

MODESTO CITY SCHOOLS
BOARD OF EDUCATION AGENDA
BOARD ROOM IN THE STAFF DEVELOPMENT CENTER
1400th REGULAR MEETING

May 22, 2017

Period for Public Presentations

6:15 p.m.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's office, 209-574-1616. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

In compliance with the Title VI of the Civil Rights Act, if you need the assistance of a translator or interpreter to understand this agenda, please contact the Superintendent's office at 209-574-1616, to request that the agenda be translated for you either orally or in writing. If you require the assistance of an interpreter in order to participate in the meeting, please contact the Superintendent's office no later than noon on the Friday preceding the board meeting. This will allow the District to arrange for an interpreter to be present to ensure translation services at the meeting.

Any writings or documents that are public records and provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 426 Locust Street during normal business hours.

*** Times are approximate. Individuals wishing to address an agenda item should plan accordingly.**

A. INITIAL MATTERS:

4:00 to 4:01 1. **Call to Order.**

4:01 to 5:00 2. **Closed Session.**

Public comment regarding closed session items will be received before the Board goes into closed session.

- .1 Conference with District Labor Negotiator: Roman Muñoz regarding employee organizations: Modesto Teachers' Association and California School Employees Association, Chapter No. 007; and Unrepresented Employees (Managers and Administrators).
- .2 Conference with Legal Counsel: Anticipated Litigation
Number of Cases: Two
- .3 Public Employee Discipline/Dismissal/Release
- .4 Public Employee Appointments:
 - Senior Director, Educational Services
 - Director II, Child Development Program

A. INITIAL MATTERS (continued):

- 5:00 to 6:00 **SPECIAL RECEPTION – (to be held in the Staff Development Center, 425 Locust Street):**
- The District and Board will recognize our Modesto City Schools 2016-17 retirees.
- 6:00 to 6:01 3. **Moment of Silence.**
- 6:01 to 6:05 4. **Pledge of Allegiance.**
- Sophie Garcia* Sixth Grade Marshall Elementary
Langdon Koam Sok Fourth Grade Marshall Elementary
- 6:05 to 6:13 5. **Announcements.**
- Special Recognition:**
The District and Board would like to recognize Modesto Rotary and Stanislaus County Office of Education “**Stanislaus County Teachers of the Year**” finalist, *Brandon Fromm*, Downey High School.
- MCS Heroes**
Barry Jackson, Center for Human Services Counselor, Beyer
Robin Sandoval, Campus Assistant, El Vista Elementary
Sabrina Green, Volunteer Hero, Enochs High
- 6:13 to 6:14 6. **Approval of Consent Agenda.**
- Information concerning the consent items listed below has been forwarded to each Board member prior to this meeting for study and is on file at the Modesto-Stanislaus Library Reference Room, 1500 I Street; Modesto City Schools Superintendent’s Office and Receptionist’s Desk, 426 Locust Street, Modesto.
- Copies of the complete agenda are available at the Board meeting, 425 Locust Street. Unless some member of the audience or Board member has a question concerning an item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board. The action taken by the Board in approving consent items is set forth in the explanation of the individual items.
- 6:14 to 6:15 7. **Approval of Order of Discussion/Action Items.**
- 6:15 to 6:45 8. **Period for Public Presentations.**
- Board Bylaw 9322 (b):
Subject Matter:
Members of the public may address the Board of Education on matters not on the agenda.

A. INITIAL MATTERS (continued):

Complaints against specific District employees should be resolved through the District's Personnel Complaint Procedure. The right to address the Board does not exempt the speaker from any potential liability for defamation. The proceedings of the Board are recorded and are a part of the public record.

The Period for Public Presentation is limited to 30 minutes. Time will be allotted equally to individuals based on the number of request cards submitted. The maximum for any one speaker is three minutes.

The law limits the response of Board members and prohibits the Board from taking any formal action.

B. DISCUSSION AND ACTION ITEMS:

- | | | | |
|------|----|------|--|
| 6:45 | to | 6:50 | 1. Student Representative to the Board Report. |
| 6:50 | to | 6:55 | 2. Modesto Teachers Association Report. |
| 6:55 | to | 7:00 | 3. California School Employees Association Report. |
| 7:00 | to | 7:15 | 4. Report on Modesto City Schools' Wellness Policy. |
| 7:15 | to | 7:25 | 5. Report on May Revise Budget Update 2017. |
| 7:25 | to | 7:35 | 6. Approval of Authorization to Utilize the School Project for Utility Rate Reduction (SPURR) Master Contract to Purchase Information Technology Hardware, Software, Supplies, and Services with AMS.NET, Inc. |
| 7:35 | to | 7:45 | 7. Approval of Services Agreement with AMS.NET, Inc. for Technical Support Services. |
| 7:45 | to | 8:00 | 8. Approval of First Reading of Proposed Revisions to Board Policy 3515 and Review of Administrative Regulation 3515 Campus Security. |
| 8:00 | to | 8:15 | 9. Approval of First Reading of Proposed Revisions to Board Policy 5131 Student Conduct Code, K-6 and Board Policy 5132 Student Conduct Code, 7-12. |
| 8:15 | to | 8:20 | 10. Report of Meetings Attended by Board of Education Members. |
| 8:20 | to | 8:25 | 11. Items to be Placed on Future Board of Education Agendas. |

PROPOSED CONSENT AGENDA**C. BUSINESS ITEMS:**

- | | |
|---------|---|
| CONSENT | 1. Approval of April Revisions to the Adopted 2016-17 Budget. |
| CONSENT | 2. Approval of Apple, Inc. as the Sole Source Provider of Apple Products for fiscal year 2017-18. |
| CONSENT | 3. Approval of Authorization for the Sale, Disposal or Donation of Surplus Personal Property. |
| CONSENT | 4. Approval of the Use of Richards, Watson & Gershon for Legal Services for Fiscal Year 2017-18. |
| CONSENT | 5. Approval of Authorization to Call for Bids or Utilize Competitively Bid Cooperative Purchase Contracts or Exclusive Educational Contracts for Listed New or Replacement District Items/Services for the 2017-18 Fiscal Year. |
| CONSENT | 6. Approval of Authorization to Utilize TCPN Office Supplies Contract #R141703 and School Supplies Contract #R141605. |
| CONSENT | 7. Approval of Authorization to Award Bid No. 17-4648, Rose Avenue Elementary School Exterior Painting, to Tiber Painting LLC, in the Amount of \$93,000. |
| CONSENT | 8. Approval of Authorization to Award Bid #17-4650 Food Products to Various Vendors. |
| CONSENT | 9. Approval of Authorization to Award Bid #17-4651 Direct Ship Food Products to Various Vendors. |
| CONSENT | 10. Approval of Acceptance of Gifts. |
| CONSENT | 11. Ratification of Purchase Orders and VISA Payments for the Month of April 2017. |
| CONSENT | 12. Ratification of Warrants Drawn for the Month of April 2017. |

D. CURRICULUM AND INSTRUCTION ITEMS:

- | | |
|---------|---|
| CONSENT | 1. Approval of Out-of-State National Speech Competition Trip to Birmingham, Alabama. |
| CONSENT | 2. Approval of Junior High School Course Outline: Math. |
| CONSENT | 3. Approval of Junior High School Course Outline: Electives. |
| CONSENT | 4. Approval of Services Agreement between Modesto City Schools and the Modesto Police Department for the 2017-18 School Year. |

PROPOSED CONSENT AGENDA (continued)**D. CURRICULUM AND INSTRUCTION ITEMS:**

- | | |
|---------|---|
| CONSENT | 5. Approval of Services Agreement with Kontraband Interdiction and Detection Services (K.I.D.S.) Inc. for Canine Contraband Detection Services at 7-12 Schools for the 2017-18 School Year. |
| CONSENT | 6. Approval of the Agreement with Aspiranet Behavioral Health to Provide Risk Assessment Procedures for Modesto City Schools' K-12 Students for the 2017-18 School Year. |
| CONSENT | 7. Approval of Agreement between Modesto City Schools and Dana Haskill, Licensed Family Child Care Provider, for Fiscal Year 2016-17. |
| CONSENT | 8. Approval of Agreements between Modesto City Schools and Licensed Family Child Care Providers for Fiscal Year 2017-18. |
| CONSENT | 9. Approval of Head Start Program Goals and Objectives for 2017-18. |

E. HUMAN RESOURCES ITEMS:

- | | |
|---------|--|
| CONSENT | 1. Approval of Designated Personnel Action Items:
.1 Approval of Certificated Personnel Terminations.
.2 Approval of Certificated Personnel Leaves of Absence.
.3 Approval of Certificated Personnel Employment.
.4 Approval of Certificated Personnel Other Appointments.
.5 Approval of Certificated Personnel Stipend Appointments.
.6 Approval of Certificated Personnel Substitute Appointments.
.7 Approval of Classified Personnel Terminations.
.8 Approval of Classified Personnel Leaves of Absence.
.9 Approval of Classified Personnel Employment.
.10 Approval of Classified Personnel Other Appointments.
.11 Approval of Classified Personnel Substitute Appointments. |
| CONSENT | 2. Approval of Modesto City Schools' 2017-18 Child Development Program School Calendar. |
| CONSENT | 3. Approval of Proposed Job Descriptions: JC# 15022 Accounting Specialist – After School Education and Safety (ASES) Program; JC# 15023 Accounting Specialist – State & Federal Programs; JC# 15024 Special Education Accounting Specialist. |
| CONSENT | 4. Approval of Revised Job Description: JC# 10001 Coordinator of Child Development Programs – Early Head Start and Family Child Care Homes. |
| CONSENT | 5. Approval of Insurance Rate from Schools Excess Liability Fund (SELF) to Provide Excess Liability Insurance for 2017-18. |
| CONSENT | 6. Approval of School Crossing Guard Insurance Contract with Myers-Stevens & Toohey & Co., Inc. for 2017-18. |

PROPOSED CONSENT AGENDA

E. HUMAN RESOURCES ITEMS (continued):

- | | |
|---------|--|
| CONSENT | 7. Approval of Catastrophic Student Accident Insurance Contract with Myers-Stevens & Toohey & Co., Inc. for 2017-18. |
|---------|--|

F. MISCELLANEOUS ITEMS:

- | | |
|---------|---|
| CONSENT | 1. Approval of Designated Student Expulsions:
None. |
| CONSENT | 2. Approval of Minutes for the May 1, 2017 Regular Meeting, and the May 11, 2017 Special Meeting of the Board of Education. |

END OF CONSENT AGENDA

G. REPORTS AND COMMUNICATIONS:

1. Report on Athletic Eligibility Verification Forms.

H. ADJOURNMENT

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Report on Modesto City Schools' Wellness Policy

May 22, 2017

BACKGROUND

The Child Nutrition and WIC Reauthorization Act of 2004 requires that all school districts that participate in the National School Lunch Program have a local wellness policy in place. All school districts were required to have the policy developed and approved by their local school boards by July 1, 2006. Modesto City Schools approved a Wellness Policy in June, 2006.

Board Policy/Administrative Regulation 5030, *Student Wellness*, was Board adopted June 12, 2006. The Healthy, Hunger-Free Kids Act of 2010 included updated requirements for Local Wellness Policies, adding provisions that were approved by our Board of Education on November 17, 2014.

Since that time the District and school site staffs have continued to ensure compliance with policies regarding the nutritional quality of school food, nutrition education, health education, and physical education. Student wellness continues to be on the national radar – childhood obesity is a national epidemic, and educators face new challenges in finding ways to teach students to love exercise and develop a commitment to life-long fitness and healthful living.

ISSUE

A summary report must be given to the Board every two years on District-wide compliance with the District's established wellness policy on nutrition and physical activity wellness. District/school staff have ensured compliance with nutrition policies within school food services, nutrition/health education, and physical education. Modesto City Schools continues to provide curriculum (K-12) in nutrition, health, and physical education in alignment with State curriculum standards and well-planned, nutritious meals.

The District's Wellness Committee comprised of administrators, educators, parents, and members of the community continues to meet twice per year to review District plans to improve the wellness of our students. The Committee also provides input for areas of focus for the upcoming year.

PLAN

Nutritional Services

Guidelines were established for schools to discourage the use of foods and beverages as rewards and increase fruit and vegetable offerings weekly. Areas of focus for the Nutrition Services Department were in the following three areas:

Report on Modesto City Schools' Wellness Policy

1. Update on the Healthy Hunger-Free Kids Act of 2010 compliance
2. Update on the fruit and vegetable pilot program
3. The Healthier US School Challenge: Smarter Lunchrooms award certification

The new regulations have impacted both student clubs/organizations and the Nutrition Services Department. The District will continue to ensure compliance with all regulations and follow up with school sites as needed.

Nutrition Education

- Elementary: Nutrition education is contained within both physical education and science standards.
- Junior High: Nutrition education is contained in a nutrition unit (Fitness for Life) taught in grade 8 PE, as well as through aspects of the Life Science curriculum.
- High School: Nutrition education is contained in the Health curriculum – one semester course required for graduation. Additionally, courses in physical education and science cover aspects of nutrition and healthful living.

Health Education

- Grades K-2 – instruction includes information about healthy habits, tobacco products and tools, positive self-image, learning about drugs, and saying no to drugs.
- Grades 3-6 – instruction emphasizes healthy living, tobacco and its effects on the body, including the respiratory system, saying no to tobacco, alcohol and drugs, and the effects of drugs.
- Grades 7-8 – See Physical Education (Health curriculum contained therein)
- Grade 9-12 – Health course (usually taken in the ninth grade)

Family Life and Sex Education

- Grades 4-6 – *Sex Can Wait* Program
- Grades 7-8 – *Postponing Sexual Involvement* Program
- Grades 9-12 – Comprehensive Sex Education (25 days during one semester – Health course usually taken in the ninth grade).

HIV/AIDS, STI Prevention

Required once in middle school and once in high school (EC §51931 (d)).

Report on Modesto City Schools' Wellness PolicyPhysical Education

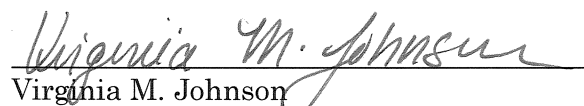
California EC §51210 (K-6) & EC §51223 (1-8) – provides grades K-8 should participate in 200 minutes of physical education every 10 days.

California EC §51222 – provides grades 9-12 should participate in 400 minutes of physical education every 10 days.

- Grades K-6 – instruction on standards:
 - Motor skills; movement patterns
 - Knowledge of movement concepts, principles/strategies for performance of physical activities
 - Maintenance of physical fitness
 - Knowledge of physical fitness concepts, principles/strategies for improved health and performance
 - Utilization of psychological and sociological concepts, principles/strategies for improved learning and physical performance
- Grades 7-8 – instruction on standards:
 - Movement
 - Maintaining healthy, active lifestyle
 - Physical fitness
 - Responsible personal behavior while participating in activities
 - Interrelationship between history and culture of games, sports, play, and dance
 - * PLUS: at least five (5) additional units, one of which MUST be Health
 - * Mandatory health education unit contains HIV/AIDS instruction
 - * Variety of athletic teams for academically-eligible students
- Grades 9-12 – instruction on standards:
 - Physical skills
 - Physical fitness
 - Lifetime wellness
 - Interrelationship between history and culture of games, sports, play, and dance
 - * PLUS: skill development activities, one of which will be a Healthy Living Wellness unit
 - * Variety of athletic teams for academically-eligible students

Report on Modesto City Schools' Wellness PolicySUMMARY

Modesto City Schools' students continue to receive classroom instruction on nutrition, health, and physical education. Additionally, Modesto City Schools continues to monitor the students' choices of food items on a regular basis and will continue to look for new food items introduced into the school food service market. Mark Herbst, Senior Director of Educational Services, and Criss Atwell, Director I, Nutrition Services, will provide an update on compliance with school wellness and a report on the latest updates in the Nutrition Services department.

Reviewed and submitted by:

Virginia M. Johnson
Associate Superintendent
Educational Services

Approved for Submission
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Report on May Revise Budget Update 2017

May 22, 2017

BACKGROUND

Governor Jerry Brown released his 2017/18 State Budget proposal on Tuesday, January 10, 2017. The Governor's proposal continues to maintain focus on incremental implementation of the Local Control Funding Formula (LCFF), although he is being fiscally cautious and does predict a modest recession.

Since January, the State budget prognosis has continued to evolve with the collection of taxes and the tracking of cash balances.

REPORT

The details of the K-12 May Revise will not be available until mid-May, and our analysis will not be complete until the week before this board meeting. We will present a short summary of the financial implications of the May Revise to the Board at the board meeting as the details will not be available in time to meet our deadlines for publishing the agenda.

SUMMARY

Per the Legislative Analyst's Office as of the end of April,

April is the most important month for the personal income tax (PIT) as taxpayers make final and extension payments on their 2016 tax liabilities, as well as estimated payments on their 2017 tax liabilities. April is also an important month for the corporation tax (CT), especially since recent legislation delayed the filing deadline for certain corporations from March to April. (We will update this post when we receive preliminary data on April sales tax collections, most likely sometime during the week of May 8.)

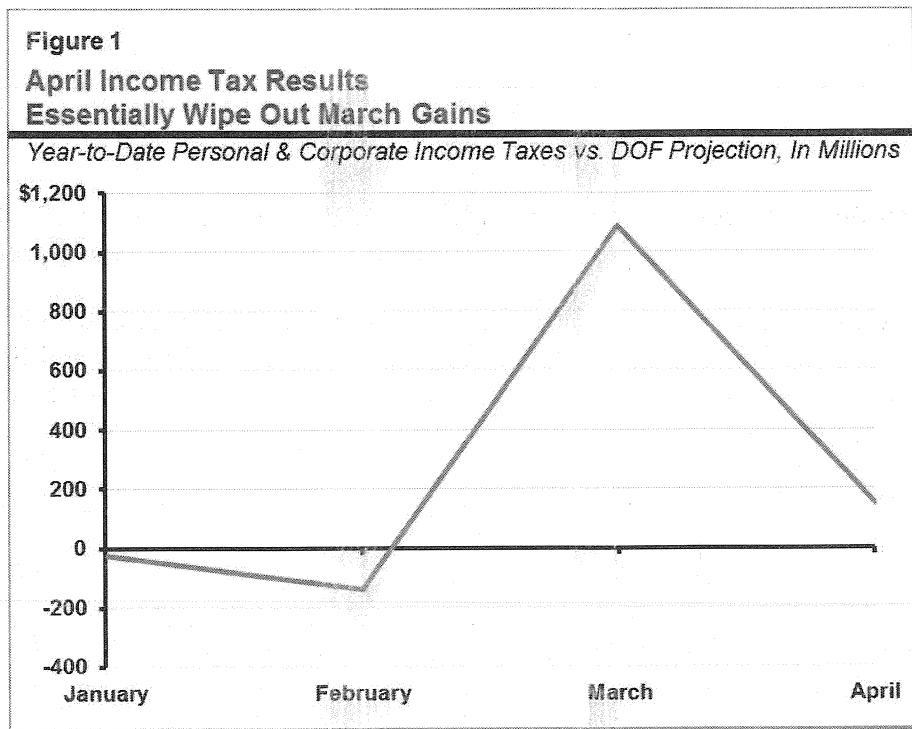
April Results Negate Much of Revenue Gains Made Earlier This Fiscal Year. For the state's two income taxes (PIT and CT) combined, the state ended March \$1.1 billion above the administration's 2016-17 projections, as shown in Figure 1. Preliminary data, however, indicate that collections from these two income taxes fell about \$950 million below the administration's projections for April. The April result wiped out most of the positive revenue results we observed through March. (The table at the end of this post details the preliminary April results.)

Good News: PIT Withholding. Withholding from paychecks was strong in April, totaling \$4.8 billion. This preliminary number exceeded the administration's projection by \$418 million, or about 10 percent. This result builds on withholding gains made earlier in the fiscal year. Specifically, through the first 10 months of

Report on May Revise Budget Update 2017

2016-17 combined, collections from withholding now exceed the administration's January projections by \$559 million.

Bad News: Other PIT Collections. PIT payments made to FTB were just shy of \$12 billion in April, before considering PIT refund claims. This \$12 billion total is the combination of final and extension payments related to 2016 tax liabilities and estimated payments for 2017 tax liabilities. April FTB collections, however, fell short of administration projections by \$934 million, or about 7 percent, based on preliminary data. It will be several days before we receive detailed data that will allow us to analyze the implications of this result for 2016 vs. 2017, which will affect our office's upcoming revenue projections to be released later this month. In addition, as shown below, FTB processed \$3.4 billion of PIT refund claims during April, or 4 percent more than projected.



Originating Department: Financial Services

Reviewed and Submitted by:

Teresa R. Ryland, CPA
 Financial Consultant

Submitted to the
 Governing Board by:

Pamela Able
 Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting

SUBJECT: Approval of Authorization to Utilize the School May 22, 2017
Project for Utility Rate Reduction (SPURR) Master
Contract to Purchase Information Technology Hardware,
Software, Supplies, and Services with AMS.NET, Inc.

BACKGROUND

The District purchases a broad range of Information Technology hardware, software, supplies and services during the course of each year.

ISSUE

Over the last three years, wireless access points were implemented in all classrooms at the District's 34 school sites to provide wireless access for teachers and student mobile devices. To support the District's Future Ready 1:1 Initiative at the high schools, additional wireless access points will be installed in high school cafeterias and outside quad areas to support student access. Wireless access points will also be installed in the high school gyms to support teacher access.

Competitive bids must be sought or identified to meet formal bid requirements.

PROPOSAL

The School Project for Utility Rate Reduction (SPURR) has established SPURR Master Contract #SMC-ER-024 ("SMC") with AMS.NET for E-Rate eligible products and services, following a request for proposal process. SPURR is a Joint Powers Authority (JPA), and the District is a member of SPURR. Authority for the contract is pursuant to Government Code section 6500.

Information and Technology Services staff have determined that the SPURR Master Contract #SMC-ER-024 for hardware, software, supplies and services offers the best value to the District.

FISCAL IMPACT

The total estimated project cost is \$462,415.33. If E-Rate approval is received, the District would be reimbursed for 80% of the contract cost. The District's portion would be approximately \$92,600. Funds are budgeted in the General Fund.

Approval of Authorization to Utilize the School Project for Utility Rate Reduction (SPURR) Master Contract to Purchase Information Technology Hardware, Software, Supplies, and Services with AMS.NET, Inc.

RECOMMENDATION

It is recommended that the Board of Education approve authorization to utilize the School Project for Utility Rate Reduction (SPURR) Master Contract to purchase Information Technology hardware, software, supplies, and services with AMS.NET, Inc.

Originating Departments: Information and Technology Services

Reviewed and Recommended to the
Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education

Regular Meeting

SUBJECT: Approval of Services Agreement with
AMS.NET, Inc. for Technical Support Services

May 22, 2017

BACKGROUND

The Information and Technology Services (ITS) division provides the technology support services for all District technology. Additional software tools are necessary to manage the District's network infrastructure and ensure security of the District's data and systems.

ISSUE

The Information and Technology Services division requires technical support services assistance to implement Cisco Identify Services Engine (ISE) and Cisco Prime. ISE is a single policy control point that provides secure access management for both wired and wireless devices accessing the District's network. Cisco Prime is a network management software that provides application-aware network visibility and performance analytics. District staff has determined that AMS.NET, Inc. has the experience and required skill set to provide the technical support services.

PROPOSAL

District staff recommends the approval of a Services Agreement with AMS.NET, Inc. to provide technical support services. A copy of the Services Agreement is available for review in the Information and Technology Services office.

FISCAL IMPACT

The total estimated expenses for this Agreement will not exceed \$84,700 and will be paid from the General Fund.

RECOMMENDATION

It is recommended that the Board of Education approve the Services Agreement with AMS.NET, Inc. for technical support services.

Originating Department: Information and Technology Services

Reviewed and Recommended to the
Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting

SUBJECT: Approval of First Reading of Proposed Revisions to Board Policy 3515 and Review of Administrative Regulation 3515 Campus Security May 22, 2017

BACKGROUND

The Governing Board is committed to providing a school environment that promotes the safety of students, employees, and visitors to school grounds. The Board also recognizes the importance of protecting District property, facilities, and equipment from vandalism and theft. Board Policy and Administrative Regulation 3515, Campus Security, details the District's policy and procedures governing the use of security cameras on District property for the purpose of ensuring the safety, health and welfare of students, staff, and visitors, and to safeguard District property and facilities.

ISSUE

The Board Policy (BP) and Administrative Regulation (AR) were adopted in 2009, but have not had any revisions to-date. Staff has determined that revisions to the BP and AR are needed in order to:

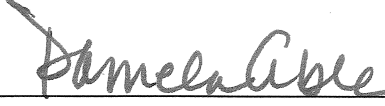
- Reflect the changes in technology that have occurred with security camera systems since 2009.
- State that security measures are implemented not only on the security camera system, but also on the security cameras to ensure the security of the District's network infrastructure.
- Ensure compliance with the Family Educational Rights and Privacy Act (FERPA), California Public Records Act, and applicable student records and personnel file sections of the California Education Code, and applicable Board policies.

Proposed revisions have been approved by the District's legal counsel, and Cabinet approved at their April 11, 2017 meeting. Board approval is now needed.

RECOMMENDATION

It is recommended that the Board of Education approve the first reading of proposed revisions to Board Policy 3515 and review Administrative Regulation 3515 Campus Security.

Recommended to the
Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

Board Policy

BP 3515

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Campus Security

→ The Governing Board is committed to providing a school environment that promotes the safety of students, employees, and visitors to school grounds. The Board also recognizes the importance of protecting District property, facilities, and equipment from vandalism and theft. As such, the Governing Board authorizes the use of security cameras on any of the District's property for the purpose of ensuring the safety, health and welfare of students, staff, and visitors, and to safeguard District property and facilities.

The Superintendent/designee shall develop campus security procedures which are consistent with the goals and objectives of the District's site-level safety plans. Such procedures shall be regularly reviewed to reflect changed circumstances and to assess their effectiveness in achieving safe school objectives.

→ Security Camera Surveillance Systems

→ The Board believes that reasonable use of security surveillance cameras will help the District achieve its goals for campus security. The Superintendent/designee shall identify appropriate locations for the placement of temporary or permanent

→ security surveillance cameras based upon safety planning committee or other staff input. Cameras shall not be placed in areas where students, staff, or community members have a reasonable expectation of privacy. Outside of these areas, there is

→ no expectation of privacy and security surveillance cameras may be used. Any audio capability on the District's surveillance equipment shall be disabled so that sounds are not recorded, unless authorized by the Superintendent/designee.

(cf. 5145.12 – Search and Seizure)

→ Prior to the operation of the security camera surveillance system, the Superintendent/designee shall ensure that signs are posted at conspicuous locations at affected school buildings and grounds. These signs shall inform students, staff,

→ and visitors that video monitoring surveillance may occur and shall state whether

BP 3515 (a)

BUSINESS AND NONINSTRUCTIONAL OPERATIONS**Campus Security**

- > the District's system may be actively monitored by school personnel at any time.
- > The Superintendent/designee shall also provide prior written notice to students and
- > parents/legal guardians about the District's security camera surveillance system,
- > including the locations where video monitoring surveillance may occur, explaining
- > that the recordings may be used in disciplinary proceedings, and that matters
- > captured by the security camera may be referred to local law enforcement, as
- > appropriate.
- > To the extent that any images from the District's security camera surveillance
- > system create a student or personnel record, the Superintendent/designee shall
- > ensure that the images are accessed, retained, and disclosed in compliance with all
- > applicable state and federal laws related to record maintenance, retention, and
- > disclosure including the Federal Educational Rights and Privacy Act (FERPA), the
- > California Public Records Act and applicable student records and personnel file
- > sections of the California Education Code, and applicable Board policies,
- > administrative regulations and collective bargaining agreements ~~accordance with~~
- > ~~law, Board policy, administrative regulation, and any applicable collective~~
- > ~~bargaining agreements.~~

*(cf. 4112.6/4212.6/4312.6 – Personnel Files)**(cf. 5125 – Student Records; Confidentiality)***Legal Reference:****EDUCATION CODE**

32020 Access gates

32211 Threatened disruption or interference with classes

32280-32288 School safety plans

35160 Authority of governing boards

35160.1 Broad authority of school districts

38000-38005 Security patrols

49050-49051 Searches by school employees

49060-49079 Student records

PENAL CODE

469 Unauthorized making, duplicating or possession of key to public building

626-626.10 Disruption of schools

CALIFORNIA CONSTITUTION

Article 1, Section 28(c) Right to Safe Schools

BP 3515 (b)

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Campus Security

Legal Reference (cont.)

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

COURT DECISIONS

New Jersey v. T.L.O. (1985) 469 U.S. 325

ATTORNEY GENERAL OPINIONS

83 Ops.Cal.Atty.Gen. 257 (2000)

75 Ops.Cal.Atty.Gen. 155 (1992)

Management Resources:

CSBA PUBLICATIONS

Protecting Our Schools: Governing Board Strategies to Combat School Violence, 1999

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Safe Schools: A Planning Guide for Action, 2002

NATIONAL INSTITUTE OF JUSTICE PUBLICATIONS

The Appropriate and Effective Use of Security Technologies in U.S. Schools: A Guide for Schools and Law Enforcement Agencies, 1999

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/lss>

National Institute of Justice: <http://www.ojp.usdoj.gov/nij>

ADOPTED: April 20, 2009

REVISED: May 1, 2017

MODESTO CITY SCHOOLS

Administrative Regulation

AR 3515

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Campus Security

- > The intent of the security camera system ~~surveillance systems~~ deployed by Modesto City Schools is to protect the safety and security of students, employees and authorized visitors to school and administrative sites and to safeguard District facilities and equipment from theft and vandalism.

Locations Subject to Monitoring

- > Security ~~Video~~ cameras may be used to monitor buildings, exterior campus areas, including but not limited to: parking lots, perimeters, entrance and exit doors,
- > interior and exterior hallways, picnic areas, foyers, pools, lobbies, stairs, elevators, gymnasiums, athletic fields, cafeterias, stadiums and large open interior spaces. ~~In~~
- > ~~day-to-day operation, no video~~ Security cameras will not be installed in classrooms or offices without the prior authorization of the Superintendent/designee.
(Education Code 51512)

Notice and Authorization to Monitor

- > Prior to use of security camera systems, the District shall notify students, parents/legal guardians and staff that surveillance may occur, the location(s) of the surveillance, and the purpose for/use of the security camera footage, in accordance with Board policy, administrative regulations, other District safety protocols and applicable laws.
- > Whenever and wherever permanent security cameras ~~surveillance systems~~ are installed, signs will be posted at conspicuous locations informing people that the buildings and grounds may be under video monitoring. ~~with the following notification: “Activities on these premises may be recorded by video surveillance.”~~

AR 3515 (a)

BUSINESS AND NONINSTRUCTIONAL OPERATIONSCampus SecuritySystem Operation

- 1. Security ~~Surveillance~~ cameras will be installed both inside and outside of buildings in areas around school campuses and other District-owned facilities as directed by the safety planning committee and when storage capacity for security camera recordings is available that meets the established District's procedures.
- 2. Access ~~Remote control~~ of any security ~~video~~ cameras can only be made by an authorized security camera system user ~~system operator or Superintendent/designee.~~
- 3. No interior covert security cameras will be installed without specific cause and prior Superintendent/designee approval.
- 4. No "dummy" security cameras or empty decoy security camera domes will be deployed on any District-owned property. All installed equipment will be active and connected to the security camera system ~~video recording system.~~ Security cameras may be offline due to technical issues, maintenance, hardware failures or reconfiguration.
- 5. The security camera ~~surveillance~~ system shall not monitor areas where the public, students or employees have a reasonable expectation of privacy. Examples include, but are not limited to: locker rooms and restrooms.
- 6. There will be no intentional security video monitoring or recording of any lawful union activity on District property. This excludes any gatherings that take place in the field of view of existing security cameras.
- 7. The use of the security camera system ~~video recording equipment on school grounds~~ shall be supervised and managed by the Information and Technology Services Department. ~~The use of security cameras will be supervised and managed by the Maintenance and Operations Department.~~
- 8. Security video recording should be reviewed when there is a need to do so, either because an incident has been reported or is suspected to have occurred.

AR 3515 (b)

BUSINESS AND NONINSTRUCTIONAL OPERATIONS**Campus Security**

Examples include, but are not limited to: incidents of property damage, theft, trespassing, personal injury or any unlawful activity.

- 9. Administrative staff assigned to the security camera system and security cameras ~~camera surveillance systems~~ will be required to review and apply these regulations in performing their duties and functions related to the operation of the system and security cameras.
- 10. Students are prohibited from unauthorized use, tampering, or otherwise interfering with security video recording and/or security camera system ~~video~~ equipment. Discipline for such action will be based on the Student Conduct Code.
- 11. Staff is prohibited from unauthorized use, tampering, or otherwise interfering with security video recording and/or security camera system ~~video~~ equipment. Violation of this policy may result in disciplinary action.
- 12. Staff is prohibited from the use of personal and/or non-District security camera ~~video surveillance~~ equipment on District property. Violation of this policy may result in disciplinary action.
- 13. The District shall provide reasonable safeguards, which may include, but are not limited to, password protection on the security cameras and the security camera system, managed firewalls, and control of physical access to protect the security camera system ~~camera surveillance systems~~ from unauthorized users or unauthorized use.
- 14. These regulations shall be incorporated into any training and orientation programs. The regulations should be reviewed and updated periodically.
- 15. Authorized users for the security camera system ~~Video monitors of the recording system~~ shall not view live or recorded video from the security cameras ~~be located in any areas that would enable general public viewing~~.

AR 3515 (c)

BUSINESS AND NONINSTRUCTIONAL OPERATIONS**Campus Security**

- > 16. Security camera ~~Video recording~~ equipment shall be used in accordance with
- > all ~~school~~ District Board policies, including the District's non-discrimination policy and its corresponding regulations relating to privacy and safety.

Storage and Security

- > 1. Storage of security video recordings will be dependent upon the type of system
- > installed, ~~which could vary from site to site~~ and with the introduction of new technology. There is no maximum storage time defined by this policy.
- > 2. Security video recordings held for review of property, staff or student incidents
- > will be maintained in their original form pending resolution. Recordings will
- > then be released for deletion, copied for student records, copied for staff
- > records, copied for authorized law enforcement agencies, or retained as
- > required in accordance with established District procedures and applicable law.
- > 3. All security video recordings or other storage devices that are not in use
- > should be stored securely and in a controlled access area. Access to the
- > storage devices should be possible only by authorized personnel. Logs shall be
- > kept of all access to recordings.
- > 4. Security video recordings ~~Surveillance tapes~~ are presumed exempt from
- > disclosure under the California Public Records Act.

Student Records

- > 1. The District shall treat the security video recording of an individual student
- > as part of that student's educational record. Only video that is exported from
- > the security video recording system related to a specific incident can be made
- > part of a student record.
- > 2. The District will comply with all applicable State and Federal laws and
- > District Board policies related to record maintenance, retention, and
- > disclosure. All security video is stored temporarily in the recording device
- > and is not archived or backed up.

BUSINESS AND NONINSTRUCTIONAL OPERATIONS**Campus Security**

- 3. Requests to review security video recordings shall comply with all applicable State and Federal laws and Board policies relating to student records and guidelines for responding to public requests for information.

Viewing Requests

- All requests for review of security video recordings that are considered an educational record or personnel record will be made as follows:
1. All viewing requests must be submitted in writing. Requests for viewing will be limited to those parents/guardians, students and/or District officials with a direct interest in potential disciplinary issues as authorized by the site administrator. Only the portion of the security video recording related to the specific incident will be made available for viewing.
 2. Approval/denial for viewing will be made within a reasonable amount of time of receipt of the request and communicated to the requesting individual, relative to the severity of the incident.
 - 3. A written log will be maintained for those viewing security video recordings, including the date and time of the viewing, reason for viewing, date the recording was made of the incident, location of the camera that made the recording, and signature of the viewer.
 - 4. Security video recordings will remain the property of the ~~school~~ District and may be reproduced only in accordance with the law and applicable Board policy.

REVIEWED: April 20, 2009
May 1, 2017

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting

SUBJECT: Approval of First Reading of Proposed Revisions to Board Policy 5131 Student Conduct Code, K-6 and Board Policy 5132 Student Conduct Code, 7-12 May 22, 2017

BACKGROUND

The Student Conduct Codes provide direction and guidance to school administrators in determining appropriate consequences for serious disciplinary offenses as well as informing students and parents of expected student behavior. An annual review of the Student Conduct Codes is performed to help keep them closely aligned with the California State Education Code, District goals, and to make appropriate revisions to Board Policies.

ISSUE

Revisions to the K-6 and 7-12 Conduct Codes are needed to better reflect current practices and to continue with the District's efforts to reduce the amount of time students are removed from class for disciplinary infractions. In the K-6 Student Conduct Code, a change in language is recommended to reflect the current practice of referring students to partnered classrooms in lieu of in-school suspension. The revised language will align the K-6 Conduct Code with procedures that have been in place for many years. In the 7-12 Conduct Code, revisions to the tardy policy are recommended so that students are not assigned to full days of Intervention Center for an accumulation of tardies. These changes will more closely align the 7-12 tardy policy with the K-6 tardy policy.

RECOMMENDATION

It is recommended that the Board of Education approve the first reading of proposed revisions to Board Policy 5131 Student Conduct Code, K-6 and Board Policy 5132 Student Conduct Code, 7-12.

Originating Department: Child Welfare and Attendance

Recommended to the
Governing Board by:



Pamela Able
Superintendent

FIRST INCIDENT

BP 5131

The student and parents will be informed of the mandatory attendance laws and the District's pertinent policy and procedures. The student will be instructed to attend all classes. Failure to do so shall be treated as "defiance of authority."

SECOND INCIDENT

The student and parents will be informed of the mandatory attendance laws and the District's pertinent policy and procedures. The student will be instructed to attend all classes. Failure to do so shall be treated as "defiance of authority." Alternate consequences will be assigned such as detention, in- school suspension, Saturday School.

THIRD INCIDENT

→ The student and parents will be informed of the mandatory attendance laws and the District's pertinent policy and procedures. The student will be instructed to attend all classes. Failure to do so shall be treated as "defiance of authority." Alternate consequences will be assigned such as detention, ~~in- school suspension~~ partnered classroom, Saturday School. The student is a legal truant (absent from school without a valid excuse for 3 days or tardy in excess of 30 minutes on each of 3 or more days). (E.C. 48260) The school may recommend that the parent/guardian attend school one day with the student.

FOURTH INCIDENT

→ Student will be referred to a school administrator. The student is now a legal habitual truant and shall be within the jurisdiction of the juvenile court which may adjudge the pupil to be a ward of the court. (E.D. 48262) (WIC 601) The school administrator shall call and hold a parent conference. Parents and student are again informed that failure to follow the school's directive to attend classes will be "defiance of authority" and will be grounds for referral to the School Attendance Review Board. Alternative consequences will be assigned such as detention, ~~in- school suspension~~ partnered classroom, Saturday School.

FIFTH INCIDENT

→ Student will be referred to a school administrator. The parents and student will be informed that the next incidence of refusal to attend classes upon the direction of school authorities shall result in a referral of parent and student to the School Attendance Review Board. Alternative consequences will be assigned such as detention, ~~in- school suspension~~ partnered classroom, Saturday School.

SIXTH INCIDENT

→ A letter shall be sent certified or by using "proof of service" method to the parents/guardians informing them that their student has had additional incidents of truancy since being declared a legal habitual truant (E.C.48262) and has been in "persistent defiance of authority." Parent and student will be referred to the School Attendance Review Board (SARB). Alternative consequences will be assigned such as detention, ~~in- school suspension~~ partnered classroom, Saturday School.

6. TARDIES (1-30 Minutes)

One of the responsibilities of each student is to be in the classroom in his/her seat when the bell rings or when class is to begin. Being tardy is irresponsible behavior in that it is disruptive to the learning process. The consequences each trimester for tardies not excused by the school are as follows:

1st, 2nd, 3rd Tardies

Consequences to be determined by each site.

4th and Successive Tardies (Parent contact)

Administrator will assign the student a consequence which may include detention, ~~in-school suspension~~ partnered classroom, or Saturday School. Parents may be referred to the Child Welfare and Attendance office or the School Attendance Review Board for excessive tardies or absences incurred by their child.

HOME SUSPENSION (~~HOME AND IN-SCHOOL~~) AND ASSIGNMENT MAKE-UP

A suspended student shall be allowed to complete all assignments and tests missed during the suspension. Students shall be allowed at least TWO days for each day of suspension to make up the work. Time for make-up may be extended by the teacher.

SATURDAY SCHOOL

(E.C. 37223)

The governing board of any elementary, high school, or unified school district may maintain classes on Saturday. The Modesto City Schools' Board of Education approves such classes when appropriate and practicable.

The classes may include makeup classes for unexcused absences occurring during the week. Attendance at Saturday School for unexcused absences will permit the student to make up missed assignments and the absence record will be changed to reflect Saturday School attendance. Unexcused absences must be made up through Saturday School within 20 school days from original absence.

Attendance at classes conducted on Saturday shall be at the election of the pupil or, in the case of a minor pupil, the parent or guardian of the pupil. However, the governing board may require truants, as defined by E.C. 48260, to attend makeup classes conducted on one day of the weekend.

BEHAVIOR EXPECTATIONS AND CONSEQUENCES

Consequences are determined by the number of violations occurring in one school year with the exception of offenses 4, 5, 7, 20, and 24. Prior offenses may warrant consequences starting at Step 2.

A school may have additional rules unique to its site as long as they do not conflict with the Student Conduct Code (E.C. 35291.5).

DURING SUSPENSION:

1. Student shall not report to school during the period of suspension, except in the case of ~~in-school suspension~~ partnered classroom, unless coming to the office on official business by prior arrangement with a school administrator. Student is expected to be under the supervision of a parent during school hours when serving suspension days at home. (7:00 a.m.–4:30 p.m.) (P.C. 653b; P.C. 627.2)
2. Student is not to attend any school event at any school campus during home suspension.
3. The responsibility of obtaining and doing classwork lies with the student. The teacher may require the student to complete any assignments and tests missed during the suspension.

When referenced throughout the remainder of this document, the following abbreviations will apply:

<i>E.C.</i>	=	<i>California Education Code</i>
<i>P.C.</i>	=	<i>California Penal Code</i>
<i>C.A.C.</i>	=	<i>California Administrative Code, Title 5</i>
<i>BP</i>	=	<i>Board Policy (Modesto City Schools)</i>
<i>AR</i>	=	<i>Administrative Regulation (Modesto City Schools)</i>

LEVEL I OFFENSES**CAUSES FOR HOME SUSPENSION
OR
OTHER ALTERNATIVE CONSEQUENCES**

WITH THE EXCEPTION OF SERIOUS VIOLATIONS OF THE STUDENT CONDUCT CODE, CORRECTIVE MEASURES WILL NORMALLY BEGIN AT A MINIMAL LEVEL AND THEN PROCEED TO MORE SERIOUS LEVELS. THESE PROCEDURES MAY INCLUDE BUT ARE NOT LIMITED TO: COUNSELING, PARENT CONFERENCE, BEHAVIOR PLAN, CLASSROOM INTERVENTIONS, COMMUNITY SERVICE, RESTITUTION, CONFLICT RESOLUTION, PARENT SUPERVISION IN SCHOOL, DETENTION, LOSS OF SCHOOL PRIVILEGES, CLASS SUSPENSION, BEHAVIOR CONTRACT, SATURDAY SCHOOL, ~~IN-SCHOOL SUSPENSION~~ PARTNERED CLASSROOM, HOME SUSPENSION, ALTERNATIVE EDUCATION TRANSFER, EXPULSION RECOMMENDATION.

LAW ENFORCEMENT AGENCIES MAY BE NOTIFIED AT THE DISCRETION OF THE ADMINISTRATION.

IF THE NATURE OF THE OFFENSE MAKES AN ALTERNATIVE EDUCATION PLACEMENT OR EXPULSION RECOMMENDATION APPROPRIATE, THE STUDENT WILL BE SUSPENDED FIVE DAYS FOR THE INFRACTION.

11. **WILLFUL DEFIANCE OR DISOBEDIENCE**: A willful act, verbal or non-verbal, that demonstrates deliberate resistance or refusal to obey a reasonable request or directive issued by a school district employee. Student's action does not create a safety risk. (E.C. 48900, sub-section k)

Depending on the circumstances, the frequency and severity of the offense, behavioral interventions and alternatives to suspension may be used as determined by the site administrator. Suspension (~~including in-school suspension~~) may be imposed only after other means of correction have failed to bring about proper conduct unless the student's presence poses a danger to other persons.

Examples: Including but not limited to: Chewing gum/eating/drinking in class, willfully defying staff in non-safety related incident, student walking from staff and/or refusing to talk to staff about an incident in non-safety situation, non-habitual use of profanity or vulgarity, verbal insults/put-downs/name calling (non-discriminatory), horseplay, etc.

12. **INTERFERING WITH THE PEACEFUL CONDUCT OF THE CAMPUS OR CLASSROOM**: Any willful act of a minor but annoying nature, verbal or non-verbal, that disrupts the educational process, distracts from the educational environment, or interrupts any administrative, disciplinary, or other activity sponsored or approved by the district. (E.C. 48900, sub-section k)

Depending on the circumstances, the frequency and severity of the offense, behavioral interventions and alternatives to suspension may be used as determined by the site administrator. Suspension (~~including in-school suspension~~) may be imposed only after other means of correction have failed to bring about proper conduct unless the student's presence poses a danger to other persons.

Examples: Including but not limited to: Minor altercation not resulting in actual fight (i.e. pushing/shoving), etc.

16. **BEHAVIOR ON BUS**

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: Not allowed to ride the bus for 3 days.

3rd Offense: Not allowed to ride the bus for 5 days.

4th Offense: Not allowed to ride the bus for 10 days.

5th Offense: Not allowed to ride the bus for 20 days or the remainder of the current semester/trimester, whichever is greater.

6th Offense: Not allowed to ride the bus for the remainder of the school year.

Note: Depending on the seriousness of the act, the student may lose bus privileges for the remainder of the school year on the first or succeeding offenses.

Note: Depending on the circumstances, alternatives to suspension from the bus may be used as determined by the site administrator.

19. **POSSESSING OR USE OF ANY ELECTRONIC SIGNALING OR COMMUNICATION DEVICE**

Students may possess electronic signaling or communication devices that operate through the transmission or receipt of radio waves on campus during the school day, while attending school sponsored activities, or while under the supervision and control of school district employees. **Electronic signaling or communication devices shall be turned off and not be visible during class time, unless used for instructional purposes. (BP 5138)** (No pupil shall be prohibited from using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and use of which is limited to health-related purposes or during a school-wide emergency affecting the school or community.) (E.C. 48901.5)

1st Offense: Warning to student and/or alternative means of correction. Parent notification.

2nd Offense: Detention, Saturday School, or other alternatives to home suspension.

→ 3rd Offense: 1-day ~~in-school suspension~~ partnered classroom.

Note: All subsequent violations are subject to additional referrals to ~~in-school suspension~~ partnered classroom.

Note: Unauthorized object may be confiscated by school authorities. The principal/designee will decide whether to return the object to the student or the parent/guardian.

Note: Use of electronic signaling or communication devices to bully, harass or cheat may result in more severe consequences even if such misconduct occurred off-campus and during non-school hours. (E.C. 48900 r)

23. **POSSESSING OF ANY OBJECT NOT OF A DANGEROUS NATURE** (i.e. items a school administrator identifies as disruptive.) (E.C. 48900, sub-section k) (Unless in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.)

Note: Unauthorized object may be confiscated by school authorities. The principal/designee will decide whether to return the object to the student or the parent/guardian.

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: Detention, Saturday School, or other alternatives to home suspension.

→ 3rd Offense: 1-day ~~in-school suspension~~ partnered classroom.

Note: All subsequent violations are subject to additional referrals to ~~in-school~~ B.9(6)

~~suspension~~ partnered classroom.

29. **ANY DRESS, GROOMING, OR APPEARANCE** which disrupts, or tends to disrupt the educational process, or affect the health or safety of individuals shall be prohibited. (E.C. 48900, sub-section k) (E.C. 35161, 35183, 35291.5, 35294.1; C.A.C. Title 5, Section 302; and BP 5135, 5135.1, and 5137.) Refer to AR 5135, pg. 9-11

Note: Any attire/paraphernalia/symbol that signifies gang affiliation will not be allowed on campus.

Any attire/paraphernalia/symbol that displays a logo or other message promoting alcohol or controlled substances, promoting violence, illegal activity, or relating to gangs may not be worn on campus.

Note: In addition to this Conduct Code, schools may have additional rules approved by School Safety Committees.

1st Offense: Warning to student. Notification of parent. Student may be sent home to dress properly, if necessary.

2nd Offense: Detention, Saturday School, or other alternatives to home suspension.

→ 3rd Offense: 1-day ~~in-school suspension~~ partnered classroom.

Note: All subsequent violations are subject to additional referrals to in-school suspension.

TARDIES**BP 5132**

One of the responsibilities of each student is to be in the classroom in his/her seat or work station when the bell rings or when class is to begin. Being tardy is irresponsible behavior because it is disruptive to the learning process.

7-12 Each teacher shall refer a student to an administrator/designee for a student's fourth and any successive tardy in one quarter.

1ST, 2ND, AND 3RD TARDY IN EACH CLASS

Consequences to be determined by each site.

FOURTH AND SUBSEQUENT TARDIES WILL RESULT IN AN ADMINISTRATIVE REFERRAL WITH THE FOLLOWING CONSEQUENCES:

- 4 — 30 minute detention
- 5 — 60 minute detention
- 6 — 1 Period IC
- 7 — 2 Periods IC
- 8 — Saturday School (or other alternative consequences other than home suspension)
- 9 — 2 Saturday Schools (or other alternative consequences other than home suspension)
- 10 — 1 day IC
- 11 — 2 days IC
- All subsequent tardies are subject to additional IC days.
- Note: Referral to the tutoring center may be added to each of the above steps.
- Administrator will assign the student a consequence which may include detention, one period of Intervention Center, Tutoring Center, or Saturday School. Parents may be referred to the Child Welfare and Attendance office or the School Attendance Review Board for excessive tardies or absences incurred by their child.

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting

SUBJECT: Approval of April Revisions to the May 22, 2017
Adopted 2016/17 Budget

BACKGROUND

The Board adopted the 2016/17 budget on June 20, 2016. Adjustments to the budget are made regularly based on known changes to revenue or the level/category of expenditures.

ISSUE

The Education Code requires that the Board approve major changes to the adopted budget.

PROPOSAL

Budget adjustments which have been processed for the period between April 1, 2017 and April 30, 2017 are presented and explained on the following reports. Explanations are provided for revenue and expenditure groups within funds. This report reflects adjustments to the budget only, not a complete financial statement. Copies of the full report are available for review in the Budget Department.

FISCAL IMPACT

The adjusted budget retains all State and Board designated reserves.

RECOMMENDATION

It is recommended that the Board of Education approve the April revisions to the adopted 2016/17 budget.

Originating Department: Budget

Recommended to the
Governing Board by:



Pamela Able
Superintendent

FISCAL IMPACT:

The 2016-2017 adopted Modesto City Schools distributed budget has been revised to reflect budget adjustments processed since July 1, 2016. Significant line item revisions, or items over \$25,000, for April 2017, are explained in this report and presented to the Board of Education for approval.

General Fund UNRESTRICTED Revenues:

1. Local Revenue –
Increase Charter School Oversight Fee - \$51,765

General Fund UNRESTRICTED Expenditures:

1. Books, Supplies and Equipment –
Misc. Reallocations
2. Services and Other Operation Expenses –
Increase One Time, Special Education Settlement - \$49,000
Decrease Interprogram Transfers Reprographics - <\$115,765>
Misc. Reallocations

General Fund UNRESTRICTED Interfund Transfers, Other Sources and Contributions: No Activity

General Fund RESTRICTED Revenues:

1. Federal Revenue –
Increase Special Education - \$186,662
Increase Title I - \$257,813
2. State Revenue –
Establish Partnership Academies Grants - \$149,400

General Fund RESTRICTED Expenditures:

1. Salaries and Benefits –
Establish Partnership Academies Grants - \$26,232
Increase Special Education - \$17,840
Misc. Reallocations
2. Books, Supplies and Equipment –
Establish Partnership Academies Grants - \$101,986
Increase Special Education - \$113,619
Misc. Reallocations
3. Services and Other Operation Expenses –
Establish Partnership Academies Grants - \$14,000
Increase Special Education - \$55,203
Increase Title I - \$257,813
Misc. Reallocation
4. Other Outgo –
Establish Partnership Academies Grant Indirect - \$7,182
Misc. Reallocation

2016-2017 BUDGET REVISIONS FOR APRIL 2017

General Fund RESTRICTED Interfund Transfers, Other Sources and Contributions: No Activity

OTHER FUNDS Revenues: No Activity

OTHER FUNDS Expenditures:

1. Services and Other Operation Expenses –
Misc. Reallocations

OTHER FUNDS Interfund Transfers, Other Sources and Contributions: No Activity

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting

SUBJECT: Approval of Apple, Inc. as the Sole Source May 22, 2017
Provider of Apple Products for Fiscal Year 2017-2018

BACKGROUND

California Public Contract Code Section 20111 requires the District to advertise publicly for bids for the purchase of goods involving an expenditure of \$88,300 or more. As a limited exception, San Bernardino County Counsel has determined that, where no practical value exists to the District in publicly advertising for bids and where only one source is available, the Governing Board may make a finding that it is in the District's best interests to issue purchase orders without formal, public advertising and receiving of bids. Additionally, the Orange County Office of Education hired an independent expert who rendered an opinion that the sole source provider for the procurement of Apple products and services is Apple, Inc.

ISSUE

The District has an ongoing need to purchase Apple products for instructional and administrative purposes in quantities that exceed the threshold for public bidding (Public Contract Code 20111). The purpose of competitive bidding statutes is to protect the public from extravagant contracts and to exclude favoritism and corruption and to promote competition among bidders so as to ensure that all public contracts are entered into at the lowest possible price. However, competitive bidding sometimes does not produce an advantage.

Staff has determined that there is no practical value in competitive bidding for the purchase of Apple products because: (1) Apple, Inc. is the sole source provider of Apple and Macintosh branded hardware products for the District; (2) authorized Apple resellers are not authorized to sell standard Apple hardware products to public and private nonprofit educational institutions in the United States; and (3) the sale of Apple products by other than Apple, Inc. generally cannot occur unless an Apple reseller has breached its contract with Apple, Inc. Staff concludes that the aforementioned reasons are sufficient to support a finding by the Board of Education that it is in the District's best interest to authorize the letting of sole source purchase orders for fiscal year 2017-2018 as needed to Apple, Inc.

PROPOSAL

District staff recommends that the Board of Education make a finding that Apple, Inc. is the sole source provider of Apple products, and to waive the formal bidding requirement for the purchase of Apple products for fiscal year 2017-2018.

Approval of Apple, Inc. as the Sole Source Provider of Apple Products for
Fiscal Year 2017-2018

FISCAL IMPACT

There is no additional fiscal impact.

RECOMMENDATION

It is recommended that the Board of Education approve Apple, Inc. as the sole source provider of Apple products for fiscal year 2017-2018.

Originating Departments: Information & Technology Services and Purchasing

Recommended to the
Governing Board by:

A handwritten signature in dark ink, appearing to read "Pamela Able", is written over a horizontal line.

Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting
SUBJECT: Approval of Authorization for the Sale, Disposal May 22, 2017
or Donation of Surplus Personal Property

BACKGROUND

During the course of every year, personal property items (equipment, supplies, etc.) become surplus or obsolete to the District. These items are gathered by warehouse personnel for the purpose of re-directing to other sites when possible or for disposal by other means.

ISSUE

The sale, disposal or donation of surplus District personal property is authorized pursuant to Education Code Sections 17540-17542 and 17545-17555. At times, surplus or obsolete property needs to be disposed of by way of sealed bid, negotiated sales, recycling, dumping, or by donation to other public agencies or charitable organizations, as allowed by Education Code. Disposal of property not exceeding \$2,500 in value may be disposed of by any employee empowered for that purpose by the Board.

PROPOSAL

The disposal of this property provides for the means to clear out surplus items that have reached the end of their economically feasible, useful life, or are obsolete to District needs. All schools and departments have the opportunity to view items prior to disposal and, if useful items are found, they may be obtained for their site with appropriate approvals. Some items may simply be surplus to current District needs and are not cost-effective to store indefinitely. On occasion, donation of some usable surplus to local feeder schools or other public agencies may be offered in lieu of other disposal methods.

Staff may negotiate disposal of items using the Internet through E-Bay or other Internet sales sites, including Public Surplus and Craigslist websites.

Other means of disposal are also used depending on the marketability of the item(s). Other methods used may include sales by sealed bid, direct sale of low value items, trade-ins, or donation to other government agencies or non-profits.

A listing of property is maintained and available for review in the Purchasing Department. Legal ads or public postings occur per Education Code requirements.

Approval of Authorization for the Sale, Disposal or Donation of
Surplus Personal Property

It is staff's recommendation that the Board authorize the use of the Public Surplus and Craigslist websites to sell surplus personal property, and to designate the Director I, Purchasing, as having authority to sell or otherwise dispose of surplus personal property on an as-needed basis within legal requirements as follows:

- facilitate the sale, disposal or donation of surplus personal property on an as-needed basis
- dispose of surplus personal property by the best available method meeting Education Code or other legal requirements
- enter into contracts for auctioneering services
- enter into contracts with Public Surplus and Craigslist website services

FISCAL IMPACT

In the past two years, general surplus sales have produced annual net revenue exceeding \$100,000. Revenue received from sales will be placed either in the fund from which the original expenditure was made or the General Fund.

RECOMMENDATION

It is recommended that the Board of Education approve authorization for the sale, disposal or donation of surplus personal property.

Originating Department: Purchasing

Recommended to the
Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting

SUBJECT: Approval of the Use of Richards,
Watson & Gershon for Legal May 22, 2017
Services for Fiscal Year 2017-18

BACKGROUND

Modesto City Schools has contracted with Richards, Watson & Gershon (RWG) for general legal services from time-to-time.

ISSUE

The District will continue to need certain legal services periodically during fiscal year 2017-18

PROPOSAL

RWG shall perform certain legal services for the District as requested by the Board or staff. RWG shall be compensated for the performance of its legal services at the rate of \$265 per hour for any attorney working on the matter except for legal services performing in connection with (i) litigation matters, and (ii) the issuance of bonds or other obligations by the District. For litigation matters, RWG shall be compensated at the rate of \$295 per hour for any attorney working on the matter.

A copy of the agreement is available for review in Business Services, Planning Department.

FISCAL IMPACT

The legal services to be provided are not expected to exceed \$50,000 for fiscal year 2017-18. The General Fund will provide the funding of these services unless another source is identified.

RECOMMENDATION

It is recommended that the Board of Education approve the use of Richards, Watson & Gershon for legal services for fiscal year 2017-18

Originating Department: Business Services/Planning

Recommended to the
Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting

SUBJECT: Approval of Authorization to Call for Bids or May 22, 2017
Utilize Competitively Bid Cooperative Purchase
Contracts or Exclusive Educational Contracts for
Listed New or Replacement District Items/Services
for the 2017-18 Fiscal Year

BACKGROUND

Frequently purchased commodity items or services are purchased each fiscal year. Items/services are needed for new or replacement District needs and to replenish stock for the Warehouse, Maintenance, Transportation and Nutrition Services Departments. The following items/services may be purchased during the 2017-18 fiscal year:

Athletic Supplies and Equipment	Lease/Lease Purchase Financing
Audio Visual/Video Equipment	Lumber and Building Materials
Auto Repair Equipment	Maintenance Supplies and Equipment
Cafeteria Equipment, Food & Supplies	Medical Supplies
Chemicals	Musical Instruments
Classroom Supplies	Office Supplies/Paper Supplies
Computer Hardware, Software, Labs and Services	Pest Control Services
Copiers, Digital Duplicators and Maintenance	Playground/Field Equipment
Custodial/Grounds Supplies and Equipment	Postage and Mail Services
Document Imaging Services	Printed Forms
Electrical Supplies	Professional Services
Floor Coverings and Installation	Science Supplies and Equipment
Fuel	Security Supplies and Equipment
Furniture	Swimming Pool Equipment/Supplies
Industrial Education Equipment	Telephones/Radios/Services
	Vehicles, Buses and Parts

ISSUE

Frequently purchased commodity items or services need to be obtained in a cost efficient and timely manner to meet District needs.

PROPOSAL

Staff requests blanket authorization to request bids for specific commodity group items for the 2017-18 fiscal year. Some of these items are purchased for warehouse inventory and are distributed to sites and departments in small quantities. The purchase of large quantities allows the District to achieve quantity discounts that would not otherwise be possible.

Approval of Authorization to Call for Bids or Utilize Competitively Bid
Cooperative Purchase Contracts or Exclusive Educational Contracts for
Listed New or Replacement District Items/Services for the 2017-18 Fiscal Year

The timing of many of these purchases is such that delivery must be made by the opening of school. Many of these items cannot be bid until mid or late summer.

By nature, some items (i.e. technology items, food, fuels, and financing) fluctuate in price, performance and/or features due to market conditions that dictate a quick bid and award turn-around time. As such, it becomes necessary to bid or utilize new or existing competitively bid cooperative purchasing contracts or exclusive educational contract sources. Recommendation for award will be sought from the Board of Education when formal bid purchases become necessary and bids and/or contract pricing is known. The current formal bid limit is \$88,300 for:

1. the purchase of equipment, materials, and supplies
2. services, except construction services
3. repairs, including maintenance as defined in Public Contract Code Section 20115

Board of Education approval will allow the District to bid and, later recommend for award, frequently purchased commodity items or services subject to rapidly changing market conditions in a cost efficient, timely manner.

FISCAL IMPACT

Purchases from bid awards approved by future Board action will be made within authorized budget appropriations.

RECOMMENDATION

It is recommended that the Board of Education approve authorization to call for bids or utilize competitively bid cooperative purchase contracts or exclusive educational contracts for listed new or replacement District items/services for the 2017-18 fiscal year.

Originating Department: Purchasing

Recommended to the
Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting

SUBJECT: Approval of Authorization to Utilize TCPN May 22, 2017
Office Supplies Contract #R141703 and
School Supplies Contract #R141605

BACKGROUND

The District spends an estimated \$900,000 on office supplies each school year. These supplies are purchased on a Just-in-Time program.

ISSUE

Annual expenditures for office supplies exceed the bid threshold of \$88,300. Public Contract Code Section 20111(a) requires school boards to award contracts to the lowest responsible bidder for purchases of equipment, materials or supplies. To comply with the above code, districts must go out to bid or use a cooperative contract.

PROPOSAL

On March 1, 2015, The Cooperative Purchasing Network (TCPN) awarded a public contract for office supplies to Office Depot, Inc. (contract #R141703). Additionally, on February 1, 2015, TCPN awarded a public contract for school supplies (art supplies, lab supplies, etc.) to Office Depot, Inc. (contract # R141605). The contracts were competitively bid and allowable for use by public entities pursuant to provision 6502 of the California Government Code.

The office supplies contract is valid until February 28, 2018, and the classroom supplies contract is valid until January 31, 2018. Both have options to renew for two additional one-year periods. It is staff's determination that the District would derive more benefit by utilizing these cooperative contracts than to seek separate bids for the District's office/classroom supply needs.

FISCAL IMPACT

It is estimated that the District will spend \$900,000 each school year for office/classroom supplies. Funding sources are General Fund, Categorical Funds or site grant funds.

RECOMMENDATION

It is recommended that the Board of Education approve authorization to utilize TCPN Office Supplies Contract #R141703 and School Supplies Contract #R141605.

Originating Department: Purchasing

Recommended to the
Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting

SUBJECT: Approval of Authorization to Award Bid May 22, 2017
No. 17-4648, Rose Avenue Elementary School
Exterior Painting, to Tiber Painting LLC,
in the Amount of \$93,000

BACKGROUND

On March 13, 2017, the Board of Education approved authorization to seek bids for Rose Avenue Elementary School Exterior Painting. Based on the District's preferred ten-year paint rotation, Rose Avenue Elementary School was identified as the site most in need of repainting.

A mandatory job walk was held on April 19, 2017, for bid package 17-4648; twenty-two (22) individuals signed in with ten (10) companies submitting proposals.

ISSUE

The Board of Education needs to award the bid and authorize staff to enter into an agreement before project work may begin.

PROPOSAL

Bid No. 17-4648, Rose Avenue Elementary School Exterior Painting, was opened on April 27, 2017, at 1:00 p.m., with the following results:

Contractor	Bid Amount
Tiber Painting LLC	\$ 93,000
Horizon Brothers Painting	\$126,150
Color Chart, Inc.	\$147,000
Affordable Painting Services, Inc.	\$162,000
Color New Co.	\$163,000
Jenson Construction, Inc.	\$221,160
Pacific Contractors Group, Inc.	\$222,000
JPB Designs, Inc.	\$227,000
Vera's Painting	\$361,000
Golden State Painting, Inc.	Not signed

Approval of Authorization to Award Bid No. 17-4648, Rose Avenue Elementary School Exterior Painting, to Tiber Painting LLC, in the Amount of \$93,000

FISCAL IMPACT

The probable cost of this project is estimated at \$125,000. Funding for this project will come from General Fund facility maintenance dollars.

RECOMMENDATION

It is recommended that the Board of Education approve authorization to award Bid No. 17-4648, Rose Avenue Elementary School Exterior Painting, to Tiber Painting LLC, in the amount of \$93,000.

Originating Department: Maintenance and Operations

Recommended to the
Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education

Regular Meeting

SUBJECT: Approval of Authorization to Award
Bid #17-4650 Food Products to
Various Vendors

May 22, 2017

BACKGROUND

The Nutrition Services Department provides food, paper and janitorial products for the Basic Breakfast Program (BBP), Severe Needy Breakfast Program (SNBP), the National School Lunch Program (NSLP) and the After School Meal Supplements (AMS) as part of the USDA Nutritional and Sanitation Guidelines.

ISSUE

The Nutrition Services Department provides food products to Modesto City Schools' cafeterias to meet the USDA nutritional guidelines. The estimated annual cost exceeds the current bid threshold of \$88,300; therefore, competitive bids were sought to meet formal bidding requirements.

PROPOSAL

Bid #17-4650, Food Products, was sent to 68 vendors, posted on the District's website, and advertised as required by law. Twenty-six (26) responses were received. The bid awards are for one year with the option to renew for two additional one-year periods.

Bids were awarded to the lowest cost responsive and responsible bidders for each line item, and the estimated amounts for the purchase of food products from these vendors are listed below:

Vendor	Amount
Danielsen Company	\$139,116.02
Gold Star	\$100,777.38
Kent	\$ 23,000.00
Sysco	\$628,582.71
Valley Foods	\$314,171.90

FISCAL IMPACT

The estimated annual cost for the combined purchases is \$1,205,648.01 to be funded by the Cafeteria Fund.

Approval of Authorization to Award Bid #17-4650 Food Products to Various Vendors

RECOMMENDATION

It is recommended that the Board of Education approve authorization to award Bid #17-4650 Food Products to various vendors.

Originating Department: Nutrition Services

Recommended to the
Governing Board by:

A handwritten signature in dark ink, appearing to read "Pamela Able", is written over a horizontal line.

Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education

Regular Meeting

SUBJECT: Approval of Authorization to Award
Bid #17-4651 Direct Ship Food Products
to Various Vendors

May 22, 2017

BACKGROUND

The Nutrition Services Department provides food, paper and janitorial products for the Basic Breakfast Program (BBP), Severe Needy Breakfast Program (SNBP), the National School Lunch Program (NSLP) and the After School Meal Supplements (AMS) as part of the USDA Nutritional and Sanitation Guidelines.

ISSUE

The Nutrition Services Department provides food, paper and janitorial supplies to Modesto City Schools' cafeterias to help meet the USDA nutritional and sanitation guidelines. The estimated annual cost exceeds the current bid threshold of \$88,300; therefore, competitive bids were sought to meet formal bidding requirements.

PROPOSAL

Bid #17-4651, Direct Ship Food Products, was sent to 30 vendors, posted on the District's website, and advertised as required by law. Fourteen (14) responses were received. The bid awards are for one year, with option to renew for two additional one-year periods.

Bids were awarded to the lowest cost responsive and responsible bidders for each line item, and the estimated amounts are listed below:

Vendor	Amount
Advanced Pierre	\$404,459.88
Brookwood Farms	\$ 66,248.00
Don Lee Farms	\$ 43,372.35
Foster Farms	\$157,266.80
J&J Snacks	\$ 82,338.80
Rose N Shore	\$242,650.00
Schwan's	\$795,500.75
Tyson Foods	\$701,480.70
Yang's	\$ 99,212.85

Approval of Authorization to Award Bid #17-4651 Direct Ship Food Products
to Various Vendors

FISCAL IMPACT

The estimated annual cost for the combined purchases is \$2,592,530.13 to be funded by
the Cafeteria Fund.

RECOMMENDATION

It is recommended that the Board of Education approve authorization to award
Bid #17-4651 Direct Ship Food Products to various vendors.

Originating Department: Nutrition Services

Recommended to the
Governing Board by:

A handwritten signature in dark ink, appearing to read "Pamela Able", is written over a horizontal line.

Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education

Regular Meeting

SUBJECT: Approval of Acceptance of Gifts

May 22, 2017

1. JD Landscaping, \$500 for SARB Awards to the Child Welfare and Attendance Office.
2. Sherry Leguria, \$30, made in memory of Delores Adair, to the Dr. Ken Arnold Scholarship fund at Beard Elementary School.
3. Lee Tidall, \$60 to the Lee Tidball Scholarship fund at Beard Elementary School.
4. George Foster, \$18,000 for a new Baseball Field at Wilson Elementary School.
5. Paula Shimel-Scheidecker, \$100 for the Block MT Banquet at Mark Twain Junior High School.
6. O'Brien's Market, two (2) used shopping carts for moving and storing aquatics equipment for the Swim and Water Polo Teams at Beyer High School. Estimated value: \$240.
7. Glenn Mount, \$500 to the Ken Farrell Music Scholarship fund at Downey High School.
8. Brad Pezoldt, D.D.S., M.S.D., Inc., \$500 to the Pezoldt Scholarship fund at Enochs High School.
9. Donations to various scholarship funds at Modesto High School as follows:
 - Alessi Brothers, \$500 to the Vernon Alessi Memorial Ag Scholarship
 - Toni D. Clark, \$500 to the Dennis D. Clark Memorial Scholarship
 - Julie M. Lau, \$500 to the MJC Achievement Scholarship
10. Warren Beckwith, \$200 to ASB/Softball and \$200 to ASB/Track at Modesto High School.
11. Dean W. Martin, \$250 to ASB/Dance Production at Modesto High School.
12. Donations to ASB/Boys' Golf at Modesto High School as follows:
 - Jennifer Murry, \$50
 - Nelson & Sons Electric, Inc., \$300
 - Joyce F. Peterson, \$50
 - Charles and Kerry Tsai, \$100
 - West Orthodontics, \$50
 - Caren Yao, \$200

Approval of Acceptance of Gifts

RECOMMENDATION:

It is recommended that the Board of Education approve the acceptance of gifts with appreciation as listed above.

Recommended to the
Governing Board by:

A handwritten signature in cursive script that reads "Pamela Able". The signature is written in dark ink and is positioned above a horizontal line.

Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education

Regular Meeting

SUBJECT: Ratification of Purchase Orders and VISA
Payments for the Month of April 2017

May 22, 2017

BACKGROUND

Purchase orders and VISA payments are tracked each month.

ISSUE

Board Policy 3300 requires Board review of all individual purchase orders issued in excess of \$1,000 and all purchase orders less than \$1,000 by fund total. All purchases are done in accordance with Board Policy, Education Code, Public Contract Code, and/or other applicable regulatory requirements.

PROPOSAL

Board of Education approval will allow the District to meet Board Policy 3300 requirements. A copy of the report is available for review in the Purchasing Department.

FISCAL IMPACT

Funds have been budgeted to cover all expenses for the month of April 2017.

RECOMMENDATION

It is recommended that the Board of Education ratify the purchase orders and VISA payments for the month of April 2017.

Originating Department: Purchasing

Recommended to the
Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting
SUBJECT: Ratification of Warrants Drawn for the Month of April 2017 May 22, 2017

BACKGROUND

The Business Services Division draws warrants on a weekly basis to pay the bills of the District. Payroll warrants are drawn on the 15th of the month for claims, and on the last working day of the month for monthly employees.

ISSUE

The California Education Code section 42631 requires the Board of Education to approve all expenditures of the District.

PROPOSAL

Board of Education approval will allow the District to meet Education Code and Annual Audit requirements.

FISCAL IMPACT

The expenditures are included in the District's budget for fiscal year 2016/17.

RECOMMENDATION

It is recommended that the Board of Education ratify warrants drawn for the month of April 2017.

Originating Department: Accounting

Recommended to the
Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent
SUBJECT: Approval of Out-of-State National Speech
Competition Trip to Birmingham, Alabama

Regular Meeting

May 22, 2017

BACKGROUND

The out-of-state national speech competition trip to the National Speech Tournament in Birmingham, Alabama, has been reviewed by the Associate Superintendent, Educational Services. District high school students will participate.

The trip is scheduled for Sunday, June 18 through Friday, June 23, 2017.

ISSUE

Out-of-state trips must be approved by the Board of Education.

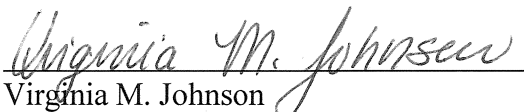
FISCAL IMPACT

Funds will be provided by the District's fund for student competitions.


RECOMMENDATION

It is recommended that the Board of Education approve the out-of-state National Speech Competition trip to Birmingham, Alabama.

Recommended by:


Virginia M. Johnson
Associate Superintendent,
Educational Services

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Junior High School Course Outline:
Math

May 22, 2017

BACKGROUND

Course outlines are developed for each junior high and high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Assistant Principals, Principals, and the Senior Director(s), Educational Services, for review and recommendation.

ISSUE

The following course outline, including text, has been approved by representative teachers, the Junior High School Assistant Principals, Principals, and the Senior Director(s), Educational Services.

New Course

Mathematics 8 Support

Copies of course outlines are available for review in the office of Educational Services.

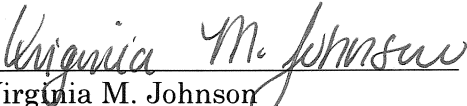
RECOMMENDATION

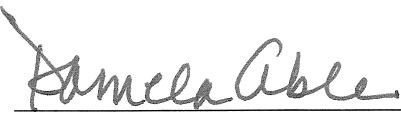
It is recommended that the Board of Education approve the junior high school course outline: Math.

Originating Department: Educational Services

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:


Virginia M. Johnson
Associate Superintendent,
Educational Services


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Junior High School Course Outline:
Electives

May 22, 2017

BACKGROUND

Course outlines are developed for each junior high and high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Assistant Principals, Principals, and the Senior Director(s), Educational Services, for review and recommendation.

ISSUE

The following course outline, including texts, has been approved by representative teachers, the Junior High School Assistant Principals, Principals, and the Senior Director(s), Educational Services.

New Course

Robotics Engineering I JH

Copies of course outlines are available for review in the office of Educational Services.

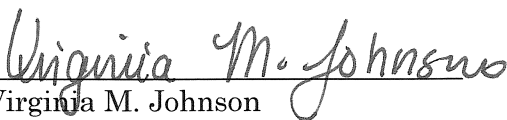
RECOMMENDATION

It is recommended that the Board of Education approve the junior high school course outline: Electives.

Originating Department: Educational Services

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:



Virginia M. Johnson
Associate Superintendent,
Educational Services



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Services Agreement between Modesto
City Schools and the Modesto Police Department for
the 2017-18 School Year

May 22, 2017

BACKGROUND

The Modesto Police Department provides direct law enforcement services to school administrators in order to maintain safe and secure campuses during sporting and other special events. The presence of police officers is preventative in nature and increases the safety of students, faculty, and the public. High school principals have specifically requested the presence of police officers to provide security for home football and powderpuff games. The Board has also requested the presence of a police officer at Board meetings.

ISSUE

Campuses must be safe and orderly. Two Modesto Police Department officers will provide direct law enforcement services and assist with security, supervision, and crowd control at Modesto City Schools' football/powderpuff games held at Downey High School, Johansen High School, and Modesto Junior College Football Stadiums. The Stanislaus County Sheriff's Department will provide security at football/powderpuff games held at Gregori High School under a separate contract.

The presence of a police officer at Modesto City Schools Board meetings will increase security for Board members, staff, and the public who attend these public meetings.

PROPOSAL

Modesto Police Department will provide two (2) Police Officers at home football/powderpuff games (Downey High, Johansen High, and Modesto Junior College Football Stadiums) and one (1) Police Officer at Modesto City Schools' Board Meetings.

A copy of the services agreement is available for review in the Child Welfare and Attendance Office.

FISCAL IMPACT

The contracted amount with Modesto Police Department will not exceed \$34,000. This amount includes \$24,000 for football/powderpuff games and \$10,000 for Board meetings. The funding source has been identified as the General Fund.

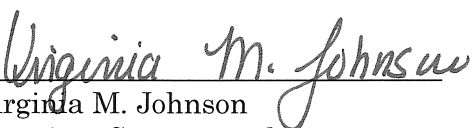
Approval of Services Agreement between Modesto City Schools and the
Modesto Police Department for the 2017-18 School Year

RECOMMENDATION

It is recommended that the Board of Education approve the services agreement between Modesto City Schools and the Modesto Police Department for the 2017-18 school year.


Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:



Virginia M. Johnson
Associate Superintendent
Educational Services

Approved for Recommendation
to the Governing Board:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Services Agreement with Kontraband Interdiction and Detection Services (K.I.D.S.) Inc., for Canine Contraband Detection Services at 7-12 Schools for the 2017-2018 School Year May 22, 2017

BACKGROUND

In 1994, Modesto City Schools contracted to bring specially-trained, non-aggressive contraband detection canines onto the District's 7-12 campuses. The program was eliminated in 2009 due to budget cuts and reinstated in 2013.

The intent of this effort is to provide a cost effective deterrent to minimize the presence of controlled and illicit substances found on campus.

During unannounced inspections, trained canines sniff out controlled substances (illicit drugs, alcoholic beverages, and black gunpowder-based items).

ISSUE

In order to continue to provide canine detection services, the Kontraband Interdiction and Detection Services (K.I.D.S.), Inc., contract must be renewed for the 2017-2018 school year.

PROPOSAL

It is the District's responsibility to provide a safe and drug-free environment in order for students to gain maximum benefit from the educational program.

Kontraband Interdiction Detection Services, Inc., will provide fifty-four (54) full-day visits from August 1, 2017 to June 30, 2018, at a cost of \$346 per visit, per team. The District will be invoiced monthly; invoices will not exceed an annual cost of \$18,684.

Campus common areas, lockers, automobiles, vacant classrooms, and grounds shall be subject to inspection at Modesto City Schools' discretion. Kontraband Interdiction and Detection Services, Inc., policy and procedures prohibits the use of detection canines to "sniff" individuals under any and all circumstances.

A copy of the services agreement is available for review in the Child Welfare and Attendance Office.

Approval of Services Agreement with Kontraband Interdiction and Detection Services (K.I.D.S.) Inc., for Canine Contraband Detection Services at 7-12 Schools for the 2017-2018 School Year

FISCAL IMPACT

The cost of the services agreement with Kontraband Interdiction and Detection Services (K.I.D.S.), Inc., will not exceed \$18,684. The funding source has been identified in the Local Control and Accountability Plan (1.1.d.0).

RECOMMENDATION

It is recommended that the Board of Education approve the services agreement with Kontraband Interdiction and Detection Services (K.I.D.S.), Inc., for canine contraband detection services at 7-12 schools for the 2017-2018 school year.

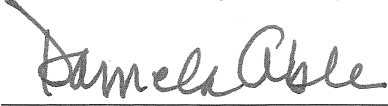
Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:



Virginia M. Johnson
Associate Superintendent
Educational Services

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO:	Pamela Able, Superintendent	Regular Meeting
SUBJECT:	Approval of the Services Agreement with Aspiranet Behavioral Health to Provide Risk Assessment Procedures for Modesto City Schools' K-12 Students for the 2017-2018 School Year	May 22, 2017

BACKGROUND

In 1999, Modesto City Schools formed a partnership with Stanislaus County Behavioral Health and Recovery Services and since 2008 with Aspiranet Behavioral Health to develop and implement Risk Assessment Procedures. Risk Assessors are Marriage and Family Therapists (MFT) or Clinical Social Workers (LCSW) specially trained to evaluate students who threaten to do physical harm to themselves or others, develop a written or verbal “hit list” of students they want to harm or kill, develop a written or verbal plan to commit harm to themselves or others, or cause concern for the potential risk of violence.

ISSUE

In order to continue to provide risk evaluation services, the Aspiranet Behavioral Health contract must be renewed for the 2017-18 school year.

PROPOSAL

Students need to be safe from self harm or harm from others to ensure safe and orderly campuses. Risk Evaluators evaluate students who pose a threat to harm themselves, other students, or staff. When a student who poses a threat to himself or others is identified, the site administrator contacts District office staff who screens the student for referral to specially-trained Aspiranet Behavioral Health Risk Evaluators.

Risk Evaluators interview the student to determine whether they are in immediate danger of harming themselves or others. If the student is in immediate danger, the site administrator contacts the Modesto Police Department, parent/guardian, or 911 to transport the student to Doctors Medical Center – Emergency Room. Students who are not in immediate danger are referred to appropriate support services in the county or at the school.

A copy of the services agreement is available for review in the Child Welfare and Attendance office.

FISCAL IMPACT

The services agreement with Aspiranet Behavioral Health will not exceed \$20,000. The funding source has been identified in the Local Control and Accountability Plan (1.1.d.0).

Approval of the Services Agreement with Aspiranet Behavioral Health to Provide Risk Assessment Procedures for Modesto City Schools' K-12 Students for the 2017-2018 School Year

RECOMMENDATION

It is recommended that the Board of Education approve the services agreement with Aspiranet Behavioral Health to provide Risk Assessment Procedures for Modesto City Schools' K-12 students for the 2017-2018 school year.


Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:



Virginia M. Johnson
Associate Superintendent
Educational Services

Approved for Recommendation
To the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Agreement between Modesto City Schools and Dana Haskill, Licensed Family Child Care Provider, for Fiscal Year 2016/2017 May 22, 2017

BACKGROUND

Each year Modesto City Schools Board of Education has approved the agreements between Modesto City Schools and Licensed Family Child Care Providers to offer services for children enrolled in the Family Child Care Program funded by the General Child Care contract (CCTR-6299) with the State of California.

ISSUE

In order to expand and meet funded enrollment targets for child care and development services for children enrolled in the Family Child Care Program, an agreement with an additional provider must be approved.

PROPOSAL

The Modesto City Schools Board of Education will approve the 2016/2017 agreement with the following Licensed Family Child Care Provider:

Dana Haskill

A copy of the agreement is available upon request in the Child Development Programs office.

FISCAL IMPACT

Funding will be provided by the Child Development Program contract CCTR-6299.

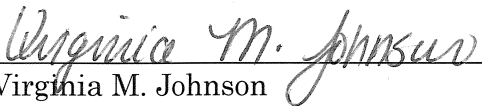
RECOMMENDATION


It is recommended that the Board of Education approve the agreement between Modesto City Schools and Dana Haskill, Licensed Family Child Care Provider, for Fiscal Year 2016/2017.

Originating Department: Child Development Programs

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:


Virginia M. Johnson
Associate Superintendent
Educational Services


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Agreements between Modesto
City Schools and Licensed Family Child Care
Providers for Fiscal Year 2017/2018

May 22, 2017

BACKGROUND

Each year Modesto City Schools Board of Education has approved the agreements between Modesto City Schools and Licensed Family Child Care Providers to offer services for children enrolled in the Family Child Care Program funded by the General Child Care contract with the State of California (CCTR).

ISSUE

In order to continue child care and development services for the children enrolled in the Family Child Care Program, the 2017/2018 agreements between Modesto City Schools and Licensed Family Child Care Providers must be approved.

PROPOSAL

The Modesto City Schools Board of Education will approve the 2017/2018 agreements with the following Licensed Family Child Care Providers:

Julie Abston	Veronica Gerhart	Anastacia 'Pam' Reeder
Megan Busler	Brenda Harlen	Mary 'Maggie' Smith
Traci Butcher	Dana Haskill	Colleen Stephansen
Rosa Davis	Joni Mitchell	Carrie Streach
Karen Elmore	Bridgid Nichols	Debra Tavares-Chavira
Maribel Espinoza	Yolande Nicol-Jones	Erin Young
Donna Fletcher	Melissa Pershall	
Tami Fyvie	Julie Reasoner	

Copies of the agreements are available upon request in the Child Development Programs office.

FISCAL IMPACT

The funding source has been identified as Child Development General Child Care (CCTR) and Early Head Start (EHS). The estimated annual expense is \$1,275,000.

Approval of Agreements between Modesto City Schools and
Licensed Family Child Care Providers for Fiscal Year 2017/2018

RECOMMENDATION

It is recommended that the Board of Education approve the agreements between Modesto City Schools and Licensed Family Child Care Providers for Fiscal Year 2017/2018.


Originating Department: Child Development Programs

Reviewed and Recommended by:



Virginia M. Johnson
Associate Superintendent
Educational Services

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent
SUBJECT: Approval of Head Start Program
Goals and Objectives for 2017/2018

Regular Meeting

May 22, 2017

BACKGROUND

As part of the Head Start five-year grant cycle and program planning, Head Start agencies develop and implement program goals and objectives. The annual program planning process includes a review of the Community Assessment, monitoring trends, parent and staff surveys, the results of the annual program audit, the Program Information Report, and Parent Committee input. Based on the analysis of the information, the program goals and objectives may be revised and updated, if needed. The 2017-2018 program year will be the fourth year of the five-year grant cycle. The Head Start program continues to make progress on the current program goals and objectives.

ISSUE

The Head Start Act and Head Start Performance Standard 1301.3(c)(2) require the governing body approve or disapprove program planning, including the program goals and objectives. In order to meet program compliance this approval is needed.

PROPOSAL

The Board of Education will approve the Head Start program goals and objectives for 2017/2018 to ensure that the requirements of the Head Start Performance Standards are met.

FISCAL IMPACT

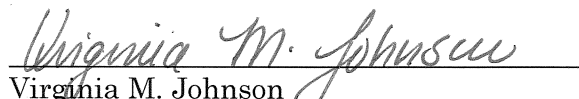
There will be no fiscal impact to the General Fund.

RECOMMENDATION


It is recommended that the Board of Education approve the Head Start Program Goals and Objectives for 2017/2018.

Originating Department: Child Development Programs

Reviewed and Recommended by:


Virginia M. Johnson
Associate Superintendent,
Educational Services

Approved for Recommendation
to the Governing Board by:


Pamela Able
Superintendent

☒ HEAD START ☐ MIGRANT/SEASONAL HEAD START ☒ EARLY HEAD START

PROGRAM GOALS AND OBJECTIVES

Page 1 of 10

Program Year: 2017-18

AGENCY: MCS Child Development Programs

☐ New ☒ Carried Over
☐ Progress Report as of _____

GOAL

1: Modesto City Schools will increase families' capacity to support children's school readiness.

OBJECTIVE

#1: Over the course of the five year grant period, 90% of parents will indicate that the program helped support their needs in key areas identified as part of school readiness planning.

SOURCE: Community Assessment, PIR, Staff Training Needs Assessment, Program Audit, Parent Family and Community Engagement Framework, Policy Committee Input, Family Survey, and School Readiness Report Indicators.

SPECIFIC STRATEGIES/ACTIVITIES	RESPONSIBLE PARTICIPANTS	TARGETED COMPLETION DATE	COMPLETED Y	COMPLETED N	COMMENTS
Policies and procedures will be revised and updated to reflect full implementation of effective parent engagement activities.	Director Coordinator	1/2016	X		
Monitoring and program audits will reflect implementation of "You Make the Difference" and "Abriendo Puertas" as a strength that increased average parent participation rates.	Director Coordinator Specialists	1/2016	X		
Monitoring and program audits will reflect Parents' participation in "Inclusion Connections" as a strength to support children's school readiness especially children with disabilities.	Coordinator Specialists Family Service Specialists	1/2016 and Ongoing	X		
In order to connect with families and inform them of opportunities for parent engagement activities, the program will increase the use of technology such as, the CDP website, cell phone contacts and social media	Coordinator Specialists Family Service Specialists	1/2018			

PROGRAM GOALS AND OBJECTIVES

Page 2 of 10

Program Year: 2017-18

AGENCY: MCS Child Development Programs

☐ New
 ☒ Carried Over
☐ Progress Report as of _____

GOAL

1: Modesto City Schools will increase families' capacity to support children's school readiness.

OBJECTIVE

#2: Over the course of the 5 year grant, attendance monitoring will show a decrease in the number of absences due to preventable illness and avoidable family circumstances.

SOURCE: Community Assessment, PIR, Staff Training Needs Assessment, Program Audit, Parent Family and Community Engagement Framework, Policy Committee Input, Family Survey, and School Readiness Report Indicators.

SPECIFIC STRATEGIES/ACTIVITIES	RESPONSIBLE PARTICIPANTS	TARGETED COMPLETION DATE	COMPLETED Y	COMPLETED N	COMMENTS
As part of class/site program planning, there will be documentation of proactive activities that staff have implemented to increase families' capacity to ensure their children are able to attend school.	Director Coordinator Specialists Teachers	Ongoing			Documentation: Parent meeting agendas and sign-ins
The attendance incentive program was introduced in January 2017	SCOE Director ERSEA Specialist FSS's	5/2017 and ongoing for 2017-18			
Each classroom will increase the awareness of attendance at parent meetings and provide incentives such as good attendance certificates for children and families	Teachers FSS's	Ongoing			

D.9(2)

PROGRAM GOALS AND OBJECTIVES

Page 3 of 10

Program Year: 2017-18

AGENCY: MCS Child Development Programs

☐ New ☒ Carried Over
☐ Progress Report as of _____

GOAL

1: Modesto City Schools will increase families' capacity to support children's school readiness.

OBJECTIVE

#3: Each program year, the program will increase the number of children with disabilities on the eligible wait list.

SOURCE: Community Assessment, PIR, Staff Training Needs Assessment, Program Audit, Parent Family and Community Engagement Framework, Policy Committee Input, Family Survey, and School Readiness Report Indicators.

SPECIFIC STRATEGIES/ACTIVITIES	RESPONSIBLE PARTICIPANTS	TARGETED COMPLETION DATE	COMPLETED Y	COMPLETED N	COMMENTS
Policies and procedures will be aligned with the Grantee's Disabilities Service Plan.	Director Coordinator	1/2016	X		
Individualized Disabilities Support Plans will be fully implemented and adjusted when necessary	Director Coordinator Specialists	8/2016	X		Documentation: Monitoring checklists
Collaboration and communication with MCS Special Ed to participate on transitional IEP's to share program information.	Coordinator Specialists	Ongoing			Documentation: CDP participation documented on IEP's
Recruitment and outreach activities to community agencies that serve children and families with disabilities.	Family Service Specialists	Ongoing			Documentation: Recruitment fliers, presentations

D.9(3)

☒ HEAD START ☐ MIGRANT/SEASONAL HEAD START ☒ EARLY HEAD START

PROGRAM GOALS AND OBJECTIVES

Page 4 of 10

Program Year: 2017-18

AGENCY: MCS Child Development Programs

☐ New ☒ Carried Over
☐ Progress Report as of _____

GOAL

1: Modesto City Schools will increase families' capacity to support children's school readiness.

OBJECTIVE

#4: Over the course of the five year grant period, there will be a 10% increase of teaching staff demonstrating they have the skills necessary to support social emotional needs of children in the classroom.

SOURCE: Community Assessment, PIR, Staff Training Needs Assessment, Program Audit, Parent Family and Community Engagement Framework, Policy Committee Input, Family Survey, and School Readiness Report Indicators.

SPECIFIC STRATEGIES/ACTIVITIES	RESPONSIBLE PARTICIPANTS	TARGETED COMPLETION DATE	COMPLETED		COMMENTS
			Y	N	
Policies and procedures will be revised and updated to reflect the Grantee's mental health framework.	Director Coordinator	1/2016	X		
Monitoring and program audits will reflect full implementation of the mental health framework and strategies.	Director Coordinator Specialists Teachers	Ongoing			
Training on Conscious Discipline and coaching for staff on social emotional strategies will be implemented	Coordinator Specialists	Ongoing			Documentation: Staff training agendas and sign-ins
Teaching and coaching strategies for working with English Language Learners children and families to meet their social emotional needs.	Coordinator Specialists Teachers	Ongoing			Documentation: Site Visit Reports. Coaching Forms

D.9(4)

PROGRAM GOALS AND OBJECTIVES

Page 5 of 10

Program Year: 2017-18

AGENCY: MCS Child Development Programs

☐ New ☒ Carried Over
☐ Progress Report as of _____

GOAL

1: Modesto City Schools will increase families' capacity to support children's school readiness.

OBJECTIVE

#5: Over the course of the five year grant period, there will be a 10% increase of parents indicating that they have the skills necessary to support the social emotional needs of children.

SOURCE: Community Assessment, PIR, Staff Training Needs Assessment, Program Audit, Parent Family and Community Engagement Framework, Policy Committee Input, Family Survey, and School Readiness Report Indicators.

SPECIFIC STRATEGIES/ACTIVITIES	RESPONSIBLE PARTICIPANTS	TARGETED COMPLETION DATE	COMPLETED Y	COMPLETED N	COMMENTS
Policies and procedures will be updated to reflect the Grantee's framework.	Director Coordinator	1/2016	X		
Training on Conscious Discipline for parents to understand and implement effective parent strategies to support the social emotional needs of children and their families.	Director Coordinator Specialists Teachers Family Service Specialists	Ongoing			Documentation: Staff training agendas and sign-ins
Referrals related to helping parents to support the social emotional needs of children will be made in COPA.	Family Service Specialists	Ongoing			COPA Referrals report

D.9(5)

☒ HEAD START ☐ MIGRANT/SEASONAL HEAD START ☒ EARLY HEAD START

PROGRAM GOALS AND OBJECTIVES

Page 6 of 10

Program Year: 2017-18

AGENCY: MCS Child Development Programs

☐ New ☒ Carried Over
☐ Progress Report as of _____

GOAL

1: Modesto City Schools will increase families' capacity to support children's school readiness.

OBJECTIVE

#6: Over the course of the five year grant period, 90% of children will be ready for kindergarten.

SOURCE: Community Assessment, PIR, Staff Training Needs Assessment, Program Audit, Parent Family and Community Engagement Framework, Policy Committee Input, Family Survey, and School Readiness Report Indicators.

SPECIFIC STRATEGIES/ACTIVITIES	RESPONSIBLE PARTICIPANTS	TARGETED COMPLETION DATE	COMPLETED Y	COMPLETED N	COMMENTS
Policies and procedures will be revised and updated to reflect the Grantee's framework.	Director Coordinator	1/2016	X		
Training and coaching for staff on effective and intentional school readiness strategies will be implemented.	Coordinator Specialists Teachers Family Service Specialists	Ongoing			Documentation: Staff training agendas and sign-ins
Staff will be trained and coached on the kindergarten readiness assessment tool and the use of the data to plan for children's growth. (R4S)	Coordinator Specialists Teachers	Ongoing	X		Documentation: Staff training agendas and sign-ins
Staff will participate in training and coaching activities that include Teacher Learning Collaborative (TLC's) on topics that include math, IEP goals, transitions, STEAM and other School readiness topics	Coordinator Specialists Teachers	Ongoing			

59(6)

PROGRAM GOALS AND OBJECTIVES

Page 7 of 10

Program Year: 2017-18

AGENCY: MCS Child Development Programs

☐ New ☒ Carried Over
☐ Progress Report as of _____

GOAL

2: To have increased community support and involvement in Head Start.

OBJECTIVE

#1: Serve 1% more categorically eligible (Foster Care, Homeless) children/families each program year.

SOURCE: Community Assessment, PIR, Staff Training Needs Assessment, Program Audit, Parent Family and Community Engagement Framework, Policy Committee Input, Family Survey, and School Readiness Report Indicators.

SPECIFIC STRATEGIES/ACTIVITIES	RESPONSIBLE PARTICIPANTS	TARGETED COMPLETION DATE	COMPLETED Y	COMPLETED N	COMMENTS
The Grantee framework and strategies will be implemented to increase collaborations with community organizations.	Director Coordinator	Ongoing	X		
Recruitment and outreach activities to community organizations serving the homeless and foster families will be completed.	Family Service Specialists	Ongoing			Documentation: Recruitment fliers, photos and presentations
Referrals targeting support for homeless and foster children will be placed in COPA.	Family Service Specialists	Ongoing			
Family Service Specialists will participate in the Family Development Credential program in order to increase their skills in meeting the needs of high risk families.	Family Service Specialists ERSEA Specialist	Ongoing			

D.9(7)

PROGRAM GOALS AND OBJECTIVES

Page 8 of 10

Program Year: 2017-18

AGENCY: MCS Child Development Programs

☐ New ☒ Carried Over
☐ Progress Report as of _____

GOAL

3: To increase quality throughout the program.

OBJECTIVE

#1: Annually, delegate and Grantee operated programs will develop an integrated support plan with the Grantee that reflects use of ongoing site and data system self-monitoring.

SOURCE: Community Assessment, PIR, Staff Training Needs Assessment, Program Audit, Parent Family and Community Engagement Framework, Policy Committee Input, Family Survey, and School Readiness Report Indicators.

SPECIFIC STRATEGIES/ACTIVITIES	RESPONSIBLE PARTICIPANTS	TARGETED COMPLETION DATE	COMPLETED Y	COMPLETED N	COMMENTS
Grantee support plans will be implemented and adjusted when necessary.	Director Coordinator	Ongoing	X		
Self-monitoring will be increased in all areas/components of the program to decrease findings and increase program strengths and exemplary practices.	Director Coordinator Specialists	Ongoing			Documentation: Monitoring checklists and Site Visit Reports
CDP will work with District departments to assess and repair health and safety concerns in a timely manner to decrease out of compliance findings.	Director Coordinator	Ongoing			Documentation: Completed work orders
Training and coaching of staff on supervision, intentional teaching practices and family support services will be implemented.	Coordinator Specialists Family Service Specialists	Ongoing			Documentation: Staff meeting agendas and sign-ins

D.9(8)

PROGRAM GOALS AND OBJECTIVES

Page 9 of 10

Program Year: 2017-18

AGENCY: MCS Child Development Programs

☐ New ☒ Carried Over
☐ Progress Report as of _____

GOAL

3: To increase quality throughout the program.

OBJECTIVE

#2: Each year, the program will increase the number of health and safety screeners with less than 10% of items marked "no" prior to and within 30 days of serving children.

SOURCE: Community Assessment, PIR, Staff Training Needs Assessment, Program Audit, Parent Family and Community Engagement Framework, Policy Committee Input, Family Survey, and School Readiness Report Indicators, Health and Safety Screener

SPECIFIC STRATEGIES/ACTIVITIES	RESPONSIBLE PARTICIPANTS	TARGETED COMPLETION DATE	COMPLETED Y	COMPLETED N	COMMENTS
A safety committee will be formed that includes staff and parents to assist with health and safety checks on a regular basis.	Director Coordinator Specialists FSS's Parents	1/2018			Documentation: Agendas, sign-ins, Site Visit Reports
Self-monitoring will be increased to decrease health and safety findings.	Director Coordinator Specialists	Ongoing			Documentation: Monitoring checklists and Site Visit Reports
CDP will work with District departments to assess and repair health and safety concerns in a timely manner to decrease out of compliance findings.	Director Coordinator	Ongoing			Documentation: Completed work orders

D.9(9)

☒ HEAD START ☐ MIGRANT/SEASONAL HEAD START ☒ EARLY HEAD START

PROGRAM GOALS AND OBJECTIVES

Page 10 of 10

Program Year: 2017-18

AGENCY: MCS Child Development Programs

☐ New ☒ Carried Over
☐ Progress Report as of _____

GOAL # 4: To have Grantee fiscal systems reflective of new Super Circular regulations.

OBJECTIVE

#1: By the end of year 2 of the five year grant, Grantee and delegate budgets, policies and procedures will comply with the Super Circular regulations.

SOURCE: Community Assessment, PIR, Staff Training Needs Assessment, Program Audit, Parent Family and Community Engagement Framework, Policy Committee Input, Family Survey, and School Readiness Report Indicators.

SPECIFIC STRATEGIES/ACTIVITIES	RESPONSIBLE PARTICIPANTS	TARGETED COMPLETION DATE	COMPLETED Y	COMPLETED N	COMMENTS
District fiscal policies and procedures that reflect the new regulations will be implemented.	Director Fiscal Tech	1/2016	X		
Self-monitoring and program audits will have no findings in the Fiscal area related to the regulations.	Director Fiscal Tech	Ongoing			

D.9(10)

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Designated Personnel Action Items

May 22, 2017

The following designated personnel action items are attached for approval by the Board of Education:

CERTIFICATED

.1	Approval of certificated personnel terminations	14 items
.2	Approval of certificated personnel leaves of absence	9 items
.3	Approval of certificated personnel employment	28 items
.4	Approval of certificated personnel other appointments	72 items
.5	Approval of certificated personnel stipend appointments	71 items
.6	Approval of certificated personnel substitute appointments	4 items


CLASSIFIED


.7	Approval of classified personnel terminations	9 items
.8	Approval of classified personnel leaves of absence	25 items
.9	Approval of classified personnel employment	10 items
.10	Approval of classified personnel other appointments	2 items
.11	Approval of classified personnel substitute appointments	4 items

It is recommended that the Board of Education approve the attached designated personnel action items.

Recommended by:

Approved for Recommendation
to the Governing Board by:


Craig Rydquist
Deputy Superintendent,
Chief Human Resources Official


Pamela Able
Superintendent

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 22, 2017

Action: Approval of certificated personnel terminations:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Alvine, Kasia	Language, Speech & Hearing Specialist	Admin.	Resignation	05/25/17
2. Brooks, Carol	Principal, K-6	Elem. Dist.	Resignation	06/30/17
3. Filippini, Dori	Classroom Teacher, 9-12	H.S. Dist.	Deceased - Revised	03/31/17
4. Hayes, Cynthia	Program Manager	Admin.	Resignation	06/30/17
5. Johnson, Leilani	Classroom Teacher, 9-12	H.S. Dist.	Retirement	05/25/17
6. Johnson, Virginia	Associate Superintendent, Educational Services	Admin.	Retirement	06/30/17
7. Kappas, Mary	Classroom Teacher, 9-12	H.S. Dist.	Retirement	05/25/17
8. Katz, Brian	Classroom Teacher, 9-12	H.S. Dist.	Resignation	05/25/17
9. Kyte, Victoria	Principal, K-6	Elem. Dist.	Resignation	06/30/17
10. Ransom, Katharine	CDP Head Start Teacher, Part Day	Elem. Dist.	Retirement	05/26/17
11. Rowe, Deborah	Principal, 9-12	H.S. Dist.	Resignation	06/30/17
12. Ryan, Sara	Classroom Teacher, 9-12	H.S. Dist.	Resignation	05/25/17
13. West, Kimberly	Principal, K-6	Elem. Dist.	Resignation	06/30/17
14. Wright, Ashley	Principal, K-6	Elem. Dist.	Resignation (From Bargaining Unit Position Only)	06/30/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 22, 2017

Action: Approval of certificated personnel leaves of absence:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Alvarez, Elena	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence - Revised	03/07/17 05/24/17
2. Cantu, Jr., Ignacio	Principal, K-6	Elem. Dist.	Paid Leave of Absence	03/06/17 03/31/17
3. Douglas, Diana	Special Day Class Teacher, P-12	Elem. Dist.	Paid Leave of Absence	03/27/17 05/25/17
4. Ochoa, Eric	Classroom Teacher, 9-12	H.S. Dist.	Paid Leave of Absence	03/06/17 05/25/17
5. Roe, William	Classroom Teacher, 9-12	H.S. Dist.	Paid Leave of Absence	02/06/17 04/21/17
6. Segoviano, Maria	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence	04/20/17 05/25/17
7. Swatman, Lisa	School Nurse	H.S. Dist.	Paid Leave of Absence	05/01/17 05/25/17
8. Tschantz, Ericka	Program Manager	Admin.	Paid Leave of Absence	04/18/17 06/30/17
9. Webb, Carol	Classroom Teacher, K-6	Elem. Dist.	Unpaid Leave of Absence (.5 Days)	03/17/17 03/17/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 22, 2017

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Anderson, Caitlin	Classroom Teacher, K-6 - Martone	Elem. Dist.	From: Classroom Teacher, K-6 - Garrison	08/08/17
2. Arteaga, Arcelia	Classroom Teacher, 9-12 - Johansen	H.S. Dist.	From: Classroom Teacher, 9-12 - Enochs	08/08/17
3. Busch, Heidi	Classroom Teacher, K-6 - Franklin	Elem. Dist.	From: Classroom Teacher, K-6 - Bret Harte	08/08/17
4. Calderon, Ernesto	Principal, K-6 - Wright	Elem. Dist.	From: Vice Principal, K-6 - Bret Harte	07/01/17
5. Coleman, Christopher	Classroom Teacher, 7-8	Elem. Dist.	Rehire	08/08/17
6. Couchman, Sherri	Classroom Teacher, K-6 - Franklin	Elem. Dist.	From: Classroom Teacher, K-6 - Bret Harte	08/08/17
7. Gomez, Olga	60% Classroom Teacher, 9-12 - Johansen	H.S. Dist.	From: 60% Classroom Teacher, 9-12 - Modesto	08/08/17
8. Harrington, Brandon	Classroom Teacher, 7-8 - La Loma	Elem. Dist.	From: 60% Classroom Teacher, 7-8 - La Loma / 40% Classroom Teacher, 7-8 - Roosevelt	08/08/17
9. Herbst, Mark	Senior Director, SELPA	Admin.	From: Senior Director, Educational Services	07/01/17
10. Jeans, James	Classroom Teacher, 9-12 - Modesto	H.S. Dist.	From: Classroom Teacher, 7-8 - Hanshaw	08/08/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 22, 2017

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
11. Lu, Susan	Classroom Teacher, K-6 - El Vista	Elem. Dist.	From: Classroom Teacher, K-6 - Bret Harte	08/08/17
12. Martin, Timothy	Classroom Teacher, K-6 - Kirschen	Elem. Dist.	From: Classroom Teacher, K-6 - Wright	08/08/17
13. McGill, Melody	60% District Science Curriculum Coordinator, 7-12 / 40% Instructional Coach (District)	Admin.	From: 60% District Science Curriculum Coordinator, 7-12 / 40% Classroom Teacher, 7-8	08/08/17
14. McLoud, Patrick	Classroom Teacher, K-6 - El Vista	Elem. Dist.	From: Classroom Teacher, K-6 - Wright	08/08/17
15. Middaugh, Erica	Instructional Coach (District)	Admin.	From: Classroom Teacher, K-6 - Martone	08/08/17
16. Moore, Amanda	Principal, 9-12 - Enochs	H.S. Dist.	From: Associate Principal, Curriculum and Instruction - Gregori	07/01/17
17. Murphy, Jill	Special Day Class Teacher, P-12	Elem. Dist.	From: Resources Specialist, P-12	08/08/17
18. Mynear, Blake	Resource Specialist, P-12	Elem. Dist.	From: Special Day Class Teacher, P-12	08/08/17
19. Neal, Apryl	Instructional Coach (District)	Admin.	From: Classroom Teacher, K-6	08/08/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 22, 2017

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
20. Quesada-Beckner, Martha	.05 School Nurse	Admin.	Rehire - Probationary	04/17/17
21. Quinn, Julia	Library Media Teacher, 7-12	H.S. Dist.	From: Classroom Teacher, 9-12	08/08/17
22. Rich, Michael	Director of Innovation	Admin.	From: Principal, 9-12	07/01/17
23. Scheele, Kirsten	40% Classroom Teacher, 9-12 - Johansen	H.S. Dist.	From: 40% Classroom Teacher, 7-8 - Roosevelt	08/08/17
24. Scheele, Kirsten	60% Classroom Teacher, 9-12	H.S. Dist.	New Hire - Probationary	08/08/17
25. Thomas, Neil	Classroom Teacher, 9-12 - Modesto	H.S. Dist.	From: Classroom Teacher, 9-12 - Beyer	08/08/17
26. Walls, Sarah	Classroom Teacher, K-6 - Sonoma	Elem. Dist.	From: Classroom Teacher, K-6 - Burbank	08/08/17
27. Williamson, Deanna	20% Classroom Teacher, 9-12	H.S. Dist.	New Hire - Probationary	08/08/17
28. Zambo, Janeen Marie	60% District Social Science Curriculum Coordinator, 7-12 / 40% Instructional Coach (District)	Admin.	60% District Social Science Curriculum Coordinator, 7-12 / 40% District Improvement Facilitator	08/08/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 22, 2017

Action: Approval of certificated personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Barker, Brian	Hourly	H.S. Dist.	Summer School Teacher	06/02/17 06/29/17
2. Bergerson, Brian	Hourly	H.S. Dist.	Summer School Teacher	06/02/17 06/29/17
3. Bianchi, Jamie	Hourly	H.S. Dist.	Summer School Teacher	06/02/17 06/29/17
4. Bispo, Frank	Hourly	H.S. Dist.	Summer School Teacher	06/02/17 06/29/17
5. Black, Jamie	Hourly	Elem. Dist.	Extended Summer School Teacher	03/01/17 06/30/17
6. Black, Jamie	Hourly	Elem. Dist.	Saturday School Teacher	03/01/17 06/30/17
7. Blickenstaff, Elizabeth	Daily	H.S. Dist.	Extended/Extra Service Days - .50 days	07/01/16 06/30/17
8. Brown, Daniel	Hourly	H.S. Dist.	Summer School Teacher, Special Education	06/02/17 06/30/17
9. Brown, Wendy	Hourly	H.S. Dist.	Summer School Teacher	06/02/17 06/29/17
10. Bynum, Eli	Hourly	H.S. Dist.	Summer School Teacher	06/02/17 06/29/17
11. Cayabyab, Linda	Hourly	Admin.	School Nurse	06/05/17 06/16/17
12. Cruz, Charity	Hourly	Elem. Dist.	Saturday School Teacher	03/01/17 06/30/17
13. Dhillon, Ramandeep	Hourly	H.S. Dist.	Summer School Teacher	06/02/17 06/29/17
14. Dreyer, Lindsey	Hourly	Admin.	Special Education Home & Hospital Teacher	04/24/17 06/30/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 22, 2017

Action: Approval of certificated personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
15. Duran, Gustavo	Hourly	Elem. Dist.	Extended Summer School Teacher	03/01/17 06/30/17
16. Eudy, Ashley	Hourly	H.S. Dist.	Summer School Teacher	06/02/17 06/29/17
17. Flora, Jason	Hourly	Elem. Dist.	Saturday School Teacher	03/01/17 06/30/17
18. Flora, Jennifer	Hourly	Elem. Dist.	Saturday School Teacher	03/01/17 05/31/17
19. Gerue, Leonard	Hourly	Elem. Dist.	Saturday School Teacher	03/01/17 06/30/17
20. Givens, Sandra	Hourly	H.S. Dist.	Summer School Teacher	06/02/17 06/29/17
21. Godfrey, Robert	Hourly	H.S. Dist.	Summer School Teacher, Special Education	06/02/17 06/30/17
22. Goedhart, Grant	Hourly	Elem. Dist.	Saturday School Teacher	03/01/16 06/30/17
23. Gonzalez, Lila	Hourly	Elem. Dist.	Saturday School Teacher	03/01/17 06/30/17
24. Greenhalgh, Devonne	Hourly	Elem. Dist.	Saturday School Teacher	03/01/17 06/30/17
25. Guy, Heather	Hourly	Admin.	Special Education Home & Hospital Teacher	04/24/17 06/30/17
26. Herring, Harold Keith	Hourly	Admin.	Special Education Home & Hospital Teacher	04/25/17 06/30/17
27. Holden, Dana	Hourly	Elem. Dist.	Saturday School Teacher	03/01/17 06/30/17
28. Jackson, Tonja	Hourly	Elem. Dist.	Extended Summer School Teacher	03/01/17 06/30/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 22, 2017

Action: Approval of certificated personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
29. Jamison, Ann	Hourly	Elem. Dist.	Saturday School Teacher	03/01/17 05/31/17
30. Jasso, Paige	Hourly	H.S. Dist.	Summer School Teacher, Special Education	06/02/17 06/30/17
31. Jeans, James	Hourly	Elem. Dist.	Extended Summer School Teacher	03/01/17 06/30/17
32. Jordan, Rosizela	Hourly	Elem. Dist.	Saturday School Teacher	03/01/17 05/31/17
33. Kincheloe, Karen	Daily	Elem. Dist.	Extended/Extra Service Days- 7 Days	07/01/16 06/30/17
34. Koochof, Melanie	Hourly	H.S. Dist.	Summer School Teacher	06/02/17 06/29/17
35. Larson, Julie	Daily	H.S. Dist.	Extended/Extra Service Days - 2 Days	07/01/16 06/30/17
36. Lawrence, Robert	Hourly	Elem. Dist.	Summer School Teacher	06/02/17 06/29/17
37. Lindberg, Rhonda	Hourly	Elem. Dist.	Academic Intervention	03/01/17 06/30/17
38. Mendoza, Armando	Hourly	Elem. Dist.	Saturday School Teacher	03/01/17 06/30/17
39. Merenda, Katherine	Hourly	H.S. Dist.	Saturday School Teacher	04/17/17 05/13/17
40. Micheletti, Mark	Hourly	Elem. Dist.	Extended Summer School Teacher	03/01/17 06/30/17
41. Micheletti, Mark	Hourly	Elem. Dist.	Saturday School Teacher	03/01/17 06/30/17
42. Mittan, Blake	Hourly	H.S. Dist.	Summer School Teacher	06/02/17 06/29/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 22, 2017

Action: Approval of certificated personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
43. Moore, Bridgit	Hourly	H.S. Dist.	Summer School Teacher	06/02/17 06/29/17
44. Moore, Lisa	Daily	H.S. Dist.	Extended/Extra Service Days - 1 Day	07/01/16 06/30/17
45. Morton, Wendy	Hourly	Admin.	School Nurse	06/19/17 06/30/17
46. Motulewicz, Dennis	Hourly	Elem. Dist.	Saturday School Teacher	03/01/17 06/30/17
47. Nay, Mary	Hourly	Admin.	Summer School Teacher	06/02/17 06/29/17
48. Nunez, Joaquin	Hourly	H.S. Dist.	Summer School Teacher, Special Education	06/02/17 06/30/17
49. Ochoa, Ralph	Hourly	H.S. Dist.	Summer School Teacher	06/02/17 06/29/17
50. Rios, Jose	Hourly	Elem. Dist.	Saturday School Teacher	03/01/17 06/30/17
51. Robertson, Gary	Hourly	H.S. Dist.	Summer School Teacher	06/02/17 06/29/17
52. Roseman, Steven	Hourly	H.S. Dist.	Saturday School Teacher	03/18/17 05/25/17
53. Salaiz, Terri	Hourly	Admin.	Summer School Teacher	06/02/17 06/29/17
54. Sensney, Rebecca	Hourly	Elem. Dist.	Saturday School Teacher	03/01/17 06/30/17
55. Sherwood, Monica	Hourly	Elem. Dist.	Saturday School Teacher	03/01/17 06/30/17
56. Shimel, Mark	Hourly	Elem. Dist.	Academic Intervention	03/01/17 06/30/17
57. Silva, Elizabeth	Hourly	Elem. Dist.	Saturday School Teacher	03/01/17 05/31/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 22, 2017

Action: Approval of certificated personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
58. Silva, Stacey	Hourly	Elem. Dist.	Extended Summer School Teacher	03/01/17 06/30/17
59. Silva, Stacey	Hourly	Elem. Dist.	Saturday School Teacher	03/01/17 06/30/17
60. Simas, Seth	Hourly	H.S. Dist.	Summer School Teacher	06/02/17 06/29/17
61. Smith, Fred	Hourly	H.S. Dist.	Summer School Teacher	06/02/17 06/29/17
62. Souza, John	Hourly	Elem. Dist.	Home & Hospital Teacher	07/01/16 06/30/17
63. Souza, John	Hourly	H.S. Dist.	Summer School Teacher	06/02/17 06/29/17
64. Stevens, Amy	Hourly	Elem. Dist.	Saturday School Teacher	03/01/17 05/31/17
65. Taylor, Jason	Hourly	H.S. Dist.	Summer School Teacher	06/02/17 06/29/17
66. Trunnell, Justin	Hourly	Elem. Dist.	Saturday School Teacher	03/01/17 05/31/17
67. Viss, Mark	Hourly	H.S. Dist.	Summer School Teacher	06/02/17 06/29/17
68. Walker, Lori	Hourly	Elem. Dist.	Home & Hospital Teacher	07/01/16 06/30/17
69. Ward, Timothy	Hourly	Elem. Dist.	Summer School Teacher, Special Education	06/02/17 06/30/17
70. Welch, Roger	Hourly	H.S. Dist.	Summer School Teacher	06/02/17 06/29/17
71. Winter, Lewis	Daily	H.S. Dist.	Extended/Extra Service Days - 1 Day	07/01/16 06/30/17
72. Woodward, Thomas	Hourly	Admin.	Summer School Teacher	06/02/17 06/29/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 22, 2017

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Abid, Sam	Stipend	H.S. Dist.	Boys' Junior Varsity Swimming Coach	02/06/17 05/13/17
2. Abid, Sam	Stipend	H.S. Dist.	Girls' Junior Varsity Swimming Coach	02/06/17 05/13/17
3. Arellano, Ernesto	Stipend	H.S. Dist.	Boys' Varsity Baseball Head Coach	02/06/17 05/13/17
4. Barker, Brian	Stipend	H.S. Dist.	Combined Track Head Coach	02/06/17 05/13/17
5. Battig, Alessandra	Stipend	H.S. Dist.	Combined Track Head Coach	02/06/17 05/13/17
6. Biven, John	Stipend	H.S. Dist.	Combined Track Head Coach	02/06/17 05/13/17
7. Blickenstaff, Steve	Stipend	Elem. Dist.	Co-Ed Track, 8th	03/13/17 04/28/17
8. Bohlender, B. Brent	Stipend	H.S. Dist.	Boys' Varsity Swimming Coach	02/06/17 05/13/17
9. Bohlender, B. Brent	Stipend	H.S. Dist.	Girls' Varsity Swimming Coach	02/06/17 05/13/17
10. Butterfield, Christian	Stipend	H.S. Dist.	Boys' Varsity Baseball Head Coach	02/06/17 05/13/17
11. Carley, Martin	Stipend	H.S. Dist.	Combined Track Assistant Coach	02/06/17 05/13/17
12. Carlin, Niles	Stipend	H.S. Dist.	Boys' Tennis Head Coach	02/06/17 05/13/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 22, 2017

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
13. Carvalho, Gary	Stipend	H.S. Dist.	Girls' Junior Varsity Softball Coach	02/06/17 05/13/17
14. Catlapp, Michael	Stipend	H.S. Dist.	Boys' Tennis Head Coach	02/06/17 05/13/17
15. Catrina, Gregory	Stipend	Elem. Dist.	Outdoor Education, K-6	04/17/17 04/19/17
16. Chambers, Maurice	Stipend	H.S. Dist.	Combined Track Head Coach	02/06/17 05/13/17
17. Chiavetta, Michael	Stipend	H.S. Dist.	Boys' Varsity Swimming Coach	02/06/17 05/13/17
18. Chiavetta, Michael	Stipend	H.S. Dist.	Girls' Varsity Swimming Coach	02/06/17 05/13/17
19. Chun, Keith	Stipend	H.S. Dist.	Boys' Junior Varsity Swimming Coach	02/06/17 05/13/17
20. Davis, James	Stipend	H.S. Dist.	Boys' Varsity Baseball Head Coach	02/06/17 05/13/17
21. Duewell, Ethan	Stipend	H.S. Dist.	Boys' Tennis Head Coach	02/06/17 05/13/17
22. Eudy, Ashley	Stipend	H.S. Dist.	Boys' Varsity Swimming Coach	02/06/17 05/13/17
23. Eudy, Ashley	Stipend	H.S. Dist.	Girls' Varsity Swimming Coach	02/06/17 05/13/17
24. Evans, Austin	Stipend	H.S. Dist.	Boys' Freshman Baseball Head Coach	02/06/17 05/13/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 22, 2017

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
25. Faria, Jr., Edward	Stipend	H.S. Dist.	Boys' Golf Coach	02/06/17 05/13/17
26. Gallegos, Morgan	Stipend	H.S. Dist.	Combined Track Assistant Coach	02/06/17 05/13/17
27. Galloway, Daryl	Stipend	H.S. Dist.	Boys' Varsity Baseball Head Coach	02/06/17 05/13/17
28. Garcia, Alejandro	Stipend	H.S. Dist.	Combined Track Assistant Coach	02/06/17 05/13/17
29. Griffin, Charlene	Stipend	Elem. Dist.	Outdoor Education, K-6	04/24/17 04/26/17
30. Guerra, Joey	Stipend	H.S. Dist.	Girls' Varsity Softball Assistant Coach	02/06/17 05/13/17
31. Haarsma, Johnnie	Stipend	H.S. Dist.	Girls' Junior Varsity Softball Coach	02/06/17 05/13/17
32. Hardin, Justin	Stipend	H.S. Dist.	Boys' Varsity Baseball Assistant Coach	02/06/17 05/13/17
33. Heese, Brian	Stipend	H.S. Dist.	Combined Track Assistant Coach	02/06/17 05/13/17
34. Herring, Harold Keith	Stipend	H.S. Dist.	Boys' Varsity Swimming Coach	02/06/17 05/13/17
35. Herring, Harold Keith	Stipend	H.S. Dist.	Girls' Varsity Swimming Coach	02/06/17 05/13/17
36. Hughes, Andrea	Stipend	Elem. Dist.	Co-Ed Track, 7th	03/13/17 04/28/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 22, 2017

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
37. Johns, Alannah	Stipend	H.S. Dist.	Girls' Varsity Softball Head Coach	02/06/17 05/13/17
38. Johnson, Elizabeth	Stipend	Elem. Dist.	Outdoor Education, K-6	04/26/17 04/28/17
39. King, Chad	Stipend	Elem. Dist.	Outdoor Education, K-6	04/26/17 04/28/17
40. Lane, Stanley	Stipend	H.S. Dist.	Boys' Freshman Baseball Head Coach	02/06/17 05/13/17
41. Lonergan, Ryan	Stipend	H.S. Dist.	Boys' Golf Coach	02/06/17 05/13/17
42. Lopez, Toni	Stipend	H.S. Dist.	Combined Track Assistant Coach	02/06/17 05/13/17
43. Martinez, Gabriel	Stipend	H.S. Dist.	Girls' Junior Varsity Softball Coach	02/06/17 05/13/17
44. Martinez, Moises	Stipend	H.S. Dist.	Girls' Varsity Softball Head Coach	02/06/17 05/13/17
45. McCain, Bradley	Stipend	H.S. Dist.	Boys' Junior Varsity Swimming Coach	02/06/17 05/13/17
46. McCain, Bradley	Stipend	H.S. Dist.	Girls' Junior Varsity Swimming Coach	02/06/17 05/13/17
47. McGarry, Patrick	Stipend	H.S. Dist.	Combined Track Assistant Coach	02/06/17 05/13/17
48. Mercado, Adan	Stipend	H.S. Dist.	Boys' Varsity Baseball Assistant Coach	02/06/17 05/13/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 22, 2017

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
49. Mitchell, Douglas	Stipend	H.S. Dist.	Boys' Tennis Head Coach	02/06/17 05/13/17
50. Mixon, Dennie	Stipend	H.S. Dist.	Combined Track Assistant Coach	02/06/17 05/13/17
51. Nichols, Jr., Sam	Stipend	H.S. Dist.	Girls' Varsity Softball Head Coach	02/06/17 05/13/17
52. Nunes, Scott	Stipend	H.S. Dist.	Girls' Junior Varsity Softball Coach	02/06/17 05/13/17
53. Ogden, Colin	Stipend	H.S. Dist.	Boys' Junior Varsity Baseball Coach	02/06/17 05/13/17
54. Rucker, Renaldo	Stipend	H.S. Dist.	Eighth Period Assignment	01/09/17 05/25/17
55. Salyer, Jeffrey	Stipend	H.S. Dist.	Combined Track Assistant Coach	02/06/17 05/13/17
56. Seeley, Dennis	Stipend	H.S. Dist.	Combined Track Assistant Coach	02/06/17 05/13/17
57. Shahbazian, Haig	Stipend	H.S. Dist.	Boys' Junior Varsity Baseball Head Coach	02/06/17 05/13/17
58. Silva, Nicolas	Stipend	H.S. Dist.	Boys' Junior Varsity Baseball Head Coach	02/06/17 05/13/17
59. Slaughter, Stephanie	Stipend	H.S. Dist.	Girls' Junior Varsity Softball Head Coach	02/06/17 05/13/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 22, 2017

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
60. Snowden, Eric	Stipend	H.S. Dist.	Boys' Varsity Baseball Assistant Coach	02/06/17 05/13/17
61. Snowden, Zachary	Stipend	H.S. Dist.	Boys' Junior Varsity Baseball Head Coach	02/06/17 05/13/17
62. Soto, Elizabeth	Stipend	Elem. Dist.	Outdoor Education, K-6	04/24/17 04/26/17
63. Stewart, Bradd	Stipend	H.S. Dist.	Boys' Golf Coach	02/06/17 05/13/17
64. Tejeda, Angel	Stipend	Elem. Dist.	Outdoor Education, K-6	04/17/17 04/19/17
65. Vasquez, Rosa	Stipend	Elem. Dist.	Outdoor Education, K-6	04/24/17 04/26/17
66. Wagner, Brett	Stipend	H.S. Dist.	Boys' Golf Coach	02/06/17 05/13/17
67. Warmerdam, Tyler	Stipend	H.S. Dist.	Boys' Freshman Baseball Head Coach	02/06/17 05/13/17
68. Whitten, Marcus	Stipend	H.S. Dist.	Combined Track Assistant Coach	02/06/17 05/13/17
69. Williams, Timothy	Stipend	H.S. Dist.	Boys' Varsity Baseball Assistant Coach	02/06/17 05/13/17
70. Woodmansee, Kelly	Stipend	H.S. Dist.	Boys' Junior Varsity Swimming Coach	02/06/17 05/13/17
71. Woodmansee, Kelly	Stipend	H.S. Dist.	Girls' Junior Varsity Swimming Coach	02/06/17 05/13/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

May 22, 2017

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Bondy-Villa, Alison	Teacher		Substitute	04/27/17 06/30/17
2. De La Torre, Ayde	Teacher		Substitute	04/27/17 06/30/17
3. Garcia, Marisela	Teacher		Substitute	04/27/17 06/30/17
4. Moreno, Angel	Teacher		Substitute	05/10/17 06/30/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 22, 2017

Action: Approval of classified personnel terminations:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Balthrop, Connie	Nutrition Services Asst. II	Admin.	Laid Off (Exhausted All Leave Benefits)	01/23/14
2. Boren, Maci	After School Program Instr. Para.	Admin.	Resignation	04/25/17
3. Castro, Aaron	Head Custodian III	Elem. Dist.	Resignation (from Classified Bargaining Unit only)	04/28/17
4. Chipponeri, Amber	Instr. Para., Sp. Ed., LH/SDL/RS	Elem. Dist.	Resignation	05/25/17
5. Cordero, Ludim	Health Clerk	Elem. Dist.	Resignation	04/26/17
6. Johnson, Kaden	Instr. Para., Sp. Ed., PH/SH	Elem. Dist.	Resignation	05/25/17
7. Morales, Roseann	Nutrition Services Asst. I	Elem. Dist.	Retirement	05/25/17
8. Perazzo, Paul	Skilled Trades Helper - Electrician	Admin.	Retirement	06/30/17
9. Pew, Kim	Typist Clerk II	H.S. Dist.	Retirement	05/26/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 22, 2017

Action: Approval of classified personnel leaves of absence:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Abshier, Kimberly	Insurance Clerk	Admin.	Paid Leave of Absence	04/11/17 04/28/17
2. Barton, Rosemary	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Unpaid Leave of Absence	05/01/17 05/15/17
3. Bland, Joquita	Snack Bar Operator	Elem. Dist.	Unpaid Leave of Absence	04/17/17 04/18/17
4. Bland, Joquita	Snack Bar Operator	Elem. Dist.	Unpaid Leave of Absence	04/20/17 04/20/17
5. Cardenas, Jessica	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Unpaid Leave of Absence	05/10/17 05/23/17
6. Cosio, Carolina	Instr. Para., Sp. Ed., LH/SDL/RS	H.S. Dist.	Unpaid Leave of Absence	05/03/17 05/22/17
7. Ford, Leslie	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Paid Leave of Absence	04/18/17 05/09/17
8. Gamez, Christina	Nutrition Services Asst. I	Elem. Dist.	Paid Leave of Absence	04/24/17 04/26/17
9. Gonzales, Raquel	Typist Clerk III	H.S. Dist.	Unpaid Leave of Absence	04/10/17 05/23/17
10. Kozlov, Emilia	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Unpaid Leave of Absence	04/24/17 04/26/17
11. Krager, Debra	Nutrition Services Asst. I	H.S. Dist.	Unpaid Leave of Absence	04/19/17 04/21/17
12. Larsen, Nancee	Account Clerk II	Admin.	Unpaid Leave of Absence	05/11/17 05/12/17
13. Madsen, Sulyn	Assistant Director, Nutrition Services	Admin.	Paid Leave of Absence	04/05/17 06/30/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 22, 2017

Action: Approval of classified personnel leaves of absence:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
14. Mendez, Celeste	Bil. Family Svcs. Specialist	Elem. Dist.	Paid Leave of Absence	04/27/17 05/27/17
15. Mendoza-Carreno, Joel	Custodian	Elem. Dist.	Paid Leave of Absence	05/01/17 05/12/17
16. Mercer, Woody	HVAC Repairer	Admin.	Unpaid Leave of Absence	04/26/17 06/30/17
17. Nowicki, Maria	Instr. Para., Sp. Ed., PH/SH	Elem. Dist.	Revised Paid Leave of Absence	01/27/17 05/01/17
18. Owens, Maria	Custodian	Elem. Dist.	Revised Paid Leave of Absence	02/14/17 06/14/17
19. Padilla, Ilda	Instr. Para., Sp. Ed., LH/SDL/RS	H.S. Dist.	Paid Leave of Absence	05/03/17 05/25/17
20. Peterson, Dustin	Custodian	Elem. Dist.	Paid Leave of Absence	04/03/17 05/31/17
21. Pettigrew, Janet	School Secretary	H.S. Dist.	Paid Leave of Absence	02/10/17 04/07/17
22. Prahser, Erinn	Instr. Para., Preformal	Elem. Dist.	Unpaid Leave of Absence	05/23/17 05/25/17
23. Rocha, Jose	Instr. Para., Sp. Ed., LH/SDL/RS	H.S. Dist.	Revised Paid Leave of Absence	03/30/17 05/11/17
24. Romero, Jessica	Nutrition Services Asst. I	Elem. Dist.	Paid Leave of Absence	04/27/17 05/25/17
25. Tran, Phuong	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Unpaid Leave of Absence	06/05/17 06/30/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 22, 2017

Action: Approval of classified personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Alonsalon, Amy	Facilities & Construction Technician - Maintenance & Operations	Admin.	From: Account Clerk II	05/01/17
2. Bower, Rebecca	Instr. Para., Sp. Ed., LH/SDL/RS - Elliott	H.S. Dist.	New Hire - Replacement	05/01/17
3. Castro, Aaron	Supervisor, Transportation	Admin.	New Hire - Replacement	05/01/17
4. Cisneros, James	Campus Assistant, K-6 - Bret Harte	Elem. Dist.	New Hire - Replacement	05/01/17
5. Hassell, Eric	Electrician - Maintenance & Operations	Admin.	New Hire - Replacement	05/01/17
6. Kwasney, Aundrea	Instr. Para., Sp. Ed., SH/Autism - Garrison	Elem. Dist.	New Hire - Replacement	04/24/17
7. Lewis, Ashley	Instr. Para., Sp. Ed., SH/Autism - Garrison	Elem. Dist.	New Hire - Replacement	04/25/17
8. Olvera, Margaret	Speech to Text Transcriber - Special Education	Admin.	New Hire	05/01/17
9. Ros, Zoudany	Instr. Para., Sp. Ed., PH/SH - Johansen	H.S. Dist.	New Hire - Replacement	05/01/17
10. Vink, Lisa	Nutrition Services Asst. I - Downey	H.S. Dist.	New Hire - Replacement	04/24/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 22, 2017

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Villarreal, Rachel	Nutrition Services Supervisor, 9-12	Admin.	Extended/Extra Service - 1 Day	03/20/17 03/20/17
2. Villarreal, Rachel	Nutrition Services Supervisor, 9-12	Admin.	Extended/Extra Service - 1 Day	05/26/17 05/26/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: May 22, 2017

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Alamo, Joyce	Classified		Substitute	04/17/17 06/30/17
2. Esparza, Karina	Classified		Substitute	04/01/17 06/30/17
3. Hernandez, Sarah	Classified		Substitute	04/19/17 06/30/17
4. Santana, Refugio	Classified		Substitute	05/02/17 06/30/17

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Modesto City Schools'
2017-18 Child Development Program
School Calendar

May 22, 2017

BACKGROUND

On December 5, 2016 the Board of Education approved an instructional calendar for the 2016-17 school year. Approval at this meeting did not include the Child Development Program calendar.

ISSUE

The District has met with representatives from each of the bargaining units related to the Child Development Program school year calendar. The District and the employee groups have reached agreement for the Child Development Program 2017-18 calendar. It is necessary that the Board of Education take formal action to adopt the calendar.

PROPOSAL

It is proposed that the Board adopt the attached 2017-18 Child Development Program school calendar agreed upon between the District and the employee groups.

RECOMMENDATION

It is recommended that the Board of Education approve the Modesto City Schools' 2017-18 Child Development Program school calendar.

Recommended by:

Approved for Recommendation
to the Governing Board by:



Craig Rydquist
Deputy Superintendent,
Chief Human Resources Official



Pamela Able
Superintendent

[illegible]

		TENTATIVE				
		First Day of Class	Last Day of Class	Student Days	Teacher Days	Para Days
PART-DAY HEAD START						
Bret Harte, Burbank, El Vista, Fairview, Franklin, Kirschen, Muir, Pearson, Robertson Rd, Shackelford, Wright		August 17, 2017	May 31, 2018	172	183	181
Staff Work days: 8/14, 15, 16; 9/29; 10/20; 1/16; 4/2; 6/1	Staff Development days: 8/11, 8/24, 8/25					
PART-DAY PRESCHOOL						
Bret Harte, Burbank, El Vista, Everett, Franklin, Garrison, Johansen, Marshall, Muir, Robertson Rd, Shackelford, Tuolumne, Wilson, Wright		August 17, 2017	May 31, 2018	177	183	181
Staff Work days: 8/14, 15, 16; 1/16; 6/1	Staff Development days: 8/11					
FULL-DAY HEAD START						
Everett, Martone, Tuolumne		July 7, 2017	June 28, 2018	236	226	226
Staff Work days: 7/3, 7/5, 6; 8/10; 12/18; 1/8; 4/13; 6/29	Staff Development days: 8/11, 8/24, 25					

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Proposed Job Descriptions: May 22, 2017
JC# 15022 Accounting Specialist – After School Education
and Safety (ASES) Program; JC# 15023 Accounting Specialist –
State & Federal Programs; JC# 15024 Special Education
Accounting Specialist

BACKGROUND

The Human Resources Department is responsible for proposing new job descriptions and maintaining up-to-date job descriptions through revisions, and placing employees appropriately on the respective salary schedules. The proposed job description was approved by the Superintendent's Cabinet and the California School Employees Association.

ISSUE

The Accounting Specialist – After School Education and Safety (ASES) Program, Accounting Specialist – State & Federal Programs and the Special Education Accounting Specialist job descriptions represent new positions with new responsibilities. The positions will be responsible for performing accounting and clerical work of above average difficulty, including the maintenance of financial and statistical records.

PROPOSAL

The attached job descriptions are proposed for the Board's consideration.

FISCAL IMPACT


The Accounting Specialist – After School Education and Safety (ASES) Program and the Special Education Accounting Specialist positions will be paid at range 33 on the Classified Unit Salary Schedule. The Accounting Specialist – State & Federal Programs position will be paid at Range 36 on the Classified Unit Salary Schedule.


RECOMMENDATION

It is recommended that the Board of Education approve the proposed job descriptions: JC# 15022 Accounting Specialist – After School Education and Safety (ASES) Program; JC# 15023 Accounting Specialist – State & Federal Programs; JC# 15024 Special Education Accounting Specialist.

Recommended by:

Approved for Recommendation
to the Governing Board by:


Craig Rydquist
Deputy Superintendent,
Chief Human Resources Official


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC # 15022

ACCOUNTING SPECIALIST – AFTER SCHOOL EDUCATION AND SAFETY (ASES) PROGRAM

OVERALL RESPONSIBILITY

Under general supervision, responsible for performing accounting and clerical work of above average difficulty, including the maintenance of financial and statistical records.

SPECIFIC RESPONSIBILITIES

1. Reconcile accounting records and/or reports for assigned programs and agencies. Assure that all necessary corrections are made. *E*
2. Assist in the preparation of financial statements. *E*
3. Assist in preparation of reports/claims. *E*
4. Assist in conducting reviews of program procedures. *E*
5. Prepare and audit appropriation/expenditure transfers and reconcile data entry summaries. *E*
6. Provide information regarding financial/accounting procedures, account status, accounting issues and related matters upon request. *E*
7. Assist with the development and maintenance of current liabilities and accounts receivable. *E*
8. Process transfer and revenue notices. *E*
9. Reconcile clearing and revolving fund accounts on a monthly basis. *E*
10. Monitor budget expenditures for compliance funding approval, audit trail and budget control. *E*
11. Account for distribution of funds to various sites and programs. *E*
12. Utilize technology as appropriate to the position.
13. Effectively communicate and maintain cooperative relationships with those contacted during the course of work.
14. Perform other related duties as assigned.

SALARY

Classified Unit Salary Schedule (Range 33)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

Ability to effectively use a digital device to complete tasks and projects.

Ability to enter requisitions, purchase orders and receipts into a computer, and verify quantities and prices.

Knowledge of fiscal practices and procedures.

ACCOUNTING SPECIALIST – AFTER SCHOOL EDUCATION AND SAFETY (ASES) PROGRAM
(continued)

QUALIFICATIONS (continued)

Knowledge/Ability (continued)

Minimum Requirements:

- Knowledge of financial record keeping procedures.
- Knowledge of general educational accounting and bookkeeping principles and procedures.
- Knowledge of and ability to use e-mail calendaring programs and similar applications.
- Knowledge of and ability to use word processing, database and spreadsheet programs, Microsoft Office or similar programs to develop and produce correspondence, reports, publications, presentations and projects.
- Ability to create and initiate a mail merge using a word processing program.
- Ability to access the Internet using a search tool or Web address to locate information, bookmark and print electronic information.
- Knowledge of letter and report writing techniques.
- Knowledge of modern office methods and practices.
- Ability to perform a variety of highly responsible tasks with speed and accuracy.
- Ability to access web-based programs including student information systems, district applications, student assessment data, leave tracking and similar programs.
- Ability to perform basic arithmetic calculations with speed and accuracy.
- Ability to develop and maintain spreadsheets using district-supported computer software.
- Ability to perform a variety of difficult clerical and financial record keeping work exercising judgment and knowledge of the subject matter.
- Ability to establish and maintain accurate records and files.
- Ability to operate modern office equipment (e.g. calculator, copy machine, fax machine, scanner, etc.)
- Ability to express initiative, adaptability and confidentiality.
- Ability to train clerical personnel.
- Ability to analyze situations and take an effective course of action.
- Ability to use correct English grammar, syntax, spelling and punctuation.
- Ability to compose correspondence, memoranda, bulletins and reports independently using correct English grammar, syntax, spelling and punctuation.
- Ability to understand and carry out oral and written instructions given in English.
- Ability to independently assemble, interpret and organize information and financial and statistical data for reports, manuals and schedules.
- Ability to screen a volume of communication and discriminate between routing and priority matters.
- Ability to communicate and maintain cooperative relationships with those contacted in the course of work.
- Ability to work cooperatively with a wide variety of personalities and situations requiring diplomacy, friendliness, poise and firmness.
- Knowledge of general first aid procedures, if assigned to a school site.

Desirable Qualifications:

- Knowledge of and ability to use graphics and desktop publishing programs to develop and produce correspondence, reports, publications, presentations and projects.
- Knowledge of school operation, policies, regulations and procedures.

Experience

Minimum Requirement:

- Three (3) years accounting, bookkeeping, clerical, secretarial experience performing complex work tasks.

Education

Minimum Requirement:

- Graduation from high school or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE) Certificate.

Desirable Qualification:

- Two (2) years college course work or training in secretarial, clerical, bookkeeping, accounting, or general office procedures skills, including computer data entry.

**ACCOUNTING SPECIALIST – AFTER SCHOOL EDUCATION AND SAFETY (ASES) PROGRAM
(continued)**

QUALIFICATIONS (continued)

Physical Characteristics

With or without the use of aids:

Sufficient vision to read small print.

Sufficient depth perception to file documents.

Sufficient hearing to hear normal and telephone conversations.

Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone.

Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.

Sufficient physical ability to sit or stand for prolonged periods of time.

Sufficient ability to reach horizontally and vertically with arms.

REPORTS TO

After School Education and Safety (ASES) Program Administrator, or designee

Cabinet Approved: 4/11/17

Unit Approved: 5/10/17

Board Approved:

MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC# 15023

ACCOUNTING SPECIALIST – STATE & FEDERAL PROGRAMS

OVERALL RESPONSIBILITY

Under general supervision, responsible for performing accounting and clerical work of above average difficulty, including the maintenance of financial and statistical records.

SPECIFIC RESPONSIBILITIES

1. Reconcile accounting records and/or reports for assigned programs and agencies. Assure that all necessary corrections are made. *E*
2. Assist in the preparation of financial statements for categorical funds and programs. Prepare and collect Semi-annual Certifications as need for funding requirements. *E*
3. Compile data and prepare reports for state and federal agencies as required. *E*
4. Prepare budget development and allocate funds in appropriate accounts for all State and Federal funds at both district and site levels. Project salary and benefit costs, provide cost estimates to sites and administrators, and prepare HR forms to change positions for budget development. Balance budgets to allocations. Project carryover balances of funds for budget planning. *E*
5. Create and maintain complex spreadsheets for State and Federal Programs Director for such items as: projections, planning documents, monitoring, multiyear analysis, etc. *E*
6. Run and analyze reports and compile data using the business system, HR, and Payroll systems. *E*
7. Maintain budgets within State and Federal funding sources for State and Federal Programs and for sites. Maintain records and bookkeeping for State and Federal expenses and positions. *E*
8. Monitor positions in position control within State and Federal funding resources. *E*
9. Assist in preparation of reports/claims. *E*
10. Audit site appropriation/expenditure transfers and prepare transfers for State and Federal Programs resources. *E*
11. Provide information regarding financial/accounting procedures, account status, accounting issues and related matters upon request. *E*
12. Assist site administrators, administrative assistants, or bookkeepers with planning, preparing, monitoring, and problem solving related to school site State and Federal budgets. *E*
13. Assist in providing training and assistance to school administrative assistants/bookkeepers for the State and Federal processes, report analyzing, transfers, and accounting/budget processes for categorical funds. *E*
14. Monitor budget expenditures for compliance funding approval, audit trail and budget control. Review expenditure requests for accurate account numbers, allowable expense/activity for the funding source, and verify that expense is budgeted in site budget and funds available. *E*
15. Utilize technology to input, create, maintain or update records, reports or other related information.
16. Account for distribution of funds to various sites and program. *E*

ACCOUNTING SPECIALIST – STATE & FEDERAL PROGRAMS (continued)

SPECIFIC RESPONSIBILITIES (continued)

17. Monitor funding entitlements and allocations for State and Federal Program funds.
18. Effectively communicate and maintain cooperative relationships with those contacted during the course of work.
19. Perform other related duties as assigned.

SALARY

Classified Unit Salary Schedule (Range 36)

QUALIFICATIONS

Knowledge/Ability

Minimum

Requirements:

- Ability to activate a personal computer and load software from a disk and/or CD-ROM.
- Ability to enter requisitions, purchase orders and receipts into a computer, and verify quantities and prices.
- Knowledge of fiscal practices and procedures.
- Knowledge of financial record keeping procedures.
- Knowledge of general educational accounting and bookkeeping principles and procedures.
- Knowledge of and ability to use e-mail and calendaring programs.
- Knowledge of and ability to use word processing, database and spreadsheet programs to develop and produce correspondence, reports, publications, presentations and projects.
- Ability to create and initiate a mail merge using a word processing program.
- Ability to access the Internet using a search tool or Web address to locate information, bookmark and print electronic information.
- Knowledge of letter and report writing techniques. Knowledge of modern office methods and practices.
- Ability to perform a variety of highly responsible tasks with speed and accuracy. Ability to perform basic arithmetic calculations with speed and accuracy.
- Ability to develop and maintain spreadsheets using district-supported computer software.
- Ability to perform a variety of difficult clerical and financial record keeping work exercising judgment and knowledge of the subject matter.
- Ability to establish and maintain accurate records and files.
- Ability to operate modern office equipment (e.g. ten-key calculator, duplicating machine, fax machine, etc.)
- Ability to express initiative, adaptability and confidentiality. Ability to train clerical personnel.
- Ability to analyze situations and take an effective course of action. Ability to use correct English grammar, syntax, spelling and punctuation.
- Ability to compose correspondence, memoranda, bulletins and reports independently using correct English grammar, syntax, spelling and punctuation.
- Ability to understand and carry out oral and written instructions given in English.
- Ability to independently assemble, interpret and organize information and financial and statistical data for reports, manuals and schedules.
- Ability to screen a volume of communication and discriminate between routing and priority matters.
- Ability to communicate and maintain cooperative relationships with those contacted in the course of work.
- Ability to work cooperatively with a wide variety of personalities and situations requiring diplomacy, friendliness, poise and firmness.
- Knowledge of general first aid procedures, if assigned to a school site.

ACCOUNTING SPECIALIST – STATE & FEDERAL PROGRAMS (continued)

QUALIFICATIONS (continued)

Desirable Qualifications:

- Knowledge of and ability to use graphics and desktop publishing programs to develop and produce correspondence, reports, publications, presentations and projects.
- Knowledge of school operation, policies, regulations and procedures.

Experience

Minimum Requirement:

- Three (3) years accounting or bookkeeping experience performing complex work tasks.

Education

Minimum Requirement:

- Graduation from high school or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE) Certificate.

Desirable Qualification:

- Two (2) years college course work or training in bookkeeping or accounting, including computer data base, accounting software/Excel experience.

Physical Characteristics

With or without the use of aids:

- Sufficient vision to read small print.
- Sufficient depth perception to file documents.
- Sufficient hearing to hear normal and telephone conversations.
- Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone.
- Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.
- Sufficient physical ability to sit or stand for prolonged periods of time.
- Sufficient ability to reach horizontally and vertically with arms.

REPORTS TO

Director III, State and Federal Programs, or designee

Cabinet Approved: 1/24/17

Unit Approved: 5/10/17

Board Approved:

MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC # 15024

SPECIAL EDUCATION ACCOUNTING SPECIALIST

OVERALL RESPONSIBILITY

Under general supervision, responsible for performing accounting and clerical work of above average difficulty, including the maintenance of financial and statistical records.

SPECIFIC RESPONSIBILITIES

1. Reconcile accounting records and/or reports for assigned programs and agencies. Assure that all necessary corrections are made. *E*
2. Assist in the preparation of financial statements. *E*
3. Assist in preparation of reports/claims, including Payroll pay claims. *E*
4. Assist in conducting reviews of program procedures, maintain files and reconcile accounts with outside agencies. *E*
5. Prepare and audit appropriation/expenditure transfers and reconcile data entry summaries. *E*
6. Provide information regarding financial/accounting procedures, account status, accounting issues and related matters upon request. *E*
7. Assist with the development and maintenance of current liabilities and accounts receivable. *E*
8. Maintain accurate staffing records and update as directed. *E*
9. Assist and/or order supplies and equipment. *E*
10. Maintain VISA cards and process monthly statements. *E*
11. Assist with monitoring budget expenditures for compliance funding approval, audit trail and budget control. *E*
12. Account for distribution of funds to various sites and programs, including pay claims for Vocational Based Instructional Programs. *E*
13. Utilize technology as appropriate to the position.
14. Effectively communicate and maintain cooperative relationships with those contacted during the course of work.
15. Perform other related duties as assigned.

SALARY

Classified Unit Salary Schedule (Range 33)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

Ability to effectively use a digital device to complete tasks and projects.

Ability to enter requisitions, purchase orders and receipts into a computer, and verify quantities and prices.

Knowledge of fiscal practices and procedures.

E.3(7)

SPECIAL EDUCATION ACCOUNTING SPECIALIST (continued)

QUALIFICATIONS (continued)

Knowledge/Ability (continued)

Minimum Requirements:

- Knowledge of financial record keeping procedures.
- Knowledge of general educational accounting and bookkeeping principles and procedures.
- Knowledge of and ability to use e-mail calendaring programs and similar applications.
- Knowledge of and ability to use word processing, database and spreadsheet programs, Microsoft Office or similar programs to develop and produce correspondence, reports, publications, presentations and projects.
- Ability to create and initiate a mail merge using a word processing program.
- Ability to access the Internet using a search tool or Web address to locate information, bookmark and print electronic information.
- Knowledge of letter and report writing techniques.
- Knowledge of modern office methods and practices.
- Ability to perform a variety of highly responsible tasks with speed and accuracy.
- Ability to access web-based programs including student information systems, district applications, student assessment data, leave tracking and similar programs.
- Ability to perform basic arithmetic calculations with speed and accuracy.
- Ability to develop and maintain spreadsheets using district-supported computer software.
- Ability to perform a variety of difficult clerical and financial record keeping work exercising judgment and knowledge of the subject matter.
- Ability to establish and maintain accurate records and files.
- Ability to operate modern office equipment (e.g. calculator, copy machine, fax machine, scanner, etc.)
- Ability to express initiative, adaptability and confidentiality.
- Ability to train clerical personnel.
- Ability to analyze situations and take an effective course of action.
- Ability to use correct English grammar, syntax, spelling and punctuation.
- Ability to compose correspondence, memoranda, bulletins and reports independently using correct English grammar, syntax, spelling and punctuation.
- Ability to understand and carry out oral and written instructions given in English.
- Ability to independently assemble, interpret and organize information and financial and statistical data for reports, manuals and schedules.
- Ability to screen a volume of communication and discriminate between routing and priority matters.
- Ability to communicate and maintain cooperative relationships with those contacted in the course of work.
- Ability to work cooperatively with a wide variety of personalities and situations requiring diplomacy, friendliness, poise and firmness.
- Knowledge of general first aid procedures, if assigned to a school site.

Desirable Qualifications:

- Knowledge of and ability to use graphics and desktop publishing programs to develop and produce correspondence, reports, publications, presentations and projects.
- Knowledge of school operation, policies, regulations and procedures.

Experience

Minimum Requirement:

- Three (3) years accounting, bookkeeping, clerical, secretarial experience performing complex work tasks.

Education

Minimum Requirement:

- Graduation from high school or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE) Certificate.

Desirable Qualification:

- Two (2) years college course work or training in secretarial, clerical, bookkeeping, accounting, or general office procedures skills, including computer data entry.

SPECIAL EDUCATION ACCOUNTING SPECIALIST (continued)

QUALIFICATIONS (continued)

Physical Characteristics

With or without the use of aids:

Sufficient vision to read small print.

Sufficient depth perception to file documents.

Sufficient hearing to hear normal and telephone conversations.

Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone.

Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.

Sufficient physical ability to sit or stand for prolonged periods of time.

Sufficient ability to reach horizontally and vertically with arms.

REPORTS TO

Senior Director, SELPA or designee

Cabinet Approved: 4/11/17

Unit Approved: 5/10/17

Board Approved:

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Revised Job Description:
JC# 10001 Coordinator of Child Development Programs –
Early Head Start and Family Child Care Homes

May 22, 2017

BACKGROUND

The Human Resources Department is responsible for proposing new job descriptions and maintaining up-to-date job descriptions through revisions, and placing employees appropriately on the respective salary schedules. The proposed job description was approved by the Superintendent's Cabinet.

ISSUE

The Coordinator of Child Development Programs – Early Head Start and Family Child Care Homes will assist in the administrative responsibility of coordinating, planning, and implementation of the Child Development Programs to ensure compliance with Federal and State regulations and alignment with State and District standards. The job description is being revised to accurately reflect the job code for the position as well as to identify the correct salary schedules that the position is paid from.

PROPOSAL

The attached job description is proposed for the Board's consideration.

FISCAL IMPACT


The Coordinator of Child Development Programs – Early Head Start and Family Child Care Homes will be paid from the Child Development Programs – State Preschool and Child Development Programs – Head Start Management Salary Schedule. There is no increased compensation related to the revised job description.

RECOMMENDATION

It is recommended that the Board of Education approve the revised job description: JC# 10001 Coordinator of Child Development Programs – Early Head Start and Family Child Care Homes.

Recommended by:

Approved for Recommendation
to the Governing Board by:


Craig Rydquist
Deputy Superintendent,
Chief Human Resources Official


Pamela Able
Superintendent

MODESTO CITY SCHOOLS

Job Description

REVISED

JC 0074

10001

COORDINATOR OF CHILD DEVELOPMENT PROGRAMS - EARLY HEAD START AND FAMILY CHILD CARE HOMES (FCCH)

OVERALL RESPONSIBILITY

Under general supervision, assist in the administrative responsibility of coordinating, planning, and implementation of the Child Development Programs to ensure compliance with Federal and State regulations and alignment with State and District standards.

SPECIFIC RESPONSIBILITIES

1. Plan, organize and implement a variety of projects and activities related to the administration of early childhood programs. *E*
2. Coordinate and ensure the provision of comprehensive services, such as health, nutrition, parent involvement, social services and education, for children and families. *E*
3. Supervise and monitor the preparation of FCCH provider payments and attendance reports. *E*
4. Analyze, interpret and provide technical assistance to assure compliance with a variety of state and federal regulations, laws and reporting requirements. *E*
5. Coordinate, implement and monitor a variety of data systems, such as enrollment and student assessments. *E*
6. Develop and promote articulation between Child Development, District departments and the County Office of Education to ensure alignment with District, state and federal standards. *E*
7. Assist in coordination, implementation, monitoring and evaluation of the program's self-assessment process. *E*
8. Conduct FCCH/site visits for the purpose of providing on-site consultations, monitoring, training and technical assistance to providers/staff. *E*
9. Assist in the selection, orientation, supervision, training and evaluation of child development staff. *E*
10. Assist in the development of proposals to fund new programs. *E*
12. Maintain knowledge of current trends and practices of early childhood programs. *E*
13. Maintain consistent and regular attendance. *E*
14. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.

WORK YEAR

Approved days as specified on the Child Development Programs – State Preschool Management Salary Schedule and the Child Development Programs – Head Start Management Salary Schedule

SALARY

Child Development Programs – State Preschool Management Salary Schedule and Child Development Programs – Head Start Management Salary Schedule

COORDINATOR OF CHILD DEVELOPMENT PROGRAMS - EARLY HEAD START AND FAMILY CHILD CARE HOMES (FCCH) (continued)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of current trends and practices of early childhood development.
- Knowledge of Head Start Performance Standards, California Education Code, California State Department of Education Funding terms and Conditions and all other applicable regulations.
- Knowledge of and ability to apply District policies and state and federal laws.
- Ability to interpret and apply laws, rules and regulations as they apply to publicly funded child development programs.
- Ability to understand and implement complex oral and written instructions given in English.
- Ability to compose clear, complete and concise correspondence and reports independently using correct grammar, syntax, punctuation, and spelling.
- Knowledge of and ability to use word processing and data base programs to develop and produce correspondence and reports.

Experience

Minimum Requirement:

- Three years successful full-time supervision of child development programs.

Education

Minimum Requirement:

- Bachelor's Degree AND
- Child Development Director's Permit OR
- Teacher credential authorizing teacher service in elementary school and six units in administration/supervision of ECE/CD, OR
- Administrative Services Credential

Physical Characteristics

With or without the use of aids:

- Sufficient vision to read small print.
- Sufficient depth perception to file documents.
- Sufficient hearing to hear normal conversational speech on and off the telephone.
- Ability to speak in a voice that can be clearly heard on the telephone and in face-to-face conversations.
- Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.
- Sufficient physical ability to sit or stand for prolonged periods of time.

REPORTS TO:

Director II, Child Development Programs or designee

~~Cabinet Approved: 11/15/16~~

Board Approved: 3/13/17

Cabinet Approved: 5/9/17

Board Approved:

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Insurance Rate from Schools
Excess Liability Fund (SELF) to Provide
Excess Liability Insurance for 2017/18

May 22, 2017

BACKGROUND

As part of the District's 2017/18 liability insurance program, the District will purchase \$50,000,000 of excess liability insurance from the Schools Excess Liability Fund (SELF).

ISSUE

Excess liability insurance needs to be purchased for the 2017/18 policy year.

PROPOSAL

SELF has announced an excess liability rate of \$5.95 per ADA for 2017/18.

A copy of SELF's announcement of its 2017/18 excess liability insurance rate is available for review in the Risk Management Department.

FISCAL IMPACT

Based on SELF's announced rate, it is estimated that the District will pay a total of \$176,887.55 for excess liability insurance for the 2017/18 policy year. This is \$16,890.45 more than what the District has paid (\$159,997.10) for this coverage in the current 2016/17 year. Funding for this expense will come from the District's Self-Insurance Fund.

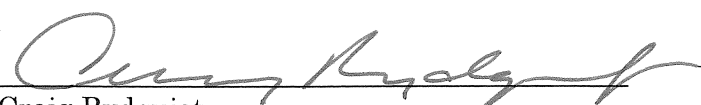
RECOMMENDATION

It is recommended that the Board of Education approve the insurance rate from Schools Excess Liability Fund (SELF) to provide excess liability insurance for 2017/18.

Originating Department: Risk Management

Reviewed and Recommended by:

Approved for Recommendation
to the Governing Board by:



Craig Rydquist
Deputy Superintendent,
Chief Human Resources Official



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of School Crossing Guard
Insurance Contract with Myers-Stevens
& Toohey & Co., Inc. for 2017/18

May 22, 2017

BACKGROUND

The District's Student School Crossing Guard Program is a well-established one in which traffic safety and personal responsibility are emphasized to elementary school students. Approximately 900 students participate in this program.

The District first purchased an excess medical insurance policy for students in the program in June, 2003.

ISSUE

The District needs to purchase a new excess medical insurance policy for the 2017/18 school year.

PROPOSAL

For 2017/18, Myers-Stevens & Toohey & Co., Inc. has quoted the District its rate of \$2.46 per student for an excess policy that would provide these benefits: \$25,000 maximum medical expense per accident; \$10,000 in the event of accidental death; and \$0 deductible subject to 80% of usual, customary and reasonable charges.

Since this is an excess policy, it will not duplicate primary benefits if an injured student is already covered by medical insurance. If an injured student has no medical insurance, then this policy will pay subject to its policy limits and terms.

A copy of the agreement is available for review in the Risk Management Department.

FISCAL IMPACT

The total cost of \$2,214.00 for the 2017/18 policy year is the same amount paid by the District in 2016/17 and will be paid from the District's Self-Insurance Fund.

Approval of School Crossing Guard Insurance Contract with Myers-Stevens
& Toohey & Co., Inc. for 2017/18

RECOMMENDATION

It is recommended that the Board of Education approve the School Crossing Guard
Insurance Contract with Myers-Stevens & Toohey & Co., Inc. for 2017/18.

Originating Department: Risk Management

Reviewed and Recommended by:



Craig Rydquist
Deputy Superintendent,
Chief Human Resources Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Catastrophic Student Accident Insurance Contract with Myers-Stevens & Toohey & Co., Inc. for 2017/18 May 22, 2017

BACKGROUND

Each school year, as is required by the *Education Code*, the District makes available to parents and guardians a Student Accident Insurance Policy issued by a leading insurer. If a major injury occurs to a student as a member of an athletic team, policy limits would be reached very quickly. This could have two possible effects:

- (1) A parent or guardian without other medical insurance would incur a significant personal expense.
- (2) The District may be sued and have to defend itself against a bodily injury claim that has no legal merit, but which may generate significant defense costs.

ISSUE

The District needs to purchase a catastrophic student accident insurance policy for the 2017/18 school year.

PROPOSAL

The District received a quote from Myers-Stevens & Toohey & Co., Inc. The quoted cost for 2017/18 will be \$5.97 per student (with 3,000 students participating), which is the same amount paid by the District in the current 2016/17 year. Major benefits of this policy include:

- (1) Accident Medical Expense (excess) with a 10-year benefit period of up to a \$5,000,000 paid maximum, subject to a \$25,000 deductible if the first expense is incurred within 180 days of the covered accident.
- (2) Catastrophic Cash Benefit of up to \$1,000,000, where “as a result of a covered Injury, an Insured Person suffers Paralysis, Coma, or Brain death,” which “must occur within 180 days from the date of the Accident and continue for 6 consecutive months and have a prognosis that such loss will be permanent.”
- (3) Accidental Death & Dismemberment of \$50,000 payable in the event of death resulting from a covered accident to an insured.

Approval of Catastrophic Student Accident Insurance Contract with Myers-Stevens & Toohey & Co., Inc. for 2017/18

A copy of the Catastrophic K-12 Student Accident proposal is available for review in the Risk Management Department.

FISCAL IMPACT

The total cost of \$17,910 will be paid from the District's Self-Insurance Fund.

RECOMMENDATION

It is recommended that the Board of Education approve the Catastrophic Student Accident Insurance Contract with Myers-Stevens & Toohey & Co., Inc. for 2017/18.

Originating Department: Risk Management

Reviewed and Recommended by:



Craig Rydquist
Deputy Superintendent,
Chief Human Resources Official

Approved for Recommendation
to the Governing Board by:



Pamela Able
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Report on Athletic Eligibility
Verification Forms

May 22, 2017

BACKGROUND

The California Interscholastic Federation's "**Pursuing Victory with Honor**" program is based on **16 Operating Beliefs and Principles**. Principle #8 reads as follows: *"School Boards, superintendents, school administrators, parents, and school sport leadership must ensure that the first priority of their student-athletes is a serious commitment to getting an education and developing the academic skills and character to succeed."*

ISSUE

Athletic Eligibility Verification Forms provide documentation that coaches, athletic directors, and principals have checked the eligibility status of all athletes. Note the last column on the right, which verifies that inter/intradistrict permits are current and meet Board policy criteria.

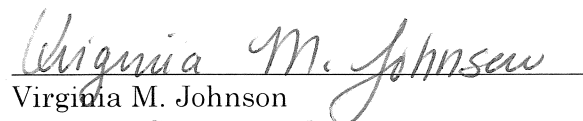
SUMMARY

The Athletic Eligibility Verification Forms will be submitted by sites each fall, winter, and spring under the "Pursuing Victory with Honor" program.

Originating Department: Educational Services, 7-12

Reviewed and Submitted by:

Approved for Submission
to the Governing Board by:



Virginia M. Johnson
Associate Superintendent
Educational Services



Pamela Able
Superintendent

MODESTO CITY SCHOOLS
ATHLETIC ELIGIBILITY VERIFICATION FORM
"Pursuing Victory with Honor"

SPRING
2016-2017

By signing the form below, coaches, athletic directors, and principals verify that the eligibility status of every student-athlete has been examined including intra/interdistrict permits and that only eligible student-athletes will be allowed to practice and/or participate for their schools. (Athletic eligibility is defined in the Modesto City Schools Coaches' Handbook; BP 5133, Athletic Code of Conduct, 7-12; BP 5132, Student Conduct Code, 7-12; and BP 5117, Intra and Interdistrict Attendance.)

Currently Enrolled
in Class/Program
on ID Permit
 (initial)

SPRING SPORTS:

Varsity Baseball	Coach Signature <u>[Signature]</u>	Date <u>3/9/17</u>	<u>W</u>
	Print Name <u>Dominic Duran</u>		
Sophomore Baseball	Coach Signature <u>[Signature]</u>	Date <u>3/9/17</u>	<u>W</u>
	Print Name _____		
Freshman Baseball	Coach Signature <u>[Signature]</u>	Date <u>3/9/17</u>	<u>W</u>
	Print Name _____		
Boys' Golf	Coach Signature <u>[Signature]</u>	Date <u>3/9/17</u>	<u>W</u>
	Print Name <u>Chris Aldane</u>		
Boys' Tennis	Coach Signature <u>[Signature]</u>	Date <u>3/9/17</u>	<u>W</u>
	Print Name <u>MITCH MUNTKE</u>		
Track	Coach Signature <u>[Signature]</u>	Date <u>3/9/17</u>	<u>W</u>
	Print Name <u>Greg Wilson</u>		
Girls' Varsity Softball	Coach Signature <u>[Signature]</u>	Date <u>3/14/17</u>	<u>W</u>
	Print Name <u>DONNIE FONTANA</u>		
Girls' Soph Softball	Coach Signature <u>[Signature]</u>	Date <u>3/14/17</u>	<u>W</u>
	Print Name <u>DONNIE FONTANA</u>		
Girls' Frosh Softball	Coach Signature <u>[Signature]</u>	Date <u>3/14/17</u>	<u>W</u>
	Print Name <u>DONNIE FONTANA</u>		
Boys' Varsity Swimming	Coach Signature <u>[Signature]</u>	Date <u>3/9/17</u>	<u>W</u>
	Print Name <u>Eric Capistrano</u>		
Girls' Varsity Swimming	Coach Signature <u>[Signature]</u>	Date <u>3/9/17</u>	<u>W</u>
	Print Name <u>Eric Capistrano</u>		
Boys' Fr/Soph Swimming	Coach Signature <u>[Signature]</u>	Date <u>3/9/17</u>	<u>W</u>
	Print Name <u>Eric Capistrano</u>		
Girls' Fr/Soph Swimming	Coach Signature <u>[Signature]</u>	Date <u>3/9/17</u>	<u>W</u>
	Print Name <u>Eric Capistrano</u>		
Athletic Director Print Name & Sign <u>[Signature]</u>		Date <u>3/14/17</u>	
Principal Print Name & Sign <u>Dan Paff</u>		Date <u>3/14/17</u>	
School Site <u>Beyer HS</u> (Return form to Director of Educational Services by March 1)			

**MODESTO CITY SCHOOLS
ATHLETIC ELIGIBILITY VERIFICATION FORM**
"Pursuing Victory with Honor"

**SPRING
2016-2017**

By signing the form below, coaches, athletic directors, and principals verify that the eligibility status of every student-athlete has been examined including intra/interdistrict permits and that only eligible student-athletes will be allowed to practice and/or participate for their schools. (Athletic eligibility is defined in the Modesto City Schools Coaches' Handbook; BP 5133, Athletic Code of Conduct, 7-12; BP 5132, Student Conduct Code, 7-12; and BP 5117, Intra and Interdistrict Attendance.)

Currently Enrolled
in Class/Program
on ID Permit
(initial)

SPRING SPORTS:

Varsity Baseball	Coach Signature <u>[Signature]</u> Print Name <u>Ryan McGrath</u>	Date <u>4/5</u> <u>ra</u>
Sophomore Baseball	Coach Signature <u>[Signature]</u> Print Name <u>ERIC SUMNER</u>	Date <u>4/5</u> <u>ES</u>
Freshman Baseball	Coach Signature <u>[Signature]</u> Print Name <u>[Signature]</u>	Date <u>[Signature]</u>
Boys' Golf	Coach Signature <u>[Signature]</u> Print Name <u>Timmy Garra</u>	Date <u>4-6-17</u> <u>T.G.</u>
Boys' Tennis	Coach Signature <u>[Signature]</u> Print Name <u>STEVEN S SETHER</u>	Date <u>4-3-17</u> <u>SS</u>
Track	Coach Signature <u>[Signature]</u> Print Name <u>Kim Dinnell</u>	Date <u>4-4-17</u> <u>KA</u>
Girls' Varsity Soccer	Coach Signature <u>[Signature]</u> Print Name <u>Timmy Garra</u>	Date <u>4-3-17</u> <u>T.G.</u>
Girls' Frosh/Soph Soccer	Coach Signature <u>[Signature]</u> Print Name <u>Timmy Garra</u>	Date <u>4-3-17</u> <u>T.G.</u>
Girls' Varsity Softball	Coach Signature <u>[Signature]</u> Print Name <u>AK APPYERQUIST</u>	Date <u>4-5-17</u> <u>ZA</u>
Girls' Soph Softball	Coach Signature <u>[Signature]</u> Print Name <u>Kenneth L. White Jr.</u>	Date <u>4-5-17</u>
Girls' Frosh Softball	Coach Signature <u>[Signature]</u> Print Name <u>[Signature]</u>	Date <u>[Signature]</u>
Boys' Varsity Swimming	Coach Signature <u>[Signature]</u> Print Name <u>Toni Litke</u>	Date <u>4/5/17</u> <u>TL</u>
Girls' Varsity Swimming	Coach Signature <u>[Signature]</u> Print Name <u>Toni Litke</u>	Date <u>4/5/17</u> <u>R</u>
Boys' Fr/Soph Swimming	Coach Signature <u>[Signature]</u> Print Name <u>Matthew Cadoret</u>	Date <u>4/5/17</u> <u>MC</u>
Girls' Fr/Soph Swimming	Coach Signature <u>[Signature]</u> Print Name <u>Matthew Cadoret</u>	Date <u>4/5/17</u> <u>MC</u>

Athletic Director Print Name & Sign Timmy Garra [Signature] Date 4-3-17
Principal Print Name & Sign Mike Rich [Signature] Date 4/5/17

School Site Davis High (Return form to Assoc. Superintendent, Educational and Admin. Services by March 7)
G.1(2)

MODESTO CITY SCHOOLS
ATHLETIC ELIGIBILITY VERIFICATION FORM
"Pursuing Victory with Honor"

SPRING
2016-2017

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Currently Enrolled
in Class/Program
on ID Permit
(initial)

SPRING SPORTS:

Varsity Baseball	Coach Signature <u>[Signature]</u>	Date <u>4.7.17</u>	<u>MS</u>
	Print Name <u>JUSTIN SCHWITZERS</u>		
Sophomore Baseball	Coach Signature <u>[Signature]</u>	Date <u>4/7/17</u>	<u>MS</u>
	Print Name <u>CHRIS CLAWSON</u>		
Freshman Baseball	Coach Signature <u>[Signature]</u>	Date <u>4/5/17</u>	<u>MS</u>
	Print Name <u>KEVIN SILVA</u>		
Boys' Golf	Coach Signature <u>[Signature]</u>	Date <u>4/5/17</u>	<u>MS</u>
	Print Name <u>DOUG STRUBSTOR</u>		
Boys' Tennis	Coach Signature <u>[Signature]</u>	Date <u>4/5/17</u>	<u>MS</u>
	Print Name <u>JILL HARDIN-POPE</u>		
Track	Coach Signature <u>[Signature]</u>	Date <u>4.5.17</u>	<u>MS</u>
	Print Name <u>ROSS GARCIA</u>		
Girls' Varsity Softball	Coach Signature <u>[Signature]</u>	Date <u>4-6-17</u>	<u>MS</u>
	Print Name <u>JEFF WENGEL</u>		
Girls' Soph Softball	Coach Signature <u>[Signature]</u>	Date <u>4.5.17</u>	<u>MS</u>
	Print Name <u>STEPHANIE SLAUGHTER</u>		
Boys' Varsity Swimming	Coach Signature <u>[Signature]</u>	Date <u>4-5/17</u>	<u>MS</u>
	Print Name <u>TIM VESSEY</u>		
Girls' Varsity Swimming	Coach Signature <u>[Signature]</u>	Date <u>4/6/17</u>	<u>MS</u>
	Print Name <u>KENDALL GRAHAM</u>		
Boys' Fr/Soph Swimming	Coach Signature <u>[Signature]</u>	Date <u>4-5/17</u>	<u>MS</u>
	Print Name <u>TIM VESSEY</u>		
Girls' Fr/Soph Swimming	Coach Signature <u>[Signature]</u>	Date <u>4/6/17</u>	<u>MS</u>
	Print Name <u>KENDALL GRAHAM</u>		

Athletic Director Print Name & Sign STEPHEN GARRATT Step H. Garratt Date 4/7/17

Principal Print Name & Sign RICHARD BAUM R. Baum Date 4-7-17

School Site Downey (Return form to Assoc. Superintendent, Educational and Admin. Services by March 7)

MODESTO CITY SCHOOLS
ATHLETIC ELIGIBILITY VERIFICATION FORM
"Pursuing Victory with Honor"

SPRING
2016-2017

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Currently Enrolled
in Class/Program
on ID Permit
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SPRING SPORTS:

Varsity Baseball	Coach Signature <u>[Signature]</u>	Date <u>4/5/17</u>	<u>✓</u>
	Print Name <u>Chris Bunker</u>		
Sophomore Baseball	Coach Signature <u>[Signature]</u>	Date <u>4/5/17</u>	<u>✓</u>
	Print Name <u>HALE SHAHBAZIAN</u>		
Freshman Baseball	Coach Signature <u>[Signature]</u>	Date <u>4/5/17</u>	<u>✓</u>
	Print Name <u>Tyler Warmoden</u>		
Boys' Golf	Coach Signature <u>[Signature]</u>	Date <u>4/5/17</u>	<u>✓</u>
	Print Name <u>Ed Faria</u>		
Boys' Tennis	Coach Signature <u>[Signature]</u>	Date <u>4/5/17</u>	<u>✓</u>
	Print Name <u>Niles Carter</u>		
Track	Coach Signature <u>[Signature]</u>	Date <u>4/5/17</u>	<u>✓</u>
	Print Name <u>Brian Barker</u>		
Girls' Varsity Soccer	Coach Signature _____	Date _____	<u>✓</u>
	Print Name _____		
Girls' Frosh/Soph Soccer	Coach Signature _____	Date _____	<u>✓</u>
	Print Name _____		
Girls' Varsity Softball	Coach Signature <u>[Signature]</u>	Date <u>4/5/17</u>	<u>✓</u>
	Print Name <u>Randy Rubio</u>		
Girls' Soph Softball	Coach Signature <u>[Signature]</u>	Date <u>4/5/17</u>	<u>✓</u>
	Print Name <u>NICOLAS SPALITA</u>		
Girls' Frosh Softball	Coach Signature _____	Date _____	<u>✓</u>
	Print Name _____		
Boys' Varsity Swimming	Coach Signature <u>[Signature]</u>	Date <u>4/5/17</u>	<u>✓</u>
	Print Name <u>KEITH HERRING</u>		
Girls' Varsity Swimming	Coach Signature <u>[Signature]</u>	Date <u>4/5/17</u>	<u>✓</u>
	Print Name <u>KEITH HERRING</u>		
Boys' Fr/Soph Swimming	Coach Signature <u>[Signature]</u>	Date <u>4/5/17</u>	<u>✓</u>
	Print Name <u>Keith Chen</u>		
Girls' Fr/Soph Swimming	Coach Signature <u>[Signature]</u>	Date <u>4/5/17</u>	<u>✓</u>
	Print Name <u>Scott Naves</u>		

Athletic Director Print Name & Sign Randy Rubio Date 4/5/17

Principal Print Name & Sign [Signature] Date 4-5-17

School Site Enochs (Return form to Assoc. Superintendent, Educational and Admin. Services by March 7)

MODESTO CITY SCHOOLS
ATHLETIC ELIGIBILITY VERIFICATION FORM
"Pursuing Victory with Honor"

SPRING
2016-2017

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Currently Enrolled
in Class/Program
on ID Permit
(initial)

SPRING SPORTS:

Varsity Baseball	Coach Signature <u>[Signature]</u> Print Name <u>James Davis</u>	Date <u>4/11/17</u> <u>[Initial]</u>
Sophomore Baseball	Coach Signature <u>[Signature]</u> Print Name <u>Nick Silva</u>	Date <u>4/11/17</u> <u>[Initial]</u>
Freshman Baseball	Coach Signature <u>[Signature]</u> Print Name <u>Austin Evans</u>	Date <u>4/11/17</u> <u>[Initial]</u>
Boys' Golf	Coach Signature <u>[Signature]</u> Print Name <u>Bradd Stewart</u>	Date <u>4/11/17</u> <u>[Initial]</u>
Boys' Tennis	Coach Signature <u>[Signature]</u> Print Name <u>Ethan Drewell</u>	Date <u>4/11/2017</u> <u>[Initial]</u>
Track	Coach Signature <u>[Signature]</u> Print Name <u>John Biven</u>	Date <u>4/11/17</u> <u>[Initial]</u>
Girls' Varsity Softball	Coach Signature <u>[Signature]</u> Print Name <u>Alannah Johns</u>	Date <u>4/11/17</u> <u>[Initial]</u>
Girls' Frosh/Soph Softball	Coach Signature <u>[Signature]</u> Print Name <u>Gary "Scott" Carvalho</u>	Date <u>4/11/17</u> <u>[Initial]</u>
Boys' Varsity Swimming	Coach Signature <u>[Signature]</u> Print Name <u>Ashley Eddy</u>	Date <u>4/11/17</u> <u>[Initial]</u>
Girls' Varsity Swimming	Coach Signature <u>[Signature]</u> Print Name <u>Ashley Eddy</u>	Date <u>4/11/17</u> <u>[Initial]</u>
Boys' Fr/Soph Swimming	Coach Signature <u>[Signature]</u> Print Name <u>Kelli Woodmansee</u>	Date <u>4/11/17</u> <u>[Initial]</u>
Girls' Fr/Soph Swimming	Coach Signature <u>[Signature]</u> Print Name <u>Kelli Woodmansee</u>	Date <u>4/11/17</u> <u>[Initial]</u>

Athletic Director Print Name & Sign James Davis / [Signature] Date 4/11/17

Principal Print Name & Sign [Signature] B. Goudreau Date 4/11/17

School Site Gregori (Return form to Director of Educational Services by April 1)

**MODESTO CITY SCHOOLS
ATHLETIC ELIGIBILITY VERIFICATION FORM
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**SPRING
2016-2017**

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Currently Enrolled
in Class/Program
on ID Permit
(initial)

SPRING SPORTS:

Varsity Baseball	Coach Signature <u><i>Ernesto Arellano</i></u>	Date <u>4/3/17</u>	<u>NA</u>
	Print Name <u>Ernesto Arellano</u>		
Sophomore Baseball	Coach Signature <u><i>Colin Ogden</i></u>	Date <u>4/3/17</u>	<u>NA</u>
	Print Name <u>Colin Ogden</u>		
Freshman Baseball	Coach Signature <u>N/A</u>	Date _____	_____
	Print Name _____		
Boys' Golf	Coach Signature <u><i>Ryan Lonergan</i></u>	Date <u>4/3/16</u>	<u>NA</u>
	Print Name <u>Ryan Lonergan</u>		
Boys' Tennis	Coach Signature <u><i>Michael Catlap</i></u>	Date <u>4/3/17</u>	<u>NA</u>
	Print Name <u>MICHAEL CATLAP</u>		
Track	Coach Signature <u><i>Maurice Chambers</i></u>	Date <u>4/3</u>	<u>NA</u>
	Print Name <u>Maurice Chambers</u>		
Girls' Varsity Soccer	Coach Signature <u>N/A</u>	Date _____	_____
	Print Name <u>J</u>		
Girls' Frosh/Soph Soccer	Coach Signature <u>N/A</u>	Date _____	_____
	Print Name _____		
Girls' Varsity Softball	Coach Signature <u><i>Johnnie Harsina</i></u>	Date <u>4/3</u>	<u>NA</u>
	Print Name <u>Johnnie Harsina</u>		
Girls' Soph Softball	Coach Signature <u><i>Johnnie Harsina</i></u>	Date <u>4/3</u>	<u>NA</u>
	Print Name <u>JOHNNIE HARSINA</u>		
Girls' Frosh Softball	Coach Signature <u>N/A</u>	Date _____	_____
	Print Name _____		
Boys' Varsity Swimming	Coach Signature <u><i>Brent Bohlander</i></u>	Date <u>4/4</u>	<u>NA</u>
	Print Name <u>Brent Bohlander</u>		
Girls' Varsity Swimming	Coach Signature <u><i>Brent Bohlander</i></u>	Date <u>4/4</u>	<u>NA</u>
	Print Name <u>Brent Bohlander</u>		
Boys' Fr/Soph Swimming	Coach Signature <u><i>Bradley McCain</i></u>	Date <u>4/4</u>	<u>NA</u>
	Print Name <u>Bradley McCain</u>		
Girls' Fr/Soph Swimming	Coach Signature <u><i>Bradley McCain</i></u>	Date <u>4/4</u>	<u>NA</u>
	Print Name <u>Bradley McCain</u>		

Athletic Director Print Name & Sign Scott Sacuskie *Scott Sacuskie* Date 4/4/17

Principal Print Name & Sign Nathan Schow *Nathan Schow* Date 4/4/17

School Site Johansen (Return form to Assoc. Superintendent, Educational and Admin. Services by March 7)

**MODESTO CITY SCHOOLS
ATHLETIC ELIGIBILITY VERIFICATION FORM
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Currently Enrolled
in Class/Program
on ID Permit
(initial)

SPRING SPORTS:

Varsity Baseball	Coach Signature <u>[Signature]</u> Print Name _____	Date <u>3/3/17</u>	<u>am</u>
Sophomore Baseball	Coach Signature <u>[Signature]</u> Print Name _____	Date <u>4/3/17</u>	<u>am</u>
Freshman Baseball	Coach Signature <u>[Signature]</u> Print Name _____	Date <u>4/3/17</u>	<u>am</u>
Boys' Golf	Coach Signature <u>[Signature]</u> Print Name <u>Mario Builes Jr.</u>	Date <u>4/3/17</u>	<u>am</u>
Boys' Tennis	Coach Signature <u>[Signature]</u> Print Name <u>Scott Mitchell</u>	Date <u>4/3/17</u>	<u>am</u>
Track	Coach Signature <u>[Signature]</u> Print Name <u>Ali Bathig</u>	Date <u>4/3/17</u>	<u>am</u>
Girls' Varsity Soccer	Coach Signature _____ Print Name _____	Date _____	_____
Girls' Fr/Soph Soccer	Coach Signature _____ Print Name _____	Date _____	_____
Girls' Varsity Softball	Coach Signature <u>[Signature]</u> Print Name <u>Sam Nichols</u>	Date <u>4/3/17</u>	<u>am</u>
Girls' Soph Softball	Coach Signature <u>[Signature]</u> Print Name <u>Sam Nichols</u>	Date <u>4/3/17</u>	<u>am</u>
Girls' Fr/Soph Softball	Coach Signature _____ Print Name _____	Date _____	_____
Boys' Varsity Swimming	Coach Signature <u>[Signature]</u> Print Name <u>M. Chiavetta</u>	Date <u>4/4/17</u>	<u>am</u>
Girls' Varsity Swimming	Coach Signature <u>[Signature]</u> Print Name <u>M. Chiavetta</u>	Date <u>4/4/17</u>	<u>am</u>
Boys' Fr/Soph Swimming	Coach Signature <u>[Signature]</u> Print Name <u>M. Chiavetta</u>	Date <u>4/4/17</u>	<u>am</u>
Girls' Fr/Soph Swimming	Coach Signature <u>[Signature]</u> Print Name <u>M. Chiavetta</u>	Date <u>4/4/17</u>	<u>am</u>
Athletic Director Print Name & Sign	<u>Donald Wallace</u> <u>[Signature]</u>	Date <u>4/4/17</u>	
Principal Print Name & Sign	<u>[Signature]</u>	Date <u>4/4/17</u>	
School Site	<u>MHS</u>	(Return form to Assoc. Superintendent, Educational and Admin. Services by March 7)	