

The Modesto City Schools Board of Education supports the county-wide "Choose Civility" initiative and pledges to encourage and model civil behavior.

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**MODESTO CITY SCHOOLS  
BOARD OF EDUCATION AGENDA**

**BOARD ROOM IN THE STAFF DEVELOPMENT CENTER  
1354<sup>th</sup> REGULAR MEETING**

**March 31, 2014**

Period for Public Presentations

6:15 p.m.\*

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's office, 576-4141. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 426 Locust Street during normal business hours.

**\* Times are approximate. Individuals wishing to address an agenda item should plan accordingly.**

**A. INITIAL MATTERS:**

4:45 to 4:46 1. **Call to Order.**

4:46 to 6:00 2. **Closed Session.**

Public comment regarding closed session items will be received before the Board goes into closed session.

.1 Conference with District Labor Negotiator: Craig Rydquist regarding employee organizations: Modesto Teachers' Association and California School Employees Association, Chapter No. 007; and Unrepresented Employees (Managers and Administrators).

.2 Public Employee Discipline/Dismissal/Release.

6:00 to 6:01 3. **Moment of Silence.**

6:01 to 6:05 4. **Pledge of Allegiance.**

<i>Ethan Poggi</i>	Fourth Grade	Beard Elementary
<i>Leila Ruiz</i>	Sixth Grade	Beard Elementary

**A. INITIAL MATTERS (continued):**6:05 to 6:13 5. **Announcements.****Character Education Recognition:**

*Collin Lee*, 5<sup>th</sup> Grade, El Vista Elementary, **Respect**  
*Seth Razo*, 8<sup>th</sup> Grade, La Loma Jr. High, **Civility**  
*Ana Casillas*, 10<sup>th</sup> Grade, Enochs High, **Responsibility**

**Special Recognition:**

Modesto Rotary and Stanislaus County Office of Education  
"Stanislaus County Teachers of the Year" finalist:

**Mike Chiavetta**, Modesto High School

**Modesto High School** students, *Emilio Saavedra* and *Israel Saavedra* for winning state titles at the CIF State Wrestling Championship.

**MCS Heroes:**

*Richard Baum*, Principal, Downey High  
*Grace Linker*, Teacher and husband *Mark Linker*, Parent  
Volunteer, El Vista Elementary  
*Karen Louis*, Buyer, Purchasing  
*Bill Amerine*, Volunteer Hero

6:13 to 6:14 6. **Approval of Consent Agenda.**

Information concerning the consent items listed below has been forwarded to each Board member prior to this meeting for study and is on file at the Modesto-Stanislaus Library Reference Room, 1500 I Street; Modesto City Schools Superintendent's Office and Receptionist's Desk, 426 Locust Street, Modesto. Copies of the complete agenda are available at the Board meeting, 425 Locust Street. Unless some member of the audience or Board member has a question concerning an item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board. The action taken by the Board in approving consent items is set forth in the explanation of the individual items.

6:14 to 6:15 7. **Approval of Order of Discussion/Action Items.**6:15 to 6:45 8. **Period for Public Presentations.**

Board Bylaw 9322 (b):

**Subject Matter:**

Members of the public may address the Board of Education on matters not on the agenda.

**A. INITIAL MATTERS (continued):**

Complaints against specific District employees should be resolved through the District's Personnel Complaint Procedure. The right to address the Board does not exempt the speaker from any potential liability for defamation. The proceedings of the Board are recorded and are a part of the public record.

The Period for Public Presentation is limited to 30 minutes. Time will be allotted equally to individuals based on the number of request cards submitted. The maximum for any one speaker is three minutes.

The law limits the response of Board members and prohibits the Board from taking any formal action.

**B. DISCUSSION AND ACTION ITEMS:**

- |              |   |
|--------------|---|
| 6:45 to 6:50 | 1. Board of Education Student Representative Report.  |
| 6:50 to 6:55 | 2. Modesto Teachers Association Report.   |
| 6:55 to 7:00 | 3. California School Employees Association Report.  |
| 7:00 to 7:05 | 4. Modesto City Schools Managers Report.  |
| 7:05 to 7:15 | 5. Report on After School Education and Safety Program.   |
| 7:15 to 7:30 | 6. Approval of Authorization to Seek Requests for Proposals, Facilities Master Plan, 2014-2024. |
| 7:30 to 7:40 | 7. Approval of 2014 Summer School Programs, Grades K-12.  |
| 7:40 to 7:55 | 8. Approval of District Reorganization Plan.  |
| 7:55 to 8:00 | 9. Report of Meetings Attended by Board of Education Members.                                   |
| 8:00 to 8:05 | 10. Items to be Placed on Future Board of Education Agendas.                                    |

**PROPOSED CONSENT AGENDA****C. BUSINESS ITEMS:**

- |         |   |
|---------|---|
| CONSENT | 1. Approval of Authorization to Purchase Furnishings from School Specialty.               |
| CONSENT | 2. Approval of Authorization to Purchase Field Maintenance Equipment from Turf Star, Inc. |
| CONSENT | 3. Approval of January and February Revisions to the Adopted 2013/14 Budget.              |

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**PROPOSED CONSENT AGENDA (continued)****C. BUSINESS ITEMS (continued):**

- CONSENT 4. Approval of Acceptance of Gifts.
- CONSENT 5. Ratification of Purchase Orders and VISA Payments for the Month of February 2014.
- CONSENT 6. Ratification of Purchase Orders for Wille Electric Supply Company Only for the Month of February 2014.

**D. CURRICULUM AND INSTRUCTION ITEMS:**

- CONSENT 1. Approval of High School Course Outline: Math.
- CONSENT 2. Approval of High School Course Outline: ROP.
- CONSENT 3. Approval of Junior High School Course Outline: Math.
- CONSENT 4. Approval of CAHSEE Waivers for Special Education Students at Beyer, Davis, Downey, Gregori and Modesto High Schools.
- CONSENT 5. Approval of the Application for Federal Assistance for the Head Start Program for Fiscal Year 2014/2015.
- CONSENT 6. Approval of Services Agreement Contract with Document Tracking Services.
- CONSENT 7. Approval of Amendment of Services Agreement between Modesto City Schools and Stanislaus County Behavioral Health and Recovery Services for the 2013-2014 School Year.
- CONSENT 8. Approval of the Agreement to Participate in Yosemite Regional Occupational Program (YROP), 2014-15.
- CONSENT 9. Ratification of Services Agreement with Phil Tulga and Modesto City Schools for the After School Education and Safety Program.
- CONSENT 10. Ratification of Services Agreement with Rockstar Recruiting LLC, DBA Staff Rehab for 2013-2014.
- CONSENT 11. Ratification of Amendment to Increase the Services Agreement between Stanislaus County Policy Activities League (PAL) for the After School Education and Safety Programs at Bret Harte, Burbank, El Vista, Everett, Fremont, Kirschen, Martone, Muir, Rose Avenue, Shackelford, and Tuolumne Schools.
- CONSENT 12. Ratification of Amendment 02 to the California State Preschool Contract with the California Department of Education for 2013/2014.

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**PROPOSED CONSENT AGENDA (continued)**

**D. CURRICULUM AND INSTRUCTION ITEMS (continued):**

- CONSENT      13. Ratification of Amendment 02 to the General Child Care and Development Contract with the California Department of Education for 2013/2014.

**E. HUMAN RESOURCES ITEMS:**

- CONSENT      1. Approval of Designated Personnel Action Items:  
     .1 Approval of Certificated Personnel Terminations.  
     .2 Approval of Certificated Personnel Leaves of Absence.  
     .3 Approval of Certificated Personnel Other Appointments.  
     .4 Approval of Certificated Personnel Stipend Appointments.  
     .5 Approval of Certificated Personnel Stipend Deletions.  
     .6 Approval of Certificated Personnel Substitute Appointments.  
     .7 Approval of Classified Personnel Terminations.  
     .8 Approval of Classified Personnel Leaves of Absence.  
     .9 Approval of Classified Personnel Employment.  
     .10 Approval of Classified Personnel Other Appointments.  
     .11 Approval of Classified Personnel Substitute Appointments.
- CONSENT      2. Approval of Proposed Job Descriptions: JC# 1417 Special Education Data Specialist; JC# 15008 Alternative Education Clerk.
- CONSENT      3. Approval of Resolution No. 13/14-25 Authorizing Assignment of Teachers Outside of Credentialed Academic Major or Minor Under the Licensing of Certificated Personnel Law for the 2013-14 School Year.

**F. MISCELLANEOUS ITEMS:**

- CONSENT      1. Approval of Designated Student Expulsions:  
     .1 EL-16-2013-14    .2 HS-35-2013-14    .3 HS-36-2013-14  
     .4 HS-37-2013-14    .5 HS-39-2013-14
- CONSENT      2. Approval of Uncompensated Services Agreement for Community Hospice, Inc. to Provide a School Grief Support Group Program to Modesto City Schools' Students for the 2013-2014 School Year.
- CONSENT      3. Approval of Minutes for the March 10, 2014 Regular Meeting of the Board of Education.

**END OF CONSENT AGENDA**

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**G. REPORTS AND COMMUNICATIONS:**

1. Schedule of 2013-14 School Advisory Committee Meetings.

**H. ADJOURNMENT**

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Report on After School Education and Safety Program March 31, 2014

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BACKGROUND

The After School Education and Safety (ASES) Program for Modesto City Schools is funded by grants from the California Department of Education. ASES is a program that operates after school for students in first through eighth grades that provides literacy support; academic enrichment; and a safe, constructive environment from the time school ends until 6:00 p.m. each day.

ASES operates at 19 of the 22 elementary school sites and all 4 junior high schools. ASES serves approximately 100 students at each school, totaling 2,300 students. The staff members who work with students in ASES are employees of Modesto City Schools and also from two outside agencies.

REPORT

Students enrolled in ASES participate in a variety of academic, enrichment, and recreational activities. The program schedule begins with a healthy snack, followed by homework assistance, academic support through tutoring or special lessons, and enrichment, which includes art, physical activities and sports, nutrition, gardening, cooking, science, digital photography, and other subjects. ASES programs collaborate with local agencies to provide some of the enrichment activities.

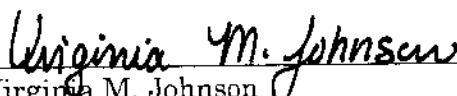
SUMMARY

Jane Manley, Administrator of Intervention Programs, will provide an overview of the District's After School Education and Safety components and collaborative partnerships.

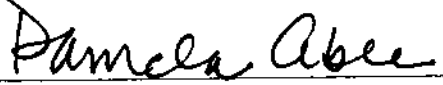
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Originating Department: Intervention Programs

Reviewed and Recommended by:

  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Approved for Submission  
to the Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Authorization to Seek Requests for Proposals, Facilities Master Plan, 2014-2024 March 31, 2014

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### BACKGROUND

In 1987 the Board of Education approved the 1988-1998 Long-Range Facilities Master Plan. This Plan addressed the critically overcrowded high school district and creation of student capacity K-12 as a function of unprecedented enrollment growth. The Plan identified the need for two (2) new elementary schools, one (1) new junior high school and two (2) new high schools. The following actions were taken:

- Built Kirschen Elementary, 1988
- Built Martone Elementary, 1988
- Built Hanshaw Middle School, 1990
- Built Johansen High School, 1992
- Placed 11 elementary schools or 59% of elementary schools on multi-track year-round schedules to accommodate growth 1995-2008
- Added portable classrooms: 209 elementary, 24 junior high, 131 high school
- Built Enochs High School, 2006
- Built Gregori High School, 2010

The deferred maintenance requirements of the District have increased exponentially in the 26 years since the creation of the original Facilities Master Plan (FMP). As with many California schools, District sites did not receive the maximum deferred maintenance attention due to budget constraints and priorities. While K-12 capacity has been increased, the campuses and support sites have suffered from decades of hard and continuous use.

The District currently maintains 34 school sites, over 3 million square feet of buildings on approximately 650 acres, not including the District's support sites. The average age of District schools is over 50 years old, even with factoring in the two new high schools.

Funding for public education and facilities is undergoing dramatic change with increased local control and transparency. It is expected that local funding for school facilities construction, modernization and maintenance will be required versus the State bond funding programs available in the past. The Local Control Accountability Plan (LCAP) must include facilities conditions and funding as a part of the Basic Services State-mandated area of priority.

Approval of Authorization to Seek Requests for Proposals,  
Facilities Master Plan, 2014-2024

ISSUE

A current Facilities Master Plan is needed to identify a comprehensive strategy that assesses current facility conditions and contemplates short-term and long-term facility needs. A consultant (team) is required to assist staff with this large scale project. A request for professional services proposal is sought.

PROPOSAL

The District desires to develop a comprehensive Facilities Master Plan strategy to address all 34 school sites and three (3) support service sites. The FMP is intended to support the 21<sup>st</sup> century educational approaches, such as the Common Core State Standards.

The FMP will be a document to serve as a strategic tool, identifying objectives that will assist the District with prioritizing short-term and long-term facility needs over the next five to ten years.

Besides Deferred Maintenance needs, other mandates for a 2014-2024 FMP will include:

- Sustainability – energy costs and efficiency
- Safety of students, employees and visitors while on school campuses
- Building replacements – portable to permanent buildings and trailer removals
- Technology upgrades
- Facilities equity

The FMP is intended to suggest financial strategies to fund current and future needs in a responsible way that maximizes valuable public resources. Because the facilities master planning process is a large financial investment in the community, the District desires community stakeholder input. To this end, an advisory group, the Facilities Master Plan Committee will be assembled to help define facilities goals and principles and ultimately recommend priorities.

The process to assemble the Facilities Master Plan Committee will be brought back to the Board for approval as a separate item.

FISCAL IMPACT

The cost of a facilities master planning consultant will be funded through the General Fund. Upon completion of the Request for Proposal process, a final consultant contract and costs will be brought before the Board for consideration.



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Approval of Authorization to Seek Requests for Proposals,  
Facilities Master Plan, 2014-2024

RECOMMENDATION

It is recommended that the Board of Education approve the authorization to seek Requests for Proposals, Facilities Master Plan, 2014-2024.

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Originating Department: Business Services/Planning

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:



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Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official



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Pamela Able  
Superintendent



Modesto City Schools

2014-2024 Facilities Master Plan

Request for Proposals and Scope of Work

April 2014

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**Goal:**



Modesto City Schools desires to initiate a facilities master planning process for school facility planning.

The goal is to develop a comprehensive strategy that contemplates short-term and long-term facility conditions and future facility needs as a function of demographics, that supports the desired educational mandates at all 34 K-12 Modesto City Schools sites and support service sites.

The Facilities Master Plan will suggest financial strategies to fund current and future needs in a responsible way that maximizes valuable public resources. A facilities master planning process will engage valuable community stakeholder input through the advisory Facilities Master Plan Committee.

The Facilities Master Plan will be a document that will serve as a strategic tool, enabling the District to identify and prioritize short-term and long-term facility goals and needs over the next five to ten years.

**Facilities Master Plan Importance and Purpose:**



- School facilities should support the District's educational goals, maximizing the learning experience.
- Community demographics, economics and population affect school site and support site facilities needs and should be a component of a facilities master planning process.
- A Facilities Master Plan identifies facility needs that will support facilities equity throughout the District.
- A Facilities Master Plan allows for the responsible use of funds in the short term, with long term goals in mind.

## **Why Initiate a Facilities Master Planning Process Now?**



The last Modesto City Schools Facilities Master Plan was created in 1988 and was implemented through 2010. The 1988 Facilities Master Plan was focused on the critically overcrowded high school district and creation of student capacity in K-12<sup>th</sup> grades.

As with many California schools, the majority of the 34 Modesto City School's campuses and District support facilities have suffered from decades of hard and continuous use, with limited investment in infrastructure maintenance. The District currently maintains 34 school sites, over 3 million square feet of buildings on approximately 650 acres, not including the District's support sites. The average age of District schools is over 50 years old, even with factoring in two new high schools.

Funding for public education and facilities is undergoing dramatic change, with increased local control and transparency. It is expected that local funding for school facilities construction, modernization and maintenance will be required versus the State bond funding programs available in the past. The Local Control Accountability Plan (LCAP) must include facilities conditions and funding as a part of the Basic Services state mandated area of priority.

Educational approaches to teaching 21<sup>st</sup> century skills are rapidly changing. The implementation of the Common Core State Standards will require additional and or updated technology for testing and increased curriculum rigor.

Sustainability, energy costs and efficiency mandates are critical to the District's long-term operation and should be incorporated into future facility standards.

Modesto City Schools is committed to providing a school environment that promotes the safety of students, employees and visitors while on school campuses. The facilities master planning process is an opportunity to identify physical improvements that will contribute to safer schools.



### **Objectives – Scope of Work**

Modesto City Schools desires to engage a consultant or consultant team to prepare specific components of a Facility Master Plan. The consultant should have expertise in the following areas:

- School Architecture and Design
- Engineering and Infrastructure
- Real Estate and Land Planning
- Construction Cost Estimating
- Facilities Financing
- State LCAP Requirements

The following outline describes a scope of work to support completion of a Modesto City Schools Facility Master Plan. The work scope includes coordination of all consultant work and preparation of draft and final reports.

The work includes meetings with the Modesto City Schools Facility Master Plan Committee to review the progress of work, to provide direction in critical decision-making areas, and to assist staff to facilitate input/communications from the community.

- I.) The consultant will be required to provide a detailed assessment of each school site's facilities/physical plant condition for each of the 34 campuses of the District, with at least one (1) required site visit to include:
  - Deferred Maintenance Items: Heating Ventilation and Air-Conditioning (HVAC), Energy Management Systems (EMS), hot water and steam boilers, high and low voltage systems, as well as building materials & finish upgrades including lighting, roofing, walls, windows, doors, hardware, landscapes, hardscapes, fencing playfields, etc.
  - Health/Life Safety Issues: American Disability Act (ADA) requirements for path of travel, restroom size, location, quality and quantity, vehicle and pedestrian circulation, fire alarms, clocks/bells/tones, communication systems, and campus security/safer schools.
  - Needs of Students and Staff: furnishings and equipment, shade and weather protection, indoor/outdoor learning, storage, facility equity.

- Older Campus Needs: conversion of portable to permanent buildings, mandated trailer removal, educational adequacy, space utilization, equity with new sites.
- Energy Efficiency to reduce the use of natural resources and associated cost.
- Technology Upgrades:
  - Upgrade the existing network infrastructures at all sites to support 10 Gigabit connections or higher to and from the Internet
  - Install robust wireless wide area networks at all district school sites and ancillary facilities that can accommodate the connectivity needs of each location
  - Transition from PBX telephone services to VOIP (Voice Over Internet Protocol) to fully integrate voice, video and email communications
  - Transition from data projectors to wall-mounted, large screen displays in classrooms to improve content visibility, increase device longevity and significantly reduce maintenance costs
  - Analyze all network wiring to ensure compliance with current low voltage and data specifications, and replace accordingly

II.) The consultant will be required to provide a detailed assessment of each of the District's Support Site's facilities/physical plant condition with at least one (1) required site visit to include:

- Deferred Maintenance Items: Heating Ventilation and Air-Conditioning (HVAC), Energy Management Systems (EMS), hot water and steam boilers, high and low voltage systems, as well as building materials & finish upgrades including lighting, roofing, walls, windows, doors, hardware, landscapes, hardscapes, fencing playfields, etc.
- Health/Life Safety Issues: American Disability Act (ADA) requirements for path of travel, restroom size, location, quality and quantity, vehicle and pedestrian circulation, fire alarms, clocks/bells/tones, communication systems, and security.
- Needs of Staff: furnishings and equipment, storage, technology.

Support sites include:

1. The Corporation Yard at Carpenter Road and Woodland Avenue known as 11.59 acres at APN #029-011-001: the Nutrition Services Center, 1200 N. Carpenter Road, the Maintenance and Operations Buildings, 1300 Woodland Avenue, the Transportation Terminal and Shop Facility, 1524 Woodland Avenue,

the Warehouse Building at 1440 Woodland Avenue and all ancillary buildings and conditions on site.

2. The Reno Avenue Facilities at 1017 Reno Avenue: the Regional Occupational Center Building, the Child Development Building and the Technology Building.
3. The District Office Facilities at 426 Locust Street, including the former Pearson School.

III.) The consultant will be required to provide a written recommendation for each of the 34 District campuses and Support Service sites organized into the following categories of prioritization:

- **Mandatory Improvements:** In priority order, improvements required to bring the facility into conformance with regulatory codes, including AB 300, DSA Non-Certified, and 2015 Trailers, and to resolve physical safety issues.
- **Necessary Improvements:** In priority order, improvements required to preserve the facility and provide the necessary upgrades which may include the creation of building capacities.
- **Discretionary Upgrades:** In priority order, improvements that will accommodate program changes and community priorities.
- Preliminary cost estimates for each category shall also be provided.

IV.) The consultant will be required to review all existing relevant studies and plans including the District generated enrollment projections, attendance boundaries, housing subdivision reports and developer fee studies. Modesto City Schools will make available electronically its November 2013 updated facilities diagrams and site plans. Copies of original building plans may be made available as needed.



### **Format of the Proposal:**

Consultant proposals should be clear and concise and contain the following sections:

- **Introduction** – Describe consultant team.
- **Firm Organization** – State the legal status of the consultant, .i.e. sole proprietor, corporation etc., and any sub-consultants for purpose of the proposal. State the length of time consultant firm and sub-consultants have been in existence. State

name, title, address and phone number of persons authorized to make representation on behalf of firm and sub consultants.

- **Team Qualifications** - Organizational chart or narrative with roles and responsibilities. Detailed experience of the project manager and consultant team. Provide key personnel resumes and relevant project experiences including dates.
- **References** – Provide names, addresses, email and telephone numbers of three clients that work has been completed by the consultant team in the past five years, as well as representative samples of previous master plans.
- **Project Understanding** – Provide a brief narrative of your team’s understanding of the project including challenges and needs for this effort.
- **Approach to Project** – Provide a narrative of your Team's approach to the project as well as proposed methods of engaging the community or conducting community/committee meetings.
- **Proposed Schedule** – Provide a proposed schedule of completion per deliverable item.
- **Proposed Cost** – Provide a proposed cost per deliverable item.

District Representative:

Becky M. Meredith  
Senior Director, Business Services  
426 Locust Street  
Modesto, CA 95351  
209/576-4032  
[meredith.b@monet.k12.ca.us](mailto:meredith.b@monet.k12.ca.us)

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of 2014 Summer School Programs, March 31, 2014  
Grades K-12

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### BACKGROUND

It is the intent of the Legislature and the Superintendent of Public Instruction to provide flexibility in the establishment and operation of summer sessions. State-supported summer school programs are authorized for grades 7-12 in Reading, Mathematics, Science, and other core academic areas, Social Science/History, English/Language Arts, Foreign Language, Fine Arts, and Computer Education.

Programs are available for pupils in grades 7-12 who need remediation in meeting the District's standards of proficiency, 12<sup>th</sup> graders in need of credits for graduation, and 11<sup>th</sup> graders who need to repeat a course and cannot take that course the next regular school year. Students with disabilities, K-12, are also able to attend a summer school program as determined by their Individualized Educational Plan (IEP).

### PLAN

#### Elementary Remediation

Each elementary site will provide remediation throughout the year for students who are at risk of retention in language arts and mathematics. The sessions will be determined by each elementary school individually. With the assistance of the Skills Tutor, a web-based program, standards remediation will be provided along with instructional time.

#### Elementary Special Education Extended School Year

The Elementary Extended School Year (ESY) Program is designed to service students who receive special education services during the regular school year. This service is mandated if included in the student's Individual Educational Plan (IEP). The program is housed at Garrison Elementary School and will be twenty (20) days in length with one (1) teacher work day for a total of twenty (21) days. The Special Education ESY will run from June 2 through 27. The ESY Program provides an opportunity for students to receive additional instruction toward their individual IEP goals and objectives and includes classes for students with specific learning disabilities, physical impairments, intellectual disabilities, autism, and for students who are hard of hearing or deaf. Designated Instructional Services are provided as specified on a student's IEP. Students from preschool through the sixth grade are enrolled in the four-week program.

#### Secondary Summer School

Downey High School will serve as the administrative location for the 7-12 summer school program.



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Approval of 2014 Summer School Programs, Grades K-12

The 7-8 program will offer traditional course work for remediation on the Downey High School campus. For the 9-12 program each high school site will offer online course work addressing student need for credit recovery.

The 7-12 summer school sessions will run Monday through Friday. High school sessions will run from June 2 – June 26, a total of nineteen (19) instructional days, with the teacher workday on May 30. Instructional time at the 9-12 sites will be conducted in two sessions: session 1 – 8:00 a.m. to 11:30 a.m.; Session 2 – 12:00 noon to 3:30 p.m. The high school sites will offer both core academic and mandated programs. The junior high school program will run from June 2 – June 26, a total of nineteen (19) instructional days, with the teacher workday on May 30. Instructional time for the junior high students will be conducted from 8:00 a.m. to 11:30 a.m. at Downey High School.

Modesto City Schools will not provide transportation for the 7-12 summer school program.

Secondary Special Education Summer School

One junior high school SDC-LH Strand C class will be offered at Downey High School to provide remediation in the core curriculum areas. This class will operate on the same schedule as the general education morning session.

Two 9-12 SDC-LH Strand C classes will be offered at Downey High School and will provide remediation in core curriculum areas. One SDC class will run in the morning session and one will run in the afternoon session. The Special Education ESY will run for 3 hours and 50 minutes. The start date is June 2 with a teacher workday on May 30. The program will end on June 26.

Six 7-12 SDC-SH Strand A classes will be offered at Johansen High School. Additionally, there will be one Strand B SDC-LLH class offered at Johansen to work on students' Individualized Educational Plan goals. These classes will operate from 8:00 a.m. – 11:50 a.m. for twenty (20) days with one teacher work day, for a total of twenty-one days.

Modesto City Schools will also offer an ESY program at the Transitions Reno facility for our 18-22 year old students. The starting and ending times will be from 8:00 a.m. – 11:50 a.m., and run for twenty (20) days from June 2 – June 27, with one teacher work day, for a total of twenty-one (21) days.

FISCAL IMPACT

The summer school cost for 2014 will not exceed \$190,000.00 for regular education, and \$330,000.00 for Special Education.

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Approval of 2014 Summer School Programs, Grades K-12

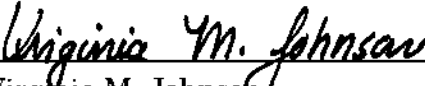
RECOMMENDATION

It is recommended that the Board of Education approve the 2014 Summer School Programs, Grades K-12.

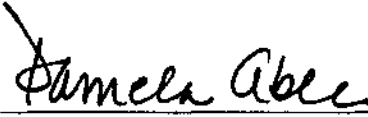
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Originating Department: Senior Director, Educational Services

Recommended by:

  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting  
SUBJECT: Approval of District Reorganization Plan March 31, 2014

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### BACKGROUND

Modesto City Schools has undergone multiple rounds of reorganizations in recent years. Annually the organization structure is evaluated and needed adjustments are identified.

### ISSUE

In order to provide ongoing support and changes in needs within the District, a change to the current organizational structure is necessary.

### PROPOSAL

Staffing changes are important for continued support of student achievement and the overall efficiency of the District. This proposal is intended to reflect a structure that is collaborative and built on a foundation of experts addressing the needs of Modesto City Schools.

The proposal reflects the following, effective July 1, 2014:

- Add an Alternative Education Supervisor and eliminate an Assistant Principal Alternative Education
- Change the Intervention Coordinator to a management position
- Add a Senior Director, Information & Technology Services and eliminate Director II, Information & Technology
- Add a Budget Analyst and eliminate Budget Manager
- Reclassify the Purchasing Supervisor to a Director I, Purchasing
- Add a Business Clerk III
- Add a Supervisor, Human Resources and a Supervisor, Compliance

### FISCAL IMPACT

The net cost to the General Fund is \$298,555.

### RECOMMENDATION

It is recommended that the Board of Education approve the District reorganization plan.

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Prepared and Recommended  
to the Governing Board by:



Pamela Able  
Superintendent

**2014/15 PROPOSED REORGANIZATION**  
**March 31, 2014**

Current				Proposed					
Range	Position	FTE	Salary w/ Benefits	Range	Position	FTE	Salary w/ Benefits		
134	Asst. Principal Alternative Ed	1.00	\$125,635.80	140	Alternative Education Supervisor	1.00	\$132,342.32		
36	Intervention Coordinator	1.00	\$67,920.86	101	Intervention Coordinator	1.00	\$70,564.82		
139	Director II, Information & Technology Serv.	1.00	\$139,329.64	144	Senior Director, Information & Technology Serv.	1.00	\$154,686.94		
124	Budget Manager	1.00	\$111,442.89	119	Budget Analyst	1.00	\$98,362.45		
124	Purchasing Supervisor	1.00	\$113,984.43	127	Director I, Purchasing	1.00	\$117,752.18		
	N/A			36	Business Clerk III	1.00	\$51,744.68		
	N/A			130	Supervisor, Human Resources	1.00	\$115,707.60		
	N/A			130	Compliance, Human Resources	1.00	\$115,707.60		
<b>SUMMARY ALL POSITIONS</b>			<b>5.00</b>	<b>\$558,313.63</b>	<b>SUMMARY ALL POSITIONS</b>			<b>8.00</b>	<b>\$856,868.61</b>
					<i>Net Annual Cost to General Fund</i>			<b>\$298,554.98</b>	

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Authorization to Purchase March 31, 2014  
Furnishings from School Specialty

---

### BACKGROUND

The District has made the decision not to renew its contract with the AdvancePath Academics credit recovery academy currently operating on the Beyer High School campus. The contract with AdvancePath Academics will end on June 30, 2014. A new District-operated credit recovery program is in the process of being established in the School-to-Career/ROP building on Reno Avenue.

### ISSUE

The program furnishings currently being used on the Beyer campus are the property of AdvancePath Academics and will be removed upon conclusion of the existing contract. Furnishings for the new District-operated program will need to be purchased.

A design for the new District-operated program has been completed. Competitive bids must be sought or identified to meet formal bid requirements. Furnishings will need to be ordered soon to meet timelines for the start-up of the new program.

### PROPOSAL

Effective January 31, 2010, The Cooperative Purchasing Network (TCPN) awarded a public bid to School Specialty which included furnishings. The initial contract term was for a one-year period with the option to renew for four (4) additional one-year periods. On August 27, 2013, TCPN authorized the extension of this contract through January 31, 2015. The TCPN bid contains cooperative purchase language that allows for other agencies to utilize it as required by provision 20118 of the Public Contract Code. It is staff's determination that the District would derive more benefit by utilizing this cooperative bid contract than to seek separate bids.

### FISCAL IMPACT

The preliminary estimate of probable cost is not to exceed \$96,000. The funding for this purchase will come from the General Fund.

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Approval of Authorization to Purchase Furnishings from School Specialty

RECOMMENDATION

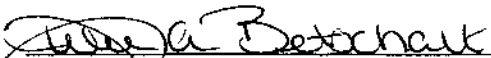
It is recommended that the Board of Education approve authorization to purchase furnishings from School Specialty.


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Originating Department: Purchasing

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
\_\_\_\_\_  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Authorization to Purchase Field Maintenance Equipment from Turf Star, Inc. March 31, 2014

---

### BACKGROUND

The Maintenance and Operations Department currently operates and maintains many types of field maintenance equipment. This equipment is required to service and repair the District's 600+ acres of play fields and grounds.

On June 18, 2012, due to the deteriorated condition of District fields, the Board of Education approved the addition of two Landscape Technician positions whose primary focus is to recondition these fields.

This renewed focus on reconditioning District fields has highlighted the fact that various pieces of field maintenance equipment are beyond their useful and serviceable life and need to be replaced.

### ISSUE

The cost to replace this equipment exceeds the current bid threshold for equipment purchases. Competitive bids must be sought or identified to meet formal bid requirements.

### PROPOSAL

On November 27, 2012, the City of Tucson (Arizona) awarded a public bid to The Toro Company for the purchase of Parks and Golf Grounds Maintenance Equipment. Turf Star, Inc. is an authorized dealer for The Toro Company. The initial contract term was for a one-year period with the option to renew for four (4) additional one-year periods. On October 15, 2013, the City of Tucson extended the contract for another year, renewing the contract period through November 26, 2014.

The City of Tucson's bid contains cooperative purchase language that allows for other agencies to utilize it as required by provision 20118 of the Public Contract Code. It is staff's determination that the District would derive more benefit by utilizing this cooperative bid contract than to seek separate bids when purchasing the following replacement items:

- One all-purpose, small rotary mower (\$21,594.15)
- Two heavy-duty, field maintenance utility vehicles (\$37,913.63 for both)
- One material handler/spreader (\$27,605.39)
- One infield groomer (\$19,965.93)

Total cost for these items, including tax and delivery, is \$107,079.10.

Approval of Authorization to Purchase Field Maintenance  
Equipment from Turf Star, Inc.

FISCAL IMPACT

The total cost of \$107,079.10 will come from one-time monies in the General Fund.

RECOMMENDATION

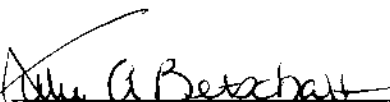
It is recommended that the Board of Education approve authorization to purchase field maintenance equipment from Turf Star, Inc.


---

Originating Department: Purchasing

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
\_\_\_\_\_  
Pamela Able  
Superintendent



MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of January and February Revisions March 31, 2014  
to the Adopted 2013/14 Budget

---

BACKGROUND

The Board adopted the 2013/14 budget on June 17, 2013. Adjustments to the budget are made regularly based on known changes to revenue or the level/category of expenditures.

ISSUE

The Education Code requires that the Board approve major changes to the adopted budget.

PROPOSAL

Budget adjustments which have been processed for the period between January 1, 2014 and February 28, 2014 are presented and explained on the following reports. Explanations are provided for revenue and expenditure groups within funds. This report reflects adjustments to the budget only, not a complete financial statement. Copies of the full report are available for review in the Budget Department.

FISCAL IMPACT

The adjusted budget retains all State and Board designated reserves.


RECOMMENDATION

It is recommended that the Board of Education approve the January and February revisions to the adopted 2013/14 budget.


---

Originating Department: Budget

Reviewed and Recommended by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

2013-2014 BUDGET REVISIONS FOR JANUARY AND FEBRUARY 2014

**FISCAL IMPACT:**

The 2013-2014 adopted Modesto City Schools distributed budget has been revised to reflect budget adjustments processed since July 1, 2013. Significant line item revisions or items over \$25,000, for January and February 2014 are explained in this report and presented to the Board of Education for approval.

**General Fund UNRESTRICTED Revenues:**

1. LCFF/Revenue Limit –
  - Increase Local Control Funding Formula (LCFF) - \$567,677
  - Increase Education Protection Act Entitlement - \$71,549
  - Increase Adult Education Fund - <\$5,551>

**General Fund UNRESTRICTED Expenditures:**

1. Salaries and Benefits –
  - Planning Department Differential - \$33,612
  - Computer Technician Overtime - \$51,537
  - PERS Late Enrollments - \$25,000
  - Misc. Reallocations
2. Books, Supplies and Equipment –
  - Increase Assessment and Evaluation - \$13,314
  - Establish Digital Davis - \$43,790
  - Increase Deferred Maintenance - \$72,616
  - Misc. Reallocations
3. Services and Other Operating Expenses –
  - Establish Digital Davis - \$56,210
  - Decrease Deferred Maintenance - <\$72,616>
  - Increase from Facilities Maintenance Reserve - \$820,450
  - Establish Bret Harte Dual Language Site Maintenance - \$15,000
  - Increase Human Resources Legal - \$80,000
  - Misc. Reallocations
4. Capital Outlay –
  - Increase from Facilities Maintenance Reserve - \$886,050
  - Misc. Reallocations
5. Other Outgo –
  - Establish School Improvement Grant (SIG) Prior Year Fund Indirect - <\$28,149>
  - Decrease Quality Education Investment Act (QEIA) Indirect - \$582

**General Fund UNRESTRICTED Interfund Transfers, Other Sources and Contributions:**

1. Contributions –
  - Increase Contribution to Special Education from General Fund - <\$165,099>

**General Fund RESTRICTED Revenues:**

1. LCFF/Revenue Limit –
  - Decrease Special Education Property Tax Transfer - <\$38,385>
2. Federal Revenue –
  - Decrease Special Education IDEA Local Assistance Private Schools - <\$10,640>
  - Decrease Special Education IDEA Preschool Local, Part B - <\$13,075>
  - Decrease Special Education IDEA Preschool Grants, Part B - <\$5,260>
  - Establish School Improvement Grant (SIG) Prior Year Funds - \$257,836

2013-2014 BUDGET REVISIONS FOR JANUARY AND FEBRUARY 2014

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3. State Revenue –  
Decrease Quality Education Investment Act (QEIA) - <\$13,600>  
Misc. Adjustments <\$6,785>
4. Local Revenue –  
Increase Special Education Apportionment from County Office of Education - \$41,665

**General Fund RESTRICTED Expenditures:**

1. Salaries and Benefits –  
Increase Special Education New Positions - \$174,484  
Misc. Reallocations
2. Books, Supplies and Equipment –  
Decrease Special Education IDEA Local Assistance Private Schools - <\$2,640>  
Misc. Reallocations
3. Services and Other Operating Expenses –  
Decrease Special Education IDEA Local Assistance Private Schools - <\$8,000>  
Establish School Improvement Grant (SIG) Prior Year Funds - \$229,687  
Decrease Quality Education Investment Act (QEIA) - <\$13,018>  
Misc. Reallocations
4. Other Outgo –  
Establish School Improvement Grant (SIG) Prior Year Fund - \$28,149  
Decrease Quality Education Investment Act (QEIA) - <\$582>  
Misc. Reallocations

**General Fund RESTRICTED Interfund Transfers, Other Sources and Contributions:**

1. Contributions –  
Increase Contribution to Special Education from General Fund - \$165,099

**OTHER FUNDS Revenues:**

1. Federal Revenue –  
Decrease Debt Service Fund - <\$65,851>

**OTHER FUNDS Expenditures:**

1. Capital Outlay –  
Increase Capital Facilities Fund - \$155,100  
Increase Special Reserve Fund - \$164,900
2. Other Outgo –  
Increase Special Reserve Fund - \$73,378  
Decrease Debt Service Fund - <\$65,851>

**OTHER FUNDS Interfund Transfers, Other Sources and Contributions:**

1. Interfund Transfers –  
Transfer from Capital Facilities Fund to School Facilities Fund - \$26,560

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Acceptance of Gifts

March 31, 2014

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1. CSU Stanislaus Nursing Department, a hospital bed to the School-to-Career Center for the CTE Nursing Lab. Estimated value: \$2,375.
2. Christine Jeppson, \$20 to the Dr. Arnold and Lee Tidball Scholarship funds at Beard Elementary School.
3. Margy Sawyer, \$20 for Scholarship Awards at Beard Elementary School.
4. Lee Tidball, \$50 to the Lee Tidball Scholarship fund at Beard Elementary School.
5. Solange Altman, \$50 to the Chess Club at Bret Harte Elementary School.
6. Robert and Jackie Weaver, \$250 to the Jason Tredway Memorial Fund at Sonoma Elementary School.
7. Modesto Irrigation District, \$250 to the Renaissance CrabFest for the Renaissance Program at Beyer High School.
8. Donations to the "Renaissance Night of Knights" for the Renaissance Program at Downey High School as follows:
  - Becky Able, hair products (estimated value: \$75)
  - Paula Barton, five (5) restaurant gift certificates (total value: \$100)
  - CC's Skin Care, \$50 gift certificate
  - Hut No. 8, \$20 gift card
  - Andrea Hyde, \$25 gift card
  - Mr. and Mrs. Nathan Louis, two (2) premium movie tickets and two (2) \$25 gift cards to Red Lobster (total value: \$70)
  - On The Run, \$100 gift certificate and two (2) pairs of Oakley sunglasses (total value: \$400)
9. TDHS Class of 1963, \$956 to the ASB/Marquee account at Downey High School.
10. Christopher F. Amsden, MD, chairs, tables, file cabinet and miscellaneous office supplies for the Enochs Care Center at Enochs High School. Estimated value: \$405.
11. Jaymi Barandica, \$123.33 for the Class of 2017 at Gregori High School.
12. Chris Whang, \$175 to the Boys' Tennis Club at Gregori High School.
13. Anderson's, \$500 gift card for Anderson's to use towards the purchase of a School Mascot Costume for Johansen High School.

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**Approval of Acceptance of Gifts**

14. Julie Gonzalez, Science Beakers for Science Classes at Johansen High School. Estimated value: \$175.
15. MHS Sports Boosters, \$2,850 for a Baseball Scoreboard at Modesto High School.
16. Donations to ASB/Soccer at Modesto High School from:
  - Maricela Ariza, \$20
  - Sylvia Nimphius, \$20
  - Karen Price, \$20
  - Angel Saavedra, \$20
  - Gloria Sanchez, \$15
17. Donations to the Mock Trial Team at Modesto High School from:
  - Mary C. Dewing, \$70
  - Lori A. Dorrepaal, \$70
  - Richard Ingraham, \$70
  - Rhonda Lindberg, \$70
  - Mercer Foods, \$1,000
  - Maria Elena Morales, \$70
  - Nicole Noland, \$70
  - Margaret Oliveira, \$70
  - Eva Marie Steward, \$140
  - Erin Gaylord-Sweeney, \$70
18. Carol A. Brooks, \$200 to the Chris McCoy II Memorial Scholarship fund at Modesto High School.
19. Jim and Sue Coleman and Bob and Marie Gallo, through "The Julio R. Gallo Foundation," \$1,000 to the Evelyn Griswold Burris Memorial Scholarship fund at Modesto High School.
20. James Scharffer, \$40 to the Richelle Scharffer Memorial Scholarship fund at Modesto High School.
21. WalMart, tumblers, flags, cups, and bags to Modesto High School. Estimated value: \$300.
22. Yosemite Meat Co., Inc., \$1,000 to the Yosemite Meat Scholarship fund at Modesto High School.

Approval of Acceptance of Gifts

RECOMMENDATION:

It is recommended that the Board of Education approve the acceptance of gifts with appreciation as listed above.

Recommended by:

Approved for Recommendation to  
the Governing Board by:



Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official



Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Ratification of Purchase Orders and VISA  
Payments for the Month of February 2014

March 31, 2014

---

BACKGROUND

Purchase orders and VISA payments are tracked each month.

ISSUE

Board Policy 3300 requires Board review of all individual purchase orders issued in excess of \$1,000 and all purchase orders less than \$1,000 by fund total. All purchases are done in accordance with Board Policy, Education Code, Public Contract Code, and/or other applicable regulatory requirements.

PROPOSAL

Board of Education approval will allow the District to meet Board Policy 3300 requirements. A copy of the report is available for review in the Purchasing Department.

FISCAL IMPACT

Funds have been budgeted to cover all expenses for the month of February 2014.

RECOMMENDATION

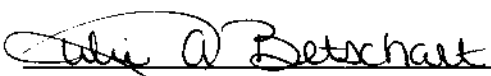
It is recommended that the Board of Education ratify the purchase orders and VISA payments for the month of February 2014.

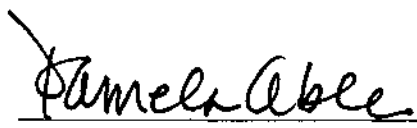
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Originating Department: Purchasing

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Ratification of Purchase Orders for Wille Electric Supply Company Only for the Month of February 2014 March 31, 2014

BACKGROUND:

Purchase orders and VISA payments are tracked each month.

ISSUE:

Board Policy 3300 requires Board review of all individual purchase orders issued in excess of \$1,000 and all purchase orders less than \$1,000 by fund total. All purchases are done in accordance with Board Policy, Education Code, Public Contract Code, and/or other applicable regulatory requirements.

PROPOSAL:

Board of Education approval will allow the District to meet Board Policy 3300 requirements. A copy of the report is available for review in the Purchasing Department.

FISCAL IMPACT:

Funds have been budgeted to cover all expenses for the month of February 2014.


RECOMMENDATION:


It is recommended that the Board of Education ratify the purchase orders for Wille Electric Company only for the month of February 2014.

Originating Department: Purchasing

Reviewed and Recommended by:

Approved for Recommendation to the Governing Board by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent



MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of High School Course Outline:  
Math

March 31, 2014

---

BACKGROUND

Course outlines are developed for each junior high and high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Associate Principals, Principals, and the Senior Director, Educational Services, for review and recommendation.

ISSUE

The following course outline, including text, has been approved by representative teachers, the High School Associate Principals, Principals, and the Senior Director, Educational Services.

New Course  
IB Prep Secondary Math II

Copies of course outlines are available for review in the office of Educational Services.

RECOMMENDATION

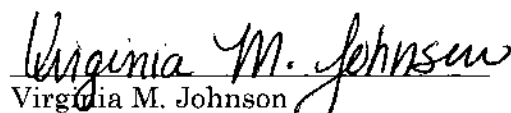
It is recommended that the Board of Education approve the high school course outline: Math.


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Originating Department: Educational Services

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of High School Course Outline: March 31, 2014  
ROP

---

BACKGROUND

Course outlines are developed for each junior high and high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Associate Principals, Principals, and the Senior Director, Educational Services, for review and recommendation.

ISSUE

The following high school course outline, including text, has been approved by representative teachers, the Associate Principals, Principals, and the Senior Director, Educational Services.

New Course  
Small Business Ownership and Management ROP 1 Hr

Copies of course outlines are available for review in the office of Educational Services.

RECOMMENDATION

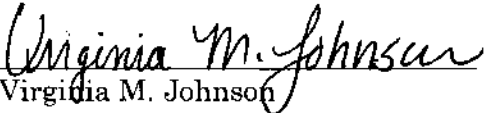
It is recommended that the Board of Education approve the high school course outline: ROP.


---

Originating Department: Educational Services

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent  
SUBJECT: Approval of Junior High School Course  
Outline: Math

Regular Meeting  
March 31, 2014

---

BACKGROUND

Course outlines are developed for each junior high and high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Principals, and the Senior Director, Educational Services, for review and recommendation.

ISSUE

The following junior high school course outline, including text, has been approved by representative teachers, the Principals, and the Senior Director, Educational Services.

New Course  
Secondary Math I JH

Copies of course outlines are available for review in the office of Educational Services.

RECOMMENDATION

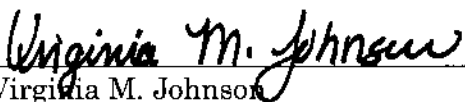
It is recommended that the Board of Education approve the junior high school course outline: Math.


---

Originating Department: Educational Services

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of CAHSEE Waivers for Special Education Students at Beyer, Davis, Downey, Gregori, and Modesto High Schools March 31, 2014

---

BACKGROUND

Students receiving Special Education services or with 504 plans may have modifications on the CAHSEE if they are listed in their IEP's (Individual Education Program) or 504 plans.

ISSUE

Modifications fundamentally alter what a test measures, which invalidates the test score.

PROPOSAL

State regulations allow for the parent/guardian of a student who earns the equivalent of a passing score (350) with the use of a modification to request a waiver from the District's Governing Board. Waivers have been submitted for one special education student at Beyer, two special education students at Davis, five special education students at Downey, three special education students at Gregori, and one special education student at Modesto High School. Copies of the waivers are available for review in the Special Education Office.

FISCAL IMPACT

There is no fiscal impact to the General Fund.

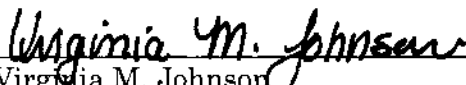
RECOMMENDATION

It is recommended that the Board of Education approve the CAHSEE waivers for Special Education students at Beyer, Davis, Downey, Gregori, and Modesto High Schools.

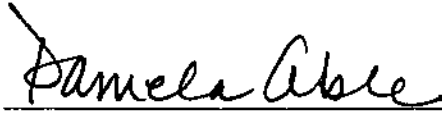
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Originating Department: Special Education

Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of the Application for Federal Assistance for the Head Start Program for Fiscal Year 2014/2015 March 31, 2014

---

BACKGROUND

Modesto City Schools contracts with the Stanislaus County Office of Education for federal Head Start funding, providing services for 480 preschool age children. Each annual funding cycle requires an approved budget.

ISSUE

The Stanislaus County Office of Education requires that the Governing Board and the Modesto City Schools Head Start Parent Policy Committee approve the funding Application for Federal Assistance for the 2014/2015 fiscal year.

PROPOSAL

The Application for Federal Assistance for the Head Start Program for fiscal year 2014/2015 for \$3,226,832 Program Funds, \$10,100 T&TA Funds and \$841,576 Non-Federal In-Kind Matching Funds, includes the following:

- 2014/2015 Training & Technical Assistance (T&TA) Plan
- 2014/2015 Program Service Plan
- 2014/2015 Head Start Budgets

The Modesto City Schools Head Start Parent Policy Committee approved the 2014/2015 funding application for Modesto City Schools Head Start on March 7, 2014. A copy of the application is available in the Child Development Programs Office.

FISCAL IMPACT

The Head Start Program operates within its funding limits and will not impact the District General Fund.

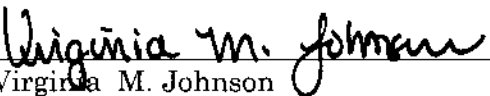
RECOMMENDATION

It is recommended that the Board of Education approve the Application for Federal Assistance for the Head Start Program for Fiscal Year 2014/2015.


---

Originating Department: Child Development Programs

Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Services Agreement Contract with Document Tracking Services March 31, 2014

---

### BACKGROUND

Document Tracking Services (DTS) is a web-based application that allows school districts to streamline how they complete and update a wide array of school- and district-level reports. This application eliminates the need for faxing of documents, provides for more flexibility with school and district staff as the application is internet accessible, and it provides 100% accountability in tracking documents/reports.

Key features include:

- pre-population of all data needed in any report
- data carryover from year to year (minimizing/streamlining annual updates)
- full report customization
- complete document history/restoration
- multiple user logins per location
- translation services available upon request

### ISSUE

Our District is required to keep multiple and varied plans that contain the same informational components/data. DTS will provide the ability to streamline the input and maintenance of various plans while saving time and improve consistency across all District reports and plans. The application also provides for efficiency in pushing out various reports to the sites. Additionally, the LCAP must be posted in both English and Spanish. DTS can provide translation services as well, for a nominal fee.

### PROPOSAL

The District has identified Document Tracking Services to provide a non-exclusive license to use the DTS application for 34 school sites and the District Office – 35 sites total including up to five (5) different documents. Additionally, the District will purchase translation services for Spanish School Accountability Report Cards (SARC) for 34 school sites. The term of the contract with Document Tracking Services is one (1) year and runs from April 1, 2014 through March 31, 2015.

A copy of the consultant agreement is available for review in the office of the Associate Superintendent, Educational Services.

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Approval of Services Agreement Contract with  
Document Tracking Services

FISCAL IMPACT

The contracted amount for Document Tracking Services includes a non-exclusive license to use the DTS application for 34 school sites and the District Office (35 sites total) at a cost not to exceed \$8,750. This fee includes up to five (5) different documents. Additionally, translation services for Spanish School Accountability Report Cards (SARC), at a cost of \$150 per site (34), will not exceed \$5,100. The total compensation to Document Tracking Services will not exceed \$13,850. The funding source has been identified as General Fund monies.

RECOMMENDATION

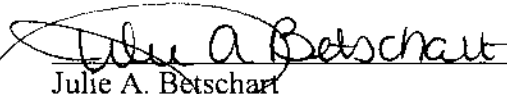
It is recommended that the Board of Education approve the services agreement contract with Document Tracking Services.

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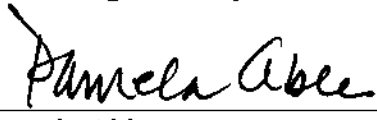
Recommended by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation to the  
Governing Board by:

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Amendment of Services Agreement between Modesto City Schools and Stanislaus County Behavioral Health and Recovery Services for the 2013-2014 School Year March 31, 2014

---

### BACKGROUND

The Special Education Department contracts with outside providers to serve our Special Education population. Service Agreements for these providers are submitted throughout the year.

### ISSUE

Modesto City Schools receives state money that is solely used for services that remediate mental health issues to allow a student to remain in a least restrictive setting. The District has been successful providing intervention prior to requiring a student to need more intensive services. The District would like to amend the approved contract to provide for an increase in services.

### PROPOSAL

The District hired a Mental Health Clinician who was to provide up to 40 hours per week at Rose Avenue School and O. Wright School to address the behavioral needs of both special and general education students. Due to an increase in student behavioral needs at both Rose Avenue School and O. Wright School, the services agreement will need to be increased by \$50,000.00. These costs will be incurred for the 2013-2014 school year.

Copies of the amended agreement are available for review in the Special Education Office.

### FISCAL IMPACT

On July 8, 2014, the Board approved a services agreement with Stanislaus County Behavioral Health and Recovery Services not to exceed \$80,000.00. The amendment to the services agreement will increase compensation to Stanislaus County Behavioral Health and Recovery Services by \$50,000.00, for a total compensation not to exceed \$130,000.00.



Approval of Amendment of Services Agreement between  
Modesto City Schools and Stanislaus County Behavioral  
Health and Recovery Services for the 2013-2014 School Year

RECOMMENDATION

It is recommended that the Board of Education approve the amended Services Agreement between Modesto City Schools and Stanislaus County Behavioral Health and Recovery Services for the 2013-2014 school year.

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Originating Department: Special Education


Reviewed and Recommended by:

  
\_\_\_\_\_

Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_

Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
\_\_\_\_\_

Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of the Agreement to Participate in Yosemite Regional Occupational Program (YROP), 2014-15 March 31, 2014

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BACKGROUND

Since 1972, the Modesto High School District has contracted with the Yosemite Regional Occupational Program to operate selected vocational training courses. During the past several years, over forty Regional Occupational Program (ROP) courses have been offered through the District, providing training for over 2000 high school and adult students including special offerings for public assistance recipients.

ISSUE

Each school year an agreement is negotiated with Stanislaus County Office of Education, Yosemite Regional Occupational Program (YROP), to operate ROP courses through the Modesto High School District.

PLAN

The District desires to sign an "Agreement to Participate in YROP" with the Stanislaus County Office of Education, for 2014-15. This Agreement is to operate a variety of courses with a budget of over \$2,600,000. A copy of the agreement is available for review in the School-to-Career Education office.

FISCAL IMPACT

ROP is funded by the Stanislaus County Office of Education through the Local Control Funding Formula (LCFF).

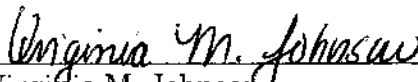
RECOMMENDATION

It is recommended that the Board of Education approve the Agreement to Participate in Yosemite Regional Occupational Program (YROP), 2014-15.


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Originating Department: 7-12/CTE/ROP

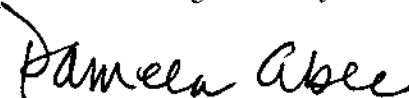
Reviewed and Recommended by:

  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pam Able, Superintendent Regular Meeting  
SUBJECT: Ratification of Services Agreement with Phil Tulga and Modesto City Schools for the After School Education and Safety Program March 31, 2014

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BACKGROUND

Phil Tulga has provided enrichment activities for students in the Modesto City Schools After School Education and Safety Program. As part of the After School Education and Safety grants, the District must partner with organizations to provide enrichment activities.

ISSUE

Phil Tulga's services will exceed the \$10,000 threshold and a Services Agreement is required.

A copy of the Services Agreement between Phil Tulga and Modesto City Schools is available for review in the Intervention Programs Department. This agreement will be in effect from December 3, 2013 through May 22, 2014.

FISCAL IMPACT

The cost of the Services Agreement with Phil Tulga will not exceed \$10,950. The funding source for this agreement is the After School Education and Safety grant.

RECOMMENDATION

It is recommended that the Board of Education ratify the Services Agreement with Phil Tulga and Modesto City Schools for the After School Education and Safety Program.


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Originating Department: Intervention Programs


Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation to the  
Governing Board by:

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent Regular Meeting  
SUBJECT: Ratification of Services Agreement with March 31, 2014  
Rockstar Recruiting LLC, DBA Staff Rehab  
for 2013-2014

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BACKGROUND

The Special Education Department contracts with outside providers to serve our Special Education population. Service Agreements for these providers are submitted throughout the year.

ISSUE

Due to special education students in need of speech therapy and school psychologist services, Modesto City Schools SELPA will need to contract with Rockstar Recruiting LLC, DBA Staff Rehab for 2013-2014.

A copy of the services agreement between Modesto City Schools SELPA and Rockstar Recruiting LLC, DBA Staff Rehab, effective February 24, 2014 through May 22, 2014, is available for review in the Modesto City Schools Special Education Department.

FISCAL IMPACT

The fiscal impact for services with Rockstar Recruiting LLC, DBA Staff Rehab will not exceed \$38,500.00.

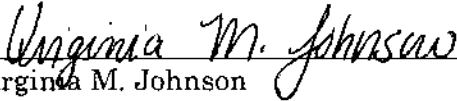
RECOMMENDATION

It is recommended that the Board of Education ratify the Services Agreement with Rockstar Recruiting LLC, DBA Staff Rehab for 2013-2014.

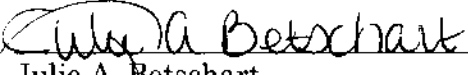
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Originating Department: Special Education


Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Ratification of Amendment to Increase the Services Agreement between Stanislaus County Police Activities League (PAL) for the After School Education and Safety Programs at Bret Harte, Burbank, El Vista, Everett, Fremont, Kirschen, Martone, Muir, Rose Avenue, Shackelford, and Tuolumne Schools March 31, 2014

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### BACKGROUND

The District operates After School Education and Safety Programs at Bret Harte, Burbank, Fremont, El Vista, Everett, Kirschen, Martone, Muir, Rose Avenue, Shackelford, and Tuolumne Schools. For the past several years, the District has contracted with the Stanislaus County Police Activities League for staff to implement educational and enrichment programs.

### ISSUE

As part of the After School Education and Safety grant requirement, the District must partner with community-based organizations to provide After School Education and Safety Programs components. As a result of additional services rendered, an increase to the 2013-2014 services agreement is required.

### FISCAL IMPACT

The current Services Agreement with the Stanislaus County Police Activities League is \$520,897.75. The additional services will increase this agreement by \$20,000.00 for a total compensation not to exceed \$540,897.75, to be paid from the After School Education and Safety grant. A copy of the Services Agreement is available for review in the Intervention Programs office.

Ratification of Amendment to Increase the Services Agreement between Stanislaus County Police Activities League (PAL) for the After School Education and Safety Programs at Bret Harte, Burbank, El Vista, Everett, Fremont, Kirschen, Martone, Muir, Rose Avenue, Shackelford, and Tuolumne Schools

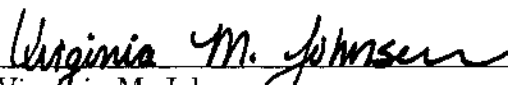
RECOMMENDATION

It is recommended that the Board of Education ratify the Amendment to increase the Services Agreement between Stanislaus County Police Activities League (PAL) for the After School Education and Safety Programs at Bret Harte, Burbank, El Vista, Everett, Fremont, Kirschen, Martone, Muir, Rose Avenue, Shackelford, and Tuolumne Schools.


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Originating Department: Intervention Programs


Reviewed and Recommended by:

  
\_\_\_\_\_  
Virginia M. Johnson,  
Associate Superintendent  
Educational Services

Reviewed by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation to  
the Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Ratification of Amendment 02 to the California State Preschool Contract with the California Department of Education for 2013/2014 March 31, 2014

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BACKGROUND

On July 8, 2013, the Board of Education approved Resolution 13/14-03 authorizing the California State Preschool Contract with the California Department of Education (CDE) for 2013/14 in the amount of \$3,515,073. On January 13, 2014, Amendment 01 was approved increasing the amount of the 2013/14 contract to \$3,556,433.

ISSUE

Amendment 02 to the California State Preschool Contract decreases the amount of the 2013/14 contract to \$3,526,433.

FISCAL IMPACT

There will be no fiscal impact on the District General Fund.

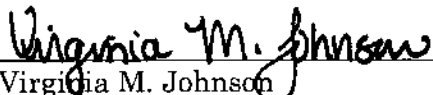
RECOMMENDATION

It is recommended that the Modesto City Schools Board of Education ratify Amendment 02 to the California State Preschool Contract with the California Department of Education for 2013/2014.

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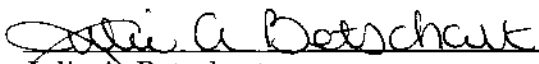
Originating Department: Child Development Programs

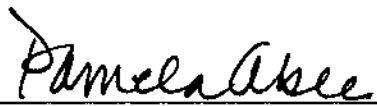
Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

Reviewed by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Ratification of Amendment 02 to the General Child Care and Development Contract with the California Department of Education for 2013/2014 March 31, 2014

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BACKGROUND

On July 8, 2013, the Board of Education approved Resolution 13/14-02 authorizing the General Child Care and Development Contract with the California Department of Education (CDE) for 2013/14 in the amount of \$1,261,522. On February 3, 2014, Amendment 01 was approved increasing the amount of the 2013/14 contract to \$1,292,849.

ISSUE

Amendment 02 to the General Child Care and Development Contract increases the amount of the 2013/14 contract to \$1,322,849.

FISCAL IMPACT

There will be no fiscal impact on the District General Fund.

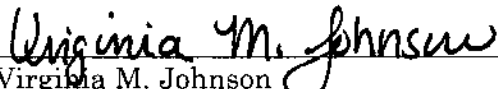
RECOMMENDATION

It is recommended that the Modesto City Schools Board of Education ratify Amendment 02 to the General Child Care and Development Contract with the California Department of Education for 2013/2014.

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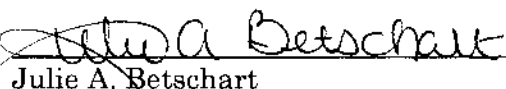
Originating Department: Child Development Programs


Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

Reviewed by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent



MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Designated Personnel Action Items March 31, 2014

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The following designated personnel action items are attached for approval by the Board of Education:

CERTIFICATED

- |    |  |          |
|----|--|----------|
| .1 | Approval of certificated personnel terminations            | 11 items |
| .2 | Approval of certificated personnel leaves of absence       | 19 items |
| .3 | Approval of certificated personnel other appointments      | 23 items |
| .4 | Approval of certificated personnel stipend appointments    | 24 items |
| .5 | Approval of certificated personnel stipend deletions       | 4 items  |
| .6 | Approval of certificated personnel substitute appointments | 8 items  |

CLASSIFIED

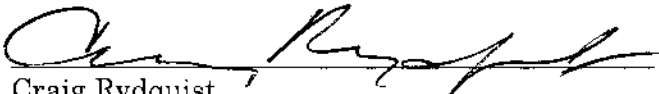
- |     |  |          |
|-----|--|----------|
| .7  | Approval of classified personnel terminations            | 5 items  |
| .8  | Approval of classified personnel leaves of absence       | 22 items |
| .9  | Approval of classified personnel employment              | 12 items |
| .10 | Approval of classified personnel other appointments      | 17 items |
| .11 | Approval of classified personnel substitute appointments | 5 items  |


It is recommended that the Board of Education approve the attached designated personnel action items.

---

Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Craig Rydquist  
Associate Superintendent, Human Resources

  
Pamela Able  
Superintendent

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting: **March 31, 2014****Action: Approval of certificated personnel terminations:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
1. Bryant, Elizabeth	Special Day Class Teacher, P-12	H.S. Dist.	Resignation - Revised	03/28/14
2. David, Carol	Classroom Teacher, K-6	Elem. Dist.	Retirement	05/23/14
3. Gross, Amy	Assistant Principial Pupil Services	H.S. Dist.	Resignation	06/30/14
4. LaQuatra, Lisa	Classroom Teacher, K-6	Elem. Dist.	Resignation	05/23/14
5. McDonald, Heather	Classroom Teacher, 9-12	H.S. Dist.	Resignation	05/23/14
6. Sousa, Melinda	Classroom Teacher, 9-12	H.S. Dist.	Deceased	03/07/14
7. Tefertiller, Megan	Classroom Teacher, 9-12 / ROP Classroom Teacher, 9-12	H.S. Dist.	Resignation	05/23/14
8. Townsend, Tammy	Resource Specialist, P-12	Admin.	Resignation	05/23/14
9. Williams, Robert	Principal, K-6	Elem. Dist.	Retirement	06/30/14
10. Wooten, Anna	Special Day Class Teacher, P-12	H.S. Dist.	Resignation	05/23/14
11. Yago, Melissa	Classroom Teacher, 9-12	H.S. Dist.	Resignation	05/23/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting: **March 31, 2014****Action: Approval of certificated personnel leaves of absence:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Barkus, Rachelle	Classroom Teacher, 9-12 / ROP Classroom Teacher, 9-12	H.S. Dist.	Paid Leave of Absence	03/10/14	05/02/14
2. Barr-Reddick, Constance	Library Media Teacher, 7-12	Elem. Dist.	Paid Leave of Absence	02/27/14	03/28/14
3. Bogetti, Kelly	Classroom Teacher, 7-8	Elem. Dist.	Paid Leave of Absence	03/10/14	05/09/14
4. Budding, Debra	Library Media Teacher, 7-12	H.S. Dist.	Paid Leave of Absence - Revised	01/31/14	03/31/14
5. Bylow, Melissa	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence	02/21/14	03/14/14
6. Delgado, Eloisa	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence	02/03/14	05/01/14
7. Dimberg, Shauna	Program Manager - Special Education	Admin.	Paid Leave of Absence	04/17/14	06/16/14
8. Fairfield, Celene	Classroom Teacher, 9-12	H.S. Dist.	Paid Leave of Absence	04/28/14	05/23/14
9. Frederick, Lin Marie	Special Day Class Teacher, P-12	Elem. Dist.	Paid Leave of Absence - Revised	01/06/14	03/14/14
10. Glynn, Celia	CDP State Preschool Teacher, Part Day	Elem. Dist.	Paid Leave of Absence	01/29/14	03/21/14
11. Haynes, Dana	Special Day Class Teacher, P-12	Elem. Dist.	Paid leave of Absence - Revised	01/07/14	03/07/14
12. Jaques, Melissa	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence	02/21/14	05/23/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting: **March 31, 2014****Action: Approval of certificated personnel leaves of absence:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
13. Manriquez, Erika	Classroom Teacher, K-6	Elem. Dist.	Unpaid Leave of Absence - Revised	01/29/14	02/28/14
14. Price, Ralph	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence - Revised	01/06/14	04/04/14
15. Schar, Heather	School Psychologist	Admin.	Unpaid Leave of Absence - Rescinded	03/03/14	06/30/14
16. Scott, Lori	Classroom Teacher, 9-12	H.S. Dist.	Paid Leave of Absence	02/18/14	03/31/14
17. Souza, John	Classroom Teacher, 9-12	H.S. Dist.	Paid Leave of Absence - Revised	01/28/14	05/23/14
18. Surges, Cheryl	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence	02/14/14	03/17/14
19. Wong, Dewey	Classroom Teacher, 7-8	Elem. Dist.	Paid Leave of Absence - Revised	08/05/13	04/30/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: March 31, 2014**

**Action: Approval of certificated personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Adams, Mark	Hourly	Admin.	PAR Committee	02/01/14	06/30/14
2. Anserlian, Paul	Hourly	Elem. Dist.	Extended Summer School Teacher	02/18/14	04/28/14
3. Campbell, Evan	Hourly	Elem. Dist.	Extended Summer School Teacher	02/18/14	04/28/14
4. Constable, Keith	Hourly	Admin.	PAR Committee	02/01/14	06/30/14
5. Dalton, Beverly	Hourly	Elem. Dist.	Academic Intervention	02/25/14	05/22/14
6. Eckles, Lee	Hourly	Admin.	Home & Hospital Teacher	03/18/14	05/22/14
7. Fletcher, Melissa	Hourly	Elem. Dist.	Piano Accompanist	03/01/14	03/30/14
8. Galvan, Bernadette	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	01/06/14	05/22/14
9. Goodwin, Marilyn	Hourly	Admin.	PAR Committee	02/01/14	06/30/14
10. Grochau, Deborah	Hourly	H.S. Dist.	Extended Summer School Teacher	01/27/14	05/22/14
11. Guptill, Scott	Hourly	Elem. Dist.	Extended Summer School Teacher	03/04/14	05/22/14
12. Howenstine, Rachel	Hourly	Elem. Dist.	Academic Intervention	02/18/14	04/28/14
13. Layne, Marlys	Daily	Admin.	Extended/Extra Service Days - 3 Days	01/06/14	06/30/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting: **March 31, 2014****Action: Approval of certificated personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
14. Layne, Marlys	Daily	Admin.	Extended/Extra Service Days - 2 Days	02/18/14	02/20/14
15. Nelson, Paul	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	03/01/14	03/08/14
16. Neslen, Chad	Hourly	H.S. Dist.	Crowd Control - Money Handler	01/06/14	05/22/14
17. Ochoa, Ralph	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	03/01/14	03/08/14
18. Ratliff, Karen	Hourly	Admin.	Optional Period-Paid Hourly	02/01/14	05/22/14
19. Roseman, Steven	Hourly	Admin.	Home & Hospital Teacher	03/18/14	05/22/14
20. Shadinger, Maija	Hourly	Elem. Dist.	Academic Intervention	01/15/14	05/15/14
21. Simao, Lisa	Hourly	Elem. Dist.	Home & Hospital Teacher	03/01/14	05/22/14
22. Tarr, Paul	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	03/01/14	03/08/14
23. Wright, Denise	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	03/01/14	03/08/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: March 31, 2014**

**Action: Approval of certificated personnel stipend appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Arellano, Ernesto	Stipend	H.S. Dist.	Boys' Varsity Baseball Head Coach	02/10/14	05/17/14
2. Avrett, Lisa	Stipend	H.S. Dist.	Boys' Frosh/Soph Swimming Coach	02/10/14	05/17/14
3. Avrett, Lisa	Stipend	H.S. Dist.	Girls' Frosh/Soph Swimming Coach	02/10/14	05/17/14
4. Brown, Wendy	Stipend	H.S. Dist.	Department/Instructional Team Chairperson 9-12	02/24/14	05/23/14
5. Fountain, John	Stipend	Elem. Dist.	Annual, 7-8	02/03/14	05/22/14
6. Gahan, John	Stipend	H.S. Dist.	Boys' Golf Coach	02/26/14	05/17/14
7. Gahan, John	Stipend	H.S. Dist.	Sixth Period Sports Assignment	02/26/14	05/17/14
8. Gordon, Scott	Stipend	H.S. Dist.	Boys' Sophomore Baseball Head Coach	02/10/14	05/17/14
9. Gunther, Richard	Stipend	H.S. Dist.	Combined Track Assistant Coach	02/10/14	05/17/14
10. Gunther, Richard	Stipend	H.S. Dist.	Sixth Period Sports Assignment	02/10/14	05/17/14
11. Guzman, Eric	Stipend	H.S. Dist.	Boys' Freshman Basketball Coach	11/16/13	02/18/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: March 31, 2014**

**Action: Approval of certificated personnel stipend appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
12. Hallsteinsson, Veronica	Stipend	Elem. Dist.	Department/Instructional Team Chairperson 7-8	08/05/13	05/23/14
13. Hernandez, Serena	Stipend	H.S. Dist.	Girls' Varsity Softball Coach	02/21/14	05/17/14
14. Hughes, Andrea	Stipend	Elem. Dist.	ASR - CoEd' Track, 7th	02/24/14	05/22/14
15. Johnson, Linda	Stipend	H.S. Dist.	Department/Instructional Team Chairperson 9-12	02/24/14	05/23/14
16. McGrath, Ryan	Stipend	Elem. Dist.	ASR - Boys' Basketball, 7th	11/01/13	05/23/14
17. Noeller, Matthew	Stipend	H.S. Dist.	Boys' Freshman Baseball Head Coach	02/10/14	05/17/14
18. Ogden, Colin	Stipend	H.S. Dist.	Boys' Freshman Baseball Head Coach	02/21/14	05/17/14
19. Plaa, Jeremy	Stipend	H.S. Dist.	Boys' Varsity Baseball Head Coach	02/10/14	05/17/14
20. Plaa, Jeremy	Stipend	H.S. Dist.	Sixth Period Sports Assignment	02/10/14	05/17/14
21. Pontes, Melissa	Stipend	H.S. Dist.	Girls' Frosh/Soph Soccer Coach	02/11/14	05/17/14
22. Radu, Emanuel	Stipend	H.S. Dist.	Girls' Frosh/Soph Soccer Coach	02/10/14	05/17/14
23. Wienholz, James	Stipend	Elem. Dist.	ASR - CoEd' Track, 8th	02/24/14	05/22/14



**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: March 31, 2014**

**Action: Approval of certificated personnel stipend appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
24. Woods, Joshua	Stipend	Elem. Dist.	Department/Instructional Team Chairperson 7-8	08/05/13 05/23/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS****Date of Board Meeting: March 31, 2014****Action: Approval of certificated personnel stipend deletions:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Bryant, Elizabeth	Stipend	H.S. Dist.	Department/Instructional Team Chairperson 9-12	03/29/14	05/23/14
2. Eitelgeorge, Steven	Stipend	H.S. Dist.	Combined Track Assistant Coach	02/10/14	05/17/14
3. Eitelgeorge, Steven	Stipend	H.S. Dist.	Sixth Period Sports Assignment - Track	02/10/14	05/17/14
4. Rubalcava, Christina	Stipend	H.S. Dist.	Department/Instructional Team Chairperson 9-12	01/06/14	05/23/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting: **March 31, 2014****Action: Approval of certificated personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Bakker, Carol	Teacher		Substitute	03/13/14	06/30/14
2. Borges-Gomes, Mabel	Teacher		Substitute	03/10/14	06/30/14
3. Filippi, Dana	Teacher		Substitute	03/13/14	06/30/14
4. Gladnikov, Nataliya	Teacher		Substitute	03/13/14	06/30/14
5. Kessler, Jacob	Teacher		Substitute	03/13/14	06/30/14
6. Moody, Thomas	Teacher		Substitute	03/06/14	06/30/14
7. Ramirez, Cassandra	Teacher		Substitute	03/13/14	06/30/14
8. Williams, Angela	Teacher		Substitute	03/13/14	06/30/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS****Date of Board Meeting: March 31, 2014****Action: Approval of classified personnel terminations:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
1. Brown, Rhonda	School Secretary	H.S. Dist.	Resignation	02/28/14
2. Eagleton, Heather	Technical Support Specialist	Admin.	Resignation	02/28/14
3. Fox Jr., William	Custodian	Elem. Dist.	Deceased	03/07/14
4. Hendrycks, Kristine	Instr. Para., Sp. Ed., LH/SDL/RS	H.S. Dist.	Resignation	05/22/14
5. Ortiz, Jose	Custodian	H.S. Dist.	Retirement	04/11/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: March 31, 2014**

**Action: Approval of classified personnel leaves of absence:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Arias, Angelica	Nutrition Services Asst. I	Elem. Dist.	Paid Leave of Absence	02/07/14	02/14/14
2. Arias, Angelica	Nutrition Services Asst. I	Elem. Dist.	Unpaid Leave of Absence	02/18/14	02/18/14
3. Baltz, Jorie	Instr. Para., Sp. Ed., Intrap. Hrg. Imp./Deaf II	Elem. Dist.	Paid Leave of Absence	02/21/14	03/14/14
4. Campbell, Jeanette	Student Records Clerk, K-6	Elem. Dist.	Revised Paid Leave of Absence	09/03/13	05/30/14
5. Carter, Susan	Reprographics Technician	Admin.	Paid Leave of Absence	03/05/14	03/28/14
6. DeLeon, Josefina	Bus Operator	Admin.	Revised Paid Leave of Absence	12/02/13	04/30/14
7. Eck-Petrey, Mary	Medical Procedures Specialist	Admin.	Paid Leave of Absence	02/24/14	03/21/14
8. Espinoza, Arturo	Bus Operator	Admin.	Revised Paid Leave of Absence	01/06/14	02/28/14
9. Estrada, Mercedes	Nutrition Services Asst. I	H.S. Dist.	Paid Leave of Absence	02/21/14	03/24/14
10. Fachner, Paula	Nutrition Services Asst. III	Elem. Dist.	Paid Leave of Absence	02/18/14	03/11/14
11. Franco, Magdalena	Typist Clerk II	Elem. Dist.	Paid Leave of Absence	01/13/14	01/31/14
12. Franco, Magdalena	Typist Clerk II	Elem. Dist.	Paid Leave of Absence	02/11/14	03/28/14
13. Garcia, Candy	Bil. Family Srvcs. Specialist	Admin.	Paid Leave of Absence	02/26/14	06/02/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting: **March 31, 2014****Action: Approval of classified personnel leaves of absence:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
14. Gray, Tami	Instr. Para., Sp. Ed., LH/SDL/RS	Elem. Dist.	Revised Paid Leave of Absence	10/16/14	03/11/14
15. Magana, Teresa	Instr. Para., Sp. Ed., LH/SDL/RS	Admin.	Revised Paid Leave of Absence	01/14/14	02/25/14
16. Meredith, Becky	Senior Director, Business Services	Admin.	Unpaid Leave of Absence	05/30/14	06/09/14
17. Morales, Veronica	Assistant To The Nutrition Services Supervisor 9-12	H.S. Dist.	Unpaid Leave of Absence	02/24/14	03/31/14
18. Porras, Leticia	Data Entry Clerk	H.S. Dist.	Unpaid Leave of Absence	03/04/14	06/30/14
19. Porras, Leticia	Data Entry Clerk	H.S. Dist.	Unpaid Leave of Absence	07/01/14	03/04/15
20. Straughn, Susan	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Unpaid Leave of Absence	02/27/14	03/07/14
21. Udell, Darlene	Library Assistant II	Elem. Dist.	Unpaid Leave of Absence	03/03/14	03/30/14
22. Vasquez, Octavio	Custodian	Elem. Dist.	Revised Paid Leave of Absence	10/16/13	03/12/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting: **March 31, 2014****Action: Approval of classified personnel employment:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
1. Bond, Gerald	Bus Operator - Transportation	Admin.	New Hire - Replacement	03/14/14
2. Cardona, Jeremy	Nutrition Services Asst. II - Nutrition Services Center	Admin.	New Hire - Replacement	03/07/14
3. Hall-Williams, Nucleo	Instr. Para., Sp. Ed., PH/SH - El Vista	Elem. Dist.	New Hire - Replacement	03/07/14
4. Insko, Jason	Instr. Para., Sp. Ed., PH/SH - El Vista	Elem. Dist.	New Hire - Replacement	03/10/14
5. Lear, Janis	Typist Clerk II - Johansen	H.S. Dist.	New Hire - Replacement	02/28/14
6. Lopes, John	Instr. Para., Sp. Ed., PH/SH - Gregori	H.S. Dist.	New Hire - Replacement	03/10/14
7. McIntosh, Tawni	Staff Secretary II - Maintenance & Operations	Admin.	New Hire - Replacement	03/25/14
8. Myers, Jenae	Data Entry Clerk - Davis	H.S. Dist.	New Hire - Replacement	03/24/14
9. Peters, Shawna	Instr. Para., Sp. Ed., LH/SDL/RS - Downey	H.S. Dist.	New Hire - Replacement	03/07/14
10. Stevenson, Teresa	After School Program Instr. Para. - Intervention Programs	Admin.	New Hire - Replacement	03/24/14
11. Tran, Vi	Head Custodian III - Davis	H.S. Dist.	From: Head Custodian I - Hanshaw	03/17/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: March 31, 2014**

**Action: Approval of classified personnel employment:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
12. Wright, Dorothy	Campus Supervisor - Davis	H.S. Dist.	New Hire - Replacement	03/07/14



**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS****Date of Board Meeting:****March 31, 2014****Action: Approval of classified personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Albayaty, Ahmed	Translator - Arabic	H.S. Dist.	Part-Time	03/07/14	06/30/14
2. Alcantar, Marisela	Yard Duty Supervisor	Elem. Dist.	Part-Time	03/07/14	06/30/14
3. Brandvold, Jeri	Crowd Control	H.S. Dist.	Part-Time	02/20/14	06/30/14
4. Dixon, Cynthia	Child Supervisor	H.S. Dist.	Part-Time	02/12/14	06/30/14
5. Guerron, Tatiana	Translator - Spanish	Elem. Dist.	Part-Time	03/06/14	06/30/14
6. Guerron, Tatiana	Yard Duty Supervisor	Elem. Dist.	Part-Time	03/06/14	06/30/14
7. Lucero, Melissa	Adult Crossing Guard	Elem. Dist.	Part-Time	02/28/14	06/30/14
8. Lucero, Melissa	Child Supervisor	Elem. Dist.	Part-Time	02/28/14	06/30/14
9. Lucero, Melissa	Yard Duty Supervisor	Elem. Dist.	Part-Time	02/28/14	06/30/14
10. Martinez, Cecilia	Yard Duty Supervisor	Elem. Dist.	Part-Time	03/07/14	06/30/14
11. Ortega, Denis	Translator - Spanish	Elem. Dist.	Part-Time	03/03/14	06/30/14
12. Pachilis, Kristi	Child Supervisor	Elem. Dist.	Part-Time	02/28/14	06/30/14
13. Pachilis, Kristi	Yard Duty Supervisor	Elem. Dist.	Part-Time	02/28/14	06/30/14
14. Pamanian, Teresa	Child Supervisor	H.S. Dist.	Part-Time	02/28/14	06/30/14
15. Phipps, Jesse	Yard Duty Supervisor	Elem. Dist.	Part-Time	03/07/14	06/30/14
16. Saucedo, Angelina	ROP Nurse Asst. Precert. Specialist	Admin.	Part-Time	02/28/14	06/30/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: March 31, 2014**

**Action: Approval of classified personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
17. Sek, Sattiya	Child Supervisor	H.S. Dist.	Part-Time	02/12/14 06/30/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: March 31, 2014**

**Action: Approval of classified personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Gutierrez, Merielen	Classified		Substitute	03/07/14	06/30/14
2. Herrera, Michael	Classified		Substitute	02/25/14	06/30/14
3. Reif, Lauren	Classified		Substitute	02/25/14	06/30/14
4. Sanchez, Rosevelyn	Classified		Substitute	03/05/14	06/30/14
5. Wing, Jon	Classified		Substitute	03/07/14	06/30/14

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Proposed Job Descriptions: March 31, 2014  
JC# 1417 Special Education Data Specialist; JC# 15008  
Alternative Education Clerk

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BACKGROUND

The Human Resources Department is responsible for proposing new job descriptions and maintaining up-to-date job descriptions through revisions, and placing employees appropriately on the respective salary schedules. The proposed job descriptions were approved by the Superintendent's Cabinet and the California School Employees Association.

ISSUE

The Special Education Data Specialist and Alternative Education Clerk represent new positions with new responsibilities. The Special Education Data Specialist is responsible to provide technical assistance in the preparation, reporting, and maintenance of state and federal pupil count requirements using the state and District information systems. The Alternative Education Clerk will be responsible to provide a wide variety of complex clerical, accounting, and analytical tasks of above average difficulty related to Alternative Education Programs.

PROPOSAL

The attached job descriptions are proposed for the Board's consideration.

FISCAL IMPACT

The Special Education Data Specialist will be paid at range 36 on the Classified Unit Salary Schedule. The Alternative Education Clerk will be paid at range 29 on the Classified Unit Salary Schedule.

RECOMMENDATION

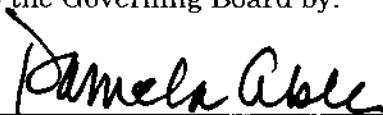
It is recommended that the Board of Education approve the proposed job descriptions: JC# 1417 Special Education Data Specialist; JC# 15008 Alternative Education Clerk.

Recommended by:



Craig Rydquist  
Associate Superintendent, Human Resources

Approved for Recommendation  
to the Governing Board by:



Pamela Able  
Superintendent

**MODESTO CITY SCHOOLS**

*PROPOSED*

Job Description

JC# 1417

**SPECIAL EDUCATION DATA SPECIALIST**

OVERALL RESPONSIBILITY

Under general supervision of the Senior Director, Special Education Local Plan Area, provide technical assistance in the preparation, reporting, and maintenance of state and federal pupil count requirements using the state and District information systems.

SPECIFIC RESPONSIBILITIES

1. Act as a liaison between school sites and users. Assist in the operation of the Special Education Information System.
2. Provide training and technical support to assist users in the Special Education Information System.
3. Provide general information about data and data relationships to help with maintaining and reporting information.
4. Evaluate data and reports to maintain quality control, participate in data information systems projects and assist in the completion and submission of state reports involving the Special Education Information System.
5. Analyze data and situations using logical reasoning to identify and assist in solving problems.
6. Responsible for entering and maintaining accurate data for Special Education students in multiple databases.
7. Develop and maintain reports for District and site projects integrating data from multiple sources.
8. Communicate with other departments to gather and provide information needed to produce detailed reports.
9. Format and produce reports for projects and program evaluations.
10. Compose and prepare correspondence from brief verbal instructions or notes.
11. Prepare IEP reports and attendance registers as needed.
12. Review, monitor, and follow up with staff as needed regarding attendance registers.
13. Attend and/or participate as directed in meetings regarding job responsibilities.
14. Advise the Senior Director, SELPA, of new state changes to pupil data reporting requirements related to Special Education Information Systems.
15. Effectively communicate and maintain cooperative relationships with those contacted during the course of work.
16. Perform other related duties as assigned.

SALARY

Classified Unit Salary Schedule (Range 36)

## **SPECIAL EDUCATION DATA SPECIALIST (continued)**

### QUALIFICATIONS

#### Knowledge and Ability

##### Minimum Requirements:

- Knowledge of operation and limitations of computer systems and related equipment.
- Knowledge of and ability to use applications software, personal computer operating systems, and network service.
- Knowledge of and ability to operate personal computers and load software, and laser and impact printers and other associated peripheral devices.
- Ability to work without supervision.
- Knowledge of and ability to use e-mail and calendaring programs.
- Knowledge of and ability to use word processing, database and spreadsheet programs to develop and produce correspondence, reports, presentations, and projects.
- Ability to perform a variety of difficult clerical and data record keeping work exercising judgment and knowledge of the subject matter.
- Ability to access the Internet using a search tool or Web address to locate information, bookmark and print electronic information.
- Knowledge of letter and report writing techniques.
- Ability to perform a variety of highly responsible tasks with speed and accuracy.
- Ability to perform basic arithmetic calculations with speed and accuracy.
- Ability to establish and maintain accurate records and files.
- Ability to express initiative, adaptability and confidentiality.
- Ability to supervise and train clerical personnel.
- Ability to analyze situations and take an effective course of action.
- Ability to independently assemble, interpret and organize information for reports, manuals and schedules.
- Ability to screen a volume of communications and discriminate between routine and priority matters.
- Ability to use correct English grammar, syntax, spelling and punctuation.
- Ability to understand and carry out oral and written instructions given in English.
- Ability to work cooperatively with a wide variety of personalities and situations requiring diplomacy, friendliness, poise and firmness.

##### Desirable Qualification:

- Knowledge of and ability to use graphics and desktop publishing programs to develop and produce correspondence, reports, publications, presentations and projects.

#### Experience

##### Minimum requirement:

- Three (3) years of accounting, bookkeeping, clerical, secretarial experience performing complex work tasks.

##### Desirable Qualifications:

- Two (2) years college course work or training in secretarial, clerical, or general office procedures skills, including computer data entry.
- Two (2) or more years of experience using multi-user, multi-function information systems.

#### Education

- High School diploma or General Education Development (GED) certificate or California High School Proficiency Examination (CHSPE) certificate.

#### License/Certificate

##### Minimum Requirement:

- Typing certificate evidencing an ability to keyboard at a net rate of 50 words per minute.

**SPECIAL EDUCATION DATA SPECIALIST (continued)**

QUALIFICATIONS (continued)

Physical Characteristics

With or without the use of aids:

Sufficient vision to read small print.

Sufficient depth perception to file documents.

Sufficient hearing to hear a normal telephone conversation.

Ability to speak in a voice that can be clearly heard and understood on the telephone and in face-to-face conversations.

Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, and other business machines.

Sufficient physical ability to sit or stand for prolonged periods of time.

Sufficient physical ability to reach horizontally and vertically with arms.

REPORTS TO

Senior Director, Special Education Local Plan Area

Cabinet Approved: 11/13/13

Unit Approved: 3/19/14

Board Approved:

## MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC# 15008

### ALTERNATIVE EDUCATION CLERK

#### OVERALL RESPONSIBILITY

Under general supervision, perform a wide variety of complex clerical, accounting, and analytical tasks of above average difficulty related to Alternative Education Programs, including, but not limited to, the Adult Education and Independent Study Programs. Request, prepare, and maintain student transcripts, cumulative file folders, and attendance records. Enter, manipulate, and maintain student enrollment and withdrawal, update student/family information, scheduling, registration, and student grade data. Audit, prepare and maintain financial and/or statistical records. Prepare all necessary reports according to District policy and procedures.

#### SPECIFIC RESPONSIBILITIES

1. Enter appropriate data and maintain class/teacher master schedule for Adult Education program.
2. Update student information regarding credits and courses needed for graduation; discuss credits and grades with students and parents as appropriate; communicate with teachers regarding grade changes, omissions, and incompletes.
3. Assist exiting students with drop/transfer procedures.
4. Enroll all students in Adult Education programs; compile student enrollment and attendance reports as required.
5. Maintain current knowledge of District and State graduation requirements and applicable codes and laws.
6. Assist with the review and evaluation of incoming transcripts, identify grade and course deficiencies, and interpret grade and hour credits from transcripts received from other schools and convert to corresponding units used within the District.
7. According to District policy and procedures, respond to requests for student information from and/or contact other schools, organizations, agencies, and parents as defined by law and Board Policy; verify and provide grades, attendance and other information contained in student files, and request transcripts and grades for new students.
8. Record test scores, academic grades, California High School Proficiency Examination and District proficiency tests on permanent student records.
9. Use word processing, spreadsheet and database computer software programs to manipulate student enrollment.
10. Establish, collect student information for, and maintain a variety of auditable files and records, assuring confidentiality of files (student/staff).
11. Maintain permanent records for Adult Education students who have graduated.
12. Prepare and maintain a variety of detailed files and reports related to student eligibility for graduation and college applications.
13. Enter and code certificated hourly appointments and pay claims for hourly employees.
14. Maintain a school key inventory. Distribute and collect keys from school employees.
15. Responsible for the maintenance and completion of employee attendance forms.



## **ALTERNATIVE EDUCATION CLERK (continued)**

### SPECIFIC RESPONSIBILITIES (continued)

16. Perform a variety of clerical tasks, in support of the assigned office, including answering telephones and responding to questions from teachers, administrators, community members, parents and staff; receive and distribute mail; type correspondence, memorandums and other materials as requested; compose letters requesting or giving information dealing with various school district activities; and serve as back-up to Data Entry Clerk for Independent Study Programs.
17. Provide information and schedule appointments, meetings, and/or conferences. Keeps track of site calendars for room usage.
18. Order and maintain an inventory of materials and office supplies.
19. Coordinate activities of student and clerical assistants.
20. Operate a variety of office equipment, including the typewriter, computers, copier, fax machines, etc.
21. Address the student health and welfare needs in the absence of the school nurse.
22. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
23. Perform other related duties as assigned.

### SALARY

Classified Unit Salary Schedule (Range 29)

### QUALIFICATIONS

#### Knowledge/Ability

##### Minimum Requirements:

Ability to accurately perform specialized record-keeping for Alternative Education Programs including, but not limited to, Adult Education and Independent Study Program tasks including auditing, compiling, manipulating and reporting data on student attendance, enrollment, and related information.

Ability to establish and maintain an accurate attendance accounting system.

Knowledge of and ability to use e-mail and calendaring programs.

Ability to plan and organize work.

Knowledge of and ability to use word processing, database and spreadsheet programs to develop and produce correspondence, reports, publications, presentations and projects.

Ability to create and initiate a mail merge using a word processing program.

Ability to access the Internet using a search tool or Web address to locate information, bookmark and print electronic information.

Ability to activate a personal computer and load software from a disk and/or CD-ROM.

Knowledge of letter and report writing techniques.

Knowledge of modern office methods and practices.

Ability to perform a variety of responsible tasks with speed and accuracy.

Ability to perform basic arithmetic calculations with speed and accuracy.

Ability to operate modern office equipment (e.g. ten-key calculator, duplicating machine, fax machine, etc.).

Ability to express initiative, adaptability and confidentiality.

Ability to supervise and train clerical personnel.

Ability to use correct English grammar, syntax, spelling and punctuation.

Ability to compose correspondence, memoranda, bulletins and reports independently using correct English grammar, syntax, spelling and punctuation.

Ability to understand and carry out oral and written instructions given in English.

**ALTERNATIVE EDUCATION CLERK (continued)**

**QUALIFICATIONS (continued)**

**Knowledge/Ability (continued)**

**Minimum Requirements:**

- Ability to work cooperatively with a wide variety of personalities and situations requiring diplomacy, friendliness, poise and firmness.
- Knowledge of general first aid procedures, if assigned to a school site.
- Ability to enter requisitions, purchase orders, and receipts into the computer and verify quantities and prices.

**Desirable Qualifications:**

- Knowledge of school, Alternative Education, Adult Education, and Independent Study operations, policies, regulations and procedures.
- Knowledge of and ability to use graphics and desktop publishing programs to develop and produce correspondence, reports, publications, presentations and projects.
- Ability to analyze situations and take an effective course of action.

**Experience**

**Minimum Requirement:**

- One (1) year accounting, bookkeeping, clerical, secretarial experience performing general work tasks.

**Desirable Qualification:**

- Two (2) years accounting, bookkeeping, clerical, secretarial experience performing general work tasks.

**Education**

**Minimum Requirement:**

- Graduation from high school or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE) Certificate.

**Desirable Qualification:**

- One (1) year college course work or training in secretarial, clerical, bookkeeping, accounting or general office procedures skills, including computer data entry.

**License/Certificate**

**Minimum Requirement:**

- Typing certificate evidencing ability to keyboard at a net rate of 50 words per minute.

**Physical Characteristics**

**With or without the use of aids:**

- Sufficient vision to read small print.
- Sufficient depth perception to file documents.
- Sufficient hearing to hear normal and telephone conversations.
- Ability to speak in a voice that can be clearly heard and understood on the telephone and in face-to-face conversations.
- Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.
- Sufficient physical ability to sit or stand for prolonged periods of time.
- Sufficient physical ability to reach horizontally and vertically with arms.

**REPORTS TO**

Senior Director, Alternative and Vocational Education or designee

Cabinet Approved: 3/4/14

Unit Approved: 3/19/14

Board Approved:

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Resolution No. 13/14-25 March 31, 2014  
Authorizing Assignment of Teachers Outside  
of Credentialed Academic Major or Minor Under  
the Licensing of Certificated Personnel Law for  
the 2013-14 School Year

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### BACKGROUND

The services of teachers are required in subject areas other than those authorized by his or her credentials because of District need. The District may authorize staff who are holders of a General Elementary or Secondary Credential to teach outside of his or her college academic major or minor. Individuals holding Standard Teaching, Single Subject or Multiple Subject Credentials may be authorized to teach courses in Grades 7-12 other than those authorized by subject areas designated on their credentials.

### ISSUE

To qualify to teach certain classes, those teachers with the Standard Secondary or Single Subject credentials must have 18 semester hours of course work, or nine semester hours of upper division, or graduate course work in the subject area, or have completed at least 60 semester hours equally distributed among the four areas of a diversified major for instruction in a self-contained classroom, as set forth in Education Code Section 44263. For those with the Multiple Subject and Standard Elementary Credentials, it is necessary that they have 12 semester units or 6 upper division or graduate units to teach subjects in departmentalized settings in grades nine and below, as set forth in Education Code Section 44256. The holder of a Single Subject teaching or a Standard Secondary teaching credential may be partially assigned to teach classes in grades 5 to 8, inclusive, in a middle school, provided that he or she has a minimum of 12 semester units, or six upper division or graduate units, as set forth in Education Code Section 44258.2. A credential holder whose credential is in a subject other than physical education may be authorized, by action of the Governing Board, to coach one period per day in a competitive sport for which students receive physical education credit, as set forth in Education Code Section 44258.7.

### PROPOSAL

Based on the aforementioned Education Code Sections, a Board Resolution must be approved to allow teachers to teach courses that are both necessary and desirable for the efficient operation of the junior and senior high schools.

### FISCAL IMPACT

There will be no fiscal impact.

Approval of Resolution No. 13/14-25 Authorizing Assignment of Teachers Outside of Credentialed Academic Major or Minor Under the Licensing of Certificated Personnel Law for the 2013-14 School Year

RECOMMENDATION

It is recommended that the Board of Education approve Resolution No. 13/14-25 authorizing assignment of teachers outside of credentialed academic major or minor under the Licensing of Certificated Personnel Law for the 2013-14 school year.

Recommended by:



Craig Rydquist  
Associate Superintendent, Human Resources

Approved for Recommendation  
to the Governing Board by:



Pamela Able  
Superintendent

BEFORE THE BOARD OF EDUCATION OF THE  
MODESTO CITY ELEMENTARY DISTRICT AND MODESTO CITY HIGH DISTRICT,  
STANISLAUS COUNTY, STATE OF CALIFORNIA

In the Matter of Assignment of )  
Teachers Credentialed Outside )  
of Major or Minor Under the )  
Licensing of Certificated Personnel )  
Law for the 2013-14 School Year )

DATE: March 31, 2014

RESOLUTION NO. 13/14-25

WHEREAS, Education Code Sections 44256, 44258.2, 44258.7, 44263 were adopted by the California Legislature as part of the licensing of Certificated Personnel, provides that governing boards of school districts may annually adopt resolutions authorizing the holders of Standard Teaching, Single Subject or Multiple Subject Credentials to teach courses other than those authorized by the subject areas designated on their credentials or to authorize holders of General Elementary or General Secondary Credentials to teach outside of their college major or minor subject areas; and

WHEREAS, many situations arise in which assignment to teach such courses is both necessary and desirable for the efficient operation of the junior and senior high schools;

NOW, THEREFORE, BE IT RESOLVED that for the 2013-14 school year the Superintendent of the Modesto City Elementary District and Modesto City High District shall be authorized to assign teachers in accordance with the procedures enumerated and to delegate such authority as she deems appropriate to the Associate Superintendent, Human Resources.

A. Holders of Standard Teaching, Single Subject or Multiple Subject Credentials may be assigned to teach courses in Grade 7 through 12 other than those authorized by subject matters designated on their credential or holders of a General Elementary or Secondary Credential teaching outside of their college major or minor area, provided their services are required in other subject matter area because of the impracticality of scheduling them for a full program in the areas of their credential or college subject or no certified person is available who has the appropriate credential or college major; and

B. Holders of a teaching credential in a subject or subjects other than physical education may be authorized to coach one period per day in a competitive sport for which students receive physical education credit, provided that he or she is a full-time employee of the school district and has completed a minimum of 20 hours of first aid instruction appropriate for the specific sport.

C. Only teachers specifically listed in this resolution, including any teacher added to the list by any subsequent amendment to this resolution may be assigned in accordance with these procedures.

<u>NAME</u>	<u>LOCATION</u>	<u>CREDENTIAL SUBJECT</u>	<u>ASSIGNED SUBJECT</u>
Mark Micheletti	Hanshaw	SS: Biology (Specialized)	Life Science

THE FOREGOING RESOLUTION was introduced at a regular meeting of the Board of Education held on the thirty first day of March, 2014 by Governing Board Member- \_\_\_\_\_ who made the motion, \_\_\_\_\_ which motion duly seconded by \_\_\_\_\_ was, upon roll call, carried into Resolution and passed by the following vote:

AYES:                      Governing Board Members:

NOES:                      Governing Board Members:

ABSTAINED:              Governing Board Members:

ABSENT:                    Governing Board Members:

ATTEST

Resolution No. 13/14-25  
March 31, 2014

\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Student Expulsion, March 31, 2014  
EL-16-2013-2014

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BACKGROUND:

The principal recommended that the above designated student, EL-16-2013-2014, be expelled for violation of Education Code 48900:

- (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.

and Education Code 48915:

- (c) (1) Possessing, selling, or otherwise furnishing a firearm.

ISSUE:

A stipulated expulsion agreement was reached between Modesto City Schools and the parent/guardian and student. A signed copy of the agreement is attached.

RECOMMENDATION:

Student be expelled from all schools in the District according to Board Policy 5132. Student should apply for readmission in January, 2015, for enrollment in the Spring Semester of the 2014/2015 school year. It is further recommended that the student be expelled for the current Semester with a recommendation for suspended expulsion at Appropriate School of Residence for the Fall Semester of the 2014/2015 school year and complete the student's rehabilitation plan.

Any violations of the Student Conduct Code will activate the expulsion without an additional hearing, and a new rehabilitation plan will be developed for the student.

If the student completes the rehabilitation plan, the student will apply to the Director, Child Welfare and Attendance, to determine the appropriate educational placement based on the needs of the student and the District.



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Approval of Student Expulsion, EL-16-2013-2014

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Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:



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Virginia Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation to  
the Governing Board by:



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Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Student Expulsion, March 31, 2014  
HS-35-2013-2014

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BACKGROUND:

The principal recommended that the above designated student, HS-35-2013-2014, be expelled for violation of Education Code 48900:

- (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.

and Education Code 48915:

- (a) (2) Possession of any firearm, knife, explosive, or other dangerous object of no reasonable use to the pupil at school or at a school activity off school grounds.

ISSUE:

A stipulated expulsion agreement was reached between Modesto City Schools and the parent/guardian and student. A signed copy of the agreement is attached.

RECOMMENDATION:

Student be expelled from all schools in the District according to Board Policy 5132. Student should apply for readmission in January, 2015, for enrollment in the Spring Semester of the 2014/2015 school year. Consideration for readmission will be based upon certification of completion of the student's rehabilitation plan.

If the student completes the rehabilitation plan, the student will apply to the Director, Child Welfare and Attendance, to determine the appropriate educational placement based on the needs of the student and the District.

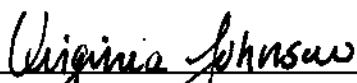
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Approval of Student Expulsion, HS-35-2013-2014

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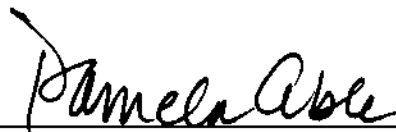
Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:

  
\_\_\_\_\_  
Virginia Johnson

Associate Superintendent  
Educational Services

Approved for Recommendation to  
the Governing Board by:

  
\_\_\_\_\_  
Pamela Able

Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Student Expulsion,  
HS-36-2013-2014

March 31, 2014

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### BACKGROUND:

The principal recommended that the above designated student, HS-36-2013-2014, be expelled for violation of Education Code 48900:

- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance listed in Chapter 2 of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

and Education Code 48915:

- (a) (3) Unlawful possession of any controlled substance, as defined in Chapter 2 (commencing with Section 11053 of Division 10) of the Health and Safety Code, except for the first offense for the possession of not more than one ounce of marijuana, other than concentrated cannabis.
- (c) (3) Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053 of Division 10) of the Health and Safety Code.

### ISSUE:

A stipulated expulsion agreement was reached between Modesto City Schools and the parent/guardian and student. A signed copy of the agreement is attached.

### RECOMMENDATION:

Student be expelled from all schools in the District according to Board Policy 5132. Student should apply for readmission in January, 2015, for enrollment in the Spring Semester of the 2014/2015 school year. Consideration for readmission will be based upon certification of completion of the student's rehabilitation plan.

If the student completes the rehabilitation plan, the student will apply to the Director, Child Welfare and Attendance, to determine the appropriate educational placement based on the needs of the student and the District.


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Approval of Student Expulsion, HS-36-2013-2014

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Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:

  
\_\_\_\_\_  
Virginia Johnson

Associate Superintendent  
Educational Services

Approved for Recommendation to  
the Governing Board by:

  
\_\_\_\_\_  
Pamela Able

Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Student Expulsion, March 31, 2014  
HS-37-2013-2014

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BACKGROUND:

The principal recommended that the above designated student, HS-37-2013-2014, be expelled for violation of Education Code 48900:

- (a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

ISSUE:

A stipulated expulsion agreement was reached between Modesto City Schools and the parent/guardian and student. A signed copy of the agreement is attached.

RECOMMENDATION:

Student be expelled from all schools in the District according to Board Policy 5132. Student should apply for readmission in January, 2015, for enrollment in the Spring Semester of the 2014/2015 school year. Consideration for readmission will be based upon certification of completion of the student's rehabilitation plan.

If the student completes the rehabilitation plan, the student will apply to the Director, Child Welfare and Attendance, to determine the appropriate educational placement based on the needs of the student and the District.

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Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:

  
\_\_\_\_\_  
Virginia Johnson

Associate Superintendent  
Educational Services

Approved for Recommendation to  
the Governing Board by:

  
\_\_\_\_\_  
Pamela Able

Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Student Expulsion, March 31, 2014  
HS-39-2013-2014

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BACKGROUND:

The principal recommended that the above designated student, HS-39-2013-2014, be expelled for violation of Education Code 48900:

- (a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

and Education Code 48915:

- (a) (5) Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.

ISSUE:

A stipulated expulsion agreement was reached between Modesto City Schools and the parent/guardian and student. A signed copy of the agreement is attached.

RECOMMENDATION:

Student be expelled from all schools in the District according to Board Policy 5132. Student should apply for readmission in January, 2015, for enrollment in the Spring Semester of the 2014/2015 school year. Consideration for readmission will be based upon certification of completion of the student's rehabilitation plan.

If the student completes the rehabilitation plan, the student will apply to the Director, Child Welfare and Attendance, to determine the appropriate educational placement based on the needs of the student and the District.


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Approval of Student Expulsion, HS-39-2013-2014

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Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:

  
\_\_\_\_\_  
Virginia Johnson

Associate Superintendent  
Educational Services

Approved for Recommendation to  
the Governing Board by:

  
\_\_\_\_\_  
Pamela Able

Superintendent



## MODESTO CITY SCHOOLS

TO: Board of Education

Regular Meeting

SUBJECT: Approval of Uncompensated Services Agreement for Community Hospice, Inc. to Provide a School Grief Support Group Program to Modesto City Schools' Students for the 2013-2014 School Year

March 31, 2014

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### BACKGROUND

Community Hospice, Inc. is an independent, non-profit 501c3 organization that provides free bereavement and grief support services, such as support groups (for adults, teens and children, by type of loss), and education and resource materials. Community Hospice, Inc. offers age appropriate services to students (ages 6-13) to meet community needs for professional grief support and education. As an expert resource for grief counseling and support services, Community Hospice will provide its School Grief Support Group Program to Modesto City Schools' students.

### ISSUE

As part of community outreach, and to broaden the diversity and amount of interventions and services provided to our students, Community Hospice would like to offer free six-week School Grief Support Programs to students who have experienced loss or are experiencing unresolved grief.

### PROPOSAL

Community Hospice will provide School Grief Support Group Programs to students at Fairview, Franklin, Garrison, Robertson Road, Shackelford and Wilson Elementary Schools, under the supervision of their respective principals starting March 31 and running for six weeks through the remainder of the 2013-2014 school year. Students are identified by school staff and counselors and recommended for the program based on the loss of a loved one or unresolved grief. Programs are age specific and will be conducted by trained grief group facilitators and overseen by a Child Grief Support Specialist and conducted at school sites.

Copies of the Uncompensated Services Agreement are available in the Community Outreach Coordinator's office.

### FISCAL IMPACT

No fiscal impact on General Fund.

Approval of Uncompensated Services Agreement for  
Community Hospice, Inc. to Provide a School Grief Support  
Group Program to Modesto City Schools' Students  
for the 2013-2014 School Year

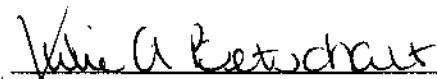
RECOMMENDATION

It is recommended that the Board of Education approve the Uncompensated Services Agreement for Community Hospice, Inc. to provide a School Grief Support Group Program to Modesto City Schools' students for the 2013-2014 school year.

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Originating Department: Community Outreach

Reviewed by:



Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved and Recommended to  
the Governing Board by:



Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting  
SUBJECT: Schedule of 2013-14 School Advisory Committee Meetings March 31, 2014

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The following schedule is provided for information:

Beard Elementary School Site Council/ELAC – 3:00 p.m. – Beard School Library  
April 3, 2014

Bret Harte Elementary ELAC – 3:00 p.m. – School Conference Room  
April 8, 2014

Bret Harte Elementary School Site Council – 3:00 p.m. – School Conference Room  
April 10, 2014

Burbank Elementary School Site Council – 3:00 p.m. – School Conference Room 11A  
April 15, 2014 May 13, 2014

Burbank Elementary ELAC – 9:00 a.m. – School Conference Room 11A  
May 22, 2014

Burbank Elementary School Safety Committee – 9:00 a.m. – School Conference Room 11A  
May 19, 2014

Davis High School - School Site Council – 3:15 p.m. – Davis Library  
April 1, 2014 May 6, 2014

Davis High School ELAC – 6:00 p.m. – Davis Library  
April 9, 2014 May 1, 2014

Davis High School Injury Illness Committee – 1:15 p.m. – Supervision Office  
April 9, 2014

Downey High School ELAC – 6:00 p.m. – Hanshaw Middle School Library  
April 16, 2014

Downey High School-School Site Council – 5:00 p.m. – Downey Library  
May 7, 2014

Enochs High School - School Site Council – 2:30 p.m. – Enoch's Library Reference Room  
May 1, 2014

Enochs High School ELAC – 2:30 p.m. – Enoch's Library Reference Room  
May 7, 2014

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**Enslen Elementary School - School Site Council - 3:00 p.m. - Library**

April 10, 2014                      May 8, 2014

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**Everett Elementary School ELAC - 3:00 p.m. - Everett Library**

May 8, 2014

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**Everett Elementary School - School Site Council - 3:00 p.m. - Everett Library**

May 15, 2014

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**Fremont Open Plan Parent Advisory Group - 6:30 p.m. - Fremont Cafeteria**

April 15, 2014                      May 20, 2014

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**Fremont Elementary School PTA - 6:30 p.m. - Fremont Library**

April 15, 2014                      May 20, 2014

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**Garrison Elementary School - School Site Council - 3:00 p.m. - Library**

May 8, 2014

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**Garrison Elementary School - ELAC - 2:00 p.m. - Library**

May 9, 2014

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**Gregori High School - School Site Council - 3:00 p.m. - Gregori Bldg. A Conference Room**

April 8, 2014                      May 13, 2014

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**Gregori High School - School Safety Committee - 2:15 p.m. - Gregori Bldg. N Conf. Room**

May 5, 2014

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**Gregori High School - ELAC - 7:00 p.m. - Gregori Library**

April 2, 2014                      May 7, 2014

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**Gregori High School - Injury Illness Committee - 3:00 p.m. - Gregori Bldg. N Conf. Rm.**

May 1, 2014

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**Hanshaw Middle School - School Site Committee - 3:15 p.m. - Library**

May 8, 2014

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**Hanshaw Middle School - ELAC - 3:15 p.m. - Library**

May 6, 2014

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**Hanshaw Middle School - Safety & Injury/Illness - 3:15 p.m. - Library**

March 30, 2014                      May 1, 2014

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**Johansen High School - School Site Council - 2:30 p.m. - Career Center Classroom M133**

April 15, 2014

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**Johansen High School - ELAC - 6:00 p.m. - Career Center Classroom M133**

April 8, 2014

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**Johansen High School - School Site Council - 2:30 p.m. - Career Center Classroom M133**

April 15, 2014

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**Lakewood Elementary School – School Safety Committee – 3:15 p.m. – Room 17**

March 20, 2014

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**La Loma Junior High School – School Site Council – 8:30 a.m. – Room 14**

May 6, 2014

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**La Loma Junior High School – ELAC – Room 41 (various times)**

March 27, 2014 @ 6:00p

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**Marshall Elementary School – School Site Council – 3:00 p.m. – Library**

March 25, 2014                      May 20, 2014

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**Marshall Elementary School – ELAC – 3:00 p.m. – Staff Room**

May 13, 2014

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**Marshall Elementary School – Safety Committee – 8:00 a.m. – Vice Principal’s Office**

April 10, 2014

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**Marshall Elementary School – Second Cup of Coffee – 9:00 a.m. – Staff Room**

March 28, 2014

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**Martone Elementary School – School Site Council – 3:00 p.m. – Martone Library**

April 8, 2014

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**Modesto High School – School Site Council – 3:00 p.m. – MHS Library**

April 1, 2014

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**Modesto High School – School Site Council – 3:00 p.m. – MHS Conference Room 1**

April 9, 2014

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**Tuolumne Elementary School – School Site Council – 2:50 p.m. – Room 23**

April 10, 2014

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**Tuolumne Elementary School – ELAC – 2:50 p.m. – Room 23**

April 3, 2014

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**Tuolumne Elementary School – Safety Committee – 2:50 p.m. – Room 23**

March 27, 2014

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**Special Education – Community Advisory Committee – 6:00 p.m. – Staff Dev. Center 1**

April 9, 2014                      June 4, 2014

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**State and Federal Programs – DELAC – 6:00 p.m. – Staff Dev. Center 1 & 2**

May 15, 2014

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**State and Federal Programs – DAC – 6:00 p.m. – Staff Dev. Center 1 & 2**

May 13, 2014

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**Vocational General Advisory Meeting – 6:00 p.m. - Downey High School, Rm. 1**

April 29, 2014

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**Wilson Elementary – School Site Council – 3:00 p.m. – Wilson Library**

May 8, 2014

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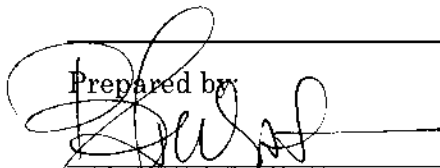
**Wilson Elementary – ELAC – 8:30 a.m. – Wilson Library**

April 3, 2014

May 1, 2014

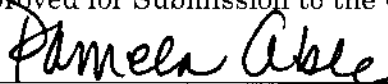
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Prepared by:



Beekie Hurst  
Secretary

Approved for Submission to the Governing Board by:



Pamela Able  
Superintendent