



The Modesto City Schools Board of Education supports the county-wide "Choose Civility" initiative and pledges to encourage and model civil behavior.

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**MODESTO CITY SCHOOLS**  
**BOARD OF EDUCATION AGENDA**  
**BOARD ROOM IN THE STAFF DEVELOPMENT CENTER**  
**1364<sup>th</sup> REGULAR MEETING**

**December 8, 2014**

Period for Public Presentations

6:15 p.m.\*

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's office, 576-4141. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 426 Locust Street during normal business hours.

**\* Times are approximate. Individuals wishing to address an agenda item should plan accordingly.**

Pursuant to Government Code section 54953, Board member Villalobos will participate via telephone from 3730 S. Las Vegas Boulevard, Las Vegas, Nevada.

**A. INITIAL MATTERS:**

5:45 to 5:46 1. **Call to Order.**

5:46 to 6:00 2. **Closed Session.**

Public comment regarding closed session items will be received before the Board goes into closed session.

.1 Conference with District Labor Negotiator: Craig Rydquist regarding employee organizations: Modesto Teachers' Association and California School Employees Association, Chapter No. 007; and Unrepresented Employees (Managers and Administrators).

6:00 to 6:01 3. **Moment of Silence.**

6:01 to 6:05 4. **Pledge of Allegiance.**

<i>Alondra Alvarado</i>	Fifth Grade	Tuolumne Elementary
<i>Celeste Alvarado</i>	Third Grade	Tuolumne Elementary

**A. INITIAL MATTERS (continued):**6:05 to 6:13 5. **Announcements.****Character Education Recognition:**

*Christian Villalobos*, 4<sup>th</sup> Grade, Marshall Elementary, **Honesty**  
*Evelyn Guizar*, 4<sup>th</sup> Grade, Franklin Elementary, **Initiative**  
*Paetyn Young*, 9<sup>th</sup> Grade, Beyer High, **Responsibility**

**Special Recognition:****MCS Heroes:**

*Heidi Busch*, Classroom Teacher, Bret Harte Elementary  
*Sherri Couchman*, Classroom Teacher, Bret Harte Elementary  
*Cathy Israel*, Administrative Assistant, Beyer High  
*Mike Rich*, Principal, Davis High

6:13 to 6:14 6. **Approval of Consent Agenda.**

Information concerning the consent items listed below has been forwarded to each Board member prior to this meeting for study and is on file at the Modesto-Stanislaus Library Reference Room, 1500 I Street; Modesto City Schools Superintendent's Office and Receptionist's Desk, 426 Locust Street, Modesto.

Copies of the complete agenda are available at the Board meeting, 425 Locust Street. Unless some member of the audience or Board member has a question concerning an item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board. The action taken by the Board in approving consent items is set forth in the explanation of the individual items.

6:14 to 6:15 7. **Approval of Order of Discussion/Action Items.**6:15 to 6:45 8. **Period for Public Presentations.**

Board Bylaw 9322 (b):

**Subject Matter:**

Members of the public may address the Board of Education on matters not on the agenda.

Complaints against specific District employees should be resolved through the District's Personnel Complaint Procedure. The right to address the Board does not exempt the speaker from any potential liability for defamation. The proceedings of the Board are recorded and are a part of the public record.

The Period for Public Presentation is limited to 30 minutes. Time will be allotted equally to individuals based on the number of request cards submitted. The maximum for any one speaker is three minutes.

**A. INITIAL MATTERS (continued):**

The law limits the response of Board members and prohibits the Board from taking any formal action.

**B. DISCUSSION AND ACTION ITEMS:**

- 6:45 to 6:50 1. Board of Education Student Representative Report.
- 6:50 to 6:55 2. Modesto Teachers Association Report.
- 6:55 to 7:00 3. California School Employees Association Report.
- 7:00 to 7:05 4. Modesto City Schools Managers Report.
- 7:05 to 7:25 5. Approval of Resolution No. 14/15-15 Denying Charter School Petition for Sponsorship of a New Charter School (Manzanita Charter School).
- 7:25 to 7:30 6. **Board of Education will Recess and Convene as the Modesto City School District Financing Corporation.**  
.1 Approval of Minutes of Meeting of December 9, 2013.  
.2 Annual Election of Modesto City School District Financing Corporation 2015 Officers.  
.3 Modesto City School District Financing Corporation – Authorization and Direction to Staff to File Documents.  
.4 Period for Public Presentations.  
.5 Adjournment as Modesto City School District Financing Corporation.
- 7:30 to 7:34 7. **Board of Education will Convene as the Modesto City School District Joint Powers Authority.**  
.1 Approval of Minutes of Meeting of December 9, 2013.  
.2 Annual Election of Modesto City School District Joint Powers Authority 2015 Officers.  
.3 Authorization of the Annual Audit of the Accounts and Records of the Authority for the Fiscal Year Ended June 30, 2014 and Direction to Staff to Transmit the Report Accordingly.  
.4 Period for Public Presentations.  
.5 Adjournment as Modesto City School District Joint Powers Authority.
- 7:34 to 7:35 8. Reconvene as Modesto City Schools Board of Education.
- 7:35 to 7:45 9. Report on Data Dashboard.
- 7:45 to 8:00 10. Report on Adult Education, Alternative and Career Technical Education/ ROP Programs.
- 8:00 to 8:10 11. Ratification of Purchase of Computer Software Subscription Services from Software House International (SHI) Government Solutions.

**B. DISCUSSION AND ACTION ITEMS (continued):**

- 8:10 to 8:20 12. Ratification of Purchase of Computer Hardware, Software, and Services from Telcion Communications Group.
- 8:20 to 8:30 13. Ratification of Purchase of Computer Hardware, Software, and Services from Hewlett-Packard (HP).
- 8:30 to 8:45 14. Approval of First Interim Financial Report for 2014/15 and Positive Financial Certification.
- 8:45 to 8:55 15. Approval of First Reading of Proposed Revisions to Board Policy 5117 Intra- and Interdistrict Attendance.
- 8:55 to 9:00 16. Report of Meetings Attended by Board of Education Members.
- 9:00 to 9:05 17. Items to be Placed on Future Board of Education Agendas.
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**PROPOSED CONSENT AGENDA****C. BUSINESS ITEMS:**

- CONSENT 1. Approval of the 2015-16 Budget Calendar.
- CONSENT 2. Approval of Annual Reports on Developer Fees/Capital Facilities Account Fund and Approval of Resolution No. 14/15-14 Making Findings Pertaining to Developer Fees.
- CONSENT 3. Approval of Authorization to Utilize National Joint Powers Alliance (NJPA) Cooperative Contracts for the Purchase and Installation of Carpet and Resilient Flooring.
- CONSENT 4. Approval to Accept Completion of Contract with Comfort Air, Inc., Bid No. 14-4543, Lakewood Elementary School Media Center Heating, Ventilation and Air-Conditioning (HVAC) Replacement, in the Amount of \$315,542.
- CONSENT 5. Approval to Accept Completion of Contract with Marko Construction Group, Inc., Bid No. 14-4571, Storage Cooler Expansion at Nutrition Services Center, in the Amount of \$373,449.73.
- CONSENT 6. Approval of Acceptance of Gifts.
- CONSENT 7. Ratification of Purchase Orders and VISA Payments for the Month of November 2014.
- CONSENT 8. Ratification of Warrants Drawn for the Month of November 2014.

**PROPOSED CONSENT AGENDA (continued)****D. CURRICULUM AND INSTRUCTION ITEMS:**

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|---------|---|
| CONSENT | 1. Approval of Out-of-State Johansen High School Drama Club Trip to Ashland, Oregon.  |
| CONSENT | 2. Approval of Out-of-State Enochs High School Drama Club Trip to Ashland, Oregon.  |
| CONSENT | 3. Approval of Junior High School Course Outlines: ELA.   |
| CONSENT | 4. Approval of High School Course Outlines: Industrial Technology.  |
| CONSENT | 5. Approval of High School Course Outlines: Music and ROP.  |
| CONSENT | 6. Approval of High School Course Outline: Work Experience Education.   |
| CONSENT | 7. Approval of CAHSEE Waivers for Special Education Students at Davis, Downey, Enochs, Gregori, Johansen, Modesto High Schools, and Elliott Alternative Education Center. |
| CONSENT | 8. Approval of Career Technical Education Application for Funding (Carl D. Perkins) 2014-15.  |
| CONSENT | 9. Approval of Secondary District Plan and Application for Work Experience Education (WEE) Program.   |
| CONSENT | 10. Approval of Amendment of Services Agreement with Victoria Murphy for the 2014-2015 School Year.   |
| CONSENT | 11. Ratification of Amendment 01 to the General Child Care and Development Contract with the California Department of Education for 2014/2015.                            |

**E. HUMAN RESOURCES ITEMS:**

- |         |  |
|---------|--|
| CONSENT | 1. Approval of Designated Personnel Action Items: <ul style="list-style-type: none"><li>.1 Approval of Certificated Personnel Terminations.</li><li>.2 Approval of Certificated Personnel Leaves of Absence.</li><li>.3 Approval of Certificated Personnel Employment.</li><li>.4 Approval of Certificated Personnel Other Appointments.</li><li>.5 Approval of Certificated Personnel Stipend Appointments.</li><li>.6 Approval of Certificated Personnel Stipend Deletions.</li><li>.7 Approval of Certificated Personnel Substitute Appointments.</li><li>.8 Approval of Classified Personnel Terminations.</li><li>.9 Approval of Classified Personnel Leaves of Absence.</li><li>.10 Approval of Classified Personnel Employment.</li><li>.11 Approval of Classified Personnel Other Appointments.</li><li>.12 Approval of Classified Personnel Substitute Appointments.</li><li>.13 Approval of Classified Personnel Short Term Appointments (not to exceed 75% of the school year).</li></ul> |
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**PROPOSED CONSENT AGENDA (continued)****E. HUMAN RESOURCES ITEMS (continued):**

- CONSENT        2. Public Notice to Approve Waiver Request of California Education Code 80021.1 to Submit Waiver Request to the California Commission on Teacher Credentialing.
- CONSENT        3. Approval of Proposed Job Description: JC# 1657 Bus Monitor.
- CONSENT        4. Approval of Proposed and Revised Job Descriptions: JC# 0024 Supervisor, Operations (Revised); JC# 0036 Supervisor, Maintenance & Construction (Revised); JC# 0046 Senior Director, Maintenance and Operations (Proposed); JC#0047 Senior Director, Business Services (Proposed); JC# 0055 Director I, Nutrition Services (Proposed); JC# 0056 Director I, Maintenance and Operations (Proposed); JC#0057 Director I, Risk Management (Proposed).
- CONSENT        5. Approval of Rejection of Claim of Magda Johana Cortez, a Minor.

**F. MISCELLANEOUS ITEMS:**

- CONSENT        1. Approval of Designated Student Expulsions:  
                    .1 HS-14-2014-15
- CONSENT        2. Approval of Minutes for the November 17, 2014 Special Meeting and the November 17, 2014 Regular Meeting of the Board of Education.

**END OF CONSENT AGENDA**

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**G. REPORTS AND COMMUNICATIONS:**

1. Report on Construction Projects Progress Payments.
2. Report on Revisions to administrative Regulation 5145.3 Nondiscrimination in Education Programs and Activities, Administrative Regulation 5145.7 Student Sexual Harassment, and Exhibit 5145.3/5145.7.
3. Schedule of 2014-15 School Advisory Committee Meetings.

**H. ADJOURNMENT**

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Resolution No. 14/15-15  
Denying Charter School Petition for  
Sponsorship of a New Charter School  
(Manzanita Charter School)

December 8, 2014

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BACKGROUND

On September 11, 2014, Modesto City Schools received a petition from Foundations Public Schools for sponsorship of a new charter school (Manzanita Charter School). Pursuant to Education Code 47605(b), a public hearing was conducted on September 29, 2014.

ISSUE

Education Code 47605(b) requires that the Board of Education vote to approve or deny a charter petition presented to it within sixty (60) days of receiving the petition.

On October 8, 2014, the District requested and was granted an extension of thirty (30) days prior to making a recommendation to the Board for a vote to approve or deny the charter petition.

PROPOSAL

Staff participating in the review process and the related findings included:

Pamela Able, Superintendent  
Julie Betschart, Associate Superintendent, Business Services  
Virginia Johnson, Associate Superintendent, Educational Services  
Craig Rydquist, Associate Superintendent, Human Resources

A charter petition may be denied for one or more reasons. Throughout the course of review, staff determined areas of deficiencies in more than one area; thus, staff determined the petition should be denied.

FISCAL IMPACT

Unknown at this time.

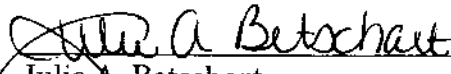
RECOMMENDATION

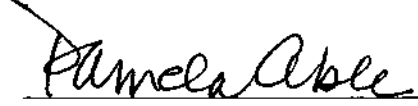
It is recommended that the Board of Education approve Resolution No. 14/15-15 denying charter school petition for sponsorship of a new charter school (Manzanita Charter School).

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Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

## **MODESTO CITY SCHOOLS**

### **Approval of Resolution No. 14/15-15 Denying Charter School Petition for Manzanita Charter School**

WHEREAS, the establishment of charter schools is governed by the Charter Schools Act of 1992, as subsequently amended, Education Code section 47600 *et seq.*, and implementing Title 5 regulations;

WHEREAS, Petitioners for the Manzanita Charter School ("Charter School") submitted a petition for the establishment of the Charter School ("Petition") to Modesto City Schools ("District") on September 11, 2014;

WHEREAS, District is composed of an elementary district (K-8) and a high school district (9-12) with a common Board of Education and administration. The District's Board of Education held a public hearing to consider the level of support for the establishment of the Charter School on September 29, 2014;

WHEREAS, Petitioners and District mutually agreed to extend the time required for the Board of Education to accept or deny the petition by thirty (30) days as provided by Education Code section 47605 (b) so that the determination of whether to grant or deny the Petition would be made by the Board of Education at its December 8, 2014, meeting;

WHEREAS, approval of charter petitions is governed by the standards and criteria set forth in Education Code section 47605 and implementing Title 5 of the California Code of Regulations, and;

WHEREAS, Education Code section 47605 (b) prohibits the Board of Education from denying a charter petition unless it makes written factual findings, specific to the particular charter school, setting forth facts to support one or more of the following findings:

1. The petition does not contain the number of signatures required by Education Code section 47605 (a);
2. The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition;
3. The charter school presents an unsound educational program for the students to be enrolled in the charter school;
4. The petition does not contain an affirmation of each of the conditions described in Education Code section 47605 (d); or
5. The petition does not contain reasonably comprehensive descriptions of all 16 elements required in Education Code section 47605(b)(5).



WHEREAS, at the direction of the Board of Education, District staff, with assistance from legal counsel, reviewed and analyzed the Petition and supporting documents for legal sufficiency and have identified numerous deficiencies in, and concerns related to, the Petition and the Charter School's proposed operations, and recommends the Board of Education adopt the Findings of Fact, attached hereto as Exhibit "A" and incorporated herein by this reference, and deny the Petition to establish the Charter School;

THEREFORE BE IT RESOLVED, the District Board of Education hereby adopts the Findings of Fact, attached hereto as Exhibit "A," and denies the Petition to establish the Manzanita Charter School.

THE FOREGOING RESOLUTION was introduced at a regular meeting of the Board of Education held on the 8th day of December, 2014, by Governing Board Member \_\_\_\_\_, who made the motion, which motion was duly seconded by \_\_\_\_\_, and was, upon roll call, carried into Resolution passed by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

ATTEST:

ATTEST:

\_\_\_\_\_  
Amy Elliott Neumann, President  
Board of Education  
Modesto City Schools

\_\_\_\_\_  
Pamela Able, Secretary  
Board of Education  
Modesto City Schools

Res. No. 14/15-15  
December 8, 2014

## EXHIBIT A

### FINDINGS OF FACT SUPPORTING DENIAL OF PETITION TO ESTABLISH THE MANZANITA CHARTER SCHOOL

#### **I. PETITIONERS ARE DEMONSTRABLY UNLIKELY TO SUCCESSFULLY IMPLEMENT THE PROGRAM BECAUSE THEY HAVE PRESENTED AN UNREALISTIC FINANCIAL AND OPERATIONAL PLAN FOR THE PROPOSED CHARTER.**

A. The Charter School's budget submitted with its Petition contains multiple fiscal problems including, but not limited to:

1. The projected enrollment for at least the first year of operation is estimated to be a number which the District staff believes is unrealistically inflated. Specifically, the Petition projects 85 students enrolling (80.75 ADA) in grades K-2 in year one with an increase of 30-35 students per year thereafter and the Charter School's budget is based on these enrollment projections. The ability of the Charter School to be able to obtain 85 students in its first year of operation appear unattainable because there were only 61 students whose parents signed the Charter Petition indicating they were meaningfully interested in attending the Charter School in its first year of operation after at least a year of outreach, and the success of the Charter School's continued outreach plans are speculative.

2. The Charter School's budget does not reflect how the Charter School will fund capital outlay start-up costs, such as furniture and equipment and its multi-year budget projections do not reflect increased facilities operating costs (e.g. utilities, rent increases) or moving costs needed to accommodate projected enrollment growth and the Charter School's stated need for larger facilities.

3. The Charter School's multi-year budget projections do not adequately identify resources to support additional special education staff proposed in the Petition, in addition to the special education staff to be provided by the District to the Charter School as a public school within the District for special education purposes. Due to the lack of detail in the proposed budgets, it cannot be determined whether they reflect special education encroachment contribution costs as required of charter schools who opt to be a public school within the District for special education purposes.

4. The Charter School's projected budgets include expected revenues from the LCFF base, supplemental and concentration grants based on the expectation that the Charter School's population will reflect Modesto's population of English Learners, students eligible for Free and Reduced Price Lunch and Foster Students so as to be eligible for the supplemental and concentration grants. Given the geographic location of the proposed facility within the district and the requirement that parents provide transportation, it is reasonable to conclude this expectation will not be met. If this expectation is not met, the unallocated/unappropriated ending fund balance in the proposed budgets would be inflated and the actuals would be insufficient to meet the necessary expenditures of the Charter School.

5. The Charter School's planning and projected operational budget assumes receipt of a Public Charter School Grant Program (PCSGP) planning and implementation award, in an unknown amount, as a revenue source. There is insufficient detail in the proposed budgets to determine where and how much this award would be used. Also, the Charter School's budget assumes receipt of a Revolving Cash Flow Loan of \$250,000 to meet first year cash flow needs. These unsecured funding sources would impact the proposed budgets and cash flow of the Charter School should it not receive all or some of the funding assumed. Since the assumed PCSGP and competitive Charter Revolving Loan Fund amounts are a significant portion of the Charter School's budget, should it not receive the maximum amount of funds it assumes, the likelihood of the Charter School to be able to successfully implement its program will be impacted.

B. Although the Petition identifies a facility located within the geographic area of the District as required by Education Code section 47605(g), that facility has not been secured at this time, and is projected as a lease only for one year. The Petition also states that Petitioners are exploring several options for more permanent facilities that will accommodate their projected growth in enrollment in years two and three, including possibly acquiring additional portable classrooms. The uncertainty of securing a facility for year one and the potentially significant impact of facilities related expenses in future years, which are not currently reflected or sufficiently detailed in the multi-year projections, significantly impacts the likelihood that the Charter School will not be able to successfully implement its program.

## **II. THE PETITION DOES NOT CONTAIN REASONABLY COMPREHENSIVE DESCRIPTIONS OF THE ELEMENTS REQUIRED IN EDUCATION CODE SECTION 47605(b)(5).**

### **A. The Petition does not contain a reasonably comprehensive description of the Educational Program (Element 1).**

1. The Petition does not adequately address how the Charter School will meet the needs of students who are academically low achieving. For instance, the Petition states that the Charter School has developed a plan modeled after the *Response to Intervention (RTI)* framework using a three-tiered system of support. The Charter School does not provide clear criteria or cut points demonstrating need for intervention and the selected interventions lack evidence based strategies to address student needs.

2. The Petition does not sufficiently describe how the Charter School will meet the unique needs of special education students. On the one hand, the Petition states that it will follow all procedural requirements of Federal special education law but on the other hand, divests itself of the substantive responsibilities of providing appropriate services. For instance, the Petition states that all students with disabilities will be fully integrated into the Charter School's programs and that if the student's needs require a program other than inclusion, the school will work with the District or SELPA to provide a presumably different placement. Additionally, the Petition states that it will be a public school within the District for special education purposes and that the District will provide the special education service for the Charter School students, yet also states that it may hire additional special education staff or contract with other agencies to secure special education services.

3. The Petition does not sufficiently describe how the Charter School will address the needs of students, especially students represented in each subgroup identified in Education Code section 52052, who may move away or choose to leave the Charter School. The Petition states that it teaches the Waldorf/Common Core State Standards in a different sequence, many of which are delayed to later grades than in traditional public schools. For instance, several kindergarten English Language Arts standards are delayed to 3<sup>rd</sup> and 4<sup>th</sup> grade. This sequence could significantly disadvantage students enrolling in other public schools and the Petition states that a "transition plan" will be developed for students who move away or otherwise choose to leave the Charter School only upon parent request or teacher suggestion.

4. The Petition does not address how the proposed school will serve socioeconomically disadvantaged (SED) students.

**B. The Petition does not contain a reasonably comprehensive description of the Charter School's Governance Structure (Element 4).**

1. The Charter School's corporate Bylaws allow for practices that may run contrary to conflict of interest laws, including Government Code section 1090 *et seq.*, and public policy and good practices aimed at preventing public officials from having any potential conflict of interest when conducting their official duties. For instance, the Bylaws allow the Governing Council to engage in self-dealing transactions. While such practices may be permissible pursuant to the rules governing nonprofit public benefit corporations, they are not consistent with conflict of interest laws and contrary to public policy and good practices which the Charter School as part of the public school system should follow. Additionally, the Bylaws assurances that it will comply with Government Code section 87100 *et seq.* and Government Code section 1090 *et seq.* create internal confusion for Board of Director members.

**C. The Petition does not present a reasonably comprehensive description of the Charter School's Health and Safety Procedures (Element 6).**

1. The Petition does not sufficiently describe the insurance coverage that will be maintained for the Charter School, preventing the District from being able to determine whether such coverage is sufficient enough to protect the District from potential liability of the Charter School and the acts, errors, and omissions of the Charter School's Board of Directors. For instance, the Charter School does not commit to any levels of insurance coverage, and does not assure that the District will be named as an additional insured on such policies.

**D. The Petition does not present a reasonably comprehensive description of the Admission Requirements (Element 8).**

1. The Petition does not sufficiently describe the method the Charter School will use to verify lottery procedures are fairly executed, the location of the lottery and notification that it is open to be observed by interested parties, the procedures to determine wait list priorities based on lottery results and how students on the wait list are admitted, or how the lottery is recorded to ensure fair execution of lottery procedures.

**E. The Petition does not present a reasonably comprehensive description of Student Suspension and Expulsion Procedures (Element 10).**

1. The Petition identifies offenses for which students will be subject to mandatory suspension and/or expulsion recommendations and which are discretionary. There is no evidence however that the Charter School reviewed the lists of offenses that apply to students attending non-charter public schools and no evidence that Petitioners believe their proposed list of offenses adequately provides safety for students, staff and visitors to the school. For instance, the Charter School's list of discretionary suspension or expulsion offenses includes subsection (k) regarding disruption or defiance when that section has been deleted from the Education Code. In addition, the list of offenses does not distinguish between possession of a knife and brandishing a knife in its list of mandatory suspension and expulsion offenses.

2. The Charter School does not afford students any appeal rights following a decision to expel by the Board of Directors which may impact their due process rights.

3. The Petition does not describe the responsibilities of the Charter School for facilitating post-expulsion placements to ensure expelled students are not lost in the system or drop out of school, and improperly places the burden on parents/guardians to find an alternative placement for their child following expulsion.

**F. The Petition does not present a reasonably comprehensive description of Closure Procedures (Element 16).**

1. The Petition does not describe closure procedures that are sufficient to ensure the proper disposition of all assets and liabilities of the Charter School upon closure. The Petition specifies that upon closure of the school, all assets of the Charter School, including "all ADA apportionments and other revenues generated by students attending the " shall remain the sole property of the Charter School and be distributed "in accordance with the Articles of Incorporation upon dissolution of the non-profit public benefit corporation to another public educational entity." However, should the corporation dissolve upon closure of the Charter School, such public school funds could be distributed to a non-charter school related non-profit fund, foundation or association which is organized for educational, public or charitable purposes.

MODESTO CITY SCHOOL DISTRICT  
FINANCING CORPORATION

AGENDA  
December 8, 2014  
6:00 p.m.

1. Approval of Minutes of Meeting of December 9, 2013
2. Annual Election of Modesto City School District Financing Corporation 2015 Officers
3. Modesto City School District Financing Corporation - Authorization and Direction to Staff to File Documents
4. Period for Public Presentations

OFFICIAL MINUTES  
MODESTO CITY SCHOOL DISTRICT  
FINANCING CORPORATON  
December 9, 2013

Call to Order

A quorum being present, the meeting was called to order at 6:55 p.m.

Board Members Present:     David Allan  
                                  Jordan Dickson  
                                  Steven Grenbeaux  
                                  Amy Neumann  
                                  Ruben Villalobos  
                                  Sue Zwahlen  
                                  Cindy Marks

Board Member Absent:     NONE

1.0     Approval of Minutes of Meeting of January 14, 2013

Ms. Neumann moved and Ms. Marks seconded the motion that the Modesto City Schools District Financing Corporation approve the meeting minutes of January 14, 2013.

The motion carried as follows:

Ayes:             Allan, Dickson, Grenbeaux, Neumann, Villalobos, Zwahlen, Marks  
Noes:             None  
Abstained:     None  
Absent:           None

2.0     Annual Election of Modesto City School District Financing Corporation 2014 Officers

The Corporation's bylaws require that officers be chosen annually. The following officers are recommended for the 2014 Financing Corporation:

President – President of Board of Education – Cindy Marks  
Vice President – Vice President of Board of Education – Amy Neumann  
Secretary – Superintendent – Pam Able  
Treasurer – Associate Superintendent, Business Services – Julie Chapin  
Executive Director – Superintendent – Pam Able

Mr. Grenbeaux moved and Ms. Zwahlen seconded the motion that the Board of Directors Annual Election of Modesto City School District Financing Corporation 2014 Officers be made.

The motion carried as follows:

Ayes: Allan, Dickson, Grenbeaux, Neumann, Villalobos, Zwahlen, Marks  
Noes: None  
Abstained: None  
Absent: None

3.0 Modesto City School District Financing Corporation – Authorization and Direction to Staff to File Documents

Mr. Grenbeaux and Ms. Neumann seconded the motion that the Modesto City School District Financing Corporation give authorization and direction to staff to file documents on behalf of the Financing Corporation for 2014.

The motion carried unanimously as follows:

Ayes: Allan, Dickson, Grenbeaux, Neumann, Villalobos, Zwahlen, Marks  
Noes: None  
Abstained: None  
Absent: None

4.0 Period for Public Presentations

Adjournment

There being no further business to come before the Board of Directors, the meeting was adjourned at 7:01 p.m.



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Pamela Able, Superintendent



MODESTO CITY SCHOOL DISTRICT  
FINANCING CORPORATION

TO: Board of Directors Regular Meeting  
SUBJECT: Annual Election of Modesto City School District December 8, 2014  
Financing Corporation 2015 Officers

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BACKGROUND

The Modesto City School District Financing Corporation was created in 1987 as a non-profit public benefit corporation. The primary purpose of the Financing Corporation was to obtain financing for construction projects cost effectively.

The most recent activity of the Financing Corporation occurred in March of 2013 when the 2001 Certificates of Participation (COPs) of the Corporation were refinanced with a Lease Purchase Agreement. The original \$7,260,000 COP's debt service for the COPs was refinanced in order to save \$80,000 in interest payments over the remaining term of the financing. This financing is expected be paid in full by September 2016.

The original COP's paid for the purchase and installation of portable classrooms and the purchase of the property and construction of the buildings at the Reno Avenue complex.

ISSUE

On December 9, 2013, the Board of Directors of the Modesto City School District Financing Corporation held its annual meeting. At that time, the annual reorganization of officers took place. The officers for the coming year are typically elected to correspond with the Board of Education's annual reorganization.

The Corporation's bylaws require that officers be chosen annually. The following officers are recommended for 2015:

President	-	Board President
Vice President	-	Board Vice President
Secretary	-	Superintendent
Treasurer	-	Associate Superintendent, Business Services
Executive Director	-	Superintendent

RECOMMENDATION

It is recommended the Board of Directors Annual Election of Modesto City School District Financing Corporation 2015 Officers be made.

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Prepared and Recommended to the  
Financing Corporation by:



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Pamela Able  
Superintendent

MODESTO CITY SCHOOL DISTRICT  
FINANCING CORPORATION

TO: Board of Directors

Regular Meeting

SUBJECT: Modesto City School District Financing Corporation  
Authorization and Direction to Staff to File Documents

December 8, 2014

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BACKGROUND

The Board of Directors of the Modesto City School District Financing Corporation has appointed a Trustee to handle routine tasks on behalf of the Corporation. Certain documents must be filed by the Corporation itself.

The documents filed are the Statement of Domestic Non-Profit Corporation Status with the California Secretary of State and California and Federal Tax Returns.

RECOMMENDATION

It is recommended that the Board of Directors of the Modesto City School District Financing Corporation give Authorization and Direction to Staff to File Documents on Behalf of the Financing Corporation for 2015.

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Prepared and Recommended to the  
Financing Corporation by:



Pamela Able  
Superintendent

MODESTO CITY SCHOOLS  
JOINT POWERS AUTHORITY

AGENDA  
December 8, 2014  
6:00 p.m.

1. Approval of Minutes of Meeting of December 9, 2013
2. Annual Election of Modesto City Schools Joint Powers Authority 2015 Officers
3. Authorization of the Annual Audit of the Accounts and Records of the Authority for the Fiscal Year Ended June 30, 2014 and Direction to Staff to Transmit the Report Accordingly
4. Period for Public Presentations

OFFICIAL MINUTES  
MODESTO CITY SCHOOL DISTRICT  
JOINT POWERS AUTHORITY  
DECEMBER 9, 2013

Call to Order

A quorum being present, the meeting was called to order at 7:01 p.m.

Board Members Present:     David Allan  
                                   Jordan Dickson  
                                   Steve Grenbeaux  
                                   Amy Neumann  
                                   Ruben Villalobos  
                                   Sue Zwahlen  
                                   Cindy Marks

Board Member Absent:     NONE

1.0     Approval of Minutes of Meeting of December 10, 2012

Ms. Neumann moved and Mr. Grenbeaux seconded the motion that the Modesto City Schools Joint Powers Authority approve the meeting minutes of December 10, 2012.

The motion carried as follows:

Ayes:             Allan, Dickson, Grenbeaux, Neumann, Villalobos, Zwahlen, Marks  
Noes:             None  
Abstained:     None  
Absent:           None

2.0     Annual Election of Modesto City Schools Joint Powers Authority 2014 Officers

The Joint Exercise of Powers Agreement of the Authority required that officers be chosen annually. The following officers are recommended for 2014:

Chair – President of the Board of Education – Cindy Marks  
Vice Chair – Vice President of Board of Education – Amy Neumann  
Executive Director – Superintendent - Pam Able  
Associate Executive Director – Associate Superintendent, Business Services – Julie Chapin  
Treasurer – Senior Director of Finance - Vacant  
Secretary – Superintendent - Pam Able

Ms. Zwahlen moved and Mr. Grenbeaux seconded the motion that the Board of Directors Annual Election of Modesto City Schools Joint Powers Authority 2014 Officer be made:

The motion carried unanimously as follows:

Ayes: Allan, Dickson, Grenbeaux, Neumann, Villalobos, Zwahlen, Marks  
Noes: None  
Abstained: None  
Absent: None

3:0 Authorization of the Annual Audit of the Accounts and Records of the Authority for the Fiscal Year Ended June 30, 2013 and Direction to Staff to Transmit the Report Accordingly

Mr. Dickson moved and Ms. Zwahlen seconded the motion that the Board of Directors of the Modesto City Schools Joint Powers Authority authorize the annual audit of the accounts and records of the Authority for the fiscal year ended June 30, 2013 and direct staff to transmit the report accordingly.

The motion carried as follows:


Ayes: Allan, Dickson, Grenbeaux, Neumann, Villalobos, Zwahlen, Marks  
Noes: None  
Abstained: None  
Absent: None

4:0 Period for Public Presentations

None

Adjournment

There being no further business to come before the Board of Directors, the meeting was adjourned at 7:04 p.m.

  
\_\_\_\_\_  
Pamela Able, Superintendent

MODESTO CITY SCHOOLS  
JOINT POWERS AUTHORITY

TO: Board of Directors Regular Meeting  
SUBJECT: Annual Election of Modesto City Schools December 8, 2014  
Joint Powers Authority 2015 Officers

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BACKGROUND

The Modesto City Schools Joint Powers Authority was formed in October 2009 for the purpose of issuing Lease Revenue bonds. The Joint Powers Authority issued its first Lease Revenue bonds, the Qualified School Construction Bonds (QSCB), in June of 2010. The QSCB Bonds were issued in the amount of \$16,420,000 for the purpose of completing the final phase of the Gregori High School construction project.

Every year, the officers for the coming year are elected to correspond with the Board of Education's annual reorganization. The Modesto City Schools Board of Trustees serves as the Authority's Board of Directors.

ISSUE

The Joint Exercise of Powers Agreement of the Authority requires that officers be chosen annually. The following officers are recommended for 2015:

Chair	President of the Board of Education
Vice Chair	Vice President of Board of Education
Executive Director	Superintendent
Associate Executive Director	Associate Superintendent, Business Services
Treasurer	Senior Director, Financial Services
Secretary	Superintendent

RECOMMENDATION

It is recommended the Board of Directors Annual Election of Modesto City Schools Joint Powers Authority 2015 Officers be made.

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Prepared and Recommended to the  
Joint Powers Authority by:



Pamela Able  
Superintendent

MODESTO CITY SCHOOL DISTRICT  
JOINT POWERS AUTHORITY

TO: Board of Directors

Regular Meeting

SUBJECT: Modesto City Schools Joint Powers Authority  
Authorization of the Annual Audit of the Accounts  
And Records of the Authority for the Fiscal Year  
Ended June 30, 2014 and Direction to Staff to  
Transmit the Report Accordingly

December 8, 2014

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BACKGROUND

The Modesto City Schools Joint Powers Authority shall conduct an annual audit of the accounts and records of the Authority. Such report shall be filed with twelve months of the end of the fiscal year under examination.

RECOMMENDATION

It is recommended that the Board of Directors of the Modesto City Schools Joint Powers Authority authorize the annual audit of the accounts and records of the Authority for the Fiscal Year Ended June 30, 2014 and direct staff to transmit the report accordingly.

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Prepared and Recommended to the  
Joint Powers Authority by:



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Pamela Able  
Superintendent



## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Report on Data Dashboard

December 8, 2014

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### BACKGROUND

The goal of the District's Local Control Accountability Plan (LCAP) is to improve student achievement. During the development of the LCAP, student data was examined to determine areas of need and served as a catalyst in the development of the LCAP goals. Funds were allocated to meet areas of need identified in the data.

The data was transformed into a user-friendly measuring tool, called the data dashboard, to review end-of-year student performance data. The first dashboard created reflected 2012-13 end-of-year information while the current dashboard reflects 2013-14 end-of-year data. District and school site administrators monitor student progress for each dashboard indicator throughout the school year.

### REPORT

Multiple data points are monitored to determine students' strengths and weaknesses. Data is also used to determine professional development, evaluate programs, guide instructional practices, and to plan interventions and remediation.

The following tables compare dashboard data points for 2012-13 and 2013-14.

#### **K-8 District**

##### **Enrollment**

	2012-13	2013-14	+/- Diff
Total	15,237	15,385	148
Hispanic	66%	67%	1%
White	19%	18%	-1%
Asian	4%	4%	0%
African American	3%	3%	0%
Other	8%	8%	0%
SED	85%	85%	0%
SWD	11%	12%	1%
English Learners	36%	40%	4%

Enrollment is relatively stable in the K-8 district. The subgroup with the largest change is English learners with a 4% increase. (Data Source – CALPADS Fall 1)

## Report on Data Dashboard

**Attendance**

	2012-13	2013-14	+/- Diff
Overall	95.40%	95.60%	0.20%
SED	95%	95%	0%
SWD	94%	94%	0%
English Learners	96%	96%	0%

Overall K-8 attendance increased slightly with subgroup attendance rates remaining unchanged. (Data Source – MOSIS)

**CST - Science - Percent Prof/Advanced**

<b>Grade 5</b>	2012-13	2013-14	+/- Diff
District	38%	42%	4%
County	49%	53%	4%
State	57%	60%	3%
<b>Grade 8</b>	2012-13	2013-14	+/- Diff
District	54%	55%	1%
County	61%	60%	-1%
State	67%	66%	-1%

District CST Science grade 5 scores increased by 4%. The increase is comparable to county and state increases. In grade 8, district CST Science scores increased slightly compared to decreases in county and state scores. (Data Source – CDE/Data Quest)

**English Learner Reclassification**

	2012-13	2013-14	+/- Diff
Gr. 1-3 Making Progress	53%	54%	1%
Gr. 4-8 > 5 Years	21%	24%	3%
Gr. 4-8 < 5 Years	27%	29%	2%

In primary grades, English learners on track for being reclassified increased slightly. In grades 4-8, reclassification rates increased for both groups; students enrolled in a US school more than 5 years and students enrolled in a US school less than 5 years. (Data Source – MCS Assessment Center)

**8th Graders Passing Core Courses**

	2012-13	2013-14	+/- Diff
District	78%	75%	-.3%

## Report on Data Dashboard

**8th Graders Passing Core Courses by Subgroup**

	2012-13	2013-14	+/- Diff
Hispanic	77%	73%	-4%
White	85%	83%	-2%
Asian	84%	85%	1%
African American	65%	57%	-8%
Other	71%	75%	4%
SED	76%	73%	-3%
SWD	71%	65%	-6%
English Learners	55%	54%	-1%

The percentage of 8<sup>th</sup> graders passing core courses decreased by 3%. Most subgroups also showed a decrease in passing core courses. It should be noted that data originally reported for 2012-13 inadvertently included some non-core courses. In addition, data did not reflect students who made up failed courses in summer school and extended summer school. Data has been adjusted to reflect these changes. (Data Source – MOSIS)

**Suspension Rate**

	2012-13	2013-14	+/- Diff
District	9%	6%	-3%

**Expulsion Count**

	2012-13	2013-14	+/- Diff
District	19	7	-12

There are continued declines in both suspension rates and numbers of expulsions. (Data Source – MOSIS)

**DIBELS - Percent at or above benchmark**

	2012-13	2013-14	+/- Diff
Kinder BOY	40%	33%	-7%
Kinder EOY	48%	50%	2%
1 <sup>st</sup> Grade BOY	32%	33%	1%
1 <sup>st</sup> Grade EOY	40%	49%	9%

The 2013-14 school year marks the first time DIBELS was used in all elementary schools. Kindergarten scores reflect a slight increase of 2% for students scoring at or above benchmark on end-of-year (EOY) assessments. First grade scores reveal an increase of 9% for students scoring at or above benchmark on EOY assessments. (Data Source – DIBELS.net)

## Report on Data Dashboard

**9-12 District****Enrollment**

	2012-13	2013-14	+/- Diff
Total	14,741	14,563	-178
Hispanic	60%	61%	1%
White	29%	29%	0%
Asian	6%	5%	-1%
African American	4%	4%	0%
Other	11%	11%	0%
SED	58%	60%	2%
SWD	12%	11%	-1%
English Learners	11%	11%	0%

There is a slight decrease in number of 9-12 students enrolled. The greatest change occurred in the socioeconomically disadvantaged group with a 2% increase. (Data Source – CALPADS Fall 1)

**Attendance**

	2012-13	2013-14	+/- Diff
Overall	92.50%	92.90%	0.40%
SED	92%	92%	0%
SWD	87%	87%	0%
English Learners	90%	90%	0%

Overall 9-12 attendance rates slightly increased while subgroup attendance is unchanged. (Data Source – MOSIS)

**CAHSEE Pass Rate - Score = 350**

<u>ELA</u>	2012-13	2013-14	+/- Diff
District	81%	81%	0%
County	80%	81%	1%
State	83%	83%	0%
<u>Math</u>	2012-13	2013-14	+/- Diff
District	83%	83%	0%
County	81%	82%	1%
State	84%	85%	1%

Students must pass the California High School Exit Exam (CAHSEE) with a score of 350 or higher to meet graduation requirements. All tenth grade students must take the CAHSEE during the census administration. Grade 10 census administration pass rates are

## Report on Data Dashboard

unchanged in both English language arts and math. County and state pass rates are slightly increased. (Data Source – CDE/Data Quest)

**CAHSEE Proficiency Rate - Score = 380**

<b>ELA</b>	<b>2012-13</b>	<b>2013-14</b>	<b>+/- Diff</b>
All Students	52%	48%	-4%
Hispanic	46%	39%	-7%
White	64%	63%	-1%
Asian	54%	59%	5%
African American	30%	36%	6%
Other	56%	51%	-5%
SED	41%	37%	-4%
SWD	7%	8%	1%
English Learners	5%	3%	-2%
<b>Math</b>	<b>2012-13</b>	<b>2013-14</b>	<b>+/- Diff</b>
All Students	53%	54%	1%
Hispanic	46%	45%	-1%
White	64%	66%	2%
Asian	63%	73%	10%
African American	25%	34%	9%
Other	52%	60%	8%
SED	43%	44%	1%
SWD	13%	14%	1%
English Learners	11%	9%	-2%

The grade 10 census administration CAHSEE proficiency score of 380 or higher is used to measure federal Adequate Yearly Progress (AYP). In English language arts, the percentage of 10<sup>th</sup> grade students meeting the target proficiency score of 380 decreased in most subgroups. The Asian and African American groups had the greatest increase. In math, the Asian, African American, and Other student subgroups showed the greatest increases. (Data Source – CDE/Data Quest)

**English Learner Reclassification**

	<b>2012-13</b>	<b>2013-14</b>	<b>+/- Diff</b>
> 5 Years	15%	18%	3%
< 5 Years	14%	7%	-7%

For English learners enrolled in a US school more than 5 years, the percentage reclassified to fluent in English increased. There is a decrease in reclassified students for those enrolled in a US school less than 5 years. (Data Source – MCS Assessment Center)

## Report on Data Dashboard

**Graduation Rate**

	2012-13	2013-14	+/- Diff
District	78%	84%	6%
County	79%	82%	3%
State	79%	80%	1%

District graduation rates increased. County and state graduation rates are slightly increased. (Data Source – CDE/Data Quest)

**3 Year Graduation Rate Change**

	2011-12 Grad Rate	3 Yr % Change (2009-10 to 2011- 12)	2012-13 Grad Rate	3 Yr % Change (2010-11 to 2012- 13)	+/- Diff in Grad Rate (2011-12 compared to 2012- 13)
Hispanic	74.6%	2.9%	81.4%	9.7%	6.8%
White	82.2%	2.1%	88.4%	5.6%	6.2%
Asian	82.6%	5.0%	87.8%	7.2%	5.2%
African American	79.0%	10.4%	81.8%	15.1%	2.8%
Other	77.4%	4.3%	82.8%	10.9%	5.4%
SED	72.7%	3.4%	79.2%	10.3%	6.5%
SWD	55.7%	-7.5%	62.2%	4.8%	6.5%
English Learners	60.3%	-0.3%	69.4%	9.4%	9.1%

All student subgroups show higher graduation rates with English learners having the greatest increase. (Data Source – CDE/Data Quest)

**Suspension Rate**

	2012-13	2013-14	+/- Diff
District	10%	8%	-2%

**Expulsion Count**

	2012-13	2013-14	+/- Diff
District	52	15	-37

There are continued declines in both suspension rates and numbers of expulsions. (Data Source – MOSIS)

## Report on Data Dashboard

**Freshmen on Track with 55 Units**

	# of Freshmen in 2012-13	% on Track in 2012-13	# of Freshmen in 2013-14	% on Track in 2013-14	+/- Diff on Track
District	3597	73%	3693	77%	4%

There is an increase in the percentage of freshmen on track at the end of 9<sup>th</sup> grade. (Data Source – MOSIS)

**Juniors on Track for Meeting 'a-g' Requirements**

	2012-13	2013-14	+/- Diff
At least 90 'a-g' Units	45%	55%	10%
Less than 90 'a-g' Units	47%	38%	-9%
No a-g Units	8%	7%	-1%

More juniors are meeting a-g requirements by reaching a target of 90 'a-g' units at the end of 11<sup>th</sup> grade. (Data Source – MOSIS)

**Career Tech Education**

	# Students Enrolled in CTE in 2012-13	% Enrolled in CTE in 2012-13	# Students Enrolled in CTE in 2013-14	% Enrolled in CTE in 2013-14	+/- Diff in % Enrolled
District	5937	41%	5661	39%	-2%

Student enrollment in Career and Technical Education (CTE) courses decreased slightly. (Data Source – MOSIS)

**Number of Students taking AP Courses**

	2012-13	2013-14	+/- Diff
District	1704	1842	138

**Number of AP courses taken**

	2012-13	2013-14	+/- Diff
District	2956	3004	48

## Report on Data Dashboard

An increased number of unique students are taking Advanced Placement (AP) courses compared to the prior year; as well as increased enrollment in AP courses. It should be noted that last year's AP data reflected AP course enrollment for any length of enrollment. The data has been adjusted to only account for AP courses taken and completed; no longer does the data include students who dropped the course. (Data Source – MOSIS)

**AP Pass Rate by Course**

	2012-13	2013-14	+/- Diff
Overall	54%	50%	-4%
European History	46%	47%	1%
English Language	55%	57%	2%
US History	44%	42%	-2%
Government	42%	36%	-6%
English Literature	68%	57%	-11%
Human Geography	33%	46%	13%
Statistics	39%	38%	-1%
Spanish Language	91%	95%	4%
Calculus AB	59%	58%	-1%
Chemistry	28%	26%	-2%
Biology	52%	31%	-21%
Psychology	62%	49%	-13%
Environmental Science	65%	47%	-18%
Physics	51%	56%	5%
Calculus BC	100%	67%	-33%
Spanish Literature	67%	88%	21%
Studio Art	33%	100%	67%

Advanced Placement exam scores range from 1-5. Scores of 3, 4, or 5 are considered passing. The overall pass rate on AP exams slightly decreased. Human Geography, Spanish Literature, and Studio Art had the greatest increase in pass rates while Biology and Calculus BC had the greatest decrease. (Data Source – Collegeboard.org)



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Report on Data Dashboard

SUMMARY

Data continues to be a focal point in determining students' strengths and weaknesses. The 2013-14 dashboard information reflects the continued need to focus on professional development, instructional practices, intervention, and remediation activities that support student learning.

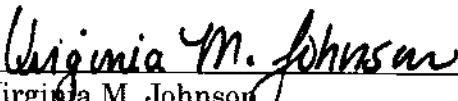
Teachers, principals, and district administrators continually monitor student performance data and make instructional decisions to improve student outcomes.


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Originating Department: Assessment & Evaluation

Reviewed and Submitted by:

Approved for Submission to the  
Governing Board by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Report on Adult Education, Alternative and Career  
Technical Education/ROP Programs December 8, 2014

---

### BACKGROUND

Modesto City Schools offers a variety of programs for adults in the community to increase educational attainment, obtain a diploma, and develop English skills. The District also operates alternative programs and a wide array of Career Technical Education pathways and programs for high school students – with several programs specifically serving adults. These programs provide students with academic, technical, and other skills to prepare them for successful post-secondary pursuit of additional training through college or technical schools or direct entry into the workplace.

- **Adult Education**

The California Adult Education Program serves state and national interests by providing life-long educational opportunities and support services to all adults. The Adult Education programs address the unique and evolving needs of individuals and communities by providing adults with the knowledge and skills necessary to participate effectively as productive citizens, workers, and family members.

The federal Adult Education and Family Literacy Act, enacted as Title II of the Workforce Investment Act, provides federal funding to supplement adult education programs in both public and private non-profit institutions. These funds supplement Adult Basic Education (ABE), English as a Second Language (ESL), and Adult Secondary Education (ASE) programs. The goal of this program is to enable adults to become more employable, productive, and responsible citizens through literacy.

- **Career Technical Education (CTE) & Regional Occupational Program (ROP)**

Career Technical Education refers to a program of study that involves a multi-year sequence of courses that integrates core academic knowledge with technical and occupational knowledge to provide students with a pathway to postsecondary education and careers. These are programs that help all students acquire challenging academic and technical skills and to be prepared for high-skill, high-wage, or high-demand occupations in the 21st century global economy.

Regional Occupational Programs refer to career and workforce preparation for high school students and adults, preparation for advanced training, and the upgrading of existing skills.

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Report on Adult Education, Alternative and Career  
Technical Education/ROP Programs

In addition to local funds, CTE and ROP are supported by the Carl D. Perkins Career and Technical Education Improvement Act of 2006, a federal act established to improve career-technical education programs, integrate academic and career-technical instruction, serve special populations, and meet gender equity needs.

## REPORT

- **Adult Education in Modesto City Schools**

Modesto City Schools' commitment to adult education extends back to the 1960's. In the mid-1990's, the District operated a robust adult education program. Adult learners had over 60 classes from which to choose, including courses ranging from English and math to Sheet Metal and Computer Science. As recently as 2009, the Adult Education Program offered over 40 classes.

Due to the State's financial crisis of the past five years and adverse impact on the District budget, the Adult Education Program was forced to eliminate or scale back on programs and offerings as adult education funds were included within the programs in Tier III Categorical Flexibility. Modesto City Schools is currently a member of the AB86 Consortium to plan for improved and expanded Adult Education services in the region.

- **Career Technical Education (CTE) & Regional Occupational Program (ROP)**

Modesto City Schools has training programs in place in the following industry sectors identified by the California Department of Education:

Agriculture and Natural Resources; Arts, Media, and Entertainment; Building and Construction Trades; Education, Child Development and Family Services; Energy, Environment, and Utilities; Engineering and Architecture; Fashion and Interior Design; Health Science and Medical Technology; Hospitality, Tourism, and Recreation; Manufacturing and Product Development; Marketing Sales and Service; and Public Services.

These Career Technical Education courses are offered through pathways, specialized programs, career/vocational education, and the Regional Occupational Program. District career education courses are designed to integrate core academic knowledge with technical and occupational knowledge to provide students with a pathway to postsecondary education and careers.

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Report on Adult Education, Alternative and Career  
Technical Education/ROP Programs

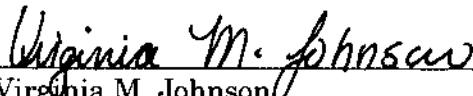
SUMMARY

Mike Henderson, Senior Director of Alternative & Vocational Education, and Eric Andersen, Supervisor of Alternative Education Programs, will make a presentation to the Board of Education regarding Adult Education, Alternative and Career Technical Education programs.

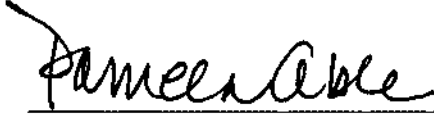
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Originating Department: CTE/ROP – Alternative & Vocational Education

Prepared by:

  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

Approved for Submission  
to the Governing Board by:

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting

SUBJECT: Ratification of Purchase of Computer Software Subscription Services from Software House International (SHI) Government Solutions December 8, 2014

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### BACKGROUND

The District currently uses an HP server and tape backup system to support data backups for District applications and data files. Data is backed up to magnetic tapes which are stored at an off-site location.

### ISSUE

The existing HP server and tape backup system are outdated, not designed to back up virtual infrastructures effectively, and have limited scalability to support increased capacity. The Microsoft Azure StorSimple is an integrated backup solution that will manage storage tasks between the District's new HP storage area network (SAN) and the Microsoft Azure cloud storage. The Microsoft Azure StorSimple will simplify storage management, improve disaster recovery capability and efficiency, and replace the usage of physical magnetic tapes.

### PROPOSAL

Enrollment for Education Solutions (EES) is a volume licensing program that was created through a strategic alliance between the California Educational Technology Professionals Association (CETPA) and Microsoft. EES provides a simple, cost-effective process for acquiring, maintaining and managing Microsoft products through a single, annual subscription agreement.

It is staff's determination that the District would derive more benefit by utilizing this cooperative contract than to seek separate bids.

District staff recommends approval to purchase the Microsoft Azure StorSimple from the contracted vendor, Software House International (SHI) Government Solutions, using Wasco Union Elementary School District's "Award of Software Contract and Piggybacking Designation."

### FISCAL IMPACT

The total estimated annual expense for the software subscription will not exceed \$75,000 and will be paid from Common Core and General Funds.

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Ratification of Purchase of Computer Software Subscription Services from  
Software House International (SHI) Government Solutions

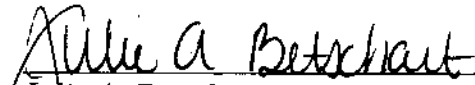
RECOMMENDATION

It is recommended that the Board of Education ratify the purchase of computer software subscription services from Software House International (SHI) Government Solutions.


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Originating Department: Information and Technology Services

Reviewed by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Recommended to the  
Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education

Regular Meeting

SUBJECT: Ratification of Purchase of Computer  
Hardware, Software, and Services from  
Telcion Communications Group

December 8, 2014

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BACKGROUND

The District currently uses a Cisco Catalyst 6500 core switch to manage all wide area network connections between the District's datacenter to each of the school sites and other District locations.

ISSUE

The District's existing Cisco Catalyst 6500 core switch is over ten years old and many of the components are at their end of life and are no longer supported by Cisco. The core switch will be replaced with a Cisco Nexus 9508 that will support an upgrade from 1 GB to 10 GB bandwidth for network connections to all school sites and other District locations.

PROPOSAL

District staff recommends approval to purchase the Cisco Nexus 9508 core switch from the contracted vendor, Telcion Communications Group, using Modesto City Schools' Bid #12-4506 "Cisco Network Equipment."

FISCAL IMPACT

The total estimated expense will not exceed \$170,000 and will be paid from Common Core and General Funds.


RECOMMENDATION

It is recommended that the Board of Education ratify the purchase of computer hardware, software, and services from Telcion Communications Group.

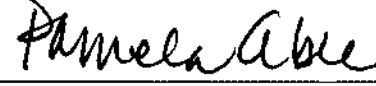
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Originating Department: Information and Technology Services

Reviewed by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Recommended to the  
Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting  
SUBJECT: Ratification of Purchase of Computer Hardware, Software, and Services from Hewlett-Packard (HP) December 8, 2014

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### BACKGROUND

The District currently uses HP blade servers to support District applications. Using blade servers allow District staff to create virtual servers as a cost-effective and space-efficient solution for managing over 55 District applications.

The District currently uses an HP storage area network (SAN) as a high-speed network that interconnects and provides shared pools of storage devices to multiple District servers.

### ISSUE

The existing HP blade servers can't be expanded and will be replaced with new HP blade servers that can support additional memory, increased processing capacity, and additional server blades to support both existing and new virtual application servers.

The existing HP SAN is at capacity and will be replaced with a new HP SAN that can support additional storage and increased processing capacity. Over the next year, other District applications will be converted from physical servers to virtual servers and data residing on the physical servers will be migrated to the HP SAN.

The cost to purchase the HP blade servers and the HP SAN exceeds current bid limits. Competitive bids must be sought or identified to meet formal bid requirements.

### PROPOSAL

The Western States Contracting Alliance and the National Association of State Procurement Officials (WSCA/NASPO) is a national cooperative bidding and purchasing program. WSCA/NASPO contracts are "piggybackable" to allow for multiple agency use and to achieve greater cost savings.

On July 2, 2009, WSCA/NASPO awarded a public bid to Hewlett-Packard (HP) for Computer Equipment, Peripherals, and Related Services. The initial contract term was from September 1, 2009 through August 31, 2012. The contract has been extended through December 31, 2014. The WSCA/NASPO bid contains cooperative purchase language that allows for other agencies to utilize it as required by provision 20118 of the Public Contract Code.



Ratification of Purchase of Computer Hardware, Software, and Services from Hewlett-Packard (HP)

It is staff's determination that the District would derive more benefit by utilizing this cooperative contract than to seek separate bids.

District staff recommends approval to purchase the HP blade servers and HP SAN from the contracted vendor, Hewlett-Packard, using WSCA/NASPO Contract #B27164.

FISCAL IMPACT

The total estimated expense will not exceed \$325,000 and will be paid from Common Core and General Funds.

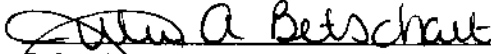
RECOMMENDATION

It is recommended that the Board of Education ratify the purchase of computer hardware, software, and services from Hewlett-Packard (HP).


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Originating Department: Information and Technology Services

Reviewed by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Recommended to the  
Governing Board by:

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of First Interim Financial Report for 2014/15 and Positive Financial Certification December 8, 2014

---

**BACKGROUND**

Education Code Section 42130 *et seq* requires that districts prepare two interim financial reports and projections during the fiscal year. The Board of Education is required to file one of three certifications with the County Office of Education for each interim report.

- 1. Positive The District **will be able** to meet its financial obligations for the current and two subsequent fiscal years.
- 2. Qualified The District **may not** meet its financial obligations for the current and two subsequent fiscal years.
- 3. Negative The District **will not be able** to meet its financial obligations for the current and two subsequent fiscal years.

**ISSUE**

The first interim report, based on October 31 financial data, is due to the Stanislaus County Office of Education by December 15, 2014. The report requires Board approval to be finalized.

**PROPOSAL**

The Board of Education can make a **positive certification** that the District **will be able** to meet its financial commitments for the current and subsequent fiscal years based upon the following reports (copies of the complete report are available in the Business Office). All current year assumptions are based on known factors at the time of this report.

1. **General Fund Summary**

These reports show the originally adopted budget, adjusted operating budget, actual through October 31, projected year-end totals, and differences. There are three separate reports for the combined restricted and unrestricted general fund, the unrestricted portion of the general fund budget, and the restricted portion of the general fund budget.

Projected year-end totals maintain the required 3% Unrestricted General Fund reserve levels and meet all mandatory obligations.

2. **Average Daily Attendance Report**

ADA calculations have changed since adoption. At first interim, an additional 4.29 ADA was reported to reflect the realized increased in 2013/14. The official reporting of period 1 attendance will take place in December and any changes will be noted at the second interim reporting.

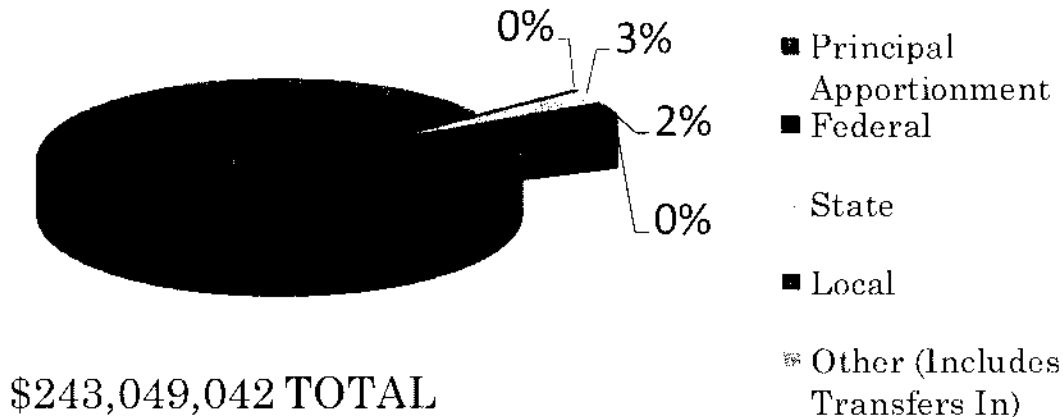
Approval of First Interim Financial for 2014/15 and Positive Financial Certification

First month enrollment changes in 2014/15 are reflected in the 2015/16 and 2016/17 years. Enrollment decreased in the Elementary by <126> pupils, while enrollment in the High School increased by 105 pupils.

3. Multi-Year Financial Projection

A district's financial certification must include a look forward for the two subsequent fiscal years. This forces a look at the long-term effects of current financial decisions. The three-year financial projections are based on known factors and estimates of future costs of current District operations.

**Unrestricted General Fund Revenue**



Local Control Funding Formula (LCFF)

- 2014/15 estimated COLA of 0.85% and estimated GAP funding of 28.06%
  - Elementary – \$13.9M increase from 2013/14
  - High School – \$11.7M increase from 2013/14
- Projected COLA
  - 2015/16 2.19%
  - 2016/17 2.14%
- Projected GAP funding
  - 2015/16 20.68%
  - 2016/17 25.48%

Federal Revenue

- Increase 2014/15 Title I Entitlement \$0.4M

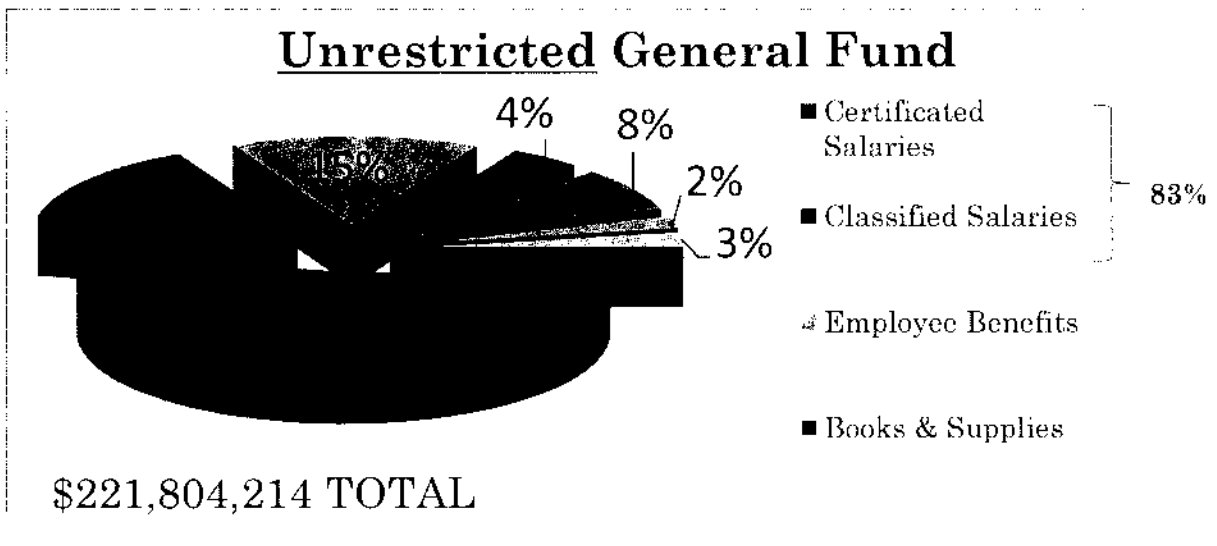
State Revenue

- Onetime Mandate Claim Reimbursement \$1.7M

## Approval of First Interim Financial for 2014/15 and Positive Financial Certification

### Local Revenue

- Microsoft Voucher Reimbursements \$1.0M
- CalRecycle Grant \$0.2M



### Expenditures

- Implementation of the Local Control Accountability Plan (LCAP) items
- Implementation of Facility and Deferred Maintenance Allocations
- Onetime increase to Technology \$2.7M
- 2013/14 carryover and deferred revenue is reflected
- Pension Reform Impact \$13.3M over three years or 4% of the budget by 2016/17
  - 2014/15 STRS additional \$939,488; PERS additional \$156,417
  - 2015/16 STRS additional \$2,713,383; PERS additional \$387,531
  - 2016/17 STRS additional \$2,713,383; PERS additional \$1,121,926

#### 4. Cash Flow Summary

Districts monitor both fund balance and actual cash balances available to pay obligations. Since many funding sources are distributed in arrears, diligent monitoring of cash on hand is required. The Board has already authorized inter-fund borrowing and County fund borrowing to address any potential cash shortages, if the need were to arise. Current projections show the District in a positive cash flow for the current and projected fiscal years.

#### 5. Criteria and Standards

The criteria and standards software automatically compares a district's financial and enrollment data to arbitrarily calculated averages. These comparisons can alert a district to financial anomalies but can also be arbitrary and not relevant to a particular district's situation. "Not met" standards require an explanation.

## Approval of First Interim Financial for 2014/15 and Positive Financial Certification

The format still does not factor in fiscal anomalies that skew the three-year average calculations. These variances can result in “not met” status for items throughout the criteria and standards. Variances occur as a result of the change in revenue stream from the former Revenue Limit to LCFF and the District posting deferred revenue and carryover in current year.

Five categories reflect a “not met” status at this time:

- Criterion 3 – ADA to Enrollment  
Due to continued historical growth, the District strives towards its growth target of 98%.
- Criterion 5 – Salary and Benefits  
LCFF calculation changes now require the transfer of apportionment to the County Office of Education in lieu of the State paying directly via the Revenue Limit calculation.
- Criterion 6 – Other Revenue and Expenditures  
The District does not reflect deferrals or carryover at adoption.
- Criterion 8 – Deficit Spending  
Deficit spending is a result of salary settlements and the spending down of onetime carryover funds.
- Criterion 10 – Reserves  
Due to the uncertainty of State LCFF implementation, as recommended by School Services of California, the District has placed the LCFF projected growth for the out years on an assigned reserve line. Should the projected LCFF GAP funding percentages materialize into revenue received, the District will have sufficient funds to meet its reserve for economic uncertainties and all other assigned reserve lines.

### 6. Other Funds

The status as of October 31 for all other special funds maintained by the District is shown.

- The Cafeteria Fund is intentionally decreasing the fund balance as outlined in the Federal Spending Plan.
- The Self Insurance Fund has shown a decrease in fund balance. An actuarial study will be performed to either determine future year adjustments or an increase in the contribution from the Unrestricted General Fund.

### FISCAL IMPACT

The first interim report and multi-year projection show that the District will be able to meet all of its financial obligations for the current and subsequent years. A positive certification can be filed.

Approval of First Interim Financial for 2014/15 and  
Positive Financial Certification

RECOMMENDATION

It is recommended that the Board of Education approve the First Interim Financial Report for 2014/15 and Positive Financial Certification.

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Originating Department: Financial Services

Recommended by:

Approved for Recommendation  
to the Governing Board by:



Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official



Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of First Reading of Proposed  
Revisions to Board Policy 5117 Intra and  
Interdistrict Attendance

December 8, 2014

---

BACKGROUND

Modesto City Schools recognizes that students and families have unique educational needs deserving special consideration. Board Policy 5117 is the Intra and Interdistrict Attendance policy. This policy includes guidelines to provide students the opportunity to attend a school other than the school where their residency has been established. Under current policy, student requests must meet the following criteria:

\*Day Care (K-8 Only)

\*Change of Residence

\*Continuing Student

\*Student Welfare

\*Program Offering (Program not  
offered at school of residence)

Current policy does not include "sibling" as an option for requesting an intra/interdistrict permit. Current policy also requires families to reapply for an intradistrict permit on an annual basis.

ISSUE

Revisions are being proposed to the Intra and Interdistrict Attendance policy to include "sibling" as an acceptable criteria. It is also being proposed that families need only reapply for an intradistrict permit when students reach the next school level (junior high, middle school and high school).

RECOMMENDATION

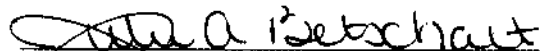
It is recommended that the Board of Education approve the first reading of proposed revisions to Board Policy 5117 Intra and Interdistrict Attendance.

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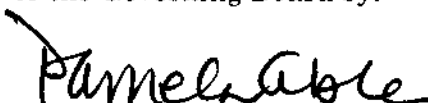
Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:



Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official



Pamela Able  
Superintendent

# MODESTO CITY SCHOOLS

## Board Policy

BP 5117

### STUDENTS

#### Intra and Interdistrict Attendance

The Board of Education shall determine attendance boundaries of the schools of the District. Pupils are to attend the school where the parent/legal guardian resides.

Although students must attend school where their residency has been established, according to the Education Code and Board Policies 5111.3 (Residency Requirements/Eligibility to Enroll) and 6152.2 (Busing of Students/Class Size Guidelines, K-6), the Governing Board recognizes justifiable reasons for intra/interdistrict transfers.

Intra/interdistrict transfer permits must be approved by the Superintendent/designee.

#### Intra/Interdistrict Permit Requests

An **intradistrict** transfer permit shall be requested when a transfer from one school to another within the Modesto City Schools District is desired. An **interdistrict** transfer permit shall be requested when a transfer from or to another school district is desired.

Requests for intra/interdistrict attendance permits will be given consideration when the request is in keeping with this policy and other District rules and regulations. Transfers will be considered as long as the movement of additional students does not alter the normal school organizational patterns and/or deprive other students of space in their school of residence.



**BP 5117 (a)**

**STUDENTS**

**Intra and Interdistrict Attendance**

→ Parents/legal guardians of students attending school on ~~intra~~/interdistrict permits must reapply for those permits annually and meet the criteria defined by this policy. Parents/legal guardians of students attending school on an intradistrict permit need only reapply at the next school level (junior high, middle school, and high school) and meet the criteria defined by this policy. Parents/legal guardians of students attending school on intra/interdistrict permits for child care or employment reasons must provide evidence of continued need annually and meet the criteria defined by this policy.

**Revocation of Intra/Interdistrict Permits**

Intra/interdistrict permits may be revoked at any time that a student does not maintain acceptable standards of attendance and/or behavior as defined by the Student Conduct Code and/or maintain acceptable levels of academic achievement.

**Criteria for Approval of Intra/Interdistrict Permits**

The following criteria are considered when intra/interdistrict permits are requested at the **K-8** level:

1. When the day care of the pupil can be provided only within the boundaries of the school of proposed attendance and when such additional considerations as a safe route to school, walking distance, and potential parental transportation would make a transfer appropriate.
2. When parents/legal guardians move into another school attendance area during the current school year.
3. **Continuing Student Rule:** When a pupil who has attended a school for one or more years and will be in the sixth or eighth grade the following year. Continuing student status is for the sixth or eighth grade only.

BP 5117 (b)

STUDENTS

Intra and Interdistrict Attendance

4. When a pupil's welfare is jeopardized (written verification required). Juvenile court cases, special mental or physical health needs, safety needs, and disciplinary cases will be considered.
5. When specific instructional programs are not available at the school of residence as long as the student remains in the requested program.
- 6. When a pupil has a sibling who is currently enrolled at the requested school.

The following criteria are considered when intra/interdistrict permits are requested at the 9-12 level:

1. When the day care of a handicapped pupil can be provided only within the boundaries of the school of proposed attendance.
2. When parents/legal guardians move into another school area during a semester, to allow the ninth and tenth grade pupil to continue enrollment for the remainder of that semester, and to allow the eleventh and twelfth grade pupil to complete high school graduation requirements when the student's past performance has been successful and he/she is currently in good standing.
3. When parents/legal guardians anticipate a change of residence during the school term and can provide written verification of the address to which they are moving, to permit enrollment pending the actual move.
4. When a pupil's welfare is jeopardized (written verification required). Juvenile court cases, special mental or physical health needs, safety needs, and disciplinary cases will be considered.
5. When specific instructional programs are not available at the school of residence as long as the student remains in the requested program. (The athletic program is an exception to this provision. Students will **not** be granted permits based on athletic program offerings.)

**STUDENTS**

**BP 5117 (c)**

**Intra and Interdistrict Attendance**

- 6. When a pupil has a sibling who is currently enrolled at the requested school.

**ADMINISTRATIVE ASSIGNMENT**

Nothing in this policy will prevent a student from being administratively reassigned to a school outside his/her attendance area for health, safety, or disciplinary reasons.

(cf. 5113.3 - Residency Requirements/Eligibility to Enroll)

(cf. 6151.2 - Busing of Students/Class Size Guidelines K-6)

(cf. 5116 - Intradistrict Open Enrollment/Parental Choice)

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REVISED: April 19, 1982  
April 27, 1987  
August 20, 1990  
June 28, 1993  
April 25, 1994  
February 28, 2005

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of the 2015-16 Budget Calendar December 8, 2014

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BACKGROUND

Modesto City Schools adopts a final budget by July 1<sup>st</sup> each year. Countless hours of administrative and support staff time go into the preparation of the budget. The budgeting process must begin at least a full six months prior to the date of adoption and involves both central administration and site staff.

ISSUE

With the implementation of the Local Control Funding Formula (LCFF) and the Local Control Accountability Plan (LCAP), it is necessary to begin the budget development process earlier to meeting deadlines set by the State Board of Education. The 2015-16 Budget Calendar incorporates known dates for LCAP and LCFF requirements.

PROPOSAL

To coordinate and communicate the events of the process, a budget calendar is established to list the specific activities or actions, the person, department or agency responsible, and the target due dates. The attached budget calendar includes critical events such as initial enrollment and staff projections; statutory deadlines for staff reductions; revenue projections; detail steps for budget development; and budget adoption by the Board of Education.

FISCAL IMPACT

None.

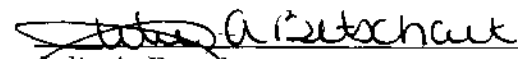
RECOMMENDATION

It is recommended that the Board of Education approve the 2015-16 Budget Calendar.

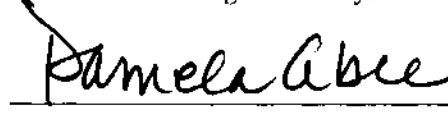
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Originating Department: Budget

Reviewed and Recommended by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

**MODESTO CITY SCHOOLS  
BUDGET DEVELOPMENT CALENDAR  
2015-2016**

ITEM	ACTIVITY / ACTION	PERSON/UNIT RESPONSIBLE	DUE DATE
1	Submit budget calendar to <i>Board of Education</i>	Assoc. Supt., Business Services – CBO	December 8, 2014
2	Enrollment projections to staff	Senior Director, Business Services	January 2015
3	K-12 staffing allocations (including est. 8th period stipends)	Human Resources / Business Services / Planning Facilities and Support Divisions	January 2015
4	Governor's budget proposal	Governor, State of California	January 2015
5	Attend statewide workshop on Governor's budget proposal	Superintendent / Assoc. Supt., Business Services – CB / Senior Director, Financial Services / Budget Analyst / Union Representatives	January 15, 2015
6	Submit enrollment projections to Board of Education	Senior Director, Business Services	January 20, 2015
7	Submit budget instructions /forms to District Administration and Program Managers	Budget Analyst	January 22, 2015
8	Review Governor's budget proposal with cabinet	Assoc. Supt., Business Services – CBO	January 27, 2015
9	Conduct budget review meeting w/Special Ed	Assoc. Supt., Business Services – CBO	February 2015
10	Submit K-12 budget instructions/forms to Site Principals	Budget Analyst	February 5, 2015
11	Return completed budget forms from District Administration and Program Managers to Budget Analyst (Excluding Special Ed - Due 2/20/14)	District Administration / Program Managers	February 6, 2015
12	Submit budget assumptions to <i>Board of Education</i>	Assoc. Supt., Business Services – CBO	February 10, 2015
13	Board of Education workshop on Governor's budget proposal • Proposal and Implications for MCS for 2015-16 budget	Assoc. Supt., Business Services – CBO	February 10, 2015
14	K-12 budgets due to Budget Analyst	K-12 Site Principals	February 20, 2015
15	Submit Special Ed Budget to Budget Analyst	Senior Director, SELPA	February 20, 2015
16	Submit 2 <sup>nd</sup> Interim report to <i>Board of Education</i>	Assoc. Supt., Business Services – CBO	March 2, 2015
17	Legal deadline for potential layoff notices to certificated employees if necessary	Assoc. Superintendent, Human Resources / Superintendent / <i>Board of Education</i>	March 15, 2015
18	Submit "Notice of Public Hearing" to County Office of Education	Assoc. Supt., Business Services – CBO	May 2015
19	Publish "Notice of Public Hearing" to newspaper	County Superintendent of Schools	May 2015
20	Governor's May Revise	Governor, State of California	May 2015
21	<i>Board of Education</i> budget workshop	Assoc. Supt., Business Services – CBO	May 11, 2015
22	Hold public hearing on LCAP and 2015-16 budget	Assoc. Supt., Education Services and Assoc. Supt., Business Services - CBO	June 1, 2015
23	Adopt LCAP and 2015-16 budget	Assoc. Supt., Education Services and Assoc. Supt., Business Services – CBO	June 22, 2015
24	File adopted budgets with County Supt. of Schools	Assoc. Supt., Business Services – CBO	June 30, 2015
25	Send approved 2015-16 budget printouts to Site /Program /Department Managers	Budget Analyst	July 1, 2015
26	Close 2014-15 financial records and complete ending balance confirmation	Senior Director, Financial Services / Accounting Supervisor	September 2015
27	Submit Unaudited Actual report to <i>Board of Education</i>	Assoc. Supt., Business Services – CBO	September 2015
28	Complete site carry-over calculations and input transfers to site budgets	Budget Analyst	October 2015
29	Prepare 1st month site allocation adjustments and input transfers to site budgets	Budget Analyst	October 2015
30	Submit 1st interim report to <i>Board of Education</i>	Assoc. Supt., Business Services – CBO	December 2015

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Annual Reports on Developer Fees/Capital Facilities Account Fund and Approval of Resolution No. 14/15-14 Making Findings Pertaining to Developer Fees December 8, 2014

---

### BACKGROUND

The District has been collecting school facilities developer fees under various authorities since 1986. There are two separate developer fee funds held by the District, one for the Elementary District and one for the High School District. The Board has received regular reports on the collection and expenditure of these funds.

### ISSUE

Government Code Section 66006(b), effective January 1, 1990 and amended January 1, 1997, requires any public agency collecting development fees to report annually on the status of these funds.

### PROPOSAL

Within one hundred eighty days of the close of the fiscal year, districts must make available to the public information regarding the beginning balance, interest and other income, expenditures, refunds and ending balance. Districts must also identify each public improvement on which fees were expended, the amount of expenditures on each improvement, and the total percentage of the improvement that was funded with the fees. Additionally, if districts have determined that sufficient funds have been collected to complete financing on an incomplete improvement, an approximate date by which the construction of the public improvement will commence must be identified. Also, districts must provide a description of each interfund transfer or loan made from the fund, including the public improvement on which the transferred or loaned fees will be expended and the date on which the loan will be repaid. The Board must review this information at its next regular meeting but not less than fifteen days after the information is made available to the public. The reports for fiscal year 2013/14 have been available for public review since November 17, 2014. Notice was provided in the Modesto Bee on November 20, 2014 and November 27, 2014.

Government Code Section 66001(d) requires that the Board make findings once each fiscal year regarding any developer fee funds still unexpended five years after collection. If the Board cannot find that the funds are still needed for specific projects, the funds must be returned.

Approval of Annual Reports on Developer Fees/Capital Facilities Account Fund and Approval of Resolution No. 14/15-14 Making Findings Pertaining to Developer Fees

Elementary District

The developer fee balance as of June 30, 2014, in the Elementary School District is \$1,285,827. The balance will be used for the Burbank Café and Portable Classroom Replacement in the amount of \$1,200,000 and classroom furniture and equipment purchases for various sites in the amount of \$65,000. A detail of all expenditures funded in 2013/14 and those to be funded in the future is provided in Exhibit A.

None of the collections of developer fees on deposit have been held for more than five years.

High School District

The ending balance in the High School District as of June 30, 2014, is \$517,830. The balance will be used for debt service payments on the Capital One Lease Purchase Agreement and the Gregori High School Traffic Mitigation Measure Obligation to Stanislaus County for 2014/15 in the amount of \$34,475. A debt service reserve of \$28,000 is required to cover future Capital One Lease Purchase Agreement lease payments. The Gregori High School Traffic Mitigation Measure Obligation to Stanislaus County will be repaid with future commercial developer fee collections. A detail of all projects funded in 2013/14 and those to be funded in the future is provided in Exhibit B.

None of the collections of developer fees on deposit have been held for more than five years.

FISCAL IMPACT

None

RECOMMENDATION


It is recommended that the Board of Education approve the annual reports on Developer Fees/Capital Facilities Account Fund and approve Resolution No. 14/15-14 Making Findings Pertaining to Developer Fees.


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Originating Department: Fiscal Support Services

Reviewed and Recommended by:

Approved for Recommendation to the Governing Board by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

GOVERNING BOARD RESOLUTION NO. 14/15-14

FINDINGS PERTAINING TO DEVELOPER FEES

WHEREAS, the Modesto City Elementary School District and the Modesto High School District have collected school developer fees since 1986; and

WHEREAS, Government Code Section 66006(b) requires that an annual report be made public and reviewed by the governing body regarding income and expenditures; and

WHEREAS, these reports have been available for public review since November 17, 2014; and

WHEREAS, Government Code Section 66001(d) requires public agencies to make findings once each fiscal year regarding any developer fee funds still unexpended five years after collection; and

WHEREAS, the Modesto City Elementary School District and the Modesto High School District have not held any fees for the specified time period but acknowledge the benefit of examining these funds on an annual basis;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Education of the Modesto City Elementary School District and the Modesto High School District hereby acknowledges receipt of the annual reports on school facilities developer fees for the period ending June 30, 2014.
2. The Board further certifies that these reports have been available for public review since November 17, 2014.
3. The Board of Education hereby finds on behalf of both the Elementary District and the High School District that no fees have been held for more than five years.
4. The Board also finds that the unexpended amounts currently held, as shown in the annual report, are either encumbered for projects and debt service payments already approved by the Board or will be needed for projects already identified in the District's budget or long-range facilities master plan documents.



THE FOREGOING RESOLUTION was introduced at a regular meeting of the Board of Education held on the 8th day of December, 2014, by Governing Board Member \_\_\_\_\_, who made the motion, which motion was duly seconded by \_\_\_\_\_, was, upon roll call, carried into Resolution, to be effective immediately, passed by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

ATTEST:

\_\_\_\_\_  
Pamela Able, Secretary  
Modesto City Schools  
Governing Board

Date: \_\_\_\_\_

Res. No. 14/15-14  
December 8, 2014

**MODESTO CITY SCHOOLS  
ELEMENTARY CAPITAL FACILITIES FUND  
YEAR ENDED JUNE 30, 2014**

**BEGINNING BALANCE** \$ 1,677,358

**REVENUES**

Developer Fees Collected	\$ 18,297
Developer Fees Refunded	-
Interest Earnings	13,526
<b>Total Available</b>	<b>\$ 1,709,181</b>

**EXPENSES**

PUBLIC IMPROVEMENTS	2013/14 Expended	Remaining	Starting Date	Date of Completion	Funding Sources
Classroom Furniture & Equipment at Burbank, Garrison, Bret Harte, Robertson Road, Rose Ave, Shackelford, Tuolumne and Wright Elementary Schools and Roosevelt Jr. High School	\$ 96,917	\$ -	07/01/2013	06/30/2014	Elementary Developer Fees-100.00%
Fairview Parking Lot Addition & Renovation for Increased Staff and Student Population Over the Years	314,431	-	07/01/2013	10/31/2013	Elementary Developer Fees-100.00%
Burbank Café and Portable Classroom Replacement	9,428	1,190,572	01/15/2014	06/30/2014	Elementary Developer Fees-23.57% Special Reserve or One-Time-76.43%

**FEES/DEBT SERVICE**

Administrative Expenses	2,578	N/A	07/01/2013	06/30/2014	Elementary Developer Fees-100.00%
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Total Expenses \$ 423,354

**ENDING BALANCE** \$ 1,285,827

**MODESTO CITY SCHOOLS  
ELEMENTARY CAPITAL FACILITIES FUND  
YEAR ENDED JUNE 30, 2014**

FUTURE EXPENDITURES	Post 2012/13 to be Expended	Remaining	Starting Date	Estimated Date of Completion	Funding Sources
Burbank Café and Portable Classroom Replacement	1,190,572	N/A	07/01/2014	06/30/2016	Elementary Developer Fees-23.57% Special Reserve or One-Time-76.43%
Classroom Furniture & Equipment at Various Sites	65,000	N/A	07/01/2014	06/30/2015	Elementary Developer Fees-100.00%
Total Future Expenditures	<b>\$ 1,255,572</b>				

**AMOUNT OF UNCOMMITTED BALANCE**

**\$ 30,255**

**MODESTO CITY SCHOOLS  
HIGH SCHOOL CAPITAL FACILITIES FUND  
YEAR ENDED JUNE 30, 2014**

**BEGINNING BALANCE** \$ 576,804

**REVENUES**

Developer Fees Collected	\$ 87,233
Developer Fees Refunded	(90)
Interest Earnings	4,927

**Total Available** \$ 668,874

**EXPENSES**

PUBLIC IMPROVEMENTS	2013/14 Expended	Remaining	Starting Date	Date of Completion	Funding Sources
Elliott Classroom Furniture	\$ 5,143	\$ 0	07/01/2013	06/30/2014	High School Developer Fees-100%
Gregori High School Furniture and Equipment	32,608	-	04/01/2014	06/30/2014	High School Developer Fees-100%
Transfer of Money to Fund 35 for Gregori High School Furniture and Equipment Purchases	47,303	-	07/01/2013	12/31/2013	High School Developer Fees-100%

**FEES/DEBT SERVICE**

Administrative Expenses	4,605	N/A	07/01/2013	06/30/2014	High School Developer Fees-100%
Debt Service Payments for List of Projects Included in 2001 Certificates of Participation Elementary-Classrooms for Class Size Reduction for K-3 High School-2 Classrooms at Reno Ave Administration-Land and 2 Buildings on Reno Ave	14,000	N/A	07/01/2013	06/30/2014	General Fund-62.54% High School Developer Fees-2.22% Elementary Redevelopment-35.24%
Gregori High School - Traffic Mitigation Measure Obligation to Stanislaus County	47,385	N/A	07/01/2013	06/30/2014	High School Developer Fees-100% (Future Commercial Fees Only)

**Total Expenses** \$ 151,044

**ENDING BALANCE** \$ 517,830

**MODESTO CITY SCHOOLS  
HIGH SCHOOL CAPITAL FACILITIES FUND  
YEAR ENDED JUNE 30, 2014**

FUTURE EXPENDITURES	Post 2013/14 to be Expended	Remaining	Starting Date	Estimated Date of Completion	Funding Sources
Capital One Lease Purchase Agreement which refunded the 2001 Certificates of Participation Elementary-Classrooms for Class Size Reduction for K-3 High School-2 Classrooms at Reno Ave Administration-Land and 2 Buildings on Reno Ave	\$ 14,000	N/A	07/01/2014	06/30/2015	General Fund-62.54% High School Developer Fees-2.22% Elementary Redevelopment-35.24%
Gregori High School - Traffic Mitigation Measure Obligation to Stanislaus County	20,475	N/A	07/01/2014	06/30/2015	High School Developer Fees-100% (Future Commercial Fees Only)
Capital One Lease Purchase Agreement which refunded the 2001 Certificates of Participation Elementary-Classrooms for Class Size Reduction for K-3 High School-2 Classrooms at Reno Ave Administration-Land and 2 Buildings on Reno Ave	28,000	N/A	07/01/2015	09/01/2016	General Fund-62.54% High School Developer Fees-2.22% Elementary Redevelopment-35.24%
Gregori High School - Traffic Mitigation Measure Obligation to Stanislaus County	-	780,764	07/01/2015	Unknown	High School Developer Fees-100% (Future Commercial Fees Only)

Total Future Expenditures

\$ 62,475

**AMOUNT OF UNCOMMITTED BALANCE**

**\$ 455,355**

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Authorization to Utilize National Joint Powers Alliance (NJPA) Cooperative Contracts for the Purchase and Installation of Carpet and Resilient Flooring December 8, 2014

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BACKGROUND

Carpet and resilient flooring must be replaced throughout the District when it has reached the end of its safe, useful and economically serviceable life.

ISSUE

Sources are needed for carpet and resilient flooring that meets District specifications, including installation services. Over time, carpet and flooring begins to wear out and presents safety, maintenance, and cost of repair issues that can only be addressed by replacement. Areas are scheduled for re-carpeting and re-flooring during the course of the year as needed and as budget allows. Bids for carpet, resilient flooring, and installation services must be obtained or a favorable existing cooperative purchase contract identified to meet formal bid requirements.

PROPOSAL

The National Joint Powers Alliance (NJPA) serves members as a municipal contracting agency. NJPA establishes and provides nationally leveraged and competitively solicited purchasing contracts. Modesto City Schools, through the Purchasing Department, maintains a membership in this organization that allows for the utilization of their competitively solicited and awarded contracts that meet formal bid requirements.

The following contracts are available through NJPA for the purchase of carpet, resilient flooring, and installation services that meets or exceeds District specifications.

Commodity	Manufacturer	Contract #	Award Date	Term of Contract	Maturity Date
Carpet	Tandus	022712-TFU	3/20/2012	4 years subject to annual renewal	3/20/2016
Resilient Flooring	Mondo	082114-MUI	9/16/2014	4 years with a fifth year renewal option	9/16/2018

Staff has determined that the District would derive the most benefit by purchasing product and installation services from these cooperative contracts at the established bid pricing.

Approval of Authorization to Utilize National Joint Powers Alliance (NJPA)  
Cooperative Contracts for the Purchase and Installation of Carpet and  
Resilient Flooring

These contracts provide deep discounts, product availability, delivery, installation, warranty and other favorable terms and conditions. Materials would be ordered directly from the manufacturers, or their designated resellers, and the installation from their supported local installing dealer.

The use of cooperative or "piggyback" contracting is allowed under Public Contract Code 20118 and Government Code 6500-6502.

FISCAL IMPACT

It is estimated that the annual expenditure for carpet, resilient flooring, and installation services will be approximately \$300,000 and will be paid primarily from the Deferred Maintenance Fund.

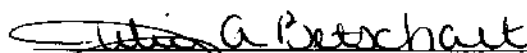
RECOMMENDATION

It is recommended that the Board of Education approve authorization to utilize National Joint Powers Alliance (NJPA) cooperative contracts for the purchase and installation of carpet and resilient flooring.

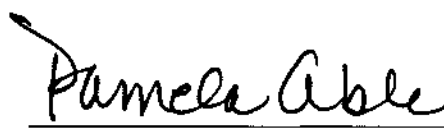
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Originating Department: Purchasing Department

Reviewed and Recommended by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval to Accept Completion of Contract December 8, 2014  
with Comfort Air, Inc., Bid No. 14-4543,  
Lakewood Elementary School Media Center  
Heating, Ventilation and Air-Conditioning  
(HVAC) Replacement, in the Amount of \$315,542

---

BACKGROUND

On March 10, 2014, the Board of Education awarded Bid No. 14-4543, Lakewood Elementary School Media Center Heating, Ventilation and Air-Conditioning (HVAC) Replacement, to Comfort Air, Inc., in the amount of \$309,058.

On August 2, 2014, Change Order No. 1 was approved in the amount of \$6,484 for additional work to consolidate the fire alarm system and install ceiling access panels.

ISSUE

The Board of Education must formally accept completion of public works contracts.

PROPOSAL

The work performed under the contract with Comfort Air, Inc., Bid No. 14-4543, has been inspected by the project architect and reported to be satisfactorily completed in accordance with the plans and specifications. A Notice of Completion will be filed and final payments will be made as authorized under the terms of the contract.

FISCAL IMPACT

This contract, at a total cost of \$315,542, was funded from Deferred Maintenance dollars.

RECOMMENDATION

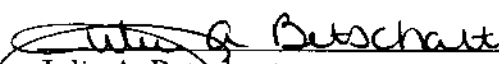
It is recommended that the Board of Education approve to accept completion of contract with Comfort Air, Inc., Bid No. 14-4543, Lakewood Elementary School Media Center Heating, Ventilation and Air-Conditioning (HVAC) Replacement, in the amount of \$315,542.

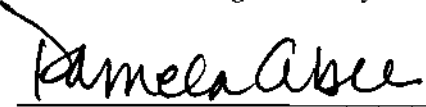
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Originating Department: Maintenance and Operations

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent



MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval to Accept Completion of Contract with Marko Construction Group, Inc., Bid No. 14-4571, Storage Cooler Expansion at Nutrition Services Center, in the Amount of \$373,449.73 December 8, 2014

---

BACKGROUND

On March 10, 2014, the Board of Education awarded Bid No. 14-4571, Storage Cooler Expansion at Nutrition Services Center, to Marko Construction Group, Inc., in the amount of \$350,800.

On September 29, 2014, the Board of Education approved Change Order No. 1 in the amount of \$22,649.73.

ISSUE

The Board of Education must formally accept completion of public works contracts.

PROPOSAL

The work performed under the contract with Marko Construction Group, Inc., Bid No. 14-4571, has been inspected by the project architect and reported to be satisfactorily completed in accordance with the plans and specifications. A Notice of Completion will be filed and final payments will be made as authorized under the terms of the contract.

FISCAL IMPACT

This contract, at a total cost of \$373,449.73, was funded from Nutrition Services Funds.

RECOMMENDATION

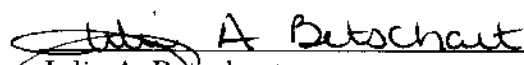
It is recommended that the Board of Education approve to accept completion of contract with Marko Construction Group, Inc., Bid No. 14-4571, Storage Cooler Expansion at Nutrition Services Center, in the amount of \$373,449.73.

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Originating Department: Maintenance and Operations

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Acceptance of Gifts December 8, 2014

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1. Lee Tidball, \$50 to the Lee Tidball Scholarship Fund at Beard Elementary School.
2. Dan Peterson, an original watercolor painting by Mr. Peterson titled "Sonora Pass" for viewing in the main office at Enslin Elementary School. Estimated value: \$1,200.
3. Mary Fitzpatrick, DDS, with McHenry Village Dental, conducted twenty-two (22) dental examinations for students at Martone Head Start. Estimated value: \$1,100.
4. Our Lady of Fatima/Girl Scouts, school supplies for students at Orville Wright Elementary School. Estimated value: \$75.
5. Melanie Hardy, Jennifer Moreno, and Melissa Gales, \$250 to the Block MT at Mark Twain Junior High School.
6. Donations to the Cross Country Club at Downey High School as follows:
  - Veronica David, \$100
  - Marie Macarubbo, \$100
7. Glenn Davis, \$3,000 to the Glenn Davis Basketball/Track Scholarship Fund at Enochs High School.
8. Ken & Pam's Catering, \$100 to the Football Team at Enochs High School.
9. Post Foods, LLC, over forty (40) cases of miscellaneous lab supplies (i.e. graduated cylinders, volumetric flasks, Erlenmeyer flasks, lab devices, beakers, testing equipment, bench equipment, stoppers, lab trays, lab drawer organizers, scales, weights, test tube racks, sieves, office supplies, and other miscellaneous equipment) for Science Classes at Enochs High School. Estimated value: \$2,500.
10. Deb Rowe, \$30.25 for Red Ribbon Week at Enochs High School.
11. Noah Anderson, \$100 to the Girls' Soccer Club at Johansen High School.
12. Jobs Available, \$4,000 to the Video Production Club at Johansen High School.
13. Donations to the "I-Can" Club at Johansen High School as follows:
  - Andrew Fletcher, DDS, \$100
  - Charles and Karen Welch, \$100

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Approval of Acceptance of Gifts

RECOMMENDATION:


It is recommended that the Board of Education approve the acceptance of gifts with appreciation as listed above.

---

Recommended by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation to  
the Governing Board by:

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Ratification of Purchase Orders and VISA December 8, 2014  
Payments for the Month of November 2014

---

BACKGROUND

Purchase orders and VISA payments are tracked each month.

ISSUE

Board Policy 3300 requires Board review of all individual purchase orders issued in excess of \$1,000 and all purchase orders less than \$1,000 by fund total. All purchases are done in accordance with Board Policy, Education Code, Public Contract Code, and/or other applicable regulatory requirements.

PROPOSAL

Board of Education approval will allow the District to meet Board Policy 3300 requirements. A copy of the report is available for review in the Purchasing Department.

FISCAL IMPACT

Funds have been budgeted to cover all expenses for the month of November 2014.

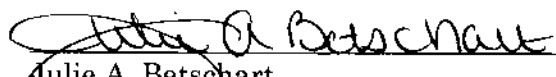
RECOMMENDATION

It is recommended that the Board of Education ratify the purchase orders and VISA payments for the month of November 2014.

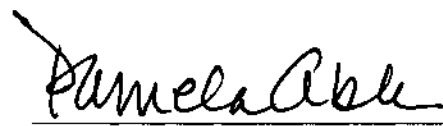
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Originating Department: Purchasing

Reviewed and Recommended by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Ratification of Warrants Drawn for the December 8, 2014  
Month of November 2014

---

BACKGROUND

The Business Services Division draws warrants on a weekly basis to pay the bills of the District. Payroll warrants are drawn on the 15<sup>th</sup> of the month for claims, and on the last working day of the month for monthly employees.

ISSUE

The California Education Code section 42631 requires the Board of Education to approve all expenditures of the District.

PROPOSAL

Board of Education approval will allow the District to meet Education Code and Annual Audit requirements.

FISCAL IMPACT

The expenditures are included in the District's budget for fiscal year 2014/15.

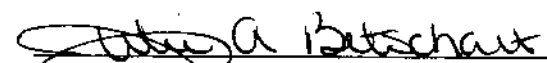
RECOMMENDATION

It is recommended that the Board of Education ratify warrants drawn for the month of November 2014.


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Originating Department: Accounting

Reviewed and Recommended by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Out-of-State Johansen High School Drama Club Trip to Ashland, Oregon December 8, 2014

---

BACKGROUND

The out-of-state Johansen High School Drama Club trip to Ashland, Oregon for the Oregon Shakespeare Festival was reviewed by the Associate Superintendent, Educational Services.

The trip is scheduled for Tuesday, March 31 through Friday, April 3, 2015. Students will miss three days of school.

ISSUE

Out-of-state trips must be approved by the Board of Education.

FISCAL IMPACT

No cost to the District. Funds will be provided by students.

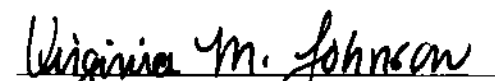
RECOMMENDATION

It is recommended that the Board of Education approve the out-of-state Johansen High School Drama Club trip to Ashland, Oregon.


---

Originating Department: Educational Services

Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Out-of-State Enochs High School Drama Club Trip to Ashland, Oregon December 8, 2014

---

BACKGROUND

The out-of-state Enochs High School Drama Club trip to Ashland, Oregon for the Oregon Shakespeare Festival was reviewed by the Associate Superintendent, Educational Services.

The trip is scheduled for Wednesday, April 1 through Friday, April 3, 2015. Students will miss two days of school.

ISSUE

Out-of-state trips must be approved by the Board of Education.

FISCAL IMPACT

No cost to the District. Funds will be provided by students.

RECOMMENDATION

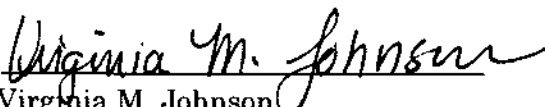
It is recommended that the Board of Education approve the out-of-state Enochs High School Drama Club trip to Ashland, Oregon.

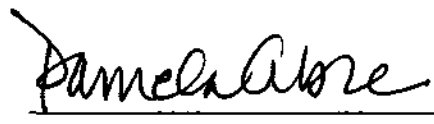
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Originating Department: Educational Services

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Junior High School Course Outlines: December 8, 2014  
ELA

---

BACKGROUND

Course outlines are developed for each junior high and high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Assistant Principals, Principals, and the Senior Director, Educational Services, for review and recommendation.

ISSUE

The following revised course outlines have been approved by representative teachers, the Junior High School Assistant Principals, Principals, and the Senior Director, Educational Services.

Revised Courses

Language Arts Tutorial 7  
Language Arts Tutorial 8

Copies of course outlines are available for review in the office of Educational Services.

RECOMMENDATION

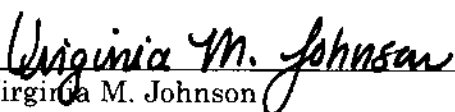
It is recommended that the Board of Education approve the junior high school course outlines: ELA.


---

Originating Department: Educational Services

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

  
Pamela Able  
Superintendent



MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of High School Course Outlines:  
Industrial Technology

December 8, 2014

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BACKGROUND

Course outlines are developed for each junior high and high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Associate Principals, Principals, and the Senior Director, Educational Services, for review and recommendation.

ISSUE

The following revised course outline has been approved by representative teachers, the High School Associate Principals, Principals, and the Senior Director, Educational Services.

Revised Course

Multimedia Production

Copies of course outlines are available for review in the office of Educational Services.

RECOMMENDATION

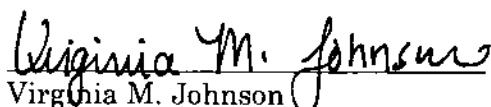
It is recommended that the Board of Education approve the high school course outlines:  
Industrial Technology.

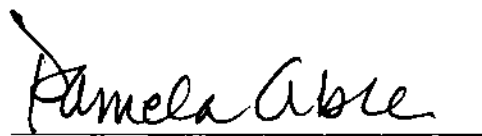
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Originating Department: Educational Services

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of High School Course Outlines:  
Music and ROP

December 8, 2014

---

BACKGROUND

Course outlines are developed for each junior high and high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Associate Principals, Principals, and the Senior Director, Educational Services, for review and recommendation.

ISSUE

The following revised course outlines, including texts, have been approved by representative teachers, the High School Associate Principals, Principals, and the Senior Director, Educational Services.

New Course

Game Design ROP

Revised Courses

Agricultural Diesel Engine Technology

History and Art of Floral Design ROP

History of American Music: Reconstruction  
to the Present

Veterinary Science ROP

Copies of course outlines are available for review in the office of Educational Services.

RECOMMENDATION

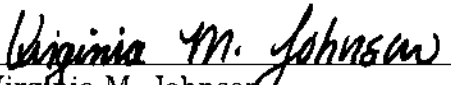
It is recommended that the Board of Education approve the high school course outlines:  
Music and ROP.


---

Originating Department: Educational Services

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of High School Course Outline:  
Work Experience Education

December 8, 2014

BACKGROUND

Course outlines are developed for each high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Associate Principals, Principals, and the Senior Director, Educational Services, for review and recommendation.

ISSUE

The following revised course outline has been approved by representative teachers, the High School Associate Principals, Principals, and the Senior Director, Educational Services.

Revised Course

Work Experience Education

A copy of the course outline is available for review in the office of Educational Services.

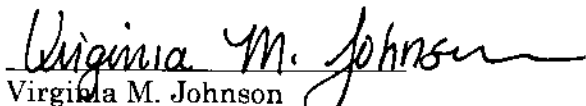
RECOMMENDATION


It is recommended that the Board of Education approve the high school course outline: Work Experience Education.

Originating Department: Educational Services

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of CAHSEE Waivers for Special Education December 8, 2014  
Students at Davis, Downey, Enochs, Gregori, Johansen,  
Modesto High Schools, and Elliott Alternative Education  
Center

---

BACKGROUND

Students receiving Special Education services or with 504 plans may have modifications on the CAHSEE if they are listed in their IEP's (Individual Education Program) or 504 plans.

ISSUE

Modifications fundamentally alter what a test measures, which invalidates the test score.

PROPOSAL

State regulations allow for the parent/guardian of a student who earns the equivalent of a passing score (350) with the use of a modification to request a waiver from the District's Governing Board. Waivers have been submitted for four special education students at Davis, one special education student at Downey, two special education students at Enochs, one special education student at Gregori, two special education students at Johansen, seven special education students at Modesto High School, and two special education students at Elliott Alternative Education Center. Copies of the waivers are available for review in the Special Education Office.

FISCAL IMPACT

There is no fiscal impact to the General Fund.

RECOMMENDATION

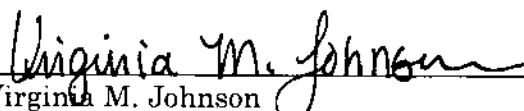
It is recommended that the Board of Education approve the CAHSEE waivers for Special Education students at Davis, Downey, Enochs, Gregori, Johansen, Modesto High Schools and Elliott Alternative Education Center.

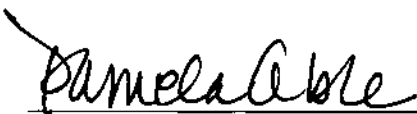
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Originating Department: Special Education

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pam Able, Superintendent Regular Meeting  
SUBJECT: Approval of Career Technical Education December 8, 2014  
Application for Funding (Carl D. Perkins)  
2014-15

---

### BACKGROUND

For many years the District has received allocations from the Federal Government to expand, enhance, and improve vocational education programs and services. The monies are to be directed to those sites or vocational programs meeting the current Perkins Act funding requirements.

### ISSUE

In order to obtain these allocations, the District is required to submit a Career Technical Education Application for Funding on an annual basis. This year's application was completed and submitted in May, 2014 following presentation and approval at the General District Vocational Advisory meeting in April, 2014. Eligible recipients for funding must respond to progress on annual goals from the previous Perkins plan, respond to focus questions generated by CDE Perkins staff, provide various assurances related to the programs receiving Perkins funds, establish preliminary budgets for the grant allocation, and establish goals for the coming year. A copy of the 2014-15 Carl D. Perkins application is available for review in the office of Alternative & Vocational Education and via the District website.

Following submission of the application, the approval process was prolonged by CDE staff due to anticipated increases in the allocation. In September, 2014 the District was notified of an increase to the allocation, made final adjustments to the budget, and then received final approval from CDE.

### PROPOSAL

It is proposed that the Board of Education approve the Career Technical Education Application for Funding (Carl D. Perkins) 2014-15 to expand, enhance, and improve vocational education subject areas approved by the District General Vocational Advisory.

### FISCAL IMPACT

The District's Carl D. Perkins Secondary Education, Section 131 allocation will be \$494,660 for 2014-15.

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Approval of Career Technical Education Application for  
Funding (Carl D. Perkins) 2014-15

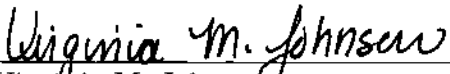
RECOMMENDATION

It is recommended that the Board of Education approve the Career Technical Education Application for Funding (Carl D. Perkins) 2014-15.

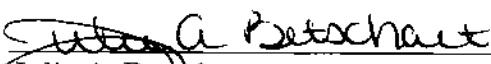
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Originating Department: CTE/ROP – Alternative & Vocational Education


Reviewed and Recommended by:

  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent

Reviewed by:

  
\_\_\_\_\_  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Pam Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pam Able, Superintendent

Regular Meeting

SUBJECT: Approval of Secondary District Plan and  
Application for Work Experience Education  
(WEE) Program

December 8, 2014

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BACKGROUND

Work Experience Education (WEE) is an educational program which enables students to participate in a planned instructional program consisting of learning objectives acquired at a jobsite and in the classroom. Part-time jobs give these students needed supplementary income, valuable work experience, and enhanced self-esteem.

ISSUE

In order to comply with the requirements of the State Department of Education to continue to offer WEE, Modesto City Schools must submit a Secondary District Plan and Application for Work Experience Education (WEE) program. The District plan was last updated in 2009.

PROPOSAL

It is proposed that the Board of Education approve the Secondary District Plan and Application for Work Experience Education (WEE) Program. Copies of the plan and application are available for review in the School-to-Career Education office.

FISCAL IMPACT

ADA is generated for students enrolled in Work Experience Education (WEE) each year in Modesto City Schools. The ADA generated through the WEE program is funded based on the existing Local Control Funding Formula (LCFF) calculations.

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Approval of Secondary District Plan and Application for  
Work Experience Education (WEE) Program

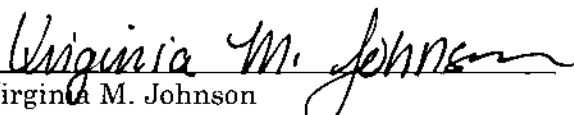
RECOMMENDATION

It is recommended that the Board of Education approve the Secondary District Plan and Application for Work Experience Education (WEE) Program.

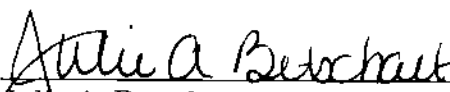
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Originating Department: CTE/ROP – Alternative & Vocational Education


Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent



## MODESTO CITY SCHOOLS

TO Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Amendment of Services Agreement with December 8, 2014  
Victoria Murphy for the 2014-2015 School Year

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### BACKGROUND

The Special Education Department contracts with outside providers to serve our Special Education population.

### ISSUE

Autism Spectrum Disorder is the fastest growing special education eligibility category in both our district and the state. Modesto City Schools' Special Education department is using a three-pronged approach to address the needs of both our identified students, as well as provide the professional development our teachers need to ensure appropriate instructional strategies are used.

On July 28, 2014, the Board approved a services agreement with Victoria Murphy not to exceed the amount of \$15,500.00. The District has subsequently identified a need for legal compliance training for certificated staff. Due to this need, an amendment of the services agreement is required for an increase of \$17,000.00. These costs will be incurred for the 2014-2015 school year.

### PROPOSAL

Victoria Murphy will observe instructional settings, consult with classroom teachers, and provide professional development to assist school staff in working with children with autism. In addition, Ms. Murphy will conduct legal compliance trainings for certificated staff. A copy of the amended Services Agreement is available in the Special Education Office.

### FISCAL IMPACT

The fiscal impact for services with Victoria Murphy will not exceed \$32,500.00.

Approval of Amendment of Services Agreement with  
Victoria Murphy for the 2014-2015 School Year

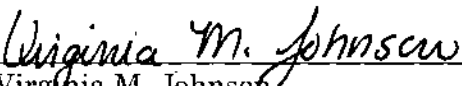
RECOMMENDATION

It is recommended that the Board of Education approve the amendment of the Services Agreement with Victoria Murphy for the 2014-2015 school year.

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Originating Department: Special Education

Prepared and Recommended by:

  
\_\_\_\_\_

Virginia M. Johnson  
Associate Superintendent  
Educational Services

Reviewed by:

  
\_\_\_\_\_

Julie A. Bettschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_

Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Ratification of Amendment 01 to the General December 8, 2014  
Child Care and Development Contract with the  
California Department of Education for 2014/2015

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BACKGROUND

On July 28, 2014, the Board of Education approved Resolution 14/15-01 authorizing the General Child Care and Development Contract with the California Department of Education (CDE) for 2014/2015 in the amount of \$1,322,849.

ISSUE

Amendment 01 to the General Child Care and Development Contract increases the amount of the 2014/2015 contract to \$1,398,326. The increase is due to the increase in the maximum rate per *Child Day of Enrollment* from \$34.38 to \$36.10.

FISCAL IMPACT

There will be no fiscal impact on the District General Fund.

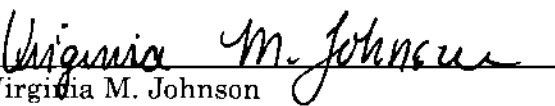
RECOMMENDATION

It is recommended that the Modesto City Schools Board of Education ratify Amendment 01 to the General Child Care and Development Contract with the California Department of Education for 2014/2015.

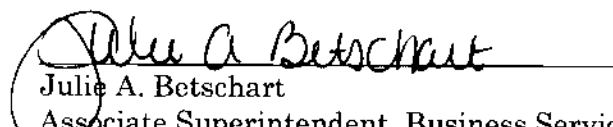
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Originating Department: Child Development Programs

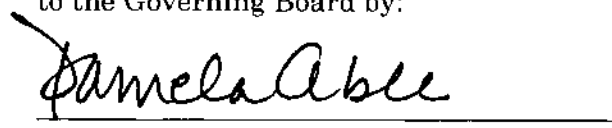
Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

Reviewed by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Designated Personnel Action Items December 8, 2014

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The following designated personnel action items are attached for approval by the Board of Education:

CERTIFICATED

.1	Approval of certificated personnel terminations	3 items
.2	Approval of certificated personnel leaves of absence	14 items
.3	Approval of certificated personnel employment	21 items
.4	Approval of certificated personnel other appointments	71 items
.5	Approval of certificated personnel stipend appointments	74 items
.6	Approval of certificated personnel stipend deletions	4 items
.7	Approval of certificated personnel substitute appointments	24 items

CLASSIFIED


.8	Approval of classified personnel terminations	15 items
.9	Approval of classified personnel leaves of absence	28 items
.10	Approval of classified personnel employment	28 items
.11	Approval of classified personnel other appointments	35 items
.12	Approval of classified personnel substitute appointments	18 items
.13	Approval of classified personnel short term appointments (not to exceed 75% of the school year)	1 items


It is recommended that the Board of Education approve the attached designated personnel action items.

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Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Craig Rydquist  
Associate Superintendent, Human Resources

  
Pamela Able  
Superintendent

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: December 8, 2014**

**Action: Approval of certificated personnel terminations:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
1. Johnston, Leonard	Classroom Teacher, 9-12	H.S. Dist.	Retirement	05/29/15
2. Manriquez, Erika	Classroom Teacher, K-6	Elem. Dist.	Resignation	10/20/14
3. Myers, Kathryn	Classroom Teacher, 9-12	H.S. Dist.	Retirement	05/29/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: December 8, 2014**

**Action: Approval of certificated personnel leaves of absence:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Bates, Chanda	Special Day Class Teacher, P-12	Elem. Dist.	Paid Leave of Absence	11/07/14	11/21/14
2. Brant, Tera	District ELA Coordinator, 7-8/District ELA Coordinator, 9-12	Admin.	Paid Leave of Absence - Revised	08/13/14	11/06/14
3. Calderon, Daedre	Classroom Teacher, K-6	Elem. Dist.	Unpaid Leave of Absence - 44.5 Days	01/12/15	05/28/15
4. Clause, Elizabeth	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence	08/04/14	03/09/15
5. Durbin, Kristie	Classroom Teacher, 9-12	H.S. Dist.	Paid Leave of Absence	10/20/14	11/26/14
6. Estrada, Victoria	CDP Head Start Teacher, Part Day	Elem. Dist.	Paid Leave of Absence	11/12/14	12/19/14
7. Galvan, Maria	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence	12/08/14	01/16/15
8. Homme, Devon	Senior Director, SELPA	Admin.	Paid Leave of Absence	10/27/14	01/07/15
9. Simmons, Huong	CDP State Preschool Teacher, Part Day	Elem. Dist.	Paid Leave of Absence	10/27/14	12/19/14
10. Simmons, Huong	CDP State Preschool Teacher, Part Day	Elem. Dist.	Unpaid Leave of Absence	01/12/15	02/27/15
11. Smith, Kimberly	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence - Revised	08/29/14	11/21/14
12. Smith, Randi	Classroom Teacher, 9-12	H.S. Dist.	60% Paid Leave of Absence	11/03/14	05/29/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: December 8, 2014**

**Action: Approval of certificated personnel leaves of absence:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
13. Uva, Elizabeth	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence	10/20/14	11/17/14
14. Wirowek, Keri	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence - Revised	09/15/14	10/24/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: December 8, 2014**

**Action: Approval of certificated personnel employment:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
1. <b>Burke, Catherine</b>	<b>Board Certified Behavior Analyst</b>	<b>Admin.</b>	<b>New Hire - Probationary</b>	<b>10/27/14</b>
2. <b>Calderon, Daedre</b>	<b>50% Instructional Coach, K-6, Site / 50% Classroom Teacher, K-6</b>	<b>Elem. Dist.</b>	<b>From: Classroom Teacher, K-6</b>	<b>10/06/14</b>
3. <b>Chamberlain, Sheryl</b>	<b>60% Counselor, 7-8 - Roosevelt / 40% Counselor, 9-12 - Beyer</b>	<b>Elem. Dist.</b>	<b>From: 60% Counselor, 9-12 - Beyer / 40% Counselor, 7-8 - Roosevelt</b>	<b>10/20/14</b>
4. <b>Cully, Tamara</b>	<b>Classroom Teacher, K-6 - Marshall</b>	<b>Elem. Dist.</b>	<b>From: Classroom Teacher, K-6 - Everett</b>	<b>10/15/14</b>
5. <b>Garcia, Elizabeth</b>	<b>Classroom Teacher, K-6</b>	<b>Elem. Dist.</b>	<b>New Hire - Intern</b>	<b>10/27/14</b>
6. <b>Magana, Teresa</b>	<b>50% Resource Specialist, P-12</b>	<b>Admin.</b>	<b>New Hire - Probationary</b>	<b>11/12/14</b>
7. <b>Martinez, Maria</b>	<b>Classroom Teacher, 9-12</b>	<b>H.S. Dist.</b>	<b>New Hire - Probationary</b>	<b>10/20/14</b>
8. <b>Ortega-Stephens, Patricia</b>	<b>Classroom Teacher, K-6</b>	<b>Elem. Dist.</b>	<b>New Hire - Probationary</b>	<b>11/03/14</b>
9. <b>Padilla, Norma</b>	<b>CDP Head Start Teacher, Part Day</b>	<b>Elem. Dist.</b>	<b>New Hire - Temporary</b>	<b>11/05/14 05/29/15</b>
10. <b>Palacio, Yolanda</b>	<b>90% Counselor, 7-8</b>	<b>Elem. Dist.</b>	<b>Appointment - Probationary</b>	<b>11/24/14</b>
11. <b>Ramirez, Cassandra</b>	<b>Classroom Teacher, K-6</b>	<b>Elem. Dist.</b>	<b>New Hire - Probationary</b>	<b>09/22/14</b>
12. <b>Roach, Delores</b>	<b>Classroom Teacher, K-6</b>	<b>Elem. Dist.</b>	<b>New Hire - Intern</b>	<b>11/03/14</b>



**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: December 8, 2014**

**Action: Approval of certificated personnel employment:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
13. Rowe, Michelle	Teacher on Special Assignment - Special Education	Admin.	From: Special Day Class Teacher, P-12 - Johansen	09/15/14 06/30/15
14. Schilperoort, Michele	Classroom Teacher, 9-12	H.S. Dist.	From: 80% Classroom Teacher, 9-12 / 20% ROP Classroom Teacher, 9-12	09/05/14
15. Shepherd, Cynthia	20% Classroom Teacher, 9-12 / 80% High School College Counselor	H.S. Dist.	From: 60% High School College Counselor / 40% High School Counselor	08/04/14
16. Smith, Rodney	Special Day Class Teacher, P-12	H.S. Dist.	From: Resource Specialist, P-12	09/15/14
17. Steves, Erika	40% Counselor, 9-12	H.S. Dist.	New Hire - Probationary	09/05/14
18. Steves, Erika	40% Counselor, 9-12	H.S. Dist.	New Hire - Probationary	10/27/14
19. West, Megan	Classroom Teacher, 7-8	Elem. Dist.	New Hire - Intern	10/20/14
20. Wheeler, Catherine	20% Classroom Teacher, 9-12	H.S. Dist.	New Hire - Probationary	08/04/14
21. White, Kenneth	50% ROP Classroom Teacher, 9-12	H.S. Dist.	New Hire - Probationary	08/21/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: December 8, 2014

**Action: Approval of certificated personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Andrews, Tonya	Hourly	Elem. Dist.	Academic Intervention	10/13/14	05/22/15
2. Aprile, Judith	Hourly	Elem. Dist.	Piano Accompanist	10/15/14	05/31/15
3. Baisdon, Donna	Hourly	Elem. Dist.	Academic Intervention	10/20/14	05/25/15
4. Bautista, Patricia	Hourly	Elem. Dist.	Academic Intervention	10/20/14	05/25/15
5. Brown, Matthew	Hourly	H.S. Dist.	Crowd Control - Money Handler	08/11/14	05/19/15
6. Brown, Wendy	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	10/01/14	05/29/15
7. Brown, Wendy	Hourly	H.S. Dist.	Saturday School Teacher	10/04/14	05/16/15
8. Brownlee, Denise	Hourly	Elem. Dist.	Academic Intervention	10/13/14	05/29/15
9. Busch, Heidi	Hourly	Elem. Dist.	Academic Intervention	10/20/14	05/25/15
10. Cannon, Ronald	Hourly	Elem. Dist.	Referee	10/15/14	02/28/15
11. Carley, Laurie	Hourly	Elem. Dist.	Academic Intervention	11/01/14	06/30/15
12. Castaneda, Elizabeth	Hourly	Elem. Dist.	Academic Intervention	10/20/14	05/25/15
13. Concepcion, Dante	Hourly	Elem. Dist.	Academic Intervention	10/20/14	05/25/15
14. Couchman, Sherri	Hourly	Elem. Dist.	Academic Intervention	10/20/14	05/25/15
15. Crow, Linda	Hourly	Elem. Dist.	Academic Intervention	10/20/14	05/25/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: December 8, 2014

**Action: Approval of certificated personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
16. Dalton, Beverly	Hourly	Elem. Dist.	Academic Intervention	10/13/14	05/22/15
17. Davis, James	Hourly	H.S. Dist.	Crowd Control - Money Handler	10/01/14	12/31/14
18. De La Rosa, Noel	Hourly	Elem. Dist.	Referee	10/14/14	05/31/15
19. Diaz, Maria	Hourly	Elem. Dist.	Academic Intervention	11/01/14	05/01/15
20. Dominguez, Adriana	Hourly	Elem. Dist.	Academic Intervention	10/13/14	05/29/15
21. Doyle, Matthew	Hourly	H.S. Dist.	Crowd Control - Money Handler	08/11/14	05/19/15
22. Duran, Gustavo	Hourly	Admin.	Special Education Home & Hospital Teacher	11/12/14	06/30/15
23. Durham, Kim	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	09/08/14	05/29/15
24. Elliott, Rosalyn	Hourly	Elem. Dist.	Extended Summer School Teacher	09/01/14	05/29/15
25. Ford, Matthew	Hourly	Elem. Dist.	Academic Intervention	10/13/14	05/29/15
26. Frederick, Lin Marie	Hourly	Admin.	Special Education Home & Hospital Teacher	11/12/14	06/30/15
27. Furtado, Teresa	Hourly	Elem. Dist.	Academic Intervention	10/13/14	05/29/15
28. Furtado, Teresa	Hourly	Elem. Dist.	Saturday School Teacher	10/22/14	05/29/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: December 8, 2014

**Action: Approval of certificated personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
29. Garcia, Maria	Hourly	Elem. Dist.	Academic Intervention	10/13/14	05/29/15
30. Gomez, Maria	Hourly	Elem. Dist.	Academic Intervention	10/20/14	05/25/15
31. Gonzaga, Adele	Hourly	Elem. Dist.	Academic Intervention	11/01/14	05/01/15
32. Guinn, Cameron	Hourly	H.S. Dist.	Crowd Control - Money Handler	08/11/14	05/19/15
33. Gutierrez, Mary	Hourly	Elem. Dist.	Academic Intervention	10/20/14	05/25/15
34. Haley, Eric	Hourly	Elem. Dist.	Academic Intervention	11/01/14	05/01/15
35. Harden, Wendy	Hourly	Admin.	Special Education Home & Hospital Teacher	10/29/14	06/30/15
36. Hughes, Amy	Hourly	H.S. Dist.	Special Day Teacher	08/11/14	12/19/14
37. Inocencio, Teresa	Hourly	Elem. Dist.	Academic Intervention	10/13/14	05/29/15
38. Krukar, Kristine	Hourly	Elem. Dist.	Academic Intervention	10/13/14	05/22/15
39. Langgle-Dietrich, Cynthia	Daily	H.S. Dist.	Extended/Extra Service Days - 14 Days	08/27/14	06/30/15
40. Letsinger, Sunshine	Hourly	H.S. Dist.	Independent Study Teacher	10/17/14	06/30/15
41. Martinez, Yolanda	Hourly	Elem. Dist.	Academic Intervention	10/13/14	05/29/15
42. Masterman, Marianne	Hourly	Elem. Dist.	Academic Intervention	10/20/14	05/25/15
43. Meas, Pholy	Hourly	Elem. Dist.	Academic Intervention	10/13/14	05/29/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: December 8, 2014

**Action: Approval of certificated personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
44. Miller-Linker, Grace	Hourly	Elem. Dist.	Academic Intervention	10/13/14	05/22/15
45. Neslen, Chad	Hourly	H.S. Dist.	Crowd Control - Money Handler	08/11/14	05/19/15
46. Nitta, Curtis	Hourly	Elem. Dist.	Extended Summer School Teacher	09/01/14	05/29/15
47. Nixon, Ryan	Hourly	Elem. Dist.	Extended Summer School Teacher	09/01/14	05/29/15
48. Oliveira, Dane	Hourly	Elem. Dist.	Academic Intervention	10/20/14	05/29/15
49. Ontiveros, Marissa	Hourly	Elem. Dist.	Academic Intervention	10/13/14	05/29/15
50. Pedraza, Yolanda	Hourly	Elem. Dist.	Academic Intervention	10/13/14	05/29/15
51. Peters, Valerie	Hourly	Elem. Dist.	Academic Intervention	10/20/14	05/25/15
52. Peterson, William	Hourly	H.S. Dist.	Resources Specialist, P-12	08/11/14	12/19/14
53. Raza, Roohi	Hourly	Elem. Dist.	Home & Hospital Teacher	07/01/14	06/30/15
54. Reeve, Sharon	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	09/08/14	05/29/15
55. Rizotto, Kristina	Hourly	Elem. Dist.	Extended Summer School Teacher	09/01/14	05/29/15
56. Robles, Lucia	Hourly	Elem. Dist.	Academic Intervention	10/20/14	05/25/15
57. Rocha, Richard	Hourly	Elem. Dist.	Academic Intervention	10/20/14	05/25/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting: **December 8, 2014****Action: Approval of certificated personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
58. Rubalcava, Christina	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	10/01/14	05/29/15
59. Sante, Suzanne	Hourly	Elem. Dist.	Academic Intervention	10/20/14	05/25/15
60. Schwerdtfeger, Cynthia	Hourly	Elem. Dist.	Academic Intervention	10/13/14	05/22/15
61. Segoviano, Maria	Hourly	Elem. Dist.	Academic Intervention	10/20/14	05/25/15
62. Taliaferro, Lynne	Hourly	Elem. Dist.	Academic Intervention	10/13/14	05/22/15
63. Teerlink, Lisa	Hourly	Elem. Dist.	Academic Intervention	10/01/14	05/25/15
64. Trunnell, Justin	Hourly	Elem. Dist.	Extended Summer School Teacher	09/01/14	05/29/15
65. Wagner, Brett	Hourly	H.S. Dist.	Crowd Control - Money Handler	08/11/14	05/29/15
66. Warthan, Heather	Hourly	Admin.	Special Education Home & Hospital Teacher	10/27/14	06/30/15
67. Warthan, Heather	Hourly	Elem. Dist.	Academic Intervention	11/01/14	06/30/15
68. Wend, Dennis	Hourly	Elem. Dist.	Referee	10/14/14	05/31/15
69. Whiteside, Joshua	Hourly	Elem. Dist.	Academic Intervention	10/13/14	05/29/15
70. Yang, Yer	Hourly	Elem. Dist.	Academic Intervention	10/20/14	05/25/15
71. Yarbrough, Melba	Hourly	Elem. Dist.	Academic Intervention	10/20/14	05/25/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting: **December 8, 2014****Action: Approval of certificated personnel stipend appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Adame, Demetria	Stipend	H.S. Dist.	Girls' Freshman Basketball Coach	11/10/11	02/17/15
2. Asuncion, Bridgit	Stipend	H.S. Dist.	Girls' Cross Country Coach - Revised	08/11/14	11/08/14
3. Asuncion, Bridgit	Stipend	H.S. Dist.	Sixth Period Sports Assignment - Revised	08/11/14	11/08/14
4. Brite, Alex	Stipend	H.S. Dist.	Boys' Freshman Basketball Coach	11/10/14	02/17/15
5. Brooks, Duane	Stipend	H.S. Dist.	Boys' Varsity Wrestling Coach	11/10/14	02/17/15
6. Bryan, Daniel	Stipend	Admin.	District Chairperson, Instrumental Music, 7-12	08/04/14	05/29/15
7. Cantwell, Michael	Stipend	H.S. Dist.	Boys' Varsity Wrestling Coach	11/10/14	02/17/15
8. Cantwell, Michael	Stipend	H.S. Dist.	Sixth Period Sports Assignment	11/10/14	02/17/15
9. Carlson, Jennifer	Stipend	H.S. Dist.	Department/Instructional Team Chairperson, 9-12 - Revised	11/03/14	05/29/15
10. Casey, Linda	Stipend	H.S. Dist.	Eighth Period Assignment	10/14/14	12/19/14
11. Crowell, Kevin	Stipend	H.S. Dist.	Boys' Frosh/Soph Wrestling Coach	11/10/14	02/17/15
12. Curtis, Edythe	Stipend	H.S. Dist.	Eighth Period Assignment	08/11/14	12/19/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: December 8, 2014**

**Action: Approval of certificated personnel stipend appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
13. Davis, Allan	Stipend	H.S. Dist.	Boys' Varsity Basketball Head Coach	11/10/14	02/17/15
14. Dread, Otha	Stipend	H.S. Dist.	Girls' Varsity Basketball Head Coach	11/10/14	02/17/15
15. Finch, Kelly	Stipend	H.S. Dist.	Girls' Sophomore Basketball Coach	11/10/14	02/17/15
16. Finch, Kelly	Stipend	H.S. Dist.	Sixth Period Sports Assignment	11/10/14	02/17/15
17. Fulbright, Kreg	Stipend	H.S. Dist.	Girls' Sophomore Basketball Coach	11/10/14	02/17/15
18. Green, Ryan	Stipend	H.S. Dist.	Boys' Freshman Basketball Coach	11/10/14	02/17/15
19. Green, Ryan	Stipend	H.S. Dist.	Sixth Period Sports Assignment	11/10/14	02/17/15
20. Hale, Misty	Stipend	Elem. Dist.	50% Safety Patrol	08/11/14	05/29/15
21. Hall, Ashleigh	Stipend	H.S. Dist.	Frosh Cheerleader Advisor	08/11/14	05/29/15
22. Hayden, Chris	Stipend	H.S. Dist.	50% Mock Trial	08/11/14	05/29/15
23. Hooks, Troy	Stipend	H.S. Dist.	Girls' Varsity Basketball Head Coach	11/10/14	02/17/15
24. Hunter, Joshua	Stipend	Elem. Dist.	ASR - Girls' Basketball, 7th	10/06/14	11/25/14



**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: December 8, 2014**

**Action: Approval of certificated personnel stipend appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
25. Jamison, Ann	Stipend	Elem. Dist.	50% Assistant to the Principal	08/11/14	05/29/15
26. Johnson, Corrie	Stipend	H.S. Dist.	Girls' Freshman Basketball Coach	11/10/14	02/17/15
27. Johnson, Corrie	Stipend	H.S. Dist.	Sixth Period Sports Assignment	11/10/14	02/17/15
28. Kampen, Jeri	Stipend	H.S. Dist.	50% Mock Trial	08/11/14	05/29/15
29. Kirkland, Kristin	Stipend	Elem. Dist.	50% Safety Patrol	08/11/14	05/29/15
30. Kline, Karen	Stipend	H.S. Dist.	Eighth Period Assignment	08/11/14	12/19/14
31. Koski, Joy	Stipend	H.S. Dist.	AVID Coordinator	08/11/14	05/29/15
32. Lash, Brad	Stipend	H.S. Dist.	VSO Advisor	08/11/14	05/29/15
33. Leventini, Paul	Stipend	H.S. Dist.	Girls' Varsity Basketball Head Coach	11/10/14	02/17/15
34. Leventini, Paul	Stipend	H.S. Dist.	Sixth Period Sports Assignment	11/10/14	02/17/15
35. Lindberg, Rhonda	Stipend	Elem. Dist.	Chorus, K-6	08/11/14	05/29/15
36. Logan, Joshua	Stipend	H.S. Dist.	Boys' Frosh/Soph Wrestling Coach	11/10/14	02/17/15
37. Luchessa, Fred	Stipend	H.S. Dist.	Boys' Sophomore Basketball Coach	11/10/14	02/17/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: December 8, 2014**

**Action: Approval of certificated personnel stipend appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
38. Maxwell, Micheal	Stipend	H.S. Dist.	Eighth Period Assignment	10/14/14	12/19/14
39. McKim, Kyle	Stipend	H.S. Dist.	Boys' Varsity Basketball Head Coach	11/10/14	02/17/15
40. Mellor, Samora	Stipend	Elem. Dist.	Assistant to the Principal	08/11/14	05/29/15
41. Peterson, William	Stipend	H.S. Dist.	Boys' Varsity Basketball Head Coach	11/10/14	02/17/15
42. Peterson, William	Stipend	H.S. Dist.	Sixth Period Sports Assignment	11/10/14	02/17/15
43. Polley, Miles	Stipend	H.S. Dist.	Boys' Freshman Basketball Coach	11/10/14	02/17/15
44. Polley, Miles	Stipend	H.S. Dist.	Sixth Period Sports Assignment	11/10/14	02/17/15
45. Poulsen, Ryan	Stipend	H.S. Dist.	Boys' Freshman Basketball Coach	11/10/14	02/17/15
46. Poulsen, Ryan	Stipend	H.S. Dist.	Sixth Period Sports Assignment	11/10/14	02/17/15
47. Pressman, Christopher	Stipend	Elem. Dist.	Eighth Period Assignment	08/11/14	12/19/14
48. Price, Brandon	Stipend	Admin.	District Chairperson, Instrumental Music, K-6	08/04/14	05/29/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: December 8, 2014**

**Action: Approval of certificated personnel stipend appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
49. Ramont, Kurt	Stipend	H.S. Dist.	Boys' Freshman Basketball Coach	11/10/14	02/17/15
50. Reynolds, Curtis	Stipend	H.S. Dist.	Girls' Varsity Basketball Head Coach	11/10/14	02/17/15
51. Rubio, Randy	Stipend	H.S. Dist.	Boys' Varsity Basketball Head Coach	11/10/14	02/17/15
52. Rubio, Randy	Stipend	H.S. Dist.	Sixth Period Sports Assignment	11/10/14	02/17/15
53. Saavedra, Angel	Stipend	H.S. Dist.	Boys' Varsity Wrestling Coach	11/10/14	02/17/15
54. Salyer, Jeffrey	Stipend	H.S. Dist.	Girls' Varsity Basketball Head Coach	11/10/14	02/17/15
55. Salyer, Jeffrey	Stipend	H.S. Dist.	Sixth Period Sports Assignment	11/10/14	02/17/15
56. Saman, Khemera	Stipend	H.S. Dist.	Department/Instructional Team Chairperson, 9-12 - Revised	08/04/14	10/31/14
57. Seeley, Dennis	Stipend	H.S. Dist.	Boys' Sophomore Basketball Coach	11/10/14	02/17/15
58. Seeley, Dennis	Stipend	H.S. Dist.	Girls' Sophomore Basketball Coach	11/10/14	02/17/15
59. Severe, Douglas	Stipend	H.S. Dist.	Boys' Frosh/Soph Wrestling Coach	11/10/14	02/17/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: December 8, 2014**

**Action: Approval of certificated personnel stipend appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
60. Severe, Douglas	Stipend	H.S. Dist.	Boys' Varsity Wrestling Coach	11/10/14	02/17/15
61. Severe, Douglas	Stipend	H.S. Dist.	Sixth Period Sports Assignment	11/10/14	02/17/15
62. Shull, Marissa	Stipend	H.S. Dist.	Girls' Sophomore Basketball Coach	11/10/14	02/17/15
63. Sivongxay, Ronnie	Stipend	H.S. Dist.	Boys' Sophomore Basketball Coach	11/10/14	02/17/15
64. Smith, Jr., Rodney	Stipend	H.S. Dist.	Boys' Frosh/Soph Wrestling Coach	11/10/14	02/17/15
65. Smith, Rodney	Stipend	H.S. Dist.	Boys' Varsity Wrestling Coach	11/10/14	02/17/15
66. Smith, Rodney	Stipend	H.S. Dist.	Sixth Period Sports Assignment	11/10/14	02/17/15
67. Stoner, Charles	Stipend	H.S. Dist.	Boys' Sophomore Basketball Coach	11/10/14	02/17/15
68. Underwood, Lance	Stipend	Admin.	District Chairperson, Vocal Music, K-8	08/04/14	05/29/15
69. Vander Molen, Michael	Stipend	H.S. Dist.	Boys' Varsity Basketball Head Coach	11/10/14	02/17/15
70. Vander Molen, Michael	Stipend	H.S. Dist.	Sixth Period Sports Assignment	11/10/14	02/17/15
71. Viss, Mark	Stipend	H.S. Dist.	Eighth Period Assignment	08/28/14	12/19/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: December 8, 2014**

**Action: Approval of certificated personnel stipend appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
72. Walker, Mikayla	Stipend	H.S. Dist.	Girls' Frosh/Soph Water Polo Coach	08/11/14	11/08/14
73. Wallace, Jr., Donald	Stipend	H.S. Dist.	Eighth Period Assignment	08/11/14	12/19/14
74. Wilhite, Austin	Stipend	H.S. Dist.	Girls' Freshman Basketball Coach	11/10/14	02/17/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: December 8, 2014**

**Action: Approval of certificated personnel stipend deletions:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Ebrahimoff, Gilbert	Stipend	H.S. Dist.	Eighth Period Assignment	10/01/14	12/19/14
2. Gresham, Tristin	Stipend	H.S. Dist.	Girls' Frosh/Soph Water Polo Coach	08/11/14	11/08/14
3. Symeonides, Steven	Stipend	H.S. Dist.	Eighth Period Assignment	10/01/14	12/19/14
4. Webb, Melody	Stipend	Elem. Dist.	50% Assistant to the Principal	08/11/14	05/29/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting: **December 8, 2014****Action: Approval of certificated personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
<b>1. Abbot, Meredith</b>	<b>Teacher</b>		<b>Substitute</b>	<b>11/03/14</b>	<b>06/30/15</b>
<b>2. Avey, Ryan</b>	<b>Teacher</b>		<b>Substitute</b>	<b>11/19/14</b>	<b>06/30/15</b>
<b>3. Avey, Sherrie</b>	<b>Teacher</b>		<b>Substitute</b>	<b>11/19/14</b>	<b>06/30/15</b>
<b>4. Barbaree, David</b>	<b>Teacher</b>		<b>Substitute</b>	<b>11/17/14</b>	<b>06/30/15</b>
<b>5. Battig, Alessandra</b>	<b>Teacher</b>		<b>Substitute</b>	<b>10/28/14</b>	<b>06/30/15</b>
<b>6. Bruce, John</b>	<b>Teacher</b>		<b>Substitute</b>	<b>11/17/14</b>	<b>06/30/15</b>
<b>7. Castaneda, Amanda</b>	<b>Teacher</b>		<b>Substitute</b>	<b>10/31/14</b>	<b>06/30/15</b>
<b>8. Cline, Rebekah</b>	<b>Teacher</b>		<b>Substitute</b>	<b>10/31/14</b>	<b>06/30/15</b>
<b>9. Day, Lynette</b>	<b>Teacher</b>		<b>Substitute</b>	<b>11/14/14</b>	<b>06/30/15</b>
<b>10. Deabler, Frederick</b>	<b>Teacher</b>		<b>Substitute</b>	<b>10/27/14</b>	<b>06/30/15</b>
<b>11. Gonsalves, Anthony</b>	<b>Teacher</b>		<b>Substitute</b>	<b>11/03/14</b>	<b>06/30/15</b>
<b>12. Harmon, Robyn</b>	<b>Teacher</b>		<b>Substitute</b>	<b>10/31/14</b>	<b>06/30/15</b>
<b>13. Herrera, Samantha</b>	<b>Teacher</b>		<b>Substitute</b>	<b>10/31/14</b>	<b>06/30/15</b>
<b>14. McBroom, Tiffany</b>	<b>Teacher</b>		<b>Substitute</b>	<b>10/31/14</b>	<b>06/30/15</b>
<b>15. Mery, Waldo</b>	<b>Teacher</b>		<b>Substitute</b>	<b>11/19/14</b>	<b>06/30/15</b>
<b>16. Ollis, Karen</b>	<b>Teacher</b>		<b>Substitute</b>	<b>11/03/14</b>	<b>06/30/15</b>
<b>17. Parker, Ron</b>	<b>Teacher</b>		<b>Substitute</b>	<b>10/31/14</b>	<b>06/30/15</b>

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: December 8, 2014**

**Action: Approval of certificated personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
18. Perez, Luis	Teacher		Substitute	11/03/14	06/30/15
19. Robles Guzman, Jose	Teacher		Substitute	11/19/14	06/30/15
20. Rucobo, Jr., Vincent	Teacher		Substitute	11/17/14	06/30/15
21. Sanchez, Veronica	Teacher		Substitute	11/17/14	06/30/15
22. Waddell Hall, Megan	Teacher		Substitute	11/14/14	06/30/15
23. Wilson, Brenda	Teacher		Substitute	10/31/14	06/30/15
24. Wilson, Heather	Teacher		Substitute	11/03/14	06/30/15



**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting: **December 8, 2014****Action: Approval of classified personnel terminations:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
1. <b>Chandler, Natalie</b>	<b>Account Clerk III</b>	<b>Admin.</b>	<b>Resignation</b>	<b>11/12/14</b>
2. <b>Espinoza, Arturo</b>	<b>Bus Operator</b>	<b>Admin.</b>	<b>Resignation</b>	<b>10/24/14</b>
3. <b>Fontana, Shelley</b>	<b>Instr. Para., Sp. Ed., LH/SDL/RS</b>	<b>H.S. Dist.</b>	<b>Retirement</b>	<b>05/29/15</b>
4. <b>Hernandez, Julisa</b>	<b>Instr. Para., Sp. Ed., LH/SDL/RS</b>	<b>Elem. Dist.</b>	<b>Resignation</b>	<b>12/01/14</b>
5. <b>Herrera, Amada</b>	<b>Intervention Coordinator</b>	<b>Admin.</b>	<b>Resignation (from Classified Bargaining Unit only)</b>	<b>06/30/14</b>
6. <b>Higgins, Joyce</b>	<b>Administrative Assistant I</b>	<b>Elem. Dist.</b>	<b>Retirement</b>	<b>12/30/14</b>
7. <b>Israel, David</b>	<b>Site Maintenance/Equipment Operator</b>	<b>Admin.</b>	<b>Retirement</b>	<b>12/30/14</b>
8. <b>Johnson, Timothy</b>	<b>Computer Technician II</b>	<b>Admin.</b>	<b>Resignation</b>	<b>10/23/14</b>
9. <b>Legaspi, Manuela</b>	<b>Student Records Clerk, K-6</b>	<b>Elem. Dist.</b>	<b>Retirement</b>	<b>12/30/14</b>
10. <b>Magana, Teresa</b>	<b>Instr. Para., Sp. Ed., LH/SDL/RS</b>	<b>Admin.</b>	<b>Resignation (from Classified Bargaining Unit only)</b>	<b>11/10/14</b>
11. <b>Martinez, Priscilla</b>	<b>Nutrition Services Asst. I</b>	<b>H.S. Dist.</b>	<b>Resignation</b>	<b>10/27/14</b>
12. <b>Mota, Carmen</b>	<b>Bil. Cross-Cultural Instr. Para.</b>	<b>H.S. Dist.</b>	<b>Resignation</b>	<b>11/07/14</b>

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting: **December 8, 2014****Action: Approval of classified personnel terminations:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
<b>13. Palacio, Yolanda</b>	<b>Healthy Start Project Coordinator</b>	<b>Elem. Dist.</b>	<b>Resignation (from Classified Management Unit only)</b>	<b>11/21/14</b>
<b>14. Rosenbaum, Gregory</b>	<b>Campus Supervisor</b>	<b>Elem. Dist.</b>	<b>Resignation (from Classified Bargaining Unit only)</b>	<b>11/05/14</b>
<b>15. Shadduck, Kathleen</b>	<b>Account Clerk I</b>	<b>Admin.</b>	<b>Retirement - Revised</b>	<b>05/29/14</b>

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: December 8, 2014**

**Action: Approval of classified personnel leaves of absence:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Alvarez, Alejandro	Head Custodian III	Elem. Dist.	Paid Leave of Absence	10/06/14	10/27/14
2. Alvarez, Noe	Instr. Para., Sp. Ed., PH/SH	Admin.	Paid Leave of Absence	12/16/14	12/19/14
3. Angulo, Viviana	After School Program Instr. Para.	Admin.	Paid Leave of Absence	12/15/14	02/13/15
4. Ayers, Leliana	School Secretary	H.S. Dist.	Paid Leave of Absence	11/10/14	12/26/14
5. Bullock, Brandi	Lead Custodian II	H.S. Dist.	Revised Paid Leave of Absence	08/25/14	11/19/14
6. Byrd, Alex	Lead Custodian II	H.S. Dist.	Revised Paid Leave of Absence	07/01/14	11/03/14
7. Eastridge, Maria	Nutrition Services Asst. I	Elem. Dist.	Unpaid Leave of Absence	11/25/14	11/27/14
8. Ensminger, Jessica	Instr. Para., Sp. Ed., Intrap. Hrg. Imp./Deaf II	H.S. Dist.	Revised Paid Leave of Absence	08/29/14	12/17/14
9. Garcia, Jennifer	Child Development Technician	Admin.	Revised Paid Leave of Absence	10/09/14	10/21/14
10. Gonzalez, Rosario	Custodian	Admin.	Paid Leave of Absence	11/03/14	11/18/14
11. Green, Nancy	Instr. Para., Sp. Ed., LH/SDL/RS	H.S. Dist.	Paid Leave of Absence	10/27/14	10/31/14
12. Haffner, Lynn	Instr. Para., Sp. Ed., LH/SDL/RS	Elem. Dist.	Paid Leave of Absence	10/28/14	12/01/14
13. Horger, Ashley	Instr. Para., Sp. Ed., PH/SH	Elem. Dist.	Unpaid Leave of Absence	01/12/15	05/01/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: December 8, 2014**

**Action: Approval of classified personnel leaves of absence:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
14. Inthavong, Kayla	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Paid Leave of Absence	10/13/14	10/17/14
15. Inthavong, Kayla	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Unpaid Leave of Absence	10/20/14	11/14/14
16. Kelly-Caldwell, Julie	Instr. Para., Sp. Ed., LH/SDL/RS	H.S. Dist.	Revised Unpaid Leave of Absence	11/03/14	11/07/14
17. Laguna, Vickie	Nutrition Services Asst. I	H.S. Dist.	Rescind - Unpaid Leave of Absence	10/17/14	10/24/14
18. Lopez, Victoria R.	CDP Student Records Clerk/Translator	Admin.	Paid Leave of Absence	11/05/14	01/20/15
19. Madrigal, Luis	Nutrition Services Asst. II	Admin.	Paid Leave of Absence	11/06/14	11/26/14
20. Medina, Miguel	Bus Operator	Admin.	Revised Paid Leave of Absence	08/06/14	12/15/14
21. Mendiola, Jeannie	Instr. Para., Sp. Ed., LH/SDL/RS	Elem. Dist.	Unpaid Leave of Absence	10/27/14	10/31/14
22. Morrill, Jamie	Instr. Para., Sp. Ed., Intrap. Hrg. Imp./Deaf II	Elem. Dist.	Paid Leave of Absence	12/05/14	01/12/15
23. Niles, Christina	Nutrition Services Asst. I	H.S. Dist.	Revised Paid Leave of Absence	08/11/14	12/17/14
24. Presley, Jon	Head Custodian III	Admin.	Paid Leave of Absence	10/20/14	01/02/15
25. Robinson, David	Groundskeeper/Swimming Pool Operator	H.S. Dist.	Paid Leave of Absence	10/01/14	10/14/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting: **December 8, 2014****Action: Approval of classified personnel leaves of absence:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
<b>26. Sheehy, Robin</b>	<b>Nutrition Services Asst. I</b>	<b>H.S. Dist.</b>	<b>Unpaid Leave of Absence</b>	<b>10/28/14</b>	<b>10/31/14</b>
<b>27. Stanfield, Susie</b>	<b>Instr. Para., Sp. Ed., LH/SDL/RS</b>	<b>Elem. Dist.</b>	<b>Revised Paid Leave of Absence</b>	<b>08/11/14</b>	<b>01/15/15</b>
<b>28. Vasquez, Leonardo</b>	<b>Instr. Para., Sp. Ed., SH/Autism</b>	<b>Elem. Dist.</b>	<b>Paid Leave of Absence</b>	<b>10/30/14</b>	<b>10/30/14</b>

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting: **December 8, 2014****Action: Approval of classified personnel employment:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
1. Adame, Altagracia "Patricia"	Account Clerk II - Maintenance & Operations	Admin.	New Hire - Replacement	11/03/14
2. Aguilar, Udana	Health Clerk - Kirschen/Marshall	Elem. Dist.	New Hire	11/19/14
3. Alvarez, David	Custodian - Gregori	H.S. Dist.	New Hire - Replacement	11/03/14
4. Burciago, Mercy	Nutrition Services Asst. I - Gregori	H.S. Dist.	New Hire - Replacement	11/12/14
5. Caballero, Karla	Typist Clerk II - Translator - Mark Twain	Elem. Dist.	New Hire	11/18/14
6. Castillo, Maribel	Clerk Receptionist - District Office	Admin.	New Hire - Replacement	11/21/14
7. Coffman, Robert	Custodian - Davis	H.S. Dist.	New Hire - Replacement	11/03/14
8. Cuevas, Gloria	Nutrition Services Asst. I - Enochs	H.S. Dist.	New Hire - Replacement	11/12/14
9. Edwards, Denise	Nutrition Services Asst. I - Davis	H.S. Dist.	New Hire - Replacement	11/12/14
10. Estrada, Dahlia	Bus Operator - Transportation	Admin.	New Hire - Replacement	11/06/14
11. Eyerly, Lana	Instr. Para., Sp. Ed., LH/SDL/RS - Special Education	Admin.	New Hire - Replacement	11/03/14

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting: **December 8, 2014****Action: Approval of classified personnel employment:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
12. <b>Franco, Hinmatonyala "Rafael" Gregori</b>	<b>Nutrition Services Asst. I -</b>	<b>H.S. Dist.</b>	<b>New Hire - Replacement</b>	<b>11/12/14</b>
13. <b>Garcia, Carina</b>	<b>Typist Clerk II - Translator - Martone</b>	<b>Elem. Dist.</b>	<b>New Hire</b>	<b>11/05/14</b>
14. <b>Herrera, Amada</b>	<b>Coordinator of Student, Parent and Community Support Services - School to Career</b>	<b>Admin.</b>	<b>New Hire</b>	<b>07/01/14</b>
15. <b>Huerta Martinez, Brenda</b>	<b>Health Clerk - Fairview</b>	<b>Elem. Dist.</b>	<b>New Hire</b>	<b>11/12/14</b>
16. <b>Joven, Stacia</b>	<b>Nutrition Services Asst. I - Davis</b>	<b>H.S. Dist.</b>	<b>New Hire - Replacement</b>	<b>11/12/14</b>
17. <b>Krager, Debra</b>	<b>Nutrition Services Asst. I - Beyer</b>	<b>H.S. Dist.</b>	<b>New Hire - Replacement</b>	<b>11/12/14</b>
18. <b>Manzur, Silvia</b>	<b>Typist Clerk II - Translator - Garrison</b>	<b>Elem. Dist.</b>	<b>New Hire - Replacement</b>	<b>11/14/14</b>
19. <b>Martinez, Leigh</b>	<b>Instr. Para., Sp. Ed., PH/SH - Garrison</b>	<b>Elem. Dist.</b>	<b>From: Instr. Para., Sp. Ed., LH/SDL/RS - Hanshaw</b>	<b>11/24/14</b>
20. <b>Miller, Tiffany</b>	<b>Health Clerk - Elliott/Franklin</b>	<b>Elem. Dist.</b>	<b>New Hire</b>	<b>11/12/14</b>
21. <b>Orozco, Angel</b>	<b>Custodian - Modesto</b>	<b>H.S. Dist.</b>	<b>New Hire - Replacement</b>	<b>11/10/14</b>

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: December 8, 2014

**Action: Approval of classified personnel employment:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
22. <b>Raya, Jacob</b>	<b>Reprographics Technician - Reprographics</b>	<b>Admin.</b>	<b>New Hire - Replacement</b>	<b>10/29/14</b>
23. <b>Reed, Emily</b>	<b>Instr. Para., Sp. Ed., LH/SDL/RS - Enochs</b>	<b>H.S. Dist.</b>	<b>39-mos Rehire - Replacement</b>	<b>11/17/14</b>
24. <b>Reimann, Paige</b>	<b>Instr. Para., Sp. Ed., PH/SH - Wilson</b>	<b>Elem. Dist.</b>	<b>New Hire - Replacement</b>	<b>11/21/14</b>
25. <b>Rocha, Christine</b>	<b>Health Clerk - Martone/Bret Harte</b>	<b>Elem. Dist.</b>	<b>New Hire</b>	<b>11/17/14</b>
26. <b>Rosenbaum, Gregory</b>	<b>After School Program Site Coordinator - Intervention Programs</b>	<b>Admin.</b>	<b>New Hire - Replacement</b>	<b>11/06/14</b>
27. <b>Sanchez, Carmen</b>	<b>Typist Clerk II - Translator - Modesto</b>	<b>H.S. Dist.</b>	<b>New Hire</b>	<b>11/04/14</b>
28. <b>Yee, May</b>	<b>Nutrition Services Asst. I - Davis</b>	<b>H.S. Dist.</b>	<b>New Hire - Replacement</b>	<b>11/12/14</b>



**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting: **December 8, 2014****Action: Approval of classified personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Alvarez, Lucia	Adult Crossing Guard	Elem. Dist.	Part-Time	10/30/14	06/30/15
2. Alvarez, Lucia	Child Supervisor	Elem. Dist.	Part-Time	10/30/14	06/30/15
3. Alvarez, Lucia	Yard Duty Supervisor	Elem. Dist.	Part-Time	10/30/14	06/30/15
4. Armenta, Angela	Yard Duty Supervisor	Elem. Dist.	Part-Time	11/21/14	06/30/15
5. Brady, Hannah	AVID Tutor	H.S. Dist.	Part-Time	11/21/14	06/30/15
6. Brasuell, Cheyenne	Child Supervisor	Elem. Dist.	Part-Time	11/21/14	06/30/15
7. Brasuell, Cheyenne	Yard Duty Supervisor	Elem. Dist.	Part-Time	11/21/14	06/30/15
8. Castro, Roxana	AVID Tutor	H.S. Dist.	Part-Time	11/14/14	06/30/15
9. Dixon, Terry	Yard Duty Supervisor	Elem. Dist.	Part-Time	11/14/14	06/30/15
10. Dong, Kristine	Yard Duty Supervisor	Elem. Dist.	Part-Time	10/30/14	06/30/15
11. Esparza, Andrea	Translator - Spanish	Elem. Dist.	Part-Time	11/05/14	06/30/15
12. Herrera, Lysa	Translator - Spanish	Elem. Dist.	Part-Time	11/17/14	06/30/15
13. Johnson, Jenniffer	Crowd Control	H.S. Dist.	Part-Time	10/10/14	06/30/15
14. Kirkland, Jay	Yard Duty Supervisor	Elem. Dist.	Part-Time	11/12/14	06/30/15
15. Maravilla-Garcia, Ricardo	Adult Crossing Guard	Elem. Dist.	Part-Time	11/01/14	06/30/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: December 8, 2014**

**Action: Approval of classified personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
<b>16. Maravilla-Garcia, Ricardo</b>	<b>Child Supervisor</b>	<b>Elem. Dist.</b>	<b>Part-Time</b>	<b>11/01/14</b>	<b>06/30/15</b>
<b>17. Maravilla-Garcia, Ricardo</b>	<b>Translator - Spanish</b>	<b>Elem. Dist.</b>	<b>Part-Time</b>	<b>11/01/14</b>	<b>06/30/15</b>
<b>18. Maravilla-Garcia, Ricardo</b>	<b>Yard Duty Supervisor</b>	<b>Elem. Dist.</b>	<b>Part-Time</b>	<b>11/01/14</b>	<b>06/30/15</b>
<b>19. Mason, Myen</b>	<b>Student Helper</b>	<b>H.S. Dist.</b>	<b>Part-Time</b>	<b>11/01/14</b>	<b>06/30/15</b>
<b>20. Mayer, Pebbles</b>	<b>Adult Crossing Guard</b>	<b>Elem. Dist.</b>	<b>Part-Time</b>	<b>10/30/14</b>	<b>06/30/15</b>
<b>21. Mayer, Pebbles</b>	<b>Child Supervisor</b>	<b>Elem. Dist.</b>	<b>Part-Time</b>	<b>10/30/14</b>	<b>06/30/15</b>
<b>22. Mayer, Pebbles</b>	<b>Yard Duty Supervisor</b>	<b>Elem. Dist.</b>	<b>Part-Time</b>	<b>10/30/14</b>	<b>06/30/15</b>
<b>23. Miguel, Linda</b>	<b>Translator - Spanish</b>	<b>Elem. Dist.</b>	<b>Part-Time</b>	<b>11/19/14</b>	<b>06/30/15</b>
<b>24. Miguel, Linda</b>	<b>Yard Duty Supervisor</b>	<b>Elem. Dist.</b>	<b>Part-Time</b>	<b>11/19/14</b>	<b>06/30/15</b>
<b>25. Nunez, Dulcina</b>	<b>Adult Crossing Guard</b>	<b>Elem. Dist.</b>	<b>Part-Time</b>	<b>11/21/14</b>	<b>06/30/15</b>
<b>26. Nunez, Dulcina</b>	<b>Child Supervisor</b>	<b>Elem. Dist.</b>	<b>Part-Time</b>	<b>11/21/14</b>	<b>06/30/15</b>
<b>27. Nunez, Dulcina</b>	<b>Yard Duty Supervisor</b>	<b>Elem. Dist.</b>	<b>Part-Time</b>	<b>11/21/14</b>	<b>06/30/15</b>
<b>28. Ojeda, Ricky</b>	<b>Adult Crossing Guard</b>	<b>Elem. Dist.</b>	<b>Part-Time</b>	<b>11/01/14</b>	<b>06/30/15</b>
<b>29. Osborn, Leticia</b>	<b>Child Supervisor</b>	<b>Admin.</b>	<b>Part-Time</b>	<b>11/05/14</b>	<b>06/30/15</b>
<b>30. Patino, Sierra</b>	<b>Yard Duty Supervisor</b>	<b>Elem. Dist.</b>	<b>Part-Time</b>	<b>11/21/14</b>	<b>06/30/15</b>

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting: **December 8, 2014****Action: Approval of classified personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
<b>31. Robles-Reyna, Eva Angelina</b>	<b>Child Supervisor</b>	<b>H.S. Dist.</b>	<b>Part-Time</b>	<b>11/14/14</b>	<b>06/30/15</b>
<b>32. Tincher, Wyatt</b>	<b>Student Helper</b>	<b>H.S. Dist.</b>	<b>Part-Time</b>	<b>10/24/14</b>	<b>06/30/15</b>
<b>33. Torres, Jesus B.</b>	<b>Student Helper</b>	<b>H.S. Dist.</b>	<b>Part-Time</b>	<b>10/28/14</b>	<b>06/30/15</b>
<b>34. Villasenor, Arturo</b>	<b>Child Supervisor</b>	<b>Elem. Dist.</b>	<b>Part-Time</b>	<b>11/18/14</b>	<b>06/30/15</b>
<b>35. Villasenor, Arturo</b>	<b>Yard Duty Supervisor</b>	<b>Elem. Dist.</b>	<b>Part-Time</b>	<b>11/06/14</b>	<b>06/30/15</b>

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**Date of Board Meeting: **December 8, 2014****Action: Approval of classified personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
1. Alavez, Maria	Classified		Substitute	10/20/14	06/30/15
2. Allen, Mary Beth	Classified		Substitute	11/14/14	06/30/15
3. Castro, Maria	Classified		Substitute	11/14/14	06/30/15
4. Covarrubias, Crystal	Classified		Substitute	11/07/14	06/30/15
5. Creel, Megan	Classified		Substitute	10/21/14	06/30/15
6. Estremera, Rose	Classified		Substitute	10/29/14	06/30/15
7. Garcia, Sara	Classified		Substitute	10/31/14	06/30/15
8. Grinman, Sofya	Classified		Substitute	10/17/14	06/30/15
9. Nelson, Amy	Classified		Substitute	10/23/14	06/30/15
10. Pearson, Lorraine	Classified		Substitute	11/17/14	06/30/15
11. Rocha, Jose	Classified		Substitute	10/27/14	06/30/15
12. Sanchez, Anthony	Classified		Substitute	11/17/14	06/30/15
13. Seeds, Chaunte	Classified		Substitute	10/24/14	06/30/15
14. Serrano-Rubalcaba, Marisol	Classified		Substitute	10/17/14	06/30/15
15. Tejeda, Gabriela	Classified		Substitute	10/28/14	06/30/15
16. Tejeda, Rolando	Classified		Substitute	11/03/14	06/30/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: December 8, 2014**

**Action: Approval of classified personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>	
17. Torres, Daisy	Classified		Substitute	10/29/14	06/30/15
18. Ucci, Jaclyn	Classified		Substitute	11/06/14	06/30/15

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: December 8, 2014**

**Action: Approval of classified personnel short term appointments - Not to exceed 75% of the school year:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
1. Weber, Antoinette	Classified	Admin.	Short-Term (Clerical)	10/20/14 06/30/15

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Public Notice to Approve Waiver Request  
of California Education Code 80021.1  
to Submit Waiver Request to the California  
Commission on Teacher Credentialing

December 8, 2014

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**BACKGROUND**

When an employing agency finds there is an insufficient number of qualified certificated persons who meet the specified employment criteria for a position, a Variable Term Waiver provides employing agencies an option to fill an assignment with an individual who qualifies under one of the available assignment options.

**ISSUE**

In order for Teresa Magana to be compliant with the Special Instruction Credential authorization requirement, a waiver of California Education Code 80021.1 must be procured from the California Commission on Teacher Credentialing.

**PROPOSAL**

It is proposed that the Board of Education review and approve the request for Variable Term Waiver.

**FISCAL IMPACT**


There will be no cost to the District.

**RECOMMENDATION**

It is recommended that the Board of Education approve waiver request of California Education Code 80021.1 to submit waiver request to the California Commission on Teacher Credentialing.

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Recommended by:



Craig Rydquist

Associate Superintendent,  
Human Resources

Approved for Recommendation  
to the Governing Board by:



Pamela Able

Pamela Able  
Superintendent

PUBLIC NOTICE

2014/15 Variable Waiver

<u>Name</u>	<u>Waiver</u>	<u>Site</u>
Teresa Magana	Education Specialist Instruction –Mild/Moderate Credential	Special Ed



MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Proposed Job Description:  
JC# 1657 Bus Monitor

December 8, 2014

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BACKGROUND

The Human Resources Department is responsible for proposing new job descriptions and maintaining up-to-date job descriptions through revisions, and placing employees appropriately on the respective salary schedule. The proposed job description was approved by the Superintendent's Cabinet and the California School Employees Association.

ISSUE

The Bus Monitor represents a new position with new responsibilities. This position is responsible for ensuring students maintain appropriate levels of behavior while being transported, providing supervision and guidance to students who have displayed poor behavior, and working with students and their families on general behavior expectations while riding the school bus.

PROPOSAL

The attached job description is proposed for the Board's consideration.

FISCAL IMPACT


The Bus Monitor will be paid at range 24 on the Classified Unit Salary Schedule.

RECOMMENDATION

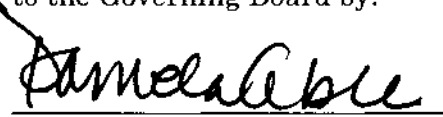
It is recommended that the Board of Education approve the proposed job description: JC# 1657 Bus Monitor.

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Recommended by:

  
Craig Rydquist  
Associate Superintendent, Human Resources

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC# 1657

### BUS MONITOR

#### OVERALL RESPONSIBILITY

Under general supervision, ride the District school bus to ensure students maintain appropriate levels of behavior while being transported. Provide supervision and guidance to students who have displayed poor behavior and work with students and their families on general behavioral expectations while riding the school bus.

#### SPECIFIC RESPONSIBILITIES

1. Maintain order and discipline on the bus. Monitor student activities to assure students comply with bus rules and safety procedures. *E*
2. Assist in the development and implementation of behavioral plans for students as it relates to transportation to and from school. *E*
3. Collect behavioral data as needed to chart progress on transportation behavioral plans. *E*
4. Contact site administration and/or case managers regarding school bus behavior as appropriate. *E*
5. Share information with site administration about student conduct on the bus. *E*
6. Use positive behavioral interventions and techniques to shape appropriate behavior. *E*
7. Support and assist in the enforcement of rules and procedures as it relates to transportation. *E*
8. Assist in supervision of bus loading and unloading when needed. *E*
9. Attend and participate in assigned meetings, workshops, and seminars. *E*
10. Assist in implementing individual educational plan goals as it relates to transportation, as necessary. *E*
11. Effectively communicate and maintain cooperative relationships with those contacted during the course of work.
12. Perform other related duties as assigned.

*E = Essential Function*

#### SALARY

Classified Unit Salary Schedule (Range 24)

#### QUALIFICATIONS

##### Knowledge/Ability

##### Minimum Requirements:

- Knowledge of basic behavioral principles or ability to learn quickly.
- Ability to get along well with students and staff.
- Ability to understand and implement oral directions and directions written in English.
- Ability to communicate and maintain cooperative relationships with those contacted in the course of work.

##### Desirable Qualification:

- Knowledge of applied behavior analysis techniques.

E.3(1)

**BUS MONITOR (continued)**

QUALIFICATIONS (continued)

Experience

Minimum Requirement:

Two years experience working with school age students.

Education

Minimum Requirement:

High School Diploma or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE).

Physical Characteristics

With or without the use of aids:

Sufficient vision to read small print.

Sufficient depth perception to file documents.

Sufficient hearing to hear normal and telephone conversations.

Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone.

Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.

Sufficient physical ability to sit or stand for prolonged periods of time.

Sufficient physical ability to reach horizontally and vertically with arms.

REPORTS TO:

Supervisor, Transportation

Cabinet Approved: 6/10/14

Unit Approved: 11/19/14

Board Approved:

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Proposed and Revised Job Descriptions: December 8, 2014  
JC# 0024 Supervisor, Operations (Revised); JC# 0036  
Supervisor, Maintenance & Construction (Revised);  
JC# 0046 Senior Director, Maintenance and Operations  
(Proposed); JC# 0047 Senior Director, Business Services  
(Proposed); JC# 0055 Director I, Nutrition Services (Proposed);  
JC# 0056 Director I, Maintenance and Operations (Proposed);  
JC# 0057 Director I, Risk Management (Proposed)

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BACKGROUND

The Human Resources Department is responsible for proposing new job descriptions and maintaining up-to-date job descriptions through revisions, and placing employees appropriately on the respective salary schedules. The proposed and revised job descriptions were approved by the Superintendent's Cabinet.

ISSUE

On May 20, 2013, the Board of Education approved a District Management Reorganization Plan which created new titles for several managers. The job descriptions for Educational Services managers affected by the reorganization have already been approved; these job descriptions define the responsibilities for the Business Services managers also affected by the reorganization. The two supervisor job descriptions being submitted were not part of the reorganization plan but have had their Essential Functions identified and have also had the title of the manager they report to corrected to reflect the titles approved in the Plan.

PROPOSAL

The attached job descriptions are proposed for the Board's consideration.

FISCAL IMPACT

The Senior Director, Maintenance and Operations and Senior Director, Business Services will be paid from the Management Salary Schedule at Range 144. The Director I, Nutrition Services and Director I, Maintenance and Operations will be paid from the Management Salary Schedule at Range 130. The Director I, Risk Management will be paid from the Management Salary Schedule at Range 133. The Supervisor, Operations and Supervisor, Maintenance & Construction will continue to be paid at range 123 on the Management Salary Schedule.

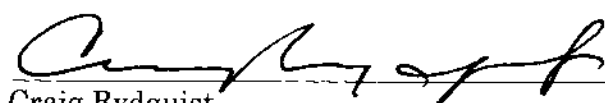
Approval of Proposed and Revised Job Descriptions: JC# 0024 Supervisor, Operations (Revised); JC# 0036 Supervisor, Maintenance & Construction (Revised); JC# 0046 Senior Director, Maintenance and Operations (Proposed); JC# 0047 Senior Director, Business Services (Proposed); JC# 0055 Director I, Nutrition Services (Proposed); JC# 0056 Director I, Maintenance and Operations (Proposed); JC# 0057 Director I, Risk Management (Proposed)

RECOMMENDATION

It is recommended that the Board of Education approve the proposed and revised job descriptions: JC# 0024 Supervisor, Operations (Revised); JC# 0036 Supervisor, Maintenance & Construction (Revised); JC# 0046 Senior Director, Maintenance and Operations (Proposed); JC# 0047 Senior Director, Business Services (Proposed); JC# 0055 Director I, Nutrition Services (Proposed); JC# 0056 Director I, Maintenance and Operations (Proposed); JC# 0057 Director I, Risk Management (Proposed).


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Recommended by:

  
Craig Rydquist  
Associate Superintendent, Human Resources

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Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

**MODESTO CITY SCHOOLS**

*REVISED*

Job Description

JC # 0024

**SUPERVISOR, OPERATIONS**

OVERALL RESPONSIBILITY

Under general direction, responsible for planning, organizing, directing, and evaluating the cleaning, repair, and improvement of District facilities and grounds.

SPECIFIC RESPONSIBILITIES

1. Plan, organize and direct inspections to ensure the maintenance and repair of school district facilities as it pertains to the custodial staff. E
2. Establish priorities and work procedures for operations personnel. E
3. Assist school principals and head custodians in the selection, supervision, and evaluation of all operations department staff. E
4. Provide in-service orientation training for new/promoted operations personnel. E
5. Assist in the development of operations budget. E
6. Assist and coordinate repairs and projects from site inspections. E
7. Understand attendance, scheduling, work orders, workers' compensation forms, pay claims, and purchasing procedures. E
8. Maintain and conduct the Head Custodian Training Program. E
9. Conduct safety inspections and implement changes as required. E
10. Effectively communicate and maintain cooperative relationships with those contacted in the course of work. E
11. Perform other related duties as assigned.

E = Essential Function

WORK YEAR

Approved days as specified on the Management Salary Schedule (222)

SALARY

Management Salary Schedule (Range 123)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of methods used in building and equipment repair and maintenance.
- Knowledge of the equipment and supplies used in the maintenance and care of school furniture, buildings and grounds.
- Knowledge of employee safety practices and procedures.

## **SUPERVISOR, OPERATIONS (continued)**

### QUALIFICATIONS (continued)

#### Knowledge/Ability (continued)

##### Minimum Requirements:

Knowledge of and ability to apply effective principles of planning, cost analysis, forecasting, and related control requirements.

Knowledge of and ability to apply management, budgeting and contract administration principles and practices.

Knowledge of and ability to apply effective supervision techniques.

Knowledge of and ability to apply problem solving processes and techniques.

Ability to understand and implement complex oral and written directions given in English.

Ability to compose clear, complete and concise correspondence and reports independently using correct grammar, syntax, punctuation and spelling.

#### Experience

##### Minimum Requirement:

Increasingly responsible experience successfully managing an institutional, commercial or school district maintenance program.

##### Desirable Qualification:

Three (3) years of increasingly responsible experience successfully managing a school district maintenance program.

#### Education

##### Minimum Requirement:

Graduation from high school with post-high school training in personnel management and supervision or equivalent combination of education and experience related to the position.

##### Desirable Qualification:

Associate of Arts degree from an accredited college with a specialization in business administration with training in personnel management and supervision or equivalent combination of education and work experience related to the position.

#### License

Valid California Driver's License.

#### Physical Characteristics

##### With or without the use of aids:

Sufficient vision to read small print.

Sufficient depth perception, physical ability, strength, mobility, stamina, color perception and acuity to drive and operate equipment or vehicles.

Sufficient hearing to hear normal telephone and handheld radio conversations.

Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone or handheld radios.

Sufficient physical ability, strength, balance, mobility and stamina to perform moderate physical labor.

Sufficient lower body strength, stamina, balance and mobility to sit, stand, kneel, walk, stoop, climb stairs, bend and extend legs for prolonged periods of time.

### REPORTS TO

Director, Maintenance and Operations

Associate Superintendent, Business Services or designee.

~~Cabinet Approved: 3/26/07~~

Board Approved: 4/23/07

Cabinet Approved: 11/7/14

Board Approved:

## MODESTO CITY SCHOOLS

REVISED

Job Description

JC # 0036

### SUPERVISOR, MAINTENANCE & CONSTRUCTION

#### OVERALL RESPONSIBILITY

Under general direction, responsible for planning, organizing, directing and evaluating in the areas of maintenance, repair, design and construction of District facilities.

#### SPECIFIC RESPONSIBILITIES

1. Plan, direct and coordinate the maintenance, construction, alteration and repair of school district facilities. E
2. Establish priorities and work procedures for maintenance personnel. E
3. Provide project management for assigned capital improvement projects. E
4. Maintain complete and accurate records of progress during all stages of the construction program. E
5. Develop and review plans, specifications, cost estimates, schedules, pay requests and change orders for assigned projects. E
6. Facilitate contract compliance by contractors. E
7. Assist in the selection, supervision and evaluation of all maintenance staff. E
8. Provide in-service orientation and training for maintenance personnel as needed.
9. Assist in the development of the maintenance and construction budget.
10. Provide and interpret District technical standards and other specifications for architects, consultants and contractors. E
11. Manage development and maintenance of plans, specifications, maintenance and operations manuals and other construction documents. E
12. Prepare, plan and design specifications for force account or contract maintenance projects. E
13. Develop deferred maintenance and routine restricted maintenance plans as directed. E
14. Assist and coordinate repairs and projects from site inspections. E
15. Assume responsibility for regulatory compliance as it relates to maintenance and construction. E
16. Schedule necessary work in accordance with District priorities. E
17. Understand and implement attendance, work order, purchasing and accounting procedures. E
18. Collect, organize and compile data and prepare reports as necessary. E
19. Effectively communicate and maintain cooperative relationships with those contacted in the course of work. E
20. Perform other related duties as assigned.

E = Essential Function



## **SUPERVISOR, MAINTENANCE & CONSTRUCTION (continued)**

### WORK YEAR

~~222 days~~

Approved days as specified on the Management Salary Schedule

### SALARY

Management Salary Schedule (~~Range 123~~)

### QUALIFICATIONS

#### Knowledge/Ability

##### Minimum Requirements:

- Knowledge of methods used in building and equipment repair and maintenance.
- Knowledge of project and construction management.
- Knowledge of and ability to administer construction contracts, prebid and bid awards procedures.
- Knowledge of the equipment and supplies used in the maintenance and care of school furniture, buildings and grounds.
- Knowledge of employee safety practices and procedures.
- Knowledge of state and federal laws and codes related to construction and maintenance.
- Knowledge of and ability to apply effective principles of planning, cost analysis, forecasting and related control requirements.
- Ability to communicate and maintain cooperative relationships with construction industry representatives, architects, professional educators and administrators, officials representing various governmental agencies and the general public.
- Knowledge of and ability to apply management, budgeting and contract administration principles and practices.
- Knowledge of and ability to apply effective supervision techniques.
- Knowledge of and ability to apply problem solving processes and techniques.
- Ability to understand and implement complex oral and written directions given in English.
- Ability to create and maintain spreadsheets/logs, preferably in Excel.
- Ability to compose clear, complete and concise correspondence and reports independently using correct grammar, syntax, punctuation and spelling.

#### Experience

##### Minimum Requirements:

- Experience in position(s) of increasing management responsibility and/or supervisory experience in maintenance, construction and/or construction design and project management.

##### Desirable Qualifications:

- Three (3) years of successful experience in position(s) with increasing management responsibility and/or supervisory experience in building maintenance, school construction and/or related disciplines.

#### Education

##### Minimum Requirement:

- Graduation from high school with post-high school training in personnel management and supervision or equivalent combination of education and experience related to the position.

##### Desirable Qualifications:

- Associate of Arts degree from an accredited college with a specialization in business administration with training in personnel management and supervision or equivalent combination of education and work experience related to the position.

**SUPERVISOR, MAINTENANCE & CONSTRUCTION (continued)**

QUALIFICATIONS (continued)

License

Valid California Driver's License.

Physical Characteristics

With or without the use of aids:

Sufficient vision to read small print.

Sufficient depth perception, physical ability, strength, mobility, stamina, color perception and acuity to drive and operate equipment or vehicles.

Sufficient hearing to hear normal telephone and handheld radio conversations.

Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone or handheld radios.

Sufficient physical ability, strength, balance, mobility and stamina to perform moderate physical labor.

Sufficient lower body strength, stamina, balance and mobility to sit, stand, kneel, walk, stoop, climb stairs, bend and extend legs for prolonged periods of time.

REPORTS TO

~~Director, Maintenance and Construction~~

Associate Superintendent, Business Services or designee.

~~Cabinet Approved: 5/18/10~~

Board Approved: 6/1/10

Cabinet Approved: 11/7/14

Board Approved:

**MODESTO CITY SCHOOLS**

*PROPOSED*

Job Description

JC# 0046

**SENIOR DIRECTOR, MAINTENANCE AND OPERATIONS**

OVERALL RESPONSIBILITY

Under general direction, provide leadership and management responsibility in the areas of facilities design, construction, modernization, temporary housing; direct and coordinate custodial, facilities and the maintenance operations of the District.

SPECIFIC RESPONSIBILITIES

1. Develop, implement and manage the construction programs and associated contracts for school district facilities. *E*
2. Direct the work of design professionals in developing construction plans that meet District needs and budget. *E*
3. Act as a liaison between departments/site staff and design professionals to develop educational specifications for construction and modernization projects. *E*
4. Direct the preparation of construction documents, including review of plans, specifications and cost estimates to ensure accuracy and that the District's goals are met. *E*
5. In cooperation with the Manager, Fiscal Support Services, develop and monitor project budgets. *E*
6. Assist with the development of funding applications for construction and modernization projects. *E*
7. Manage construction projects to ensure plans are properly implemented, projects remain on schedule and within budget, and manage all requests for information, change orders and pay requests. *E*
8. Work with various departments to develop appropriate technical standards and specifications for inclusion in construction, modernization and maintenance projects. *E*
9. Select and oversee the work of Division of State Architect project inspectors. *E*
10. Maintain accurate written records of construction projects during all stages of the construction program, from design concept through close-out and warranty implementation. *E*
11. Provide for and maintain a priority list of maintenance and repair projects. *E*
12. Coordinate with appropriate parties for preventative maintenance programs. *E*
13. Review productivity data and schedule planned and emergency work in accordance with District priorities. *E*
14. Assist school principals and supervisors in the selection and evaluation of maintenance and operations personnel.
15. Implement and maintain effective cost control and effective measures to insure maximum yield from personnel, financial and material resources. *E*
16. Develop standards, implement and direct work pertaining to security and surveillance. *E*
17. Review department staffing, work load and material requirements, and submit requests and justifications appropriate to establish timelines and priorities. *E*

## SENIOR DIRECTOR, MAINTENANCE AND OPERATIONS (continued)

### SPECIFIC RESPONSIBILITIES (continued)

18. Develop standards, implement and direct work in adherence of State, County and Federal codes pertaining to employee and environmental safety and protection. *E*
19. Develop and enforce appropriate Board Policies and Administrative Regulations in areas of responsibility. *E*
20. Assist in the selection, orientation, supervision and evaluation of subordinate personnel. *E*
21. Effectively communicate and maintain cooperative relationships with those contacted in the course of work. *E*
22. Perform other related duties as assigned.

*E = Essential Function*

### WORK YEAR

Approved days as specified on the Management Salary Schedule (222)

### SALARY

Management Salary Schedule (Range 144)

### QUALIFICATIONS

#### Knowledge/Ability

##### Minimum Requirements:

- Knowledge of project and construction management.
- Knowledge of and ability to administer construction contracts, prebid and bid awards procedures.
- Knowledge of and ability to apply modern business methods and techniques.
- Knowledge of and ability to apply effective supervision techniques.
- Knowledge of state and federal laws and codes related to construction.
- Ability to organize and direct the activities of a large department.
- Ability to communicate and maintain cooperative relationships with construction industry representatives, architects, professional educators and administrators, officials representing various governmental agencies, and the general public.
- Knowledge of and ability to apply management, budgeting and contract administration principles and practices.
- Knowledge of and ability to plan, organize and direct the work activities of a large work force.
- Knowledge of and ability to apply problem solving processes and techniques.
- Knowledge of methods, practices, tools, equipment and materials used in the care and maintenance and repair of buildings, furniture and equipment.
- Ability to understand and implement complex oral and written instructions given in English.
- Ability to compose clear, complete and concise correspondence and reports using correct grammar, syntax, punctuation and spelling.
- Ability to work cooperatively with a wide variety of personalities and situations requiring diplomacy, friendliness, poise and firmness.

#### Experience

##### Minimum Requirement:

- Three (3) years of experience in position(s) of increasing management responsibility and/or supervisory experience in maintenance, construction, architecture, engineering and/or construction design.

## SENIOR DIRECTOR, MAINTENANCE AND OPERATIONS (continued)

### QUALIFICATIONS (continued)

#### Experience (continued):

##### Desirable Qualification:

Five (5) years of successful experience in position(s) with increasing management responsibility and/or supervisory experience in the area of maintenance, operations and school construction.

#### Education

##### Minimum Requirement:

Any combination of training/education and experience equivalent to completion of four (4) years of college, in the areas of maintenance, operations and school construction.

##### Desirable Qualification:

Four (4) year degree from an accredited college/university in areas related to the position.  
Board-Licensed professional engineer and/or architect.

#### License/Certificate

##### Minimum Requirement:

Valid California Drivers License.

#### Physical Characteristics

##### With or without the use of aids:

Sufficient vision to read small print.

Sufficient depth perception to file documents and relate the spatial distances between objects.

Sufficient hearing to hear normal and telephone conversations.

Ability to speak in a voice that can be clearly heard and understood on the telephone and in face-to-face conversations.

Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.

Sufficient physical ability to reach horizontally and vertically with arms.

Sufficient physical ability, strength, balance, mobility, and stamina to climb stairs, sit for extended periods of time, and stand for extended periods of time.

Sufficient lower body strength, stamina and mobility to walk, stoop, and bend.

### REPORTS TO

Associate Superintendent, Business Services or designee

Cabinet Approved: 11/7/14

Board Approved:

## MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC# 0047

### SENIOR DIRECTOR, BUSINESS SERVICES

#### OVERALL RESPONSIBILITY

Under general direction, provide leadership in the areas of short and long-range demographic projections, facility master planning, transportation, management of District facilities and various analytical projects.

#### SPECIFIC RESPONSIBILITIES

1. Design, develop and assist in the implementation of short and long-range facility master plans. *E*
2. Maintain and analyze a variety of demographic factors related to community and student population trends. *E*
3. Develop short and long-range enrollment projections. *E*
4. Coordinate project planning, approvals and cost sharing agreements with other governmental agencies. *E*
5. Assist in the development of an annual plan for immediate student housing and staffing calculations. *E*
6. Determine, maintain and disseminate information related to District and school attendance boundaries. *E*
7. Act as District's administrative representative officer for the Schools Infrastructure Financing Agency and for the Salida Area Public Facilities Financing Agency. *E*
8. Interact with other entities, both public and private, to protect the District's financial and political interests related to planning. *E*
9. Represent the District with other governmental agencies related to development proposals and other actions affecting facilities planning. *E*
10. Monitor land use development plans and negotiate mitigation of resulting school impacts. *E*
11. Act as the District's property manager, both for District-owned and for leased facilities. *E*
12. Conduct legislative lobbying efforts at the local, state and federal levels. *E*
13. Act as District's California Environmental Quality Act Officer. *E*
14. Coordinate the implementation of any environmental requirements associated with the development of school facilities. *E*
15. Provide analytical and statistical support for a variety of District projects. *E*
16. Monitor average and specific class sizes to ensure compliance with State laws and District contracts. Arrange for student relocation when necessary. *E*
17. Direct assigned operational support departments, including supervision and evaluation of personnel. *E*
18. Assist assigned departments in the preparation and monitoring of budgets. *E*
19. Conduct internal performance and financial audits of various departments and operations and make recommendations or develop guidelines to correct deficiencies. *E*
20. Monitor legislative actions and regulatory changes to ensure District compliance.

## **SENIOR DIRECTOR, BUSINESS SERVICES (continued)**

### SPECIFIC RESPONSIBILITIES (continued)

21. Meet with division and various program managers to discuss finance, legal compliance and mandates and to assist with procedures and financial management. *E*
22. Develop appropriate Board Policies and Administrative Regulations in areas of responsibility. *E*
23. Assist in the selection, orientation, supervision and evaluation of subordinate personnel. *E*
24. Effectively communicate and maintain cooperative relationships with those contacted in the course of work. *E*
25. Perform other related duties as assigned.

*E = Essential Function*

### WORK YEAR

Approved days as specified on the Management Salary Schedule (222)

### SALARY

Management Salary Schedule (Range 144)

### QUALIFICATIONS

#### Knowledge/Ability

##### Minimum Requirements:

- Ability to apply laws and policies to the planning process.
- Knowledge of and ability to apply legal processes related to the planning and funding process.
- Knowledge of and ability to apply automated geographic based modeling techniques.
- Knowledge of and ability to apply statistical research methods/analyses and their use in forecasting and planning based on demographic data.
- Knowledge of public agencies responsible for planning and development of local geographic areas.
- Knowledge of basic relationship between federal, state, county and city planning programs.
- Knowledge of and ability to organize and conduct complex automated planning studies.
- Knowledge of and ability to apply accounting, budgeting, fiscal accountability, management, and contract administration methods, principles and practices.
- Knowledge of and ability to apply effective supervision techniques.
- Knowledge of and ability to apply problem solving processes and techniques.
- Ability to evaluate and analyze data and make sound recommendations based on considered judgment.
- Ability to translate loosely defined District needs into specific applications with minimal direction or on own initiative.
- Ability to understand and implement complex oral and written instructions given in English.
- Ability to compose clear, complete and concise correspondence and reports using correct grammar, syntax, punctuation and spelling.
- Ability to work cooperatively with a wide variety of personalities and situations requiring diplomacy, friendliness, poise and firmness.

#### Experience

##### Minimum Requirement:

- Successful experience performing administrative or supervisory work in a school district, consultant firm or government entity.

## **SENIOR DIRECTOR, BUSINESS SERVICES (continued)**

### QUALIFICATIONS (continued)

#### Experience (continued):

##### Desirable Qualification:

Successful experience performing long-range facility planning and generation/management of capital resources.

#### Education

##### Minimum Requirement:

Any combination of education and related experience equivalent to completion of four (4) years of college, including coursework related to the position.

##### Desirable Qualification:

Four (4) year degree from an accredited college/university in areas related to the position.

#### License/Certificate

##### Minimum Requirement:

Valid California Drivers License.

#### Physical Characteristics

##### With or without the use of aids:

Sufficient vision to read small print.

Sufficient depth perception to file documents and relate the spatial distances between objects.

Sufficient hearing to hear normal and telephone conversations.

Ability to speak in a voice that can be clearly heard and understood on the telephone and in face-to-face conversations.

Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.

Sufficient physical ability to reach horizontally and vertically with arms.

Sufficient physical ability, strength, balance, mobility, and stamina to climb stairs, sit for extended periods of time, and stand for extended periods of time.

Sufficient lower body strength, stamina and mobility to walk, stoop, and bend.

### REPORTS TO:

Associate Superintendent, Business Services or designee

Cabinet Approved: 11/7/14

Board Approved:



**MODESTO CITY SCHOOLS**

*PROPOSED*

Job Description

JC# 0055

**DIRECTOR I, NUTRITION SERVICES**

OVERALL RESPONSIBILITY

Under general direction, provide leadership and assume management responsibility for the operation and administration of the Nutrition Services Department.

SPECIFIC RESPONSIBILITIES

1. Plan and recommend programs, policies and goals for the Nutrition Services Program in accordance with federal regulations and District policies. *E*
2. Develop and administer the Nutrition Services Program budget. *E*
3. Assist in the selection, assignment, orientation, training, supervision and evaluation of personnel. *E*
4. Specify and procure food, supplies, and equipment in conjunction with the Purchasing Department. *E*
5. Assist in the development of design specifications for maintenance and modernization of District facilities. *E*
6. Determine maintenance needs and coordinate the completion of such work.
7. Develop and maintain an effective public relations program.
8. Negotiate food service contracts with agencies and institutions. *E*
9. Maintain and monitor reporting systems to evaluate the effectiveness of the Nutrition Services program. *E*
10. Determine portion control and the pricing of food items. *E*
11. Present the District's position on Child Nutrition to legislative bodies and regulatory agencies. *E*
12. Prepare reports in a complete and timely manner. *E*
13. Effectively communicate and maintain cooperative relationships with those contacted in the course of work. *E*
14. Perform other related duties as assigned.

*E = Essential Function*

WORK YEAR

Approved days as specified on the Management Salary Schedule (222)

SALARY

Management Salary Schedule (Range 130)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

Knowledge of food science, food systems, meal management and food-borne illnesses and their prevention.

## **DIRECTOR I, NUTRITION SERVICES (continued)**

### QUALIFICATIONS (continued)

#### Knowledge/Ability (continued)

##### Minimum Requirements:

- Knowledge of principles and practices of management, program budgeting and contract management.
- Knowledge of procedures and equipment used in large scale preparation, cooking and serving food.
- Knowledge of food science, food systems, meal management and food-borne illnesses and their prevention.
- Knowledge of principles and practices of management, program budgeting and contract management.
- Knowledge of procedures and equipment used in large scale preparation, cooking and serving food.
- Knowledge of principles of nutrition.
- Knowledge of food values, proper food combinations and economical substitutes.
- Knowledge of and ability to apply problem solving processes and techniques.
- Knowledge of and ability to apply effective supervision and evaluation procedures.
- Knowledge of and ability to apply methods of current equipment and construction requirements for school food service facilities (including health and safety standards).
- Knowledge of and ability to apply principles of cost analysis, accounting and purchasing.
- Knowledge of and ability to apply public relations principles and practices.
- Ability to write specifications for foods, supplies and equipment and evaluate bid proposals.
- Ability to understand and implement complex oral and written directions given in English.
- Ability to compose clear, complete and concise correspondence and reports independently using correct grammar, syntax, punctuation and spelling.

#### Experience

##### Minimum Requirement:

- Increasingly responsible experience managing an institutional or commercial quantity food service operation.

##### Desirable Qualification:

- Five (5) years experience managing a school district quantity food service program.

#### Education/Credential

##### Minimum Requirement:

- Bachelor's Degree or college level coursework in dietetics, foods and nutrition, hotel and restaurant management, business administration or related subject area.

##### Desirable Qualification:

- Master's Degree in Institution Management, Business, Food Service or related technology or a related field.

#### Physical Characteristics

##### With or without the use of aids:

- Sufficient vision to read small print.
- Sufficient depth perception, physical ability, strength, mobility, stamina, color perception and acuity to drive and operate equipment or vehicles.
- Sufficient hearing to hear normal telephone and handheld radio conversations.
- Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone or handheld radios.
- Sufficient physical ability, strength, balance, mobility and stamina to perform moderate physical labor.
- Sufficient lower body strength, stamina, balance and mobility to sit, stand, kneel, walk, stoop, climb stairs, bend and extend legs for prolonged periods of time.

## REPORTS TO

Associate Superintendent, Business Services or designee

Cabinet Approved: 11/7/14

Board Approved:

**MODESTO CITY SCHOOLS**

*PROPOSED*

Job Description

JC # 0056

**DIRECTOR I, MAINTENANCE AND OPERATIONS**

OVERALL RESPONSIBILITY

Responsible for coordinating and directing the maintenance, custodial and groundskeeping operations of the District, and evaluating the maintenance and cleaning of District facilities and grounds.

SPECIFIC RESPONSIBILITIES

1. Develop and maintain a program of periodic and thorough inspection of buildings and grounds to insure compliance with health and safety standards, and establish preventive maintenance program. *E*
2. Provide for periodic inspections of mechanical and electrical installations to insure operational safety and effectiveness, and implement necessary corrective actions. *E*
3. Implement and maintain effective cost control and effective measures to insure maximum yield from personnel, financial and material resources. *E*
4. Review productivity data and schedule planned and emergency work in accordance with District priorities. *E*
5. Review department staffing, work load and material requirements, and submit budget requests and justifications appropriate to establish timelines and priorities. *E*
6. Collect, analyze and compile data in support of departmental recommendations, and prepare reports as necessary. *E*
7. Participate in planning and development of plans for improvement modifications, site development and construction. *E*
8. Conduct safety inspections and implement changes as required. *E*
9. Assist in development and implementation of employee and environmental safety programs consistent with District Policy, State, County and Federal codes. *E*
10. Provide in-service training for Maintenance and Operations personnel. *E*
11. Assist school principals and supervisors in the selection and evaluation of maintenance, custodial and groundskeeper personnel.
12. Effectively communicate and maintain cooperative relationships with those contacted in the course of work. *E*
13. Perform other related duties as assigned.

*E = Essential Function*

WORK YEAR

Approved days as specified on the Management Salary Schedule (222)

SALARY

Management Salary Schedule (Range 130)

## **DIRECTOR I, MAINTENANCE AND OPERATIONS (continued)**

### **QUALIFICATIONS**

#### **Knowledge/Ability**

##### **Minimum Requirements:**

Knowledge of and ability to apply management, budgeting and contract administration principles and practices.

Knowledge of and ability to apply problem solving processes and techniques.

Knowledge of and ability to apply effective supervisory techniques.

Knowledge of and ability to initiate effective staff development projects.

Knowledge of methods, practices, tools, equipment and materials used in buildings, furniture and equipment maintenance and repair

Knowledge of methods, practices, tools, equipment and materials used in the care and maintenance of school grounds.

Knowledge of and ability to plan, organize and direct the work activities of a large work force.

Ability to understand and implement complex oral and written directions given in English.

#### **Experience**

##### **Minimum Requirement:**

Five (5) years minimum of increasingly responsible experience managing and supervising a custodial/maintenance program.

#### **Education/Credential**

##### **Minimum Requirements:**

Graduation from high school with advanced training in management and supervision skills or equivalent combination of education and experience in the specific area of assignment.

##### **Desirable Qualification:**

Associate of Arts Degree from an accredited college with a specialization in business administration, with coursework in personnel management, or equivalent combination of education and experience related to the position.

#### **License**

Valid California Driver's License.

#### **Physical Characteristics**

##### **With or without the use of aids:**

Sufficient vision to read small print.

Sufficient depth perception, physical ability, strength, mobility, stamina, color perception and acuity to drive and operate equipment or vehicles.

Sufficient hearing to hear normal telephone and handheld radio conversations.

Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone or handheld radios.

Sufficient physical ability, strength, balance, mobility and stamina to perform moderate physical labor.

Sufficient lower body strength, stamina, balance and mobility to sit, stand, kneel, walk, stoop, climb stairs, bend and extend legs for prolonged periods of time.

### **REPORTS TO**

Associate Superintendent, Business Services or designee.

Cabinet Approved: 11/7/14

Board Approved:

**MODESTO CITY SCHOOLS**

*PROPOSED*

Job Description

JC# 0057

**DIRECTOR I, RISK MANAGEMENT**

OVERALL RESPONSIBILITY

Under general direction, provide leadership and assume management responsibility for planning, implementing, and evaluating the District insurance, benefit, and risk management program.

SPECIFIC RESPONSIBILITIES

1. Administer self-funded programs of workers' compensation, property, liability, and dental coverage. *E*
2. Evaluate, interpret, and recommend placement of insurances including liability, automobile, property, student accident and employee health and welfare benefits. *E*
3. Evaluate effect of proposed legislation on District's insurance and related programs. *E*
4. Maintain files on claims and losses. *E*
5. Represent District's interest with insurance, legal, and investigative personnel. *E*
6. Coordinate loss control and safety activities. *E*
7. Analyze insurance market trends, loss statistics and accidents. *E*
8. Provide advice to administrative staff on insurance and claim matters. *E*
9. Arrange for reimbursement when District equipment and property is damaged. *E*
10. Coordinate and supervise the annual health benefit "open enrollment" periods. *E*
11. Meet all insurance and retirement deadlines, including related reports. *E*
12. Chair District Insurance Committee. *E*
13. Assist in the selection, orientation, supervision, and evaluation of subordinate personnel. *E*
14. Effectively communicate and maintain cooperative relationships with those contacted in the course of work. *E*
15. Perform other related duties as assigned.

*E = Essential Function*

WORK YEAR

Approved days as specified on the Management Salary Schedule (222)

SALARY

Management Salary Schedule (Range 133)

## **DIRECTOR I, RISK MANAGEMENT (continued)**

### QUALIFICATIONS

#### Knowledge/Ability

##### Minimum Requirements:

- Knowledge of insurance placement and claim practices.
- Knowledge of California labor laws, codes, safety orders, and workers' compensation laws and regulations and insurance codes.
- Knowledge of and ability to apply management, budgeting, and contract administration principles and practices.
- Knowledge of and ability to apply effective supervision techniques.
- Knowledge of and ability to apply problem solving processes and techniques.
- Ability to understand and implement complex oral and written directions given in English.
- Ability to compose clear, complete, and concise correspondence and reports independently using correct grammar, syntax, punctuation and spelling.

#### Experience

##### Minimum Requirements:

- Successful experience managing safety and risk management programs.
- Successful experience purchasing large volume insurance coverage and administering high retention levels.
- Successful work experience which demonstrates increasing responsibility.

#### Education

##### Minimum Requirement:

- Bachelor's Degree from an accredited college or university with a specialization in business administration or equivalent combination of education and work experience related to the position.

##### Desirable Qualification:

- Master's Degree from an accredited college or university with a specialization in business administration.

#### Physical Characteristics

##### With or without the use of aids:

- Sufficient vision to read small print.
- Sufficient depth perception to file documents and relate the spatial distances between objects.
- Sufficient hearing to hear normal and telephone conversations.
- Ability to speak in a voice that can be clearly heard and understood on the telephone and in face-to-face conversations.
- Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.
- Sufficient physical ability to reach horizontally and vertically with arms.
- Sufficient physical ability, strength, balance, mobility, and stamina to climb stairs, sit for extended periods of time, and stand for extended periods of time.
- Sufficient lower body strength, stamina and mobility to walk, stoop, and bend.

### REPORTS TO:

Associate Superintendent, Human Resources or designee

Cabinet Approved: 11/7/14

Board Approved:

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Rejection of Claim of  
Magda Johana Cortez, a Minor

December 8, 2014

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BACKGROUND

A claim for damages has been presented against Modesto City Schools by Candelaria Corona, parent, on behalf of her daughter Magda Johana Cortez, for personal injuries she allegedly sustained on October 1, 2014, at El Vista Elementary School, when the wagon she was riding in was pushed down some stairs by another student.


RECOMMENDATION

It is recommended that the Board of Education approve the rejection of claim of Magda Johana Cortez, a minor.

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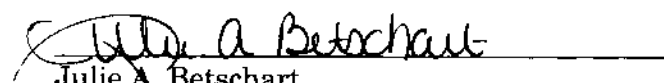
Originating Department: Risk Management


Reviewed and Recommended by:

  
Craig Rydquist  
Associate Superintendent, Human Resources

Reviewed by:

Approved for Recommendation  
to the Governing Board by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Student Expulsion,  
HS-14-2014-2015

December 8, 2014

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BACKGROUND:

The principal recommended that the above designated student, HS-14-2014-2015, be expelled for violation of Education Code 48900:

- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance listed in Chapter 2 of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

and Education Code 48915:

- (a) (3) Unlawful possession of any controlled substance, as defined in Chapter 2 (commencing with Section 11053 of Division 10) of the Health and Safety Code, except for the first offense for the possession of not more than one ounce of marijuana, other than concentrated cannabis.
- (c) (3) Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053 of Division 10) of the Health and Safety Code.

ISSUE:

A stipulated expulsion agreement was reached between Modesto City Schools and the parent/guardian and student. A signed copy of the agreement is attached.

RECOMMENDATION:

Student be expelled from all schools in the District according to Board Policy 5132. Student should apply for readmission in June, 2015, for enrollment in the Fall Semester of the 2015/2016 school year. Consideration for readmission will be based upon certification of completion of the student's rehabilitation plan.

If the student completes the rehabilitation plan, the student will apply to the Director, Child Welfare and Attendance, to determine the appropriate educational placement based on the needs of the student and the District.

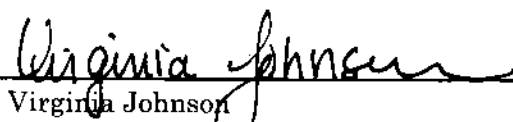


Approval of Student Expulsion, HS-14-2014-2015

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Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:



Virginia Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation to  
the Governing Board by:



Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Report on Construction Projects Progress Payments December 8, 2014

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BACKGROUND

Board Policy requires a report on progress payments be submitted monthly.

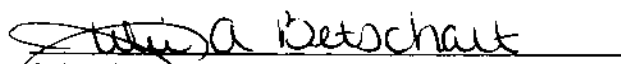
REPORT

	<u>Previously Paid</u>	<u>Current Payment</u>	<u>Balance Due</u>
King's Roofing Davis High School 500 Wing Reroof Contract Price: \$49,800.00 Certificate No. 2	\$47,490.00	\$2,310.00	\$0.00
Nadar Inc. Johansen High School Pool Filter and Heating Contract Price: \$356,500.00 Certificate No. 3	\$338,675.00	\$17,825.00	\$0.00

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Originating Department: Maintenance and Operations

Submitted by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Submission  
to the Governing Board by:

  
Pamela Able  
Superintendent

**PROGRESS PAYMENT**

**SITE:** Davis High School  
**PROJECT:** 500 Wing Reroof

**CERT NO.** 2  
**BID NO.** 14-4578  
**PROJECT NO.** 9632  
**PURCHASE ORDER** 151068

**Kings Roofing**  
**P Box 1542**  
**Patterson, CA 95363**

- |                                       |            |
|---------------------------------------|------------|
| 1. RECEIVED FROM: Tim Huff Architects | 10/31/2014 |
| 2. DATE APPROVED BY: John Liukkonen   | 11/7/2014  |
| 3. PROCESSED BY BUSINESS OFFICE       | 11/7/2014  |
| 4. PROCESSED FOR BOARD AGENDA         | 12/8/2014  |

**ACCOUNT NUMBER:**  
 01 0522 0 5650 9156 8110 3441 9632 000 *Ym*

CONTRACT PRICE	CHANGE ORDERS	ADJ. CONTRACT PRICE	LINE NO.	CURRENT PAYMENT	PREVIOUSLY PAID	TOTAL PAID TO DATE	BALANCE DUE
\$ 46,200.00	\$ 3,600.00	\$ 49,800.00	1	\$ 2,310.00	\$ 47,490.00	\$ 49,800.00	\$ -

PROGRESS PAYMENT

SITE: Johansen High School  
 PROJECT: Johansen Pool Filter and Heating

CERT NO. 3  
 BID NO. 14-4561  
 PROJECT NO. 9625  
 PURCHASE ORDER 143405

Nadar Inc.  
 PO Box 94235  
 Pasadena, CA 91109-4235

- 1. RECEIVED FROM: Tim Huff Architects 10/31/2014
- 2. DATE APPROVED BY: John Liukkonen 11/7/2014
- 3. PROCESSED BY BUSINESS OFFICE 11/7/2014
- 4. PROCESSED FOR BOARD AGENDA 12/8/2014

ACCOUNT NUMBER:  
 01 0150 0 6210 0000 8500 3444 9625 000 *pr*

CONTRACT PRICE	CHANGE ORDERS	ADJ. CONTRACT PRICE	LINE NO.	CURRENT PAYMENT	PREVIOUSLY PAID	TOTAL PAID TO DATE	BALANCE DUE
\$ 356,500.00	\$ -	\$ 356,500.00	1	\$ 17,825.00	\$ 338,675.00	\$ 356,500.00	\$ -

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Report on Revisions to Administrative Regulation 5145.3 Nondiscrimination in Education Programs and Activities, Administrative Regulation 5145.7 Student Sexual Harassment, and Exhibit 5145.3/5145.7 December 8, 2014

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BACKGROUND

The Board of Education is committed to equal opportunity for all individuals in education. Administrative Regulation 5145.3, Nondiscrimination in Education Programs and Activities, defines the District's procedures for complaints related to student-to-student harassment, intimidation, bullying and/or discrimination under any program, activity or service offered by the District.

Federal and State law prohibits the sexual harassment of a student. Administrative Regulation 5145.7, Student Sexual Harassment, defines the District's student sexual harassment complaint procedure.

ISSUE

Administrative Regulation (AR) 5145.3 was last reviewed in 2012. The AR needs to be revised to change the Title IX Coordinator responsible for receiving and processing complaints from the Director of Child Welfare and Attendance to the Associate Superintendent, Educational Services.

Administrative Regulation 5145.7 was last reviewed in 1997. As a result of reorganization and title changes within the District, the AR needs to be revised to correct titles that are either now obsolete or have changed.

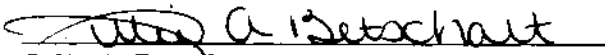
Exhibit 5145.3/5145.7, the District's Complaint Form and Overview of Procedures/Title IX Officers, is also being revised to reflect the noted corrections.

SUMMARY


Cabinet approved the revisions to both Administrative Regulations and their Exhibit on November 7, 2014 and the revised drafts are attached for the Board's review.

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Prepared and Submitted by:

  
Julie A. Betschart  
Associate Superintendent, Business Services  
Chief Business Official

Approved for Submission  
to the Governing Board by:

  
Pamela Able  
Superintendent

# MODESTO CITY SCHOOLS Administrative Regulation

AR 5145.3

## STUDENTS

### Nondiscrimination in Education Programs and Activities

(Federal and State Law)

The Board of Education is committed to equal opportunity for all individuals in education. District programs and activities shall be free from discrimination, intimidation, bullying, and/or harassment,\* based on race, religion, ethnic background or national origin, language, gender, sexual orientation, gender identity, gender expression, economic status, physical or developmental disabilities, or other special needs, or association with a person or group with one or more of these actual or perceived characteristics. The Board is committed to the “Principles of Rights, Responsibilities, and Respect to Ensure a Safe School Environment.”

### PURPOSE OF COMPLAINT PROCEDURE

The purpose of the complaint procedures is to ensure that no student shall be subjected to discrimination, intimidation, bullying, and/or harassment under any program, activity or service offered by the District.

### DEFINITION OF TERMS

→ **Title IX Coordinators**--~~The Director, Child Welfare and Attendance Associate Superintendent, Educational Services~~ is the Title IX Coordinator for student-to-student harassment, intimidation, bullying, and/or discrimination and is designated by the District to receive and process complaints under this procedure. The Associate Superintendent, Human Resources is the Title IX Coordinator for any student harassment and/or discrimination complaints involving employees of the District.

**Complainant**--A student and/or the student’s parent/guardian who believes the student has been discriminated, intimidated, bullied, and/or harassed.

**Respondent**--The individual who allegedly discriminated, intimidated, bullied, and/or harassed the complainant.

**STUDENTS****Nondiscrimination in Education Programs and Activities**  
(Federal and State Law)

*\*For the purposes of this administrative regulation, discrimination, intimidation, bullying, and/or harassment are considered written, verbal, or physical acts of a severe, persistent, or pervasive nature that affect a student's ability to participate in or benefit from an educational program or activity, or create an intimidating, threatening or abusive environment.*

**REPORTING PROCEDURES**

Any student, or the student's parent/guardian, who believes that he/she has been the victim of racial, sexual, or other forms of harassment, intimidation, bullying, and/or discrimination should immediately contact a school site administrator or other District administrator. Any District employee with knowledge or belief of conduct that may constitute harassment, intimidation, bullying, and/or discrimination toward any person shall immediately intervene when safe to do so. In addition, the employee shall report the alleged acts immediately to an appropriate District official designated by this policy.

1. **At Each School Site:** The principal/designee is the person responsible for receiving oral or written reports of harassment, intimidation, bullying, and/or discrimination at the school level.

→ A written statement will be forwarded by the principal/designee to the ~~Director, Child Welfare and Attendance~~ Associate Superintendent, Educational Services or the Associate Superintendent, Human Resources. If the complaint involves the principal/designee, the complaint shall be filed directly with the Associate Superintendent, Human Resources.

2. **In the District:** The Associate Superintendent, Human Resources and the ~~Director, Child Welfare and Attendance~~ Associate Superintendent, Educational Services are designated as the District administrators who shall receive reports or complaints of harassment, intimidation, bullying, and/or discrimination.

**STUDENTS****Nondiscrimination in Education Programs and Activities  
(Federal and State Law)**

→ The Board of Education hereby designates the Superintendent to hear any complaint against the ~~Director, Child Welfare and Attendance~~ Associate Superintendent, Educational Services and the Associate Superintendent, Human Resources. If the complaint involves the Superintendent, the complaint shall be filed directly with the Board of Education.

3. Submission of a complaint or report of harassment, intimidation, bullying, and/or discrimination will not affect the complainant or reporter's future employment, grades, or work assignments.
4. Use of formal reporting forms is mandatory.
5. The District will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible. Nevertheless, the District is legally obligated to investigate and take appropriate actions.
6. The appropriate Title IX Officer shall maintain a record keeping system to oversee the processing of harassment, intimidation, bullying, and/or discrimination complaints in order to monitor and track the receipt, investigation, and remedial action taken in response to complaints.

**INVESTIGATION**

- 
1. The ~~Director, Child Welfare and Attendance~~ Associate Superintendent, Educational Services and the Associate Superintendent, Human Resources will designate an administrator to conduct the investigation of harassment and/or discrimination complaints.
  2. The District administrator, upon receipt of a report or complaint alleging harassment and/or discrimination, shall validate the school site investigation or authorize further investigations.



**STUDENTS****Nondiscrimination in Education Programs and Activities**  
(Federal and State Law)

3. An investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. An investigation may also consist of any other methods and documents deemed pertinent by the investigator.
4. An investigation will determine whether the alleged harassment, intimidation, bullying, and/or discrimination occurred or did not occur. If there is sufficient evidence to make a determination, the scope and severity of the behavior, identity of the perpetrator(s) if possible and, the harm to the victim(s) if any shall be documented.
5. In determining whether alleged conduct constitutes a violation of this policy, the District will consider the circumstances, the nature of the behavior, past incidents, patterns of behavior, the relationships between the parties, and the context in which the alleged incidents occurred.
6. The District may take immediate steps, at its discretion, to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged harassment, intimidation, bullying and/or discrimination. The investigation will be completed as soon as practical.
7. Upon completion of the investigation, a **written** determination shall be made whether the allegations have been substantiated as factual and whether they are violations of this policy.

**DISTRICT ACTION**

1. Upon completion of the investigation, if the District determines that action is necessary to resolve the complaint, the District will take appropriate action.

## **STUDENTS**

### **Nondiscrimination in Education Programs and Activities** (Federal and State Law)

2. The result of the District's investigation of any complaint filed under these procedures will be reported in writing by the District to the complainant.
3. Complainants who disagree with the findings or action taken as a result of their complaint may appeal in writing to the Superintendent/designee.

## **REPRISAL**

The District will take appropriate action against any student/employee who retaliates against any person who reports alleged harassment, intimidation, bullying, and/or discrimination or any student/employee who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such harassment. (Retaliation includes, but is not limited to, any form of intimidation, bullying, reprisal, or harassment.)

## **RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES**

These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with other agencies, initiating civil action or seeking redress under State criminal statutes and/or Federal law. Individuals may also pursue complaints under the District's Uniform Complaint Procedures (Board Policy 1312.3) if they chose not to file under this complaint procedure. A copy of this policy is available at any school or at the District.

## **FALSE REPORTS**

It is a violation of this policy to knowingly report false allegations of harassment, intimidation, bullying, and/or discrimination. Employees/students found to knowingly report or corroborate false allegations would be subject to appropriate discipline and/or legal action.

**STUDENTS**

**Nondiscrimination in Education Programs and Activities**

(Federal and State Law)

**DISSEMINATION OF POLICY AND TRAINING**

1. This policy or a summary shall be conspicuously posted throughout the District's facilities in areas accessible to pupils, staff, parents, and community members.
2. This policy shall appear in the Student Conduct Code. The policy will also be distributed to all staff and faculty.

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REVIEWED: January 13, 2003  
October 1, 2012

# MODESTO CITY SCHOOLS

## Administrative Regulation

AR 5145.7

### STUDENTS

#### Student Sexual Harassment

Federal and State law prohibits the sexual harassment of a student. In timely investigating and redressing complaints of sexual harassment pursuant to the complaint procedure, action shall be taken in a manner designed to maintain the confidentiality of the parties involved. It is the intent of this procedure to provide prompt recourse, fairness and equity to both the individual alleging sexual harassment and the individual accused of engaging in such conduct.

Accordingly, the Board of Education will not tolerate sexual harassment and will make efforts to maintain schools free from sexual harassment.

The Governing Board is committed to ensuring that students are not adversely affected for having brought forward a sexual harassment complaint. All participants in these procedures shall be protected from retaliatory acts by the District, its employees and students. If retaliation or reprisal does occur, disciplinary action may be imposed.

Nothing in this procedure shall affect the right of the complainant to pursue the matter with any State or Federal enforcement agency. Sexual harassment complaints may be filed concurrently with an external agency to meet State and Federal agency deadlines without jeopardizing an individual's rights to pursue a complaint under this procedure.

#### PURPOSE OF COMPLAINT PROCEDURE

The purpose of the complaint procedures is to ensure that no student shall be subjected to sexual harassment under any program, activity or service offered by the District.

**STUDENTS**

**Student Sexual Harassment**

**DEFINITION OF TERMS**

→ **Title IX Coordinators**--The Associate Superintendent, ~~Administrative and Pupil Services~~ Educational Services is the Title IX Coordinator for student-to-student sexual harassment and is designated by the District to receive and process complaints under this procedure. The Associate Superintendent, ~~Personnel Services~~ Human Resources is the Title IX Coordinator for any student sexual harassment complaints involving employees of the District.

**Complainant**--A student and/or the student's parent/guardian who believes the student has been sexually harassed.

**Respondent**--The individual who allegedly sexually harassed the complainant.

**Days**--As used in this procedure, "days" means working days. **Timelines in these complaint procedures may be extended by mutual agreement, or by the direction of the Title IX Coordinator.**

**INFORMAL COMPLAINT PROCEDURES**

1. Any student, or the student's parent/guardian, who believes that an employee or another student has sexually harassed him/her should immediately contact a school site administrator or other District administrator. The complainant should notify the administrator no later than **thirty (30) days** from the last incident which is the subject matter of the complaint.
2. The site or District administrator will conduct an independent investigation into the allegations of sexual harassment in a manner designed to respect the privacy of all parties concerned. If the allegations of sexual harassment involve an employee, the site or District administrator will contact the Associate Superintendent, ~~Personnel Services~~ Human Resources upon receipt of the complaint.

## STUDENTS

### Student Sexual Harassment

3. If, as a result of the investigation, a determination is made that a student or an employee has sexually harassed another student, appropriate action will be implemented. Any employee or student who is found to have sexually harassed a student will be disciplined according to the nature and severity of the offense.
4. The complainant should notify the site or District administrator if he/she is not satisfied with the informal resolution of the complaint. The administrator should then give the complainant a copy of the District's sexual harassment policy and complaint procedures.
5. An informal resolution may occur at any time.
6. The informal complaint should be resolved by the site or District administrator within **thirty (30) days** of the date that the administrator received the complaint.

## FORMAL COMPLAINT PROCEDURES

### Step One

1. If the complainant is not satisfied with the informal resolution of the complaint by the site or District administrator receiving the informal complaint, the complainant may choose to file a formal complaint. The following procedures must be followed in filing a formal complaint:
  - a. A written complaint must be presented within **sixty (60) days** of the date of the last incident which is the subject matter of the complaint. The complainant shall present a written complaint to the supervisor of the administrator to whom the informal complaint was first presented. The administrator receiving the informal complaint should also inform the complainant as to which supervisor may receive the formal complaint.

## **STUDENTS**

### **Student Sexual Harassment**

The complaint should contain the following information:

- (1) the complainant's name, address, and home telephone number;
  - (2) the name of the student or employee who committed the alleged violation;
  - (3) a description of the alleged sexual harassment;
  - (4) a specific description of the time, place, nature, participants in, and witnesses to the alleged sexual harassment; and
  - (5) other pertinent information which may assist in investigating and resolving the complaint.
- b. If the complaining party so desires, he/she may request the assistance of the site or District administrator to whom he/she informally complained, in preparing and presenting a written complaint.
- c. Once the formal written complaint is filed, the supervisor of the site or District administrator will conduct an independent investigation into the charges made in the written complaint. The party to whom the complaint is presented must render a written determination within **twenty (20) working days** of receipt of the complaint.

### **Step Two**

2. If the complaint is not resolved in Step 1 to the complainant's satisfaction, the complainant may appeal that resolution pursuant to the following procedures:

## STUDENTS

### Student Sexual Harassment

- a. The student may submit his/her written complaint to the Associate Superintendent, ~~Administrative and Pupil Services~~ Educational Services (if the allegation is a student-to-student complaint) or the Associate Superintendent, ~~Personnel Services~~ Human Resources (for any student sexual harassment complaints involving employees of the District) within **ten (10) working days** of receipt of the decision of the supervisor of the site or District administrator handling the informal complaint.
- b. The appropriate Associate Superintendent, the complaining party, and the supervisor of the administrator receiving the informal complaint who has provided a written response to the complainant will meet to discuss the complaint.
- c. The party to whom the complaint was presented in Step 2 (Associate Superintendent) shall provide a written decision within **ten (10) working days** of this meeting. Copies of the decision shall be provided to all parties present at the meeting.

### APPEAL TO THE GOVERNING BOARD

- 1. If the complainant is not satisfied with the decision of the ~~Assistant Associate~~ Associate Superintendent, he/she has **fifteen (15) working days** in which to file a written appeal with the District's Governing Board. The Superintendent/designee shall provide the Governing Board with the information concerning the complaint, investigation and resolution at previous levels.
2. Consistent with Board of Education agenda deadlines, at the next regular meeting of the Board of Education, the Governing Board shall consider the complainant's appeal and shall issue a final decision. Where authorized by law, the Governing Board shall meet in Closed Session to address the appeal.



**STUDENTS**

**Student Sexual Harassment**

**FURTHER APPEAL OPTIONS**

1. If the complainant is not satisfied with the decision of the Governing Board, he/she has the right to file a sexual harassment complaint with an appropriate State or Federal enforcement agency (i.e. State Department of Education, U. S. Department of Education, Office for Civil Rights).
2. Complainants are reminded that they continue to have the ability to pursue local civil remedies to address matters giving rise to the complaint. Such local remedies include, but are not limited to, pursuing mediation informally or formally, alternative dispute resolution, or initiating legal action in court seeking equitable relief and/or damages. A complainant also has the right to be represented by legal counsel at his or her own expense. Counsel may be identified by consulting the local telephone directory, courts or California Bar Association to identify attorneys or non-profit legal assistance agencies which can provide assistance.

NOTE: Authority cited: Education Code 232 and 33031;  
Government Code 11138; 5 CCS 4650

**References**

Government Code 11135, 11136, 11138  
34 CFR 76.780 and 106.8

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REVIEWED: March 28, 1994  
April 25, 1994  
January 21, 1997

MODESTO CITY SCHOOLS
STUDENT UNLAWFUL DISCRIMINATION/INTIMIDATION/
BULLYING AND/OR HARASSMENT COMPLAINT FORM
(AR 5145.3, Nondiscrimination in Education Programs and Activities
AR 5145.7, Student Sexual Harassment)

Directions: Please provide the information requested. Your responses will assist an investigation.

Complainant's Name Last Name First M.I. I am a student parent
Student's Name Last Name First M.I. School Grade
Address Street City Zip Code
Home Telephone Work Telephone

COMPLAINT PROCEDURE

I wish to complain against (Specify person, program and/or activity)

Date of alleged discrimination, intimidation, bullying, and/or harassment

DISCRIMINATION WAS BASED ON: (Please check only those which apply)

- Race National Origin Language Economic Status
Religion Ethnicity Physical Disability Gender Expression
Gender Sexual Orientation Developmental Disability Gender Identity
Other

[Form must be submitted to the Title IX Officer no later than six months from the date when the alleged discrimination occurred or when the complainant first obtained knowledge of the facts of the alleged discrimination--BP/AR 5145.3 and BP/AR 1312.3.]

DISCRIMINATION WAS BASED ON SEXUAL HARASSMENT: (Please check box)

[Form must be submitted to the supervisor of the administrator to whom the informal complaint was first presented within sixty (60) days of the date of the last incident which is the subject matter of the complaint--BP/AR 5145.7.]

DETAILS OF COMPLAINT:

On an attached sheet, please write in detail how you believe you were discriminated against. Be specific. Please give dates, times, places, and the full name(s) of individual(s) involved. If there are any witnesses to the alleged discrimination or if there is anyone who can provide additional information, please list below.

WITNESSES OR OTHERS WITH INFORMATION:

Table with 3 columns: Name, Address, Telephone

REMEDY: What do you think would be an appropriate remedy or resolution for the complaint?

I certify under penalty of perjury that the foregoing and any attachments are true and correct.

Date Signature

**Student Unlawful Discrimination/Intimidation/Bullying  
and/or Harassment Complaint Form (continued)**

**ADMINISTRATOR'S ACTION AS A RESULT OF COMPLAINT:**

Administrative Action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_ Administrator's Signature \_\_\_\_\_

Complainant stated satisfaction with informal resolution.

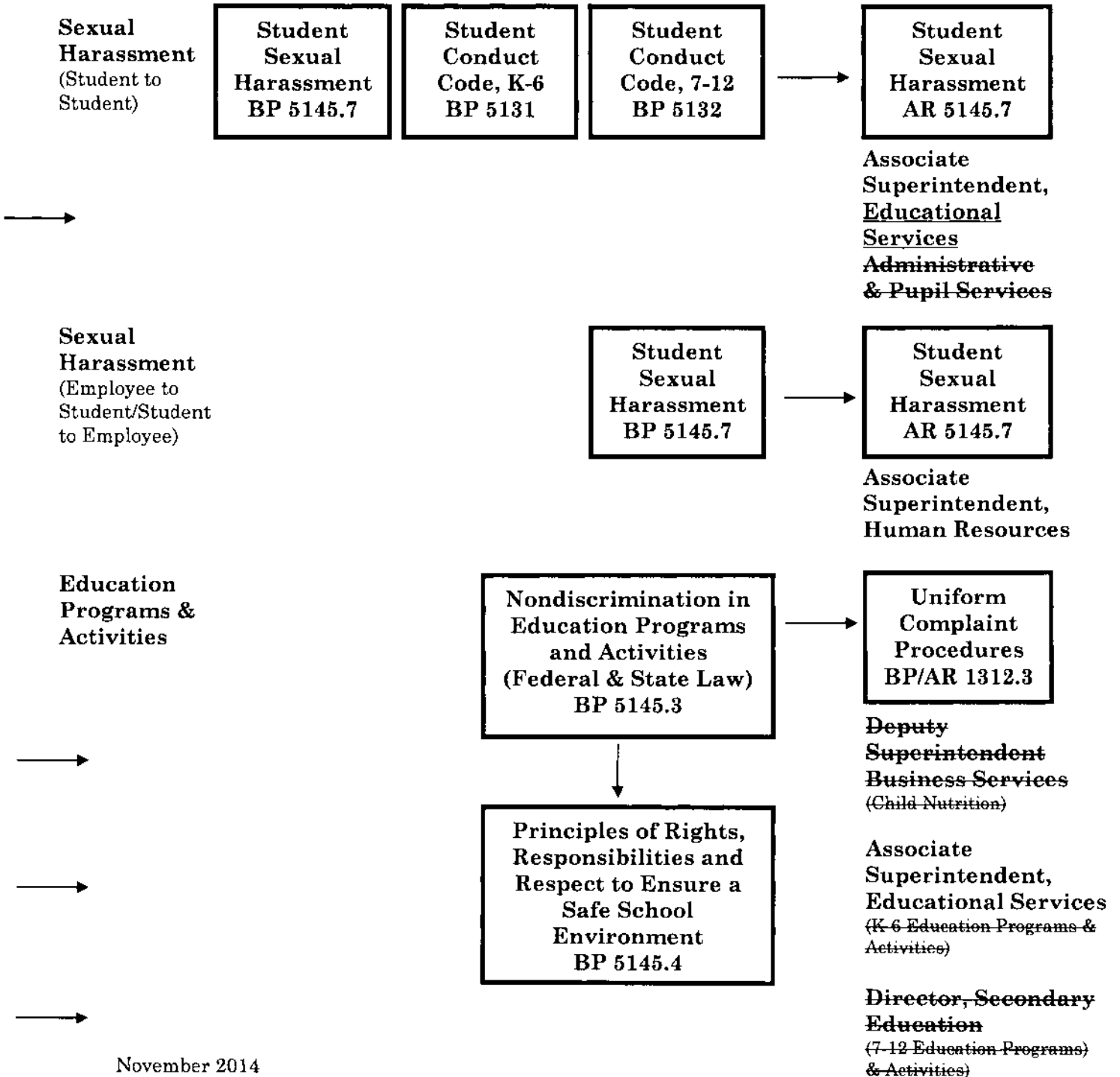
\_\_\_\_\_  
Complainant's Signature (Optional) Date

*Send a copy of this form to the appropriate Title IX Officer.*

**MODESTO CITY SCHOOLS  
OVERVIEW OF STUDENT COMPLAINT POLICIES/  
STUDENT GRIEVANCE PROCEDURES**

**Student Nondiscrimination Policies:**

**Grievance Procedures/  
Title IX Officers:**



## MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting  
SUBJECT: Schedule of 2014-15 School Advisory Committee Meetings December 8, 2014

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The following schedule is provided for information:

**Beard Elementary School Site Council – 3:00 p.m. – Beard School Library**

December 4, 2014      January 22, 2015      February 19, 2015  
March 19, 2015      April 23, 2015

**Beard Elementary School - ELAC – 9:00 a.m. – Beard After School Building**

January 16, 2015      February 27, 2015      March 27, 2015

**Beyer High School – School Site Council – 3:30 p.m. – Beyer Library Conference Room A**

January 26, 2015      March 30, 2015      April 27, 2015

**Beyer High School – ELAC – 3:00 p.m. – Upstairs in Beyer Library (1717 Sylvan Avenue)**

January 20, 2015      March 31, 2015

**Bret Harte Elementary – ELAC – 3:00 p.m. – Bret Harte Conference Room**

January 20, 2015      February 17, 2015      March 10, 2015      April 14, 2015

**Bret Harte Elementary – School Site Council – 3:00 p.m. – Bret Harte Conference Room**

January 22, 2015      February 19, 2015      March 12, 2015      April 16, 2015

**Burbank Elementary - School Site Council – 3:00 p.m. – Room 3**

January 27, 2015      February 24, 2015      March 24, 2015      April 21, 2015  
May 19, 2015

**Burbank Elementary ELAC – 9:00 a.m. – Family Learning Center**

January 22, 2015      March 19, 2015      May 19, 2015

**Burbank Elementary School Safety Committee – 3:00 p.m. – School Conference Room**

December 8, 2014      March 2, 2015      May 19, 2015

**Davis High School Site Council – 3:00 p.m. – School Library**

December 4, 2014      January 22, 2015      February 5, 2015      March 12, 2015  
April 1, 2015      May 7, 2015

**Davis High School ELAC – 6:00 p.m. – School Library**

January 15, 2015      March 5, 2015      April 30, 2015

**Davis High School Safety Committee – 2:15 p.m. – Room 306**

March 18, 2015

**Davis High School Injury Illness Committee – 1:15 p.m. – Supervision Office**

November 12, 2014      January 14, 2015      March 18, 2015      April 29, 2015

**Downey High School – School Site Council – 5:00 p.m. – Downey Library**

January 14, 2015      March 18, 2015      May 6, 2015

**Downey High School – ELAC – 6:30 p.m. – Downey Library**

February 19, 2015

**Downey High School – Safety Committee – 7:00 a.m. – Downey Room 1**

December 10, 2014      March 25, 2015      May 13, 2015

**Elliott Education Center – School Site Council – 1:00 p.m. – Staff Room**

January 20, 2015      February 24, 2015      April 21, 2015

**Elliott Education Center – ELAC – 1:00 p.m. – Room 1**

January 22, 2015      February 26, 2015      April 23, 2015

**Elliott Education Center – School Safety Committee – 1:00 p.m. –Room 1**

January 15, 2015

**El Vista Elementary School - School Site Council – 3:00 p.m. – El Vista Room 3**

December 11, 2014      February 26, 2015      April 23, 2015

**El Vista Elementary School - School Site Council – 9:30 a.m. – El Vista Room 3**

December 5, 2014      February 20, 2015      April 17, 2015

**Enochs High School – School Site Council – 2:30 p.m. – A Building Conference Room**

February 19, 2015      April 30, 2015

**Enochs High School – ELAC – 2:30 p.m. – A Building Conference Room**

November 19, 2014      March 4, 2015      May 6, 2015

**Enochs High School –Safety Committee – 2:15 p.m. – L Building Conference Room**

March 4, 2015

**Enslin Elementary – School Site Council – 3:00 p.m. – School Library**

November 13, 2014      January 22, 2015      March 12, 2015      April 23, 2015

**Everett Elementary School – School Site Council – 3:00 p.m. – Everett Library**

November 13, 2014      February 5, 2015      March 26, 2015      May 14, 2015

**Everett Elementary School – ELAC – 3:00 p.m. – Everett Library**

January 29, 2015      March 12, 2015      May 7, 2015

**Everett Elementary School – Safety Meetings – 3:00 p.m. – Everett Library**

February 5, 2015	March 26, 2015	May 14, 2015
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**Everett Elementary School – 2<sup>nd</sup> Cup of Coffee Meetings – 9:00 a.m. – Room TBD**

December 10, 2014	January 21, 2015	February 11, 2015	March 18, 2015
April 22, 2015	May 6, 2015		

**Fairview Elementary School Site Council – 3:00 p.m. – Pod**

January 29, 2015	February 26, 2015	March 26, 2015	May 7, 2015
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**Fairview Elementary School Safety Committee – 2:00 p.m. – Office**

February 10, 2015

**Fairview Elementary School ELAC – 3:00 p.m. – Pod**

January 22, 2015	February 12, 2015	March 12, 2015	April 23, 2015
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**Franklin Elementary School - ELAC – 10:30 a.m. - Family Learning Center**

January 23, 2015	February 27, 2015	April 24, 2015
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**Franklin Elementary School – Leadership Team – 3:15 p.m. – Conference Rm. 16**

December 1, 2014	January 15, 2015	February 3, 2015	March 16, 2015
April 20, 2015	May 11, 2015		

**Franklin Elementary School – Site Council – 3:15 p.m. – Conference Rm. 16**

January 27, 2015	February 24, 2015	March 24, 2015
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**Franklin Elementary School – STEAM – 3:15 p.m. – Conference Rm. 16**

December 15, 2014	January 20, 2015	February 11, 2015	March 2, 2015
March 30, 2015			

**Fremont Open Plan Parent Advisory Group – 6:30 p.m. – Fremont Cafeteria**

January 13, 2015	February 10, 2015	March 10, 2015	April 21, 2015
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**Fremont Elementary School PTO – 6:00 p.m. – Fremont Library**

December 16, 2014	January 20, 2015	February 17, 2015	March 17, 2015
April 21, 2015	May 19, 2015		

**Fremont Elementary School Safety Committee – 3:00 p.m. – Fremont Room 12**

December 4, 2014	February 5, 2015	April 16, 2015
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**Fremont Elementary School Site Council – 3:00 p.m. – Fremont Room 12**

December 11, 2014	February 19, 2015	April 23, 2015
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**Garrison Elementary – School Site Council – 3:15 p.m. – Garrison Library**

January 12, 2015	March 9, 2015	May 4, 2015
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**Garrison Elementary – ELAC – 4:15 p.m. – Garrison Library**

January 12, 2015	March 9, 2015	May 4, 2015
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**Garrison Elementary – School Safety Meetings – 3:15 p.m. – Garrison Library**

April 27, 2015

**Gregori High School - School Site Council – 3:00 p.m. – Gregori Bldg. B Library**December 9, 2014                      February 10, 2015      April 14, 2015  
May 12, 2015**Gregori High School - ELAC – 7:00 p.m. – Gregori Bldg. B Library**

December 3, 2014                      February 4, 2015      April 1, 2015                      May 6, 2015

**Gregori High School – Safety Advisory Committee – 2:15 p.m. – Bldg. C Conference Rm.**

February 10, 2015                      March 2, 2015                      May 4, 2015

**Gregori High School – Injury Illness Committee – 1:15 p.m. – Bldg. C Conference Rm.**

February 12, 2015                      March 19, 2015                      May 7, 2015

**Hanshaw Middle School – School Site Council – 3:15 p.m. - Library**

January 22, 2015                      March 19, 2015                      May 7, 2015

**Hanshaw Middle School – ELAC – 3:15 p.m. - Library**

January 20, 2015                      March 17, 2015                      May 5, 2015

**Johansen High - School Site Council – 2:30 p.m. – Career Center Classroom (M133)**

January 20, 2015                      March 17, 2015                      April 21, 2015

**Johansen High - ELAC – 6:00 p.m. – Career Center Classroom (M133)**

January 14, 2015                      March 11, 2015                      April 15, 2015

**Kirschen Elementary – ELAC – 9:30 a.m. – Kirschen Cafeteria**December 5, 2014                      February 6, 2015                      March 6, 2015                      April 17, 2015  
*May 7, 2015 (6:00 p.m.)***Kirschen Elementary – School Site Council – 3:00 p.m. – Kirschen Library**January 22, 2015                      February 2, 2015                      March 12, 2015                      April 16, 2015  
*May 7, 2015 (6:00 p.m. Cafeteria)***Kirschen Elementary – Safety Committee – 3:00 p.m. – Kirschen Library**

December 11, 2014                      May 14, 2015

**Lakewood Elementary – ELAC – 3:15 p.m. - Lakewood Rm. 17**

January 14, 2015                      February 25, 2015

**Lakewood Elementary – School Site Council – 3:15 p.m. - Lakewood Rm. 17**

January 15, 2015                      February 26, 2015

**Lakewood Elementary – School Safety Committee – 3:15 p.m. - Lakewood Rm. 17**

December 3, 2014                      March 24, 2015



**La Loma Junior High - School Site Council - 8:00 a.m. - Room # 40**

January 13, 2015      March 10, 2015      May 6, 2015

**La Loma Junior High - School Safety Committee - 8:00 a.m. - Room # 40**

March 19, 2015

**La Loma Junior High - ELAC - Room # 41**

January 22, 2015 @ 3:15 p.m.      March 26, 2015 @ 6:00 p.m.

**Mark Twain Junior High - ELAC - 3:30 p.m. - Mark Twain Library**

January 22, 2015      February 26, 2015      May 7, 2015

**Mark Twain Junior High - School Site Council - 4:00 p.m. - Mark Twain Library**

January 22, 2015      February 26, 2015      May 7, 2015

**Marshall Elementary School - School Site Council - 3:00 p.m. - Library**

December 8, 2014      March 3, 2015      April 20, 2015

**Marshall Elementary School - ELAC - 3:00 p.m. - Staff Room**

December 9, 2014      March 2, 2015      April 21, 2015

**Marshall Elementary School - Site Safety Committee - 8:00 a.m. - Vice Principal's Office**

January 28, 2015      March 25, 2015      May 27, 2015

**Marshall Elementary School - Second Cup Parent Advisory - 9:00 a.m. - Staff Room**January 30, 2015      February 27, 2015      March 27, 2015  
April 24, 2015**Martone Elementary - School Site Council - 3:00 p.m. - School Library**

January 27, 2015      February 17, 2015      April 21, 2015

**Martone Elementary - ELAC - 9:00 a.m. - School Cafeteria**

January 22, 2014      February 12, 2015      March 26, 2015

**Martone Elementary - Safety Committee - 3:00 p.m. - School Library**

February 26, 2015      April 30, 2015

**Modesto High School - School Site Council - 3:30 p.m. - MHS Room 60**

February 17, 2015      April 14, 2015

**Modesto High School - ELAC - 6:30 p.m. - MHS Library**

February 17, 2015      April 14, 2015

**Modesto High School - School Safety Advisory Committee - 3:00 p.m. - MHS Conf. Rm. 1**

April 30, 2015

**Modesto High School - Injury Illness Committee - 9:00 a.m. - MHS Custodians Office**

February 18, 2015      April 1, 2015

**Muir Elementary School – School Site Council – 3:00 p.m. – Room 10**

February 18, 2015	March 18, 2015	April 22, 2015
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**Muir Elementary School – ELAC – 3:00 p.m. – Room 10**

February 17, 2015	March 17, 2015	April 21, 2015
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**Muir Elementary School – School Safety Meetings – 8:20 a.m. – Principal's Office**

January 27, 2015	March 24, 2015	April 28, 2015
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**Rob Road Elementary – School Site Council – 3:30 p.m. – Rob Road Library**

February 10, 2015	March 31, 2015
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**Rob Road Elementary – ELAC – 9:00 a.m. – Rob Road Cafeteria**

February 20, 2015	April 17, 2015
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**Rob Road Elementary – Morning Coffee Parent Meetings – 8:30 a.m. – Rob Road Cafeteria**

December 5, 2014	January 23, 2015	February 6, 2015	February 20, 2015
March 6, 2015	March 20, 2015	April 17, 2015	May 1, 2015

**Roosevelt Junior High - School Site Council – 3:15 p.m. – Roosevelt Library**

December 9, 2014	January 13, 2015	February 10, 2015	March 10, 2015
April 14, 2015	May 12, 2015		

**Roosevelt Junior High - ELAC – 5:00 p.m. – Roosevelt Library**

February 10, 2015	April 14, 2015
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**Rose Elementary – School Site Council – 2:45 p.m. – School Conference Room**

December 9, 2014	January 20, 2015	February 10, 2015	March 10, 2015
April 14, 2015			

**Rose Elementary – ELAC – 2:00 p.m. – School Conference Room**

December 9, 2014	January 20, 2015	February 10, 2015	March 10, 2015
April 14, 2015			

**Shackelford Elementary – School Site Council – 2:45 p.m. – Room 3**

December 11, 2014	February 19, 2015	March 19, 2015
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**Shackelford Elementary – ELAC – 3:15 p.m. – Room 3**

December 11, 2014	February 19, 2015	March 19, 2015
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**Sonoma Elementary – School Site Council – 3:00 p.m. – Media Center**

December 9, 2014	February 3, 2015	March 3, 2015
April 21, 2015	May 19, 2015	

**Sonoma Elementary – ELAC – 3:00 p.m. – Media Center**

December 8, 2014	March 24, 2015	May 12, 2015
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**Sonoma Elementary – Safety Committee – 3:00 p.m. – Media Center**

May 11, 2015

**Tuolumne Elementary – School Site Council – 2:50 p.m. – Room 23**

December 4, 2014      February 26, 2015      April 16, 2015

**Tuolumne Elementary – ELAC – 2:50 p.m. – Room 23**

January 22, 2015      February 19, 2015      April 23, 2015

**Tuolumne Elementary – Safety Committee – 2:50 p.m. – Room 23**

November 13, 2014      February 5, 2015      March 26, 2015

**Wilson Elementary – School Site Council – 3:00 p.m. – Wilson Library**December 4, 2014      January 22, 2015      February 26, 2015  
March 26, 2015      April 23, 2015**Wilson Elementary – ELAC – 8:30 a.m. – Wilson Cafeteria**December 5, 2014      January 23, 2015      February 27, 2015  
March 27, 2015      April 24, 2015**Wright Elementary – School Site Council – 2:45 p.m. – Room 9**

December 11, 2014      February 26, 2015      April 23, 2015

**Wright Elementary – ELAC Meetings – 10:00 a.m. – Cafeteria**

December 05, 2014      February 20, 2015      April 17, 2015

**Wright Elementary – School Safety Meetings – 2:45 p.m. – Room 9**

December 4, 2014      February 19, 2015      April 16, 2015

**Child Development Programs DPPC – 12:00 p.m. – 1017 Reno Avenue, Modesto**December 5, 2014      January 16, 2015      February 6, 2015      March 6, 2015  
April 17, 2015      May 1, 2015      June 5, 2015**Child Development Programs State Advisory – 12:15 p.m. – 1017 Reno Avenue, Modesto**

February 4, 2015      April 22, 2015

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**District Advisory Committee (DAC) – 6:00 p.m. – Staff Development Rms. 1 & 2**

December 4, 2014      February 5, 2015      June 9, 2015

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**District English Learners Advisory Committee (DLAC) – 6:00 p.m. – Staff Dev. Rms. 1 & 2**

December 11, 2014      February 12, 2015      June 11, 2015

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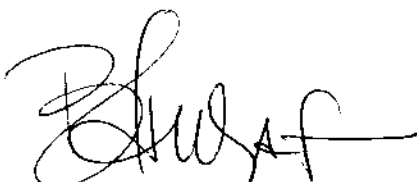
**Special Education – Community Advisory Committee – 6:00 p.m. – Staff Dev. Center 1**

December 2, 2014      January 15, 2015      February 3, 2015      March 3, 2015  
March 19, 2015      April 14, 2015      June 2, 2015

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Prepared by:

Approved for Submission to the Governing Board by:



Beckie Hurst  
Secretary



Pamela Able  
Superintendent