

MODESTO CITY SCHOOLS

Job Description

JC 1857

SITE MAINTENANCE AND EQUIPMENT OPERATOR II

OVERALL RESPONSIBILITY

Under general direction, provide leadership, assistance, and assume responsibility for planning and estimating repair work of various school facilities.

SPECIFIC RESPONSIBILITIES

1. Prepare grounds by pruning, mowing, fertilizing, spraying, and landscaping.
2. Install, operate and repair irrigation sprinklers and drainage systems.
3. Assist in moving bleachers, furniture, and equipment. Prepare athletic fields and tracks by lining, marking, and dragging.
4. Install and repair asphalt, fences, and playground equipment. Patch and repair concrete problems.
5. Inspect and coordinate work with other departments and outside agencies.
6. Requisition materials and prepare labor estimates. Maintain accurate records for labor and materials for each project in a timely manner.
7. Load and unload materials from trucks. Operate and maintain power tools, hand tools, and equipment.
8. Assist in the preparation and review of safety programs.
9. Inspect District facilities to determine grounds maintenance and repair needs.
10. Assist in the preparation and review of plans, specifications, and bids for new construction and repair projects.
11. Lead the work of Site Maintenance and Equipment Operator and helpers.
12. Attend Modesto City Schools' Asbestos Training Program within the first sixty (60) days of employment.
13. Wear Modesto City Schools' identification during assigned work hours (e.g., badge or Modesto City Schools' shirt).
14. Wear aprons, breathing apparatus, face protector, shoes, eye goggles, hard hat and hearing protectors as directed.
15. Maintain a valid California Commercial Driver's License - Class A.
16. Obtain a valid Department of Transportation Powered Industrial Truck Operator's Permit and maintain the permit thereafter.
17. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
18. Perform other related duties as assigned.

SALARY

Classified Unit Salary Schedule.

SITE MAINTENANCE AND EQUIPMENT OPERATOR II (continued)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of methods, materials, tools, and equipment used in gardening maintenance work.
- Knowledge of equipment safety practices and procedures.
- Ability to perform basic arithmetic calculations with speed and accuracy.
- Ability to drive medium-sized trucks and operate light equipment.
- Ability to operate power cleaning equipment.
- Ability to understand and implement oral directions and directions written in English.
- Ability to implement assigned tasks with a minimum of direct supervision.
- Ability to do minor small engine repair.

Experience

Minimum Requirement:

- Three (3) years experience performing site maintenance, gardening work, and equipment operations, or equivalent education or experience.

Education

Minimum Requirement:

- Graduation from high school or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE) Certificate.

Physical Characteristics

With or Without the Use of Aids:

- Sufficient vision to read fine print, read diagrams and blueprints, and drive and operate equipment.
- Sufficient depth perception. Sufficient color acuity and good color perception.
- Sufficient hearing to hear verbal directions, detect air/gas leaks and diagnose equipment malfunctions.
- Sufficient hearing to hear work area noise and normal conversation in person and on the telephone.
- Ability to speak in a voice that can be clearly heard and understood on the telephone and in face-to-face conversations.
- Ability to reach horizontally and vertically with arms. Sufficient dexterity to operate hand and power tools requiring strength and coordination, manipulate small objects, print or write legibly, operate precision tools, and make minute repairs.
- Sufficient physical ability, strength, mobility, and stamina to drive a vehicle, climb ladders, crawl under buildings, bend, stretch, stand, kneel, walk, stoop, crawl, and extend legs.
- Sufficient physical ability, strength, mobility, and stamina to perform heavy physical labor in hot, cold and inclement weather conditions.
- Sufficient physical ability, strength, balance, and tolerance of heights to climb trees and work on scaffolds and ladders at heights up to 75 feet, sometimes in precarious positions.
- Sufficient physical ability, strength, mobility and stamina to lift, carry, push or pull objects which may frequently exceed 75 pounds in a series of functional tests which clearly simulates the work environment.
- Physical ability to sit for extended periods of time.
- Physical tolerance to chemical odors and work with a variety of chemicals.

Pre-Employment Physical Examination

- A physical and tuberculosis examination is required as a condition of employment. Examinations shall be administered by a District provider and be at the District's expense. Individuals must evidence ability to perform physical requirements of position and test negative for drugs, alcohol and tuberculosis.

SITE MAINTENANCE AND EQUIPMENT OPERATOR II (continued)

License(s)/Certificate(s)/Permit(s)

Possession and maintenance of:

Driver's License - Class A Driver's License.

Valid Medical Examiner's Certificate issued in accordance with the motor carrier safety regulations of the Department of Motor Vehicles.

Department of Transportation Powered Industrial Truck Operator's Permit must be obtained within the first sixty (60) days of employment and maintained thereafter.

REPORTS TO

Maintenance Services Manager I

Board Approved: 10/4/99

Personnel Approved: 4/23/02

Cabinet Approved: 5/7/02

Unit Approved: 5/10/02

Board Approved: 5/28/02