

**MODESTO CITY SCHOOLS**  
**BOARD OF EDUCATION AGENDA**  
**BOARD ROOM IN THE STAFF DEVELOPMENT CENTER**  
**1401<sup>st</sup> REGULAR MEETING**

**June 19, 2017**

Period for Public Presentations

6:15 p.m.\*

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's office, 209-574-1616. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

In compliance with the Title VI of the Civil Rights Act, if you need the assistance of a translator or interpreter to understand this agenda, please contact the Superintendent's office at 209-574-1616, to request that the agenda be translated for you either orally or in writing. If you require the assistance of an interpreter in order to participate in the meeting, please contact the Superintendent's office no later than noon on the Friday preceding the board meeting. This will allow the District to arrange for an interpreter to be present to ensure translation services at the meeting.

Any writings or documents that are public records and provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 426 Locust Street during normal business hours.

**\* Times are approximate. Individuals wishing to address an agenda item should plan accordingly.**

**A. INITIAL MATTERS:**

4:45 to 4:46     1. **Call to Order.**

4:46 to 6:00     2. **Closed Session.**

Public comment regarding closed session items will be received before the Board goes into closed session.

- .1 Conference with District Labor Negotiator: Roman Muñoz regarding employee organizations: Modesto Teachers' Association and California School Employees Association, Chapter No. 007; and Unrepresented Employees (Managers and Administrators).
- .2 Conference with Legal Counsel: Anticipated Litigation  
Number of Cases: Two
- .3 Public Employee Appointments:
  - Associate Superintendent, Educational Services
  - Assistant Superintendent, SELPA
  - Senior Director, Maintenance and Operations
  - Principal, K-6

**A. INITIAL MATTERS (continued):**

➤ Principal, 7-8

.4 Public Employee Evaluation:  
Title: Superintendent

6:00 to 6:01 3. **Moment of Silence.**

6:01 to 6:05 4. **Pledge of Allegiance.**

6:05 to 6:13 5. **Announcements.**

**Special Recognition:**

The District and Board would like to recognize National Scholastic “180 Student Award” recipient *Nooralhuda Witwit*, Davis High School and “180 Educator Award” recipient *Victor Soria*, Davis High School.

6:13 to 6:14 6. **Approval of Consent Agenda.**

Information concerning the consent items listed below has been forwarded to each Board member prior to this meeting for study and is on file at the Modesto-Stanislaus Library Reference Room, 1500 I Street; Modesto City Schools Superintendent’s Office and Receptionist’s Desk, 426 Locust Street, Modesto.

Copies of the complete agenda are available at the Board meeting, 425 Locust Street. Unless some member of the audience or Board member has a question concerning an item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board. The action taken by the Board in approving consent items is set forth in the explanation of the individual items.

6:14 to 6:15 7. **Approval of Order of Discussion/Action Items.**

6:15 to 6:45 8. **Period for Public Presentations.**

Board Bylaw 9322 (b):

**Subject Matter:**

Members of the public may address the Board of Education on matters not on the agenda.

Complaints against specific District employees should be resolved through the District’s Personnel Complaint Procedure. The right to address the Board does not exempt the speaker from any potential liability for defamation. The proceedings of the Board are recorded and are a part of the public record.



**A. INITIAL MATTERS (continued):**

The Period for Public Presentation is limited to 30 minutes. Time will be allotted equally to individuals based on the number of request cards submitted. The maximum for any one speaker is three minutes.

The law limits the response of Board members and prohibits the Board from taking any formal action.

**B. DISCUSSION AND ACTION ITEMS:**

- |              |   |
|--------------|---|
| --           | 1. Student Representative to the Board Report.  |
| 6:45 to 6:50 | 2. Modesto Teachers Association Report.   |
| 6:50 to 6:55 | 3. California School Employees Association Report.  |
| 6:55 to 7:00 | 4. <b><u>Board of Education will Recess and Convene as the Modesto City School District Financing Corporation.</u></b> <ul style="list-style-type: none"> <li>.1 Approval of Minutes of Meeting of December 5, 2016.</li> <li>.2 Approval of Resolution 16/17-01FC, Authorizing the Wind Up and Dissolution of the Nonprofit Public Benefit Corporation, and Authorizing Certain Actions in Connections Therewith.</li> <li>.3 Period for Public Presentations.</li> <li>.4 Adjournment as Modesto City School District Financing Corporation.</li> </ul> |
| 7:00 to 7:10 | 5. Approval of Local Control and Accountability Plan (LCAP).  |
| 7:10 to 7:15 | 6. Certification of the 2017-18 Budget for All Funds and Authorization to Transmit Copies to Local and State Agencies.  |
| 7:15 to 7:20 | 7. Approval of Resolution No. 16/17-29 Adopting the Education Protection Account for Fiscal Year 2017-18.   |
| 7:20 to 7:30 | 8. Public Hearing and Approval of the Modesto City Schools Special Education Local Plan Area (SELPA) Annual Service and Budget Plans for 2017-18.   |
| 7:30 to 7:40 | 9. Approval of "Declaration of Need for Fully Qualified Educators" for the 2017-18 School Year.   |
| 7:40 to 7:50 | 10. Approval of New Associate Superintendent, Educational Services and Assistant Superintendent, SELPA Contracts Effective July 1, 2017 through June 30, 2019.  |
| 7:50 to 7:55 | 11. Report of Meetings Attended by Board of Education Members.  |
| 7:55 to 8:10 | 12. Items to be Placed on Future Board of Education Agendas; Request by President Zwahlen to Prioritize Requests for Items to be Placed on Future Board of Education Agendas.   |

**PROPOSED CONSENT AGENDA****C. BUSINESS ITEMS:**

- |         |   |
|---------|---|
| CONSENT | 1. Approval of Second Reading of Revisions to Board Policy 3515 Campus Security.  |
| CONSENT | 2. Approval of Second Reading of Revisions to Board Policy 5131 Student Conduct Code, K-6 and Board Policy 5132 Student Conduct Code, 7-12. |
| CONSENT | 3. Approval of Authorization to Renew Annual Contracts with Specific Suppliers for Specific Supplies, Commodities or Services for 2017-18.  |
| CONSENT | 4. Approval of Acceptance of Gifts.   |
| CONSENT | 5. Ratification of Purchase Orders and VISA Payments for the Month of May 2017.   |
| CONSENT | 6. Ratification of Warrants Drawn for the Month of May 2017.  |

**D. CURRICULUM AND INSTRUCTION ITEMS:**

- |         |  |
|---------|--|
| CONSENT | 1. Approval of Junior High School Course Outlines: Electives.  |
| CONSENT | 2. Approval of Junior High School Course Outlines: ELA.  |
| CONSENT | 3. Approval of K-12 Services Agreement with Leverage Learning Group, Inc.  |
| CONSENT | 4. Approval of Services Agreement with Stanislaus County Office of Education (SCOE) for Professional Development, 2017-18.   |
| CONSENT | 5. Approval of Master Contracts for Non-Public School/Non-Public Agency Services for the 2017-18 School Year: Children's Choice for Hearing & Talking (CCHAT), Charis Youth Center, East Valley Education Center, and Therapeutic Pathways DBA Kendall School. |
| CONSENT | 6. Approval of 2017-18 Contracts between Modesto City Schools, North Adrian's Beauty College, Inc., and California Beauty College.   |
| CONSENT | 7. Approval of the Agreement to Provide Participant Advisor Services to the County of Stanislaus Community Services Agency for 2017-18.  |
| CONSENT | 8. Approval of Instructional Agreement with Modesto Junior College for the Middle College Pathway at Davis High School.  |
| CONSENT | 9. Approval of Services Agreement with City of Modesto for 2017-18.  |
| CONSENT | 10. Approval of Services Agreements with Stanislaus County Police Activities League (PAL) for 2017-18.   |

**PROPOSED CONSENT AGENDA (continued)****D. CURRICULUM AND INSTRUCTION ITEMS (continued):**

- |         |  |
|---------|--|
| CONSENT | 11. Approval of Memorandum of Understanding with Yosemite Community College District Modesto Junior College Community Education.   |
| CONSENT | 12. Approval of Agreement with Second Harvest Food Bank for the Food 4 Thought Program.  |
| CONSENT | 13. Approval of Services Agreement with Paradigm HealthCare Services to Provide Local Education Agency (LEA) Medi-Cal Third-Party Billing Services for 2017-18.  |
| CONSENT | 14. Approval of Migrant Education Program District Service Agreement and Partnership Agreement between Modesto City Elementary and Modesto City High School Districts and the Merced County Office of Education. |
| CONSENT | 15. Approval of the Application for Federal Assistance for the Head Start Program, COLA Funds, for fiscal Year 2017-18.  |
| CONSENT | 16. Approval of Amendment #2 of Services Agreement with Aspiranet Behavioral Health to Provide Risk Assessment Procedures for Modesto City Schools' K-12 Students for the 2016-17 School Year.                   |
| CONSENT | 17. Approval of Resolution 16/17-26 Authorizing the State Preschool Program Contract with the California Department of Education for Fiscal Year 2017-18.  |
| CONSENT | 18. Approval of Resolution 16/17-27 Authorizing the General Child Care Contract with the California Department of Education for Fiscal year 2017-18.   |
| CONSENT | 19. Approval of Resolution 16/17-28 Authorizing the Prekindergarten and Family Literacy Support Contract with the California Department of Education for 2017-18.  |
| CONSENT | 20. Approval of Child Development Programs Parent Handbook.  |
| CONSENT | 21. Approval of Appointment of Representatives to CIF League.  |

**E. HUMAN RESOURCES ITEMS:**

- |         |  |
|---------|--|
| CONSENT | 1. Approval of Designated Personnel Action Items: <ul style="list-style-type: none"><li>.1 Approval of Certificated Personnel Terminations.</li><li>.2 Approval of Certificated Personnel Leaves of Absence.</li><li>.3 Approval of Certificated Personnel Employment.</li><li>.4 Approval of Certificated Personnel Other Appointments.</li><li>.5 Approval of Certificated Personnel Stipend Appointments.</li><li>.6 Approval of Certificated Personnel Stipend Deletions.</li><li>.7 Approval of Certificated Personnel Substitute Appointments.</li></ul> |
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**PROPOSED CONSENT AGENDA (continued)****E. HUMAN RESOURCES ITEMS (continued):**

- .8 Approval of Classified Personnel Terminations.
  - .9 Approval of Classified Personnel Leaves of Absence.
  - .10 Approval of Classified Personnel Employment.
  - .11 Approval of Classified Personnel Other Appointments.
  - .12 Approval of Classified Personnel Substitute Appointments.
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- |         |   |
|---------|---|
| CONSENT | 2. Approval of Service Agreement with Stanislaus Credit Control Services, Inc. from July 1, 2017 to June 30, 2022.  |
| CONSENT | 3. Approval of Agreement with McCormick Barstow, LLP to Provide Legal Services from July 1, 2017 to June 30, 2022.  |
| CONSENT | 4. Approval of Service Agreement with Electronic Waste Recovery Center for Electronic Waste Removal for the 2017-18 School Year.  |
| CONSENT | 5. Approval to Extend the Agreement with Aurora Environmental Services, Inc. for an Additional Two Fiscal Years from July 1, 2017 through June 30, 2019.  |
| CONSENT | 6. Approval of Agreement with California Occupational Physicians to Provide Tuberculosis (PPD) Testing for Modesto City Schools' Employees and MMR/Tdap Vaccinations for Child Development Program Employees for the 2017-18 School Year. |
| CONSENT | 7. Approval of Legal Services Agreement with Dannis Woliver Kelley for the 2017-18 School Year.   |
| CONSENT | 8. Approval of Student Teaching Agreement with San Francisco State University.  |
| CONSENT | 9. Approval of Insurance Contract with Safety National Casualty Corporation to Provide Excess Workers' Compensation Coverage from July 1, 2017 through June 30, 2018.   |
| CONSENT | 10. Approval of Student Accident Insurance Program for 2017-18.   |

**F. MISCELLANEOUS ITEMS:**

- |         |  |
|---------|--|
| CONSENT | 1. Approval of Designated Student Expulsions:<br>None.   |
| CONSENT | 2. Approval of Minutes for the May 22, 2017 Regular Meeting, and the June 5, 2017 Special Meeting of the Board of Education. |

**END OF CONSENT AGENDA**

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**G. REPORTS AND COMMUNICATIONS:**

1. Report on Construction Projects Progress Payments.

**H. ADJOURNMENT**

MODESTO CITY SCHOOL DISTRICT  
FINANCING CORPORATION

AGENDA  
June 19, 2017  
6:00 p.m.

1. Approval of Minutes of Meeting of December 5, 2016
2. Approval of Resolution 16/17-01FC, Authorizing the Wind Up and Dissolution of the Nonprofit Public Benefit Corporation, and Authorizing Certain Actions in Connection Therewith
3. Period for Public Presentations

OFFICIAL MINUTES  
MODESTO CITY SCHOOL DISTRICT  
FINANCING CORPORATION  
December 5, 2016

Call to Order

A quorum being present, the meeting was called to order at 6:49 p.m.

Board Members Present:     David Allan  
                                     Chad Brown  
                                     Steven Grenbeaux  
                                     Cindy Marks  
                                     Amy Neumann  
                                     John Walker  
                                     Sue Zwahlen  
                                     Dominic Barandica – Student Representative to the  
   Board of Education

1.0     Approval of Minutes of Meeting of December 7, 2015

Ms. Marks moved and Mr. Allen seconded the motion that the Modesto City School District Financing Corporation approve the meeting minutes of December 7, 2015.

The motion carried as follows:

Ayes:                 Allan, Brown, Grenbeaux, Marks, Neumann, Walker, Zwahlen  
Noes:                 None  
Abstained:         None  
Absent:               None

2.0     Annual Election of Modesto City School District Financing Corporation 2017 Officers

The Corporation's bylaws require that officers be chosen annually. The following officers are recommended for the 2017 Financing Corporation:

President – President of the Board of Education – Sue Zwahlen  
Vice President – Vice President of the Board of Education – David Allen  
Secretary – Superintendent – Pam Able  
Treasurer – Associate Superintendent, Business Services – vacant  
Executive Director – Superintendent – Pam Able

Ms. Neumann moved and Mr. Walker seconded the motion that the Board of Directors Annual Election of Modesto City School District Financing Corporation 2017 Officers be made.

The motion carried as follows:

Ayes:                 Allan, Brown, Grenbeaux, Marks, Neumann, Walker, Zwahlen  
Noes:                 None  
Abstained:         None  
Absent:               None

3.0 Modesto City School District Financing Corporation – Authorization and Direction to Staff to File Documents on behalf of the Financing Corporation for 2017

Mr. Allen moved and Mr. Brown seconded the motion that the Modesto City School District Financing Corporation give authorization and direction to staff to file documents on behalf of the Financing Corporation for 2017.

The motion carried as follows:

Ayes: Allan, Brown, Grenbeaux, Marks, Neumann, Walker, Zwahlen,  
Noes: None  
Abstained: None  
Absent: None

4.0 Period for Public Presentations

None

Adjournment

There being no further business to come before the Board of Directors, the meeting was adjourned at 6:53 p.m.

A handwritten signature in black ink, reading "Pamela Able", is written over a horizontal line.

Pamela Able, Superintendent



MODESTO CITY SCHOOL DISTRICT  
FINANCING CORPORATION

TO: Board of Directors Regular Meeting

SUBJECT: Approval of Resolution 16/17-01FC, Authorizing June 19, 2017  
the Wind Up and Dissolution of the Nonprofit Public  
Benefit Corporation, and Authorizing Certain  
Actions in Connection Therewith

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BACKGROUND

The Modesto City School District Financing Corporation was formed by the District in the late 1980's for the purpose of issuing debt to fund certain facilities improvements. The financing mechanisms used included Certificates of Participation.

Projects financed by the Financing Corporation included the construction of the Nutrition Services Center in 1992 and various mechanical upgrades at the K-8 schools.

The District has other entities such as the Modesto Joint Powers Authority for the purpose of issuing tax-exempt public debt, when necessary. It is therefore in the best interests of the Corporation, which is no longer doing any business, that it voluntarily be wound up and dissolved in accordance with its Articles of Incorporation, Bylaws, and State law.

Dissolution requires that the authorizing resolution be approved by a unanimous vote of the Board of Directors.

RECOMMENDATION

It is recommended that the Board of Directors approve Resolution 16/17-01FC, Authorizing the Wind Up and Dissolution of the Nonprofit Public Benefit Corporation, and Authorizing Certain Actions in Connection Therewith.

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Prepared and Recommended to the  
Financing Corporation by:



Pamela Able  
Superintendent

## RESOLUTION NO. 16/17-01FC

### RESOLUTION OF THE BOARD OF DIRECTORS OF THE MODESTO CITY SCHOOL DISTRICT FINANCING CORPORATION APPROVING THE WIND UP AND DISSOLUTION OF THE NONPROFIT PUBLIC BENEFIT CORPORATION, AND AUTHORIZING CERTAIN ACTIONS IN CONNECTION THEREWITH

WHEREAS, the Modesto City School District Financing Corporation is a nonprofit public benefit corporation organized and existing under the laws of the State of California (the "Corporation");

WHEREAS, the Corporation is organized under the Nonprofit Public Benefit Corporation Law (commencing at Section 5110 of the California Corporations Code) for public purposes. The public purposes for which the corporation is organized include the following: to provide financial assistance to the Modesto City School District (the "District") and the Modesto High School District (the "High School District" and, together with the District and Modesto City Schools acting on behalf of the District or the High School District, the "Districts"), by acquiring, constructing, rehabilitating and financing various facilities, land and equipment, and the leasing of facilities, land and equipment (collectively, "facilities") for the use, benefit and enjoyment of the public served by the Districts and any other purpose incidental thereto;

WHEREAS, in accordance with Articles of Incorporation and state law, no part of the net earnings, if any, of the Corporation, either during its existence or upon its dissolution, shall ever inure to the benefit of any member, private shareholder, individual, person, firm or corporation excepting only the Districts. Further, upon the dissolution, liquidation or winding up of this corporation, the assets of this corporation remaining after payment of all or provision for all debts or liabilities of this corporation and after compliance with Chapters 15, 16 and 17 of the California Nonprofit Public Benefit Corporation Law shall be distributed to the District to the extent said assets relate to any lease or agreement between this corporation and the District;

WHEREAS, the Corporation is no longer doing business, has no members and no assets or outstanding liabilities at the time of this resolution to dissolve;

WHEREAS, the Board of Directors has determined that it is in the best interests of the Corporation that it be wound up and dissolved in accordance with its Articles of Incorporation, Bylaws, and state law;

NOW, THEREFORE, the Board of Directors of the Corporation does hereby resolve as follows:

**SECTION 1.**     Dissolution of the Corporation.     In the judgment of this Board it is advisable that the Corporation shall be immediately dissolved upon the unanimous vote of all directors of the Corporation. The Modesto City School District Financing Corporation, a California nonprofit public benefit corporation, shall immediately commence the voluntary winding up and dissolution of the Corporation.

**SECTION 2.**     Other Actions.     The President, the Vice President, the Secretary and the Treasurer, and other officers of the Corporation are authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to complete the wind up and dissolution of the Corporation, and otherwise to effectuate the purposes of this Resolution, and any actions previously taken by such officers are hereby ratified and confirmed. The Corporation shall cease the transaction of all business as of this date, except such as may be necessary or incidental to the complete liquidation thereof and the winding up of its affairs, including the payment of any obligations of the Corporation now outstanding and any expenses incident to the liquidation thereof.

**SECTION 3.**     Effect.     This Resolution shall take effect from and after its date of adoption.

ADOPTED, SIGNED AND APPROVED this 19th day of June, 2017, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

MODESTO CITY SCHOOL DISTRICT  
FINANCING CORPORATION

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Local Control and Accountability  
Plan (LCAP)

June 19, 2017

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### BACKGROUND

The new Local Control Funding Formula (LCFF) is a historical change in the way the state allocates funding for school districts. The LCFF is designed to close the achievement gap by providing additional funds to support improved student outcomes and accountability. We are no longer implementing the state's plan for eligible students; we must develop a plan locally that achieves improved results. The LCFF accountability system requires that districts develop a three-year Local Control and Accountability Plan (LCAP) and annually update it.

### ISSUE

The LCAP must identify goals based on state priorities for all students, numerically significant subgroups, students with disabilities and eligible students. Additionally, the statute requires engagement with a variety of stakeholders in the development of the plan. Modesto City Schools has held twenty-four (24) meetings and/or workshops for staff and community members asking for input to develop the LCAP draft. Prior to the approval of the plan, the district must review the draft in a public hearing in order to receive additional feedback from interested stakeholders. That public hearing took place on June 5, 2017.

### PROPOSAL

Modesto City Schools' staff has completed the requirements necessary to compose a draft LCAP and has presented it in a public hearing. Input was received and agreed-upon revisions have been made. The LCAP is now being submitted for approval by the Modesto City Schools Board of Education.

The LCAP can be accessed at [www.mcs4kids.com](http://www.mcs4kids.com). Copies of the LCAP are also available in the Superintendent's office.

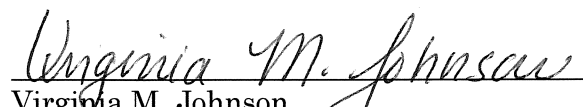
### RECOMMENDATION

It is recommended that the Board of Education approve the Local Control and Accountability Plan (LCAP).


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Originating Department: Educational Services

Recommended by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Certification of the 2017/18 Budget for  
All Funds and Authorization to Transmit  
Copies to Local and State Agencies

June 19, 2017

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### BACKGROUND

The District is required to adopt its annual budget by June 30 of each year and to transmit the adopted budget to the Stanislaus County Office of Education and the California Department of Education.

Multi-year projections are required to be included with the budget by AB1200 and AB2756 and are not to be considered forecasts, but rather projections based on mathematical calculations as a result of today's decision based on a given set of assumptions.

A public hearing was held on June 5, 2017 to allow input for the proposed budget.

### ISSUE

A budget has been prepared for Board approval that incorporates State funding levels based on the Governor's January and revised May budget proposal. Potential revisions will be brought to the Board when the impact of the final State budget is known.

### PROPOSAL

#### 1. General Fund Summary

These reports show the 2016/17 estimated actuals and the 2017/18 proposed adopted budget. There are separate columns under each year; the Unrestricted General Fund budget, the Restricted General Fund budget, and the combined Restricted and Unrestricted General Fund budget.

Projected year-end totals maintain the required 3% Unrestricted General Fund reserve levels and meet all mandatory obligations.

Restricted categorical resources make necessary reductions to remain fiscally solvent, thereby not requiring a contribution from the Unrestricted General Fund. Exception to this assumption is the categorical resource of Special Education which currently requires a contribution from the Unrestricted General Fund.

#### 2. Multi-Year Financial Projection

A district's financial certification must include the two subsequent fiscal years. This forces a look at the long-term effects of current financial decisions. The three-year financial projections are based on known factors and estimates of future costs of current District operations.

Certification of the 2017/18 Budget for All Funds and Authorization to Transmit Copies to Local and State Agencies

### Average Daily Attendance

- Enrollment in 2017/18 is projected to increase by an additional 50 students in Elementary and an additional 48 pupils in High School.
- ADA is projected to increase by an additional 47.35 in Elementary and an additional 45.46 in High School.
- For the remaining years, it is projected as flat.

### Revenue

#### LCFF

- 2017/18 – 1.56% COLA and 43.97% gap closure funding
- 2018/19 – 2.15% COLA and 71.53% gap closure funding
- 2019/20 – 2.35% COLA and 73.51% gap closure funding

#### Federal

- Coordinated Early Intervening Services (CEIS) 15% required assignment of Federal Special Education funding.
- Federal funding in Title I, Title II and Title III is anticipated to drop by approximately 10% in 2017/18, and the budgets have been adjusted accordingly.

#### State

- No Mandate Onetime funds have been included.
- Lottery funding of \$45/ADA – Restricted and \$144/ADA – Unrestricted

### Expenditures

- Proposed LCAP items for 2017/18 have been included in the draft budget. Staff will revise the LCAP items as needed based on the LCAP hearing and then include those adjustments in the adopted budget.
- Estimated budget savings of \$7 million have been incorporated into the multi-year projection for the budget and subsequent two years.
- Supplemental and Concentration budget dollars allocated will be fully expended.
- Restricted categorical budget dollars allocated will be fully expended.
- Contract negotiations with Modesto Teachers Association (MTA) and California School Employees Association, Chapter #007 (CSEA) are underway, no proposed changes have been reflected in the proposed 2017/18 budget.
- Pension reform factors:
  - 2017/18 STRS increase of 1.85% (14.43% total) and PERS increase of 1.643% (15.531% total)
  - 2018/19 STRS increase of 1.85% (16.28% total) and PERS increase of 2.569% (18.10% total)
  - 2019/20 STRS increase of 1.85% (18.13% total) and PERS increase of 2.70% (20.80% total)

Certification of the 2017/18 Budget for All Funds and Authorization to Transmit Copies to  
Local and State Agencies

- Transfers Out
  - Auditorium Replacement Reserve - \$57,500
  - White Fleet Vehicle Replacement Reserve - \$275K
  - Bus Replacement Reserve - \$580,000
  - Reprographics Equipment Replacement Reserve - \$15K
  - CSEA Retiree Reserve - \$139K
  - Managers Retiree Reserve - \$128,370
  - Qualified School Construction Bond Sinking Fund - \$400K
  - Curriculum Delivery Reserve - \$1M
  - Emergency Facility Needs – maintain balance of \$2M

### **Fund Balance**

The Net Increase/(Decrease) in Fund Balance line compares current year expenses against current year revenues without regard to the beginning balance carried forward from the prior year. Generally this line, if negative, indicates deficit spending. If the deficit results from spending the reserves that have been accumulated over a number of years, the deficit spending is not cause for concern. If it represents actual current year expenses that exceed current year revenue, then budget cuts will be necessary.

The 2017/18 Unrestricted budget is currently projected to end the year with a net decrease in fund balance in excess of \$12.7 million.

Ending Balance represents what did not get spent in the current year. It is not an unobligated balance. The ending balance should cover all State-required and Board-assigned reserves, long-term obligations and carry-over obligations from the prior year. A trend of declining ending balance that isn't planned is cause for concern. If the ending balance in current or projected future years cannot cover the required reserve level, the District's financial adoption status is disapproved.

It is important to note the difference between Restricted and Unrestricted fund balance. The Restricted funds can only be used for specific programs.

The Board has assigned the following reserves from the Unrestricted Ending Balance:

- Appropriation for Economic Uncertainty – The District reserves 3% of total General Fund expenditures for Economic Uncertainty. This amount fluctuates each time the budgeted expenditures are increased or decreased.
- LCAP Supplemental and Concentration Proportionality – This amount is calculated based on the “unduplicated” population percentages and funding through the LCFF. This balance represents the dollars not yet budgeted through the LCAP process.

Certification of the 2017/18 Budget for All Funds and Authorization to Transmit Copies to Local and State Agencies

- County Cash Fair Market Value (FMV) Adjustment – Established at the end of fiscal year 2011/12 by the District auditors, the line represents the book value of the District's share of an external investment fund.
- Carryover Obligation - Miscellaneous – This amount fluctuates each year based on the approved carryover. Carryover requests can include parking citations, restitution, delayed supply orders, and periodic expenditures.
- One Time Expenditures – Replenished to \$250,000 at the beginning of each fiscal year. Funds are used to offset unexpected, non-budgeted purchases in the year. Historic expenditures have included testing chairs, small equipment and site requests.

Unassigned Balance is the amount of the ending balance that is not committed after all required and assigned reserves have been set aside. A negative unassigned balance line indicates that some assigned reserves may need to be eliminated. A continued trend of decreasing or negative unassigned balance will eventually lead to not meeting the required reserves. The unassigned balance line will also show how much is available in current and future years to cover District priorities and programs, including any negotiation settlements.

3. Criteria and Standards

The criteria and standards software automatically compares a district's financial and enrollment data to arbitrarily calculated averages. These comparisons can alert a district to financial anomalies but can also be arbitrary and not relevant to a particular district's situation. "Not met" standards require an explanation.

The format still does not factor in fiscal anomalies that skew the three-year average calculations. These variances can result in "not met" status for items throughout the criteria and standards. Variances occur as a result of the District posting deferred revenue and carryover.

4. Other Funds

The status for all other special funds maintained by the District is shown.

5. Cash Flow Summary

Districts monitor both fund balance and actual cash balances available to pay obligations. Since many funding sources are distributed in arrears, diligent monitoring of cash on hand is required. With recent funding from the State, the District anticipates a positive cash flow for a minimum two-year projection.



Certification of the 2017/18 Budget for All Funds and Authorization to Transmit Copies to Local and State Agencies

SUMMARY

In submitting the 2017/18 Adopted Budget, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years.

FISCAL IMPACT

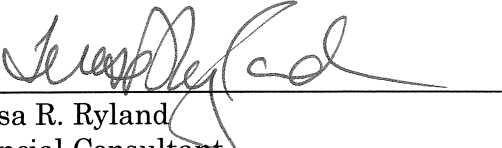
While the District's proposed 2017/18 budget is in balance with sufficient reserves for economic uncertainties, it recognizes that subsequent fiscal years are dependent upon a certain level of gap funding and will need to be closely monitored to ensure fiscal solvency with the proposed Local Control and Accountability Plan.

RECOMMENDATION


It is recommended that the Governing Board approve the 2017/18 budget for all funds, certify the 2017/18 budget, and authorize staff to transmit copies to local and state agencies.

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Recommended by:

  
Teresa R. Ryland  
Financial Consultant

Approved for Recommendation to  
the Governing Board by:

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Resolution No. 16/17-29  
Adopting the Education Protection  
Account for Fiscal Year 2017-18

June 19, 2017

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### BACKGROUND

As approved by the voters on November 6, 2012, The Schools and Local Public Safety Protection Act of 2012 (Proposition 30) temporarily increased the State's sales tax rate and the personal income tax rates for taxpayers in high tax brackets.

The creation of the EPA by Proposition 30 provides that a portion of K-14 general purpose funds must be utilized for instructional purposes. Revenues generated from Proposition 30 are deposited into a State account called the Education Protection Account (EPA). The District will receive funds from the EPA based on its proportionate share of statewide general purpose funds. A corresponding reduction is made to its State aid funds.

K-14 local agencies have the sole authority to determine how the funds received from the EPA are spent, but with these provisions:

- The spending plan must be approved by the Governing Board during a public meeting.
- EPA funds cannot be used for the salaries or benefits of administrators or any other administrative costs (as determined through the account code structure).
- Each year, the local agency must publish on its website an accounting of how much money was received from the EPA and how the funds were expended.

Further, the annual financial audit includes verification that the EPA funds were used as specified by Proposition 30. If EPA funds are not expended in accordance with the requirements of Proposition 30, civil or criminal penalties could be incurred.

Illustrated below is how the District's EPA funds are appropriated for 2017-18. The amounts will be revised throughout the year based on information received from the State.

Modesto City Schools estimated 2017-18 EPA Entitlement **\$38,891,199 at adoption**

It is proposed that EPA funds be used to cover salary and benefit costs of non-administrative certificated and classified staff. The percentage of funds used per group is determined by their share of costs to the general fund. Salaries below are calculated assuming no furlough days and/or salary rollbacks. Any difference in revenue and/or expenditures will be adjusted in teacher salaries.

Approval of Resolution No. 16/17-29 Adopting the Education Protection Account for  
Fiscal Year 2017-18

Group	Percentage of GF Cost per Group	Percentage Applied to EPA Funds	Amount
Certificated	68%	100%	\$38,891,199
Classified	23%	0%	\$0
<u>Management</u>	<u>9%</u>	<u>Not Eligible</u>	<u>Not Eligible</u>
Total	100%	100%	\$38,891,199

**Certificated Positions**

Position	Number of Employees	SACS Function	Approximate Cost
Classroom Teachers	up to 370	1000	\$38,891,199
Total	up to 370		\$38,891,199

Subsequently, on November 8, 2016, the voters approved the California Children's Education and Health Care Protection Act (Proposition 55) that maintains increased personal income tax rates for taxpayers in high tax brackets through 2030. Proposition 55 did not extend the sales tax increase; therefore, the temporary sales tax increase expired at the end of calendar year 2016.

ISSUE

Pursuant to Article XIII, Section 36 of the California Constitution, Local Education Agencies are required to determine how the monies received from the Education Protection Account are spent in the school, or schools, within its jurisdiction, provided that the Governing Board makes the spending determinations in an open session of a public meeting. The language in the constitutional amendment requires that the funds shall not be used for the salaries and benefits of administrators or any other administrative costs.

PROPOSAL

This resolution makes the District's determination that the funds received from the Education Protection Account will be used for classroom teacher salaries and benefits.

FISCAL IMPACT

There is no fiscal impact.

Approval of Resolution No. 16/17-29 Adopting the Education Protection Account for  
Fiscal Year 2017-18

RECOMMENDATION

It is recommended that the Board of Education approve Resolution No. 16/17-29 adopting  
the Education Protection Account for fiscal year 2017-18.

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Originating Department: Financial Services

Recommended by:



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Teresa R. Ryland  
Financial Consultant

Approved for Recommendation to  
the Governing Board by:



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Pamela Able  
Superintendent

MODESTO CITY SCHOOLS  
GOVERNING BOARD RESOLUTION NO. 16/17-29  
ADOPTING THE EDUCATION PROTECTION ACCOUNT  
FOR FISCAL YEAR 2017-18

WHEREAS, the voters approved Proposition 30 on November 6, 2012 and Proposition 55 on November 8, 2016;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012 (sun setting 12/31/2017), and Proposition 55 Article XIII, Section 36 to the California Constitution effective November 8, 2016 (commencing 01/01/2018);

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30<sup>th</sup> of each year, the Senior Director of Financial Services shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

THEREFORE BE IT RESOLVED that the monies received from the Education Protection Account shall be spent as required by Article XIII Section 36 in the following manner:

Classroom Teacher Salaries and Benefits

THE FOREGOING RESOLUTION was introduced at a regular meeting of the Board of Education, held on the 19<sup>th</sup> day of June 2017, by Board Member, \_\_\_\_\_, who made the motion, which motion being duly seconded by \_\_\_\_\_, was, upon a roll call vote, carried into Resolution and passed by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

ATTEST:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Pamela Able, Superintendent  
Modesto City Schools

No. 16/17-29  
June 19, 2017

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Public Hearing and Approval of the Modesto City  
Schools Special Education Local Plan Area (SELPA)  
Annual Service and Budget Plans for 2017-2018

June 19, 2017

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### BACKGROUND

Education Code 56205(b) requires SELPAs to submit to California Department of Education (CDE) Annual Service and Budget Plans adopted at public hearings prior to the start of the 2017-2018 fiscal year. The Service Delivery Plan includes a description and physical location of all Special Education services. The Budget Plan must identify expected revenues and expenditures for the Special Education program. Together, these plans ensure that all students with disabilities have access to services and instruction appropriate to meet their unique needs as determined in their Individualized Education Program (IEP).

### ISSUE

The Annual Service and Budget Plans must be approved at a public hearing.

### PROPOSAL

The Modesto City Schools SELPA has developed the Annual Service and Budget Plans for 2017-2018.

### FISCAL IMPACT

There is no fiscal impact for approval of the Service and Budget Plan. All monetary expenditures associated with the budget plan are included in Modesto City Schools' SELPA proposed 2017-2018 budget.

### RECOMMENDATION

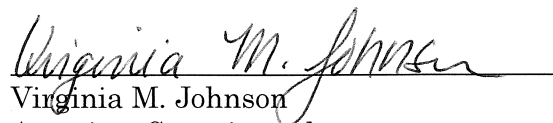
It is recommended that the Board of Education conduct a Public Hearing and approve the Modesto City Schools Special Education Local Plan Area (SELPA) Annual Service and Budget Plans for 2017-2018.

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Originating Department: Special Education

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Virginia M. Johnson

Associate Superintendent  
Educational Services

  
Pamela Able  
Superintendent

California Department of Education Form ASP-01a (rev Feb 2017)		California Special Education Management Information System Service Descriptions				Special Education Division	
Special Education Local Plan Area:		Special Education Service Category Descriptions		Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
210	<b>Family training, counseling, and home visits (ages 0-2 only):</b> This service includes: services provided by social workers, psychologists, or other qualified personnel to assist the family in understanding the special needs of the child and enhancing the child's development. Note: Services provided by specialists (such as medical services, nursing services, occupational therapy, and physical therapy) for a specific function should be coded under the appropriate service category, even if the services were delivered in the home.	X					34 <i>Code of Federal Regulations (CFR)</i> sections 300.34 (c)(3), 300.226
220	<b>Medical services (for evaluation only) (ages 0-2 only):</b> Services provided by a licensed physician to determine a child's developmental status and need for early intervention services.	X					34 <i>CFR</i> sections 300.34 (c)(3), 300.226
230	<b>Nutrition services (ages 0-2 only):</b> These services include conducting assessments in: nutritional history and dietary intake; anthropometric, biochemical, and clinical variables; feeding skills and feeding problems; and food habits and food preferences.					X	34 <i>CFR</i> sections 300.34 (c)(3), 300.226
240	<b>Service coordination (ages 0-2 only)</b>	X					34 <i>CFR</i> sections 300.34 (c)(3), 300.226
250	<b>Special instruction (ages 0-2 only):</b> Special instruction includes: the design of learning environments and activities that promote the child's acquisition of skills in a variety of developmental areas, including cognitive processes and social interaction; curriculum planning, including the planned interaction of personnel, materials, and time and space, that leads to achieving the outcomes in the child's individualized family service plan (IFSP); providing families with information, skills, and support related to enhancing the skill development of the child; and working with the child to enhance the child's development.	X					34 <i>CFR</i> sections 300.34 (c)(3), 300.226
260	<b>Special education aide in regular development class, childcare center, or family childcare home (ages 0-2 only)</b>					X	34 <i>CFR</i> sections 300.34 (c)(3), 300.226

B.8(1)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
270	<b>Respite care services (ages 0-2 only):</b> Through the IFSP process, short-term care given in-home or out-of-home, which temporarily relieves families of the ongoing responsibility for specialized care for child with a disability. (Note: only for infants and toddlers from birth through 2, but under 3.)			X	34 <i>CFR</i> sections 300.34 (c)(3), 300.226
330	<b>Specialized academic instruction:</b> Adapting, as appropriate to the needs of the child with a disability, the content, methodology, or delivery of instruction to ensure access of the child to the general curriculum, so that he or she can meet the educational standards within the jurisdiction of the public agency that apply to all children.	X			34 <i>CFR</i> Section 300.39(b)(3)
340	<b>Intensive individual instruction:</b> IEP Team determination that student requires additional support for all or part of the day to meet his or her IEP goals.	X			30 <i>California Education Code (EC)</i> Section 56364
350	<b>Individual and small group instruction:</b> Instruction delivered one-to-one or in a small group as specified in an IEP enabling the individual(s) to participate effectively in the total school program.	X			5 <i>California Code of Regulations (CCR)</i> Section 3051; 30 <i>EC</i> Section 56441.2
415	<b>Language and speech:</b> Language and speech services provide remedial intervention for eligible individuals with difficulty understanding or using spoken language. The difficulty may result from problems with articulation (excluding abnormal swallowing patterns, if that is the sole assessed disability); abnormal voice quality, pitch, or loudness; fluency; hearing loss; or the acquisition, comprehension, or expression of spoken language. Language deficits or speech patterns resulting from unfamiliarity with the English language and from environmental, economic or cultural factors are not included. Services include specialized instruction and services: monitoring, reviewing, and consultation, and may be direct or indirect, including the use of a speech consultant.	X			5 <i>CCR</i> Section 3051.1; 30 <i>EC</i> Section 56363; 34 <i>CFR</i> sections 300.34 (c)(15), 300.8 (c)(11)



Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
425	<b>Adapted physical education:</b> Direct physical education services provided by an adapted physical education specialist to pupils who have needs that cannot be adequately satisfied in other physical education programs as indicated by assessment and evaluation of motor skills performance and other areas of need. It may include individually designed developmental activities, games, sports, and rhythms, for strength development and fitness suited to the capabilities, limitations, and interests of individual students with disabilities who may not safely, successfully, or meaningfully engage in unrestricted participation in the vigorous activities of the general or modified physical education program.	X			5 <i>CCR</i> Section 3051.5; 30 <i>EC</i> Section 56363; 34 <i>CFR</i> sections 300.108, 300.39 (b)(2)
435	<b>Health and nursing—specialized physical health care services:</b> Specialized physical health care services means those health services prescribed by the child's licensed physician and surgeon, requiring medically related training of the individual who performs the services and which are necessary during the school day to enable the child to attend school (5 <i>CCR</i> Section 3051.12[b]). Specialized physical health care services include but are not limited to suctioning, oxygen administration, catheterization, nebulizer treatments, insulin administration, and glucose testing.	X			5 <i>CCR</i> Section 3051.12; 30 <i>EC</i> sections 56363, 49423.5(d) 34 <i>CFR</i> Section 300.107;
436	<b>Health and nursing—other services:</b> This includes services that are provided to individuals with exceptional needs by a qualified individual pursuant to an IEP when a student has health problems which require nursing intervention beyond basic school health services. Services include managing the health problem, consulting with staff, group and individual counseling, making appropriate referrals, and maintaining communication with agencies and health care providers. These services do not include any physician supervised or specialized health care service. IEP required health and nursing services are expected to supplement the regular health services program.	X			5 <i>CCR</i> Section 3051.12; 30 <i>EC</i> Section 56363; 34 <i>CFR</i> Section 300.107

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
445	<b>Assistive technology services:</b> Any specialized training or technical support for the incorporation of assistive devices, adapted computer technology, or specialized media with the educational programs to improve access for students. The term includes a functional analysis of the student's needs for assistive technology; selecting, designing, fitting, customizing, or repairing appropriate devices; coordinating services with assistive technology devices; training or technical assistance for students with a disability, the student's family, individuals providing education or rehabilitation services, and employers.	X			5 <i>CCR</i> Section 3051.16; 30 <i>EC</i> Section 56363; 34 <i>CFR</i> sections 300.6, 300.105
450	<b>Occupational therapy:</b> Occupational Therapy (OT) includes services to improve student's educational performance, postural stability, self-help abilities, sensory processing and organization, environmental adaptation and use of assistive devices, motor planning and coordination, visual perception and integration, social and play abilities, and fine motor abilities. Both direct and indirect services may be provided within the classroom, other educational settings, or the home, in groups or individually, and may include therapeutic techniques to develop abilities, adaptations to the student's environment or curriculum, and consultation and collaboration with other staff and parents. Services are provided, pursuant to an IEP, by a qualified occupational therapist registered with the American Occupational Therapy Certification Board.	X			5 <i>CCR</i> Section 3051.6; 30 <i>EC</i> Section 56363; 34 <i>CFR</i> Section 300.34 (c)(6)

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
460	<b>Physical therapy:</b> These services are provided, pursuant to an IEP, by a registered physical therapist, or physical therapist assistant, when assessment shows a discrepancy between gross motor performance and other educational skills. Physical therapy includes, but is not limited to, motor control and coordination, posture and balance, self-help, functional mobility, accessibility and use of assistive devices. Services may be provided within the classroom, other educational settings or in the home, and may occur in groups or individually. These services may include adaptations to the student's environment and curriculum, selected therapeutic techniques and activities, and consultation and collaborative interventions with staff and parents.	X			5 <i>CCR</i> Section 3051.6; 30 <i>EC</i> Section 56363; 34 <i>CFR</i> Section 300.34 (c)(9); California <i>Business and Professions Code</i> (B&PC) Chapter 5.7 sections 2600–2696; <i>Government Code (GC)</i> Interagency Agreement Chapter 26.5 Section 7575(a)(2)
510	<b>Individual counseling:</b> One-to-one counseling, provided by a qualified individual pursuant to an IEP. Counseling may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. Individual counseling is expected to supplement the regular guidance and counseling program.	X			5 <i>CCR</i> Section 3051.9; 34 <i>CFR</i> Section 300.34(c)(2)
515	<b>Counseling and guidance:</b> Counseling in a group setting, provided by a qualified individual pursuant to an IEP. Group counseling is typically social skills development, but may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. IEP required group counseling is expected to supplement the regular guidance and counseling program. Guidance services include interpersonal, intrapersonal, or family interventions, performed in an individual or group setting by a qualified individual pursuant to an IEP. Specific programs include social skills development, self-esteem building, parent training, and assistance to special education students supervised by staff credentialed to serve special education students. These services are expected to supplement the regular guidance and counseling program.	X			34 <i>CFR</i> sections 300.24.(b)(2), 300.306; 5 <i>CCR</i> Section 3051.9

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
520	<b>Parent counseling:</b> Individual or group counseling provided by a qualified individual pursuant to an IEP to assist the parent(s) of special education students in better understanding and meeting their child's needs and may include parenting skills or other pertinent issues. IEP required parent counseling is expected to supplement the regular guidance and counseling program.			X	5 <i>CCR</i> Section 3051.11; 34 <i>CFR</i> Section 300.34(c)(8)
525	<b>Social work services:</b> Social work services, provided by a qualified individual pursuant to an IEP, include, but are not limited to, preparing a social or developmental history of a child with a disability, group and individual counseling with the child and family, working with those problems in a child's living situation (home, school, and community) that affect the child's adjustment in school, and mobilizing school and community resources to enable the child to learn as effectively as possible in his or her educational program. Social work services are expected to supplement the regular guidance and counseling program.	X			5 <i>CCR</i> Section 3051.13; 34 <i>CFR</i> Section 300.34(c)(14)
530	<b>Psychological services:</b> These services, provided by a credentialed or licensed psychologist pursuant to an IEP, include interpreting assessment results for parents and staff in implementing the IEP, obtaining and interpreting information about child behavior and conditions related to learning, and planning programs of individual and group counseling and guidance services for children and parents. These services may include consulting with other staff in planning school programs to meet the special needs of children as indicated in the IEP. IEP required psychological services are expected to supplement the regular guidance and counseling program.	X			5 <i>CCR</i> Section 3051.10; 34 <i>CFR</i> Section 300.34 (c)(10)
535	<b>Behavior intervention services:</b> A systematic implementation of procedures designed to promote lasting, positive changes in the student's behavior resulting in greater access to a variety of community settings, social contacts, public events, and placement in the least restrictive environment.	X			5 <i>CCR</i> Section 3001(d); 34 <i>CFR</i> Section 300.34 (c)(10)
540	<b>Day treatment services:</b> Structured education, training, and support services to address the student's mental health needs.			X	Health & Safety Code, Div.2, Chap.3, Article 1, Section 1502(a)

B.8(c)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
545	<b>Residential treatment services:</b> A 24-hour, out-of-home placement that provides intensive therapeutic services to support the educational program.	X			Welfare and Institutions Code, Part 2, Chapter 2.5, Art. 1, Section 5671
610	<b>Specialized services for low incidence disabilities:</b> Low incidence services are defined as those provided to the student population who have orthopedic impairment (OI), visual impairment (VI), who are deaf, hard of hearing (HH), or deaf-blind (DB). Typically, services are provided in education settings by an itinerant teacher or an itinerant teacher/specialist. Consultation is provided to the teacher, staff, and parents as needed. These services must be clearly written in the student's IEP, including frequency and duration of the services to the student.			X	5 <i>CCR</i> sections 3051.16, 3051.18; 34 <i>CFR</i> Section 300.34
710	<b>Specialized deaf and hard of hearing services:</b> These services include speech therapy, speech reading, auditory training, and/or instruction in the student's mode of communication. Rehabilitative and educational services; adapting curricula, methods, and the learning environment; and special consultation to students, parents, teachers, and other school personnel.	X			5 <i>CCR</i> sections 3051.16, 3051.18; 34 <i>CFR</i> Section 300.34
715	<b>Interpreter services:</b> Sign language interpretation of spoken language to individuals, whose communication is normally sign language, by a qualified sign language interpreter. This includes conveying information through the sign system of the student or consumer and tutoring students regarding class content through the sign system of the student.	X			5 <i>CCR</i> Section 3051.16; 34 <i>CFR</i> Section 300.34 (c)(4)
720	<b>Autiological services:</b> These services include measurements of acuity, monitoring amplification, and frequency modulation system use. Consultation services with teachers, parents, or speech pathologists must be identified in the IEP as to reason, frequency, and duration of contact; infrequent contact is considered assistance and would not be included.			X	5 <i>CCR</i> Section 3051.2; 34 <i>CFR</i> Section 300.34 (c)(1)

B.8(7)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
725	<b>Specialized vision services:</b> This is a broad category of services provided to students with visual impairments. It includes assessment of functional vision; curriculum modifications necessary to meet the student's educational needs including Braille, large type, and aural media; instruction in areas of need; concept development and academic skills; communication skills including alternative modes of reading and writing; and social, emotional, career, vocational, and independent living skills. It may include coordination of other personnel providing services to the students such as transcribers, readers, counselors, orientation and mobility specialists, career/vocational staff, and others. and collaboration with the student's classroom teacher.	X			5 CCR Section 3030(d); 30 EC Section 56364.1
730	<b>Orientation and mobility:</b> Students with identified visual impairments are trained in body awareness and to understand how to move. Students are trained to develop skills to enable them to travel safely and independently around the school and in the community. It may include consultation services to parents regarding their children requiring such services according to an IEP.	X			5 CCR Section 3051.3; 30 EC Section 56363; 34 CFR Section 300.34 (c)(7)
735	<b>Braille transcription:</b> Any transcription services to convert materials from print to Braille. It may include textbooks, tests, worksheets, or anything necessary for instruction. The transcriber should be qualified in English Braille as well as Nemeth Code (mathematics) and be certified by appropriate agency.	X			5 CCR Section 3051.16; 30 EC Section 56363; 34 CFR Section 300.8 (c)(13)
740	<b>Specialized orthopedic services:</b> Specially designed instruction related to the unique needs of students with orthopedic disabilities, including specialized materials and equipment.	X			5 CCR sections 3030(e), 3051.16; 30 EC Section 56363; 34 CFR Section 300.8 (c)(8)
745	<b>Reading services</b>			X	5 CCR Section 3051.16

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
750	<b>Note taking services:</b> Any specialized assistance given to the student for the purpose of taking notes when the student is unable to do so independently. This may include, but is not limited to, copies of notes taken by another student or transcription of tape-recorded information from a class or aide designated to take notes. This does not include instruction in the process of learning how to take notes.	X			5 CCR Section 3051.16
755	<b>Transcription services:</b> Any transcription service to convert materials from print to a mode of communication suitable for the student. This may also include dictation services as it may pertain to textbooks, tests, worksheets, or anything necessary for instruction.	X			5 CCR Section 3051.16
760	<b>Recreation services, includes therapeutic recreation:</b> Therapeutic recreation and specialized instructional programs designed to assist pupils to become as independent as possible in leisure activities, and when possible and appropriate, facilitate the pupil's integration into general recreation programs.			X	5 CCR Section 3051.15; 34 CFR Section 300.34 (c)(11)
820	<b>College awareness:</b> College awareness is the result of acts that promote and increase student learning about higher education opportunities, information, and options that are available including, but not limited to, career planning, course prerequisites, admission eligibility, and financial aid.	X			34 CFR sections 300.39 (b)(5), 300.43
830	<b>Vocational assessment, counseling, guidance, and career assessment:</b> Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, and may include provision for work experience, job coaching, development and/or placement, and situational assessment. This includes career counseling to assist a student in assessing his/her aptitudes, abilities, and interests in order to make realistic career decisions.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
840	<b>Career awareness:</b> Transition services include a provision for self-advocacy, career planning, and career guidance. This also emphasizes the need for coordination between these provisions and the Perkins Act to ensure that students with disabilities in middle schools will be able to access vocational education funds.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43

B.8(9)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
850	<b>Work experience education:</b> Work experience education means organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, or for additional preparation for a career requiring other than a baccalaureate or advanced degree.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
855	<b>Job Coaching:</b> Job coaching is a service that provides assistance and guidance to an employee who may be experiencing difficulty with one or more aspects of the daily job tasks and functions. The service is provided by a job coach who is highly successful, skilled and trained on the job who can determine how the employee that is experiencing difficulty learns best and formulate a training plan to improve job performance.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
860	<b>Mentoring:</b> Mentoring is a sustained coaching relationship between a student and teacher through ongoing involvement. The mentor offers support, guidance, encouragement and assistance as the learner encounters challenges with respect to a particular area such as acquisition of job skills. Mentoring can be either formal, as in planned, structured instruction, or informal that occurs naturally through friendship, counseling, and collegiality in a casual, unplanned way.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
865	<b>Agency linkages (referral and placement):</b> Service coordination and case management that facilitates the linkage of individualized education programs under this part and individualized family service plans under part C with individualized service plans under multiple Federal and State programs, such as title I of the Rehabilitation Act of 1973 (vocational rehabilitation), title XIX of the Social Security Act (Medicaid), and title XVI of the Social Security Act (supplemental security income).	X			30 EC Section 56341.5 (f); 34 CFR Section 300.344 (3)(b)
870	<b>Travel training (includes mobility training)</b>	X			5 CCR Section 3051.3; 34 CFR sections 300.39 (c)(7)
890	<b>Other transition services:</b> These services may include program coordination, case management and meetings, and crafting linkages between schools and between schools and postsecondary agencies.	X			
900**	<b>Other special education/related services:</b> Any other specialized service required for a student with a disability to receive educational benefit.	X			

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.



Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
* <i>B&amp;PC –Business and Professional Codes</i> <i>CCR –California Code of Regulations</i> <i>CFR –Code of Federal Regulations</i> <i>EC –Education Code</i> <i>GC –Government Code</i>					
** <b>Use of CASEMIS Code 900 necessitates further explanation. Please list the other special education/related services to be provided as Code 900 on the form ASP-01b: Customized Service Descriptions.</b>					

## Special Education Local Plan Area:

California Department of Education Form ASP-01b (rev Feb 2017)					Special Education Division	
CASEMIS Code	Special Education Service Category Descriptions Birth–21 Years	Compliance Standard (Legal Requirement)	For CDE Use Only			
			Compliance	Meets Compliance		Findings/ Comments
				Yes	No	
900	Inclusion Services—Services provided are provided by special education personnel and include collaboration with general and special education teachers regarding curricular adaptations and instructional strategies to meet the needs of students with disabilities in a less restrictive environment.	34 CFR §300.320 (a) 4	Has the Special Education Local Plan Area (SELPA) included:  - Name of service? - Description of service? - How service provided?			
900	Individual Service Plan—Code 900 has been used to track the services for students parentally placed in a private school who receive consultation from a special education provider on instructional strategies and accommodations and modifications recommended based on the students disability.	34 CFR §300.137- 300.138				

SELPA:5011 Modesto City Schools SELPA

LEA:5071167 MODESTO CITY ELEMENTARY

Annual Service Report (001)		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
5031380 Grace M. Davis High	10	330
6052625 Beard Elementary	10	330   340   415   425   435   436   450   515   535   740   900
6052633 Bret Harte Elementary	10	330   340   415   425   450   510   515   525   535   710   725   730   735
6052641 Burbank Elementary	10	330   415   425   435   450   710
6052658 El Vista Elementary	10	330   340   415   425   450   535   710
6052666 Enslen Elementary	10	330   340   415   425   450   535   900
6052674 Everett Elementary	10	330   415   450   510   535   710
6052682 Fairview Elementary	10	330   350   415   450   710   725
6052690 Franklin Elementary	10	330   415   425   450
6052708 Fremont Elementary	10	330   340   415   425   450   515   535   740   900
6052716 Garrison Elementary	10	330   340   415   425   450   535
6052724 Muir (John) Elementary	10	330   340   415   425   445   450   510   515   525   535   740   900
6052740 La Loma Jr. High	10	330   415   425   435   510   515   525   710   715   755   900
6052765 Twain (Mark) Jr. High	10	330   415   425   510   515   525   710
6052773 Marshall (James) Elementary	10	330   340   415   425   436   450   515   535   710   740   900
6052781 Wright (Orville) Elementary	10	330   415   425   450   510   515   525   535   710

Please ensure that the following are included on this form: (Ages 6-22)	
10-Public Day School School	20-Continuation School
19-Other Public School/Facility	31- Community School
24-Independent Study	15-Special Education Center/Facility
11-Public Residential School	22- Alternative Work Education
56- Charter School(operated AS an LEA	55- Charter School(operated as by an LEA

B.8(13)

SELPA:5011 Modesto City Schools SELPA

LEA:5071167 MODESTO CITY ELEMENTARY

Annual Service Report (001)		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
6052799 Robertson Road Elementary	10	330   415   425   450
6052807 Roosevelt Jr. High	10	330   340   415   425   435   436   450   510   515   535   710   725   740   820   840   900
6052815 Rose Avenue Elementary	10	330   340   415   425   450   510   515   525   535   725   900
6052823 Shackelford Elementary	10	330   340   415   425   450   710   900
6052849 Tuolumne Elementary	10	330   415   425   450   710   740
6052872 Wilson Elementary	10	330   340   415   900
6093512 Sonoma Elementary	10	240   250   330   340   415   425   435   436   450   510   515   525   535   610   710   725   730   735   740   900
6097752 Lakewood Elementary	10	330   415   425   450   510   515   535   710   715   740   900
6105670 Harriette Kirschen Elementary	10	330   415   450   725   730
6107023 Martone (Alberta) Elementary	10	330   415   425   450   510   525   535
6110068 Hanshaw (Evelyn) Middle	10	330   340   415   425   436   460   510   515   535   710   725   730   740
6052765 Twain (Mark) Jr. High	<del>55</del> 10	330   415

Please ensure that the following are included on this form: (Ages 6-22)	
10-Public Day School School	20-Continuation School
19-Other Public School/Facility	31- Community School
24-Independent Study	15-Special Education Center/Facility
11-Public Residential School	22- Alternative Work Education
56- Charter School (operated AS an LEA	55- Charter School (operated as by an LEA

B.8(14)

SELPA:5011 Modesto City Schools SELPA

LEA:5071167 MODESTO CITY ELEMENTARY

Other Facility (002)		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
6130876 Sierra Vista Learning Center	70	330   340   415   515   525
6909774 Kirk Baucher Elementary School (Sierra Vista Child	70	330   340   415   450   510   515   525   535
7036767 Reyn Franca School-Denair	70	330   340   415   450   510   515   535
7090558 East Valley Education Center	70	330   415   510   515   525   535
7091317 Reyn Franca School-Annex	70	330   510

Please ensure that the following are included on this form: (Ages 6-22)	
30-Juvenile Court	40-Home Instruction
45-Hospital Facility	50-Community College
51-Adult Education Program	70 -Nonpublic Day School
71/72- Nonpublic Residential	79- Nonpublic Agency

B.8(15)

SELPA:5011 Modesto City Schools SELPA

LEA:5071167 MODESTO CITY ELEMENTARY

Infant Services (003)		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
5071167 *** Sch Code Not Found ***	00	210   220   230   240   250   415   436   450   460   710   715   725   740
<del>6093512 Sonoma Elementary</del>	<del>00</del>	<del>  210   240   436</del>
<del>6093512 Sonoma Elementary</del>	<del>10</del>	<del>  210   230   240   460   710   725</del>

Please ensure that the following are included on this form: (Ages 0-2)	
40-Home	45 Hospital Facility
62-Child Devt. or Child Care	65- Extended Day Care
10 Public Day School	19- Other Public School/Facilities
11- Public Residential School	
00-No School	

SELPA:5011 Modesto City Schools SELPA

LEA:5071167 MODESTO CITY ELEMENTARY

Pre-School Services 004		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
<del>5071167 *** Sch Code Not Found ***</del>	<del>00</del>	<del>  710</del>
6052724 Muir (John) Elementary	00 10	415   425   450
6052849 Tuolumne Elementary	00 10	415
6052625 Beard Elementary	10	330   415   900
6052633 Bret Harte Elementary	10	330   415   450
6052641 Burbank Elementary	10	330   415   450   535
6052658 El Vista Elementary	10	330   415   425   450   710
6052666 Enslen Elementary	10	330   415
6052674 Everett Elementary	10	330   415   450
6052682 Fairview Elementary	10	330   415   425   450
6052690 Franklin Elementary	10	415
6052708 Fremont Elementary	10	330   350   415   425   450
6052716 Garrison Elementary	10	330   415   450   535
6052724 Muir (John) Elementary	10	330   415   425   450   710
6052773 Marshall (James) Elementary	10	330   415
6052781 Wright (Orville) Elementary	10	330   415

Please ensure that the following are included on this form: (Ages 3-5)	
40 Home Instruction/00 - No school	45 Hospital Facility
61-Head Start Program	62- Child Devt. or Child Care
State Preschool Program	64- Private Preschool
65-Extended Day Care Program	11- Public Residential School
10-Public Day School	19-Other Public School/Facilities

B.8(17)

SELPA:5011 Modesto City Schools SELPA

LEA:5071167 MODESTO CITY ELEMENTARY

Pre-School Services 004		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
6052799 Robertson Road Elementary	10	415   710
6052815 Rose Avenue Elementary	10	330   415   450   515   535
6052823 Shackelford Elementary	10	330   415
6052849 Tuolumne Elementary	10	415
6052872 Wilson Elementary	10	415
6093512 Sonoma Elementary	10	210   240   250   330   340   415   425   435   436   450   710   725   740
6097752 Lakewood Elementary	10	330   415   425   435   515   740
6105670 Harriette Kirschen Elementary	10	330   415
6107023 Martone (Alberta) Elementary	10	330   415   535
6052690 Franklin Elementary	61	415
6052799 Robertson Road Elementary	61	415
6052815 Rose Avenue Elementary	61	415
6052849 Tuolumne Elementary	61	415
6105670 Harriette Kirschen Elementary	61	725
6107023 Martone (Alberta) Elementary	61	415
6052781 Wright (Orville) Elementary	62	415

Please ensure that the following are included on this form: (Ages 3-5)	
40 Home Instruction/00 - No school	45 Hospital Facility
61-Head Start Program	62- Child Devt. or Child Care
State Preschool Program	64- Private Preschool
65-Extended Day Care Program	11- Public Residential School
10-Public Day School	19-Other Public School/Facilities



SELPA:5011 Modesto City Schools SELPA

LEA:5071167 MODESTO CITY ELEMENTARY

Pre-School Services 004		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
6052849 Tuolumne Elementary	62	210   240   250   415   436   710
6052641 Burbank Elementary	63	415
6052658 El Vista Elementary	63	415
6052674 Everett Elementary	63	415
6052690 Franklin Elementary	63	415
6052799 Robertson Road Elementary	63	415

Please ensure that the following are included on this form: (Ages 3-5)	
40 Home Instruction/00 - No school	45 Hospital Facility
61-Head Start Program	62- Child Devt. or Child Care
State Preschool Program	64- Private Preschool
65-Extended Day Care Program	11- Public Residential School
10-Public Day School	19-Other Public School/Facilities

SELPA:5011 Modesto City Schools SELPA

LEA:5071175 MODESTO CITY HIGH

Annual Service Report (001)		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
0110593 James C. Enochs High	10	330   340   415   425   435   436   450   510   515   525   530   535   710   740   820   830   840   890   900
0121129 Joseph A. Gregori High	10	330   340   415   425   450   510   515   525   535   710   725   730   735   740   820   830   840   860   890   900
5030010 Beyer (Fred C.) High	10	330   340   415   425   435   436   445   450   510   515   525   610   710   725   730   740   755   820   830   840   850   855   860   890   900
5030135 Johansen (Peter) High	10	330   340   415   425   435   436   445   450   510   515   525   535   710   725   740   820   830   840   860   870   890   900
5031380 Grace M. Davis High	10	330   340   415   425   435   510   515   525   535   710   740   820   830   840   850   860   870   890   900
5031802 Thomas Downey High	10	330   340   415   425   436   450   510   515   525   535   710   715   725   730   820   830   840   855   860   890   900
5034905 Modesto High	10	330   340   415   425   510   515   525   535   710   725   740   820   830   840   850   860   870   890   900
<del>5034913 Elliot (Robert) Alternative Education Center</del>	<del>10</del>	<del>  330   340   820   840</del>
<del>TRANSIT *** Sch Code Not Found ***</del>	<del>10</del>	<del>  330   820   840   860   870   890</del>
<del>7090550 East Valley Education Center</del>	<del>15</del>	<del>  330   510   515   830   865</del>
<del>TRANSIT *** Sch Code Not Found ***</del>	<del>19</del>	<del>  330   340   415   425   450   535   710   820   830   840   850   860   865   870   890</del>
<del>5031802 Thomas Downey High</del>	<del>20</del> 10	<del>  330   820   840</del>
5034913 Elliot (Robert) Alternative Education Center	20	330   415   510   515   525   710   820   830   840
0110593 James C. Enochs High	24	330   820   840   340
5031380 Grace M. Davis High	24	330   340   820   840
5031802 Thomas Downey High	24	330   340   820   840

Please ensure that the following are included on this form: (Ages 6-22)	
10-Public Day School School	20-Continuation School
19-Other Public School/Facility	31- Community School
24-Independent Study	15-Special Education Center/Facility
11-Public Residential School	22- Alternative Work Education
56- Charter School(operated AS an LEA	55- Charter School(operated as by an LEA

SELPA:5011 Modesto City Schools SELPA

LEA:5071175 MODESTO CITY HIGH

Annual Service Report (001)		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
5034905 Modesto High	24	330   840   340   820
5034913 Elliot (Robert) Alternative Education Center	24	330   340   820   840
<del>0110593 James C. Enochs High</del>	<del>55</del> 10	<del>  820   840</del>

Please ensure that the following are included on this form: (Ages 6-22)	
10-Public Day School School	20-Continuation School
19-Other Public School/Facility	31- Community School
24-Independent Study	15-Special Education Center/Facility
11-Public Residential School	22- Alternative Work Education
56- Charter School (operated AS an LEA	55- Charter School (operated as by an LEA

SELPA:5011 Modesto City Schools SELPA

LEA:5071175 MODESTO CITY HIGH

Other Facility (002)		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
<del>5030135 Johansen (Peter) High</del>	<del>40</del>	<del>  330   340   425   830</del>
<del>0110593 James C. Enochs High</del>	<del>70</del>	<del>  330   515   820   840</del>
7024490 Stanislaus Academy	70	330   515   820   840
7036767 Reyn Franca School-Denair	70	330   340   415   510   515   525   820   840
7090558 East Valley Education Center	70	330   340   415   450   510   515   525   535   710   820   840   890
6928741 Charis Youth Center	71	330   415   510   515   525   535   545   830   840   890
CVTCNTR *** Sch Code Not Found ***	79	330   830   890

Please ensure that the following are included on this form: (Ages 6-22)	
30-Juvenile Court	40-Home Instruction
45-Hospital Facility	50-Community College
51-Adult Education Program	70 -Nonpublic Day School
71/72- Nonpublic Residential	79- Nonpublic Agency

**Facility 32: County Jails**

Any student receiving special education services who resides within the boundaries of Modesto City Schools SELPA and becomes incarcerated in Stanislaus County Jail, will be subsequently provided their services by Stanislaus County SELPA.

**Annual Budget Plan  
Fiscal Year 2017-18**

The Annual Budget Plan shall identify expected expenditures for all items required by this part as listed below. The Standardized Account Code Structure (SACS) codes provide source information from the local educational agency (LEA) reporting.

	Reference/Label	Instructions	Estimated Totals
A	Funds received in accordance with Chapter 7.2 (commencing with California <i>Education Code</i> [EC] Section 56836) (Special Education Program Funding)	SACS Resource Code 6500 (State), 3300-3499 (Federal) 6512-6535 (General Fund)	63,565,127
B	Administrative costs of the plan	SACS Goal Code 5001 Function 2100	1,572,855
C	Special Education services to pupils with: (1) <b>severe disabilities</b> , and (2) <b>low-incidence disabilities</b>	SACS Goal Code 5710	508,514
		SACS Goal Code 5730	2,437,037
		SACS Goal Code 5750	20,598,647
D	Special education services to pupils with <b>non-severe disabilities</b>	SACS Goal Code 5770	29,117,837
E	Supplemental aids and services to meet the individual needs of pupils placed in <b>regular education classrooms</b> and environments	Any SACS Goal Code with SACS Function Code 1130 <sup>1</sup>	269,341
F	Regionalized operations and services, and direct instructional support <b>by program specialists</b> in accordance with Article 6 (commencing with Section 56836.23) of Chapter 7.2 (SELPA Program Specialists Funding)	SACS Goal Code 5050	0
		SACS Goal Code 5060	1,062,169
G	The use of <b>property taxes</b> allocated to the special education local plan area pursuant to EC Section 2572	Statement is included in Local Plan	

<sup>1</sup> Function Activity Classification can be found <http://www.cde.ca.gov/be/ag/ag/yr08/mar08item24a6.doc>

For California Department of Education Use Only

Received by the State Superintendent of Public Instruction: Date: \_\_\_\_\_ By: \_\_\_\_\_

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of "Declaration of Need  
for Fully Qualified Educators" for the  
2017-18 School Year

June 19, 2017

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### BACKGROUND

For the 2017-18 school year, the District has employed teachers to teach with emergency credentials certain subjects/classes in our schools. Of the 1,427 teachers in the District, approximately 60 must teach classes for which they are not credentialed. The District has advertised for teacher vacancies needed; credentialed and qualified teachers for those assignments did not apply.

### ISSUE

In order to be compliant with California Commission on Teacher Credentialing guidelines, the District must submit a "Declaration of Need for Fully Qualified Educators" to the California Commission on Teacher Credentialing for those teachers teaching outside their credentialed area. The "Declaration of Need for Fully Qualified Educators" must be approved by the Board of Education.

### PROPOSAL

It is proposed that the Board of Education review and approve the "Declaration of Need for Fully Qualified Educators."

### FISCAL IMPACT


There will be no cost to the District.

### RECOMMENDATION


It is recommended that the Board of Education approve the "Declaration of Need for Fully Qualified Educators" for the 2017-18 school year.

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Recommended by:

  
Craig Rydquist  
Deputy Superintendent,  
Chief Human Resources Official

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting

SUBJECT: Approval of New Associate Superintendent,  
Educational Services and Assistant  
Superintendent, SELPA Contracts  
Effective July 1, 2017 through June 30, 2019 June 19, 2017

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### BACKGROUND

The Associate Superintendent, Educational Services will retire effective June 30, 2017. A replacement has been identified to fill the position. In addition, the Assistant Superintendent, SELPA is being reinstated. The position was last filled during the 2011-12 school year. Since that time the position has been staffed at a Senior Director level.

### ISSUE

A new Associate Superintendent, Educational Services and Assistant Superintendent, SELPA has been selected with a beginning date of July 1, 2017. The new contract dates are as listed below:

- Associate Superintendent, Educational Services  
July 1, 2017 through June 30, 2019
- Assistant Superintendent, SELPA  
July 1, 2017 through June 30, 2019

### FISCAL IMPACT

There is no increase in on-going cost to the Associate Superintendent, Educational Services. The increase in cost of the Assistant Superintendent, SELPA is more than offset by the vacancy of Director I, Maintenance and Operations.

### RECOMMENDATION

It is recommended that the Board of Education approve the new Associate Superintendent Educational Services and Assistant Superintendent, SELPA Contracts effective July 1, 2017 through June 30, 2019.

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Prepared and Recommended to the  
Governing Board by:



Pamela Able  
Superintendent



## **MODESTO CITY SCHOOLS**

### **CONTRACT OF EMPLOYMENT FOR ASSOCIATE SUPERINTENDENT, EDUCATIONAL SERVICES**

This Agreement is entered into by and between the Governing Board of the Modesto City Elementary School District and Modesto City High School District, hereinafter referred to as “the Governing Board” or “Modesto City Schools,” and Marla Mack, hereinafter referred to as “Associate Superintendent.”

#### **RECITALS**

The parties hereto do mutually agree as follows:

##### **I. TERMS OF CONTRACT EMPLOYMENT**

Pursuant to Section 35031 of California Education Code, the Governing Board hereby employs Marla Mack as the Associate Superintendent, Educational Services of Modesto City Elementary School District and Modesto City High School District for the period commencing July 1, 2017 through June 30, 2019, subject to the terms and conditions stated herein. Associate Superintendent accepts such employment and agrees to perform all of the duties of said office during the term of this Agreement.

##### **II. DUTIES AND RESPONSIBILITIES**

Associate Superintendent shall perform all duties and exercise all powers as prescribed by all applicable laws, rules, and regulations of the State of California and the Governing Board. The powers and duties of Associate Superintendent shall be executed in accordance with the applicable policies and regulations adopted by the Governing Board.

##### **III. EVALUATION**

Associate Superintendent shall be evaluated in writing annually before June 30th of each evaluation year in accordance with Governing Board policies and regulations. This evaluation shall be reasonably related to the job description of Associate Superintendent, Educational Services and the goals and objectives of the school districts.

#### IV. SALARY

Associate Superintendent's minimum annual salary during the term of this Agreement shall be an on-going annual base salary of \$155,884 plus longevity and advanced degree compensation provided other managers in the District, for an on-going total of \$157,084. Payments are to be made in equal monthly installments on the last day of each month. The Governing Board hereby fixes the salary of Associate Superintendent as set forth and orders the payment made in the manner indicated. For the 2017-18 fiscal year, Associate Superintendent's salary shall, contingent upon an evaluation indicating satisfactory performance, be adjusted by an amount determined appropriate by the Governing Board. Such adjustment shall occur after completion of the preceding school year's evaluation of the performance of Associate Superintendent and after consideration of the recommendation of the Superintendent. Should any annual increase exceed the California Consumer Price Index for Urban Wage Earners and Clerical Workers as calculated by the Department of Industrial Relations, the increase in excess of this amount may not take effect without a vote by the Governing Board in public session at a regularly scheduled meeting of the Governing Board. (The intent of this language is to meet the requirements of AB 1344.)

#### V. HEALTH, WELFARE AND LEAVE BENEFITS

The Associate Superintendent shall receive all health and welfare benefits, including twelve (12) days of sick leave, provided to certificated administrators/management employees of the District.

#### VI. TRANSPORTATION AND EXPENSE ALLOWANCE

Associate Superintendent shall not receive an in-county mileage/expense allowance because it is included in her salary.

#### VII. WORK YEAR

Associate Superintendent shall be responsible for 222 days of full regular services to the districts during each annual period covered by this Agreement. Associate Superintendent will receive holidays defined in Section 37220 of the Education Code. Non-responsibility days must be taken within twelve (12) months of the year earned, except by special agreement between Superintendent and Associate Superintendent.

#### VIII. PROFESSIONAL DUES

Modesto City Schools shall pay dues for Associate Superintendent for membership in the Association of California School Administrators (ACSA) for the term of this Agreement.

Modesto City Schools shall also pay for membership dues and reasonable and necessary participation expenses for membership and participation in such other professional or service organizations as the Superintendent determines are in the interest of Modesto City Schools, not to exceed \$1,200 per year.

#### IX. NOTICE

The Governing Board may elect not to renew this Agreement for any reason and shall provide Associate Superintendent with written notice of this fact no later than forty-five (45) days prior to the expiration of this Agreement. Associate Superintendent shall inform the Governing Board of this notice requirement, in writing, no later than March 1st of the final year of this Agreement. Associate Superintendent agrees that failure to provide the Governing Board with such written notice shall conclusively constitute a material breach of this Agreement. Notwithstanding any contrary term contained in this Agreement, the Governing Board may, upon majority vote, immediately terminate this Agreement based on Associate Superintendent's failure to provide the written notification and Associate Superintendent shall not be entitled to any further payment or benefits under this Agreement.

#### X. TERMINATION BY BOARD

Associate Superintendent may be terminated by the Board at any time for, but not limited to, breach of this Agreement, any ground enumerated in the Education Code, the Associate Superintendent's unsatisfactory performance, the Associate Superintendent's failure to perform responsibilities, or for other conduct which is seriously prejudicial to the District. The Board shall not terminate this Agreement pursuant to this paragraph until a written statement of the charges has first been served upon the Associate Superintendent. The Associate Superintendent shall then be entitled to a conference with the Governing Board in closed session, at which time the Associate Superintendent shall be given a reasonable opportunity to address the Governing Board's concerns. The conference shall not be conducted as an administrative evidentiary

hearing and there shall be no use of witnesses. Associate Superintendent shall have the right to be represented by counsel of her choice and expense. The Associate Superintendent shall have a reasonable opportunity to fully respond to all matters raised in the statement of charges, and shall have the opportunity to introduce documentary evidence. If the Governing Board, after considering all evidence presented, decides to terminate this Agreement, it shall provide Associate Superintendent with a written decision. The decision of the Governing Board shall be final. Associate Superintendent's conference with the Governing Board shall be Associate Superintendent's exclusive right to any conference or hearing otherwise required by law. Associate Superintendent knowingly waives any other rights that may be applicable to her termination.

#### XI. SETTLEMENT AGREEMENT

Regardless of the term of this employment Agreement, if this Agreement is terminated pursuant to or in a manner resulting in a settlement agreement between the parties, the maximum cash settlement that Associate Superintendent may receive shall be an amount equal to the monthly salary multiplied by the number of months left on the unexpired term of this Agreement. However, if the unexpired term exceeds eighteen (18) months, the maximum cash settlement shall not exceed the monthly salary multiplied by eighteen (18).

If a settlement agreement provides to Associate Superintendent any consideration other than the cash benefits described above, the cash value of such consideration shall be computed and deducted from the cash settlement prior to any payment thereof.

The provisions of this section on "settlement agreement" shall remain effective in this Agreement only so long as the provisions contained in Government Code sections 53260-53264 (as enacted in Chapter 962, Stats. of 1992) remain in the law with requirements substantially similar to those described above. Any subsequent amendments to Government Code sections 53260-53264 shall be deemed to be and are hereby incorporated into this Agreement by this reference.

In accordance with Government Code section 53243 et seq., any cash settlement related to Associate Superintendent's termination paid by the District, any District payments received by Associate Superintendent for paid leave with salary pending an investigation, or District funds

provided for Associate Superintendent's legal criminal defense shall be fully reimbursed to the District if Associate Superintendent is convicted of a crime involving an abuse of her office or position.

XII. APPLICABLE LAW

This Agreement is subject to all applicable laws, policies, rules, and regulations of the State of California and Modesto City Schools.

GOVERNING BOARD OF MODESTO CITY ELEMENTARY SCHOOL DISTRICT AND  
MODESTO CITY HIGH SCHOOL DISTRICT

Date: \_\_\_\_\_

\_\_\_\_\_  
President of Governing Board

ASSOCIATE SUPERINTENDENT, EDUCATIONAL SERVICES

Date: \_\_\_\_\_

\_\_\_\_\_  
Marla Mack

## **MODESTO CITY SCHOOLS**

### **CONTRACT OF EMPLOYMENT FOR ASSISTANT SUPERINTENDENT, SELPA**

This Agreement is entered into by and between the Governing Board of the Modesto City Elementary School District and Modesto City High School District, hereinafter referred to as “the Governing Board” or “Modesto City Schools,” and Mark Herbst, hereinafter referred to as “Assistant Superintendent.”

#### **RECITALS**

The parties hereto do mutually agree as follows:

##### **I. TERMS OF CONTRACT EMPLOYMENT**

Pursuant to Section 35031 of California Education Code, the Governing Board hereby employs Mark Herbst as the Assistant Superintendent, SELPA of Modesto City Elementary School District and Modesto City High School District for the period commencing July 1, 2017 through June 30, 2019, subject to the terms and conditions stated herein. Assistant Superintendent accepts such employment and agrees to perform all of the duties of said office during the term of this Agreement.

##### **II. DUTIES AND RESPONSIBILITIES**

Assistant Superintendent shall perform all duties and exercise all powers as prescribed by all applicable laws, rules, and regulations of the State of California and the Governing Board. The powers and duties of Assistant Superintendent shall be executed in accordance with the applicable policies and regulations adopted by the Governing Board.

##### **III. EVALUATION**

Assistant Superintendent shall be evaluated in writing annually before June 30th of each evaluation year in accordance with Governing Board policies and regulations. This evaluation shall be reasonably related to the job description of Assistant Superintendent, SELPA and the goals and objectives of the school districts.

#### IV. SALARY

Assistant Superintendent's minimum annual salary during the term of this Agreement shall be an on-going annual base salary of \$148,748 plus longevity and advanced degree compensation provided other managers in the District, for an on-going total of \$151,800. Payments are to be made in equal monthly installments on the last day of each month. The Governing Board hereby fixes the salary of Assistant Superintendent as set forth and orders the payment made in the manner indicated. For the 2017-18 fiscal year, Assistant Superintendent's salary shall, contingent upon an evaluation indicating satisfactory performance, be adjusted by an amount determined appropriate by the Governing Board. Such adjustment shall occur after completion of the preceding school year's evaluation of the performance of Assistant Superintendent and after consideration of the recommendation of the Superintendent. Should any annual increase exceed the California Consumer Price Index for Urban Wage Earners and Clerical Workers as calculated by the Department of Industrial Relations, the increase in excess of this amount may not take effect without a vote by the Governing Board in public session at a regularly scheduled meeting of the Governing Board. (The intent of this language is to meet the requirements of AB 1344.)

#### V. HEALTH, WELFARE AND LEAVE BENEFITS

The Assistant Superintendent shall receive all health and welfare benefits, including twelve (12) days of sick leave, provided to certificated administrators/management employees of the District.

#### VI. TRANSPORTATION AND EXPENSE ALLOWANCE

Assistant Superintendent shall not receive an in-county mileage/expense allowance because it is included in her salary.

#### VII. WORK YEAR

Assistant Superintendent shall be responsible for 222 days of full regular services to the districts during each annual period covered by this Agreement. Assistant Superintendent will receive holidays defined in Section 37220 of the Education Code. Non-responsibility days must be taken within twelve (12) months of the year earned, except by special agreement between Superintendent and Assistant Superintendent.

VIII. PROFESSIONAL DUES

Modesto City Schools shall pay dues for Assistant Superintendent for membership in the Association of California School Administrators (ACSA) for the term of this Agreement.

Modesto City Schools shall also pay for membership dues and reasonable and necessary participation expenses for membership and participation in such other professional or service organizations as the Superintendent determines are in the interest of Modesto City Schools, not to exceed \$1,200 per year.

IX. NOTICE

The Governing Board may elect not to renew this Agreement for any reason and shall provide Assistant Superintendent with written notice of this fact no later than forty-five (45) days prior to the expiration of this Agreement. Assistant Superintendent shall inform the Governing Board of this notice requirement, in writing, no later than March 1st of the final year of this Agreement. Assistant Superintendent agrees that failure to provide the Governing Board with such written notice shall conclusively constitute a material breach of this Agreement. Notwithstanding any contrary term contained in this Agreement, the Governing Board may, upon majority vote, immediately terminate this Agreement based on Assistant Superintendent's failure to provide the written notification and Assistant Superintendent shall not be entitled to any further payment or benefits under this Agreement.

X. TERMINATION BY BOARD

Assistant Superintendent may be terminated by the Board at any time for, but not limited to, breach of this Agreement, any ground enumerated in the Education Code, the Assistant Superintendent's unsatisfactory performance, the Assistant Superintendent's failure to perform responsibilities, or for other conduct which is seriously prejudicial to the District. The Board shall not terminate this Agreement pursuant to this paragraph until a written statement of the charges has first been served upon the Assistant Superintendent. The Assistant Superintendent shall then be entitled to a conference with the Governing Board in closed session, at which time the Assistant Superintendent shall be given a reasonable opportunity to address the Governing Board's concerns. The conference shall not be conducted as an administrative evidentiary



hearing and there shall be no use of witnesses. Assistant Superintendent shall have the right to be represented by counsel of her choice and expense. The Assistant Superintendent shall have a reasonable opportunity to fully respond to all matters raised in the statement of charges, and shall have the opportunity to introduce documentary evidence. If the Governing Board, after considering all evidence presented, decides to terminate this Agreement, it shall provide Assistant Superintendent with a written decision. The decision of the Governing Board shall be final. Assistant Superintendent's conference with the Governing Board shall be Assistant Superintendent's exclusive right to any conference or hearing otherwise required by law. Assistant Superintendent knowingly waives any other rights that may be applicable to her termination.

#### XI. SETTLEMENT AGREEMENT

Regardless of the term of this employment Agreement, if this Agreement is terminated pursuant to or in a manner resulting in a settlement agreement between the parties, the maximum cash settlement that Assistant Superintendent may receive shall be an amount equal to the monthly salary multiplied by the number of months left on the unexpired term of this Agreement. However, if the unexpired term exceeds eighteen (18) months, the maximum cash settlement shall not exceed the monthly salary multiplied by eighteen (18).

If a settlement agreement provides to Assistant Superintendent any consideration other than the cash benefits described above, the cash value of such consideration shall be computed and deducted from the cash settlement prior to any payment thereof.

The provisions of this section on "settlement agreement" shall remain effective in this Agreement only so long as the provisions contained in Government Code sections 53260-53264 (as enacted in Chapter 962, Stats. of 1992) remain in the law with requirements substantially similar to those described above. Any subsequent amendments to Government Code sections 53260-53264 shall be deemed to be and are hereby incorporated into this Agreement by this reference.

In accordance with Government Code section 53243 et seq., any cash settlement related to Assistant Superintendent's termination paid by the District, any District payments received by Assistant Superintendent for paid leave with salary pending an investigation, or District funds

provided for Assistant Superintendent's legal criminal defense shall be fully reimbursed to the District if Assistant Superintendent is convicted of a crime involving an abuse of her office or position.

XII. APPLICABLE LAW

This Agreement is subject to all applicable laws, policies, rules, and regulations of the State of California and Modesto City Schools.

GOVERNING BOARD OF MODESTO CITY ELEMENTARY SCHOOL DISTRICT AND  
MODESTO CITY HIGH SCHOOL DISTRICT

Date: \_\_\_\_\_

\_\_\_\_\_  
President of Governing Board

ASSISTANT SUPERINTENDENT, SELPA

Date: \_\_\_\_\_

\_\_\_\_\_  
Mark Herbst

## MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting

SUBJECT: Items to be Placed on Future Board of Education June 19, 2017  
Agendas; Request by President Zwahlen to  
Prioritize Requests for Items to be Placed  
on Future Board of Education Agendas

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### BACKGROUND

There is a permanent, on-going agenda item at the end of each Discussion/Action Items section titled "Items to be Placed on Future Board of Education Agendas" where trustees may submit requests for topics they'd like to address on either a board agenda or by written communication to the Board.

### ISSUE

There are several items on the list of requested Board of Education items (Board of Education Meeting Follow-Up – May 22, 2017), with more coming. This list is updated after each regular Board meeting. Board President Sue Zwahlen requested the Board prioritize these items.

### PROCEDURE

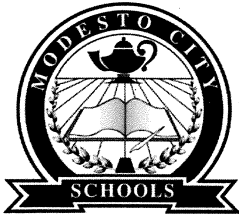
The Board will discuss and prioritize the items on the Board of Education Meeting Follow-Up – May 22, 2017 list.

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Approved for Recommendation at the  
Direction of a Board Member by:



Pamela Able  
Superintendent



# MODESTO CITY SCHOOLS

## Superintendent's Office

426 Locust Street, Modesto, California 95351-2631  
(209) 574-1616 • (209) 574-1570 fax • www.monet.k12.ca.us

TO: Cabinet Members

DATE: 5/23/17

FROM: Pam Able

SUBJECT: **Board of Education Meeting Follow-Up – May 22, 2017**

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### **Follow Up Still Pending from Previous Board Meetings:**

1. Johnson Review of BP/AR 5111.2 related to the age of refugee/immigrant students and graduation. (Could be Board item or workshop) (Brown/Marks request, 1/17/17 meeting) *To be brought to the July meeting*
2. Ryland Request for board budget workshop to work on expected revenue shortfalls, balancing salary expectations and facility needs. (Neumann/Walker request, 2/7/17 meeting) *No staff time until CBO is onboard*
3. Ryland/Able Review budget and hold workshop to determine facility/other needs before MTA mediation meeting. (Marks request, 4/10/17) *No staff time until CBO is onboard*
4. Able Need for a consultant to conduct a Board Governance Workshop. (Zwahlen/Neumann request, 4/10/17)
4. Johnson Foster Youth report on how these students are doing in ELA, math, suspensions, expulsions, and support services provided and needs. (Marks/Zwahlen request 4/10/17) *To be brought to the July meeting*
5. Able/Meredith Nutritional Services Department report on recycling and savings because of it. (Marks request, 4/10/17) *To be brought to the July meeting*

### **Special Responsibilities as a Result of this Meeting (May 22, 2017):**

- A. **Closed Session:**  
None
- B. **Period for Public Presentation:**  
None.
- C. **Other:**

## MODESTO CITY SCHOOLS

TO: Board of Education

Regular Meeting

SUBJECT: Approval of Second Reading of Revisions to  
Board Policy 3515 Campus Security

June 19, 2017

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### BACKGROUND

The Governing Board is committed to providing a school environment that promotes the safety of students, employees, and visitors to school grounds. The Board also recognizes the importance of protecting District property, facilities, and equipment from vandalism and theft. Board Policy 3515, Campus Security, is the District's policy and procedures governing the use of security cameras on District property for the purpose of ensuring the safety, health and welfare of students, staff, and visitors, and to safeguard District property and facilities.

### ISSUE

The Board Policy (BP) was adopted in 2009, but has not had any revisions to-date. Staff has determined that revisions to the BP are needed in order to:

- Reflect the changes in technology that have occurred with security camera systems since 2009.
- State that security measures are implemented not only on the security camera system, but also on the security cameras to ensure the security of the District's network infrastructure.
- Ensure compliance with the Family Educational Rights and Privacy Act (FERPA), California Public Records Act, and applicable student records and personnel file sections of the California Education Code, and applicable Board policies.

On May 22, 2017, the Board of Education approved the first reading of proposed revisions to the Board Policy.

### RECOMMENDATION

It is recommended that the Board of Education approve the second reading of revisions to Board Policy 3515 Campus Security.

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Recommended to the  
Governing Board by:



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Pamela Able  
Superintendent

# MODESTO CITY SCHOOLS

## Board Policy

BP 3515

### BUSINESS AND NONINSTRUCTIONAL OPERATIONS

#### Campus Security

→ The Governing Board is committed to providing a school environment that promotes the safety of students, employees, and visitors to school grounds. The Board also recognizes the importance of protecting District property, facilities, and equipment from vandalism and theft. As such, the Governing Board authorizes the use of security cameras on any of the District's property for the purpose of ensuring the safety, health and welfare of students, staff, and visitors, and to safeguard District property and facilities.

The Superintendent/designee shall develop campus security procedures which are consistent with the goals and objectives of the District's site-level safety plans. Such procedures shall be regularly reviewed to reflect changed circumstances and to assess their effectiveness in achieving safe school objectives.

#### → Security Camera Surveillance Systems

→ The Board believes that reasonable use of security surveillance cameras will help the District achieve its goals for campus security. The Superintendent/designee shall identify appropriate locations for the placement of temporary or permanent  
→ security surveillance cameras based upon safety planning committee or other staff input. Cameras shall not be placed in areas where students, staff, or community members have a reasonable expectation of privacy. Outside of these areas, there is  
→ no expectation of privacy and security surveillance cameras may be used. Any audio capability on the District's surveillance equipment shall be disabled so that sounds are not recorded, unless authorized by the Superintendent/designee.

*(cf. 5145.12 – Search and Seizure)*

→ Prior to the operation of the security camera surveillance system, the Superintendent/designee shall ensure that signs are posted at conspicuous locations at affected school buildings and grounds. These signs shall inform students, staff,  
→ and visitors that video monitoring surveillance may occur and shall state whether

## BP 3515 (a)

**BUSINESS AND NONINSTRUCTIONAL OPERATIONS****Campus Security**

- the District's system may be actively monitored by school personnel at any time.
- The Superintendent/designee shall also provide prior written notice to students and
- parents/legal guardians about the District's security camera surveillance system,
- including the locations where video monitoring surveillance may occur, explaining
- that the recordings may be used in disciplinary proceedings, and that matters
- captured by the security camera may be referred to local law enforcement, as
- appropriate.
- To the extent that any images from the District's security camera surveillance
- system create a student or personnel record, the Superintendent/designee shall
- ensure that the images are accessed, retained, and disclosed in compliance with all
- applicable state and federal laws related to record maintenance, retention, and
- disclosure including the Federal Educational Rights and Privacy Act (FERPA), the
- California Public Records Act and applicable student records and personnel file
- sections of the California Education Code, and applicable Board policies,
- administrative regulations and collective bargaining agreements ~~accordance with~~
- ~~law, Board policy, administrative regulation, and any applicable collective~~
- ~~bargaining agreements.~~

*(cf. 4112.6/4212.6/4312.6 – Personnel Files)*  
*(cf. 5125 – Student Records; Confidentiality)*

**Legal Reference:****EDUCATION CODE**

32020 Access gates  
 32211 Threatened disruption or interference with classes  
 32280-32288 School safety plans  
 35160 Authority of governing boards  
 35160.1 Broad authority of school districts  
 38000-38005 Security patrols  
 49050-49051 Searches by school employees  
 49060-49079 Student records

**PENAL CODE**

469 Unauthorized making, duplicating or possession of key to public building  
 626-626.10 Disruption of schools

**CALIFORNIA CONSTITUTION**

Article 1, Section 28(c) Right to Safe Schools

BP 3515 (b)

## **BUSINESS AND NONINSTRUCTIONAL OPERATIONS**

### **Campus Security**

Legal Reference (cont.)

#### **UNITED STATES CODE, TITLE 20**

1232g Family Educational Rights and Privacy Act

#### **COURT DECISIONS**

New Jersey v. T.L.O. (1985) 469 U.S. 325

#### **ATTORNEY GENERAL OPINIONS**

83 Ops.Cal.Atty.Gen. 257 (2000)

75 Ops.Cal.Atty.Gen. 155 (1992)

Management Resources:

#### **CSBA PUBLICATIONS**

Protecting Our Schools: Governing Board Strategies to Combat School Violence, 1999

#### **CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS**

Safe Schools: A Planning Guide for Action, 2002

#### **NATIONAL INSTITUTE OF JUSTICE PUBLICATIONS**

The Appropriate and Effective Use of Security Technologies in U.S. Schools: A Guide for Schools and Law Enforcement Agencies, 1999

#### **WEB SITES**

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/lss>

National Institute of Justice: <http://www.ojp.usdoj.gov/nij>

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ADOPTED: April 20, 2009

REVISED: June 19, 2017



## MODESTO CITY SCHOOLS

TO: Board of Education

Regular Meeting

SUBJECT: Approval of Second Reading of Revisions to  
Board Policy 5131 Student Conduct Code, K-6 and  
Board Policy 5132 Student Conduct Code, 7-12

June 19, 2017

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### BACKGROUND

The Student Conduct Codes provide direction and guidance to school administrators in determining appropriate consequences for serious disciplinary offenses as well as informing students and parents of expected student behavior. An annual review of the Student Conduct Codes is performed to help keep them closely aligned with the California State Education Code, District goals, and to make appropriate revisions to Board Policies.

### ISSUE

Revisions to the K-6 and 7-12 Conduct Codes are needed to better reflect current practices and to continue with the District's efforts to reduce the amount of time students are removed from class for disciplinary infractions. In the K-6 Student Conduct Code, a change in language is recommended to reflect the current practice of referring students to partnered classrooms in lieu of in-school suspension. The revised language will align the K-6 Conduct Code with procedures that have been in place for many years. In the 7-12 Conduct Code, revisions to the tardy policy are recommended so that students are not assigned to full days of Intervention Center for an accumulation of tardies. These changes will more closely align the 7-12 tardy policy with the K-6 tardy policy.

On May 22, 2017, the Board of Education approved the first reading of proposed revisions to both Student Conduct Code Board Policies.

### RECOMMENDATION

It is recommended that the Board of Education approve the second reading of revisions to Board Policy 5131 Student Conduct Code, K-6 and Board Policy 5132 Student Conduct Code, 7-12.

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Originating Department: Child Welfare and Attendance

Recommended to the  
Governing Board by:



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Pamela Able  
Superintendent

FIRST INCIDENT

BP 5131

The student and parents will be informed of the mandatory attendance laws and the District's pertinent policy and procedures. The student will be instructed to attend all classes. Failure to do so shall be treated as "defiance of authority."

SECOND INCIDENT

The student and parents will be informed of the mandatory attendance laws and the District's pertinent policy and procedures. The student will be instructed to attend all classes. Failure to do so shall be treated as "defiance of authority." Alternate consequences will be assigned such as detention, in- school suspension, Saturday School.

THIRD INCIDENT

→ The student and parents will be informed of the mandatory attendance laws and the District's pertinent policy and procedures. The student will be instructed to attend all classes. Failure to do so shall be treated as "defiance of authority." Alternate consequences will be assigned such as detention, ~~in-school suspension~~ partnered classroom, Saturday School. The student is a legal truant (absent from school without a valid excuse for 3 days or tardy in excess of 30 minutes on each of 3 or more days). (E.C. 48260) The school may recommend that the parent/guardian attend school one day with the student.

FOURTH INCIDENT

→ Student will be referred to a school administrator. The student is now a legal habitual truant and shall be within the jurisdiction of the juvenile court which may adjudge the pupil to be a ward of the court. (E.D. 48262) (WIC 601) The school administrator shall call and hold a parent conference. Parents and student are again informed that failure to follow the school's directive to attend classes will be "defiance of authority" and will be grounds for referral to the School Attendance Review Board. Alternative consequences will be assigned such as detention, ~~in-school suspension~~ partnered classroom, Saturday School.

FIFTH INCIDENT

→ Student will be referred to a school administrator. The parents and student will be informed that the next incidence of refusal to attend classes upon the direction of school authorities shall result in a referral of parent and student to the School Attendance Review Board. Alternative consequences will be assigned such as detention, ~~in-school suspension~~ partnered classroom, Saturday School.

SIXTH INCIDENT

→ A letter shall be sent certified or by using "proof of service" method to the parents/guardians informing them that their student has had additional incidents of truancy since being declared a legal habitual truant (E.C.48262) and has been in "persistent defiance of authority." Parent and student will be referred to the School Attendance Review Board (SARB). Alternative consequences will be assigned such as detention, ~~in-school suspension~~ partnered classroom, Saturday School.

**6. TARDIES (1-30 Minutes)**

One of the responsibilities of each student is to be in the classroom in his/her seat when the bell rings or when class is to begin. Being tardy is irresponsible behavior in that it is disruptive to the learning process. The consequences each trimester for tardies not excused by the school are as follows:

**1st, 2nd, 3rd Tardies**

Consequences to be determined by each site.

**4<sup>th</sup> and Successive Tardies (Parent contact)**

→ Administrator will assign the student a consequence which may include detention, ~~in-school suspension~~ partnered classroom, or Saturday School. Parents may be referred to the Child Welfare and Attendance office or the School Attendance Review Board for excessive tardies or absences incurred by their child.

→ **HOME SUSPENSION (~~HOME AND IN-SCHOOL~~) AND ASSIGNMENT MAKE-UP**

A suspended student shall be allowed to complete all assignments and tests missed during the suspension. Students shall be allowed at least TWO days for each day of suspension to make up the work. Time for make-up may be extended by the teacher.

**SATURDAY SCHOOL**

(E.C. 37223)

The governing board of any elementary, high school, or unified school district may maintain classes on Saturday. The Modesto City Schools' Board of Education approves such classes when appropriate and practicable.

The classes may include makeup classes for unexcused absences occurring during the week. Attendance at Saturday School for unexcused absences will permit the student to make up missed assignments and the absence record will be changed to reflect Saturday School attendance. Unexcused absences must be made up through Saturday School within 20 school days from original absence.

Attendance at classes conducted on Saturday shall be at the election of the pupil or, in the case of a minor pupil, the parent or guardian of the pupil. However, the governing board may require truants, as defined by E.C. 48260, to attend makeup classes conducted on one day of the weekend.

## BEHAVIOR EXPECTATIONS AND CONSEQUENCES

Consequences are determined by the number of violations occurring in one school year with the exception of offenses 4, 5, 7, 20, and 24. Prior offenses may warrant consequences starting at Step 2.

**A school may have additional rules unique to its site as long as they do not conflict with the Student Conduct Code (E.C. 35291.5).**

### DURING SUSPENSION:

1. Student shall not report to school during the period of suspension, except in the case of ~~in-school suspension~~ partnered classroom, unless coming to the office on official business by prior arrangement with a school administrator. Student is expected to be under the supervision of a parent during school hours when serving suspension days at home. (7:00 a.m.–4:30 p.m.) (P.C. 653b; P.C. 627.2)
2. Student is not to attend any school event at any school campus during home suspension.
3. The responsibility of obtaining and doing classwork lies with the student. The teacher may require the student to complete any assignments and tests missed during the suspension.

*When referenced throughout the remainder of this document, the following abbreviations will apply:*

<i>E.C.</i>	=	<i>California Education Code</i>
<i>P.C.</i>	=	<i>California Penal Code</i>
<i>C.A.C.</i>	=	<i>California Administrative Code, Title 5</i>
<i>BP</i>	=	<i>Board Policy (Modesto City Schools)</i>
<i>AR</i>	=	<i>Administrative Regulation (Modesto City Schools)</i>

**LEVEL I OFFENSES****CAUSES FOR HOME SUSPENSION  
OR  
OTHER ALTERNATIVE CONSEQUENCES**

WITH THE EXCEPTION OF SERIOUS VIOLATIONS OF THE STUDENT CONDUCT CODE, CORRECTIVE MEASURES WILL NORMALLY BEGIN AT A MINIMAL LEVEL AND THEN PROCEED TO MORE SERIOUS LEVELS. THESE PROCEDURES MAY INCLUDE BUT ARE NOT LIMITED TO: COUNSELING, PARENT CONFERENCE, BEHAVIOR PLAN, CLASSROOM INTERVENTIONS, COMMUNITY SERVICE, RESTITUTION, CONFLICT RESOLUTION, PARENT SUPERVISION IN SCHOOL, DETENTION, LOSS OF SCHOOL PRIVILEGES, CLASS SUSPENSION, BEHAVIOR CONTRACT, SATURDAY SCHOOL, ~~IN-SCHOOL SUSPENSION~~ PARTNERED CLASSROOM, HOME SUSPENSION, ALTERNATIVE EDUCATION TRANSFER, EXPULSION RECOMMENDATION.

LAW ENFORCEMENT AGENCIES MAY BE NOTIFIED AT THE DISCRETION OF THE ADMINISTRATION.

IF THE NATURE OF THE OFFENSE MAKES AN ALTERNATIVE EDUCATION PLACEMENT OR EXPULSION RECOMMENDATION APPROPRIATE, THE STUDENT WILL BE SUSPENDED FIVE DAYS FOR THE INFRACTION.

11. **WILLFUL DEFIANCE OR DISOBEDIENCE**: A willful act, verbal or non-verbal, that demonstrates deliberate resistance or refusal to obey a reasonable request or directive issued by a school district employee. Student's action does not create a safety risk. (E.C. 48900, sub-section k)

Depending on the circumstances, the frequency and severity of the offense, behavioral interventions and alternatives to suspension may be used as determined by the site administrator. Suspension (~~including in-school suspension~~) may be imposed only after other means of correction have failed to bring about proper conduct unless the student's presence poses a danger to other persons.

Examples: Including but not limited to: Chewing gum/eating/drinking in class, willfully defying staff in non-safety related incident, student walking from staff and/or refusing to talk to staff about an incident in non-safety situation, non-habitual use of profanity or vulgarity, verbal insults/put-downs/name calling (non-discriminatory), horseplay, etc.

12. **INTERFERING WITH THE PEACEFUL CONDUCT OF THE CAMPUS OR CLASSROOM**: Any willful act of a minor but annoying nature, verbal or non-verbal, that disrupts the educational process, distracts from the educational environment, or interrupts any administrative, disciplinary, or other activity sponsored or approved by the district. (E.C. 48900, sub-section k)

Depending on the circumstances, the frequency and severity of the offense, behavioral interventions and alternatives to suspension may be used as determined by the site administrator. Suspension (~~including in-school suspension~~) may be imposed only after other means of correction have failed to bring about proper conduct unless the student's presence poses a danger to other persons.

Examples: Including but not limited to: Minor altercation not resulting in actual fight (i.e. pushing/shoving), etc.

## 16. **BEHAVIOR ON BUS**

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: Not allowed to ride the bus for 3 days.

3rd Offense: Not allowed to ride the bus for 5 days.

4th Offense: Not allowed to ride the bus for 10 days.

5th Offense: Not allowed to ride the bus for 20 days or the remainder of the current semester/trimester, whichever is greater.

6th Offense: Not allowed to ride the bus for the remainder of the school year.

Note: Depending on the seriousness of the act, the student may lose bus privileges for the remainder of the school year on the first or succeeding offenses.

Note: Depending on the circumstances, alternatives to suspension from the bus may be used as determined by the site administrator.

19. **POSSESSING OR USE OF ANY ELECTRONIC SIGNALING OR COMMUNICATION DEVICE**

Students may possess electronic signaling or communication devices that operate through the transmission or receipt of radio waves on campus during the school day, while attending school sponsored activities, or while under the supervision and control of school district employees. **Electronic signaling or communication devices shall be turned off and not be visible during class time, unless used for instructional purposes. (BP 5138)** (No pupil shall be prohibited from using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and use of which is limited to health-related purposes or during a school-wide emergency affecting the school or community.) (E.C. 48901.5)

1st Offense: Warning to student and/or alternative means of correction. Parent notification.

2nd Offense: Detention, Saturday School, or other alternatives to home suspension.

3rd Offense: 1-day ~~in-school suspension~~ partnered classroom.

Note: All subsequent violations are subject to additional referrals to ~~in-school suspension~~ partnered classroom.

Note: Unauthorized object may be confiscated by school authorities. The principal/designee will decide whether to return the object to the student or the parent/guardian.

Note: Use of electronic signaling or communication devices to bully, harass or cheat may result in more severe consequences even if such misconduct occurred off-campus and during non-school hours. (E.C. 48900 r)

23. **POSSESSING OF ANY OBJECT NOT OF A DANGEROUS NATURE** (i.e. items a school administrator identifies as disruptive.) (E.C. 48900, sub-section k) (Unless in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.)

Note: Unauthorized object may be confiscated by school authorities. The principal/designee will decide whether to return the object to the student or the parent/guardian.

1st Offense: Warning to student and/or alternative means of correction.

2nd Offense: Detention, Saturday School, or other alternatives to home suspension.

3rd Offense: 1-day ~~in-school suspension~~ partnered classroom.

Note: All subsequent violations are subject to additional referrals to ~~in-school~~ C.2(6)

~~suspension~~ partnered classroom.

29. **ANY DRESS, GROOMING, OR APPEARANCE** which disrupts, or tends to disrupt the educational process, or affect the health or safety of individuals shall be prohibited. (E.C. 48900, sub-section k) (E.C. 35161, 35183, 35291.5, 35294.1; C.A.C. Title 5, Section 302; and BP 5135, 5135.1, and 5137.) Refer to AR 5135, pg. 9-11

Note: Any attire/paraphernalia/symbol that signifies gang affiliation will not be allowed on campus.

Any attire/paraphernalia/symbol that displays a logo or other message promoting alcohol or controlled substances, promoting violence, illegal activity, or relating to gangs may not be worn on campus.

Note: In addition to this Conduct Code, schools may have additional rules approved by School Safety Committees.

1st Offense: Warning to student. Notification of parent. Student may be sent home to dress properly, if necessary.

2nd Offense: Detention, Saturday School, or other alternatives to home suspension.

→ 3rd Offense: 1-day ~~in-school suspension~~ partnered classroom.

Note: All subsequent violations are subject to additional referrals to in-school suspension.



**TARDIES****BP 5132**

One of the responsibilities of each student is to be in the classroom in his/her seat or work station when the bell rings or when class is to begin. Being tardy is irresponsible behavior because it is disruptive to the learning process.

7-12 Each teacher shall refer a student to an administrator/designee for a student's fourth and any successive tardy in one quarter.

**1ST, 2ND, AND 3RD TARDY IN EACH CLASS**

Consequences to be determined by each site.

**FOURTH AND SUBSEQUENT TARDIES WILL RESULT IN AN ADMINISTRATIVE REFERRAL WITH THE FOLLOWING CONSEQUENCES:**

- ~~4 — 30 minute detention~~
- ~~5 — 60 minute detention~~
- ~~6 — 1 Period IC~~
- ~~7 — 2 Periods IC~~
- ~~8 — Saturday School (or other alternative consequences other than home suspension)~~
- ~~9 — 2 Saturday Schools (or other alternative consequences other than home suspension)~~
- ~~10 — 1 day IC~~
- ~~11 — 2 days IC~~
- ~~All subsequent tardies are subject to additional IC days.~~
- ~~Note: Referral to the tutoring center may be added to each of the above steps.~~
- Administrator will assign the student a consequence which may include detention, one period of Intervention Center, Tutoring Center, or Saturday School. Parents may be referred to the Child Welfare and Attendance office or the School Attendance Review Board for excessive tardies or absences incurred by their child.

MODESTO CITY SCHOOLS

TO: Board of Education

Regular Meeting

SUBJECT: Approval of Authorization to Renew Annual  
Contracts with Specific Suppliers for Specific  
Supplies, Commodities or Services for 2017-18

June 19, 2017

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BACKGROUND:

Purchases are required for various supplies, commodities or services during the course of each year.

ISSUE:

Existing contracts are in place for purchases of certain supplies, commodities or services for the next fiscal year. Authorization is needed to extend the purchases from these contractors for the 2017-18 fiscal year.

PROPOSAL:

Cooperative bids and initial contract awards have already been obtained for various commodities with the vendors listed on the attached. These contracts are cooperative, or "piggy-backable," to achieve greater cost savings and allow for multiple public agency use. When these contracts were originally awarded and approved, terms allowed for contract extension for additional one-year periods. Prices may be renegotiated at the time of contract renewal to obtain the best value. The specific supplies, commodities and services are provided on the attached "Vendor Contract List 2017-18."

FISCAL IMPACT:

Approximate annual expenditures for 2017-18 are estimated to be \$15,100,000. Funds are budgeted in the General Fund, Categorical Funds, Cafeteria Fund, Deferred Maintenance Funds, Grant Funds, Elementary and High School Developer Fees, State New Construction Funds, and Special Reserves.

RECOMMENDATION:

It is recommended that the Board of Education approve authorization to renew annual contracts with specific suppliers for specific supplies, commodities or services for 2017-18.

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Originating Department: Purchasing

Recommended to the  
Governing Board by:



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Pamela Able  
Superintendent

# Vendor Contract List 2017-18

Vendor	Commodity	Bid No./Contract No.	Initial Award Date	Estimated Expenditure
AMS.NET	Information Technology Hardware, Software, and Services	CMAS #3-09-70-0291Q CMAS #3-11-70-0291U CMAS #3-11-70-0291V CMAS #3-13-70-0291X CMAS #3-14-70-0291Y	12/30/2014 07/29/2015 08/28/2013 11/19/2015 05/01/2014	\$1,000,000
AMS.NET	Information Technology Hardware, Software, and Services	Merced Focus Contract #2015109 Merced Focus Contract #2015109 Amendment 1	07/07/2015 01/26/2016	\$ 500,000
B & H Photo Video	Information Technology Hardware, Software, and Services	City of San Jose RFP #14-15-01	07/02/2015	\$ 200,000
Borderlan	Information Technology Hardware, Software, and Services	NCPA 01-70	05/01/2017	\$ 250,000
CDW-G	Information Technology Hardware, Software, and Services	National IPA/City of Tucson #130733	08/18/2013	\$ 500,000
D & D Security	Security & Lock Supplies	CMAS #4-04-74-0033B	11/28/2016	\$ 50,000
Grainger, Inc.	Facilities Maintenance Lighting Products, Industrial Supplies and Tools	NASPO Value Point #1862	02/28/2017	\$ 25,000
HP Inc & Hewlett Packard Enterprises	Information Technology Hardware, Software, and Services	State of CA-NASPO VP PC MNNVP-133 (7-15-70-344-001) MNNVP-134 (7-15-70-344-002)	04/01/2015	\$4,500,000
Hon	Office Furniture	TCPN #R142208	05/01/2015	\$ 200,000
JC Paper	Paper Supplies	Modesto City Schools #15-4606	10/19/2015	\$ 175,000
Moore Medical	First Aid Supplies	NJPA #080614-MML	08/19/2014	\$ 25,000

## Vendor Contract List 2017-18

<b>Vendor</b>	<b>Commodity</b>	<b>Bid No./Contract No.</b>	<b>Initial Award Date</b>	<b>Estimated Expenditure</b>
Ojo Technologies	Information Technology Hardware, Software, and Services	CMAS #3-16-84-0022M CMAS #3-17-84-0022P	05/27/2016 02/28/2017	\$ 2,000,000
RJ Inc.	Resilient Flooring and Carpeting	Mondo – NJPA #082114-MUI Tandus – NJPA #121715-TFU	09/16/2014 02/16/2016	\$ 300,000
School Specialty	Classroom Furniture	NJPA #031715	04/09/2015	\$ 250,000
School Specialty	School Supplies, Furnishings and Equipment	TCPN #R141608	02/01/2015	\$ 150,000
Software House International (SHI) Government Solutions	Information Technology Hardware, Software, and Services	PACE #P00132	01/01/2017	\$ 250,000
Software House International (SHI) Government Solutions	Information Technology Hardware, Software, and Services	CAMSA	12/09/2014	\$ 700,000
Southwest School & Office Supply	Classroom and Office Supplies	Corona-Norco Unified School District #15/16-006	01/12/2016	\$ 350,000
Synnex Corporation (DecoTech)	Information Technology Hardware, Software, and Services	PEPPM California 2017	03/30/2017	\$ 2,000,000
Telcion Communications Group	Information Technology Hardware, Software, and Services	Modesto City Schools #15-4584	03/23/2015	\$ 1,000,000
Troxell	Information Technology Hardware, Software, and Services	NCPA RFP #01-48	10/01/2015	\$ 500,000
Xpdx LLC	Paper Supplies	Modesto City Schools #15-4606	10/19/2015	\$ 175,000

MODESTO CITY SCHOOLS

TO: Board of Education

Regular Meeting

SUBJECT: Approval of Acceptance of Gifts

June 19, 2017

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1. Dennie Farris Photography, \$500 for student use at Rose Avenue Elementary School.
2. Steel Hearts, Inc., \$40 to the Daniel Hyde Memorial Scholarship fund at Downey High School.
3. Donations from KnightSounds as follows:
  - \$500 to the Deck Hogan Music Scholarship fund at Enochs High School
  - \$500 to the Ray Hamilton Music Scholarship fund at Johansen High School

RECOMMENDATION:

It is recommended that the Board of Education approve the acceptance of gifts with appreciation as listed above.

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Recommended to the  
Governing Board by:



---

Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education

Regular Meeting

SUBJECT: Ratification of Purchase Orders and VISA  
Payments for the Month of May 2017

June 19, 2017

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BACKGROUND

Purchase orders and VISA payments are tracked each month.

ISSUE

Board Policy 3300 requires Board review of all individual purchase orders issued in excess of \$1,000 and all purchase orders less than \$1,000 by fund total. All purchases are done in accordance with Board Policy, Education Code, Public Contract Code, and/or other applicable regulatory requirements.

PROPOSAL

Board of Education approval will allow the District to meet Board Policy 3300 requirements. A copy of the report is available for review in the Purchasing Department.

FISCAL IMPACT

Funds have been budgeted to cover all expenses for the month of May 2017.

RECOMMENDATION

It is recommended that the Board of Education ratify the purchase orders and VISA payments for the month of May 2017.

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Originating Department: Purchasing

Recommended to the  
Governing Board by:



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Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting

SUBJECT: Ratification of Warrants Drawn for the June 19, 2017  
Month of May 2017

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BACKGROUND

The Business Services Division draws warrants on a weekly basis to pay the bills of the District. Payroll warrants are drawn on the 15<sup>th</sup> of the month for claims, and on the last working day of the month for monthly employees.

ISSUE

The California Education Code section 42631 requires the Board of Education to approve all expenditures of the District.

PROPOSAL

Board of Education approval will allow the District to meet Education Code and Annual Audit requirements.

FISCAL IMPACT

The expenditures are included in the District's budget for fiscal year 2016/17.

RECOMMENDATION

It is recommended that the Board of Education ratify warrants drawn for the month of May 2017.

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Originating Department: Accounting

Recommended to the  
Governing Board by:



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Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Junior High School Course  
Outlines: Electives

June 19, 2017

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### BACKGROUND

Course outlines are developed for each junior high and high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Assistant Principals, Principals, and the Senior Director(s), Educational Services, for review and recommendation.

### ISSUE

The following course outlines, including texts, have been approved by representative teachers, the Junior High School Assistant Principals, Principals, and the Senior Director(s), Educational Services.

#### New Courses

Leadership and Literacy Development  
Spanish for Spanish Speakers 5a  
Spanish for Spanish Speakers 5b

Copies of course outlines are available for review in the office of Educational Services.

### RECOMMENDATION

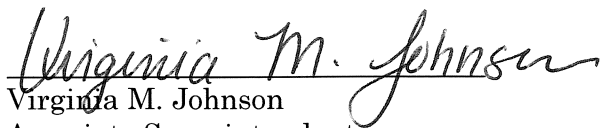
It is recommended that the Board of Education approve the junior high school course outlines: Electives.

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Originating Department: Educational Services

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:



Virginia M. Johnson  
Associate Superintendent,  
Educational Services



Pamela Able  
Superintendent



## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent  
SUBJECT: Approval of Junior High School Course  
Outlines: ELA

Regular Meeting  
June 19, 2017

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### BACKGROUND

Course outlines are developed for each junior high and high school class by a committee of representative teachers and administrators. The outlines include instructional texts and materials, expectations for student learning, units of study, unit credit, grading, and other course elements. The course outlines and texts are then submitted to Assistant Principals, Principals, and the Senior Director(s), Educational Services, for review and recommendation.

### ISSUE

The following revised course outlines have been approved by representative teachers, the Junior High School Assistant Principals, Principals, and the Senior Director(s), Educational Services.

#### Revised Courses

Academic Language Development 7  
Academic Language Development 8

Copies of course outlines are available for review in the office of Educational Services.

### RECOMMENDATION

It is recommended that the Board of Education approve the junior high school course outlines: ELA.


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Originating Department: Educational Services

Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of K-12 Services Agreement  
with Leverage Learning Group, Inc.

June 19, 2017

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### BACKGROUND

Modesto City Schools continues the transition to new state standards through professional development that incorporates collaboration, coaching, and strategic instructional practices. Leverage Learning Group (LLG) will continue to work with District and site administrators and site leadership teams to build individual and site capacity for instructional leadership to support implementation of effective instructional practices. LLG will provide support on management and leadership tasks, skills, and the processes necessary for District and school site administrators to understand accountability responsibilities and emerge as instructional leaders.

### ISSUE

The District has identified Leverage Learning Group (LLG) to provide workshops on accountability and instructional leadership for 2017-18.

### PROPOSAL

Leverage Learning Group will provide a two-day institute (one day each in Summer, 2017 and Fall, 2017) for all site leadership teams entitled, *Accountable Shared Leadership for Site Leadership Teams*. This institute will build upon the collaborative work achieved in the 2015-16 and 2016-17 school years. In this third year of support, the architecture of the professional learning will be focused on building site capacity for successful shared leadership, implementation of the Instructional Norms, and development of Professional Learning Communities. Continued support will be provided around the essentials of an instructional leader and the factors for shared leadership. Participants will gain a deeper understanding of the District-identified instructional norms and understand how to work collaboratively as a leadership team and site to demonstrate classroom growth in every classroom.

Leverage Learning Group will also provide each site with a full day of Shared Instructional Leadership Site Support. This day will provide targeted and strategic support for administrators and site leadership teams to support the effective implementation of the instructional norms. In 2015-16, each site received two (2) half-days of support. In 2016-17, each site received a full day of professional learning to support ongoing District priorities. In 2017-18, this full day of support will allow each site to delve deeper into the needs of the site and the leadership team. An additional ten support days will be provided at the discretion of the District.

A copy of the services agreement is available for review in the office of the Senior Director, Educational Services.

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Approval of K-12 Services Agreement with  
Leverage Learning Group, Inc.

FISCAL IMPACT

Leverage Learning Group will provide a maximum of fifty-five (55) days of service commencing July 1, 2017, at a cost of \$3,000 per day for a total contracted amount not to exceed \$165,000. This services agreement terminates June 30, 2018. The funding source has been identified as categorical monies.

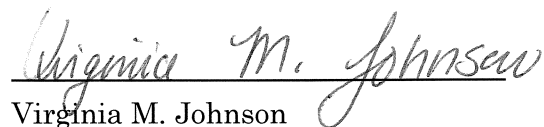
RECOMMENDATION

It is recommended that the Board of Education approve the K-12 services agreement with Leverage Learning Group, Inc.

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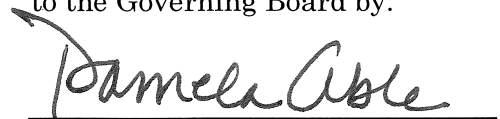
Originating Department: Educational Services

Reviewed and Recommended by:



Virginia M. Johnson  
Associate Superintendent,  
Educational Services

Approved for Recommendation  
to the Governing Board by:



Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Services Agreement with  
Stanislaus County Office of Education (SCOE)  
for Professional Development, 2017-18

June 19, 2017

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### BACKGROUND

Modesto City Schools continues to transition to California State Standards through professional development that incorporates collaboration, coaching, and strategic instructional practices. Improving teaching practices has shown to produce improved student test scores.

### ISSUE

The District has identified the Stanislaus County Office of Education (SCOE) to facilitate professional development for the 2017-18 school year to focus on the necessary shifts required to implement the Next Generation Science Standards (NGSS) and the Science and Engineering Practices.

### PROPOSAL

The Stanislaus County Office of Education (SCOE) will provide the following:

- 12 days of Lesson Studies at \$2,250 a day (Dates TBD)
- 1 day of NGSS High School training with two (2) presenters at \$6,000 on October 16, 2017 (groups not to exceed 40 participants)

### FISCAL IMPACT

SCOE will provide/facilitate professional development for a total cost not to exceed \$33,000. The funding source has been identified as the College Readiness Block Grant.

### RECOMMENDATION

It is recommended that the Board of Education approve the services agreement with Stanislaus County Office of Education (SCOE) for Professional Development, 2017-18.


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Originating Department: Senior Director, Educational Services

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Master Contracts for Non-Public School/ June 19, 2017  
Non-Public Agency Services for the 2017-2018 School  
Year: Children's Choice for Hearing & Talking (CCHAT),  
Charis Youth Center, East Valley Education Center, and  
Therapeutic Pathways DBA Kendall School

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### BACKGROUND

The Federal Individuals with Disabilities Education Act (IDEA) and state law provide that special education students may be served by a state-approved Non-Public School (NPS) or Non-Public Agency (NPA) only when appropriate public placement or service is not available within the Special Education Local Plan Area (SELPA).

Modesto City Schools contracts with several NPS/NPAs to provide specialized educational services not available in District or County programs. A master contract is developed with each NPS/NPA which specifies the types of services authorized and the rates the District will pay for each service. When a student's Individualized Education Program (IEP) team determines that NPS or NPA services are required, an Individual Services Agreement is then executed which specifies the services to be provided for that student pursuant to the IEP.

School districts are also responsible for providing all Educationally-Related Mental Health Services (ERMHS) for students with an Individualized Education Program (IEP) since AB3632 was eliminated by the Governor's Line Item Veto in October, 2010. ERMHS are defined in the Individuals with Disabilities Education Act (IDEA) and include individual counseling, counseling and guidance, social work services, day treatment services, and residential services. Historically, these services were provided by County Mental Health Departments under AB3632 and relied heavily upon a medical definition of emotional disability rather than an educational model.

Modesto City Schools has received funds to provide Educationally-Related Mental Health Services to the students within our District.

### ISSUE

While the Modesto City Schools SELPA provides a wide range of special education services or contracts with the Stanislaus County Office of Education for such services, there are students with severe educational needs who require placement with an NPS or NPA. This includes out-of-state placements. Master contracts with these providers are required.

Modesto City Schools currently has students with out-of-state residential placements that will require reimbursement for any and all treatment and room and board costs, as well as travel costs associated with student placement and family visits. These costs will be incurred for the 2017-2018 school year.

Approval of Master Contracts for Non-Public School/Non-Public Agency Services for the 2017-2018 School Year: Children's Choice for Hearing & Talking (CCHAT), Charis Youth Center, East Valley Education Center, and Therapeutic Pathways DBA Kendall School

### PROPOSAL

Modesto City Schools proposes to contract with the following NPS/NPA providers for the 2017-2018 school year:

Children's Choice for Hearing & Talking (CCHAT)  
Charis Youth Center  
East Valley Education Center  
Therapeutic Pathways DBA Kendall School

### FISCAL IMPACT

Special Education has budgeted \$3,775,000 for NPA/NPS services for the 2017-2018 school year.

### RECOMMENDATION

It is recommended that the Board of Education approve the master contracts for Non-Public School/Non-Public Agency Services for the 2017-2018 school year: Children's Choice for Hearing & Talking (CCHAT), Charis Youth Center, East Valley Education Center, and Therapeutic Pathways DBA Kendall School.


---

Originating Department: Special Education

Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of 2017-18 Contracts between Modesto City Schools, North Adrian's Beauty College, Inc., and California Beauty College

June 19, 2017

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### BACKGROUND

Students enrolled in the Regional Occupational Program (ROP) Cosmetology course currently receive training at two cosmetology schools in Modesto: North Adrian's Beauty College, Inc., and California Beauty College.

### ISSUE

Modesto City Schools desires to contract with North Adrian's Beauty College, Inc., and California Beauty College to provide cosmetology training to ROP students from July 1, 2017 through June 30, 2018.

### PROPOSAL

It is proposed that the Board of Education approve the 2017-18 contracts between Modesto City Schools, North Adrian's Beauty College, Inc., and California Beauty College. Copies of the contracts are available upon request in the School-to-Career Education office.

### FISCAL IMPACT

The ROP funding source has been identified within the Local Control Funding Formula.

### RECOMMENDATION

It is recommended that the Board of Education approve the 2017-18 contracts between Modesto City Schools, North Adrian's Beauty College, Inc., and California Beauty College.


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Originating Department: 7-12/CTE/ROP

Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of the Agreement to Provide Participant Advisor Services to the County of Stanislaus June 19, 2017  
Community Services Agency for 2017-18

---

### BACKGROUND

An agreement to provide participant advisor services to clients of the County of Stanislaus Community Services Agency (CSA) effective July 1, 2017 through June 30, 2018, has been approved by the County of Stanislaus. The maximum reimbursement amount is \$161,242. The School-to-Career Education office has been serving CSA adult students for over ten years.

### ISSUE

CSA desires to place clients in job-skill training programs offered by Modesto City Schools. CSA needs the assistance of Modesto City Schools' instructional and support staff, as well as a participant advisor from the School-to-Career Education office, to aid clients in meeting their Welfare-to-Work eligibility requirements.

### PROPOSAL

It is proposed that the Board of Education approve the agreement to provide participant advisor services to the County of Stanislaus Community Services Agency for 2017-18. Copies of the agreement are available upon request in the School-to-Career Education office.

### FISCAL IMPACT

The agreement to provide participant advisor services to the County of Stanislaus CSA is a cost reimbursement agreement.

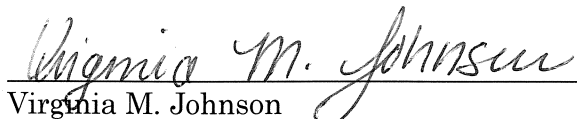
### RECOMMENDATION

It is recommended that the Board of Education approve the agreement to provide participant advisor services to the County of Stanislaus Community Services Agency for 2017-18.


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Originating Department: 7-12/CTE/ROP

Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent



## MODESTO CITY SCHOOLS

TO:	Pamela Able, Superintendent	Regular Meeting
SUBJECT:	Approval of Instructional Agreement with Modesto Junior College for the Middle College Pathway at Davis High School	June 19, 2017

---

### BACKGROUND

Early College, sometimes called “Middle College,” is a grades 9-12 school-within-a-school that is located on or near a community college campus. The organizational structure reflects the shared student responsibility of the high school, the school district, and the college. High school and college faculty create curriculum alignment that leads to high quality educational and employment opportunities. Students who completed the Intersegmental General Education Transfer Curriculum (IGETC) with a “C” or better receive fully-transferable credit to Junior College, CSU, or UC schools.

Credit is delivered by means of dual enrollment. Dual enrollment is when a student receives the five (5) semester credits necessary for high school and community college by taking one class with one instructor.

### ISSUE

Modesto Junior College (MJC) will continue to provide the District, on the Davis High School campus, with a coordinated program for fall and spring semesters that will deliver college-level instruction for eligible students to take targeted classes for the 2017-18 school year.

### PROPOSAL

MJC will provide the District with access to closed-to-the-public online classes of “Middle College,” for eligible sophomore, junior, and senior students.

Davis High School students will be enrolled in targeted closed-to-the-public MJC online credit and face-to-face classes that are attended onsite, at Davis High School, during the regular high school schedule of classes. There is no cost to the student for the classes or the college units.

Successful completion of these targeted classes will strengthen students’ ability to be prepared for continuing college participation and accelerate students’ ability to reach their academic goals at the Junior College, CSU, or UC systems.

### FISCAL IMPACT

Total cost of providing courses by MJC (both fixed and variable) shall not exceed \$63,730. The funding source has been identified in the Local Control and Accountability Plan (LCAP 2.1.L).

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Approval of Instructional Agreement with Modesto Junior College for the  
Middle College Pathway at Davis High School

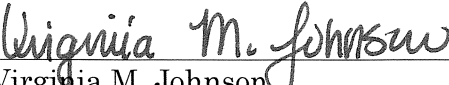
RECOMMENDATION

It is recommended that the Board of Education approve the instructional agreement with Modesto Junior College for the Middle College Pathway at Davis High School.

---

Originating Department: Senior Director, Educational Services

Reviewed and Recommended by:

  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Services Agreement with City of  
Modesto for 2017-18

June 19, 2017

---

### BACKGROUND

The District operates After School Education and Safety Programs at Beard, Garrison, Marshall, Robertson Road, Wilson, Hanshaw, La Loma, Mark Twain, and Roosevelt Schools. For the past several years, the District has contracted with the City of Modesto for additional staff to implement educational and enrichment programs.

### ISSUE

As part of the After School Education and Safety grant requirement, the District must partner with community-based organizations to provide after school program components.

### PROPOSAL

The City of Modesto will provide educational and enrichment activities to the students participating in the After School Education and Safety Programs at Beard, Garrison, Marshall, Robertson Road, Wilson, Hanshaw, La Loma, Mark Twain, and Roosevelt Schools. The total cost to provide these services will not exceed \$545,000. As partners in the After School Education and Safety grant, the City of Modesto is proposing to provide \$50,000 of the services. Modesto City Schools will accept the proposed amount of \$50,000 in services from the City of Modesto and contract with the City of Modesto for the balance of the services in the amount of \$495,000.

A copy of the services agreement between Modesto City Schools and the City of Modesto is available for review in the Intervention Programs office.

### FISCAL IMPACT

Modesto City Schools benefits from the provision of \$50,000 in services from the City of Modesto. The funding source for the estimated balance of \$495,000 has been identified in the After School Education and Safety grant.

---

Approval of Services Agreement with City of Modesto for 2017-18

RECOMMENDATION

It is recommended that the Board of Education approve the services agreement with City of Modesto for 2017-18.


---

Originating Department: Intervention Programs

Reviewed and Recommended by:

  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation to  
the Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Services Agreements with  
Stanislaus County Police Activities League (PAL)  
for 2017-18

June 19, 2017

---

### BACKGROUND

The District operates After School Education and Safety Programs (ASES) at Bret Harte, Burbank, El Vista, Everett, Fairview, Franklin, Fremont, Kirschen, Martone, Muir, Orville Wright, Rose Avenue, Shackelford, and Tuolumne Schools. For the past several years, the District has contracted with the Stanislaus County Police Activities League for additional staff to implement educational and enrichment programs.

There is an additional need to provide structured recreational lunchtime activities at Bret Harte, Burbank, El Vista, Fairview, Franklin, Kirschen, Muir, Orville Wright, Shackelford, and Tuolumne Schools. Stanislaus County Police Activities League (PAL) has developed recreational activities for the students at these schools.

### ISSUE

As part of the After School Education and Safety grant requirement, the District must partner with community-based organizations to provide After School Education and Safety Programs components.

To support the Positive Behavior and Intervention Support (PBIS) programs, schools have identified the need to provide structured lunchtime activities for students.

### PROPOSAL

#### After School Education and Safety (ASES)

The Stanislaus County Police Activities League (PAL) will provide educational and enrichment activities for the students participating in the After School Education and Safety Programs at Bret Harte, Burbank, El Vista, Everett, Fairview, Franklin, Fremont, Kirschen, Martone, Muir, Orville Wright, Rose Avenue, Shackelford, and Tuolumne Schools.

Approval of Services Agreements with Stanislaus County Police  
Activities League (PAL) for 2017-18

Structured Lunchtime Activities

Stanislaus County Police Activities League (PAL) will provide structured lunchtime activities for students at Bret Harte, Burbank, El Vista, Fairview, Franklin, Kirschen, Muir, Orville Wright, Shackelford, and Tuolumne Schools.

Copies of the services agreements are available for review in the Intervention Programs office.

FISCAL IMPACT

Stanislaus County PAL will provide services to ASES and for structured lunchtime activities for a total cost not to exceed \$972,000. The funding source has been identified as After School Education and Safety grants and categorical.

RECOMMENDATION

It is recommended that the Board of Education approve the services agreements with Stanislaus County Police Activities League (PAL) for 2017-18.

---

Originating Department: Intervention Programs

Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation to  
the Governing Board by:

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Memorandum of Understanding  
with Yosemite Community College District  
Modesto Junior College Community Education

June 19, 2017

---

### BACKGROUND

The District operates After School Education and Safety Programs at nineteen elementary schools and four junior high schools. Yosemite Community College District Modesto Junior College Community Education has provided enrichment classes for students in Modesto City Schools' After School Education and Safety Program.

### ISSUE

As part of the After School Education and Safety grant requirement, the District must partner with community-based organizations to provide after school program components.

### PROPOSAL

Modesto Junior College Community Education will provide enrichment classes for students.

A copy of the Memorandum of Understanding with Yosemite Community College District Modesto Junior College Community Education is available for review in the Intervention Programs office.

### FISCAL IMPACT

The estimated cost not to exceed \$28,000 will be paid from the After School Education and Safety grant.

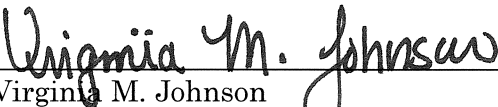
Approval of Memorandum of Understanding with Yosemite  
Community College District Modesto Junior College Community  
Education

RECOMMENDATION

It is recommended that the Board of Education approve the Memorandum of Understanding with Yosemite Community College District Modesto Junior College Community Education.

Originating Department: Intervention Programs

Reviewed and Recommended by:

  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation to  
the Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent



## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Agreement with Second Harvest  
Food Bank for the Food 4 Thought Program

June 19, 2017

---

### BACKGROUND

There is a need in the Orville Wright and Franklin Elementary School communities to address the nutritional needs of hungry school children and offer them the incentive to improve their academic skills by attending tutorial programs. For the past several years, Second Harvest Food Bank has provided supplemental groceries to the families of students who participate in the After School Education and Safety programs in those communities.

### ISSUE

The Food 4 Thought Program improves the lives of participating children and their families in four ways.

- Assists a family in maintaining a healthy diet and helps stretch their limited funds.
- The children receive a tangible reward for their hard work, which helps build self-esteem.
- The children involved in this program are spending a minimum of eight (8) hours each week in supervised activities.
- The children are regularly attending tutoring programs, improving their education.

### PROPOSAL

Second Harvest Food Bank, through their Food 4 Thought program, offers students in the After School Education and Safety programs at Orville Wright and Franklin Elementary Schools the opportunity to raise awareness regarding a healthy diet and provides the families of school-aged children the opportunity to succeed in life by providing nutritious supplemental groceries.

Children will participate in at least 8 hours of after school tutorial and recreational activities each week in the After School Education and Safety program. For their participation, Second Harvest Food Bank will provide each child a 15-18 pound bag of supplemental groceries twice a month. Each bag contains staples like cereals, breads, fresh produce, and supplemental dry groceries.

A copy of the agreement between Second Harvest Food Bank and Modesto City Schools is available for review in the Intervention Programs office.

---

Approval of Agreement with Second Harvest Food  
Bank for the Food 4 Thought Program

FISCAL IMPACT

Supplemental groceries are provided by the Second Harvest Food Bank at no cost.

RECOMMENDATION

It is recommended that the Board of Education approve the agreement with Second Harvest Food Bank for the Food 4 Thought Program.


---

Originating Department: Intervention Programs

Reviewed and Recommended by:

  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation to  
the Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO	Pamela Able, Superintendent	Regular Meeting
SUBJECT:	Approval of Services Agreement with Paradigm HealthCare Services to Provide Local Education Agency (LEA) Medi-Cal Third-Party Billing Services for 2017-2018	June 19, 2017

---

### BACKGROUND

Modesto City Schools receives reimbursement from the State of California for specific services provided to Medi-Cal-eligible students by speech therapists, school psychologists, occupational therapists, medical procedure specialists, and school nurses. In 1995, Modesto City Schools began contracting with Paradigm HealthCare Services, a California corporation, to provide LEA Medi-Cal health care billing services. LEA Medi-Cal funds are used to support Healthy Start Programs and other support services.

### ISSUE

It is important that the District continue to contract with Paradigm HealthCare Services to maximize the LEA Medi-Cal draw down.

### PROPOSAL

It is proposed that the District enter into an agreement with Paradigm HealthCare Services to provide third party LEA Medi-Cal billing services for the 2017-2018 school year. Services will include determination of Medi-Cal eligibility, submission of Medi-Cal claims, staff training, and provision of management reports. Paradigm will make reasonable efforts to submit Medi-Cal claims within 30 days of receipt from Modesto City Schools and bill retroactive claims to minimize lost revenue due to Medi-Cal's one-year billing limit. A copy of the services agreement is available for review in the Special Education Department.

### FISCAL IMPACT

The services agreement is funded by reimbursements from Medi-Cal. The 2017-2018 services agreement fee will not exceed 11% of the amount reimbursed by Medi-Cal to Modesto City Schools. Additionally, there will be a service fee of \$8,500 or \$100 per employee or contractor (whichever is less) for all services as determined in the mandated Cost and Reimbursement Comparison Schedule (CRCS).

---

Approval of Services Agreement with Paradigm HealthCare  
Services to Provide Local Education Agency (LEA) Medi-Cal  
Third-Party Billing Services for 2017-2018

RECOMMENDATION

It is recommended that the Board of Education approve the services agreement with Paradigm HealthCare Services to provide Local Education Agency (LEA) Medi-Cal third-party billing services for 2017-2018.

---

Originating Department: Special Education

Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Migrant Education Program June 19, 2017  
District Service Agreement and Partnership  
Agreement Between Modesto City Elementary and  
Modesto City High School Districts and the Merced  
County Office of Education

---

### BACKGROUND

The Migrant Education Program provides a variety of supplemental services to the children of migrant agriculture workers to help meet their unique educational needs. In addition to the assistance provided in the instructional program, this federally-funded program provides help in the areas of health and support services.

### ISSUE

Annually, the Board of Education must approve the District services agreement and partnership agreement between Modesto Elementary and Modesto High School Districts and the Merced County Office of Education, which operates the Region III Migrant Education Program. A copy of the agreements are available for review in the office of State and Federal Programs.

### PROPOSAL

#### Modesto City Elementary District

The Merced County Office of Education, Migrant Education Program, will provide a variety of supplemental support to Migrant students through home visitations and tutoring and after school tutoring at selected sites. In addition, supportive services liaisons will be assigned the task of identification, recruitment, and enrollment of eligible students. They will also facilitate supportive services including emergency health referrals, dental, medical, and social services necessary for the student's academic progress.

#### High School District

The Merced County Office of Education, Migrant Education Program, will provide a variety of supplemental support services to Migrant students through home visitations and tutoring and after school tutoring at selected sites. The counselor assistant/tutors will provide supplementary tutoring in study skills, English as a Second Language (ESL), credit accrual, and core academic subjects based on an extended day setting. In addition,

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Approval of Migrant Education Program District Service Agreement  
and Partnership Agreement Between Modesto City Elementary and  
Modesto City High School Districts and the Merced County Office of Education

supportive services liaisons will be assigned the task of identification, recruitment, and enrollment of eligible students. They will also facilitate supportive services including emergency health referrals, dental, medical, and social services necessary for the student's academic progress.

FISCAL IMPACT

The total cost for the program is funded by the Region III Migrant Education Program.


RECOMMENDATION

It is recommended that the Board of Education approve the Migrant Education Program District Service Agreement and Partnership Agreement Between Modesto City Elementary and Modesto City High School Districts and the Merced County Office of Education.


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Originating Department: State & Federal Programs

Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of the Application for Federal Assistance for the Head Start Program, COLA Funds, for Fiscal Year 2017/2018

June 19, 2017

---

### BACKGROUND

Modesto City Schools (MCS) contracts with the Stanislaus County Office of Education (SCOE) for federal Head Start funding, providing services for 500 preschool age children. President Trump signed the Consolidated Appropriations Act of 2017, which included a 1.0% Cost of Living Allowance (COLA) for Fiscal Year 2017/2018.

### ISSUE

On June 7, 2017, MCS was notified of the opportunity to apply for the COLA to become part of our ongoing funding from Head Start. The timeline to submit this application is very short and must be completed within the current funding cycle. Therefore, a preliminary budget estimate has been sent to SCOE so MCS may be included in the COLA funding application. SCOE requires that the Governing Board and the Modesto City Schools Head Start Parent Policy Committee approve the funding Application for Federal Assistance for the Head Start Program COLA funds for Fiscal Year 2017/2018.

### PROPOSAL

The Application for Federal Assistance for the Head Start Program, COLA funds, for Fiscal Year 2017/2018 allocated to MCS includes:

- \$35,338 for Basic Regional Head Start COLA funding
- \$9,188 Non-Federal share
- 9.5% Administrative rate

If awarded, the funding will be applied to Head Start staff salaries, fringe benefits, and the associated indirect costs. The Head Start Parent Policy Committee will approve the funding application for Modesto City Schools Head Start on June 16, 2017.

### FISCAL IMPACT

The Head Start Program expects to operate within its funding limits and not impact the District General Fund.

Approval of the Application for Federal Assistance for the Head  
Start Program, COLA Funds, for Fiscal Year 2017/2018

RECOMMENDATION

It is recommended that the Board of Education approve the Application for Federal Assistance for the Head Start Program, COLA funds, for Fiscal Year 2017/2018.


---

Originating Department: Child Development Programs

Reviewed and Recommended by:

  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
\_\_\_\_\_  
Pamela Able  
Superintendent



## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Amendment #2 of Services Agreement with Aspiranet Behavioral Health to Provide Risk Assessment Procedures for Modesto City Schools' K-12 Students for the 2016-2017 School Year June 19, 2017

---

### BACKGROUND

Modesto City Schools formed a partnership with Stanislaus County Behavioral Health and Recovery Services in 1998 and since with Aspiranet Behavioral Health beginning in 2008. This partnership resulted in the development and implementation of Risk Assessment Procedures. Risk Assessors are Marriage and Family Therapists (MFT) or Clinical Social Workers (LCSW) specially trained to evaluate students who threaten to do physical harm to themselves or others, develop a written or verbal "hit list" of students they want to harm or kill, develop a written or verbal plan to commit harm to themselves or others, or cause concern for the potential risk of violence.

### ISSUE

Modesto City Schools has a services agreement with Aspiranet to provide Risk Evaluation services. Due to the need for additional student assessments and increased costs per evaluation, the services agreement will need to be increased.

### PROPOSAL

The amendment to the services agreement will increase said agreement by \$5,000. This increase will provide for the increased number of assessments/evaluations as well as the increased costs.

A copy of the amended services agreement is available for review in the Child Welfare and Attendance office.

### FISCAL IMPACT

On April 10, 2017, the Board approved an amendment of \$5,000 to the services agreement with Aspiranet for a total compensation not to exceed \$20,000. This current amendment of the services agreement will increase the compensation to Aspiranet by an additional \$5,000, for a total compensation not to exceed \$25,000. These costs will be incurred for the 2016-2017 school year. The funding source has been identified in the General Fund.

Approval of Amendment #2 of Services Agreement with Aspiranet  
Behavioral Health to Provide Risk Assessment Procedures for  
Modesto City Schools' K-12 Students for the 2016-2017 School Year

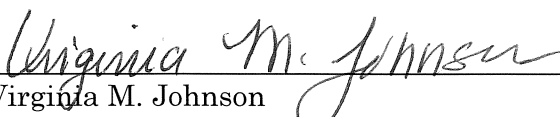
RECOMMENDATION

It is recommended that the Board of Education approve the amendment #2 of services agreement with Aspiranet Behavioral Health to provide Risk Assessment Procedures for Modesto City Schools' K-12 students for the 2016-2017 school year.


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Originating Department: Child Welfare and Attendance

Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Resolution 16/17-26 Authorizing  
the State Preschool Program Contract with the  
California Department of Education for Fiscal  
Year 2017/2018

June 19, 2017

---

BACKGROUND

The State Preschool Program is funded by the California Department of Education, Child Development Division, providing preschool services for subsidized eligible children.

ISSUE

The California Department of Education requires a Board Resolution authorizing the State Preschool Program Contract for 2017/2018.

PROPOSAL

The Board of Education will approve Resolution 16/17-26, authorizing the State Preschool Program Contract, CSPP-7626, with the California Department of Education. A copy of the contract is available in the Child Development Programs office.

FISCAL IMPACT

This contract provides \$3,970,842 to the Child Development Programs fund.

RECOMMENDATION

It is recommended that the Board of Education approve Resolution 16/17-26 authorizing the State Preschool Program Contract with the California Department of Education for fiscal year 2017/2018.


---

Originating Department: Child Development Programs

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Virginia M. Johnson, Assoc. Superintendent  
Educational Services

  
Pamela Able,  
Superintendent

**RESOLUTION**  
**16/17-26**

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing preschool services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2017/2018.**

---

**RESOLUTION**

BE IT RESOLVED that the Governing Board of Modesto City Schools, authorizes entering into local agreement number CSPP-7626 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Pamela Able	Superintendent	_____
Tim Zearling	Associate Superintendent Business Services, Chief Business Official	_____

PASSED AND ADOPTED THIS nineteenth day of June, 2017, by the Governing Board of Modesto City Schools of Stanislaus County, California, by the following vote:

Member \_\_\_\_\_, who made the motion, which motion being duly seconded by \_\_\_\_\_, was, upon roll call, carried into Resolution passed by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

I, Pamela Able, Clerk of the Governing Board of Modesto City Schools of Stanislaus County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk's Signature)

\_\_\_\_\_  
(Date)

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting  
SUBJECT: Approval of Resolution 16/17-27 Authorizing the General Child Care Contract with the California Department of Education for Fiscal Year 2017/2018 June 19, 2017

---

BACKGROUND

The General Child Care Program is funded by the California Department of Education, Child Development Division, providing childcare services for subsidized eligible children.

ISSUE

The California Department of Education requires a Board Resolution authorizing the General Child Care Contract for 2017/2018.

PROPOSAL

The Board of Education will approve Resolution 16/17-27, authorizing the General Child Care Contract, CCTR-7300, with the California Department of Education. A copy of the contract is available in the Child Development Programs office.

FISCAL IMPACT

This contract provides \$1,565,174 to the Child Development Programs fund.

RECOMMENDATION

It is recommended that the Board of Education approve Resolution 16/17-27 authorizing the General Child Care Contract with the California Department of Education for fiscal year 2017/2018.


---

Originating Department: Child Development Programs

Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

**RESOLUTION**  
**16/17-27**

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing preschool services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2017/2018.**

---

**RESOLUTION**

BE IT RESOLVED that the Governing Board of Modesto City Schools, authorizes entering into local agreement number CCTR-7300 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Pamela Able	Superintendent	_____
Tim Zearling	Associate Superintendent Business Services, Chief Business Official	_____

PASSED AND ADOPTED THIS nineteenth day of June, 2017, by the Governing Board of Modesto City Schools of Stanislaus County, California, by the following vote:

Member \_\_\_\_\_, who made the motion, which motion being duly seconded by \_\_\_\_\_, was, upon roll call, carried into Resolution passed by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

I, Pamela Able, Clerk of the Governing Board of Modesto City Schools of Stanislaus County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk's Signature)

\_\_\_\_\_  
(Date)

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Resolution 16/17-28 Authorizing  
the Prekindergarten and Family Literacy Support  
Contract with the California Department of  
Education for 2017/2018

June 19, 2017

---

### BACKGROUND

Modesto City Schools has been awarded a Prekindergarten and Family Literacy Support Contract by the California Department of Education to provide support and promote interactive literacy activities for children and families enrolled in the Prekindergarten and Family Literacy Program.

### ISSUE

The California Department of Education requires a Board Resolution authorizing the Prekindergarten and Family Literacy Support Contract for 2017/2018.

### PROPOSAL

The Board of Education will approve Resolution 16/17-28 authorizing the Prekindergarten and Family Literacy Support Contract, CPKS-7105, with the California Department of Education. A copy of the contract is available in the Child Development Programs office.

### FISCAL IMPACT

This contract provides \$25,000 to the Child Development Programs fund.

### RECOMMENDATION

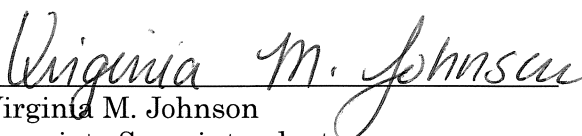
It is recommended that the Board of Education approve Resolution 16/17-28 authorizing the Prekindergarten and Family Literacy Support Contract with the California Department of Education for 2017/2018.

---

Originating Department: Child Development Programs

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

  
Pamela Able  
Superintendent

**RESOLUTION**  
**16/17-28**

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing preschool services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2017/2018.**

---

**RESOLUTION**

BE IT RESOLVED that the Governing Board of Modesto City Schools, authorizes entering into local agreement number CPKS-7105 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Pamela Able	Superintendent	_____
Tim Zearling	Associate Superintendent Business Services, Chief Business Official	_____

PASSED AND ADOPTED THIS nineteenth day of June, 2017, by the Governing Board of Modesto City Schools of Stanislaus County, California, by the following vote:

Member \_\_\_\_\_, who made the motion, which motion being duly seconded by \_\_\_\_\_, was, upon roll call, carried into Resolution passed by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

I, Pamela Able, Clerk of the Governing Board of Modesto City Schools of Stanislaus County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

---

(Clerk's Signature)

---

(Date)



## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Child Development Programs  
Parent Handbook

June 19, 2017

---

### BACKGROUND

State and Federally-funded Child Development Programs operated by Modesto City Schools are mandated to provide a Board-approved parent handbook to include the following important information for parents: location and hours of programs, selection and enrollment processes, policies and procedures, curriculum information, and staffing.

### ISSUE

The California Department of Education (CDE) for state-funded programs and the Office of Head Start for Federally-funded programs require Board approval for the "Child Development Programs Parent Handbook." Revisions have been made to update programs and policies and procedures to match new regulations from the CDE and Head Start.

The revisions include:

- Standards of Conduct for Staff, Parents and Volunteers
- Active Supervision
- Behavior Management Procedure

### PROPOSAL

The Board of Education will approve the Child Development Programs Parent Handbook.

### FISCAL IMPACT

There will be no fiscal impact on the General Fund.

### RECOMMENDATION

It is recommended that the Modesto City Schools Board of Education approve the Child Development Programs Parent Handbook.


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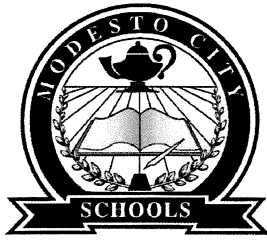
Originating Department: Child Development Programs

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

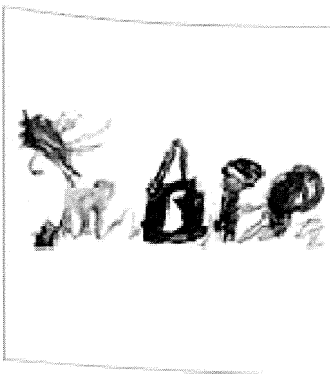
  
\_\_\_\_\_  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

  
\_\_\_\_\_  
Pam Able  
Superintendent



*Modesto City Schools*

# Child Development Programs PARENT HANDBOOK



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## **PROGRAM OFFICE INFORMATION**

Child Development Programs

1017 Reno Avenue – Bldg C

Modesto CA 95351

Phone 574-1625 Fax 574-1579

Website: [www.monet.k12.ca.us](http://www.monet.k12.ca.us)

Monday through Friday: 7:30 a.m. – 5:00 p.m.

(Closed on Holidays)

## **WELCOME**

On behalf of the Modesto City Schools (MCS) Child Development Programs (CDP) staff, and members of the Delegate Parent Policy Committee (DPPC) and Parent Advisory Committee (PAC), welcome to our program. We are dedicated to making your family's experiences positive, educational and enjoyable.

All MCS Child Development Programs staff have been cleared through the Department of Justice, FBI and the State of California Community Care Licensing Department. All of the CDP staff have experience working with children and families. Teaching staff have Early Childhood Education units and a Child Development Permit issued by the Commission on Teacher Credentialing. We support continuous staff growth by assisting the needs of staff and providing professional development activities to enhance their growth.

One of the basic beliefs of our program is that parents\* are the first and most important teacher of their children. We recognize that you have the primary influence in your child's life. Our goal is to forge a true partnership with you. This partnership will help us provide the best quality programs and services to meet the needs of you and your family.

Research has shown that parent involvement is key to children's success in school. You act as a positive role model by being involved in your child's education and activities. Your involvement in your child's program is important and there are many opportunities for that involvement in MCS Child Development Programs:

- sharing your ideas and skills in the center
- giving input into the curriculum
- planning special visitors
- volunteering in the classroom or District office
- preparing materials and activities at home
- Parent Policy Committee member or Advisory Committee member

Our program is designed to offer opportunities to children, parents, and other family members. We can provide referrals for services, continuing education, goal setting, parenting, discipline, transitions, etc. We ask that parents take ownership of this program. You help us teach your children by being involved. MCS Child Development Programs is a great way to meet people, make friends, feel safe, and be supported.

Again – welcome to the program! We hope this handbook is a helpful guide to some of your questions and concerns.

\* Parents also refers to guardians and primary caregivers.

# **VISION, MISSION STATEMENT, CDP CORE VALUES AND GUIDING PRINCIPLES**

## **Vision**

Modesto City Schools Child Development Program is known as the premier early childhood education program in Stanislaus County.

## **Mission Statement**

Through relationships based on trust and respect, Modesto City Schools (MCS) Child Development Programs (CDP) is responsive to the uniqueness and worth of each individual child, family, and staff member. A commitment to improving the lives of children and families through education, health, social services, and parent involvement, results in high quality early care, educational programs and services.

## **CDP Core Values**

With respect, dedication, and value of family, we commit to the following organizational values:

1. **ETHICAL CONDUCT:** willingness to embrace the core values of the organization and the professional obligations of the field of early care and education
2. **RESPECT:** committed to sensitive and proactive approaches to diversity and life experiences
3. **EMPOWERMENT:** creating an environment for staff and communities to identify their own needs and interests by giving options and supporting their choices.
4. **COMPASSION:** creating an organization that is empathetic and supportive in relationships with clients, staff, and the community
5. **EFFECTIVENESS:** successfully accomplish the organization's vision and mission while maintaining our core values
6. **INNOVATION:** creating an environment that fosters progressive, forward-thinking movement toward change
7. **COMMUNICATION:** creating options for mutual gain through communication that is open, honest, timely, two-way, and direct. Children, families, and staff feel listened to without judgment

## **Guiding Principles**

To provide the community with high-quality early childhood care and education programs and services by

- Never harming the well being of any child
- Respecting the dignity, worth and uniqueness of each individual child, family, and staff member
- Being responsive to the uniqueness of each individual child, family, and colleague by respecting each other's diversity
- Empowering and educating families, children and staff
- Recognizing and nurturing the values, language, and culture of children and families
- Appreciating, respecting, and supporting the bond between the child and family, evidenced by collaboration between home and school

- Providing safe, healthy, nurturing, and developmentally appropriate environments for each child based on current knowledge of how children develop and learn
- Recruiting and retaining staff who reach their full potential in the context of relationships that are based on trust and respect, in a caring workplace where professional satisfaction is promoted and relationships are developed and sustained



## **STANDARDS OF CONDUCT FOR STAFF**

- (1) Staff will implement positive strategies to support children's well-being and prevent and address challenging behavior;
- (2) Staff will not maltreat or endanger the health or safety of children, including, at a minimum, that staff must not:
  - (A) Use corporal punishment;
  - (B) Use isolation to discipline a child;
  - (C) Bind or tie a child to restrict movement or tape a child's mouth;
  - (D) Use or withhold food as a punishment or reward;
  - (E) Use toilet learning/training methods that punish, demean, or humiliate a child;
  - (F) Use any form of emotional abuse, including public or private humiliation, rejecting, terrorizing, extended ignoring, or corrupting a child;
  - (G) Physically abuse a child;
  - (H) Use any form of verbal abuse, including profane, sarcastic language, threats, or derogatory remarks about the child or child's family; or,
  - (I) Use physical activity or outdoor time as a punishment or reward;
- (3) Staff will respect and promote the unique identity of each child and family and do not stereotype on any basis, including gender, race, ethnicity, culture, religion, disability, sexual orientation, or family composition;
- (4) Staff will comply with program confidentiality policies concerning personally identifiable information about children, families, and other staff members in accordance with federal, state, local, and tribal laws; and,
- (5) Ensure no child is left alone or unsupervised by staff, consultants, contractors, or volunteers while under their care.

### **Standards of Conduct for Parents and Volunteers**

Parents and Volunteers will:

- Respect and promote the unique identity of each child and family, and refrain from stereotyping on the basis of gender, race, ethnicity, culture, religion or disability.
- Follow program confidentiality policies concerning information about children, families and staff members.
- Not leave a child alone or unsupervised.
- Use positive methods of child guidance, and will not engage in corporal punishment, emotional or physical abuse or humiliation. In addition, will not employ methods of discipline that involve isolation, the use of food as punishment or reward, or the denial of basic needs.

MCS CDP parent/guardian/volunteers violating this Code of Ethical Conduct may be prohibited from being present at the site.

## CLASSROOM/PROVIDER INFORMATION

Welcome to Modesto City Schools (MCS) Child Development Programs (CDP).

The MCS CDP District Office phone number is (209) 574-1625.

Your child's Teacher(s)' name is/are \_\_\_\_\_

Your Instructional Paraprofessional is/are \_\_\_\_\_

Your Family Service Specialist/Assistant is \_\_\_\_\_

You are enrolled in the \_\_\_\_\_ program option.

Your center address is \_\_\_\_\_

The center phone number is \_\_\_\_\_

The school day is \_\_\_\_\_ to \_\_\_\_\_.

Breakfast/Lunch is served at \_\_\_\_\_.

Full Day/Full Year classes serve breakfast at \_\_\_\_\_,

lunch at \_\_\_\_\_, snack at \_\_\_\_\_.

### **Family Child Care Home:**

Your Provider's name is \_\_\_\_\_

Provider's address is \_\_\_\_\_

Provider's phone number is \_\_\_\_\_



## PROGRAM OPTIONS

MCS Child Development Programs offers a variety of different enrollment options including:

- ✦ **Part Day Head Start** provides center-based quality education to children of qualifying families. Part Day Head Start is available 3.5 hours a day, with A.M. & P.M. classes
- ✦ **Part Day Preschool** provides center-based quality education to children of qualifying families. Part Day Preschool is available 3 hours a day, with A.M. & P.M. classes
- ✦ **Full Day Head Start** provides a longer instructional day of center-based quality education for children of parents who are working or going to school. Full Day Head Start is available 236 days a year from 7:00 A.M.-5:30 P.M.
- ✦ **Family Child Care Homes** provide year round quality child care by licensed professionals for parents who are working or going to school. Days and hours vary by home. The program provides services to children from infancy through school-age. Family Child Care Home Providers are available 236 days a year from 7:00 A.M.-5:30 P.M.
- ✦ **Early Head Start –Child Care Partnership** provides infant and toddler care to children of qualifying families in the Family Child Care Home setting.

## MCS CHILD DEVELOPMENT PROGRAMS POLICIES

### Nondiscrimination Policy

Children and families enrolled in MCS Child Development Programs are served without regard to sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability.

### Unlawful Harassment Policy

MCS Child Development Programs is committed to providing an environment free of unlawful harassment. The policy prohibits sexual harassment, and harassment based on pregnancy, childbirth or related medical conditions, race, religious creed, color, national origin or ancestry, physical or mental disability, medical condition, marital status, age, sexual orientation or any other basis protected by federal, state or local law or ordinance or regulation. **All such harassment is unlawful.** This policy applies to all persons involved with the agency.

### Non-religious Instruction

MCS Child Development Programs does not include religious instruction or worship. State law prohibits public funds from being spent on programs that include religious instruction or worship.

### **Contacting the Right Staff Person**

Center staff consists of Teachers, Instructional Paraprofessionals (IP), and Family Service Specialists/Assistants. Teachers and IP's work with the children, plan activities for the class as a whole, and meet the children's individual needs. They may follow up on attendance and other concerns, and can answer questions you may have about classroom procedures and your own child's progress. Family Service Specialists/Assistants work with families, and provide information about services and programs in the community, assist parent groups with meetings and projects, register children for enrollment, and follow up on attendance concerns.

Problems or concerns you may have about your child or the program are important to us. If you have a concern please bring it to the appropriate staff person. Start at the site level by first speaking with the site teacher or administrator/principal. Communication between parents and staff is vital.

The following staff has specific responsibility areas and will help answer your questions and assist you with any concerns:

<b>Program Director</b> <ul style="list-style-type: none"><li>▪ Supervision of CDP Manager</li><li>▪ Program Governance</li><li>▪ Fiscal Responsibility</li><li>▪ Facilities</li><li>▪ Human Resources</li><li>▪ Legal concerns &amp; budget oversight</li><li>▪ Policies &amp; regulations</li><li>▪ Concerns about staff not otherwise resolved at site level</li><li>▪ Monitoring</li><li>▪ Parent Fees</li></ul>	<b>Staff Secretary I &amp; III</b> <ul style="list-style-type: none"><li>▪ Board of Education agenda items/resolutions</li><li>▪ Human Resources</li><li>▪ Licensing</li><li>▪ Funding Applications/Reports</li><li>▪ Staff Data</li><li>▪ Site Orders</li><li>▪ Collect fees and Payments</li></ul>
<b>Coordinator of Curriculum</b> <ul style="list-style-type: none"><li>▪ Curriculum Implementation</li><li>▪ Monitoring</li><li>▪ Program Compliance</li><li>▪ Disabilities</li><li>▪ Mental Health/Health</li><li>▪ Parent Involvement</li><li>▪ Family Child Care Homes</li><li>▪ Child Care Food Program</li></ul>	<b>Child Development Specialist</b> <ul style="list-style-type: none"><li>▪ Assistance and support for staff and parents, on working with children with special needs and high risk behaviors.</li><li>▪ Curriculum</li><li>▪ Environments</li><li>▪ Component area expertise such as health, nutrition, parent involvement and support services.</li></ul>
<b>Family Service Specialist/Family Service Assistant</b> <ul style="list-style-type: none"><li>▪ Recruitment and Enrollment</li><li>▪ Social Services</li><li>▪ Family Partnership Agreements</li><li>▪ Parent meetings/education</li><li>▪ Translation</li><li>▪ Recertification</li></ul>	<b>Student Records Clerk</b> <ul style="list-style-type: none"><li>▪ Recruitment</li><li>▪ Eligibility</li><li>▪ Enrollment</li><li>▪ Family files</li><li>▪ Health tracking</li><li>▪ Pre-enrollment</li></ul>
<b>ERSEA Specialist</b> <ul style="list-style-type: none"><li>▪ Eligibility</li><li>▪ Recruitment</li><li>▪ Selection</li><li>▪ Enrollment</li><li>▪ Attendance Issues</li></ul>	<b>FCCH Coordinator, Specialist &amp; Support</b> <ul style="list-style-type: none"><li>▪ Support for FCCH Providers</li><li>▪ Enrollment/Recertification</li><li>▪ Provider Payments</li><li>▪ FCCH Environments and Curriculum</li><li>▪ Working with children with Special needs and challenging behaviors</li></ul>

## ATTENDANCE POLICY

### Arrival and Departure:

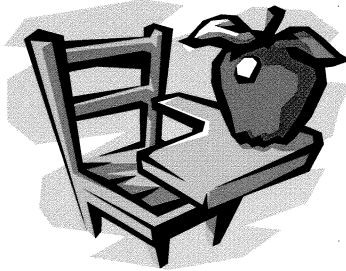
- **Your child must be signed in and out each day with a complete signature by an adult 18 years or older.**
- **Make sure the staff has completed the daily health check prior to signing in.**
- **When your child is signed out, responsibility for the care of the child is given back to the authorized adult departing with the child.**
- **No person may pick up your child from the center without your authorization on the emergency card.**
- **In the event of an emergency and someone other than an authorized adult is to pick up your child, you must call the center and follow up with a written note giving the authorization. The authorized person must have a form of identification at that time.**
- **Families who have court orders restricting adults who can have contact with their children must provide a photocopy of the court orders and a photograph of the individual to be included in their family files.**

### Absences

1. Staff will record the reasons for all absences on each child's sign-in sheet. Blank fields will not be accepted. The reason must be specific in order to determine whether the absence is excused or unexcused and must be verified with full signature.
2. Family Services Specialists and the Family Service Assistant will assist teaching staff/providers in contacting families as needed in regards to attendance issues.
3. Excused absences include:
  - a. Illness, ailment, communicable disease, injury, hospitalization or quarantine of the child (be specific: flu, cold, fever, vomiting, cough, pink eye, asthma, sore throat, diarrhea, etc.)
  - b. Illness, ailment, communicable disease, hospitalization or quarantine of the parent/guardian
  - c. Doctor, dentist or other necessary appointment of the child or parent (Be specific: medical treatment, therapy, WIC, TANF, Immigration, clinics, shelters, Sierra Vista, Housing Authority, Social Security, etc.)
  - d. Court-ordered visitations, if and only if a copy of the court order is on file
  - e. Restrictions in child's attendance based on IEP, SST, CST and/or Health and Safety concerns
  - f. District defined "family emergency" for situations of a temporary nature, be specific only using one of the following:
    - Death in the family
    - Court appearance
    - Accident or illness in the family
    - No transportation (limited to (5) days per school year to be considered an "excused absence". Additional "no transportation" days would be unexcused).

- g. District defined in the “best interest” of the child (which are limited to ten [10] per school year), be specific using only one of the following:
    - Vacation time with family, relatives or friends (not court-ordered)
    - Personal or family business
    - Family moving or change of dwelling
    - Religious observance, holiday or ceremony
  - h. Best interest days are limited to ten (10) days per school year and will be tracked by the CDP Office. Once the ten (10) “best interest” days are exhausted, absences in this category will be considered “unexcused.”
4. Unexcused absences are when the child is absent with no parent contact and/or excusable reason. Five (5) unexcused absences per school year are allowed.
- a. On the first day the child is absent without notification from the parent/guardian, the teacher/provider will attempt to contact the family by phone to determine reason for absence and remind family of the Absence Policy.
  - b. On the second day the child is absent without notification from the parent/guardian the teacher/provider will again attempt to contact the family by phone to determine reason for absence and remind family of the Absence Policy. If the teacher/provider is unable to make contact with the family, the FSS/FSA will be notified.
  - c. On the third day the child is absent without notification from the parent/guardian, the teacher will inform the FSS/FSA and site administrator. The FSS/FSA will contact the family’s home to determine reason for absence and remind the family of the Absence Policy- contact must be documented (door knocker, contact letter, contact log, etc). If unable to make contact, the FSS/FSA will notify the family to contact the center within 24 hours.
  - d. On the fourth day the child is absent without notification from the parent/guardian, the teacher will inform the FSS/FSA and site administrator. The FSS/FSA will contact the parent/guardian and advise them that 5 days of unexcused absence will result in termination from the program. If the FSS/FSA is unable to contact the parent, a letter of termination (NOA), Best Interest and Unexcused Absence Notification (CDP 603) will be delivered to the home stating that the child will be dropped from the program after the next unexcused absence.
  - e. On the fifth day the child is absent without notification from the parent/guardian, the teacher will inform the FSS/FSA and site administrator. The FSS/FSA will inform the Child Development Programs office with a copy of a completed Child Action Follow Through Form (CF/A-1) and/or a Notice of Action (CDP 115), indicating that the child is being dismissed from the program due to excessive absenteeism.
5. Improving child attendance through the following:
- a. When a child has used eight (8) of the ten (10) “Best Interest” days (State and FCCH’s only) an Absence Notice will be issued to the parent/guardian and the site notifying them how many days have been used.
  - b. When a child has used three (3) of the five (5) unexcused absences an Absence Notice will be issued to the parent/guardian and the sites, notifying them how many days have been used.

- c. Child attendance will be reviewed at case conferencing (Head Start only) and follow up plans will be designated as needed according to service area (i.e., health related issue, social services, and etc...).
  - d. If child has inconsistent attendance, staff will refer child to a Student Study Team/Child Study Team or the like.
6. Exclusions:
- a. Children may be excluded and terminated from program for failure to comply with State and or Federal regulations including immunizations and physicals.
  - b. If the child has not returned to school within 5 days of the exclusion date, because of failure to comply, absences will be considered “unexcused”, and Child Development services will be terminated after (5) unexcused absences. A Child Action Follow-Through Form (CF/A-1) and/or a Notice of Action (CDP 115), indicating that the child is being dismissed from the program due to failure to comply with State and Federal regulations and/or excessive absenteeism.



## PARENT FEE POLICY & PROCEDURE

Families enrolled in Full Day Head Start and Family Child Care Homes may have fees assessed.

The California Department of Education's Child Development Division (CDD) determines the criteria and rate for subsidized and non-subsidized parent fees (Title 5 Section 18108). Specifically, the CDD provides Modesto City Schools Child Development Programs (MCS CDP) with the amount, collection procedures for fees, and the procedure for termination of services in the event of non-payment.

Paying your parent fee is part of maintaining your eligibility for services. Subsidized parent fees are less than the full cost of the childcare you are using. The fees you pay make it possible for more families to be served.

### 1. For New Enrollees

Parent fees documented on the Notice of Action (NOA) are collected for contracted hours in advance at the time of enrollment; children may not begin receiving services until fees owed are paid in full and no more than forty-eight (48) hours will be given to pay initial fees:

- a) Families enrolled under varied schedules will be billed for the entire month. Accounts will be credited based on the parent's verified work schedule and attendance the following billing cycle.
- b) If fees cannot be paid forty-eight (48) hours prior to the start of services, the service will be forfeited to the next eligible family on the waiting list.

### 2. Continuing/Currently Enrolled

Parent fees documented on the NOA are collected for contracted hours as part of the billing cycle for families currently and continually enrolled. Bills are issued the last full week of the month prior to the due date. Changes to parent fees are given a 14-day grace period if the notification is hand-delivered or 19-day period if mailed, as per the NOA.

### 3. For Recertification

Parent fees documented on the NOA are collected for contracted hours as part of the billing cycle for recertifying families. Bills are issued the last full week of the month prior to the due date. A 14-day grace period is permitted as per the NOA for any changes to parent fees.

4. Parent fees must be paid in advance. Parent fees are due on the first (1st) of each month. Parent fees are considered delinquent if they are not received in the CDP office by 4:00 p.m. on the seventh (7<sup>th</sup>) of each month.
5. If fees are unpaid by the seventh (7<sup>th</sup>) of the month, a NOA terminating services will be issued. Services will terminate on the effective date of the NOA unless fees are paid by that date. The delinquent account balance will be sent to the collection agency contracted by the District. Delinquent accounts stay in collections for sixty (60) days; and, if unpaid, legal action will be taken.

NOTE: If three (3) NOAs for termination are sent to the parent for delinquent fees, on the 3<sup>rd</sup> NOA the family will need to appeal the NOA by the appeal date in order to remain in the program. If an additional NOA (4<sup>th</sup>) is issued for delinquent fees, family will be terminated.

6. If a family is no longer receiving services and has an outstanding balance, they are ineligible for services until delinquent fees are paid (Title 5 Section 18116).
7. Refunds due to families will be processed within thirty (30) days of termination of services.

#### Method of Payment

1. MCS CDP accepts cash, personal checks and/or money orders
  - We DO NOT accept post-dated checks
  - All returned checks and bank service charges must be replaced with cash or money order within three (3) days.
  - MCS CDP will no longer accept personal checks after one returned check.
2. When making payments in cash, please bring the exact amount due to the office. No cash is kept in the office, and we cannot make change.
3. Cash is not accepted through the mail.
4. The State of California offers an alternative method of payment that MCS calls Outside Child Care (OCC). This is for children in your family that you must pay a different provider for care because MCS is not able to meet all your child care needs. Your OCC may be used to offset any state-required family fees you have with MCS, up to and not to exceed your family fees for the same month in which you paid the other provider. The OCC form must be filled out completely and signed. The OCC form is due to the MCS CDP office by the 7<sup>th</sup> of the following month. Copies of receipts or cancelled checks for the other child care services must be attached to the OCC form. (Title 5 Section 18112). Failure to submit on time will result in termination of services as described in Item, #5 above.
5. A reasonable plan for the parent(s) for payment of delinquent fees is available. Services to the child will continue, provided the parent(s) pays current fees when due and complies with the provisions of the repayment plan (Title 5 Section 18115).



## **HEALTH POLICY**

### **Daily Health Screening**

A daily health screening will be completed each time your child is signed into the program. The purpose of the screening is to determine whether or not your child should be in attendance. Your child will be screened for: Fever, runny nose, rash, lice, eye infection, colds, vomiting, coughs, diarrhea, and other symptoms of illness.

Children with any of these symptoms cannot come to the center/Family Child Care Home (FCCH). Children who have been ill may not return to the center/FCCH until they are free of symptoms for a period of at least 24 hours. Depending on the nature and the severity of the illness, a doctor's statement may be required prior to a child's readmission to the center/FCCH.

It is your responsibility to notify the staff if your children have been exposed to any contagious disease. Likewise, the staff will notify you in the event of exposure via the center. The MCS Child Development Program will follow District policies for all health issues.

***\*\*If a child becomes ill during the day, parents will be called and must pick up their child as soon as possible\*\****

### **Head Lice**

Staff/providers and parents can form an effective team to prevent the spread of head lice by having discussions about identifying and treating head lice, going over the head lice policy and making sure everyone understands what the policy means and how it will be enforced. Teachers/providers perform daily health checks as part of the classroom routine. Children with head lice and nits are sent home and not allowed to attend until 24 hours after treatment has been initiated. Do not keep your child out of school for more than **one** day, or your child may be dropped due to excessive absences. Staff is available to offer support and referrals for help with obtaining treatment materials to families dealing with head lice.

### **Fluoride Toothpaste**

Toothbrushing and fluoride toothpaste may be available in your child's classroom.

### **Medical Exams**

Your child must receive a physical exam and TB screening within 30 days of enrollment or a verification of a physical and TB screening within the last year. Your child may be eligible to receive a free medical examination at the Stanislaus County Health Department if one has not already been completed.

### **Health Exclusions**

State and Federal regulations require children enrolled in Child Development Programs to have all immunizations up to date prior to enrollment and a physical exam within 30 days of enrollment including a valid TB Screening/Test.

Your child will be excluded and may be terminated from the program for failure to provide written evidence of the above requirements. You will receive written exclusion notice, if documentation is needed. Please see Attendance Policy.

### **Termination of Services**

Failure to provide documentation of needed physical, TB screen and immunizations may result in termination from the program. A Notice of Action terminating services will be issued.



## **FOOD POLICY**

Children's Safety is our primary concern. General licensing requirements state if food is prepared off the facility premises, the preparation source shall meet all applicable requirements for commercial food service. **Therefore, no "prepared" foods should be brought from home and served to children.**

Unprepared foods such as fresh fruits and vegetables may be brought from home. All fruits and vegetables should be washed thoroughly at the center/FCCH before being served. Unprepared foods (unopened and sealed) donated or purchased at a commercial market may be brought to the center for preparation; any unprepared foods may not be served as part of a USDA/CCFP reimbursable meal/snack. Parents will be provided information for safe food handling.

Teachers will consult with parents at the beginning of each school year to obtain information about each family's traditions, feelings, and celebrations involving food. **Parents are requested to communicate with teachers regarding special celebrations involving food (i.e., birthdays, etc.) to allow teachers to consider all the children enrolled.**

### **Nutrition in the Classroom**

The nutrition services at MCS Child Development Programs assist families in meeting each child's nutrition needs and in establishing good eating habits that nurture healthy development and promote life long well being. Every child in a part-day or full-day center is provided a meal and/or snack(s), depending upon the length of the program day the child attends.

Children learn about nutrition through a positive meal experience as well as through classroom activities. Children, staff, and parents eat together family-style and are served meals and/or snacks that are low in sugar and fat and meet the requirements for the United States Department of Agriculture Child Care Food Program. MCS Child Development Program menus provide a variety of foods, both familiar and different from the children's experience. Children are encouraged to taste and try new foods. Nutrition related activities such as a cooking experience, gardening activities, reading stories, etc., are incorporated into the weekly lesson plans. Children learn that eating a variety of foods provide for good health.

In order to ensure we have an adequate amount of food for all children attending at meal times, we need to know how many children to expect at each meal. Therefore, parents are asked to telephone the center before 9:00 a.m. if their child will not be arriving by lunchtime. **YOU MUST INFORM STAFF OF ANY FOOD ALLERGIES YOUR CHILD MAY HAVE.**

## USDA Non-Discrimination Statement

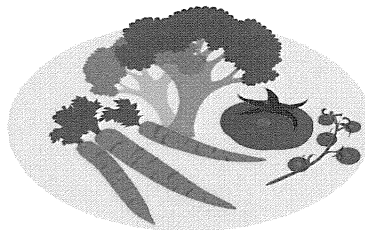
In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employee and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1. Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410
2. Fax: (202) 690-7442; or
3. Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.



# **ENSURING SAFE CENTERS AND FAMILY CHILD CARE HOMES**

## **Open Door Policy**

Parents/Guardians have access to their children and the teachers/caregivers during normal business hours. To ensure the safety of the children and staff/providers, doors may be locked. Visitors may be required to knock for admittance. Inspection rights do not include confidential program files or children's files other than your own.

## **Active Supervision**

Active supervision and safety of children is everyone's responsibility. Supervision is basic to safety and the prevention of injury and maintaining quality child care. No child will be left alone or unsupervised at any time. As an agency, we have systems in place to ensure the safety of all children. Parents, as well as other adults dropping off/picking up children from the center will be engaged in the supervision process by ensuring the following:

- Parents will attend a program orientation that provides a comprehensive facility tour and review of the Active Supervision Policy (Head Start).
- Enter and exit through a designated door when dropping off/picking up your child.
- Sign your child in/using full signatures and exact times.
- Close and latch any gate(s) or door(s) before walking away.
- Keep classroom door closed at all times.
- Do not use your cell phone at any time while in the classroom.
- Add additional authorized adults to pick up child in person only (no phone authorizations will be accepted).
- Staff will review Active Supervision information with you during home visits (Head Start).
- Communicate with staff daily, especially during drop off or pick up times.
- When volunteering in the classroom, please communicate directly with the teacher so you know your daily responsibilities as related to supervision.

## **Emergencies at the Center**

In case of fire or other natural disaster, all children will be taken to a prearranged spot. An evacuation plan and map are posted at each center/Family Child Care Homes (FCCH), which shows where your child will be waiting for you. Please check with the staff/provider at your child's center for more information.

## **Emergency Forms**

Children have an emergency form in their file. This form tells us what families want done in case of an emergency and who is allowed to pick children up from the center.

Teachers/providers will review the emergency form with you at orientation and during parent conferences for any needed changes. Additions may also be made at any time throughout the year. Please remember – if someone else is going to pick your child up they need to be listed on the emergency form or the child will not be allowed to leave with them. Only adults 18 years or older will be allowed to be listed as authorized to pick up – exceptions may be considered if the family has extenuating circumstances. We will ask for identification for anyone on the pick-up list that we have not met.

### **Court Orders**

Whenever there are court orders concerning children in the program we will need to have a copy for the child's file. This will allow us to provide information and services to all appropriate parties. If there are custody issues and/or visitation issues, this will also keep us informed and able to follow the orders. Any amendments to court orders must be provided as soon as available.

### **Behavior (Adult)**

No drugs, alcohol, smoking, tobacco products, inappropriate language, or corporal punishment (spanking or hitting) is allowed at any MCS Child Development Programs sponsored event or facility. This involves all areas of the school grounds, including the parking lot or anywhere in view of the children. In addition, Parents and Volunteers must abide by the Code of Ethical Conduct for Parents and Volunteers.

### **Smoke Free Environment**

MCS Child Development Programs is committed to providing a smoke-free environment for all involved with our programs. All families, children and staff/providers have the right to be smoke-free.

The District Office and all of the campuses where our centers are located and all FCCH's are smoke-free. Smoking is **prohibited** anywhere on campus. Anyone found smoking will be asked to properly dispose of the tobacco. All staff/provider are responsible for training and education programs on the health hazards of first and second hand smoke. When appropriate, staff/providers will provide information on tobacco cessation programs to interested individuals.

### **Transportation**

Each parent is responsible for transporting their own child to and from the center or group experiences. Car-pooling between parents is encouraged, but not arranged by MCS Child Development Programs because of insurance liability. When needed, each center will have a carpooling list on their parent bulletin board, and parent group meetings can be used to set up carpooling with other interested parents. Staff can also give parents information on the Modesto City Transit System (Modesto Area Express-MAX) and Stanislaus County Area Rapid Transit (START).

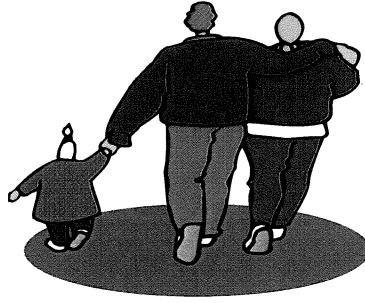
Parking while signing-in & out: **Children may not be left alone in a car.** Please follow each school sites individual parking, loading and unloading guidelines.

### **Clothing**

Clothes should be comfortable and appropriate for the weather. We encourage you to send your child in comfortable shoes that will stay on during running and play activities. Flip-flops are not appropriate. Children paint, play with clay, and are encouraged to explore many different activities that will result in dirty clothes, so please dress them for playing. Also, bring a change of clothes to be kept in the class/FCCH in case of accidents. Please contact your Family Service Specialist if you need assistance with providing appropriate clothing.

### **Cell Phones**

Pick up times and drop off times are important opportunities for parents and staff to share valuable information regarding the child's day, family activities and program events. Please do not use cell phones while volunteering at the center and during pick up and drop off times.



## **BEHAVIOR MANAGEMENT PLAN PROCEDURE**

Modesto City Schools Child Development Programs affirms that all families, children and staff are entitled to a safe environment. The goal of this policy is to work with children and families in a partnership to minimize children's classroom behavior that might pose a risk to the safety of themselves or others.

Staff use positive methods of child guidance to include the following:

- Prevention: Reasonable and well-planned daily schedule using pictures; adequate and appropriate equipment and materials; adequate choices for children; opportunities for movement activities; clear and appropriate classroom rules reviewed regularly.
- Conducive Environment: Tone and mood of the classroom, culturally sensitive and responsive room set-up, developmentally appropriate environment.
- Involving family member's participation and cooperation in dealing with problem behavior.
- Being aware of cultural differences in child-rearing practices.
- Staff will remove a child from unsafe situations and will support the child to make safe choices.
- Talk about children's feelings (lotto games, charts) and provide opportunities for building friendships.
- Redirection: Providing an alternative activity.
- Natural/Logical Consequences: Experiencing natural/logical, but safe, consequences of one's actions.
- Safe Place: An area designed to allow children time and space to gain self-control, such as, practicing breathing techniques.

Staff will not engage in corporal/physical punishment, use of restraints, emotional or physical abuse or humiliation. In addition, staff will not employ methods of discipline that involve isolation, the use of food as punishment or reward, or the denial of basic needs.

In addition, parents will abide by the Code of Ethical Conduct as described in the Admission Agreement for Modesto City Schools Child Development Programs.

**For children's behaviors that do not respond to the above positive guidance, the following procedure will be implemented:**

- Review classroom routines/schedules/ transitions/and classroom observations.
  - Make modifications as needed.
  - Document the above information, recording specific behaviors observed:
    - What is happening before, during and after the specific behavior observed.
    - The duration and frequency of the behavior.
    - Modifications implemented. (Strategies).
    - Positive methods of child guidance and mental health is involved with the plan.
    - The classroom environment has consistent routine/expectations that are positively enforced with visuals and relationship based practices.
    - The teaching staff and providers receive ongoing technical assistance and training to individualize building skills for each child.
    - An individual child observation and behavioral guidance was provided by a Mental Health consultant as per parent approval.
1. Teacher conducts a parent conference to discuss concerns with the child's behavior.
    - Review Behavior Management Plan Procedure.
    - Share the above documentation.
    - Develop a Plan of Action (CDP: 625) for the classroom to include strategies, interventions and classroom modifications, if needed.
    - Obtain a written parental permission for observation or referrals to appropriate agencies/consultants.
  2. Allow a minimum of 2 to 3 weeks to implement strategies. Teacher schedules a meeting with the parent to discuss progress, and document on Parent Contact Conference Form (CDP:502).
    - Review the classroom Plan of Action and any progress in the child's behavior.
    - Review observations or referrals by appropriate agencies.
    - Develop a Plan of Action (CDP:625) for home if needed.
  3. If the behavior continues after the second parent conference, teacher will contact Disabilities/ Mental Health Specialist to schedule a **Child Development Program Child Success Team** (CDP CST) meeting.
    - When children exhibit persistent and serious challenging behaviors, the program will employ many steps to address such problems, and facilitate the child's safe participation in the program. The steps will be guided by the programs mental health consultant at a minimum and include consultation with the parents and the child's physician if needed.

4. During the CDP CST meeting, a plan of action will be developed. The CDP CST may include the site Principal, Coordinator of Curriculum, Child Development Specialist, classroom teacher, parent and any other representatives that may be working with the family, such as, mental health consultants. At this time, the child may be referred for further assessments, if needed. The team will determine if a modification of the schedule is appropriate and if the program can adequately meet the child's needs.
5. Children will be given the opportunity to adapt to classroom environment prior to reducing time. The class time may be temporarily reduced due to child's ability to cope with social environment with every effort made to include the child in meal times and as long as possible in classroom.
6. Determination of continuation of services will be based on the following factors:
  - The child's behavior is consistently disruptive to the class and/or
  - The child is a danger to him/herself or to others, and
  - The Behavior Management Plan Procedure has been followed.

**Children in Distress:** Staff realizes that a child acts out for a reason. The goal is to work with the child and family to better understand the behavior and implement appropriate behavior guidance techniques and plans to ensure the child's overall success.

1. Whenever a child is endangering themselves, other children, staff or volunteers, the staff must stop the action immediately.
  - Staff will remove children away from the child having difficulty to ensure everyone's safety.
  - One staff member will remain in close proximity of the child having difficulty, use a calm and nurturing voice and model "deep breathing."
  - After the child has calmed down, staff will talk to the child about the incident, feelings and other behavior options for when the child is experiencing difficulty in the future.
2. **Sending children home:** When all attempts to get a child to calm down have failed and classroom safety becomes an issue, a child may be sent home. All of the following criteria are required and must be implemented when children are sent home:
  - The staff feels a child's behavior is a safety concern for the classroom.
  - The staff has tried positive guidance methods as described above.
  - The child was unable to calm down after 20-30 minutes.
  - Teaching staff and/or providers cannot contact parent to pick up child early without conferring with agency's Director and/or Designee who will determine if immediate action must be taken to maintain safety.
  - Usually this will mean at least 3 aggressive infractions have taken place in a short period of time and the child does not appear able to regain control. Each circumstance will be evaluated and documented.

**First Incident:**

- When all attempts to get a child to calm down have failed and classroom safety becomes an issue, a child may be sent home:

- Call the parent to pick up the child with an explanation of the circumstance. The child may return to school the next day. The teacher will schedule a parent conference to develop a plan for the behavior. The plan may include the need to schedule a CDP CST.

### **Second Incident:**

- Follow the above steps; Schedule a CDP CST as soon as possible. The team will develop the “Plan of Action” for the classroom and the home. The “Plan of Action” may include:
  - a. Formal observations by the mental health consultant and referrals to pertinent outside agencies.
  - b. Specific social emotional strategies that focus on the main areas of concern.
  - c. Modified program: Days and hours may be decreased and increased in incremental stages based on the child’s success.
  - d. Temporary suspensions for challenging behavior will only be used as a last resort in circumstances where there is a serious safety issue that cannot be reduced or eliminated through reasonable modifications.
- 3. The CDP CST will track the plan and determine follow up. If it appears that the child is not able to participate safely in the program, all attempts will be made to assist the family in finding alternative placement and services.
- 4. Determination of continuation of services will be based on the following factors:
  - The child’s behavior consistently poses a danger to him/herself or to others, and the behavior management Plan Procedure has been followed **and has not been effective (including modifications).**

### **Appeal Procedure**

Any parent or guardian who is in disagreement with either the actions or policies of the Modesto City Schools Child Development Programs may follow the Appeal Procedure described in the parent handbook.



## **PARENT/STAFF PARTNERSHIPS**

You and the staff have a joint responsibility for the education of your child and must work together to establish a partnership based on mutual trust and respect. Please remember that we all want what is in the best interest of your child. It is important for you to share with the site staff significant events in your child's experiences at home. These experiences can have an impact on the child during the program day.

### **Communication**

Staff/providers values your participation and welcomes you at any time. Daily communication is very important. Please help to keep lines of communication open.

### **Parent Education and Activities**

Site staff and MCS Child Development Programs provide activities for you to:

- Hear guest speakers
- Attend family-oriented social activities
- Meet other parents
- Share in your child's program

### **Parent Involvement**

Parents are encouraged to participate in their child's classroom. Various opportunities include:

- Helping in the classroom
- Attending parent meetings, Parent Advisory Committee (PAC) OR Delegate Parent Policy Committee (DPPC)
- Meeting and talking to other parents and the staff
- Becoming aware of policies and procedures
- Assisting staff with special requests
- Learning about neighborhood and community resources and activities
- Taking advantage of special opportunities
- Learning how to assist your child with his or her educational needs

### **Parents' Rights and Responsibilities**

Parents are important in the MCS Child Development Programs. In order to be able to offer the best possible programs to children, parents have basic rights and responsibilities.

Rights:

1. To be welcomed in the classroom.
2. To be treated with respect and dignity.
3. To take part in the major decisions affecting the planning and operation of the program.
4. To be informed regularly about my child's progress in the program.
5. To expect guidance for my child from the staff.
6. To be able to learn about the operation of the program.

7. To take part in planning and carrying out programs that are designed to increase my skills in a variety of areas.
8. To choose whether or not to participate without fear of endangering the child's right to be in the program.
9. To be informed about the program and in particular their child's center.
10. To be informed about all community resources available for improving health, education and family life.

Responsibilities:

1. To learn as much as possible about the program and to take part in major policy decisions.
2. To accept MCS Head Start/State Preschool as an opportunity through which you can improve your life and children's lives.
3. To take part in the program/center activities as an observer, a volunteer and to contribute your services in whatever way you can toward the enrichment of the total program.
4. To explain the program to other parents and to encourage their full participation.
5. To welcome staff to your home, to keep appointments made, and to contact your child's teacher if you're unable to keep an appointment.
6. To offer constructive criticism of the program, to defend it against unfair criticism and to share in evaluating it.
7. To take advantage of programs designed to increase your knowledge about child development.
8. To become involved in community programs that help improve health, education, and recreation for all.
9. To be sure there is always someone available for your child in case of emergencies.
10. To keep your emergency contact information up to date.
11. To provide documentation of all health related requirements.

Parents and guardians of children enrolled in MCS Child Development Programs also have certain rights concerning their children's records under the Family Education Rights and Privacy Act of 1974. These include:

- ▶ The right to inspect and review these records on request.
- ▶ The right to challenge the contents of the records and request their correction.
- ▶ The right to know the names and positions of MCS Child Development Programs staff who have access to these records, and the reasons for which they have access.
- ▶ The right to know the purpose and intent of the forms and information kept in these records.

All records about children are kept in locked files both at the center and at the MCS Child Development Programs District Office. If you wish to see your child's file, a written request will need to be submitted to the MCS Child Development Programs Director. If you are requesting

information from your child's file the request must be made in writing to the MCS Child Development Programs Office. Request for records must be dated and made at least 5 business days in advance. Parents will be asked for consent in writing before any information is given to anyone other than authorized staff, or before an official referral is made to another agency, except for suspected child abuse.

Representatives from Community Care Licensing and California Department of Education, as well as local officials from Child Protective Services and law enforcement have the right to come into a center, interview children and review records.

### **Confidentiality of Information**

All information collected and maintained regarding you and your child will be kept in the strictest confidence. MCS Child Development Programs will only share information with other organizations, once your written consent has been obtained, in order to obtain services for your family. Your information will only be shared with MCS Child Development Programs staff on a need- to-know basis.

A "Release of Information" form will be used in order for staff to obtain information on your child from other agencies. This allows your control over what organization MCS Child Development Programs can request information from. Information may be requested only with your written permission.

For compliance with the Health Information Portability and Accountability Act (HIPAA) requests for your child's health information will be handled as follows: You and your health care provider should review this information for accuracy. REMEMBER, ALL HEALTH INFORMATION ON ANY MEMBER OF YOUR FAMILY SHOULD BE OBTAINED DIRECTLY FROM YOUR HEALTH CARE PROVIDER.

### **Child Abuse**

Child abuse is a topic of concern to both parents/guardians and staff/providers. For this reason all our staff is screened by the State Department of Social Services, Community Care Licensing and has received clearance of any criminal history from the State Department of Justice. The California State Child Abuse Reporting Law states that all childcare custodians are mandated reporters of any known or suspected instances of child abuse. All MCS Child Development Programs staff are mandated reporters of any known or suspected child abuse.

### **Parent Education Opportunities**

Guest speakers from MCS Child Development Programs and different community agencies are scheduled at parent meetings and other activities. Parents are asked to fill out a questionnaire in September on topics they are interested in. This helps the agency to plan guest speakers for the school year.

For parents/guardians wanting to complete their GED, take college courses or otherwise further their education, the program can provide you with information and referrals to meet this need. Your Teacher or Family Service Staff can give you more information on educational opportunities.

Throughout the year, flyers are posted on parent boards for activities and events in the community and at school sites.

### **Social Service Information**

Center and Family Service Staff are available to assist families in the following ways:

- Make appropriate referrals in the Family Partnership process to community resources.
- Provide up-to-date resource information and maintain parent bulletin boards with brochures and information concerning community services.
- Invite representatives from various community agencies to speak with individual families or at parent meetings.
- Form partnerships with other community agencies to assist families in gaining access to services and resources.

***\*\*Any services that you request are confidential\*\****

## **VOLUNTEERS**

Without each parent's contribution, the children and the program lose quality. It is our belief that each parent has special talents that can be used to benefit children and enrich the program.

Although it is not mandatory, we would like to encourage each family to volunteer at least 10 hours a month. With each family's help, this program can better respond to the needs of your children. There are several different ways to volunteer besides in the center; attendance at Parent Group meetings, Parent Policy Committee/Council meetings, being a member of Committees/Associations, or assisting with programs such as Raising a Reader (RAR), all count as volunteer time.

We value our volunteers. Any skills and abilities you may want to use are greatly appreciated. Talk with your child's Teacher or your Family Service Staff if you need more ideas or have something in particular you would like to do.

### **Required Immunizations for Volunteers**

SB 792 requires that every adult volunteering in a daycare center, preschool or home daycare center must be immunized against influenza, pertussis (whooping cough) and measles. All vaccines required by SB 792 are covered at no cost by insurance plans under the Affordable Care Act.

Volunteers can be vaccinated in a variety of ways:

- Contact their primary care physician. There is no copay, regardless of any minimums or maximums in their plans.
- Contact their local health department:  
<http://www.cdph.ca.gov/programs/immunize/pages/californialocalhealthdepartments.aspx>
- Find private providers offering vaccines to the public:  
<http://www.vaccines.gov/getting/where/>

### **Opting Out:**

Employees and Volunteers may decline to receive vaccinations provided they have one of the following on file at the site:

- A copy of an immunization record for pertussis and measles.
  - Influenza copy of immunization must be dated between August 1st and December 1st of each year.

- A statement from the volunteer's physician that there is a medical reason not to vaccinate the volunteer.
- A statement from the volunteer's physician that the volunteer is already immune to measles.
- A signed statement from the volunteer stating that they have declined to be vaccinated against influenza.

### **Volunteering With Children**

Teachers can always use help with the children in the center or during group experiences, but there are a few rules that need to be followed:

If a problem comes up with your own child or someone else's child, please quietly call the teachers attention to it and let them handle it. The teachers are trained in appropriate behavior management techniques to handle these situations when they arise.

Parents/guardians who wish to volunteer in the center on a regular basis must have proof of results of a current negative TB test or TB Risk Assessment on file with the agency. Other adults wishing to volunteer in the center must have been fingerprinted and cleared by Community Care Licensing.

1. Title 22 guidelines
  - The siblings must fall within the age group listed on the site license.
  - The presence of the siblings must not cause the total attendance for the day to exceed the capacity stated on the site license.
  - All siblings must be health cleared according to Title 22.
2. Health clearance involves the following:
  - A written medical examination within 30 days of first visit.
  - A test for tuberculosis or TB Risk Assessment within 30 days of first visit.
  - A record of immunization **at** the first visit, to be updated before the second visit.
3. Volunteers will abide by the Standards of Conduct for Parents and Volunteers.

Because of insurance requirements, siblings are not covered and are the total responsibility of their parents. Younger siblings may accompany volunteers if they meet the above criteria and do not disrupt the program.

### **In-Kind Donations (Head Start and Early Head Start Only)**

An in-kind donation is an offer of time, space or goods to the program. These donations are extremely valuable since the Federal Government requires us to match 25% of our funding with in-kind donations. The in-kind form is completed whenever someone volunteers or donates to the program. This includes the time spent volunteering in the center; on field trips as well as all the many other ways parents and community members volunteer time with the program.

Each day you volunteer, record the amount of time on the in-kind form. In each center there is a binder with in-kind forms for all volunteers. Please make sure to sign your in-kind form before the end of each month, so they can be recorded at the main office. During home visits, the use of space in your home may be considered a donation to the program. Any goods you donate, such as books, art materials, scrap lumber for carpentry, etc.; can also be listed on the in-kind donation. All donations are tax deductible if you file a long form for income tax.



## **HOLIDAYS AND SPECIAL OCCASIONS**

State and Federal restrictions mandate that MCS Child Development Programs may not engage in any religious activity – nor conduct activities that discriminate against the religious beliefs of any of the families enrolled. The traditions and beliefs of all families must be honored.

### **Holidays**

There are many ways holidays can be integrated into the curriculum, some of these ways include: field trips, family celebrations and customs, cooking experiences and art experiences.

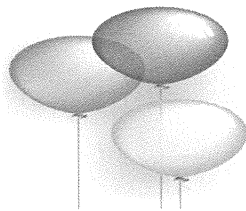
### **Birthdays**

Not all families celebrate birthdays or celebrate them in the same way. This is a good time to work on self-concept with the children – “I’m me, I’m special”.

**\*\*Please see the Nutrition section for policies on food. \*\***

### **Year End Celebrations**

Each teaching team, in accordance with the year-end celebration guidelines, develops a plan with the parent group regarding year-end activities. We do not plan graduation ceremonies (such as caps, gowns, marches, diplomas, etc.) because these are developmentally inappropriate.



# **MCS UNIFORM COMPLAINT PROCEDURES**

## **Procedures**

The following procedures shall be used to address all complaints which allege that the district has violated federal or state laws or regulations governing educational programs. Compliance officers shall maintain a record of each complaint and subsequent related actions, including all information required for compliance with the Code of Regulations, 5 CCR 4632, 4631, and 4633. All parties involved in allegations shall be notified when a complaint is filed, when a complaint meeting or hearing is scheduled, and when a decision or ruling is made.

### **Step 1: Filing of Complaint**

Any individual, public agency or organization may file a written complaint of alleged noncompliance by the district.

A complaint alleging unlawful discrimination shall be initiated no later than **six** months from the date when the alleged discrimination occurred or **six** months from the date when the complainant first obtained knowledge of the facts of the alleged discrimination. A complaint may be filed by a person who alleges that he/she personally suffered unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to unlawful discrimination. [5 CCR 4630]

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and a date stamp. If a complainant is unable to put a complaint in writing due to conditions such as illiteracy or other disabilities, district staff shall assist him/her in the filing of the complaint. [5 CCR 4600]

### **Step 2: Investigation of Complaint**

The compliance officer shall hold an investigative meeting within **five** work days (or shortly thereafter) of receiving the complaint or attempting to mediate the complaint. This meeting shall provide an opportunity for the complainant and/or his/her representative to repeat the complaint orally and the district's representatives to present information relevant to the complaint. [5 CCR 4631]

The complainant and/or his/her representative shall have an opportunity to present the complaint and evidence or information leading to evidence to support the allegations in the complaint. [5 CCR 4631]

To ensure that all pertinent facts are made available, the compliance officer and the complainant may ask other individuals to attend this meeting and provide additional information. A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, or his/her failure or refusal to cooperate in the investigation or his/her engagement in any other obstruction of the investigation may result in the dismissal of the complaint because of a lack of evidence to support the allegation. [5 CCR 4631] The district's refusal to provide the investigator with access to records and/or other information related to the allegation in the complaint, or its failure or refusal to cooperate in the investigation or its engagement in any other obstruction of the investigation, may result in a finding, based on evidence collected, that a violation has occurred and may result in the imposition of a remedy in favor of the complainant. [5 CCR 4631]

### **Step 3: Response**

Within **60 calendar days** of receiving the complaint, the compliance officer shall prepare and send to the complainant a written report of the district's investigation and decision as described in Step 4.

#### **Step 4: Final Written Decision**

The report of the district's decision shall be written in English and in the language of the complainant whenever feasible or required by law. This report shall include:

1. The findings of fact based on evidence gathered. [5 CCR 4631]
2. The conclusion(s) of law. [5 CCR 4631]
3. Disposition of the complaint. [5 CCR 4631]
4. Rationale for such disposition. [5 CCR 4631]
5. Corrective actions, if any warranted. [5 CCR 4631]
6. Notice of the complainant's right to appeal the district's decision within 15 days to the California Department of Education, and procedures to be followed for initiating such an appeal. [5 CCR 4631]
7. For discrimination complaints, notice that the complainant must wait until 60 days have elapsed from the filing of an appeal with the California Department of Education before pursuing civil law remedies. [Education Code 262.3]

If an employee is disciplined as a result of the complaint, the decision shall simply state that effective action was taken and that the employee was informed of district expectations. The report shall not give any further information as to the nature of the disciplinary action.

#### **Appeal Procedure**

**Notice of Action (NOA) Appeal** – Either the Notice of Action (NOA) or Uniform Complaint Procedures appeal/grievance process may be used to dispute any action taken by the MCS Child Development Programs and/or staff. Any parent or guardian who is in disagreement with either the actions or policies of MCS Child Development Programs or a staff member, may use the appeal procedure. Parents may request an appeal hearing within **14 days** of the date of the NOA. The purpose of appeals is to provide a method for discussing and settling differences.

It is the intent of this appeal procedure to settle grievances fairly and expediently. The person(s) filing a grievance will be free from restraint, coercion, discrimination, or reprisal. When grievances arise, they are not to be considered as reflecting unfavorably on either the filing party or MCS Child Development Programs.

At every step of the appeal procedure, the filing party may be accompanied by another person to represent and/or translate. The authorized representative may attend all hearings on behalf of or with the parent.

Step 1: Complete the information on the back of the NOA.

Step 2: Mail or deliver your local hearing request within 14 days of the receipt of the NOA.

Step 3: Within 10 calendar days the agency will notify you of the time and place of the hearing. You or your authorized representative are required to attend the hearing. If you or your authorized representative do not attend the hearing, you abandon your rights to an appeal and the action of the agency will be implemented.



Step 4: Within 10 calendar days following the hearing, the agency shall mail or deliver to you a written decision.

Step 5: If you disagree with the written decision of the agency, you have 14 calendar days in which to appeal to the CDE Early Education and Support Division. Your appeal must include the following:

1. A written statement specifying the reasons you believe the agency's decision was incorrect.
2. A copy of the agency's decision letter.
3. A copy of both sides of the NOA.

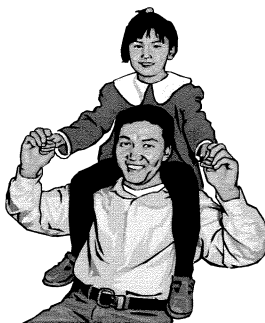
You may fax or mail your appeal to the following address:

**California Department of Education  
Early education and Support Division  
1430 N Street Suite 3410  
Sacramento, CA 95814  
ATTN: Appeals Coordinator  
Phone: (916) 322-6233  
Fax: (916) 323-6853**

### **Civil Law Remedies**

A complainant may pursue available civil law remedies outside of the district's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders.

For discrimination complaints, however, a complainant must wait until **60 days** have elapsed from the filing of an appeal with the California Department of Education before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is applicable only if the district has appropriately, and in a timely manner, apprised the complainant of his/her right to file a complaint in accordance with 5 CCR 4622.



## **ENROLLMENT FOR PRESCHOOL, HEAD START/EARLY HEAD START AND FCCH**

MCS Child Development Programs must follow age and income guidelines set by Federal, State and Local laws, regulations, funding terms and conditions.

### **Eligibility Priorities**

Each child and family is deemed eligible on the basis of income level and age. Depending on the program, the following may be taken into consideration: disability; limited or non-English speaking; living in a single parent home; foster placement; active involvement of the family with Child Protective Services (CPS); at risk of child abuse, neglect, or exploitation with a referral from a legal, medical or social service professional; history of substance abuse in the family; child returning for a second year; or transitioning from an Early Head Start program.

### **Disability Services**

Families with infants, toddlers or preschoolers experiencing special needs or medical, physical or developmental disabilities are encouraged to enroll in any program offered by MCS Child Development Programs. A team including the child's parents, primary caregiver, special education staff and disability or medical professionals will meet to develop an Individual Education Plan (IEP). Once the individual needs of the child and family are assessed and a plan is developed, the team works closely with the MCS Special Education Department and the Stanislaus County Office of Education to provide specialized services according to the child's IEP. Inclusion of children with disabilities helps all the children in the program develop an acceptance of others and to be considerate of others needs.

### **Eligibility**

Eligibility is based on documentation and verification of at least one of the following:

- Income (gross wages, salary, overtime)
- Current Aid Recipient (TANF, SSI)
- Homelessness (written referral from shelter)
- Child Protective Services (written referral from Social Worker)
- At risk of abuse, neglect, and/or exploitation (written referral from Social Worker)
- For Early Head Start, last 12 months of income (income tax returns, W2's, etc.)

### **Income Documentation**

Income documentation is for the month preceding certification or recertification. Current and on-going income documentation may be requested. MCS Child Development Programs reserves the right to ask for additional documentation to verify income and hours of employment. Any changes to family income or size must be reported to the MCS Child Development Programs immediately, which is, within five (5) business days.

- Self-employed parent/guardian must complete the Self-Employment Verification form. A combination of other business records must be attached to the Self-Employment Verification form, such as a business license, copy of the most

recently signed and completed tax return, letters from clients, appointment books, receipts, copies of quarterly estimated tax statements, or profit and loss statement.

### **Family Size**

The parent must provide supporting documentation regarding the number of children and parents in the family. Supporting documentation for the number of children shall be at least **one** or more of the following:

- Birth certificate
- Child custody court order
- Adoption documents
- Foster care placement records
- School or medical records
- County welfare department records
- Other reliable documentation indicating the relationship of the child to the parent
- Proof of absent parent if mom or dad is not in the home. Staff will provide additional guidance for this requirement.

### **Need**

Need for services are based on documentation and verification of at least one of the following:

- Child Protective Services
- At-risk
- Parental incapacity
- Employment
- Training toward vocational goal
- Actively seeking employment
- Seeking permanent housing

### **Variable Employment Schedules**

Until employment pattern becomes predictable, has specific days and hours of employment or work week cycles, need for services shall be updated at least every four (4) months.

### **Self-Employment**

Families who are self-employed and/or on a varied schedule must document need every four (4) months based on the following:

- A combination of other business records must be attached to the Self-Employment Verification form, such as a business license, copy of the most recently signed and completed tax return, letters from clients, appointment books, receipts, copies of quarterly estimated tax statements, or profit and loss statement.
- If hours of need can not be determined, the self-employment income will be divided by the minimum wage.

## **Enrollment Process**

- **Selection** – Enrollment begins with a search on the Centralized Eligibility List (CEL)/KinderWait and the Child Outcomes Planning and Assessment (COPA) data base. The CEL system allows subsidized child development contractors to access children that are eligible for their programs. The term “eligibility” is used because families are ranked by eligibility factors for subsidized care. Enrollment is based on the lowest rank first.
- **Enrollment** - Families must meet student age, family size and family income requirements to be eligible for enrollment. Any changes to family income or size must be reported to the District immediately, which is within five (5) business days.
- Families will be contacted by phone to make an appointment for enrollment.
- Documents needed for enrollment: check stubs, birth records, immunization records, and proof of residence. In addition, court or custody papers, child support documentation and school schedules are required, if appropriate.
- **Certification process**
  - Completion of the Application for Service to determine eligibility (with staff, must be signed and dated by both)
  - The Notice of Action (NOA) is issued after certification
- **Leave of Absence**
  - For non-emergency situations a leave must be requested (2) weeks in advance. A leave of absence shall not exceed (12) consecutive weeks, except for leave of absence due to medical, family, or summer vocational training programs. For these exceptions a leave of absence shall not exceed (16) weeks, and support documentation must be attached. Leaves are reviewed and approved on a case by case basis by the Child Development Programs staff and provider, if required.

## **Enrollment - Full-Day Only**

In order to enroll in a Full-Day program, parents must be working, going to school or in a job-training program pursuant to (Title 5 Section 18087) and (Title 5 Section 18086) and (Title 5 Section 18086.5). Verification will be required at the time of enrollment. Parents must notify staff if there is a change in their schedule.

- **Fees** – Families enrolled in Full Day programs may be subsidized by both Head Start and State funds. Families who are identified as over-income by State guidelines may be charged a fee (ACYF-IM-HS-01-06). Please see Parent Fee Policy and Procedure.

Children may be transitioned into a part-day program if their parents are no longer working or going to school.

## **How to Continue in the Program**

- **Timely Recertification** – families in child care must have eligibility recertified at least once every twelve (12) months. Self employed families or families with varied income and/or hours of employment will document need for services every four (4) months (Title 5 Section 18103).
- **Payment of fees** – See Parent Fee Policy and Procedure
- **Notification of changes** – Notify the office for changes in family income, family size or need for service within 5 days.
- Abide by **Agency Policies, Procedures and Program Requirements**

## **EDUCATION & ASSESSMENTS**

The Head Start Programs are center-based and located at various school sites throughout the District. The program operates Part Day and Full Day classes on traditional calendars.

The Preschool Programs are center-based and located at various school sites throughout the District. The program operates part-day classes on traditional calendars.

### **Education**

MCS Child Development Programs will provide an enriched learning experience to help children gain the skills needed to succeed. The most important goal is to develop and nurture a child's self-esteem. The program believes the future success of your child depends on a healthy self-image and pride in his family. With this ultimate goal in mind, the teaching staff/providers along with input from parents plans a curriculum that encourages curiosity, provides successful experiences for children and promotes social skills necessary to prepare them for later school experiences. The curriculum helps teachers/providers to focus on observing children more purposefully, and then to use their observations to plan developmentally appropriate activities for each child and the whole group.

### **Assessment**

Each child is screened within 60 days of enrollment to identify if there are any possible delays in development. Children also receive ongoing assessment with the State's Desired Results system to identify their developmental strengths and emerging skills. In order to plan an individualized learning program of activities, staff will meet with parents to discuss each child's progress and develop strategies to meet goals. A portfolio will be used to collect samples of each child's work. This work will be reviewed regularly to see how the child is progressing.

We assess children using the Desired Results Developmental Profile (DRDP's). Head Start/Early Head Start children are assessed three times a year; State-funded students are assessed twice per year. Infant/Toddlers are assessed two times a year. This information is used to plan your child's individual program. Parents will receive a summary of these reports at the end of each school year.

### **Parent/teacher conferences**

Staff and providers meet individually with parents throughout the school year, both in the family's home and in the center.

The purpose of these visits is to develop our relationship with you the parent. We review your child's progress, set learning goals, and address topics such as health, safety, nutrition, mental health and education. Throughout the program year, teachers and primary caregivers write observations about each child's skills. For example, if a teacher sees that a child is building a large block structure, or a child is trying to write his/her name for the first time, the teacher will write this information down and put it in the child's record. You can also write observations about what your child does at home, or you can tell the teacher what you have observed. All of these observations are used to complete an assessment for your child. You will review this summary with your child's teacher/primary caregiver at the parent conferences so you and the teacher/caregiver will both have a complete view of your child's strengths and developing skills.

## **Center and Group Experience Rules**

1. During school, children are not allowed outside the fenced-in area, unless accompanied by a staff member or responsible adult. Please keep gates closed when arriving or leaving.
2. All children must be accompanied into the center by a responsible person at arrival and departure, and signed in and out by an adult. Please do not drop your child off on the playground. Until the child is signed in, they are the responsibility of the parent.
3. All parents need to complete the Emergency Card and keep it updated with the name and telephone number of friends or relatives who will be responsible for picking up the child in case of illness or emergency.
4. Head Start/Preschool Programs follow the CDP Behavior Management Plan Procedure.

## **Program Self Assessment**

The “Thelma Harms Environment Rating Scales” are used annually to assess the quality of the MCS programs. Based on the results of the annual self-assessment, program goals are developed and shared with staff/providers and families in order to strive for continual program improvement in all areas of services.

## **Delegate Parent Policy Committee (DPPC)**

The DPPC is extremely important in the operation of the Head Start/Early Head Start program. The DPPC is responsible for planning, general administration, personnel administration, grant application preparation and evaluation of the program. Each center will elect representatives that will meet at the District level monthly.

## **Parent Advisory Committee (PAC)**

State-funded program parents have the opportunity to participate on an advisory board made up of parents, community representatives, program staff and Board of Education members. The Parent Advisory Committee assists with overall planning, acting as a channel for program complaints and suggestions, and promotion of benefits and needs of the program in the general community.



## **FAMILY CHILD CARE HOMES AND EARLY HEAD START**

The Family Child Care Program is a School Readiness alternative to center-based child care. Infants, toddlers, preschool-age and school-age children in this program are enrolled in family child care homes that are licensed for either 6-8 or 12-14 children. Family Child Care providers are licensed professionals who care for children in their homes. Modesto City Schools has a network of licensed family child care homes in which the providers are independent contractors. Family Child Care provides year-round quality child care. Days and hours vary by home.

### **Enrollment in FCCH**

Families must meet and document student age, family size and family income requirements to be eligible for enrollment. Any changes to family income or size must be reported to the District within five (5) business days. In addition, in order to enroll in a Family Child Care Home, parents must be working, going to school or in a job-training program. Verification will be required at the time of enrollment. Parents must notify staff if there is a change in their schedule. Please see Enrollment for Preschool, Head Start/Early Head Start and FCCH.

### **Substitute Care**

A unique feature of Family Child Care is continuous care for your child. If your child's regular provider has to close their home due to illness, family emergency or vacation, a substitute provider will care for your child, **if available**.

In all cases, except for an emergency, your child's placement in a substitute home will be carefully planned in advance. You will be required to have your child meet the provider who will be doing the substitute care so that your child will be familiar with the provider, his/her family and his/her home prior to the first morning of attendance. It is the responsibility of the parent to call the substitute and make arrangements to meet before the first day of attendance.

### **Diapers and Toileting**

Parents must meet with the provider to review the provider's policies regarding diapering and toilet training procedures. Parents are required to supply diapers for their children (except Early Head Start).

### **Behavior Management**

Providers realize that a child acts out for a reason. The goal is to work with the child and family to better understand the behavior and implement appropriate behavior guidance techniques and plans to ensure the child's overall success.

Providers will help children to express themselves in a positive manner. Children are encouraged to express their feelings and 'use words' when problem solving. If a child becomes disruptive, the following steps will be taken:

1. The provider will talk with the child about his/her behavior and help him/her to see the effects it has on others.
2. The child will be given choices of other activities to pursue, or be redirected to another activity or area.
3. The child may need to be removed from the area until the child is able to make the choice to return to safe play.
4. Under no circumstances will there be any corporal punishment.

5. If the behavior continues or the behavior is a safety concern for the child or others, the parents will be notified and additional interventions will be discussed per the Behavior Management Plan Procedure (pg.19).

### **Field Trips**

Field trips are an important part of the learning experience in the Family Child Care programs. They are designed to:

- Supplement and enrich the learning experience outside the home.
- Help relate experiences to the world outside the home.
- Bring the community within the scope of a child's learning experience.

On all Family Child Care field trips, provisions shall be made for proper supervision. Parents are encouraged to participate with their children. Parents may be asked to pay an additional cost for field trips not to exceed twenty-five dollars (\$25) per child in a school year.

- Participation in a field trip will not be denied due to a parent's inability or refusal to pay the fee.
- No adverse action will take place against a parent for the parent's inability or refusal to pay the fee.
- A payment system that prevents the identification of children based on whether or not a child's family has paid field trip fee will be established.

### **Nutrition**

A nutrition component is part of the daily curriculum. Children help to plan meal menus, prepare snacks, serve and develop skills in food preparation, hand washing and the safe use of cooking utensils. Meals are served on a daily basis in the morning and afternoon. Review provider's policies and procedures for exact times. Menus are posted for parents and children. Meal times provide an opportunity to:

- Learn about healthy foods
- Try new foods
- Practice appropriate eating habits
- Make mealtime a learning and social experience

***\*\*You must inform the provider of any food allergies your child may have\*\****



## **Parent Responsibilities**

- The parent is responsible to review the provider's policies and procedures prior to final enrollment.
- Your child must be signed in and out each day with a complete signature by an adult 18 years of age or older.
- Make sure the provider knows your child has arrived and has been signed in.
- When your child is signed out, responsibility for the care of the child is given back to the authorized adult departing with the child.
- No person may pick up your child from the FCCH without your authorization on the emergency card.
- In the event of an emergency and someone other than an authorized adult is to pick up your child, you must call the provider and follow up with a written note giving the authorization. The authorized person must have a form of identification at that time.
- Families who have court orders restricting adults who can have contact with their children must provide a photocopy of the court orders and a photograph of the individual to be included in their family files.
- Payment of fees – Please see Parent Fee Policy and Procedure

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Appointment of Representatives to CIF League June 19, 2017

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### BACKGROUND

The California Interscholastic Federation (CIF) is the ruling body for high school competitive athletics. All Modesto City Schools' high schools are member schools in the CIF and compete athletically in the Modesto Metropolitan Conference. Each local school district must designate school representatives to the athletic league in which it participates to maintain all voting privileges.

### ISSUE

Article 2, Section 25, of the California Interscholastic Federation Constitution requires that each local school district Board of Education ratify to the appropriate CIF section office the appointment of individuals who will be school representatives to the athletic league for the following year.

Modesto City Schools' representatives to the CIF will be as follows:

Fred C. Beyer High School	Dan Park, Principal
Grace M. Davis High School	Sara Gil, Principal
Thomas Downey High School	Richard Baum, Principal
James C. Enochs High School	Amanda Moore, Principal
Joseph A. Gregori High School	Brad Goudeau, Principal
Peter Johansen High School	Nathan Schar, Principal
Modesto High School	Jason Manning, Principal

### RECOMMENDATION

It is recommended that the Board of Education approve the appointment of representatives to CIF League.


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Originating Department: Director, Educational Services

Reviewed and Recommended by:

  
Virginia M. Johnson  
Associate Superintendent,  
Educational Services

Approved for Recommendation  
to the Governing Board by:

  
Pamela Able  
Superintendent

MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Designated Personnel Action Items

June 19, 2017

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The following designated personnel action items are attached for approval by the Board of Education:

CERTIFICATED

.1	Approval of certificated personnel terminations	17 items
.2	Approval of certificated personnel leaves of absence	36 items
.3	Approval of certificated personnel employment	32 items
.4	Approval of certificated personnel other appointments	146 items
.5	Approval of certificated personnel stipend appointments	88 items
.6	Approval of certificated personnel stipend deletions	1 items
.7	Approval of certificated personnel substitute appointments	169 items

CLASSIFIED

.8	Approval of classified personnel terminations	19 items
.9	Approval of classified personnel leaves of absence	49 items
.10	Approval of classified personnel employment	12 items
.11	Approval of classified personnel other appointments	189 items
.12	Approval of classified personnel substitute appointments	136 items

It is recommended that the Board of Education approve the attached designated personnel action items.

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Recommended by:

Approved for Recommendation  
to the Governing Board by:



Craig Rydquist  
Deputy Superintendent,  
Chief Human Resources Official



Pamela Able  
Superintendent

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel terminations:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Armes, Megan	Classroom Teacher, 7-8	Elem. Dist.	Resignation	05/25/17
2. Caldwell, Richard	Principal, 7-8	Elem. Dist.	Resignation	06/30/17
3. Chilles, Christopher	Assistant Principal, Student Supervision and Attendance	H.S. Dist.	Resignation	05/22/17
4. Cornelius, Sharon	Resource Specialist, P-12	Elem. Dist.	Resignation	05/25/17
5. Day, Cynthia	Classroom Teacher, 7-8	Elem. Dist.	Resignation	05/09/17
6. Dirks-Herline, April	Resource Specialist, P-12	Elem. Dist.	Resignation	05/25/17
7. Galvan, Bernadette	Classroom Teacher, 9-12	H.S. Dist.	Resignation	05/25/17
8. Kaiser, Nichele	Classroom Teacher, K-6	Elem. Dist.	Resignation	05/25/17
9. Krone, Justin	Associate Principal Curriculum & Instruction	H.S. Dist.	Resignation (Management Position Only)	06/30/17
10. Nguyen, Shelly	Special Day Class Teacher, P-12	Admin.	Resignation	05/25/17
11. Rivera, Marcos	Instrumental Music Teacher, 9-12	H.S. Dist.	Resignation	05/25/17
12. Shannon, Judy	School Nurse	Elem. Dist.	Retirement	05/25/17
13. Snable, Meghan	Classroom Teacher, K-6	Elem. Dist.	Resignation	05/25/17
14. Stevano, Natalie	Classroom Teacher, 9-12	H.S. Dist.	Resignation	06/30/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel terminations:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
15. Wells, Michele	Program Manager - Special Education	Admin.	50% Resignation Only	06/30/17
16. West, Zena	Classroom Teacher, 9-12	H.S. Dist.	Resignation	05/25/17
17. Woodbridge, Justin	Resource Specialist, P-12	Admin.	Resignation (From Bargaining Unit Position Only)	05/25/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: June 19, 2017**

**Action: Approval of certificated personnel leaves of absence:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
1. Abshire, Desirree	Resource Specialist, P-12	Admin.	60% Unpaid Leave of Absence	08/08/17 05/31/18
2. Abshire, Melissa	School Nurse	Admin.	Unpaid Leave of Absence	08/08/17 05/31/18
3. Alvarez, Elena	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence-Revised	03/07/17 05/25/17
4. Burton, Douglas	Teacher on Special Assignment	Admin.	Association Leave	08/08/17 05/31/18
5. Calderon, Daedre	District Improvement Facilitator, K-12	Admin.	20% Unpaid Leave of Absence	08/08/17 05/31/18
6. Carley, Laurie	Classroom Teacher, K-6	Elem. Dist.	Willie Brown Leave	08/08/17 05/31/18
7. DeMoura, Amy	Classroom Teacher, K-6	Elem. Dist.	50% Unpaid Leave of Absence	08/08/17 05/31/18
8. di Cristina, Constance	Classroom Teacher, 9-12	H.S. Dist.	40% Willie Brown Leave	08/08/17 05/31/18
9. Erbele, Christine	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence-Revised	08/08/17 10/17/17
10. Fontana, Ginger	SELPA Director	Admin.	Paid Leave of Absence	05/12/17 05/24/17
11. Girardi, Denise	Classroom Teacher, K-6	Elem. Dist.	Job Sharing Leave	08/08/17 05/31/18
12. Goursky, Andrea	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence-Revised	03/01/17 05/25/17
13. Goynes, Linda	Language, Speech & Hearing Specialist	Admin.	Paid Leave of Absence	05/01/17 05/25/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel leaves of absence:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
14. Kist, Alyse	Resource Specialist, P-12	Elem. Dist.	40% Unpaid Leave of Absence	08/08/17 05/31/18
15. Kist, Tamela	Classroom Teacher, K-6	Elem. Dist.	Unpaid Leave of Absence	05/02/17 05/02/17
16. Koochof, Melanie	Classroom Teacher, 9-12	H.S. Dist.	Unpaid Leave of Absence	10/02/17 10/03/17
17. Leverett, Louise	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence	04/10/17 05/25/17
18. Lewis, Khemera	Classroom Teacher, 9-12	H.S. Dist.	Paid Leave of Absence	08/08/17 09/22/17
19. Mar, Joy	Resource Specialist, P-12	Admin.	50% Unpaid Leave of Absence	08/08/17 05/31/18
20. Martin, Katina	Classroom Teacher, K-6	Elem. Dist.	50% Unpaid Leave of Absence	08/08/17 05/31/18
21. Martinez, Araceli	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence- Revised	04/04/17 04/28/17
22. Nevitt, Lisa	Instructional Coach, K-6, Site	Elem. Dist.	Paid Leave of Absence	05/09/17 05/25/17
23. Nguyen, Shelly	Special Day Class Teacher, P-12	Admin.	10% Unpaid Leave of Absence	08/08/17 05/31/18
24. Owens, Molly	Special Day Class Teacher, P-12	H.S. Dist.	Paid Leave of Absence	08/08/17 10/21/17
25. Peterson, Hannah	Language, Speech & Hearing Specialist	Admin.	Paid Leave of Absence	08/10/17 04/30/18
26. Petree, Vicki	Classroom Teacher, K-6	Elem. Dist.	Willie Brown Leave	08/08/17 05/31/18
27. Powers, Julie	High School Counselor	H.S. Dist.	20% Unpaid Leave of Absence	08/08/17 05/31/18

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel leaves of absence:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
28. Sanchez-Perez, Josefina	Instructional Coach, K-6, Site	Elem. Dist.	50% Unpaid Leave of Absence	08/08/17 05/31/18
29. Speed, Brandi	Classroom Teacher, 9-12	H.S. Dist.	Paid Leave of Absence-Revised	04/12/17 05/25/17
30. Spycher, Deborah	Special Day Class Teacher, P-12	H.S. Dist.	Unpaid Leave of Absence	08/08/17 05/31/18
31. Timothy, Mary	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence	05/01/17 05/25/17
32. Tschantz, Ericka	Program Manager-Special Education	Admin.	Paid Leave of Absence	07/03/17 07/20/17
33. Weber, Nicole	Classroom Teacher, 9-12	H.S. Dist.	20% Unpaid Leave of Absence	08/14/17 05/31/18
34. Wirowek, Keri	Classroom Teacher, K-6	Elem. Dist.	Job Sharing Leave	08/08/17 05/31/18
35. Yang, Yer	Classroom Teacher, K-6	Elem. Dist.	Paid Leave of Absence	05/20/17 05/25/17
36. Yu, Carey	School Nurse	Admin.	Unpaid Leave of Absence	08/08/17 05/31/18



# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Addington, Rodney	Classroom Teacher, 7-8-40% Roosevelt/60% La Loma	Elem. Dist.	New Hire	08/08/17
2. Alvarado, Rebecca	CDP Head Start Teacher, Part Day-Burbank	Elem. Dist.	From: CDP Head Start Teacher, Part Day-Marshall	07/01/17
3. Blickenstaff, Susan	Classroom Teacher, 9-12, Non-Instructional-Modesto	H.S. Dist.	From: 40% Classroom Teacher, 9-12/60% Classroom Teacher, 9-12, Non-Instructional-Modesto	08/08/17
4. Contreras, Heather	Senior Director, Educational Services	Admin.	From: Principal, K-6-Tuolumne	07/01/17
5. DeRieux, Elizabeth	Classroom Teacher, K-6-Martone	Elem. Dist.	From: Classroom Teacher, K-6-Garrison	08/08/17
6. Dimberg, Shauna	Program Manager-Special Education	Admin.	From: Supervisor, Special Education	07/01/17
7. Donaldson, Rebecca	District Improvement Facilitator, K-12	Admin.	From: Classroom Teacher, K-6-Wilson	08/08/17
8. Genzmer, Scott	Principal, K-6-Franklin	Elem. Dist.	From: Principal, K-6-Marshall	07/01/17
9. Gonzalez, Yscel	CDP Head Start Teacher, Part Day-Marshall	Elem. Dist.	From: CDP State Preschool Teacher, Part Day-Pearson	07/01/17
10. Guerrero, Francisco	Principal, K-6-Marshall	Elem. Dist.	From: Vice Principal, K-6-Marshall	07/01/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
11. Havens, Greg	Classroom Teacher, K-6-Martone	Elem. Dist.	From: Instructional Technology Coach-Site-Davis	08/08/17
12. Heintz, Lori	Special Day Class Teacher, P-12-Johansen	H.S. Dist.	From: Classroom Teacher, Non-Instructional, 9-12-Beyer	08/08/17
13. Herbst, Heather	Principal, K-6-Rose Avenue	Elem. Dist.	From: Vice Principal, K-6-Garrison	07/01/17
14. Krone, Justin	Classroom Teacher, 9-12-Enochs	H.S. Dist.	New Hire	08/08/17
15. Lomax, Mary	Associate Principal Curriculum & Instruction-Gregori	H.S. Dist.	From: Associate Principal, Curriculum & Instruction-Enochs	07/01/17
16. Martin, Tiffany	Program Manager-Special Education	Admin.	From: 50% Vice Principal, K-6/50% Administrator of Curriculum Instructional Support, K-6-Rose Avenue	07/01/17
17. Medina, Armando	Assistant Principal, Student Supervision & Attendance-Modesto	H.S. Dist.	From: Assistant Principal, 7-8-Hanshaw	07/01/17
18. Mendez, Quan	Classroom Teacher, K-6-Library Services	Admin.	From: District Improvement Facilitator, K-12-Rover	08/08/17
19. Nakai, Clara	Coordinator of CDP Early Head Start & Family Child Care Homes	Admin.	New Hire	05/15/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
20. Nipper, Thomas	Assistant Principal, Student Supervision & Attendance-Enochs	H.S. Dist.	From: Vice Principal, K-6-50% Sonoma/50% El Vista	07/01/17
21. Nunes, Heidi	Principal, K-6-Martone	Elem. Dist.	From: Principal, K-6-Enslin	07/01/17
22. Paris, Erin	40% District Improvement Facilitator, K-12/60% Classroom Teacher, 9-12-Johansen	H.S. Dist.	From: Classroom Teacher, 9-12-Johansen	08/08/17
23. Schenone, Irene	CDP Head Start Teacher, Part Day-Franklin	Elem. Dist.	From: CDP Head Start Teacher, Part Day-Wright	07/01/17
24. Shepherd-Matlock, Aimee	Classroom Teacher, 9-12-Modesto	H.S. Dist.	From: Classroom Teacher, 7-8-Roosevelt	08/08/17
25. Shroyer, Michael	Associate Principal Curriculum & Instruction-Enochs	H.S. Dist.	From: Assistant Principal, Pupil Services-Enochs	07/01/17
26. Siegel, Ann	Director II, Child Development Programs	Admin.	From: Program Manager, Special Education	07/01/17
27. Silva, Theresa	Vice Principal, K-6	Elem. Dist.	New Hire	07/01/17
28. Thorne, Sarah	District Improvement Facilitator, K-12	Admin.	From: Classroom Teacher, K-6-Martone	08/08/17
29. Vella, Shannon	Classroom Teacher, K-6-Martone	Elem. Dist.	From: Classroom Teacher, K-6-Wright	08/08/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting:** June 19, 2017

**Action: Approval of certificated personnel employment:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
30. Wallace, Lamar	60% Classroom Teacher, 9-12/40% ROP Classroom Teacher, 9-12-Gregori	H.S. Dist.	From: 80% Classroom Teacher, 9-12/20% ROP Classroom Teacher, 9-12-Gregori	08/08/17
31. Wells, Michele	50% Program Manager-Special Education	Admin.	From: Program Manager-Special Education	07/01/17
32. Woodmansee, Kelly	60% Classroom Teacher, 7-8-Roosevelt	Elem. Dist.	New Hire-Probationary	08/08/17

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Aderholt, Macy	Hourly	Elem. Dist.	Summer School Teacher, 7-8	06/02/17 06/29/17
2. Aguilera, Vanessa	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17
3. Alvarado, Julie	Hourly	Admin.	Special Education Home & Hospital Teacher	05/01/17 06/30/17
4. Arellano, Ernesto	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17
5. Avey, John	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
6. Avey, Sherrie	Hourly	Elem. Dist.	Summer School Teacher, Special Education	06/02/17 06/30/17
7. Ayala De Reyes, Anna	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
8. Barnwell, Amber	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
9. Barrett, Christine	Hourly	Elem. Dist.	Summer School Teacher, 7-8	06/02/17 06/29/17
10. Beitsarkiss, Edmund	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	04/29/17 05/06/17
11. Berbena, Joshua	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17
12. Bispo, Karlee	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17
13. Bledsoe, Seth	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/02/17 06/16/17
14. Bledsoe, Seth	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/19/17 06/23/17
15. Boldon, Jenny	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
16. Bolin, Shyleia	Hourly	Elem. Dist.	Summer School Teacher, Special Education	06/02/17 06/30/17
17. Boren, Ronald	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/02/17 06/16/17
18. Boren, Ronald	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/19/17 06/23/17
19. Brady, Troy	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17
20. Brite, Michael	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
21. Butler, Melissa	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17
22. Carvalho, Laura	Daily	H.S. Dist.	Extended/Extra Service Days-5 Days	04/17/17 05/25/17
23. Clark, Richard	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	04/29/17 05/06/17
24. Clay-Taylor, Denise	Hourly	Elem. Dist.	Home & Hospital Teacher	07/01/16 06/30/17
25. Clements, Mark	Daily	Admin.	Extended/Extra Service Days-5 Days	07/01/16 06/30/17
26. Cormier, Gail	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
27. Cornwell, Brad	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	05/06/17 05/25/17
28. Coronado, Chevonne	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
29. Cox, Michelle	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
30. Crane, Machele	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/02/17 06/23/17
31. Crane, Machele	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/02/17 06/16/17
32. Damas, Stacey	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	05/13/17 05/13/17
33. Deatherage, Melicety	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
34. DeLaCuesta, Graciela	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
35. Doud, Andrea	Daily	Admin.	Extended/Extra Service Days-14 Days	07/01/16 06/30/17
36. Dunham, Delichia	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
37. Duran, Gustavo	Hourly	Elem. Dist.	Summer School Teacher, Special Education	06/02/17 06/30/17
38. Eck, Tarin	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
39. Egenberger, Zachary	Hourly	Admin.	Summer School Teacher, Special Education	06/02/17 06/30/17
40. Erwin, Amy	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
41. Espitia, Belinda	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
42. Fogarty, Frances	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	04/29/17 05/06/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
43. Garcia, Russ	Hourly	Admin.	Special Education Home & Hospital Teacher	05/01/17 06/30/17
44. Goedhart, Grant	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17
45. Griffin, Charlene	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
46. Griffith, Kendra	Hourly	Elem. Dist.	Summer School Teacher, Special Education	06/02/17 06/30/17
47. Gudino, Jr., Francisco	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17
48. Guenther, Debra	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	05/13/17 05/25/17
49. Gupta, Chris	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	04/01/17 05/25/17
50. Gutierrez, Mary	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
51. Hammari, Mark	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	05/13/17 05/22/17
52. Harless, Danee	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	04/29/17 05/06/17
53. Harrington, Brandon	Hourly	Admin.	Academic Intervention	04/01/17 05/31/17
54. Harrington, Katy	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
55. Harris, Traci	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17



**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting:**

**June 19, 2017**

**Action: Approval of certificated personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
56. Heintz, Tony	Hourly	H.S. Dist.	Independent Study Teacher	05/03/17 06/30/17
57. Hernandez, Adriana	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
58. Hernandez, Guadalupe	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
59. Hicks, Hailey	Hourly	Elem. Dist.	Summer School Teacher, Special Education	06/02/17 06/30/17
60. Holmes, Chris	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	04/29/17 05/06/17
61. Hudgens, Jeannie	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
62. Inacio, Joseph	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17
63. Kham, Chantean	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
64. Lacoste, Debra	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
65. Landes, Rodney	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17
66. Lara, Guadalupe	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
67. Lara, Javier	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
68. Lark, Kenneth	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
69. Lee, Papith	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
70. Litke, Gertrude	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
71. Lok, Ron	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	04/01/17 05/25/17
72. Lopez, Jr., Eliseo	Daily	Elem. Dist.	Summer School Principal, K-6	06/05/17 06/17/17
73. Lopez, Jr., Eliseo	Daily	Elem. Dist.	Summer School Principal, K-6	06/19/17 06/24/17
74. Lu, Susan	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
75. Machado, Sally	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
76. Malech, Kenneth	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
77. Maness, Sandie	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
78. Martinez, Gabriel	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17
79. McCabe, Veronica	Daily	Elem. Dist.	Summer School Principal, K-6	06/07/17 06/09/17
80. McCoy, Nikiya	Hourly	Elem. Dist.	Summer School Teacher, Special Education	06/02/17 06/30/17
81. McEwen, Steven	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17
82. Megee, Bryce	Hourly	H.S. Dist.	Independent Study Teacher	05/03/17 06/30/17
83. Merchant, Ryan	Hourly	Elem. Dist.	Summer School Teacher, Special Education	06/02/17 06/30/17
84. Miler, Lupe	Hourly	Elem. Dist.	Summer School Principal, K-6	06/01/17 06/29/17
85. Moore, Kenneth	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: June 19, 2017**

**Action: Approval of certificated personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
86. Morton, Wendy	Hourly	Elem. Dist.	School Nurse-Revised	06/01/17 06/30/17
87. Morton, Wendy	Hourly	Admin.	School Nurse-Revised	06/02/17 06/30/17
88. Mota, Maria	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
89. Moua, Cindy	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
90. Myers, David	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17
91. Mynear, Blake	Hourly	Elem. Dist.	Summer School Teacher, Special Education	06/02/17 06/30/17
92. Nasrawi, Kelly	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17
93. Oliver, Rhonda	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17
94. Oliveros, Sylvia	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/19
95. Ortiz, Shannda	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
96. Pallios, Kylie	Daily	Admin.	Extended/Extra Service Days- 3 Days	07/01/16 06/30/17
97. Patterson, Toni	Daily	Admin.	Extended/Extra Service Days- 2 Days	07/01/16 06/30/17
98. Perrello, Kristin	Daily	Admin.	Extended/Extra Service Days- 12 Days	06/01/17 06/30/17
99. Peterson, Christopher	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
100. Pettis, Monique	Daily	Admin.	Extended/Extra Service Days- 20 Days	07/01/16 06/30/17
101. Pope, Rachel	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
102. Presley, Kathryn	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
103. Quadros, Carmina	Hourly	Elem. Dist.	Summer School Teacher, 7-8	06/02/17 06/29/17
104. Qualle, Melissa	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17
105. Radu, Raluca	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	04/01/17 05/25/17
106. Raza, Kathryn	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
107. Redford, Jennifer	Hourly	Admin.	Special Education Home & Hospital Teacher	04/25/17 06/30/17
108. Rentziperis-Davis, Anne	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17
109. Riley, Cindy	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
110. Rivera, Marcos	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	04/29/17 05/06/17
111. Rivera, Rosalyn	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
112. Rodriguez, Rose	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
113. Rodriguez, Teri	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting:**

**June 19, 2017**

**Action: Approval of certificated personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
114. Salomon, Deanna	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
115. Schar, Heather	Daily	Admin.	Extended/Extra Service Days-4 Days	07/01/16 06/30/17
116. Schar, Heather	Daily	Admin.	Extended/Extra Service Days-12 Days	06/01/17 06/30/17
117. Scheidecker, Paula	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	04/01/17 05/25/17
118. Shervington, Kendra	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/02/17 06/16/17
119. Shervington, Kendra	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/19/17 06/23/17
120. Simas, Seth	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	05/06/17 05/25/17
121. Skeen, Lyndsay	Daily	Admin.	Extended/Extra Service Days-12 Days	06/01/17 06/30/17
122. Solorio, Priscilla	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17
123. Sonnenberg, Eric	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17
124. Soto, Elizabeth	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
125. Starn, Natalie	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
126. Stevens, Kim	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
127. Sweeney, Jennie	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	05/06/17 05/25/17
128. Talavera, Michael	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
129. Thomas, Clay	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	04/29/17 05/06/17
130. Tornberg, Suzanna	Hourly	Elem. Dist.	Home & Hospital Teacher	07/01/16 06/30/17
131. Toscano, Marilyn	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	04/29/17 05/06/17
132. Valencia Nunez, Karla	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	04/29/17 05/06/17
133. Valente, Kimberly	Daily	Admin.	Extended/Extra Service Days-9 Days	07/01/16 06/30/17
134. Van Winkle, Cornelia	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	05/13/17 05/25/17
135. Vargas, Teresa	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
136. Vaughn, Lindsey	Hourly	Admin.	Special Education Home & Hospital Teacher	05/01/17 06/30/17
137. Vinson, Laurie	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
138. Walls, Sarah	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
139. Webster, Darick	Daily	Admin.	Extended/Extra Service Days- 8 Days	07/01/16 06/30/17
140. Westphal, Kyle	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17
141. White, Ryan	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	05/13/17 05/25/17
142. Wiley, Kaitlyn	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17
143. Yoder, Valerie	Hourly	H.S. Dist.	Tutoring/Peer Assistance Program	05/13/17 05/25/17
144. Young, Bobbie	Hourly	Elem. Dist.	Summer School Teacher, K-6	06/01/17 06/29/17
145. Youngheim, Alicia	Hourly	Elem. Dist.	Summer School Teacher, Special Education	06/02/17 06/30/17
146. Zakarian-Venturini, Janet	Hourly	H.S. Dist.	Summer School Teacher, 9-12	06/02/17 06/29/17

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Addington, Rodney	Stipend	Elem. Dist.	Dual Site Assignment	08/08/17 05/29/18
2. Aldana, Christopher	Stipend	H.S. Dist.	Boys' Golf Head Coach	02/07/17 05/13/17
3. Applequist, Zakary	Stipend	H.S. Dist.	Girls' Varsity Softball Head Coach	02/10/17 05/13/17
4. Barker, Brian	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	05/08/17 06/03/17
5. Battig, Alessandra	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	05/08/17 05/27/17
6. Biven, John	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	05/08/17 06/03/17
7. Blanas, Frank	Stipend	H.S. Dist.	Boys' Varsity Baseball Assistant Coach	02/06/17 05/13/17
8. Broadway, Charles	Stipend	H.S. Dist.	Track Assistant Coach	02/07/17 05/13/17
9. Cadrett, Matthew	Stipend	H.S. Dist.	Boys' Junior Varsity Swimming Head Coach	02/06/17 05/13/17
10. Cadrett, Matthew	Stipend	H.S. Dist.	Girls' Junior Varsity Swimming Head Coach	02/06/17 05/13/17
11. Carlin, Niles	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	04/24/17 05/20/17
12. Casillas, Joel	Stipend	H.S. Dist.	Boys' Junior Varsity Baseball Head Coach	02/08/17 05/13/17



**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
13. Castillo, Yuliana	Stipend	Elem. Dist.	Outdoor Education, K-6	04/17/17 04/19/17
14. Castle, Cristie	Stipend	H.S. Dist.	Girls' Junior Varsity Swimming Head Coach	02/06/17 05/13/17
15. Chambers, Maurice	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	05/08/17 05/20/17
16. Chiavetta, Michael	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	05/01/17 05/13/17
17. Chiavetta, Michael	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	05/01/17 05/13/17
18. Chun, Keith	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	05/01/17 05/13/17
19. Clay, Cameron	Stipend	H.S. Dist.	Boys' Freshman Baseball Head Coach	02/06/17 03/13/17
20. Cloward, Christopher	Stipend	H.S. Dist.	Boys' Junior Varsity Baseball Head Coach	02/06/17 05/13/17
21. Corgiat, Eric	Stipend	H.S. Dist.	Boys' Varsity Swimming Head Coach	02/06/17 05/13/17
22. Corgiat, Eric	Stipend	H.S. Dist.	Girls' Varsity Swimming Head Coach	02/06/17 05/13/17
23. Davis, James	Stipend	H.S. Dist.	Supervisor Playoff Compensation-Spring	04/24/17 06/03/17

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
24. Davis, James	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	05/08/17 05/27/17
25. Dinnell, Kim	Stipend	H.S. Dist.	Track Varsity Head Coach	02/06/17 05/13/17
26. DUEWELL, Ethan	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	05/08/17 06/03/17
27. Duran, Dominic	Stipend	H.S. Dist.	Boys' Varsity Baseball Head Coach	02/06/17 05/13/17
28. Eckles, Suzanne	Stipend	H.S. Dist.	Track Assistant Coach	02/06/17 05/13/17
29. Eitelgeorge, Steven	Stipend	H.S. Dist.	Track Assistant Coach	02/06/17 05/13/17
30. Eudy, Ashley	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	05/01/17 05/20/17
31. Fahey, Dennis	Stipend	H.S. Dist.	Boys' Freshman Baseball Head Coach	02/06/17 05/13/17
32. Faria, Jr., Edward	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	05/08/17 05/20/17
33. Flora, Jason	Stipend	Elem. Dist.	Web Page Design, 7-8	08/08/16 05/25/17
34. Fontana, Donald	Stipend	H.S. Dist.	Girls' Frosh Softball Head Coach	02/06/17 05/13/17
35. Gahan, John	Stipend	H.S. Dist.	Boys' Golf Head Coach	02/06/17 05/13/17
36. Garcia, Russ	Stipend	H.S. Dist.	Track Varsity Head Coach	02/06/17 05/13/17

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
37. Graham, Kendall	Stipend	H.S. Dist.	Girls' Junior Varsity Swimming Head Coach	02/06/17 05/13/17
38. Graham, Kendall	Stipend	H.S. Dist.	Girls' Varsity Swimming Head Coach	02/06/17 05/13/17
39. Heese, Brian	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	05/08/17 05/27/17
40. Herring, Harold Keith	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	05/01/17 05/13/17
41. Herring, Harold Keith	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	05/01/17 05/13/17
42. Jackson, Steven	Stipend	H.S. Dist.	Track Assistant Coach	02/06/17 05/13/17
43. Kellner, Nicholas	Stipend	Elem. Dist.	Outdoor Education, K-6	04/24/17 04/26/17
44. Lara, Javier	Stipend	Elem. Dist.	Outdoor Education, K-6	04/17/17 04/19/17
45. Litke, Gertrude	Stipend	H.S. Dist.	Boys' Varsity Swimming Head Coach	02/06/17 05/13/17
46. Litke, Gertrude	Stipend	H.S. Dist.	Girls' Varsity Swimming Head Coach	02/06/17 05/13/17
47. Lonergan, Ryan	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	05/01/17 05/13/17
48. Lozada, Jovel	Stipend	H.S. Dist.	Track Assistant Coach	02/06/17 05/13/17

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
49. Martinez, Pete	Stipend	H.S. Dist.	Boys' Varsity Baseball Assistant Coach	02/08/17 05/13/17
50. McGrath, Ryan	Stipend	H.S. Dist.	Boys' Varsity Baseball Head Coach	02/06/17 05/13/17
51. McHann, Michael	Stipend	H.S. Dist.	Girls' Varsity Softball Assistant Coach	02/06/17 05/13/17
52. Mendez, Quan	Stipend	H.S. Dist.	Boys' Tennis Head Coach	02/06/17 05/13/17
53. Mitchell, Douglas	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	04/24/17 05/20/17
54. Moreno, Daniel	Stipend	H.S. Dist.	Academic Competition Compensation	02/16/17 03/26/17
55. Munthe, Mitch	Stipend	H.S. Dist.	Boys' Tennis Head Coach	02/06/17 05/13/17
56. Nelson, Thomas	Stipend	H.S. Dist.	Track Assistant Coach	02/06/17 05/13/17
57. Nunes, Scott	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	05/01/17 05/13/17
58. Osgood, Jana	Stipend	H.S. Dist.	Track Assistant Coach	02/06/17 05/13/17
59. Peters, Valerie	Stipend	Elem. Dist.	Outdoor Education, K-6	04/17/17 04/19/17
60. Plaa, Jeremy	Stipend	H.S. Dist.	Boys' Varsity Baseball Assistant Coach	02/06/17 05/13/17
61. Platt, Albert	Stipend	H.S. Dist.	Track Assistant Coach	02/06/17 05/13/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: June 19, 2017**

**Action: Approval of certificated personnel stipend appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
62. Platt, Ruben	Stipend	H.S. Dist.	Track Assistant Coach	02/06/17 05/13/17
63. Rubio, Randy	Stipend	H.S. Dist.	Supervisor Playoff Compensation-Spring	04/24/17 06/03/17
64. Sacuskie, Scott	Stipend	H.S. Dist.	Supervisor Playoff Compensation-Spring	05/01/17 05/20/17
65. Salyer, Jeffrey	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	05/08/17 06/03/17
66. Sanches, Carolina	Stipend	H.S. Dist.	Girls' Varsity Softball Assistant Coach	02/06/17 05/13/17
67. Sather, Steven	Stipend	H.S. Dist.	Boys' Tennis Head Coach	02/06/17 05/13/17
68. Schwitters, Justin	Stipend	H.S. Dist.	Boys' Varsity Baseball Head Coach	02/06/17 05/13/17
69. Severe, Douglas	Stipend	H.S. Dist.	Track Assistant Coach	02/06/17 05/13/17
70. Shalita, Nicolas	Stipend	H.S. Dist.	Girls' Junior Varsity Softball Coach	02/06/17 05/13/17
71. Silva, Kevin	Stipend	H.S. Dist.	Boys' Frosh Baseball Head Coach	02/08/17 05/13/17
72. Sonnenberg, Eric	Stipend	H.S. Dist.	Boys' Junior Varisty Baseball Head Coach	02/06/17 05/13/17
73. Stewart, Bradd	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	05/01/17 05/20/17

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
74. Streeter, G. Douglas	Stipend	H.S. Dist.	Boys' Golf Head Coach	02/06/17 05/13/17
75. Vermillion, Tera	Stipend	H.S. Dist.	Girls' Varsity Softball Assistant Coach	02/06/17 05/13/17
76. Vesey, Timothy	Stipend	H.S. Dist.	Boys' Junior Varsity Swimming Head Coach	02/06/17 05/13/17
77. Vesey, Timothy	Stipend	H.S. Dist.	Boys' Varsity Swimming Head Coach	02/06/17 05/13/17
78. Wallace, Jr., Donald	Stipend	H.S. Dist.	Supervisor Playoff Compensation-Spring	04/24/17 05/27/17
79. Wengel, Jeffrey	Stipend	H.S. Dist.	Girls' Varsity Softball Head Coach	02/06/17 05/13/17
80. Wherry, Scott	Stipend	H.S. Dist.	Boys' Junior Varsity Swimming Head Coach	02/06/17 05/13/17
81. White, Kenneth	Stipend	H.S. Dist.	Girls' Junior Varsity Softball Head Coach	02/06/17 05/13/17
82. Whitten, Marcus	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	05/08/17 06/03/17
83. Wilson, Gregory	Stipend	H.S. Dist.	Track Varsity Head Coach	02/15/17 05/13/17
84. Woodmansee, Kelly	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	05/01/17 05/13/17

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel stipend appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
85. Woodmansee, Kelly	Stipend	H.S. Dist.	Coaches Playoff Compensation-Spring	05/01/17 05/13/17
86. Young, Bobbie	Stipend	Elem. Dist.	Outdoor Education, K-6	04/24/17 04/26/17
87. Young, Michael	Stipend	H.S. Dist.	Girls' Varsity Softball Head Coach	02/06/17 05/13/17
88. Young, Whitney	Stipend	H.S. Dist.	Girls' Junior Varsity Softball Head Coach	02/07/17 05/13/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting:**

**June 19, 2017**

**Action: Approval of certificated personnel stipend deletions:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
1. Warmerdam, Tyler	Stipend	H.S. Dist.	Boys' Frosh Baseball Head Coach	02/21/17 05/13/17



# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

June 19, 2017

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Abrams, Marc	Teacher		Substitute	07/01/17 06/30/18
2. Abreo, Mayra	Teacher		Substitute	07/01/17 06/30/18
3. Aja, Ryan	Teacher		Substitute	07/01/17 06/30/18
4. Alaniz, Eva	Teacher		Substitute	07/01/17 06/30/18
5. Alichanh, Bounviene	Teacher		Substitute	07/01/17 06/30/18
6. Almeda, Thomas	Teacher		Substitute	07/01/17 06/30/18
7. Alvarez, Enid	Teacher		Substitute	07/01/17 06/30/18
8. Alviar, Donabel	Teacher		Substitute	07/01/17 06/30/18
9. Anderson, David	Teacher		Substitute	07/01/17 06/30/18
10. Andrews, Vern	Teacher		Substitute	07/01/17 06/30/18
11. Angelo, Alicia	Teacher		Substitute	07/01/17 06/30/18
12. Ardans, Eugene	Teacher		Substitute	07/01/17 06/30/18
13. Atajar, Vivian	Teacher		Substitute	07/01/17 06/30/18
14. Avey, Sherrie	Teacher		Substitute	07/01/17 06/30/18
15. Ayala Genel, Priscila	Teacher		Substitute	07/01/17 06/30/18
16. Bakker, Carol	Teacher		Substitute	07/01/17 06/30/18
17. Barajas, Susana	Teacher		Substitute	07/01/17 06/30/18

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
18. Barakatt, Lori	Teacher		Substitute	07/01/17 06/30/18
19. Bell, Cynthia	Teacher		Substitute	07/01/17 06/30/18
20. Benson, Elizabeth	Teacher		Substitute	07/01/17 06/30/18
21. Benson, Kayla	Teacher		Substitute	07/01/17 06/30/18
22. Berry, Virginia	Teacher		Substitute	07/01/17 06/30/18
23. Bertolero, Maribeth	Teacher		Substitute	07/01/17 06/30/18
24. Bertolero, Myron	Teacher		Substitute	07/01/17 06/30/18
25. Blickenstaff, David	Teacher		Substitute	07/01/17 06/30/18
26. Bliven, Elsie	Teacher		Substitute	07/01/17 06/30/18
27. Cabral, Marybeth	Teacher		Substitute	07/01/17 06/30/18
28. Campbell, Steven	Teacher		Substitute	07/01/17 06/30/18
29. Cantu, Servando	Teacher		Substitute	07/01/17 06/30/18
30. Castillo, Edith	Teacher		Substitute	07/01/17 06/30/18
31. Christiansen, David	Teacher		Substitute	07/01/17 06/30/18
32. Cline, Rex	Teacher		Substitute	07/01/17 06/30/18
33. Conner, Susan	Teacher		Substitute	07/01/17 06/30/18
34. Copeland, Cathryn	Teacher		Substitute	07/01/17 06/30/18

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

June 19, 2017

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
35. Correa, Cristina	Teacher		Substitute	07/01/17 06/30/18
36. Cortez, Luis	Teacher		Substitute	07/01/17 06/30/18
37. Cox, Michelle	Teacher		Substitute	07/01/17 06/30/18
38. Dahlin, Robert	Teacher		Substitute	07/01/17 06/30/18
39. Davila, Cam	Teacher		Substitute	07/01/17 06/30/18
40. Davison, Frances	Teacher		Substitute	07/01/17 06/30/18
41. De La Torre, Ayde	Teacher		Substitute	07/01/17 06/30/18
42. Dipiero, Carolyn	Teacher		Substitute	07/01/17 06/30/18
43. Donegan, Kenneth	Teacher		Substitute	07/01/17 06/30/18
44. Doud, Claire	Teacher		Substitute	07/01/17 06/30/18
45. Doud, Donald	Teacher		Substitute	07/01/17 06/30/18
46. Druenen, Sharon	Teacher		Substitute	07/01/17 06/30/18
47. Duffy-Medina, Cheryl	Teacher		Substitute	07/01/17 06/30/18
48. Duren, Laura	Teacher		Substitute	07/01/17 06/30/18
49. Durham, Francis	Teacher		Substitute	07/01/17 06/30/18
50. Eaveson, Emily	Teacher		Substitute	07/01/17 06/30/18
51. Egenberger, Jennifer	Teacher		Substitute	07/01/17 06/30/18

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

June 19, 2017

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
52. Eismann, Annette	Teacher		Substitute	07/01/17 06/30/18
53. Ellis, Kathy	Teacher		Substitute	07/01/17 06/30/18
54. Elwell, Kristin	Teacher		Substitute	07/01/17 06/30/18
55. Ferreira, Angela	Teacher		Substitute	07/01/17 06/30/18
56. Fischer, Joyce	Teacher		Substitute	07/01/17 06/30/18
57. Flores, Linda	Teacher		Substitute	07/01/17 06/30/18
58. Flores, Ramona	Teacher		Substitute	07/01/17 06/30/18
59. Fonscea, Bruce	Teacher		Substitute	07/01/17 06/30/18
60. Ford, Wade	Teacher		Substitute	07/01/17 06/30/18
61. Francioni, Linnea	Teacher		Substitute	07/01/17 06/30/18
62. Frew, Fiona	Teacher		Substitute	07/01/17 06/30/18
63. Frisco, Janina	Teacher		Substitute	07/01/17 06/30/18
64. Fullmer, Janet	Teacher		Substitute	07/01/17 06/30/18
65. Gallegos, Mark	Teacher		Substitute	07/01/17 06/30/18
66. Garcia, Marisela	Teacher		Substitute	07/01/17 06/30/18
67. Gardner, Lynn	Teacher		Substitute	07/01/17 06/30/18
68. Gepley, Kelly	Teacher		Substitute	07/01/17 06/30/18

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

June 19, 2017

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
69. Gepley, Shaun	Teacher		Substitute	07/01/17 06/30/18
70. Gilman, Gayle	Teacher		Substitute	07/01/17 06/30/18
71. Gladnikov, Nataliya	Teacher		Substitute	07/01/17 06/30/18
72. Gunderson, John	Teacher		Substitute	07/01/17 06/30/18
73. Hamilton, Ryan	Teacher		Substitute	07/01/17 06/30/18
74. Hammond, John	Teacher		Substitute	07/01/17 06/30/18
75. Hannink, Joanne	Teacher		Substitute	07/01/17 06/30/18
76. Hansen, Mary	Teacher		Substitute	07/01/17 06/30/18
77. Harrison, Benjamin	Teacher		Substitute	07/01/17 06/30/18
78. Heermann, Debra	Teacher		Substitute	07/01/17 06/30/18
79. Hill, Elaine	Teacher		Substitute	07/01/17 06/30/18
80. Hugin, Casey	Teacher		Substitute	07/01/17 06/30/18
81. Hunter, John	Teacher		Substitute	07/01/17 06/30/18
82. Ishida, Barbara	Teacher		Substitute	07/01/17 06/30/18
83. Jacques, Jack	Teacher		Substitute	07/01/17 06/30/18
84. Jang, Jessica	Teacher		Substitute	07/01/17 06/30/18

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
85. Jauregui-Guevara, Antonio	Teacher		Substitute	07/01/17 06/30/18
86. Jensen, Mary Ann	Teacher		Substitute	07/01/17 06/30/18
87. Johnson, William	Teacher		Substitute	07/01/17 06/30/18
88. Kaiser, William	Teacher		Substitute	07/01/17 06/30/18
89. Karamchandani, Jayesh	Teacher		Substitute	07/01/17 06/30/18
90. Keathley, Jaclyn	Teacher		Substitute	07/01/17 06/30/18
91. Kensler, Meghan	Teacher		Substitute	07/01/17 06/30/18
92. Kirkwood, Melody	Teacher		Substitute	07/01/17 06/30/18
93. Layton, Michelle	Teacher		Substitute	07/01/17 06/30/18
94. Locke, Rebeca	Teacher		Substitute	07/01/17 06/30/18
95. Lopez-Burton, Barbara	Teacher		Substitute	07/01/17 06/30/18
96. Lowe, David	Teacher		Substitute	07/01/17 06/30/18
97. Luna, Samantha	Teacher		Substitute	05/12/17 06/30/17
98. Lynn, Jennifer	Teacher		Substitute	07/01/17 06/30/18
99. Madrigal, Vincent	Teacher		Substitute	07/01/17 06/30/18

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

June 19, 2017

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
100. Maggi, Darlene	Teacher		Substitute	07/01/17 06/30/18
101. Malagon, Laura	Teacher		Substitute	07/01/17 06/30/18
102. McClafferty, Bonnie	Teacher		Substitute	07/01/17 06/30/18
103. McCoy, Anna	Teacher		Substitute	07/01/17 06/30/18
104. McGrath, John	Teacher		Substitute	07/01/17 06/30/18
105. McGrath,Jr., James	Teacher		Substitute	07/01/17 06/30/18
106. McNelly, Kristi	Teacher		Substitute	07/01/17 06/30/18
107. Menghetti-Paduan	Teacher		Substitute	05/10/17 06/30/17
108. Merenda, Ray	Teacher		Substitute	07/01/17 06/30/18
109. Mogens, Laura	Teacher		Substitute	07/01/17 06/30/18
110. Morales, Maria	Teacher		Substitute	07/01/17 06/30/18
111. Moreno, Eber	Teacher		Substitute	07/01/17 06/30/18
112. Nguyen, Siphone	Teacher		Substitute	07/01/17 06/30/18
113. Ortega, Joanne	Teacher		Substitute	07/01/17 06/30/18
114. Parker, Kristen	Teacher		Substitute	07/01/17 06/30/18
115. Parker, Ron	Teacher		Substitute	07/01/17 06/30/18
116. Parrott, Jeremiah	Teacher		Substitute	07/01/17 06/30/18

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
117. Pavalkos, David	Teacher		Substitute	07/01/17 06/30/18
118. Peterson, Joyce	Teacher		Substitute	07/01/17 06/30/18
119. Pickerel, Lynn	Teacher		Substitute	07/01/17 06/30/18
120. Prak, Sandy	Teacher		Substitute	07/01/17 06/30/18
121. Presley-Murphy, Christopher	Teacher		Substitute	07/01/17 06/30/18
122. Rai, Baljeet	Teacher		Substitute	07/01/17 06/30/18
123. Rai, Hardeep	Teacher		Substitute	07/01/17 06/30/18
124. Ramirez, Oscar	Teacher		Substitute	07/01/17 06/30/18
125. Ramsay, Janet	Teacher		Substitute	07/01/17 06/30/18
126. Rancano, Elisa	Teacher		Substitute	
127. Rebelo, Dorian	Teacher		Substitute	07/01/17 06/30/18
128. Reether, Eric	Teacher		Substitute	07/01/17 06/30/18
129. Reynoso, Alfredo	Teacher		Substitute	07/01/17 06/30/18
130. Rice, Richard	Teacher		Substitute	07/01/17 06/30/18
131. Risetto, Linda	Teacher		Substitute	07/01/17 06/30/18
132. Rucobo, Jr., Vincent	Teacher		Substitute	07/01/17 06/30/18



# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
133. Ruijssenaars, Jennifer	Teacher		Substitute	07/01/17 06/30/18
134. Ruud, Brendan	Teacher		Substitute	07/01/17 06/30/18
135. Santiago, Jesse	Teacher		Substitute	07/01/17 06/30/18
136. Santillan, Nancy	Teacher		Substitute	07/01/17 06/30/18
137. Saturnino, Louisa	Teacher		Substitute	07/01/17 06/30/18
138. Saunders, Tiffany	Teacher		Substitute	07/01/17 06/30/18
139. Sawyer, Kimmarie	Teacher		Substitute	07/01/17 06/30/18
140. Shea, Johana	Teacher		Substitute	07/01/17 06/30/18
141. Shelly, Milo	Teacher		Substitute	07/01/17 06/30/18
142. Shirk, David	Teacher		Substitute	07/01/17 06/30/18
143. Shrock, Lisa	Teacher		Substitute	07/01/17 06/30/18
144. Silva, Theresa	Teacher		Substitute	07/01/17 06/30/18
145. Silveira, Lisa	Teacher		Substitute	07/01/17 06/30/18
146. Smith, Amy	Teacher		Substitute	05/08/17 06/30/17
147. Smith, Ashley	Teacher		Substitute	07/01/17 06/30/18
148. Smith, Ted	Teacher		Substitute	07/01/17 06/30/18
149. Stephens, Melinda	Teacher		Substitute	07/01/17 06/30/18

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

June 19, 2017

Action: Approval of certificated personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
150. Stewart, Logan	Teacher		Substitute	07/01/17 06/30/18
151. Swanberg, Elizabeth	Teacher		Substitute	07/01/17 06/30/18
152. Swanson, Sue	Teacher		Substitute	07/01/17 06/30/18
153. Talavera, Michael	Teacher		Substitute	07/01/17 06/30/18
154. Thao, Mida	Teacher		Substitute	07/01/17 06/30/18
155. Thompson-Skavdahl, Cheryl	Teacher		Substitute	07/01/17 06/30/18
156. Tidball, Lee	Teacher		Substitute	07/01/17 06/30/18
157. Tingley, Jeanette	Teacher		Substitute	07/01/17 06/30/18
158. Toschi, Rosemary	Teacher		Substitute	07/01/17 06/30/18
159. Trinidad, Carlos	Teacher		Substitute	07/01/17 06/30/18
160. Vera, Alma	Teacher		Substitute	07/01/17 06/30/18
161. Vermillion, Tera	Teacher		Substitute	07/01/17 06/30/18
162. Von Gunten, Sharon	Teacher		Substitute	07/01/17 06/30/18
163. VonGunten, Leonard	Teacher		Substitute	07/01/17 06/30/18
164. Vu, Anh	Teacher		Substitute	07/01/17 06/30/18
165. West, Galen	Teacher		Substitute	07/01/17 06/30/18

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS****Date of Board Meeting:****June 19, 2017****Action: Approval of certificated personnel substitute appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
166. Wilkinson, Chris	Teacher		Substitute	07/01/17 06/30/18
167. Woerner, Jade	Teacher		Substitute	07/01/17 06/30/18
168. Yang, Sue	Teacher		Substitute	07/01/17 06/30/18
169. Yarbrough, Sheila	Teacher		Substitute	07/01/17 06/30/18

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of classified personnel terminations:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Aguilar, Tiffany	School Secretary	H.S. Dist.	Resignation	06/30/17
2. Ayers, Leliana	School Secretary	H.S. Dist.	Resignation	06/16/17
3. Brambila, Betty	Nutrition Services Asst. I	Elem. Dist.	Laid Off (Exhausted All Leave Benefits)	01/30/14
4. Buenrostro, Antonio	Campus Supervisor	H.S. Dist.	Resignation	07/31/17
5. Cecilian, Gail	Typist Clerk II	H.S. Dist.	Retirement	05/26/17
6. Cody, Linda	Attendance Clerk 7-12	H.S. Dist.	Laid Off (Exhausted All Leave Benefits)	02/25/14
7. Employee ID# 14803	Nutrition Services Asst. I	H.S. Dist.	Dismissal	04/13/17
8. Esparza, Andrea	Attendance Clerk 7-12	Elem. Dist.	Resignation	05/12/17
9. Hale, Arlene	Computer Lab Technician	H.S. Dist.	Retirement	05/26/17
10. Johnson, Jennifer	Typist Clerk II	H.S. Dist.	Resignation	05/25/17
11. Johnson, Zaryn	Instr. Para., Sp. Ed., LH/SDL/RS	H.S. Dist.	Resignation	05/25/17
12. McDowell, Michael	Computer Technician II	Admin.	Resignation (from Classified Bargaining Unit only)	08/07/17
13. Nakai, Clara	CDP Specialist - FCCCH	Admin.	Resignation (from Classified Bargaining Unit only)	05/12/17
14. Nielsen, Brittany	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Resignation	05/25/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: June 19, 2017**

**Action: Approval of classified personnel terminations:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
15. Olvera, Margaret	Speech to Text Transcriber	Admin.	Resignation	05/02/17
16. Orique, Meghan	Staff Secretary I	Admin.	Resignation	04/24/17
17. Peralta Garcia, Luis	Bakery Technician	Admin.	Resignation	05/02/17
18. Platt, Albert	Spanish Bil. Cr.-Cult. Inst. Para.	Elem. Dist.	Resignation	05/09/17
19. Smith, Jennifer	Reprographics Technician	Admin.	Resignation	05/25/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of classified personnel leaves of absence:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Adams, Casey	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Unpaid Leave of Absence	04/25/17 04/25/17
2. Adams, Casey	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Unpaid Leave of Absence	04/28/17 04/28/17
3. Adams, Casey	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Unpaid Leave of Absence	05/12/17 05/12/17
4. Adams, Casey	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Unpaid Leave of Absence	05/16/17 05/16/17
5. Adams, Casey	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Unpaid Leave of Absence	05/22/17 05/25/17
6. Bailon, Marianne	Instr. Para., Sp. Ed., Intrp. Hrg. Imp./Deaf	Admin.	Revised Paid Leave of Absence	03/14/17 05/10/17
7. Barnhart, Glenda	Nutrition Services Asst. III	Elem. Dist.	Paid Leave of Absence	05/08/17 05/22/17
8. Bohlmann, Bridget	Medical Procedures Specialist	Admin.	Paid Leave of Absence	05/08/17 05/25/17
9. Brandvold, Jeri	Instr. Para., Sp. Ed., LH/SDL/RS	H.S. Dist.	Unpaid Leave of Absence	05/16/17 05/18/17
10. Broome, Ronica	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Revised Paid Leave of Absence	04/03/17 05/12/17
11. Byrd, Rebekah	HR Analyst	Admin.	Revised Paid Leave of Absence	02/06/17 06/26/17
12. Castrejon, Sonia	Business Services Clerk III	Admin.	Paid Leave of Absence	05/24/17 06/02/17
13. Castro, Aaron	Supervisor, Transportation	Admin.	Unpaid Leave of Absence	06/16/17 06/22/17
14. Castro, Aaron	Supervisor, Transportation	Admin.	Unpaid Leave of Absence	06/30/17 06/30/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: June 19, 2017**

**Action: Approval of classified personnel leaves of absence:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
15. Cisneros, Mayra	Campus Assistant, K-6	Elem. Dist.	Revised Paid Leave of Absence	02/17/17 05/30/17
16. Corn, Cecilia	Nutrition Services Asst. I	H.S. Dist.	Unpaid Leave of Absence	05/04/17 05/08/17
17. Eastridge, Maria	Nutrition Services Asst. I	Elem. Dist.	Unpaid Leave of Absence	05/11/17 05/12/17
18. Fritz, Jodi	Nutrition Services Asst. I	Elem. Dist.	Unpaid Leave of Absence	05/11/17 05/11/17
19. Gamez, Christina	Nutrition Services Asst. I	Elem. Dist.	Unpaid Leave of Absence	05/08/17 05/12/17
20. Garvin, Janet	Bus Operator	Admin.	Paid Leave of Absence	05/01/17 05/25/17
21. Gonzales, Raquel	Typist Clerk III	H.S. Dist.	Revised Unpaid Leave of Absence	04/10/17 05/16/17
22. Green, Leslie	Instr. Para., Sp. Ed., PH/SH	H.S. Dist.	Paid Leave of Absence	02/28/17 05/25/17
23. Haltom, Danny	Custodian	Elem. Dist.	Paid Leave of Absence	04/24/17 05/05/17
24. Hill, Rene	Library Assistant II	Elem. Dist.	Unpaid Leave of Absence	06/02/17 06/05/17
25. Johnson, Jennifer	Typist Clerk II	H.S. Dist.	Paid Leave of Absence	05/12/17 05/12/17
26. Jones, Mary	Nutrition Services Asst. I	Elem. Dist.	Unpaid Leave of Absence	05/18/17 05/19/17
27. Keys, Tanya	Staff Secretary II	Admin.	Unpaid Leave of Absence	06/05/17 06/30/17
28. Keys, Tanya	Staff Secretary II	Admin.	Unpaid Leave of Absence	07/01/17 07/06/17
29. Kozlov, Emilia	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Unpaid Leave of Absence	05/23/17 05/25/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: June 19, 2017

Action: Approval of classified personnel leaves of absence:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
30. Kozlov, Emilia	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Unpaid Leave of Absence	06/05/17 06/19/17
31. Krager, Debra	Nutrition Services Asst. I	H.S. Dist.	Unpaid Leave of Absence	05/11/17 05/12/17
32. Lopez, Patricia	Instr. Para., Preformal	Elem. Dist.	Paid Leave of Absence	05/02/17 05/25/17
33. Madsen, Sulyn	Assistant Director, Nutrition Services	Admin.	Paid Leave of Absence	07/03/17 07/05/17
34. Magana, Maria	ASES Program Site Coordinator	Admin.	Paid Leave of Absence	04/17/17 04/28/17
35. McDowell, Michael	Computer Technician II	Admin.	Paid Leave of Absence	05/01/17 06/30/17
36. McDowell, Michael	Computer Technician II	Admin.	Paid Leave of Absence	07/01/17 07/21/17
37. McDowell, Michael	Computer Technician II	Admin.	Unpaid Leave of Absence	07/24/17 08/07/17
38. Mendez, Celeste	Bil. Family Svcs. Specialist	Elem. Dist.	Revised Paid Leave of Absence	04/27/17 06/27/17
39. Mendoza, Rocio L.	Typist Clerk II - Translator	H.S. Dist.	Unpaid Leave of Absence	05/11/17 05/17/17
40. Noll, Gyda	Medical Procedures Specialist	H.S. Dist.	Paid Leave of Absence	04/28/17 05/11/17
41. Nowicki, Maria	Instr. Para., Sp. Ed., PH/SH	Elem. Dist.	Revised Paid Leave of Absence	01/27/17 05/12/17
42. Ortega Piceno, Denis	Bil. Neighborhood Svcs. Worker	Elem. Dist.	Rescind Paid Leave of Absence	03/13/17 05/03/17



**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: June 19, 2017

Action: Approval of classified personnel leaves of absence:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
43. Peterson, Rebecca	Nutrition Services Asst. III	Elem. Dist.	Paid Leave of Absence	05/01/17 05/03/17
44. Ponce, Irene	Asst. to the Nutrition Svcs. Supervisor, 9-12	H.S. Dist.	Paid Leave of Absence	05/02/17 05/25/17
45. Reyes, Yury	Typist Clerk II - Translator/Yard Duty Supervisor EOM	Elem. Dist.	Revised Paid Leave of Absence	04/17/17 06/02/17
46. Rivas, Victor	Bil. Cross-Cultural Instr. Para.	Elem. Dist.	Unpaid Leave of Absence	04/18/17 04/18/17
47. Rocha, Jose	Instr. Para., Sp. Ed., LH/SDL/RS	H.S. Dist.	Revised Paid Leave of Absence	03/30/17 05/25/17
48. Smees, Sandra	Nutrition Services Asst. IV	Elem. Dist.	Revised Paid Leave of Absence	03/23/17 05/25/17
49. Valderrama, Rudy	Bus Operator	Admin.	Paid Leave of Absence	03/29/17 04/11/17

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of classified personnel employment:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Anshutz, Sieglinde	Instr. Para., Sp. Ed., PH/SH - Sonoma	Elem. Dist.	From: Instr. Para., Sp. Ed., PH/SH - Johansen	05/17/17
2. Bautista, Christian	Custodian - Johansen	H.S. Dist.	New Hire - Replacement	05/15/17
3. Borunda Duenas, Gricelda	Bus Operator - Transportation	Admin.	New Hire - Replacement	05/16/17
4. Coldicutt, Shane	Lead Equipment Mechanic - Transportation	Admin.	From: Equipment Mechanic	05/18/17
5. Garcia, Rosa	Administrative Assistant I - Tuolumne	Elem. Dist.	From: Student Records Clerk, K-6	05/17/17
6. Mattox, Meshell	Staff Secretary III - Assessment & Evaluation	Admin.	New Hire - Replacement	05/31/17
7. Moreno, David	Groundskeeper - Johansen	H.S. Dist.	From: Custodian/Groundskeeper	06/05/17
8. Nunes, Andrew	Head Custodian III - Burbank	Elem. Dist.	From: Lead Custodian II - Johansen	05/15/17
9. O'Neal, Ginny	Bakery Technician - Nutrition Service Center	Admin.	From: Nutrition Services Asst. IV - Mark Twain	05/10/17
10. Rosas, Luis	Groundskeeper - Johansen/Rover	H.S. Dist.	From: Custodian/Groundskeeper - Enochs	06/05/17
11. Valdes, Ruth	Typist Clerk II Translator - Enochs/Everett	H.S. Dist.	From: Typist Clerk II Translator - Everett	05/16/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: June 19, 2017**

**Action: Approval of classified personnel employment:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
12. Zearley, Tim	Assoc. Supt., Chief Business Official, Business Services	Admin.	New Hire - Replacement	07/01/17

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Acevedo, Rocio	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
2. Alcala, Melisa	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
3. Alcazar, Maria	Yard Duty Supervisor	Elem. Dist.	Part-Time	05/03/17 06/30/17
4. Almazan, Ashlee	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
5. Alvarado, Ezquiel	Bus Operator	Admin.	Summer School	06/05/17 06/30/17
6. Alvarez, Noe	Instr. Para., Sp. Ed. PH/SH	Admin.	Summer School	06/05/17 06/30/17
7. Alvarez, Veronica	Campus Assistant, K-6	Elem. Dist.	Summer School	06/02/17 06/30/17
8. Alvarez-Lopez, Isamar	Student Records Clerk, K-6	Elem. Dist.	Summer School	06/01/17 06/30/17
9. Anderson, Karl	Campus Supervisor	H.S. Dist.	Summer School	06/05/17 06/29/17
10. Anshutz, Sieglinde	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17
11. Armstrong, Bethie	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/05/17 06/30/17
12. Avina, Maria	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17
13. Badal, Ninvi	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/05/17 06/30/17
14. Bailey, LaShana	Child Supervisor	Elem. Dist.	Part-Time	04/24/17 06/30/17
15. Bailey, LaShana	Yard Duty Supervisor	Elem. Dist.	Part-Time	04/24/17 06/30/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: June 19, 2017

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
16. Barker, Carol	Bus Operator	Admin.	Summer School	06/05/17 06/30/17
17. Barragan-Corro, Erika	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
18. Barraza, Deborah	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
19. Barton, Rosemary	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
20. Battles, Krista	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
21. Benally, Carolyne	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
22. Benjamin, Brenda	Bus Operator	Admin.	Summer School	06/05/17 06/30/17
23. Berber, Irma	Typist Clerk II Translator	Elem. Dist.	Summer School	06/05/17 06/30/17
24. Bernal, Elina	Adult Crossing Guard	Elem. Dist.	Part-Time	05/01/17 06/30/17
25. Bernal, Elina	Child Supervisor	Elem. Dist.	Part-Time	05/01/17 06/30/17
26. Bernal, Elina	Translator - Spanish	Elem. Dist.	Part-Time	05/01/17 06/30/17
27. Bernal, Elina	Yard Duty Supervisor	Elem. Dist.	Part-Time	05/01/17 06/30/17
28. Bingham, Jennifer	Medical Procedures Specialist	Elem. Dist.	Summer School	06/05/17 06/30/17

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
29. Bisuelan, Maria	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/05/17 06/30/17
30. Brickey, Barbara	Bus Operator	Admin.	Summer School	06/05/17 06/30/17
31. Brionez, Priscilla	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
32. Broadway, Charles	Campus Supervisor	H.S. Dist.	Summer School	06/05/17 06/29/17
33. Broome, Ronica	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
34. Brown, Dana	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
35. Calton, Nick	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/05/17 06/30/17
36. Cameron, Tammy	Health Clerk	H.S. Dist.	Summer School	06/01/17 06/23/17
37. Cardenas, Jessica	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
38. Cardenas, Rose	Bus Operator	Admin.	Summer School	06/05/17 06/30/17
39. Carter-Weaver, Melissa	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
40. Castillo, Sheila	Instr. Para. Sp. Ed., LH/SDL/RS	H.S. Dist.	Summer School	06/05/17 06/30/17
41. Cavan, Robinann	Campus Assistant, K-6	Elem. Dist.	Summer School	06/02/17 06/30/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: June 19, 2017

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
42. Chen, Yukie	Child Supervisor	Elem. Dist.	Part-Time	04/24/17 06/30/17
43. Chen, Yukie	Yard Duty Supervisor	Elem. Dist.	Part-Time	04/24/17 06/30/17
44. Chinchilla, Christina	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/05/17 06/30/17
45. Collins, Catherine	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
46. Cook, Kimberli	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17
47. Coto-Cummins, Tristi	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
48. Covarrubias, Crystal	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
49. Craighead, Hope	Yard Duty Supervisor	Elem. Dist.	Part-Time	05/08/17 06/30/17
50. Cupples, Marissa	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
51. Daggs, Martha	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
52. David, Susan	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/05/17 06/30/17
53. Dickson, Sinclair	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
54. Disney, Mac	Campus Supervisor	H.S. Dist.	Summer School	06/05/17 06/29/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: June 19, 2017

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
55. Dye, Meredith	Yard Duty Supervisor	Elem. Dist.	Part-Time	04/21/17 06/30/17
56. Dykes, Christopher	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/05/17 06/30/17
57. Eck-Petrey, Mary	Medical Procedures Specialist	Elem. Dist.	Summer School	06/05/17 06/30/17
58. Eidson, Devina	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
59. Eisenla, Stephanie	Health Clerk	H.S. Dist.	Summer School	06/24/17 06/29/17
60. Enwiya, Sandra	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
61. Eyerly, Lana	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17
62. FitzJarrell, Ana	Instr. Para., Sp. Ed., Intrap. Hrg. Imp./Deaf II	H.S. Dist.	Summer School	06/05/17 06/30/17
63. Fletcher, Lauren	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
64. Foote, Joshua	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
65. Ford, Leslie	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
66. Frederickson, Rebecca	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17



**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: June 19, 2017

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
67. Gallegos, Maria (Valentina)	Yard Duty Supervisor	Elem. Dist.	Part-Time	04/24/17 06/30/17
68. Gamboa, Analisa	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
69. Gardner, Gail	Instr. Para. Sp. Ed., LH/SDL/RS	H.S. Dist.	Summer School	06/05/17 06/30/17
70. Garvin, Janet	Bus Operator	Admin.	Summer School	06/05/17 06/30/17
71. Giese, Ginger	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17
72. Gil, Jennifer	Instr. Para. Sp. Ed., LH/SDL/RS	Elem. Dist.	Summer School	06/05/17 06/30/17
73. Gould, Tina	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17
74. Gutierrez, Jacquelyn	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
75. Gyeryen, Natalya	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17
76. Hansen, Penny	Instr. Para., Sp. Ed., Intrap. Hrg. Imp./Deaf II	Elem. Dist.	Summer School	06/05/17 06/30/17
77. Hayes, Victoria	Administrative Assistant I	Elem. Dist.	Summer School	06/01/17 06/29/17
78. Hayes, Victoria	Student Records Clerk, K-6	Elem. Dist.	Summer School	04/17/17 05/31/17
79. Helm, Susan	Bus Operator	Admin.	Summer School	06/05/17 06/30/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting:

June 19, 2017

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
80. Hernandez, Irwin Guadalupe	Typist Clerk II	H.S. Dist.	Summer School	04/18/17 06/29/17
81. Hickman, Michelle	Campus Supervisor	H.S. Dist.	Summer School	06/05/17 06/29/17
82. Howard, Michelle	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/05/17 06/30/17
83. Huerta, Consuelo	Typist Clerk II Translator	H.S. Dist.	Summer School	05/15/17 06/29/17
84. Hurst, Michelle	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
85. Insko, Jason	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/05/17 06/30/17
86. Iturreria, Megan	Medical Procedures Specialist	H.S. Dist.	Summer School	06/19/17 06/29/17
87. Jimenez, Luz	Yard Duty Supervisor	Elem. Dist.	Part-Time	04/17/17 06/30/17
88. Jones, Ellen	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
89. Jones, Kiah	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17
90. Kaur, Balvinder	Medical Procedures Specialist	H.S. Dist.	Summer School	06/05/17 06/29/17
91. Kirk, Kaitlin	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
92. Kneer, Candace	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: June 19, 2017

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
93. Kozlov, Emilia	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
94. Kwasney, Aundrea	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
95. Lara, Sandra	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17
96. Lay, Loren	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
97. Lazar, Julia	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17
98. Lewis, Ashley	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
99. Lopez, Angelita	Typist Clerk II Translator	Elem. Dist.	Summer School	06/01/17 06/30/17
100. Lopez, Diana	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
101. Lopez, John	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
102. Lopez, Rebeca	Typist Clerk II Translator	Elem. Dist.	Summer School	06/01/17 06/30/17
103. Lopez, Toni	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17
104. Lynn, Denise	Bus Operator	Admin.	Summer School	06/05/17 06/30/17
105. Ma, Lyleng	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/05/17 06/30/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
106. Macias, Amber	Instr. Para. Sp. Ed., LH/SDL/RS	Elem. Dist.	Summer School	06/05/17 06/30/17
107. Mackey, Sue	Bus Operator	Admin.	Summer School	06/05/17 06/30/17
108. Madrigales, Jacqueline	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
109. Maldonado, Myra	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17
110. Marez, Stephanie	Health Clerk	Elem. Dist.	Summer School	06/01/17 06/29/17
111. Marin, Claudia	Student Records Clerk, K-6	Elem. Dist.	Summer School	06/05/17 06/23/17
112. Marin, Claudia	Student Records Clerk, K-6	Elem. Dist.	Summer School	06/05/17 06/23/17
113. Markley, Tamara	Bus Operator	Admin.	Summer School	06/05/17 06/30/17
114. Martin, Angela	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/05/17 06/30/17
115. Martin, Sabrina	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
116. Martinez, Laura	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
117. McDaniel, Rebecca	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
118. McKelvey, Teresa	Instr. Para., Sp. Ed., Intrp. Hrg. Imp./Deaf	Elem. Dist.	Summer School	06/05/17 06/30/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: June 19, 2017

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
119. Miller, Tiffany	Medical Procedures Specialist	Elem. Dist.	Summer School	06/01/17 06/29/17
120. Modgling, Courtney	Instr. Para. Sp. Ed., LH/SDL/RS	Elem. Dist.	Summer School	06/05/17 06/30/17
121. Montez, Debra	Bus Operator	Admin.	Summer School	06/05/17 06/30/17
122. Morgan, Shawna	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/05/17 06/30/17
123. Morillo, Viviana	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
124. Mulgrew, Hannah	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
125. Muramoto, Lindsey	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
126. Nicely, Valorie	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
127. Noll, Gyda	Medical Procedures Specialist	Elem. Dist.	Summer School	06/05/17 06/30/17
128. Olivera, Faviola	Student Records Clerk, K-6	Elem. Dist.	Summer School	04/17/17 06/30/17
129. O'Neil, David	Instr. Para. Sp. Ed., LH/SDL/RS	H.S. Dist.	Summer School	06/05/17 06/30/17
130. Ordaz, Darlene	Administrative Assistant I	H.S. Dist.	Summer School	04/18/17 06/29/17

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

June 19, 2017

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
131. Oseguera, Alejandra	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/05/17 06/30/17
132. Ottman, Nicole	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17
133. Padron, Alma	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/05/17 06/30/17
134. Parker, Rachel	Medical Procedures Specialist	Admin.	Summer School	06/01/17 06/29/17
135. Patterson, Richard	Campus Supervisor	H.S. Dist.	Summer School	06/05/17 06/29/17
136. Pavlick, Karleen	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17
137. Paz, Cecilia	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
138. Peepgrass, Janise	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/05/17 06/30/17
139. Pena-Alvarez, Lorena	Medical Procedures Specialist	Elem. Dist.	Summer School	06/05/17 06/30/17
140. Pena-Duran, Carmen	Bus Operator	Admin.	Summer School	06/05/17 06/30/17
141. Perez, Celene	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
142. Perez, Jorge	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/05/17 06/30/17
143. Phong, Nancy	Adult Crossing Guard	Elem. Dist.	Part-Time	05/01/17 06/30/17
144. Phong, Nancy	Child Supervisor	Elem. Dist.	Part-Time	05/01/17 06/30/17

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

June 19, 2017

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
145. Phong, Nancy	Yard Duty Supervisor	Elem. Dist.	Part-Time	05/01/17 06/30/17
146. Pomeroy, Jennifer	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17
147. Pouv, Chham	Instr. Para., Sp. Ed. PH/SH	Admin.	Summer School	06/05/17 06/30/17
148. Pylman, Taylor	Yard Duty Supervisor	Elem. Dist.	Part-Time	05/08/17 06/30/17
149. Qualters, Kathy	Administrative Assistant I	Elem. Dist.	Summer School	01/31/17 07/15/17
150. Quinones, America	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
151. Ramirez, Maribel	Bus Operator	Admin.	Summer School	06/05/17 06/30/17
152. Regelman, Erika	Medical Procedures Specialist	Elem. Dist.	Summer School	06/05/17 06/30/17
153. Rich, Sharon	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/05/17 06/30/17
154. Rodriguez, Cynthia	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
155. Ros, Zoudany	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17
156. Royse, Victoria	Bus Operator	Admin.	Summer School	06/05/17 06/30/17
157. Rubio, Margarita	Administrative Assistant I	Elem. Dist.	Summer School	06/05/17 06/23/17
158. Rubio, Margarita	Administrative Assistant I	Elem. Dist.	Summer School	06/05/17 06/23/17

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
159. Sanchez, Melissa	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
160. Sandoval, Maria	Campus Supervisor	H.S. Dist.	Summer School	06/05/17 06/29/17
161. Saucedo, Jose	Bus Operator	Admin.	Summer School	06/05/17 06/30/17
162. Schneider, Debra	Bus Operator	Admin.	Summer School	06/05/17 06/30/17
163. Sedoo, Jacob	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
164. Severe, Susan	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17
165. Shalita, Nicolas	Campus Supervisor	H.S. Dist.	Summer School	06/05/17 06/29/17
166. Shaver, Julie	Bus Operator	Admin.	Summer School	06/05/17 06/30/17
167. Simpson, Shelia	Medical Procedures Specialist	H.S. Dist.	Summer School	06/05/17 06/29/17
168. Sims, Lawanda	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17
169. Smither, Jennifer	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
170. Stein, David	Campus Supervisor	H.S. Dist.	Summer School	06/05/17 06/29/17
171. Straughn, Susan	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
172. Stroud, Socorro	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17



**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

Date of Board Meeting: June 19, 2017

Action: Approval of classified personnel other appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
173. Swindall, Kelly	Administrative Assistant I	Elem. Dist.	Summer School	06/01/17 06/29/17
174. Taylor, Janet	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
175. Thompson, Jonnie	Campus Supervisor	H.S. Dist.	Summer School	06/05/17 06/29/17
176. Thompson, Jr., Sammie	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17
177. Tibbs, Heather	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
178. Torres, Daisy	Instr. Para., Sp. Ed. PH/SH	Elem. Dist.	Summer School	06/05/17 06/30/17
179. Torres, Ruben	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
180. Tran, Phuong	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
181. Tropper, Janice	Bus Operator	Admin.	Summer School	06/05/17 06/30/17
182. Valderrama, Rudy	Bus Operator	Admin.	Summer School	06/05/17 06/30/17
183. Vasquez, Leonardo	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
184. Vincent, Debra	Instr. Para., Sp. Ed., SH/Autism	Elem. Dist.	Extended/Extra Service - 20 Days	06/05/17 06/30/17
185. Walter, Gina	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17

**MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS**

**Date of Board Meeting: June 19, 2017**

**Action: Approval of classified personnel other appointments:**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>LOCATION</b>	<b>DESCRIPTION/ACTION</b>	<b>EFFECTIVE DATES</b>
186. Williams, Rataya	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17
187. Wing, Jon	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17
188. Zaragoza, Gloria	Bus Operator	Admin.	Summer School	06/05/17 06/30/17
189. Zaragoza, Marcos	Instr. Para., Sp. Ed. PH/SH	H.S. Dist.	Summer School	06/05/17 06/30/17

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
1. Acosta, Jr., Anthony	Classified		Substitute	07/01/17 06/30/18
2. Albor, Mario	Classified		Substitute	07/01/17 06/30/18
3. Alvarez-Ramirez, Carolina	Classified		Substitute	07/01/17 06/30/18
4. Arner, Sharon	Classified		Substitute	07/01/17 06/30/18
5. Artist, Nicole	Classified		Substitute	07/01/17 06/30/18
6. Ashlock, Mary	Classified		Substitute	07/01/17 06/30/18
7. Atwal, Kulwant	Classified		Substitute	07/01/17 06/30/18
8. Avila, Arturo	Classified		Substitute	05/10/17 06/30/17
9. Avila, Guillermina	Classified		Substitute	07/01/17 06/30/18
10. Baker, Michael	Classified		Substitute	07/01/17 06/30/18
11. Baragno, Nicole	Classified		Substitute	07/01/17 06/30/18
12. Barajas, Cesar	Classified		Substitute	07/01/17 06/30/18
13. Benavidez, Timothy	Classified		Substitute	07/01/17 06/30/18
14. Burciaga, Selena	Classified		Substitute	07/01/17 06/30/18
15. Burkett, Allison	Classified		Substitute	07/01/17 06/30/18

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
16. Canaveral, Kevyn Ernest	Classified		Substitute	07/01/17 06/30/18
17. Carranza-Zamudio, Jenny	Classified		Substitute	07/01/17 06/30/18
18. Cerasi, Ben	Classified		Substitute	07/01/17 06/30/18
19. Chand, Sushil	Classified		Substitute	05/12/17 06/30/17
20. Chhim, Sarat	Classified		Substitute	07/01/17 06/30/18
21. Collins, Frances	Classified		Substitute	07/01/17 06/30/18
22. Crabtree, Amber	Classified		Substitute	07/01/17 06/30/18
23. Craig, Elisabeth	Classified		Substitute	07/01/17 06/30/18
24. Creel, Jason	Classified		Substitute	07/01/17 06/30/18
25. Dalby, Penny	Classified		Substitute	07/01/17 06/30/18
26. Davisson, Dana	Classified		Substitute	07/01/17 06/30/18
27. Devi, Deepasayal	Classified		Substitute	07/01/17 06/30/18
28. Devi, Sangita	Classified		Substitute	07/01/17 06/30/18
29. Dias, Colleen	Classified		Substitute	07/01/17 06/30/18
30. Dixon, Terry	Classified		Substitute	07/01/17 06/30/18

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

June 19, 2017

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
31. Dixon, Tyler	Classified		Substitute	07/01/17 06/30/18
32. Dozier, Kari	Classified		Substitute	07/01/17 06/30/18
33. Earnest, Lesly	Classified		Substitute	07/01/17 06/30/18
34. Edwards, Landon	Classified		Substitute	07/01/17 06/30/18
35. Fernandez, Christopher	Classified		Substitute	07/01/17 06/30/18
36. Fernandez, Manuel	Classified		Substitute	07/01/17 06/30/18
37. Fierro, Patricia	Classified		Substitute	07/01/17 06/30/18
38. Fletcher, Kristy	Classified		Substitute	07/01/17 06/30/18
39. Flores, Angel	Classified		Substitute	05/22/17 06/30/17
40. Fox, Andrew	Classified		Substitute	07/01/17 06/30/18
41. Fraley, Andrew	Classified		Substitute	07/01/17 06/30/18
42. Garcia, Christina	Classified		Substitute	07/01/17 06/30/18
43. Garcia, Gilbert	Classified		Substitute	07/01/17 06/30/18
44. Garcia, Josephine	Classified		Substitute	07/01/17 06/30/18
45. George, Josselyn	Classified		Substitute	07/01/17 06/30/18
46. Gleason, Rickey	Classified		Substitute	07/01/17 06/30/18

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

June 19, 2017

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
47. Godines-Sanchez, Diana	Classified		Substitute	07/01/17 06/30/18
48. Gomes, Kenneth	Classified		Substitute	07/01/17 06/30/18
49. Gonzalez, Manuel	Classified		Substitute	07/01/17 06/30/18
50. Goursky, Donald	Classified		Substitute	07/01/17 06/30/18
51. Grable, Monica Marie	Classified		Substitute	05/15/17 06/30/17
52. Grable, Monica Marie	Classified		Substitute	07/01/17 06/30/18
53. Grandstaff, Katherine	Classified		Substitute	07/01/17 06/30/18
54. Guerra, Joey	Classified		Substitute	07/01/17 06/30/18
55. Harp, Juli	Classified		Substitute	06/05/17 06/30/17
56. Harris, Betty	Classified		Substitute	07/01/17 06/30/18
57. Harris, Gary	Classified		Substitute	07/01/17 06/30/18
58. Harrison, Kathryn	Classified		Substitute	07/01/17 06/30/18
59. Hernandez Arvisu, Erick	Classified		Substitute	07/01/17 06/30/18
60. Herrera, Erica	Classified		Substitute	07/01/17 06/30/18
61. Hess, Ronald	Classified		Substitute	07/01/17 06/30/18

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
62. Higgins, Joyce	Classified		Substitute	07/01/17 06/30/18
63. Jamison, Matthew	Classified		Substitute	07/01/17 06/30/18
64. Jensen, Angela	Classified		Substitute	07/01/17 06/30/18
65. Kendall, Lori	Classified		Substitute	07/01/17 06/30/18
66. Kennedy, Daniel	Classified		Substitute	06/01/17 06/30/17
67. Kiryakous, Flora	Classified		Substitute	07/01/17 06/30/18
68. Lal, Shallyine	Classified		Substitute	07/01/17 06/30/18
69. Lang, Carol	Classified		Substitute	07/01/17 06/30/18
70. Long, Damon	Classified		Substitute	07/01/17 06/30/18
71. Loyd, Amelia	Classified		Substitute	07/01/17 06/30/18
72. Lozada, Dolores	Classified		Substitute	07/01/17 06/30/18
73. Lua-Hernandez, Ulises	Classified		Substitute	07/01/17 06/30/18
74. Mar, Garland	Classified		Substitute	07/01/17 06/30/18
75. Mariscal, Maria	Classified		Substitute	07/01/17 06/30/18
76. Martinez, Frances	Classified		Substitute	07/01/17 06/30/18
77. Martinez, Rosalee	Classified		Substitute	05/22/17 06/30/17
78. McCormick, Joan	Classified		Substitute	07/01/17 06/30/18

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting: June 19, 2017

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
79. Medina, Leo	Classified		Substitute	07/01/17 06/30/18
80. Menshew, M. Loretta	Classified		Substitute	07/01/17 06/30/18
81. Montelongo, Lillia	Classified		Substitute	07/01/17 06/30/18
82. Montes, Maria	Classified		Substitute	07/01/17 06/30/18
83. Mullinix, Jilline	Classified		Substitute	07/01/17 06/30/18
84. Naber, Serenity	Classified		Substitute	07/01/17 06/30/18
85. Northrop, Laura	Classified		Substitute	06/05/17 06/30/17
86. Ochintero, Lorinda	Classified		Substitute	07/01/17 06/30/18
87. Orellana, Teresa	Classified		Substitute	07/01/17 06/30/18
88. Pappas, Robin	Classified		Substitute	07/01/17 06/30/18
89. Perez, Laura	Classified		Substitute	05/10/17 06/30/17
90. Perry, Carol	Classified		Substitute	07/01/17 06/30/18
91. Phanthamith, Manisa	Classified		Substitute	07/01/17 06/30/18
92. Piazza, Genevieve	Classified		Substitute	07/01/17 06/30/18
93. Pierce, Allison	Classified		Substitute	07/01/17 06/30/18
94. Polione, Laura	Classified		Substitute	07/01/17 06/30/18
95. Portobrisia, Michael	Classified		Substitute	07/01/17 06/30/18



MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

June 19, 2017

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
96. Prado, Alexa	Classified		Substitute	07/01/17 06/30/18
97. Prasad, Amika	Classified		Substitute	07/01/17 06/30/18
98. Ramirez, Clarisa	Classified		Substitute	07/01/17 06/30/18
99. Ramirez, Lisa	Classified		Substitute	06/05/17 06/30/17
100. Ramsay, Ricky	Classified		Substitute	07/01/17 06/30/18
101. Reese, Edward	Classified		Substitute	07/01/17 06/30/18
102. Referente, Jose	Classified		Substitute	07/01/17 06/30/18
103. Rios, Oscar	Classified		Substitute	07/01/17 06/30/18
104. Rodriguez, Angela	Classified		Substitute	07/01/17 06/30/18
105. Ron, Ernesto	Classified		Substitute	07/01/17 06/30/18
106. Ruiz, Janet	Classified		Substitute	07/01/17 06/30/18
107. Sansing, Katie	Classified		Substitute	05/22/17 06/30/17
108. Saunders, Anthony	Classified		Substitute	07/01/17 06/30/18
109. Seal, Laura	Classified		Substitute	07/01/17 06/30/18
110. Segura, Ofelia	Classified		Substitute	07/01/17 06/30/18
111. Simmons, Emily	Classified		Substitute	07/01/17 06/30/18
112. Simon, Jordan	Classified		Substitute	07/01/17 06/30/18

MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

June 19, 2017

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
113. Smith, Tiffany	Classified		Substitute	07/01/17 06/30/18
114. Smith, Tricia	Classified		Substitute	07/01/17 06/30/18
115. Soriano, Berenice	Classified		Substitute	07/01/17 06/30/18
116. Sotelo, Kevin	Classified		Substitute	07/01/17 06/30/18
117. Staten, Tina	Classified		Substitute	07/01/17 06/30/18
118. Tanis, Joshua	Classified		Substitute	07/01/17 06/30/18
119. Teixeira, Jr., Michael	Classified		Substitute	07/01/17 06/30/18
120. Tennis, David	Classified		Substitute	07/01/17 06/30/18
121. Vandermolen, Robin	Classified		Substitute	07/01/17 06/30/18
122. Vargas, Daniel	Classified		Substitute	07/01/17 06/30/18
123. Vega, Lucia	Classified		Substitute	07/01/17 06/30/18
124. Velarde, Maria	Classified		Substitute	07/01/17 06/30/18
125. Vera, Luis	Classified		Substitute	07/01/17 06/30/18
126. Villa, Maria	Classified		Substitute	06/05/17 06/30/17
127. Villaseñor, III, Arturo	Classified		Substitute	07/01/17 06/30/18
128. Walker, Wendy	Classified		Substitute	07/01/17 06/30/18
129. Walters, Tiffany	Classified		Substitute	07/01/17 06/30/18

# MODESTO CITY SCHOOLS PERSONNEL ACTION ITEMS

Date of Board Meeting:

June 19, 2017

Action: Approval of classified personnel substitute appointments:

NAME	CLASSIFICATION	LOCATION	DESCRIPTION/ACTION	EFFECTIVE DATES
130. Walton, Rebel	Classified		Substitute	07/01/17 06/30/18
131. Wells, Kent	Classified		Substitute	06/05/17 06/30/17
132. Wend, Pamela	Classified		Substitute	07/01/17 06/30/18
133. Williams, Genise	Classified		Substitute	07/01/17 06/30/18
134. Williams, Robert	Classified		Substitute	07/01/17 06/30/18
135. Wood, Kathleen	Classified		Substitute	07/01/17 06/30/18
136. Wood, Lydia	Classified		Substitute	05/01/17 06/30/17

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Service Agreement with Stanislaus Credit Control Services, Inc. June 19, 2017  
from July 1, 2017 through June 30, 2022

---

### BACKGROUND

When a textbook or library book loaned to a student isn't returned, Modesto City Schools seeks reimbursement of the book's value using an outside company. Stanislaus Credit Control Service, Inc. (SCCS) performs this service for the District.

### ISSUE

A new Service Agreement with Stanislaus Credit Control Service, Inc. needs to be entered into. The term of this agreement is from July 1, 2017 through June 30, 2022.

### PROPOSAL

The fee for a pre-collection letter-service is \$4.60. In the event that a book is returned after a pre-collection letter has been sent out, SCCS will receive 10% of the value of the book. For an account converted to full collection without litigation, SCCS will receive 33.33% of the value of the book; SCCS will receive 40% of the textbook's value if Small Claims litigation was required. (Please Note: The pre-collection letter service is used solely to seek reimbursement for non-returned elementary school books. A combination of the pre-collection letter service and formal collection activities--including possible Small Claims action--are used for non-returned high school and junior high school books.)

A copy of the agreement is available in the Risk Management Department for review.

### FISCAL IMPACT

Estimated yearly cost for these services performed by SCCS is \$15,000. Funds have been set aside in the Risk Management's Liability/Property Budget to pay for this service.

Approval of Service Agreement with Stanislaus Credit Control Services, Inc. from July 1, 2017 through June 30, 2022


RECOMMENDATION

It is recommended that the Board of Education approve the Service Agreement with Stanislaus Credit Control Service, Inc. from July 1, 2017 through June 30, 2022.

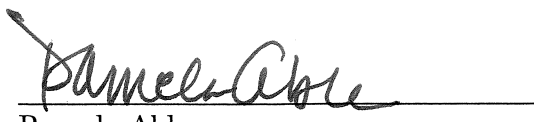
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Originating Department: Risk Management

Reviewed and Recommended by:

  
Craig Rydquist  
Deputy Superintendent,  
Chief Human Resources Official

Approved for Recommendation  
To the Governing Board by:

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Agreement with McCormick Barstow, LLP to Provide Legal Services from June 19, 2017  
July 1, 2017 through June 30, 2022

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### BACKGROUND

Modesto City Schools must use a law firm to defend both its employees and itself after a lawsuit has been filed. McCormick Barstow, LLP, a full service civil law firm, has been one of the firms used by the District in civil litigation.

### ISSUE

A new Agreement with McCormick Barstow, LLP to provide legal services for Modesto City Schools needs to be entered into. The term of this agreement is from July 1, 2017 through June 30, 2022.

### PROPOSAL

Attorney fees are \$200/hour for partners, \$150/hour for associates, and \$105/hour for paralegals. The fee of \$200/hour for partners is a \$25/hour increase and is the first such increase in five years.

A copy of the agreement is available in the Risk Management Department for review.

### FISCAL IMPACT

The not to exceed estimated annual cost of \$300,000 will be paid from Risk Management funds budgeted for this purpose.

### RECOMMENDATION


It is recommended that the Board of Education approve the Agreement with McCormick Barstow, LLP to provide legal services from July 1, 2017 through June 30, 2022.


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Originating Department: Risk Management

Reviewed and Recommended by:

Approved for Recommendation  
to the Governing Board by:

  
Craig Rydquist  
Deputy Superintendent,  
Chief Human Resources Official

  
Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Service Agreement with June 19, 2017  
Electronic Waste Recovery Center for  
Electronic Waste Removal for the 2017-18 School Year

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### BACKGROUND

Each site in the District generates electronic waste (fluorescent and incandescent bulbs, batteries, mercury thermostats, etc.). This electronic waste needs to be removed from each site on a monthly basis and disposed of legally and safely.

### ISSUE

Electronic waste needs to be removed from each District site and disposed of legally and safely by a company certified to do so.

### PROPOSAL

Electronic Waste Recovery Center is certified to legally and safely remove and dispose of the District's electronic waste and has agreed to provide its services to all District sites.

A copy of the services agreement is available in the Risk Management Department for review.

### FISCAL IMPACT

The estimated total cost is not to exceed \$30,000 and will be funded by Risk Management.

### RECOMMENDATION

It is recommended that the Board of Education approve the Service Agreement with Electronic Waste Recovery Center for electronic waste removal for the 2017-18 school year.

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Originating Department: Risk Management

Reviewed and Recommended by:

Approved for Recommendation  
To the Governing Board by:



Craig Rydquist  
Deputy Superintendent,  
Chief Human Resources Official



Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval to Extend the Agreement with Aurora Environmental Services, Inc. for an Additional Two Fiscal Years from July 1, 2017 through June 30, 2019 June 19, 2017

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### BACKGROUND

On June 14, 2014, the Board approved an agreement with Aurora Environmental Services, Inc. to remove outdated hazardous chemicals and materials from District sites and to perform mandated safety training of certain employees in specific job classifications. The contract was for a possible five years, consisting of an initial three years with two subsequent one year options to extend.

### ISSUE

The District wishes to extend its contract with Aurora Environmental Services, Inc. for an additional two years.

### PROPOSAL

During the last three years, the professional services performed by Aurora have expanded, especially in the training of employees. Therefore, the estimated cost of \$200,000 per year for Aurora's services must be raised to an estimated cost not to exceed \$300,000 per year for each of the next two fiscal years under this agreement.

### FISCAL IMPACT

The not to exceed estimated annual cost of \$300,000 will be paid from Risk Management funds budgeted for this purpose.

### RECOMMENDATION

It is recommended that the Board of Education approve to extend the agreement with Aurora Environmental Services, Inc. for an additional two fiscal years from July 1, 2017 through June 30, 2019.

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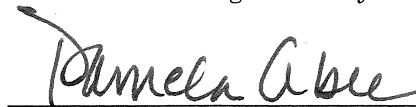
Originating Department: Risk Management

Reviewed and Recommended by:



Craig Rydquist  
Deputy Superintendent,  
Chief Human Resources Official

Approved for Recommendation  
To the Governing Board by:



Pamela Able  
Superintendent



## MODESTO CITY SCHOOLS

TO:	Pamela Able, Superintendent	Regular Meeting
SUBJECT:	Approval of Agreement with California Occupational Physicians to Provide Tuberculosis (PPD) Testing for Modesto City Schools' Employees and MMR/Tdap Vaccinations for Child Development Program Employees for the 2017-18 School Year	June 19, 2017

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### BACKGROUND

California Education Code Section 49406 requires all certificated and classified employees of a school district to have an examination and be determined free of active tuberculosis when initially employed and every four years thereafter. Beginning September 1, 2016, California Senate Bill 792 will require employees or volunteers of daycare centers or family daycare homes to be immunized against influenza (flu), pertussis (Tdap), and measles (MMR). The Tdap vaccination is required every ten years. The MMR vaccination is a one-time vaccination.

### ISSUE

Beginning with the 2012-13 school year, Modesto City Schools District contracted with California Occupational Physicians to provide tuberculosis clearance services for the District's employees. The Modesto City Schools District would like to continue its contract with California Occupational Physicians to provide tuberculosis clearance services for the District's employees as well as MMR and Tdap vaccinations for Child Development Program employees.

### PROPOSAL

California Occupational Physicians has agreed to provide this contracted service for the 2017-18 school year. The agreement is effective July 1, 2017 through June 30, 2018. The services agreement can be reviewed in the Human Resources department.

### FISCAL IMPACT

The cost for providing tuberculosis clearance service will be \$15 per person per review and certification of the Adult Tuberculosis (TB) Risk Assessment Questionnaire, \$18 per person per skin test, and \$70 per person per chest x-ray, not to exceed \$18,000 in the 2017-18 school year. The cost for providing MMR and Tdap vaccinations for Child Development Program employees will be \$95 per person for the MMR vaccine, and \$60 per person for the Tdap vaccine, not to exceed \$1,550 in the 2017-18 school year.

Approval of Agreement with California Occupational Physicians to Provide  
Tuberculosis (PPD) Testing for Modesto City Schools' Employees and MMR/Tdap  
Vaccinations for Child Development Program Employees for the 2017-18 School Year

RECOMMENDATION

It is recommended that the Board of Education approve the agreement with California Occupational Physicians to provide tuberculosis (PPD) testing for Modesto City Schools' employees and MMR/Tdap vaccinations for Child Development Program employees for the 2017-18 school year.

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Recommended by:



Craig Rydquist  
Deputy Superintendent,  
Chief Human Resources Official

Approved for Recommendation  
to the Governing Board:



Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent Regular Meeting

SUBJECT: Approval of Legal Services Agreement with Dannis Woliver Kelley June 19, 2017  
for the 2017-2018 School Year

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### BACKGROUND

Modesto City Schools has contracted with the firm of Dannis Woliver Kelley since January 2016. The firm has performed legal services during this time.

### ISSUE

The Modesto City Schools will contract with Dannis Woliver Kelley to provide legal representation and advice related to District issues for the 2017-2018 school year.

### PROPOSAL

Dannis Woliver Kelley will provide legal services in connection with but not limited to, real and personal property, facilities construction, environmental quality, school impact mitigation, collective bargaining and labor relations, other personnel matters, student matters, trustee's governance matters, general operations matters, and general education, policy, procedural, litigation matters, and special education matters. A copy of the agreement will be available in the Human Resources Office.

### FISCAL IMPACT


Legal fees of \$585,000 has been budgeted in the General Fund.

### RECOMMENDATION

It is recommended that the Board of Education approve the legal services agreement with Dannis Woliver Kelley for the 2017-2018 school year.

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Recommended by:



Craig Rydquist  
Deputy Superintendent,  
Chief Human Resources Official

Approved for Recommendation  
to the Governing Board:



Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Student Teaching Agreement  
with San Francisco State University

June 19, 2017

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### BACKGROUND

The District has participated each year in agreements with colleges and universities to provide practice teaching experience to college students enrolled in education curricula.

### ISSUE

The District is interested in entering into a student teaching agreement with San Francisco State University to provide practice teaching experience for their students enrolled in education curricula.

### PROPOSAL

The District would like to enter into a student teaching agreement with San Francisco State University, effective July 1, 2017 through June 30, 2020. Copies of the agreement will be available for review in the Human Resources Office.

### FISCAL IMPACT

There will be no cost to the District.

### RECOMMENDATION

It is recommended that the Board of Education approve the student teaching agreement with San Francisco State University.

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Recommended by:

Approved for Recommendation  
to the Governing Board:



Craig Rydquist  
Deputy Superintendent,  
Chief Human Resources Official



Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO:	Pamela Able, Superintendent	Regular Meeting
SUBJECT:	Approval of Insurance Contract with Safety National Casualty Corporation to Provide Excess Workers' Compensation Coverage from July 1, 2017 through June 30, 2018	June 19, 2017

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### BACKGROUND

The District pays the first \$350,000 of a workers' compensation claim. When a claim's costs exceed \$350,000, the District's excess workers' compensation insurance carrier begins to pay. Excess workers' compensation insurance is marketed yearly.

### ISSUE

Excess workers' compensation insurance must be purchased for the new policy year that begins on July 1, 2017.

### PROPOSAL

The District proposes to enter into an agreement with Safety National Casualty Corporation to provide the District with excess workers' compensation insurance for fiscal year 2017/18.

A copy of the contract is available in the Risk Management Department for review.

### FISCAL IMPACT

The cost for the 2017/18 fiscal year will be \$816,054, which is \$65,240 more than the \$750,814 premium paid for the current 2016/17 fiscal year. Funding for excess insurance will be paid from the District's Self-Insurance Fund.

Approval of Insurance Contract with Safety National Casualty Corporation to Provide  
Excess Workers' Compensation Coverage from July 1, 2017 through June 30, 2018

RECOMMENDATION

It is recommended that the Board of Education approve the insurance contract with  
Safety National Casualty Corporation to provide excess workers' compensation coverage  
from July 1, 2017 through June 30, 2018.

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Originating Department: Risk Management

Reviewed and Recommended by:



Craig Rydquist  
Deputy Superintendent,  
Chief Human Resources Official

Approved for Recommendation  
to the Governing Board by:



Pamela Able  
Superintendent

## MODESTO CITY SCHOOLS

TO: Pamela Able, Superintendent

Regular Meeting

SUBJECT: Approval of Student Accident Insurance  
Program for 2017-2018

June 19, 2017

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### BACKGROUND

Each year a voluntary student accident insurance program is made available for purchase by parents and legal guardians for their children. The insurance provides the medical coverage required by the Education Code for students participating in team activities. A tackle football option is included for those who need this specialized coverage.

### ISSUE

The District must offer a voluntary student accident insurance plan each school year.

### PROPOSAL

The student accident insurance plan offered by Myers-Stevens contains three levels of benefits and premiums for school time, 24-hour, and tackle football. The coverage is the same for all three plans. The differences are in benefit payment levels – the more expensive the plan, the higher the payment level.

Accident plan types and total premiums follow:

<u>Accident Plan:</u>	<u>Grade</u>	<u>Low-Option</u>	<u>Mid-Option</u>	<u>High-Option</u>
School Time	K-12	\$ 39.00	\$ 63.00	\$ 77.00
24-Hour	K-12	\$165.00	\$219.00	\$317.00
Tackle Football	9-12	\$180.00	\$235.00	\$338.00

A copy of the Myers-Stevens Student Accident Insurance Program for 2017-18 is available for review in the Risk Management Department.

### FISCAL IMPACT

There is no cost to the District.

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Approval of Student Accident Insurance Program for 2017-2018

RECOMMENDATION

It is recommended that the Board of Education approve the Student Accident Insurance Program for 2017-18.

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Originating Department: Risk Management

Reviewed and Recommended by:



Craig Rydquist  
Deputy Superintendent,  
Chief Human Resources Official

Approved for Recommendation  
to the Governing Board by:



Pamela Able  
Superintendent



## MODESTO CITY SCHOOLS

TO: Board of Education Regular Meeting  
SUBJECT: Report on Construction Projects Progress Payments June 19, 2017

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### BACKGROUND

Board Policy requires a report on progress payments be submitted monthly.

### REPORT

	<u>Previously Paid</u>	<u>Current Payment</u>	<u>Balance Due</u>
Acme Construction Co., Inc. Burbank Cafeteria and Portable Classroom Replacement Contract Price: \$8,475,000.00 Certificate No. 5 & 6	\$1,477,520.55	\$855,045.51	\$6,831,904.12
Garrett Thompson Construction, Inc. Joint Agricultural Facility Improvements Contract Price: \$217,300.00 Certificate No. 1	\$0.00	\$84,550.00	\$132,750.00
J.L. Bray and Son, Inc. Beyer High School ADA Compliance Restroom Contract Price: \$1,918,580.00 Certificate No. 5	\$572,046.56	\$448,804.26	\$897,729.18
J.L. Bray and Son, Inc. Beyer High Relocatable Ag Storage Building and Bus Drop Off Zone Contract Price: \$991,420.00 Certificate No. 2	\$41,590.12	\$81,509.75	\$909,910.25
Johnson Controls, Inc. Prop 39 Energy Consultant Services Contract Price: \$5,365,633.00 Certificate No. 4	\$1,067,090.15	\$387,693.93	\$3,910,848.92

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Report on Construction Projects Progress Payments

	<u>Previously Paid</u>	<u>Current Payment</u>	<u>Balance Due</u>
Sinclair General Engineering Construction, Inc. Paving Replacement at Corp. Yard Contract Price: \$1,520,000.00 Certificate Nos. 3, 4, & 5	\$77,404.50	\$692,681.57	\$1,134,131.13
Telcion Communications Group 10GB Fiber Optics Upgrade, Jr High, High Schools and Support Services Contract Price: \$472,148.35 Certificate No. 6R	\$448,540.96	\$23,607.39	\$0.00
Telcion Communications Group 10GB Fiber at Various Elem. Sites Contract Price: \$428,712.45 Certificate No. 6R	\$407,277.30	\$21,435.15	\$0.00

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Originating Department: Maintenance and OperationsSubmitted to the  
Governing Board by:

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Pamela Able  
Superintendent