



The Modesto City Schools District is focused on supporting the growth of the
70,000+ students in the district and providing a safe and secure environment for all.

MODESTO CITY SCHOOLS
BOARD OF EDUCATION AGENDA
BOARD ROOM IN THE STAFF DEVELOPMENT CENTER
1343rd REGULAR MEETING

July 29, 2013

Period for Public Presentations

6:15 p.m.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's office, 576-4141. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 426 Locust Street during normal business hours.

*** Times are approximate. Individuals wishing to address an agenda item should plan accordingly.**

A. INITIAL MATTERS:

5:00 to 5:01 1. **Call to Order.**

5:01 to 6:00 2. **Closed Session.**

Public comment regarding closed session items will be received before the Board goes into closed session.

.1 Conference with Legal Counsel: Anticipated Litigation
Number of cases: One

.2 Conference with District Labor Negotiator: Craig Rydquist regarding employee organizations: Modesto Teachers' Association and California School Employees Association, Chapter No. 007; and Unrepresented Employees (Managers and Administrators).

6:00 to 6:01 3. **Moment of Silence.**

6:01 to 6:05 4. **Pledge of Allegiance.**

6:05 to 6:13 5. **Announcements.**

A. INITIAL MATTERS (continued):6:13 to 6:14 6. **Approval of Consent Agenda.**

Information concerning the consent items listed below has been forwarded to each Board member prior to this meeting for study and is on file at the Modesto-Stanislaus Library Reference Room, 1500 I Street; Modesto City Schools Superintendent's Office and Receptionist's Desk, 426 Locust Street, Modesto. Copies of the complete agenda are available at the Board meeting, 425 Locust Street. Unless some member of the audience or Board member has a question concerning an item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board. The action taken by the Board in approving consent items is set forth in the explanation of the individual items.

6:14 to 6:15 7. **Approval of Order of Discussion/Action Items.**6:15 to 6:45 8. **Period for Public Presentations.**

Board Bylaw 9322 (b):

Subject Matter:

Members of the public may address the Board of Education on matters not on the agenda.

Complaints against specific District employees should be resolved through the District's Personnel Complaint Procedure. The right to address the Board does not exempt the speaker from any potential liability for defamation. The proceedings of the Board are recorded and are a part of the public record.

The Period for Public Presentation is limited to 30 minutes. Time will be allotted equally to individuals based on the number of request cards submitted. The maximum for any one speaker is three minutes.

The law limits the response of Board members and prohibits the Board from taking any formal action.

B. DISCUSSION AND ACTION ITEMS:

6:45 to 6:50 1. Board of Education Student Representative Report.

6:50 to 6:55 2. Modesto Teachers Association Report.

6:55 to 7:00 3. California School Employees Association Report.

7:00 to 7:05 4. Modesto City Schools Managers Report.

B. DISCUSSION AND ACTION ITEMS (continued):

- | | |
|--------------|---|
| 7:05 to 7:15 | 5. Request to Address the Board by Jacq Wilson – NAACP and Advocates for Justice. |
| 7:15 to 7:30 | 6. Report on District’s Security Options. |
| 7:30 to 7:40 | 7. Report on Effects of the State Budget on the Modesto City Schools Budget. |
| 7:40 to 7:50 | 8. Approval of One (1) Additional Senior Director in the Educational Services Division. |
| 7:50 to 7:55 | 9. Approval of Resolution No. 13/14-05, Ratifying Declaration of an Emergency Situation Regarding Blacktop Repaving at Garrison Elementary School. |
| 7:55 to 8:00 | 10. Approval of Resolution No. 13/14-07 Authorizing Temporary Borrowing between Major Funds During 2013-14, Except Where Program Rules Do Not Allow Such Transfers. |
| 8:00 to 8:05 | 11. Approval of Resolution No. 13/14-08 Authorizing a Cash Flow Loan from the County Superintendent of Schools Pursuant to Education Code Sections 42621 and 42622. |
| 8:05 to 8:15 | 12. Approval of First Reading of Proposed Revisions to Board Policy 4301 Certificated/Classified Management and Confidential Personnel Handbook. |
| 8:15 to 8:25 | 13. Approval of First Reading of Proposed Revisions to Board Policy 5123 and Review of Administrative Regulation 5123 Promotion, Acceleration, Retention, K-8. |
| 8:25 to 8:30 | 14. Report of Meetings Attended by Board of Education Members. |
| 8:30 to 8:35 | 15. Items to be Placed on Future Board of Education Agendas. |

PROPOSED CONSENT AGENDA**C. BUSINESS ITEMS:**

- | | |
|---------|--|
| CONSENT | 1. Approval of Services Agreement with The Medics Plus for Standby Medical Services at Athletic Events in the 2013-14 School Year. |
| CONSENT | 2. Approval of Catastrophic Student Accident Insurance Contract with Myers-Stevens & Toohey & Co., Inc. for 2013-14. |
| CONSENT | 3. Approval of Apple, Inc. as the Sole Source Provider of Apple Products for Fiscal Year 2013-2014. |
| CONSENT | 4. Ratification of Warrants Drawn for the Month of June 2013. |

PROPOSED CONSENT AGENDA (continued)**D. CURRICULUM AND INSTRUCTION ITEMS:**

- CONSENT 1. Approval of Revision of Passport to Literature Lists, Grades 7-12.
- CONSENT 2. Approval of Recommended Additions to Supplemental Instructional Materials: Films and Videos Rated "PG-13" and Unrated Films of Similar Content for Junior High.
- CONSENT 3. Approval of Recommended Additions to Supplemental Instructional Materials: Films and Videos Rated "R" and Unrated Films of Similar Content for High School.
- CONSENT 4. Approval of Child Development Programs Parent Handbook.
- CONSENT 5. Approval of Services Agreement with Stanislaus County Police Activities League (PAL) for the After School Education and Safety Programs at Bret Harte, Burbank, El Vista, Everett, Fremont, Kirschen, Martone, Muir, Rose Avenue, Shackelford, and Tuolumne Schools.
- CONSENT 6. Approval of Services Agreement with City of Modesto for the After School Education and Safety Programs at Beard, Fairview, Franklin, Garrison, Marshall, Orville Wright, Robertson Road, Wilson, Hanshaw, La Loma, Mark Twain and Roosevelt Schools.
- CONSENT 7. Approval of Memorandum of Understanding between Girl Scouts Heart of Central California and Modesto City Schools for the After School Education and Safety Programs.
- CONSENT 8. Approval of Services Agreement between Modesto City Schools and Stanislaus County Behavioral Health and Recovery Services for the 2013-2014 School Year.
- CONSENT 9. Approval of Services Agreement with the Center for Human Services to Provide the Student Assistance Specialist Program at Targeted K-12 Schools for the 2013-14 School Year.
- CONSENT 10. Approval of Services Agreement Contract with Kontraband Interdiction and Detection Services (K.I.D.S.) Inc. for Canine Contraband Detection Services at 7-12 Schools for the 2013-14 School Year.
- CONSENT 11. Approval of Memorandum of Understanding between Second Harvest Food Bank and Modesto City Schools for the Food 4 Thought Program.
- CONSENT 12. Approval of Uncompensated Services Agreement with the Haven Women's Center of Stanislaus for the Modesto City Schools After School Education and Safety Program.
- CONSENT 13. Approval of Submission to the California Department of Education the Modesto City Schools District 2013-2014 Consolidated Application for Funding Categorical Aid Programs.

PROPOSED CONSENT AGENDA (continued)**D. CURRICULUM AND INSTRUCTION ITEMS (continued):**

- CONSENT 14. Ratification of Memorandum of Understanding between Stanislaus County Behavioral Health and Recovery Services and Modesto City Schools Special Education Local Plan Area for the 2013-2014 School Year.
- CONSENT 15. Ratification of Master Contract for Non-Public Agency Services with Inspired Behavioral Solutions for the 2013-2014 School Year.
- CONSENT 16. Ratification of Migrant Education Program Memorandum of Understanding between Modesto City Elementary and Modesto City High School Districts and the Merced County Office of Education.

E. HUMAN RESOURCES ITEMS:

- CONSENT 1. Approval of Designated Personnel Action Items:
 .1 Approval of Certificated Personnel Terminations.
 .2 Approval of Certificated Personnel Leaves of Absence.
 .3 Approval of Certificated Personnel Employment.
 .4 Approval of Certificated Personnel Other Appointments.
 .5 Approval of Certificated Personnel Stipend Appointments.
 .6 Approval of Certificated Personnel Stipend Deletions.
 .7 Approval of Certificated Personnel Substitute Appointments.
 .8 Approval of Classified Personnel Terminations.
 .9 Approval of Classified Personnel Leaves of Absence.
 .10 Approval of Classified Personnel Employment.
 .11 Approval of Classified Personnel Other Appointments.
 .12 Approval of Classified Personnel Substitute Appointments.
- CONSENT 2. Ratification of Agreement with California Occupational Physicians to Provide Tuberculosis (PPD) Skin Testing for Modesto City Schools' Employees for the 2013-14 School Year.
- CONSENT 3. Ratification of Student Teaching Agreement with Western Governors University.

F. MISCELLANEOUS ITEMS:

- CONSENT 1. Approval of Designated Student Expulsions:
 None.
- CONSENT 2. Approval of Resolution #13/14-06 Authorizing Submittal of Applications for CalRecycle Grant for which Modesto City Schools is Eligible.
- CONSENT 3. Approval of Minutes for the July 8, 2013 Regular Meeting of the Board of Education.

END OF CONSENT AGENDA

G. REPORTS AND COMMUNICATIONS:

1. Report on Construction Projects Progress Payments.

H. ADJOURNMENT

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting

SUBJECT: Request to Address the Board by July 29, 2013
Jacq Wilson – NAACP and Advocates
for Justice

BACKGROUND

Modesto City Schools Board Bylaw 9322 states that members of the public may place matters directly related to school business on the agenda of the Board meeting. Written request to do this shall be received in the Superintendent's office eight (8) working days prior to the Board meeting. The written request shall include a description of the matter and whatever information concerning the matter the person making the request may have.

ISSUE

Jacq Wilson, on behalf of the NAACP and Advocates for Justice, requested to address the Board regarding suspension and expulsion rates among minority students.

PROCEDURE

Jacq Wilson will address the Board and staff regarding the issue stated above.

Prepared and Submitted to the
Governing Board at the
Request of a Community
Member by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Report on District's Security Options

July 29, 2013

BACKGROUND

Staff has been reviewing security needs and options since spring. On July 8, 2013, the Board of Education requested information at the next meeting pertaining to a security force at school sites and discussion on the District's various options.

ISSUE

There are two areas that need to be addressed with a proposal for a security force in Modesto City Schools. The first being security at the schools during instructional time, and the second being security for non-instructional time (i.e. evenings, weekends and holidays.)

Some options for security during student attendance hours are:

- Keep existing contract between MCS and the Modesto Police Department
- Hire and train District Security Officers
- Develop a Police Department within the District

Options for security during student non-attendance hours are:

- Keep existing contract between MCS and Sonitrol (building alarm system)
- Develop a Police Department within the District

An additional alternative that might be available to consider is partnering with the other small school districts in our geographical area. A partnership with all or some of the other districts could provide a collaborative approach to the best resources and cost-effective security program.

SUMMARY

The entire security proposal is still in the infancy stages of research. Research is being conducted to gather comparable salary, equipment and training costs associated with the above options that are available to the District.

Submitted by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Submission to
the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Report on Effects of the State Budget July 29, 2013
On the Modesto City Schools Budget

BACKGROUND

The State budget was signed by Governor Brown on June 27, 2013. School districts have 45 days following the Governor's signature to report on significant effects of local budgets.

ISSUE

Education Code Section 42127 (i) (4) requires that the school district make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by the State Budget Act.

REPORT

Major changes from the May Revision to the Final State budget:

Proposition 39:

The Governor's budget included a Proposition 98 General Fund allocation to support energy efficiency. Funding will be allocated based on 11 climate regions. Allocations to each region will be based on the number of students in the region and will be weighted for the climate region. These will be competitive grants distributed on a per-average daily attendance (ADA) basis, with a minimum grant of \$50,000 for districts the size of Modesto City Schools.

Common Core:

The adopted budget includes an increase of \$1 billion in one-time Proposition 98 General Fund dollars to support the implementation of the Common Core State Standards. The funding will be distributed based on a per-ADA basis. These are one-time funds required to be spent by June 30, 2015.

The State has not published official guidance on the per-ADA rate or which ADA reporting period will be used for the calculation. School Services of California recommends estimating the allocation at \$170 per-ADA. Using that rate, based on the District's 2012-13 P-2 ADA, the allocation would amount to \$2,481,144 for Elementary and \$2,317,681 for High School.

K-12 Local Control Funding Formula:

Trailer bill AB97 K-12 Local Control Funding Formula (LCFF) and the corresponding clean-up bill SB91 were signed by the Governor on Monday, July 1, 2013. The LCFF will eliminate more than 40 categorical programs and establish weighting factors to target funding for the needs of specific students.

Report on Effects of the State Budget on the Modesto City Schools Budget

The Governor's LCFF funding formula will be implemented over an eight year period. The District will have its own unique progress rate toward the funding goal for 2020/21. Depending upon the unique base funding amount in 2012/13, the number of students qualified for supplemental and concentration grants, and the amount of money the State chooses to apply to the formula each year, the District will receive its own unique increase in funding per student.

At this time, the State has not published official guidance regarding the implementation schedule as it relates to the effects on current revenue limit and the 40 categorical programs being eliminated. Using the School Services of California LCFF simulator, the District 2013/14 LCFF entitlement is estimated to be \$10.4 million.

FISCAL IMPACT

Unknown at this time.

SUMMARY

The District awaits further guidance from the State in order to make appropriation adjustments as a result of the State Budget.

Originating Department: Budget

Submitted by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Submission
to the Governing Board by:

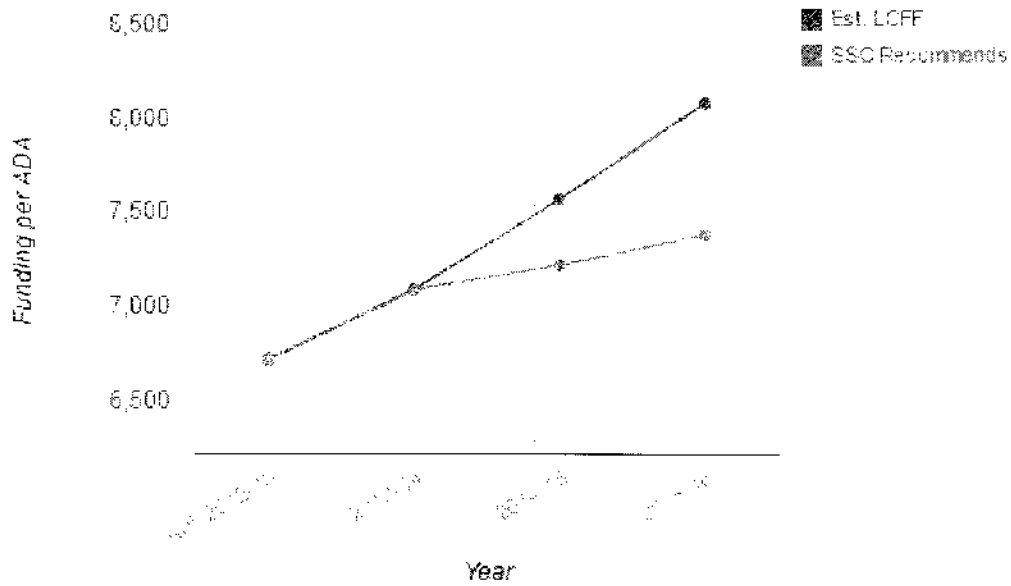


Pamela Able
Superintendent

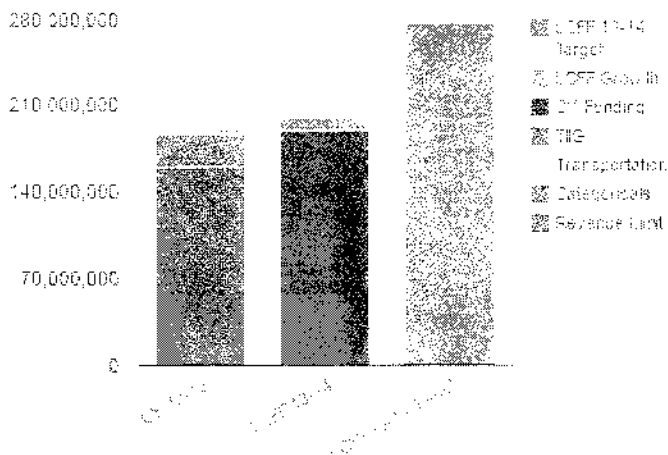
MULTIYEAR PROJECTION

	Adj. 2012-13	2013-14	2014-15	2015-16
Estimated LCFF Funding	6,715	7,087	7,565	8,077
SSC Recommends	6,715	7,087	7,214	7,379
Net Change per ADA		371	128	165
Net Percent Change		5.53%	1.80%	2.29%

Multiyear Projection Analysis



LCFF Funding Analysis



LCFF Funding Analysis

Revenue Limit	160,651,258
Categoricals*	25,979,758
Transportation	1,134,610
TIIG	1,801,596
CY 12-13	189,567,222
Adjusted 2012-13 Base†	189,567,222
LCFF 13-14 Target	276,947,153
LCFF Funding Gap	87,379,931
LCFF Growth	10,485,592
LCFF Growth Percent	5.53%
LCFF 13-14	200,052,814

* Categoricals include K-3 CSR, EIA and other categorical programs.

† Adjusted 2012-13 base includes prior year revenue limit adjusted for changes in enrollment and prior year categorical funds.

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of One (1) Additional Senior Director July 29, 2013
in the Educational Services Division

BACKGROUND

Over the course of the past six years, Educational Services has been reorganized four times. During the Academic Learning Community experiment, administrative staff was at its highest with three Associate Superintendents and six Directors assigned to oversee school sites and programs. This number does not include other Directors in the division overseeing various departments because those numbers have remained virtually unchanged over the six year duration.

Currently, the administrative staff is at its lowest numbers in recent history with one Associate Superintendent overseeing the entire Educational Services Division aided by four Directors – two assigned to K-6 sites, two assigned to 7-12 sites – with direct responsibilities for supervision of site principals, curriculum, and programs. (Again, this does not include other Directors in the division overseeing various departments because their numbers have remained stable.) Each elementary director supervises eleven sites; one secondary director supervises eight sites, while the other supervises seven sites plus one lower level director.

The most recently filed annual K-12 Administrator Ratio Report required by Education Code 41400 found that we are currently staffed at 28.76 less administrators under the maximum allowed by state law based on the statutory maximum of eight administrators per 100 teachers. Since the inception of this required tracking in 1989, MCS has consistently employed fewer administrators (between 16 and 58) than allowed by law.

ISSUE

Due to the number of elementary sites, along with other job responsibilities, there is the need to add one (1) additional Senior Director with elementary education responsibilities. With this additional Senior Director, the elementary site load will be eight (8) for one Director and seven (7) each for the other two – more in line with the current site load for the secondary Senior Directors.

FISCAL IMPACT

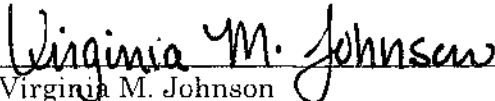
The cost of one (1) additional Senior Director at range 144 is approximately \$143,000 including benefits. Additional funding will be necessary for operating costs (office budget) for \$20,500, representing a total cost to the General Fund of \$163,500.

Approval of One (1) Additional Senior Director
to the Educational Services Division

RECOMMENDATION

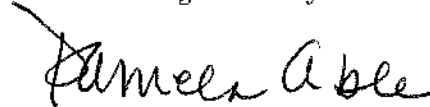
It is recommended that the Board of Education approve one (1) additional Senior Director in the Educational Services Division.

Recommended by:



Virginia M. Johnson
Associate Superintendent
Educational Services

Approved for Recommendation to
the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Resolution No. 13/14-05, Ratifying Declaration of an Emergency Situation Regarding Blacktop Repaving at Garrison Elementary School July 29, 2013

BACKGROUND

On April 29, 2013 the Board of Education approved authorization to award Bid No. 13-4523: Blacktop Repaving at Everett and Garrison Elementary Schools (Play Areas) and Davis High School, to Sinclair General Engineering Construction Inc., in the amount of \$504,335.

Sinclair is complete at Everett and Davis; but due to Garrison's summer school program this portion of the project did not commence until July 1, 2013. It was at this time, after grinding the asphalt, a portion of the south playground area was discovered to be saturated with water that is not percolating.

ISSUE

Since the additional work exceeds the 10% limit on change orders, an emergency declaration is necessary to allow the project to be completed on time; the existing condition presents a safety hazard and will interfere with continuance of school classes.

PROPOSAL

An emergency needs to be declared in order to perform the work in a timely manner.

FISCAL IMPACT

The estimated cost for all project change orders is \$65,000. Funding will be from Elementary Redevelopment.


RECOMMENDATION

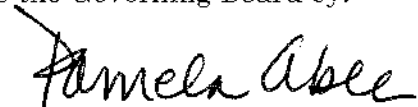
It is recommended that the Board of Education approve Resolution No. 13/14-05, ratifying declaration of an emergency situation regarding blacktop repaving at Garrison Elementary School.

Originating Department: Maintenance and Operations

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

**RESOLUTION NO.13/14-05, RATIFYING DECLARATION
OF AN EMERGENCY SITUATION REGARDING BLACKTOP REPAVING AT
GARRISON ELEMENTRY SCHOOL**

WHEREAS, on April 29, 2013 the Board of Education approved authorization to award Bid No. 13-4523: Blacktop Repaving at Everett and Garrison Elementary Schools (Play Areas) and Davis High School, to Sinclair General Engineering Construction Inc., in the amount of \$504,335; and

WHEREAS, after the bid was awarded and construction commenced, the District was notified that a portion of Garrison's south playground area was discovered to be saturated with water that will not percolate; and

WHEREAS, failure to proceed quickly would have exposed Garrison Elementary School to the loss of classroom access paths of travel, bus loading and recess areas; and

WHEREAS, in order to quickly correct this hazard it is necessary that the Board of Education approve repairs and approve the emergency request sent to the Stanislaus County Board of Education; and

NOW THEREFORE, BE IT RESOLVED that the Board of Education declares that an emergency situation existed regarding the additional underground improvements for Garrison repaving.

THE FOREGOING RESOLUTION was introduced at a regular meeting of the Board of Education, held on the 29th day of July 2013, by Governing Board Member _____, who made the motion, which motion being duly seconded by _____ was, upon a roll call vote, carried into Resolution and passed by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

ATTEST:

Date: _____

Pamela Able, Superintendent
Modesto City Schools

Res. No. 13/14-05
July 29, 2013

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Resolution No. 13/14-07
Authorizing Temporary Borrowing Between
Major Funds During 2013/14, Except Where
Program Rules Do Not Allow Such Transfers

July 29, 2013

BACKGROUND

The State of California has experienced severe cash flow and budget challenges for many years. As a result, payments from the State continue to be deferred despite recent economic improvement. Some state sources have indicated a potential problem with timely disbursements of funds to school districts.

ISSUE

The current economic position of the State has resulted in the sixth consecutive year of deficit reductions to State apportionment payments and over a decade of deferring principal apportionment payments to local education agencies. The combination of both factors has placed a burden on meeting the operational cash flow needs of Modesto City Schools.

PROPOSAL

Education Code Section 42603 permits a temporary borrowing between funds. Repayment is required in the current fiscal year.

Potential sources still allowed for a temporary loan are cafeteria (13), special reserve for capital facilities (25), county school facilities funds (35), capital outlay projects (40), or self-insurance (67).

FISCAL IMPACT

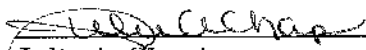
Drawing down of cash reserves will significantly reduce the interest earnings projected in the 2013/14 budget.


RECOMMENDATION

It is recommended that the Board of Education approve Resolution No. 13/14-07 authorizing temporary borrowing between major funds during 2013/14, except where program rules do not allow such transfers.

Prepared and Recommended by:

Approved for Recommendation to
the Governing Board by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

**RESOLUTION NO. 13/14-07, AUTHORIZING TEMPORARY BORROWING
BETWEEN MAJOR FUNDS DURING 2013/14, EXCEPT WHERE PROGRAM
RULES DO NOT ALLOW SUCH TRANSFERS**

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction for the purpose of providing for temporary borrowing between major funds during 2013/14, except where program rules do not allow such transfers.

WHEREAS, Modesto City Schools and the State of California face numerous budget and cash flow challenges; and

WHEREAS, the State of California may not be able to meet its cash apportionment obligations to school districts; and

WHEREAS, Modesto City Schools' general fund cash reserves may not be sufficient to meet the district's monthly payroll and other obligations;

WHEREAS, Stanislaus County Office of Education has requested that districts receiving Child Development Program funding have a written policy or board approved resolution in place specifically excluding these funds from any temporary borrowing;

NOW, THEREFORE, be it resolved that the Governing Board of Modesto City Schools authorizes temporary borrowing between major funds during 2013/14, except where program rules do not allow such transfers.

THE FOREGOING RESOLUTION, was introduced at the regular meeting of the Board of Education held on the 29th day of July, 2013, by Governing Board Member _____, who made the motion, which motion was duly seconded by _____, was upon roll call, carried into Resolution passed by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

ATTEST:

Date: _____

Pamela Able, Superintendent
Modesto City Schools

Res. No. 13/14-07
July 29, 2013

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Resolution No. 13/14-08 July 29, 2013
Authorizing a Cash Flow Loan from the
County Superintendent of Schools Pursuant to
Education Code Sections 42621 and 42622

BACKGROUND

Education Code (EC) 42621 allows the county superintendent of schools of each county, with the approval of the county board of education, to make temporary transfers to any school district which does not have sufficient money to its credit to meet current operating expenses in such amounts and at such times as is deemed necessary.

ISSUE

Due to cash flow problems experienced by the State of California and the resultant deferrals of cash payments to school districts, Modesto City Schools may experience the need for cash flow loans pending receipt of state funds.

PROPOSAL

Temporary transfers shall not exceed 85 percent of the amount of money accruing to the school district at the time of transfer. The amounts so transferred shall be repaid to the county fund prior to June 30 of the current year from any funds subsequently received by the school district; and, repayment of any temporary loan, including interest as determined by the Stanislaus County Auditor/Controller, authorized by this resolution shall be required in conformance with EC 42621 and EC 42622.

EC 42622 allows the county superintendent of schools, with approval of the county board of education, to make an apportionment to a school district conditional upon the repayment to the fund during the next succeeding fiscal year of the amount apportioned to the district and shall, during the next succeeding fiscal year, transfer the amount of such apportionment from the general fund of the district back to the county.

FISCAL IMPACT

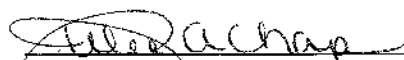
Repayment of any temporary loan will include interest as determined by the Stanislaus County Auditor/Controller.

Approval of Resolution No. 13/14-08, Authorizing a Cash Flow Loan from the County Superintendent of Schools Pursuant to Education Code Sections 42621 and 42622

RECOMMENDATION

It is recommended that the Board of Education approve Resolution No. 13/14-08 authorizing a cash flow loan from the County Superintendent of Schools pursuant to Education Code Sections 42621 and 42622.

Recommended by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

RESOLUTION NO. 13/14-08, AUTHORIZING A CASH FLOW LOAN FROM THE COUNTY SUPERINTENDENT OF SCHOOLS PURSUANT TO EDUCATION CODE SECTIONS 42621 AND 42622

WHEREAS, due to cash flow problems experienced by the State of California and the resultant deferrals of cash payments to school districts, Modesto City Schools will experience the need for cash flow loans pending receipt of state funds; and,

WHEREAS, Education Code (EC) 42621 allows the county superintendent of schools of each county, with the approval of the county board of education, to make temporary transfers to any school district which does not have sufficient money to its credit to meet current operating expenses in such amounts and at such times as is deemed necessary. Such transfers shall not exceed 85 percent of the amount of money accruing to the school district at the time of transfer. The amounts so transferred shall be repaid to the county fund prior to June 30 of the current year from any funds subsequently received by the school district; and,

WHEREAS, repayment of any temporary loan, including interest as determined by the Stanislaus County Auditor/Controller, authorized by this resolution shall be required in conformance with EC 42621 and EC 42622; and,

WHEREAS, EC 42622 allows the county superintendent of schools, with approval of the county board of education, to make an apportionment to a school district conditional upon the repayment to the fund during the next succeeding fiscal year of the amount apportioned to the district and shall, during the next succeeding fiscal year, transfer the amount of such apportionment from the general fund of the district back to the county; and,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Modesto City Schools hereby authorizes a cash loan, subject to the criteria established above, from the Stanislaus County Superintendent of Schools in order to meet current operating expenses. The total amount of said loan is estimated to be \$15,000,000, and shall be repaid with interest pursuant to this Resolution or EC 42621 or EC 42622 as determined and agreed upon.

THE FOREGOING RESOLUTION was introduced at the regular meeting of the Board of Education held on the 29th day of July 2013, by Governing Board Member _____ who made the motion, which motion was duly seconded by _____, was upon roll call carried into Resolution passed by the following vote:

- AYES:
- NOES:
- ABSTAINED:
- ABSENT:

ATTEST:

Date: _____

Pamela Able, Superintendent
Modesto City Schools

Res. No. 13/14-08
July 29, 2013

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of First Reading of Proposed Revisions
to Board Policy 4301 Certificated/Classified
Management and Confidential Personnel Handbook

July 29, 2013

BACKGROUND

The Certificated/Classified Management and Confidential Personnel Handbook is to be evaluated every two years. The Handbook was adopted on January 19, 1988 with revisions occurring on occasion since this date. Recommended changes are being made to regroup certain topics, update information and revise the evaluation documents for both Certificated and Classified/Confidential Managers. The new evaluation system focuses on key areas of leadership and for Certificated Management, align with the California Professional Standards for Educational Leaders (CPSEL).

ISSUE


Proposed revisions are being made to Board Policy 4301 Certificated/Classified Management and Confidential Personnel Handbook including new evaluation procedures and forms. Board approval is needed to implement these changes beginning the 2013-14 school year.

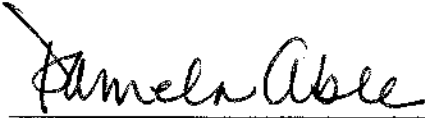
RECOMMENDATION

It is recommended that the Board of Education approve the first reading of proposed revisions to Board Policy 4301 Certificated/Classified Management and Confidential Personnel Handbook.

Prepared and Recommended by:

Approved for Recommendation
to the Governing Board by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official


Pamela Able
Superintendent

MODESTO CITY SCHOOLS
Board Policy

BP 4301

PERSONNEL

Certificated/Classified Management and Confidential Personnel Handbook

Nothing in this policy intends to limit the responsibility and authority of the Board of Education or the Superintendent ultimately to make decisions as prescribed by law.

In addition, this handbook does not apply to management personnel who have unit representation pursuant to the Rodda Act.

→ The Modesto City Schools Certificated/Classified Management and Confidential Personnel Handbook will be evaluated every two years by representatives of certificated, classified and confidential managers, chosen by the board of the Modesto Certificated City Schools Managers Group (MCSM) and the Superintendent.

ADOPTED: January 19, 1988

REVISED: October 30, 1989
December 3, 1990
December 11, 1995
May 7, 2001
November 13, 2001

MANAGEMENT PERSONNEL HANDBOOK

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INTRODUCTION

Nothing in this policy intends to limit the responsibility and authority of the Board of Education or the Superintendent ultimately to make decisions as prescribed by law.

In addition, this handbook does not apply to management personnel who have unit representation pursuant to the Rodda Act.

The Modesto City Schools Certificated/Classified Management and Confidential Personnel Handbook will be evaluated every two years by representatives of certificated, classified and confidential managers, chosen by the board of the Modesto City Schools Managers Group and the Superintendent.

RIGHTS AND RESPONSIBILITIES

Management Policies

- a. Modesto City Schools' Board of Education has the responsibility to establish policies by which the District's schools are managed.
- b. Modesto City Schools' Board of Education charges the Superintendent with the responsibility of developing a management system which will provide for meaningful involvement of management personnel. The management system will provide for:
 - (1) Leadership in school curriculum, educational assessment, operations, and services to the District.
 - (2) Creation of a learning atmosphere in the schools which fosters optimal educational opportunity and child growth.
 - (3) Creation of an open communication system at both the District and school level.
 - (4) Development of a high level of employee morale.
 - (5) Development of a sense of ownership of organizational goals and objectives among community members, students, staff and the Board of Education.
 - (6) Development of trust and confidence among community, students, staff, and the Board of Education.
 - (7) Location of decision-making and problem-solving responsibilities as close to the information or implementation source as possible.

Safe Working Environment

Employees are entitled to a working environment that is healthy and safe not only from physical hazards, but from abusive behavior on the part of co-workers. Abusive behavior among co-workers, collectively referred to as workplace bullying, includes patterns of demeaning, insulting, degrading, manipulative and falsely accusing psychological, verbal and written attacks on an employee that cannot be justified by any legitimate operational needs of the District. Abusive behaviors can exist between equals in the organizational hierarchy, as well as between those in supervisor/subordinate relationships. The District agrees to promptly investigate all instances of alleged workplace bullying reported by employees to the Human Resources Office. The District further agrees to take necessary action to eliminate these behaviors where an investigation determines they are in fact occurring. Persons assigned by the District to investigate claims of workplace bullying shall first be educated on the subject to a degree that they understand the issues involved, and are likely to recognize bullying when presented with evidence consistent with this pattern of behaviors. Employees who are found in violation of this section will be subject to appropriate discipline, up to and including dismissal.

Overall Responsibilities

Management employees have major responsibilities for promoting educational leadership, formulating and recommending District policies, administering District programs, adjudicating grievances, and supervising and evaluating District employees.

A. Certificated Managers

Pursuant to the effective accomplishment of these objectives and responsibilities, certificated management employees are not constrained by the usual time measurements, such as eight-hour day/forty-hour week. The very nature of their positions and responsibilities dictates that they be granted the professional prerogative of making decisions relative to the length of their working day as discussed with and approved by their immediate supervisor. They should also be granted considerable flexibility in scheduling of their total work year in order to carry out their assigned duties, community responsibilities, and other professional commitments as discussed with and approved by their immediate supervisor. Extra duties, which are not included in the management employee's present job description, may be required by supervisors.

B. Classified Managers

The majority of classified managers are exempt and follow the same guidelines regarding working hours as certificated managers. However, there are a few classified management positions in the District that are non-exempt and the employees in those positions are entitled to overtime pay when they work more than an eight-hour/forty-hour week.

C. Confidential Personnel

All confidential personnel are non-exempt and employees in a confidential management position are entitled to overtime pay when they work more than an eight-hour/forty-hour week.

Responsibility Days

- a. The work year for managers shall be established by the Superintendent or his/her designee.
- b. Work days shall be scheduled during the established work year. Weekends and specified holidays may be worked with the prior approval of the Superintendent or his/her designee.
- c. A work year calendar shall be completed annually designating employee's responsibility and non-responsibility days.
- d. Annual work year calendars will also reflect agreed upon furlough days as applicable.

Physical Examination/Tuberculin Test

Whenever a physical exam is required to be taken as a condition of continued employment by the District, the District shall pay for the physical exam. Whenever a tuberculin test is required to be taken as a condition of continued employment by the District, the District shall pay for the tuberculin test.

ASSIGNMENT AND EMPLOYMENT

Selection and Assignment of Managers

- a. The District hiring procedures will be utilized for the selection of managers, with the following additions:
 - (1) Applicant screening is done by a committee composed of the supervising manager, division director and/or Associate Superintendent, and the Associate Superintendent, Human Resources/designee.
 - (2) There are two formal interviews (Tier I and Tier II) for site administrative and District Office Director positions before a recommendation is made to the Superintendent and Board of Education.
- b. The Superintendent, with the approval of the Board, may fill management positions by executive action in the event of an emergency or when it otherwise serves the best interests of the District.

Administrative Transfer of Management Employees

- a. Upon being notified of a proposed administrative transfer, the employee may request a meeting with the Superintendent to discuss the proposed transfer. The Superintendent or his/her designee will meet with the employee to discuss the proposed transfer.
- b. Any recommendation that an employee be administratively transferred is subject to approval of the Superintendent.

Demotion and Dismissal of Management Employees

The Board of Education (or its delegate if the Board has delegated the authority) may demote or dismiss a management employee in accordance with applicable provisions of law on the recommendation of the Superintendent.

Reduction of Staff

1. The Board of Education recognizes that conditions may occur indicating that the number of management positions should be reduced.
2. The Superintendent or his/her designee may recommend to the Board of Education elimination of specific management positions and/or overall management position reductions. Any such recommendations shall be submitted to the Board so that Board action may be taken and notice given to affected employees in compliance with law.

SALARY

Management Salary Schedule

The Superintendent will meet annually with representatives of management to discuss the salary schedule, fringe benefits, responsibility days, and range adjustments.

- a. Step placement on the salary schedule: The Management Salary Schedule shall have regular steps. Placement on these steps will normally be as follows:
 - (1) Annual step advancement within a salary category and/or salary adjustments shall not occur if the employee's overall performance is "below standard" as determined by the supervisor's evaluation and/or the Superintendent's determination. Advancement on the salary schedule is based on demonstrated competency and not years of service.
 - (2) The Superintendent has the prerogative to propose different salary adjustments for administrative positions.
 - (3) Years of Service: A manager must serve 75 percent of the work year in order for that year to qualify as a year of service.
 - (4) Longevity: As outlined in the Management Salary Schedule, at the completion of 10 years of credited service, managers receive a longevity step. After completion of each additional 5 years of credited service, another longevity step is added to the employee's annual salary.
 - (5) Post-Graduate Degree Stipend: A manager who has a post-graduate degree shall receive a stipend added to their annual salary, as outlined in the Management Salary Schedule. (Implementation date to be determined)

Salary Placement

- a. Placement on the salary schedule will be based upon experience, quality of past performance, and District need. The Associate Superintendent, Human Resources/designee will recommend appropriate placement to the Superintendent who retains final discretion.
- b. Staff members appointed to positions within a new higher salary range will have their placement in the new range determined by the Associate Superintendent, Human Resources/designee. A minimum of five percent increase over the salary in the previous position will be granted.
- c. Management personnel rates of pay and days of service are listed in the approved salary schedule.

- d. The Superintendent may authorize extended service for managers. Extended service days shall be compensated at the employee's regular daily rate of pay.

Anniversary/Hire Dates

- a. For the purpose of salary step advancement, the anniversary date for all management personnel is July 1st. The employee must have served 75% of the previous work year to qualify for the advancement.
- b. Each management employee's hire date, for purposes of salary determination, is the first day of paid service rendered to Modesto City Schools in a management position.

Salary Payments

Management employees are paid monthly on the last working day of the month, except December, which is paid on the first business day after January 1st.

Travel/Management Expenses

In accordance with the Education Code, Board Policy, and Administrative Regulations, Modesto City Schools shall reimburse managers for expenses incurred in conducting the business of the District.

HEALTH AND WELFARE

The District contributes \$150 per month, per eligible manager employed 6 or more hours per day, towards the purchase of a health and welfare package from the District health care provider. Service in a temporary or substitute assignment shall not be included in the determination for eligibility for health and welfare benefits.

District employees who are married (or registered domestic partners) who are employed 6 or more hours per day will each be given \$150 per month if they enroll in the District's family plan for health insurance.

In the event the cost of the health and welfare benefit package exceeds the District's contribution, each eligible manager shall be responsible for the additional cost and shall be subject to mandatory monthly payroll deductions to cover the difference between the actual cost of the manager's health and welfare package and the District's contribution.

ABSENCES AND LEAVES

General Leave Policies

The Superintendent or his/her designee at any time may require supporting evidence, including documentation of stated reasons for leave. Such evidence shall be provided by the employee within a reasonable time. False statements related thereto shall be grounds for withholding leave benefits and for such disciplinary action as the Superintendent or his/her designee deems appropriate.

An employee returning from a leave of absence shall provide to the Associate Superintendent, Human Resources/designee written notice of return. If the leave of absence is for medical reasons, the employee shall submit a "Physician's Return to Work Statement" to the Human Resources Office prior to returning to work.

The Superintendent or his/her designee may require a medical examination at District expense to confirm fitness to resume duties by District-chosen medical practitioner in order to determine if the employee is fit to return to work or, if currently working, is fit to continue working.

Except for unforeseen conditions beyond the control of the employee which prevent timely return to work, an employee who fails to return to work at the expiration of approved leave shall be deemed to be absent without justification and subject to disciplinary action.

A good-faith effort will be made to return management personnel to a comparable position.

Time Limit

No leave, except Military Leave, may be approved beyond June 30 of any school year. In case a leave might require absence in two different school years, an extension of said leave may occur.

Effect on Progressive Salary Advancement

Time spent on the following leaves counts as part of the service required for progressive salary advancement:

- All paid leaves
- Exchange leaves
- Federal Grant leaves
- Military leaves
- Legislative leaves
- Community Service leaves
- Sabbatical leaves

Time spent on other types of leaves does not count toward progressive salary advancement.

Leave Credit and Payment for Part-time Management Personnel

In the case of employees who work less than a full-time basis, the accumulation of leave credit and the payment of salary shall not exceed the pro rata share of full leave credit or salary payment, unless expressly provided otherwise in this salary policy. For part-time employees, “full salary” means the salary to which the employee would normally be entitled, but no part-time employee shall receive leave credit or salary for days on which the employee would not be required to work.

Sick Leave

All management personnel are eligible to receive sick leave. Compensation shall be at full salary, to the extent of manager’s available sick leave.

Provisions:

- (1) Full-time employees (222) days shall receive twelve (12) days of sick leave yearly. Employees serving less than 222 days shall earn a proportionate number of days.
- (2) Failure to give adequate notice of absence or intent to return to duty after such absence shall be grounds for disciplinary action.
- (3) Before the employee is eligible to return to work, the Superintendent or his/her designee may require a medical examination by a medical practitioner designated by the Superintendent or his/her designee to confirm fitness of the employee to resume duties.
- (4) Falsification of information is grounds for disciplinary action. The employee shall be notified upon his/her return when an absence is questioned. If the immediate supervisor has evidence that the employee has falsified the stated reason for absence, the employee may be required to respond to such evidence. This does not preclude discussion between the immediate supervisor and the employee concerning the stated reasons for absence.
- (5) Unused sick leave will be carried forward.

Differential Pay

Certificated managers that exhaust sick leave shall have an amount deducted from their per diem rate that corresponds with the certificated non-management substitute rate. The substitute rate deducted from a certificated manager on differential will be the same as certificated non-management; sub rates are listed in the certificated salary schedule.

Classified and Confidential managers that exhaust sick leave shall have an amount deducted from their per diem rate that corresponds with the classified non-management deduction. The deduction for classified and confidential managers will be the same as classified non-management: 50% of their per diem rate of pay shall be deducted.

Donation of Sick Leave

Management employees will be able to donate up to 5 days of sick leave to other managers who are determined to be critically ill or are suffering from an illness that could prove terminal, once the ill employee has exhausted all sick leave. It is understood that the donation of sick leave days is a donation to another employee and will not be repaid. Unused sick leave will be returned to the donor. The donation of sick leave will be on a day-by-day basis without regard to classification or salary. A spouse, child, sibling or parent of the employee is not limited to the 5-day limit.

Catastrophic Leave – Child, Parent or Spouse

All management personnel are eligible to take catastrophic leave. Compensation shall be at full salary, to the extent of manager's available full-pay sick leave.

Provisions:

- (1) A Catastrophic Leave of Absence may be granted an employee for catastrophic conditions that require an employee to be absent to care for the employee's child, parent or spouse.
- (2) Absence for this type of leave shall be charged, at the election of the employee, against accumulated sick leave without loss of pay.
- (3) The District shall require that the employee submit a "Request for Leave of Absence" form (MCS-2) and a "Physician's Certification of Catastrophic Condition" form. The certification shall be issued by the health care provider of the individual requiring care. That certification shall be sufficient if it includes all of the following:
 - a) The date on which the catastrophic condition commenced.
 - b) An estimate of the amount of time that the health care provider believes the individual will require care.
 - c) A statement that a catastrophic condition warrants the participation of the employee to provide care during a period of treatment or supervision of the individual requiring care.
- (4) Upon expiration of the time estimate by the health care provider on the original certification, the District may require the employee to obtain recertification in accordance with the procedure provided above if additional leave is required.
- (5) If an employee fails to submit the leave of absence form, physician's certification or physician's recertification, the employee shall be docked their full daily rate of pay for the number of days absent.
- (6) Leave provided for pursuant to this section may be taken in one or more periods but shall not exceed employee's accumulated full-pay sick leave.

Other Types of Leaves Available to Managers

In regard to other leaves of absence, all managers shall be granted the same rights as certificated and classified employees of the District.

In addition to sick leave and catastrophic leave as outlined above, the following types of leave are also available to all managers, unless designated as Certificated or Classified:

- Absence in Excess of Earned Sick Leave (Certificated)
- Additional Leave for Non-Industrial Accident or Illness (Classified)
- Bereavement Leave
- Child Care Leave
- Community Service Leave
- Extended Leave of Absence for Illness (Classified)
- Family Care Leave
- Family Care Leave for the Families of Covered Service Members
- Industrial Accident or Industrial Illness Leave
- Jury Duty
- Leave to Participate in Activities at Child's School or Licensed Day Care Facility
- Legislative Leave (Certificated)
- Long Term Illness Leave (Certificated)
- Military Leave
- Organization Leave (Certificated)
- Peace corps/Americorps Leave (Certificated)
- Personal Leave
- Personal Necessity Leave
- Personal Partial-Paid Leave
- Pregnancy Disability Leave
- Sabbatical Leave (Certificated)
- Study or Retraining Leave (Classified)
- Teacher Corps Leave (Certificated)

For specific details and provisions of the leaves listed above, certificated managers follow the MTA Collective Bargaining Agreement and classified/confidential managers follow the CSEA Collective Bargaining Agreement.

EVALUATION OF MANAGEMENT PERSONNEL

Purpose of Evaluation

The personnel evaluation procedures of the District are intended to identify, reinforce, and improve skills and attitudes that result in the achievement of District goals. The evaluation plan shall:

- a. Establish procedures by which the goals of the District can be translated into goals for effective performance by certificated/classified management and confidential personnel.
- b. Involve certificated/classified management and confidential personnel in the planning of defined goals.
- c. Establish a performance evaluation plan in which the standards or results by which individual accomplishment shall be assessed are determined prior to evaluation.
- d. Provide procedures to:
 - (1) Identify and commend effective performance.
 - (2) Counsel and assist certificated/classified management and confidential personnel to improve performance.

Evaluation Procedures

- a. Performance will be measured in part on the basis of the responsibilities listed for the specified position held. Four goals will be mutually determined by the evaluator and the evaluatee. In the event of disagreement, the evaluatee may appeal to the next higher level supervisor for resolution.
- b. The method of assessment will be mutually determined by the evaluator and the evaluatee. In the event of disagreement the evaluatee may appeal to the next higher level supervisor for resolution.
- c. Overall performance ratings are based on current year goals and the "Leadership/Management Assessment."
- d. A mid-year evaluation will occur and indicate if the overall performance is standard or below standard.

Evaluation Schedule

Certificated Management Personnel

- Certificated management personnel will be evaluated annually unless their previous two evaluations in their current position were both “above standard” or one “above standard” and one “good.”
- Certificated management personnel that received either two “above standard” or one “above standard” and one “good,” will be placed on an every-other-year evaluation schedule. If the certificated manager fails to meet the two “above standard,” or one “above standard” and one “good” rating, for the most recent two evaluations, the employee will return to an annual evaluation schedule.

Classified Management/Confidential Personnel

- Classified management/confidential personnel shall be evaluated annually until they have completed their third year as a District manager/confidential employee. If their third year evaluation has a performance rating of “standard,” “good” or “above standard,” then the classified manager/confidential employee will be evaluated on an every-other-year basis.
- Classified management/confidential personnel will remain on an every-other-year schedule as long as the year’s overall rating remains “standard,” “good” or “above standard.”
- If a classified manager/confidential employee is promoted to a higher level, the employee will be evaluated the first year in the new position and if their rating is “standard,” “good” or “above standard,” then they will remain on an every-other-year evaluation cycle.
- If a classified management/confidential employee’s performance rating is “below standard,” that employee will be evaluated every year until they have two successful years with performance ratings as “standard,” “good” or “above standard.”

Completion Dates

The evaluator and evaluatee will complete the initial consultation within 30 days after assignment begins.

June 30 – By this date, the final completed evaluation form shall be transmitted to the evaluatee.

July 29 – If the evaluation transmitted to the evaluatee by June 30 has not already been reviewed with the evaluatee, the evaluator will meet with the evaluatee on or before this date and discuss the evaluation.

**MODESTO CITY SCHOOLS
CERTIFICATED MANAGERS
EVALUATION SUMMARY**

E 4301 (a)

20__ - 20__

EVALUATEE: _____ SS#: xxx-xx-_____

POSITION: _____ SITE: _____

A. <u>Current Year Goals:</u>	Met	Not Met

B. Leadership/Management Assessment (California Professional Standards for Educational Leaders):

A = Above Standard G = Good S = Standard B = Below Standard

1. Standard 1 (Circle one)	A	G	S	B
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Facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by the school community.

- Facilitate the development of a shared vision for the achievement of all students based upon data from multiple measures of student learning and relevant qualitative indicators.
- Communicate the shared vision so the entire school community understands and acts on the school's mission to become a standards-based education system.
- Use the influence of diversity to improve teaching and learning.
- Identify and address any barriers to accomplishing the vision.
- Shape school programs, plans, and activities to ensure that they are integrated, articulated through the grades, and consistent with the vision.
- Leverage and marshal sufficient resources, including technology, to implement and attain the vision for all students and all subgroups of students.

2. Standard 2 (Circle one)	A	G	S	B
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Advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional growth.

- Shape a culture in which high expectations are the norm for each student as evident in rigorous academic work.
- Promote equity, fairness, and respect among all members of the school community.

B. Leadership/Management Assessment (California Professional Standards for Educational Leaders) (continued):

Standard 2 (continued):

- Facilitate the use of a variety of appropriate content-based learning materials and learning strategies that recognize students as active learners, value reflection and inquiry, emphasize the quality versus the amount of student application and performance, and utilize appropriate and effective technology.
- Guide and support the long-term professional development of all staff consistent with the ongoing effort to improve the learning of all students relative to the content standards.
- Provide opportunities for all members of the school community to develop and use skills in collaboration, distributed leadership, and shared responsibility.
- Create an accountability system grounded in standards-based teaching and learning.
- Utilize multiple assessments to evaluate student learning in an ongoing process focused on improving the academic performance of each student.

3.	Standard 3 (Circle one)	A	G	S	B
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Ensuring management of the organization, operations, and resources for a safe, efficient, and effective learning environment.

- Sustain safe, efficient, clean, well-maintained, and productive school environment that nurtures student learning and supports the professional growth of teachers and support staff.
- Utilize effective and nurturing practices in establishing student behavior management systems.
- Establish school structures and processes that support student learning.
- Utilize effective systems management, organizational development, and problem-solving and decision-making techniques.
- Align fiscal, human, and material resources to support the learning of all subgroups of students.
- Monitor and evaluate the program and staff.
- Manage legal and contractual agreements and records in ways that foster a professional work environment and secure privacy and confidentiality for all students and staff.

4.	Standard 4 (Circle one)	A	G	S	B
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Collaborating with families and community members, responding to diverse community interests and needs, and mobilizing community resources.

- Recognize and respect the goals and aspirations of diverse family and community groups.
- Treat diverse community stakeholder groups with fairness and respect.
- Incorporate information about family and community expectations into school decision-making and activities.
- Strengthen the school through the establishment of community, business, institutional, and civic partnerships.

B. Leadership/Management Assessment (California Professional Standards for Educational Leaders) (continued):

Standard 4 (continued):

- Communicate information about the school on a regular and predictable basis through a variety of media.
- Support the equitable success of all students and all subgroups of students by mobilizing and leveraging community support services.

5.	Standard 5 (Circle one)	A	G	S	B
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Modeling a personal code of ethics and developing professional leadership capacity.

- Model personal and professional ethics, integrity, justice, and fairness, and expect the same behaviors from others.
- Protect the rights and confidentiality of students and staff.
- Use the influence of office to enhance the educational program, not personal gain.
- Make and communicate decisions based upon relevant data and research about effective teaching and learning, leadership, management practices, and equity.
- Demonstrate knowledge of the standards-based curriculum and the ability to integrate and articulate programs throughout the grades.
- Demonstrate skills in decision-making, problem solving, change management, planning, conflict management, and evaluation.
- Reflect on personal leadership practices and recognize their impact and influence on the performance of others.
- Engage in professional and personal development.
- Encourage and inspire others to higher levels of performance, commitment, and motivation.
- Sustain personal motivation, commitment, energy, and health by balancing professional and personal responsibilities.

6.	Standard 6 (Circle one)	A	G	S	B
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Understanding, responding to, and influencing the larger political, social, economic, legal, and cultural context.

- Work with the governing board and district and local leaders to influence policies that benefit students and support the improvement of teaching and learning.
- Influence and support public policies that ensure the equitable distribution of resources and support for all subgroups of students.
- Ensure that the school operates consistently within the parameters of federal, state, and local laws, policies, regulations, and statutory requirements.
- Generate support for the school by two-way communication with key decision-makers in the school community.

EVALUATEE: _____

SCHOOL YEAR: _____

B. Leadership/Management Assessment (California Professional Standards for Educational Leaders) (continued):

Standard 6 (continued):

- Collect and report accurate records of school performance.
- View oneself as a leader of a team and also as a member of a larger team.
- Open the school to the public and welcome and facilitate constructive conversations about how to improve student learning and achievement.

C. Overall Performance Rating – A & B (Circle One)

A	G	S	B
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D. Narrative Summary:

- **Comments:**

- **Commendations:**

- **Area(s) in Need of Improvement (B1-B6):**

- **Suggested Means of Improvement:**

Employee (Evaluatee)

(Date)

Immediate Supervisor (Evaluator)

(Date)

*Distribution: White - Human Resources
(Revised 03/2013)*

Yellow - Supervisor

Pink - Employee

**MODESTO CITY SCHOOLS
CLASSIFIED MANAGERS
AND CONFIDENTIAL EMPLOYEES
EVALUATION SUMMARY
20__ - 20__**

E 4301 (b)

EVALUATEE: _____ SS#: xxx-xx-
 POSITION: _____ SITE: _____

A. <u>Current Year Goals:</u>	Met	Not Met

B. Leadership/Management Assessment:

A = Above Standard G = Good S = Standard B = Below Standard

1. Leadership (Circle one)	A	G	S	B
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A manager must provide competent and effective leadership by showing positive behavior, providing guidance where necessary, and making appropriate decisions.

- Is the manager a leader?
- Does the manager establish goals and objectives that are consistent with those of the District?
- Does the manager demonstrate the ability to initiate and help bring about appropriate change?
- Does the manager exemplify and promote the district's high level of standards for service?
- Does the manager demonstrate appropriate planning skills?

2. Communication (Circle one)	A	G	S	B
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A manager must effectively communicate all types of information—from basic to complex—to different audiences with different levels of understanding.

- Does the manager use oral and written communication skills effectively? (Easily understood)
- Does the manager demonstrate logical thinking when communicating?
- Does the manager use appropriate judgment when communicating?
- Does the manager use appropriate presentation skills when conveying information to different audiences?
- Does the manager understand that effective communication is both an interaction and a collaboration with other human beings that involves both verbal and non-verbal parts?

B. Leadership/Management Assessment (continued):

3.	Technical/Professional Skills (Circle one)	A	G	S	B
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It is expected that a manager will have the skills and knowledge necessary to perform the job.

- Is the manager proficient in their area of responsibility?
- Does the manager demonstrate sound work judgments?
- Does the manager perform effective actions to achieve a defined organizational goal or outcome?
- Does the manager consistently understand, promote, and enforce District policies and procedures?
- Does the manager practice continuous learning in the job?

4.	Personnel Management (Circle one)	A	G	S	B
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A manager must effectively foster team building and encourage professional growth.

- Is the manager fair and impartial?
- Is the manager courageous when dealing with potentially volatile issues?
- Does the manager follow up with staff effectively and thoroughly?
- Does the manager accurately measure results and progress with his/her subordinates?
- Does the manager understand how to effectively use progressive discipline and employee evaluations?
- Does the manager inform supervisor of personnel issues as appropriate?

5.	Fiscal Management (Circle one)	A	G	S	B
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A manager must use all available resources in an effective, efficient, and prudent manner to ensure District goals and objectives are being met (or exceeded).

- Does the manager use creative solutions to maximize the use of District resources?
- Does the manager consistently stay within his/her allotted budget?
- Does the manager seek out, recommend and/or implement ways to ensure the district maintains a sound fiscal position?
- Does the manager demonstrate excellent judgment in establishing budget priorities?
- Does the manager model and enforce policies that avoid wasteful and/or unnecessary use of district resources?
- Does the manager prepare and submit fiscal reports and documentation to supervisor or appropriate department in a timely manner?

B. Leadership/Management Assessment (continued):

6. Personal Characteristics (Circle one)	A	G	S	B
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A manager must demonstrate personal characteristics that exemplify a leader.

- Is the manager a problem solver?
- Does the manager act in a positive way with the students, staff, and the public?
- Does the manager consistently make sound decisions even when under unusual pressure? (Level-Headed)
- Is the manager open-minded?
- Does the manager demonstrate professional behavior that his/her subordinates can model and follow?

C. Overall Performance Rating – A & B (Circle One)

A	G	S	B
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D. Narrative Summary:

- **Comments:**

- **Commendations:**

- **Area(s) in Need of Improvement (B1-B6):**

- **Suggested Means of Improvement:**

Employee (Evaluatee)

(Date)

Immediate Supervisor (Evaluator)

(Date)

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of First Reading of Proposed Revisions to Board Policy 5123 and Review of Administrative Regulation 5123 Promotion, Acceleration, Retention, K-8 July 29, 2013

BACKGROUND

The Governing Board recognizes that many factors must be considered when determining whether a student will profit from promotion, retention or acceleration.

The certificated staff is expected to place students based on classroom performance, academic proficiency, social, emotional and physical development.


ISSUE

Board Policy and Administrative Regulation 5123 Promotion, Acceleration, Retention, K-8 was last revised/reviewed in October 1999. The Board Policy and Administrative Regulation are being revised to reflect changes to remediation and intervention programs.


RECOMMENDATION

It is recommended that the Board of Education approve the first reading of proposed revisions to Board Policy 5123 and review Administrative Regulation 5123 Promotion, Acceleration, Retention, K-8.

Prepared and Recommended by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

Board Policy

BP 5123

STUDENTS

Promotion, Acceleration, Retention, K-8

The Board of Education recognizes that many factors must be considered when determining whether a student will profit from promotion, retention or acceleration.

→ The certificated staff is expected to place students based on classroom performance, academic proficiency test results, social, emotional and physical development and provisions of Administrative Regulation 5123.

Kindergarten to First Grade:

Children five (5) years old or older who have completed one year of kindergarten shall be admitted to first grade regardless of age unless the parent/guardian and the District agree that the child be retained in kindergarten for not more than one additional year (Education Code 48011).

Proficiency Expectations (Grades 1-6)

Students shall progress through the District's grade levels by demonstrating mastery of proficiency expectations in the required basic skills. Students who fail to meet prescribed proficiency expectations shall be retained at the current grade level. **Parental consent is not required for retention based on failure to demonstrate mastery of proficiency expectations.**

Grade 1:

Students in grade 1 must demonstrate mastery of District standards in each of three areas of reading, writing, and mathematics.

STUDENTS

Promotion, Acceleration, Retention, K-8

The principal may assign a student in grade 1 to the next grade level if, after considering all factors (academic competency, social functioning, emotional development, and physical maturity), it is in the best interest of the student's continued progress.

Grades 2-3:

Students in grades 2-3 must pass proficiency expectations in reading and either math or writing.

Grades 4-6

Students in grades 4-6 must pass proficiency expectations in any combination of two or more areas: reading, writing, or math.

Grade 8:

Retention in grade 8 shall be based on the following:

1. Proficiency Expectations



Students must ~~pass~~ meet proficiency expectations in any combination of two or more areas: reading, writing or math.

2. Subject Failure



Students will be retained if they receive three or more "F"s on any semester grade in the following subjects: ~~reading, math, English, language arts,~~ social science or science. All courses are one semester.



Parental consent is not required for retention based on proficiency test results expectations or subject failure.

BP 5123 (b)

STUDENTS

Promotion, Acceleration, Retention, K-8

RETENTION

→ Prior to retention of any student ~~due to failure of~~ who does not meet proficiency tests expectations or who fails failing academic subjects, the following conditions shall be met:

- Students at risk of retention shall be identified as early in the school year as practical.
- The parent/guardian shall be requested in writing to attend a conference.
- Results of the student's assessment/grades shall be discussed, and the parent/guardian will be provided reasons for the retention ~~with the teacher(s) recommending retention.~~
- ~~Remediation~~ Intervention shall be offered to the student in the proficiency academic area or subject failed.
- ~~The teacher's evaluation~~ student's progress shall be provided to and discussed with the pupil's parent or guardian and the school principal before any final determination of pupil retention or promotion.

→ K-6

- The student shall be required to attend and ~~successfully complete a summer school or intersession remediation program~~ an intervention program with successful remediation.
- The pupil's academic performance shall be reassessed at the end of the ~~summer school or intersession remediation~~ intervention program, and the decision to retain or promote the pupil shall be reevaluated based on assessment results.

BP 5123 (c)

STUDENTS

Promotion, Acceleration, Retention, K-8

- • The parent or guardian may decline to enroll his or her child in a ~~summer school or intersession remediation~~ an intervention program and the student shall be retained.
- 7-8
- • The student shall be required to attend and ~~successfully~~ complete a summer school ~~or intersession remediation~~ program.
- • The pupil's academic performance shall be reassessed at the end of the summer school ~~or intersession remediation~~ program, and the decision to retain or promote the pupil shall be reevaluated based on ~~assessment results~~ the student's academic performance.
- • The parent or guardian may decline to enroll his or her child in a summer school ~~or intersession remediation~~ program and the student shall be retained.

Exception to Retention Criteria

If a pupil is performing below the standard for promotion, the pupil shall be retained unless:

- 1. ~~The pupil's regular classroom teacher determines in writing and~~ The principal has approved that retention is not the appropriate intervention.
- ~~This written determination shall specify:~~
- a. ~~the reasons that retention is not appropriate, and~~
- b. ~~recommendations for interventions other than retention that in the opinion of the teacher are necessary to assist the pupil to attain acceptable levels of academic achievement.~~

BP 5123 (d)

STUDENTS

Promotion, Acceleration, Retention, K-8

2. Modification has been approved for special education students by an Individualized Education Program Team.

→ **Retention When Proficiency Expectations and Subjects Are Met Passed (Grades 1-6)**

→ ~~Passing Meeting~~ all proficiency tests ~~expectations~~ and passing all subjects does not preclude retention, if, in the judgment of the principal and the student's teacher(s), there are other factors such as physical, social or emotional development which affect satisfactory progress at the next grade level. **Parental consent is required.**

→ **English Learner/~~Students in Bilingual/Sheltered~~ Classes, K-8:**

No English Learner (EL) student shall be retained:

- ~~• Due to a lack of oral English language skills as measured by a State approved language assessment instrument.~~
- • Solely due to a lack of English proficiency as measured by a State-approved language assessment instrument. English Learners could be considered "at-risk" based on the challenges they face in acquiring English proficiency while at the same time mastering subject area content in English.
- • Solely as a result of Modesto City Schools' Testing Program.

→ ~~English Learners may be retained if, in the judgment of the principal and the student's teacher(s), there are other factors such as poor academic performance, physical, social or emotional development which will affect satisfactory progress at the next grade level. Poor academic performance shall be defined as unsatisfactory student class work or failing report card grades in both language arts and math.~~

STUDENTS

Promotion, Acceleration, Retention, K-8

→ An English Learner (EL) retention may be appropriate if the EL is failing for reasons other than their progress toward English language proficiency, and in the judgment of the principal and the student's teacher(s), there are other factors such as lack of academic progress, physical, social or emotional development which will affect satisfactory progress at the next grade level. Poor academic performance shall be defined as unsatisfactory student class work or failing report card grades in both language arts and math. Parental consent is required.

→ Fluent English Proficient Students:

→ ~~A student designated as Fluent English Proficient (FEP) shall meet all the provisions of this policy.~~

Acceleration, K-8:

Acceleration due to high academic achievement is permissible upon the recommendation of the principal. The student's social, physical, and emotional growth shall be taken into consideration before placing him or her in a higher grade. Parental consent is required.

Special Program Exemptions

The Superintendent may waive provisions of this policy for approved programs.

Appeal of Retention

→ The pupil's parents or guardians may appeal the decision of the teacher to retain or promote a pupil to the Superintendent/designee. The decision of the Superintendent/designee will be final. If an appeal is made, the burden shall be on the appealing party to show why the decision of the teacher should be overturned.

REVISED: October 25, 1999

MODESTO CITY SCHOOLS Administrative Regulation

AR 5123

STUDENTS

Promotion, Acceleration, Retention, K-8

Student placement decisions shall be made by the principal in accordance with the procedures outlined below.

Retention Due to Factors Other Than Academic Competency:

Factors for consideration prior to retention due to non-academic reasons should include:

1. Source of referral--teacher/principal/parent/student.
2. Level of academic achievement and grade level.
3. Possible learning disabilities.
4. Language proficiency.
5. Social and emotional maturity: Ability to communicate, social adaptability, emotional difficulties, motivation to learn, interest in school.
6. Attendance history.
7. Out-of-school environment: Ages and grade placements of siblings, family transiency, family situation.
8. Previous retention.
9. Student's and parent/guardians' attitude toward school and toward retention.
- 10. ~~Other factors.~~ Special or unique circumstances.

STUDENTS**Promotion, Acceleration, Retention, K-8****By the 18th Week of School First Semester or Trimester:**

The teacher shall:

1. Review the academic, social and emotional performance of students ~~in~~ attendance.
2. Use individual remedial strategies with students whose work indicates they may be considered for possible retention.
3. ~~Meet with the principal to discuss reasons for possible retentions.~~

By the 24th Week of School Third Quarter or Second Trimester:

If the principal ~~and teacher agree~~ deems that retention may be possible, the ~~teachers~~ principal or designee shall notify the parent/guardian of this possibility and explain why ~~retention is being considered~~ the student is at risk of being retained.

Prior to the Last Day of School:

1. Maintain communication with parent/guardian regarding student progress.
2. The principal or designee shall inform the parent/guardian in writing of the final recommendation.
3. ~~Exhibit 5123, K-6 or grade 8 Grade Placement Notice, shall be completed except for special education students with differential standards designated in the Individualized Education Program (IEP) or English Learner (EL) students who fail only proficiency expectations.~~
4. MCS Form, "Agreement to Retain Student in Kindergarten," must be agreed to and signed by the parent/guardian prior to the opening of the school year. This form shall be placed in the student's cum folder for audit.

STUDENTS**Promotion, Acceleration, Retention, K-8****Students Who Failed Did Not Meet Proficiency Expectations or Failed Basic Core Subjects**

1. The principal or designee shall notify the parent/guardian that their child failed to master the District's proficiency expectations (grades 1-6 and 8) or failed too many subjects (grade 8), and arrange for a conference with the parent/guardian.

2. The ~~teacher~~ principal or designee shall explain the options available to the parent/guardian and student.

3. The student shall be retained unless:

~~• The principal assigns a student in grade 1 to the next grade level if it is in the best interest of the student's continued progress.~~

~~• The principal approves the teacher's written recommendation that retention is not the appropriate intervention.~~

~~• The teacher's written recommendation may include:~~

~~➤ A student in grades 2-6 and 8 has completed a substantial body of class work that demonstrates the student does have the necessary skills to succeed at the next grade level.~~

~~➤ A student in grades K-6 has already been retained once in grades K-6 or a student in grade 8 has already been retained once.~~

~~➤ A student in grades 5, 6 or 8 is assigned to the next grade with written consent because it is in the best interest of the student.~~

STUDENTSPromotion, Acceleration, Retention, K-8

- • The principal has determined retention is not an appropriate intervention due to:
 - ➤ English Language Learner Status
 - ➤ Previous Retention
 - ➤ Body of work demonstrates proficiency
 - ➤ Assignment to next grade is in the best interest of the student for physical/social/emotional reasons
- • ~~A student in grades 1, 6 and grade 8 demonstrates mastery of proficiency expectations after attending summer school or year-round education remediation.~~
- • A student in grade 8 subject to retention due to failure of academic subjects achieves passing grades after attending summer school.
- • A special education student has differential standards designated in the Individualized Education Program (IEP).
- • ~~A student is English Learner (EL).~~
- • The school has an approved special program exemption.
- 4. A Transitional Kindergarten student may not be retained.
- When retentions are due to failure of proficiency expectations or ~~basic~~ core subjects, **parental consent is not required.**

REVIEWED: August 28, 1989
 October 9, 1989
 April 5, 1993
 October 27, 1997
 April 19, 1999
 October 4, 1999

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Services Agreement with The Medics Plus for Standby Medical Services at Athletic Events in the 2013-14 School Year July 29, 2013

BACKGROUND:

Education Code section 49474 states, "The governing board of any school district or districts may provide, or make available, ambulance service, paid for out of school district funds, for pupils, instructors, spectators, and other individuals in attendance at athletic activities under the jurisdiction of, or sponsored or controlled by, the district or districts or the authorities of any school of the district or districts."

ISSUE:

The California Interscholastic Federation (CIF) recommends there should be a doctor or Emergency Medical Technician (EMT) at all football games.

The Medics Plus provides standby medical services for athletic events.

PROPOSAL:

The Medics Plus has agreed to provide two (2) Basic Life Support EMT's for each home game at a cost of \$100 per hour. The Medics Plus staff is specially trained and licensed to perform the services requested. A copy of the services agreement is available for review in the Purchasing Department.

FISCAL IMPACT:

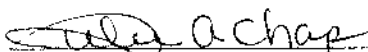
The estimated total cost is not to exceed \$26,000 and will be funded by Risk Management.

RECOMMENDATION:

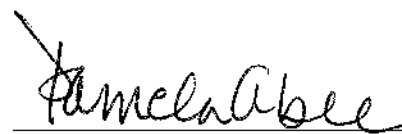
It is recommended that the Board of Education approve the Services Agreement with The Medics Plus for standby medical services at athletic events in the 2013-14 school year.

Originating Department: Purchasing

Reviewed and Recommended by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Catastrophic Student Accident Insurance Contract with Myers-Stevens & Toohey & Co., Inc. for 2013/14 July 29, 2013

BACKGROUND

Each school year, as is required by the Education Code, the District makes available to parents and guardians a Student Accident Insurance Policy through a leading insurer. If a major injury occurs to a student as a member of an athletic team, policy limits would be reached very quickly. This could have two possible effects:

- (1) A parent or guardian without other medical insurance would incur a significant personal expense.
- (2) The District may be sued and have to defend itself against a bodily injury claim that has no legal merit, but which may generate significant defense cost.

ISSUE

The District needs to purchase a catastrophic student accident insurance policy for 2013/14.

PROPOSAL

The District received a quote from Myers-Stevens & Toohey & Co., Inc. The cost will be \$5.47 per student (with 3,000 students participating) which is \$0.36 per student more than the District paid in 2012/13. Major benefits of this policy include:

- (1) Accident Medical Expense (excess) with a 10-year benefit period of up to a \$5,000,000 paid maximum, subject to a \$25,000 deductible if the first expense is incurred within 180 days of the covered accident.
- (2) Catastrophic Cash Benefit of up to \$1,000,000, where "as a result of a covered Injury, an Insured Person suffers Paralysis, Coma, or Brain death," which "must occur within 180 days from the date of the Accident and continue for 6 consecutive months and have a prognosis that such loss will be permanent," and
- (3) Accidental Death & Dismemberment of \$50,000 payable in the event of death resulting from a covered accident to an insured.

Approval of Catastrophic Student Accident Insurance Contract with Myers-Stevens & Toohey & Co., Inc. for 2013/14

A copy of the Catastrophic K-12 Student Accident proposal is available for review in the Insurance/Risk Management Department.

FISCAL IMPACT

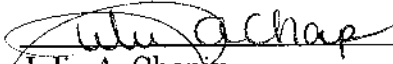
The District will pay \$16,410 for the 2013/14 policy year, which is an increase of \$1,080 over 2012/13.

RECOMMENDATION

It is recommended that the Board of Education approve the Catastrophic Student Accident Insurance Contract with Myers-Stevens & Toohey & Co., Inc. for 2013/14.


Originating Department: Risk Management

Reviewed and Recommended by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Apple, Inc. as the Sole Source July 29, 2013
Provider of Apple Products for Fiscal Year 2013-2014

BACKGROUND

California Public Contract Code Section 20111 requires the district to advertise publicly for bids for the purchase of goods involving an expenditure of \$83,400 or more. As a limited exception, San Bernardino County Counsel has determined that, where no practical value exists to the district in publicly advertising for bids and where only one source is available, the Governing Board may make a finding that it is in the district's best interests to let purchase orders without formal, public advertising and receiving of bids. Additionally, the Orange County Office of Education hired an independent expert who rendered an opinion that the sole source provider for the procurement of Apple products and services is Apple, Inc.

ISSUE

The District has an ongoing need to purchase Apple products for instructional and administrative purposes in quantities that exceed the threshold for public bidding (Public Contract Code 20111). The purpose of competitive bidding statutes is to protect the public from extravagant contracts and to exclude favoritism and corruption and to promote competition among bidders so as to ensure that all public contracts are entered into at the lowest possible price. However, competitive bidding sometimes does not produce an advantage.

The Information and Technology Services Director and the Purchasing Supervisor have determined that there is no practical value in competitive bidding for the purchase of Apple products because: (1) Apple, Inc. is the sole source provider of Apple and Macintosh branded hardware products for the district; (2) authorized Apple resellers are not authorized to sell standard Apple hardware products to public and private nonprofit educational institutions in the United States; and (3) the sale of Apple products by other than Apple, Inc. generally cannot occur unless an Apple reseller has breached its contract with Apple, Inc. The Information and Technology Services Director and the Purchasing Supervisor conclude that the aforementioned reasons are sufficient to support a finding by the Board of Education that it is in the District's best interest to authorize the letting of sole source purchase orders for fiscal year 2013-2014 as needed to Apple, Inc.

PROPOSAL

District staff recommends that the Board of Education make a finding that Apple, Inc. is the sole source provider of Apple products, and to waive the formal bidding requirement for the purchase of Apple products for fiscal year 2013-2014.

Approval of Apple, Inc. as the Sole Source Provider of Apple Products for
Fiscal Year 2013-2014

FISCAL IMPACT

No additional fiscal impact.


RECOMMENDATION

It is recommended that the Board of Education approve Apple, Inc. as the sole source provider of Apple products for fiscal year 2013-2014.


Originating Departments: Information & Technology Services and Purchasing

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Ratification of Warrants Drawn for the Month of June 2013 July 29, 2013

BACKGROUND

The Business Services Division draws warrants on a weekly basis to pay the bills of the District. Payroll warrants are drawn on the 15th of the month for claims, and on the last working day of the month for monthly employees.

ISSUE

The California Education Code section 42631 requires the Board of Education to approve all expenditures of the District.

PROPOSAL

Board of Education approval will allow the District to meet Education Code and Annual Audit requirements.

FISCAL IMPACT

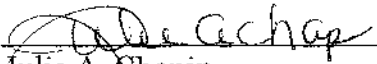
The expenditures are included in the District's budget for fiscal year 2012/13.

RECOMMENDATION

It is recommended that the Board of Education ratify warrants drawn for the month of June 2013.


Originating Department: Accounting

Reviewed and Recommended by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Revision of Passport to Literature Lists, Grades 7-12 July 29, 2013

BACKGROUND

The District's Passport to Literature Lists, Grades 7 through 12, contain literature approved as (1) core works which all students are required to read and study in their language arts classes, (2) extended literature selections from which teachers select works appropriate for particular course studies, and (3) recreational literature selections recommended for independent reading for grades 7-8.

ISSUE

English department chairs meet annually with the English-Language Arts Coordinators to review and revise the core works and extended literature lists based on recommendations from language arts teachers. This year the committee made changes to the extended works for Grades 9-12 which will require an annotation and notification of parents' rights to request an alternate assignment.

The recommended additions to the Passport to Literature Lists, Grades 7 through 12, is as follows:

Grades 9-12 Additions to Extended Literature:

Grade	Author	Lexile	Book Title
9	Albom, M.	780	<i>The Five People You Meet in Heaven</i>
10 IB	O'Brien, T.	880	<i>The Things They Carried</i>
11	Ehrenreich, B.	1340	<i>Nickel and Dimed</i>
12 A*	Viramontes, H.	1000	<i>Under the Feet of Jesus</i> The adolescent Estrella labors with her farmworker family in the fields of California. Enduring the backbreaking work, the family lives a peripatetic lifestyle of migrant workers. Contains a sexual situation.

*A = Annotated for Parent notification

Sites have the discretion to designate works that must be read by all students at a particular grade level as long as the works are chosen from the course-appropriate list of titles. Teachers should adjust the novel count upward according to their students' needs and abilities. Students should also be encouraged to do independent reading of self-selected titles.


Approval of Revision of Passport to Literature Lists, Grades 7-12

RECOMMENDATION

It is recommended that the Board of Education approve the revision of Passport to Literature Lists, Grades 7-12.


Originating Department: Educational Services

Recommended by:



Virginia M. Johnson
Associate Superintendent,
Educational Services

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Recommended Additions to Supplemental Instructional Materials: Films and Videos Rated "PG-13" and Unrated Films of Similar Content for Junior High July 29, 2013

BACKGROUND

1. Board Policy 6161.11 was adopted July 20, 1998, establishing that films and videos shown in classrooms be related to the curriculum and support the basic program of instruction, enrich the curriculum, stimulate learning, and promote principles of good citizenship.
2. The rating system adopted by the Motion Picture Association of America pertaining to the level of violence, offensive language, nudity, sex, and drug usage in films or videos provides a solid foundation towards evaluating appropriate use of films or videos in educational settings. As established in Administrative Regulation 6161.11, films rated "R" and "PG-13" and unrated films of similar content contain material that is not appropriate for students in kindergarten through grade 6. However, "R" rated videos may be shown at the high school, and "PG-13" at junior high, if the film or video is on the approved Modesto City Schools Supplementary Instructional Materials list or an approved course outline.

ISSUE

Teachers were asked to submit films or videos to be added to the Supplementary/Instructional Materials list for 2013-2014. The Request for Approval form included the motion picture rating, sensitive content, and a summary of relevance to the curriculum and state standards in the subject area. A district Video Review Committee was formed to review the requests for approval. The Video Committee consisted of 15 representative junior high and high school teachers, the English/Language Arts Curriculum Coordinators, and 17 parents. Subcommittees were formed for the content areas of English/Language Arts and Social Science. All members were invited to attend the March 27 meeting to review the videos submitted. Of those invited, 12 teachers, 5 parents, the English/Language Arts Coordinators, and the Director, Educational Services, attended.

The videos and films presented are recommended for addition to the Modesto City Schools Supplementary Instructional Materials list.

Approval of Recommended Additions to Supplemental Instructional Materials: Films and Videos Rated "PG-13" and Unrated Films of Similar Content for Junior High

PROPOSAL

It is proposed that the following videos/films be approved as additions to the Supplementary Instructional Materials list for Junior High:

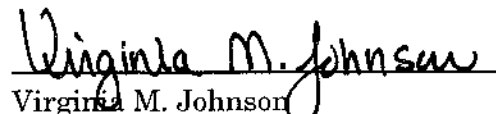
<u>Course, Grade</u>	<u>Title (Rating)</u>
Language Arts 8 (Jr. High)	Freak the Mighty (PG-13)

RECOMMENDATION


It is recommended that the Board of Education approve the recommended additions to Supplemental Instructional Materials: Films and Videos Rated "PG-13" and Unrated Films of Similar Content for Junior High.

Originating Department: Educational Services

Reviewed and Recommended by:


Virginia M. Johnson
Associate Superintendent,
Educational Services

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Recommended Additions to Supplemental Instructional Materials: Films and Videos Rated "R" and Unrated Films of Similar Content for High School July 29, 2013

BACKGROUND

1. Board Policy 6161.11 was adopted July 20, 1998, establishing that films and videos shown in classrooms be related to the curriculum and support the basic program of instruction, enrich the curriculum, stimulate learning, and promote principles of good citizenship.
2. The rating system adopted by the Motion Picture Association of America pertaining to the level of violence, offensive language, nudity, sex, and drug usage in films or videos provides a solid foundation towards evaluating appropriate use of films or videos in educational settings. As established in Administrative Regulation 6161.11, films rated "R" and "PG-13" and unrated films of similar content contain material that is not appropriate for students in kindergarten through grade 6. However, "R" rated videos may be shown at the high school, and "PG-13" at junior high, if the film or video is on the approved Modesto City Schools Supplementary Instructional Materials list or an approved course outline.

ISSUE

Teachers were asked to submit films or videos to be added to the Supplementary/Instructional Materials list for 2013-2014. The Request for Approval form included the motion picture rating, sensitive content, and a summary of relevance to the curriculum and state standards in the subject area. A district Video Review Committee was formed to review the requests for approval. The Video Committee consisted of 15 representative junior high and high school teachers, the English/Language Arts Curriculum Coordinators, and 17 parents. Subcommittees were formed for the content areas of English/Language Arts and Social Science. All members were invited to attend the March 27 meeting to review the videos submitted. Of those invited, 12 teachers, 5 parents, the English/Language Arts Coordinators, and the Director, Educational Services, attended.

The videos and films presented are recommended for addition to the Modesto City Schools Supplementary Instructional Materials list.

Approval of Recommended Additions to Supplemental Instructional Materials: Films and Videos Rated "R" and Unrated Films of Similar Content for High School

PROPOSAL

It is proposed that the following videos/films be approved as additions to the Supplementary Instructional Materials list for Junior High:

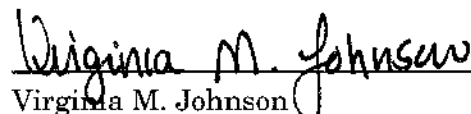
<u>Course, Grade</u>	<u>Title (Rating)</u>
U. S. History (Grade 11) (CP, AP) AP European History	Band of Brothers (TV MA, NR)
World History (Grade 10) AP European History	Downfall (R)
U. S. History (Grade 11) (CP, AP)	Grapes of Wrath (NR)
U. S. History (Grade 11) (CP, AP) U. S. Government (Grade 12) (CP)	John Adams Miniseries (HBO) (NR)
U. S. History (Grade 11) (CP, AP) AP European History	Legends of the Fall (R)

RECOMMENDATION

It is recommended that the Board of Education approve the recommended additions to Supplemental Instructional Materials: Films and Videos Rated "R" and Unrated Films of Similar Content for High School.


Originating Department: Educational Services

Reviewed and Recommended by:



Virginia M. Johnson
Associate Superintendent,
Educational Services

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pam Able, Superintendent Regular Meeting
SUBJECT: Approval of Child Development Programs July 29, 2013
Parent Handbook

BACKGROUND

State- and Federally-funded Child Development Programs operated by Modesto City Schools are mandated to provide a Board-approved parent handbook to include the following important information for parents: location and hours of programs, selection and enrollment processes, policies and procedures, curriculum information, and staffing.

ISSUE

The California Department of Education for State-funded programs and the Office of Head Start for federally-funded programs require Board approval for the "*Child Development Programs Parent Handbook.*"

PROPOSAL

The Board of Education will approve the Child Development Programs Parent Handbook.

FISCAL IMPACT


There will be no fiscal impact on the General Fund.

RECOMMENDATION


It is recommended that the Modesto City Schools Board of Education approve the Child Development Programs Parent Handbook.

Originating Department: Child Development Programs

Reviewed and Recommended by:


Virginia M. Johnson
Associate Superintendent
Educational Services

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Services Agreement with Stanislaus County Police Activities League (PAL) for the After School Education and Safety Programs at Bret Harte, Burbank, El Vista, Everett, Fremont, Kirschen, Martone, Muir, Rose Avenue, Shackelford, and Tuolumne Schools July 29, 2013

BACKGROUND

The District operates After School Education and Safety Programs at Bret Harte, Burbank, El Vista, Everett, Fremont, Kirschen, Martone, Muir, Rose Avenue, Shackelford, and Tuolumne Schools. For the past several years, the District has contracted with the Stanislaus County Police Activities League for additional staff to implement educational and enrichment programs.

ISSUE

As part of the After School Education and Safety Grant requirement, the District must partner with community-based organizations to provide After School Education and Safety Program components.

PROPOSAL

The Stanislaus County Police Activities League will provide educational and enrichment activities for the students participating in the After School Education and Safety Programs at Bret Harte, Burbank, El Vista, Everett, Fremont, Kirschen, Martone, Muir, Rose Avenue, Shackelford, and Tuolumne Schools.

A copy of the Services Agreement between Modesto City Schools and Stanislaus County Police Activities League is available for review in the Intervention Programs office.

FISCAL IMPACT

The estimated total cost of \$520,897.75 will be paid from the After School Education and Safety Grants.

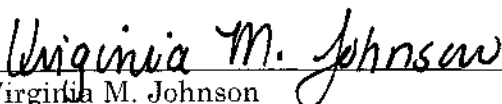
Approval of Services Agreement with Stanislaus County Police Activities League (PAL) for the After School Education and Safety Programs at Bret Harte, Burbank, El Vista, Fremont, Everett, Kirschen, Martone, Muir, Rose Avenue, Shackelford, and Tuolumne Schools

RECOMMENDATION

It is recommended that the Board of Education approve the Services Agreement with Stanislaus County Police Activities League (PAL) for the After School Education and Safety Programs at Bret Harte, Burbank, El Vista, Everett, Fremont, Kirschen, Martone, Muir, Rose Avenue, Shackelford, and Tuolumne Schools.

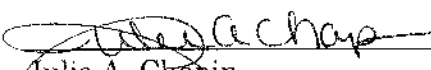
Originating Department: Intervention Programs

Reviewed and Recommended by:



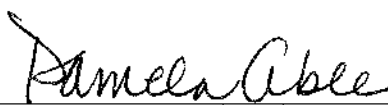
Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation to
the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Services Agreement with City of Modesto for the After School Education and Safety Programs at Beard, Fairview, Franklin, Garrison, Marshall, Orville Wright, Robertson Road, Wilson, Hanshaw, La Loma, Mark Twain and Roosevelt Schools July 29, 2013

BACKGROUND

The District operates After School Education and Safety Programs at Beard, Fairview, Franklin, Garrison, Marshall, Orville Wright, Robertson Road, Wilson, Hanshaw, La Loma, Mark Twain and Roosevelt Schools. For the past several years, the District has contracted with the City of Modesto for additional staff to implement educational and enrichment programs.

ISSUE

As part of the After School Education and Safety Grant requirement, the District must partner with community-based organizations to provide After School Education and Safety Program components.

PROPOSAL

The City of Modesto will provide educational and enrichment activities to the students participating in the After School Education and Safety Programs at Beard, Fairview, Franklin, Garrison, Marshall, Orville Wright, Robertson Road, Wilson, Hanshaw, La Loma, Mark Twain and Roosevelt Schools. The total cost to provide these services is approximately \$589,946.65. As partners in the After School Education and Safety Grant, the City of Modesto is proposing to provide \$50,000.00 of the services. Modesto City Schools will accept the proposed amount of \$50,000.00 in services from the City of Modesto, and contract with the City of Modesto for the balance of the services in the amount of \$539,946.65.

A copy of the Services Agreement between Modesto City Schools and the City of Modesto is available for review in the Intervention Programs office.

Approval of Services Agreement with City of Modesto for the After School Education and Safety Programs at Beard, Fairview, Franklin, Garrison, Marshall, Orville Wright, Robertson Road, Wilson, Hanshaw, La Loma, Mark Twain and Roosevelt Schools

FISCAL IMPACT

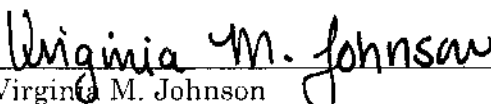
Modesto City Schools benefits from the provision of \$50,000 in services from the City of Modesto. The estimated balance of \$539,946.65 will be paid from the After School Education and Safety Grant.

RECOMMENDATION

It is recommended that the Board of Education approve the Services Agreement with the City of Modesto for the After School Education and Safety Programs at Beard, Fairview, Franklin, Garrison, Marshall, Orville Wright, Robertson Road, Wilson, Hanshaw, La Loma, Mark Twain and Roosevelt Schools.

Originating Department: Intervention Programs

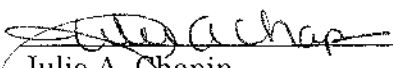
Reviewed and Recommended by:



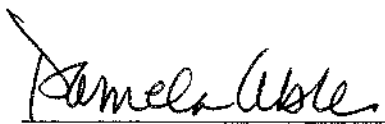
Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:

Approved for Recommendation to the Governing Board by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Memorandum of Understanding Between Girl Scouts Heart of Central California and Modesto City Schools for the After School Education and Safety Programs July 29, 2013

BACKGROUND

The District operates After School Education and Safety programs at nineteen elementary schools and four junior high schools. For the past several years, the District has contracted with the Girl Scouts Heart of Central California for staff to implement educational and enrichment programs.

ISSUE

As part of the After School Education and Safety Grant requirement, the District must partner with community-based organizations to provide after school program components.

PROPOSAL

The Girl Scouts will provide recreational and enrichment services to the students participating in the After School Education and Safety Programs. The total cost to provide these services is \$26,238. As partners in the After School Education and Safety Grant, Girl Scouts Heart of Central California is proposing to provide \$17,138 of the services. Modesto City Schools will accept the proposed amount of \$17,138 in services from Girl Scouts and contract with Girl Scouts Heart of Central California for the balance of the services in the amount of \$9,100.

A copy of the Memorandum of Understanding between Girl Scouts Heart of Central California and Modesto City Schools is available for review in the Intervention Programs office.

FISCAL IMPACT

The cost of \$9,100.00 will be paid from the After School Education and Safety grants.

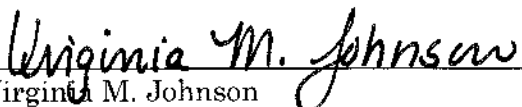
Approval of Memorandum of Understanding Between
Girl Scouts Heart of Central California and Modesto City
Schools for the After School Education and Safety Programs

RECOMMENDATION

It is recommended that the Board of Education approve the Memorandum of Understanding between Girl Scouts Heart of Central California and Modesto City Schools for the After School Education and Safety Programs.

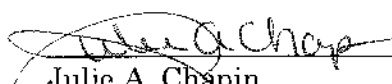
Originating Department: Intervention Programs

Reviewed and Recommended by:




Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation to
the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Approval of Services Agreement between Modesto City Schools and Stanislaus County Behavioral Health and Recovery Services for the 2013-2014 School Year July 29, 2013

BACKGROUND

In Spring 2013, Modesto City Schools was awarded a \$200,000 grant by The California Endowment to implement effective practices related to school discipline, particularly in taking proactive measures to address students' well-being and mental health needs, with the ultimate goal of reducing suspensions and expulsions. An overview of The California Endowment Grant was presented at the April 29, 2013 Board meeting.

ISSUE

One component of the Endowment Grant plan is the hiring of a Mental Health Clinician to assist with the development and deployment of services at targeted elementary and junior high sites through a program based on the behavioral/mental health consultation model.

PROPOSAL

The District will hire a Mental Health Clinician who will provide up to 40 hours per week inclusive of the following targeted school sites: Franklin Elementary, Kirschen Elementary, Marshall Elementary, and Mark Twain Junior High. Provider duties include, but are not limited to, conducting needs assessments, providing teacher/staff and family support training, providing top-tier case management services including crisis-intervention and de-escalation supports, and assisting with coordination of the delivery of services by site Student Assistant Specialists per the consultation model. The contract is available for review in the Educational Services Office.

FISCAL IMPACT

The fiscal impact for services with Stanislaus County Behavioral Health and Recovery Services will not exceed \$110,000.00 and will be funded by The California Endowment Grant and the Coordinated Early Intervening Services (CEIS) dollars reserved to address Significant Disproportionality.

Modesto City Schools also contracts with Stanislaus County Behavioral Health and Recovery Services on the following:

- Services agreement for 2013/14 for Mental Health Clinician services at Rose Avenue and Orville Wright elementary schools; amount not to exceed \$80,000.00.
- Services agreement for 2013/14 for Mental Health Clinician services for students with disabilities; amount not to exceed \$190,000.00 (pending Board approval 7/29/13).

Approval of Services Agreement between Modesto
City Schools and Stanislaus County Behavioral Health
and Recovery Services for the 2013-2014 School Year

The total compensation currently awarded to Stanislaus County Behavioral Health and Recovery Services will not exceed \$380,000.00.

RECOMMENDATION

It is recommended that the Board of Education approve the Services Agreement between Modesto City Schools and Stanislaus County Behavioral Health and Recovery Services for the 2013-2014 school year.


Originating Department: Educational Services

Reviewed and Recommended by:



Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Services Agreement with the Center for Human Services to Provide the Student Assistance Specialist Program at Targeted K-12 Schools for the 2013-14 School Year July 29, 2013

BACKGROUND

In 1988, Modesto City Schools formed a partnership with the Center for Human Services (a not-for-profit community counseling agency assisting youth and families in Stanislaus County) to provide Student Assistance Specialists at the District's elementary, junior high/middle, and high schools. Student Assistance Specialists are trained staff of the Center for Human Services who work directly with students who have problems at school that lessen their ability to achieve in the classroom.

ISSUE

In order to continue to provide Student Assistance Specialist services, the contract with Center for Human Services must be renewed for the 2013-14 school year.

PROPOSAL

Students who have social, emotional or psychological problems cannot gain maximum benefit from the educational program. Student Assistance Specialists will provide individual assessment and intervention for youth identified in need of prevention, intervention, or support services. Group and classroom presentations are also provided as requested.

Center for Human Services will provide Student Assistance Specialists for the equivalent of 85 days per week during the 2013-2014 school year at the following schools: Beard, Bret Harte, Burbank, El Vista, Enslin, Everett, Fairview, Franklin, Fremont, Garrison, Kirschen, Lakewood, Marshall, Martone, John Muir, Robertson Road, Rose Ave, Shackelford, Sonoma, Tuolumne, Wilson, Orville Wright, La Loma, Mark Twain, Roosevelt, Beyer, Davis, Downey, Elliott, Enochs, Gregori, Johansen, and Modesto High.

Center for Human Services will provide Student Assistance Specialists for the 2013-14 school year according to the following schedule:

Six hours per day x 36 weeks per year x one or more days per week at \$40.80 per hour.

A copy of the proposal is available for review in the Educational Services office.

Approval of Agreement with the Center for Human Services to Provide the Student Assistance Specialist Program at Targeted K-12 Schools for the 2013-14 School Year

FISCAL IMPACT

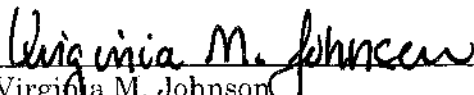
Funding will be provided through individual schools' Title I, Healthy Start (SCOE Prop. 10 Grant), California Endowment Grant, and/or Special Education Significant Disproportionality funds. The cost shall not exceed \$749,088.00.

RECOMMENDATION

It is recommended that the Board of Education approve the Services Agreement with the Center for Human Services to provide the Student Assistance Specialist Program at Targeted K-12 Schools for the 2013-14 school year.

Originating Department: Educational Services 7-12

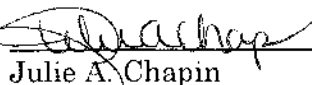
Reviewed and Recommended by:




Virginia M. Johnson
Associate Superintendent,
Educational Services

Reviewed by:

Approved for Recommendation
to the Governing Board by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Services Agreement Contract with Kontraband Interdiction and Detection Services (K.I.D.S.) Inc. for Canine Kontraband Detection Services at 7-12 Schools for the 2013-2014 School Year July 29, 2013

BACKGROUND

1. In 1994, Modesto City Schools contracted to bring specially-trained, non-aggressive contraband detection canines onto the District's 7-12 campuses.
2. The intent of this effort is to provide a cost effective deterrent to minimize the presence of controlled and illicit substances found on campus.
3. During unannounced inspections, trained canines sniff out controlled substances (illicit drugs, alcoholic beverages, and black gunpowder-based items).
4. In 2010, the contract between MCS and Kontraband Interdiction and Detection Services (K.I.D.S.) to bring contraband detection canines onto the District's 7-12 campuses was not renewed due to budget cuts.

ISSUE

Since the 2009/10 school year, the use of contraband detection canines has not been implemented at the District's 7-12 campuses. During this time, possession/use of controlled substances on our campuses has increased by 45%. All 7-12 site principals, along with district administration, support the return of the contraband detection canine program to serve as a deterrent to the possession/use of controlled substances on our campuses.

PROPOSAL

1. It is the District's responsibility to provide a safe and drug free environment in order for students to gain maximum benefit from the educational program.
2. Kontraband Interdiction Detection Services, Inc. will provide 54 full-day visits from August 1, 2013 to June 30, 2014 at a cost of \$300.00 per visit, per team. The District will be invoiced monthly, not to exceed an annual cost of \$16,200.00.

Approval of Services Agreement Contract with Kontraband Interdiction and Detection Services (K.I.D.S.) Inc. for Canine Contraband Detection Services at 7-12 Schools for the 2013-2014 School Year

3. Campus common areas, lockers, automobiles, vacant classrooms, and grounds shall be subject to inspection at Modesto City Schools' discretion. Kontraband Interdiction Detection Services, Inc. policy and procedures prohibits the use of detection canines to "sniff" individuals under any and all circumstances.
4. A copy of the proposal is available for review in the Child Welfare and Attendance Office.

FISCAL IMPACT

Funding will be provided from the general fund at a cost not to exceed \$16,200.

RECOMMENDATION

It is recommended that the Board of Education approve the services agreement contract with Kontraband Interdiction and Detection Services (K.I.D.S.), Inc. for canine contraband detection services at 7-12 schools for the 2013-2014 school year.

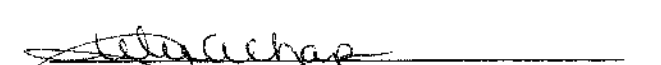
Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:

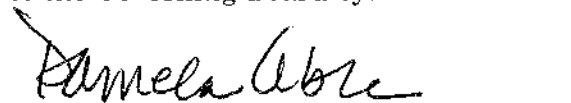


Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Memorandum of Understanding July 29, 2013
Between Second Harvest Food Bank
and Modesto City Schools for the Food 4 Thought
Program

BACKGROUND

There is a need in the Orville Wright and Franklin Elementary School communities to address the nutritional needs of hungry school children and offer them the incentive to improve their academic skills by attending tutorial programs.

ISSUE

The Food 4 Thought Program improves the lives of participating children and their families in four ways.

- Assists a family in maintaining a healthy diet and helps stretch their limited funds.
- The children receive a tangible reward for their hard work, which helps build self-esteem.
- The children involved in this program are spending eight (8) hours each week in supervised activities.
- The children are regularly attending tutoring programs, improving their education.

PROPOSAL

Second Harvest Food Bank, through their Food 4 Thought program offers Orville Wright and Franklin Elementary Schools the opportunity to raise awareness and provide individuals and school-aged children the opportunity to succeed in life by providing nutritious supplemental groceries.

Administered by After School Safety and Education staff members, children will participate in eight (8) hours of after school tutorial and recreational activities each week. For their participation in the after school studies, Second Harvest Food Bank will provide each child a 15-18 pound bag of supplemental groceries twice a month. Each bag contains staples like cereals, breads, fresh produce, and supplemental dry groceries.

A copy of the Memorandum of Understanding between Second Harvest Food Bank and Modesto City Schools is available for review in the Intervention Programs office.

Approval of Memorandum of Understanding Between
Second Harvest Food Bank and Modesto City Schools
for the Food 4 Thought Program

FISCAL IMPACT

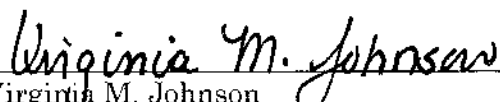
Supplemental groceries are provided by the Second Harvest Food Bank at no cost.

RECOMMENDATION

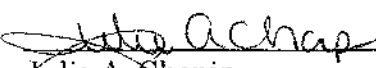
It is recommended that the Board of Education approve the Memorandum of Understanding Between Second Harvest Food Bank and Modesto City Schools for the Food 4 Thought Program.

Originating Department: Intervention Programs


Reviewed and Recommended by:


Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation to
the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Uncompensated Services July 29, 2013
Agreement with the Haven Women's Center
of Stanislaus for the Modesto City Schools
After School Education and Safety Program

BACKGROUND

Previously, the Haven Women's Center of Stanislaus has presented Kids Count, a violence awareness program, to students in the Modesto City Schools After School Education and Safety Program. Haven Women's Center of Stanislaus utilizes its own grant funding for the Kids Count program.

ISSUE

As part of the After School Education and Safety Program Grant requirements, the District must partner with community-based organizations to provide enrichment activities.

PROPOSAL

The Haven Women's Center of Stanislaus will present Kids Count, a violence awareness program to students at multiple After School Education and Safety Program schools.

A copy of the Uncompensated Services Agreement between Haven Women's Center of Stanislaus and Modesto City Schools is available for review in the Intervention Programs office.

FISCAL IMPACT

The cost of presenting the program will be paid by the Haven Women's Center of Stanislaus.

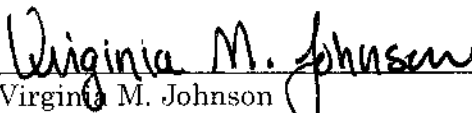
Approval of Uncompensated Services Agreement with the Haven Women's Center of Stanislaus for the Modesto City Schools After School Education and Safety Program

RECOMMENDATION

It is recommended that the Board of Education approve the Uncompensated Services Agreement with the Haven Women's Center of Stanislaus for the Modesto City Schools After School Education and Safety Program.

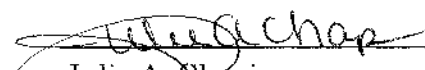
Originating Department: Intervention Programs

Reviewed and Recommended by:



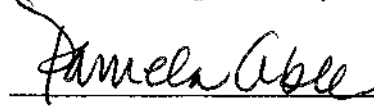
Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation to
the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Submission to the California Department of Education the Modesto City Schools District 2013-2014 Consolidated Application for Funding Categorical Aid Programs July 29, 2013

BACKGROUND

School districts in California wishing to receive state and/or federal funds must submit the Consolidated Application for Funding Categorical Aid Programs to the California Department of Education. The categorical programs included in this application are: Title I-Part A, Title II-Part A (Improving Teacher Quality), Title III-Part A (LEP Students), and Economic Impact Aid (EIA).

A district's completed application must indicate the categorical programs for which funds are sought, and include certification that the district will adhere to the legal assurances associated with each specific program in order to receive these categorical funds. Many of these legal assurances guarantee that these categorical funds will be used to supplement, not supplant, a district's educational program.

ISSUE

The 2013-2014 Consolidated Application is due to the California Department of Education by June 30, 2013 in order for the district to receive categorical funding for the 2013-2014 fiscal year. The deadline for Board approval of submission is August 31, 2013. The district must specify in its submission the programs for which it seeks funding, and acknowledge that the local governing board has given its approval.

PROPOSAL

Modesto City Schools has completed and submitted the Consolidated Application for Funding Categorical Aid Programs. In its application, the district has requested categorical funds for the following programs: Title I-Part A, Title II-Part A (Improving Teacher Quality), Title III-Part A (LEP Students), and Economic Impact Aid (EIA).

The document is available for review in the office of State and Federal Programs.

Approval of Submission to the California Department of Education
the Modesto City Schools District 2013-2014 Consolidated Application
for Funding Categorical Aid Programs

FISCAL IMPACT

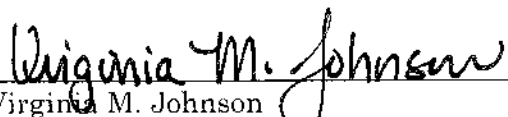
Approval of the Consolidated Application for Funding Categorical Aid Programs by the local governing board will allow the district to receive both state and federal categorical funds. There is no impact on the general fund.

RECOMMENDATION

It is recommended that the Board of Education approve the submission to the California Department of Education the Modesto City Schools District 2013-2014 Consolidated Application for Funding Categorical Aid Programs.

Originating Department: State & Federal Programs


Reviewed and Recommended by:




Virginia M. Johnson
Associate Superintendent,
Educational Services

Reviewed by:

Approved for Recommendation
to the Governing Board by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent Regular Meeting

SUBJECT: Ratification of Memorandum of Understanding July 29, 2013
Between Stanislaus County Behavioral Health and
Recovery Services and Modesto City Schools Special
Education Local Plan Area for the 2013-2014 School Year

BACKGROUND

School Districts are responsible for providing all Educationally Related Mental Health Services (ERMHS) for students with an Individualized Educational Plan (IEP) since AB3632 was eliminated by the Governor's Line Item Veto in October, 2010. ERMHS are defined in the Individuals with Disabilities Education Act (IDEA) and include individual counseling, counseling and guidance, social work services, day treatment services, and residential services. Historically, these services were provided by County Mental Health Departments under AB3632 and relied heavily upon a medical definition of emotional disability rather than an educational model.

Modesto City Schools has received \$1,942,050.22 to provide Educationally Related Mental Health Services to the students within our District.

ISSUE

Modesto City Schools has developed a Memorandum of Understanding (MOU) with Stanislaus Behavioral Health and Recovery Services to provide Educationally Related Mental Health Services to the students requiring these services as determined by their Individualized Educational Program. A copy of the MOU can be reviewed in the Special Education office.

FISCAL IMPACT

The fiscal impact for services with Stanislaus County Behavioral Health and Recovery Services will not exceed \$190,000.00 and has been included in the Special Education Mental Health fund.

Modesto City Schools also contracts with Stanislaus County Behavioral Health and Recovery Services on the following:

- Services agreement for 2013/14 for Mental Health Clinician services at Rose Avenue and Orville Wright elementary schools; amount not to exceed \$80,000.00.
- Services agreement for 2013/14 for Mental Health Clinician services as it relates to school discipline; amount not to exceed \$110,000.00.

Ratification of Memorandum of Understanding between Stanislaus County Behavioral Health and Recovery Services and Modesto City Schools Special Education Local Plan Area for the 2013-2014 School Year

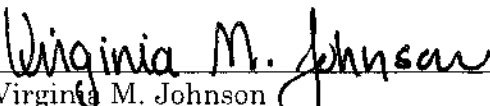
The total compensation currently awarded to Stanislaus County Behavioral Health and Recovery Services will not exceed \$380,000.00.

RECOMMENDATION


It is recommended that the Modesto City Schools Board of Education ratify the Memorandum of Understanding between Stanislaus County Behavioral Health and Recovery Services and Modesto City Schools Special Education Local Plan Area (SELPA) for the 2013-2014 school year.

Originating Department: Special Education

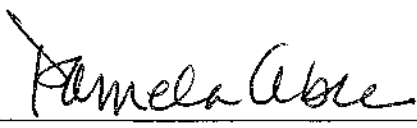
Reviewed and Recommended by:


Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Ratification of Master Contract for Non-Public Agency Services With Inspired Behavioral Solutions for the 2013-2014 School Year July 29, 2013

BACKGROUND

The Federal Individuals with Disabilities Education Act (IDEA) and state law provide that special education students may be served by a state-approved Non-Public School (NPS) or Non-Public Agency (NPA) only when appropriate public placement or service is not available within the Special Education Local Plan Area (SELPA).

Modesto City Schools contracts with several NPS/NPAs to provide specialized educational services not available in District or County programs. A master contract is developed with each NPS/NPA which specifies the types of services authorized and the rates the District will pay for each service. When a student's Individualized Education Program (IEP) team determines that NPS or NPA services are required, an Individual Services Agreement is then executed which specifies the services to be provided for that student pursuant to the IEP.

ISSUE

While the Modesto City Schools SELPA provides a wide range of special education services or contracts with the Stanislaus County Office of Education for such services, there are students with severe educational needs who require placement with an NPS or NPA. Master contracts with these providers are required.

PROPOSAL

Modesto City Schools proposes to contract with Inspired Behavioral Solutions for the 2013-2014 school year. The contract is available for review in the Special Education Office.

FISCAL IMPACT

Special Education has budgeted \$ 2,490,000.00 for NPA/NPS services for the 2013-2014 school year.

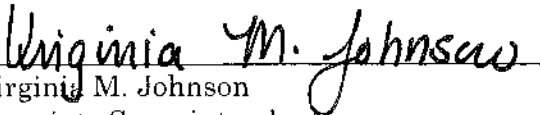
Ratification of Master Contract for Non-Public Agency Services
with Inspired Behavioral Solutions for the 2013-2014 School Year

RECOMMENDATION

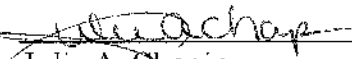
It is recommended that the Board of Education ratify the master contract for Non-Public Agency Services with Inspired Behavioral Solutions for the 2013-2014 school year.

Originating Department: Special Education

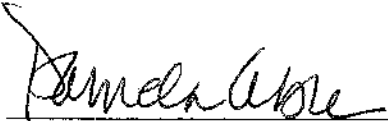
Reviewed and Recommended by:


Virginia M. Johnson
Associate Superintendent
Educational Services

Reviewed by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Ratification of Migrant Education Program July 29, 2013
Memorandum of Understanding between
Modesto City Elementary and Modesto City High
School Districts and the Merced County Office of Education

BACKGROUND

The Migrant Education Program provides a variety of supplemental services to the children of migrant agriculture workers to help meet their unique educational needs. In addition to the assistance provided in the instructional program, this federally-funded program provides help in the areas of health and support services.

ISSUE

Annually, the Board of Education must approve the Memorandum of Understanding between Modesto Elementary and Modesto High School Districts and the Merced County Office of Education, which operates the Region III Migrant Education Program. A copy of the Memorandum of Understanding is available for review in the office of State and Federal Programs.

PROPOSAL

Modesto City Elementary District

The Merced County Office of Education, Migrant Education Program, will provide a variety of supplemental support to Migrant students through home visitations and tutoring and after school tutoring at selected sites. In addition, supportive services liaisons will be assigned the task of identification, recruitment, and enrollment of eligible students. They will also facilitate supportive services including emergency health referrals, dental, medical, and social services necessary for the student's academic progress.

High School District

The Merced County Office of Education, Migrant Education Program, will provide a variety of supplemental support services to Migrant students through home visitations and tutoring and after school tutoring at selected sites. The counselor assistant/tutors will provide supplementary tutoring in study skills, English as a Second Language (ESL), credit accrual, and core academic subjects based on an extended day setting. In addition, supportive services liaisons will be assigned the task of identification, recruitment, and enrollment of eligible students.

Ratification of Migrant Education Program Memorandum of Understanding between Modesto City Elementary and Modesto City High School Districts and the Merced County Office of Education

They will also facilitate supportive services including emergency health referrals, dental, medical, and social services necessary for the student's academic progress.

FISCAL IMPACT

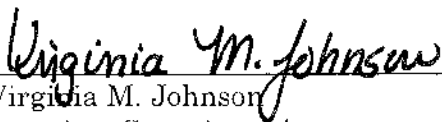
The total cost for the program is paid by the Region III Migrant Education Program.

RECOMMENDATION

It is recommended that the Board of Education ratify the Migrant Education Program Memorandum of Understanding between Modesto City Elementary and Modesto City High School Districts and the Merced County Office of Education.

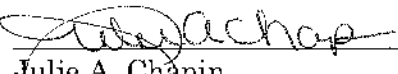
Originating Department: State & Federal Programs

Reviewed and Recommended by:




Virginia M. Johnson
Associate Superintendent,
Educational Services

Reviewed by:



Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Designated Personnel Action Items July 29, 2013

The following designated personnel action items are attached for approval by the Board of Education:

CERTIFICATED

- | | | |
|----|--|----------|
| .1 | Approval of certificated personnel terminations | 4 items |
| .2 | Approval of certificated personnel leaves of absence | 12 items |
| .3 | Approval of certificated personnel employment | 48 items |
| .4 | Approval of certificated personnel other appointments | 3 items |
| .5 | Approval of certificated personnel stipend appointments | 4 items |
| .6 | Approval of certificated personnel stipend deletions | 1 items |
| .7 | Approval of certificated personnel substitute appointments | 11 items |

CLASSIFIED

- | | | |
|-----|--|----------|
| .8 | Approval of classified personnel terminations | 3 items |
| .9 | Approval of classified personnel leaves of absence | 10 items |
| .10 | Approval of classified personnel employment | 10 items |
| .11 | Approval of classified personnel other appointments | 5 items |
| .12 | Approval of classified personnel substitute appointments | 16 items |

It is recommended that the Board of Education approve the attached designated personnel action items.

Recommended by:

Approved for Recommendation
to the Governing Board by:



Craig Rydquist
Associate Superintendent, Human Resources



Pamela Able
Superintendent

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting:****July 29, 2013****Action: Approval of certificated personnel terminations:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Long, Rodney	Special Day Class Teacher, P-12	H.S. Dist.	Resignation	05/23/13
2. Marine, Kristen	Classroom Teacher, K-6	Elem. Dist.	Resignation to Accept Management Position	05/23/13
3. Pimentel, Paulo	Classroom Teacher, K-6	Elem. Dist.	Resignation to Accept Management Position	05/23/13
4. Switzer, Amy	High School College Counselor	H.S. Dist.	Resignation	05/23/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 29, 2013

Action: Approval of certificated personnel leaves of absence:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Bonsack, Debra	Classroom Teacher, 9-12	H.S. Dist.	Paid Leave of Absence	08/05/13	08/30/13
2. Cowell, Angela	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence	05/01/13	05/23/13
3. Hammell, Christine	High School College Counselor	H.S. Dist.	20% Unpaid Leave of Absence	08/05/13	05/22/14
4. Holmberg, Kathleen	School Nurse	Elem. Dist.	40% Unpaid Leave of Absence	08/05/13	05/22/14
5. Krueger, Derek	Classroom Teacher, 9-12	H.S. Dist.	Paid Leave of Absence	05/07/13	05/17/13
6. Lundquist, Virginia	Classroom Teacher, 9-12	H.S. Dist.	Unpaid Leave of Absence	05/01/13	05/23/13
7. McGrath, John	Classroom Teacher, 9-12	H.S. Dist.	Paid Leave of Absence	05/06/13	05/23/13
8. Pirrone, Jennifer	Classroom Teacher, 9-12	H.S. Dist.	20% Unpaid Leave of Absence	08/05/13	05/22/14
9. Robertson, Wendy	Classroom Teacher, K-6	Elem. Dist.	50% Unpaid Leave of Absence - Revised	08/05/13	05/22/14
10. Smit, Rebecca	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence	05/08/13	05/23/13
11. Stevens, Amy	Classroom Teacher, K-6	Elem. Dist.	50% Unpaid Leave of Absence - Revised	08/05/13	05/22/14
12. Tajiri, Diane	Classroom Teacher, K-6	Elem. Dist.	Unpaid Leave of Absence	08/05/13	05/22/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 29, 2013

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Abid, Suzanne	Classroom Teacher, 9-12 - Elliott	H.S. Dist.	From: Classroom Teacher, K-6 - Wright	08/05/13
2. Anderson, Caitlin	Resource Specialist, P-12	Elem. Dist.	New Hire - Probationary	08/05/13
3. Apland, Kayla	Classroom Teacher, 9-12	H.S. Dist.	Rehire - Probationary	08/05/13
4. Ard, Aaron	50% Classroom Teacher, K-6	Elem. Dist.	New Hire - Temporary	08/05/13 05/22/14
5. Arrizon, Allison	Special Day Class Teacher, P-12	Elem. Dist.	New Hire - Probationary	08/05/13
6. Barr-Reddick, Constance	Library Media Teacher, 7-12 - Hanshaw/La Loma	Elem. Dist.	From: Library Media Teacher, K-6 - Shackelford/Wright	08/05/13
7. Bender, Cynthia	Library Media Teacher, K-6 - Fremont/Lakewood	Elem. Dist.	From: Library Media Teacher, K-6 - Fremont/Garrison	08/05/13
8. Bernard, Joshua	Classroom Teacher, 7-8 - Roosevelt	Elem. Dist.	From: Classroom Teacher, 7-8 - Mark Twain	08/05/13
9. Bird, Lindsey	40% Classroom Teacher Non-Instructional, 9-12 / 60% Classroom Teacher, 9-12	H.S. Dist.	From: Classroom Teacher, 9-12	08/05/13
10. Bjork, Lisa	Library Media Teacher, K-6 - Enslen/Garrison/Everett	Elem. Dist.	From: Library Media Teacher, K-6 - Bret Harte/Lakewood/Everett	08/05/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 29, 2013

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
11. Boyatt, David	Instrumental Music Teacher, K-8 - Admin	Admin.	From: Instructional Music Teacher, 9-12 - Enochs	08/05/13
12. Casey, Angelina	Classroom Teacher, 7-8	Elem. Dist.	New Hire - Probationary	08/05/13
13. Collins, Patricia	Library Media Teacher, K-6 - Bret Harte/Burbank	Elem. Dist.	From: Library Media Teacher, K-6 - Bret Harte/Muir	08/05/13
14. Coughlin-Rojas, Jane	Library Media Teacher, K-6 - Martone/Burbank	Elem. Dist.	Library Media Teacher, K-6 - Martone/Enslin	08/05/13
15. Cully, Tammy	Classroom Teacher, K-6	Elem. Dist.	New Hire - Probationary	08/05/13
16. David, Carol	Classroom Teacher, K-6	Elem. Dist.	From: Instructional Coach, Site	08/05/13
17. Derrick, Paula	Language, Speech & Hearing Specialist	Admin.	New Hire - Probationary	08/05/13
18. Fairfield, Celene	Classroom Teacher, 9-12	H.S. Dist.	New Hire - Probationary	08/05/13
19. Farhadi, Jesika	Administrator of Curriculum and Instruction Support and Pupil Services, 7-8	Elem. Dist.	New Hire	07/01/13
20. Fernandez, Olga	50% Instructional Coach, K-6, Site	Elem. Dist.	Rehire - Probationary	08/05/13
21. Gales, Melissa	Classroom Teacher, K-6 - Beard	Elem. Dist.	From: Classroom Teacher, K-6 - Bret Harte	08/05/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 29, 2013

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
22. Garrett, Stephen	80% Classroom Teacher, 9-12 / 20% Classroom Teacher Non-Instructional, 9-12, Athletic Director	H.S. Dist.	From: Classroom Teacher, 9-12	08/05/13
23. Glover, Debi	Classroom Teacher, K-6	Elem. Dist.	From: Instructional Coach, K-6	08/05/13
24. Hallsteinsson, Veronica	Classroom Teacher, 7-8	Elem. Dist.	New Hire - Probationary	08/05/13
25. Harmon, Jennifer	Classroom Teacher, K-6	Elem. Dist.	Appointment	08/05/13
26. Henderson, Michael	Senior Director, Alternative & Vocational Education	Admin.	From: Director Alternative & Vocational Education	07/01/13
27. Hernandez, Elizabeth	Classroom Teacher, 9-12	H.S. Dist.	Rehire - Probationary	08/05/13
28. Hunt, Jonathan	Library Media Teacher, K-6 - Rose/Robertson Road	Elem. Dist.	From: Library Media Teacher, 7-8 - La Loma/Hanshaw	08/05/13
29. Johnson, Emma	High School Counselor	H.S. Dist.	From: 60% English Learner Counselor / 40% High School Counselor	08/05/13
30. Lazo, Liliana	Classroom Teacher, 9-12	H.S. Dist.	From: 80% Classroom Teacher, 9-12 / 20% ROP Classroom Teacher, 9-12	08/05/13
31. Long, Jared	40% Classroom Teacher, 7-8	Elem. Dist.	New Hire - Probationary	08/05/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 29, 2013

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
32. Lopez Jr., Eliseo	Vice Principal, K-6 - Burbank	Elem. Dist.	From: Vice Principal, K-6 - Kirschen	07/01/13
33. Maravilla, Maria	80% Classroom Teacher, 9-12 / 20% Classroom Teacher 9-12 Non-Instructional	H.S. Dist.	From: 60% Classroom Teacher, 9-12 / 40% Classroom Teacher 9-12 Non-Instructional	08/05/13
34. Marine, Kristen	Vice Principal, K-6	Elem. Dist.	Appointment	07/01/13
35. McKenzie, Amneriz	Special Day Class Teacher, P-12	Elem. Dist.	Reappointment	08/05/13
36. McKinney, Jennifer	Classroom Teacher, 9-12	H.S. Dist.	New Hire - Probationary	08/05/13
37. Miller, Valerie	Library Media Teacher, K-6 - Sonoma/Muir	Elem. Dist.	From: Library Media Teacher, K-6 - Sonoma/Burbank	08/05/13
38. Richardson, Jennifer	Classroom Teacher, 9-12	H.S. Dist.	New Hire - Probationary	08/05/13
39. Romero, Christina	Principal, K-6	Elem. Dist.	New Hire	07/01/13
40. Root, Danielle	80% Classroom Teacher, 9-12 / 20% Classroom Teacher, 9-12 Non-Instructional	H.S. Dist.	From: Classroom Teacher, 9-12	08/05/13
41. Serrano-Nunez, Sandra	Classroom Teacher, K-6	Elem. Dist.	From: Instructional Coach, K-6, Site	08/05/13
42. Shadinger, Majia	Classroom Teacher, K-6	Elem. Dist.	New Hire - Temporary	08/05/13 05/22/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 29, 2013

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
43. Shannon, Judy	School Nurse - Marshall/Burbank/Fairview	Elem. Dist.	From: School Nurse - Marshall/El Vista/Fairview/Burbank	08/05/13
44. Shaw, Jaime	Classroom Teacher, 9-12	H.S. Dist.	New Hire - Probationary	08/05/13
45. Starling, Robert	60% Classroom Teacher, 9-12 / 40% High School Specialist for WEX Education	H.S. Dist.	From: 80% Classroom Teacher, 9-12 / 20% Classroom Teacher, 9-12 Non- Instructional, Athletic Director	08/05/13
46. Valente, Kimberly	School Psychologist	Admin.	New Hire - Probationary	07/01/13
47. Winfrey, David	Classroom Teacher, 9-12 - Gregori	H.S. Dist.	From: Classroom Teacher, 9- 12 - Beyer	08/05/13
48. Wright, Ashley	Administrator of Curriculum and Instruction Support and Pupil Services, K-6	Elem. Dist.	New Hire	07/22/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 29, 2013

Action: Approval of certificated personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Brown, Wendy	Hourly	H.S. Dist.	Summer School Teacher	06/03/13	06/28/13
2. Martinez, Yolanda	Hourly	Elem. Dist.	Academic Intervention	06/03/13	06/13/13
3. Vazquez, Francisco	Hourly	H.S. Dist.	Summer School Teacher	06/03/13	06/28/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 29, 2013

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Garcia, Timothy	Stipend	H.S. Dist.	Athletic Director	08/05/13	05/22/14
2. Garrett, Stephen	Stipend	H.S. Dist.	Athletic Director	08/05/13	05/22/14
3. Starling, Robert	Stipend	H.S. Dist.	40% Work Experience Coordinator Stipend	08/05/13	05/22/14
4. Sullivan, John	Stipend	H.S. Dist.	Sixth Period Assignment - Dual Site	08/05/13	05/22/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 29, 2013

Action: Approval of certificated personnel stipend deletions:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Bevier, Amanda	Stipend	H.S. Dist.	Agriculture Summer Service	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 29, 2013

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Anderson, David	Certificated		Substitute	08/08/13	06/30/14
2. Cooper, Lacy	Certificated		Substitute	08/08/13	06/30/14
3. Gehres, Alissa	Certificated		Substitute	08/08/13	06/30/14
4. Hannink, Joanne	Certificated		Substitute	08/08/13	06/30/14
5. Kirk, Cynthia	Certificated		Substitute	08/08/13	06/30/14
6. Martinez, Nora	Certificated		Substitute	08/08/13	06/30/14
7. McGrath, Ryan	Certificated		Substitute	08/08/13	06/30/14
8. Metcalf, Mickalyn	Certificated		Substitute	08/08/13	06/30/14
9. Nelson, Paul	Certificated		Substitute	07/01/13	06/30/14
10. Parrott, Jeremiah	Certificated		Substitute	08/08/13	06/30/14
11. Thrasher, Darren	Certificated		Substitute	07/12/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 29, 2013

Action: Approval of classified personnel terminations:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Cardona, Reynaldo	Custodian	Admin.	Deceased	07/10/13
2. Martinez, Frances	Typist Clerk II	H.S. Dist.	Retirement	09/06/13
3. Soderstrom, Theresa	Instr. Para., Preformal	Elem. Dist.	Retirement	06/28/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting:****July 29, 2013****Action: Approval of classified personnel leaves of absence:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Alvarez, Rosa	Instr. Para., Preformal	Elem. Dist.	Paid Leave of Absence	08/08/13	10/01/13
2. Alvarez, Rosa	Instr. Para., Preformal	Elem. Dist.	Unpaid Leave of Absence	10/02/13	12/18/13
3. Briton, Anjanette	Human Resources Technician II (Classified)	Admin.	Revised Unpaid Leave of Absence	06/13/13	06/14/13
4. Cardona, Reynaldo	Custodian	Admin.	Revised Paid Leave of Absence	06/10/13	06/28/13
5. Cardona, Reynaldo	Custodian	Admin.	Paid Leave of Absence	07/01/13	09/03/13
6. Estrada, Mercedes	Nutrition Services Asst. I	H.S. Dist.	Revised Unpaid Leave of Absence	05/20/13	05/24/13
7. Pettigrew, Janet	School Secretary	H.S. Dist.	Paid Leave of Absence	05/20/13	06/25/13
8. Sale, Sarah	Facilities & Construction Technician	Admin.	Unpaid Leave of Absence - Voluntary Work/Year Reduction (7 Days)	07/01/13	06/30/14
9. Schillaci, April	Reprograhics Technician	Admin.	Revised Paid Leave of Absence	03/15/13	06/28/13
10. Schillaci, April	Reprograhics Technician	Admin.	Paid Leave of Absence	07/01/13	07/02/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting:****July 29, 2013****Action: Approval of classified personnel employment:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Aguilar, Gustavo	Custodian - Johansen	H.S. Dist.	From: Custodian - Davis	07/08/13
2. Lopez, Patricia	Instr. Para., Preformal - Tuolumne	Elem. Dist.	From: Instr. Para., Preformal - Kirschen	07/01/13
3. O'Neal, Derrick	Custodian - Beyer	H.S. Dist.	New Hire - Replacement	07/12/13
4. Pizarro, Julia	School Secretary - Beyer	H.S. Dist.	From: Junior High Registrar/Data Entry Clerk - Mark Twain	07/24/13
5. Rhodes, Amanda	Typist Clerk II - Beyer	H.S. Dist.	New Hire - Replacement	07/30/13
6. Ringsby, Kevin	Instr. Para., Sp. Ed., PH/SH - Gregori	H.S. Dist.	New Hire	08/08/13
7. Rubalcava, Tami	Principal's Secretary II - Kirschen	Elem. Dist.	39 Month Rehire	07/22/13
8. Toste, Terri	Special Education Budget Technician - Special Education	Admin.	New Hire	07/15/13
9. Valderrama, Rudy	Bus Operator - Transportation	Admin.	39 Month Rehire	08/06/13
10. Wheeler, Ashley	Data Entry Clerk - Elliott	H.S. Dist.	New Hire - Replacement	07/22/13

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 29, 2013

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Aviles Jr., Mario	Campus Supervisor	H.S. Dist.	Summer School	06/03/13	06/30/13
2. Moreland, Shirley	School Secretary	H.S. Dist.	Summer School	06/12/13	06/30/13
3. Vandermolen, Robin	Computer Lab Technician	H.S. Dist.	Summer School	06/03/13	06/30/13
4. Wyrsh, Michala	Student Helper	H.S. Dist.	Part-Time	06/01/13	06/30/13
5. Wyrsh, Michala	Student Helper	H.S. Dist.	Part-Time	07/01/13	06/30/14

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

July 29, 2013**Action: Approval of classified personnel substitute appointments:**

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES	
1. Beck, Amy	Classified		Substitute	07/01/13	06/30/14
2. Cardona, Jeremy	Classified		Substitute	07/01/13	06/30/14
3. Carrillo Jr., Benjamin	Classified		Substitute	07/01/13	06/30/14
4. Cole, Shawn	Classified		Substitute	07/01/13	06/30/14
5. Fahey, Cody	Classified		Substitute	07/01/13	06/30/14
6. Garcia, Jeff	Classified		Substitute	07/01/13	06/30/14
7. Garcia, Jose	Classified		Substitute	07/01/13	06/30/14
8. Iden, Lindsey	Classified		Substitute	07/01/13	06/30/14
9. Lane, Kayla	Classified		Substitute	07/01/13	06/30/14
10. Martinez, Priscilla	Classified		Substitute	07/01/13	06/30/14
11. Mejia-Alvarez, Emilia	Classified		Substitute	07/01/13	06/30/14
12. Phillips, Robert	Classified		Substitute	07/01/13	06/30/14
13. Quinones, America	Classified		Substitute	05/01/13	06/30/13
14. Ruiz Arias, Edgar	Classified		Substitute	07/01/13	06/30/14
15. Salazar Ortiz, Javier	Classified		Substitute	07/01/13	06/30/14
16. Sharma, Kushma	Classified		Substitute	07/01/13	06/30/14

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Ratification of Agreement with California Occupational Physicians to Provide Tuberculosis (PPD) Skin Testing for Modesto City Schools' Employees for the 2013-14 School Year July 29, 2013

BACKGROUND

California Education Code Section 49406 requires all certificated and classified employees of a school district to have an examination and be determined free of active tuberculosis when initially employed and every four years thereafter.

ISSUE

Beginning with the 2012-13 school year, Modesto City Schools District contracted with California Occupational Physicians to provide tuberculosis clearance services for the District's employees. The Modesto City Schools District would like to continue its contract with California Occupational Physicians to provide tuberculosis clearance services for the District's employees.

PROPOSAL

California Occupational Physicians has agreed to provide this contracted service for the 2013-14 school year. The agreement is effective July 1, 2013 through June 30, 2014. The services agreement can be reviewed in the Human Resources department.

FISCAL IMPACT

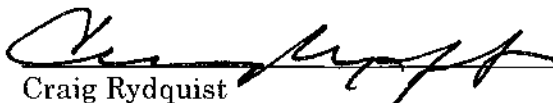
The cost for providing this service will be \$18.00 per person per skin test, not to exceed \$18,000.00 in the 2013-14 school year.

Ratification of Agreement with California Occupational Physicians to Provide Tuberculosis (PPD) Skin Testing for Modesto City Schools' Employees for the 2013-14 school year


RECOMMENDATION

It is recommended that the Board of Education ratify the agreement with California Occupational Physicians to provide tuberculosis (PPD) skin testing for Modesto City Schools' employees for the 2013-14 school year.


Prepared and Recommended by:


Craig Rydquist
Associate Superintendent, Human Resources

Reviewed by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Recommendation
to the Governing Board:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Ratification of Student Teaching Agreement July 29, 2013
with Western Governors University

BACKGROUND

The District has participated each year in agreements with colleges and universities to provide practice teaching experience to college students enrolled in education curricula.

ISSUE

The contract with Western Governors University expired June 30, 2013. The District is interested in entering into a new student teaching agreement with Western Governors University to provide practice teaching experience for their students enrolled in education curricula.

PROPOSAL

The District would like to enter into a student teaching agreement with Western Governors University effective July 1, 2013 through June 30, 2014. Copies of the agreement will be available for review in the Human Resources Office.

FISCAL IMPACT

There will be no cost to the District.

RECOMMENDATION

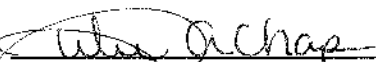
It is recommended that the Board of Education ratify the Student Teaching Agreement with Western Governors University.

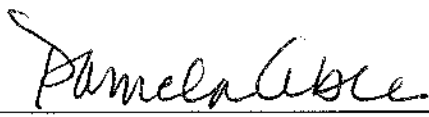
Prepared and Recommended by:


Craig Rydquist
Associate Superintendent, Human Resources

Reviewed by:

Approved for Recommendation
to the Governing Board:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting

SUBJECT: Approval of Resolution #13/14-06 July 29, 2013
Authorizing Submittal of Applications for
CalRecycle Grants for which Modesto City
Schools is Eligible

BACKGROUND

Modesto City Schools applied for a grant from CalRecycle under the Beverage Container Recycling Program on July 17, 2013. Applicants that are subject to a governing body must submit a Resolution that specifically authorizes certain grant-related matters. It also must identify the job title of the person authorized to sign all grant-related documents necessary to implement and close-out any CalRecycle grants awarded to the district.

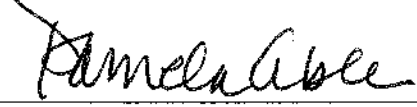
ISSUE

The Resolution is due to CalRecycle no later than August 20, 2013 or the application will be deemed incomplete and will be disqualified.

RECOMMENDATION

It is recommended that the Board of Education approve Resolution #13/14-06 authorizing submittal of applications for CalRecycle Grants for which Modesto City Schools is eligible.

Approved for Recommendation to the
Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS
Resolution #13/14-06
AUTHORIZING SUBMITTAL OF APPLICATIONS FOR CALRECYCLE GRANTS
FOR WHICH MODESTO CITY SCHOOLS IS ELIGIBLE

WHEREAS, Public Resources Code sections 40000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle), formerly known as the California Integrated Waste Management Board, to administer various Grant Programs (grants) in furtherance of the state of California's (State) efforts to reduce, recycle and reuse solid waste generated in the State thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and

WHEREAS, CalRecycle grant application procedures require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

NOW, THEREFORE, BE IT RESOLVED that the Modesto City Schools Board of Education authorizes the submittal of application(s) to CalRecycle for all grants for which Modesto City Schools is eligible; and

BE IT FURTHER RESOLVED that the Superintendent, or her designee is hereby authorized and empowered to execute in the name of the Modesto City Schools all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project; and

BE IT FURTHER RESOLVED that these authorizations are effective for five (5) years from the date of adoption of this resolution.

THE FOREGOING RESOLUTION was passed and adopted at the regular meeting of the Board of Education, held on the 29th day of July, 2013 by Governing Board Member _____, who made the motion, which motion being duly seconded by _____, was upon a roll call vote, carried into Resolution passed by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

ATTEST:

DATE July 29, 2013

Pamela Able, Secretary
Board of Education, Modesto City Schools

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting
SUBJECT: Report on Construction Projects Progress Payments July 29, 2013

BACKGROUND

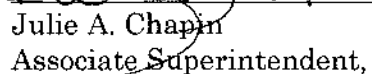
Board Policy requires a report on progress payments be submitted monthly.

REPORT

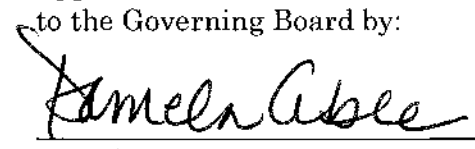
	<u>Previously Paid</u>	<u>Current Payment</u>	<u>Balance Due</u>
Harris Builders, Inc. Beyer Gymnasium Bleacher Replacement Contract Price: \$842,350.00 Certificate No. 2	\$61,275.00	\$429,058.57	\$352,016.43
JL Bray and Son Inc. NSC Reroof and HVAC Replacement Contract Price: \$2,176,000.00 Certificate No. 4	\$874,705.37	\$891,938.09	\$409,356.54
Sinclair General Engineering Construction, Inc. Blacktop Repaving at Various Sites Contract Price: \$504,335.00 Certificate No. 2	\$62,282.00	\$142,884.75	\$299,168.25
Tru Tech Reroof at Various Sites Contract Price: \$300,222.00 Certificate No. 1	\$0.00	\$238,715.10	\$61,506.90

Originating Department: Maintenance and Operations

Submitted by:


Julie A. Chapin
Associate Superintendent, Business Services
Chief Business Official

Approved for Submission
to the Governing Board by:


Pamela Able
Superintendent

PROGRESS PAYMENT

SITE: Beyer High School
PROJECT: Gymnasium Bleacher Replacement

CERT NO 2
BID NO 4527
PROJECT NO 9609
PURCHASE ORDER 133997

Harris Builders Inc
18736 Bloss Ave
Hilmar CA 95324

remit address: **Harris Builders Inc**
 (see attached) **c/o Syrberus Inc**
4164 Austin Bluffs Pkwy Ste 362
Colorado Springs CO 80918

- 1. RECEIVED FROM: JD Grothe 7/2/2013
- 2. DATE APPROVED BY: John Liukkonen 7/3/2013
- 3. PROCESSED BY BUSINESS OFFICE 7/8/2013
- 4. PROCESSED FOR BOARD AGENDA 7/29/2013

ACCOUNT NUMBER:
 14 0522 0 6210 9159 8500 3440 9609 000

CONTRACT PRICE	CHANGE ORDERS	ADJ. CONTRACT PRICE	LINE NO.	CURRENT PAYMENT	PREVIOUSLY PAID	TOTAL PAID TO DATE	BALANCE DUE
\$ 842,350.00	\$ -	\$ 842,350.00	1	\$ 429,058.57	\$ 61,275.00	\$ 490,333.57	\$ 352,016.43

PROGRESS PAYMENT

SITE: Nutrition Services Center
PROJECT: Reroof and HVAC Replacement

CERT NO. 4
BID NO. Lease/Leaseback
PROJECT NO. 9593
PURCHASE ORDER 133503

JL Bray and Son Inc.
PO Box L
Salida CA 95368

- 1. RECEIVED FROM: JD Grothe 7/2/2013
- 2. DATE APPROVED BY: John Liukkonen 7/3/2013
- 3. PROCESSED BY BUSINESS OFFICE 7/8/2013
- 4. PROCESSED FOR BOARD AGENDA 7/29/2013

ACCOUNT NUMBER:
 13-5310-0-6210-0000-8500-4573-9593-000

CONTRACT PRICE	CHANGE ORDERS	ADJ. CONTRACT PRICE	LINE NO.	CURRENT PAYMENT	PREVIOUSLY PAID	TOTAL PAID TO DATE	BALANCE DUE
\$ 2,176,000.00	\$ -	\$ 2,176,000.00	1	\$ 891,938.09	\$ 874,705.37	\$ 1,766,643.46	\$ 409,356.54

PROGRESS PAYMENT

SITE: Everett and Garrison Elementary Schools, Davis High School
PROJECT: Blacktop Repaving at Various

CERT NO 2
BID NO 4523
PROJECT NO 9616
PURCHASE ORDER 134025

Sinclair General Engineering Construction Inc
PO Box 1453
Oakdale CA 95361-1453

- 1. RECEIVED FROM: JD Grothe 7/8/2013
- 2. DATE APPROVED BY: John Liukkonen 7/10/2013
- 3. PROCESSED BY BUSINESS OFFICE 7/10/2013
- 4. PROCESSED FOR BOARD AGENDA 7/29/2013

ACCOUNT NUMBER:

40 9882 0 5650 0000 8500 1106 9616 000
 40 9882 0 5650 0000 8500 1112 9616 000
 35 7753 0 5650 0000 8500 3441 9616 000

CONTRACT PRICE	CHANGE ORDERS	ADJ. CONTRACT PRICE	LINE NO.	CURRENT PAYMENT	PREVIOUSLY PAID	TOTAL PAID TO DATE	BALANCE DUE
\$ 249,895.00	\$ -	\$ 249,895.00	1	\$ 92,007.40	\$ 43,193.51	\$ 135,200.91	\$ 114,694.09
\$ 189,990.00	\$ -	\$ 189,990.00	2	\$ 223.16	\$ 7,236.01	\$ 7,459.17	\$ 182,530.83
\$ 64,450.00	\$ -	\$ 64,450.00	3	\$ 50,654.19	\$ 11,852.48	\$ 62,506.67	\$ 1,943.33
\$ 504,335.00	\$ -	\$ 504,335.00	Total	\$ 142,884.75	\$ 62,282.00	\$ 205,166.75	\$ 299,168.25

PROGRESS PAYMENT

SITE: Beard Elementary, Robertson Road Elementary and Rose Avenue Elementary
PROJECT: ReRoof at Various Sites

CERT NO. 1
BID NO. 4521
PROJECT NO. 9615
PURCHASE ORDER 134024

Tru Tech
 1700 Reliance St
 Modesto CA 95358-5752

- | | |
|-------------------------------------|-----------|
| 1. RECEIVED FROM: JD Grothe | 6/27/2013 |
| 2. DATE APPROVED BY: John Liukkonen | 7/3/2013 |
| 3. PROCESSED BY BUSINESS OFFICE | 7/5/2013 |
| 4. PROCESSED FOR BOARD AGENDA | 7/29/2013 |

ACCOUNT NUMBER:
 40-9880-0-5650-0000-8500-1101-9615-000
 40-9880-0-5650-0000-8500-1120-9615-000
 40-9880-0-5650-0000-8500-1121-9615-000

CONTRACT PRICE	CHANGE ORDERS	ADJ. CONTRACT PRICE	LINE NO.	CURRENT PAYMENT	PREVIOUSLY PAID	TOTAL PAID TO DATE	BALANCE DUE
\$ 161,429.00	\$ -	\$ 161,429.00	1	\$ 128,906.16	\$ -	\$ 128,906.16	\$ 32,522.84
\$ 103,810.00	\$ -	\$ 103,810.00	2	\$ 81,163.13	\$ -	\$ 81,163.13	\$ 22,646.87
\$ 34,983.00	\$ -	\$ 34,983.00	3	\$ 28,645.81	\$ -	\$ 28,645.81	\$ 6,337.19
\$ 300,222.00	\$ -	\$ 300,222.00	Total	\$ 238,715.10	\$ -	\$ 238,715.10	\$ 61,506.90