

## **MODESTO CITY SCHOOLS**

### **Job Description**

JC 3075

### **DISTRICT CHAIRPERSON, SPIRIT LEADING ACTIVITIES**

#### **OVERALL RESPONSIBILITY**

Under general supervision, provide leadership, direction, and technical assistance for all aspect of spirit leading activities at 7-12 sites. The Chairperson will adhere to District guidelines and policies relative to spirit leading activities, including competitions.

#### **SPECIFIC RESPONSIBILITIES**

1. Provide direct oversight for all 7-12 spirit leading coaches/advisors and their activities.
2. Develop and implement District safety rules and injury prevention strategies relative to spirit leading activities.
3. Establish regular meetings to discuss program issues with all spirit leading staff members.
4. Meet at least once per year with spirit leading students at each 7-12 site to review District expectations and guidelines. A meeting should be held in conjunction with the yearly Central California Conference meeting conducted by the Commissioner.
5. Develop, implement, and supervise a mandatory certification program for spirit leader coaches and advisors.
6. Provide consultant services as needed and/or directed.
7. Assist in developing a public relations program that promotes the District's spirit leading programs.
8. Prepare reports as directed.
9. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
10. Perform other related duties as assigned.

#### **WORK YEAR**

Teacher work year

#### **SALARY**

Management Stipend Schedule

#### **QUALIFICATIONS**

##### **Knowledge/Ability**

##### **Minimum Requirements:**

- Knowledge of performance and safety activities related to spirit leading.
- Knowledge of and ability to apply effective supervision methods and strategies.
- Knowledge of and ability to develop concise guidelines and procedures.
- Ability to communicate and maintain cooperative relationships with those contacted in the course of work.

**DISTRICT CHAIRPERSON, SPIRIT LEADING ACTIVITIES (continued)**

**QUALIFICATIONS** (continued)

**Education/Credential**

**Minimum Requirement:**

Appropriate credential authorizing service in grades 7-12.

**Experience**

**Minimum Requirement:**

Successful teaching and/or coordination of 7-12 spirit leading activities.

**REPORTS TO:**

Director of Secondary Education

Cabinet Approved: 5/24/2000

Board Approved: 7/31/2000