

The Modesto City Schools Board of Education supports the county-wide "Choose Civility" initiative and pledges to encourage and model civil behavior.

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**MODESTO CITY SCHOOLS**  
**BOARD OF EDUCATION AGENDA**  
**BOARD ROOM IN THE STAFF DEVELOPMENT CENTER**  
**1357<sup>th</sup> REGULAR MEETING**

**June 16, 2014**

Period for Public Presentations

6:15 p.m.\*

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's office, 576-4141. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 426 Locust Street during normal business hours.

**\* Times are approximate. Individuals wishing to address an agenda item should plan accordingly.**

**A. INITIAL MATTERS:**

4:45 to 4:46    1. **Call to Order.**

4:46 to 6:00    2. **Closed Session.**

Public comment regarding closed session items will be received before the Board goes into closed session.

- .1 Conference with District Labor Negotiator: Craig Rydquist regarding employee organizations: Modesto Teachers' Association and California School Employees Association, Chapter No. 007; and Unrepresented Employees (Managers and Administrators).
- .2 Public Employee Discipline/Dismissal/Release
- .3 Existing Litigation  
PERB Case No's: SA-CE-2751-E and SA-CE-2752-E.
- .4 Pending Litigation  
Number of Cases: One  
OAH Case #2014050251

**A. INITIAL MATTERS (continued):**

6:00 to 6:01 3. **Moment of Silence.**

6:01 to 6:05 4. **Pledge of Allegiance.**

6:05 to 6:13 5. **Announcements.**

**Special Recognition:**

The Board of Education would like to recognize **Paul Caron** of **Alfred Matthews Auto Dealership** for his support for the students of Orville Wright elementary.

6:13 to 6:14 6. **Approval of Consent Agenda.**

Information concerning the consent items listed below has been forwarded to each Board member prior to this meeting for study and is on file at the Modesto-Stanislaus Library Reference Room, 1500 I Street; Modesto City Schools Superintendent's Office and Receptionist's Desk, 426 Locust Street, Modesto.

Copies of the complete agenda are available at the Board meeting, 425 Locust Street. Unless some member of the audience or Board member has a question concerning an item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board. The action taken by the Board in approving consent items is set forth in the explanation of the individual items.

6:14 to 6:15 7. **Approval of Order of Discussion/Action Items.**

6:15 to 6:45 8. **Period for Public Presentations.**

Board Bylaw 9322 (b):

**Subject Matter:**

Members of the public may address the Board of Education on matters not on the agenda.

Complaints against specific District employees should be resolved through the District's Personnel Complaint Procedure. The right to address the Board does not exempt the speaker from any potential liability for defamation. The proceedings of the Board are recorded and are a part of the public record.

The Period for Public Presentation is limited to 30 minutes. Time will be allotted equally to individuals based on the number of request cards submitted. The maximum for any one speaker is three minutes.

The law limits the response of Board members and prohibits the Board from taking any formal action.

**B. DISCUSSION AND ACTION ITEMS:**

- 6:45 to 6:50 1. Board of Education Student Representative Report.
- 6:50 to 6:55 2. Modesto Teachers Association Report.
- 6:55 to 7:00 3. California School Employees Association Report.
- 7:00 to 7:05 4. Modesto City Schools Managers Report.
- 7:05 to 7:15 5. Request to Address the Board by Felipe Alvarez – Dual Language Academy.
- 7:15 to 7:35 6. Report on Student, Parent & Community Support Services
- 7:35 to 7:55 7. Approval of Local Control and Accountability Plan (LCAP).
- 7:55 to 8:15 8. Certification of the 2014/15 Budget for All Funds and Authorization to Transmit Copies to Local and State Agencies.
- 8:15 to 8:20 9. Approval of Resolution No. 13/14-31 for Adopting the Education Protection Account for Fiscal Year 2014-15.
- 8:20 to 8:30 10. Approval of 2014-15 Services Agreement with Modesto Police Department to Provide the Services of Four School Police Officers Who Will Provide Direct Law Enforcement Services to 7-12 Campuses and for Officers to Provide Security at Modesto City Schools Board of Education Meetings.
- 8:30 to 8:40 11 Approval of Services Agreement between Modesto City Schools and Stanislaus County Probation Department.
- 8:40 to 8:55 12. Public Hearing and Approval of 2014-2015 Modesto City Schools Special Education Local Plan Area (SELPA) Annual Service Delivery and Budget Plan.
- 8:55 to 9:05 13. Cancellation of Existing Associate Superintendent Contracts Effective June 30, 2014, and Approval of New Associate Superintendent Contracts, Effective July 1, 2014.
- 9:05 to 9:15 14. Cancellation of Existing Superintendent's Contract, Effective June 30, 2014 (Section 35031 E.C.), and Approval of New Superintendent's Contract, Effective July 1, 2014 through June 30, 2017.
- 9:15 to 9:25 15. Recommendation to Increase Board Member Compensation.
- 9:25 to 9:30 16. Approval of First Reading of Proposed Revisions to Board Policy 3452 and Review of Administrative Regulation 3452 Student Activity Funds.

**B. DISCUSSION AND ACTION ITEMS (continued):**

- 9:30 to 9:40 17. Approval of First Reading of Proposed Revisions to Board Policy 5121.1 Grading Policy, Grades 4-6.
- 9:40 to 9:50 18. Approval of First Reading of Proposed Revisions to Board Policy 6142.1 Physical Education: Grades 9-12.
- 9:50 to 9:55 19. Report of Meetings Attended by Board of Education Members.
- 9:55 to 10:00 20. Items to be Placed on Future Board of Education Agendas.
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**PROPOSED CONSENT AGENDA****C. BUSINESS ITEMS:**

- CONSENT 1. Approval of Change Order Number One, Increasing the Acme Construction Company, Inc. Contract Amount by \$43,858 on Bid No. 13-4533, Enochs High School Pool Facility.
- CONSENT 2. Approval of Authorization to Seek Bids for Modesto High School "H" Street Parking Lot Repair.
- CONSENT 3. Approval of Authorization to Award RFP 14-4575 to Aurora Environmental Services, Inc. to Provide Professional Services from July 1, 2014 through June 30, 2017.
- CONSENT 4. Approval of Authorization to Award Bid No. 14-4571, Storage Cooler Expansion at the Nutrition Services Center, to Marko Construction Group, Inc., in the Amount of \$350,800.
- CONSENT 5. Approval of Authorization to Utilize PEPPM National Cooperative Contracts to Purchase Audio Visual Products, Refurbished Computer Systems and parts, and General Hardware and Software.
- CONSENT 6. Approval of Authorization to Extend Contract 12-4509 Just-In-Time Custodial Supplies for the 2014-15 School Year.
- CONSENT 7. Approval of Services Agreement with The Medics Plus for Standby Medical Services at Athletic Events in the 2014-15 School Year.
- CONSENT 8. Approval of Self-Funded Workers' Compensation Rate of \$1.50 per \$100.00 of Gross Payroll for Fiscal Year 2014/15.
- CONSENT 9. Approval of Catastrophic Student Accident Insurance Contract with Myers-Stevens & Toohey & Co. for 2014/15.
- CONSENT 10. Approval of Authorization to Utilize National Joint Powers Alliance (NJPA) Contract to Purchase Food Service Equipment from Strategic Equipment and Supply Company.

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**PROPOSED CONSENT AGENDA (continued)****C. BUSINESS ITEMS (continued):**

- CONSENT 11. Approval of Second Reading of Revisions to Board Policy 3260.1 Recovery for Damage or Loss of School Property.
- CONSENT 12. Approval of Second Reading of Revisions to Board Policy 5131 Student Conduct Code, K-6.
- CONSENT 13. Approval of Second Reading of Revisions to Board Policy 5132 Student Conduct Code, 7-12.
- CONSENT 14. Approval of Second Reading of Revisions to Board Policy 5138 Electronic Signaling Devices.
- CONSENT 15. Approval of Acceptance of Gifts.
- CONSENT 16. Ratification of Purchase Orders and VISA Payments for the Month of May 2014.
- CONSENT 17. Ratification of Warrants Drawn for the Month of May 2014.

**D. CURRICULUM AND INSTRUCTION ITEMS:**

- CONSENT 1. Approval of Out-of-State Modesto High School Varsity Football Trip to Eugene, Oregon.
- CONSENT 2. Approval of Junior High School Course Outline: Special Education.
- CONSENT 3. Approval of High School Course Outlines: Electives and ROP.
- CONSENT 4. Approval of High School Course Outlines: Math.
- CONSENT 5. Approval of High School Course Outline: Special Education.
- CONSENT 6. Approval of Instructional Agreement to Provide Course Options at Modesto Junior College as the Modesto Technical School, 2014-15.
- CONSENT 7. Approval of Services Agreement Contract with Stanislaus County Office of Education (SCOE) for Math and Science Lesson Study.
- CONSENT 8. Approval of Services Agreement Contract with Scholastic, Inc., 2014-15.
- CONSENT 9. Approval of CAHSEE Waivers for Special Education Students at Downey, Enochs, Johansen, Modesto High Schools, and Elliott Alternative Education Center.
- CONSENT 10. Approval of Services Agreement between Modesto City Schools and Stanislaus County Behavioral Health and Recovery Services for the 2014-2015 School Year.

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**PROPOSED CONSENT AGENDA (continued)**

**D. CURRICULUM AND INSTRUCTION ITEMS (continued):**

- CONSENT      11. Approval of Memorandum of Understanding between Stanislaus County Behavioral Health and Recovery Services and Modesto City Schools Special Education Local Plan Area for the 2014-2015 School Year.
  
- CONSENT      12. Approval of Memorandum of Understanding between Modesto City Schools SELPA, Valley Mountain Regional Center – Early Start, and Stanislaus SELPA for the 2014-2015 School Year.
  
- CONSENT      13. Approval of Interagency Agreement between Valley Mountain Regional Center and Modesto City Schools Special Education Local Plan Area for Implementation of the California Early Intervention Services Act Known as Early Start.
  
- CONSENT      14. Approval of Amendment of Legal Services Agreement with Lozano Smith, Attorneys at Law for the 2013-2014 School Year.
  
- CONSENT      15. Approval of Legal Services Agreement with Lozano Smith, Attorneys at Law for the 2014-2015 School Year.
  
- CONSENT      16. Approval of Legal Services Agreement with the Law Offices of Van T. Vu for the 2014-2015 School Year.
  
- CONSENT      17. Approval of Services Agreement with Nancy Delich for the 2014-2015 School Year.
  
- CONSENT      18. Approval of the Head Start Program Goals and Objectives for 2014-2015.
  
- CONSENT      19. Approval of Child Development Programs Parent Handbook Family Fee Policy Amendment.
  
- CONSENT      20. Approval of the Regional Head Start Restoration and Cost of Living Adjustment (COLA) Funds.
  
- CONSENT      21. Approval of the Agreement with ASPIRAnet Behavioral Health to Provide Risk Assessment Procedures for Modesto City Schools' K-12 Students for the 2014-2015 School Year.
  
- CONSENT      22. Approval of Services Agreement Contract with Kontraband Interdiction and Detection Services, Inc. (K.I.D.S.) for Canine Contraband Detection Services at 7-12 Schools for the 2014-2015 School Year.

**E. HUMAN RESOURCES ITEMS:**

- CONSENT      1. Approval of Designated Personnel Action Items:
  - .1 Approval of Certificated Personnel Terminations.
  - .2 Approval of Certificated Personnel Leaves of Absence.
  - .3 Approval of Certificated Personnel Employment.
  - .4 Approval of Certificated Personnel Other Appointments.

**PROPOSED CONSENT AGENDA (continued)**

**E. HUMAN RESOURCES ITEMS (continued):**

- .5 Approval of Certificated Personnel Stipend Appointments.
- .6 Approval of Certificated Personnel Substitute Appointments.
- .7 Approval of Classified Personnel Terminations.
- .8 Approval of Classified Personnel Leaves of Absence.
- .9 Approval of Classified Personnel Employment.
- .10 Approval of Classified Personnel Other Appointments.
- .11 Approval of Classified Personnel Substitute Appointments.
- .12 Approval of Classified Personnel Short Term Appointments (not to exceed 75% of the school year).

CONSENT            2. Approval of Internship Contract Agreement with Brandman University.

CONSENT            3. Approval of Proposed and Revised Job Descriptions: JC# 1331 Bilingual Instructional Paraprofessional, Special Education, K-12, Learning Handicapped, Severe Disorders of Language, Resource Specialist (Proposed); JC# 1332 Bilingual Instructional Paraprofessional, Special Education, P-12, Physically and Severely Handicapped (Proposed); JC# 1340 Instructional Paraprofessional, Special Education, Learning Handicapped, Severe Disorders of Language, Resource Specialist (Revised); JC# 1344 Instructional Paraprofessional, Special Education, P-12, Physically and Severely Handicapped (Revised).

CONSENT            4. Approval of Proposed Job Description: JC# 0039 Supervisor, Alternative Education.

**F. MISCELLANEOUS ITEMS:**

CONSENT            1. Approval of Designated Student Expulsions:  
None.

CONSENT            2. Approval of Minutes for the May 19, 2014 Regular Meeting and the June 2, 2014 Special Meeting of the Board of Education.

**END OF CONSENT AGENDA**

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**G. REPORTS AND COMMUNICATIONS:**

- 1. Report on Construction Projects Progress Payments.

**H. ADJOURNMENT**

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting  
SUBJECT: Request to Address the Board by June 16, 2014  
Felipe Alvarez – Dual Language Academy

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BACKGROUND

Modesto City Schools Board Bylaw 9322 states that members of the public may place matters directly related to school business on the agenda of the Board meeting. Written request to do this shall be received in the Superintendent's office eight (8) working days prior to the Board meeting. The written request shall include a description of the matter and whatever information concerning the matter the person making the request may have.

ISSUE

Felipe Alvarez, on behalf of the Fairview Dual Language Academy parents, requested to address the Board regarding the consolidation of the Dual Language Academy program at Bret Harte Elementary.

PROCEDURE

Felipe Alvarez will address the Board and staff regarding the issue stated above.

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Prepared and Submitted to the  
Governing Board at the  
Request of a Community  
Member by:



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Pamela Able  
Superintendent



**RECEIVED**

MAY 8 2014

**SUPERINTENDENT'S  
OFFICE**

Date: May 8, 2014

To: All Modesto City School Board Members and Pam Able, Superintendent.

From: Fairview Dual Language Academy Parents

Re: Dual Language Academy Program Petition

We, parents are submitting this petition to express community concern surrounding the modifications in education our children receive in our school (Fairview Elementary).

At least 50 % of the student's population at Fairview School are English Language Learners (ELLs), typically they start school since kindergarten and we expect that our children/students be provided a quality education that prepares them for a productive future.

The successful Dual Language Program that is offered at two locations (Bret Harte Elementary and Fairview Elementary) is in schedule to be reduced to one location

Today, the main objective from us ( parents ) at Fairview Elementary School is that this petition is an open voice to request to the Modesto City School Board and administration **to maintain our Dual Language Academy Program at our school site (Fairview).**

Melanie McCleary, Program Director for State and Federal funds, made a presentation at Fairview School's cafeteria this week offering the Transitional Bilingual Program (TBP) we the parents are not clear with the implementation of this program at our school. The TBP was removed years ago from Fairview given the required conditions of the program.

Our goal as parents is to work alongside Modesto City Schools by highlighting programs that existed or currently exist and show promise to our students in achieving their academic competency. Therefore, lets come together to help improve and expand **'alternative programs'** for the sake of our children.

We the parents from the Dual Language Academy at Fairview Elementary School are requesting to be on the next Modesto City School Board meeting 's agenda as an item to have the opportunity to a discuss our program. Please let us know the day in order to inform parents. Please, confirm the day in advance, calling us at (209) 505-4730

Of course the school year is close to concluded and we would like to be present at your board meeting this school year.

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Report on Student, Parent & Community Support Services June 16, 2014

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### BACKGROUND

Modesto City Schools values the role of parents and the community in the educational process and actively seeks increased involvement and partnerships through coordinating events, activities, and programs to engage our stakeholders in meaningful ways. In July 2012, the District established the position of Director, Parent & Community Involvement to lead the District's efforts in this area. In addition to coordinating activities focused on engaging parents and the wider school community, the Director coordinates a wide range of activities focused on increasing student involvement and engagement in school, including various youth development, leadership development, and prevention/intervention events and programs. In 2013-14, receipt of a grant from the California Endowment provided for the hiring of a District Intervention Coordinator who has collaborated with the Director to expand services.

In addition, more recently, Modesto City Schools has taken steps to expand the District's efforts in the area of mentoring, as well as student and parent outreach relative to specific populations within the community. In July, 2012, the District entered into an agreement to split fund the hiring of the Community Outreach Coordinator (50% District-funded) to create consistent policy, procedures, and programs for schools throughout the District, and to increase and coordinate mentoring arrangements between schools and business/community partners. For the 2013/14 school year, as a result of a consensus regarding the desire to improve educational outcomes specifically for our junior high African-American student population, the District entered into two vendor contracts to this end. A contract with NLP Solutions sought to engage students at our four junior high schools in quarterly student empowerment and goal-setting sessions. In addition to working directly with students, NLP focused on parent outreach activities, including coordinating parent events, family mentors and other parent engagement activities. A parallel but separate contract with NLP Solutions focused on similar student empowerment and parent involvement efforts at Elliott Alternative Education Center.

The second vendor contract, with the Advocates for Justice organization, was intended to complement the efforts of NLP Solutions by focusing specifically on developing a mentoring program for targeted junior high students and connecting these students with mentors from Advocates for Justice for ongoing mentoring throughout the school year.

This report for the Board will provide an overview of the above activities for the 2013/14 school year.

### REPORT

The contract with NLP Solutions, which was presented to the Board on August 19, 2013, included two parallel projects during 2013/14: *African-American Student Success* program (focusing on our junior high African-American student population); and *Journey to Success*

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Report on Student, Parent, & Community Support Services

program (focusing on students at Elliott Alternative Education Center). The *Journey to Success* program sought to engage targeted Elliott students in student empowerment, leadership development and goal-setting. NLP Solutions facilitated one session with Elliott students during the fall of 2013 with a total of approximately 24 students attending the session. Several coordinated efforts were made to increase parent involvement among the parents of students at Elliott and Turnaround Opportunity School sites; however, it proved challenging to secure parents willing to commit to attending the workshops. Modifications were made to the program, and in January 2014, the District and NLP Solutions determined that different approaches were needed to reach the target populations and realize the intended outcomes. Planned events for spring 2014 were discontinued in favor of events coordinated via collaboration between the Director, Parent & Community Involvement and the Elliott site administration.

For the *African-American Student Success* program, NLP Solutions conducted 36 workshop sessions (one (1) per junior high site per month) for junior high African-American students at each of the junior high sites. Students were released from class to attend the workshops, which focused on student empowerment, leadership development, and goal-setting. On average, 60 students attended these sessions each month (four junior high sites combined). The average attendance per session among the four sites was 15 students. Sessions were facilitated by NLP Solutions staff, during which students completed an *Excellence in Learning* survey, received individualized reports, and created Student Success Plans. The parent/family component of the *African-American Student Success* program originally incorporated a combination of Parent Events, Family Day Events, Family Circle gatherings, and a Family Mentor component in order to engage directly with parents, build capacity, and assist parents in supporting the success of their students in school. Four family events were held with attendance as follows (October 12<sup>th</sup> – 8 participants; December 7<sup>th</sup> – 26 participants; February 15<sup>th</sup> – 8 participants; and May 3<sup>rd</sup> – 23 participants) for a total of 65 participant contacts (includes students in attendance; numbers may be duplicated from one event to the next). Through the course of implementation, the parent component required modification in the approach as NLP Solutions found it challenging to secure commitment from parents to attend large group meetings and functions. NLP Solutions modified the approach to include more in-home visits, small group sessions, in-person math clinics, and family mentoring via phone contacts. A total of 204 parent/family contacts (individual participants) were made in the modified Family Circles format by the following means: phone contacts (12); home visits (127 individual contacts; may include students); group sessions (61) and individual meetings at restaurants (4). These numbers include duplicate participants and students present during events.

During the 2013/14 school year, Modesto City Schools also contracted with the Advocates for Justice organization to develop a mentoring program to match mentors with African-American junior high students. This involved developing a pool of available mentors, clearing them through the District's mentor clearance process, and matching mentors with targeted students for the program. Through the program, a total of 20 mentors were cleared for mentoring and seven (7) students were matched with six (6) mentors to receive ongoing mentoring contact

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**Report on Student, Parent, & Community Support Services**

with a total of 85 hours (one-to-one mentoring contact); 63 hours (group mentoring contact); and 4.5 hours (mentoring contact by phone) accrued based on mentor log documents. Through the progression of implementation, the approach to the mentoring program was modified to include group activities, field trips, and community service events involving students, mentors, parents/family members and additional guests. A total of six (6) events were organized involving a total of 247 attendees/participants with 91 representing MCS junior high students; 25 representing mentors (average 4-5 mentors per event); and 131 participants representing additional family, friends and guests.

The NLP Solutions and Advocates for Justice contracts described above were designed to target specific student populations and achieve specific outcomes. The over-arching goal for the projects was to improve educational outcomes for at-risk African-American students in junior high school. The initial program proposal included prioritized selection criteria and the expectation that at least 70% of participating students be considered "at-risk" based on established indicators related to disciplinary incidents. The prioritized list for the selection of students for the program began with at-risk African-American boys, then girls in the 7<sup>th</sup> grade, followed by 8<sup>th</sup> grade, then to Hispanic male and female students in a similar prioritized order if space remained in the program. As the projects progressed through implementation, many of the students who ended up participating in the programs did not meet the at-risk criteria and the selection of students was expanded in December 2013 to include Hispanic/Latino students.

The Community Outreach Coordinator, co-funded with the Stanislaus Community Foundation, has had the charge over the last two years of creating consistent policy, procedures, and programs for schools throughout the District, and establishing and increasing mentoring arrangements between schools and business/community mentors. As a result of these efforts, a total of four (4) business and 45 individual mentoring partnerships have been formed involving 21 District schools, with 282 mentors currently cleared through the District's clearance process. There are currently 205 mentor/mentee matches with students receiving mentoring throughout the District. New and expanded mentoring partnerships include California International SAY program, Love our Schools, a specific mentoring program with Youth For Christ, Mentors in Action (revised services agreement and updated to current District procedures); Stanislaus County Employee Mentor Program (processed 114 mentors through revised District procedure); Gallo Employee Mentor Program; Sierra Vista Mentor Resource Center partnership; and Mentor Me Stanislaus (effort to increase mentoring and held first annual Mentor Summit). Additional partnerships developed and/or assisted by this office include collaborative projects with the National Ag Science Center; Nelson Staffing; Gregori Career Fair; Congressman Denham's office (distribution of free library books to elementary schools); Community Hospice; Soroptimists of Modesto; Gallo Center (partnership with MHS Performing Arts Academy); CSU Stanislaus, and Rotary Job Shadow. Planning is also underway for projects involving additional partners during the 2014/15 school year.

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## Report on Student, Parent, & Community Support Services

In July 2012, the District established the position of Director, Parent & Community Involvement to lead the District's efforts in the area of increasing parent involvement and coordinating activities and events to engage students, parents, and the community. In June 2013, the Director presented to the Board summarizing efforts during the 2012/13 school year, which included organizing and coordinating over 40 events, activities, and programs related to the following general categories:

- Community Events
- Parent Education & Support Services
- Student Youth/Leadership Development
- Student Prevention & Intervention

The main mission of the department, more aptly described as Student, Parent & Community Support Services is to promote academic success for all learners by providing quality support services to students, parents, and the community. This includes a wide variety of events that address basic services, parent involvement, student achievement, student engagement, school climate, and other relative needs. In addition, the office focuses on expanding and building strong partnerships with local businesses, colleges, churches, and city and county community-based agencies in supporting the goals of Modesto City Schools for all students. In 2013/14, the department expanded events and services, including prevention, intervention, and support programs to help decrease suspension and expulsion rates. The department is also a first responder to organize and mobilize crisis intervention and counseling at sites when crises arise.

### Update on Student, Parent & Community Support Services

The total number of attendees/participants at events and activities organized by the Director, Parent & Community Involvement and Intervention Coordinator for 2013/14 is 14,374 students, parents, and/or community members, respectively. This represents an increase of 3,036 from the total of 11,338 during 2012/13.

### **Student Support Services**

During the school year this department offered a variety of student support services and special programs for students at all grade levels. These services provided various levels of support in accordance with students' academic progress, and their personal, social and emotional needs. The mission for student support services is to empower students, promote student achievement, encourage personal growth, and to provide an influential combination of programs and services for students at all grade levels, including but not limited to counseling, advising, career and skill building, leadership, prevention and intervention, and follow-up services for students and their families. The department also provided exposure to cultural events and higher education awareness through field trips, campus tours and financial aid night.

## Report on Student, Parent, &amp; Community Support Services

Description	Date	#Attend
Hist. Black College & University Fair – Secondary 9-12 (higher education)	9/14/13	57
College Bound Program/14 Group Sessions – Secondary 7-8 (higher educ.)	10/8/13	17
Youth Leadership Symposium – Alternative Education (leadership)	10/23/13	76
<i>Outspoken</i> performance at the Gallo – Secondary 9-12 (cultural event)	10/29/13	120
Chicano/Latino Youth Conference – Secondary 9-12 (higher education)	11/2/13	80
<i>Freedom Riders</i> event at the Gallo – Secondary 7-12/Alt. Ed (cultural event)	11/8/13	150
BSU Youth Conference – Secondary 9-12 (leadership)	11/16/13	30
College Bound MJC Campus Tour – Secondary 7-8 (higher education)	11/19/13	18
Hanshaw Career Day – Secondary 8 <sup>th</sup> only (career awareness)	11/22/13	400
Fairview Pajama & Toy Drive (MCS/LCR) – Elementary K - 6	12/18/13	500
Anti-Bullying Awareness (Beard) – Elementary K-6 (leadership)	1/6/14	350
Anti-Bullying Awareness (Fremont) – Elementary K-6 (leadership)	1/10/14	530
Black College Expo Fair – Secondary 9-12 (higher education)	1/25/14	20
Point Break Training (Roosevelt) – Secondary 7-8 (character awareness)	2/11/14	75
Black History Month Celebration at the Gallo (District Wide) – Secondary 9-12 (cultural event)	2/14/14	400
Asian American Youth Conference – Secondary 7-12 (leadership)	2/19/14	102
African American Education Conference – Secondary 7-12 (higher education)	3/1/14	200
Soroptimist Conference (collaboration with Modesto Soroptimist) – Secondary 9-12 Female (leadership)	3/1/14	200
Cesar Chavez Empowerment Luncheon – Secondary 9-12 (leadership)	3/20/14	43
Hispanic Education Conference (MJC) – Secondary 9-12 (higher education)	3/22/13	150
Challenge Day (Davis) – Secondary 9-12 (character awareness)	3/25/14	90
Job Skills Boot Camp (Elliott) – Secondary 12 <sup>th</sup> Only (work preparedness)	4/2/14	82
CPR Training (M Twain) – Secondary 7-8 (student training)	4/3/14	240
CPR Training (Roosevelt) – Secondary 7-8 (student training)	4/30/14	500
CPR Training (Hanshaw) – Secondary 7-8 (student training)	5/12/14	450
S.T.A.Y. Program (Students – District Wide) – 6-12 grades (student opportunity)	All year	64
<b>TOTAL:</b>		<b>4944</b>

### Parent Support Services

During the school year this department also offered a variety of parent support services and special programs for parents with students at all grade levels. Parent support services are geared towards strengthening and supporting the MCS community's families. Providing services to parents indirectly impacts a child's academic success, as well as their social and emotional well-being. The focus for parent support services is for parents to feel valued as an integral part of their child's education, and help them recognize the importance of parent involvement and the important role parents play in their child's academic success. Parent support services encompass parent involvement and collaboration, supporting their child's education, prevention and intervention awareness, and building on existing strengths in parents and their children through parent leadership and education.

## Report on Student, Parent, &amp; Community Support Services

Description	Date	# Attend
Resource & Kids Activity Event - District Wide (parent resources)	7/26/13	1805
"She" Parent Conference - Beyer (leadership for mothers)	9/21/13	48
40 Dev Asset Parent Training/5 Group Sessions – Mark Twain (parent education)	9/9/13	11
40 Dev Asset Parent Training/5 Group Sessions – Shackelford (parent education)	9/11/13	10
Elliott Parent & Student STAR Conference (parent leadership)	10/2/13	230
Parents Make a Difference Conference – North/West schools (parent involvement)	10/19/13	350
40 Dev Asset Parent Training/5 Group Sessions – Franklin (parent education)	10/16/13	25
Campus tour: CSU Stanislaus – Marshall & Bret Harte (parent tour)	11/23/13	200
Parent Health Insurance Information and Enrollment – Mark Twain	12/10/13	100
Elliott Parent Involvement 2 <sup>nd</sup> Cup (parent involvement)	12/12/13	60
40 Dev Asset Parent Training/5 Group Sessions – B Harte (parent education)	1/28/14	15
40 Dev Asset Parent Training/5 Group Sessions – O Wright (parent education)	1/29/14	15
Financial Aid Night at Downey – District Wide (parent involvement)	1/30/14	350
Parents Make a Difference Conference – South/East schools (parent involvement)	2/22/14	275
Building Blocks Program / 4 Group Sessions – Marshall (parent involvement)	3/4/14	39
Building Blocks Program / 4 Group Sessions – M Twain (parent involvement)	3/12/14	24
Health Insurance and Enrollment Event – Hanshaw (health ins. enrollment)	3/20/14	100
Health Insurance and Enrollment Event – Wilson (health ins. enrollment)	3/27/14	50
Campus tour: CSU Stanislaus – Johansen, Tuolumne & Kirschen (parent tour)	3/29/14	175
Health & Fitness Night – Mark Twain (parent education/well-being)	4/11/14	125
40 Dev Asset Parent Training / 5 Group Sessions – Roosevelt (parent education)	5/21/14	9
S.T.A.Y. Program (Parents – District Wide) – 6-12 grades (student opportunity)	All year	80
<b>Total:</b>		<b>4116</b>

### Community Support Services

During 2013/14, this department has collaborated effectively with various organizations throughout the county, including building partnerships with law enforcement, public and private community agencies, faith-based organizations, and institutions of higher education. The purpose of these collaborations is to identify the service needs of the community and to ensure that children receive the assistance they need to be successful in school, a benefit for students at all grade levels. Many students face social, emotional, medical, and/or personal problems which reduce their ability to achieve in school, and our partnerships are designed to help students overcome these difficulties. The cooperative efforts among parents, community organizations, and schools can provide the support students need to cope with the many problems they face today.

## Report on Student, Parent, &amp; Community Support Services

Description	Date	#Attend
Public Safety Night Fair – District Wide (collaboration w/ law enforcement, emergency & rescue/response agencies)	7/5/13	674
Community Resource Fair – District Wide (collaboration w/ various local agencies)	7/12/13	1525
Health & Fitness Fair – District Wide (collaboration w/ various local agencies)	7/19/13	661
Backpack Drive – South/East schools (collaboration w/ LCR)	7/26/13	600
Backpack Drive – North/West schools (collaboration w/ LCR)	7/31/13	200
Manny Scott Presentation – District Wide (motivational speaker)	8/7/13	250
Health Fair – Hanshaw (collaboration w/ various local agencies/businesses)	10/6/13	600
Immigration Services – Hanshaw (collaboration w/ the Mexican Consulate & LCR)	3/15/14	404
NAACP Graduation Recognition Event – District Wide (collaboration NAACP/MCS)	5/18/14	400
<b>Total:</b>		<b>5314</b>

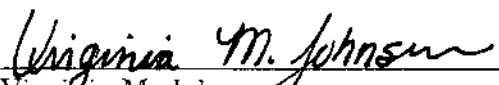
**Crisis Response Team**

During the 2013/14 school year the Crisis Response Team responded to critical situations and incidents that involved very uncertain, difficult, and/or painful circumstances. When any crisis has occurred at our schools, the Crisis Response Team immediately pulls together along with school site staff to join together in a coordinated response. The team mobilizes to discuss an immediate plan of action before meeting with students, parents and or staff. Some students and/or staff, depending on the crisis, may require more in-depth interventions after a crisis so the team ensures that appropriate referrals and follow-up occur.

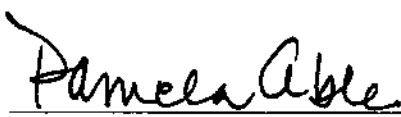
SUMMARY

Jorge Perez, Director of Parent & Community Involvement, will present an overview of activities completed during the 2013/14 school year.

Prepared by:

  
 Virginia M. Johnson  
 Associate Superintendent,  
 Educational Services

Approved for Submission  
to the Governing Board by:

  
 Pamela Able  
 Superintendent



MODESTO CITY SCHOOLS

TO: Board of Education  
SUBJECT: Approval of Local Control and  
Accountability Plan (LCAP)

Regular Meeting

June 16, 2014

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BACKGROUND

The new Local Control Funding Formula (LCFF) is a historical change in the way the state allocates funding for school districts. The LCFF is designed to close the achievement gap by providing additional funds to support improved student outcomes and accountability. We are no longer implementing the state's plan for eligible students; we must develop a plan locally that achieves improved results. The LCFF accountability system requires that districts develop a three-year Local Control and Accountability Plan (LCAP) and annually update it.

ISSUE

The LCAP must identify goals based on state priorities for all students, numerically significant subgroups, students with disabilities and eligible students. Additionally, the statute requires engagement with a variety of stakeholders in the development of the plan. Modesto City Schools has held 14 workshops for staff and community members asking for input to develop the LCAP draft. Prior to the approval of the plan, the district must review the draft in a public hearing in order to receive additional feedback from interested stakeholders. That public hearing took place on May 19, 2014.

PROPOSAL

Modesto City Schools staff has completed the requirements necessary to compose a draft LCAP and has presented it in a public hearing. Input was received and agreed-upon revisions have been made. The LCAP is now being submitted for approval by the Modesto City Schools Board of Education.

The LCAP can be accessed at [www.mcs4kids.com](http://www.mcs4kids.com). Copies of the LCAP are also available in the Superintendent's office.

RECOMMENDATION

It is recommended that the Board of Education approve the Local Control and Accountability Plan (LCAP).

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Prepared and Recommended to the  
Governing Board by:



Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Certification of the 2014/15 Budget for June 16, 2014  
All Funds and Authorization to Transmit  
Copies to Local and State Agencies

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### BACKGROUND

The District is required to adopt its annual budget by June 30 of each year and to transmit the adopted budget to the Stanislaus County Office of Education and the California Department of Education.

Multiyear projections are required by AB1200 and AB2756. Please note that multiyear projections are not forecasts. Forecasts are predictions for the future; whereas projections are a mathematical result of today's decisions based on a given set of assumptions.

### ISSUE

A budget has been prepared for Board approval that incorporates State funding levels based on the Governor's January and revised May budget proposal. The Board had approved budget assumptions in April. Potential revisions will be brought to the Board when the impact of the final State budget is known.

### PROPOSAL

#### 1. General Fund Summary

These reports show the 2013/14 estimated actuals and the 2014/15 proposed adopted budget. There are separate columns under each year for the unrestricted portion of the general fund budget, the restricted portion of the general fund budget, and the combined restricted and unrestricted general fund budget.

Projected year-end totals maintain the required 3% Unrestricted General Fund reserve levels and meet all mandatory obligations.

Restricted categorical resources make necessary reductions to remain fiscally solvent, thereby not encroaching on the Unrestricted General Fund. Exception to this assumption is the categorical resource of Special Education which currently encroaches on the General Fund.

Certification of the 2014/15 Budget for All Funds and Authorization to Transmit Copies to Local and State Agencies

2. Multi-Year Financial Projection

A district's financial certification must include the two subsequent fiscal years. This forces a look at the long-term effects of current financial decisions. The three-year financial projections are based on known factors and estimates of future costs of current District operations.

REVENUE

Local Control Funding Formula (LCFF)

- 2014/15 estimated COLA of 0.85% and estimated GAP of 28.06%
  - Elementary - \$13.9M increase from 2013/14
  - High School - \$11.7M increase from 2013/14
- Projected COLA
  - 2015/16            2.19%
  - 2016/17            2.14%
- Projected GAP
  - 2015/16            30.39%
  - 2016/17            19.50%
- Special Education Principal Apportionment transfer eliminated as part of LCFF guidelines

Federal Revenue

- School Improvement Grant (SIG) funding ends effective 2015/16

State Revenue

- State Lottery projections at \$121 per 2013/14 Annual ADA for Unrestricted, and \$25 per 2013/14 Annual ADA for Proposition 20 funds

Local Revenue

- Elimination of Stanislaus County Office of Education (SCOE) Regional Occupational Program (ROP) funding effective 2015/16

EXPENDITURES

- 2013/14 Estimated Actuals assumes that the remaining budget dollars will be expended. Adjustments have been made to the budget in anticipation of year-end spending.
  - 2013/14 Restricted Estimated Actuals reflects estimated savings of <\$18.8> million in expenses and <\$4.2> million in deferred revenue
- 2014/15 Budget does not include estimated carryover or deferred revenue

Certification of the 2014/15 Budget for All Funds and Authorization to Transmit Copies to Local and State Agencies

Salaries and Benefits

- Contract negotiations with all bargaining units have been settled and ratified. Current contract language beginning July 1, 2014 is reflected below:
  - Modesto Teachers Association (MTA) (excluding Child Development)
    - One-time one percent “off the salary schedule” payment
    - Salary schedule increase of 1.5%
    - Reinstatement of 2008/09 stipend rates
    - Additional \$250 contribution toward health benefits or cash in-lieu
  - California School Employees Association, Chapter #007 (CSEA) (excluding Child Development and Nutrition Services programs)
    - One-time one percent “off the salary schedule” payment
    - Salary schedule increase of 2.0%
    - Adjustment to longevity calculation to reflect a payment of \$100/year for 5-35 service years
    - Addition of Post-Secondary Degree stipends
    - Increase to District health and welfare benefit from \$150/month to \$250/month
  - Modesto City Schools Managers Group
    - One-time one percent “off the salary schedule” payment
    - Salary schedule increase of 2.0%
    - Adjustment to longevity to include all years of creditable service to Modesto City Schools
    - Addition of Masters and Doctorate Degree stipends
    - Additional \$110 contribution toward health benefits or cash in-lieu
- Public Employees’ Retirement System (PERS) rate increase from 11.442% to 11.771% – estimated General Fund increase over 13/14 = \$178,000 and an additional 1.1% each year after
- Workers’ Compensation rate increase from 0.9% to 1.5% – estimated General Fund increase over 13/14 = \$1.2M

Local Control Accountability Plan

- To be incorporated after the approval by the Governing Board

Base Funding:

- Develop Facilities Master Plan
- Upgrade infrastructure for technology
- Research and develop elementary computer literacy
- Purchase software for computer literacy class
- Provide training for yard duties/campus supervisors
- Provide site funds to reinforce positive behavior
- Provide K-6 electronic report/progress report
- Increase College Counselors to equivalent of .8 FTE per high school
- Increase Work Experience = 1 FTE per high school site
- Provide staffing for remediation programs (READ 180)
- Add .2 FTE Athletic Director (AD) at each high school
- Add .4 FTE Activities Director at each high school
- Adjust counselor ratio to 700:1

Certification of the 2014/15 Budget for All Funds and Authorization to Transmit Copies to Local and State Agencies

Supplemental Funding:

- Increase security to protect assets
- Add 1.0 FTE Library coordinator
- Maintain Safe Schools, Violence Prevention programs – formerly Tier III categorical funding
- Add 3 Media Center Assistants
- Add 1 Technology Coach
- Develop a model digital school
- Upgrade and maintain computer labs
- Add 1 Elementary Technology Coordinator
- Increase effectiveness of Positive Behavior Intervention & Support (PBIS) team with additional training/collaboration
- Add 3 hour Health Clerk to all K-6 sites > 700 student
- Add 3 hour Health Clerk – Elliott
- Increase Nursing (2.2 FTE at TK-6, .8 FTE at 7-8, 1.6 FTE at 9-12 = 4.6 FTE)
- Add .4 FTE Counselor – G230 Academy
- Provide resources for intervention rooms
- Maintain funding for HS credit recovery program (G230 Academy)
- Purchase real time data management system
- Develop summer academies (1 week) for enrichment opportunities for elementary students
- Increase site funds for promoting athletics and student activities
- Provide site funds for visual and performing arts enrichment programs
- Reestablish Art Appreciation program at 2 grade levels (Gallo)
- Lease string instruments for K-8 music program
- Conduct a job equity study to retain high quality staff
- PD - Project Based Learning (PBL)
- PD - STEM/STEAM
- Develop Middle College program
- Site funding to increase parent involvement
- Maintain 4 Attendance Liaisons – District-wide
- Maintain funding for Ag program
- Provide staffing for support periods for CA High School Exit Exam (CAHSEE)
- Provide staffing for support periods
- Career fairs & character education at elementary sites
- Maintain Career Technical Education (CTE) funding
- Maintain California Partnership Grants
- Determine District-wide progress monitoring assessments and data points for elementary in reading, writing, and math
- Develop and implement District-wide Student Study Team (SST) procedures
- Provide District-wide training for SST teams
- Maintain 3.5 Curriculum Coordinators
- Maintain Vice Principal at Elementary (1) and Jr. High (2)
- Add 3 Instructional Coaches
- Maintain former Tier III categorical programs currently offered in the District
- Add 1 Library Coordinator

Certification of the 2014/15 Budget for All Funds and Authorization to Transmit Copies to Local and State Agencies

Concentration Funding:

- Establish baseline for parent, student satisfaction survey
- Develop and provide parent leadership classes
- Develop and provide cultural assimilation class for parents of newcomers
- Add Typist Clerk II Translators at sites
- Provide resources and staff to increase parent outreach efforts to subgroups including home visits and meetings
- Add 1 Foster Youth/Homeless Liaison .5 FTE
- Offer a parent round-up at elementary schools
- Add Community Aide to assist with parent outreach
- PD - EL shadowing
- Provide foster youth training for staff
- Provide cultural competency training for staff
- PD - Effective instructional strategies for all subgroups
- Supplemental standards aligned instructional materials for subgroups
- Add Vice Principals at Elementary (5) and Jr. High (2)
- Maintain Assessment Center to monitor progress of EL students
- Expand Dual Language Academy (DLA) to include Grades K and 4<sup>th</sup>
- Establish District hourly pay for remediation
- Develop and implement elementary summer school for remediation/jump start skills
- Research on-line remediation programs in second languages
- Promote multilingual proficiency at high schools
- Add .5 FTE Counselor at Jr. High for concentration subgroups
- Add 1 FTE Counselor at 9-12 for concentration subgroups
- Add .5 FTE Counselor – Elliott
- Add 1 Bus Monitor for behavior
- Maintain and Expand Mental Health Counseling – District-wide
- Add .4 FTE Mental Health Counseling – Language Institute (LI)
- Add .4 FTE Mental Health Counseling – Elliott
- Add 1 FTE Behavioral Coach
- Add .5 FTE Bilingual Language Development Specialist (BLDS) – Dual Language Academy (DLA)
- Add 1 Instructional Paraprofessional – LI
- Develop behavioral consultation model
- Add 1.0 FTE Vice Principal for DLA
- Purchase Computers On Wheels (COW) for classrooms
- Add 1 Probation Officer – Elliott
- Add 3 Attendance Liaisons

Transfers Out

- Vehicle replacement - \$275,000
- Reprographics equipment replacement - \$50,000

Certification of the 2014/15 Budget for All Funds and Authorization to Transmit Copies to Local and State Agencies

ENDING BALANCE

- Economic uncertainty reserve designation will retain minimum 3% of General Fund expenditures in 2014/15
- Continue “assigned” designations as approved by the Governing Board
- New 2014/15 assigned designations:
  - LCFF Base Funding Increase - \$11M
  - LCFF Supplemental/Concentration Funding - \$14M
  - State Teachers’ Retirement System (STRS) anticipated increase \$1.4M and a 1.6% additional each year after
  - CSEA Post-Secondary Degree Stipends - \$50,000

CHANGES TO FUND BALANCE

Evaluating the “bottom line” of the budget requires looking at several factors and understanding what each includes or does not include.

The Net Increase/(Decrease) in Fund Balance line compares current year expenses against current year revenues without regard to the beginning balance carried forward from the prior year. Generally this line, if negative, indicates deficit spending. If the deficit results from spending reserves that have been accumulated over a number of years, the deficit spending is not cause for concern. If it represents actual current year expenses that exceed current year revenue, then budget cuts will be necessary.

The 2014/15 Unrestricted budget is currently projected to end the year with a net decrease in fund balance in excess of \$75 thousand.

Ending Balance represents what didn’t get spent in the current year. It is NOT an unobligated balance. The ending balance should cover all State-required and Board-assigned reserves, long-term obligations and carry-over obligations from the prior year. A trend of declining ending balance that isn’t planned is cause for concern. If the ending balance in current or projected future years cannot cover the required reserve level, the District’s financial adoption status is disapproved.

It is important to note the difference between Restricted and Unrestricted fund balance. The Restricted funds can only be used for specific programs.

It should be noted that a district can have a positive fund balance and still have a negative cash balance. Fund balance includes money owed to the district but not yet received. It is possible to run out of cash and still have fund balance.

The projected ending balances are not sufficient to cover all required and assigned reserves in year three.

Unassigned Balance is the amount of the ending balance that is not committed after all required and assigned reserves have been set aside. A negative unassigned balance line indicates that some assigned reserves may need to be eliminated. A continued trend of decreasing or negative unassigned balance will eventually lead to not meeting the required

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Certification of the 2014/15 Budget for All Funds and Authorization to Transmit Copies to Local and State Agencies

reserves. The unassigned balance line will also show how much is available in current and future years to cover District priorities and programs, including any salary increases.

### 3. Criteria and Standards

The criteria and standards software automatically compares a district's financial and enrollment data to arbitrarily calculated averages. These comparisons can alert a district to financial anomalies but can also be arbitrary and not relevant to a particular district's situation. "Not met" standards require an explanation.

The format still does not factor in fiscal anomalies that skew the three-year average calculations. These variances can result in "not met" status for items throughout the criteria and standards. Variances occur as a result of the District posting deferred revenue and carryover.

### 4. Other Funds

The status for all other special funds maintained by the District is shown.

### 5. Average Daily Attendance Report

The 2013/14 P-2 Average Daily Attendance is indicated in the first column. The 2013/14 P-2 ADA is used for the funded base for 2014/15.

- Funded Average Daily Attendance (ADA)
  - Elementary – 14,774.56
  - High School – 14,487.21

### 6. Cash Flow Summary

Districts monitor both fund balance and actual cash balances available to pay obligations. Since many funding sources are distributed in arrears, diligent monitoring of cash on hand is required.

At this time, approximately 47% of the 2013/14 principal apportionment funding is projected to be delayed until July. However, the Governor's proposal for 2014/15 does not plan for any 2014/15 principal apportionment deferrals.

Cash management challenges make it even more critical that reserves are met in order to meet cash flow needs that guarantee the ability to adequately meet payrolls and other obligations.

## SUMMARY

In submitting the 2014/15 Adopted Budget, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years.



Certification of the 2014/15 Budget for All Funds and Authorization to Transmit Copies to Local and State Agencies

FISCAL IMPACT

While the District's proposed 2014/15 budget is in balance with sufficient reserves for economic uncertainties, it recognizes that subsequent fiscal years are dependent upon a certain level of gap funding and will need to be closely monitored to ensure fiscal solvency with the proposed Local Control Accountability Plan.

RECOMMENDATION


It is recommended that the Board of Education approve the 2014/15 budget for all funds, certify the 2014/15 budget, and authorize staff to transmit copies to local and state agencies.

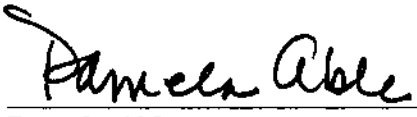
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Originating Department: Budget

Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Resolution No. 13/14-31 June 16, 2014  
for Adopting the Education Protection  
Account for Fiscal Year 2014-15

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BACKGROUND

Proposition 30, The Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012, temporarily increases the state's sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers.

The new revenues generated from Proposition 30 are deposited into a newly created state account called the Education Protection Account (EPA). Local Education Agencies (LEAs), County Offices of Education, and charter schools will receive funds from the EPA based on their proportionate share of the statewide revenue limit amount, which includes charter school general purpose funding. A corresponding reduction is made to an LEA's revenue limit or charter school general purpose state aid equal to the amount of its EPA entitlement. LEAs began receiving EPA payments quarterly beginning with the 2013-14 fiscal year.

ISSUE

Pursuant to Article XIII, Section 36 of the California Constitution, Local Education Agencies are required to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction, provided that the Governing Board makes the spending determinations in an open session of a public meeting. The language in the constitutional amendment requires that funds shall not be used for the salaries and benefits of administrators or any other administrative costs.

PROPOSAL

This resolution makes the District's determination that the funds received from the Education Protection Account will be used for classroom teacher salaries and benefits.

FISCAL IMPACT

There is no fiscal impact.

Approval of Resolution No. 13/14-31 for Adopting the Education Protection Account for Fiscal Year 2014-15

RECOMMENDATION


It is recommended that the Board of Education approve Resolution No. 13/14-31 for adopting the Education Protection Account for fiscal year 2014-15.

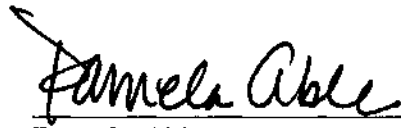
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Originating Department: Financial Services

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS  
GOVERNING BOARD RESOLUTION NO. 13/14-31  
ADOPTING THE EDUCATION PROTECTION ACCOUNT

WHEREAS, the voters approved Proposition 30 on November 6, 2012 which created the Education Protection Account;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative costs;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

THEREFORE BE IT RESOLVED that the monies received from the Education Protection Account shall be spent as required by Article XIII Section 36 in the following manner:

Classroom Teacher Salaries and Benefits

THE FOREGOING RESOLUTION was introduced at a regular meeting of the Board of Education, held on the 16th day of June 2014, by Board Member, \_\_\_\_\_, who made the motion, which motion being duly seconded by \_\_\_\_\_, was, upon a roll call vote, carried into Resolution and passed by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

ATTEST:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Pamela Able, Superintendent  
Modesto City Schools

No. 13/14-31  
June 16, 2014

B.9(2)

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of 2014-15 Services Agreement with Modesto Police Department to Provide the Services of Four School Police Officers Who Will Provide Direct Law Enforcement Services to 7-12 Campuses and for Officers to Provide Security at Modesto City Schools Board of Education Meetings June 16, 2014

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BACKGROUND

In 1990, Modesto City Schools formed a partnership with Modesto Police Department to implement the School Police Officer program. School Police Officers provide direct law enforcement services to school administrators and help maintain safe and secure campuses. Likewise, with increased safety concerns at public meetings, the Board of Education has requested the presence of a police officer to provide security for their meetings.

ISSUE

Campuses must be safe and orderly in order for students to achieve at their maximum potential. The School Police Officer program has proved to be successful at Modesto City Schools. School Police Officers make arrests, issue citations, and make student and parent contacts. Officers address gang-related issues, refer students to diversion programs and participate in school meetings. Each School Police Officer has a black and white unit as well as a private office at his/her assigned school for enforcement activities and confidential counseling.

The presence of a police officer at Modesto City School Board meetings will increase security for Board members, staff, and the public who attend these public meetings.

PROPOSAL

School Police Officer Program

Modesto Police Department will provide four (4) full-time Police Officers according to the following schedule:

Three 9.5 month officers	@ \$112,000	each
One 12 month officer	@ \$112,000	
Total	\$448,000	

Approval of 2014-15 Services Agreement with Modesto Police Department to Provide the Services of Four School Police Officers Who Will Provide Direct Law Enforcement Services to 7-12 Campuses and for Officers to Provide Security at Modesto City Schools Board of Education Meetings

One Police Officer provided for all Board of Education meetings @ \$54 per hour not to exceed \$4,500.

A copy of the services agreement is available for review in the Child Welfare and Attendance Office.

FISCAL IMPACT

Funding will be provided from the General Fund. The Agreement for the School Police Officer program is not to exceed \$448,000; Security at Board of Education meetings is not to exceed \$4,500. The total compensation to the Modesto Police Department is not to exceed \$452,500.

RECOMMENDATION

It is recommended that the Board of Education approve the 2014-15 Services Agreement with Modesto Police Department to provide the services of four School Police Officers who will provide direct law enforcement services to 7-12 campuses and for officers to provide security at Modesto City Schools Board meetings.

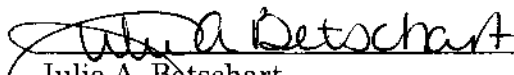
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Originating Department: Child Welfare and Attendance


Reviewed and Recommended by:

  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Services Agreement Between June 16, 2014  
Modesto City Schools and Stanislaus County  
Probation Department

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### BACKGROUND

Modesto City Schools is committed to providing safe schools. Chief among the District's priorities is ensuring safe and secure environments in which students, staff, and parents are able to focus on the educational program.

The District reinforced this commitment in the development of Goal 1 of the District's LCAP plan: *Provide facilities that are safe and welcoming to enhance and maximize learning opportunities.*

The Stanislaus County Probation Department has a successful history of contracting with school districts for the placement of probation officers on school campuses. Currently, the Probation Department has contracts in place to provide probation officer support through the Stanislaus County Office of Education and several surrounding school districts.

As one component of Goal 1 of the District's LCAP plan, the District seeks agreement to contract with the Stanislaus County Probation Department for placement of a first responder school probation officer at Elliott Alternative Education Center.

### ISSUE

Modesto City Schools remains focused on ensuring campus safety while reducing suspension/expulsions and improving behavior to provide students with an environment rich with positive outcomes.

Goal 1.4g in the LCAP includes collaborating with the Stanislaus County Probation Department for placement of a first responder school probation officer at Elliott Alternative Education Center (EAEC). The administrative team, along with school staff, have made significant progress in reducing student suspensions and expulsions over a three-year period. Elliott has been among the most progressive of school sites in exploring and implementing a range of positive discipline approaches, including Positive Behavior Intervention & Support (PBIS), Aggression Reduction Training (ART), Restorative Justice practices, and proactive conversion of In-School Suspension to an Intervention Room. Central to the efforts of improving student behavior and reducing disciplinary incidents has been the commitment to a high level of visibility and continuous presence of Elliott administrators in conjunction with law enforcement.

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Approval of Services Agreement Between Modesto City Schools and  
Stanislaus County Probation Department

While Elliott administration has a strong presence on campus, the continuous and consistent presence of law enforcement on campus provides a level of security that cannot be provided by staff alone. High visibility – particularly of law enforcement – serves not only as a deterrent for potential negative behavior, but serves as a proactive prevention measure that contributes to a positive school climate. As administrators and law enforcement personnel interact with students and staff before, during, and after school, they interact on a positive level and can intervene to de-escalate and avert potential issues while also building positive relationships with students.

Unlike other school sites, the large number and high concentration of at-risk students at Elliott warrants special consideration in having a more regular and consistent presence of authority beyond school staff.

### PROPOSAL

The services agreement with the Stanislaus County Probation Department will provide one first-responder School Probation Officer for a two-year period. The officer will primarily be housed at and serve Elliott Alternative Education Center under the direction of the site principal. However, the officer will report to the Director II, Child Welfare & Attendance, and the agreement includes the ability of the officer to respond to other Modesto City Schools high school sites as safety needs or issues warrant, at the request and direction of the Director II, CWA. Included in the addendum that is part of the agreement, the probation officer's overall responsibilities include:

- Assisting with campus safety and security
- Managing probation case load; focusing on students enrolled at Elliott and within Modesto City Schools
- Taking an active role in promoting positive, pro-social behaviors and in decreasing negative behaviors, aggression, and truancy
- Acting in advisory capacity and as a law enforcement liaison to stakeholder groups (e.g. Safety Team, Parent Involvement sessions, Assistant Principals, Counselors, Faculty/Staff, etc.)

In addition, the officer will support the site's efforts in the areas of PBIS, ART, Restorative Justice, and the Intervention Room, and will have further specific responsibilities related to truancy intervention, giving input relative to alternatives to suspension, providing classroom presentations, and other aspects of ensuring a safe campus.

The services agreement with Stanislaus County Probation Department will be in effect from July 1, 2014 through June 30, 2016. A copy of the agreement is available for review in the Educational Services office.



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Approval of Services Agreement Between Modesto City Schools and  
Stanislaus County Probation Department

FISCAL IMPACT

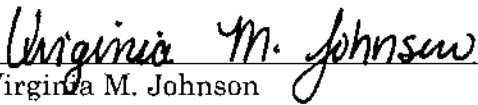
The Agreement for a first responder School Probation Officer is a two-year contract and will not exceed \$224,603 (\$112,302 per year). The funding source is the Local Control Funding Formula (LCFF).

RECOMMENDATION

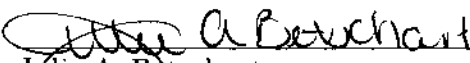
It is recommended that the Board of Education approve the Services Agreement between Modesto City Schools and Stanislaus County Probation Department.

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Recommended by:

  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Public Hearing and Approval of 2014-2015 June 16, 2014  
Modesto City Schools Special Education  
Local Plan Area (SELPA) Annual Service  
Delivery and Budget Plan

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BACKGROUND

Education Code 56205 (b) requires SELPAs to submit to California Department of Education (CDE) Annual Service Delivery and Budget Plans adopted at public hearings prior to the start of the 2014-2015 fiscal year. The Service Delivery Plan includes a description and physical location of all Special Education services. The Budget Plan must identify expected revenues and expenditures for the Special Education program. Together, these plans ensure that all students with disabilities have access to services and instruction appropriate to meet their unique needs as determined in their Individualized Education Plan (IEP).

ISSUE

The Annual Service Delivery and Budget Plan must be approved at a public hearing.

PROPOSAL

The Modesto City Schools SELPA has developed the Annual Service and Budget Plan.

FISCAL IMPACT

None

RECOMMENDATION

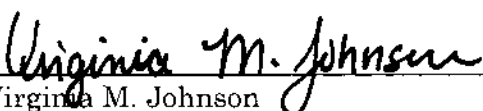
It is recommended that the Board of Education conduct a Public Hearing and approve the 2014-2015 Modesto City Schools Special Education Local Plan Area (SELPA) Annual Service Delivery and Budget Plan.


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Originating Department: Special Education

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

  
Pamela Able  
Superintendent

**CERTIFICATION OF ANNUAL BUDGET PLAN  
 FISCAL YEAR 2014-15**

1. Check one, as applicable:

Single District                       Multiple District                       District/County

County-District-School Code/Special Education Local Plan Area (SELPA) Code <b>5011</b>	SELPA Name <b>Modesto City Schools</b>	Application Date <b>June 16, 2014</b>
SELPA Address <b>426 Locust St</b>	SELPA City <b>Modesto</b>	SELPA Zip code <b>95351</b>
Name SELPA Director (Print) <b>Mark Herbst</b>		SELPA Director's Telephone Number <b>(209) 575-8531</b>

2. CERTIFICATION BY AGENCY DESIGNATED AS ADMINISTRATIVE AND FISCAL AGENCY FOR THIS PROGRAM (Responsible Local Agency [RLA] or Administrative Unit [AU])

RLA/AU Name <b>Modesto City Schools</b>	Name/Title of RLA Superintendent <b>Pamela Able/Superintendent</b>	Telephone Number (    )
RLA/AU Street Address <b>426 Locust St</b>	RLA/AU City <b>Modesto</b>	RLA/AU Zip code <b>95351</b>
Date of Governing Board Approval <b>June 16, 2014</b>		

**Certification of Approval of Annual Budget Plan Pursuant to California *Education Code* Section 56205(b)**

I certify that the Annual Budget Plan was developed according to the SELPA's local plan governance and policy making process. Notice of this public hearing was posted in each school within the SELPA at least 15 days prior to the hearing.

The Annual Budget Plan was presented for public hearing on June 16, 2014.

Adopted this 16<sup>th</sup> day of June, 2014.

Signed: \_\_\_\_\_  
                     RLA/AU Superintendent

**ANNUAL BUDGET PLAN  
 FISCAL YEAR 2014-15**

The Annual Budget Plan shall identify expected expenditures for all items required by this part as listed below. The Standardized Account Code Structure (SACS) codes provide source information from the local educational agency (LEA) reporting.

	<b>Reference/Label</b>	<b>Instructions</b>	<b>Estimated Totals</b>
A	Funds received in accordance with Chapter 7.2 (commencing with California <i>Education Code</i> [EC] Section 56836) (Special Education Program Funding)	SACS Resource Code 6500 (State), 3300-3499 (Federal) 6512-6535 (General Fund)	50,481,115
B	Administrative costs of the plan	SACS Goal Code 5001 Function 2100	862,435
C	Special Education services to pupils with: (1) <b>severe disabilities</b> , and (2) <b>low-incidence disabilities</b>	SACS Goal Code 5710	387,714
		SACS Goal Code 5730	2,304,352
		SACS Goal Code 5750	14,554,001
D	Special education services to pupils with <b>non-severe disabilities</b>	SACS Goal Code 5770	23,567,592
E	Supplemental aids and services to meet the individual needs of pupils placed in <b>regular education classrooms</b> and environments	Any SACS Goal Code with SACS Function Code 1130 <sup>1</sup>	158,773
F	Regionalized operations and services, and direct instructional support by <b>program specialists</b> in accordance with Article 6 (commencing with Section 56836.23) of Chapter 7.2. (SELPA Program Specialists Funding)	SACS Goal Code 5050	0
		SACS Goal Code 5060	860,248
G	The use of <b>property taxes</b> allocated to the special education local plan area pursuant to EC Section 2572.	Statement is included in Local Plan	

<sup>1</sup> Function Activity Classification can be found at <http://www.cde.ca.gov/be/ag/ag/yr08/mar08item24a6.doc>

FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

Received by the State Superintendent of Public Instruction: Date: \_\_\_\_\_ By: \_\_\_\_\_



**Board of Education**

Cindy Marks  
President

Amy Elliott Neumann  
Vice President

David Allan  
Board Member

Jordan Dickson  
Board Member

Steven Grenbeaux  
Board Member

Rubén Villalobos  
Board Member

Sue Zwahlen  
Board Member

**Administration**

Pamela Able  
Superintendent

Virginia Johnson  
Associate Superintendent  
Educational Services

Craig Rydquist  
Associate Superintendent  
Human Resources

Julie A. Betschart  
Associate Superintendent  
Business Services  
Chief Business Official

**NOTICE OF PUBLIC HEARING**

June 16, 2014  
6:00 p.m.

MODESTO CITY SCHOOLS  
BOARD ROOM  
426 Locust Street  
Modesto, California 95351

**TO CONSIDER APPROVAL OF MODESTO CITY SCHOOL'S  
SPECIAL EDUCATION LOCAL PLAN AREA (SELPA)  
2014-2015 ANNUAL SERVICE DELIVERY PLAN**

A public hearing will be held pursuant to *Education Code 56205(b)(2)*, at which time the Board will hear any relevant public comment. Upon completion of the public hearing, the Board may approve a resolution to adopt the Modesto City Schools Special Education Local Plan Area (SELPA) Annual Service Delivery Plan and Budget Plan.

A copy of the Plan is available for review prior to the public hearing in the Special Education Office, 426 Locust Street, Modesto, California, 95351.

Questions regarding this agenda item should be directed to Mark Herbst, SELPA Director at (209) 575-8531.

*Virginia M. Johnson*

Virginia M. Johnson  
Associate Superintendent  
Educational Services  
MODESTO CITY SCHOOLS

POSTED: MAY 30, 2014



Modesto City Schools  
426 Locust Street  
Modesto California  
95351  
209.550.3301  
www.mcs4kids.com

## CERTIFICATION OF ANNUAL SERVICE PLAN

1. Check one, as applicable:

Single District

Multiple District

District/County

County-District-School Code/Special Education Local Plan Area (SELPA) Code <b>5011</b>	SELPA Name <b>Modesto City Schools</b>	Application Date <b>June 16, 2014</b>
SELPA Address <b>426 Locust Street</b>	SELPA City <b>Modesto</b>	SELPA Zip code <b>95351</b>
Name SELPA Director (Print) <b>Mark Herbst</b>		SELPA Director's Telephone Number <b>(209) 575-8531</b>

2. CERTIFICATION BY AGENCY DESIGNATED AS ADMINISTRATIVE AND FISCAL AGENCY FOR THIS PROGRAM (Responsible Local Agency [RLA] or Administrative Unit [AU])

RLA/AU Name <b>Modesto City Schools</b>	Name/Title of RLA Superintendent (Type) <b>Pamela Able</b>	Telephone Number <b>(209) 575-8531</b>
RLA/AU Street Address <b>426 Locust Street</b>	RLA/AU City <b>Modesto</b>	RLA/AU Zip code <b>95351</b>

Date of Governing Board Approval

**June 16, 2014**

### Certification of Approval of Annual Service Plan Pursuant to California Education Code Section 56205(b)

I certify that the Annual Service Plan was developed according to the SELPA's local plan governance and policy making process. Notice of this public hearing was posted in each district within the SELPA at least 15 days prior to the hearing.

The Annual Service Plan was presented for public hearing on June 16, 2014.

Adopted this 16<sup>th</sup> day of June, 2014.

Signed: \_\_\_\_\_  
                     RLA/AU Superintendent

FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

Received by the State Superintendent of Public Instruction: Date: \_\_\_\_\_ By: \_\_\_\_\_

**Modesto City Schools (Facility 32) June 2, 2014**

**Facility 32: County Jails**

Any and all students who are within our Modesto City Schools SELPA that have an IEP and who land in Stanislaus County Jail will be picked up and served by Stanislaus County SELPA according to their IEP.

California Special Education Management Information System  
Service Descriptions

Special Education Local Plan Area:

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
210	<b>Family training, counseling, and home visits (ages 0–2 only):</b> This service includes: services provided by social workers, psychologists, or other qualified personnel to assist the family in understanding the special needs of the child and enhancing the child's development. Note: Services provided by specialists (such as medical services, nursing services, occupational therapy, and physical therapy) for a specific function should be coded under the appropriate service category, even if the services were delivered in the home.	X			34 Code of Federal Regulations (CFR) sections 300.34 (c)(3), 300.226
220	<b>Medical services (for evaluation only) (ages 0–2 only):</b> Services provided by a licensed physician to determine a child's developmental status and need for early intervention services.	X			34 CFR sections 300.34 (c)(3), 300.226
230	<b>Nutrition services (ages 0–2 only):</b> These services include conducting assessments in: nutritional history and dietary intake; anthropometric, biochemical, and clinical variables; feeding skills and feeding problems; and food habits and food preferences.			X	34 CFR sections 300.34 (c)(3), 300.226
240	<b>Service coordination (ages 0–2 only)</b>	X			34 CFR sections 300.34 (c)(3), 300.226
250	<b>Special instruction (ages 0–2 only):</b> Special instruction includes: the design of learning environments and activities that promote the child's acquisition of skills in a variety of developmental areas, including cognitive processes and social interaction; curriculum planning, including the planned interaction of personnel, materials, and time and space, that leads to achieving the outcomes in the child's individualized family service plan (IFSP); providing families with information, skills, and support related to enhancing the skill development of the child; and working with the child to enhance the child's development.	X			34 CFR sections 300.34 (c)(3), 300.226
260	<b>Special education aide in regular development class, childcare center, or family childcare home (ages 0–2 only)</b>			X	34 CFR sections 300.34 (c)(3), 300.226
270	<b>Respite care services (ages 0–2 only):</b> Through the IFSP process, short-term care given in-home or out-of-home, which temporarily relieves families of the ongoing responsibility for specialized care for child with a disability. (Note: only for infants and toddlers from birth through 2, but under 3.)			X	34 CFR sections 300.34 (c)(3), 300.226

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.



California Special Education Management Information System  
Service Descriptions

Special Education Local Plan Area:

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
330	<b>Specialized academic instruction:</b> Adapting, as appropriate to the needs of the child with a disability, the content, methodology, or delivery of instruction to ensure access of the child to the general curriculum, so that he or she can meet the educational standards within the jurisdiction of the public agency that apply to all children.	X			34 <i>CFR</i> Section 300.39(b)(3)
340	<b>Intensive individual instruction:</b> IEP Team determination that student requires additional support for all or part of the day to meet his or her IEP goals.	X			30 <i>California Education Code (EC)</i> Section 56364
350	<b>Individual and small group instruction:</b> Instruction delivered one-to-one or in a small group as specified in an IEP enabling the individual(s) to participate effectively in the total school program.			X	5 <i>California Code of Regulations (CCR)</i> Section 3051; 30 <i>EC</i> Section 56441.2
415	<b>Language and speech:</b> Language and speech services provide remedial intervention for eligible individuals with difficulty understanding or using spoken language. The difficulty may result from problems with articulation (excluding abnormal swallowing patterns, if that is the sole assessed disability); abnormal voice quality, pitch, or loudness; fluency; hearing loss; or the acquisition, comprehension, or expression of spoken language. Language deficits or speech patterns resulting from unfamiliarity with the English language and from environmental, economic or cultural factors are not included. Services include specialized instruction and services: monitoring, reviewing, and consultation, and may be direct or indirect, including the use of a speech consultant.	X			5 <i>CCR</i> Section 3051.1; 30 <i>EC</i> Section 56363; 34 <i>CFR</i> sections 300.34 (c)(15), 300.8 (c)(11)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

California Special Education Management Information System  
Service Descriptions

Special Education Local Plan Area:

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
425	<b>Adapted physical education:</b> Direct physical education services provided by an adapted physical education specialist to pupils who have needs that cannot be adequately satisfied in other physical education programs as indicated by assessment and evaluation of motor skills performance and other areas of need. It may include individually designed developmental activities, games, sports, and rhythms, for strength development and fitness suited to the capabilities, limitations, and interests of individual students with disabilities who may not safely, successfully, or meaningfully engage in unrestricted participation in the vigorous activities of the general or modified physical education program.	X			5 CCR Section 3051.5; 30 EC Section 56363; 34 CFR sections 300.108, 300.39 (b)(2)
435	<b>Health and nursing—specialized physical health care services:</b> Specialized physical health care services means those health services prescribed by the child’s licensed physician and surgeon, requiring medically related training of the individual who performs the services and which are necessary during the school day to enable the child to attend school (5 CCR Section 3051.12[b]). Specialized physical health care services include but are not limited to suctioning, oxygen administration, catheterization, nebulizer treatments, insulin administration, and glucose testing.	X			5 CCR Section 3051.12; 30 EC sections 56363, 49423.5(d) 34 CFR Section 300.107;
436	<b>Health and nursing—other services:</b> This includes services that are provided to individuals with exceptional needs by a qualified individual pursuant to an IEP when a student has health problems which require nursing intervention beyond basic school health services. Services include managing the health problem, consulting with staff, group and individual counseling, making appropriate referrals, and maintaining communication with agencies and health care providers. These services do not include any physician supervised or specialized health care service. IEP required health and nursing services are expected to supplement the regular health services program.	X			5 CCR Section 3051.12; 30 EC Section 56363; 34 CFR Section 300.107

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

California Special Education Management Information System  
Service Descriptions

Special Education Local Plan Area:

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
445	<p><b>Assistive technology services:</b> Any specialized training or technical support for the incorporation of assistive devices, adapted computer technology, or specialized media with the educational programs to improve access for students. The term includes a functional analysis of the student's needs for assistive technology; selecting, designing, fitting, customizing, or repairing appropriate devices; coordinating services with assistive technology devices; training or technical assistance for students with a disability, the student's family, individuals providing education or rehabilitation services, and employers.</p>	X			<p>5 CCR Section 3051.16; 30 EC Section 56363; 34 CFR sections 300.6, 300.105</p>
450	<p><b>Occupational therapy:</b> Occupational Therapy (OT) includes services to improve student's educational performance, postural stability, self-help abilities, sensory processing and organization, environmental adaptation and use of assistive devices, motor planning and coordination, visual perception and integration, social and play abilities, and fine motor abilities. Both direct and indirect services may be provided within the classroom, other educational settings, or the home, in groups or individually, and may include therapeutic techniques to develop abilities, adaptations to the student's environment or curriculum, and consultation and collaboration with other staff and parents. Services are provided, pursuant to an IEP, by a qualified occupational therapist registered with the American Occupational Therapy Certification Board.</p>	X			<p>5 CCR Section 3051.6; 30 EC Section 56363; 34 CFR Section 300.34 (c)(6)</p>

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

California Special Education Management Information System  
Service Descriptions

Special Education Local Plan Area:

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
460	<p><b>Physical therapy:</b> These services are provided, pursuant to an IEP, by a registered physical therapist, or physical therapist assistant, when assessment shows a discrepancy between gross motor performance and other educational skills. Physical therapy includes, but is not limited to, motor control and coordination, posture and balance, self-help, functional mobility, accessibility and use of assistive devices. Services may be provided within the classroom, other educational settings or in the home, and may occur in groups or individually. These services may include adaptations to the student's environment and curriculum, selected therapeutic techniques and activities, and consultation and collaborative interventions with staff and parents.</p>			X	<p>5 CCR Section 3051.6; 30 EC Section 56363; 34 CFR Section 300.34 (c)(9); California <i>Business and Professions Code</i> (B&amp;PC) Chapter 5.7 sections 2600–2696; <i>Government Code</i> (GC) Interagency Agreement Chapter 26.5 Section 7575(a)(2)</p>
510	<p><b>Individual counseling:</b> One-to-one counseling, provided by a qualified individual pursuant to an IEP. Counseling may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. Individual counseling is expected to supplement the regular guidance and counseling program.</p>	X			<p>5 CCR Section 3051.9; 34 CFR Section 300.34(c)(2)</p>
515	<p><b>Counseling and guidance:</b> Counseling in a group setting, provided by a qualified individual pursuant to an IEP. Group counseling is typically social skills development, but may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. IEP required group counseling is expected to supplement the regular guidance and counseling program. Guidance services include interpersonal, intrapersonal, or family interventions, performed in an individual or group setting by a qualified individual pursuant to an IEP. Specific programs include social skills development, self-esteem building, parent training, and assistance to special education students supervised by staff credentialed to serve special education students. These services are expected to supplement the regular guidance and counseling program.</p>	X			<p>34 CFR sections 300.24.(b)(2), 300.306; 5 CCR Section 3051.9</p>

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

California Special Education Management Information System  
Service Descriptions

Special Education Local Plan Area:

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
520	<b>Parent counseling:</b> Individual or group counseling provided by a qualified individual pursuant to an IEP to assist the parent(s) of special education students in better understanding and meeting their child's needs and may include parenting skills or other pertinent issues. IEP required parent counseling is expected to supplement the regular guidance and counseling program.			X	5 CCR Section 3051.11; 34 CFR Section 300.34(c)(8)
525	<b>Social work services:</b> Social work services, provided by a qualified individual pursuant to an IEP, include, but are not limited to, preparing a social or developmental history of a child with a disability, group and individual counseling with the child and family, working with those problems in a child's living situation (home, school, and community) that affect the child's adjustment in school, and mobilizing school and community resources to enable the child to learn as effectively as possible in his or her educational program. Social work services are expected to supplement the regular guidance and counseling program.	X			5 CCR Section 3051.13; 34 CFR Section 300.34(c)(14)
530	<b>Psychological services:</b> These services, provided by a credentialed or licensed psychologist pursuant to an IEP, include interpreting assessment results for parents and staff in implementing the IEP, obtaining and interpreting information about child behavior and conditions related to learning, and planning programs of individual and group counseling and guidance services for children and parents. These services may include consulting with other staff in planning school programs to meet the special needs of children as indicated in the IEP. IEP required psychological services are expected to supplement the regular guidance and counseling program.	X			5 CCR Section 3051.10; 34 CFR Section 300.34 (c)(10)
535	<b>Behavior intervention services:</b> A systematic implementation of procedures designed to promote lasting, positive changes in the student's behavior resulting in greater access to a variety of community settings, social contacts, public events, and placement in the least restrictive environment.	X			5 CCR Section 3001(d); 34 CFR Section 300.34 (c)(10)
540	<b>Day treatment services:</b> Structured education, training, and support services to address the student's mental health needs.			X	Health & Safety Code, Div.2, Chap.3, Article 1, Section 1502(a)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

California Special Education Management Information System  
Service Descriptions

Special Education Local Plan Area:

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
545	<b>Residential treatment services:</b> A 24-hour, out-of-home placement that provides intensive therapeutic services to support the educational program.			X	Welfare and Institutions Code, Part 2, Chapter 2.5, Art. 1, Section 5671
610	<b>Specialized services for low incidence disabilities:</b> Low incidence services are defined as those provided to the student population who have orthopedic impairment (OI), visual impairment (VI), who are deaf, hard of hearing (HH), or deaf-blind (DB). Typically, services are provided in education settings by an itinerant teacher or an itinerant teacher/specialist. Consultation is provided to the teacher, staff, and parents as needed. These services must be clearly written in the student's IEP, including frequency and duration of the services to the student.			X	5 CCR sections 3051.16, 3051.18; 34 CFR Section 300.34
710	<b>Specialized deaf and hard of hearing services:</b> These services include speech therapy, speech reading, auditory training, and/or instruction in the student's mode of communication. Rehabilitative and educational services; adapting curricula, methods, and the learning environment; and special consultation to students, parents, teachers, and other school personnel.	X			5 CCR sections 3051.16, 3051.18; 34 CFR Section 300.34
715	<b>Interpreter services:</b> Sign language interpretation of spoken language to individuals, whose communication is normally sign language, by a qualified sign language interpreter. This includes conveying information through the sign system of the student or consumer and tutoring students regarding class content through the sign system of the student.	X			5 CCR Section 3051.16; 34 CFR Section 300.34 (c)(4)
720	<b>Audiological services:</b> These services include measurements of acuity, monitoring amplification, and frequency modulation system use. Consultation services with teachers, parents, or speech pathologists must be identified in the IEP as to reason, frequency, and duration of contact; infrequent contact is considered assistance and would not be included.			X	5 CCR Section 3051.2; 34 CFR Section 300.34 (c)(1)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

California Special Education Management Information System  
Service Descriptions

Special Education Local Plan Area:

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
725	<b>Specialized vision services:</b> This is a broad category of services provided to students with visual impairments. It includes assessment of functional vision; curriculum modifications necessary to meet the student's educational needs including Braille, large type, and aural media; instruction in areas of need; concept development and academic skills; communication skills including alternative modes of reading and writing; and social, emotional, career, vocational, and independent living skills. It may include coordination of other personnel providing services to the students such as transcribers, readers, counselors, orientation and mobility specialists, career/vocational staff, and others, and collaboration with the student's classroom teacher.	X			5 CCR Section 3030(d); 30 EC Section 56364.1
730	<b>Orientation and mobility:</b> Students with identified visual impairments are trained in body awareness and to understand how to move. Students are trained to develop skills to enable them to travel safely and independently around the school and in the community. It may include consultation services to parents regarding their children requiring such services according to an IEP.	X			5 CCR Section 3051.3; 30 EC Section 56363; 34 CFR Section 300.34 (c)(7)
735	<b>Braille transcription:</b> Any transcription services to convert materials from print to Braille. It may include textbooks, tests, worksheets, or anything necessary for instruction. The transcriber should be qualified in English Braille as well as Nemeth Code (mathematics) and be certified by appropriate agency.	X			5 CCR Section 3051.16; 30 EC Section 56363; 34 CFR Section 300.8 (c)(13)
740	<b>Specialized orthopedic services:</b> Specially designed instruction related to the unique needs of students with orthopedic disabilities, including specialized materials and equipment.	X			5 CCR sections 3030(e), 3051.16; 30 EC Section 56363; 34 CFR Section 300.8 (c)(8)
745	<b>Reading services</b>			X	5 CCR Section 3051.16

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

California Special Education Management Information System  
Service Descriptions

Special Education Local Plan Area:

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
750	<b>Note taking services:</b> Any specialized assistance given to the student for the purpose of taking notes when the student is unable to do so independently. This may include, but is not limited to, copies of notes taken by another student or transcription of tape-recorded information from a class or aide designated to take notes. This does not include instruction in the process of learning how to take notes.			X	5 CCR Section 3051.16
755	<b>Transcription services:</b> Any transcription service to convert materials from print to a mode of communication suitable for the student. This may also include dictation services as it may pertain to textbooks, tests, worksheets, or anything necessary for instruction.	X			5 CCR Section 3051.16
760	<b>Recreation services, includes therapeutic recreation:</b> Therapeutic recreation and specialized instructional programs designed to assist pupils to become as independent as possible in leisure activities, and when possible and appropriate, facilitate the pupil's integration into general recreation programs.			X	5 CCR Section 3051.15; 34 CFR Section 300.34 (c)(11)
820	<b>College awareness:</b> College awareness is the result of acts that promote and increase student learning about higher education opportunities, information, and options that are available including, but not limited to, career planning, course prerequisites, admission eligibility, and financial aid.	X			34 CFR sections 300.39 (b)(5), 300.43
830	<b>Vocational assessment, counseling, guidance, and career assessment:</b> Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, and may include provision for work experience, job coaching, development and/or placement, and situational assessment. This includes career counseling to assist a student in assessing his/her aptitudes, abilities, and interests in order to make realistic career decisions.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
840	<b>Career awareness:</b> Transition services include a provision for self-advocacy, career planning, and career guidance. This also emphasizes the need for coordination between these provisions and the Perkins Act to ensure that students with disabilities in middle schools will be able to access vocational education funds.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.



California Special Education Management Information System  
Service Descriptions

Special Education Local Plan Area:

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
850	<b>Work experience education:</b> Work experience education means organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, or for additional preparation for a career requiring other than a baccalaureate or advanced degree.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
855	<b>Job Coaching:</b> Job coaching is a service that provides assistance and guidance to an employee who may be experiencing difficulty with one or more aspects of the daily job tasks and functions. The service is provided by a job coach who is highly successful, skilled and trained on the job who can determine how the employee that is experiencing difficulty learns best and formulate a training plan to improve job performance.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
860	<b>Mentoring:</b> Mentoring is a sustained coaching relationship between a student and teacher through ongoing involvement. The mentor offers support, guidance, encouragement and assistance as the learner encounters challenges with respect to a particular area such as acquisition of job skills. Mentoring can be either formal, as in planned, structured instruction, or informal that occurs naturally through friendship, counseling, and collegiality in a casual, unplanned way.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
865	<b>Agency linkages (referral and placement):</b> Service coordination and case management that facilitates the linkage of individualized education programs under this part and individualized family service plans under part C with individualized service plans under multiple Federal and State programs, such as title I of the Rehabilitation Act of 1973 (vocational rehabilitation), title XIX of the Social Security Act (Medicaid), and title XVI of the Social Security Act (supplemental security income).	X			30 EC Section 56341.5 (f); 34 CFR Section 300.344 (3)(b)
870	<b>Travel training (includes mobility training)</b>	X			5 CCR Section 3051.3; 34 CFR sections 300.39 (c)(7)
890	<b>Other transition services:</b> These services may include program coordination, case management and meetings, and crafting linkages between schools and between schools and postsecondary agencies.	X			

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

California Special Education Management Information System  
Service Descriptions

Special Education Local Plan Area:

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
900**	<b>Other special education/related services:</b> Any other specialized service required for a student with a disability to receive educational benefit.	<b>X</b>			
*	<i>B&amp;PC–Business and Professional Codes</i> <i>CCR–California Code of Regulations</i> <i>CFR–Code of Federal Regulations</i> <i>EC–Education Code</i> <i>GC–Government Code</i>				
**	<b>Use of CASEMIS Code 900 necessitates further explanation. Please list the other special education/related services to be provided as Code 900 on the form ASP-01b: Customized Service Descriptions.</b>				

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

## CUSTOMIZED SERVICE DESCRIPTIONS

Special Education Local Plan Area:

California Department of Education Form ASP-01b (rev March 2014)		Special Education Division				
CASEMIS Code	Special Education Service Category Descriptions Birth–21 Years	Compliance Standard (Legal Requirement)	For CDE USE ONLY			
			Compliance	Meets Compliance		Findings/ Comments
				Yes	No	
900	<p><b>Inclusion Services</b>—Services provided are provided by special education personnel and include collaboration with general and special education teachers regarding curricular adaptations and instructional strategies to meet the needs of students with disabilities in a less restrictive environment.</p>	34 CFR §300.320 (a) 4	<p>Has the Special Education Local Plan Area (SELPA) included:</p> <ul style="list-style-type: none"> <li>- Name of service?</li> <li>- Description of service?</li> <li>- How service provided?</li> </ul>			
900	<p><b>Individual Service Plan</b>—Code 900 has been used to track the services for students parentally placed in a private school who receive consultation from a special education provider on instructional strategies and accommodations and modifications recommended based on the students disability.</p>	34 CFR §300.137-300.138				

SELPA:5011 Modesto City Schools SELPA

LEA:5071167 MODESTO CITY ELEMENTARY

Annual Service Report (001)		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
6052625 Beard Elementary	10	330   340   415   425   435   436   450   535   710   900
6052633 Bret Harte Elementary	10	330   415   510   525
6052641 Burbank Elementary	10	330   415   425   450   510   525   710   900
6052658 El Vista Elementary	10	330   340   415   425   450   535   900
6052666 Enslin Elementary	10	330   340   415   450   535   710   900
6052674 Everett Elementary	10	330   415   425   450   510   525   710   900
6052682 Fairview Elementary	10	330   415   425   450
6052690 Franklin Elementary	10	330   415   425   450   535   900
6052708 Fremont Elementary	10	330   340   415   425   450   525   535   725   730   735   900
6052716 Garrison Elementary	10	330   340   415   425   435   436   450   530   535   710   725   730
6052724 Muir (John) Elementary	10	330   340   415   425   450   535
6052740 La Loma Jr. High	10	330   340   415   425   450   510   515   710   715   725   730   900
6052765 Twain (Mark) Jr. High	10	330   415   425   710
6052773 Marshall (James) Elementary	10	330   415   425   450   900
6052781 Wright (Orville) Elementary	10	330   340   415   510
6052799 Robertson Road Elementary	10	330   415   425   450

Please ensure that the following are included on this form: (Ages 6-22)	
10-Public Day School School	20-Continuation School
19-Other Public School/Facility	31- Community School
24-Independent Study	15-Special Education Center/Facility
11-Public Residential School	22- Alternative Work Education
56- Charter School(operated AS an LEA	55- Charter School(operated as by an LEA

SELPA:5011 Modesto City Schools SELPA

LEA:5071167 MODESTO CITY ELEMENTARY

**Annual Service Report (001)**

Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
6052807 Roosevelt Jr. High	10	330   340   415   425   435   436   450   510   515   525   535   710   900
6052815 Rose Avenue Elementary	10	330   340   415   425   450   510   515   525   535   900
6052823 Shackelford Elementary	10	330   340   415   425   436   450   900
6052849 Tuolumne Elementary	10	330   415   425   450
6052872 Wilson Elementary	10	330   415   535   710   900
6093512 Sonoma Elementary	10	330   340   415   425   435   436   445   450   510   535   710   725   730   735
6097752 Lakewood Elementary	10	330   340   415   425   450   510   515   525   710   725
6105670 Harriette Kirschen Elementary	10	330   415   450   900
6107023 Martone (Alberta) Elementary	10	330   415   425   450   535   710
6110068 Hanshaw (Evelyn) Middle	10	330   415   425   436   450   710   725

Please ensure that the following are included on this form: (Ages 6-22)	
10-Public Day School School	20-Continuation School
19-Other Public School/Facility	31- Community School
24-Independent Study	15-Special Education Center/Facility
11-Public Residential School	22- Alternative Work Education
56- Charter School (operated AS an LEA	55- Charter School (operated as by an LEA

SELPA:5011 Modesto City Schools SELPA

LEA:5071167 MODESTO CITY ELEMENTARY

Other Facility (002)		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
6130876 Sierra Vista Learning Center	70	330   415
6909774 Kirk Baucher Elementary School (Sierra Vista Child	70	330   340   450   510   515   825
7036767 Reyn Franca School-Denair	70	330   415
7078850 Valley Oaks School	70	330   515
7090558 East Valley Education Center	70	330

Please ensure that the following are included on this form: (Ages 6-22)	
30-Juvenile Court	40-Home Instruction
45-Hospital Facility	50-Community College
51-Adult Education Program	70 -Nonpublic Day School
71/72- Nonpublic Residential	79- Nonpublic Agency

SELPA:5011 Modesto City Schools SELPA

LEA:5071167 MODESTO CITY ELEMENTARY

Infant Services (003)		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASFMIS code associated with each service that is provided at the location listed in the left hand column.
5071167 *** Sch Code Not Found ***	00	210   220   240   250   436   710   715
HOMEINS *** Sch Code Not Found ***	00	240   436   710   715
5071167 *** Sch Code Not Found ***	10	210   250   436   715
6093512 Sonoma Elementary	10	210   240   250   330   415   425   436   710   715
6093512 Sonoma Elementary	40	240   250   436   715

Please ensure that the following are included on this form: (Ages 0-2)	
40-Home	45 Hospital Facility
62-Child Devt. or Child Care	65- Extended Day Care
10 Public Day School	19- Other Public School/Facilities
11- Public Residential School	
00-No School	

SELPA:5011 Modesto City Schools SELPA

LEA:5071167 MODESTO CITY ELEMENTARY

Pre-School Services 004		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
6052641 Burbank Elementary	00	415
6052658 El Vista Elementary	00	330   415   425   450
6052690 Franklin Elementary	00	415
6052708 Fremont Elementary	00	415
6052716 Garrison Elementary	00	415
6052781 Wright (Orville) Elementary	00	415
6052799 Robertson Road Elementary	00	415
6052849 Tuolumne Elementary	00	415
6093512 Sonoma Elementary	00	415
7099450 CCHAT Center-Sacramento	00	415
6052625 Beard Elementary	10	415
6052633 Bret Harte Elementary	10	330   415   450
6052641 Burbank Elementary	10	415
6052658 El Vista Elementary	10	330   415   425   450
6052666 Enslin Elementary	10	330   415
6052674 Everett Elementary	10	330   415   450

Please ensure that the following are included on this form: (Ages 3-5)	
40 Home Instruction/00 - No school	45 Hospital Facility
61-Head Start Program	62- Child Devt. or Child Care
State Preschool Program	64- Private Preschool
65-Extended Day Care Program	11- Public Residential School
10-Public Day School	19-Other Public School/Facilities



SELPA:5011 Modesto City Schools SELPA

LEA:5071167 MODESTO CITY ELEMENTARY

Pre-School Services 004		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
6052682 Fairview Elementary	10	415
6052690 Franklin Elementary	10	415
6052708 Fremont Elementary	10	415
6052716 Garrison Elementary	10	330   340   415   425   436   450   530   710
6052724 Muir (John) Elementary	10	330   415   425 450
6052773 Marshall (James) Elementary	10	330   415
6052781 Wright (Orville) Elementary	10	330 415
6052799 Robertson Road Elementary	10	415   450
6052815 Rose Avenue Elementary	10	330   415   425
6052823 Shackelford Elementary	10	330   415
6052849 Tuolumne Elementary	10	415   450
6052872 Wilson Elementary	10	415
6093512 Sonoma Elementary	10	330   415   425 435   436   450   710   725   730
6097752 Lakewood Elementary	10	415
6105670 Harriette Kirschen Elementary	10	415
6107023 Martone (Alberta) Elementary	10	415

Please ensure that the following are included on this form: (Ages 3-5)	
40 Home Instruction/CO - No school	45 Hospital Facility
61-Head Start Program	62- Child Devt. or Child Care
State Preschool Program	64- Private Preschool
65-Extended Day Care Program	11- Public Residential School
10-Public Day School	19-Other Public School/Facilities

B.12(23)

SELPA:5011 Modesto City Schools SELPA

LEA:5071167 MODESTO CITY ELEMENTARY

Pre-School Services 004		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
ROBRDCT *** Sch Code Not Found ***	10	415
5071167 *** Sch Code Not Found ***	19	436   710
6052658 El Vista Elementary	61	415
6052690 Franklin Elementary	61	415
6052716 Garrison Elementary	61	415
6052724 Muir (John) Elementary	61	415
6052781 Wright (Orville) Elementary	61	415
6052849 Tuolumne Elementary	61	415   450 710
6107023 Martone (Alberta) Elementary	61	415
PEARSON *** Sch Code Not Found ***	61	330   415   450
ROBRDCT *** Sch Code Not Found ***	62	415
6052641 Burbank Elementary	63	415
6052690 Franklin Elementary	63	415
6052716 Garrison Elementary	63	415
6052781 Wright (Orville) Elementary	63	415
6052849 Tuolumne Elementary	63	415

Please ensure that the following are included on this form: (Ages 3-5)	
40 Home Instruction/CO - No school	45 Hospital Facility
61-Head Start Program	62- Child Devt. or Child Care
State Preschool Program	64- Private Preschool
65-Extended Day Care Program	11- Public Residential School
10-Public Day School	19-Other Public School/Facilities

B.12(24)

SELPA:5011 Modesto City Schools SELPA

LEA:5071167 MODESTO CITY ELEMENTARY

**Pre-School Services 004**

Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
6097752 Lakewood Elementary	64	415

Please ensure that the following are included on this form: (Ages 3-5)

40 Home Instruction/OC - No school	45 Hospital Facility
61-Head Start Program	62- Child Devt. or Child Care
State Preschool Program	64- Private Preschool
65-Extended Day Care Program	11- Public Residential School
10-Public Day School	19-Other Public School/Facilities

B.12(25)

SELPA:5011 Modesto City Schools SELPA

LEA:5071175 MODESTO CITY HIGH

Annual Service Report (001)		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
0110593 James C. Enochs High	10	330   340   415   425   445   450   510   515   525   535   710   715   725   730   755   820   830   840   860   900
0121129 *** Sch Code Not Found ***	10	330   340   415   425   435   450   510   515   525   535   710   725   820   830   840   860   870   900
5030010 Beyer (Fred C.) High	10	330   340   415   425   435   436   445   450   510   515   525   710   725   740   820   830   840   860   890   900
5030135 Johansen (Peter) High	10	330   340   415   425   435   436   450   460   510   515   525   535   710   715   725   730   740   820   830   840   855   860   870   890   900
5031380 Grace M. Davis High	10	330   340   415   425   435   436   450   510   525   535   710   725   755   820   830   840   850   860   870   890   900
5031802 Thomas Downey High	10	330   340   415   425   450   510   515   525   710   715   740   755   820   830   840   860   900
5034905 Modesto High	10	330   340   415   425   510   515   525   530   710   725   730   820   830   840   850   860   890
5034913 Elliot (Robert) Alternative Education Center	10	330   820   840
5031380 Grace M. Davis High	19	330   340   415   425   436   450   820   840   860   890
TRANSIT *** Sch Code Not Found ***	19	330   415   436   710   725   820   830   840   850   860   865   870   890
5034913 Elliot (Robert) Alternative Education Center	20	330   340   415   436   510   515   525   820   830   840   860
0110593 James C. Enochs High	24	340   820   840
0121129 *** Sch Code Not Found ***	24	340   820   840
5030010 Beyer (Fred C.) High	24	340   510   525   820   840
5031802 Thomas Downey High	24	340   840
5034913 Elliot (Robert) Alternative Education Center	24	340   820   840

Please ensure that the following are included on this form: (Ages 6-22)	
10-Public Day School School	20-Continuation School
19-Other Public School/Facility	31- Community School
24-Independent Study	15-Special Education Center/Facility
11-Public Residential School	22- Alternative Work Education
56- Charter School(operated AS an LEA	55- Charter School(operated as by an LEA

B.12(26)

SELPA:5011 Modesto City Schools SELPA

LEA:5071175 MODESTO CITY HIGH

Other Facility (002)		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
7024490 Stanislaus Academy	70	330   515   820   840
7036767 Reyn. Franca School-Denair	70	330   340   415   820   840   890
7090558 East Valley Education Center	70	330   340   415   515   520   525   820   830   840   850   890
6941256 *** Sch Code Not Found ***	71	900
CVTCNTR *** Sch Code Not Found ***	79	330   850

Please ensure that the following are included on this form: (Ages 6-22)	
30-Juvenile Court	40-Home Instruction
45-Hospital Facility	50-Community College
51-Adult Education Program	70 -Nonpublic Day School
71/72- Nonpublic Residential	79- Nonpublic Agency

B.12(27)

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting

SUBJECT: Cancellation of Existing Associate Superintendent Contracts Effective June 30, 2014, and Approval of New Associate Superintendent Contracts Effective July 1, 2014 June 16, 2014

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BACKGROUND

Currently the Associate Superintendent, Chief Business Official, Business Services, the Associate Superintendent, Educational Services, and Associate Superintendent, Human Resources have Contracts effective July 1, 2013 through June 30, 2015.

ISSUE

The Associate Superintendent Contracts are valid for a period of two years. The current Contracts are due to expire June 30, 2015. The revisions to the contracts include adjustments to total compensation approved for District Managers on June 2, 2014 and establish new contract dates as listed below:

- Associate Superintendent, Chief Business Official, Business Services  
July 1, 2014 through June 30, 2016
- Associate Superintendent, Educational Services  
July 1, 2014 through June 30, 2016
- Associate Superintendent, Human Resources  
July 1, 2014 through June 30, 2016

Attached is a copy of the new contract for each Associate Superintendent.

FISCAL IMPACT

The total increase in on-going costs is approximately \$24,185.

RECOMMENDATION

It is recommended that the Board of Education cancel the existing Associate Superintendent Contracts effective June 30, 2014, and approve the new Associate Superintendent Contracts effective July 1, 2014.

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Prepared and Recommended at  
Board Direction by:



Pamela Able  
Superintendent

**MODESTO CITY SCHOOLS**

**CONTRACT OF EMPLOYMENT FOR ASSOCIATE SUPERINTENDENT,  
CHIEF BUSINESS OFFICIAL, BUSINESS SERVICES**

This Agreement is entered into by and between the Governing Board of the Modesto City Elementary School District and Modesto City High School District, hereinafter referred to as “the Governing Board” or “Modesto City Schools,” and Julie A. Betschart, hereinafter referred to as “Associate Superintendent.”

**RECITALS**

The parties hereto do mutually agree as follows:

I. **TERMS OF CONTRACT EMPLOYMENT**

Pursuant to Section 35031 of California Education Code, the existing employment agreement between the parties hereto is hereby cancelled and terminated effective June 30, 2014 and the Governing Board hereby employs Julie A. Betschart as the Associate Superintendent, Chief Business Official, Business Services, of Modesto City Elementary School District and Modesto City High School District for the period commencing July 1, 2014 through June 30, 2016, subject to the terms and conditions stated herein. Associate Superintendent accepts such employment and agrees to perform all of the duties of said office during the term of this Agreement.

II. **DUTIES AND RESPONSIBILITIES**

Associate Superintendent shall perform all duties and exercise all powers as prescribed by all applicable laws, rules, and regulations of the State of California and the Governing Board. The powers and duties of Associate Superintendent shall be executed in accordance with the applicable policies and regulations adopted by the Governing Board.

III. **EVALUATION**

Associate Superintendent shall be evaluated in writing annually before June 30th of each evaluation year in accordance with Governing Board policies and regulations. This evaluation shall be reasonably related to the job description of Associate Superintendent, Chief Business Official, Business Services, and the goals and objectives of the school districts.

IV. SALARY

Associate Superintendent's minimum annual salary during the term of this Agreement shall be \$147,802 plus longevity increments and other stipends provided other managers in the District, for a total of \$147,802. This includes a 4% salary reinstatement which occurred during the 2013-14 school year, offsetting a 4% salary deduction approved by the Governing Board which began during the 2009-10 and 2010-11 fiscal years, and a 2% salary increase beginning with the 2014-15 school year, with payment to be made in equal monthly installments on the last day of each month. For the 2014-15 fiscal year only, a one-time (not part of the annual salary) payment equal to one percent (1%) of the actual annual end-of-month earnings shall be made if employed as of August 29, 2014. The Governing Board hereby fixes the salary of Associate Superintendent as set forth and orders the payment made in the manner indicated. For the 2015-16 fiscal year, Associate Superintendent's salary shall, contingent upon an evaluation indicating satisfactory performance, be adjusted by an amount determined appropriate by the Governing Board. Such adjustment shall occur after completion of the preceding school year's evaluation of the performance of Associate Superintendent and after consideration of the recommendation of the Superintendent. Should any annual increase exceed the California Consumer Price Index for Urban Wage Earners and Clerical Workers as calculated by the Department of Industrial Relations, the increase in excess of this amount may not take effect without a vote by the Governing Board in public session at a regularly scheduled meeting of the Governing Board. (The intent of this language is to meet the requirements of AB 1344.)

V. HEALTH, WELFARE AND LEAVE BENEFITS

The Associate Superintendent shall receive all health and welfare benefits, including twelve (12) days of sick leave, provided to classified administrators/management employees of the District.

VI. TRANSPORTATION AND EXPENSE ALLOWANCE

Associate Superintendent shall not receive an in-county mileage/expense allowance because it is included in her salary.

VII. WORK YEAR

Associate Superintendent shall be responsible for 222 days of full regular services to the



districts during each annual period covered by this Agreement. Associate Superintendent will receive holidays defined in Section 37220 of the Education Code. Non-responsibility days must be taken within twelve (12) months of the year earned, except by special agreement between Superintendent and Associate Superintendent.

VIII. PROFESSIONAL DUES

Modesto City Schools shall pay dues for Associate Superintendent for membership in the Association of California School Administrators (ACSA) for the term of this Agreement.

Modesto City Schools shall also pay for membership dues and reasonable and necessary participation expenses for membership and participation in such other professional or service organizations as the Superintendent determines are in the interest of Modesto City Schools, not to exceed \$1,200 per year.

IX. NOTICE

The Governing Board may elect not to renew this Agreement for any reason and shall provide Associate Superintendent with written notice of this fact no later than forty-five (45) days prior to the expiration of this Agreement. Associate Superintendent shall inform the Governing Board of this notice requirement, in writing, no later than March 1st of the final year of this Agreement. Associate Superintendent agrees that failure to provide the Governing Board with such written notice shall conclusively constitute a material breach of this Agreement. Notwithstanding any contrary term contained in this Agreement, the Governing Board may, upon majority vote, immediately terminate this Agreement based on Associate Superintendent's failure to provide the written notification and Associate Superintendent shall not be entitled to any further payment or benefits under this Agreement.

X. TERMINATION BY BOARD

Associate Superintendent may be terminated by the Board at any time for, but not limited to, breach of this Agreement, any ground enumerated in the Education Code, the Associate Superintendent's unsatisfactory performance, the Associate Superintendent's failure to perform responsibilities, or for other conduct which is seriously prejudicial to the District. The Board shall not terminate this Agreement pursuant to this paragraph until a written statement of the charges has first been served upon the Associate Superintendent. The Associate Superintendent

shall then be entitled to a conference with the Governing Board in closed session, at which time the Associate Superintendent shall be given a reasonable opportunity to address the Governing Board's concerns. The conference shall not be conducted as an administrative evidentiary hearing and there shall be no use of witnesses. Associate Superintendent shall have the right to be represented by counsel of her choice and expense. The Associate Superintendent shall have a reasonable opportunity to fully respond to all matters raised in the statement of charges, and shall have the opportunity to introduce documentary evidence. If the Governing Board, after considering all evidence presented, decides to terminate this Agreement, it shall provide Associate Superintendent with a written decision. The decision of the Governing Board shall be final. Associate Superintendent's conference with the Governing Board shall be Associate Superintendent's exclusive right to any conference or hearing otherwise required by law. Associate Superintendent knowingly waives any other rights that may be applicable to her termination.

#### XI. SETTLEMENT AGREEMENT

Regardless of the term of this employment Agreement, if this Agreement is terminated pursuant to or in a manner resulting in a settlement agreement between the parties, the maximum cash settlement that Associate Superintendent may receive shall be an amount equal to the monthly salary multiplied by the number of months left on the unexpired term of this Agreement. However, if the unexpired term exceeds eighteen (18) months, the maximum cash settlement shall not exceed the monthly salary multiplied by eighteen (18).

If a settlement agreement provides to Associate Superintendent any consideration other than the cash benefits described above, the cash value of such consideration shall be computed and deducted from the cash settlement prior to any payment thereof.

The provisions of this section on "settlement agreement" shall remain effective in this Agreement only so long as the provisions contained in Government Code sections 53260-53264 (as enacted in Chapter 962, Stats. of 1992) remain in the law with requirements substantially similar to those described above. Any subsequent amendments to Government Code sections 53260-53264 shall be deemed to be and are hereby incorporated into this Agreement by this reference.

In accordance with Government Code section 53243 et seq., any cash settlement related to Associate Superintendent's termination paid by the District, any District payments received by Associate Superintendent for paid leave with salary pending an investigation, or District funds provided for Associate Superintendent's legal criminal defense shall be fully reimbursed to the District if Associate Superintendent is convicted of a crime involving an abuse of her office or position.

XII. APPLICABLE LAW

This Agreement is subject to all applicable laws, policies, rules, and regulations of the State of California and Modesto City Schools.

GOVERNING BOARD OF MODESTO CITY ELEMENTARY SCHOOL DISTRICT AND  
MODESTO CITY HIGH SCHOOL DISTRICT

Date: \_\_\_\_\_

\_\_\_\_\_  
President of Governing Board

ASSOCIATE SUPERINTENDENT, CHIEF BUSINESS OFFICIAL, BUSINESS SERVICES

Date: \_\_\_\_\_

\_\_\_\_\_  
Julie A. Betschart

**MODESTO CITY SCHOOLS**

**CONTRACT OF EMPLOYMENT FOR ASSOCIATE SUPERINTENDENT,  
EDUCATIONAL SERVICES**

This Agreement is entered into by and between the Governing Board of the Modesto City Elementary School District and Modesto City High School District, hereinafter referred to as “the Governing Board” or “Modesto City Schools,” and Virginia M. Johnson, hereinafter referred to as “Associate Superintendent.”

**RECITALS**

The parties hereto do mutually agree as follows:

I. **TERMS OF CONTRACT EMPLOYMENT**

Pursuant to Section 35031 of California Education Code, the existing employment agreement between the parties hereto is hereby cancelled and terminated effective June 30, 2014 and the Governing Board hereby employs Virginia M. Johnson as the Associate Superintendent, Educational Services of Modesto City Elementary School District and Modesto City High School District for the period commencing July 1, 2014 through June 30, 2016, subject to the terms and conditions stated herein. Associate Superintendent accepts such employment and agrees to perform all of the duties of said office during the term of this Agreement.

II. **DUTIES AND RESPONSIBILITIES**

Associate Superintendent shall perform all duties and exercise all powers as prescribed by all applicable laws, rules, and regulations of the State of California and the Governing Board. The powers and duties of Associate Superintendent shall be executed in accordance with the applicable policies and regulations adopted by the Governing Board.

III. **EVALUATION**

Associate Superintendent shall be evaluated in writing annually before June 30th of each evaluation year in accordance with Governing Board policies and regulations. This evaluation shall be reasonably related to the job description of Associate Superintendent, Educational Services and the goals and objectives of the school districts.

#### IV. SALARY

Associate Superintendent's minimum annual salary during the term of this Agreement shall be \$147,802 plus longevity increments and other stipends provided other managers in the District, for a total of \$154,690. This includes a 4% salary reinstatement which occurred during the 2013-14 school year, offsetting a 4% salary deduction approved by the Governing Board which began during the 2009-10 and 2010-11 fiscal years, and a 2% salary increase beginning with the 2014-15 school year, with payment to be made in equal monthly installments on the last day of each month. For the 2014-15 fiscal year only, a one-time (not part of the annual salary) payment equal to one percent (1%) of the actual annual end-of-month earnings shall be made if employed as of August 29, 2014. The Governing Board hereby fixes the salary of Associate Superintendent as set forth and orders the payment made in the manner indicated. For the 2015-16 fiscal year, Associate Superintendent's salary shall, contingent upon an evaluation indicating satisfactory performance, be adjusted by an amount determined appropriate by the Governing Board. Such adjustment shall occur after completion of the preceding school year's evaluation of the performance of Associate Superintendent and after consideration of the recommendation of the Superintendent. Should any annual increase exceed the California Consumer Price Index for Urban Wage Earners and Clerical Workers as calculated by the Department of Industrial Relations, the increase in excess of this amount may not take effect without a vote by the Governing Board in public session at a regularly scheduled meeting of the Governing Board. (The intent of this language is to meet the requirements of AB 1344.)

#### V. HEALTH, WELFARE AND LEAVE BENEFITS

The Associate Superintendent shall receive all health and welfare benefits, including twelve (12) days of sick leave, provided to certificated administrators/management employees of the District.

#### VI. TRANSPORTATION AND EXPENSE ALLOWANCE

Associate Superintendent shall not receive an in-county mileage/expense allowance because it is included in her salary.

#### VII. WORK YEAR

Associate Superintendent shall be responsible for 222 days of full regular services to the

districts during each annual period covered by this Agreement. Associate Superintendent will receive holidays defined in Section 37220 of the Education Code. Non-responsibility days must be taken within twelve (12) months of the year earned, except by special agreement between Superintendent and Associate Superintendent.

#### VIII. PROFESSIONAL DUES

Modesto City Schools shall pay dues for Associate Superintendent for membership in the Association of California School Administrators (ACSA) for the term of this Agreement.

Modesto City Schools shall also pay for membership dues and reasonable and necessary participation expenses for membership and participation in such other professional or service organizations as the Superintendent determines are in the interest of Modesto City Schools, not to exceed \$1,200 per year.

#### IX. NOTICE

The Governing Board may elect not to renew this Agreement for any reason and shall provide Associate Superintendent with written notice of this fact no later than forty-five (45) days prior to the expiration of this Agreement. Associate Superintendent shall inform the Governing Board of this notice requirement, in writing, no later than March 1st of the final year of this Agreement. Associate Superintendent agrees that failure to provide the Governing Board with such written notice shall conclusively constitute a material breach of this Agreement. Notwithstanding any contrary term contained in this Agreement, the Governing Board may, upon majority vote, immediately terminate this Agreement based on Associate Superintendent's failure to provide the written notification and Associate Superintendent shall not be entitled to any further payment or benefits under this Agreement.

#### X. TERMINATION BY BOARD

Associate Superintendent may be terminated by the Board at any time for, but not limited to, breach of this Agreement, any ground enumerated in the Education Code, the Associate Superintendent's unsatisfactory performance, the Associate Superintendent's failure to perform responsibilities, or for other conduct which is seriously prejudicial to the District. The Board shall not terminate this Agreement pursuant to this paragraph until a written statement of the charges has first been served upon the Associate Superintendent. The Associate Superintendent

shall then be entitled to a conference with the Governing Board in closed session, at which time the Associate Superintendent shall be given a reasonable opportunity to address the Governing Board's concerns. The conference shall not be conducted as an administrative evidentiary hearing and there shall be no use of witnesses. Associate Superintendent shall have the right to be represented by counsel of her choice and expense. The Associate Superintendent shall have a reasonable opportunity to fully respond to all matters raised in the statement of charges, and shall have the opportunity to introduce documentary evidence. If the Governing Board, after considering all evidence presented, decides to terminate this Agreement, it shall provide Associate Superintendent with a written decision. The decision of the Governing Board shall be final. Associate Superintendent's conference with the Governing Board shall be Associate Superintendent's exclusive right to any conference or hearing otherwise required by law. Associate Superintendent knowingly waives any other rights that may be applicable to her termination.

#### XI. SETTLEMENT AGREEMENT

Regardless of the term of this employment Agreement, if this Agreement is terminated pursuant to or in a manner resulting in a settlement agreement between the parties, the maximum cash settlement that Associate Superintendent may receive shall be an amount equal to the monthly salary multiplied by the number of months left on the unexpired term of this Agreement. However, if the unexpired term exceeds eighteen (18) months, the maximum cash settlement shall not exceed the monthly salary multiplied by eighteen (18).

If a settlement agreement provides to Associate Superintendent any consideration other than the cash benefits described above, the cash value of such consideration shall be computed and deducted from the cash settlement prior to any payment thereof.

The provisions of this section on "settlement agreement" shall remain effective in this Agreement only so long as the provisions contained in Government Code sections 53260-53264 (as enacted in Chapter 962, Stats. of 1992) remain in the law with requirements substantially similar to those described above. Any subsequent amendments to Government Code sections 53260-53264 shall be deemed to be and are hereby incorporated into this Agreement by this reference.

In accordance with Government Code section 53243 et seq., any cash settlement related to Associate Superintendent's termination paid by the District, any District payments received by Associate Superintendent for paid leave with salary pending an investigation, or District funds provided for Associate Superintendent's legal criminal defense shall be fully reimbursed to the District if Associate Superintendent is convicted of a crime involving an abuse of her office or position.

**XII. APPLICABLE LAW**

This Agreement is subject to all applicable laws, policies, rules, and regulations of the State of California and Modesto City Schools.

**GOVERNING BOARD OF MODESTO CITY ELEMENTARY SCHOOL DISTRICT AND  
MODESTO CITY HIGH SCHOOL DISTRICT**

Date: \_\_\_\_\_

\_\_\_\_\_  
President of Governing Board

**ASSOCIATE SUPERINTENDENT, EDUCATIONAL SERVICES**

Date: \_\_\_\_\_

\_\_\_\_\_  
Virginia M. Johnson



**MODESTO CITY SCHOOLS**

**CONTRACT OF EMPLOYMENT FOR ASSOCIATE SUPERINTENDENT,  
HUMAN RESOURCES**

This Agreement is entered into by and between the Governing Board of the Modesto City Elementary School District and Modesto City High School District, hereinafter referred to as “the Governing Board” or “Modesto City Schools,” and Craig D. Rydquist, hereinafter referred to as “Associate Superintendent.”

**RECITALS**

The parties hereto do mutually agree as follows:

I. **TERMS OF CONTRACT EMPLOYMENT**

Pursuant to Section 35031 of California Education Code, the existing employment agreement between the parties hereto is hereby cancelled and terminated effective June 30, 2014 and the Governing Board hereby employs Craig D. Rydquist as the Associate Superintendent, Human Resources, of Modesto City Elementary School District and Modesto City High School District for the period commencing July 1, 2014 through June 30, 2016, subject to the terms and conditions stated herein. Associate Superintendent accepts such employment and agrees to perform all of the duties of said office during the term of this Agreement.

II. **DUTIES AND RESPONSIBILITIES**

Associate Superintendent shall perform all duties and exercise all powers as prescribed by all applicable laws, rules, and regulations of the State of California and the Governing Board. The powers and duties of Associate Superintendent shall be executed in accordance with the applicable policies and regulations adopted by the Governing Board.

III. **EVALUATION**

Associate Superintendent shall be evaluated in writing annually before June 30th of each evaluation year in accordance with Governing Board policies and regulations. This evaluation shall be reasonably related to the job description of Associate Superintendent, Human Resources, and the goals and objectives of the school districts.

IV. SALARY

Associate Superintendent's minimum annual salary during the term of this Agreement shall be \$147,802 plus longevity increments and other stipends provided other managers in the District, for a total of \$157,612. This includes a 4% salary reinstatement which occurred during the 2013-14 school year, offsetting a 4% salary deduction approved by the Governing Board which began during the 2009-10 and 2010-11 fiscal years, and a 2% salary increase beginning with the 2014-15 school year, with payment to be made in equal monthly installments on the last day of each month. For the 2014-15 fiscal year only, a one-time (not part of the annual salary) payment equal to one percent (1%) of the actual annual end-of-month earnings shall be made if employed as of August 29, 2014. The Governing Board hereby fixes the salary of Associate Superintendent as set forth and orders the payment made in the manner indicated. For the 2015-16 fiscal year, Associate Superintendent's salary shall, contingent upon an evaluation indicating satisfactory performance, be adjusted by an amount determined appropriate by the Governing Board. Such adjustment shall occur after completion of the preceding school year's evaluation of the performance of Associate Superintendent and after consideration of the recommendation of the Superintendent. Should any annual increase exceed the California Consumer Price Index for Urban Wage Earners and Clerical Workers as calculated by the Department of Industrial Relations, the increase in excess of this amount may not take effect without a vote by the Governing Board in public session at a regularly scheduled meeting of the Governing Board. (The intent of this language is to meet the requirements of AB 1344.)

V. HEALTH, WELFARE AND LEAVE BENEFITS

The Associate Superintendent shall receive all health and welfare benefits, including twelve (12) days of sick leave, provided to certificated administrators/management employees of the District.

VI. TRANSPORTATION AND EXPENSE ALLOWANCE

Associate Superintendent shall not receive an in-county mileage/expense allowance because it is included in his salary.

VII. WORK YEAR

Associate Superintendent shall be responsible for 222 days of full regular services to the

districts during each annual period covered by this Agreement. Associate Superintendent will receive holidays defined in Section 37220 of the Education Code. Non-responsibility days must be taken within twelve (12) months of the year earned, except by special agreement between Superintendent and Associate Superintendent.

#### VIII. PROFESSIONAL DUES

Modesto City Schools shall pay dues for Associate Superintendent for membership in the Association of California School Administrators (ACSA) for the term of this Agreement.

Modesto City Schools shall also pay for membership dues and reasonable and necessary participation expenses for membership and participation in such other professional or service organizations as the Superintendent determines are in the interest of Modesto City Schools, not to exceed \$1,200 per year.

#### IX. NOTICE

The Governing Board may elect not to renew this Agreement for any reason and shall provide Associate Superintendent with written notice of this fact no later than forty-five (45) days prior to the expiration of this Agreement. Associate Superintendent shall inform the Governing Board of this notice requirement, in writing, no later than March 1st of the final year of this Agreement. Associate Superintendent agrees that failure to provide the Governing Board with such written notice shall conclusively constitute a material breach of this Agreement. Notwithstanding any contrary term contained in this Agreement, the Governing Board may, upon majority vote, immediately terminate this Agreement based on Associate Superintendent's failure to provide the written notification and Associate Superintendent shall not be entitled to any further payment or benefits under this Agreement.

#### X. TERMINATION BY BOARD

Associate Superintendent may be terminated by the Board at any time for, but not limited to, breach of this Agreement, any ground enumerated in the Education Code, the Associate Superintendent's unsatisfactory performance, the Associate Superintendent's failure to perform responsibilities, or for other conduct which is seriously prejudicial to the District. The Board shall not terminate this Agreement pursuant to this paragraph until a written statement of the charges has first been served upon the Associate Superintendent. The Associate Superintendent

shall then be entitled to a conference with the Governing Board in closed session, at which time the Associate Superintendent shall be given a reasonable opportunity to address the Governing Board's concerns. The conference shall not be conducted as an administrative evidentiary hearing and there shall be no use of witnesses. Associate Superintendent shall have the right to be represented by counsel of his choice and expense. The Associate Superintendent shall have a reasonable opportunity to fully respond to all matters raised in the statement of charges, and shall have the opportunity to introduce documentary evidence. If the Governing Board, after considering all evidence presented, decides to terminate this Agreement, it shall provide Associate Superintendent with a written decision. The decision of the Governing Board shall be final. Associate Superintendent's conference with the Governing Board shall be Associate Superintendent's exclusive right to any conference or hearing otherwise required by law. Associate Superintendent knowingly waives any other rights that may be applicable to his termination.

#### XI. SETTLEMENT AGREEMENT

Regardless of the term of this employment Agreement, if this Agreement is terminated pursuant to or in a manner resulting in a settlement agreement between the parties, the maximum cash settlement that Associate Superintendent may receive shall be an amount equal to the monthly salary multiplied by the number of months left on the unexpired term of this Agreement. However, if the unexpired term exceeds eighteen (18) months, the maximum cash settlement shall not exceed the monthly salary multiplied by eighteen (18).

If a settlement agreement provides to Associate Superintendent any consideration other than the cash benefits described above, the cash value of such consideration shall be computed and deducted from the cash settlement prior to any payment thereof.

The provisions of this section on "settlement agreement" shall remain effective in this Agreement only so long as the provisions contained in Government Code sections 53260-53264 (as enacted in Chapter 962, Stats. of 1992) remain in the law with requirements substantially similar to those described above. Any subsequent amendments to Government Code sections 53260-53264 shall be deemed to be and are hereby incorporated into this Agreement by this reference.

In accordance with Government Code section 53243 et seq., any cash settlement related to Associate Superintendent's termination paid by the District, any District payments received by Associate Superintendent for paid leave with salary pending an investigation, or District funds provided for Associate Superintendent's legal criminal defense shall be fully reimbursed to the District if Associate Superintendent is convicted of a crime involving an abuse of his office or position.

XII. APPLICABLE LAW

This Agreement is subject to all applicable laws, policies, rules, and regulations of the State of California and Modesto City Schools.

GOVERNING BOARD OF MODESTO CITY ELEMENTARY SCHOOL DISTRICT AND  
MODESTO CITY HIGH SCHOOL DISTRICT

Date: \_\_\_\_\_

\_\_\_\_\_  
President of Governing Board

ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES

Date: \_\_\_\_\_

\_\_\_\_\_  
Craig D. Rydquist

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting

SUBJECT: Cancellation of Existing Superintendent's Contract, Effective June 30, 2014 (Section 35031 E.C.), and Approval of New Superintendent's Contract, Effective July 1, 2014 through June 30, 2017 June 16, 2014

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BACKGROUND

The Governing Board should devote a portion of at least one Board meeting in closed session annually to discuss and evaluate the performance of the Superintendent.

ISSUE

The Board reviewed the Superintendent's performance in closed session on June 2, 2014.

The revisions to the Superintendent's contract do not extend the current contract expiration date of June 30, 2017. It does include adjustments to total compensation approved for District Managers on June 2, 2014.

Attached is a copy of the new Superintendent's contract.

FISCAL IMPACT

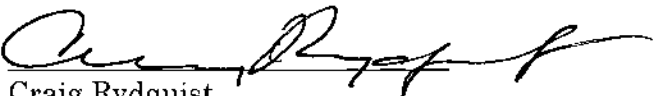
The total increase in on-going costs is approximately \$8,740.

RECOMMENDATION

It is recommended that the Board of Education cancel the existing Superintendent's contract, effective June 30, 2014 (Section 35031 E. C.), and approve a new Superintendent's contract effective July 1, 2014 through June 30, 2017.

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Prepared and Recommended  
at Board Direction by:

  
Craig Rydquist  
Associate Superintendent,  
Human Resources

**EMPLOYMENT AGREEMENT BETWEEN**  
**MODESTO CITY SCHOOLS**  
**AND**  
**PAM ABLE**

This Employment Agreement (“Agreement”) is entered into by and between the Governing Board of Modesto City Schools (hereinafter referred to as “the Governing Board” or “the District”) and Pam Able (hereinafter referred to as “Superintendent”). The Governing Board and Superintendent mutually agree as follows:

1. TERM OF EMPLOYMENT

Pursuant to Section 35031 of the Education Code, the existing employment agreement between the parties hereto is hereby cancelled and terminated effective June 30, 2014, and the Governing Board hereby employs Pam Able as Superintendent of the Modesto City School District and the Modesto High School District for the period commencing July 1, 2014, through June 30, 2017, subject to the terms and conditions stated below.

2. WORK YEAR

Superintendent shall render twelve (12) months of full and regular service to the District during each annual period covered by this Agreement, except as hereinafter provided.

The Superintendent shall be required to render Two Hundred Twenty-Two (222) days (which shall not include vacation days, Saturdays, Sundays, and holidays) of full and regular service to the District annually during the period covered by this Agreement. The salary rate shall be calculated as the annual salary divided by Two Hundred Forty-Seven (247) days.

Notwithstanding the foregoing, Superintendent shall be on call to perform her duties 24 hours a day, 7 days a week as the only 24/7 employee of the District. Superintendent acknowledges that as a 24/7 employee, District affairs may call upon her to devote other than non-duty days as the Chief Executive Officer of the District. Accordingly, the Superintendent’s compensation takes into account her status as a 24/7 employee.

3. SALARY

The Superintendent’s initial annual base salary for the 2014-2015 school year shall be Two Hundred Twenty-Nine Thousand, Five Hundred and no/100 dollars (\$229,500), plus longevity increments and other stipends provided other managers in the District, for a total of \$235,866. For the 2014-15 fiscal year only, a one-

time (not part of the annual salary) payment equal to one percent (1%) of the actual annual end-of-month earnings shall be made if employed as of August 29, 2014. The salary shall be payable in twelve (12) equal monthly payments. When only a portion of any year or month is served, the Superintendent's salary shall be prorated to reflect such service.

This salary may be adjusted by the mutual agreement of the parties on an annual basis. Should any increase exceed the current year's California Consumer Price Index for Urban Wage Earners and Clerical Workers as calculated by the Department of Industrial Relations, the increase in excess of this amount may not take effect without a vote by the Board of Trustees in public session at a regularly scheduled meeting. (The intent of this language is to meet the requirements of AB 1344.)

#### 4. VACATION

The Superintendent shall be entitled to twenty-five (25) days of annual vacation with pay, exclusive of holidays defined in the Education Code.

As recognized under California law, vacation is a form of compensation and cannot be lost if vacation is not taken. The total number of available/accrued vacation days may not exceed thirty (30) days during the term of this Agreement.

In the event of termination of this Agreement, Superintendent shall be entitled to compensation for all unused vacation days at the current salary rate. The salary rate shall be calculated as the annual salary divided by Two Hundred Forty-Seven (247).

#### 5. PHYSICAL EXAMINATIONS

##### A. Examination.

The Superintendent shall undergo a physical examination by a District-appointed physician prior to each school year during the term of this Agreement. Prior to the examination, Superintendent agrees to execute a medical release authorizing the District-appointed physician to review all relevant medical records. The District-appointed physician shall review this Agreement, the District's job description for the position, and be provided background information related to the duties of the position.

##### B. Costs.

The Superintendent shall submit all costs to the District's insurance carrier. All non-insured costs shall be borne by the District.



C. Report.

The District-appointed physician shall submit a confidential written report to the Governing Board and the Superintendent addressing only the Superintendent's fitness to perform the job. The District-appointed physician's report shall specifically indicate whether or not the Superintendent has any physical impairment that substantially limits the Superintendent's ability to perform the essential functions of the position with or without reasonable accommodation. No confidential medical information shall be submitted to the Governing Board, the District, any third party, or any of the District's officers, agents or employees unless it is determined that the Superintendent is unable to perform the essential functions of the position and such medical information is directly related to such determination or the development of reasonable accommodations.

D. Reasonable Accommodation.

If the Superintendent is determined by the District to be a disabled employee under state or federal law, the District shall request that the District-appointed physician's report indicate what reasonable accommodations, if any, may be available to allow the Superintendent to perform the essential functions of the position. Following input from the Superintendent and the District-appointed physician, the Governing Board shall make the final determination of what constitutes a reasonable accommodation.

E. Inability to Perform Essential Functions.

If the District determines the Superintendent is disabled and, following the interactive process with the Superintendent, that the Superintendent is unable to perform the essential functions of the position with or without reasonable accommodation, this Agreement may be terminated by the Governing Board upon written notice to the Superintendent in accordance with Paragraph 14, Section C of this Agreement.

6. DUTIES AND RESPONSIBILITIES

Superintendent shall serve as chief executive officer and secretary of the Governing Board and the school districts pursuant to Sections 35035 and 35040 of the Education Code. The Superintendent shall have the primary responsibility for the execution of Board policy, whereas the Board shall retain the primary responsibility for formulating and adopting policy. The Board, individually and collectively, will refer promptly all criticisms, complaints, and suggestions called to its attention to the Superintendent for study and recommendation. In addition to directing all criticisms, complaints and suggestions concerning the District or any of its personnel directly to the Superintendent as set forth above, the Board agrees that it shall work with the Superintendent in a spirit of cooperation and

teamwork, and shall provide the Superintendent with periodic opportunities to discuss the Board/Superintendent relationship.

The Superintendent shall be expected to attend all regular, special and closed session meetings as directed by the Board. The Superintendent may serve as an ex officio member on any and all District committees and subcommittees. In addition, all duties and duties which may lawfully be delegated to Superintendent are to be performed and executed by her in accordance with applicable policies and regulations adopted by the Governing Board. District policies shall include a complete position description as prescribed by the Governing Board after discussion with Superintendent.

#### 7. EVALUATION

Prior to June 30 of each school year of this Agreement, the Governing Board shall devote a portion of at least one Board meeting, in closed session, annually to discuss and evaluate the performance of the Superintendent. This evaluation shall be based on the position description and the mutually agreed-upon and specified District goals and objectives in accordance with the procedures outlined in District policies.

An evaluation shall be deemed "satisfactory" if a majority of the Governing Board members have rated the Superintendent's performance as satisfactory and/or superior in their individual evaluations prepared by such Governing Board members. The Governing Board's failure to provide the Superintendent an annual evaluation prior to June 30 of each school year shall not be deemed the performance of the Superintendent satisfactory.

#### 8. OUTSIDE PROFESSIONAL ACTIVITIES

With prior approval of the Governing Board, Superintendent may undertake consultative work, speaking engagements, writing, lecturing, or other professional duties and obligations. Said outside professional activities may be performed for consideration, provided they do not interfere with or conflict with Superintendent's performance of her duties under this Agreement.

#### 9. HEALTH, WELFARE AND LEAVE BENEFITS

The Superintendent shall receive all health and welfare benefits, including twelve (12) days of sick leave, provided to certificated administrators/management employees of the District.

#### 10. PROFESSIONAL DUES

The District shall pay the professional dues of the Superintendent for membership to the Association of California School Administrators and two additional

professional organizations, provided such memberships are pre-approved by the Governing Board.

11. EXPENSE STIPEND

Superintendent shall be paid a monthly stipend in the amount of Three Hundred Fifty Dollars (\$350) for necessary expenses incurred incidental to District business which may include, but not be limited to, costs incurred in participating in community events including donations to community events which are reasonably related to the District's mission and goals as a public school district, appropriate recognition of significant events in the lives of District employees and community representatives, and other costs, including meals and registration costs and other miscellaneous costs incurred in connection with community events.

12. BUSINESS EXPENSES

Superintendent shall not receive reimbursement for any expense that she incurs for attendance within the District (i.e., meetings, luncheons, dinners, ceremonies, and other events) as required in the official performance of the duties and responsibilities of her office.

13. CONFERENCE EXPENSES

During the term of this Agreement, at the direction of the Governing Board or otherwise subject to its approval, the Superintendent shall attend educational or other conferences that the Governing Board deems appropriate. The actual and necessary travel, food, lodging, incidental expense, and registration costs of such attendance outside of the District shall be reimbursable, subject to any verification and claim procedures, and reimbursable expenditure limitations as are from time-to-time established by Board policy.

14. TERMINATION OF TERM OF EMPLOYMENT AND CONTRACT OF EMPLOYMENT

This Agreement may be terminated prior to its expiration date on any of the following grounds:

A. Mutual Consent.

By mutual agreement, this Agreement may be terminated at any time.

B. Credential.

This Agreement may be terminated for Superintendent's failure to maintain a valid California Administrative Credential.

C. Disability of the Superintendent.

In the event that the Superintendent becomes disabled due to illness, injury or other incapacity, the Superintendent shall be entitled to paid sick leave in accordance with the District policy and state law. Should the Superintendent exhaust her entitlement to sick leave and differential pay leave, and provided that no reasonable accommodation for the disability may be required under the law, the District may terminate the Superintendent by giving her written notice.

D. Death of Superintendent.

This Agreement is automatically terminated upon the death of the Superintendent.

E. Termination for Cause.

If the Governing Board determines that the Superintendent has materially breached the terms of this Agreement or has neglected to perform her duties under it, the Governing Board may terminate for cause. For purposes of this Agreement, "cause" shall exist if Superintendent: (1) refuses to act in accordance with a specific provision of this Agreement or directive or order of a majority of the Governing Board; (2) exhibits misconduct or dishonesty in regard to her employment; (3) is convicted of a crime involving dishonesty, breach of trust, or physical or emotional harm to any person; or, (4) is unable to perform the essential functions of her position. The existence of such cause shall constitute a material breach of this Agreement and shall extinguish all rights and duties hereunder. If cause exists, the Governing Board shall submit all charges in writing for the Superintendent's review. The Superintendent may request a conference with the Governing Board, whose decision shall be final.

In accordance with Government Code section 53243.2, any severance payment to Superintendent shall be fully reimbursed to the District if Superintendent is convicted of any crime involving an abuse of her office or position with the District as defined by applicable law.

F. Unilateral Termination.

The Governing Board may unilaterally terminate this Agreement if for any reason, without cause or a hearing, at any time the Governing Board determines in its sole discretion that such action is in the best interest of the District. If the Governing Board exercises this right, the Superintendent agrees to relinquish any further claims against the District and the Governing Board, including any claims under this Agreement. In the event of such termination, the Governing Board will pay the Superintendent an amount equal to the monthly salary of the Superintendent multiplied by the number of months left on the unexpired term of the contract. However, if the unexpired term of the contract is greater than twelve (12) months, the maximum amount paid by the Governing Board shall be an

amount equal to the monthly salary of the Superintendent multiplied by twelve (12). District-paid health care benefits will also be provided during this same period of time. Payment, in the discretion of the Governing Board, may be made in a lump sum or in monthly increments. The parties agree that damages to the Superintendent which may result from the Governing Board's early termination of this Agreement cannot be readily ascertained. Accordingly, the parties agree that the damage payment made pursuant to this early termination clause constitutes reasonable liquidated damages for the Superintendent, fully compensates the Superintendent for all tort, contract and other damages, and does not result in a penalty. The parties agree that the District's completion of its obligations under this provision constitutes the Superintendent's sole remedy to the fullest extent provided by law. The parties agree that this provision is intended to meet the requirements governing cash settlements as set forth in Government Code sections 53260, et. seq.

Superintendent may, at her option, unilaterally terminate this Agreement by giving sixty (60) days' written notice that she will not fulfill the obligations of this Agreement and that she wishes to be relieved of this Agreement for the remainder of the period of the Agreement.

#### G. Nonrenewal.

The Governing Board may elect not to renew this Agreement for any reason and shall provide Superintendent with written notice of this fact no later than forty-five (45) days prior to the expiration of this Agreement. Superintendent shall inform the Governing Board of this notice requirement, in writing, no later than March 1st of the final year of this Agreement. Superintendent agrees that failure to provide the Governing Board with such written notice shall conclusively constitute a material breach of this Agreement. Notwithstanding any contrary term contained in this Agreement, the Governing Board may, upon majority vote, immediately terminate this Agreement based on Superintendent's failure to provide the written notification and Superintendent shall not be entitled to any further payment or benefits under this Agreement.

#### H. District Rights.

Upon termination of this Agreement for any reason other than Paragraph 14, Section E (Termination for Cause), the Superintendent shall be entitled to exercise all rights related to her seniority and permanent status in the District.

### 15. PROFESSIONAL LIABILITY

As to acts arising out of or in the course of the Superintendent's employment, and to the extent required by law, the Governing Board agrees to defend, hold harmless, and indemnify the Superintendent from any and all demands, claims, suits, actions and legal proceedings brought against Superintendent in her official

capacity as agent and employee of the Governing Board or in her individual capacity, except that in no case will individual Board members be considered personally liable for indemnifying the Superintendent against such demands, claims, suits, actions and legal proceedings.

16. GENERAL PROVISIONS

A. Governing Law.

This Agreement, and the rights and obligations of the parties, shall be governed by and construed in accordance with the laws of the State of California.

B. Entire Agreement.

This Agreement contains the entire agreement and understanding between the parties. It supersedes and replaces any prior agreement between the parties.

There are no oral understandings, terms or conditions, and neither party has relied upon any representation, express or implied, not contained in this Agreement.

C. Amendment.

This Agreement may be amended at any time during the term of the Agreement. However, such amendment shall be in writing and is only effective with the mutual consent of the Superintendent and ratification by the Governing Board.

D. Severability.

If any provision of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

GOVERNING BOARD OF MODESTO  
CITY SCHOOL DISTRICT AND  
MODESTO HIGH SCHOOL DISTRICT  
(MODESTO CITY SCHOOLS)

Date: \_\_\_\_\_

By \_\_\_\_\_

Cindy Marks  
President of the Governing Board

Date: \_\_\_\_\_

By \_\_\_\_\_

Pam Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting  
SUBJECT: Recommendation to Increase Board Member Compensation June 16, 2014

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BACKGROUND

Prior to the 2009-10 school year, the Modesto City Schools Governing Board members were compensated \$750 per month for their service. At the March 2, 2009 Board meeting, then Board President, Steve Grenbeaux, motioned to reduce the Board's monthly stipend in the amount of \$25 effective July 1, 2009. Therefore, the Governing Board members' compensation was reduced to \$725 per month for their service. Due to the ongoing budget crisis, Modesto City Schools employees had agreed to salary reductions for the 2010-11 school year. At the June 1, 2010 Board meeting, Trustees Gary Lopez and Steve Grenbeaux proposed to reduce the Board members' current compensation by an additional five (5) percent. Board members' compensation was further reduced to \$688.75 per month. On September 9, 2013, the Modesto City Schools Governing Board approved reinstatement of compensation to the previous \$750 per month level.

ISSUE

The three employee groups received approximately 5% on-going total compensation. Trustees would receive increases similar to employee groups, with 2% towards salary and a 3% towards health benefit contribution. Pursuant to Section 35120(e) of the California Education Code, the governing board may increase the compensation of individual board members in an amount not to exceed 5% based on the present monthly rate of compensation.

FISCAL IMPACT

The total increase in on-going costs is approximately \$3,110.

RECOMMENDATION

It is recommended that the Board of Education increase Board Member compensation.

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Prepared and Recommended at  
Board Direction by:



Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of First Reading of Proposed Revisions  
to Board Policy 3452 and Review of Administrative  
Regulation 3452 Student Activity Funds

June 16, 2014

---

BACKGROUND

Student organizations may raise and spend money in order to promote the general welfare, morale and educational experiences of the students. Student funds shall finance worthwhile activities which go beyond those provided by the District. Minutes shall be kept of student organization meetings and shall properly reflect all financial activities.

Student funds shall be managed in accordance with sound business procedures designed to encourage the largest possible educational return to students without sacrificing the safety of funds or exposing students to undue responsibility or unnecessary routine.

ISSUE

Board Policy 3452, Student Activity Funds, was adopted in 1982 and last revised in 1996. Both the Board Policy and Administrative Regulation currently reference one or more outdated manuals/publications. The BP and AR need to be revised to reference the correct student body manual being used: "Fiscal Crisis & Management Assistance Team Associated Student Body Manual."

RECOMMENDATION

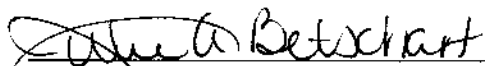
It is recommended that the Board of Education approve the first reading of proposed revisions to Board Policy 3452 and review Administrative Regulation 3452 Student Activity Funds.

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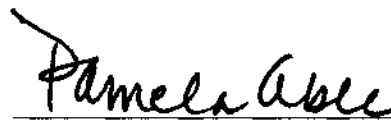
Originating Department: Accounting

Reviewed by:

Approved for Recommendation  
to the Governing Board by:



Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official



Pamela Able  
Superintendent



# MODESTO CITY SCHOOLS

## Board Policy

BP 3452

### BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

#### Student Activity Funds

Student organizations may raise and spend money in order to promote the general welfare, morale and educational experiences of the students. Student funds shall finance worthwhile activities which go beyond those provided by the District. Minutes shall be kept of student organization meetings and shall properly reflect all financial activities.

Student funds shall be managed in accordance with sound business procedures designed to encourage the largest possible educational return to students without sacrificing the safety of funds or exposing students to undue responsibility or unnecessary routine.

With Board approval, student funds shall be held or invested in one of the following ways:

1. Deposited or invested in a federally insured bank or savings and loan; or in a state or federally insured credit union (Education Code 48933).
2. Invested in U. S. savings bonds or obligations (Education Code 48933).
3. Loaned to other district student organizations or invested in district property improvements pursuant to Education Code 48936.

→ Student funds shall be disbursed according to procedures established by Modesto City Schools, as set forth in the Fiscal Crisis & Management Assistance Team Associated Student Body Manual ~~District's Associated Student Body Accounting Manual~~. All disbursements must be approved by a Board-designated official, the certificated employee serving as the student organization advisor, and a student organization representative (Education Code 48933).

The school site principal/designee shall be responsible for the proper conduct of all student organization financial activities. The Superintendent/designee shall periodically review the organizations' general financial structures and accounting procedures.

**BUSINESS AND NON-INSTRUCTIONAL OPERATIONS**

**Student Activity Funds**

The Board shall provide an annual audit of student accounts by a certified public accountant or licensed public accountant. Auditing costs shall be paid from District funds (Education Code 41020).

Legal Reference:

**EDUCATION CODE**

41020 Requirement for annual audit

48930-48938 Student body organization

---

REVISED: July 19, 1982  
October 14, 1996

# **MODESTO CITY SCHOOLS Administrative Regulation**

**AR 3452**

## **BUSINESS AND NON-INSTRUCTIONAL OPERATIONS**

### **Student Activity Funds**

→ The collection, disbursement and recording of transactions pertaining to student activity funds shall be performed in accordance with the Fiscal Crisis & Management Assistance Team Associated Student Body Manual. ~~District's Associated Student Body Accounting Manual, and the California Department of Education's publication, Accounting Procedures for Student Organization.~~

In addition, no purchases may be made on contracts entered into by any activity or function of the associated student body in excess of \$1,500 without prior review and approval of the Associate Superintendent, Business Services/Chief Business Official.

All applicable laws, regulations, and codes pertaining to the purchase of goods and services, bids, and quotations for general funds of the District apply to the commitment and disbursement of associated student body funds.

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REVIEWED: July 19, 1982  
October 14, 1996  
December 10, 2012

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of First Reading of Proposed Revisions to Board Policy 5121.1 June 16, 2014  
Grading Policy, Grades 4-6

---

BACKGROUND

Board Policy 5121.1 addresses the assignment of letter grades for students in grades 4-6, one for achievement and one for effort. Traditional grades are not compatible with standards-based achievement levels, however. Also, the current Policy does not address assessing the body of work for the grading period.

ISSUE

Proposed revisions to the Board Policy will replace the current A-F letter grade system with numeric 4-1 standards-based achievement levels and will be determined by the student's body of work. The "Effort" grade (also currently a letter grade system: O, S, N, or U) will be replaced with a "Life Skills" numerical 3-1 grade which will reflect student achievement toward the Modesto City Schools Character Traits.

RECOMMENDATION

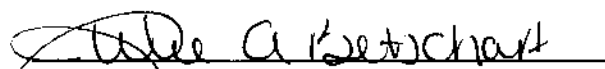
It is recommended that the Board of Education approve the first reading of proposed revisions to Board Policy 5121.1 Grading Policy, Grades 4-6.

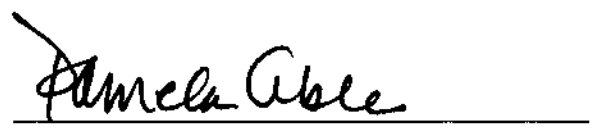
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Originating Department: Educational Services

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

# MODESTO CITY SCHOOLS

## Board Policy

BP 5121.1

### STUDENTS

#### Grading Policy, Grades 4-6

- Parents will receive a report of student progress for each marking period.
- Students in grades 4-6 shall receive two (2) grades, one for achievement and one for ~~effort~~ life skills. Academic grades indicate the current standing of student progress toward grade level ~~expectations~~ standards.
- Standards-based achievement levels will be used to clearly communicate and explain student progress on State standards. ~~The grade level at which the student is working shall be shown for reading.~~

#### → Standards-Based Achievement Levels:

- 4 Student performance exceeds grade level standard.
- 3 Student performance meets grade level standard.
- 2 Student performance is progressing toward grade level standard.
- 1 Student performance is below grade level standard.

- A body of work will be used to determine the achievement level. A body of work includes, but is not limited to: curriculum embedded formative and summative assessments, benchmark exams, teacher created assessments and teacher observation.

- Achievement Grades:
  - ~~A — Outstanding Achievement~~
  - ~~B — Above Average Achievement~~
  - ~~C — Average Achievement~~
  - ~~D — Below Average Achievement~~
  - ~~F — Little or No Achievement~~

**STUDENTS**

**Grading Policy, Grades 4-6**

→ Letter grades will be based on the following percentages:

<del>A</del>	<del>90-100%</del>
<del>B</del>	<del>80-89%</del>
<del>C</del>	<del>70-79%</del>
<del>D</del>	<del>60-69%</del>
<del>F</del>	<del>0-59%</del>

→ To receive a grade of A or B, the student must be working at or above grade level unless the student is designated as an English Language Learner or is in a special education program working under differential standards as indicated on the Individual Educational Plan.

→ **Effort Life Skills Grade:**

→ The effort grade reflects how hard a student tries to learn and complete assignments. The life skills grade reflects student achievement toward the Modesto City Schools Character Traits. The effort life skills grade is to be determined independently from the achievement grade:

- ~~O Outstanding Effort~~
- ~~S Satisfactory Effort~~
- ~~N Needs to Improve~~
- ~~U Unsatisfactory Effort~~

- 3 Outstanding: Consistently demonstrates expected life skills.
- 2 Satisfactory: Demonstrates expected life skills.
- 1 Needs Improvement: Requires redirection and prompting to demonstrate life skills.

**STUDENTS**

**Grading Policy, Grades 4-6**

**Requirements for Student Computer Generated Work**

1. Teachers should neither penalize nor reward a student for having access to a personal computer at home.
2. Students are not to be prohibited from or penalized for, the use of a computer on school assignments, including homework.
- 3. Students are not to be required to use a computer or be given extra credit for doing so ~~except in those computer classes in which~~ unless students have access to a school computer.
4. Students may use a school computer to complete assignments in supervised areas such as the library or computer lab/classroom during non-instructional times.

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REVISED: June 2, 1986  
August 20, 1990  
August 3, 1992  
September 11, 2000

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of First Reading of Proposed Revisions to Board Policy 6142.1 June 16, 2014  
Physical Education: Grades 9-12

---

BACKGROUND

Board Policy 6142.1, Physical Education: Grades 9-12, was adopted in 1983 and has not been revised since adoption. A recent review conducted by the California Department of Education's California Accountability & Improvement System (CAIS) determined that the current Board Policy is not written in compliance with Title 9 law regarding gender equality.

ISSUE

Proposed revisions include incorporating sample policy language from California School Board Association (CSBA) and adding language related to equal opportunities for instruction and participation regardless of gender. In addition, proposed revisions include adding legal references to the Board Policy.

RECOMMENDATION

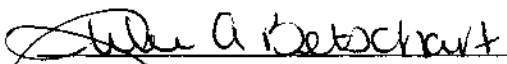
It is recommended that the Board of Education approve the first reading of proposed revisions to Board Policy 6142.1 Physical Education: Grades 9-12.


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Originating Department: Educational Services

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent



# MODESTO CITY SCHOOLS

## Board Policy

BP 6142.1

### INSTRUCTION

→ Physical Education: ~~Grades 9-12~~

→ The Governing Board recognizes the positive benefits of physical activity on student health and academic achievement. The District shall provide all students the opportunity to be physically active on a regular basis through high-quality physical education instruction and may provide additional opportunities for physical activity throughout the school day. The District's physical education and activity programs shall support the District's coordinated student wellness program and encourage students' lifelong fitness.

→ The District's physical education program shall provide a developmentally appropriate sequence of instruction aligned with the state's model content standards and curriculum framework. The Superintendent or designee shall ensure that the District's program provides students with equal opportunities for instruction and participation regardless of gender in accordance with law.

Students in Grade 9 must enroll in physical education unless they meet exemptions specified in Education Code Sections 51241 and 51242.

Students are required to enroll in one additional year of physical education in Grades 10 to 12.

→ **LEGAL REFERENCES:**

*(cf. 5030 – Student Wellness)*

*(cf. 6142.8 – Comprehensive Health Education)*

*(cf. 0410 – Nondiscrimination in District Programs and Activities)*

*(cf. 6011 – Academic Standards)*

*(cf. 6143 – Courses of Study)*

**Education Code**

*33352 – Educational Programs*

*51241-51242 – Exemptions from Requirements*

---

ADOPTED: February 7, 1983

REVISED:

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Change Order Number One, June 16, 2014  
Increasing the Acme Construction  
Company, Inc. Contract Amount by  
\$43,858, on Bid No. 13-4533, Enochs  
High School Pool Facility

---

BACKGROUND

On November 12, 2013, the Board of Education approved award of Bid No. 13-4533, Enochs High School Pool Facility, to Acme Construction Company, Inc., in the amount of \$2,542,600.

ISSUE

It is necessary to revise the contract to include the following changes:

1. See Attachment "A," Change Order Number One Increase: \$43,858

FISCAL IMPACT

The approval of this change order will result in an increase of the contract by \$43,858.

Original Contract Amount-----	\$ 2,542,600
Change Order Number One-----	\$ 43,858
New Project Amount -----	\$ 2,586,458

This project is funded from the collected SIFA special tax dollars.

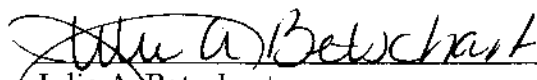
RECOMMENDATION

It is recommended that the Board of Education approve change order number one, increasing Acme Construction Company, Inc. contract amount by \$43,858, on bid no. 13-4533, Enochs High School Pool Facility.

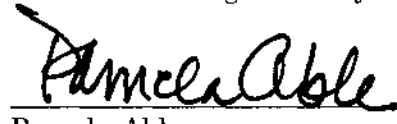
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Originating Department: Maintenance and Operations

Reviewed and Recommended by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

**CHANGE  
ORDER**

Distribution to:

ATTACHMENT "A"

- OWNER
- ARCHITECT
- CONTRACTOR

TO (Contractor):

ACME CONSTRUCTION  
1565 CUMMINS  
MODESTO, CA 95358

PROJECT: Enochs High School Pool Facility  
PROJECT NO: 1307      BID NO.: 13-4533  
CHANGE ORDER NO: One (1)  
F: 50-H4      A: 02-113087  
DATE: May 30, 2014

You are directed to make the following changes in this Contract:

- Item 1.:      Add Sub metering for electrical water and gas utilities at Serving Pool.  
Add: ..... 15,719.00  
Requested by: Owner  
Reason for:    For better knowledge of actual costs of operation.
  
- Item 2.:      Add power outlet on south exterior wall to serve Tennis Courts.  
Add: ..... 1,106.00  
Requested by: Site Principal.  
Reason for:    Power to tennis program.
  
- Item 3.:      Powder coat scoreboard.  
Add: ..... 1,696.00  
Requested by: Owner.  
Reason for:    Improved appearance and longevity.
  
- Item 4.:      Revise signs with composite core aluminum face.  
Deduct: ..... <2,048.00>  
Requested by: Contractor.  
Reason for:    Cost savings and less likely to be vandalized.
  
- Item 5.:      Provide for logos on alternating backstroke flags.  
Add: ..... 900.00  
Requested by: Site Principal.  
Reason for:    Aesthetics.
  
- Item 6.:      Pool subgrade soil stabilization.  
Add: ..... 21,403.00  
Requested by: Geotech Engineer.  
Reason for:    DSA Requirement.
  
- Item 7.:      Remove concrete at Bike Rack and expand fence area.  
Add: ..... 7,608.00  
Requested by: Owner.  
Reason for:    Expand area within the Pool fenced enclosure.
  
- Item 8.:      Eliminate vinyl coating on chain link fencing.  
Deduct: ..... <12,246.00>  
Requested by: Owner.  
Reason for:    Galvanized finish matches better to the site fencing.

PROJECT: Enochs High School Pool Facility

PROJECT NO: 1307      BID NO.: 13-4533  
 CHANGE ORDER NO:      One (1) Page 2  
 F: 50-H4      A: 02-113087  
 DATE: May 30, 2014

- Item 9.: Lower 8" irrigation pipe.  
 Add: ..... 6,796.00  
 Requested by: Architect.  
 Reason for: Allow for storm drain piping to be installed at correct grade.
  
- Item 10.: Add Flag Pole within the pool enclosed area.  
 Add: ..... 3,574.00  
 Requested by: Site Principal.  
 Reason for: Aesthetics.
  
- Item 11.: Delete Duplicate Eye Wash.  
 Deduct: ..... <650.00>  
 Requested by: Contractor.  
 Reason for: Two sub-contractors covered the same item.

---

Not valid until signed by both the Owner and Architect.  
 Signature of the Contractor indicated his agreement herewith including any adjustment in the Contract Sum or Contract Time.

---

The original Contract Sum was.....	\$ 2,542,600.00
Net change by previously authorized Change Orders.....	\$ 0.00
The Contract Sum prior to this Change Order was.....	\$ 2,542,600.00
The Contract Sum will be <u>increased</u> by this Change Order.....	\$ 43,858.00
The new Contract Sum including this Change Order will be.....	\$ 2,586,458.00
The Contract Time will be <u>unchanged</u> by.....	( -0- ) Days

The Date of Substantial Completion as of the date of this Change Order therefore is unchanged

TIMOTHY P. HUFF & ASSOC. INC.  
 ARCHITECT  
 1210 J STREET  
 Address  
 MODESTO, CA 95354

ACME CONSTRUCTION  
 CONTRACTOR  
 1565 CUMMINS  
 Address  
 MODESTO, CA 95358

MODESTO CITY SCHOOLS  
 OWNER  
 426 LOCUST STREET  
 Address  
 MODESTO, CA 95351

BY \_\_\_\_\_  
 DATE

BY \_\_\_\_\_  
 DATE

BY \_\_\_\_\_  
 DATE

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Authorization to Seek Bids for Modesto High School "H" Street Parking Lot Repair June 16, 2014

---

BACKGROUND

The Modesto High School "H" street parking lot was designed with two landscaped planter islands to surround existing ash trees. In an effort to increase available parking, these two concrete curbed planters were undersized. The reduced planter area did not provide sufficient space for root growth, resulting in extensive damage to the surrounding curbs and asphalt. The trees have been removed and the parking lot has been redesigned.

ISSUE

With funding identified, it is recommended that the project be authorized for competitive bid in accordance with Public Contract Code. All public works projects over \$45,000 must be competitively bid.

PROPOSAL

It is proposed that the Modesto High School "H" Street parking lot repair project be advertised for bid in the Modesto Bee and Builders Exchanges.

FISCAL IMPACT

The probable cost for this project is estimated at \$199,980. Funding for this project will come from General Fund, Deferred Maintenance Apportionment.

RECOMMENDATION

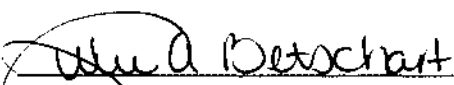
It is recommended that the Board of Education approve authorization to seek bids for Modesto High School "H" Street parking lot repair.


---

Originating Department: Maintenance and Operations

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Authorization to Award RFP June 16, 2014  
14-4575 to Aurora Environmental Services,  
Inc. to Provide Professional Services from  
July 1, 2014 through June 30, 2017

---

BACKGROUND

Each year, outdated hazardous chemicals and materials must be removed from District science storage rooms and other areas as needed by a government-licensed company and transported to a government-approved storage and disposal facility. Further, State regulations mandate that District employees are trained annually in specific safety areas.

Because the services listed above are considered professional services, a Request for Proposal must be made every five years.

ISSUE

The District needs to award the RFP and authorize staff to enter into an agreement for professional services for environmental health, safety management, and employee training.

PROPOSAL

On May 9, 2014, RFP 14-4575 was issued by the Purchasing Department with the requisite advertising published on both May 9, 2014 and May 16, 2014. The Request for Proposal was for a three-year term, with options to extend for two one-year periods. Six firms received the RFP, but only one firm, Aurora Environmental Services, Inc., responded. A copy of the agreement is available for review in the Risk Management Department.

FISCAL IMPACT

The annual cost of this agreement is not to exceed \$200,000 and will be paid from Risk Management funds budgeted for this purpose.


RECOMMENDATION

It is recommended that the Board of Education authorize the approval to award RFP 14-4575 to Aurora Environmental Services, Inc. to provide professional services from July 1, 2014 through June 30, 2017.

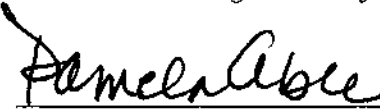
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Originating Department: Risk Management

Reviewed and Recommended by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Authorization to Award Bid June 16, 2014  
No. 14-4571, Storage Cooler Expansion at  
the Nutrition Services Center, to Marko  
Construction Group, Inc., in the Amount  
of \$350,800

---

BACKGROUND

On April 28, 2014, the Board of Education approved authorization to seek bids for storage cooler expansion at the Nutrition Services Center.

A mandatory job walk was held on May 15, 2014, for bid package 14-4571; nine (9) individuals signed in with two (2) companies submitting proposals.

ISSUE

The Board needs to award the bid and authorize staff to enter into an agreement before construction may begin.

PROPOSAL

Bid No. 14-4571, Storage Cooler Expansion at the Nutrition Services Center, was opened on May 29, 2014, at 3:00 p.m., with the following results:

Contractor	Bid Amount
Marko Construction Group, Inc.	\$350,800
Iomlan Construction Services, Inc.	\$359,000

FISCAL IMPACT

The preliminary estimate for this project, \$330,000, was based on the architect's opinion of probable construction cost. Recent changes in the local bidding climate have resulted in an average construction cost increase of 25% since the estimate was generated. Instead of rejecting all bids, it is in the best interest of the District to increase this project budget amount by \$110,800 to \$440,800. Funding for this project will come from Nutrition Services Funds.

Approval of Authorization to Award Bid No. 14-4571, Storage Cooler Expansion at the Nutrition Services Center, to Marko Construction Group, Inc, in the Amount of \$350,800

RECOMMENDATION


It is recommended that the Board of Education approve authorization to award bid no. 14-4571, storage cooler expansion at the Nutrition Services Center, to Marko Construction Group, Inc., in the amount of \$350,800.


---

Originating Department: Maintenance and Operations

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
\_\_\_\_\_  
Pamela Able  
Superintendent



**MODESTO CITY SCHOOLS**

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Authorization to Utilize PEPPM June 16, 2014  
 National Cooperative Contracts to Purchase Audio  
 Visual Products, Refurbished Computer Systems  
 and Parts, and General Hardware and Software

---

**BACKGROUND**

The District purchases a broad range of audio visual products, refurbished computer systems and parts, and general hardware and software during the course of each year.

**ISSUE**

Competitive bids must be sought or identified to meet formal bid requirements.

**PROPOSAL**

PEPPM is a national technology bidding and purchasing program. PEPPM contracts are cooperative, or “piggy-backable,” to achieve greater cost savings and allow for multiple public agency use.

PEPPM’s “catalog bid awards” for the categories of audio visual products, refurbished computer systems and parts, and general hardware and software were developed to provide purchasing access to a broad spectrum of products that may be purchased over the course of a year from a single vendor. Awarded vendors for each category and specific contract information are listed below.

Category	Awarded Vendors	Contract #	Award Date	Term of Contract
Audio Visual Products	1) B&H Photo Video	526524-001	1/1/2014	Two years w/option to extend for an additional one-year period.
	2) Camcor, Inc.	526524-002		
	3) Troxell Communications	526524-003		
Refurbished Computer Systems & Parts	1) CDI Computer Dealers, Inc.	526524-007	1/1/2014	Two years w/option to extend for an additional one-year period.
	2) Cxtec	526524-008		
	3) Insight Systems Exchange	526524-009		
	4) K12 Solutions, Inc.	526524-010		
	5) PartStock Computer	526524-011		
	6) Velocity Tech Solutions	526524-012		
	7) VIG Solutions, Inc.	526524-013		
General Hardware and Software	1) CDWG	526524-004	1/1/2014	Two years w/option to extend for an additional one-year period.
	2) Unistar-Sparco Computers, Inc.	526524-005		
	3) Zones, Inc.	526524-006		

Staff shall determine when price comparisons between awarded vendors in each category are needed to insure the best value is always received.

Approval of Authorization to Utilize PEPPM National Cooperative Contracts to Purchase Audio Visual Products, Refurbished Computer Systems and Parts, and General Hardware and Software

FISCAL IMPACT

Total annual expenditures are unknown. Orders will only be processed as funding for each purchase is approved. Funds are budgeted in the General Fund, Categorical Funds, Cafeteria Fund, Deferred Maintenance Funds, Grant Funds, Elementary and High School Developer Fees, State New Construction Funds, and Special Reserves.

RECOMMENDATION

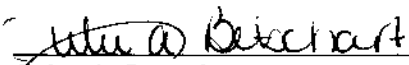
It is recommended that the Board of Education approve authorization to utilize PEPPM national cooperative contracts to purchase audio visual products, refurbished computer systems and parts, and general hardware and software.

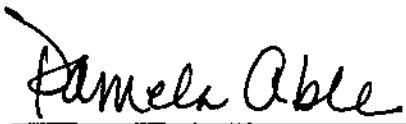
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Originating Department: Purchasing

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pam Able, Superintendent

Regular Meeting

SUBJECT: Approval of Authorization to Extend Contract  
12-4509 Just-In-Time Custodial Supplies for the  
2014-15 School Year

June 16, 2014

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BACKGROUND

On June 18, 2012, the Board approved award of Bid No. 12-4509 Just-In-Time Custodial Supplies program with Central Sanitary Supply. The initial award was for one year, with options to renew for two additional one-year terms.

ISSUE

The second contract term expires on June 18, 2014.

PROPOSAL

District staff recommends authorization to exercise the renewal clause included in Bid No. 12-4509 for the 2014-15 school year.

FISCAL IMPACT

Approximately \$95,000 annually is spent on custodial supplies utilizing the Just-in-Time Custodial Supplies contract, with the General Fund being the primary funding source.

RECOMMENDATION


It is recommended that the Board of Education approve authorization to extend contract 12-4509 Just-In-Time Custodial Supplies for the 2014-15 School Year.

---

Originating Department: Purchasing

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Services Agreement with The Medics Plus for Standby Medical Services at Athletic Events in the 2014-15 School Year June 16, 2014

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BACKGROUND:

Education Code section 49474 states, "The governing board of any school district or districts may provide, or make available, ambulance service, paid for out of school district funds, for pupils, instructors, spectators, and other individuals in attendance at athletic activities under the jurisdiction of, or sponsored or controlled by, the district or districts or the authorities of any school of the district or districts."

ISSUE:

The California Interscholastic Federation (CIF) recommends there should be a doctor or Emergency Medical Technician (EMT) at all football games.

The Medics Plus provides standby medical services for athletic events.

PROPOSAL:

The Medics Plus has agreed to provide two (2) Basic Life Support EMTs for each home game at a cost of \$100 per hour. The Medics Plus staff is specially trained and licensed to perform the services requested. A copy of the services agreement is available for review in the Purchasing Department.

FISCAL IMPACT:

The estimated total cost is not to exceed \$35,000 and will be funded by Risk Management.


RECOMMENDATION:

It is recommended that the Board of Education approve the Services Agreement with The Medics Plus for standby medical services at athletic events in the 2014-15 school year.

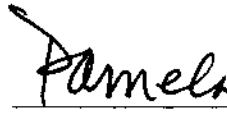
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Originating Department: Purchasing

Reviewed and Recommended by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Self-Funded Workers' Compensation June 16, 2014  
Rate of \$1.50 per \$100.00 of Gross Payroll for  
Fiscal Year 2014/15

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BACKGROUND

The District has been self-funded for workers' compensation coverage since July 1977. A yearly actuarial review is done to establish the District's internal rate.

ISSUE

A self-funded workers' compensation program must generate sufficient funds to pay all claims (past and present) and administrative expenses.

PROPOSAL

Cheiron Consultants, our actuary, has performed its annual review of the District's workers' compensation program. As a result of this review, the District's current rate of \$0.90 per \$100.00 of gross payroll should be increased \$0.60 to \$1.50 per \$100.00 of gross payroll for 2014/15.

FISCAL IMPACT

The District's cost is reflected in each school, department or program budget. The cost for the 2014/15 fiscal year is estimated to be \$3,000,000.

RECOMMENDATION


It is recommended that the Board of Education approve a self-funded workers' compensation rate of \$1.50 per \$100.00 of gross payroll for fiscal year 2014/15.


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Originating Department: Risk Management

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
\_\_\_\_\_  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Catastrophic Student Accident Insurance Contract with Myers-Stevens & Toohey & Co., Inc. for 2014/15 June 16, 2014

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### BACKGROUND

Each school year, as is required by the Education Code, the District makes available to parents and guardians a Student Accident Insurance Policy through a leading insurer. If a major injury occurs to a student as a member of an athletic team, policy limits would be reached very quickly. This could have two possible effects:

- (1) A parent or guardian without other medical insurance would incur a significant personal expense.
- (2) The District may be sued and have to defend itself against a bodily injury claim that has no legal merit, but which may generate significant defense cost.

### ISSUE

The District needs to purchase a catastrophic student accident insurance policy for 2014/15.

### PROPOSAL

The District received a quote from Myers-Stevens & Toohey & Co., Inc. The cost will be \$5.63 per student (with 3,000 students participating), which is \$0.16 per student more than the District paid in 2013/14. Major benefits of this policy include:

- (1) Accident Medical Expense (excess) with a 10-year benefit period of up to a \$5,000,000 paid maximum, subject to a \$25,000 deductible if the first expense is incurred within 180 days of the covered accident.
- (2) Catastrophic Cash Benefit of up to \$1,000,000, where "as a result of a covered Injury, an Insured Person suffers Paralysis, Coma, or Brain death," which "must occur within 180 days from the date of the Accident and continue for 6 consecutive months and have a prognosis that such loss will be permanent," and
- (3) Accidental Death & Dismemberment of \$50,000 payable in the event of death resulting from a covered accident to an insured.

Approval of Catastrophic Student Accident Insurance Contract with Myers-Stevens & Toohey & Co., Inc. for 2014/15

A copy of the Catastrophic K-12 Student Accident proposal is available for review in the Insurance/Risk Management Department.

FISCAL IMPACT

The District will pay \$16,890 for the 2014/15 policy year, which is an increase of \$480 over 2013/14.

RECOMMENDATION

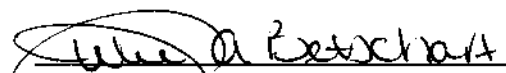
It is recommended that the Board of Education approve the Catastrophic Student Accident Insurance Contract with Myers-Stevens & Toohey & Co., Inc. for 2014/15.

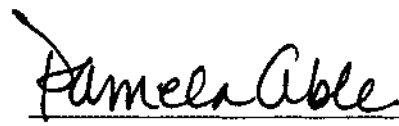
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Originating Department: Risk Management

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Authorization to Utilize June 16, 2014  
National Joint Powers Alliance (NJPA)  
Contract to Purchase Food Service  
Equipment from Strategic Equipment  
and Supply Company

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**BACKGROUND**

The Nutrition Services Center has the need to purchase food service equipment during the course of each year.

**ISSUE**

Competitive bids must be sought or identified to meet formal bid requirements per Public Contract Code Section 20111(a).

**PROPOSAL**

National Joint Powers Alliance (NJPA) is a public agency that offers competitively bid cooperative, or "piggy-backable," contracts to government and education entities throughout the country. These nationally leveraged contracts meet formal bid guidelines and allow for greater cost savings.

On November 21, 2013, NJPA awarded a public contract to Strategic Equipment and Supply Company for the purchase of food service equipment. The initial contract term is for four years beginning December 19, 2013. The contract has the consideration of a fifth year renewal option at the discretion of NJPA.

Upon review, it is staff's determination that the District would derive more benefit by utilizing this cooperative bid contract than to seek separate bids when purchasing food service equipment.

**FISCAL IMPACT**

Total annual expenditures are unknown. Orders will only be processed as funding for each purchase is approved. Funding will come from the Cafeteria Fund.



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Approval of Authorization to Utilize National Joint Powers Alliance (NJPA)  
Contract to Purchase Food Service Equipment from Strategic Equipment and  
Supply Company

RECOMMENDATION

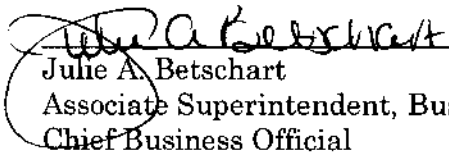
It is recommended that the Board of Education approve authorization to utilize National Joint Powers Alliance (NJPA) contract to purchase food service equipment from Strategic Equipment and Supply Company.

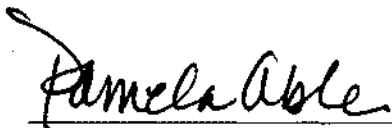
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Originating Department: Purchasing

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Second Reading of Revisions to  
Board Policy 3260.1 Recovery for Damage or  
Loss of School Property

June 16, 2014

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BACKGROUND

In compliance with provisions of the Education Code, Modesto City Schools shall hold the student, parent or guardian responsible for willful student misconduct that causes loss of, or damage to school district real or personal property. In addition, the student, parent or guardian shall be liable for all District property loaned to the student, but not returned to the District.

The Board of Education approved the first reading of proposed revisions to Board Policy 3260.1, Recovery for Damage or Loss of School Property, on May 19, 2014.

ISSUE

Board Policy 3260.1 Recovery for Damage or Loss of School Property was adopted in 1984 and has not needed any revisions until now, which is only to change the word "pupil" to "student."


RECOMMENDATION


It is recommended that the Board of Education approve the second reading of revisions to Board Policy 3260.1 Recovery for Damage or Loss of School Property.

---

Prepared and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Julie A. Batschart  
Associate Superintendent, Business Services  
Chief Business Official

  
\_\_\_\_\_  
Pamela Able  
Superintendent

# MODESTO CITY SCHOOLS

## Board Policy

BP 3260.1

### BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

#### Recovery for Damage or Loss of School Property

→ In compliance with provisions of the Education Code, Modesto City Schools shall hold the student, parent or guardian responsible for willful student misconduct that causes loss of, or damage to school district real or personal property. The student, parent or guardian shall be liable for all District property loaned to the student ~~minor~~, but not returned to the District.

→ The District reserves the right to withhold grades, diploma or transcript of any student ~~pupil~~ until the student, parent or guardian ~~pupil or parent/guardian~~ has paid for the loss or damage.

→ If the student, parent or guardian is unable to pay for the damage, the site building principal shall provide a program of voluntary work for the student. Upon completion of such work or the payment of damages, the grades, diploma, and transcripts shall be released.

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ADOPTED: March 19, 1984  
REVISED:

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Second Reading of Revisions to  
Board Policy 5131 Student Conduct Code, K-6

June 16, 2014

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**BACKGROUND**

The Student Conduct Code provides direction and guidance to school administrators in determining appropriate consequences for serious disciplinary offenses as well as informing students and parents of expected student behavior. An annual review of the Student Conduct Code is performed to help keep it closely aligned with the California State Education Code and to make appropriate revisions to Board policy.

The Board of Education approved the first reading of proposed revisions on May 19, 2014.

**ISSUE**

Revisions to the K-6 Student Conduct Code are as follows:

- to add language pertaining to new law on cyber bullying activities (on or off campus)
- to provide clarifying language regarding the use of electronic signaling or communication devices (to align with revised language in Board Policy 5138)
- to add the use of e-cigarettes to the section on possessing or using tobacco or nicotine products
- to change the order of Student Conduct Code offenses as they are listed so that they align with the California Education Code and the MOSIS information system

**RECOMMENDATION**

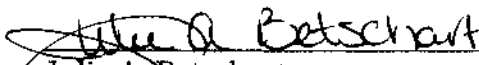
It is recommended that the Board of Education approve the first reading of revisions to Board Policy 5131 Student Conduct Code, K-6.

---

Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

**BEHAVIOR  
EXPECTATIONS AND  
CONSEQUENCES**

Consequences are determined by the number of violations occurring in one school year with the exception of offenses ~~6 4~~, ~~10 5~~, ~~11 24~~, ~~13 7~~, and ~~14 20~~. Prior offenses may warrant consequences starting at Step 2.

**A school may have additional rules unique to its site as long as they do not conflict with the Student Conduct Code (E.C. 35291.5).**

**DURING SUSPENSION:**

1. Student shall not report to school during the period of suspension, except in the case of in-school suspension, unless coming to the office on official business by prior arrangement with a school administrator. Student is expected to be under the supervision of a parent during school hours when serving suspension days at home. (7:00 a.m.–4:30 p.m.) (P.C. 653b; P.C. 627.2)
2. Student is not to attend any school event at any school campus during home suspension.
3. The responsibility of obtaining and doing classwork lies with the student. The teacher may require the student to complete any assignments and tests missed during the suspension.

*When referenced throughout the remainder of this document, the following abbreviations will apply:*

<i>E.C.</i>	=	<i>California Education Code</i>
<i>P.C.</i>	=	<i>California Penal Code</i>
<i>C.A.C.</i>	=	<i>California Administrative Code, Title 5</i>
<i>BP</i>	=	<i>Board Policy (Modesto City Schools)</i>
<i>AR</i>	=	<i>Administrative Regulation (Modesto City Schools)</i>

**LEVEL I**  
**OFFENSES**

**CAUSES FOR HOME**  
**SUSPENSION OR**  
**OTHER ALTERNATIVE**  
**CONSEQUENCES**

WITH THE EXCEPTION OF SERIOUS VIOLATIONS OF THE STUDENT CONDUCT CODE, CORRECTIVE MEASURES WILL NORMALLY BEGIN AT A MINIMAL LEVEL AND THEN PROCEED TO MORE SERIOUS LEVELS. THESE PROCEDURES MAY INCLUDE BUT ARE NOT LIMITED TO: COUNSELING, PARENT CONFERENCE, BEHAVIOR PLAN, CLASSROOM INTERVENTIONS, COMMUNITY SERVICE, RESTITUTION, CONFLICT RESOLUTION, PARENT SUPERVISION IN SCHOOL, DETENTION, LOSS OF SCHOOL PRIVILEGES, CLASS SUSPENSION, BEHAVIOR CONTRACT, SATURDAY SCHOOL, IN-SCHOOL SUSPENSION, HOME SUSPENSION, ALTERNATIVE EDUCATION TRANSFER, EXPULSION RECOMMENDATION.

LAW ENFORCEMENT AGENCIES MAY BE NOTIFIED AT THE DISCRETION OF THE ADMINISTRATION.

IF THE NATURE OF THE OFFENSE MAKES AN ALTERNATIVE EDUCATION PLACEMENT OR EXPULSION RECOMMENDATION APPROPRIATE, THE STUDENT WILL BE SUSPENDED FIVE DAYS FOR THE INFRACTION.

**STUDENT MAY BE SUSPENDED ON THE FIRST OFFENSE IF IT IS DETERMINED THAT THE PUPIL'S PRESENCE CAUSES A DANGER TO PERSONS. (E.C. 48900.5)**

**GANG RELATED OFFENSES - A STUDENT MAY BE SUSPENDED FOR FIVE DAYS ON THE FIRST OFFENSE AND RECOMMENDED FOR AN ALTERNATIVE EDUCATION PLACEMENT OR EXPULSION.**

**OFFENSES ~~1-11~~ 1- 3, 7-9, ~~13-15~~, ~~11-13~~, 20, AND ~~27-29~~ 25-28 ONLY - IF THE SERIOUSNESS OF THE ACT LEADS TO A DETERMINATION THAT THE PRESENCE OF THE STUDENT CAUSES A DANGER TO PERSONS, THE STUDENT MAY BE RECOMMENDED FOR AN ALTERNATIVE EDUCATION PLACEMENT OR EXPULSION ON THE FIRST OR SUCCEEDING OFFENSES.**

- 3. **POSSESSING, USING, OR BEING UNDER THE INFLUENCE OF** an alcoholic beverage or intoxicant of any kind. Possessing not more than one ounce of marijuana. Using or being under the influence of marijuana or any controlled substance (as defined in Section 11053 of the Health and Safety Code). (E.C. 48915 and E.C. 48900, sub-section c)

1st Offense: 5-day suspension and notification of appropriate law enforcement agency. May be assigned to a substance abuse counseling program.

2nd Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.

3rd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

Note: Does not include the possession of over-the-counter medication used by the student, or medication prescribed for the student by a physician (AB 2537).

- 8. **UNLAWFULLY POSSESSING OR UNLAWFULLY OFFERING, ARRANGING, OR NEGOTIATING TO SELL ANY DRUG PARAPHERNALIA**, as defined in Section 11014.5 of the Health and Safety Code. (E.C. 48900, sub-section j)

1st Offense: 5-day suspension and notification of appropriate law enforcement agency. May be assigned to a substance abuse counseling program.

2nd Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.

3rd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

- 9. **ACTIVATION OF FALSE ALARMS OR TAMPERING WITH EMERGENCY EQUIPMENT, FIRE-SETTING OR ATTEMPTED FIRE-SETTING**. (Penal Code Sec. 447 and 455, 148.4) (E.C. 48900, sub-section k)

1st Offense: 5-day suspension.

2nd Offense: 5-day suspension, recommendation for expulsion.

Note: Fire-setting of any nature may lead to recommendation for alternative education program or expulsion on the first offense. Fire-setting is never considered to be a prank. The burning of trash cans can lead to immediate and serious consequences.

- 25. **HARASSED, THREATENED, OR INTIMIDATED A PUPIL WHO IS A COMPLAINING WITNESS OR WITNESS IN A SCHOOL DISCIPLINARY PROCEEDING** for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both. (E.C. 48900, sub-section o, r)

1st Offense: 5-day suspension and possible recommendation for expulsion.

2nd Offense: 5-day suspension, recommendation for expulsion.

- 5. **1. CAUSING, ATTEMPTING, OR THREATENING TO CAUSE PHYSICAL INJURY OR WILLFULLY USING FORCE OR VIOLENCE UPON ANOTHER PERSON, except in self-defense.** (E.C. 48900, sub-sections (a) (1), (a) (2), r, and s) An individual must do everything possible to avoid a conflict. Acts of aggression will not be considered self-defense.

Note: An incident will be considered a mutual fight when two students engage in a physical altercation, regardless of who initiated the conflict. A student who allows him/herself to be provoked into fighting will be considered as guilty as the one who starts the fight. It is the responsibility of the administrator to conduct an investigation to determine if one of the parties was acting in self-defense.

1st Offense: 1-day suspension.

2nd Offense: 3-day suspension and possible recommendation for alternative education program or expulsion.

3rd Offense: 5-day suspension and recommendation for alternative education program or expulsion.

Note: Any act committed against school staff would warrant consequences starting at Step 2.

Note: If a student caused serious physical injury (as defined in Penal Code Section 243) to another person, except in self-defense, the principal must recommend expulsion or report in writing to the superintendent who will advise the governing board that expulsion is inappropriate due to the nature of the particular circumstances which shall be indicated in the report of the incident. (E.C. 48915).

- 6. **4. CAUSING OR ATTEMPTING TO CAUSE DAMAGE TO PROPERTY** - cutting, defacing, or otherwise injuring any school district property, or the malicious injury or destruction of any other person's real or personal property. (Penal Code Sec. 594) (E.C. 48900, sub-section f)

Note: If a prior offense was committed during the previous two school years, damage valued in excess of \$25.00 will warrant consequences starting at Step 2.

1st Offense: Behavioral interventions and/or other alternative means of correction.

2nd Offense: 3-day suspension.

3rd Offense: 5-day suspension and recommendation for expulsion.

Note: Parent/guardian will be held responsible for damage to school district property up to the State established limit. When the minor and parent are unable to pay for the damages, the school district shall provide a program of voluntary work for the minor in lieu of the payment of monetary damages. Parents or guardian of the student are also liable for the amount of a reward paid for information leading to the apprehension of person(s) causing damage up to the State established limit. (E.C. 48904).



→ **7. 28. THREATENING, INTIMIDATING, MENACING OR HARASSING**

**(INCLUDING SEXUAL HARASSMENT) ANY OTHER PERSON** (E.C. 48900 sub-section a, r, and/or k) (E.C. 48900.2) (E.C. 48900.4) Possible removal from campus or separation of student. (See pages 40-42)

1st Offense: Warning to student and/or other alternative means of correction.

2nd Offense: 3-day suspension.

3rd Offense: 5-day suspension and recommendation for alternative education program or expulsion.

Note: In the event an allegation of sexual harassment is not resolved informally to the satisfaction of a complainant, the complainant may use the District complaint process for formal resolution of such complaints. (AR 5145.7)

→ **8. 26. ENGAGING IN, OR HAVING ANY PART IN HAZING** or committing any act that injures, degrades, or disgraces any other person attending school. Causing, attempting to cause, threatening to cause, or participating in an act of hate violence. (E.C. Sec. 32050-52) (E.C. Sec. 33032.5) (E.C. 48900, sub-section a and/or k and q) (E.C. 48900.3)

"Hazing" includes any method of initiation or pre-initiation into a student organization or student body or any pastime or amusement engaged in with respect to these organizations which causes, or is likely to cause bodily danger, physical harm, or personal degradation or disgrace. (E.C. 32050)

1st Offense: 1-day suspension.

2nd Offense: 3-day suspension.

3rd Offense: 5-day suspension and recommendation for expulsion.

→ **9. 27. ENGAGING IN AN ACT OF BULLYING**, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel. (E.C. 48900, sub-section r)

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: 3-day suspension.

3rd Offense: 5-day suspension and possible recommendation for alternative education program or expulsion.

Note: Any act committed against school staff would warrant consequences starting at step 2.

Bullying means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or a group of pupils as defined in E.C. 48900.2, 48900.3, or 48900.4, directed towards one or more pupils that has been or can be reasonably predicted to have the effect of one or more of the following:

- A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
- B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
- C) Causing a reasonable pupil to experience substantial interference with his or her academic performance.
- D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

An "electronic act" is defined as transmission of a communication, including, but not limited to, a message, text, sound, or image, or a post on a social network Internet Web Site by means of an electronic device, including but not limited to, a telephone, wireless telephone or other wireless communication device, computer, or pager. Students may be subject to discipline even if such misconduct occurred off-campus and during non-school hours.

→ ~~10.~~ **5. STEALING OR ATTEMPTING TO STEAL SCHOOL PROPERTY OR PRIVATE PROPERTY** (E.C. 48900 sub-section g)

Note: If a prior offense was committed during the previous two school years, stolen items of value greater than \$25.00 will warrant consequences starting at Step 2.

1st Offense: Behavioral interventions and/or other alternative means of correction.

2nd Offense: 3-day suspension and possible recommendation for alternative education program.

3rd Offense: 5-day suspension and recommendation for expulsion.

→ ~~11.~~ **24. KNOWINGLY RECEIVING STOLEN SCHOOL PROPERTY OR PRIVATE PROPERTY** (E.C. 48900 sub-section l)

Note: If a prior offense was committed during the previous two school years, stolen items of value greater than \$25.00 will warrant consequences starting at Step 2.

1st Offense: Behavioral interventions and/or other alternative means of correction.

2nd Offense: 3-day suspension.

3rd Offense: 5-day suspension and recommendation for expulsion.

→ ~~12.~~ **22. VIOLATING THE USE OF TECHNOLOGY, NETWORK, AND ELECTRONIC INFORMATION POLICY** (E.C. 48900, sub-section k and t) (BP 0440 6163.4)

1st Offense: Warning to student and/or loss of network and computer use.

2nd Offense: 1-day suspension and loss of network and computer use.

3rd Offense: 3-day suspension and possible recommendation for expulsion or alternative education program.

→ **13. 7. COMMITTING AN OBSCENE ACT OR ENGAGING IN HABITUAL PROFANITY OR VULGARITY** either verbally or in writing. (E.C. 48900, sub-section i)

Note: A student **may** be suspended on the first offense for 5 days if such behavior causes a danger to persons (E.C. 48900.5).

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: 1-day suspension.

3rd Offense: 3-day suspension and possible recommendation for alternative education program.

Note: If a prior offense was committed during the previous two school years, any act committed against school staff would warrant consequences starting at Step 2.

→ **14. 20. USE OF SLURS** either verbally or in writing based on race, religion, ethnic background or national origin, language, gender, sexual orientation, economic status, physical or developmental disabilities, or other special needs. (E.C. 48900, sub-section k) (BP 5145.4)

Note: A student **may** be suspended on the first offense for 5 days if such behavior causes a danger to persons. (E.C. 48900.5)

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: 3-day suspension.

3rd Offense: 5-day suspension and possible recommendation for alternative education program.

Note: If a prior offense was committed during the previous two school years, any act committed against school staff would warrant consequences starting at Step 2.

→ **15. 2. POSSESSING ANY OBJECTS** of a dangerous nature (unless in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal) **ON CAMPUS** if the principal deems expulsion inappropriate. (E.C. 48900 sub-section b)

Note: Toy guns (imitation) are considered objects of a dangerous nature. Look-a-like (imitation) toy guns refers to a replica of a firearm that is substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. (E.C. 48900 sub-section m). Possession of any toy weapon that appears to be real to a reasonable person or that is used in a threatening manner may result in alternative placement or recommendation for expulsion. (E.C. 48900, sub-section m) Also, see page 33, number 5.

Note: Laser pointers are considered objects of a dangerous nature.

1st Offense: Warning to student and/or other alternative means of correction.

2nd Offense: 1-day suspension.

3rd Offense: 3-day suspension and possible recommendation for alternative education program.

#### 16. BEHAVIOR ON BUS

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: Not allowed to ride the bus for 3 days.

3rd Offense: Not allowed to ride the bus for 5 days.

4th Offense: Not allowed to ride the bus for 10 days.

5th Offense: Not allowed to ride the bus for 20 days or the remainder of the current semester/trimester, whichever is greater.

6th Offense: Not allowed to ride the bus for the remainder of the school year.

Note: Depending on the seriousness of the act, the student may lose bus privileges for the remainder of the school year on the first or succeeding offenses.

Note: Depending on the circumstances, alternatives to suspension from the bus may be used as determined by the site administrator.

#### → 17. 6. POSSESSING OR USING TOBACCO (or any products containing tobacco or nicotine products). (E.C. 48900, sub-section h)

Tobacco and nicotine products include, but are not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. (E.C. 48011, sub-section h)

1st Offense: Behavioral interventions and/or other alternative means of correction.

2nd Offense: 2-day suspension.

3rd Offense: 3-day suspension and possible recommendation for alternative education program.

Note: No school shall permit the smoking or use of tobacco, or any product containing tobacco, or nicotine products, by pupils of the school while pupils are on campus, or while attending school-sponsored activities or while under the supervision and control of school district employees. (E.C. 48901)

→ Students' possession or use of nicotine delivery devices, such as electronic cigarettes, is also prohibited. Confiscated materials will be returned to **parents upon request.** Confiscated materials will not be returned to students.

#### → 18. 14. FAILING TO IDENTIFY ONES SELF or giving false information to school personnel. (E.C. 48900, sub-section k)

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: 2-day suspension.

3rd Offense: 4-day suspension and possible recommendation for alternative education program.

→ ~~19.~~ **18. BEING IN A PARKING LOT OR OUT OF BOUNDS** without proper authorization. (E.C. 48900, sub-section k)

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: 1-day suspension.

3rd Offense: 3-day suspension.

→ ~~20.~~ **21. TAMPERING WITH PROPERTY OF THE SCHOOL DISTRICT** or belongings of any other person. (E.C. 48900, sub-section k)

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: 1-day suspension

3rd Offense: 3-day suspension and possible recommendation for alternative education program.

→ ~~21.~~ **17. LOITERING ON OR ABOUT ANY CAMPUS** without apparent lawful purpose. (E.C. 48900, sub-section k) (Penal Code 653b and 627.2)

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: 1-day suspension.

3rd Offense: 3-day suspension and possible recommendation for alternative education program.

Note: A student may be subject to arrest according to Penal Code 653b if he/she loiters at or near any school or public place at or near where students attend or normally congregate, or re-enters or comes upon such school or place after being asked to leave by a school official. According to PC 653b, punishment for loitering includes a fine not to exceed \$1,000 and/or imprisonment in the county jail not to exceed six months.

→ ~~22.~~ **29. ANY DRESS, GROOMING, OR APPEARANCE** which disrupts, or tends to disrupt the educational process, or affect the health or safety of individuals shall be prohibited. (E.C. 48900, sub-section k) (E.C. 35161, 35183, 35291.5, 35294.1; C.A.C. Title 5, Section 302; and BP 5135, 5135.1, and 5137.) Refer to AR 5135, pg. 13-15

Note: Any attire/paraphernalia/symbol that signifies gang affiliation will not be allowed on campus.

Any attire/paraphernalia/symbol that displays a logo or other message promoting alcohol or controlled substances, promoting violence, illegal activity, or relating to gangs may not be worn on campus.

Note: In addition to this Conduct Code, schools may have additional rules approved by School Safety Committees.

1st Offense: Warning to student. Notification of parent. Student may be sent home to dress properly, if necessary.

2nd Offense: Detention, Saturday School, or other alternatives to home suspension.

3rd Offense: 1-day in-school suspension.

Note: All subsequent violations are subject to additional referrals to in-school suspension.

23. **POSSESSING OF ANY OBJECT NOT OF A DANGEROUS NATURE** (i.e. items a school administrator identifies as disruptive.) (E.C. 48900, sub-section k) (Unless in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.)

Note: Unauthorized object may be confiscated by school authorities. The principal/designee will decide whether to return the object to the student or the parent/guardian.

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: Detention, Saturday School, or other alternatives to home suspension.

3rd Offense: 1-day in-school suspension.

Note: All subsequent violations are subject to additional referrals to in-school suspension.

- 24. **15. FORGING, FALSIFYING, ALTERING, OR USING FORGED SCHOOL CORRESPONDENCE, PASSES, OR RE-ADMIT SLIPS** (E.C. 48900, sub-section k)

1st Offense: Warning to student and/or other alternative means of correction.

2nd Offense: 1-day suspension.

3rd Offense: 3 day suspension and possible recommendation for alternative education program.

- 25. **10. CHEATING** (E.C. 48900, sub-section k)

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: 1-day suspension.

3rd Offense: 3-day suspension.

- 26. **19. POSSESSING OR USE OF ANY ELECTRONIC SIGNALING OR COMMUNICATION DEVICE:** Students may possess electronic signaling or

communication devices that operates through the transmission or receipt of radio waves, including, but not limited to paging and signaling equipment, on campus during the school day, while attending school sponsored activities, or while under the supervision and control of school district employees, without prior consent of the principal or the designee of the principal. Electronic signaling or communication devices shall be turned off during school hours and not be visible during class time, unless used for instructional purposes. (BP 5138) (No pupil shall be prohibited from using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and use of which is limited to health-related purposes or during a school-wide emergency affecting the school or community.) (E.C. 48901.5)

1st Offense: Warning to student and/or alternative means of correction. Parent notification.

2nd Offense: Detention, Saturday School, or other alternatives to home suspension.

3rd Offense: 1-day in-school suspension.

Note: All subsequent violations are subject to additional referrals to in-school suspension.

Note: Unauthorized object may be confiscated by school authorities. The principal/designee will decide whether to return the object to the student or the parent/guardian.

Note: Use of cell phones electronic signaling or communication devices to bully, harass or cheat may result in more severe consequences even if such misconduct occurred off-campus and during non-school hours to be determined by the site administrator. (E.C. 48900 r)

27. **11. WILLFUL DEFIANCE OR DISOBEDIENCE:** A willful act, verbal or non-verbal, that demonstrates deliberate resistance or refusal to obey a reasonable request or directive issued by a school district employee. Student's action does not create a safety risk. (E.C. 48900, sub-section k)

Depending on the circumstances, the frequency and severity of the offense, behavioral interventions and alternatives to suspension may be used as determined by the site administrator. Suspension (including in-school suspension) may be imposed only after other means of correction have failed to bring about proper conduct unless the student's presence poses a danger to other persons.

Examples: Including but not limited to: Chewing gum/eating/drinking in class, willfully defying staff in non-safety related incident, student walking from staff and/or refusing to talk to staff about an incident in non-safety situation, non-habitual use of profanity or vulgarity, verbal insults/put-downs/name calling (non-discriminatory), horseplay, etc.

28. **12. INTERFERING WITH THE PEACEFUL CONDUCT OF THE CAMPUS OR CLASSROOM:** Any willful act of a minor but annoying nature, verbal or non-verbal, that disrupts the educational process, distracts from the educational environment, or interrupts any administrative, disciplinary, or other activity sponsored or approved by the district. (E.C. 48900, sub-section k)

Depending on the circumstances, the frequency and severity of the offense, behavioral interventions and alternatives to suspension may be used as determined by the site administrator. Suspension (including in-school suspension) may be imposed only after other means of correction have failed to bring about proper conduct unless the student's presence poses a danger to other persons.

Examples: Including but not limited to: Minor altercation not resulting in actual fight (i.e. pushing/shoving), etc.

→ 29. **13. WILLFUL DEFIANCE CAUSING A MAJOR CAMPUS OR CLASS**

**DISRUPTION:** Any willful major act of insubordination, verbal or non-verbal, that causes a major campus disruption and significantly distracts from or interrupts the educational environment, or any administrative, disciplinary, or other activity sponsored or approved by the district. Student's behavior creates a clear threat to the safety of self or others. (Penal Code Sec. 148.1) (E.C. 48900, sub-section k)

1st Offense: 3-day suspension. (If it is determined that the action created a danger to other persons.)

2nd Offense: 5-day suspension. Recommendation for alternative education program or expulsion. Mandatory removal from campus.

Examples: Including but not limited to: Activating a fire alarm, physical altercation, instigating a fight, etc.



**LEVEL II OFFENSES****SUSPENSION REQUIRED**  
**POSSIBLE RECOMMENDATION FOR EXPULSION**

1. **CAUSED SERIOUS PHYSICAL INJURY** to another person, except in self-defense. (E.C. 48915 and 48900, sub-section a) An individual must do everything possible to avoid a conflict. Acts of aggression will not be considered self-defense.

1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.

2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

Note: "Serious bodily injury" means a serious impairment of physical condition including, but not limited to, the following: loss of consciousness; concussion; bone fracture; protracted loss or impairment of function of any bodily member or organ; a wound requiring extensive suturing; and serious disfigurement. (P.C. 243 (f) (4))

Note: An incident will be considered a mutual fight when two students engage in a physical altercation, regardless of who initiated the conflict. A student who allows him/herself to be provoked into fighting will be considered as guilty as the one who starts the fight. It is the responsibility of the administrator to conduct an investigation to determine if one of the parties was acting in self-defense.

- ~~2.~~ **3. UNLAWFUL POSSESSION ANY CONTROLLED SUBSTANCE** as listed in Chapter 2 (commencing with Section 11053) of the Health and Safety Code, except for the first offense of possession of not more than one ounce of marijuana, other than concentrated cannabis. (E.C. 48915 and E.C. 48900, sub-section c, 48900 sub-section p)

1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.

2nd Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.

3rd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

Note: Does not include the possession of over-the-counter medication used by the student, or medication prescribed for the student by a physician (AB 2537).

- ~~3.~~ **4. COMMITTED OR ATTEMPTED TO COMMIT ROBBERY OR EXTORTION** (E.C. 48915 and 48900 sub-section e)

1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.

2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

→ 4. **5. COMMITTED ASSAULT OR BATTERY ON SCHOOL PERSONNEL** (Penal Code Sec. 240, 242) (E.C. 48915 and E.C. 48900, sub-section a, E.C. 44014)

1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.

2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

→ 5. **2. POSSESSED, SOLD, OR OTHERWISE FURNISHED ANY FIREARM, KNIFE, EXPLOSIVE, OR OTHER DANGEROUS OBJECT** of no reasonable use to the pupil on school grounds or at a school related activity off school grounds unless in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal. (E.C. 48915 and 48900, sub-section b)

Note: A knife includes, but is not limited to, a dirk, dagger, ice pick, razor any folding blade knife, any locking blade knife, fixed blades longer than 3 ½", or objects with a fixed, sharpened blade designed to cut or stab.

Note: Furnishing, or possessing an imitation controlled substance (look-a-likes) with the intent to distribute will result in a recommendation for expulsion. Imitation controlled substances are considered "dangerous objects." This offense is also in violation of Health and Safety Code 11680.

Note: Look-a-like (imitation) toy guns refers to a replica of a firearm that is substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. (E.C. 48900 sub-section m)

Note: Possession of tear gas/tear gas weapon/pepper spray is considered a dangerous object. (Penal Code Sec. 12401, 12402) (E.C. 49330)

1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.

2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

6. **FURNISHED OR SOLD ANY CONTROLLED SUBSTANCE** listed in Chapter 2 (as defined in Section 11053 of the Health and Safety Code), an alcoholic beverage, or an intoxicant of any kind. (E.C. 48915 and E.C. 48900, sub-section c, 48900 sub-section p)

1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.

2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

7. **OFFERED, ARRANGED, OR NEGOTIATED TO SELL ANY CONTROLLED SUBSTANCE** defined in Section 11053 of the Health and Safety Code, alcoholic beverage, or intoxicant and then sold, delivered, or furnished look-a-likes or in lieu substances. (E.C. 48900, sub-section d)

1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.

2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

8. **COMMITTED A TERRORISTIC THREAT** including, but not limited to, a bomb threat. (E.C. 48900.7) This includes any threatening statement, written or oral, which threatens death, great bodily injury or property damage in excess of \$1000, even if there is no intent of actually carrying it out.

1st offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.

2nd offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

Note: The elements of a Terroristic Threat include the intent that the statement be taken as a serious threat, the gravity and immediacy of the threat is unequivocal, unconditional, immediate and specific, and causes sustained fear in the person/people threatened.

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Second Reading of Revisions to  
Board Policy 5132 Student Conduct Code, 7-12

June 16, 2014

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BACKGROUND

The Student Conduct Code provides direction and guidance to school administrators in determining appropriate consequences for serious disciplinary offenses as well as informing students and parents of expected student behavior. An annual review of the Student Conduct Code is performed to help keep it closely aligned with the California State Education Code and to make appropriate revisions to Board policy.

The Board of Education approved the first reading of proposed revisions on May 19, 2014.

ISSUE

Revisions to the 7-12 Student Conduct Code are as follows:

- to provide clarifying language for the citizenship policy changes that were approved by the Board of Education on February 24, 2014
- to add language pertaining to new law on cyber bullying activities (on or off campus)
- to reflect the current practice of referring students to site Intervention Centers in lieu of In-School Suspension
- to provide clarifying language regarding the use of electronic signaling or communication devices (to align with revised language in Board Policy 5138)
- to add the use of e-cigarettes to the section on possessing or using tobacco or nicotine products
- to change the order of Student Conduct Code offenses as they are listed so that they align with the California Education Code and the MOSIS information system

RECOMMENDATION

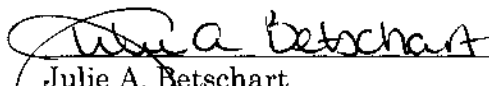
It is recommended that the Board of Education approve the second reading of revisions to Board Policy 5132 Student Conduct Code, 7-12.


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Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

4. **UNEXCUSED ABSENCES FOR PERSONAL REASONS MADE UP IN SATURDAY SCHOOL (NO PRIOR APPROVAL) (E.C. 37223, 48205)**

Students who are absent for personal reasons and who did NOT receive prior approval from the school administrator may be assigned to Saturday School to make up class work missed because of the unexcused absence. Absences will be considered unexcused and may affect extra-curricular eligibility if not cleared within 7 school days after the student returns from the absence.

→ 5. **HOME SUSPENSION / (HOME AND IN SCHOOL) INTERVENTION CENTER ASSIGNMENT MAKE - UP (E.C. 48913)**

A suspended student may be allowed to complete comparable assignments. The responsibility of obtaining and doing class work lies with the student. The teacher may require the student to complete any assignments and tests missed during the suspension.

Note: Suspensions are considered "excused" absences and assignment make-up shall be allowed if requested by the student or parent.

**ABSENCES—ASSIGNMENT MAKE-UP NOT ALLOWED**

1. **TRUANCY/UNEXCUSED ABSENCES**

Students who are absent from school without approval of the school shall be considered truant/unexcused and shall NOT be allowed to make up assignments or tests which were assigned during the truancy/unexcused absence.

Students who leave the campus or the classroom without proper school authorization will be considered truant.

Note: If the student has an absence verified at the attendance office at a later time, he/she is NOT allowed make-up privileges unless he/she presents the teacher a verified re-admit slip within ONE day after the student returns to school.

**TRUANCY/UNEXCUSED, EXCESSIVE ABSENTEEISM, TARDIES**  
(E.C. 37223)

**TRUANCY/UNEXCUSED (E.C. 48260-48263, 48900 k, 49164)**

Students may not be absent from school without approval of the school. Absences will be considered unexcused and may affect extra-curricular eligibility if not cleared within 7 school days after the student returns from the absence. The following represents the procedures which will be followed when a student is absent from school without a valid excuse or is tardy without the school's approval in excess of 30 minutes.

**First Incident**--The student and parents will be informed of the mandatory attendance laws and the District's pertinent policy and procedures. The student will be instructed to attend all classes. Failure to do so shall be treated as "defiance of authority." Student will be informed that a work permit will not be issued or will be revoked if the student reaches the 4th step.

→ ALTERNATIVE CONSEQUENCE MAY BE ASSIGNED SUCH AS  
DETENTION, ~~IN-SCHOOL-SUSPENSION~~ INTERVENTION CENTER,  
SATURDAY SCHOOL, COMMUNITY SERVICE.

Second Incident--The student and parents will be informed of the mandatory attendance laws and the District's pertinent policy and procedures. The student will be instructed to attend all classes. Failure to do so shall be treated as "defiance of authority." Student will be informed that a work permit will not be issued or will be revoked if the student reaches the 4th step.

→ ALTERNATIVE CONSEQUENCES WILL BE ASSIGNED SUCH AS  
DETENTION, ~~IN-SCHOOL-SUSPENSION~~ INTERVENTION CENTER,  
SATURDAY SCHOOL, COMMUNITY SERVICE.

Third Incident --The student and parents will be informed of the mandatory attendance laws and the District's pertinent policy and procedures. The student will be instructed to attend all classes. Failure to do so shall be treated as "defiance of authority." The student will be informed that a work permit will not be issued or will be revoked if the student reaches the 4th step. The student is a legal truant (absent from school without a valid excuse for 3 days or tardy in excess of 30 minutes on each of 3 or more days). (E.C. 48260) (E.C. 48260.5) The school may recommend that the parent/guardian attend school one day with the student.

Fourth Incident--Student will be referred to a school administrator/designee. The student is now a legal habitual truant and shall be within the jurisdiction of the juvenile court which may adjudge the pupil to be a ward of the court. (E.C. 48262) (WIC 601) The school administrator shall call and hold a parent conference. Parents and student are again informed that failure to follow the school's directive to attend classes will be "defiance of authority" and will be grounds for referral to the School Attendance Review Board and/or involuntary transfer to an alternative education program.

→ ALTERNATIVE CONSEQUENCES WILL BE ASSIGNED SUCH AS  
DETENTION, ~~IN-SCHOOL-SUSPENSION~~ INTERVENTION CENTER ,  
SATURDAY SCHOOL, COMMUNITY SERVICE.

STUDENT IS INELIGIBLE TO PARTICIPATE IN EXTRA-CURRICULAR  
ACTIVITIES FOR NINE WEEKS.

A WORK PERMIT WILL NOT BE ISSUED/OR WORK PERMIT WILL BE  
REVOKED FOR A MAXIMUM OF NINE WEEKS. (E.C. 49164)

THE PUPIL MAY BE SUBJECT TO SUSPENSION, RESTRICTION, OR  
DELAY OF THE PUPIL'S DRIVING PRIVILEGE PURSUANT TO  
SECTION 13202.7 OF THE VEHICLE CODE. (E.C. 48260.5)

Fifth Incident--Student will be referred to a school administrator. The parents and student will be informed that the next incidence of refusal to attend classes upon the direction of school authorities may result in a recommendation of the student to an alternative education program and possible referral of parent and student to the School Attendance Review Board.

→ ALTERNATIVE CONSEQUENCES WILL BE ASSIGNED SUCH AS DETENTION, ~~IN-SCHOOL-SUSPENSION INTERVENTION CENTER~~, SATURDAY SCHOOL, COMMUNITY SERVICE. STUDENT IS INELIGIBLE TO PARTICIPATE IN EXTRA-CURRICULAR ACTIVITIES FOR AN ADDITIONAL NINE WEEKS.

A WORK PERMIT WILL NOT BE ISSUED/OR WORK PERMIT WILL BE REVOKED FOR A MAXIMUM OF NINE WEEKS. (E.C. 49164)

Sixth Incident--A letter shall be sent certified or by using "proof of service" method to the parents/guardians informing them that their student has had additional incidents of truancy since being declared a legal habitual truant (E.C. 48262) and has been in "persistent defiance of authority." Parent and student may be referred to the School Attendance Review Board (SARB).

STUDENT **MAY** BE REFERRED TO AN ALTERNATIVE EDUCATION PROGRAM, SUCH AS CONTINUATION HIGH SCHOOL IF THE STUDENT IS SIXTEEN YEARS OF AGE OR OLDER, OR TO OPPORTUNITY SCHOOL/PROGRAM/CLASS IF THE STUDENT IS UNDER SIXTEEN YEARS OF AGE.

STUDENT IS INELIGIBLE TO PARTICIPATE IN EXTRA-CURRICULAR ACTIVITIES THE REMAINDER OF THE SCHOOL YEAR AT THE REGULAR CAMPUS.

A WORK PERMIT WILL NOT BE ISSUED/OR WORK PERMIT WILL BE REVOKED BY THE ISSUING AUTHORITY AT THE REGULAR CAMPUS. (E.C. 49164)

→ ALTERNATIVE CONSEQUENCES WILL BE ASSIGNED SUCH AS DETENTION, ~~IN-SCHOOL-SUSPENSION INTERVENTION CENTER~~, SATURDAY SCHOOL, COMMUNITY SERVICE.

### **EXCESSIVE ABSENTEEISM**

Once a pupil accumulates fifteen (15) absences (excused or unexcused) during one school year:

1. A school administrator may place the student on Attendance Supervision which imposes a requirement that additional absences must be verified by a licensed medical practitioner. (C.A.C. Title 5 sec. 421 b)
2. A student may not be placed on Attendance Supervision unless the parent/guardian has been notified previously in conference or by letter of the District's excessive absence policy after that student has been absent ten (10) days or more.
3. Once a student has been placed on Attendance Supervision, a school administrator/certificated designee shall call and hold a parent conference.

Parent/guardian will again be informed of the District's excessive absence policy. If the parent/guardian cannot be contacted, the administrator/ designee will hold a conference with the student and a certified letter shall be sent informing the parent/guardian that the student is placed on Attendance Supervision and the pertinent provisions of the excessive absence policy.

**TARDIES**

One of the responsibilities of each student is to be in the classroom in his/her seat or work station when the bell rings or when class is to begin. Being tardy is irresponsible behavior because it is disruptive to the learning process.

7-12 Each teacher shall refer a student to an administrator/designee for a student's fourth and any successive tardy in one quarter.

**1ST, 2ND, AND 3RD TARDY IN EACH CLASS**

Consequences to be determined by each site.

**FOURTH AND SUBSEQUENT TARDIES WILL RESULT IN AN ADMINISTRATIVE REFERRAL WITH THE FOLLOWING CONSEQUENCES:**

- 4 30 minute detention
- 5 60 minute detention
- 6 1 Period **ISS IC**
- 7 2 Periods **ISS IC**
- 8 Saturday School (or other alternative consequences other than home suspension)
- 9 2 Saturday Schools (or other alternative consequences other than home suspension)
- 10 1 day **ISS IC**
- 11 2 days **ISS IC**

→ All subsequent tardies are subject to additional **ISS IC** days.

Note: Referral to the tutoring center may be added to each of the above steps.

**STUDENTS OUT OF CLASS WITHOUT WRITTEN AUTHORIZATION 5 MINUTES AFTER CLASS IS TO BEGIN.**

→ An administrator or his/her designee(s) will assign the student a consequence which may include work detail/detention/~~in-school suspension~~ Intervention Center/Saturday School.

**TARDY IN EXCESS OF 10 MINUTES**

If a student is tardy in excess of 10 minutes, but no more than 30 minutes, the teacher has the option of not allowing assignment make-up because of lack of class participation. If the student is tardy in excess of 30 minutes, he/she is truant according to E.C. 48260 and must obtain a re-admit slip from the attendance office indicating "truancy."



## BEHAVIOR EXPECTATIONS AND CONSEQUENCES

Consequences are determined by the number of violations occurring in one school year with the exception of offenses ~~6 4, 10 5, 11 25, 12 7, and 13 21~~. Prior offenses may warrant consequences starting at Step 2.

**A school may have additional rules unique to its site as long as they do not conflict with the Student Conduct Code (E.C. 35291.5).**

**EXCEPTIONS:** The number of offenses and the consequences relating to extra-curricular activities eligibility for substance abuse violations carry over from year to year in grades 7-8 and 9-12, but not from junior high to high school.

### DURING SUSPENSION:

1. Student shall not report to school during the period of suspension, ~~except in the case of in-school suspension,~~ unless coming to the office on official business by prior arrangement with a school administrator. Student is expected to be under the supervision of a parent during school hours when serving suspension days at home. (7:00 a.m.–4:30 p.m.) P.C. 653b, P.C. 627.2
2. Student is not to attend any school event at any school campus during home suspension.
3. The responsibility of obtaining and doing classwork lies with the student. The teacher may require the student to complete any assignments and tests missed during the suspension.

*When referenced throughout the remainder of this document, the following abbreviations will apply:*

<i>E.C.</i>	=	<i>California Education Code</i>
<i>P.C.</i>	=	<i>California Penal Code</i>
<i>C.A.C.</i>	=	<i>California Administrative Code, Title 5</i>
<i>BP</i>	=	<i>Board Policy (Modesto City Schools)</i>
<i>AR</i>	=	<i>Administrative Regulation (Modesto City Schools)</i>

**LEVEL I OFFENSES****CAUSES FOR HOME SUSPENSION OR  
OTHER ALTERNATIVE CONSEQUENCES**

(See pages 40-45 regarding extra-curricular activities eligibility)

WITH THE EXCEPTION OF SERIOUS VIOLATIONS OF THE STUDENT CONDUCT CODE, CORRECTIVE MEASURES WILL NORMALLY BEGIN AT A MINIMAL LEVEL AND THEN PROCEED TO MORE SERIOUS LEVELS. THESE PROCEDURES MAY INCLUDE BUT ARE NOT LIMITED TO: COUNSELING, PARENT CONFERENCE, BEHAVIOR PLAN, CLASSROOM INTERVENTIONS, COMMUNITY SERVICE, RESTITUTION, CONFLICT RESOLUTION, PARENT SUPERVISION IN SCHOOL, DETENTION, LOSS OF SCHOOL PRIVILEGES, CLASS SUSPENSION, BEHAVIOR CONTRACT, SATURDAY SCHOOL, IN-SCHOOL-SUSPENSION INTERVENTION CENTER, HOME SUSPENSION, ALTERNATIVE EDUCATION TRANSFER, EXPULSION RECOMMENDATION.

LAW ENFORCEMENT AGENCIES MAY BE NOTIFIED AT THE DISCRETION OF THE ADMINISTRATION.

IF THE NATURE OF THE OFFENSE MAKES AN ALTERNATIVE EDUCATION PLACEMENT OR EXPULSION RECOMMENDATION APPROPRIATE, THE STUDENT WILL BE SUSPENDED FIVE DAYS FOR THE INFRACTION.

**STUDENT MAY BE SUSPENDED ON THE FIRST OFFENSE IF IT IS DETERMINED THAT THE PUPIL'S PRESENCE CAUSES A DANGER TO PERSONS. (E.C. 48900.5)**

**GANG RELATED OFFENSES - A STUDENT MAY BE SUSPENDED FOR FIVE DAYS ON THE FIRST OFFENSE AND RECOMMENDED FOR AN ALTERNATIVE EDUCATION PLACEMENT OR EXPULSION.**

**OFFENSES 1- 14 3, 7-9, 11-13, 21, AND ~~28-30~~ 26-29 ONLY - IF THE SERIOUSNESS OF THE ACT LEADS TO A DETERMINATION THAT THE PRESENCE OF THE STUDENT CAUSES A DANGER TO PERSONS, THE STUDENT MAY BE RECOMMENDED FOR AN ALTERNATIVE EDUCATION PLACEMENT OR EXPULSION ON THE FIRST OR SUCCEEDING OFFENSES.**

→ 1. **3. POSSESSING, USING, OR BEING UNDER THE INFLUENCE OF** an alcoholic beverage or intoxicant of any kind. Possessing not more than one ounce of marijuana. Using or being under the influence of marijuana or any controlled substance (as defined in Section 11053 of the Health and Safety Code). (E.C. 48915 and E.C. 48900, sub-section c)

1st Offense: 5-day suspension and notification of appropriate law enforcement agency. May be assigned to a substance abuse counseling program.

Note: The suspension will be reduced to three days if the student completes a district-approved intervention program.

Ineligibility for extra-curricular activities would then be reduced from eighteen school weeks to nine school weeks.

2nd Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.

3rd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

Note: Does not include possession of over-the-counter medication used by the student, or medication prescribed for the student by a physician (AB 2537).

Note: Students appearing at school functions and having consumed or having in their possession alcoholic beverages or drugs may be handled by police action. (Penal Code Sec. 647) (Health and Safety Code Sec. 11550)

→ 2. **8. UNLAWFULLY POSSESSING OR UNLAWFULLY OFFERING, ARRANGING, OR NEGOTIATING TO SELL ANY DRUG PARAPHERNALIA**, as defined in Section 11014.5 of the Health and Safety Code. (E.C. 48900, sub-section j)

1st Offense: 5-day suspension and notification of appropriate law enforcement agency. May be assigned to a substance abuse counseling program.

Note: The suspension will be reduced to three days if the student completes a district-approved intervention program.

Ineligibility for extra-curricular activities would then be reduced from eighteen school weeks to nine school weeks.

2nd Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.

3rd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

→ 3. **9. ACTIVATION OF FALSE ALARMS OR TAMPERING WITH EMERGENCY EQUIPMENT, FIRE-SETTING OR ATTEMPTED FIRE-SETTING**. (Penal Code Sec. 447 and 455, 148.4) (E.C. 48900, sub-section k)

1st Offense: 5-day suspension.

2nd Offense: 5-day suspension, recommendation for expulsion.

Note: Fire-setting of any nature may lead to recommendation for alternative education program or expulsion on the first offense. Fire-setting is never considered to be a prank. The burning of trash cans can lead to immediate and serious consequences.

→ 4. **26. HARASSED, THREATENED, OR INTIMIDATED A PUPIL WHO IS A COMPLAINING WITNESS OR WITNESS IN A SCHOOL DISCIPLINARY PROCEEDING** for the purpose of preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both. (E.C. 48900, sub-sections o, r)

1st Offense: 5-day suspension and possible recommendation for expulsion.

2nd Offense: 5-day suspension, recommendation for alternative education program or expulsion. Mandatory removal from campus.

→ 5. **1. CAUSING, ATTEMPTING, OR THREATENING TO CAUSE PHYSICAL INJURY OR WILLFULLY USING FORCE OR VIOLENCE UPON ANOTHER PERSON, except in self-defense.** (E.C. 48900, sub-sections (a) (1), (a) (2), r, and s) An individual must do everything possible to avoid a conflict. Acts of aggression will not be considered self-defense.

Note: An incident will be considered a mutual fight when two students engage in a physical altercation, regardless of who initiated the conflict. A student who allows him/herself to be provoked into fighting will be considered as guilty as the one who starts the fight. It is the responsibility of the administrator to conduct an investigation to determine if one of the parties was acting in self-defense.

1st Offense: 3-day suspension.

2nd Offense: 5-day suspension and possible recommendation for alternative education program or expulsion.

3rd Offense: 5-day suspension and recommendation for alternative education program or expulsion.

Note: Any act committed against school staff shall warrant consequences starting at Step 2.

Note: If a student caused serious physical injury (as defined in Penal Code Section 243) to another person, except in self-defense, the principal must recommend expulsion or report in writing to the superintendent who will advise the governing board that expulsion is inappropriate due to the nature of the particular circumstances which shall be indicated in the report of the incident. (E.C. 48915).

→ 6. **4. CAUSING OR ATTEMPTING TO CAUSE DAMAGE TO PROPERTY** - cutting, defacing, or otherwise injuring any school district property, or the malicious injury or destruction of any other person's real or personal property. (Penal Code Sec. 594) (E.C. 48900, sub-section f)

Note: If a prior offense was committed during the previous three school years, damage valued in excess of \$25.00 will warrant consequences starting at Step 2. Offenses will not carry over from junior high to high school.

1st Offense: Behavioral interventions and/or other alternative means of correction.

2nd Offense: 3-day suspension and possible recommendation for alternative education program.

3rd Offense: 5-day suspension and recommendation for expulsion.

Note: Parent/guardian will be held responsible for damage to school district property up to the State established limit. When the minor and parent are unable to pay for the damages, the school district shall provide a program of voluntary work for the minor in lieu of the payment of monetary damages. Parents or guardian of the student are also liable for the amount of a reward paid for information leading to the apprehension of person(s) causing damage up to the State established limit. (E.C. 48904)

→ **7. 29. THREATENING, INTIMIDATING, MENACING OR HARASSING**

**(INCLUDING SEXUAL HARASSMENT) ANY OTHER PERSON** (E.C. 48900 sub-sections a, r and/or k) (E.C. 48900.2) (E.C. 48900.4) Possible removal from campus or separation of student. (See pages 51-53)

1st Offense: Warning to student and/or other alternative means of correction.

2nd Offense: 3-day suspension.

3rd Offense: 5-day suspension and recommendation for alternative education program or expulsion.

Note: In the event an allegation of sexual harassment is not resolved informally to the satisfaction of a complainant, the complainant may use the District complaint process for formal resolution of such complaints. (AR 5145.7)

→ **8. 27. ENGAGING IN, OR HAVING ANY PART IN HAZING** or committing any act that injures, degrades, or disgraces any other person attending school. Causing, attempting to cause, threatening to cause, or participating in an act of hate violence. (E.C. Sec. 32050-52) (E.C. Sec. 33032.5) (E.C. 48900, sub-sections a and/or k and q) (E.C. 48900.3)

"Hazing" includes any method of initiation or pre-initiation into a student organization or student body or any pastime or amusement engaged in with respect to these organizations which causes, or is likely to cause bodily danger, physical harm, or personal degradation or disgrace. (E.C. 32050)

1st Offense: 2-day suspension.

2nd Offense: 4-day suspension and recommendation for alternative education program.

3rd Offense: 5-day suspension and recommendation for expulsion.

→ 9. **28. ENGAGING IN AN ACT OF BULLYING**, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel. (E.C. 48900, sub-section r)

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: 3-day suspension.

3rd Offense: 5-day suspension and possible recommendation for alternative education program or expulsion.

Note: Any act committed against school staff would warrant consequences starting at step 2.

Bullying means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or a group of pupils as defined in E.C. 48900.2, 48900.3, or 48900.4, directed towards one or more pupils that has been or can be reasonably predicted to have the effect of one or more of the following:

- A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
- B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
- C) Causing a reasonable pupil to experience substantial interference with his or her academic performance.
- D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

An "electronic act" is defined as transmission of a communication, including, but not limited to, a message, text, sound, or image, or a post on a social network Internet Web Site by means of an electronic device, including but not limited to, a telephone, wireless telephone or other wireless communication device, computer, or pager.

→ Students may be subject to discipline even if such misconduct occurred off-campus and during non-school hours.

→ 10. **5. STEALING OR ATTEMPTING TO STEAL SCHOOL PROPERTY OR PRIVATE PROPERTY** (E.C. 48900 sub-section g)

Note: If a prior offense was committed during the previous three school years, stolen items of value greater than \$25.00 will warrant consequences starting at Step 2. Offenses will not carry over from junior high to high school.

1st Offense: Behavioral interventions and/or other alternative means of correction.

2nd Offense: 4-day suspension and recommendation for alternative education program.

3rd Offense: 5-day suspension and recommendation for expulsion.

→ 11. **25. KNOWINGLY RECEIVING STOLEN SCHOOL PROPERTY OR PRIVATE PROPERTY** (E.C. 48900 sub-section l)

Note: If a prior offense was committed during the previous three school years, stolen items of value greater than \$25.00 will warrant consequences starting at Step 2. Offenses will not carry over from junior high to high school.

1st Offense: Behavioral interventions and/or other alternative means of correction.

2nd Offense: 4-day suspension and recommendation for alternative education program.

3rd Offense: 5-day suspension and recommendation for expulsion.

→ 12. **7. COMMITTING AN OBSCENE ACT OR ENGAGING IN HABITUAL PROFANITY OR VULGARITY** either verbally or in writing. (E.C. 48900, sub-section i)

Note: A student **may** be suspended on the first offense for 5 days if such behavior causes a danger to persons (E.C. 48900.5).

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: 3-day suspension.

3rd Offense: 5-day suspension and possible recommendation for alternative education program.

Note: If a prior offense was committed during the previous three school years, any act committed against school staff will warrant consequences starting at Step 2. Offenses will not carry over from junior high to high school.

→ 13. **21. USE OF SLURS** either verbally or in writing based on race, religion, ethnic background or national origin, language, gender, sexual orientation, economic status, physical or developmental disabilities, or other special needs. (E.C. 48900, sub-section k) (BP 5145.4)

Note: A student **may** be suspended on the first offense for 5 days if such behavior causes a danger to persons. (E.C. 48900.5)

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: 3-day suspension.

3rd Offense: 5-day suspension and possible recommendation for alternative education program.

Note: If a prior offense was committed during the previous three school years, any act committed against school staff would warrant consequences starting at Step 2. Offenses will not carry over from junior high to high school.

- **14. 2. POSSESSING ANY OBJECTS** of a dangerous nature (unless in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal) **ON CAMPUS** if the principal deems expulsion inappropriate. (E.C. 48900 sub-section b)

Note: Toy guns (imitation) are considered objects of a dangerous nature. Look-a-like (imitation) toy guns refers to a replica of a firearm that is substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. (E.C. 48900 sub-section m). Possession of any toy weapon that appears to be real to a reasonable person or that is used in a threatening manner may result in alternative placement or recommendation for expulsion. (E.C. 48900, sub-section m) Also, see page 35, number 5.

Note: Laser pointers are considered objects of a dangerous nature.

1st Offense: Warning to student. Notification of parent and/or other alternative means of correction.

2nd Offense: 3-day suspension.

3rd Offense: 5-day suspension and possible recommendation for alternative education program.

- 15. FORGING, FALSIFYING, ALTERING, OR USING FORGED SCHOOL CORRESPONDENCE, PASSES, OR RE-ADMIT SLIPS** (E.C. 48900, sub-section k)

1st Offense: Warning to student and/or other alternative means of correction.

2nd Offense: 2-day suspension.

3rd Offense: 4-day suspension and possible recommendation for alternative education program.

- **16. 23. VIOLATING THE USE OF TECHNOLOGY, NETWORK, AND ELECTRONIC INFORMATION POLICY** (E.C. 48900, sub-sections k and t) (BP 0440 6163.4)

1st Offense: Warning to student and loss of network and computer use.

2nd Offense: 1-day suspension and loss of network and computer use.

3rd Offense: 3-day suspension and possible recommendation for expulsion or alternative education program.

- **17. 6. POSSESSING OR USING TOBACCO** (or any products containing tobacco or nicotine products) in grades 7-12. (E.C. 48900, sub-section h)

Tobacco and nicotine products include, but are not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. (E.C. 48900, sub-section h)



1st Offense: Behavioral interventions and/or other alternative means of correction.

2nd Offense: 2-day suspension.

3rd Offense: 3-day suspension.

Note: No school shall permit the smoking or use of tobacco, or any product containing tobacco, or nicotine products, by pupils of the school while pupils are on campus, or while attending school-sponsored activities or while under the supervision and control of school district employees. (E.C. 48901)

→ Students' possession or use of nicotine delivery devices, such as electronic cigarettes, is also prohibited. Confiscated materials will be returned to **parents upon request.** Confiscated materials will not be returned to students.

→ ~~18.~~ **14. FAILING TO IDENTIFY ONESELF** or giving false information to school personnel. (E.C. 48900, sub-section k)

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: 2-day suspension.

3rd Offense: 4-day suspension and possible recommendation for alternative education program.

→ ~~19.~~ **22. TAMPERING WITH PROPERTY OF THE SCHOOL DISTRICT** or belongings of any other person. (E.C. 48900, sub-section k)

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: 2-day suspension.

3rd Offense: 4-day suspension and possible recommendation for alternative education program.

→ ~~20.~~ **10. CHEATING** (E.C. 48900, sub-section k)

1st Offense: Warning to student. "F" on assignment/test.

2nd Offense: 2-day suspension. "F" on assignment/test.

3rd Offense: 4-day suspension. "F" on assignment/test.

→ ~~21.~~ **19. BEING IN A PARKING LOT OR OUT OF BOUNDS** without proper authorization. (E.C. 48900, sub-section k)

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: 1-day suspension.

3rd Offense: 3-day suspension.

- **22. 16. GAMBLING AND WAGERING**, or habitually being present where gambling and wagering are taking place. (E.C. 48900, sub-section k)
- 1st Offense: Warning to student and/or alternative means of correction.
- 2nd Offense: 2-day suspension.
- 3rd Offense: 4-day suspension and possible recommendation for alternative education program.
- **23. 18. LOITERING ON OR ABOUT ANY CAMPUS** without apparent lawful purpose. (E.C. 48900, sub-section k) (Penal Code 653b and 627.2)
- Note: A student may be subject to arrest according to Penal Code 653b if he/she loiters at or near any school or public place at or near where students attend or normally congregate, or re-enters or comes upon such school or place after being asked to leave by a school official. According to PC 653b, punishment for loitering includes a fine not to exceed \$1,000 and/or imprisonment in the county jail not to exceed six months.
- 1st Offense: Warning to student and/or alternative means of correction.
- 2nd Offense: 2-day suspension.
- 3rd Offense: 4-day suspension and possible recommendation for alternative education program.
- **24. 30. ANY DRESS, GROOMING, OR APPEARANCE** which disrupts, or tends to disrupt the educational process, or affect the health or safety of individuals shall be prohibited. (E.C. 48900, sub-section k) (E.C. 35161, 35183, 35291.5, 35294.1; C.A.C. Title 5, Section 302; and BP 5135, 5135.1, and 5137.) Refer to AR 5135, pp. 13-15
- Note: Any attire/paraphernalia/symbol that signifies gang affiliation will not be allowed on campus.
- Any attire/paraphernalia/symbol that displays a logo or other message promoting alcohol or controlled substances, promoting violence, illegal activity, or relating to gangs may not be worn on campus.
- Note: In addition to this Conduct Code, schools may have additional rules approved by School Safety Committees.
- 1st Offense: Warning to student. Notification of parent. Student may be sent home to dress properly, if necessary.
- 2nd Offense: Detention, Saturday School, or other alternatives to home suspension.
- 3rd Offense: 1-day ~~in-school suspension~~ Intervention Center.
- Note: All subsequent violations are subject to additional referrals to ~~in-school suspension~~ Intervention Center.

- 25. **24. POSSESSION OF ANY OBJECT NOT OF A DANGEROUS NATURE** (i.e. items a school administrator identifies as disruptive.) (E.C. 48900, sub-section k) (Unless in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.)

Note: Unauthorized object may be confiscated by school authorities. The principal/designee will decide whether to return the object to the student or the parent/guardian.

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: Detention, Saturday School, or other alternatives to home suspension.

- 3rd Offense: 1-day ~~in-school suspension~~ Intervention Center.

- Note: All subsequent violations are subject to additional referrals to ~~in-school suspension~~ Intervention Center.

Note: Modesto City Schools is not responsible for the loss or damage of personal property, because of vandalism or theft. Students are responsible for all of their personal belongings.

- 26. **20. POSSESSING OR USE OF ANY ELECTRONIC SIGNALING OR COMMUNICATION DEVICE:** Students may possess electronic signaling or communication devices that operate through the transmission or receipt of radio waves on campus during the school day, while attending school-sponsored activities, or while under the supervision and control of a school district employee. **Electronic signaling or communication devices shall be turned off during school hours and not be visible, during class time, unless used for instructional purposes. (BP 5138)** (No pupil shall be prohibited from using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and use of which is limited to health-related purposes or during a school-wide emergency affecting the school or community.) (E.C.48901.5)

1st Offense: Warning to student and/or alternative means of correction. Parent notification.

2nd Offense: Detention, Saturday School, or other alternatives to home suspension.

- 3rd Offense: 1-day ~~in-school suspension~~ Intervention Center.

- Note: All subsequent violations are subject to additional referrals to ~~in-school suspension~~ Intervention Center.

Note: Unauthorized object may be confiscated by school authorities. The principal/designee will decide whether to return the object to the student or the parent/guardian.

- Note: Use of ~~cell phones~~ electronic signaling or communication devices to bully, harass or cheat may result in more severe consequences even if such misconduct occurred off-campus and during non-school hours to be determined by the site administrator. (E.C. 48900 r)

→ **27. 17. BEHAVIOR ON BUS**

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: Not allowed to ride the bus for 3 days.

3rd Offense: Not allowed to ride the bus for 5 days.

4th Offense: Not allowed to ride the bus for 10 days.

5th Offense: Not allowed to ride the bus for 20 days or the remainder of the current semester/trimester, whichever is greater.

6th Offense: Not allowed to ride the bus for the remainder of the school year.

Note: Depending on the seriousness of the act, the student may lose bus privileges for the remainder of the school year on the first or succeeding offenses.

Note: Depending on the circumstances, alternatives to suspension from the bus may be used as determined by the site administrator.

→ **28. 11. WILLFUL DEFIANCE OR DISOBEDIENCE:** A willful act, verbal or non-verbal, that demonstrates deliberate resistance or refusal to obey a reasonable request or directive issued by a school district employee. (E.C. 48900, sub-section k)

Depending on the circumstances, the frequency and severity of the offense, behavioral interventions and alternatives to suspension may be used as determined by the site administrator. Suspension (including ~~in-school suspension~~ Intervention Center) may be imposed only after other means of correction have failed to bring about proper conduct unless the student's presence poses a danger to other persons.

Examples: Including but not limited to: Eating/drinking in class, willfully defying staff in non-safety related incident, non-habitual use of profanity or vulgarity, verbal insults/put-downs/name calling (non-discriminatory), horseplay, etc.

→ **29. 12. INTERFERING WITH THE PEACEFUL CONDUCT OF THE CAMPUS OR CLASSROOM:** Any willful act of a minor but annoying nature, verbal or non-verbal, that disrupts the educational process, distracts from the educational environment, or interrupts any administrative, disciplinary, or other activity sponsored or approved by the district. (E.C. 48900, sub-sections k, r)

Depending on the circumstances, the frequency and severity of the offense, behavioral interventions and alternatives to suspension may be used as determined by the site administrator. Suspension (including ~~in-school suspension~~ Intervention Center) may be imposed only after other means of correction have failed to bring about proper conduct unless the student's presence poses a danger to other persons.

Examples: Including but not limited to: Minor altercation not resulting in actual fight (i.e. pushing/shoving), etc.

→ **30. 13. WILLFUL DEFIANCE CAUSING A MAJOR CAMPUS OR CLASS DISRUPTION:** Any willful major act of insubordination, verbal or non-verbal, that causes a major campus disruption, creates a danger to other persons, and severely distracts from or interrupts the educational environment, or any administrative, disciplinary, or other activity sponsored or approved by the District. (Penal code Sec. 148.1) (E.C. 48900, sub section k)

## 7-12 Student Conduct Code Revisions

**DRAFT**

1st Offense: 5-day suspension. (If it is determined that the action created a danger to other persons.)

2nd Offense: 5-day suspension. Recommendation for alternative education program or expulsion. Mandatory removal from campus.

Examples: Including but not limited to: Activating a fire alarm, physical altercation, instigating a fight, etc.

**LEVEL II OFFENSES****SUSPENSION REQUIRED****POSSIBLE RECOMMENDATION FOR EXPULSION**

(See pages 40-45 regarding extra-curricular activities eligibility)

1. **CAUSED SERIOUS PHYSICAL INJURY** to another person, except in self-defense. (E.C. 48915 and 48900, sub-section a). An individual must do everything possible to avoid a conflict. Acts of aggression will not be considered self-defense.

1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.

2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

Note: "Serious bodily injury" means a serious impairment of physical condition including, but not limited to, the following: loss of consciousness; concussion; bone fracture; protracted loss or impairment of function of any bodily member or organ; a wound requiring extensive suturing; and serious disfigurement. (P.C. 243 (f) (4))

Note: An incident will be considered a mutual fight when two students engage in a physical altercation, regardless of who initiated the conflict. A student who allows him/herself to be provoked into fighting will be considered as guilty as the one who starts the fight. It is the responsibility of the administrator to conduct an investigation to determine if one of the parties was acting in self-defense.

- ~~2.~~ **3. UNLAWFUL POSSESSION ANY CONTROLLED SUBSTANCE** as listed in Chapter 2 (commencing with Section 11053) of the Health and Safety Code, except for the first offense of possession of not more than one ounce of marijuana, other than concentrated cannabis. (E.C. 48915 and E.C. 48900, sub-sections c, p)

1st Offense: 5-day suspension, suspension reductions-see Page 22, and notification of appropriate law enforcement agency.

Note: The suspension will be reduced to three days if the student completes a district-approved intervention program.

2nd Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.

3rd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

Note: Does not include possession of over-the-counter medication used by the student, or medication prescribed for the student by a physician (AB 2537).

- ~~3.~~ **4. COMMITTED OR ATTEMPTED TO COMMIT ROBBERY OR EXTORTION** (E.C. 48915 and 48900 sub-section e)

1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.

2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

→ 4. **5. COMMITTED ASSAULT OR BATTERY ON SCHOOL PERSONNEL** (Penal Code Sec. 240, 242) (E.C. 48915 and E.C. 48900, sub-section a, E.C. 44014)

1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.

2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

→ 5. **2. POSSESSED, SOLD, OR OTHERWISE FURNISHED ANY FIREARM, KNIFE, EXPLOSIVE, OR OTHER DANGEROUS OBJECT** of no reasonable use to the pupil on school grounds or at a school related activity off school grounds unless in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal. (E.C. 48915 and 48900, sub-section b)

Note: A knife includes, but is not limited to, a dirk, dagger, ice pick, razor any folding blade knife, any locking blade knife, fixed blades longer than 3 ½", or objects with a fixed, sharpened blade designed to cut or stab. (E.C. 48915 sub-section g)

Note: Furnishing or possessing an imitation controlled substance (look-a-likes) with the intent to distribute will result in a recommendation for expulsion. Imitation controlled substances are considered "dangerous objects." This offense is also in violation of Health and Safety Code 11680.

Note: Look-a-like (imitation) toy guns refers to a replica of a firearm that is substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. (E.C. 48900 sub-section m).

Note: Possession of tear gas/tear gas weapon/pepper spray is considered a dangerous object. (Penal Code Sec. 12401, 12402) (E.C. 49330)

1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.

2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

6. **FURNISHED OR SOLD ANY CONTROLLED SUBSTANCE** listed in Chapter 2 (as defined in Section 11053 of the Health and Safety Code), an alcoholic beverage, or an intoxicant of any kind. (E.C. 48915 and E.C. 48900, sub-sections c, p)

1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.

2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

7. **OFFERED, ARRANGED, OR NEGOTIATED TO SELL ANY CONTROLLED SUBSTANCE** defined in Section 11053 of the Health and Safety Code, alcoholic beverage, or intoxicant and then sold, delivered, or furnished look-a-likes or in lieu substances. (E.C. 48900, sub-section d)

1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.

2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

8. **COMMITTED A TERRORISTIC THREAT** including, but not limited to, a bomb threat. (E.C. 48900.7) This includes any threatening statement, written or oral, which threatens death, great bodily injury or property damage in excess of \$1,000, even if there is no intent of actually carrying it out.

1st offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.

2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

Note: The elements of a Terroristic Threat include the intent that the statement be taken as a serious threat, the gravity and immediacy of the threat is unequivocal, unconditional, immediate and specific, and causes sustained fear in the person/people threatened.



**LOSS OF PRIVILEGES/EXTRA-CURRICULAR/CO-CURRICULAR ACTIVITIES**

It is the goal of the District to work with parents to assist students in becoming self-directed and responsible for their own behavior.

When students do not meet the clearly defined and communicated expectations outlined in this Student Conduct Code, the student will not be allowed to participate in extra-curricular activities. Extra-curricular activities include activities that are not associated with a class and activities in which students do not receive a grade. Co-curricular activities are related to a class in which the student earns an academic grade. Extra-curricular activities which are limited to:

1. After school recreation (7-8)
2. Student clubs (9-12)
3. Special field trips not a part of regular classroom work (7-12) \*
4. School dances (7-8)
5. School assemblies (7-8)
6. Extra-curricular public performances of music, dance, drama, and speech (the loss of these privileges shall not apply to class activities to publicize and/or promote school activities and feeder schools which are conducted during the school day) (7-12)

**\* NOTE: THE PRINCIPAL/DESIGNEE MAY MAKE EXCEPTIONS REGARDING ACADEMIC AND ATTENDANCE INELIGIBILITY ONLY, FOR SPECIAL FIELD TRIPS NOT A PART OF REGULAR CLASSROOM WORK (7-12). HOWEVER, SUCH FIELD TRIPS MUST BE DIRECTLY RELATED TO THE EDUCATIONAL PROGRAM.**

**\*\* NOTE: *An Extra-Curricular/Co-Curricular Activity Ineligibility Criteria Chart is included at the end of this section. The chart specifies the activity and the criteria the District shall use for determining ineligibility for participating in said activity.***

**EXTRA-CURRICULAR/CO-CURRICULAR ACTIVITY INELIGIBILITY CRITERIA**

<b>CO-CURRICULAR ACTIVITIES</b> (Leadership, Athletics, Cheer)	<b>EXTRA-CURRICULAR ACTIVITIES</b> (Recreation 7-8, Clubs 9-12, Field Trips 9-12, Dances 7-8, Assemblies 7-8)	<b>WINTER FORMAL</b>	<b>PROM/ 8<sup>th</sup> GRADE DANCE</b>	<b>SENIOR TRIP/ 8<sup>th</sup> GRADE TRIP</b>	<b>GRADUATION CEREMONY</b>
GPA Below 2.0	GPA Below 2.0				
More than one "F"	More than one "F"				
	More than one "U" Citizenship		More than one "U" Citizenship 8 <sup>th</sup> Grade may regain the privilege with teacher approval (3 <sup>rd</sup> Quarter)	More than one "U" citizenship 8 <sup>th</sup> Grade may regain the privilege with teacher approval (3 <sup>rd</sup> Quarter)	More than one "U" citizenship 8 <sup>th</sup> Grade may regain the privilege with teacher approval (3 <sup>rd</sup> Quarter)
Substance Abuse 18 weeks/ 9 weeks with diversion	Substance Abuse 18 weeks/ 9 weeks with diversion	Substance Abuse 18 weeks/ 9 weeks with diversion	Substance Abuse 18 weeks/ 9 weeks with diversion	Substance Abuse 18 weeks/ 9 weeks with diversion	Substance Abuse 18 weeks/ 9 weeks with diversion
Outstanding Debt	Outstanding Debt		Outstanding Debt	Outstanding Debt	Outstanding Debt
Home Suspension 4 or more days (9 weeks)	Home Suspension 4 or more days (9 weeks)	Home Suspension 4 or more days ( 9 weeks)	Home Suspension 4 or more days (9 weeks)	Home Suspension 4 or more days (9 weeks)	Home Suspension 4 or more days (9 weeks)
Home Suspension twice in a quarter (9 weeks)	Home Suspension twice in a quarter (9 weeks)	Home Suspension twice in a quarter (9 weeks)	Home Suspension twice in a quarter (9 weeks)	Home Suspension twice in a quarter (9 weeks)	Home Suspension twice in a quarter (9 weeks)
Involuntary Transfer to Alternative Education	Involuntary Transfer to Alternative Education	Involuntary Transfer to Alternative Education	Involuntary Transfer to Alternative Education	Involuntary Transfer to Alternative Education	
	Step 4 Truancy (9 weeks)				
	Step 5 Truancy (additional 9 weeks)				
Step 6 Truancy	Step 6 Truancy		Step 6 Truancy	Step 6 Truancy	Step 6 Truancy
	Attendance Supervision w/ 5 unexcused absences				
The District reserves the right to exclude a student from the graduation ceremony or other activities for a flagrant infraction to the Student Conduct Code irrespective of the student's citizenship status.					

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Second Reading of Revisions to Board Policy 5138 Electronic Signaling Devices June 16, 2014

---

BACKGROUND

The District currently has a policy regulating the possession and use of electronic signaling devices. Current policy states that electronic signaling devices shall be turned off during school hours and not be visible.

The Board of Education approved the first reading of Board Policy 5138, Electronic Signaling Devices, on May 19, 2014 with the removal of "during school hours" and the addition of "during class time"

ISSUE

With the increased use of technology for instructional purposes and advancements made in the types and use of electronic signaling or communication devices, current policy needs to be updated. All students would be able to possess devices on campus, but they must be turned off and not visible during class time, unless used for instructional purposes.

RECOMMENDATION

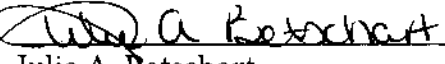
It is recommended that the Board of Education approve the second reading of revisions to Board Policy 5138 Electronic Signaling Devices.


---

Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
\_\_\_\_\_  
Pamela Able  
Superintendent

# MODESTO CITY SCHOOLS

## Board Policy

BP 5138

### STUDENTS

#### → Electronic Signaling or Communication Devices

The District recognizes that instructional time must be protected from unnecessary disruption. Further, the District acknowledges the importance of electronic communication between students and parents, particularly in school-wide emergency situations.

### PROCEDURES

#### 1. K-12

→ K-12 students may possess electronic signaling or communication devices on campus during the school day, while attending school-sponsored activities, or while under the supervision and control of a school district employee.

→ Electronic signaling or communication devices shall be turned off during school hours and not be visible during class time, unless used for instructional purposes.

No student shall be prohibited from using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to health-related purposes (Education Code 48901.5) or during a school-wide emergency affecting the school or community.

**STUDENTS**

—→ **Electronic Signaling or Communication Devices**

—→ Electronic signaling or communication devices include any device that operates through the transmission or receipt of radio waves, including but not limited to pagers, cellular/digital telephones, iPads, iPods, laptops, smartphones, phablets, tablets, and two-way radios.

In permitting student possession of such devices, the District assumes no liability for the loss of the device or its misuse by another person.

(cf. 5131 - Student Conduct Code, K-6)  
(cf. 5132 - Student Conduct Code, 7-12)

Legal Reference:

**EDUCATION CODE**

48901.5 Electronic signaling device; possession or use prohibited; exception

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ADOPTED: March 24, 2003

REVISED: April 11, 2011

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Acceptance of Gifts

June 16, 2014

---

1. Cost Less Food Co., strawberries, golden cakes, and whipped topping, to the Child Development Programs for staff appreciation. Estimated value: \$37.10.
2. Hatch, computer repair and shipping costs to the Child Development Programs. Estimated value: \$345.
3. Donations to the Phil Hennessey Memorial Fund at Enslin Elementary School from:
  - Sharon Lovalvo, \$50
  - Janie and Timothy Terry, \$25
4. Modesto Garden Club, Inc., \$200 for school gardening supplies to Robertson Road ASES Program.
5. SBG Distribution, Dreyer's ice cream for the "Dia del Nino" celebration for all students at Tuolumne Elementary School. Estimated value: \$1,800.
6. Modesto Garden Club, Inc., \$197.61 for school gardening supplies to Mark Twain ASES Program.
7. "Reel Life Film Festival" prizes to the Roosevelt ASES Program as follows:
  - SCOE, 4 movie theater passes (estimated value: \$41)
  - SCOE, Tablet HKC (estimated value: \$100)
8. Deanna Baker, \$1,000 to the Beyer ASB Cheer Club at Beyer High School.
9. Beyer Athletic Boosters, \$7,500 to the ASB Girls' Golf Team at Beyer High School.
10. Hispanic Youth Leadership Council, \$100 to the HYLC ASB Club at Beyer High School.
11. Modesto Teachers Association, \$800 for Patriot Awards at Beyer High School.
12. William and Anne Battle Family Foundation, \$1,000 to the General Scholarship Fund at Davis High School.
13. Knight Sounds, \$100 to the Charles Dexter "Deck" Hogin Music Scholarship Fund at Enochs High School.
14. MTC Distributing, water, candy and hot dogs for Baseball Concessions at Enochs High School. Estimated value: \$275.


Approval of Acceptance of Gifts

- 15. Save Mart, a \$300 Save Mart gift card, 7 bags of ice and 5 cases of soda for Baseball Concessions at Enochs High School. Total estimated value: \$400.
- 16. Donorschoose.org, SONAR 8 Producer (music editing program) for dance classes and concerts at Gregori High School. Estimated value: \$300.
- 17. Donations to the FFA Program at Johansen High School as follows:
  - Boot Barn, \$1,144
  - DLKegle Construction Co., \$300
- 18. Knight Sounds, \$500 to the Ray Hamilton Music Scholarship Fund at Johansen High School.
- 19. Donations from the MHS Sports Boosters at Modesto High School as follows:
  - ASB Football Expenses, \$6,000
  - Boys' Soccer Uniforms, \$5,000
  - Cross Country Canopies, \$1,215
  - MHS Sports Booster Athletic Scholarship Fund, \$4,100
- 20. Donations to various scholarship funds at Modesto High School as follows:
  - Dennis Flores, \$1,000 to the Mexican-American Math & Science Scholarship Fund
  - Francis W. Ip dba International Properties Investment Company, \$1,000 to the Ip Family Community Scholarship Fund
  - Knight Sounds, \$500 to the Paul F. Copeland Music Award Fund
  - Knights of Columbus Father Heslin Council 2557, \$500 to the General Scholarship Fund
  - Carol E. Lee, \$500 to the Robert Lee Scholarship Fund
  - Marcia McGinnis, \$500 to the Performing Arts Academy Scholarship Fund
  - Modesto Gateway Rotary, \$6,000 to the Gateway Rotary Scholarship Fund
  - Delayne E. Streeter, \$50 to the Mattie Streeter Memorial Scholarship Fund

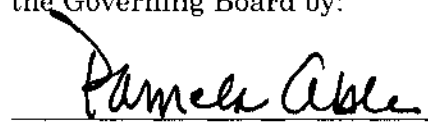
RECOMMENDATION:

It is recommended that the Board of Education approve the acceptance of gifts with appreciation as listed above.

Recommended by:

  
 Julie A. Betschart  
 Associate Superintendent, Business Services  
 Chief Business Official

Approved for Recommendation to the Governing Board by:

  
 Pamela Able  
 Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Ratification of Purchase Orders and VISA June 16, 2014  
Payments for the Month of May 2014

---

BACKGROUND

Purchase orders and VISA payments are tracked each month.

ISSUE

Board Policy 3300 requires Board review of all individual purchase orders issued in excess of \$1,000 and all purchase orders less than \$1,000 by fund total. All purchases are done in accordance with Board Policy, Education Code, Public Contract Code, and/or other applicable regulatory requirements.

PROPOSAL

Board of Education approval will allow the District to meet Board Policy 3300 requirements. A copy of the report is available for review in the Purchasing Department.

FISCAL IMPACT

Funds have been budgeted to cover all expenses for the month of May 2014.

RECOMMENDATION

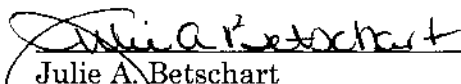
It is recommended that the Board of Education ratify the purchase orders and VISA payments for the month of May 2014.


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Originating Department: Purchasing

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent



MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Ratification of Warrants Drawn for the June 16, 2014  
Month of May 2014

---

BACKGROUND

The Business Services Division draws warrants on a weekly basis to pay the bills of the District. Payroll warrants are drawn on the 15<sup>th</sup> of the month for claims, and on the last working day of the month for monthly employees.

ISSUE

The California Education Code section 42631 requires the Board of Education to approve all expenditures of the District.

PROPOSAL

Board of Education approval will allow the District to meet Education Code and Annual Audit requirements.

FISCAL IMPACT

The expenditures are included in the District's budget for fiscal year 2013/14.

RECOMMENDATION

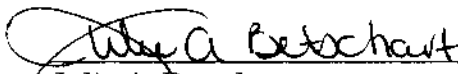
It is recommended that the Board of Education ratify warrants drawn for the month of May 2014.


---

Originating Department: Accounting

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Out-of-State Modesto High School Varsity Football Trip to Eugene, Oregon June 16, 2014

---

BACKGROUND

The out-of-state Modesto High School Varsity Football trip to attend the 2014 Oregon Football Team Camp in Eugene, Oregon has been reviewed by the Associate Superintendent, Educational Services.

The trip is scheduled for Sunday, June 22 through Wednesday, June 25, 2014. Students will not miss any days of school.

ISSUE

Out-of-state trips must be approved by the Board of Education.

FISCAL IMPACT

No cost to the District. All costs will be paid by AAU.


RECOMMENDATION

It is recommended that the Board of Education approve the out-of-state Modesto High School Varsity Football trip to Eugene, Oregon.

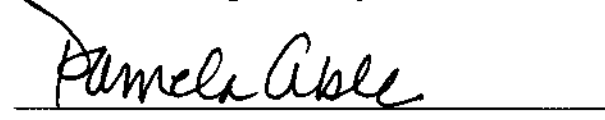
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Originating Department: Educational Services

Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Junior High School Course June 16, 2014  
Outline: Special Education

---

BACKGROUND

Course outlines are developed for each junior high and high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Principals and the Senior Director, Educational Services, for review and recommendation.

ISSUE

The following course outline has been approved by representative teachers, the Junior High School Principals, and the Senior Director, Educational Services.

New Course

Common Core Math 7 Par

Copies of course outlines are available for review in the office of Educational Services.

RECOMMENDATION

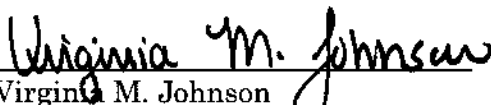
It is recommended that the Board of Education approve the junior high school course outline: Special Education.


---

Originating Department: Educational Services

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of High School Course Outlines:  
Electives and ROP

June 16, 2014

---

BACKGROUND

Course outlines are developed for each junior high and high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Associate Principals, Principals, and the Senior Director, Educational Services, for review and recommendation.

ISSUE

The following course outlines, including texts, have been approved by representative teachers, the High School Associate Principals, Principals, and the Senior Director, Educational Services.

New Course

Success Skills (quarter course)

Revised Courses

Agriculture 1 ROP

Agriculture 2 ROP

Agriculture 3 ROP

Agriculture 4 ROP

Agriculture 5 ROP

Medical Office Occupations 1, 2

Copies of course outlines are available for review in the office of Educational Services.

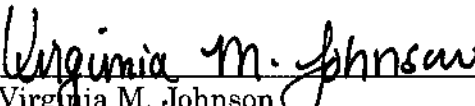
RECOMMENDATION

It is recommended that the Board of Education approve the high school course outlines: Electives and ROP.


---

Originating Department: Educational Services

Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

---

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of High School Course Outlines:  
Math

June 16, 2014

---

BACKGROUND

Course outlines are developed for each junior high and high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Associate Principals, Principals, and the Senior Director, Educational Services, for review and recommendation.

ISSUE

The following course outlines have been approved by representative teachers, the High School Associate Principals, Principals, and the Senior Director, Educational Services.

Revised Courses  
Advanced Algebra  
Geometry

Copies of course outlines are available for review in the office of Educational Services.

RECOMMENDATION

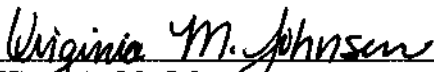
It is recommended that the Board of Education approve the high school course outlines: Math.

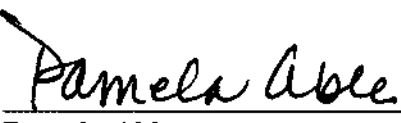
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Originating Department: Educational Services

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of High School Course Outline: June 16, 2014  
Special Education

---

BACKGROUND

Course outlines are developed for each junior high and high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Associate Principals, Principals, and the Senior Director, Educational Services, for review and recommendation.

ISSUE

The following course outline has been approved by representative teachers, the High School Associate Principals, Principals, and the Senior Director, Educational Services.

New Course  
Secondary Math I Par

Copies of course outlines are available for review in the office of Educational Services.

RECOMMENDATION

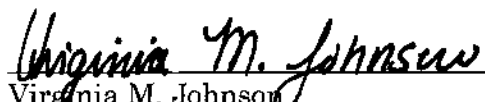
It is recommended that the Board of Education approve the high school course outline: Special Education.

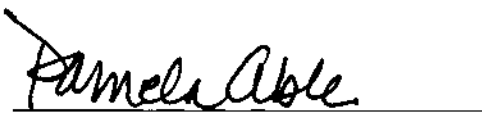
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Originating Department: Educational Services

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Instructional Agreement to Provide Course Options at Modesto Junior College as the Modesto Technical School, 2014-15 June 16, 2014

---

BACKGROUND

During the 2013-14 school year, Modesto Junior College offered selected course options to high school students as the Modesto Technical School.

ISSUE

An agreement is needed to extend this program for the 2014-15 school year.

PLAN

Yosemite Community College District will provide qualified community college staff for courses and on-campus classrooms during college and designated high school days of operation in a calendar year. Copies of the agreement are available upon request in the School-to-Career Education office.

FISCAL IMPACT

The agreement will not exceed \$64,770; funded 12% from the District vocational education budget and 88% from Vocational and Technical Education Act (VATEA) funds.

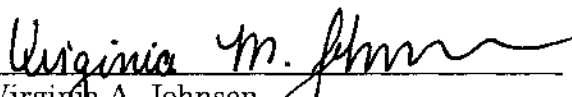
RECOMMENDATION

It is recommended that the Board of Education approve the instructional agreement to provide course options at Modesto Junior College as the Modesto Technical School, 2014-15.

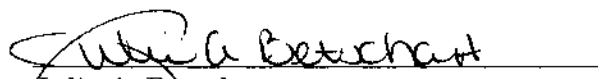
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Originating Department: 7-12/CTE/ROP

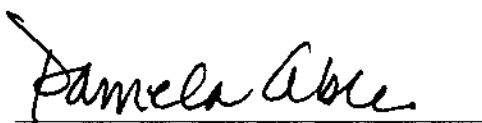
Reviewed and Recommended by:

  
Virginia A. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Services Agreement Contract with Stanislaus County Office of Education (SCOE) for Math and Science Lesson Study June 16, 2014

---

BACKGROUND

Modesto City Schools continues to transition to Common Core Standards through professional development that incorporates collaboration, coaching, and strategic instructional practices. Improving teaching practices has shown to produce improved student test scores. Lesson design is an integral part of those teaching practices.

ISSUE

The District has identified the Stanislaus County Office of Education (SCOE) to facilitate an orientation on lesson design and delivery specifically in the area of math and science. A coaching format will be used.

PROPOSAL

The two-day professional development activity will include one day of lesson design. Teachers will collaborate on developing a common lesson design that includes common core standards and assessments. Day two will involve the teaching of the lesson to a class, followed by debriefing and revision of the lesson for a second presentation to a class in the afternoon. The lesson will be collaboratively evaluated for good teaching strategies. The coaching model will be continued through District instructional coaches.

A copy of the consultant agreement is available for review in the office of the Senior Director, Educational Services.

FISCAL IMPACT

SCOE will provide a maximum of eighty-eight (88) days of service commencing on August 1, 2014, at a cost of \$650 per day for a total contracted amount not to exceed \$57,200.00. This services agreement terminates May 31, 2015. The funding source is Common Core State Standards Implementation funds.



Approval of Services Agreement Contract with Stanislaus County Office of Education (SCOE) for Math and Science Lesson Study

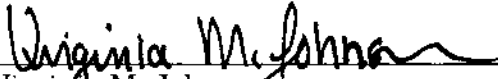
RECOMMENDATION

It is recommended that the Board of Education approve the services agreement contract with Stanislaus County Office of Education (SCOE) for Math and Science Lesson Study.


---

Originating Department: Senior Director, Educational Services


Recommended by:

  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Services Agreement Contract with Scholastic, Inc., 2014-15 June 16, 2014

---

BACKGROUND

Modesto City Schools continues its transition to Common Core Standards through professional development that incorporates collaboration, coaching, and strategic instructional practices.

ISSUE

The District will provide professional development to support teachers in the instructional shift to Common Core. Scholastic, Inc. will provide our District with professional development programs and services during the 2014-15 school year in the form of implementation trainings and online staff surveys and data reporting.

PROPOSAL

The District has identified Scholastic, Inc. to provide professional development to teachers through their Read 180 and Math 180 programs. A one day System 44 Next Generation upgrade implementation training will be conducted for staff familiar with a prior Scholastic system. An additional day will be provided for System 44 Next Generation implementation training for those staff members using System 44 for the first time.

Scholastic will also provide an online administration of the We Teach Instructional Staff Survey and Report (sites); We Learn Student Survey and Report (sites); We Lead All Staff Survey and Report (sites); and We Support Survey (parents and community) and Report (district).

A copy of the consultant agreement is available for review in the office of the Associate Superintendent, Educational Services.

FISCAL IMPACT

The contracted amount for Scholastic, Inc. will not exceed \$85,098.00. This amount includes \$5798 for System 44 trainings and \$79,300 for surveys and data reports. It does not reflect the purchase from Scholastic, Inc. of Read 180 and Math 180 instructional materials. The funding source is Common Core State Standards Implementation monies and Local Control Funding Formula (LCFF).

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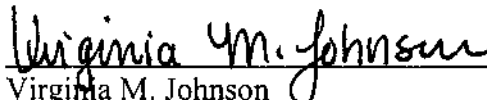
Approval of Services Agreement Contract with Scholastic, Inc., 2014-15

RECOMMENDATION

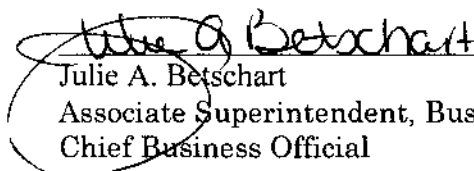
It is recommended that the Board of Education approve the services agreement contract with Scholastic, Inc., 2014-15.

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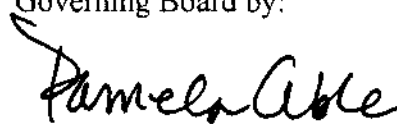
Recommended by:

  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation to the  
Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of CAHSEE Waivers for Special Education June 16, 2014  
Students at Downey, Enochs, Johansen, Modesto  
High Schools, and Elliott Alternative Education Center

---

BACKGROUND

Students receiving Special Education services or with 504 plans may have modifications on the CAHSEE if they are listed in their IEP's (Individual Education Program) or 504 plans.

ISSUE

Modifications fundamentally alter what a test measures, which invalidates the test score.

PROPOSAL

State regulations allow for the parent/guardian of a student who earns the equivalent of a passing score (350) with the use of a modification to request a waiver from the District's Governing Board. Waivers have been submitted for two special education students at Downey, four special education students at Enochs, three special education students at Johansen, two special education students at Modesto High School, and two special education students at Elliott Alternative Education Center. Copies of the waivers are available for review in the Special Education Office.

FISCAL IMPACT

There is no fiscal impact to the General Fund.

RECOMMENDATION

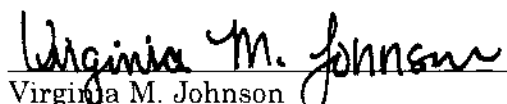
It is recommended that the Board of Education approve the CAHSEE waivers for Special Education students at Downey, Enochs, Johansen, Modesto High School, and Elliott Alternative Education Center.


---

Originating Department: Special Education

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Services Agreement Between June 16, 2014  
Modesto City Schools and Stanislaus County  
Behavioral Health and Recovery Services for the  
2014-2015 School Year

---

BACKGROUND

The Special Education Department contracts with outside providers to serve our Special Education population. Service Agreements for these providers are submitted throughout the year.

ISSUE

Modesto City Schools receives state money that is solely used for services that remediate mental health issues to allow a student to remain in a least restrictive setting. The District has been successful providing intervention prior to requiring a student to need more intensive services.

PROPOSAL

The District will hire a Mental Health clinician who will provide up to 40 hours per week at Rose Avenue School to address the behavioral needs of both special and general education students. The contract is available for review in the Special Education Office.

FISCAL IMPACT

The fiscal impact for services with Stanislaus County Behavioral Health and Recovery Services will not exceed \$80,000.

Approval of Services Agreement Between Modesto City  
Schools and Stanislaus County Behavioral Health and Recovery  
Services for the 2014-2015 School Year

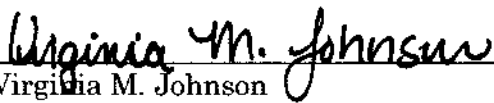
RECOMMENDATION

It is recommended that the Board of Education approve the Services Agreement between Modesto City Schools and Stanislaus County Behavioral Health and Recovery Services for the 2014-2015 school year.

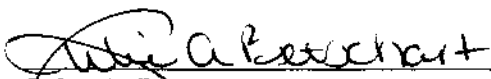
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Originating Department: Special Education

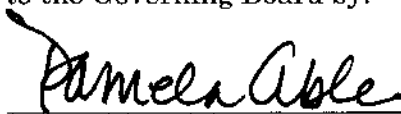
Reviewed and Recommended by:

  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Memorandum of Understanding June 16, 2014  
Between Stanislaus County Behavioral Health and  
Recovery Services and Modesto City Schools Special  
Education Local Plan Area for the 2014-2015 School Year

---

### BACKGROUND

School districts are responsible for providing all Educationally-Related Mental Health Services (ERMHS) for students with an Individualized Educational Plan (IEP) since AB3632 was eliminated by the Governor's Line Item Veto in October, 2010. ERMHS are defined in the Individuals with Disabilities Education Act (IDEA) and include individual counseling, counseling and guidance, social work services, day treatment services, and residential services. Historically, these services were provided by County Mental Health Departments under AB3632 and relied heavily upon a medical definition of emotional disability rather than an educational model.

Modesto City Schools has received State and Federal funds to provide Educationally-Related Mental Health Services to the students within our District.

### ISSUE

Modesto City Schools has developed a Memorandum of Understanding (MOU) with Stanislaus Behavioral Health and Recovery Services to provide Educationally-Related Mental Health Services to the students requiring these services as determined by their Individualized Educational Program. A copy of the MOU can be reviewed in the Special Education office.

### FISCAL IMPACT

The fiscal impact for services with Stanislaus County Behavioral Health and Recovery Services will not exceed \$190,000 and has been included in the Special Education Mental Health fund.

Modesto City Schools also contracts with Stanislaus County Behavioral Health and Recovery Services on the following:

- Services agreement for 2014-2015 for Mental Health Clinician services at Rose Avenue Elementary School. Amount: NTE \$80,000

Approval of Memorandum of Understanding between Stanislaus County Behavioral Health and Recovery Services and Modesto City Schools Special Education Local Plan Area for the 2014-2015 School Year

RECOMMENDATION

It is recommended that the Modesto City Schools Board of Education approve the Memorandum of Understanding between Stanislaus County Behavioral Health and Recovery Services and Modesto City Schools Special Education Local Plan Area (SELPA) for the 2014-2015 school year.

---


Originating Department: Special Education


Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent



## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Memorandum of Understanding between Modesto City Schools SELPA, Valley Mountain Regional Center – Early Start, and Stanislaus SELPA for the 2014-2015 School Year June 16, 2014

---

### BACKGROUND

Modesto City Schools Special Education Local Plan Area (MCS SELPA), Stanislaus County Special Education Local Plan Area (Stanislaus SELPA), and Valley Mountain Regional Center (VMRC) provide services to children birth to age two who are eligible for “Early Start” Intervention Services under Part C of the Individuals with Disabilities Act. Historically, these three entities have shared the responsibility including assessment and services for students under the age of three.

### ISSUE

Valley Mountain Regional Center and Modesto City Schools SELPA have determined the shared and individual responsibilities for the Early Start program and operating procedures. Procedures include evaluations, services provided based upon student need, transitional services to Part B, and financial obligations.

### PROPOSAL

Modesto City Schools seeks a Memorandum of Understanding between Valley Mountain Regional Center, Modesto City Schools SELPA, and Stanislaus SELPA to delineate policies and procedures to ensure appropriate implementation of the Early Start program. A copy of the agreement is available for review in the Special Education department.

### FISCAL IMPACT

The fiscal impact for services is \$24,650. Modesto City Schools financial obligation has been included in the 2014-2015 budget.

Approval of Memorandum of Understanding between Modesto City Schools SELPA, Valley Mountain Regional Center – Early Start, and Stanislaus SELPA for the 2014-2015 School Year

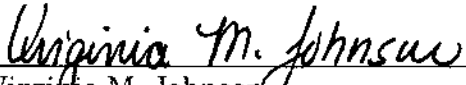
RECOMMENDATION

It is recommended that the Board of Education approve the Memorandum of Understanding between Modesto City Schools SELPA, Valley Mountain Regional Center – Early Start, and Stanislaus SELPA for the 2014-2015 school year.

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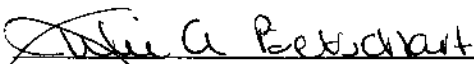
Originating Department: Special Education

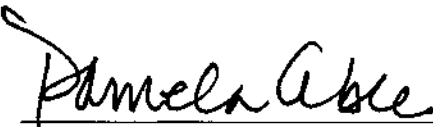
Prepared and Recommended by:

  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
\_\_\_\_\_  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Interagency Agreement between Valley Mountain Regional Center and Modesto City Schools Special Education Local Plan Area for Implementation of the California Early Intervention Services Act known as Early Start June 16, 2014

---

### BACKGROUND

Modesto City Schools Special Education Local Plan Area (MCS SELPA) and Valley Mountain Regional Center (VMRC) provide services to children under the age of 3 who are eligible for "Early Start" Intervention Services under Part C of the Individuals with Disabilities Act.

### ISSUE

The purpose of this agreement is to describe selected policies and procedures of Valley Mountain Regional Center and Modesto City Schools Special Education Local Plan Area relating to the implementation of Part C of the Individuals with Disabilities Education known as Early Start and its implementing regulations.

Valley Mountain Regional Center and Modesto City Schools SELPA have determined the shared and individual responsibilities for the Early Start program and operating procedures. Procedures include evaluations, services provided based upon Student Need, and transitional services to Part B.

### PROPOSAL

Modesto City Schools seeks an Interagency Agreement between Valley Mountain Regional Center and Modesto City Schools SELPA to delineate policies and procedures to ensure appropriate implementation of the Early Start program. The agreement is available for review in the Special Education Office.

### FISCAL IMPACT

No fiscal impact.

Approval of Interagency Agreement between Valley Mountain Regional Center and Modesto City Schools Special Education Local Plan Area for Implementation of the California Early Intervention Services Act known as Early Start

RECOMMENDATION

It is recommended that the Board of Education approve the Interagency Agreement between Valley Mountain Regional Center and Modesto City Schools Special Education Local Plan Area for Implementation of the California Early Intervention Services Act known as Early Start.

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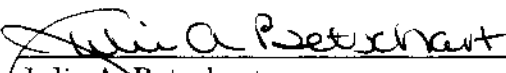
Originating Department: Special Education

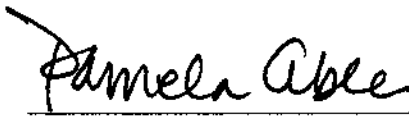
Prepared and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Amendment of Legal Services June 16, 2014  
Agreement with Lozano Smith, Attorneys at  
Law, for the 2013-2014 School Year

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### BACKGROUND

Modesto City Schools SELPA must abide by Federal and State Special Education Law. The Special Education Department contracts legal services for representation at Due Process Hearings and consultation on legal compliance.

### ISSUE

The Modesto City Schools Special Education Department will be retaining Lozano Smith, Attorneys at Law, to provide legal representation and advice in special education matters as assigned by Modesto City Schools Special Education Department. District staff believes that continuity in legal representation on multiple ongoing cases is critical.

On June 17, 2013, the Board approved a legal services agreement with Lozano Smith, Attorneys at Law, not to exceed the amount of \$30,000.00. Due to increased litigation fees, an amendment to the services agreement for an additional \$30,000 is needed. These costs will be incurred for the 2013-2014 school year.

### PROPOSAL

Lozano Smith, Attorneys at Law, shall continue to provide legal services reasonably required to represent Modesto City Schools Special Education Department and shall take reasonable steps to keep the office informed of significant developments and to respond to District inquiries. A copy of the agreement is available in the Special Education Department.

### FISCAL IMPACT

The increased legal fees for Lozano Smith, Attorneys at Law, will not exceed \$60,000 and are included in the Special Education budget.

Approval of Legal Services Agreement with Lozano Smith, Attorneys at Law  
for the 2013-2014 School Year

RECOMMENDATION

It is recommended that the Board of Education approve the amendment of the Legal Services Agreement with Lozano Smith, Attorneys at Law for the 2013-2014 school year.

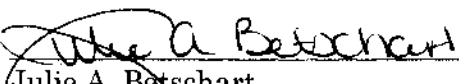
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Originating Department: Special Education

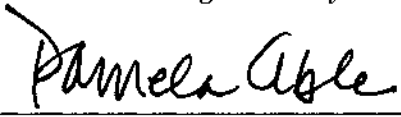
Reviewed and Recommended by:

  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Legal Services Agreement with June 16, 2014  
Lozano Smith, Attorneys at Law, for the  
2014-2015 School Year

---

BACKGROUND

Modesto City Schools SELPA must abide by Federal and State Special Education Law. The Special Education Department contracts legal services for representation at Due Process Hearings and consultation on legal compliance.

ISSUE

The Modesto City Schools Special Education Department will be retaining Lozano Smith, Attorneys at Law, to provide legal representation and advice in special education matters as assigned by Modesto City Schools Special Education Department. District staff believes that continuity in legal representation on multiple ongoing cases is critical.

PROPOSAL

Lozano Smith, Attorneys at Law, shall continue to provide legal services reasonably required to represent Modesto City Schools Special Education Department and shall take reasonable steps to keep the office informed of significant developments and to respond to District inquiries. A copy of the agreement is available in the Special Education Department.

FISCAL IMPACT

Legal fees of \$40,000.00 are included in the Special Education budget.

Approval of Legal Services Agreement with Lozano Smith, Attorneys at Law  
for the 2014-2015 School Year

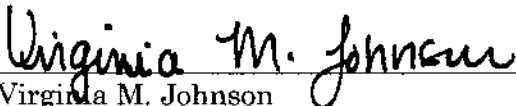
RECOMMENDATION

It is recommended that the Board of Education approve the Legal Services Agreement with Lozano Smith, Attorneys at Law, for the 2014-2015 school year.

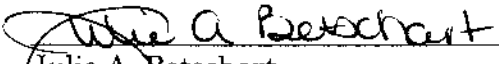
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Originating Department: Special Education


Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent



MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Legal Services Agreement with June 16, 2014  
with the Law Offices of Van T. Vu for the  
2014-2015 School Year

---

BACKGROUND

Modesto City Schools SELPA must abide by Federal and State Special Education Law. The Special Education Department contracts legal services for representation at Due Process Hearings and consultation on legal compliance.

ISSUE

The Modesto City Schools Special Education Department will be retaining the Law Offices of Van T. Vu to provide legal representation and advice in special education matters as assigned by Modesto City Schools Special Education Department. District staff believes that continuity in legal representation on multiple ongoing cases is critical.

PROPOSAL

The Law Offices of Van T. Vu shall continue to provide legal services reasonably required to represent Modesto City Schools Special Education Department and shall take reasonable steps to keep the office informed of significant developments and to respond to District inquiries. A copy of the agreement is available in the Special Education Department.

FISCAL IMPACT

Legal fees of \$30,000 are included in the Special Education budget.

Approval of Legal Services Agreement with Law Offices of  
Van T. Vu for the 2014-2015 School Year

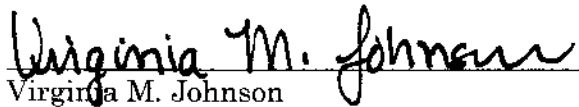
RECOMMENDATION

It is recommended that the Board of Education approve the Legal Services Agreement with the Law Offices of Van T. Vu for the 2014-2015 school year.

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Originating Department: Special Education

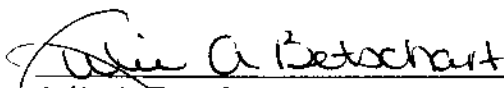
Prepared and Recommended by:



Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

Approved for Recommendation  
to the Governing Board by:



Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official



Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Services Agreement with  
Nancy Delich for the 2014-2015 School Year

June 16, 2014

---

BACKGROUND

Service agreements for non-district employees who provide services to the District are submitted throughout the year. The Special Education department contracts with outside providers to serve our Special Education population.

ISSUE

Modesto City Schools SELPA has formed a partnership with Nancy Delich to provide group counseling for Deaf and Hard of Hearing students.

PROPOSAL

Nancy Delich will provide individual and group counseling services for deaf and hard of hearing students as required by the Individualized Education Plan (IEP) beginning August 1, 2014 and ending no later than June 30, 2015. The contract is available for review in the Special Education Office.

FISCAL IMPACT

The contract for Nancy Delich as a deaf and hard of hearing counselor will not exceed \$25,000. This amount is included in the Special Education budget.

RECOMMENDATION

It is recommended that the Board of Education approve the Services Agreement with Nancy Delich for the 2014-2015 school year.

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Originating Department: Special Education

Prepared and Recommended by:



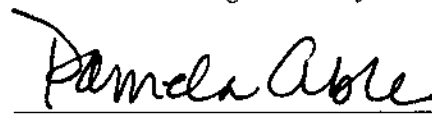
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

Reviewed by:



Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:



Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pam Able, Superintendent

Regular Meeting

SUBJECT: Approval of Head Start Program  
Goals and Objectives for 2014/2015

June 16, 2014

---

BACKGROUND

As part of the annual program planning process, Head Start agencies must develop and implement Program Goals and Objectives each year. The annual process includes a review of the Community Assessment, monitoring trends, parent and staff surveys, the results of the self-assessment, the Program Information Report data and Policy Council input.

ISSUE

The Head Start Act and Head Start Performance Standard 1304.51(d)(3) require the governing body approve or disapprove program planning, including the Program Goals and Objectives. In order to meet program compliance this approval is needed.

PROPOSAL

The Board of Education will approve the Head Start Program Goals and Objectives for 2014/2015 to ensure that the requirements of the Head Start Performance Standards are met.

FISCAL IMPACT

There will be no fiscal impact on the General Fund.

RECOMMENDATION

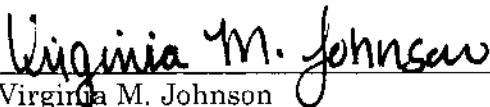
It is recommended that the Board of Education approve the Head Start Program Goals and Objectives for 2014/2015.


---

Originating Department: Child Development Programs

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

  
Pamela Able  
Superintendent

HEAD START    MIGRANT/SEASONAL HEAD START    EARLY HEAD START

**PROGRAM GOALS AND OBJECTIVES**

Page 1 of 2

Program Year: **2014-15**

AGENCY: Modesto City Schools

New    Carried Over  
 Progress Report as of

**GOAL # 1:** To increase community awareness and access to Modesto City Schools Child Development Programs by 10% as evidenced by program waitlists.

**OBJECTIVE # 1:** Throughout the year, increase community outreach activities to other ethnic groups to include churches, support agencies and festivals.

**SOURCE:** Community Assessment, Self-Assessment, Classroom Monitoring, Waitlists and PIR

SPECIFIC STRATEGIES/ACTIVITIES	RESPONSIBLE PARTICIPANTS	TARGETED COMPLETION DATE	COMPLETED		COMMENTS
			Y	N	
Participate in LOVE Modesto festival and community service projects	CDP Staff	June 2015			
Participate in Parent Resource Center activities and community outreach events	CDP Staff	June 2015			
Participate in Week of the Young Child	CDP Staff	June 2015			
Collaborate w/Manos Unidos Community programs and events	CDP Staff	June 2015			
Participate in Day of the Book at Modesto Library	CDP Staff	June 2015			

D.18(1)

HEAD START    MIGRANT/SEASONAL HEAD START    EARLY HEAD START

**PROGRAM GOALS AND OBJECTIVES**

AGENCY: Modesto City Schools

New    Carried Over  
 Progress Report as of

**GOAL # 1:** To increase community awareness and access to Modesto City Schools Child Development Programs by 10% as evidenced by program waitlists.

**OBJECTIVE # 2:** Analyze and research Early Head Start and Migrant Head Start expansion opportunities for center-base and Family Child Care Homes models.

**SOURCE:** Community Assessment, Parent Surveys, Waitlists and PIR

SPECIFIC STRATEGIES/ACTIVITIES	RESPONSIBLE PARTICIPANTS	TARGETED COMPLETION DATE	COMPLETED		COMMENTS
			Y	N	
Participate in the FCCH Task Force with SCOE	CDP staff	June 2015			
Participate in EHS Webinars and information sessions	CDP staff	June 2015			
Research ability to participate in the Program for Infant and Toddler Caregiver (PITC) certification training	CDP staff	June 2015			

D.18(2)

HEAD START    MIGRANT/SEASONAL HEAD START    EARLY HEAD START

**PROGRAM GOALS AND OBJECTIVES**

Page 1 of 3

Program Year: 2014-15

AGENCY: Modesto City Schools

New    Carried Over  
 Progress Report as of

**GOAL # 2:** To increase the number and strength of community partnerships to support school readiness for children and families as evidenced by MOU's, training plans and participation on community advisory boards.

**OBJECTIVE # 1:** Provide information for the whole family especially males/fathers to support school readiness at home and school.

**SOURCE:** Community Assessment, Parent Surveys and PIR

SPECIFIC STRATEGIES/ACTIVITIES	RESPONSIBLE PARTICIPANTS	TARGETED COMPLETION DATE	COMPLETED		COMMENTS
			Y	N	
SCOE to provide family engagement/male involvement training to staff	SCOE FSS's Teachers	June 2015			
Provide "Parent Education Nights" on topics related to school readiness	CDP staff Parents	June 2015			
Provide printed information and internet links to parents and staff on variety of topics	CDP staff Parents	June 2015			

D.18(3)

HEAD START    MIGRANT/SEASONAL HEAD START    EARLY HEAD START

**PROGRAM GOALS AND OBJECTIVES**

Page 2 of 3

Program Year: 2014-15

AGENCY: Modesto City Schools

New    Carried Over  
 Progress Report as of

**GOAL # 2:** To increase the number and strength of community partnerships to support school readiness for children and families as evidenced by MOU's, training plans and participation on community advisory boards.

**OBJECTIVE # 2:** Throughout the year, provide information sessions for parents and staff on topics such as, homelessness, foster care, gangs, child abuse, drug abuse, obesity, nutrition and depression.

**SOURCE:** Community Assessment, Self-Assessment, Staff Training Needs Surveys, Parent Surveys, Classroom Monitoring and PIR

SPECIFIC STRATEGIES/ACTIVITIES	RESPONSIBLE PARTICIPANTS	TARGETED COMPLETION DATE	COMPLETED		COMMENTS
			Y	N	
Provide printed information and internet links to parents and staff on variety of topics	CDP staff and Parents	June 2015			
Schedule guest speakers for DPPC and parent meeting at sites	CDP staff and Parents	June 2015			
Develop an Education Newsletter for staff with variety of topics and resources	Specialists Teachers	June 2015			

D-18(4)



HEAD START    MIGRANT/SEASONAL HEAD START    EARLY HEAD START

**PROGRAM GOALS AND OBJECTIVES**

Page 3 of 3

Program Year: 2014-15

AGENCY: Modesto City Schools

New    Carried Over  
 Progress Report as of

**GOAL # 2:** To increase the number and strength of community partnerships to support school readiness for children and families as evidenced by MOU's, training plans and participation on community advisory boards.

**OBJECTIVE # 3:** Increase the number of lead staff and parents participating on community advisory boards by 10%.

**SOURCE:** Community Assessment, Self-Assessment, Staff Training Needs Surveys, Parent Surveys, Classroom Monitoring and PIR

SPECIFIC STRATEGIES/ACTIVITIES	RESPONSIBLE PARTICIPANTS	TARGETED COMPLETION DATE	COMPLETED		COMMENTS
			Y	N	
Develop list of community advisory boards	CDP staff	June 2015			
Survey staff regarding participation and interest in community advisory boards	CDP staff	June 2015			

D.18(5)

HEAD START    MIGRANT/SEASONAL HEAD START    EARLY HEAD START

**PROGRAM GOALS AND OBJECTIVES**

Page 1 of 4

Program Year: 2014-15

AGENCY: Modesto City Schools

New    Carried Over  
 Progress Report as of

**GOAL # 3:** To expand staff skills to support and promote school readiness outcomes for all children including children with special needs.

**OBJECTIVE # 1:** Head Start staff will increase knowledge and skills in implementing developmentally appropriate strategies for working with young 3 year olds and multi-age groups as measured by the CLASS tool.

**SOURCE:** Community Assessment, Self-Assessment, Staff Training Needs Surveys, , CLASS Scores, Classroom Monitoring and PIR

SPECIFIC STRATEGIES/ACTIVITIES	RESPONSIBLE PARTICIPANTS	TARGETED COMPLETION DATE	COMPLETED		COMMENTS
			Y	N	
Teachers will have opportunity to attend CLASS Reliability training	Specialists Teachers	June 2015			
Mentor and coaching activities provided to staff	Specialists Teachers	June 2015			
Develop an Education Newsletter with current topics and resources	Specialists Teachers	June 2015			

D.18(6)

HEAD START    MIGRANT/SEASONAL HEAD START    EARLY HEAD START

**PROGRAM GOALS AND OBJECTIVES**

Page 2 of 4

Program Year: 2014-15

AGENCY: Modesto City Schools

New    Carried Over  
 Progress Report as of

**GOAL # 3:** To expand staff skills to support and promote school readiness outcomes for all children including children with special needs.

**OBJECTIVE # 2:** Head Start staff will increase knowledge and skills in implementing strategies based on the Center for Social Emotional Foundations for Early Learning (CSEFEL).

**SOURCE:** Community Assessment, Self-Assessment, Staff Training Needs Surveys, CLASS Scores, Classroom Monitoring and PIR

SPECIFIC STRATEGIES/ACTIVITIES	RESPONSIBLE PARTICIPANTS	TARGETED COMPLETION DATE	COMPLETED		COMMENTS
			Y	N	
Staff will attend an overview on CSEFEL	SCOE Teachers	June 2015			
Mentor and coaching activities provided to staff	Specialists Teachers	June 2015			
Develop an Education Newsletter with current topics and resources	Specialists Teachers	June 2015			

D:18(7)

HEAD START    MIGRANT/SEASONAL HEAD START    EARLY HEAD START

**PROGRAM GOALS AND OBJECTIVES**

Page 3 of 4

Program Year: 2014-15

AGENCY: Modesto City Schools

New    Carried Over  
 Progress Report as of

**GOAL # 3:** To expand staff skills to support and promote school readiness outcomes for all children including children with special needs.

**OBJECTIVE # 3:** Head Start staff will increase knowledge and skills in developmental screenings and referrals for special needs including mental health referrals.

**SOURCE:** Community Assessment, Self-Assessment, Staff Training Needs Surveys, Classroom Monitoring and PIR

SPECIFIC STRATEGIES/ACTIVITIES	RESPONSIBLE PARTICIPANTS	TARGETED COMPLETION DATE	COMPLETED		COMMENTS
			Y	N	
Staff will attend an overview on developmental screenings and COPA entries	Coordinator Specialists Teachers	June 2015			
Specific procedure and flow chart will be developed and shared w/staff	Coordinator Specialists Teachers	June 2015			
Regular COPA monitoring of staff input will occur	Coordinator Specialists	June 2015			
Mentor and coaching activities provided to staff	Specialists Teachers	June 2015			

**HEAD START**    **MIGRANT/SEASONAL HEAD START**    **EARLY HEAD START**  
**PROGRAM GOALS AND OBJECTIVES**

**AGENCY:**   Modesto City Schools

**New**    **Carried Over**  
 **Progress Report as of**

**GOAL # 3:**   To expand staff skills to support and promote school readiness outcomes for all children including children with special needs.

**OBJECTIVE # 4:**   Head Start staff will increase knowledge and skills in working with children with special needs especially children with speech disabilities and Dual Language Learners.

**SOURCE:** Community Assessment, Self-Assessment, Staff Training Needs Surveys, CLASS Scores, Classroom Monitoring and PIR

SPECIFIC STRATEGIES/ACTIVITIES	RESPONSIBLE PARTICIPANTS	TARGETED COMPLETION DATE	COMPLETED		COMMENTS
			Y	N	
Staff will have opportunity to revisit and implement DLL strategies	SCOE Teachers	June 2015			
Special needs informational sessions for staff on speech and other special needs topics	Coordinator Specialists Special Ed Staff	June 2015			
Mentor and coaching activities provided to staff	Specialists Teachers	June 2015			
Develop Education Newsletter with current topics and resources	Specialists Teachers	June 2015			

D.18(9)

MODESTO CITY SCHOOLS

TO: Pam Able, Superintendent Regular Meeting  
SUBJECT: Approval of Child Development Programs June 16, 2014  
Parent Handbook Family Fee Policy Amendment

---

BACKGROUND

State- and Federally-funded Child Development Programs operated by Modesto City Schools are mandated to provide a Board-approved parent handbook to include the following important information for parents: location and hours of programs, selection and enrollment processes, policies and procedures, curriculum information, and staffing. On July 29, 2013, the Board approved the Child Development Programs Parent Handbook. In May 2014, we were notified by the California Department of Education through Management Bulletin 14-03 of revisions to the Child Care and Development Fee Schedule that requires a family fee policy amendment that will be effective July 1, 2014.

ISSUE

The California Department of Education for State-funded programs requires a Board approved policy for family fees that includes the assessment of fees, fee payments, collection, and consequences of delinquent fees.

PROPOSAL

The Board of Education will approve the Child Development Programs Parent Handbook Family Fee Policy Amendment.

FISCAL IMPACT

There will be no fiscal impact on the General Fund.

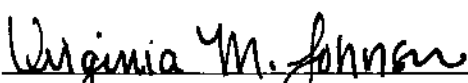
RECOMMENDATION

It is recommended that the Board of Education approve the Child Development Programs Parent Handbook Family Fee Policy Amendment.

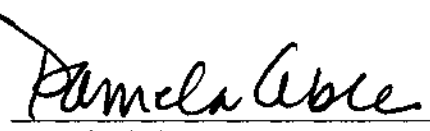
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Originating Department: Child Development Programs

Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

## PARENT HANDBOOK FAMILY FEE POLICY AMENDMENT

Families enrolled in Full Day Head Start, Part Day Preschool, and Family Child Care Homes may have fees assessed. A family fee is based on the level of adjusted gross monthly family income and family size. The California Department of Education's Child Development Division (CDD) determines the criteria and rate for subsidized and non-subsidized family fees (Title 5 Section 18108 - 18122). Specifically, the CDD provides Modesto City Schools Child Development Programs (MCS CDP) with the amount, collection procedures for fees, the procedure for termination of services in the event of non-payment and the appeal process.

Paying your family fee is part of maintaining your eligibility for services. Failure to pay the family fees may result in termination of services (Title 5 Section 18116).

1. The fee is based on the child using the most hours of care per month. **A part-time fee is assessed per month if child care is less than 130 hours per month. A full-time fee is assessed per month if child care is 130 hours or more per month.** Under no circumstances will fees be adjusted based on a child's actual attendance.
2. Family fees documented on the Notice of Action (NOA) are collected for contracted hours in advance of services at the time of enrollment; children may not begin receiving services until fees owed are paid in full.
  - a) Full day and Family Child Care Homes (FCCH): Fees will be assessed for families with predictable schedules using the certified days and hours of care. Fees will be assessed for families with unpredictable or varied schedules based upon the average hours of the parent's verified schedule for the four (4) months immediately preceding certification.
  - b) If fees cannot be paid forty-eight (48) hours prior to the start of services, the service will be forfeited to the next eligible family on the waiting list.
3. Family fees documented on the NOA are collected for contracted hours as part of the billing cycle for families currently and continually enrolled. Bills are issued the last full week of the month prior to the due date. In the event that a fee is reassessed due to updating the family's data file or at the time of recertification, the reassessed fee will become effective on the first day of the next month.
4. Family fees must be paid in advance. The fees are due on the first (1<sup>st</sup>) of each month. The fees are considered delinquent if they are not received in the CDP office by 5:00 p.m. on the seventh (7<sup>th</sup>) of each month. If a family does not receive a bill, they are still responsible to pay their family fees on time.
5. If fees are unpaid by the seventh (7<sup>th</sup>) of the month, a Notice of Action (NOA) for Delinquent Fees will be mailed to terminate services. Services will terminate on the effective date of the NOA unless fees are paid by that date.
  - a.) **First delinquent fee:** If delinquent fees are paid by the effective date of the NOA, the termination will be rescinded. If the fees are unpaid, services will be terminated.

- b.) **Second delinquent fee:** If fees are paid by the effective date of the NOA, the termination will be rescinded. If fees are unpaid, you **must** contact the Child Development Programs office to request a payment plan. Services to the child will continue, provided the parent(s) pays current fees when due and complies with the provisions of the payment plan (Title 5 Section 18115).
  - c.) **Third delinquent fee:** If fees are delinquent a third time, the termination will stand. If the parent disagrees with the agency's action, the parents may appeal the termination before the effective date on the NOA. The steps to appeal are outlined on the back of the NOA and in the Parent Handbook.
  - d.) **Delinquent accounts:** The delinquent account balance will be sent to the collection agency contracted by the District. An unpaid balance at the end of the program year will be considered delinquent. Delinquent accounts stay in collection for sixty (60) days; and, if unpaid, legal action will be taken.
6. If a family is no longer receiving services and has a delinquent account balance, they are ineligible for services for six (6) months. After a 6-month period and proof of payment in full to the collection agency contracted by the District, families may request to be put back on the wait list.
  7. Refunds due to families will be processed within thirty (30) days of termination of services.
  8. No fees shall be collected from families with an income level that, in relation to family size, is less than the first entry in the fee schedule.
    - a.) No fees shall be collected from families if any individual counted in the family size is currently receiving CalWORKS cash aid.
    - b.) Families receiving services because a child is at risk of abuse, neglect or exploitation, may be exempt from paying fees for up to three (3) months if the referral specifies that it is necessary to waive the family fee.
    - c.) Families receiving services because the child is receiving protective services may be exempt from paying fees for up to twelve (12) months if the referral specifies that it is necessary to waive the family fee.
  9. MCS CDP office accepts cash, personal checks and/or money orders.
    - a.) We do not accept post-dated checks.
    - b.) All returned checks and bank service charges must be replaced with cash or money order within three (3) days. We will not accept personal checks after one returned check.
    - c.) When making payments in cash, please bring the exact amount due to the office. No cash is kept in the office, and we cannot make change.
    - d.) Cash is not accepted through the mail.
  10. The State of California offers an alternative method of payment that MCS calls Outside Child Care (OCC). This is for children in your family that you must pay a different provider for care because MCS is not able to meet all your child care needs. Your OCC may be used to offset any state-required family fees you have with MCS, up to and not to exceed your family fees for the same month in which you paid the other provider.



- a.) The OCC form must be filled out completely and signed.
- b.) The OCC form is due to the MCS CDP office by the 5<sup>th</sup> of the following month.
- c.) Copies of receipts or cancelled checks for the other child care services must be attached to the OCC form (Title 5 Section 18112).
- d.) Failure to submit required documentation will result in termination of services.

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of the Regional Head Start Restoration and Cost of Living Adjustment (COLA) Funds June 16, 2014

---

BACKGROUND

On March 31, 2014, the Board approved the application for federal assistance for the Head Start Program for fiscal year 2014/2015 to serve 480 preschool-age children. In April 2014, the Stanislaus County Office of Education (SCOE) was notified by the Office of Head Start that reductions to their contract due to sequestration would be restored. Due to the restoration, Modesto City Schools will expand services to an additional 20 children bringing the total to 500 Head Start children. In addition to the expansion, a 1.38% COLA was included in the additional funding of \$308,725 for 2014/2015.

ISSUE

The Stanislaus County Office of Education requires that the Governing Board and the Modesto City Schools Head Start Parent Policy Committee approve the Restoration and COLA funds of \$308,725 for the fiscal year 2014/2015.

PROPOSAL

The Federal Assistance for the Head Start Program for fiscal year 2014/2015 with the additional Restoration and COLA funds will be allocated as follows:

	Original 2014/15 Funding	Restoration	COLA	Total
Regional Head Start	\$ 3,226,732	\$ 200,072	\$ 44,548	\$ 3,471,352
Non-Federal Share	\$ 841,576	\$ 52,123	\$ 11,582	\$ 905,281
Training & Technical Assistance	\$ 10,100	\$ 400	-	\$ 10,500

FISCAL IMPACT

The Head Start Program operates within its funding limits and will not impact the District General Fund.

Approval of the Regional Head Start Restoration and  
Cost of Living Adjustment (COLA) Funds

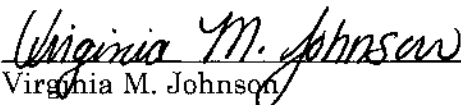
RECOMMENDATION

It is recommended that the Modesto City Schools Board of Education approve the Regional Head Start restoration and cost of living adjustment (COLA) funds.

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Originating Department: Child Development Programs

Reviewed and Recommended by:



Virginia M. Johnson  
Associate Superintendent,  
Educational Services

Reviewed by:



Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:



Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of the Agreement with ASPIRAnet Behavioral Health to Provide Risk Assessment Procedures for Modesto City Schools' K-12 Students for the 2014-2015 School Year June 16, 2014

---

BACKGROUND

In 1999, Modesto City Schools formed a partnership with Stanislaus County Behavioral Health and Recovery Services and since 2008 with ASPIRAnet Behavioral Health to develop and implement Risk Assessment Procedures. Risk Assessors are Marriage and Family Therapists (MFT) or Clinical Social Workers (LCSW) specially trained to evaluate students who threaten to do physical harm to themselves or others, develop a written or verbal "hit list" of students they want to harm or kill, develop a written or verbal plan to commit harm to themselves or others, or cause concern for the potential risk of violence.

ISSUE

In order to continue to provide Risk Evaluation services, the ASPIRAnet Behavioral Health contract must be renewed for the 2014-15 school year.

PROPOSAL

Students need to be safe from self harm or harm from others to ensure safe and orderly campuses. Risk Evaluators evaluate students who pose a threat to harm themselves, other students, or staff. When a student who poses a threat to himself or others is identified, the site administrator contacts District office staff who screens the student for referral to specially-trained ASPIRAnet Behavioral Health Risk Evaluators.

Risk Evaluators interview the student to determine whether they are in immediate danger of harming themselves or others. If the student is in immediate danger, the risk evaluator contacts the School Police Officer, parent/guardian, or 911 to transport the student to Doctors Medical Center – Emergency Room. Students who are not in immediate danger are referred to appropriate support services in the county or at the school.

A copy of the proposal is available for review in the Child Welfare and Attendance office.

FISCAL IMPACT

Funding will be provided from the General Fund at a cost not to exceed \$15,000.

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Approval of the Agreement with ASPIRAnet Behavioral Health to Provide Risk Assessment Procedures for Modesto City Schools' K-12 Students for the 2014-2015 School Year

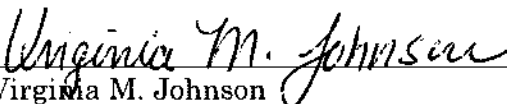
RECOMMENDATION

It is recommended that the Board of Education approve the agreement with ASPIRAnet Behavioral Health to provide Risk Assessment Procedures for Modesto City Schools' K-12 students for the 2014-2015 school year.

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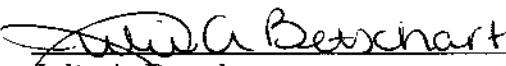
Originating Department: Child Welfare and Attendance


Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Services Agreement Contract with Kontraband Interdiction and Detection Services, Inc. (K.I.D.S.) for Canine Kontraband Detection Services at 7-12 Schools for the 2014-2015 School Year June 16, 2014

---

### BACKGROUND

1. In the 2013-14 school year, Modesto City Schools contracted to bring specially trained, non-aggressive contraband detection canines onto the District's 7-12 campuses.
2. The intent of this effort is to provide a cost effective deterrent to minimize the presence of controlled and illicit substances found on campus.
3. During unannounced inspections, trained canines sniff out controlled substances (illicit drugs, alcoholic beverages, and black gunpowder-based items).
4. Possession, use, and sales of controlled substances and alcohol have decreased by 12% when compared to last year.

### ISSUE

In order to continue to provide canine detection services, the Kontraband Interdiction and Detections Services, Inc. (K.I.D.S.) contract must be renewed for the 2014-2015 school year.

### PROPOSAL

1. It is the District's responsibility to provide a safe and drug free environment in order for students to gain maximum benefit from the educational program.
2. Kontraband Interdiction Detection Services, Inc. will provide 54 full day visits from August 1, 2014 to June 30, 2015 at a cost of \$325.00 per visit, per team. The District will be invoiced monthly, not to exceed an annual cost of \$17,550.00.
3. Campus common areas, lockers, automobiles, vacant classrooms, and grounds shall be subject to inspection at Modesto City Schools' discretion. Kontraband Interdiction Detection Services, Inc. policy and procedures prohibits the use of detection canines to "sniff" individuals under any and all circumstances.

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Approval of Services Agreement Contract with Kontraband Interdiction and Detection Service, Inc. (K.I.D.S.) for Canine Contraband Detection Services at 7-12 Schools for the 2014-2015 School Year

4. A copy of the contract is available for review in the Child Welfare and Attendance Office.

FISCAL IMPACT

Funding will be provided from the General Fund at a cost not to exceed \$17,550.

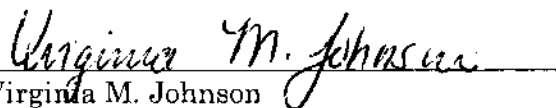
RECOMMENDATION

It is recommended that the Board of Education approve the services agreement contract with Kontraband Interdiction and Detection Services, Inc. (K.I.D.S.) for canine contraband detection services at 7-12 schools for the 2014-2015 school year.

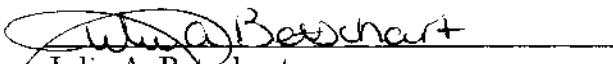
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Originating Department: Child Welfare and Attendance


Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Designated Personnel Action Items June 16, 2014

---

The following designated personnel action items are attached for approval by the Board of Education:

CERTIFICATED

.1	Approval of certificated personnel terminations	11 items
.2	Approval of certificated personnel leaves of absence	21 items
.3	Approval of certificated personnel employment	35 items
.4	Approval of certificated personnel other appointments	37 items
.5	Approval of certificated personnel stipend appointments	2 items
.6	Approval of certificated personnel substitute appointments	215 items

CLASSIFIED

.7	Approval of classified personnel terminations	17 items
.8	Approval of classified personnel leaves of absence	28 items
.9	Approval of classified personnel employment	10 items
.10	Approval of classified personnel other appointments	19 items
.11	Approval of classified personnel substitute appointments	102 items
.12	Approval of classified personnel short term appointments (not to exceed 75% of the school year)	2 items

It is recommended that the Board of Education approve the attached designated personnel action items.

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Recommended by:

Approved for Recommendation  
to the Governing Board by:



Craig Rydquist  
Associate Superintendent, Human Resources



Pamela Able  
Superintendent



**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

June 16, 2014

**Action: Approval of certificated personnel terminations:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
1. Brown-Jimenez, Lisa	Classroom Teacher, 9-12	H.S. Dist.	Retirement	05/23/14
2. Delgado, Eloisa	Classroom Teacher, K-6	Elem. Dist.	Retirement	05/23/14
3. Diaz, Regina	Vice Principal, K-6	Elem. Dist.	Resignation	06/30/14
4. Facella, Christine	Principal, K-6	Elem. Dist.	Resignation	06/30/14
5. Mann, Michael	Resource Specialist, P-12	H.S. Dist.	Resignation	05/23/14
6. Martins, Chanel	Classroom Teacher, 9-12	H.S. Dist.	Resignation	05/23/14
7. McGinnis, Diana	Language, Speech & Hearing Specialist	Elem. Dist.	Resignation	05/23/14
8. Robles, Lupe	Administrator of Special Projects English Learner Programs	Admin.	Resignation	06/30/14
9. Shaw, Lee	Associate Principal Student Supervision and Attendance	H.S. Dist.	Resignation	06/30/14
10. Stanley, Patricia	Classroom Teacher, 9-12	Admin.	Retirement	05/23/14
11. Weaver, Ronald	Classroom Teacher, K-6	Elem. Dist.	Retirement	05/29/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

June 16, 2014

**Action: Approval of certificated personnel leaves of absence:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Aldrich, Amanda	School Psychologist	Admin.	20% Unpaid Leave of Absence - Rescind	08/01/14	05/31/15
2. Bogetti, Kelly	Classroom Teacher, 7-8	Elem. Dist.	Paid Leave of Absence - Revised	03/10/14	05/16/14
3. Burton, Douglas	Teacher on Special Assignment	Admin.	Association Leave	08/04/14	05/29/15
4. Bylow, Melissa	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence - Revised	02/21/14	05/23/14
5. Dimberg, Shauna	Program Manager - Special Education	Admin.	Paid Leave of Absence - Revised	04/17/14	05/23/14
6. Eckert, Jackie	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence	02/05/14	05/23/14
7. Glynn, Celia	CDP State Preschool, Part Day	Elem. Dist.	Paid Leave of Absence - Revised	01/29/14	05/23/14
8. Goursky, Andrea	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence - Revised	03/03/14	05/23/14
9. Gumm, Kimberly	Special Day Class Teacher, P-12	Elem. Dist.	Paid Leave of Absence - Revised	02/04/14	04/28/14
10. Haire, Richard	Classroom Teacher, 7-8	Elem. Dist.	Paid Leave of Absence	05/12/14	05/23/14
11. Haynes, Dana	Special Day Class Teacher, P-12	Elem. Dist.	Paid Leave of Absence - Revised	01/07/14	05/22/14
12. Hughes, Andrea	Classroom Teacher, 7-8	Elem. Dist.	Paid Leave of Absence	04/18/14	05/23/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting:**

**June 16, 2014**

**Action: Approval of certificated personnel leaves of absence:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
13. Jacobs, Nels	Resource Specialist, P-12	Elem. Dist.	Unpaid Leave of Absence	05/07/14	05/23/14
14. Langford, Lyudmila	Board Certified Behavior Analyst	Admin.	Paid Leave of Absence - Revised	03/26/14	05/30/14
15. Martinez, Elda	Classroom Teacher, 9-12	H.S. Dist.	Paid Leave of Absence - Revised	12/09/13	05/23/14
16. McCoy, Kari	Classroom Teacher, 9-12	H.S. Dist.	Paid Leave of Absence - Revised	03/10/14	05/23/14
17. Pettis, Monique	School Psychologist	Admin.	Paid Leave of Absence	08/01/14	08/15/14
18. Price, Ralph	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence - Revised	01/06/14	05/23/14
19. Richards, Cristina	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence	05/07/14	05/23/14
20. Sellers, Kristin	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence	04/28/14	05/23/14
21. Wong, Dewey	Classroom Teacher, 7-8	Elem. Dist.	Paid Leave of Absence - Revised	08/05/13	05/23/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting:**

**June 16, 2014**

**Action: Approval of certificated personnel employment:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
1. Anderson, Caitlin	Special Day Class Teacher, P-12	Elem. Dist.	From: Resouce Specialist, P-12	08/04/14
2. Andree, Jennifer	Classroom Teacher, K-6	Elem. Dist.	New Hire - Temporary	01/10/14 05/23/14
3. Black, Jamie	Classroom Teacher, 7-8 - Hanshaw	Elem. Dist.	From: Classroom Teacher, 9-12 - Modesto	08/04/14
4. Castellanos, Amy	Classroom Teacher, K-6 - Robertson Road	Elem. Dist.	From: Classroom Teacher, K-6 - Wilson	08/04/14
5. Contreras, Heather	Principal, K-6	Elem. Dist.	New Hire	07/01/14
6. Croyle, Alana	Distict Improvement Facilitator, K-12 - Admin	Admin.	From: Instructional Coach, K-6, Site - Garrison	08/04/14
7. Gerhardt, Lori	Classroom Teacher, 9-12 - Gregori	H.S. Dist.	From: Classroom Teacher, 7-8 - Mark Twain	08/04/14
8. Glenn, Daniel	Classroom Teacher, 7-8 - Mark Twain	Elem. Dist.	From: Classroom Teacher, K-6 - Wilson	08/04/14
9. Guzzi, Molly	Special Day Class Teacher, P-12 - Davis	H.S. Dist.	From: Special Day Class Teacher, P-12 - Garrison	08/04/14
10. Harman, Jennifer	Classroom Teacher, K-6 - Robertson Road	Elem. Dist.	From: Classroom Teacher, K-6 - Wilson	08/04/14
11. Hartley, Kelly	Resource Specialist, P-12 - Admin	Admin.	From: Resource Specialist, P-12 - Krischen	08/04/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting:**

**June 16, 2014**

**Action: Approval of certificated personnel employment:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
12. Herbst, Mark	Senior Director, Educational Services	Admin.	From: Senior Director, SELPA	07/01/14
13. Hijaouy, Jalil	Classroom Teacher, 9-12 - Modesto	H.S. Dist.	From: Classroom Teacher, 9-12 - Davis	08/04/14
14. Hughes, Amy	Special Day Class Teacher, P-12 - Davis	H.S. Dist.	From: 80% Resources Specialist, P-12 - Admin / 20% Special Day Class Teacher, P-12 - Admin	08/04/14
15. Jaramillo, Phillip	Assistant Prinicpal Pupil Services - Gregori	H.S. Dist.	From: Assistant Prinicpal Pupil Services - Enochs	07/01/14
16. Ladd, Regina	60% Resource Specialist, P-12 - Modesto / 40% Resources Specialist, P-12 - Johansen	H.S. Dist.	From: Resources Specialist, P-12 - Modesto	08/04/14
17. McAuliffe, Valerie	District Improvement Facilitator, K-12	H.S. Dist.	From: Instructional Coach, 7-12, Site	08/04/14
18. McDonald-Turley, Marie	Principal, 7-8 - La Loma	Elem. Dist.	From: Associate Prinicpal, Curriculum and Instruction - Modesto	07/01/14
19. Mendonca, James	Principal, K-6 - Burbank	Elem. Dist.	From: Vice Principal, K-6 - Bret Harte	07/01/14
20. Ollar, Jr., Lee	Classroom Teacher, 9-12 - Johasen	H.S. Dist.	From: Classroom Teacher, 7-8 - La Loma	08/04/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting:**

**June 16, 2014**

**Action: Approval of certificated personnel employment:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
21. Ortega, Lorena	Bilingual Language Development Specialist, K-12	Admin.	From: Classroom Teacher, K-6 - Wilson	08/04/14
22. Pham-Goulart, Phuc	Assistant Principal Pupil Services - Johansen	Admin.	From: Program Manager - Special Education	07/01/14
23. Platt, Jacqueline	Classroom Teacher, K-6 - Bret Harte	Elem. Dist.	From: Classroom Teacher, K-6 - Beard	08/04/14
24. Radu, Raluca	20% Classroom Teacher, 9-12	H.S. Dist.	New Hire - Probationary	08/04/14
25. Robles, Hilda	Classroom Teacher, K-6 - Everett	Elem. Dist.	From: Classroom Teacher, K-6 - Franklin	08/04/14
26. Shepherd, Cynthia	20% High School Counselor / 80% College Counselor	H.S. Dist.	From: 60% High School College Counselor / 40% High School Counselor	08/04/14
27. Skujins, Jocelyn	20% Classroom Teacher, 9-12	H.S. Dist.	Appointment - Probationary	08/04/14
28. Skujins, Mark	Classroom Teacher, 9-12 - Gregori	H.S. Dist.	From: Classroom Teacher, 9-12 - Beyer	08/04/14
29. Solis, Jenny	Assistant Principal Pupil Services - Enochs	H.S. Dist.	From: Assistant Principal Pupil Services - Gregori	07/01/14
30. Spenker, Tricia	Classroom Teacher, 9-12 - Davis	H.S. Dist.	From: Classroom Teacher, 9-12 - Davis/Downey	08/04/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

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<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
31. Steves, Robert	40% High School WEX / 40% High School Counselor / 20% Classroom Teacher, 9-12	H.S. Dist.	From: 40% High School WEX / 40% English Learner Counselor / 20% Classroom Teacher, 9-12	08/04/14
32. Tornberg, Suzanna	Classroom Teacher, K-6 - Rose	Elem. Dist.	From: Classroom Teacher, K-6 - Martone	08/04/14
33. Tran, Lan	Resource Specialist, P-12 - Robertson Road	Elem. Dist.	From: Resource Specialist, P-12 - Admin	08/04/14
34. Wright, Ashley	Principal, K-6 - Rose	Elem. Dist.	From: Administrator of Curriculum and Instruction Support and Pupil Services, K-6 - Robertson Road	07/01/14
35. Yang, Yer	Classroom Teacher, K-6 - Bret Harte	Elem. Dist.	From: Classroom Teacher, K-6 - Orville Wright	08/04/14

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Date of Board Meeting:

June 16, 2014

**Action: Approval of certificated personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Arellano, Ernesto	Hourly	H.S. Dist.	Summer School Teacher	05/30/14	06/26/14
2. Asuncion, Bridgit	Hourly	H.S. Dist.	Summer School Teacher	05/30/14	06/26/14
3. Best, Peggy	Hourly	Admin.	Summer School Teacher, Special Education	05/31/14	06/27/14
4. Blair, Alice	Hourly	Elem. Dist.	Summer School Teacher, Special Education	05/30/14	06/27/14
5. Cano, Charlene	Hourly	Elem. Dist.	Summer School Teacher, Special Education	05/30/14	06/27/14
6. Eilers, Gregory	Hourly	Elem. Dist.	Summer School Academy Teacher	05/27/14	06/20/14
7. Fisher, Tiffany	Hourly	Admin.	Language, Speech and Hearing Specialist	06/01/14	06/30/14
8. Forstrom, Karen	Daily	Admin.	Extended/Extra Service Days - 10 Days	03/01/14	05/22/14
9. Foster, Eileen	Hourly	H.S. Dist.	Summer School Teacher	05/30/14	06/26/14
10. Frederick, Lin Marie	Hourly	H.S. Dist.	Summer School Teacher, Special Education	05/30/14	06/26/14
11. Gallagher, Lauret	Hourly	Elem. Dist.	Summer School Teacher, Special Education	05/30/14	06/26/14
12. Guerrero, Francisco	Hourly	H.S. Dist.	Summer School Teacher	05/30/14	06/26/14



**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

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**Action: Approval of certificated personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
13. Hernandez, Socorro	Monthly	Elem. Dist.	Summer School Principal, K-6	05/27/14	06/30/14
14. Hunt, Tammy	Hourly	Admin.	Special Education Home & Hospital Teacher	05/06/14	06/30/14
15. Ishida, Barbara	Hourly	H.S. Dist.	Saturday School Teacher	03/29/14	05/17/14
16. Jones, Tammy	Daily	Admin.	Extended/Extra Service Days - 5 Days	06/02/14	06/06/14
17. Kinney, Annette	Hourly	Elem. Dist.	Summer School Principal, Special Education	05/30/14	06/27/14
18. La Barbera, Karrie	Hourly	Elem. Dist.	Adult Education Teacher	07/01/13	06/30/14
19. Maldonado-Lopez, M. Isabel	Hourly	Elem. Dist.	Academic Intervention	04/08/14	05/15/14
20. Manriquez, Erika	Hourly	Elem. Dist.	Academic Intervention	04/30/14	05/16/14
21. Martinez, Elsa	Daily	Admin.	Extended/Extra Service Days - 5 Days	06/02/14	06/06/14
22. Maxwell, Kelly	Hourly	Elem. Dist.	Summer School Academy Teacher	05/27/14	06/20/14
23. Modgling, Kristopher	Hourly	Elem. Dist.	Summer School Teacher, Special Education	05/30/14	06/27/14
24. Nejat, Shelly	Hourly	Elem. Dist.	Summer School Teacher	05/27/14	06/20/14
25. Parker, Michael	Hourly	H.S. Dist.	Summer School Teacher	05/30/14	06/26/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting:**

**June 16, 2014**

**Action: Approval of certificated personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
26. Ramirez, Marisol	Hourly	Admin.	School Psychologist	06/01/14	06/30/14
27. Rogers, Bryan	Hourly	H.S. Dist.	Summer School Teacher	05/30/14	06/26/14
28. Sanachay, Ouray	Hourly	Elem. Dist.	Summer School Academy Teacher	05/27/14	06/20/14
29. Stearns, Coby	Hourly	Admin.	Summer School Teacher, Special Education	05/30/14	06/27/14
30. Valente, Kimberly	Hourly	Admin.	School Psychologist	06/01/14	06/30/14
31. Vinson, Laurie	Hourly	Elem. Dist.	Summer School Academy Teacher	05/27/14	06/20/14
32. Viss, Mark	Hourly	H.S. Dist.	Summer School Teacher	05/30/14	06/26/14
33. Walker, Lori	Hourly	Elem. Dist.	Summer School Teacher	05/27/14	06/20/14
34. Wallace, Lamar	Hourly	H.S. Dist.	Summer School Teacher	05/30/14	06/26/14
35. Ward, Timothy	Hourly	Elem. Dist.	Summer School Teacher, Special Education	05/30/14	06/27/14
36. Webb, Carol	Hourly	Elem. Dist.	Summer School Academy Teacher	05/27/14	06/20/14
37. Wilcox, Terry	Daily	Admin.	Extended/Extra Service Days - 5 Days	06/02/14	06/06/14

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**June 16, 2014**

**Action: Approval of certificated personnel stipend appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Cisneros, Maria	Stipend	H.S. Dist.	Combined Track Assistant Coach	02/10/14	05/17/14
2. Ornelas, Daniel	Stipend	H.S. Dist.	Girls' Varsity Soccer Coach	02/10/14	05/17/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

**June 16, 2014****Action: Approval of certificated personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Alesna, Stella	Teacher		Substitute	07/01/14	06/30/15
2. Alichanh, Bounviene	Teacher		Substitute	07/01/14	06/30/15
3. Alison, Kayla	Teacher		Substitute	07/01/14	06/30/15
4. Allan, Bonita	Teacher		Substitute	07/01/14	06/30/15
5. Almeda, Thomas	Teacher		Substitute	07/01/14	06/30/15
6. Alonzo, Arthur	Teacher		Substitute	07/01/14	06/30/15
7. Andree, Jennifer	Teacher		Substitute	07/01/14	06/30/15
8. Arellano, Eresto	Teacher		Substitute	07/01/14	06/30/15
9. Arzola, Guadalupe	Teacher		Substitute	07/01/14	06/30/15
10. Asseng, Robert	Teacher		Substitute	07/01/14	06/30/15
11. Aukeman, Judith	Teacher		Substitute	07/01/14	06/30/15
12. Avila De Gonzalez, Christina	Teacher		Substitute	07/01/14	06/30/15
13. Ayres, Ryan	Teacher		Substitute	07/01/14	06/30/15
14. Baker, Brian	Teacher		Substitute	07/01/14	06/30/15
15. Barakatt, Lori	Teacher		Substitute	07/01/14	06/30/15
16. Barrett, Christine	Teacher		Substitute	07/01/14	06/30/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: June 16, 2014**

**Action: Approval of certificated personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
17. Beatty, Andrew	Teacher		Substitute	07/01/14	06/30/15
18. Bell, Cynthia	Teacher		Substitute	07/01/14	06/30/15
19. Benton, Deshon	Teacher		Substitute	07/01/14	06/30/15
20. Berbena, Joshua	Teacher		Substitute	07/01/14	06/30/15
21. Berberian, Carol	Teacher		Substitute	07/01/14	06/30/15
22. Bettencourt, Kari	Teacher		Substitute	07/01/14	06/30/15
23. Bispo, Karlee	Teacher		Substitute	07/01/14	06/30/15
24. Bliven, Elsie	Teacher		Substitute	07/01/14	06/30/15
25. Bosch, William	Teacher		Substitute	07/01/14	06/30/15
26. Bouathong, Fidela	Teacher		Substitute	07/01/14	06/30/15
27. Bratton, Winifred	Teacher		Substitute	07/01/14	06/30/15
28. Brewer, Jeffrey	Teacher		Substitute	07/01/14	06/30/15
29. Brotslaw, Lara	Teacher		Substitute	07/01/14	06/30/15
30. Buhler Burleaud, Donna	Teacher		Substitute	07/01/14	06/30/15
31. Campopiano, John	Teacher		Substitute	07/01/14	06/30/15
32. Cantu, Servando	Teacher		Substitute	07/01/14	06/30/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

June 16, 2014

**Action: Approval of certificated personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
33. Chapman, Doreen	Teacher		Substitute	07/01/14	06/30/15
34. Chilles, Amanda	Teacher		Substitute	07/01/14	06/30/15
35. Cline, Rex	Teacher		Substitute	07/01/14	06/30/15
36. Colby, Marci	Teacher		Substitute	07/01/01	06/30/15
37. Cole, Dianne	Teacher		Substitute	07/01/14	06/30/15
38. Collins, Alissa	Teacher		Substitute	07/01/14	06/30/15
39. Conley, Lona	Teacher		Substitute	07/01/14	06/30/15
40. Copeland, Cathryn	Teacher		Substitute	07/01/14	06/30/15
41. Dahlin, Robert	Teacher		Substitute	07/01/14	06/30/15
42. Damato, Stacie	Teacher		Substitute	07/01/14	06/30/15
43. Davila, Cam	Teacher		Substitute	07/01/14	06/30/15
44. De Vries, Shelli	Teacher		Substitute	07/01/14	06/30/15
45. Degerman, Arlys	Teacher		Substitute	07/01/14	06/30/15
46. Deol, Parampal	Teacher		Substitute	07/01/14	06/30/15
47. Derieux, Elizabeth	Teacher		Substitute	07/01/14	06/30/15
48. Dhillon, Sandhya	Teacher		Substitute	07/01/14	06/30/15
49. Domitrovich, Michael	Teacher		Substitute	07/01/14	06/30/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

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**June 16, 2014****Action: Approval of certificated personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
50. Dooley, Tania	Teacher		Substitute	07/01/14	06/30/15
51. Doud, Claire	Teacher		Substitute	07/01/14	06/30/15
52. Dufour, Bill	Teacher		Substitute	07/01/14	06/30/15
53. Duran, Ramon	Teacher		Substitute	07/01/14	06/30/15
54. Elste, Amy	Teacher		Substitute	07/01/14	06/30/15
55. Fay, Laura	Teacher		Substitute	07/01/14	06/30/15
56. Ferlmann, Sally	Teacher		Substitute	07/01/14	06/30/15
57. Filippi, Dana	Teacher		Substitute	07/01/14	06/30/15
58. Fischer, Joyce	Teacher		Substitute	07/01/14	06/30/15
59. Flanery, Kari	Teacher		Substitute	07/01/14	06/30/15
60. Flores, Linda	Teacher		Substitute	07/01/14	06/30/15
61. Fonseca, Bruce	Teacher		Substitute	07/01/14	06/30/15
62. Ford, Wade	Teacher		Substitute	07/01/14	06/30/15
63. Franscioni, Linnea	Teacher		Substitute	07/01/14	06/30/15
64. Froman, Robyn	Teacher		Substitute	07/01/14	06/30/15
65. Fromm, Tara	Teacher		Substitute	07/01/14	06/30/15
66. Fullmer, Janet	Teacher		Substitute	07/01/14	06/30/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

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<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
67. Gallegos, Mark	Teacher		Substitute	07/01/14	06/30/15
68. Gallup, Patricia	Teacher		Substitute	07/01/14	06/30/15
69. Gamen, Vickie	Teacher		Substitute	07/01/14	06/30/15
70. Garcia, Porfirio	Teacher		Substitute	07/01/14	06/30/15
71. Garza, Bilma	Teacher		Substitute	07/01/14	06/30/15
72. Gil, Jillian	Teacher		Substitute	07/01/14	06/30/15
73. Gladnikov, Nataliya	Teacher		Substitute	07/01/14	06/30/15
74. Gleason, Janet	Teacher		Substitute	07/01/14	06/30/15
75. Glidewell, Timothy	Teacher		Substitute	07/01/14	06/30/15
76. Gonzalez, Enrique	Teacher		Substitute	07/01/14	06/30/15
77. Grempp, James	Teacher		Substitute	07/01/14	06/30/15
78. Gunderson, John	Teacher		Substitute	07/01/14	06/30/15
79. Hagen, Pauline	Teacher		Substitute	07/01/14	06/30/15
80. Haire, Richard	Teacher		Substitute	07/01/14	06/30/15
81. Hamilton, Ryan	Teacher		Substitute	07/01/14	06/30/15
82. Haney, Nancy	Teacher		Substitute	07/01/14	06/30/15
83. Hannink, Joanne	Teacher		Substitute	07/01/14	06/30/15



**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS****Date of Board Meeting:****June 16, 2014****Action: Approval of certificated personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
84. Hannon, Glenn	Teacher		Substitute	07/01/14	06/30/15
85. Harris, Lynn	Teacher		Substitute	07/01/14	06/30/15
86. Harrison, Ireland	Teacher		Substitute	07/01/14	06/30/15
87. Herman, Donna	Teacher		Substitute	07/01/14	06/30/15
88. Hernandez, Ana	Teacher		Substitute	07/01/14	06/30/15
89. Hess, Patricia	Teacher		Substitute	07/01/14	06/30/15
90. Hodgson, Carol	Teacher		Substitute	07/01/14	06/30/15
91. Hugin, Casey	Teacher		Substitute	07/01/14	06/30/15
92. Holley, Charlene	Teacher		Substitute	07/01/14	06/30/15
93. Holm, Lois	Teacher		Substitute	07/01/14	06/30/15
94. Holm, Rex	Teacher		Substitute	07/01/14	06/30/15
95. Honeywell, Ingeborg	Teacher		Substitute	07/01/14	06/30/15
96. Hoskins, Kathleen	Teacher		Substitute	07/01/14	06/30/15
97. Hunter, John	Teacher		Substitute	07/01/14	06/30/15
98. Hunter, Linda	Teacher		Substitute	07/01/14	06/30/15
99. Irizarry, Paul	Teacher		Substitute	07/01/14	06/30/15
100. Jackson, Jerry	Teacher		Substitute	07/01/14	06/30/15

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<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
101. Jacobs, Lucinda	Teacher		Substitute	07/01/14	06/30/15
102. Jensen, Mary Ann	Teacher		Substitute	07/01/14	06/30/15
103. Johnston, Randy	Teacher		Substitute	07/01/14	06/30/15
104. Kerrigan, Julia	Teacher		Substitute	07/01/14	06/30/15
105. Khatami, Maraym	Teacher		Substitute	07/01/14	06/30/15
106. Kinney, Annette	Teacher		Substitute	07/01/14	06/30/15
107. Kirk, Cynthia	Teacher		Substitute	07/01/14	06/30/15
108. Kirkwood, Melody	Teacher		Substitute	07/01/14	06/30/15
109. Kirland, Susanne	Teacher		Substitute	07/01/14	06/30/15
110. Klenke, William	Teacher		Substitute	07/01/14	06/30/15
111. La Barbera, Karrie	Teacher		Substitute	07/01/14	06/30/15
112. Laffranchini, Elizabeth	Teacher		Substitute	07/01/14	06/30/15
113. Lagos, John	Teacher		Substitute	07/01/14	06/30/15
114. Lagos, Marie	Teacher		Substitute	07/01/14	06/30/15
115. Laudel, Debra	Teacher		Substitute	07/01/14	06/30/15
116. Layton, Elizabeth	Teacher		Substitute	07/01/14	06/30/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

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**Action: Approval of certificated personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
117. Leverett Brasil, Biannca	Teacher		Substitute	07/01/14	06/30/15
118. Long, Jacob	Teacher		Substitute	07/01/14	06/30/15
119. Losquadro, Michael	Teacher		Substitute	07/01/14	06/30/15
120. Luther, Beverly	Teacher		Substitute	07/01/14	06/30/15
121. Madrid, Dawn	Teacher		Substitute	07/01/14	06/30/15
122. Maggi, Darlene	Teacher		Substitute	07/01/14	06/30/15
123. Maravilla, Jr., Jose	Teacher		Substitute	07/01/14	06/30/15
124. Marble, Lynette	Teacher		Substitute	07/01/14	06/30/15
125. Marsh, Daniel	Teacher		Substitute	07/01/14	06/30/15
126. Martinez, Justine	Teacher		Substitute	07/01/14	06/30/15
127. Martinez, Susana	Teacher		Substitute	07/01/14	06/30/15
128. Martiniuc, Georgiana	Teacher		Substitute	07/01/14	06/30/15
129. Mc Nelly, Kristi	Teacher		Substitute	07/01/14	06/30/15
130. Mendez, Antima	Teacher		Substitute	07/01/14	06/30/15
131. Merenda, Ray	Teacher		Substitute	07/01/14	06/30/15
132. Neumann, Gretel	Teacher		Substitute	07/01/14	06/30/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting:**

**June 16, 2014**

**Action: Approval of certificated personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
133. Nguyen, Siphone	Teacher		Substitute	07/01/14	06/30/15
134. Nguyen, Thuy	Teacher		Substitute	07/01/14	06/30/15
135. Nowicki, Glenn	Teacher		Substitute	07/01/14	06/30/15
136. O'Brien, Kristen	Teacher		Substitute	07/01/14	06/30/15
137. O'Brien, Melinda	Teacher		Substitute	07/01/14	06/30/15
138. O'Bryan, Mark	Teacher		Substitute	07/01/14	06/30/15
139. Ochoa, Veronica	Teacher		Substitute	07/01/14	06/30/15
140. Oesau, Ginger	Teacher		Substitute	07/01/14	06/30/15
141. Olivo, Agustin	Teacher		Substitute	07/01/14	06/30/15
142. Ovalle, Joseph	Teacher		Substitute	07/01/14	06/30/15
143. Overholtzer, Michelle	Teacher		Substitute	07/01/14	06/30/15
144. Palmer, Loren	Teacher		Substitute	07/01/14	06/30/15
145. Pangan, Crystal	Teacher		Substitute	07/01/14	06/30/15
146. Pappis Swanson, Mary	Teacher		Substitute	07/01/14	06/30/15
147. Parker, Michael	Teacher		Substitute	07/01/14	06/30/15
148. Parrott, Jeremiah	Teacher		Substitute	07/01/14	06/30/15
149. Pavlakos, David	Teacher		Substitute	07/01/14	06/30/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

June 16, 2014

**Action: Approval of certificated personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
150. Peralez, Margaret	Teacher		Substitute	07/01/14	06/30/15
151. Perez, Alejandra	Teacher		Substitute	07/01/14	06/30/15
152. Perry, Jacqueline	Teacher		Substitute	07/01/14	06/30/15
153. Phipps, Monique	Teacher		Substitute	07/01/14	06/30/15
154. Ramirez, Cassandra	Teacher		Substitute	07/01/14	06/30/15
155. Ramos, Mario	Teacher		Substitute	07/01/14	06/30/15
156. Rasmussen, Shaine	Teacher		Substitute	07/01/14	06/30/15
157. Ray, Stephen A	Teacher		Substitute	07/01/14	06/30/15
158. Redding, Mark	Teacher		Substitute	07/01/14	06/30/15
159. Reesh, Richard	Teacher		Substitute	07/01/14	06/30/15
160. Reinheimer, Ila	Teacher		Substitute	07/01/14	06/30/15
161. Ringler, Patricia	Teacher		Substitute	07/01/14	06/30/15
162. Risetto, Linda	Teacher		Substitute	07/01/14	06/30/15
163. Rodabaugh, Marcus	Teacher		Substitute	07/01/14	06/30/15
164. Rodabaugh, Rebecca	Teacher		Substitute	07/01/14	06/30/15
165. Rodriguez, Reyes	Teacher		Substitute	07/01/14	06/30/15
166. Rosenblum, Michael	Teacher		Substitute	07/01/14	06/30/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting:**

**June 16, 2014**

**Action: Approval of certificated personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
167. Rutherford, Wilma	Teacher		Substitute	07/01/14	06/30/15
168. Sahlman, Adrianna	Teacher		Substitute	07/01/14	06/30/15
169. Saltos, Luke	Teacher		Substitute	07/01/14	06/30/15
170. Sanders, Gary	Teacher		Substitute	07/01/14	06/30/15
171. Santos, Terri	Teacher		Substitute	07/01/14	06/30/15
172. Sawyer, Kimmarie	Teacher		Substitute	07/01/14	06/30/15
173. Scheele, Kirsten	Teacher		Substitute	07/01/14	06/30/15
174. Shelly, Milo	Teacher		Substitute	07/01/14	06/30/15
175. Shirk, David	Teacher		Substitute	07/01/14	06/30/15
176. Silva, Norma	Teacher		Substitute	07/01/14	06/30/15
177. Silveira, Lisa	Teacher		Substitute	07/01/14	06/30/15
178. Smith, Patrick	Teacher		Substitute	07/01/14	06/30/15
179. Smith, Ted	Teacher		Substitute	07/01/14	06/30/15
180. Steel, Leslie	Teacher		Substitute	07/01/14	06/30/15
181. Stephens, Melinda	Teacher		Substitute	07/01/14	06/30/15
182. Stewart, Victoria	Teacher		Substitute	07/01/14	06/30/15
183. Stimson, Jr., Raymond	Teacher		Substitute	07/01/14	06/30/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

**June 16, 2014****Action: Approval of certificated personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
184. Strand, Martha	Teacher		Substitute	07/01/14	06/30/15
185. Strand, Merri	Teacher		Substitute	07/01/14	06/30/15
186. Sturgill, Rosemarie	Teacher		Substitute	07/01/14	06/30/15
187. Swanson, Sue	Teacher		Substitute	07/01/14	06/30/15
188. Switzer, Nancy	Teacher		Substitute	07/01/14	06/30/15
189. Szabo, Anthony	Teacher		Substitute	07/01/14	06/30/15
190. Talavera, Michael	Teacher		Substitute	07/01/14	06/30/15
191. Taylor, Joan	Teacher		Substitute	07/01/14	06/30/15
192. Tibdball, Lee	Teacher		Substitute	07/01/14	06/30/15
193. Toschi, Rosemary	Teacher		Substitute	07/01/14	06/30/15
194. Trinidad, Carlos	Teacher		Substitute	07/01/14	06/30/15
195. Turley, Sharon	Teacher		Substitute	07/01/14	06/30/15
196. Valencia, Evelia	Teacher		Substitute	07/01/14	06/30/15
197. Valentine, Rebecca	Teacher		Substitute	07/01/14	06/30/15
198. Van Horn, Kimberly	Teacher		Substitute	07/01/14	06/30/15
199. Varrial, Velina	Teacher		Substitute	07/01/14	06/30/15
200. Vega, Gabriela	Teacher		Substitute	07/01/14	06/30/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

**June 16, 2014****Action: Approval of certificated personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
<b>201 . Vella-Moreno, Shannon</b>	<b>Teacher</b>		<b>Substitute</b>	<b>07/01/14</b>	<b>06/30/15</b>
<b>202 . Vera, Alma</b>	<b>Teacher</b>		<b>Substitute</b>	<b>07/01/14</b>	<b>06/30/15</b>
<b>203 . Vizzusi, Lisa</b>	<b>Teacher</b>		<b>Substitute</b>	<b>07/01/14</b>	<b>06/30/15</b>
<b>204 . Von Gunten, Sharon</b>	<b>Teacher</b>		<b>Substitute</b>	<b>07/01/14</b>	<b>06/30/15</b>
<b>205 . Vu, Anh</b>	<b>Teacher</b>		<b>Substitute</b>	<b>07/01/14</b>	<b>06/30/15</b>
<b>206 . Walton, Andrew</b>	<b>Teacher</b>		<b>Substitute</b>	<b>07/01/14</b>	<b>06/30/15</b>
<b>207 . Weinstein, Lisa</b>	<b>Teacher</b>		<b>Substitute</b>	<b>07/01/14</b>	<b>06/30/15</b>
<b>208 . Widdess, Lisa</b>	<b>Teacher</b>		<b>Substitute</b>	<b>07/01/14</b>	<b>06/30/15</b>
<b>209 . Wilkinson, Chris</b>	<b>Teacher</b>		<b>Substitute</b>	<b>07/01/14</b>	<b>06/30/15</b>
<b>210 . Woerner, Jade</b>	<b>Teacher</b>		<b>Substitute</b>	<b>07/01/14</b>	<b>06/30/15</b>
<b>211 . Yang, Kia</b>	<b>Teacher</b>		<b>Substitute</b>	<b>07/01/14</b>	<b>06/30/15</b>
<b>212 . Yarbrough, Sheila</b>	<b>Teacher</b>		<b>Substitute</b>	<b>07/01/14</b>	<b>06/30/15</b>
<b>213 . Ybanez, Shiloh</b>	<b>Teacher</b>		<b>Substitute</b>	<b>07/01/14</b>	<b>06/30/15</b>
<b>214 . Young, Brandi</b>	<b>Teacher</b>		<b>Substitute</b>	<b>07/01/14</b>	<b>06/30/15</b>
<b>215 . Young, Elizabeth</b>	<b>Teacher</b>		<b>Substitute</b>	<b>07/01/14</b>	<b>06/30/15</b>



**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

June 16, 2014

**Action: Approval of classified personnel terminations:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
1. Ales, James	Nutrition Services Truck Driver	Admin.	Retirement	05/12/14
2. Binnebose, Benjamin	Computer Technician I	Admin.	Resignation	05/16/14
3. Cornelius, Sharon	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Resignation	05/22/14
4. DeLuca, Christina	Instr. Para., Sp. Ed., LH/SDL/RS	H.S. Dist.	Resignation	05/22/14
5. Fine, Jessica	Instr. Para., Sp. Ed., LH/SDL/RS	Elem. Dist.	Dismissal	05/22/14
6. Gentile, Terry	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Retirement	05/22/14
7. Gonzalez, Maria	Student Records Clerk, K-6	Elem. Dist.	Retirement	05/30/14
8. Gutierrez, Yareli	After School Program Instr. Para.	Admin.	Resignation	05/22/14
9. Jackson, Maria	Speech Language and Pathology Assistant	Admin.	Resignation	05/22/14
10. Mayes, Anginette	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Resignation	05/22/14
11. Menendez, Estela	Custodian	Elem. Dist.	Retirement	05/30/14
12. Milgrom, Julie	Custodian	Elem. Dist.	Resignation	06/12/14
13. Parker, Dorothy	Medical Procedures Specialist	Admin.	Retirement	05/22/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS****Date of Board Meeting:****June 16, 2014****Action: Approval of classified personnel terminations:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
14. Presley, Sarah	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Resignation	05/22/14
15. Rodriguez-Egbaiyelo, Cynthia	Instr. Para., Sp. Ed., LH/SDL/RS	Elem. Dist.	Resignation	05/22/14
16. Rowan, Kathryn	Typist Clerk II	H.S. Dist.	Retirement	05/27/14
17. Swartwood, Emily	Instr. Para., Sp. Ed., LH/SDL/RS	H.S. Dist.	Resignation	05/22/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

June 16, 2014

**Action: Approval of classified personnel leaves of absence:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Alvarez, Rene	Custodian/Groundskeeper	H.S. Dist.	Unpaid Leave of Absence	05/07/14	05/07/14
2. Betschart, Julie	Associate Superintendent, Chief Business Official, Business Services	Admin.	Unpaid Leave of Absence	06/26/14	06/30/14
3. Byrd, Alex	Head Custodian III	H.S. Dist.	Paid Leave of Absence	05/15/14	05/22/14
4. Cummins, Teri	Typist Clerk III	H.S. Dist.	Revised Paid Leave of Absence	04/08/14	05/27/14
5. Evans, Jerry	Computer Technician II	Admin.	Revised Unpaid Leave of Absence	02/24/14	02/28/14
6. Fahey, Dennis	Warehouse Person	Admin.	Paid Leave of Absence	04/14/14	06/30/14
7. Fahey, Dennis	Warehouse Person	Admin.	Paid Leave of Absence	07/01/14	07/03/14
8. Glidewell, Heather	Instr. Para., Sp. Ed., LH/SDL/RS	Elem. Dist.	Unpaid Leave of Absence	05/08/14	05/12/14
9. Gonzales, Estella	Distribution Technician	Admin.	Paid Leave of Absence	05/27/14	06/30/14
10. Gonzales, Estella	Distribution Technician	Admin.	Paid Leave of Absence	07/01/14	08/29/14
11. Gonzalez, Julie	Instructional Materials Clerk	H.S. Dist.	Paid Leave of Absence	04/21/14	05/09/14
12. Medina, Miguel	Bus Operator	Admin.	Revised Paid Leave of Absence	03/10/14	05/22/14
13. Peterson, Rebecca	Nutrition Services Asst. III	Elem. Dist.	Revised Paid Leave of Absence	02/06/14	04/30/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: June 16, 2014**

**Action: Approval of classified personnel leaves of absence:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
14. Presley, Sarah	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Revised Unpaid Leave of Absence	08/08/13	05/22/14
15. Robles, Angel	After School Program Instr. Para.	Admin.	Paid Leave of Absence	05/13/14	05/22/14
16. Robles, Guadalupe	Nutrition Services Asst. I	H.S. Dist.	Unpaid Leave of Absence	05/15/14	05/16/14
17. Rodriguez, Glenda	Instr. Para., Sp. Ed., LH/SDL/RS	Elem. Dist.	Unpaid Leave of Absence	08/11/14	12/19/14
18. Rodriguez, Jose	High School Head Custodian	H.S. Dist.	Paid Leave of Absence	07/25/13	04/11/14
19. Sanders, Bradina	Instr. Para., Sp. Ed., LH/SDL/RS	H.S. Dist.	Unpaid Leave of Absence	05/01/14	05/02/14
20. Sanders, Bradina	Instr. Para., Sp. Ed., LH/SDL/RS	H.S. Dist.	Unpaid Leave of Absence	05/06/14	05/09/14
21. Sanders, Bradina	Instr. Para., Sp. Ed., LH/SDL/RS	H.S. Dist.	Unpaid Leave of Absence	05/16/14	05/16/14
22. Smith, Curtis	Nutrition Services Warehouse Person	Admin.	Paid Leave of Absence	05/23/14	06/30/14
23. Smith, Curtis	Nutrition Services Warehouse Person	Admin.	Paid Leave of Absence	07/01/14	09/02/14
24. Wagner, Eric	Campus Supervisor	Elem. Dist.	Revised Unpaid Leave of Absence	01/28/14	05/15/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

**June 16, 2014****Action: Approval of classified personnel leaves of absence:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
25 . Wagner, Eric	Campus Supervisor	Elem. Dist.	Revised Unpaid Leave of Absence	05/22/14	05/22/14
26 . Walsh, Tracy	Instr. Para., Sp. Ed., LH/SDL/RS	Elem. Dist.	Paid Leave of Absence	05/12/14	05/22/14
27 . Wolterstorff, Duane	Manager, Fiscal Support Services	Admin.	Unpaid Leave of Absence - Voluntary Work Year Reduction (5 Days)	07/01/14	06/30/15
28 . Wood, Lori	Nutrition Services Asst. I	H.S. Dist.	Paid Leave of Absence	04/03/14	04/07/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

June 16, 2014

**Action: Approval of classified personnel employment:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
1. Aguilar, Noel	High School Head Custodian - Downey	H.S. Dist.	From: Supervising Custodian IV - Mark Twain	05/27/14
2. Alvarez, Joel	Custodian - Roosevelt/Beard	Elem. Dist.	New Hire - Replacement	05/19/14
3. Borrelli, Jennifer	Administrative Assistant I - Fairview	Elem. Dist.	From: Typist Clerk II - Davis	07/01/14
4. Cameron, Tammy	Health Clerk - Davis	H.S. Dist.	From: In-School Suspension Monitor - Gregori	07/31/14
5. Ducker, Tiffany	Instr. Para., Sp. Ed., SH/Autism - Garrison	Elem. Dist.	New Hire	05/12/14
6. Garcia, Eduardo	Custodian - Beyer	H.S. Dist.	New Hire - Replacement	05/19/14
7. Mendoza-Carreno, Joel	Custodian - Rose Avenue	Elem. Dist.	New Hire - Replacement	05/23/14
8. Pacheco, Belia	Nutrition Services Asst. I - Enochs	H.S. Dist.	New Hire - Replacement	05/02/14
9. Rubio, Erika	Instr. Para., Sp. Ed., SH/Autism - Garrison	Elem. Dist.	New Hire - Replacement	05/15/14
10. Villafana, Claudia	Nutrition Services Asst. I - Downey	H.S. Dist.	New Hire - Replacement	05/02/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

June 16, 2014

**Action: Approval of classified personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Barkdull, Cody	Child Supervisor	Elem. Dist.	Part-Time	05/12/14	06/30/14
2. Barkdull, Cody	Yard Duty Supervisor	Elem. Dist.	Part-Time	05/12/14	06/30/14
3. Einhell, Kassi	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/02/14	06/27/14
4. Garcia, Angelica	Adult Crossing Guard	Elem. Dist.	Part-Time	05/19/14	06/30/14
5. Garcia, Angelica	Child Supervisor	Elem. Dist.	Part-Time	05/19/14	06/30/14
6. Garcia, Angelica	Yard Duty Supervisor	Elem. Dist.	Part-Time	05/19/14	06/30/14
7. Hernandez, Angela	Child Supervisor	Elem. Dist.	Part-Time	05/19/14	06/30/14
8. Hernandez, Angela	Translator - Spanish	Elem. Dist.	Part-Time	05/19/14	06/30/14
9. Hernandez, Angela	Yard Duty Supervisor	Elem. Dist.	Part-Time	05/19/14	06/30/14
10. Lopez, John	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/02/14	06/27/14
11. Martin, Angela	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/02/14	06/27/14
12. Moreland, Shirley	School Secretary	H.S. Dist.	Summer School	05/30/14	06/26/14
13. Morgan, Olivia	Yard Duty Supervisor	Elem. Dist.	Part-Time	05/16/14	06/30/14
14. Ottman, Nicole	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/02/14	06/27/14
15. Peepgrass, Janise	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/02/14	06/27/14
16. Perez, Jorge	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/02/14	06/27/14
17. Sedoo, Jacob	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/02/14	06/27/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting:**

**June 16, 2014**

**Action: Approval of classified personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
18. Teixeira, Andrea	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/02/14	06/27/14
19. Yerzy, Sarah	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/02/14	06/27/14



**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

June 16, 2014

**Action: Approval of classified personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Alvarez, Joel	Classified		Substitute	07/01/14	06/30/15
2. Artrip, Sandra	Classified		Substitute	07/01/14	06/30/15
3. Berghorst, Rebekka	Classified		Substitute	07/01/14	06/30/15
4. Brown, Jeanette	Classified		Substitute	07/01/14	06/30/15
5. Bryant, Jr., Carl	Classified		Substitute	07/01/14	06/30/15
6. Cavan, Robin	Classified		Substitute	07/01/14	06/30/15
7. Chinchilla, Alexander	Classified		Substitute	07/01/14	06/30/15
8. Chond, Pradeep	Classified		Substitute	07/01/14	06/30/15
9. Contreras, Guadalupe	Classified		Substitute	07/01/14	06/30/15
10. Contreras, Jessica	Classified		Substitute	07/01/14	06/30/15
11. Coulston, Kristopher	Classified		Substitute	07/01/14	06/30/15
12. Cummings, Dennis	Classified		Substitute	07/01/14	06/30/15
13. Damian, Jacklyn	Classified		Substitute	07/01/14	06/30/15
14. Davis, Jr., Eugene	Classified		Substitute	07/01/14	06/30/15
15. DeNola, Cecilia	Classified		Substitute	07/01/14	06/30/15
16. DeSousa, Kimberly	Classified		Substitute	05/15/14	06/30/14
17. Dindral, Avtar	Classified		Substitute	05/20/14	06/30/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

**June 16, 2014****Action: Approval of classified personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
18. Dixon, Cynthia	Classified		Substitute	07/01/14	06/30/15
19. Ebarb, Summer	Classified		Substitute	07/01/14	06/30/15
20. Estrada, Maria	Classified		Substitute	07/01/14	06/30/15
21. Fontana, Cheryl	Classified		Substitute	07/01/14	06/30/15
22. Franco, Samuel	Classified		Substitute	07/01/14	06/30/15
23. French, Judith	Classified		Substitute	07/01/14	06/30/15
24. Gianopoulos, Jennifer	Classified		Substitute	07/01/14	06/30/15
25. Gill-Hooks, Jennifer	Classified		Substitute	07/01/14	06/30/15
26. Glover, Jeron	Classified		Substitute	07/01/14	06/30/15
27. Godfrey, Mercy	Classified		Substitute	07/01/14	06/30/15
28. Goncalves, Margie	Classified		Substitute	07/01/14	06/30/15
29. Gonzales, Delilah	Classified		Substitute	07/01/14	06/30/15
30. Gonzalez, Steven	Classified		Substitute	07/01/14	06/30/15
31. Hector, David	Classified		Substitute	05/19/14	06/30/14
32. Heredia, Gerardo	Classified		Substitute	07/01/14	06/30/15
33. Hermosilla, Maria	Classified		Substitute	05/12/14	06/30/14
34. Hess, Ronald	Classified		Substitute	07/01/14	06/30/15

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**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting:**

**June 16, 2014**

**Action: Approval of classified personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
35. Holstein, Judith	Classified		Substitute	07/01/14	06/30/15
36. Howard, Sarah	Classified		Substitute	07/01/14	06/30/15
37. Hurtado, Rodolfo	Classified		Substitute	07/01/14	06/30/15
38. Jamison, Matthew	Classified		Substitute	07/01/14	06/30/15
39. Kabage, Pamela	Classified		Substitute	07/01/14	06/30/15
40. King, Romona	Classified		Substitute	07/01/14	06/30/15
41. Lang, Carol	Classified		Substitute	07/01/14	06/30/15
42. Larsen, Nancee	Classified		Substitute	05/23/14	06/30/14
43. Lee, Casey	Classified		Substitute	07/01/14	06/30/15
44. Lesu, Leiloa	Classified		Substitute	07/01/14	06/30/15
45. Lizama, Maria	Classified		Substitute	07/01/14	06/30/15
46. Lopez, Carlos	Classified		Substitute	07/01/14	06/30/15
47. Luna, Esteban	Classified		Substitute	07/01/14	06/30/15
48. Mahmoudpour, Paria	Classified		Substitute	07/01/14	06/30/15
49. Maldonado, Alejandro	Classified		Substitute	07/01/14	06/30/15
50. Maldonado, Monica	Classified		Substitute	07/01/14	06/30/15
51. Marcelino, David	Classified		Substitute	07/01/14	06/30/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

June 16, 2014

**Action: Approval of classified personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
52. Mariani, Danica	Classified		Substitute	07/01/14	06/30/15
53. McKenzie, Linda	Classified		Substitute	07/01/14	06/30/15
54. Medrano, Nathan	Classified		Substitute	07/01/14	06/30/15
55. Miller, Suzanne	Classified		Substitute	07/01/14	06/30/15
56. Miranda, Vanette	Classified		Substitute	07/01/14	06/30/15
57. Mitchell, Jr., Kirk	Classified		Substitute	07/01/14	06/30/15
58. Modgling, Kandice	Classified		Substitute	07/01/14	06/30/15
59. Montelongo, Lillia	Classified		Substitute	07/01/14	06/30/15
60. Morgan, Olivia	Classified		Substitute	05/19/14	06/30/14
61. Mullinix, Jilline	Classified		Substitute	07/01/14	06/30/15
62. Neroslova, Anna	Classified		Substitute	07/01/14	06/30/15
63. Ollar, Maria	Classified		Substitute	07/01/14	06/30/15
64. Pal, Shalend	Classified		Substitute	07/01/14	06/30/15
65. Palmer, Mary	Classified		Substitute	07/01/14	06/30/15
66. Pethoud, Maria	Classified		Substitute	07/01/14	06/30/15
67. Portobrisia, Michael	Classified		Substitute	07/01/14	06/30/15
68. Prasad, Amika	Classified		Substitute	07/01/14	06/30/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting:**

**June 16, 2014**

**Action: Approval of classified personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
69. Redding, Amber	Classified		Substitute	07/01/14	06/30/15
70. Reif, Lauren	Classified		Substitute	07/01/14	06/30/15
71. Reyna III, Ramiro	Classified		Substitute	07/01/14	06/30/15
72. Richard, Delores	Classified		Substitute	07/01/14	06/30/15
73. Rios, Refugio	Classified		Substitute	07/01/14	06/30/15
74. Risetto, Jack	Classified		Substitute	07/01/14	06/30/15
75. Robinson, Chasen	Classified		Substitute	07/01/14	06/30/15
76. Rohon, Sanjeshni	Classified		Substitute	07/01/14	06/30/15
77. Ruggieri-Vesey, Teyah	Classified		Substitute	07/01/14	06/30/15
78. Salvador, Jose	Classified		Substitute	07/01/14	06/30/15
79. Sandoval, Robin	Classified		Substitute	05/15/14	06/30/14
80. Sanville, Scott	Classified		Substitute	07/01/14	06/30/15
81. Scoles, Linda	Classified		Substitute	07/01/14	06/30/15
82. Shoker, Laxmi	Classified		Substitute	07/01/14	06/30/15
83. Sink, Jill	Classified		Substitute	07/01/14	06/30/15
84. Smith, Mandy	Classified		Substitute	07/01/14	06/30/15
85. Smith, Pamela	Classified		Substitute	07/01/14	06/30/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

June 16, 2014

Action: Approval of classified personnel substitute appointments:

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
86. Smither, Jennifer	Classified		Substitute	05/19/14	06/30/14
87. Snitsar, Inna	Classified		Substitute	05/12/14	06/30/14
88. Sovel, Robert	Classified		Substitute	07/01/14	06/30/15
89. Spears, Sr., Gerald	Classified		Substitute	07/01/14	06/30/15
90. Turner, Naomi	Classified		Substitute	07/01/14	06/30/15
91. Valdez, Julisa	Classified		Substitute	07/01/14	06/30/15
92. Vasquez, Mario	Classified		Substitute	07/01/14	06/30/15
93. Vercelli, Laura	Classified		Substitute	07/01/14	06/30/15
94. Victoria, Angelica	Classified		Substitute	07/01/14	06/30/15
95. Wade, Amy	Classified		Substitute	07/01/14	06/30/15
96. Wilcox, David	Classified		Substitute	07/01/14	06/30/15
97. Williams, Genise	Classified		Substitute	07/01/14	06/30/15
98. Wing, Annette	Classified		Substitute	07/01/14	06/30/15
99. Wing, Jon	Classified		Substitute	07/01/14	06/30/15
100. Wood, Kathleen	Classified		Substitute	07/01/14	06/30/15
101. Yee, May	Classified		Substitute	07/01/14	06/30/15
102. Zaragoza, Mark	Classified		Substitute	05/12/14	06/30/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting:**

**June 16, 2014**

**Action: Approval of classified personnel short term appointments - Not to exceed 75% of the school year:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
1. Garcia, Yesenia	Classified	0	Short-Term	06/02/14 06/30/14
2. Robinson, Chasen	Classified	0	Short-Term	05/19/14 06/30/14

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Internship Contract  
Agreement with Brandman University

June 16, 2014

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BACKGROUND

The District has had an internship agreement with Chapman University to provide intern teachers to the District. Brandman University is part of the Chapman University System.

ISSUE

The District is interested in entering into an agreement with Brandman University to provide the District with interns who have a multiple subject internship credential, single subject internship credential, or education specialist internship credential.

PROPOSAL

The District would like to enter into an internship agreement with Brandman University, effective July 1, 2014 through May 30, 2016. Copies of the agreement are available for review in the Human Resources Office.

FISCAL IMPACT

Intern teachers hired through the agreement with Brandman will be paid from the District's Intern Salary Schedule.

RECOMMENDATION

It is recommended that the Board of Education approve the internship contract agreement with Brandman University.

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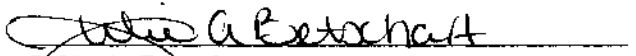
Prepared and Recommended by:

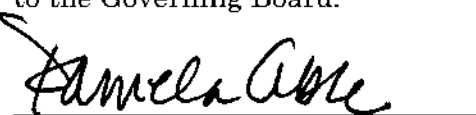


Craig Rydquist  
Associate Superintendent, Human Resources

Reviewed by:

Approved for Recommendation  
to the Governing Board:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent



## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Proposed and Revised Job Descriptions: June 16, 2014  
JC# 1331 Bilingual Instructional Paraprofessional, Special Education, K-12, Learning Handicapped, Severe Disorders of Language, Resource Specialist (Proposed); JC# 1332 Bilingual Instructional Paraprofessional, Special Education, P-12, Physically and Severely Handicapped (Proposed); JC# 1340 Instructional Paraprofessional, Special Education, Learning Handicapped, Severe Disorders of Language, Resource Specialist (Revised); JC# 1344 Instructional Paraprofessional, Special Education, P-12, Physically and Severely Handicapped (Revised)

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### BACKGROUND

The Human Resources Department is responsible for proposing new job descriptions and maintaining up-to-date job descriptions through revisions, and placing employees appropriately on the respective salary schedules. The proposed and revised job descriptions were approved by the Superintendent's Cabinet and the California School Employees Association.

### ISSUE

The proposed job descriptions have been created in order to address the need for a paraprofessional who can provide translation services within the Special Education setting. The revised job descriptions have been updated to reflect the need for the paraprofessionals who currently work within these classifications to provide assistance with the administration of medicines as well as other health and safety practices and procedures.

### PROPOSAL

The attached job descriptions are proposed for the Board's consideration.

### FISCAL IMPACT

The Bilingual Instructional Paraprofessional, Special Education, K-12, Learning Handicapped, Severe Disorders of Language, Resource Specialist and Instructional Paraprofessional, Special Education, K-12, Learning Handicapped, Severe Disorders of Language, Resource Specialist will be paid at range 20 of the Classified Unit Salary Schedule. The Bilingual Instructional Paraprofessional, Special Education, P-12, Physically and Severely Handicapped and Instructional Paraprofessional, Special Education, P-12, Physically and Severely Handicapped will be paid at range 24 of the Classified Unit Salary Schedule.

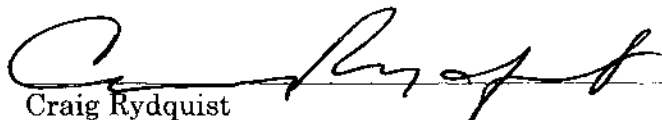
Approval of Proposed and Revised Job Descriptions: JC# 1331 Bilingual Instructional Paraprofessional, Special Education, K-12, Learning Handicapped, Severe Disorders of Language, Resource Specialist (Proposed); JC# 1332 Bilingual Instructional Paraprofessional, Special Education, P-12, Physically and Severely Handicapped (Proposed); JC# 1340 Instructional Paraprofessional, Special Education, Learning Handicapped, Severe Disorders of Language, Resource Specialist (Revised); JC# 1344 Instructional Paraprofessional, Special Education, P-12, Physically and Severely Handicapped (Revised)

RECOMMENDATION

It is recommended that the Board of Education approve the proposed and revised job descriptions: JC# 1331 Bilingual Instructional Paraprofessional, Special Education, K-12, Learning Handicapped, Severe Disorders of Language, Resource Specialist (Proposed); JC# 1332 Bilingual Instructional Paraprofessional, Special Education, P-12, Physically and Severely Handicapped (Proposed); JC# 1340 Instructional Paraprofessional, Special Education, Learning Handicapped, Severe Disorders of Language, Resource Specialist (Revised); JC# 1344 Instructional Paraprofessional, Special Education, P-12, Physically and Severely Handicapped (Revised).

Recommended by:

Approved for Recommendation  
to the Governing Board by:



Craig Rydquist  
Associate Superintendent, Human Resources



Pamela Able  
Superintendent

**MODESTO CITY SCHOOLS**

*PROPOSED*

Job Description

JC# 1331

**BILINGUAL INSTRUCTIONAL PARAPROFESSIONAL, SPECIAL EDUCATION, K-12, LEARNING HANDICAPPED, SEVERE DISORDERS OF LANGUAGE, AND RESOURCE SPECIALIST**

OVERALL RESPONSIBILITY

Under general supervision, assist teacher(s) in the instruction of students to accomplish objectives of the instructional program of a school district. To assist teachers with routine clerical and instructional duties.

SPECIFIC RESPONSIBILITIES

1. Assist classroom teachers in the establishment of seating charts, rules and guideline standards and record keeping systems to be used.
2. Assist in translating and interpreting between students, staff, and families.
3. Become familiar with appropriate texts and classroom instructional materials.
4. Conduct individual and/or small group instructional activities when directed to do so by the teacher.
5. Assist in the preparation of instructional materials and make copies of materials needed by the teacher.
6. Disseminate and collect student assignment work sheets and materials as directed.
7. Supervise students in class and at school activities during the student attendance day along with the teacher or in the teacher's absence for brief periods of time, but not on a regular basis.
8. Assist in clerical duties such as roll taking, grade assignments or recording, reports on student achievement, attendance and/or behavior.
9. After receiving training, distribute, assist, and administer medications to students with an Individual Education Plan or 504 plan; assist with the administration of Epi pens, implementation of seizure plans, and diabetic care plans; assure the health and safety of students by following health and safety practices and procedures.
10. Support and assist in the enforcement of classroom, school and district rules.
11. Assist in supervision of play and lunch activities, bus loading and unloading when needed.
12. Assist in implementing individual educational plan goals.
13. Effectively communicate and maintain cooperative relationships with those contacted in the course of work in both English and another language.
14. Perform other related duties as assigned.

SALARY

Classified Unit Salary Schedule (Range 20)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

Knowledge of subject areas taught in specific assignment or ability to learn quickly.

**BILINGUAL INSTRUCTIONAL PARAPROFESSIONAL, SPECIAL EDUCATION, K-12 - LEARNING HANDICAPPED, SEVERE DISORDERS OF LANGUAGE, AND RESOURCE SPECIALIST (continued)**

QUALIFICATIONS (continued)

Knowledge/Ability (continued)

Minimum Requirements:

- Ability to get along well with students and staff.
- Ability to understand and implement oral directions and directions written in English.
- Ability to communicate and maintain cooperative relationships with those contacted in the course of work.

Desirable Qualifications:

- Knowledge of direct instruction techniques.
- Ability to operate duplicating equipment.

Experience

Minimum Requirement:

- Two years experience working with school age students.

Education

Minimum Requirement:

- High School Diploma or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE).

Licenses/Certificates/Permits

Minimum Requirement:

- District Bilingual Assessment Certificate
- Instructional Paraprofessional Proficiency Certificate

Physical Characteristics

With or without the use of aids:

- Sufficient vision to read small print.
- Sufficient hearing to hear normal and telephone conversations.
- Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone.
- Sufficient dexterity to print or write legibly, operate telephone, use computer keyboard, peripheral computer hardware and testing devices.
- Sufficient lower body strength, stamina and mobility to stand, kneel, walk, stoop, and bend legs for intermittent periods of time.
- Sufficient physical ability to drive a vehicle and sit for extended periods of time.
- Sufficient physical ability to reach horizontally and vertically with arms.

REPORTS TO:

Teacher of Learning Handicapped; Teacher of Severe Disorders of Language; or Resource Specialist and the site administrator

Cabinet Approved: 2/4/14

Unit Approved: 5/21/14

Board Approved:

## MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC# 1332

### **BILINGUAL INSTRUCTIONAL PARAPROFESSIONAL, SPECIAL EDUCATION, P-12, PHYSICALLY AND SEVERELY HANDICAPPED**

#### OVERALL RESPONSIBILITY

Under general supervision, assist teacher(s) in the instruction of students to accomplish objectives of the instructional program of a school district and assist teachers with routine clerical and instructional duties.

#### SPECIFIC RESPONSIBILITIES

1. Assist classroom teachers in the establishment of seating charts, rules and guideline standards and record keeping systems to be used.
2. Assist in translating and interpreting between students, staff, and families.
3. Become familiar with appropriate texts and classroom instructional materials.
4. Conduct individual and/or small group instructional activities when directed to do so by the teacher.
5. Assist in the preparation of instructional materials and make copies of materials needed by the teacher.
6. Disseminate and collect student assignment work sheets and materials as directed.
7. Supervise students in class and at school activities during the student attendance day along with the teacher or in the teacher's absence for brief periods of time, but not on a regular basis.
8. Assist in clerical duties such as roll taking, grade assignments or recording, reports on student achievement, attendance and/or behavior.
9. Support and assist in the enforcement of classroom, school and district rules.
10. After receiving training, distribute, assist, and administer medications to students with an Individual Education Plan or 504 plan according to prescribed procedures in accordance with current law; assist with specialized feedings, Epi Pens, implementation of seizure plans, and diabetic care plans; assure the health and safety of students by following health and safety practices and procedures.
11. Assist pupils with physical needs (i.e. feeding techniques, toileting, placement and removal of braces where appropriate).
12. Assist in supervision of play and lunch activities, bus loading and unloading when needed.
13. Assist in implementing individual educational plan goals.
14. Communicate with students in other than by the spoken word (i.e. Blissymbols, Braille).
15. Maintain a high degree of student supervision.
16. Prepare lunches and do dishes for severely handicapped students where appropriate.

**BILINGUAL INSTRUCTIONAL PARAPROFESSIONAL, SPECIAL EDUCATION, P-12, PHYSICALLY AND SEVERELY HANDICAPPED (continued)**

SPECIFIC RESPONSIBILITIES (continued)

17. Effectively communicate and maintain cooperative relationships with those contacted in the course of work in both English and another language.
18. Perform other related duties as assigned.

SALARY

Classified Unit Salary Schedule (Range 24)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of subject areas taught in specific assignment or ability to learn quickly.
- Ability to get along well with students and staff.
- Ability to understand and implement oral directions and directions written in English.
- Ability to communicate and maintain cooperative relationships with those contacted in the course of work.

Desirable Qualifications:

- Knowledge of crisis intervention techniques.
- Knowledge of and ability to operate a computer and other equipment (i.e. communication devices, lifts, standing frames).
- Knowledge of handicapping conditions prevalent in students.
- Ability to operate duplicating equipment.

Experience

Minimum Requirement:

- Two years experience working with school age students.

Education

Minimum Requirement:

- High School Diploma or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE).

Licenses/Certificates/Permits

Minimum Requirements:

- District Bilingual Assessment Certificate
- Instructional Paraprofessional Proficiency Certificate
- Valid CPR Certificate
- District-approved Restraint Certificate must be obtained within six (6) months of employment and renewed as required.

Physical Characteristics

With or without the use of aids:

- Sufficient vision to read small print.
- Sufficient hearing to hear normal and telephone conversations.

**BILINGUAL INSTRUCTIONAL PARAPROFESSIONAL, SPECIAL EDUCATION, P-12, PHYSICALLY  
and SEVERELY HANDICAPPED (continued)**

QUALIFICATIONS (continued)

Physical Characteristics (continued)

With or without the use of aids:

- Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone.
- Sufficient dexterity to print or write legibly, operate telephone, use computer keyboard, peripheral computer hardware and testing devices.
- Sufficient lower body strength, stamina and mobility to stand, kneel, walk, stoop and bend legs for intermittent periods of time.
- Sufficient physical ability to drive a vehicle and sit for extended periods of time.
- Sufficient physical ability to reach horizontally and vertically with arms.
- Ability to lift 40 pounds in a series of functional tests which closely simulate the work environment.

REPORTS TO

Teacher of Physically and Severely Handicapped and site administrator.

Cabinet Approved: 2/4/14

Unit Approved: 5/21/14

Board Approved:

## MODESTO CITY SCHOOLS

REVISED

### Job Description

JC 1340

### **INSTRUCTIONAL PARAPROFESSIONAL, SPECIAL EDUCATION, K-12, LEARNING HANDICAPPED, SEVERE DISORDERS OF LANGUAGE, AND RESOURCE SPECIALIST**

#### OVERALL RESPONSIBILITY

Under general supervision, assist teacher(s) in the instruction of students to accomplish objectives of the instructional program of a school district. To assist teachers with routine clerical and instructional duties.

#### SPECIFIC RESPONSIBILITIES

1. Assist classroom teachers in the establishment of seating charts, rules and guideline standards and record keeping systems to be used.
2. Become familiar with appropriate texts and classroom instructional materials.
3. Conduct individual and/or small group instructional activities when directed to do so by the teacher.
4. Assist in the preparation of instructional materials and make copies of materials needed by the teacher.
5. Disseminate and collect student assignment work sheets and materials as directed.
6. Supervise students in class and at school activities during the student attendance day along with the teacher or in the teacher's absence for brief periods of time, but not on a regular basis.
7. Assist in clerical duties such as roll taking, grade assignments or recording, reports on student achievement, attendance and/or behavior.
8. After receiving training, distribute, assist, and administer medications to students with an Individual Education Plan or 504 plan; assist with the administration of Epi pens, implementation of seizure plans and diabetic care plans; assure the health and safety of students by following health and safety practices or procedures.
9. Support and assist in the enforcement of classroom, school and district rules.
10. Assist in supervision of play and lunch activities, bus loading and unloading when needed.
11. Assist in implementing individual educational plan goals.
12. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
13. Perform other related duties as assigned.

#### SALARY

Classified Unit Salary Schedule

#### QUALIFICATIONS

##### Knowledge/Ability

##### Minimum Requirements:

- Knowledge of subject areas taught in specific assignment or ability to learn quickly.
- Ability to get along well with students and staff.
- Ability to understand and implement oral directions and directions written in English.
- Ability to communicate and maintain cooperative relationships with those contacted in the course of work.



**INSTRUCTIONAL PARAPROFESSIONAL, SPECIAL EDUCATION, K-12 - LEARNING  
HANDICAPPED, SEVERE DISORDERS OF LANGUAGE, AND RESOURCE SPECIALIST (continued)**

QUALIFICATIONS (continued)

Knowledge/Ability (continued)

Desirable Qualifications:

- Knowledge of direct instruction techniques.
- Ability to operate duplicating equipment.

Experience

Minimum Requirement:

- Two years experience working with school age students.

Education

Minimum Requirement:

- High School Diploma or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE).

Licenses/Certificates/Permits

Minimum Requirement:

- Instructional Paraprofessional Proficiency Certificate

Physical Characteristics

With or without the use of aids:

Sufficient vision to read small print.

Sufficient hearing to hear normal and telephone conversations.

Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone.

Sufficient dexterity to print or write legibly, operate telephone, use computer keyboard, peripheral computer hardware and testing devices.

Sufficient lower body strength, stamina, and mobility to stand, kneel, walk, stoop, and bend legs for intermittent periods of time.

Sufficient physical ability to drive a vehicle and sit for extended periods of time.

Sufficient physical ability to reach horizontally and vertically with the arms.

REPORTS TO:

Teacher of Learning Handicapped; Teacher of Severe Disorders of Language; or Resource Specialist and the site administrator.

SPECIAL NOTE: Employees moving to this job category, as a result of the job description rewrite process in May, 1988, will gain hours in the new job description. Any prior seniority hours accrued as an Instructional Aide, Special Education, K-12 will be retained. If in the instance of a layoff or elimination of positions, all seniority hours served in the new classification shall be added to the prior seniority hours earned as Instructional Aide, Special Education, K-12.

Board Approved: 10/23/95

Cabinet Approved: 2/4/14

Unit Approved: 5/21/14

Board Approved:

## MODESTO CITY SCHOOLS

REVISED

Job Description

JC# 1344

### INSTRUCTIONAL PARAPROFESSIONAL, SPECIAL EDUCATION, P-12, PHYSICALLY AND SEVERELY HANDICAPPED

#### OVERALL RESPONSIBILITY

Under general supervision, assist teacher(s) in the instruction of students to accomplish objectives of the instructional program of a school district and assist teachers with routine clerical and instructional duties.

#### SPECIFIC RESPONSIBILITIES

1. Assist classroom teachers in the establishment of seating charts, rules and guideline standards and record keeping systems to be used.
2. Become familiar with appropriate texts and classroom instructional materials.
3. Conduct individual and/or small group instructional activities when directed to do so by the teacher.
4. Assist in the preparation of instructional materials and make copies of materials needed by the teacher.
5. Disseminate and collect student assignment work sheets and materials as directed.
6. Supervise students in class and at school activities during the student attendance day along with the teacher or in the teacher's absence for brief periods of time, but not on a regular basis.
7. Assist in clerical duties such as roll taking, grade assignments or recording, reports on student achievement, attendance and/or behavior.
8. Support and assist in the enforcement of classroom, school and district rules.
9. Assist pupils with physical needs (i.e. feeding techniques, toileting, placement and removal of braces where appropriate).
10. After receiving training, distribute, assist, and administer medications to students with an Individual Education Plan or 504 plan according to prescribed procedures in accordance with current law; assist with specialized feedings, Epi pens, implementation of seizure plans, and diabetic care plans; assure the health and safety of students by following health and safety practices and procedures.
11. Assist in supervision of play and lunch activities, bus loading and unloading when needed.
12. Assist in implementing individual educational plan goals.
13. Communicate with students in other than by the spoken word (i.e. Blissymbols, Braille).
14. Maintain a high degree of student supervision.
15. Prepare lunches and do dishes for severely handicapped students where appropriate.
16. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
17. Perform other related duties as assigned.

**INSTRUCTIONAL PARAPROFESSIONAL, SPECIAL EDUCATION, P-12, PHYSICALLY AND SEVERELY HANDICAPPED (continued)**

SALARY

Classified Unit Salary Schedule

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of subject areas taught in specific assignment or ability to learn quickly.
- Ability to get along well with students and staff.
- Ability to understand and implement oral directions and directions written in English.
- Ability to communicate and maintain cooperative relationships with those contacted in the course of work.

Desirable Qualifications:

- Knowledge of crisis intervention techniques.
- Knowledge of and ability to operate a computer and other equipment (i.e. communication devices, lifts, standing frames).
- Knowledge of handicapping conditions prevalent in students.
- Ability to operate duplicating equipment.

Experience

Minimum Requirement:

- Two years experience working with school age students.

Education

Minimum Requirement:

- High School Diploma or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE).

Licenses/Certificates/Permits

Minimum Requirements:

- Instructional Paraprofessional Proficiency Certificate
- Valid CPR Certificate
- District-approved Restraint Certificate must be obtained within six (6) months of employment and renewed as required.

Physical Characteristics

With or without the use of aids:

- Sufficient vision to read small print.
- Sufficient hearing to hear normal and telephone conversations.
- Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone.
- Sufficient dexterity to print or write legibly, operate telephone, use computer keyboard, peripheral computer hardware and testing devices.
- Sufficient lower body strength, stamina and mobility to stand, kneel, walk, stoop and bend legs for intermittent periods of time.
- Sufficient physical ability to drive a vehicle and sit for extended periods of time.
- Sufficient physical ability to reach horizontally and vertically with arms.
- Ability to lift 40 pounds in a series of functional tests which closely simulate the work environment.

**INSTRUCTIONAL PARAPROFESSIONAL, SPECIAL EDUCATION, P-12, PHYSICALLY and SEVERELY HANDICAPPED (continued)**

REPORTS TO

Teacher of Physically and Severely Handicapped and site administrator.

SPECIAL NOTE: Employees moving to this job category, as a result of the job description rewrite process in May, 1988, will gain hours in the new job description. Any prior seniority hours accrued as an Instructional Aide, Special Education, K-12 will be retained. If in the instance of a layoff or elimination of positions, all seniority hours served in the new classification shall be added to the prior seniority hours earned as Instructional Aide, Special Education, K-12.

Board Approved: 7/30/12

Cabinet Approved: 2/4/14

Unit Approved: 5/21/14

Board Approved:

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Proposed Job Description:  
JC# 0039 Supervisor, Alternative Education

June 16, 2014

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BACKGROUND

The Human Resources Department is responsible for proposing new job descriptions and maintaining up-to-date job descriptions through revisions, and placing employees appropriately on the respective salary schedules. The proposed job description was approved by the Superintendent's Cabinet.

ISSUE

This position was approved as part of the District reorganization plan that was approved by the Board on April 28, 2014. The Supervisor, Alternative Education will provide leadership and assume administrative responsibility for assisting with the administration and supervision of the Alternative Education Programs.

PROPOSAL

The attached job description is proposed for the Board's consideration.

FISCAL IMPACT

The Supervisor, Alternative Education will be paid at range 140 on the Management Salary Schedule.

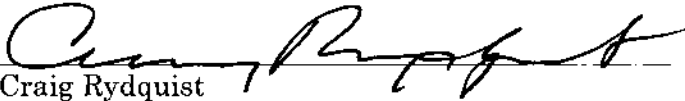
RECOMMENDATION


It is recommended that the Board of Education approve the proposed job description: JC# 0039 Supervisor, Alternative Education.

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Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Craig Rydquist  
Associate Superintendent, Human Resources

  
Pamela Able  
Superintendent

**MODESTO CITY SCHOOLS**

*PROPOSED*

Job Description

JC# 0039

**SUPERVISOR, ALTERNATIVE EDUCATION**

OVERALL RESPONSIBILITY

Under general direction, provide leadership and assume administrative responsibility for assisting with the administration and supervision of the Alternative Education Programs.

SPECIFIC RESPONSIBILITIES

1. Provide direct supervision of Alternative Education Programs within area of responsibility, including establishing, implementing, and evaluating goals and outcomes for programs.
2. Complete ongoing monitoring of student progress and provide timely reports regarding student and program enrollment, progress, and identified outcomes.
3. Implement the adopted Modesto City Schools curriculum, course of study, minimum competencies and the instructional program of the school/programs within area of responsibility.
4. Assist in the development, implementation, revision, and evaluation of Alternative Education programs.
5. Develop, implement and evaluate program-specific staff development programs and activities.
6. Review and recommend instructional methods and materials with staff.
7. Administer the school/program guidance and counseling program.
8. Assist in formulating, articulating and administering District policies, programs and administrative regulations.
9. Supervise the student attendance accounting system, including developing, implementing and monitoring programs and procedures to improve student attendance.
10. Articulate the instructional goals, purpose, and expected outcomes of alternative education programs to other educators, parents, and the community.
11. Implement and administer District discipline and citizenship policies at the school.
12. Assist in the preparation and implementation of site/program budgets.
13. Maintain and ensure security of necessary records at the respective school/program sites, consistent with Board policies and regulations relating to pupil records.
14. Promote positive home, school and community relations.
15. Research and implement grants according to grant guideline and District procedures.
16. Implement District guidelines for the promotion and retention of students.
17. Administer District and/or program-specific testing/assessment programs and requirements including notification of results to students, parents, and staff.
18. Apply laws, codes, policies and regulations pertaining to the area of assigned responsibility.
19. Assist in maintaining a safe, calm and secure campus.
20. Assist in the selection, orientation, supervision and evaluation of personnel.

E.4(1)

## **SUPERVISOR, ALTERNATIVE EDUCATION (continued)**

### SPECIFIC RESPONSIBILITIES (continued)

21. Maintain consistent and regular attendance.
22. Attend District meetings and professional development sessions and/or program-specific training/meetings as assigned.
23. Conduct research on alternative programs to stay apprised of changing policies and innovative strategies, including but not limited to, alternative educational options, credit recovery, and online learning.
24. Effectively communicate and maintain cooperative relationships with those contacted during the course of work.
25. Perform other related duties as assigned.

### WORK YEAR

Approved days as specified on the Management Salary Schedule.

### SALARY

Management Salary Schedule (Range 140)

### QUALIFICATIONS

#### Knowledge/Ability

##### Minimum Requirements:

- Knowledge of counseling and guidance, pupil records, pupil health services, and other support programs.
- Knowledge of and ability to apply curriculum development, implementation and evaluation procedures and strategies.
- Knowledge of the social, emotional, intellectual and physical needs of middle school/junior high school and adult age students.
- Knowledge of and ability to apply laws, codes, policies and regulations pertaining to the area of assigned responsibility.
- Knowledge of public information principles and techniques, including an awareness of community needs, interests, and concerns.
- Knowledge of and ability to apply evaluative instruments and interpretive procedures.
- Knowledge of and ability to apply computer education programs and microcomputer technology.
- Knowledge of and ability to implement conflict resolution and team building strategies.
- Knowledge of and ability to apply textbook selection policies and procedures.
- Knowledge of and ability to apply effective supervision techniques.
- Knowledge of and ability to apply problem solving processes and techniques.
- Knowledge of and ability to apply management, budgeting and contract administration principles and practices.
- Ability to understand and implement complex oral and written directions given in English.
- Ability to compose clear, complete and concise correspondence and reports independently using correct grammar, syntax, punctuation and spelling.

#### Experience

##### Minimum Requirement:

- Three (3) years of successful, full-time experience in the public or private schools of equivalent status.

##### Desirable Qualification:

- Successful, full-time experience as a classroom teacher in a public school system.

**SUPERVISOR, ALTERNATIVE EDUCATION (continued)**

QUALIFICATIONS (continued)

Education/Credentials

Minimum Requirements:

- Bachelor's Degree.
- Valid California Teaching Credential.
- Valid California Administrative Credential.

Desirable Qualification:

- Master's Degree.

Physical Characteristics

With or without the use of aids:

- Sufficient vision to read small print.
- Sufficient depth perception to file documents and relate the spatial distances between objects.
- Sufficient hearing to hear normal conversational speech on and off the telephone.
- Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone.
- Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.
- Sufficient physical ability to reach horizontally and vertically with arms.
- Sufficient lower body strength, stamina and mobility to walk, stoop, and bend.
- Sufficient physical ability, strength, balance, mobility, and stamina to climb stairs, sit for extended periods of time, and stand for extended periods of time.

REPORTS TO

Senior Director of Alternative and Vocational Education

Cabinet Approved: 5/13/14

Board Approved:



MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Report on Construction Projects Progress Payments June 16, 2014

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BACKGROUND

Board Policy requires a report on progress payments be submitted monthly.

REPORT


	<u>Previously Paid</u>	<u>Current Payment</u>	<u>Balance Due</u>
ACME Construction Company, Inc. Enochs Pool Facility Contract Price: \$2,544,758.00 Certificate No. 5	\$ 661,157.90	\$ 382,428.90	\$ 1,501,171.20
Champion Industrial Contractors, Inc. Beyer HVAC Replacement Contract Price: \$3,745,685.00 Certificate No. 1	\$ 0.00	\$ 286,035.50	\$ 3,459,649.50


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Originating Department: Maintenance and Operations

Submitted by:

Approved for Submission  
to the Governing Board by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

**PROGRESS PAYMENT**

**SITE:** Enochs High School  
**PROJECT:** Pool Facility

**CERT NO.** 5  
**BID NO.** 13-4533  
**PROJECT NO.** 9619  
**CONSTRUCTION PURCHASE ORDER** 141925

**ACME Construction Company Inc**  
**PO Box 4710**  
**Modesto CA 95352**

- |                                     |           |
|-------------------------------------|-----------|
| 1. RECEIVED FROM: Tim Huff          | 5/14/2014 |
| 2. DATE APPROVED BY: John Liukkonen | 6/3/2014  |
| 3. PROCESSED BY BUSINESS OFFICE     | 6/4/2014  |
| 4. PROCESSED FOR BOARD AGENDA       | 6/16/2014 |

**ACCOUNT NUMBER:**  
 40 9834 0 6110 0000 8500 3446 9619 000

100% CONTRACT PRICE	CHANGE ORDERS	100% ADJ CONTRACT PRICE	95% ADJ CONTRACT PRICE	LINE NO	CURRENT PAYMENT	PREVIOUSLY PAID	TOTAL PAID TO DATE	BALANCE DUE
\$ 2,542,600.00	\$ 2,158.00	\$ 2,544,758.00	\$2,417,520.10	1	\$ 363,307.46	\$ 628,100.00	\$ 991,407.46	\$1,426,112.64

NOTE: retention paid to escrow account on separate PO

**PROGRESS PAYMENT**

**SITE:** Enochs High School  
**PROJECT:** Pool Facility

**CERT NO.** 5  
**BID NO.** 13-4533  
**PROJECT NO.** 9619  
**PURCHASE ORDER** 142221

**ACME Construction Company Inc**  
 Escrow No 3953-027  
 C/O Bank of Sacramento  
 PO Box 659030  
 Sacramento CA 95865-9030

- |                                     |           |
|-------------------------------------|-----------|
| 1. RECEIVED FROM: Tim Huff          | 5/14/2014 |
| 2. DATE APPROVED BY: John Liukkonen | 6/3/2014  |
| 3. PROCESSED BY BUSINESS OFFICE     | 6/4/2014  |
| 4. PROCESSED FOR BOARD AGENDA       | 6/16/2014 |

**ACCOUNT NUMBER:**  
 40 9834 0 6110 0000 8500 3446 9619 000

100% CONTRACT PRICE	CHANGE ORDERS	100% ADJ CONTRACT PRICE	5% ADJ CONTRACT PRICE	LINE NO	CURRENT PAYMENT	PREVIOUSLY PAID	TOTAL PAID TO DATE	BALANCE DUE
\$ 2,542,600.00	\$ 2,158.00	\$ 2,544,758.00	\$127,237.90	1	\$ 19,121.44	\$ 33,057.90	\$ 52,179.34	\$75,058.56

NOTE: copy of progress payment attached for backup; original with construction progress payment on PO 141925

**PROGRESS PAYMENT**

**SITE:** Beyer High School  
**PROJECT:** HVAC Replacement

**CERT NO.** 1  
**BID NO.** 14-4541  
**PROJECT NO.** 9623  
**PURCHASE ORDER** 142878

**Champion Industrial Contractors Inc**  
**1420 Coldwell Avenue**  
**Modesto CA 95350**

- 1. RECEIVED FROM: Champion 5/9/2014
- 2. DATE APPROVED BY: John Liukkonen 5/9/2014
- 3. PROCESSED BY BUSINESS OFFICE 5/10/2014
- 4. PROCESSED FOR BOARD AGENDA 6/16/2014

**ACCOUNT NUMBER:**  
 01 0150 0 6210 0000 8500 3440 9623 000

CONTRACT PRICE	CHANGE ORDERS	ADJ. CONTRACT PRICE	LINE NO.	CURRENT PAYMENT	PREVIOUSLY PAID	TOTAL PAID TO DATE	BALANCE DUE
\$ 3,745,685.00	\$ -	\$ 3,745,685.00	1	\$ 286,035.50	\$ -	\$ 286,035.50	\$ 3,459,649.50