes and replaces any prior agreement between the parties.

There are no oral understandings, terms or conditions, and neither party has relied upon any representation, express or implied, not contained in this Agreement.

C. Amendment.

This Agreement may be amended at any time during the term of the Agreement. However, such amendment shall be in writing and is only effective with the mutual consent of the Superintendent and ratification by the Governing Board.

D. Severability.

If any provision of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

GOVERNING BOARD OF MODESTO
CITY SCHOOL DISTRICT AND
MODESTO HIGH SCHOOL DISTRICT
(MODESTO CITY SCHOOLS)

Date: _____

By _____
Nancy Cline
President of the Governing Board

Date: _____

By _____
Pam Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of "Declaration of Need
For Fully Qualified Educators" for the
2013-14 School Year

July 8, 2013

BACKGROUND

For the 2013-14 school year, the District has employed teachers to teach with emergency credentials certain subjects/classes in our schools. Of the 1,427 teachers in the District, approximately 32 must teach classes for which they are not credentialed. The District has advertised for teacher vacancies needed; credentialed and qualified teachers for those assignments did not apply.

ISSUE

In order to be compliant with California Commission on Teacher Credentialing guidelines, the District must submit a "Declaration of Need for Fully Qualified Educators" to the California Commission on Teacher Credentialing for those teachers teaching outside their credentialed area. The "Declaration of Need for Fully Qualified Educators" must be approved by the Board of Education.

PROPOSAL

It is proposed that the Board of Education review and approve the "Declaration of Need for Fully Qualified Educators."


FISCAL IMPACT

There will be no cost to the District.

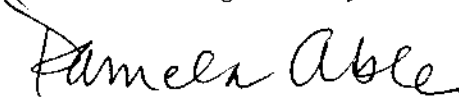
RECOMMENDATION

It is recommended that the Board of Education approve the "Declaration of Need for Fully Qualified Educators" for the 2013-14 school year.

Recommended by:


Craig Rydquist
Associate Superintendent,
Human Resources

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent



DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- Original Declaration of Need for year: 2013/14
 Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Modesto City Elementary School District District CDS Code: 50-71167
 Name of County: Stanislaus County CDS Code: 10-10504

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 07 / 08 / 13 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2014.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>Craig Rydquist</u>	<u>Associate Superintendent, HR</u>	
<small>Name</small>	<small>Signature</small>	<small>Title</small>
<u>(209) 576-4846</u>	<u>(209) 550-3301 x5498</u>	
<small>Fax Number</small>	<small>Telephone Number</small>	<small>Date</small>
<u>426 Locust St., Modesto, CA 95351</u>		
<small>Mailing Address</small>		
<u>rydquist.r@monet.k12.ca.us</u>		
<small>EMail Address</small>		

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____
 Name of State Agency _____
 Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____ / ____ / ____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
E-Mail Address		

► This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	6
<input type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization:	_____
_____	_____
<input checked="" type="checkbox"/> Resource Specialist	2
<input type="checkbox"/> Teacher Librarian Services	_____
<input type="checkbox"/> Visiting Faculty Permit	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	_____
Single Subject	1
Special Education	3
TOTAL	4

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university intern program? Yes No

If yes, how many interns do you expect to have this year? 4

If yes, list each college or university with which you participate in an intern program.

California State University, Stanislaus; Chapman University; University of Laverne

If no, explain why you do not participate in an intern program.



DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- Original Declaration of Need for year: 2013/14
 Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Modesto City High School District District CDS Code: 50-71175
 Name of County: Stanislaus County CDS Code: 10-10504

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 07 / 08 / 13 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2014.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>Craig Rydquist</u>	<u>Associate Superintendent, HR</u>	
<small>Name</small>	<small>Signature</small>	<small>Title</small>
<u>(209) 576-4846</u>	<u>(209) 550-3301 x5498</u>	
<small>Fax Number</small>	<small>Telephone Number</small>	<small>Date</small>
<u>426 Locust St., Modesto, CA 95351</u>		
<small>Mailing Address</small>		
<u>rydquist.r@monet.k12.ca.us</u>		
<small>E-Mail Address</small>		

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____
 Name of State Agency _____
 Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____ / ____ / ____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

<i>Name</i>	<i>Signature</i>	<i>Title</i>
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
<i>Mailing Address</i>		
<i>E-Mail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

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Type of Emergency Permit	Estimated Number Needed
<input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	6 _____
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List target language(s) for bilingual authorization: _____	
<input checked="" type="checkbox"/> Resource Specialist	2 _____
<input type="checkbox"/> Teacher Librarian Services	_____
<input type="checkbox"/> Visiting Faculty Permit	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	1
Special Education	3
TOTAL	4

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university intern program? Yes No

If yes, how many interns do you expect to have this year? 4

If yes, list each college or university with which you participate in an intern program.
California State University, Stanislaus; Chapman University; University of Laverne

If no, explain why you do not participate in an intern program.

MODESTO CITY SCHOOLS

TO: Pamcla Able, Superintendent

Regular Meeting

SUBJECT: Approval of Authorization to Award
Bid # 13-4534 for Milk and Dairy
By-Products to Foster Farms Dairy

July 8, 2013

BACKGROUND

The Nutrition Services Department provides milk for the Basic Breakfast Program (BBP), Severe Needy Breakfast Program (SNBP) and the National School Lunch Program as part of the USDA Nutritional Guidelines.

ISSUE

The Nutrition Services Department provides milk to Modesto City Schools' cafeterias to meet the USDA nutritional guidelines. Competitive bids need to be sought to meet formal bidding requirements.

PROPOSAL

Milk and Dairy Bid #13-4534 was sent to three vendors with three responses being received. The lowest cost responsive and responsible bidder was Foster Farms Dairy. The bid award is for one year, with options to renew for two additional one-year periods.

FISCAL IMPACT

The estimated annual cost for this purchase is \$915,000.00 to be funded by the Cafeteria Fund.

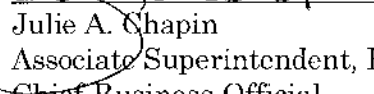
RECOMMENDATION

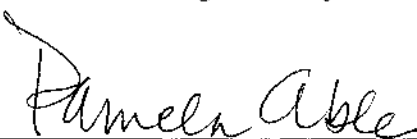
It is recommended that the Board of Education approve authorization to award Bid #13-4534 for Milk and Dairy By-Products to Foster Farms Dairy.

Originating Department: Nutrition Services Center

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of the Service Agreement Contract July 8, 2013
with Quality Service, Inc., as Certified
Distribution Operator for Gregori High School

BACKGROUND

Gregori High School includes a non-transient, non-community water distribution system. The quality of the water supplied by this system is regulated by the Stanislaus County Department of Environmental Health under California Code of Regulations, Title 22. These regulations require a Certified Distribution Operator be utilized for system operation, inspection, testing and reporting.

ISSUE

The District does not currently employ a Certified Distribution Operator. In order to meet the State requirements we must contract out this service.

Quality Service, Inc. is the most qualified full service water quality operator on the County's list of approved operators and has successfully operated our Gregori water system for the past four years.

PROPOSAL

Contract with Quality Service, Inc., for certified oversight of Gregori High School's water distribution system from July 1, 2013 through June 30, 2018. A copy of the agreement is available in the Maintenance and Operations office.

FISCAL IMPACT

This Service Agreement Contract will total \$99,500 and paid from the General Fund.

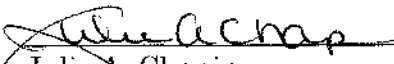
RECOMMENDATION

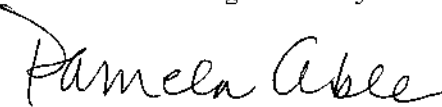
It is recommended that the Board of Education approve the Service Agreement Contract with Quality Services, Inc. as Certified Distribution Operator for Gregori High School.

Originating Department: Maintenance and Operations

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Acceptance of Completion of Contract July 8, 2013
with Sam Farias Fencing, Informal Bid No. 13-4524,
Varsity Softball Backstop Replacement at Johansen,
Downey and Modesto High Schools.

BACKGROUND

On April 8, 2013, the Board of Education awarded Bid No. 13-4524, Varsity Softball Backstop Replacement at Johansen, Downey and Modesto High Schools, to Sam Farias Fencing, in the amount of \$59,700.

ISSUE

The Board of Education must formally accept completion of public works contracts.

PROPOSAL

The work performed under the contract with Sam Farias Fencing, Bid No. 13-4524, has been inspected by the project manager and reported to be satisfactorily completed in accordance with the plans and specifications. Final payments will be made as authorized under the terms of the contract.

FISCAL IMPACT

This contract, at a total cost of \$59,700, was funded from the Deferred Maintenance and General One-Time Funds.

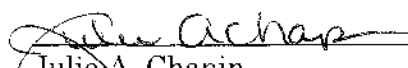
RECOMMENDATION

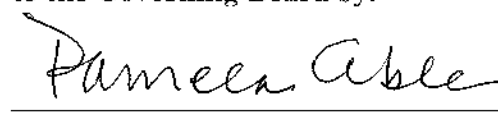
It is recommended that the Board of Education approve acceptance of completion of contract with Sam Farias Fencing, Bid No. 13-4524, Varsity Softball Backstop Replacement at Johansen, Downey and Modesto High Schools.

Originating Department: Maintenance and Operations

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Acceptance of Completion of Contract with Champion Industrial Contractors, Inc., Informal Bid No. 13-4531, Modesto High School Gymnasium Heating Equipment Replacement July 8, 2013

BACKGROUND

On April 29, 2013, the Board of Education awarded Bid No. 13-4531, Modesto High School Gymnasium Heating Equipment Replacement, to Champion Industrial Contractors, Inc., in the amount of \$87,558.

ISSUE

The Board of Education must formally accept completion of public works contracts.

PROPOSAL

The work performed under the contract with Champion Industrial Contractors, Inc., Bid No. 13-4531, has been inspected by the project manager and reported to be satisfactorily completed in accordance with the plans and specifications. Final payments will be made as authorized under the terms of the contract.

FISCAL IMPACT

This contract, at a total cost of \$87,558, was funded from the Deferred Maintenance Fund.

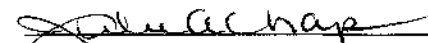
RECOMMENDATION


It is recommended that the Board of Education approve acceptance of completion of contract with Champion Industrial Contractors, Inc., Bid No. 13-4531, Modesto High School Gymnasium Heating Equipment Replacement.

Originating Department: Maintenance and Operations

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of the Use of Richards, Watson & Gershon
for Legal Services for Fiscal Year 2013/14

July 8, 2013

BACKGROUND

Modesto City Schools has contracted with Richards, Watson & Gershon (RWG) for general legal services from time-to-time.

ISSUE

The District will continue to need legal services from-time-to time during fiscal year 2013/14.

PROPOSAL

RWG shall perform legal services for the District as requested by the Board or staff. RWG shall be compensated for the performance of its legal services at the rate of \$240 per hour for any attorney working on the matter except for legal services performed in connection with (i) litigation matters, and (ii) the issuance of bonds or other obligations by the District. For litigation matters, RWG shall be compensated at the rate of \$275 per hour for any attorney working on the matter.

A copy of the agreement is available in the Planning Department for review.

FISCAL IMPACT

The legal services to be provided are not expected to exceed \$50,000 for fiscal year 2013/14. The General Fund will provide the funding of these services unless another source is identified.

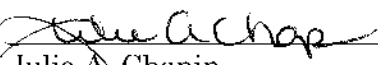
RECOMMENDATION

It is recommended that the Board of Education approve the use of Richards, Watson & Gershon for legal services for fiscal year 2013/14.


Originating Department: Planning

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Acceptance of Gifts

July 8, 2013

The District received the following gifts:

1. First Book Marketplace, C&S Wholesale Grocers and Second Harvest Food Bank, \$1,000 for the purchase of books for students at Franklin Elementary School, received by the District's Intervention Programs Department.
2. International Paper, one pallet of boxes to the District's Warehouse for packaging and delivery of Reprographics orders to sites. Estimated value: \$500.
3. Paul W. Caruso, \$400 to the Chess Club at Bret Harte Elementary School.
4. Milton David, two Dell computers with monitors for student use in classrooms at El Vista Elementary School. Estimated value: \$1,200.
5. Bud Fox, \$1,000 for the Kindergarten Program at Fairview Elementary School.
6. Ninevah Outreach, \$1,000 for classroom supplies for students at Martone Elementary School.
7. Ninevah Outreach, snacks used during STAR testing for students at Martone Elementary School. Estimated value: \$500.
8. Deanne Paule, a piano for the music program at Martone Elementary School. Estimated value: \$600.
9. Modesto Sunset Lions Club, three Crepe Myrtle trees to provide shade and beauty for students at Orville Wright Elementary School.
10. Donations to the Jumpstart Academy at Orville Wright Elementary School from:
 - Moya Amerine, \$75
 - Boyett Petrolcum, \$1,000
 - Gallo Glass Company, \$8,350
 - Nancy Hawn, \$1,000
 - Police Activities League, \$300
 - Nick Sciabica & Sons, "Uncle Tony's" gift pack (\$40 value)
 - Seven-Up, cans and bottles of soda and water (\$137.60 value)
 - The Dance Academy, certificate towards dance classes for use as fundraiser auction item (\$50 value)

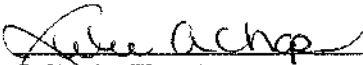
Approval of Acceptance of Gifts

11. Carol A. Brooks, \$150 to the Chris McCoy II Memorial Scholarship fund at Modesto High School.
12. Vinh Pham of Vu Nguyen Scholarship & Service, \$2,500 to the Vu Nguyen Memorial Scholarship fund at Modesto High School.
13. Recycling Center, \$50.94 to the Panther Spirit Scholarship fund at Modesto High School.


RECOMMENDATION:

It is recommended that the Board of Education approve the acceptance of gifts with appreciation as listed above.

Recommended by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation to
the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Ratification of Agreement with the City of Modesto for Use of the Johansen High School Swimming Pool, Summer 2013 July 8, 2013

BACKGROUND:

Modesto City Schools and the City of Modesto have partnered for decades on joint use projects at both District and City facilities. Specifically, the swimming pool complex at Johansen High School was constructed for long-term joint use by the District and the City.

ISSUE:

The previous agreement for the City of Modesto joint use of the swimming pool complex at Johansen High School has expired. In order to adequately address use and liabilities, a new agreement between the District and the City is required.

PROPOSAL:

The City of Modesto has operated a summer public recreation swim program at the Johansen swimming pool for many years. This program includes recreational swimming, swim lessons and other class aquatics. The dates of this year's program are June 15, 2013 through August 2, 2013. A copy of the signed agreement is available in the Department of Planning and Facilities Support.

FISCAL IMPACT:

There is no added fiscal impact to the District. A separate agreement between the District and the City for long term maintenance and operation of the swimming pool complex at Johansen High School is also being updated.

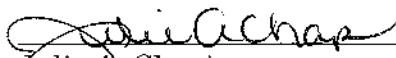
RECOMMENDATION


It is recommended that the Board of Education ratify the Agreement with the City of Modesto for the use of the Johansen High School swimming pool, summer 2013.

Originating Department: Planning and Facilities Support

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pam Able, Superintendent Regular Meeting
SUBJECT: Approval of Authorization to Extend Contract July 8, 2013
12-4509 Just-in-Time Custodial Supplies

BACKGROUND

On June 18, 2012, the Board approved award of Bid No. 12-4509 Just-in-Time Custodial Supplies program with Central Sanitary Supply.

ISSUE

The contract expired on June 17, 2013 and has a clause to extend the agreement for two additional one-year periods.

PROPOSAL

District staff recommends authorization to exercise the renewal clause included in agreement 12-4509 for the 2013-2014 school year.

FISCAL IMPACT

Approximately \$95,000 annually is spent on custodial supplies utilizing the Just-in-Time Custodial Supplies contract, with the General Fund being the primary funding source.

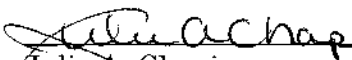
RECOMMENDATION


It is recommended that the Board of Education approve authorization to extend contract 12-4509 Just-in-Time Custodial Supplies.

Originating Department: Purchasing

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official


Pam Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Out-of-State National FFA Convention Trip to Louisville, Kentucky and Nashville, Tennessee July 8, 2013

BACKGROUND

The out-of-state trip to the National FFA Convention in Louisville, Kentucky and the educational trip to Nashville, Tennessee has been reviewed by the Director, Alternative and Vocational Education.

The trip is scheduled for Monday, October 28 through Sunday, November 3, 2013. Four advisors and 35 members from the comprehensive high school FFA chapters will participate. Students will miss five days of school.

ISSUE

Out-of-state trips must be approved by the Board of Education.

FISCAL IMPACT

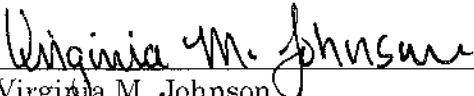
There will be no cost to the District General Fund. Funds for the advisors are provided through Vocational and Technical Education Act (VATEA) monies; funds for students are provided through the Modesto Chamber of Commerce, FFA chapters, and individual participants.

RECOMMENDATION

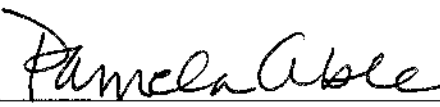
It is recommended that the Board of Education approve the out-of-state National FFA Convention Trip to Louisville, Kentucky and Nashville, Tennessee.

Originating Department: 7-12/CTE/ROP

Reviewed and Recommended by:


Virginia M. Johnson
Associate Superintendent
Educational Services

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pam Able, Superintendent
SUBJECT: Approval of Child Development Programs
Parent Handbook

Regular Meeting
July 8, 2013

BACKGROUND

State and Federally-funded Child Development Programs operated by Modesto City Schools are mandated to provide a Board-approved parent handbook to include the following important information for parents: location and hours of programs, selection and enrollment processes, policies and procedures, curriculum information, and staffing.

ISSUE

The California Department of Education for State-funded programs and the Office of Head Start for federally-funded programs require Board approval for the "*Child Development Programs Parent Handbook*."

PROPOSAL

The Board of Education will approve the Child Development Programs Parent Handbook.

FISCAL IMPACT

There will be no fiscal impact on the General Fund.

RECOMMENDATION


It is recommended that the Modesto City Schools Board of Education approve the Child Development Programs Parent Handbook.

Originating Department: Child Development Programs

Reviewed and Recommended by:


Virginia M. Johnson
Associate Superintendent
Educational Services

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Revised O. Wright 2012-2013 Single Plan for Student Achievement July 8, 2013

BACKGROUND

California Education Code 64001 requires that all schools receiving categorical funding annually submit a Single Plan for Student Achievement. These plans must be prepared in accordance with law by School Site Councils. The Board's approval of the individual school plans authorizes the expenditure of categorical program funds.

Single Plans for Student Achievement are submitted annually for Board approval. Each of the school plans identifies goals and objectives, approaches and activities, parent involvement plans, and a process for ongoing evaluation of categorical programs. Plans also contain the signed assurance pages from the principal and school site council chairperson indicating that categorical programs are operating in compliance with categorical regulations. These plans are available for review in the office of State and Federal Programs.

ISSUE

Based on the latest data, the plan for O. Wright was revised to meet the Quality Education Investment Act (QEIA) grant requirements/mandates and, again, requires approval.

FISCAL IMPACT

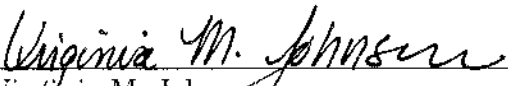
There is no fiscal impact.

RECOMMENDATION


It is recommended that the Board of Education approve the revised O. Wright 2012-2013 Single Plan for Student Achievement.

Originating Department: State & Federal Programs

Reviewed and Prepared by:


Virginia M. Johnson
Associate Superintendent,
Educational Services

Approved for Submission
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of the Agreement with ASPIRAnet Behavioral Health to Provide Risk Assessment Procedures for Modesto City Schools' K-12 Students for the 2013-2014 School Year July 8, 2013

BACKGROUND

In 1999, Modesto City Schools formed a partnership with Stanislaus County Behavioral Health and Recovery Services and since 2008 with ASPIRAnet Behavioral Health to develop and implement Risk Assessment Procedures. Risk Assessors are Marriage and Family Therapists (MFT) or Clinical Social Workers (LCSW) specially trained to evaluate students who threaten to do physical harm to themselves or others, develop a written or verbal "hit list" of students they want to harm or kill, develop a written or verbal plan to commit harm to themselves or others, or cause concern for the potential risk of violence.

ISSUE

In order to continue to provide risk evaluation services, the ASPIRAnet Behavioral Health contract must be renewed for the 2013-14 school year.

PROPOSAL

Students need to be safe from self harm or harm from others to ensure safe and orderly campuses. Risk Evaluators evaluate students who pose a threat to harm themselves, other students, or staff. When a student who poses a threat to himself or others is identified, the site administrator contacts District office staff who then screens the student for referral to specially-trained ASPIRAnet Behavioral Health Risk Evaluators.

Risk Evaluators interview the student to determine whether they are in immediate danger of harming themselves or others. If the student is in immediate danger, the risk evaluator contacts the School Police Officer, parent/guardian, or 911 to transport the student to Doctors Medical Center – Emergency Room. Students who are not in immediate danger are referred to appropriate support services in the county or at the school.

A copy of the proposal is available for review in the Child Welfare and Attendance office.

FISCAL IMPACT

ASPIRAnet Behavioral Health will provide Risk Evaluation Services for the 2013-14 school year at a cost not to exceed \$15,000. Funding will be provided by Safe and Drug-Free Schools and Communities Tier III Categorical Flexibility funds.

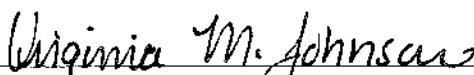
Approval of the Agreement with ASPIRAnet Behavioral Health to Provide Risk Assessment Procedures for Modesto City Schools' K-12 Students for the 2013-2014 School Year

RECOMMENDATION

It is recommended that the Board of Education ratify the agreement with ASPIRAnet Behavioral Health to provide Risk Assessment Procedures for Modesto City Schools' K-12 students for the 2013-2014 school year.

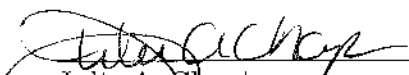
Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:




Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Ratification of Applications for Funding, Agricultural July 8, 2013
Vocational Education Incentive Grants, 2013-14

BACKGROUND

Each fiscal year, the California Department of Education, Agricultural Education Division, offers monies to high school agriculture departments. Each site must apply for these funds, showing matching funds are available. Yearly, each site must also pass an audit of the preceding year's grant funding and a departmental compliance inspection before new monies can be offered. All District high schools have completed this process.

ISSUE

The following District high schools have completed applications for site Agricultural Vocational Education Incentive Grant funding effective July 1, 2013 - June 30, 2014:

Beyer	\$ 19,536	Gregori	\$ 20,392
Davis	\$ 14,852	Johansen	\$ 19,648
Downey	\$ 15,100	Modesto	\$ 14,604
Enochs	\$ 25,224		

Copies of these applications are available for review in the School-to-Career Education office.

FISCAL IMPACT

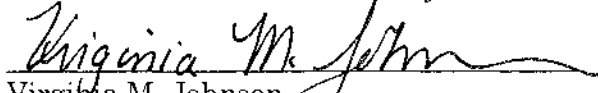
There will be no cost to the District General Fund.

RECOMMENDATION

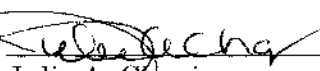
It is recommended that the Board of Education ratify the Applications for Funding, Agricultural Vocational Education Incentive Grants, 2013-14.

Originating Department: 7-12/CTE/ROP

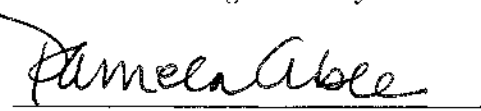
Reviewed and Recommended by:


Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent Regular Meeting
SUBJECT: Ratification of Services Agreement between Sierra Vista Child & Family Services and Modesto City Schools for the 2013-2014 School Year July 8, 2013

BACKGROUND

School Districts are responsible for providing all Educationally Related Mental Health Services (ERMHS) for students with an Individualized Education Plan (IEP) since AB3632 was eliminated by the Governor's Line Item Veto in October, 2010. ERMHS are defined in the Individuals with Disabilities Education Act (IDEA) and include individual counseling, counseling and guidance, social work services, day treatment services, and residential services. Historically, these services were provided by County Mental Health Departments under AB3632 and relied heavily upon a medical definition of emotional disability rather than an educational model.

Modesto City Schools has received funds to provide Educationally Related Mental Health Services to the students within our District.

ISSUE

Modesto City Schools has contracted with Sierra Vista Child & Family Services to provide Educationally Related Mental Health Services to the students requiring these services as determined by their Individualized Education Plan. A copy of the services agreement can be reviewed in the Special Education office.

FISCAL IMPACT

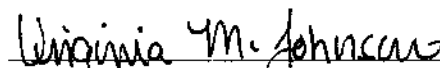
The fiscal impact for services with Sierra Vista Child & Family Services has been included in the Special Education Mental Health fund.

RECOMMENDATION

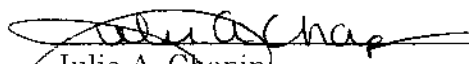
It is recommended that the Modesto City Schools Board of Education ratify the Services Agreement between Sierra Vista Child & Family Services and Modesto City Schools for the 2013-2014 School Year.

Originating Department: Special Education


Reviewed and Recommended by:


Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent Regular Meeting
SUBJECT: Ratification of Services Agreement between Modesto City Schools and Stanislaus County Behavioral Health and Recovery Services for the 2013-2014 School Year July 8, 2013

BACKGROUND

The Special Education Department contracts with outside providers to serve our Special Education population. Service Agreements for these providers are submitted throughout the year.

ISSUE

Modesto City Schools receives state money that is solely used for services that remediate mental health issues to allow a student to remain in a least restrictive setting. The District has been successful providing intervention prior to requiring a student to need more intensive services.

PROPOSAL

The District will hire a Mental Health clinician who will provide up to 40 hours per week at Rose Avenue School and O. Wright School to address the behavioral needs of both special and general education students. The contracts are available for review in the Special Education Office.

FISCAL IMPACT

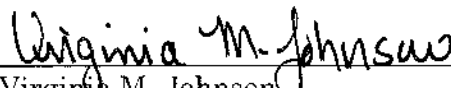
The fiscal impact for services with Stanislaus County Behavioral Health and Recovery Services will not exceed \$80,000.00.

RECOMMENDATION

It is recommended that the Board of Education ratify the Services Agreement between Modesto City Schools and Stanislaus County Behavioral Health and Recovery Services for the 2013-2014 school year.

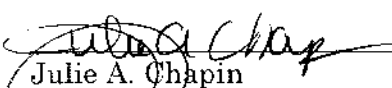
Originating Department: Special Education

Reviewed and Recommended by:



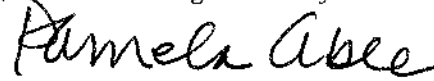
Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Ratification of Master Contracts for July 8, 2013
Non-Public School/Non-Public Agency Services
for the 2013-2014 School Year: Children's Choice for
Hearing and Talking, Central Valley Training Center,
Creative Alternatives, Inc., Living Well, BCS Inc.,
Stanislaus Academy/Aspiranet, Valley Oaks School,
East Valley Education Center, and Sierra Vista Children's Center

BACKGROUND

The Federal Individuals with Disabilities Education Act (IDEA) and state law provide that special education students may be served by a state-approved Non-Public School (NPS) or Non-Public Agency (NPA) only when appropriate public placement or service is not available within the Special Education Local Plan Area (SELPA).

Modesto City Schools contracts with several NPS/NPAs to provide specialized educational services not available in District or County programs. A master contract is developed with each NPS/NPA which specifies the types of services authorized and the rates the District will pay for each service. When a student's Individualized Education Program (IEP) team determines that NPS or NPA services are required, an Individual Services Agreement is then executed which specifies the services to be provided for that student pursuant to the IEP.

ISSUE

While the Modesto City Schools SELPA provides a wide range of special education services or contracts with the Stanislaus County Office of Education for such services, there are students with severe educational needs who require placement with an NPS or NPA. Master contracts with these providers are required.

PROPOSAL

Modesto City Schools proposes to contract with the following NPA providers for the 2013-2014 School Year:

Children's Choice for Hearing and Talking (CCHAT), Central Valley Training Center, Creative Alternatives, Inc., Living Well, BCS Inc., Stanislaus Academy/Aspiranet, Valley Oaks School, East Valley Education Center, and Sierra Vista Children's Center. The contracts are available for review in the Special Education Office.

Ratification of Master Contracts for Non-Public School/Non-Public Agency Services for the 2013-2014 School Year: Children's Choice for Hearing and Talking, Central Valley Training Center, Creative Alternatives, Inc., Living Well, BCS Inc., Stanislaus Academy/Aspiranet, Valley Oaks School, East Valley Education Center, and Sierra Vista Children's Center

FISCAL IMPACT

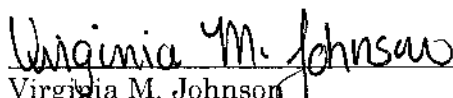
Special Education has budgeted \$ 2,490,000.00 for NPA/NPS services for the 2013-2014 School Year.

RECOMMENDATION

It is recommended that the Board of Education ratify the master contracts for Non-Public School/Non-Public Agency Services for the 2013-2014 School Year: Children's Choice for Hearing and Talking, Central Valley Training Center, Creative Alternatives, Inc., Living Well, BCS Inc., Stanislaus Academy/Aspiranet, Valley Oaks School, East Valley Education Center, and Sierra Vista Children's Center.

Originating Department: Special Education


Reviewed and Recommended by:



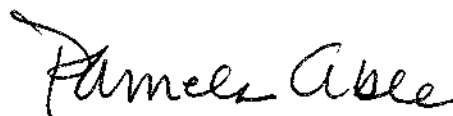
Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:

Approved for Recommendation
to the Governing Board by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Ratification of Services Agreement with School Translations

July 8, 2013

BACKGROUND

California State Education Code 48985 requires that "If 15 percent or more of the pupils enrolled in a public school that provides instruction in kindergarten or any of grades 1 to 12, inclusive, speak a single primary language other than English, as determined from the census data submitted to the department pursuant to Section 52164 in the preceding year, all notices, reports, statements, or records sent to the parent or guardian of any such pupil by the school or school district shall, in addition to being written in English, be written in the primary language, and may be responded to either in English or the primary language."

ISSUE

In order to meet this requirement Modesto City Schools has been contracting with School Translations to provide this service since 2004-2005.

PROPOSAL

School Translations will provide written translations from English to Spanish or Spanish to English and other languages as needed during the 2013-2014 school year. A copy of the agreement is available for review in the Office of State and Federal Programs.

FISCAL IMPACT

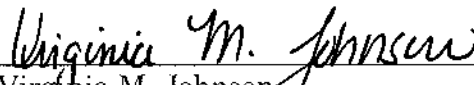
The total cost of the agreement is \$15,000 and will be paid using categorical funds.

RECOMMENDATION

It is recommended that the Board of Education ratify the Services Agreement with School Translations.

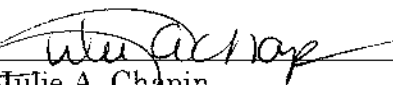
Originating Department: State & Federal Programs

Reviewed and Recommended by:



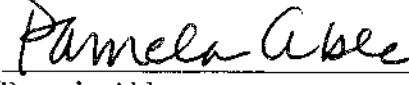
Virginia M. Johnson
Associate Superintendent,
Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Ratification of 2013-14 Contracts Between Modesto City High School District, North Adrian's Beauty College, Inc., and California Beauty College July 8, 2013

BACKGROUND

Students enrolled in the Regional Occupational Program (ROP) Cosmetology Program currently receive training at two cosmetology schools in Modesto – North Adrian's Beauty College, Inc. and California Beauty College.

ISSUE

Modesto City High School District desires to contract with North Adrian's Beauty College, Inc. and California Beauty College to provide cosmetology training to ROP students from July 1, 2013 through June 30, 2014.

PROPOSAL

It is proposed that the Board of Education ratify the 2013-14 contracts between Modesto City High School District, North Adrian's Beauty College, Inc., and California Beauty College. Copies of the contracts are available upon request in the School-to-Career Education office.

FISCAL IMPACT

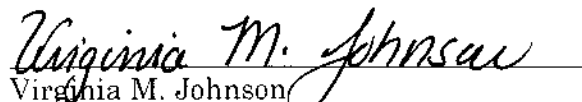
ROP is funded through Tier III Categorical Flexibility funds.

RECOMMENDATION

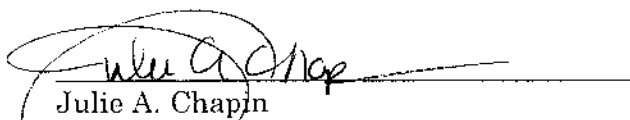
It is recommended that the Board of Education ratify the 2013-14 contracts between Modesto City High School District, North Adrian's Beauty College, Inc., and California Beauty College.

Originating Department: 7-12/CTE/ROP


Reviewed and Recommended by:


Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Ratification of the Agreement to Provide July 8, 2013
Participant Advisor Services to the County of
Stanislaus Community Services Agency for 2013-14

BACKGROUND

An agreement to provide participant advisor services to clients of the County of Stanislaus Community Services Agency (CSA) effective July 1, 2013 through June 30, 2014, has been approved by the County of Stanislaus. The maximum reimbursement amount is \$138,984. The School-to-Career Education office has been serving CSA adult students for over ten years.

ISSUE

CSA desires to place clients in job-skill training programs offered by Modesto City Schools (MCS). CSA needs the assistance of Modesto City Schools' instructional and support staff, as well as a participant advisor from the School-to-Career Education office, to aid clients in meeting their Welfare-to-Work eligibility requirements.

PROPOSAL

It is proposed that the Board of Education ratify the agreement to provide participant advisor services to the County of Stanislaus Community Services Agency for 2013-14. Copies of the Agreement are available upon request in the School-to-Career Education office.

FISCAL IMPACT

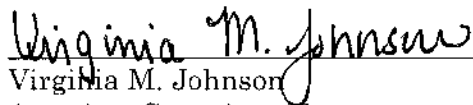
The agreement to provide participant advisor services to the County of Stanislaus CSA is a cost reimbursement agreement.

RECOMMENDATION

It is recommended that the Board of Education ratify the agreement to provide participant advisor services to the County of Stanislaus Community Services Agency for 2013-14.

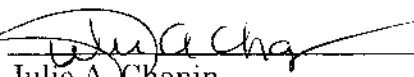
Originating Department: 7-12/CTE/ROP

Reviewed and Recommended by:



Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Ratification of Resolution 13/14-02 Authorizing the July 8, 2013
State General Child Care Contract with the California
Department of Education for Fiscal Year 2013/2014

BACKGROUND

The General Child Care Program is funded by the California Department of Education, Child Development Division, providing childcare services for subsidized eligible children.

ISSUE

The California Department of Education requires a Board resolution authorizing the General Child Care Contract for 2013/2014.

PROPOSAL

The Board of Education will approve Resolution 13/14-02, ratifying the General Child Care Contract, CCTR-3311 in the amount of \$1,261,522, with the California Department of Education. Copies of the contracts are available in the Business Services Office.

FISCAL IMPACT

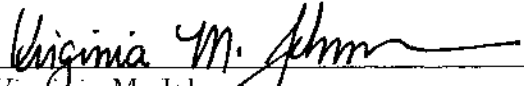
There will be no fiscal impact on the District's General Fund.

RECOMMENDATION

It is recommended that the Modesto City Schools Board of Education ratify Resolution 13/14-02 authorizing the State General Child Care Contract with the California Department of Education for fiscal year 2013/2014.

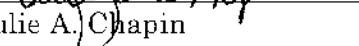
Originating Department: Child Development Programs

Reviewed and Recommended by:



Virginia M. Johnson
Associate Superintendent,
Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

**RESOLUTION
13/14-02**

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing general child care services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2013/2014.**

RESOLUTION

BE IT RESOLVED that the Governing Board of Modesto City Schools, authorizes entering into local agreement number CCTR-3311 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Pamela Able	Superintendent	_____
Julie A. Chapin	Associate Superintendent Business Services, Chief Business Official	_____

PASSED AND ADOPTED THIS eight day of July, 2013, by the Governing Board of Modesto City Schools of Stanislaus County, California, by the following vote:

Member _____, who made the motion, which motion being duly seconded by _____, was, upon roll call, carried into Resolution passed by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

I, Pamela Able, Clerk of the Governing Board of Modesto City Schools of Stanislaus County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's Signature)

(Date)

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Ratification of Resolution 13/14-03 Authorizing the State Preschool Program Contract with the California Department of Education for Fiscal Year 2013/2014 July 8, 2013

BACKGROUND

The State Preschool Program is funded by the California Department of Education, Child Development Division, providing preschool services for subsidized eligible children.

ISSUE

The California Department of Education requires a Board Resolution authorizing the State Preschool Program Contract for 2013/2014.

PROPOSAL

The Board of Education will approve Resolution 13/14-03, ratifying the Preschool Program Contract, CSPP-3602 in the amount of \$3,515,073 with the California Department of Education. Copies of the contracts are available in the Business Services Office.

FISCAL IMPACT


There will be no fiscal impact on the District's General Fund.

RECOMMENDATION

It is recommended that the Modesto City Schools Board of Education ratify Resolution 13/14-03 authorizing the State Preschool Program Contract with the California Department of Education for fiscal year 2013/2014.

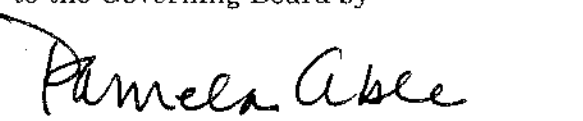
Originating Department: Child Development Programs

Reviewed and Recommended by:


Virginia M. Johnson
Associate Superintendent,
Educational Services

Reviewed by:

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

RESOLUTION
13/14-03

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing preschool services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2013/2014.**

RESOLUTION

BE IT RESOLVED that the Governing Board of Modesto City Schools, authorizes entering into local agreement number CSPP-3602 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Pamela Able	Superintendent	_____
Julie A. Chapin	Associate Superintendent Business Services, Chief Business Official	_____

PASSED AND ADOPTED THIS eighth day of July, 2013, by the Governing Board of Modesto City Schools of Stanislaus County, California, by the following vote:

Member _____, who made the motion, which motion being duly seconded by _____, was, upon roll call, carried into Resolution passed by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

I, Pamela Able, Clerk of the Governing Board of Modesto City Schools of Stanislaus County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's Signature)

(Date)

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Ratification of Resolution 13/14-04 Authorizing the July 8, 2013
Prekindergarten and Family Literacy Support Contract
with the California Department of Education for 2013/14

BACKGROUND

Modesto City Schools has been awarded a Prekindergarten and Family Literacy Support Contract by the California Department of Education to provide support and promote interactive literacy activities for children and families enrolled in the Prekindergarten and Family Literacy Program.

ISSUE

The California Department of Education requires a Board Resolution authorizing the Prekindergarten and Family Literacy Support Contract.

PROPOSAL

The Board of Education will approve Resolution 13/14-04 ratifying the Prekindergarten and Family Literacy Support Contract, CPKS-3110, in the amount of \$ 25,000, with the California Department of Education. A copy of the contract is available in the Business Services Office.

FISCAL IMPACT

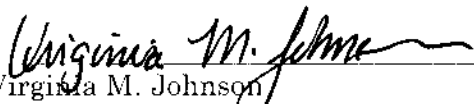
There will be no fiscal impact on the District General Fund.

RECOMMENDATION

It is recommended that the Modesto City Schools Board of Education ratify Resolution 13/14-04 authorizing the Prekindergarten and Family Literacy Support Contract with the California Department of Education for 2013/2014.

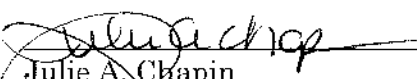
Originating Department: Child Development Programs

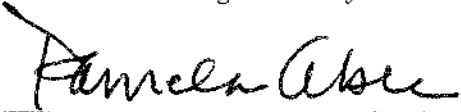
Reviewed and Recommended by:


Virginia M. Johnson
Associate Superintendent,
Educational Services

Reviewed by:

Approved for Recommendation
to the Governing Board by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official


Pamela Able
Superintendent

**RESOLUTION
13/14-04**

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing prekindergarten and family literacy support services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2013/2014.**

RESOLUTION

BE IT RESOLVED that the Governing Board of Modesto City Schools, authorizes entering into local agreement number CPKS-3110 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Pamela Able	Superintendent	_____
Julie A. Chapin	Associate Superintendent Business Services, Chief Business Official	_____

PASSED AND ADOPTED THIS eighth day of July, 2013, by the Governing Board of Modesto City Schools of Stanislaus County, California, by the following vote:

Member _____, who made the motion, which motion being duly seconded by _____, was, upon roll call, carried into Resolution passed by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

I, Pamela Able, Clerk of the Governing Board of Modesto City Schools of Stanislaus County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's Signature)

(Date)

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Designated Personnel Action Items July 8, 2013

The following designated personnel action items are attached for approval by the Board of Education:

CERTIFICATED

.1	Approval of certificated personnel terminations	12 items
.2	Approval of certificated personnel leaves of absence	7 items
.3	Approval of certificated personnel employment	44 items
.4	Approval of certificated personnel other appointments	32 items
.5	Approval of certificated personnel stipend appointments	155 items
.6	Approval of certificated personnel stipend deletions	0 items
.7	Approval of certificated personnel substitute appointments	97 items

CLASSIFIED


.8	Approval of classified personnel terminations	6 items
.9	Approval of classified personnel leaves of absence	17 items
.10	Approval of classified personnel employment	10 items
.11	Approval of classified personnel other appointments	21 items
.12	Approval of classified personnel substitute appointments	90 items

It is recommended that the Board of Education approve the attached designated personnel action items.

Recommended by:

Approved for Recommendation
to the Governing Board by:


Craig Rydquist
Associate Superintendent, Human Resources


Pamela Able
Superintendent

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel terminations:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Bonsack, Debra	Classroom Teacher, 9-12	H.S. Dist.	Retirement	08/30/13
2. Caldwell, Richard	Classroom Teacher, 9-12	H.S. Dist.	Resignation to Accept Management Position	05/23/13
3. Fillpot, Randall	Classroom Teacher, 7-8	Elem. Dist.	Resignation	05/23/13
4. Forstrom, Karen	School Nurse	Elem. Dist.	Resignation - .10 FTE	05/23/13
5. Franco-Ball, Cecilia	Principal, K-6	Elem. Dist.	Resignation	06/28/13
6. Gonzalez, Ricardo	Assistant Principal , Student Supervision and Attendance	H.S. Dist.	Resignation	06/28/13
7. Harman, Jennifer	Principal, K-6	Elem. Dist.	Resignation to Accept Bargaining Unit Position	06/28/13
8. Iverson, Daniel	Classroom Teacher, 9-12	H.S. Dist.	Resignation to Accept Management Position	05/23/13
9. Mohler, Amy	Classroom Teacher, K-6	Elem. Dist.	Resignation	05/23/13
10. Vercruysse, Barbara	Classroom Teacher, 9-12	H.S. Dist.	Retirement	05/23/13
11. Wilkinson, Tamara	Classroom Teacher, 9-12	H.S. Dist.	Resignation	05/23/13
12. Worden, Brenda	Principal, K-6	Elem. Dist.	Retirement	06/28/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel leaves of absence:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Cosner, John	Independent Study Teacher - Full Time	Admin.	20% Unpaid Leave of Absence	08/08/13	05/22/14
2. Danipour, Leigh Ann	Classroom Teacher, 9-12	H.S. Dist.	Unpaid Leave of Absence - Revised	08/06/12	12/14/12
3. Danipour, Leigh Ann	Classroom Teacher, 9-12	H.S. Dist.	Paid Leave of Absence - Revised	01/07/13	02/22/13
4. Danipour, Leigh Ann	Classroom Teacher, 9-12	H.S. Dist.	Unpaid Leave of Absence - Revised	02/25/13	05/23/13
5. Leverett, Louise	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence - Revised	04/15/13	05/23/13
6. Ransom, Katharine	CDP Head Start, Part Day	Elem. Dist.	Paid Leave of Absence	05/20/13	05/24/13
7. Van Lieshout, Victoria	Classroom Teacher, 9-12	H.S. Dist.	Paid Leave of Absence	05/10/13	05/23/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Alums, Lizette	Vice Principal, K-6	Elem. Dist.	New Hire - Probationary	07/01/13
2. Baisdon, Donna	Classroom Teacher, K-6	Elem. Dist.	Rehire - Probationary	08/05/13
3. Beebe, Julie	Classroom Teacher, 7-8	Elem. Dist.	Rehire	08/05/13
4. Berry, Grace	Classroom Teacher, K-6 - Sonoma	Elem. Dist.	From: Classroom Teacher, K-6 - Enslen	08/05/13
5. Brady, Michael	Classroom Teacher, K-6	Elem. Dist.	Appointment	08/05/13
6. Braxton, Gerald	Assistant Principal, 7-8	Elem. Dist.	From: Administrator of Pupil and Staff Services, 7-8	07/01/13
7. Caldwell, Richard	Assistant Principal Alternative Education	H.S. Dist.	New Hire	07/01/13
8. Cardoza, Kathryn	20% Classroom Teacher, 9-12	H.S. Dist.	New Hire - Probationary	08/05/13
9. Cardoza, Kathryn	80% Classroom Teacher, 9-12 / 20% Non-Instructional	H.S. Dist.	From: Classroom Teacher, 9-12	08/05/13
10. Celentano, Leticia	CDP Head Start Teacher, Part Day	Elem. Dist.	Rehire - Probationary	07/01/13
11. Coleman, Christopher	Assistant Principal, 7-8 - Roosevelt	Elem. Dist.	From: Assistant Principal Supervision and Attendance - Johansen	07/01/13
12. Cox, Sarah	Associate Principal, Alternative Education	H.S. Dist.	From: Assistant Principal, Supervision and Attendance	07/01/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
13. Delfatti, Jon	Classroom Teacher, 9-12 - Beyer	H.S. Dist.	From: Classroom Teacher, 9-12 - Modesto	08/05/13
14. DeMarco, Valentine	Classroom Teacher, K-6	Elem. Dist.	Rehire - Probationary	08/05/13
15. Facella, Christine	Principal, K-6	Elem. Dist.	New Hire	07/01/13
16. Farhadi, Jesika	Administrator of Curriculum and Instruction Support and Pupil Services, 7-8	Elem. Dist.	New Hire	07/01/13
17. Gonzalez, Yscel	CDP State Preschool Teacher, Part Day - Pearson	Admin.	From: CDP State Preschool Teacher, Part Day - Garrison	07/01/13
18. Greener, Marvin	High School Counselor	H.S. Dist.	From: English Learner Counselor	08/05/13
19. Grochau, Deborah	Classroom Teacher, 9-12	H.S. Dist.	Appointment	08/05/13
20. Guinn, Cameron	Resource Specialist, P-12	H.S. Dist.	From: Special Day Class Teacher, P-12	08/05/13
21. Hughes, Amy	40% Special Day Class Teacher, P-12 / 60% Resource Specialist, P-12	Admin.	From: Resource Specialist, P-12	08/05/13
22. Johnson, David	Classroom Teacher, 9-12	H.S. Dist.	From: Classroom Teacher, 9-12 - Elliott - Housed at Johansen	08/05/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
23. Johnson, Emma	60% English Learner Counselor - Enochs / 40% High School Counselor - Johansen	H.S. Dist.	From: 20% High School Counselor - Enochs / 40% English Learner Counselor - Enochs / 40% English Learner Counselor - Hanshaw	08/05/13
24. Martin, Timothy	Classroom Teacher, K-6	Elem. Dist.	New Hire - Probationary	08/05/13
25. Martinez, Delilah	Associate Principal Curriculum & Instruction	H.S. Dist.	New Hire - Probationary	07/01/13
26. Martinez-Lara, Erica	CDP State Preschool Teacher, Part Day - Franklin	Elem. Dist.	From: CDP State Preschool Teacher, Part Day - Wright	07/01/13
27. McDonald, Heather	60% Classroom Teacher, 9-12	Elem. Dist.	Rehire - Probationary	08/05/13
28. McDowell, Christine	50% Counselor, 7-8 / 10% English Learner Counselor	Elem. Dist.	From: English Learner Counselor	08/05/13
29. McGrew, Megan	Classroom Teacher, K-6	Elem. Dist.	New Hire - Probationary	08/05/13
30. Nipper, Thomas	20% ROP Classroom Teacher, 9-12 / 20% Classroom Teacher, Non-Instruct	H.S. Dist.	New Hire	08/05/13
31. Pimentel, Paulo	Principal, K-6	Elem. Dist.	New Hire	07/01/13
32. Radtke, Richard	Principal, K-6	Elem. Dist.	New Hire	07/01/13
33. Reynosa, Valeria	School Psychologist	Admin.	New Hire - Probationary	07/01/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
34. Romero, Christina	Principal, K-6	Elem. Dist.	New Hire	07/01/13
35. Root, Danielle	20% Classroom Teacher, 9-12	H.S. Dist.	Appointment - Probationary	08/05/13
36. Sanchez, David	Principal, 7-8	Elem. Dist.	From: Assistant Principal, 7-8	07/01/13
37. Shaw, Lee	Assistant Principal, Supervision and Attendance	H.S. Dist.	New Hire	07/01/13
38. Standley, Erin	Classroom Teacher, 9-12	H.S. Dist.	Rehire - Probationary	08/05/13
39. Vargas-Torres, Rosa	60% Classroom Teacher, 7-8	Elem. Dist.	New Hire - Probationary	08/05/13
40. Wesson, Shelli	25% Instructional Coach District	Admin.	New Hire - Probationary	08/05/13
41. West, Kimberly	Principal, K-6	Elem. Dist.	New Hire	07/01/13
42. Willett, Darin	Principal, K-6 - Sonoma	Elem. Dist.	From: Principal, K-6 - Burbank	07/01/13
43. Woods, Amanda	20% High School Counselor / 30% English Learner Counselor	H.S. Dist.	Reappointment	05/08/13
44. Wright, Ashley	Administrator of Curriculum and Instruction Support and Pupil Services, K-6	Elem. Dist.	New Hire	07/22/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Allan, Grace	Daily	Admin.	Extended/Extra Service Days - 2 Days	07/01/13	05/22/14
2. Avila, David	Hourly	H.S. Dist.	Scorekeeper/Timekeeper	08/24/13	05/22/14
3. Blackman, John	Daily	Admin.	Extended/Extra Service Days - 50 Days	07/01/13	05/22/14
4. Christensen, Mary	Hourly	Elem. Dist.	Summer School Teacher, Special Education	05/31/13	06/28/13
5. Courtney, Barry	Hourly	Elem. Dist.	Independent Study Teacher	08/08/13	05/22/14
6. Crabtree, Irene	Daily	Admin.	Extended/Extra Service Days - 50 Days	07/01/13	05/22/14
7. Cummings, Rachele	Hourly	Elem. Dist.	Independent Study Teacher	08/08/13	05/22/14
8. Davis, James	Hourly	H.S. Dist.	Crowd Control - Money Handler	08/12/13	12/01/13
9. Davis, Sherry	Hourly	Elem. Dist.	Summer School Teacher, Special Education	05/31/13	06/28/13
10. Echols, Jodie	Hourly	Admin.	School Psycholgist	06/03/13	06/28/13
11. Eckles, Leigh Ann	Hourly	Elem. Dist.	Summer School Teacher, Special Education	05/31/13	06/28/13
12. Hay, Sue	Hourly	Admin.	Special Education Home & Hospital Teacher	06/06/13	06/30/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
13. Hill, Gloria	Hourly	Elem. Dist.	Independent Study Teacher	08/08/13	05/22/14
14. Hoopiaina, Deborah	Hourly	Elem. Dist.	Independent Study Teacher	07/01/13	06/30/14
15. Hoyer, Jeanne	Hourly	Elem. Dist.	Piano Accompanist	07/01/13	06/30/14
16. Hubbard, Sheila	Hourly	Elem. Dist.	Academic Intervention	07/01/13	06/30/14
17. Jensen, Charlene	Hourly	Elem. Dist.	Piano Accompanist	09/07/13	05/16/14
18. Jones, Angelia	Hourly	Elem. Dist.	Special Education Home & Hospital Teacher	08/08/13	05/22/14
19. Layne, Marlys	Daily	Admin.	Extended/Extra Service Days - 2 Days	07/01/12	06/30/13
20. Maness, Sandie	Hourly	Elem. Dist.	Independent Study Teacher	07/01/13	06/30/14
21. Maravilla, Maria	Hourly	Elem. Dist.	Summer School Teacher	05/31/13	06/27/13
22. Moreno, Ernesto	Hourly	Elem. Dist.	Summer School Teacher, Special Education	05/31/13	06/28/13
23. Murrett, Melinda	Hourly	Elem. Dist.	Academic Intervention	07/01/13	06/30/14
24. Phelan, Stacy	Hourly	H.S. Dist.	Summer School Teacher, Special Education	05/31/13	06/29/13
25. Rapp, Denise	Hourly	Elem. Dist.	Academic Intervention	07/01/13	06/30/14
26. Rodriguez, Rose	Hourly	Elem. Dist.	Summer School Teacher, Special Education	05/31/13	06/28/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
27. Saldana, Eugenia	Hourly	Elem. Dist.	Academic Intervention	07/01/13	06/30/14
28. Salyer, Susan	Hourly	Elem. Dist.	Academic Intervention	07/01/13	06/30/14
29. Sherburn, Heather	Daily	Elem. Dist.	Extended/Extra Service Days - 10 Days	06/10/13	06/21/13
30. Souza, John	Hourly	H.S. Dist.	Crowd Control - Money Handler	11/01/13	03/01/14
31. Stephenson, Mary	Hourly	Elem. Dist.	Academic Intervention	07/01/13	06/30/14
32. Ward, Timothy	Hourly	Elem. Dist.	Academic Intervention	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Adams, Mark	Stipend	Elem. Dist.	Department/Instructional Team Chairperson, 7-8	08/05/13	05/22/14
2. Alvarado, Melissa	Stipend	H.S. Dist.	Annual, 9-12	08/05/13	05/22/14
3. Amador, Ann	Stipend	H.S. Dist.	60% Mock Trial	08/08/13	05/22/14
4. Aviles, Mario	Stipend	H.S. Dist.	Girls' Golf Coach	08/12/13	11/09/13
5. Avrett, Lisa	Stipend	H.S. Dist.	Boys' Frosh/Soph Water Polo Coach	08/12/13	11/09/13
6. Avrett, Lisa	Stipend	H.S. Dist.	Girls' Frosh/Soph Water Polo Coach	08/12/13	11/09/13
7. Azevedo, Marlon	Stipend	Elem. Dist.	Department/Instructional Team Chairperson, 7-8	08/05/13	05/22/14
8. Baker, Kristin	Stipend	H.S. Dist.	Annual, 9-12	08/05/13	05/22/14
9. Barkley, Ralph	Stipend	Elem. Dist.	Safety Patrol	08/08/13	05/22/14
10. Batt, Malachi	Stipend	H.S. Dist.	Boys' Freshman Basketball Coach	11/11/13	02/18/14
11. Beatty, Kathryne	Stipend	H.S. Dist.	50% Mock Trial	08/05/13	05/22/14
12. Beatty, Kathryne	Stipend	H.S. Dist.	Academic Decathlon	08/05/13	05/22/14
13. Bertram, Lindsey	Stipend	H.S. Dist.	50% Speech	08/05/13	05/22/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
14. Bohlender, Brent	Stipend	H.S. Dist.	Boys' Varsity Water Polo Coach	08/12/13	11/09/13
15. Bohlender, Brent	Stipend	H.S. Dist.	Girls' Varsity Water Polo Coach	08/12/13	11/09/13
16. Boore, Gretchen	Stipend	Elem. Dist.	Athletic Director, After School Recreation	08/08/13	05/22/14
17. Boore, Gretchen	Stipend	H.S. Dist.	Girls' Varsity Volleyball Head Coach	08/12/13	11/09/13
18. Boore, Gretchen	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
19. Brooks, Shauna	Stipend	H.S. Dist.	Spirit Staff Coordinator	08/08/13	05/22/14
20. Butterfield, Ann	Stipend	H.S. Dist.	Spirit Staff Coordinator - Revised	08/07/12	05/23/13
21. Castellani, Kerry	Stipend	H.S. Dist.	50% Mock Trial	08/05/13	05/22/14
22. Chambers, Maurice	Stipend	H.S. Dist.	Boys' Cross Country Coach	08/12/13	11/09/13
23. Chambers, Maurice	Stipend	H.S. Dist.	Girls' Cross Country Coach	08/12/13	11/09/13
24. Chambers, Maurice	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
25. Champeaux, Jennifer	Stipend	H.S. Dist.	Vocal Music, 9-12	08/08/13	05/22/14
26. Coito, Shelly	Stipend	H.S. Dist.	Dance	08/05/13	05/22/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
27. Cornwell, Brad	Stipend	H.S. Dist.	Webmaster	08/08/13	05/22/14
28. Courtney, Barry	Stipend	Elem. Dist.	Student Council Advisor	08/08/13	05/22/14
29. Davis, James	Stipend	H.S. Dist.	Athletic Director	08/05/13	05/22/14
30. Delgado, Cassaundra	Stipend	Elem. Dist.	Safety Patrol	08/08/13	05/22/14
31. Demoura, Amy	Stipend	Elem. Dist.	50% Chorus, K-6	08/08/13	05/22/14
32. Demoura, Amy	Stipend	Elem. Dist.	Student Council Advisor	08/08/13	05/22/14
33. Dempsey, Christopher	Stipend	Elem. Dist.	Annual, 7-8	08/08/13	05/22/14
34. Devlin, James	Stipend	H.S. Dist.	Boys' Varsity Water Polo Coach	08/12/13	11/09/13
35. Devlin, James	Stipend	H.S. Dist.	Girls' Varsity Water Polo Coach	08/12/13	11/09/13
36. Doornewaard, Sarah	Stipend	Elem. Dist.	Chorus, K-6	08/08/13	05/22/14
37. Doyle, Matthew	Stipend	H.S. Dist.	Girls' Golf Coach	08/12/13	11/09/13
38. Duewell, Ethan	Stipend	H.S. Dist.	Boys' Varsity Soccer Coach	08/12/13	11/09/13
39. Duewell, Ethan	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
40. Fillpot, Loretta	Stipend	H.S. Dist.	Girls' Cross Country Coach	08/12/13	11/09/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
41. Fillpot, Loretta	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
42. Fountain, John	Stipend	Elem. Dist.	Department/Instructional Team Chairperson, 7-8	08/05/13	05/22/14
43. Fritz, Joshua	Stipend	H.S. Dist.	Boys' Frosh/Soph Soccer Coach	08/12/13	11/09/13
44. Froehlke, Janna	Stipend	H.S. Dist.	TUPE	08/05/13	05/22/14
45. Genasci, Grant	Stipend	H.S. Dist.	Boys' Varsity Football Head Coach	08/12/13	11/09/13
46. Genasci, Grant	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
47. Glenn, Kerrie	Stipend	H.S. Dist.	Newspaper, 9-12	08/05/13	05/22/14
48. Green, Ryan	Stipend	H.S. Dist.	Boys' Sophomore Football Head Coach	08/12/13	11/09/13
49. Green, Ryan	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
50. Gregory, Brittany	Stipend	H.S. Dist.	Frosh Cheerleader Advisor	08/05/13	05/22/14
51. Grgich, Gina	Stipend	Elem. Dist.	Safety Patrol	08/08/13	05/22/14
52. Guenther, Debra	Stipend	H.S. Dist.	Athletic Director	08/05/13	05/22/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
53. Guerrero, Francisco	Stipend	Elem. Dist.	Department/Instructional Team Chairperson, 7-8	08/05/13	05/22/14
54. Guptill, Scott	Stipend	Elem. Dist.	Department/Instructional Team Chairperson, 7-8	08/05/13	05/22/14
55. Haight, David	Stipend	Elem. Dist.	Assistant to the Principal	08/08/13	05/22/14
56. Haire, Richard	Stipend	Elem. Dist.	Vocal Music, 7-8	08/08/13	05/22/14
57. Hammari, Mark	Stipend	H.S. Dist.	Annual, 9-12	08/08/13	05/22/14
58. Hansen, Summer	Stipend	H.S. Dist.	50% Speech	08/05/13	05/22/14
59. Heese, Brian	Stipend	H.S. Dist.	Boys' Cross Country Coach	08/12/13	11/09/13
60. Heese, Brian	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
61. Hernandez, Ivanna	Stipend	H.S. Dist.	Girls' Varsity Volleyball Head Coach	08/12/13	11/09/13
62. Hernandez, Socorro	Stipend	Elem. Dist.	Department/Instructional Team Chairperson, 7-8	08/05/13	05/22/14
63. Herring, Harold Keith	Stipend	H.S. Dist.	Girls' Tennis Coach	08/12/13	11/09/13
64. Herring, Harold Keith	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
65. Hildebrandt, Melanie	Stipend	H.S. Dist.	Dramatics	08/08/13	05/22/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
66. Hill, Gloria	Stipend	Elem. Dist.	Chorus, K-6	08/08/13	05/22/14
67. Hiriscou, David	Stipend	H.S. Dist.	Boys' Freshman Football Head Coach	08/12/13	11/09/13
68. Hoopiiaina, Deborah	Stipend	Elem. Dist.	Chorus, K-6	08/08/13	05/22/14
69. Howenstine, Rachel	Stipend	Elem. Dist.	Department/Instructional Team Chairperson, 7-8	08/05/13	05/22/14
70. Hudgens, Jeannie	Stipend	Elem. Dist.	50% Chorus, K-6	08/08/13	05/22/14
71. Inocencio, Teresa	Stipend	Elem. Dist.	Safety Patrol	08/08/13	05/22/14
72. Jackson, Donald	Stipend	Elem. Dist.	Assistant to the Principal	08/08/13	05/22/14
73. James, Michele	Stipend	Elem. Dist.	50% Chorus, K-6	08/08/13	05/22/14
74. James, Shannda	Stipend	Elem. Dist.	Department/Instructional Team Chairperson, 7-8	08/05/13	05/22/14
75. Kazas, Danny	Stipend	H.S. Dist.	Girls' Tennis Coach	08/12/13	11/09/13
76. Kazas, Danny	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
77. Kea, Ry	Stipend	Elem. Dist.	Assistant to the Principal	08/08/13	05/22/14
78. Kutz, Barry	Stipend	Elem. Dist.	Department/Instructional Team Chairperson, 7-8	08/05/13	05/22/14
79. Landes, Rodney	Stipend	H.S. Dist.	Speech	08/05/13	05/22/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
80. Legatos, Anastasia	Stipend	H.S. Dist.	Vocal Music, 9-12	08/05/13	05/22/14
81. Long, Darrel	Stipend	H.S. Dist.	Boys' Freshman Football Head Coach	08/12/13	11/09/13
82. Luna, Alex	Stipend	H.S. Dist.	Boys' Varsity Basketball Assistant Coach	08/12/13	11/09/13
83. Machado, Gordon	Stipend	H.S. Dist.	Science Olympiad, 9-12	08/08/13	05/22/14
84. Maness, Sandie	Stipend	Elem. Dist.	Assistant to the Principal	08/08/13	05/22/14
85. Mann, Michael	Stipend	H.S. Dist.	Boys' Cross Country Coach	08/12/13	11/09/13
86. Mann, Michael	Stipend	H.S. Dist.	Girls' Cross Country Coach	08/12/13	11/09/13
87. Mann, Michael	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
88. Marin, Kevin	Stipend	H.S. Dist.	Assistant Band Director	08/05/13	05/22/14
89. Marinovich, Betty	Stipend	H.S. Dist.	Science Olympiad, 9-12	08/05/13	05/22/14
90. Maxon, Nancy	Stipend	H.S. Dist.	Dramatics	08/05/13	05/22/14
91. McCarthy, James	Stipend	H.S. Dist.	Newspaper, 9-12	08/05/13	05/22/14
92. McCoy, Jason	Stipend	H.S. Dist.	Boys' Varsity Football Head Coach	08/12/13	11/09/13
93. McCoy, Jason	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
94 . McCullough, Larry	Stipend	H.S. Dist.	Boys' Sophmore Football Assistant Coach	08/12/13	11/09/13
95 . McDonald, Heather	Stipend	Elem. Dist.	Sixth Period Assignment - Dual Site	08/05/13	05/22/14
96 . Mendes, Matthew	Stipend	H.S. Dist.	Boys' Varsity Soccer Coach	08/12/13	11/09/13
97 . Mendes, Matthew	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
98 . Mitchell, Douglas	Stipend	H.S. Dist.	50% Mock Trial	08/05/13	05/22/14
99 . Mitchell, Douglas	Stipend	H.S. Dist.	TUPE	08/05/13	05/22/14
100 . Montalbano, Christopher	Stipend	H.S. Dist.	Boys' Frosh/Soph Soccer Coach	08/12/13	11/09/13
101 . Montalbano, Christopher	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
102 . Moore, Tracy	Stipend	H.S. Dist.	Girls' Tennis Coach	08/12/13	11/09/13
103 . Moore, Tracy	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
104 . Moreno, Daniel	Stipend	H.S. Dist.	50% Mock Trial	08/05/13	05/22/14
105 . Moser, Brenda	Stipend	H.S. Dist.	Girls' Sophomore Volleyball Coach	08/12/13	11/09/13
106 . Murry, James	Stipend	H.S. Dist.	Dramatics	08/05/13	05/22/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
107. Neslen, Chad	Stipend	H.S. Dist.	Boys' Varsity Football Assistant Coach	08/12/13	11/09/13
108. Neslen, Chad	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
109. Nunes, Heidi	Stipend	Elem. Dist.	Safety Patrol	08/08/13	05/22/14
110. Nunes, Heidi	Stipend	Elem. Dist.	Student Council Advisor	08/08/13	05/22/14
111. Ontiveros, Marissa	Stipend	Elem. Dist.	50% Chorus, K-6	08/08/13	05/22/14
112. Peters, Arlen	Stipend	H.S. Dist.	Girls' Cross Country Coach	08/12/13	11/09/13
113. Peters, Arlen	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
114. Peterson, Christopher	Stipend	H.S. Dist.	Academic Decathlon	08/05/13	05/22/14
115. Phillips, Amy	Stipend	Elem. Dist.	Department/Instructional Team Chairperson, 7-8	08/05/13	05/22/14
116. Picciuto, Paula	Stipend	Elem. Dist.	Awards Night Coordinator	08/08/13	05/22/14
117. Picciuto, Paula	Stipend	Elem. Dist.	Student Council Advisor	08/08/13	05/22/14
118. Pirrone, Jennifer	Stipend	H.S. Dist.	Dance	08/05/13	05/22/14
119. Pratt, Trevor	Stipend	H.S. Dist.	Boys' Sophomore Football Head Coach	08/12/13	11/09/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
120 . Pratt, Trevor	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
121 . Quevedo, Jonathon	Stipend	H.S. Dist.	Boys' Varsity Football Assistant Coach	08/12/13	11/09/13
122 . Romero-Torres, Lori	Stipend	H.S. Dist.	Science Olympiad, 9-12	08/05/13	05/22/14
123 . Rubio, Randy	Stipend	H.S. Dist.	Athletic Director	08/05/13	05/22/14
124 . Salyer, Susan	Stipend	Elem. Dist.	Assistant to the Principal	08/08/13	05/22/14
125 . Saman, Khemera	Stipend	H.S. Dist.	Girls' Freshman Volleyball Coach	08/12/13	11/09/13
126 . Saman, Khemera	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
127 . Sharar, Brian	Stipend	H.S. Dist.	Boys' Frosh/Soph Water Polo Coach	08/12/13	11/09/13
128 . Silva, Joe	Stipend	H.S. Dist.	Eighth Period Assignment	01/07/13	05/23/13
129 . Singh, Michael	Stipend	H.S. Dist.	Boys' Freshman Football Assistant Coach	08/12/13	11/09/13
130 . Soares, Kathleen	Stipend	H.S. Dist.	Webmaster	08/05/13	05/22/14
131 . Soderlund, Matthew	Stipend	H.S. Dist.	Boys' Cross Country Coach	08/12/13	11/09/13
132 . Soderlund, Matthew	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
133. Stacy, James	Stipend	H.S. Dist.	Boys' Varsity Football Head Coach	08/12/13	11/09/13
134. Stacy, James	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
135. Stewart, Bradd	Stipend	H.S. Dist.	Girls' Golf Coach	08/12/13	11/09/13
136. Stewart, Bradd	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
137. Swanson, Jennifer	Stipend	Elem. Dist.	Chorus, K-6	08/08/13	05/22/14
138. Varni, Cathi	Stipend	H.S. Dist.	Girls' Varsity Volleyball Head Coach	08/12/13	11/09/13
139. Vaughan, Mathew	Stipend	H.S. Dist.	Girls' Tennis Coach	08/12/13	11/09/13
140. Vaughan, Mathew	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
141. Wagner, Brett	Stipend	H.S. Dist.	Boys' Sophomore Football Assistant Coach	08/12/13	11/09/13
142. Wagner, Eric	Stipend	Elem. Dist.	Athletic Director, After School Recreation	08/08/13	05/22/14
143. Walker, Mikayla	Stipend	H.S. Dist.	Girls' Varsity Water Polo Coach	08/12/13	11/09/13
144. Wallace Jr., Donald	Stipend	H.S. Dist.	Athletic Director	08/05/13	05/22/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
145. Watson, Lisa	Stipend	Elem. Dist.	Assistant to the Principal	08/08/13	05/22/14
146. Watson, Lisa	Stipend	Elem. Dist.	Safety Patrol	08/08/13	05/22/14
147. Webb, Sherri	Stipend	Elem. Dist.	Student Council Advisor	08/08/13	05/22/14
148. Westcott, Daniel	Stipend	H.S. Dist.	Boys' Sophomore Basketball Coach	11/11/13	02/18/14
149. Westcott, Daniel	Stipend	H.S. Dist.	Sixth Period Sports Assignment	11/11/13	02/18/14
150. White, Ryan	Stipend	H.S. Dist.	40% Mock Trial	08/08/13	05/22/14
151. White, Ryan	Stipend	H.S. Dist.	Boys' Varsity Soccer Coach	08/12/13	11/09/13
152. White, Ryan	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
153. Whitten, Marcus	Stipend	H.S. Dist.	Boys' Varsity Football Assistant Coach	08/12/13	11/09/13
154. Whitten, Marcus	Stipend	H.S. Dist.	Sixth Period Sports Assignment	08/12/13	11/09/13
155. Ziehm, David	Stipend	H.S. Dist.	Assistant Band Director	08/08/13	05/22/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Andres, Darci	Certificated		Substitute	07/01/13	06/30/14
2. Antal, Richard	Certificated		Substitute	07/01/13	06/30/14
3. Apicella, Kevin	Certificated		Substitute	07/01/13	06/30/14
4. Ard, Aaron	Certificated		Substitute	07/01/13	06/30/14
5. Arellano, Ernesto	Certificated		Substitute	07/01/13	06/30/14
6. Baisdon, Donna	Certificated		Substitute	07/01/13	06/30/14
7. Barkus, Jason	Certificated		Substitute	07/01/13	06/30/14
8. Beck, Amy	Certificated		Substitute	07/01/13	06/30/14
9. Berberian, Carol	Certificated		Substitute	07/01/13	06/30/14
10. Bettencourt, Kari	Certificated		Substitute	07/01/13	06/30/14
11. Boudreaux, Danielle	Certificated		Substitute	07/01/13	06/30/14
12. Brow, Debra	Certificated		Substitute	07/01/13	06/30/14
13. Burt, Megan	Certificated		Substitute	07/01/13	06/30/14
14. Camarena, Jorge	Certificated		Substitute	07/01/13	06/30/14
15. Cameron, Owen	Certificated		Substitute	07/01/13	06/30/14
16. Castro, Luis	Certificated		Substitute	07/01/13	06/30/14
17. Chaffee, Thomas	Certificated		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting:****July 8, 2013****Action: Approval of certificated personnel substitute appointments:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
18. Chapman, Tammy	Certificated		Substitute	07/01/13	06/30/14
19. Chase, Elka	Certificated		Substitute	07/01/13	06/30/14
20. Colby, Marci	Certificated		Substitute	07/01/13	06/30/14
21. Constable, Victoria	Certificated		Substitute	07/01/13	06/30/14
22. Day, Lynette	Certificated		Substitute	07/01/13	06/30/14
23. Dean, Gary	Certificated		Substitute	07/01/13	06/30/14
24. Dorville, Susan	Certificated		Substitute	07/01/13	06/30/14
25. Dunagan, Deborah	Certificated		Substitute	07/01/13	06/30/14
26. Fairbanks, Diana	Certificated		Substitute	07/01/13	06/30/14
27. Farris, Cheryl	Certificated		Substitute	07/01/13	06/30/14
28. Galloway, Traci	Certificated		Substitute	07/01/13	06/30/14
29. Gay, William	Certificated		Substitute	07/01/13	06/30/14
30. Gornik, Glenis	Certificated		Substitute	07/01/13	06/30/14
31. Haire, Richard	Certificated		Substitute	07/01/13	06/30/14
32. Hanson, Kelly	Certificated		Substitute	07/01/13	06/30/14
33. Hegarty, Stephanie	Certificated		Substitute	07/01/13	06/30/14
34. Hodgson, Carol	Certificated		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting:****July 8, 2013****Action: Approval of certificated personnel substitute appointments:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
35 . Holley, Charlene	Certificated		Substitute	07/01/13	06/30/14
36 . Howard, Carie	Certificated		Substitute	07/01/13	06/30/14
37 . Hughes, Brian	Certificated		Substitute	07/01/13	06/30/14
38 . Jacobs, Lucinda	Certificated		Substitute	07/01/13	06/30/14
39 . Jitariu, Marian	Certificated		Substitute	07/01/13	06/30/14
40 . Jones, Matthew	Certificated		Substitute	07/01/13	06/30/14
41 . Jones, Tamara	Certificated		Substitute	07/01/13	06/30/14
42 . Karras, Christina	Certificated		Substitute	07/01/13	06/30/14
43 . Kelch, Cynthia	Certificated		Substitute	07/01/13	06/30/14
44 . Kirkwood, Melody	Certificated		Substitute	07/01/13	06/30/14
45 . Kirwan-Tovar, Tara	Certificated		Substitute	07/01/13	06/30/14
46 . Ladd, Regina	Certificated		Substitute	07/01/13	06/30/14
47 . Leguria, Frank	Certificated		Substitute	07/01/13	06/30/14
48 . L'Heureux, Denise	Certificated		Substitute	07/01/13	06/30/14
49 . Longenbaugh, April	Certificated		Substitute	07/01/13	06/30/14
50 . Lucas, Marylyn	Certificated		Substitute	07/01/13	06/30/14
51 . Martinez, James	Certificated		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting:****July 8, 2013****Action: Approval of certificated personnel substitute appointments:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
52 . Martinez, Justine	Certificated		Substitute	07/01/13	06/30/14
53 . McCoy, Nikiya	Certificated		Substitute	07/01/13	06/30/14
54 . Meeker, Lori	Certificated		Substitute	07/01/13	06/30/14
55 . Mercado, Susana	Certificated		Substitute	07/01/13	06/30/14
56 . Mercer, Tameira	Certificated		Substitute	07/01/13	06/30/14
57 . Miranda, Tina	Certificated		Substitute	07/01/13	06/30/14
58 . Moreno, Marya	Certificated		Substitute	07/01/13	06/30/14
59 . Mota, Angelina	Certificated		Substitute	07/01/13	06/30/14
60 . Mota, Maricela	Certificated		Substitute	07/01/13	06/30/14
61 . O'Bryan, Mark	Certificated		Substitute	07/01/13	06/30/14
62 . Olmos, Irene	Certificated		Substitute	07/01/13	06/30/14
63 . Osborn, Megan	Certificated		Substitute	07/01/13	06/30/14
64 . Parker-Andersen, Marie	Certificated		Substitute	07/01/13	06/30/14
65 . Pearson, Cheryl	Certificated		Substitute	07/01/13	06/30/14
66 . Pena, Shannon	Certificated		Substitute	07/01/13	06/30/14
67 . Perino, Harold	Certificated		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting:****July 8, 2013****Action: Approval of certificated personnel substitute appointments:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
68 . Perry, Jacqueline	Certificated		Substitute	07/01/13	06/30/14
69 . Polluck, Joshua	Certificated		Substitute	07/01/13	06/30/14
70 . Quadros, Carmina	Certificated		Substitute	07/01/13	06/30/14
71 . Riley, Benjamin	Certificated		Substitute	07/01/13	06/30/14
72 . Ringler, Patricia	Certificated		Substitute	07/01/13	06/30/14
73 . Rojas, Eva	Certificated		Substitute	07/01/13	06/30/14
74 . Rowell, Carlana	Certificated		Substitute	07/01/13	06/30/14
75 . Ruiz, Jonathan	Certificated		Substitute	07/01/13	06/30/14
76 . Serrano-Ortega, Maricela	Certificated		Substitute	07/01/13	06/30/14
77 . Shull, Amy	Certificated		Substitute	07/01/13	06/30/14
78 . Silva, Elizabeth	Certificated		Substitute	07/01/13	06/30/14
79 . Silveira, Lisa	Certificated		Substitute	07/01/13	06/30/14
80 . Sloan, Gary	Certificated		Substitute	07/01/13	06/30/14
81 . Squires, Susan	Certificated		Substitute	07/01/13	06/30/14
82 . Tate, Ryan	Certificated		Substitute	07/01/13	06/30/14
83 . Taylor, Rodney	Certificated		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
84. Urbick, Kristy	Certificated		Substitute	07/01/13	06/30/14
85. Van Horn, Kimberly	Certificated		Substitute	07/01/13	06/30/14
86. Ventura, Renee	Certificated		Substitute	07/01/13	06/30/14
87. Verges, Danielle	Certificated		Substitute	07/01/13	06/30/14
88. Wagner, Brett	Certificated		Substitute	07/01/13	06/30/14
89. Walker, Christopher	Certificated		Substitute	07/01/13	06/30/14
90. Wallace, Lamar	Certificated		Substitute	07/01/13	06/30/14
91. Willey, Crystal	Certificated		Substitute	07/01/13	06/30/14
92. Williams, Gladys	Certificated		Substitute	07/01/13	06/30/14
93. Williamson, Georgette	Certificated		Substitute	07/01/13	06/30/14
94. Wilson, Kristen	Certificated		Substitute	07/01/13	06/30/14
95. Wolterstorff, Christina	Certificated		Substitute	07/01/13	06/30/14
96. Yohanna, Lenit	Certificated		Substitute	07/01/13	06/30/14
97. Young, Bobbie	Certificated		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting:****July 8, 2013****Action: Approval of classified personnel terminations:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Acosta, Anthony	Custodian	H.S. Dist.	Resignation	07/05/13
2. Christensen, Stephanie	Media Center Assistant	Elem. Dist.	Laid Off (Lack of Work/Funds)	06/30/13
3. May, Richard	Head Custodian III	H.S. Dist.	Retirement	06/28/13
4. Miceli, Jessica	Instr. Para., Sp. Ed., LH/SDL/RS	H.S. Dist.	Resignation	05/23/13
5. Ruiz, Stephanie	Data Entry Clerk	H.S. Dist.	Retirement	08/30/13
6. Wagner, Brett	Campus Supervisor	H.S. Dist.	Resignation	05/23/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of classified personnel leaves of absence:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Cardona, Reynaldo	Custodian	Admin.	Paid Leave of Absence	06/10/13	06/21/13
2. Chapin, Julie	Associate Superintendent, Business Services	Admin.	Unpaid Leave of Absence - Voluntary Work Year Reduction (8 Days)	07/01/13	06/30/14
3. Crane, Adrian	Programmer/Analyst	Admin.	Revised Unpaid Leave of Absence	04/29/13	05/22/13
4. Gonzales, Diana	Bil. Family Srvc. Specialist	Elem. Dist.	Revised Unpaid Leave of Absence	05/07/13	06/28/13
5. Hernandez, Mayra	Instr. Para., Preformal	Elem. Dist.	Paid Leave of Absence	05/13/13	05/24/13
6. Lawrence, Stefani	Nutrition Services Asst. I	H.S. Dist.	Unpaid Leave of Absence	05/15/13	05/15/13
7. Murillo-Beaver, Joanna	Health Clerk	H.S. Dist.	Revised Paid Leave of Absence	03/26/13	05/31/13
8. Owens, Russell	Painter	Admin.	Paid Leave of Absence	07/05/13	07/05/13
9. Owens, Russell	Painter	Admin.	Paid Leave of Absence	07/11/13	07/11/13
10. Petersen, Leland	Equipment Mechanic	Admin.	Unpaid Leave of Absence	06/03/13	06/07/13
11. Pope, Catherine	Staff Secretary IV	Admin.	Unpaid Leave of Absence	06/24/13	06/28/13
12. Pope, Catherine	Staff Secretary IV	Admin.	Unpaid Leave of Absence	07/01/13	07/03/13
13. Price, Michelle	Budget Manager	Admin.	Unpaid Leave of Absence - Voluntary Work Year Reduction (5 Days)	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of classified personnel leaves of absence:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
14. Puzon, Nenita	Snack Bar Operator	Elem. Dist.	Unpaid Leave of Absence	09/09/13	09/20/13
15. Sadlowski, Ashley	Computer Technician I	Admin.	Paid Leave of Absence	05/31/13	05/31/13
16. Sadlowski, Ashley	Computer Technician I	Admin.	Paid Leave of Absence	06/02/13	06/15/13
17. Schneider, Debra	Bus Operator	Admin.	Paid Leave of Absence	10/01/12	10/09/12

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of classified personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Borrelli, Jenifer	Typist Clerk II - Davis	H.S. Dist.	New Hire - Replacement	07/30/13
2. Kerntke, Katie	Typist Clerk II - Johansen	H.S. Dist.	New Hire - Replacement	07/30/13
3. Martin, Angela	Instr. Para., Sp. Ed., PH/SH - Garrison	Elem. Dist.	From: Instr. Para., Sp. Ed., LH/SDL/RS - Hanshaw	08/08/13
4. Martinez, Laura	Assistant Child Care Provider - Lakewood (Campus Club)	Elem. Dist.	New Hire	08/08/13
5. Miranda, Erica	Human Resources Clerk II - Human Resources	Admin.	New Hire	06/14/13
6. Navarro, Alejandra	Risk Management Clerk - Risk Management	Admin.	From: Attendance Clerk, 7-12 - Hanshaw	06/25/13
7. Ramirez, Ossiel	Attendance Liaison - Child Welfare & Attendance	Admin.	From: Healthy Start Community Liaison - Orville Wright	08/08/13
8. Smith, Jennifer	Reprographics Technician - Reprographics	Admin.	New Hire - Replacement	06/14/13
9. Smith, Jill	Instructional Materials Clerk - Downey	H.S. Dist.	From: Instr. Para., Sp. Ed., LH/SDL/RS - Downey	06/17/13
10. Vera, Ramsses	Attendance Liaison - Child Welfare & Attendance	Admin.	New Hire - Replacement	08/08/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Baskett, Kathryn	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/03/13	06/28/13
2. Boyer, Kelly	Instr. Para. Sp. Ed., LH/SDL/RS	H.S. Dist.	Summer School	06/03/13	06/28/13
3. Chhong, Aquino	AVID Tutor	H.S. Dist.	Part-Time	07/01/13	06/30/14
4. Fisher, James	Crowd Control	H.S. Dist.	Part-Time	05/13/13	05/23/13
5. Holzman, Catherine	Instr. Para., Sp. Ed., Int/Deaf II	Admin.	Summer School	06/03/13	06/28/13
6. Khan, Farhat	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/03/13	06/28/13
7. Leicht, Susan	Instr. Para., Sp. Ed. PH/SH	Admin.	Summer School	06/03/13	06/28/13
8. Magana, Ariana	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/03/13	06/28/13
9. Peepgrass, Janise	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/03/13	06/28/13
10. Reyes, Yury	Adult Crossing Guard	Elem. Dist.	Part-Time	07/01/13	06/30/14
11. Reyes, Yury	Child Supervisor	Elem. Dist.	Part-Time	07/01/13	06/30/14
12. Reyes, Yury	Translator - Spanish	Elem. Dist.	Part-Time	07/01/13	06/30/14
13. Reyes, Yury	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/13	06/30/14
14. Rivera, Sonia	Instr. Para., Sp. Ed. PH/SH	Admin.	Summer School	06/03/13	06/28/13
15. Robinson, Courtney	Student Helper	H.S. Dist.	Part-Time	06/03/13	06/30/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting:****July 8, 2013****Action: Approval of classified personnel other appointments:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
16. Stanfield, Susie	Adult Crossing Guard	Elem. Dist.	Part-Time	07/01/13	06/30/14
17. Valdez, Luz	Adult Crossing Guard	Elem. Dist.	Part-Time	07/01/13	06/30/14
18. Valdez, Luz	Child Supervisor	Elem. Dist.	Part-Time	07/01/13	06/30/14
19. Valdez, Luz	Translator - Spanish	Elem. Dist.	Part-Time	07/01/13	06/30/14
20. Valdez, Luz	Yard Duty Supervisor	Elem. Dist.	Part-Time	07/01/13	06/30/14
21. Valencia, Loretta	Instr. Para. Sp. Ed., LH/SDL/RS	H.S. Dist.	Summer School	06/03/13	06/28/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Abasolo, Joseph	Classified		Substitute	07/01/13	06/30/14
2. Allen, Sabrina	Classified		Substitute	07/01/13	06/30/14
3. Alvarez, David	Classified		Substitute	07/01/13	06/30/14
4. Baker, Janie	Classified		Substitute	07/01/13	06/30/14
5. Barajas, Cesar	Classified		Substitute	07/01/13	06/30/14
6. Benevides, McKenzie	Classified		Substitute	07/01/13	06/30/14
7. Borja, Elizabeth	Classified		Substitute	07/01/13	06/30/14
8. Bryant, Carl	Classified		Substitute	07/01/13	06/30/14
9. Cabral, Dario	Classified		Substitute	07/01/13	06/30/14
10. Cardona, Jeremy	Classified		Substitute	07/01/13	06/30/14
11. Carranza, Irene	Classified		Substitute	07/01/13	06/30/14
12. Caviglia, Michael	Classified		Substitute	07/01/13	06/30/14
13. Chavarria, Nohemi	Classified		Substitute	07/01/13	06/30/14
14. Chavez, Ulises	Classified		Substitute	07/01/13	06/30/14
15. Contreras, Guadalupe	Classified		Substitute	07/01/13	06/30/14
16. Conway, Lyndsay	Classified		Substitute	07/01/13	06/30/14
17. Coyle, Robert	Classified		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
18 . Curtis, Austin	Classified		Substitute	07/01/13	06/30/14
19 . Dahlen, Megan	Classified		Substitute	07/01/13	06/30/14
20 . Damian, Jacklyn	Classified		Substitute	07/01/13	06/30/14
21 . Davis, Crystal	Classified		Substitute	07/01/13	06/30/14
22 . Dunnell, Joyce	Classified		Substitute	07/01/13	06/30/14
23 . Fahey, Ryan	Classified		Substitute	07/01/13	06/30/14
24 . Fernandes, Rebecca	Classified		Substitute	07/01/13	06/30/14
25 . Frederickson, Becky	Classified		Substitute	07/01/13	06/30/14
26 . French, Judith	Classified		Substitute	07/01/13	06/30/14
27 . Garcia, Yesenia	Classified		Substitute	07/01/13	06/30/14
28 . Gascon, Eduardo	Classified		Substitute	07/01/13	06/30/14
29 . Gore, Ida	Classified		Substitute	06/01/13	06/30/13
30 . Gore, Ida	Classified		Substitute	07/01/13	06/30/14
31 . Gutierrez, Ana	Classified		Substitute	07/01/13	06/30/14
32 . Guzzi, Kylie	Classified		Substitute	07/01/13	06/30/14
33 . Hamilton, Brigitte	Classified		Substitute	07/01/13	06/30/14
34 . Hammons, Cynthia	Classified		Substitute	06/01/13	06/30/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting:****July 8, 2013****Action: Approval of classified personnel substitute appointments:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
35 . Hammons, Cynthia	Classified		Substitute	07/01/13	06/30/14
36 . Herd, Ashley	Classified		Substitute	07/01/13	06/30/14
37 . Hogg, Bryon	Classified		Substitute	07/01/13	06/30/14
38 . Holstein, Judith	Classified		Substitute	07/01/13	06/30/14
39 . Jacobs, Jennifer	Classified		Substitute	07/01/13	06/30/14
40 . Jimenez, Alejandro	Classified		Substitute	07/01/13	06/30/14
41 . Jimenez, Carmen	Classified		Substitute	07/01/13	06/30/14
42 . Knott, Edna	Classified		Substitute	07/01/13	06/30/14
43 . Lee, Casey	Classified		Substitute	07/01/13	06/30/14
44 . Lee, Davin	Classified		Substitute	07/01/13	06/30/14
45 . Lee, Willard	Classified		Substitute	07/01/13	06/30/14
46 . Lopez, Carlos	Classified		Substitute	07/01/13	06/30/14
47 . Lopez, John	Classified		Substitute	07/01/13	06/30/14
48 . Merlo, Justin	Classified		Substitute	07/01/13	06/30/14
49 . Miller, Anthony	Classified		Substitute	07/01/13	06/30/14
50 . Muramoto, Lindsey	Classified		Substitute	07/01/13	06/30/14
51 . Orozco, Angel	Classified		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting:****July 8, 2013****Action: Approval of classified personnel substitute appointments:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
52. Pal, Shalend	Classified		Substitute	07/01/13	06/30/14
53. Parra, Colleen	Classified		Substitute	07/01/13	06/30/14
54. Parry, Misty	Classified		Substitute	07/01/13	06/30/14
55. Pomeroy, Jennifer	Classified		Substitute	07/01/13	06/30/14
56. Prasad, Angelene	Classified		Substitute	07/01/13	06/30/14
57. Prasad, Daniel	Classified		Substitute	07/01/13	06/30/14
58. Prescott, Karen	Classified		Substitute	07/01/13	06/30/14
59. Priebe, Taida-Terri	Classified		Substitute	07/01/13	06/30/14
60. Quevedo, Deborah	Classified		Substitute	07/01/13	06/30/14
61. Ramirez, Janie	Classified		Substitute	07/01/13	06/30/14
62. Ramirez, Thannia	Classified		Substitute	07/01/13	06/30/14
63. Ramsay, Ricky	Classified		Substitute	07/01/13	06/30/14
64. Reyes, Ivan	Classified		Substitute	07/01/13	06/30/14
65. Richard, Delores	Classified		Substitute	07/01/13	06/30/14
66. Saxon, Luann	Classified		Substitute	07/01/13	06/30/14
67. Schillaci, Kathrina	Classified		Substitute	07/01/13	06/30/14
68. Scott, Elise	Classified		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
69. Sedoo, Jacob	Classified		Substitute	07/01/13	06/30/14
70. Sek, Sattiya	Classified		Substitute	07/01/13	06/30/14
71. Shalita, Nicolas	Classified		Substitute	07/01/13	06/30/14
72. Singh, Sandeep	Classified		Substitute	07/01/13	06/30/14
73. Sliger, Marla	Classified		Substitute	06/06/13	06/30/13
74. Sliger, Marla	Classified		Substitute	07/01/13	06/30/14
75. Smith, Jill	Classified		Substitute	02/07/13	06/30/13
76. Smith, Mandy	Classified		Substitute	07/01/13	06/30/14
77. Stafford, Laurie	Classified		Substitute	07/01/13	06/30/14
78. Tacy, Kimberlee	Classified		Substitute	07/01/13	06/30/14
79. Tarr, Paul	Classified		Substitute	07/01/13	06/30/14
80. Trujillo, Lilia	Classified		Substitute	07/01/13	06/30/14
81. Ueda, Takako	Classified		Substitute	07/01/13	06/30/14
82. Vasquez, Abraham	Classified		Substitute	07/01/13	06/30/14
83. Voravong, Khamla	Classified		Substitute	07/01/13	06/30/14
84. Wade, Amy	Classified		Substitute	07/01/13	06/30/14
85. Watson, Fransine	Classified		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 8, 2013

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
86 . Watson, Robert	Classified		Substitute	07/01/13	06/30/14
87 . Wilcox, David	Classified		Substitute	07/01/13	06/30/14
88 . Wing, Annette	Classified		Substitute	07/01/13	06/30/14
89 . Wood, Jeremy	Classified		Substitute	07/01/13	06/30/14
90 . Wright, Dorothy	Classified		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Proposed Job Description:
JC# 1137 District Improvement Facilitator, K-12

July 8, 2013

BACKGROUND

The Human Resources Department is responsible for proposing new job descriptions and maintaining up-to-date job descriptions through revisions, and placing employees appropriately on the respective salary schedules. The proposed job description was approved by the Superintendent's Cabinet and the Modesto Teachers' Association.

ISSUE

The District Improvement Facilitator, K-12, will plan, organize, and coordinate the development, implementation, enhancement, and improvement of learning support services for students with academic, behavior, attendance, and/or social/emotional concerns. This person will also collaborate with school principals and other school and District personnel to identify and implement evidence-based programs that assist staff with improving the achievement of the lowest-performing students.

PROPOSAL

The attached job description is proposed for the Board's consideration.

FISCAL IMPACT


The District Improvement Facilitator, K-12, will be paid on the Certificated Salary Schedule.

RECOMMENDATION


It is recommended that the Board of Education approve the proposed job description: JC# 1137 District Improvement Facilitator, K-12.

Recommended by:

Approved for Recommendation
to the Governing Board by:



Craig Rydquist
Associate Superintendent, Human Resources



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC# 1137

DISTRICT IMPROVEMENT FACILITATOR, K-12

OVERALL RESPONSIBILITY

Under general direction of the Senior Director, Educational Services, plan, organize, and coordinate the development, implementation, enhancement, and improvement of learning support services for school students with academic, behavior, attendance, and/or social/emotional concerns. Collaborate and assist school principals and other school and District personnel to identify and implement evidence-based programs that assist staff to improve the achievement of the lowest-performing students; lead and work with school improvement initiatives that close student achievement gaps between racial, ethnic, and economic groups by working with the school community.

SPECIFIC RESPONSIBILITIES

1. Coordinate and facilitate professional learning opportunities for teachers and staff on issues related to school improvement.
2. Assist in providing and recommending resources, training and materials related to evidence-based effective leadership and instructional practices.
3. Serve as a communication liaison between school administration, staff members, and Educational Services Department members.
4. Assist in the creation and disaggregation of school data as it relates to effective instructional practices and formative instruction, while maintaining confidentiality related to individual student/teacher data.
5. Provide specific professional development related to the Common Core State Standards (CCSS) and the effective practices necessary to implement the CCSS.
6. Assist the Curriculum Coordinators with site-based professional development related to English Language Arts, Math, Social Science, Science and Career Technical Education courses and/or electives.
7. Effectively communicate and maintain cooperative relationships with those contacted during the course of work.

WORK YEAR

Basic Teacher Work Year

SALARY

Certificated Salary Schedule

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of the Common Core State Standards for English/Language Arts and Math.
- Knowledge of the District's adopted core materials and corresponding course outlines/pacing guides
- Knowledge of and ability to apply curriculum development, adoption, implementation and evaluation procedures.
- Knowledge of and ability to apply textbook selection, policies, and procedures.

DISTRICT IMPROVEMENT FACILITATOR, K-12 (continued)

QUALIFICATIONS (continued)

Knowledge/Ability (continued)

Minimum Requirements:

Ability to provide large and small group professional development related to effective instructional practices.

Ability to navigate School City, Modesto City Schools Student Information System (MOSIS), and other Modesto City Schools' data systems.

Experience

Minimum Requirements:

Five (5) years successful experience as a teacher.

Desirable Qualifications:

Successful experience as a department chairperson or Professional/Small Learning Community lead.

Education/Credentials

Minimum Requirements:

Bachelor's Degree

Valid California Teaching Credential

Physical Characteristics

With or without the use of aids:

Sufficient vision to read small print.

Sufficient depth perception to file documents and relate the spatial distances between objects.

Sufficient hearing to hear normal conversational speech on and off the telephone.

Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone.

Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.

Sufficient physical ability to reach horizontally and vertically with arms.

Sufficient lower body strength, stamina and mobility to walk, stoop, and bend.

Sufficient physical ability, strength, balance, mobility, and stamina to climb stairs, sit for extended periods of time, and stand for extended periods of time.

REPORTS TO:

Senior Director, Educational Services

Cabinet Approved: 6/4/13

Unit Approved: 6/27/13

Board Approved:

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Proposed Job Description: July 8, 2013
JC# 3319 Certified Nursing Assistant/Home Health
Aide Program Coordinator, 9-12+

BACKGROUND

The Human Resources Department is responsible for proposing new job descriptions and maintaining up-to-date job descriptions through revisions, and placing employees appropriately on the respective salary schedules. The proposed job description was approved by the Superintendent's Cabinet and the Modesto Teachers' Association.

ISSUE

The Certified Nursing Assistant/Home Health Aide Program Coordinator, 9-12+ will provide supervision of Nurse Aide Training and certify that the training program meets all State and Federal guidelines as required by California Department of Health regulations.

PROPOSAL

The attached job description is proposed for the Board's consideration.

FISCAL IMPACT


The Certified Nursing Assistant/Home Health Aide Program Coordinator, 9-12+ will be paid as an eighth period assignment on the Certificated Salary Schedule.

RECOMMENDATION


It is recommended that the Board of Education approve the proposed job description: JC# 3319 Certified Nursing Assistant/Home Health Aide Program Coordinator, 9-12+.

Recommended by:

Approved for Recommendation
to the Governing Board by:



Craig Rydquist
Associate Superintendent, Human Resources



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC #3319

CERTIFIED NURSING ASSISTANT/HOME HEALTH AIDE PROGRAM COORDINATOR, 9-12+

OVERALL RESPONSIBILITY

Provide general supervision of Nurse Aide Training and certify that the training program meets all State and Federal guidelines as required by California Department of Health regulations. Coordinate State of California-mandated rules and regulations regarding Certified Nursing Assistant/Home Health Aide (CNA/HHA) licensing and certification in conjunction with high school and adult training programs.

SPECIFIC RESPONSIBILITIES

1. Implement Title 22 regulations for high school and adult CNA/HHA classes.
2. Initiate State required certification forms and documents.
3. Certify completion of State requirements by program instructors.
4. Assure that instructors are following state guidelines.
5. Keep current on State/Federal regulations regarding CNA/HHA training.
6. Develop opportunities for workplace learning (clinical training sites).
7. Initiate and maintain business partnerships.
8. Develop and maintain a relationship with the state CNA/HHA testing agency.
9. Monitor mandated fingerprinting and drug testing activities.
10. Monitor and provide guidance on instructor progress in adherence to State and Federal guidelines.
11. Collect program testing and outcome data and complete reports as required.
12. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.

WORK YEAR

Basic teacher work year

SALARY

Eighth Period Assignment

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Ability to understand applicable District policies, State and Federal laws.
- Ability to understand and implement complex oral and written directions.
- Ability to effectively communicate and maintain cooperative relationships with those contacted in the course of work.

**CERTIFIED NURSING ASSISTANT/HOME HEALTH AIDE PROGRAM COORDINATOR, 9-12+
(continued)**

QUALIFICATIONS

Knowledge/Ability (continued)

Minimum Requirements:

Ability to compose clear, concise and complete reports and correspondence independently, using correct grammar, syntax, spelling and punctuation.

Experience

Minimum Requirement:

One (1) year experience as a licensed nurse providing direct patient care in addition to one (1) year experience planning, implementing and evaluating educational programs in nursing;

OR

Two (2) years of full time experience as a licensed nurse in which one (1) year must be in the provision of direct patient care in a nursing facility.

Education/Credential

Minimum Requirements:

Career Technical Education Designated Subjects Teaching Credential (obtained or in the process of obtaining through an approved program) and;
Current California Registered Nurse License through California Board of Registered Nursing and;
Director of Staff Development (DSD) Certificate

Desirable Qualification:

Bachelor's Degree in Nursing from an accredited college or university.

Physical Characteristics

With or without the use of aids:

Sufficient vision to read small print.

Sufficient hearing to hear and understand speech at normal classroom levels, outdoors, and on the telephone.

Ability to speak in a voice that can be clearly heard and understood at normal classroom levels, outdoors, and on the telephone.

Sufficient dexterity to use hands and fingers to operate a telephone, to enter data into a computer, and to perform classroom tasks using both hands.

Sufficient physical ability, strength, balance, mobility, and stamina to sit or stand for extended periods of time.

Sufficient lower body strength, stamina, and mobility to kneel, walk, stoop, bend, and extend legs for prolonged periods of time.

REPORTS TO:

Senior Director, Alternative & Vocational Education

Cabinet Approved: 5/21/13

Unit Approved: 5/22/13

Board Approved:

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Proposed Job Descriptions: July 8, 2013
JC# 0049 Director II, Human Resources; JC# 0058
Director II, Assessment and Evaluation; JC# 0059
Director II, Child Development Programs; JC# 0061
Director II, Child Welfare and Attendance; JC# 0062
Director III, State and Federal Programs; JC# 0063
Senior Director, Alternative and Vocational Education;
JC# 0064 Senior Director, Educational Services; JC#
0066 Senior Director, Special Education Local Plan Area
(SELPA)

BACKGROUND

The Human Resources Department is responsible for proposing new job descriptions and maintaining up-to-date job descriptions through revisions, and placing employees appropriately on the respective salary schedules. The proposed job descriptions were approved by the Superintendent's Cabinet.

ISSUE

These job descriptions do not represent new positions to the District. On May 20, 2013, the Board of Education approved a District Management Reorganization Plan which created new titles for several managers. It is now necessary to create job descriptions that match the new titles proposed in the Plan. Most of the specific duties and responsibilities of these positions are identical to the duties and responsibilities identified in the former job descriptions.

PROPOSAL

The attached job descriptions are proposed for the Board's consideration.

FISCAL IMPACT

All of these positions will remain at their current placement on the Management Salary Schedule with the exception of the Senior Director, Alternative and Vocational Education. That position will move from its current placement at range 143 to range 144. This is consistent with the placement of the other Senior Director positions proposed in the Reorganization Plan.

Approval of Proposed Job Descriptions: JC# 0049 Director II, Human Resources; JC# 0058 Director II, Assessment and Evaluation; JC# 0059 Director II, Child Development Programs; JC# 0061 Director II, Child Welfare and Attendance; JC# 0062 Director III, State and Federal Programs; JC# 0063 Senior Director, Alternative and Vocational Education; JC# 0064 Senior Director, Educational Services; JC# 0066 Senior Director, Special Education Local Plan Area (SELPA).

RECOMMENDATION

It is recommended that the Board of Education approve the proposed job descriptions: JC# 0049 Director II, Human Resources; JC# 0058 Director II, Assessment and Evaluation; JC# 0059 Director II, Child Development Programs; JC# 0061 Director II, Child Welfare and Attendance; JC# 0062 Director III, State and Federal Programs; JC# 0063 Senior Director, Alternative and Vocational Education; JC# 0064 Senior Director, Educational Services; JC# 0066 Senior Director, Special Education Local Plan Area (SELPA).

Recommended by:



Craig Rydquist
Associate Superintendent, Human Resources

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC # 0049

DIRECTOR II, HUMAN RESOURCES

OVERALL RESPONSIBILITY

Under general direction, provide leadership and assume administrative responsibility for implementation and evaluation of the District's personnel programs in keeping with guidelines established by the District and other governmental agencies.

SPECIFIC RESPONSIBILITIES

1. Develop, implement and evaluate the District's personnel policies, administrative regulations and procedures.
2. Supervise the implementation of the BTSA/PAR/Induction programs
3. Supervise the development and implementation of No Child Left Behind (NCLB) Highly Qualified Teachers and paraprofessional certification requirements.
4. Engage in the interactive process and monitor Return to Work (RTW) program.
5. Develop, implement and evaluate a plan designed to recruit, select, hire and retain qualified individuals.
6. Assign classified and certificated positions to appropriate job groups and classifications.
7. Develop, implement and evaluate human resource programs in keeping with the intent of State, Federal, and Title IX laws and regulations.
8. Develop, implement and evaluate a job description program which ensures that each position in the District is appropriately described in terms of overall responsibility, specific responsibilities, work year, salary and qualifications.
9. Research, implement and coordinate policies and decisions involving wages, salaries, benefits and working conditions.
10. Serve as District representative in employee negotiations and employee bargaining unit consultations.
11. Maintain current record of legislation impacting school employees.
12. Develop, implement and evaluate staff development programs for designated personnel.
13. Maintain a record of employee employment, transfers, promotions and terminations.
14. Determine and evaluate various credential requirements.
15. Approve/disapprove course work submitted by certificated employees for salary advancement.
16. Approve/disapprove certificated and classified employee leave of absence requests.
17. Coordinate classified and certificated layoff proceedings.
18. Apply laws, codes, policies and regulations pertaining to the area of assigned responsibility.
19. Assist in the selection, orientation, supervision and evaluation of personnel.
20. Establish and maintain cooperative relationships with those contacted during the course of work.
21. Perform other related duties as assigned.

DIRECTOR II, HUMAN RESOURCES (continued)

WORK YEAR

Approved days as specified on the Management Salary Schedule (222)

SALARY

Management Salary Schedule (Range 140)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

Knowledge of public information principles and techniques, including an awareness of community needs, interests and concerns.

Knowledge of and ability to apply problem solving processes and techniques.

Knowledge of and ability to apply evaluative instruments and interpretative procedures

Knowledge of and ability to apply management, budget and contract administration principles and practices.

Knowledge of and ability to apply effective supervision techniques.

Knowledge of and ability to apply problem solving processes and techniques.

Ability to understand and implement complex oral and written directions.

Ability to compose clear, complete and concise correspondence and reports independently using correct grammar, syntax, punctuation and spelling.

Experience

Minimum Requirement:

Three (3) years of full-time experience in public and/or private schools system.

Desirable Qualification:

Three (3) years of Human Resource Management full time experience.

Education/Credentials

Minimum Requirements:

Master's Degree.

Valid California Teaching Credential.

Valid California Administrative Credential

Physical Characteristics

With or without the use of aids:

Sufficient vision to read small print.

Sufficient depth perception to file documents and relate the spatial distances between objects.

Sufficient hearing to hear normal conversational speech on and off the telephone.

Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone.

Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.

Sufficient physical ability to reach horizontally and vertically with arms.

Sufficient lower body strength, stamina and mobility to walk, stoop, and bend.

Sufficient physical ability, strength, balance, mobility, and stamina to climb stairs, sit for extended periods of time, and stand for extended periods of time.

REPORTS TO:

Associate Superintendent, Human Resources

Cabinet Approved: 7/1/13

Board Approved:

MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC# 0058

DIRECTOR II, ASSESSMENT AND EVALUATION

OVERALL RESPONSIBILITY

Under general direction, provide leadership, strategic direction, and technical assistance and assume management responsibility for the development, implementation and evaluation of the District (Preformal-Grade 12) in the areas of student assessment, accountability, and program evaluation .

SPECIFIC RESPONSIBILITIES

1. Direct the development of assessment/program evaluation procedures and instruments; the collection, analysis and interpretation of data; the oral and written dissemination of evaluation findings.
2. Assist in systematic review of educational programs; assist in the development and implementation of plans for program improvement/planned change.
3. Provide research and relevant data for analyzing student achievement and recommend subsequent policy and procedure decisions.
4. Maintain testing and assessment articulation with elementary, middle and high schools.
5. Collect, analyze and apply student data; assist in the evaluation of program effectiveness.
6. Direct the consultation and training services to District staff in educational measurement, in the effective use of test information and in construction of effective tests.
7. Assist Educational Services' staff in a process of aligning standards, curriculum and support accountability programs.
8. Identify and recommend assessment instruments and methods for evaluation of program effectiveness, and when necessary, develop instruments to evaluate program implementation.
9. Provide information to Educational Services' Directors to enable them to make recommendations for program improvements.
10. Develop, implement and evaluate a comprehensive system of District, state and federal assessments and other student performance indicators.
11. Interpret local and state policies, guidelines, curriculum, standards and mandates regarding assessment and accountability issues.
12. Coordinate all District testing programs including distribution of tests, scoring, data processing and reporting of results.
13. Work with the District's technology department to develop and maintain a database of student test records and a profile of educational achievement for each school.
14. Coordinate mailing of information about tests and individual student reports to parents.
15. Assist in the selection, orientation, supervision and evaluation of personnel.
16. Develop and monitor the District's assessment and evaluation program budget.
17. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
18. Perform other related duties as assigned.

DIRECTOR II, ASSESSMENT AND EVALUATION (continued)

WORK YEAR

Approved days as specified on the Management Salary Schedule (222)

SALARY

Management Salary Schedule (Range 139)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of and ability to apply effective supervision techniques.
- Ability to provide leadership in program development and implementation in areas of assigned responsibilities.
- Knowledge of and ability to apply problem solving processes and techniques.
- Knowledge of and ability to apply research techniques and statistical analysis to assess education programs.
- Knowledge, skills and abilities in the area of state mandated testing, interpreting scoring reports, development/usage of alternative assessments, etc.
- Knowledge of classroom technology applications.
- Knowledge of information management systems and applications.
- Knowledge of student assessments and other student performance measures.
- Knowledge of test constructions, validity, reliability, comparability and item response theory.
- Ability to analyze, interpret and communicate complex data.
- Ability to define problems, collect information, establish facts, identify and evaluate alternative solutions and draw valid conclusions to solve a wide range of problems.
- Knowledge of and ability to apply management principles, budgetary and accounting procedures, supervisory skills and contract administration principles and practices in a complex work environment.
- Knowledge of and ability to apply organizational skills to ensure systematic coordination of information, data and reports from the division.
- Knowledge of and ability to apply laws, codes and regulations pertaining to the area of assigned responsibility.
- Ability to write high quality reports and to monitor, review and edit the writing of others.
- Ability to communicate and maintain cooperative relationships with those contacted in the course of work.
- Knowledge of testing materials that are available from commercial publishers and from federal, state and county agencies.
- Knowledge of requirements of state testing programs.

Experience

Minimum Requirements:

- Five (5) years successful administrative experience.

Education/Credential

Minimum Requirements:

- Master's Degree.
- Valid California Administrative Credential.

Physical Characteristics

With or without the use of aids:

- Sufficient vision to read small print.
- Sufficient depth perception to file documents and relate the spatial distances between objects.
- Sufficient hearing to hear normal conversational speech on and off the telephone.
- Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone.
- Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.

DIRECTOR II, ASSESSMENT AND EVALUATION (continued)

QUALIFICATIONS (continued)

Physical Characteristics (continued)

With or without the use of aids:

Sufficient physical ability to reach horizontally and vertically with arms.

Sufficient lower body strength, stamina and mobility to walk, stoop, and bend.

Sufficient physical ability, strength, balance, mobility, and stamina to climb stairs, sit for extended periods of time, and stand for extended periods of time.

REPORTS TO:

Associate Superintendent, Educational Services

Cabinet Approved: 7/1/13

Board Approved:

MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC # 0059

DIRECTOR II, CHILD DEVELOPMENT PROGRAMS

OVERALL RESPONSIBILITY

Under general direction, provide leadership and assume administrative responsibility for the development, implementation, and evaluation of the District's Child Development Programs in keeping with guidelines established by the District and other governmental agencies.

SPECIFIC RESPONSIBILITIES

1. Supervise the development, implementation and evaluation of the District's Child Development Programs.
2. Prepare and administer Program budgets.
3. Formulate and administer relevant District policies and programs.
4. Prepare fiscal, attendance, and other reports for submission to local, state and federal agencies or the District as directed.
5. Select, supervise and evaluate Program personnel.
6. Supervise the development, implementation and evaluation of staff development programs that reflect the needs of the staff and the students.
7. Supervise staff in the development, implementation and evaluation of the program curriculum.
8. Supervise the development, implementation and evaluation strategies to achieve the educational goals of the Programs.
9. Promote effective working relationships among staff and volunteers.
10. Maintain consistent and regular attendance.
11. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
12. Perform other related duties as assigned.

WORK YEAR

Approved days as specified on the Management Salary Schedule (222)

SALARY

Management Salary Schedule (Range 139)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

Knowledge of public information principals and techniques, including an awareness of community needs, interests and concerns.

Knowledge of and ability to apply management, budgeting, accounting and contract administration principles and practices.

Knowledge of and ability to apply laws, codes, policies and regulations pertaining to the areas of responsibility.

DIRECTOR II, CHILD DEVELOPMENT PROGRAMS (continued)

QUALIFICATIONS (continued)

Knowledge/Ability

Minimum Requirements:

- Knowledge of and ability to apply problem solving processes and techniques.
- Knowledge of and ability to apply principals and practices of supervision and evaluation.
- Knowledge of and ability to apply evaluative instruments and interpretative procedures.
- Knowledge of and ability to apply effective supervision techniques.
- Ability to understand and implement complex oral language and written directions given in English.
- Ability to compose clear, complete and concise correspondence and reports independently using correct grammar, syntax, punctuation and spelling.
- Knowledge of Child Development Programs.

Experience

Minimum Requirements:

- Two years experience in managing child development programs.
- Two years experience in managing program budgets.

Desirable Qualification:

- One year of successful program director experience.

Education/Credential

Minimum Requirements:

- Bachelor's Degree
- Children's Center Supervisory Permit or Program Director Permit

Desirable Qualification:

- Master's Degree

Physical Characteristics

With or Without the Use of Aids:

- Sufficient vision to read small print.
- Sufficient depth perception to file documents.
- Sufficient hearing to hear normal conversational speech on and off the telephone.
- Ability to speak in a voice that can be clearly heard on the telephone and in face-to-face conversations.
- Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.
- Sufficient physical ability to sit or stand for prolonged periods of time.

REPORTS TO

Associate Superintendent, Educational Services

Cabinet Approved: 7/1/13

Board Approved:

MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC #0061

DIRECTOR II, CHILD WELFARE AND ATTENDANCE

OVERALL RESPONSIBILITY

Under the direction of the Senior Director of Educational Services, provide leadership and assume responsibility for the District's Child Welfare and Attendance Program in keeping with guidelines established by the District and other governmental agencies.

SPECIFIC RESPONSIBILITIES

1. Plan and recommend programs and policies relating to discipline, attendance, school safety and other child welfare and attendance issues.
2. Work effectively with District staff, public and private social service agencies and community organizations in activities concerned with pupil services, attendance and school safety.
3. Process principals' expulsion recommendations and supervise the Administrative Panel.
4. Monitor District due process procedures in instances where pupils are referred for expulsion to the District's Administrative Hearing Panel.
5. Act as the Superintendent's designee to extend suspensions of regular education students pending a decision by the Board of Education in regard to student expulsions.
6. Promote the articulation of the District's Child Welfare and Attendance Program with feeder elementary districts.
7. Develop, coordinate and evaluate the District's School Attendance Review Board policies and procedures.
8. File complaints in Municipal Court on behalf of the District against parents of children who have violated the laws regulating school attendance and make court appearances as necessary.
9. Act as the Superintendent's designee to coordinate, collect and file notices of student suspensions.
10. Act as the Superintendent's designee for appeals relating to discipline, intra/inter-district transfer requests and residency requests.
11. Implement intra/inter-district policies and regulations.
12. Coordinate procedures related to student exemption and exclusion.
13. Develop, coordinate and implement procedures regarding child abuse reporting.
14. Implement programs and procedures relating to students enrolled at the beginning of the school year but not in attendance, dropouts, and high-risk students with identified attendance problems.
15. Serve on the Alternative Education Placement Committee.
16. Coordinate the District's partnership programs with the Stanislaus County Probation Department and the Modesto Police Department, including Operation-Stay-In-School.
17. Provide assistance to site administrators regarding attendance, discipline, school safety, intra/inter-district transfers, and residency issues.
18. Coordinate appropriate in-services for staff relating to Child Welfare and Attendance issues.

DIRECTOR II, CHILD WELFARE AND ATTENDANCE (continued)

SPECIFIC RESPONSIBILITIES (continued)

19. Coordinate District meetings for administrators responsible for student supervision, campus supervisors and attendance liaisons.
20. Coordinate the District's disciplinary Saturday School Program.
21. Maintain a high level of awareness regarding research, recent developments, legislation and judicial decisions affecting child welfare and attendance.
22. Provide timely and effective communications regarding incidents and/or situations relating to school safety which might impact the District.
23. Evaluate personnel under immediate supervision.
24. Effectively communicate and maintain cooperative relationships with those contacted during the course of work.
25. Perform other related duties as assigned.

WORK YEAR

Approved days as specified on the Management Salary Schedule (222)

SALARY

Management Salary Schedule (Range 138)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of laws relating to child welfare and attendance.
- Knowledge of Federal and State regulations pertaining to the area of assigned responsibility.
- Knowledge of and ability to apply management principles, budgetary and accounting procedures, supervisory skills and contract administration principles and practices.
- Knowledge of and ability to apply problem solving processes and techniques.
- Ability to compose clear, complete and concise correspondence and reports independently using correct grammar, syntax, punctuation and spelling.
- Ability to provide leadership in program development and implementation in areas of assigned responsibility.
- Ability to develop and maintain cooperative relationships with those contacted in the course of work including community agency representatives.

Experience

Minimum Requirement:

- Successful teaching experience.
- Successful administrative experience in areas relating to attendance, discipline and school safety.

DIRECTOR II, CHILD WELFARE AND ATTENDANCE (continued)

Education/Credentials

Minimum Requirements:

- Bachelor's Degree.
- Valid California Teaching Credential.
- Valid California Administrative Credential.

Desirable Qualification:

- Master's Degree.

License

- Valid California Driver's License.

Physical Characteristics

With or without the use of aids:

- Sufficient vision to read small print.
- Sufficient depth perception to file documents and relate the spatial distances between objects.
- Sufficient hearing to hear normal conversational speech on and off the telephone.
- Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone.
- Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.
- Sufficient physical ability to reach horizontally and vertically with arms.
- Sufficient lower body strength, stamina and mobility to walk, stoop, and bend.
- Sufficient physical ability, strength, balance, mobility, and stamina to climb stairs, sit for extended periods of time, and stand for extended periods of time.

REPORTS TO:

Senior Director, Educational Services

Cabinet Approved: 7/1/13

Board Approved:

MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC# 0062

DIRECTOR III, STATE AND FEDERAL PROGRAMS

OVERALL RESPONSIBILITY

Under general direction, provide leadership and assume administrative responsibility for providing sufficient technical assistance so that all designated specifically-funded programs (State and Federal) are developed, implemented and evaluated in keeping with guidelines established by the District and other governmental agencies.

SPECIFIC RESPONSIBILITIES

1. Develop and process all applications and reports for Consolidated Application Program and other State/Federal specifically-funded programs.
2. Develop and monitor site and District-level State/Federal program budgets and ensure compliance with governmental regulations.
3. Develop and/or provide technical assistance in the development of statements of desired student outcomes for designated State/Federal specifically-funded programs.
4. Select, identify and/or provide technical assistance on multiple ways to reach desired student outcomes.
5. Assist in the development and implementation of designated specifically-funded State/Federal District programs.
6. Develop and/or provide technical assistance in the design, development, and implementation of procedures for evaluation of staff and programs funded by the State/Federal government.
7. Recommend steps to improve the District's State/Federal instructional programs.
8. Monitor establishment and maintenance of mandated school and District-level parent advisory.
9. Develop, implement, evaluate and/or provide technical assistance to necessary advisory groups.
10. Provide current information regarding status of and developments in State/Federal programs.
11. Coordinate articulation of District general education programs with State/Federal funded programs to ensure compliance with governmental regulations.
12. Monitor and oversee the implementation and evaluation of the District's English Learners Program.
13. Assist in the organization/preparation of District Categorical Program monitoring.
14. Prepare appropriate policies and administrative regulations.
15. Assist in the selection, orientation, supervision and evaluation of subordinate personnel.
16. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
17. Perform other related duties as assigned.

WORK YEAR

Approved days as specified on the Management Salary Schedule (222)

DIRECTOR III, STATE AND FEDERAL PROGRAMS (continued)

SALARY

Management Salary Schedule (Range 141)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of and ability to manage State and Federal projects.
- Knowledge of laws and regulations related to State and Federal educational programs.
- Ability to communicate in a language other than English.
- Demonstrate an understanding of current language acquisition theory.
- Knowledge of public information principles and techniques, including an awareness of community needs, interests, and concerns.
- Knowledge of and ability to apply effective supervision techniques.
- Ability to compose clear, complete and concise correspondence and reports independently using correct English, grammar, syntax, punctuation and spelling.
- Ability to understand and implement complex oral and written directions given in English.

Experience

Minimum Requirement:

- Successful full-time teaching experience with limited English proficient students in a public or private school system.

Desirable Qualifications:

- Successful experience working with State/Federal programs.
- Successful experience developing/writing curriculum materials and providing staff development focusing on language minority students.
- Successful experience with microcomputer technology.
- Successful experience as a site/central office administrator.

Education/Credential

Minimum Requirements:

- Bachelor's Degree; and
- Valid California Teaching Credential; and
- Valid California Administrative Credential.

Desirable Qualification:

- Master's Degree.

Physical Characteristics

With or without the use of aids:

- Sufficient vision to read small print.
- Sufficient depth perception to file documents and relate the spatial distances between objects.
- Sufficient hearing to hear normal conversational speech on and off the telephone.
- Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone.
- Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.
- Sufficient physical ability to reach horizontally and vertically with arms.
- Sufficient lower body strength, stamina and mobility to walk, stoop, and bend.
- Sufficient physical ability, strength, balance, mobility, and stamina to climb stairs, sit for extended periods of time, and stand for extended periods of time.

DIRECTOR III, STATE AND FEDERAL PROGRAMS (continued)

REPORTS TO:

Associate Superintendent, Educational Services

Cabinet Approved: 7/1/13

Board Approved:

MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC# 0063

SENIOR DIRECTOR, ALTERNATIVE AND VOCATIONAL EDUCATION

OVERALL RESPONSIBILITY

Under general direction, provide leadership and assume administrative responsibility for the development, implementation and evaluation of the District's School-to-Career Education Department, which includes Vocational Education, the Regional Occupational Program and Work Experience Education, and supervise the development, implementation, coordination, evaluation and improvement of the Alternative Education Programs and externally-funded programs in keeping with guidelines established by the District and governmental agencies.

The Senior Director, Alternative and Vocational Education, shall insure that the District's educational philosophy, goals and objectives are translated into programs which will best benefit Alternative Education students.

SPECIFIC RESPONSIBILITIES

1. Train and supervise staff in implementing, operating and evaluating School-to-Career Education programs with 7-12 site administrators.
2. Plan and coordinate the School-to-Career programs with K-12 site administrators.
3. Write and coordinate Federal and State applications that relate to School-to-Career programs.
4. Manage the financial activities of Alternative Education and School-to-Career programs.
5. Establish, implement and evaluate goals for site programs.
6. Maintain necessary enrollment and attendance monitoring procedures and develop, implement and evaluate programs and procedures to improve student attendance.
7. Account for and maintain the physical assets of the Reno Avenue School-to-Career and the Alternative Education sites with the assistance of the Business Services Division.
8. Develop, implement and evaluate school level programs and student assessment procedures.
9. Recommend and/or assist in the development of appropriate policies and administrative regulations.
10. Plan, implement and monitor communications to inform/involve parents, students and community members of District and school programs.
11. Conduct annual study of all School-to-Career activities and submit reports to the Board of Education and to the High School and Middle Grades Teaching and Learning Division Units of the State Department of Education and other required agencies.
12. Cooperate with employers to determine local employment needs and in job placement of students who participate in School-to-Career programs.
13. Direct the County wide subsidized career education activities for both in-school and summer programs.
14. Coordinate the issuance of all work permits for students 12-17 years of age.
15. Communicate Federal and State youth employment regulations to site personnel.
16. Provide timely reports to parents and students about each student's progress.

SENIOR DIRECTOR, ALTERNATIVE AND VOCATIONAL EDUCATION(continued)

SPECIFIC RESPONSIBILITIES (continued)

17. Plan, initiate, monitor and evaluate alternative programs and procedures to improve the educational program for students including those "at risk."
18. Provide direction in the development, implementation and evaluation of desired student expectations and strategies for instructional delivery to maximize student achievement.
19. Develop, implement and/or provide technical assistance to student, parent and advisory groups.
20. Supervise the maintenance and security of pupil records.
21. Provide direction in the development, implementation and evaluation of programs, procedures and strategies to address student support services grade level expectations.
22. Assist in the selection, orientation, supervision and evaluation of subordinate personnel.
23. Apply evaluative instruments and interpretive procedures.
24. Maintain safe, calm and secure work and educational sites.
25. Maintain consistent and regular attendance.
26. Effectively communicate and maintain cooperative relationships with those contacted during the course of work.
27. Perform other related duties as assigned.

WORK YEAR

Approved days as specified on the Management Salary Schedule (222)

SALARY

Management Salary Schedule (Range 144)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of and ability to apply curriculum development, implementation and evaluation procedures and strategies.
- Knowledge of the intellectual, social, emotional and physical needs of middle school/junior high school and high school age students.
- Knowledge of public information principles and techniques, including an awareness of community needs, interests and concerns.
- Knowledge of and ability to apply computer education programs and microcomputer technology.
- Knowledge of and ability to implement conflict resolution and team building strategies.
- Knowledge of and ability to apply textbook selection policies and procedures.
- Knowledge of and ability to apply management, budgeting and contract administration principles and practices.
- Knowledge of the curricular, legal and financial components of School-to-Career Education Programs.
- Knowledge of and ability to apply effective supervision techniques.

SENIOR DIRECTOR, ALTERNATIVE AND VOCATIONAL EDUCATION (continued)

QUALIFICATIONS (continued)

Knowledge/Ability (continued)

- Knowledge of and ability to apply problem solving processes and techniques.
- Ability to understand and implement complex oral and written directions given in English.
- Ability to compose clear, complete and concise correspondence and reports independently using correct grammar, syntax, punctuation and spelling.

Experience

Minimum Requirements:

- Three (3) years of successful, full-time experience in the public or private schools of equivalent status.
- Successful experience as a public school administrator.

Desirable Qualification:

- Three (3) years of successful, full-time experience as a classroom teacher in a public school system.
- Successful experience as an Adult of Career (Vocational) Education administrator.

Education/Credentials

Minimum Requirements:

- Bachelor's Degree.
- Valid California Teaching Credential.
- Valid California Administrative Credential.

Desirable Qualification:

- Master's Degree.

Physical Characteristics

With or without the use of aids:

- Sufficient vision to read small print.
- Sufficient depth perception to file documents and relate the spatial distances between objects.
- Sufficient hearing to hear normal conversational speech on and off the telephone.
- Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone.
- Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.
- Sufficient physical ability to reach horizontally and vertically with arms.
- Sufficient lower body strength, stamina and mobility to walk, stoop, and bend.
- Sufficient physical ability, strength, balance, mobility, and stamina to climb stairs, sit for extended periods of time, and stand for extended periods of time.

REPORTS TO:

Associate Superintendent, Educational Services

Cabinet Approved: 7/1/13

Board Approved:

MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC# 0064

SENIOR DIRECTOR, EDUCATIONAL SERVICES

OVERALL RESPONSIBILITY

Under general direction, provide leadership and assume management responsibility for the direction and supervision of assigned education programs.

SPECIFIC RESPONSIBILITIES

1. Implement all policies and programs related to the educational program at assigned schools.
2. Provide leadership and overall supervision of the operations of assigned schools.
3. Supervise and evaluate principals at assigned school sites.
4. Assist in the evaluation of all school programs.
5. Develop, implement and evaluate curriculum in designated areas.
6. Provide direction in the development of expectations for student learning.
7. Supervise the selection of appropriate textbooks and other instructional materials for designated curriculum areas.
8. Provide direction in the development, implementation and evaluation of instructional strategies to maximize student achievement.
9. Develop, implement and evaluate District-wide staff development programs for designated curriculum areas.
10. Develop with school principals instructional goals for the school.
11. Assist in the articulation of instruction within and between grade levels.
12. Assist in the development of school level plans for programs requiring approval of the state and/or federal government.
13. Assist in maintaining a quality instructional program and a safe and secure school environment.
14. Act as liaison between building principals and centralized support staff to insure effective use of personnel and resources.
15. Assist in the interpretation of school programs, curriculum and staff development to the Board of Education, District staff, parents and community.
16. Interpret policies and procedures to school personnel and school community.
17. Assist in the resolution of staff and community issues.
18. Assist in the selection, orientation, supervision and evaluation of personnel.
19. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
20. Perform other related duties as assigned.

WORK YEAR

E.4(18)

Approved days as specified on the Management Salary Schedule (222)

SENIOR DIRECTOR, EDUCATIONAL SERVICES (continued)

SALARY

Management Salary Schedule (Range 144)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of and ability to initiate and to apply Education and Government Codes.
- Knowledge of and ability to apply management, budgeting, and contract administration principles and practices.
- Knowledge of and ability to supervise and evaluate Pre-K-6 Principals and school programs.
- Knowledge of and ability to apply evaluative instruments and interpretive procedures to assess educational programs.
- Knowledge of and ability to apply problem-solving processes and techniques.
- Knowledge of and ability to develop, implement and evaluate curriculum.
- Knowledge of and ability to select appropriate textbooks and materials.
- Knowledge of and ability to understand the social, emotional, intellectual and physical needs of elementary school children.
- Ability to understand and implement complex oral and written directions given in English.
- Ability to compose clear, complete, and concise correspondence and reports using correct grammar, syntax, punctuation, and spelling.

Experience

Minimum Requirements:

- 5 years successful experience as a classroom teacher.
- Successful experience as a principal.

Education/Credential

Minimum Requirements:

- Master's Degree
- Valid Administrative Services Credential

Desirable Qualification:

- Doctorate Degree

Physical Characteristics

With or without the use of aids:

- Sufficient vision to read small print.
- Sufficient depth perception to file documents and relate the spatial distances between objects.
- Sufficient hearing to hear normal and telephone conversations.
- Ability to speak in a voice that can be clearly heard and understood on the telephone and in face-to-face conversations.
- Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.
- Sufficient physical ability to reach horizontally and vertically with arms.
- Sufficient physical ability, strength, balance, mobility, and stamina to climb stairs, sit for extended periods of time, and stand for extended periods of time.
- Sufficient lower body strength, stamina and mobility to walk, stoop, and bend.

REPORTS TO:

Associate Superintendent, Educational Services

Cabinet Approved: 7/1/13

Board Approved:

MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC # 0066

SENIOR DIRECTOR, SPECIAL EDUCATION LOCAL PLAN AREA (SELPA)

OVERALL RESPONSIBILITY

Under general direction, provide leadership and assume administrative responsibility for providing sufficient technical advice so that the District's Special Education Programs for Exceptional Children are developed, implemented, maintained and evaluated in keeping with guidelines established by the District and other governmental agencies.

SPECIFIC RESPONSIBILITIES

1. Prepare and process all applications, reports and budgets for the Special Education Local Plan Area as required by State and Federal laws.
2. Provide a full continuum of services in the least restrictive environment for Special Education students.
3. Maintain Special Education Program compliance as required by the State Quality Assurance Process, including Focused Monitoring Verification and Coordinated Compliance Reviews.
4. Process all Office of Civil Rights, State Due Process and State complaints.
5. Prepare appropriate policies and administrative regulations.
6. Serve as a liaison between the District and outside organizations or agencies, which provide assistance to special education including interagency agreements.
7. Select, assign, supervise, and evaluate subordinate personnel.
8. Develop and administer the implementation of the District's SELPA Local Plan.
9. Develop and administer the implementation of the District's programs for students who qualify under Section 504 of the Rehabilitation Act of 1975.
10. Supervise staff development, program development, and program evaluation.
11. Develop all SELPA Special Education forms and procedures.
12. Effectively communicate and maintain cooperative relationships with those contacted during the course of work.
13. Perform other related duties as assigned.

WORK YEAR

Approved days as specified on the Management Salary Schedule (222)

SALARY

Management Salary Schedule (Range 144)

SENIOR DIRECTOR, SPECIAL EDUCATION LOCAL PLAN AREA (SELPA) (continued)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of Part B and Part C of the Individuals with Disabilities Education Act and other Federal and State Special Education laws.
- Knowledge of the Master Plan for Special Education and the procedures, service delivery methods and compliance requirements.
- Knowledge of Federal, State and SELPA budget requirements and procedures.
- Knowledge of appropriate curriculum for Special Education students.
- Knowledge of and ability to apply management, budgeting and contract administration principles and practices.
- Knowledge of and ability to apply effective supervision techniques.
- Knowledge of and ability to apply problem solving processes and techniques.
- Ability to understand and implement complex oral and written directions given in English.
- Ability to compose clear, complete and concise correspondence and reports independently using correct grammar, syntax, punctuation and spelling.

Experience

Minimum Requirements:

- Successful full-time teaching experience in the public or private school system.
- Successful experience as a Special Education teacher.
- Successful experience as site/central office Special Education administrator.

Education/Credentials

Minimum Requirements:

- Master's Degree;
- Valid California Teaching Credential in regular and Special Education; and
- Valid California Administrative Credential.

Desirable Qualification:

- Doctorate Degree.

Physical Characteristics

With or without the use of aids:

- Sufficient vision to read small print.
- Sufficient depth perception to file documents and relate the spatial distances between objects.
- Sufficient hearing to hear normal conversational speech on and off the telephone.
- Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone.
- Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.
- Sufficient physical ability to reach horizontally and vertically with arms.
- Sufficient lower body strength, stamina and mobility to walk, stoop, and bend.
- Sufficient physical ability, strength, balance, mobility, and stamina to climb stairs, sit for extended periods of time, and stand for extended periods of time.

REPORTS TO:

Associate Superintendent, Educational Services

Cabinet Approved: 7/1/13

Board Approved:

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Ratification of Agreement for Special Contract Services Employee-on-Loan July 8, 2013
Between the Stanislaus County Office of Education and Modesto City Schools

BACKGROUND

The Stanislaus County Office of Education (SCOE) desires to utilize a Modesto City Schools employee as an online course reviewer for the California Learning Resource Network for the 2013-14 school year. The individual would serve the county while being an employee-on-loan from Modesto City Schools.

ISSUE

The agreement for special contract services (employee-on-loan) between Modesto City Schools and Stanislaus County Office of Education requires Board approval.

PROPOSAL

The District will loan teacher, Melody McGill, to Stanislaus County Office of Education for the 2013-14 school year. Ms. McGill will provide online course review services for the California Learning Resource Network.


FISCAL IMPACT

The Stanislaus County Office of Education will reimburse Modesto City Schools the total cost of this agreement \$102,502.84. This total includes salary, fringe, and administrator fee. The District will be reimbursed on a bi-annual basis.

RECOMMENDATION

It is recommended that the Board of Education ratify the agreement for Special Contract Services Employee-on-Loan between the Stanislaus County Office of Education and Modesto City Schools.

Recommended by:


Craig Rydquist
Associate Superintendent, Human Resources

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent



**Agreement for Special Contract Services
(Employee-on-Loan)
Modesto City Schools**

This agreement is by and between the **Stanislaus County Office Education** (hereinafter "SCOE") and the **Modesto City Schools** (hereinafter "District"). SCOE desires to receive services provided by District personnel from District and the District desires to provide said services to SCOE by making District personnel available to SCOE. It is mutually agreed between the parties as follows:

Board of Education

Nancy Cline
President

Cindy Marks
Vice President

Steven Grenbeaux
Board Member

Stacie Morales
Board Member

Amy Elliott Neumann
Board Member

Rubén Villalobos
Board Member

Sue Zwahlen
Board Member

Administration

Pamela Able
Superintendent

Virginia Johnson
Associate Superintendent
Educational Services

Craig Rydquist
Associate Superintendent
Human Resources

Julie A. Chapin
Associate Superintendent
Business Services
Chief Business Official

1. SCOPE OF WORK

- a. District will provide **Melody McGill** (hereinafter "Employee") to perform the following services for SCOE: Employee will provide online course review services for California Learning Resource Network (hereinafter "CLRN"). Employee will attend mandatory meetings and conferences at the request of the CLRN director.
- b. District will provide Employee to SCOE to perform these services at a site designated by SCOE for 184 days during the term of this agreement subject to the calendar referenced immediately below in 1(c). The Employee will adhere to Modesto City Schools' absence reporting procedure during the term of this agreement.
- c. SCOE and District will develop operational protocols which will define the calendar, daily schedule, referral and work flow, on-site supervision, communications, and problem resolution.
- d. District shall contact SCOE's designee, Brian Bridges at (209) 238-1420, with any questions regarding performance of the services outlined above. SCOE's designee shall determine if and when District has completed the services described.

2. REIMBURSEMENT FOR SERVICES

SCOE shall reimburse District for actual District costs of providing Employee to SCOE. These costs are defined to include all salary and benefits normally paid and/or provided to Employee by District and are delineated in Exhibit A "Worksheet for Employee-on-Loan" attached hereto. In entering this agreement, the parties recognize that these costs may change during the term of this contract including changes in salaries or benefits paid and/or provided to the Employee by District.

3. INVOICES AND PAYMENT

District shall bill SCOE for these costs on a biannual basis. Invoices shall be due on December 31, 2013 and on June 30, 2014. Payments shall be made by SCOE within thirty (30) days of receipt of the invoice from the District.



Modesto City Schools
426 Locust Street
Modesto California
95351
209.550.3301
www.mcs4kids.com

4. DISCRIMINATION

Neither SCOE nor District and/or their employees shall discriminate because of race, religion, color, national origin, disabilities, marital status, age or sex against any person by refusing any person or privilege offered to or engaged by the public.

5. INDEMNITY / HOLD HARMLESS

SCOE will defend, indemnify, and hold harmless District, its agents, officers and employees against all suits and claims that may be based on injury to persons or property that is the result of an error, omission, or negligent act of SCOE and its officers, agents, or employees in the performance of this contract. District will defend, indemnify, and hold harmless SCOE, its agents, officers and employees against all suits and claims that may be based on injury to persons or property that is the result of an error, omission, or negligent act of District and its officers, agents, or employees in the performance of this contract.

6. NOTICES

Any notices herein provided given by either party shall be deemed to have been fully given when made in writing and deposited in the United States mail, postage prepaid and addressed as follows:

TO: **Stanislaus County Office of Education**

Attn: Bob Gausman

1100 H Street

Modesto, CA 95354

Phone: (209) 238-1429

FAX: (209) 238-4223

TO: **Modesto City Schools**

Attn: Pamela Able

426 Locust Street

Modesto, CA 95351-2699

Phone: (209) 576-4011

The address to which the notices to be sent may be changed by either party advising the other in writing of such change. Nothing herein shall preclude the giving to any notices by personal service.

7. TERM AND TERMINATION

The term of this agreement shall be for a period commencing on **July 1, 2013** and ending on **June 30, 2014**. It is specifically agreed by each part that this agreement may be terminated by mutual agreement without cause of legal excuse provided that such party desiring termination gives a minimum of thirty (30) days written notice to the other of said parties decision to terminate. This contract may be extended for up to three (3) years with the mutual written agreement of the parties.

8. MODIFICATION

Notwithstanding any of the provisions of this agreement, this writing contains the entire agreement between the parties hereto and there are no other agreements or understandings written or oral. This agreement may not be changed or modified except in writing and signed by parties hereto.

9. DISTRICT RELATIONSHIP

This contract is not intended to, and shall not be, to create the relationship of principal-agent, master-servant, or employer-employee between SCOE and District, nor shall this contract create a partnership, joint venture or association between SCOE and District. The District Employee performing services for SCOE pursuant to this contract is, and shall remain for all legal purposes, an employee of the District on assignment to a SCOE program.

10. DEPARTMENT OF JUSTICE CLEARANCE REQUIREMENTS

District certifies that any and all employees providing services to SCOE pursuant to this contract have been cleared by the Department of Justice and are not prohibited by law from being employed by District or having contact with pupils pursuant to the provisions of AB 1610 and 1612.

11. WORK PRODUCT

SCOE shall become the owner of and entitled to exclusive possession of all records and documents of any kind produced by Employee within the scope of services performed pursuant to this contract. No other uses thereof will be permitted except by permission of SCOE.

IN WITNESS THEREOF, the parties the day and the year first above written have affixed their signatures hereto.

AGREED

MODESTO CITY SCHOOLS

STANISLAUS COUNTY OFFICE OF EDUCATION

PAMELA ABLE
Superintendent

DON GATTI
Assistant Superintendent, Business Services

Date

Date

01-0660-4-5800-8600-2100-000-9600
Account Number

Brian Bridges / Bob Gausman
Department / Cabinet

Budget Program

Budget Approval

Send all copies to the Business Office
Distribution will be made as follows:
White – Business Office
Yellow – Education District
Pink – Department Head/Cabinet
Goldenrod - Originator

EXHIBIT A
2013 – 2014 Work Sheet
for
Employee-on-Loan
for
Melody McGill

Salary

(Daily Rate) x 184 days + Longevity (\$85,253.00 + \$3,412.00) \$88,665.00

Fringe

STRS	<u>8.25% = \$7,314.86</u>
Mdicare-Instructional	<u>1.45% = \$1,285.64</u>
SUI	<u>.05% = \$44.33</u>
Work Comp	<u>.90 % = \$797.98</u>
Health (\$150 x 12 months)	<u>\$1,800.00</u>
OPEB	<u>.66% = \$585.18</u>

Total Fringe \$11,827.99

Administrative Fee

The agreed upon administrative fee is 2%

(Salary) + Fringe = \$(total) x (administrative fee) = \$2,009.85

Total **\$102,502.84**

Number of educator contracted work days 184

MODESTO CITY SCHOOLS

STANISLAUS COUNTY OFFICE OF EDUCATION

Pamela Able Date

Bob Gausman Date

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Report: Quarterly Report on Williams Complaints, Subject Area of Complaint and Resolution July 8, 2013

BACKGROUND

Effective January 1, 2005, pursuant to the *Williams vs. State of California* litigation settlement and as defined in Education Code 35186, Modesto City Schools posted in every classroom a statement that students have the right to a qualified teacher, adequate and current instructional materials, and a facility that is free from conditions that pose a threat to the health and safety of students or staff. On February 7, 2005, the Board of Education approved Administrative Regulation 1312.4, which addresses procedures for the complaint process.

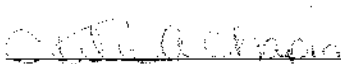
ISSUE

Summaries of complaints must be publicly reported to the Board on a quarterly basis at a regularly scheduled meeting and forwarded to the county Superintendent of Schools.

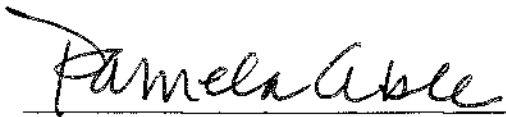
REPORT

There were no complaints received for the second quarter of 2013.

Submitted by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Submission to
the Governing Board by:


Pamela Able
Superintendent

**REPORT: WILLIAMS ACT QUARTERLY REPORT
ON COMPLAINTS, SUBJECT AREA OF COMPLAINT AND RESOLUTION**

Date of Complaint	School	Complaint	Resolution

Instructional

Materials: No complaints for the second quarter

Staffing: No complaints for the second quarter

Facilities: No complaints for the second quarter

Total

Complaints: No complaints to date for 2013.

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Report on Construction Projects Progress July 8, 2013
Payments

BACKGROUND

Board Policy requires a report on progress payments be submitted monthly.

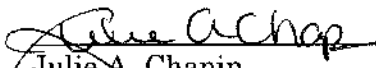
REPORT


	Previously Paid	Current Payment	Balance Due
ACME Construction Company Inc. Gregori Stadium Improvements Contract Price: \$3,300,000.00 Certificate No. 11R	\$3,130,720.25	\$169,279.75	\$0.00
Harris Builders, Inc. Beyer Gymnasium Bleacher Replacement Contract Price: \$842,350.00 Certificate No. 1	\$0.00	\$61,275.00	\$781,075.00
Sinclair General Engineering Construction, Inc. Blacktop Repaving at Various Contract Price: \$504,335.00 Certificate No. 1	\$0.00	\$62,282.00	\$442,053.00

Originating Department: Maintenance and Construction

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official


Pamela Able
Superintendent

PROGRESS PAYMENT

SITE: Gregori High School
PROJECT: Football Stadium Improvements

CERT NO. 11R
BID NO. Lease/Leaseback
PROJECT NO. 9600
PURCHASE ORDER 131867

ACME Construction Company Inc
PO Box 4710
Modesto CA 95352

- | | |
|-------------------------------------|-----------|
| 1. RECEIVED FROM: DLR Group | 6/20/2013 |
| 2. DATE APPROVED BY: John Liukkonen | 6/20/2013 |
| 3. PROCESSED BY BUSINESS OFFICE | 6/21/2013 |
| 4. PROCESSED FOR BOARD AGENDA | 7/8/2013 |

ACCOUNT NUMBER:
 21-9836-0-6210-0000-8500-3447-9600-000

CONTRACT PRICE	CHANGE ORDERS	ADJ. CONTRACT PRICE	LINE NO.	CURRENT PAYMENT	PREVIOUSLY PAID	TOTAL PAID TO DATE	BALANCE DUE
\$ 3,300,000.00	\$ -	\$ 3,300,000.00	1	\$ 169,279.75	\$ 3,130,720.25	\$ 3,300,000.00	\$ -

PROGRESS PAYMENT

SITE: Beyer High School
PROJECT: Gymnasium Bleacher Replacement

CERT NO 1
BID NO 4527
PROJECT NO 9609
PURCHASE ORDER 133997

Harris Builders Inc
 18736 Bloss Ave
 Hilmar CA 95324

remit address: **Harris Builders Inc**
 (see attached) **c/o Syrberus Inc**
4164 Austin Bluffs Pkwy Ste 362
Colorado Springs CO 80918

- 1. RECEIVED FROM: JD Grothe 5/22/2013
- 2. DATE APPROVED BY: John Liukkonen 6/11/2013
- 3. PROCESSED BY BUSINESS OFFICE 6/12/2013
- 4. PROCESSED FOR BOARD AGENDA 7/8/2013

ACCOUNT NUMBER:
 14 0522 0 6210 9159 8500 3440 9609 000

CONTRACT PRICE	CHANGE ORDERS	ADJ. CONTRACT PRICE	LINE NO.	CURRENT PAYMENT	PREVIOUSLY PAID	TOTAL PAID TO DATE	BALANCE DUE
\$ 842,350.00	\$ -	\$ 842,350.00	1	\$ 61,275.00	\$ -	\$ 61,275.00	\$ 781,075.00

PROGRESS PAYMENT

SITE: Everett and Garrison Elementary Schools, Davis High School
PROJECT: Blacktop Repaving at Various

CERT NO 1
BID NO 4523
PROJECT NO 9616
PURCHASE ORDER 134025

Sinclair General Engineering Construction Inc
 PO Box 1453
 Oakdale CA 95361-1453

- 1. RECEIVED FROM: JD Grothe 6/1/2013
- 2. DATE APPROVED BY: John Liukkonen 6/11/2013
- 3. PROCESSED BY BUSINESS OFFICE 6/12/2013
- 4. PROCESSED FOR BOARD AGENDA 7/8/2013

ACCOUNT NUMBER:

40 9882 0 5650 0000 8500 1106 9616 000
 40 9882 0 5650 0000 8500 1112 9616 000
 35 7753 0 5650 0000 8500 3441 9616 000

CONTRACT PRICE	CHANGE ORDERS	ADJ. CONTRACT PRICE	LINE NO.	CURRENT PAYMENT	PREVIOUSLY PAID	TOTAL PAID TO DATE	BALANCE DUE
\$ 249,895.00	\$ -	\$ 249,895.00	1	\$ 43,193.51	\$ -	\$ 43,193.51	\$ 206,701.49
\$ 189,990.00	\$ -	\$ 189,990.00	2	\$ 7,236.01	\$ -	\$ 7,236.01	\$ 182,753.99
\$ 64,450.00	\$ -	\$ 64,450.00	3	\$ 11,852.48	\$ -	\$ 11,852.48	\$ 52,597.53
\$ 504,335.00	\$ -	\$ 504,335.00	Total	\$ 62,282.00	\$ -	\$ 62,282.00	\$ 442,053.00